

City of Meadowlakes
City Council Called Meeting Minutes
February 8, 2008

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor John Aaron called the meeting to order at 2:02 p.m. declaring that a full quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron and council members Jaye Dawson, Camille Sweigart, Laird Landis, Bill Pickard, and Christine Forsyth. Also present were City Treasurer Eileen Harrison and City Secretary Linda Wendling.

II. PLEDGE OF ALLEGIANCE & PRAYER:

Councilmember Dawson led the meeting members and guests in the Pledge of Allegiance. Councilmember Landis led the meeting members and guests in prayer.

III. CITIZEN COMMENTS: (Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments may also be made part of agenda item council discussion.)

A. There were no citizen comments.

IV. APPROVAL OF THE MINUTES:

A. January 10, 2008 - Called Meeting (Attachment A)

Councilmember Sweigart made a motion to accept the minutes as written. Councilmember Dawson seconded the motion. Council discussion ensued. Councilmember Sweigart amended her motion to include a real-time change to item VI (B). Councilmember Dawson seconded the amended motion. The amended motion carried by unanimous vote.

V. TREASURER'S REPORT: (Attachment B & C)

A. November Financials

Treasurer Harrison reviewed the November financials stating everything was inline with the budget.

B. December Financials

Treasurer Harrison reviewed the December financials stating everything was inline with the budget.

C. Line Item Transfers

Treasurer Harrison stated there were no line item transfers. Councilmember Pickard made a motion to accept the November and December financials as presented. Councilmember Landis seconded the motion. The motion carried by unanimous vote.

VI. REPORTS:

A. Pedernales Electric Corporation (PEC) - Activity report by B. Johnson

Becky Johnson presented the PEC Activity Report, highlighting a slight decrease in rates, the PEC scholarship fund, Light the Way Program which involves donations to area organizations, the new general manager taking his position, change in their election process, and the President's Day holiday. Discussion ensued in relation to the recent power outage.

B. Johnnie Thompson – Director Public Works Department, Activity Report for December & January (Attachment D & E)

Mr. Thompson presented the Public Works Department (PWD) Report, highlighting activity on Columbine, hiring of a new license-certified employee, inspection report from the LCRA regarding two Meadowlakes City-responsible dams, and a review of the financials.

C. Animal Control - Robbie Galaway, Officer - Activity Report for Dec. & Jan.
(Attachment F)

Mr. Galaway presented a consolidated Animal Control Report for December and January, highlighting four warning citations and two rabid animals. Council discussion ensued. Mr. Joe Don Dockery addressed the meeting members and guests, stating that he investigated the rabid dog incident and was organizing some upcoming rabies shot clinics to help address the issue.

D. Ordinance Enforcement - Mac McCurdy (Dec)/Angela Wilson (Jan) - Activity Report for December & January (Attachment G & H)

Mr. McCurdy was not present to verbally offer his December report; however, a hardcopy was provided. Ms. Wilson was not present to verbally offer her January report; however, a hardcopy was provided.

E. POA - Don Williams, President - Activity Report for Dec. & Jan.

(Attachment I) Mr. Williams was not present. Mr. Forsyth provided a consolidated report for December and January, highlighting appreciation of Sandi Fixsen and Angela Wilson, that unpaid POA dues were now delinquent, that there were no road projects at this time but they are expecting a busy Summer, the Wayne Dollar Park, RV spaces full, and actively searching for a replacement for Herb Lewis, Chairman of the Building Committee, due to his resignation.

F. City Building Committee - Herb Lewis, Chairman - Activity Report for December & January (Attachment J & K)

Mr. Lewis was not present to verbally offer his December and January reports; however, hardcopies were provided.

G. Floodplain Administrator - Jerry Bostick, Chairman - Activity Report for December & January (Attachment L)

Mr. Bostick reported no activity for December and January within the floodplain.

AGENDA NOTE:

Mayor Aaron stated the audit would be deferred until a future council meeting due to one item being omitted. The auditors are currently incorporating the omitted material into the audit. Council discussion ensued.

VII. OLD BUSINESS:

A. Action/discussion: Status briefing on lawsuits related to City and CCM, Inc. - Aaron

B. Action/discussion: Status on purchase of Hidden Falls Golf Course by City of Meadowlakes - Aaron

- 1.) **Committee's Report Status**
- 2.) **SAMSCO & Bond Council Status**
- 3.) **Earned Money Offer Contract Status**

(Attachment M) Mayor Aaron collectively reported on the above items during an overhead projection presentation, reviewing and explaining each bulleted item in Attachment K. Council and audience discussion ensued throughout the presentation; Mayor Aaron responded to every question as posed to him.

