

**NOTICE OF WORKSHOP AND STATED MEETING OF THE
MEADOWLAKES CITY COUNCIL
TUESDAY, JULY 14, 2015
3:00 P.M.**

**~ WORKSHOP ~
JULY 14, 2015
AT 3:00 p.m.**

Notice is hereby given that a **WORKSHOP** of the Meadowlakes City Council will be held on **Tuesday, the 14th day of JULY, 2015, at 3:00 P.M.** in the Meadowlakes City Hall at 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. DISCUSSION:
 - a. Fiscal Year 2016 budget including direction of staff with regards to investigation into funding goal, priorities, and projects as may be required.
 - b. Regarding the dissolution of the Meadowlakes Public Facility Corporation.
3. Adjournment.

**~ STATED COUNCIL MEETING ~
JULY 14, 2015
AT 5:00 p.m.**

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on **TUESDAY, the 14th of JULY, 2015 at 5:00 p.m.** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. PLEDGE OF ALLEGIANCE AND PRAYER
3. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
4. Action/Discussion: Adjourning to executive close session per Government Code Section to discuss settlement offer (Meadowlakes Public Facility Corporation, employee Jeff Wilson)- Raesener
5. Action/Discussion: Arising from executive close session ie: Separation Agreement between Meadowlakes Public Facility Corporation and Jeff Wilson- Raesener
6. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
City Manager Activity Report - Johnnie Thompson

- Consent Items as listed below

7. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)

- A. July 9th, 2015 WS & Stated Meeting Minutes – Christy Fath, City Secretary
- B. Ordinance Enforcement July 2015 Activity Report – Pat Preston, Ordinance Officer
- C. Animal Control July 2015 Activity Report - Robbie Galaway, Officer
- D. Patrol Activity July 2015 Report - provided by Meadowlakes Patrol Officers
- E. Vandalism/Incident July 2015 Activity Report – Christy Fath, City Secretary
- F. City Building Committee July 2015 Activity Report – Blair Feller, Chairman
- G. Public Works Department July 2015 Activity Report - Mike Williams, PWD
- H. July 2015 Detailed Financials Report - Johnnie Thompson, City Manager

8. ACTION ITEMS:

- A. Action/Discussion/Status Update: Financial status of Meadowlakes Public Facility Corporation and its dissolution-Thompson
- B. Action/Discussion: Authorizing the City Manager to execute on behalf of the City an Inter-local Cooperative agreement between the City and Burnet County for services being rendered by the County to the City. - Thompson
- C. Action/Discussion: Authorizing the City Manager to purchase an authorizing funding for the lease/purchase of an aerator for the golfing complex - Thompson
- D. Establishing date(s) for fiscal year 2016 budget workshops.-Raesener/Thompson

9. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest

Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

- a. The next regularly scheduled meeting will be held August 11th, 2015 at 5:00 p.m.

10. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall at the security gate and on our website, convenient to the public, on or before July 10th, 2015 by 5:00 p.m. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/ Christy Fath
Christy Fath, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reposted via website)

**City of Meadowlakes
WORKSHOP MINUTES
June 9, 2015**

Identification of quorum:

Council Members Present:

Councilmember Clancy Stephenson
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Alton Fields
Councilmember Jerry Drummond
Mayor Mary Ann Raesener

Staff Present:

City Manager Johnnie Thompson
City Secretary Christy Fath

Topics for Discussion:

I. CALL TO ORDER AT 4:00 P.M. AND QUORUM DETERMINATION

II. DISCUSSION:

A. Fiscal Year 2016 budget.

B. Regarding the dissolution of the Meadowlakes Public Facility Corporation.

IV. ADJOURNMENT OF WORKSHOP – ADJOURNED AT 4:48 P.M.

~ NO ACTIONS TAKEN ~
~ No Written Minutes Recorded ~

**City of Meadowlakes
STATED MEETING MINUTES
June 9, 2015**

- I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Mary Ann Raesener called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mike Barry, Alton Fields, Clancy Stephenson and Jerry Drummond. Also present was City Manager Johnnie Thompson and City Secretary Christy Fath.
- II. PLEDGE OF ALLEGIANCE AND PRAYER:** Councilmember Cunningham led the Council and guests in the Pledge of Allegiance. Franzella Jones led the Council and guests in prayer.
- III. CITIZEN COMMENTS:** Carolyn Richmond, 320 Columbine, spoke regarding the PFC's dissolution. She discussed the state law, general law and the PFC law and what they govern. Ms. Richmond stated that the City should know the costs before dissolving the PFC. She talked about the problem with the roughs and suggested

that a golf council be formed to report to the City. Ms. Richmond suggested that the City start the budget process earlier in the year in order to set the tax rate.

IV. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the May 2015 financials, monthly reports, including the patrol hours, ordinance and parking violations. He stated that the City is waiting on the contractor to install roughly 100 water meters and that due to the rain installation has been delayed. Johnnie updated Council on SCADA, the flood control study and the online utility bill pay. He reported that the Coleman's property did close Friday a week ago, but the fence will not be moved at this time. Johnnie stated that the City did not receive much damage with the recent flooding.

V. CONSENT ITEMS:

- A.** May 12th, 2015 Stated Meeting Minutes Workshop and Meeting Minutes – Christy Fath, City Secretary
- B.** May 28th, 2015 Workshop and Special Meeting Minutes – Christy Fath, City Secretary
- C.** Ordinance Enforcement May 2015 Activity Report – Pat Preston
- D.** Animal Control May 2015 Activity Report - Robbie Galaway, Officer
- E.** Patrol Activity May 2015 Report - provided by Meadowlakes Patrol Officers
- F.** Vandalism/Incident May 2015 Activity Report – Christy Fath, City Secretary
- G.** City Building Committee May 2015 Activity Report – Blair Feller, Chairman
- H.** Public Works Department May 2015 Activity Report - Mike Williams, PWD
- I.** May 2015 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Alton Fields made a motion to approve the consent items as presented. Councilmember Mike Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

VI. ACTION ITEMS:

- A. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition.** Johnnie Thompson briefed the Council on the May 2015 PFC financials.
- B. Action/Discussion: Dissolution of the Meadowlakes Public Facility Corporation.** Johnnie Thompson updated Council on his meeting with the PFC board yesterday. He stated that the City is working with the shutdown date of September 30, 2015. Johnnie stated that some restrictions were set on the day to day operations of the PFC, such as effective immediately requiring 2 signatures on all checks except for COD alcohol deliveries, disbursement vouchers will be used to pay invoices beginning July 1st, having the supervisors of maintenance and food and beverage more involved, and placed limitations on new hires to be approved by City Manager. He explained that the PFC is still in charge until that date just the City is acting in a supervisory position. Johnnie and the Council discussed current employees and benefits once the City takes over. No action was taken.

VII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next regularly scheduled meeting will be held July 14th, 2015 at 5:00 p.m.
- B. Mayor Raesener stated that the PEC election is currently being held and Friday at midnight is the last chance to vote unless you go to the annual meeting in Cedar Park.

VIII. ADJOURNMENT: Mayor Raesener adjourned the meeting at 5:28 p.m.

Approved:

/s/ Mary Ann Raesener **Date:** 7/14/15
Mayor, Mary Ann Raesener

Attest:

/s/ Christy Fath **Date:** 7/14/15
City Secretary, Christy Fath

**City of Meadowlakes
Items for Consideration
City Council Meeting
July 14, 2015**

Action Item 5 Separation
Agreement between PFC and
Jeff Wilson

Date: July 9, 2015

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 4 & 5 – Separation Agreement between PFC and Jeff Wilson

Requested Council Agenda Date: July 14, 2015

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

The agenda includes an executive closed session in order for council to discuss the separation agreement between the PFC and Mr. Jeff Wilson. A copy of the final draft of the agreement is attached for your review. It has been vetted several times by Mayor Raesener and I and I feel that all concerns have been addressed.

The agreement states that on September 1st the PFC will take full control of the pro shop and complete an inventory of merchandise prior to opening that day. Once the value of the inventory has been verified, it will be used to determine that Mr. Wilson is turning over adequate inventory to meet the \$34,168.62 in inventory currently on file, per the terms and conditions of his employment agreement.

Additionally, the agreement states that Mr. Wilson will repay the PFC \$24,706.26 in insurance premiums and his employment with the PFC will terminate on September 30th, 2015.

5. Recommendation:

The PFC is scheduled to discuss and/or take action on the separation agreement at its regular scheduled meeting on Monday July 13th. Providing the agreement is acceptable to both the PFC and Mr. Wilson I would recommend its approval. The only item of

concern is the lump sum repayment of the \$24,706 in insurance premiums and it is my understanding the Mr. Wilson will be requesting a payment plan.

Any information regarding substantive changes in this separation agreement will be provided to council as soon as possible. .

STATE OF TEXAS §

COUNTY OF BURNET §

**SEPARATION, COMPROMISE, AND SETTLEMENT
AGREEMENT AND RELEASE OF ALL CLAIMS**

This Separation, Compromise, and Settlement Agreement and Release of All Claims (“Agreement”), dated as of _____, 2015, is between the Meadowlakes Public Facilities Corporation, Inc., a Texas non-profit corporation (the “PFC”), and Jeffery J. Wilson, an individual resident of the State of Texas (“Wilson”). The PFC and Wilson are hereinafter referred to sometimes as the “Parties.”

WHEREAS, Wilson has been employed by the PFC as its General Manager, Chief Operating Officer and Head Golf Professional since October 1, 2009 as more particularly detailed in that certain Employment Agreement originally entered into and dated by the Parties on September 16, 2009, and renewed from time to time (the “Employment Agreement”);

WHEREAS, Wilson’s employment is at-will;

WHEREAS, the City of Meadowlakes, Texas (the “City”) decided to take steps to dissolve the PFC and wind down PFC business, with the intent for the dissolution to be final on September 30, 2015;

WHEREAS, the PFC voted to terminate Wilson’s employment agreement effective September 30, 2015;

WHEREAS, during the period from October 1, 2009 through April 30, 2015, Wilson failed the properly pay the premiums for health care insurance for his dependents and vision care insurance for himself (“Health Care and Vision Insurance Costs”), as required by the established PFC policy, which total is in the amount of \$24,706.26 and was paid by PFC; and

WHEREAS, the Parties desire to memorialize the Parties’ agreements regarding Wilson’s separation from the PFC, Wilson’s repayment of the Health Care and Vision Insurance Costs, and to settle fully and finally, in the manner set forth herein, all matters, differences or questions which may arise, prior to, or at the time of, the execution of this Agreement, including (without limitation) any and all claims and controversies arising out of the employment relationship between the Parties and the cessation thereof;

NOW, THEREFORE, in consideration of the foregoing and the covenants set forth in this Agreement, the Parties hereby agree as follows:

1. Cessation of Service. On September 30, 2015, Wilson's employment with the PFC and his service to the PFC shall cease, unless earlier terminated as provided herein (the "Separation Date"). Notwithstanding the foregoing, the Parties agree the PFC and/or the City has the right to release Wilson from his duties prior to the Separation Date with the understanding that Wilson shall be compensated up to the Separation Date, subject to such amounts being withheld as set forth in Section 5. This Agreement does not change Wilson's status as an at-will employee, and Wilson may be terminated at any time with or without cause. The Employment Agreement will terminate on the Separation Date, unless earlier terminated by the PFC or the City; provided that Section V of the Employment Agreement will survive termination until Wilson repays the amounts required to be repaid under that Section. In the event that the PFC is dissolved, Wilson shall repay such amounts to the City. Wilson acknowledges and agrees that the City may terminate the Employment Agreement at any time in connection with the dissolution of the PFC.

2. General Releases and Covenants Not to Sue.

- (a) For and in consideration of the Severance Payment, defined herein, Wilson, for himself and on behalf of his agents, attorneys-in-fact, heirs, assigns, successors, executors, and administrators, **IRREVOCABLY AND UNCONDITIONALLY RELEASES, ACQUITS AND FOREVER DISCHARGES** the PFC and the City, their respective successors and assigns, and the respective current and former Mayors, Councilmembers, directors, board members, officers, managers, employees, agents, attorneys, representatives, and insurers of individuals and entities and their guardians, successors, assigns, heirs, executors, and administrators (collectively, "Releases") from any and all claims, liabilities, obligations, agreements, damages, causes of action, costs, losses, and attorneys' fees and expenses whatsoever, whether known or unknown, whether connected with Wilson's employment by the PFC or not, including (without limitation) any dispute, claim, charge, or cause of action arising under any other municipal, local, state, or federal law, common or statutory, which may have arisen, or which may arise, prior to or at the time of the execution of this Agreement.
- (b) Wilson acknowledges and agrees that he is expressly releasing all claims known and suspected as well as all those unknown or not suspected and that this Agreement includes and contemplates the extinguishment of all claims under any and all applicable laws.
- (c) Wilson also **COVENANTS NOT TO SUE, OR OTHERWISE PARTICIPATE IN ANY ACTION OR CLASS ACTION** against any of the Releases based upon any of the claims released in paragraph 2(a) above.

- (d) In further consideration of the Severance Payment and other consideration set forth herein, Wilson hereby agrees on behalf of himself, his executors, administrators and assigns, to indemnify, defend and hold harmless the PFC and its officers, employees, agents, representatives, successors and assigns from any claims, demand, or suit of any kind or character, whatsoever, that may hereafter be brought by any person whatsoever, including, but not limited to his spouse (if any), his family members, his estate, executors, or administrators, for any damages or claims alleged to be held, owned or accrued to Wilson, or sustained by Wilson, related to Wilson's employment or separation from the PFC, prior to the date hereof.

3. Wilson's Agreements.

- (a) Return of PFC Property: Wilson agrees that he shall return all property belonging to the PFC that is in his possession, custody, or control, on or before the Separation Date. Such property shall include, but not be limited to, all merchandise and inventory located within or purchased for the Hidden Falls Golf Course Pro Shop (the "Pro Shop") pursuant to Section V of the Employment Agreement, customer lists, mailing lists, account information, samples, prototypes, price lists, pricing information, and any and all tangible and intangible property belonging to the PFC and/or relating to his employment.
- (b) Cooperation during Dissolution. Wilson agrees to fully cooperate with the City and PFC to complete the dissolution of the PFC. Wilson will continue to perform his duties under the Employment Agreement until the Separation Date, except as modified by this Agreement.
- (c) Repayment of Health Care and Vision Insurance Costs. Wilson agrees to pay the PFC \$24,706.26, which is the cost of health insurance coverage for Wilson's dependents and vision care insurance for Wilson provided by the PFC, which Wilson was required to pay by PFC policy but failed to do so for the period of October 1, 2009 through April 30, 2015. Wilson shall pay the Health Care and Vision Insurance Costs to the PFC in a form acceptable to the PFC and the City on or before September 30, 2015. Upon payment of the Health Care and Vision Insurance Costs, the PFC and the City will provide Wilson with a fully executed release of any claims related to the Health Care and Vision Insurance Costs.
- (d) Repayment for Pro Shop Merchandise. Pursuant to Section V of the Employment Agreement, Wilson shall repay for Pro Shop merchandise. If as of September 1st, 2015, the wholesale cost of the inventory and merchandise located in the Pro Shop is less than \$34,168.62, then Wilson will pay the PFC the difference between the wholesale cost of the inventory and merchandise located in the Pro Shop and \$34,168.62 (the "Merchandise Reimbursement Amount"). The value of the inventory will be based on its wholesale cost. Wilson shall provide a release of lien from all vendors and/or acceptable proof that said merchandise is not subject to a vendor's lien. Should a release of lien or other acceptable proof not be provided by Wilson then the wholesale

cost of said questionable item(s) will not be considered toward calculating the value of the merchandise.

4. Mutual Non-Disparagement. Wilson, solely on behalf of himself and his attorneys, and the PFC, solely on behalf of its President, board members, officers, directors, managers, members, employees, agents, and attorneys who are managing agents with actual authority to speak for the PFC, with regard to Wilson and his employment with the PFC, expressly acknowledge, agree, and covenant that they will not make any statements, comments, or communications that could constitute disparagement of one another or that may be considered to be derogatory or detrimental to the good name or business reputation of one another or the City; provided, however, that the terms of this paragraph shall not apply to communications between Wilson and his spouse, mental health professional, clergy, or attorneys, or between the PFC and its advisors and attorneys, to the extent (in any such case) that such communications are subject to a claim of privilege existing under common law, statute, or rule of procedure. Where applicable, this mutual non-disparagement covenant applies to any public or private statements, comments, or communications in any form, whether oral, written, or electronic. The Parties further agree that they will not in any way solicit any such statements, comments, or communications.

5. Payments and Benefits to Wilson. In consideration for all of Wilson's covenants herein:

- (a) The PFC shall pay Wilson his full salary and benefits (minus standard payroll deductions) through September 30, 2015 (the "Severance Payment"). Wilson shall receive the Severance Payment even if Wilson is terminated prior to September 30, 2015; provided that:
 - (1) Wilson shall not receive the Severance Payment if Wilson resigns prior to September 30, 2015; and
 - (2) if Wilson is terminated prior to September 30, 2015, any remaining unpaid portions of the Health Care and Vision Insurance Costs will be deducted from the Severance Payment; and
 - (3) if there is any Severance Payment remaining after deduction of any Health Care and Vision Insurance Costs, any remaining unpaid portion of the Merchandise Reimbursement shall be deducted from the Severance Payment.
- (b) Wilson shall be entitled to the incentive earnings as detailed in Section III of the Employment Agreement (the "Incentive Earnings") through the Separation Date, provided he is not terminated for cause by either the PFC or City prior to said Separation Date, and shall be entitled to continue to operate the Pro Shop as a private retail business through August 31st, 2015, unless terminated for cause, provided that any unpaid portion of the Health Care and Vision Insurance Costs and any unpaid portion of the Merchandise Reimbursement shall be deducted from the Incentive Earnings.

(c) Wilson will be entitled to the continuance of health insurance coverage at his expense after the Separation Date pursuant to COBRA.

(d) The PFC and Wilson expressly agree, understand and declare that the Severance Payment and agreement by the PFC is the sole consideration for this Agreement; that said consideration is contractual and not a mere recital; that all agreements and understandings between the undersigned and any person, firm, or corporation hereby released are embodied and expressed herein; that no representation or statement made by any person, firm, or corporation hereby released or by any attorney or other representatives acting on behalf of any of them, has influenced or induced the execution of this release; that no part of any cause hereby released has been transferred or assigned to anyone; and that this Agreement shall be enforceable as a contract.