VIII. NEW BUSINESS:

A. Action/discussion: Memorandum of understanding - Burnet County Transportation Plan - Aaron (Attachment N)

Mayor Aaron introduced this item by providing a summary of its origination, highlighting that Carlton Pullen has been our representative at these meetings and recommends that he continue to support these activities. Council discussion ensued. Mr. Joe Don Dockery addressed Council questions and provided additional information. Councilmember Dawson made a motion to adopt the MOU as presented. Councilmember Landis seconded the motion. The motion carried by unanimous vote.

B. Action/discussion: Review and adoption of Audit Report for FY2007, City of Meadowlakes – Harrison (Attachment O)

This item was deferred until a future council meeting.

C. Action/discussion: Ordinance 2008-02 - Beer and Wine Licensing Authorization - Aaron/Thompson (Attachment P & Q)

Mr. Thompson introduced this item by providing background and recommendation information, referencing Attachment P, and stated there were some real-time changes in capitalization. Mayor Aaron reviewed redlines which were provided by Councilmember Dawson and read the ordinance into record, including the proposed redlines. Councilmember Dawson made a motion to adopt Ordinance 2008-02 with the real-time redlines as discussed and waive the second reading. Councilmember Sweigart seconded the motion. The motion carried by unanimous vote

MEETING RECESS:

At 3:14 p.m. the meeting recessed for a short break.

At 3:23 p.m. Mayor Aaron called the meeting back to order and the entire council quorum was present.

D. Action/discussion: Resolution 08-002 and 08-003 - Authorizing of City participation in State of Texas Co-op and Texas Association of School Boards Local Government Purchase Cooperative – Thompson (Attachment R & S) Mr. Thompson introduced this item by providing a summary of its purpose and origination and recommended we adopt both resolutions. Council discussion ensued. Councilmember Dawson made a motion to adopt both resolutions as presented. Councilmember Landis seconded the motion. The motion carried by unanimous vote.

E. Action/discussion: Marble Falls/Lake LBJ Chamber of Commerce 2008-2009 Advisory Board Ballot (Attachment T)

Mayor Aaron introduced this item by opening the floor for nominations. Council discussion ensued. Councilmember Sweigart made a motion to select Angie Bergman, Larry Berkman, Kathleen Chapman, David Crail, Eileen Drake, Mark Hodges, Ron Poor and Bill Rives. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote. Council discussion ensued. Councilmember Landis made a motion to empower Councilmember Sweigart to complete the Customer Service Survey. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

F. Action/discussion: Authorization to sign Service Agreement Renewal with Hill Country Office Machines for copier maintenance, year 2008 – Thompson (Attachment U)

Secretary Wendling introduced this item by reviewing the research performed and recommended the acceptance of the renewal contract. Council discussion ensued with Secretary Wendling responding to each question as posed to her. Councilmember Forsyth made a motion that we accept the renewal contract as presented. Councilmember Sweigart seconded the motion. Council discussion ensued. The motion carried by 4 yeas and 1 abstention by Councilmember Landis.

G. Action/discussion: Ordinance 2008-03 - Creation of City Administrator Position – Aaron (Attachment V)

Mayor Aaron introduced this item by providing supporting information as to why this ordinance should be adopted and the research implemented thereof. Mayor Aaron recommended the approval of a strong City Administrator position. Council discussion ensued. Councilmember Forsyth made a motion to adopt Ordinance 2008-03 as presented with the real-time change of the "Conflicts of Duty" Section as provided by legal counsel and waive the second reading. Councilmember Landis seconded the motion. Council discussion ensued. Councilmember Forsyth amended her motion to also include a real-time change in Exhibit "A" in relation to the

"Conflicts of Duty" Section. Councilmember Landis seconded the amended motion. The amended motion carried by unanimous vote.

H. Action/discussion : Appointment of Johnnie Thompson as City Administrator and PWD - Aaron

Mayor Aaron introduced this item by stating that he has already expressed to the Council Mr. Thompson's abilities and great work ethic. Mayor Aaron recommended Mr. Thompson for the City Administrator position. Councilmember Forsyth made a motion to accept the nomination of Mr. Thompson. Councilmember Dawson seconded the motion. Council discussion ensued in relation to Mr. Thompson's willingness to accept the position. The motion carried by unanimous vote. The meeting members and guests applauded Mr. Thompson.