6. Tax Consequences of Payments. Wilson, in consultation with his tax advisor, shall determine issues respecting the tax consequences of these payments. Wilson agrees to indemnify the PFC and its successor against and hold the PFC and its successor harmless from taxes, if any, and any penalties and interest assessed against the PFC resulting from the Parties' tax treatment of the payments and benefits described in paragraph 5 above.

7. Governing Law and Venue. This Agreement shall be governed by, enforced under, and construed in accordance with the laws of the State of Texas, except only to the extent preempted by federal law. Venue for any action or proceeding relating to this Agreement or the relationship hereunder shall lie exclusively in courts in Burnet County, Texas.

8. Liability Denied. The PFC's approval and execution of this Agreement and the payment of the consideration under this Agreement shall not be construed as an admission of liability by the PFC in any respect, and all such liability is hereby denied.

9. Time is of the Essence. Time is of the essence in this Agreement.

10. Severability: The provisions of this Agreement are severable. If any provision is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision.

11. Entire Agreement/Duplicate Originals: This Agreement sets forth the entire agreement between Wilson and the PFC and supersedes any and all prior oral or written agreements or understandings between Wilson and the PFC concerning the subject matter of this Agreement. This Agreement may not be altered, amended or modified, except by a further written document signed by Wilson and the PFC and its successor. This Agreement may be executed in duplicate originals signed separately by both parties which shall collectively have the same binding, legal effect as a single original document signed by both Parties.

12. Term. This Agreement is effective upon the date both Parties execute this Agreement and shall remain in effect until the Severance Payment, minus the deductions authorized herein, is paid in full, and the Health Care and Vision Insurance Costs and Merchandise Reimbursement are paid in full.

13. Assignment. Wilson acknowledges and agrees that upon the dissolution of the PFC, this Agreement will be assigned to the City and the City will be bound by and may enforce the terms of this Agreement. Wilson agrees to the assignment of this Agreement to the City upon the dissolution of the PFC.

14. Review with Attorney. Wilson specifically acknowledges that he has reviewed this Agreement with an attorney of his choice and selection, or has had ample opportunity to review this Agreement with and obtain legal advice from an attorney of his selection.

EXECUTED in _____, Texas, this _____ day of _____, 2015.

Jeffery J. Wilson

EXECUTED by the Board President for and on behalf of the Meadowlakes PFC in Meadowlakes, Texas, this _____ day of _____, 2015.

Meadowlakes Public Facilities Corporation

MPFC Board President

Ordinance Enforcement Report

Summary

June 2015

Calls Received: Ordinance line: 19
Security Gate: 2
City Hall: 3

111 warning letters or notices were issued during the month of June:

- 1 letter regarding Ordinance 20-55 – old appliance stored on drive
- 25 letters regarding Ordinance 20-55 – trash containers visible from the street
- 3 letters regarding Ordinance 22-7 – contractor sign required at new construction site
- 2 letters regarding Ordinance 20-55 – dead trees on lots
- 2 letters regarding Ordinance 22-7 – street address required
- 1 letter regarding Ordinance 20-55 – limbs on property over 14 days
- 4 letters regarding Ordinance 28-56 – trailer parked on drive over 72 hours in a 7 day period
- 60 letters regarding PMC 302.4.3 – tree overhang under 14 feet
- 6 letters regarding PMC 302.4 – lot or yard needs mowing
- 2 letters regarding Ordinance 20-55 – grass clippings in the street
- 3 letters regarding Ordinance 6-42 shrubs around utility box needs trimming
- 1 letter regarding Ordinance 28-56 - vehicle parked on street over 3 days in 7
- 1 letter regarding Ordinance 20-55 – debris in driveway

32 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street or parking on the street without a City permit

11 Verbal warnings were issued

- 4 Warning Notices were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street or parking on the street without a City permit
- 3 Citations were issued two regarding Ordinance 6-35 – for failure to obtain a permit prior to construction & for allowing home to be occupied without a C O issued by the City and one regarding Ordinance 28- 55 for parking on the street

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
July 3, 2015

Animal Control Report

Meadowlakes, Texas

June, 2015

- A live bat was on resident's garage wall. I removed it from the garage.
- One resident reported a possum in his front yard and was concerned about it having rabies. I told him that possums are not a high risk for contracting the rabies virus.
- A resident trapped a fox in her trap. By the time I got there a neighbor had released it.
- One report was for a lost dog.
- A snake had gotten into a resident's garage. I secured it and killed it. It was a copperhead.
- One report was for a lost cat.
- A stray kitten was in a resident's garage. We tried to capture it, but could not. I loaned him a city trap.
- A Chihuahua dog was taken in by a resident. I picked it up and delivered it to the Marble Fall Animal Control Facility. The owner later called looking for it. I told her how to retrieve the dog from the facility.
- One call was for a dead skunk in the street. I picked it up and removed it from the city.
- A resident reported a possum nesting in her garage. I removed the possum from the garage and she removed it from the city.
- A dead fox in the flower bed was reported by a resident. I picked up the fox and removed it from the city.
- A cat was lying in the street. It was distressed, probably from the heat. I helped the lady who had called it in remove it from the street and the family nursed it back to health overnight. They found the owner and returned it to them.

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT JUNE 2015

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
6/1/2015	Mon	Bindseil	5:00 PM	9:00 PM	4:00						115012	115025	13
6/2/2015													0
6/3/2015	Wed	Denton	8:00 PM	12:00 AM	4:00					Responded @ 8 PM to residence in 300 Blk San Saba reference suicidal female - evaluated on location by MHMR; Patrol, stationary radar 200 Blk Meadowlakes Dr.	74183	74200	17
6/4/2015													0
6/5/2015	Fri	Bindseil	5:00 PM	9:00 PM	4:00						115222	115245	23
6/6/2015													0
6/7/2015													0
6/8/2015	Mon	Koenning	6:00 PM	9:00 PM	3:00					7:40 PM - Flagged down by resident on St. Andrews @ Turkey Run in reference to a pit bull dog running at large in area. Owner of dog was located & dog was restrained in rear fenced yard.	28115	28135	20
6/9/2015													0
6/10/2015													0
6/11/2015	Thurs	Bindseil	5:00 PM	9:00 PM	4:00					Verbal warning for city ordinance violations (parking on wrong side of the roadway)	115445	115456	11
6/12/2015	Wed	Koenning	6:00 PM	10:00 PM	4:00					Dispatched to residence on Turkey Run in reference to a suspicious vehicle that had stopped in front of residence. Vehicle was a black Chevy suburban with no visible license plates. Checked the area, was unable to locate the vehicle. A close patrol was requested by the female resident for the night.	28667	28686	19
6/13/2015	Thurs	Koenning	6:00 PM	10:00 PM	4:00					Located a resident of Stewart St. in middle of roadway with a compound bow. Resident was shooting arrows at a target in his garage from the roadway. Resident was advised of city ordinance.	28690	28712	22
6/14/2015	Mon	Koenning	6:00 PM	10:00 PM	4:00			1		Head light	29126	29150	24
6/15/2015													0
6/16/2015													0
6/17/2015													0
6/18/2015													0
6/19/2015													0
6/20/2015													0
6/21/2015													0
6/22/2015													0
6/23/2015													0
6/24/2015													0
6/25/2015	Thurs	Bindseil	5:00 PM	9:00 PM	4:00					Verbal warning for speeding on Turkey Run, Meadowlakes Dr. and Columbine	116002	116022	20
6/26/2015													0
6/27/2015	Sat	Denton	4:54 PM	8:06 PM	4:00					Stationary radar (Meadowlakes Dr.), patrol	76844	76868	24
6/27/2015	Sat	Koenning	6:00 PM	10:00 PM	4:00			1		parking violation	29489	29508	19
6/28/2015	Sun	Denton	6:00 PM	8:03 PM	2:00					Patrol, stationary radar (Meadowlakes Dr.), tried to catch small white chihuahua that was loose on Meadowlakes Dr.	76870	76886	16
6/29/2015													0
6/30/2015	Tues	Denton	5:53 PM	6:53 PM	1:00					Stationary radar (Meadowlakes Dr.), patrol	77222	77278	56
													0
													0
TOTALS:					46	0	0	2	0				284

City of Meadowlakes
VANDALISM/INCIDENTS-JUNE 2015

There were no reports to City Hall of any vandalism for the month of June 2015.

BUILDING COMMITTEE REPORT
June 2015
Blair Feller – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review)20
(adjusted for the completion of several projects)

June 2015 Approved Permits

Deck	
Fence	
Swimming Pool/Hot Tub	
Remodel	3
Variance	1
New Homes	2 *See below
Other	
Patio Cover	
Arbor	
Plat Amendment	
Consultation	
Playscape	
Permit Revisions	
Applications denied:	Arbor
	Fence
	New home
	Variance
	Remodel
	Patio Cover
	Playscape
	Detached Structure
	Carport
	Propane gas storage tank
	Roof replacement
	Other

*New Construction: 405 St. Andrews St.
414 San Saba

**City of Meadowlakes
Items for Consideration
City Council Meeting
July 14, 2015**

Date: July 9, 2015

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 7-H – June 2015 Financial Reports

Requested Council Agenda Date: July 14, 2015

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☒ Consent ☐ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
 ☐ No ☒ N/A
-

4. Background:

Please find attached for your review and consideration the June 2015 financial reports for the General, Utility, Debt Service and Recreation Funds. This review will be brief; I plan to review the current financial statements in detail with you during the workshop prior to the Tuesday meeting.

General Fund – June revenues were slightly less than those budgeted for the period; however the year-to-date revenues exceed those budgeted by approximately \$4,000. June's expenses exceeded those budgeted by nearly \$2,400, the year-to-date expenses remained about \$9,000 less than those budgeted.

There was a negative cash flow of just over \$25,000, which was not unexpected and the Fund has over \$15,000 more on deposit than it did at the end of June 2014. The Fund's net gain for the fiscal year is about \$11,000 greater than budgeted.

The General Fund had a few out of the ordinary disbursements in June and those are listed below with a brief explanation.

Ck#14956-Burnet Central Appraisal District for \$2,805.88; the third quarterly payment for the City's ad valorem taxes.

Ck#14969-Burnet County for \$1,000; for the City's contribution to the county wide batteries, oil, paint, antifreeze, tires and electronics (BOPATE) collection on 9/12/15. All the cities, the county and others contribute funds as participants in the Burnet County HHW Committee. See flyer attached to your agenda packet.

Ck#14976-Meadowlakes PWD for \$1,500; reimbursement for the cost of a used radar trailer from the state.

Utility Fund – June revenues were about \$4,000 less than those budgeted for the period (due to water sales being less than anticipated); however year-to-date revenues still remained nearly \$5,400 greater than those budgeted for the period. June's expenses were considerably greater than those budgeted for the period mainly due to the SCADA upgrades at the water treatment plant and that had been originally budgeted for earlier in the fiscal year. The year-to-date expenses exceeded those budgeted by a considerable amount due to the additional \$100,000 in principal payment made earlier in the fiscal year, the Fund's expenses are actually about \$71,000 less than budgeted as a result.

The Fund had a negative cash flow of nearly \$14,000 and has negative cash flow of nearly \$120,000 to date. The Fund's net loss for the month of is slightly over \$39,000 or about \$36,000 more than was budgeted. The Fund's net loss for the fiscal year is nearly \$87,000 or just over \$33,600 more than budgeted. Subtracting the \$100,000 additional principal payment from the net gain/loss calculation results in the fund having a net gain of approximately \$13,000 or about \$66,000 greater than the budgeted loss.

The Utility Fund had a few out of the ordinary disbursements in June and those are listed below with a brief explanation.

Ck#14949-HACH for \$2,770.47; the purchase of a replacement meter for the water treatment plant.

Ck#14959-Alejandro Tobar \$1,200; repair and installation of a retaining wall at the Firestone lift station.

Ck#14961-Chemtrade Chemicals \$5,470.06; chemicals for the water treatment plant. This should last about a year.

Ck#14971-Texas Facilities \$5,500; purchase of a used Federal surplus forklift for public works.

Ck#14972-Prime Controls \$20,000; first installment on SCADA upgrades at the water treatment plant.

Ck#14985-Grainger \$3,024.39; purchase replacement pump for Turkey Run lift station.

Ck#14988-Texas Facilities \$5,589.75; purchase of used radar trailer and large leaf vacuum.

Recreation Fund – had very little activity during the month of June. Revenues/transfers in for the month were considerably less than budgeted because a transfer in from in from reserves was not required and year-to-date revenues are below those budgeted for the same reason. Expense are off for both the month and year-to-date because the remodeling originally scheduled for earlier in the fiscal year will not take place until late July or August. .

The Fund had a negative cash flow of \$1,500 for June but a year-to-date positive cash flow of more than \$25,000. Only one out of the ordinary check was issued from this fund in June for the Meadowlakes Web Worm Committee for spraying the trees on the golf course. This payment was for the current year as well as an outstanding balance due from last year.

Debt Service Fund – regular activity with the usual deposits from ad valorem taxes.

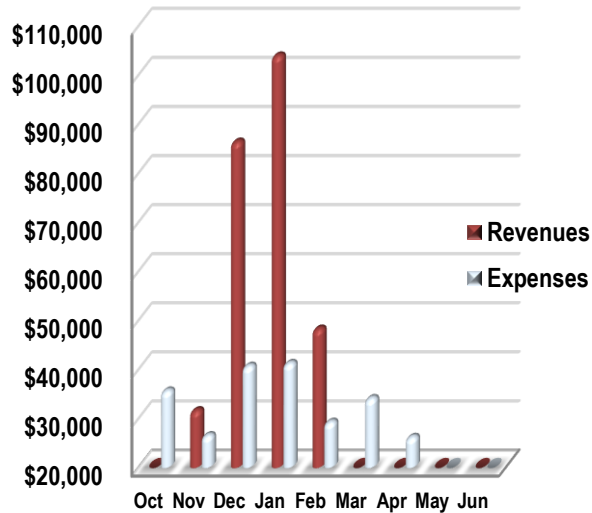
A more detailed review of the current financials statement and end of the year outlook for each fund will be done during the workshop on Tuesday.

City of Meadowlakes
June 2015
Financial Statements

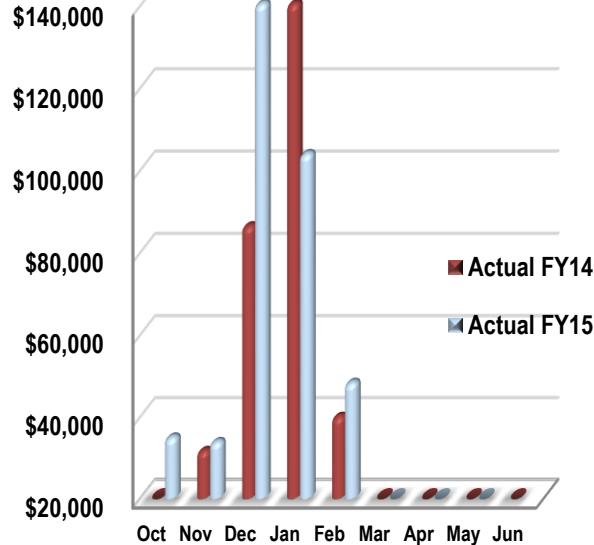
General Fund Snapshot

June 2015

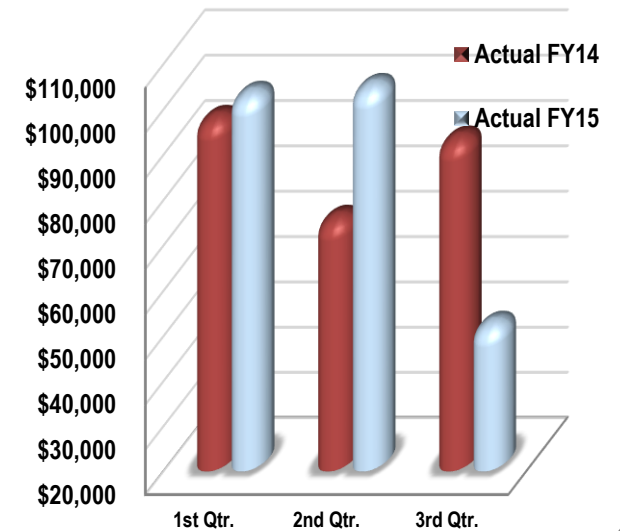
Income vs. Expense Trend



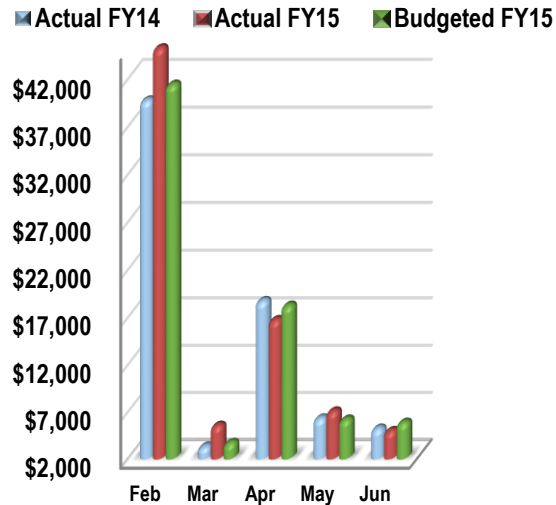
Prev Year Income Comparison



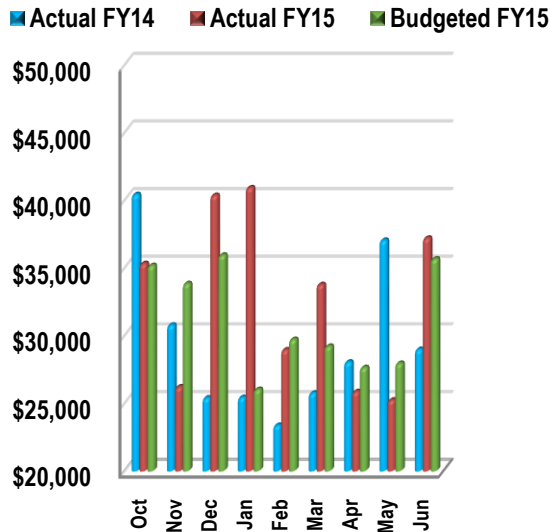
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