I. Action/discussion: Ordinance 2008-04 - Creation of PWD Deputy Manager Position – Aaron (Attachment W)

Mayor Aaron introduced this item by expressing his positive opinions of Mike Williams' abilities and certifications. Mayor Aaron recommended Mr. Williams for the PWD Deputy Manager and stated Mr. Thompson also endorses the recommendation. Mayor Aaron also recommended adopting Ordinance 2008-04 and read new section §50.05 into the record. Councilmember Landis made a motion to adopt Ordinance 2008-04 as written and waive the second reading. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

J. Action/discussion: Appointment of Mike Williams as Deputy Manager PWD - Aaron

Mayor Aaron opened the floor for discussion and nomination. Council discussion ensued. Councilmember Sweigart made a motion to nominate Mike Williams for the Deputy Manager position. Councilmember Landis seconded the motion. The motion carried by unanimous vote.

K. Action/discussion: Ordinance 2008-05 - Creation of the Recreation and Country Club Division – Aaron (Attachment X)

Mayor Aaron introduced this item by providing a summary of its purpose and origination, reading sections of the ordinance to the meeting members and guests while providing explanations thereof. Council discussion ensued. Mayor Aaron stated a detailed list of positions and job descriptions would be brought before Council during a later workshop. Council discussion and redlines ensued. Councilmember Dawson made a motion to accept Ordinance 2008-05 with redlines discussed as the first reading. Council discussion ensued, highlighting that this Ordinance will be brought before Council for a second reading on February 26, 2008. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

L. Closed session - Convene into executive session pursuant to Section 551.074, Tex. Gov't Code to discuss merit pay raise evaluation of City Secretary/Court Clerk, Linda Wendling.

Mayor Aaron stated that unless there were any objections we could skip the closed session and proceed straight into the performance review and merit raise for the City Secretary. Mayor Aaron received no objections. Councilmember Sweigart made a motion to waive the executive session. Councilmember Dawson seconded the motion. The motion carried by unanimous vote.

M. Open session: Reconvene into open session - Not Applicable.

N. Action/discussion: City Secretary Annual Performance Review – Aaron

(Attachment Y) Mayor Aaron introduced this item by referring to Attachment Y, highlighting that it was an outstanding review. Secretary Wendling received audience applause.

O. Action/discussion: Merit Pay Raise Review - City Secretary, Linda Wendling – Aaron

Mayor Aaron and Johnnie Thompson introduced this item by recommending a merit pay raise to \$15.00 per hour. Council discussion ensued. Councilmember Dawson made a motion to increase the Secretary's salary by 15%. Council discussion ensued, highlighting what the result of the percentage would equal and the current pay rate. Councilmember Dawson amended her motion to an annual salary of \$31,200 to become effective March 1st. Councilmember Sweigart seconded the motion. The motion carried by unanimous vote.

P. Action/discussion: Plan for Renewing Pedernales Electric Cooperative, Inc. Franchise Agreement - Aaron (Attachment Z)

Mayor Aaron introduced this item by stating that the contract is twenty (20) years old and therefore needs refining. Mayor Aaron recommended that if there were a Meadowlakes citizen who was familiar with electric utilities and who would be willing to work with a committee it would be beneficial to the City. Council discussion ensued with the finalization that a utilities electric competent resident could probably be located to assist. This matter will be brought before Council on a future date.

IX. TASK LISTING:

- **15** - In progress.
- **40** - Progress is being made.
- **51** - To be postponed until we have the title to the golf course and then the City will erect appropriate signage.
- **53** - In progress due to the lack of available time to work on this issue.
- **54** - A copy of the proposed letter will be forwarded to Mayor Aaron for review.
- **55** - Mr. Thompson is checking into this item due to fees incurred. The drafting could be done now (once program is installed) and there was discussion about a fee schedule.

X. COUNCIL AND MAYOR ANNOUNCEMENTS:

(Limited to non-city related announcements unless subject matter specifically listed)

A. Called council meeting on Tuesday, February 12th at 2:00 p.m.

Mayor Aaron announced the called meeting on Tuesday, February 12th at 2:00 p.m., and stated that the agenda has been set and posted. Mayor Aaron also stated there is a Workshop session at 1:00 p.m. on February 21st.

B. Tentative called meeting on Tuesday, February 26th at 4:30 p.m.

Mayor Aaron announced the Tuesday, February 26th meeting will definitely take place.

C. The March 4th council meeting will begin at 6:00 in order to conduct a 30 minute public hearing on Planning and Zoning amendment.

D. As requested. There were no requests.

XI. ADJOURNMENT

Councilmember Forsyth made a motion to adjourn. Councilmember Dawson seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 5:15 p.m.

Approved:

/s/ John Aaron Date: 3/4/08
Mayor

Attest:

/s/ Linda A. Wendling Date: 3/4/08
City Secretary