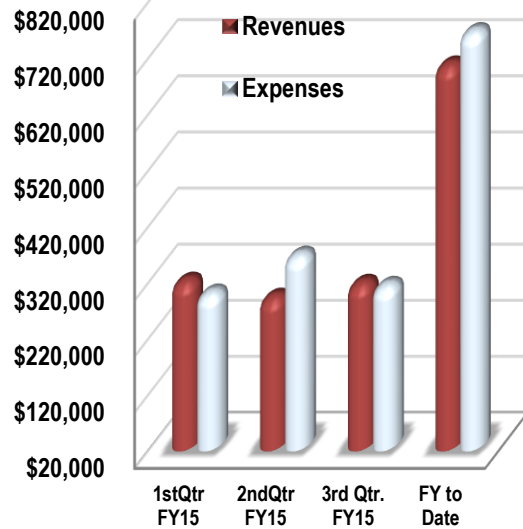
Account Balances

Cash	6/30/2014	6/30/2015
Checking Account	\$ 166,054	\$ 229,385
CD's	\$ 320,000	\$ 240,436
Total Cash	\$ 486,054	\$ 469,821
Current Receivables	\$ 7,624	\$ 10,032
Current Payables	\$ 14,572	\$ 28,015
Net Gain/(Loss)	\$ 172,843	\$ 95,365
Cash Flow (+/-) (FY to Date)	\$ 157,673	\$ 101,551

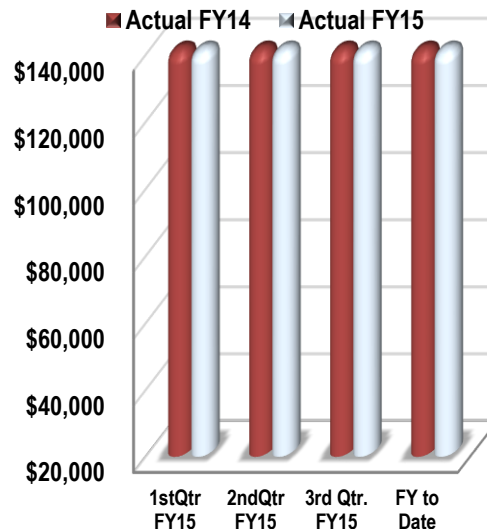
Utility Fund Snapshot

June 2015

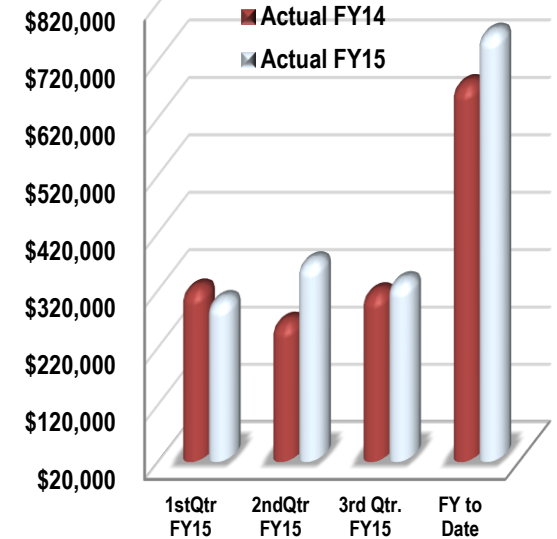
Income vs. Expense Trend



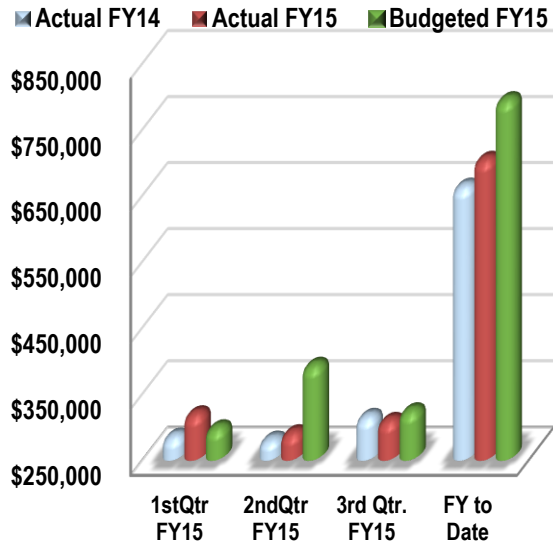
Prev Year Income Comparison



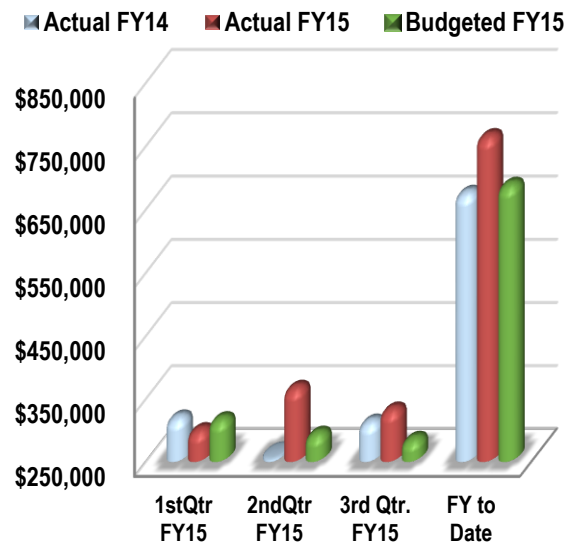
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

Cash	6/30/2014	6/30/2015
Checking Account	\$ 150,632	\$ 160,532
CD's	\$ 350,000	\$ 250,490
Total Cash	\$ 500,632	\$ 411,022
Current Receivables	\$ 5,463	\$ 94,687
Current Payables	\$ 354,736	\$ 487,464
Net Gain/(Loss)	\$ (39,004)	\$ (86,976)
Cash Flow (+/-) (FY to Date)	\$ (17,808)	\$ (119,375)

City of Meadowlakes

Condensed Review of Financial Statements

General Fund

	Actual June 2015	Budgeted June 2015	Actual Year to Date FY 15	Budgeted Year to Date FY15			
Revenues	\$ 4,751	\$ 5,625	\$ 388,612	\$ 384,695	Beginning Cash Balance 6/1/15	\$	526,918
Expenses	\$ 37,109	\$ 35,568	\$ 293,247	\$ 299,822	Ending Cash Balance 6/30/15	\$	501,827
Net Gain/(Loss)	<u>\$ (32,358)</u>	<u>\$ (29,943)</u>	<u>\$ 95,365</u>	<u>\$ 84,873</u>	Difference Beginning Cash and Ending Cash	\$	(25,091)
	Actual Apr 14	Budgeted Apr 14	Actual Year to Date FY14	Budgeted Year to Date FY14			
Revenues	\$ 3,084	\$ 5,630	\$ 343,450	\$ 342,940	Beginning Cash Balance 6/1/14	\$	435,644
Expenses	\$ 25,660	\$ 28,918	\$ 170,606	\$ 195,197	Ending Cash Balance 6/30/14	\$	486,054
Net Gain/(Loss)	<u>\$ (22,576)</u>	<u>\$ (23,288)</u>	<u>\$ 172,844</u>	<u>\$ 147,743</u>	Difference Beginning Cash and Ending Cash	\$	50,410
					Change in Cash from 6/30/14 to /30/15	\$	15,773

Utility Fund

	Actual June 2015	Budgeted June 2015	Actual Year to Date FY 15	Budgeted Year to Date FY15			
Revenues	\$ 99,810	\$ 103,723	\$ 904,447	\$ 899,059	Beginning Cash Balance 6/1/15	\$	424,953
Expenses	\$ 138,958	\$ 100,785	\$ 991,423	\$ 952,366	Ending Cash Balance 6/30/15	\$	411,022
Net Gain/(Loss)	<u>\$ (39,148)</u>	<u>\$ 2,938</u>	<u>\$ (86,976)</u>	<u>\$ (53,307)</u>	Difference Beginning Cash and Ending Cash	\$	(13,931)
	Actual Apr 14	Budgeted Apr 14	Actual Year to Date FY14	Budgeted Year to Date FY14			
Revenues	\$ 102,861	\$ 99,059	\$ 456,619	\$ 662,209	Beginning Cash Balance 6/1/14	\$	512,791
Expenses	\$ 100,985	\$ 87,435	\$ 503,584	\$ 680,850	Ending Cash Balance 6/30/14	\$	530,255
Net Gain/(Loss)	<u>\$ 1,876</u>	<u>\$ 11,624</u>	<u>\$ (46,965)</u>	<u>\$ (18,641)</u>	Difference Beginning Cash and Ending Cash	\$	17,464
					Change in Cash from 6/30/14 to /30/15	\$	(119,233)

City of Meadowlakes

Condensed Review of Financial Statements

Recreation Fund

	Actual June 2015	Budgeted June 2015	Actual Year to Date FY 15	Budgeted Year to Date FY15			
Revenues/Transfer In	\$ 4,100	\$ 11,620	\$ 38,761	\$ 45,580	Beginning Cash Balance 6/1/15	\$	71,947
Expenses	\$ 1,611	\$ 25,725	\$ 9,475	\$ 36,375	Ending Cash Balance 6/30/15	\$	70,436
Net Gain/(Loss)	<u>\$ 2,489</u>	<u>\$ (14,105)</u>	<u>\$ 29,286</u>	<u>\$ 9,205</u>	Difference Beginning Cash and Ending Cash	\$	(1,511)
	Actual Apr 14	Budgeted Apr 14	Actual Year to Date FY14	Budgeted Year to Date FY14			
Revenues	\$ 4,000	\$ 5,010	\$ 27,903	\$ 43,950	Beginning Cash Balance 6/1/14	\$	38,513
Expenses	\$ 1,789	\$ 3,800	\$ 24,126	\$ 42,400	Ending Cash Balance 6/30/14	\$	40,513
Net Gain/(Loss)	<u>\$ 2,211</u>	<u>\$ 1,210</u>	<u>\$ 3,777</u>	<u>\$ 1,550</u>	Difference Beginning Cash and Ending Cash	\$	2,000
					Change in Cash from 6/30/14 to /30/15	\$	29,923

Debt Service

	Actual June 2015	Budgeted June 2015	Actual Year to Date FY 15	Budgeted Year to Date FY15			
Revenues/Transfer In	\$ 14,547	\$ 14,950	\$ 401,667	\$ 376,800	Beginning Cash Balance 6/1/15	\$	360,658
Expenses	\$ -	\$ -	\$ 40,358	\$ 40,360	Ending Cash Balance 6/30/15	\$	375,235
Net Gain/(Loss)	<u>\$ 14,547</u>	<u>\$ 14,950</u>	<u>\$ 361,309</u>	<u>\$ 336,440</u>	Difference Beginning Cash and Ending Cash	\$	14,577
	Actual Apr 14	Budgeted Apr 14	Actual Year to Date FY 14	Budgeted Year to Date FY14			
Revenues	\$ 14,897	\$ 16,758	\$ 363,399	\$ 351,702	Beginning Cash Balance 6/1/14	\$	350,539
Expenses	\$ -	\$ -	\$ 47,814	\$ 47,814	Ending Cash Balance 6/30/14	\$	366,325
Net Gain/(Loss)	<u>\$ 14,897</u>	<u>\$ 16,758</u>	<u>\$ 315,585</u>	<u>\$ 303,888</u>	Difference Beginning Cash and Ending Cash	\$	15,786
					Change in Cash from 6/30/14 to /30/15	\$	8,910

City of Meadowlakes
Combined Balance Sheet
as of 05-31-15

	General Fund	Utility Fund	Debt Service Fund	Recreation Fund	Total Memorandum Only
<u>ASSETS</u>					
<u>Current Assets</u>					
Cash	\$ 229,385	\$ 143,939	\$ 360,657	\$ 74,437	\$ 808,418
Restrictive	\$ -	\$ 16,593	\$ -	\$ -	\$ 16,593
Invested Funds	\$ 240,436	\$ 250,490	\$ -	\$ -	\$ 490,926
Total Cash	\$ 469,821	\$ 411,022	\$ 360,657	\$ 74,437	\$ 1,315,937
<u>Accounts Receivable</u>					
Long Term Receivables	\$ -	\$ 278,394	\$ 141,120		\$ 419,514
Current Receivables & Prepaids	\$ 10,032	\$ 94,687	\$ 9,044	\$ 200	\$ 113,963
Totals Receivables	\$ 10,032	\$ 373,081	\$ 150,164	\$ 200	\$ 533,477
<u>Inventory</u>	\$ -	\$ 47,835	\$ -	\$ -	\$ 47,835
<u>Total Current Assets</u>	\$ 479,853	\$ 831,938	\$ 510,822	\$ 74,637	\$ 1,897,249
<u>Fixed Assets</u>	\$ -	\$ 3,866,610	\$ -	\$ 32,817	\$ 3,899,428
TOTAL ASSETS	\$ 479,853	\$ 4,698,548	\$ 510,822	\$ 107,454	\$ 5,796,677

City of Meadowlakes
Combined Balance Sheet
as of 05-31-15

	General Fund	Utility Fund	Debt Service Fund	Recreation Fund	Total Memorandum Only
<u>LIABILITIES & EQUITY</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$ 14,864	\$ 34,768	\$ -	\$ 37	\$ 49,669
Service Deposits Payable		\$ 84,892	\$ -	\$ -	\$ 84,892
Current Portion Loan Payable		\$ 41,238	\$ -	\$ -	\$ 41,238
Restrictive Funds	\$ 16,267	\$ 17,127	\$ -	\$ 2,267	\$ 35,661
Accrued Employee Vacation		\$ 12,853	\$ -	\$ -	\$ 12,853
Other Liabilities	\$ 10,032	\$ -	\$ 8,956	\$ -	\$ 18,988
Prior Year Adjustments	\$ -	\$ 296,586	\$ -	\$ 99,677	\$ 396,263
Total Current Liabilities	\$ 41,163	\$ 487,464	\$ 8,956	\$ 101,981	\$ 639,563
<u>Long Term Liabilities</u>					
2013 Lease/Purchase Water Tank	\$ -	\$ 198,794	\$ -	\$ -	\$ 198,794
Total Long Term Liabilities	\$ -	\$ 198,794	\$ -	\$ -	\$ 198,794
					\$ -
Total Liabilities	\$ 41,163	\$ 686,258	\$ 8,956	\$ 101,981	\$ 838,357
<u>Equity</u>					
Retained Earnings	\$ 259,835	\$ 576,249	\$ -	\$ (23,804)	\$ 812,280
Fund Balance	\$ 83,493	\$ 184,965	\$ 155,135	\$ (109,469)	\$ 314,124
Reserved for Inventories	\$ -	\$ 21,711	\$ -	\$ -	\$ 21,711
Fixed Assets	\$ -	\$ 3,316,343	\$ -	\$ 76,084	\$ 3,392,427
Other Funds	\$ -	\$ -	\$ -	\$ 33,375	\$ 33,375
Net Income	\$ 95,365	\$ (86,976)	\$ 361,309	\$ 29,286	\$ 398,985
Total Equity	\$ 438,693	\$ 4,012,292	\$ 516,444	\$ 5,473	\$ 4,972,902
TOTAL LIABILITIES & EQUITY	\$ 479,856	\$ 4,698,550	\$ 525,400	\$ 107,454	\$ 5,811,260

(Note: Difference in assets vs liabilities due to rounding.)

City of Meadowlakes

Investment of Funds

Total Funds Invested as of June 30, 2015

	Maturity Date	CD#	Amount Invested	Type of Account
General Fund				
First State Bank of Central Texas	N/A	N/A	\$ 229,385	Checking
First State Bank of Central Texas	08/05/15	31961	\$ 50,093	CD @0.2%
First State Bank of Central Texas	07/07/15	31962	\$ 50,093	CD @0.2%
First State Bank of Central Texas	09/04/15	31963	\$ 50,093	CD @0.2%
First State Bank of Central Texas	10/04/15	31964	\$ 50,093	CD @0.2%
First State Bank of Central Texas	10/27/15	31972	\$ 40,066	CD @0.2%
Total Fund Invested			\$ 469,821	
Utility Fund				
First State Bank of Central Texas	N/A	N/A	\$ 160,532	Checking
First State Bank of Central Texas	8/12/2015	131959	\$ 50,101	CD
First State Bank of Central Texas	7/13/2015	131955	\$ 100,184	CD
First State Bank of Central Texas	2/13/2015	131956	Cash in	CD
First State Bank of Central Texas	8/12/2015	131957	\$ 100,205	CD
Total Fund Invested			\$ 411,022	
Debt Service Fund				
First State Bank of Central TX-Debt	n/a		\$ 360,657	Checking
Total Fund Invested			\$ 360,657	
Recreation Fund				
First State Bank of Central TX	n/a		\$ 74,437	Checking
Total Investments			\$ 1,315,937	

City of Meadowlakes

General Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
<u>Income</u>				
Ad Valorem Tax Income	\$ 3,560	\$ 4,050	\$ 333,106	\$ 333,685
Franchise Fee Income	\$ -	\$ -	\$ 44,956	\$ 42,650
Inspection Income	\$ 850	\$ 925	\$ 5,525	\$ 3,650
Judicial (Court) Income	\$ -	\$ 300	\$ 2,936	\$ 2,600
Miscellaneous Income	\$ 341	\$ 350	\$ 2,089	\$ 2,110
Total Income	\$ 4,751	\$ 5,625	\$ 388,612	\$ 384,695
<u>Expenses</u>				
Administrative Exp.				
Employee Exp.	\$ 19,743	\$ 19,945	\$ 138,646	\$ 142,340
Administrative/Office Exp.	\$ 7,169	\$ 3,900	\$ 29,964	\$ 32,050
Insurance Exp.	\$ -	\$ -	\$ 5,490	\$ 6,410
Judicial (Court) Exp.	\$ 200	\$ 300	\$ 6,835	\$ 3,300
Building and Facility Exp.	\$ 689	\$ 1,035	\$ 7,637	\$ 8,245
Total Administrative Exp.	\$ 27,801	\$ 25,180	\$ 188,572	\$ 192,345
Public Safety & Ordinance Enforcement Exp.				
Ordinance Enforcement Exp.	\$ 1,422	\$ 1,485	\$ 10,456	\$ 10,750
Animal Control Exp.	\$ 882	\$ 784	\$ 6,502	\$ 7,075
Traffic Control Exp.	\$ 1,534	\$ 2,650	\$ 18,829	\$ 20,925
Contracted Emergency Services Exp.	\$ 5,470	\$ 5,469	\$ 49,227	\$ 49,227
Total Public Safety & Ordinance Enforcement Exp.	\$ 9,308	\$ 10,388	\$ 85,014	\$ 87,977
Total Operating Exp.	\$ 37,109	\$ 35,568	\$ 273,586	\$ 280,322
Non-Operating Exp.	\$ -	\$ -	\$ 2,000	\$ 2,000
Capital Expenditures over \$5,000	\$ -	\$ -	\$ 17,662	\$ 19,500
Total Fund Exp.	\$ 37,109	\$ 35,568	\$ 293,247	\$ 301,822
Net Gain/(Loss)	\$ (32,358)	\$ (29,943)	\$ 95,365	\$ 82,873

City of Meadowlakes

General Fund

Profit Loss Budget vs. Actual

Ordinary Income/Expenses

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
Income				
05-4120 · Ad Valorem Tax	\$ 3,560	\$ 4,050	\$ 333,106	\$ 333,685
05-4121 · Franchise Fees				
05-4140 · PEC Franchise Tax	\$ -	\$ -	\$ 31,607	\$ 29,750
05-4160 · Cable Franchise Tax	\$ -	\$ -	\$ 8,569	\$ 8,500
05-4170 · Telephone Franchise Tax	\$ -	\$ -	\$ 3,848	\$ 3,500
05-4121 · Franchise Fees - Other	\$ -	\$ -	\$ -	\$ -
Total 05-4121 · Franchise Fees	\$ -	\$ -	\$ 44,024	\$ 41,750
05-4180 · Liquor Tax	\$ -	\$ -	\$ 932	\$ 900
05-4200 · City Bldgs. Permits				
05-4220 · Home Permits	\$ -	\$ -	\$ 2,100	\$ 1,200
05-4240 · Remodeling Permits	\$ 250	\$ 425	\$ 1,000	\$ 1,050
05-4260 · Fence & Decks Permits	\$ 100	\$ 425	\$ 1,150	\$ 1,050
05-4290 · Misc. Bldgs. Revenue	\$ 500	\$ 75	\$ 1,275	\$ 350
Total 05-4200 · City Bldgs. Permits	\$ 850	\$ 925	\$ 5,525	\$ 3,650
05-4300 · Judicial				
05-4320 · Court Costs	\$ -	\$ 250	\$ 1,067	\$ 2,250
05-4340 · Court Fines	\$ -	\$ 25	\$ 1,684	\$ 150
05-4380 · Administrative Fee	\$ -	\$ 25	\$ 185	\$ 200
Total 05-4300 · Judicial	\$ -	\$ 300	\$ 2,936	\$ 2,600
05-4600 · Miscellaneous				
05-4460 · Interest - Investments	\$ -	\$ 75	\$ 34	\$ 675
05-4620 · Pet Registration Fee	\$ 340	\$ 225	\$ 1,855	\$ 1,075
05-4630 · Miscellaneous	\$ 1	\$ 50	\$ 200	\$ 360
Total 05-4600 · Miscellaneous	\$ 341	\$ 350	\$ 2,089	\$ 2,110
Total Income	\$ 4,751	\$ 5,625	\$ 388,612	\$ 384,695
Gross Profit	\$ 4,751	\$ 5,625	\$ 388,612	\$ 384,695

Expenses

General Administration Operational Exp.

5001 · Employee Exp.

05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 10,927	\$ 11,045	\$ 74,039	\$ 73,610
05-6015 · Salary - Non-exempt Employees	\$ 5,862	\$ 6,100	\$ 39,465	\$ 40,655
05-6025 · FICA/Medicare	\$ 1,006	\$ 1,075	\$ 8,585	\$ 8,525
05-6027 · Longevity Pay	\$ -	\$ -	\$ 2,170	\$ 2,350
05-6040 · Retirement	\$ 546	\$ 250	\$ 1,976	\$ 1,625
05-6045 · Health Insurance	\$ 1,196	\$ 1,300	\$ 9,341	\$ 11,700
05-6046 · Disability	\$ 207	\$ 100	\$ 1,204	\$ 900

City of Meadowlakes

General Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
05-6070 · Unemployment Reserve Exp.	\$ -	\$ -	\$ 1,000	\$ 1,000
05-6071 · Training & Travel	\$ -	\$ -	\$ 635	\$ 750
05-6072 · Dues and Memberships	\$ -	\$ -	\$ 181	\$ 500
05-6075 · Miscellaneous	\$ -	\$ 75	\$ 50	\$ 725
Total 05-6000 · Employee Expenditures	\$ 19,743	\$ 19,945	\$ 138,646	\$ 142,340
Total 5001 · Employee Exp.	\$ 19,743	\$ 19,945	\$ 138,646	\$ 142,340
5010 · Administrative/Office Exp.				
05-5000 · Property Tax Collection Exp.				
05-5020 · Quarterly Exp.	\$ 2,806	\$ 2,855	\$ 7,462	\$ 8,570
05-5040 · Collection Exp.	\$ 14	\$ 10	\$ 243	\$ 845
Total 05-5000 · Property Tax Collection Exp.	\$ 2,820	\$ 2,865	\$ 7,705	\$ 9,415
05-5140 · Bldgs. Inspections				
05-5160 · Membership	\$ -	\$ -	\$ (500)	\$ 150
05-5180 · Miscellaneous/Supplies	\$ -	\$ 25	\$ 495	\$ 175
05-5140 · Bldgs. Inspections - Other	\$ 46	\$ -	\$ 170	
Total 05-5140 · Bldgs. Inspections	\$ 46	\$ 25	\$ 165	\$ 325
Total 05-5500 · Flood Plain/Emergency Mgt.	\$ -	\$ -	\$ 3,016	\$ 1,250
05-6100 · Professional Services				
05-6110 · Legal Fees	\$ 1,033	\$ 250	\$ 2,512	\$ 2,250
05-6305 · Audit	\$ -	\$ -	\$ 4,000	\$ 3,750
05-6310 · Election	\$ -	\$ -	\$ 75	\$ 750
Total 05-6100 · Professional Services	\$ 1,033	\$ 250	\$ 6,587	\$ 6,750
05-6320 · Office Exp./Supplies	\$ 330	\$ 300	\$ 1,629	\$ 3,000
05-6325 · Lease-Copier	\$ 334	\$ 265	\$ 3,317	\$ 2,405
05-6326 · Office Equipment Repair & Maint.	\$ -	\$ -	\$ 516	\$ 500
05-6327 · Cap Exp. Under \$5000	\$ 1,500	\$ -	\$ 3,948	\$ 3,500
05-6330 · Postage	\$ 56	\$ -	\$ 545	\$ 1,200
05-6340 · Memberships-Variou	\$ -	\$ -	\$ 60	\$ 600
05-6350 · Telephone	\$ 50	\$ 45	\$ 473	\$ 405
05-6355 · Miscellaneous	\$ 1,000	\$ 150	\$ 1,000	\$ 1,450
05-6365 · Website Hosting & Upgrade	\$ -		\$ 1,003	\$ 1,250
Total 5010 · Administrative Exp.	\$ 7,169	\$ 3,900	\$ 29,964	\$ 32,050
5020 · Insurance Exp.				
05-6050 · Insurance - Worker's Comp	\$ -	\$ -	\$ 771	\$ 1,100
05-6210 · Liability	\$ -	\$ -	\$ 1,082	\$ 1,200
05-6220 · Crime	\$ -	\$ -	\$ 157	\$ 510
05-6230 · Errors & Omissions	\$ -	\$ -	\$ 3,480	\$ 3,600
Total 5020 · Insurance Exp.	\$ -	\$ -	\$ 5,490	\$ 6,410

City of Meadowlakes

General Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
5030 · Judicial Exp.				
05-5710 · Membership	\$ -	\$ -	\$ 250	\$ -
05-5720- Prosecuting Attorney	\$ -	\$ -	\$ 650	\$ -
05-5725 · Training/Travel Court Related	\$ -	\$ -	\$ 100	\$ 500
05-5727 · Office Lease - Judge	\$ 200	\$ 200	\$ 1,800	\$ 1,800
05-5730 · Administrative Exp.	\$ -	\$ 100	\$ 4,035	\$ 1,000
Total 5030 · Judicial Exp.	\$ 200	\$ 300	\$ 6,835	\$ 3,300
5040-Building and Facility Operation				
05-6360 · Office Maintenance-Cleaning	\$ -	\$ 265	\$ 2,080	\$ 2,405
05-6410 · Maintenance & Repair	\$ 455	\$ 500	\$ 2,397	\$ 2,500
05-6420 · Electric Service	\$ 234	\$ 270	\$ 2,305	\$ 2,440
05-6430 · Ins-Real Estate & Personal Prop	\$ -		\$ 855	\$ 900
Total 5040 · Building and Facility Operation	\$ 689	\$ 1,035	\$ 7,637	\$ 8,245
Total 5000 · Administrative Exp.	\$ 8,058	\$ 5,235	\$ 49,926	\$ 50,005
<u>Total General Administration Operational Exp.</u>	\$ 27,801	\$ 25,180	\$ 188,572	\$ 192,345
<u>Public Safety & Ordinance Enforcement</u>				
6000 · Public Safety				
6010 · Ordinance Enforcement				
05-5225 · Ordinance Employee	\$ 1,124	\$ 1,150	\$ 7,653	\$ 7,690
05-5226 · Ordinance FICA/Med	\$ 86	\$ 85	\$ 595	\$ 585
05-5228 · Insurance - Worker's Comp	\$ -	\$ -	\$ 67	\$ 150
05-5230 · Communications	\$ -	\$ -	\$ -	\$ -
05-5274 · Mileage	\$ 172	\$ 200	\$ 1,623	\$ 1,800
05-5280 · Supplies/Miscellaneous	\$ 41	\$ 50	\$ 518	\$ 525
Total 6010 · Ordinance Enforcement	\$ 1,422	\$ 1,485	\$ 10,456	\$ 10,750
6020 · Animal Control				
05-5320 · Contract Agreement	\$ 633	\$ 634	\$ 5,700	\$ 5,700
05-5340 · Ins-Worker's Comp	\$ -	\$ -	\$ 248	\$ 275
05-5360 · Pet Holding Fee/Rabies	\$ 92	\$ 75	\$ 165	\$ 575
05-5380 · Supplies/Miscellaneous	\$ 157	\$ 75	\$ 389	\$ 525
Total 6020 · Animal Control	\$ 882	\$ 784	\$ 6,502	\$ 7,075
6030 · Traffic Control				
05-5610 · Salary & Wages	\$ 1,425	\$ 2,500	\$ 16,006	\$ 17,500
05-5615 · FICA/Med	\$ 109	\$ 150	\$ 1,224	\$ 1,425
05-5620 · Ins-Worker's Comp	\$ -		\$ 722	\$ 500
05-5625 · Ins-Auto Liability	\$ -		\$ -	\$ -
05-5630 · Ins-Law Enforcement Liability	\$ -		\$ 822	\$ 1,325
05-5650 · Misc. Traffic Control Exp.	\$ -		\$ 55	\$ 175
Total 6030 · Traffic Control	\$ 1,534	\$ 2,650	\$ 18,829	\$ 20,925

City of Meadowlakes

General Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
6050 · Contract Emergency Service				
05-6610 · Marble Falls EMS	\$ 2,792	\$ 2,791	\$ 25,125	\$ 25,125
05-6620 · Marble Falls Fire	\$ 2,678	\$ 2,678	\$ 24,102	\$ 24,102
Total 6050 · Contract Emergency Service	\$ 5,470	\$ 5,469	\$ 49,227	\$ 49,227
<u>Total Public Safety & Ordinance Enforcement</u>	\$ 9,308	\$ 10,388	\$ 85,014	\$ 87,977
 TOTAL OPERATIONAL Exp.	 \$ 37,109	 \$ 35,568	 \$ 273,586	 \$ 280,322
Net Ordinary Income	\$ (32,358)	\$ (29,943)	\$ 115,026	\$ 104,373
 Other Income/Exp.				
Other Exp.				
7000 · Non-Operating Exp.				
05-8500 · Transfers Out				
05-8501 · Transfer to PWD Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
05-8502 · Transfer to RCC Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
05-8520 · Contingency Fund Exp.	\$ -	\$ -	\$ -	\$ -
Total 05-8500 · Transfers Out	\$ -	\$ -	\$ 2,000	\$ 2,000
05-8700 · Capital Expenditure over \$5,000	\$ -	\$ -	\$ 17,662	\$ 17,500
Total 7000 · Non-Operating Exp.	\$ -	\$ -	\$ 19,662	\$ 19,500
Total Other Exp.	\$ -	\$ -	\$ 19,662	\$ 19,500
Net Other Income	\$ -	\$ -	\$ (19,662)	\$ (19,500)
Net Income	\$ (32,358)	\$ (29,943)	\$ 95,365	\$ 84,873

City of Meadowlakes
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	14955	06/05/2015	Adams, Don	05-1035 · First State Bank		-200.00
Bill		06/02/2015		05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	14956	06/05/2015	Burnet Central Appl District	05-1035 · First State Bank		-2,805.88
Bill		06/02/2015		05-5020 · Quarterly Expense	-2,805.88	2,805.88
TOTAL					-2,805.88	2,805.88
Bill Pmt -Check	14957	06/05/2015	Marble Falls Area EMS Inc	05-1035 · First State Bank		-2,791.67
Bill		06/02/2015		05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL					-2,791.67	2,791.67
Bill Pmt -Check	14958	06/05/2015	Marble Falls Area Fire Dept Inc	05-1035 · First State Bank		-2,678.00
Bill		06/02/2015		05-6620 · Marble Falls Fire	-2,678.00	2,678.00
TOTAL					-2,678.00	2,678.00
Bill Pmt -Check	14959	06/05/2015	Meadowlakes PWD	05-1035 · First State Bank		-449.70
Bill		06/02/2015		05-6350 · Telephone	-49.55	49.55
				05-6410 · Maintenance & Repair	-38.37	38.37
				05-6410 · Maintenance & Repair	-304.56	304.56
				05-5380 · Supplies/Miscellaneous	-57.22	57.22
TOTAL					-449.70	449.70
Bill Pmt -Check	14960	06/05/2015	Pedernales Electric Coop	05-1035 · First State Bank		-214.08
Bill		05/28/2015		05-6420 · Electric Service	-214.08	214.08
TOTAL					-214.08	214.08
Bill Pmt -Check	14961	06/05/2015	Preston, Pat	05-1035 · First State Bank		-171.60
Bill		06/02/2015		05-5274 · Mileage	-171.60	171.60
TOTAL					-171.60	171.60
Bill Pmt -Check	14962	06/05/2015	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill		05/27/2015		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Check	14963	06/05/2015	Xerox Corporation	05-1035 · First State Bank		-333.75
Bill		06/02/2015		05-6325 · Lease-Copier	-245.65	245.65
				05-6325 · Lease-Copier	-88.10	88.10
TOTAL					-333.75	333.75

City of Meadowlakes
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	14964	06/09/2015	Doug Holley Const Co	05-1035 · First State Bank		-500.00
				05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	14965	06/09/2015	Card Service Center	05-1035 · First State Bank		-390.88
Bill		06/09/2015		05-5230 · Communications	-19.18	19.18
				05-5370 · Communications	-17.47	17.47
				05-6320 · Office Expense/Supplies	-298.32	298.32
				05-6330 · Postage	-55.91	55.91
TOTAL					-390.88	390.88
Bill Pmt -Check	14966	06/09/2015	Condor Document Service	05-1035 · First State Bank		-32.00
Bill		06/09/2015		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00
Bill Pmt -Check	14967	06/09/2015	Highland Lakes Newspapers	05-1035 · First State Bank		-45.50
Bill		06/09/2015		05-5180 · Miscellaneous/Supplies	-45.50	45.50
TOTAL					-45.50	45.50
Bill Pmt -Check	14968	06/09/2015	McCreary, Veselka, Bragg & Al	05-1035 · First State Bank		-14.01
Bill		06/09/2015		05-5040 · Collection Expense	-14.01	14.01
TOTAL					-14.01	14.01
Bill Pmt -Check	14969	06/15/2015	Burnet County	05-1035 · First State Bank		-1,000.00
Bill		06/15/2015		05-6355 · Miscellaneous	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Check	14970	06/15/2015	Burnet Vet Clinic Inc	05-1035 · First State Bank		-92.00
Bill		06/15/2015		05-5360 · Pet Holding Fee/Rabies	-92.00	92.00
TOTAL					-92.00	92.00
Bill Pmt -Check	14971	06/15/2015	Great Southern Life Insurance	05-1035 · First State Bank		-97.65
Bill		06/15/2015		05-6047 · Other Benefits	-97.65	97.65
TOTAL					-97.65	97.65
Bill Pmt -Check	14972	06/15/2015	Interstate Battery Systems Me	05-1035 · First State Bank		-21.99
Bill		06/15/2015		05-5280 · Supplies/Miscellaneous	-21.99	21.99
TOTAL					-21.99	21.99

City of Meadowlakes
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	14973	06/15/2015	Knight & Partners	05-1035 · First State Bank		-1,032.80
Bill		06/15/2015		05-6110 · City Attorney-General	-1,032.80	1,032.80
TOTAL					-1,032.80	1,032.80
Bill Pmt -Check	14975	06/22/2015	Jones Heating & Air	05-1035 · First State Bank		-112.00
Bill		06/22/2015		05-6410 · Maintenance & Repair	-112.00	112.00
TOTAL					-112.00	112.00
Bill Pmt -Check	14976	06/22/2015	Meadowlakes PWD	05-1035 · First State Bank		-1,500.00
Bill		06/22/2015		05-6327 · Cap Exp Under \$5000	-1,500.00	1,500.00
TOTAL					-1,500.00	1,500.00
Bill Pmt -Check	14977	06/22/2015	National Band & Tag Co	05-1035 · First State Bank		-82.00
Bill		06/22/2015		05-5380 · Supplies/Miscellaneous	-82.00	82.00
TOTAL					-82.00	82.00

Total June 2015 General Fund Disbursements

14,825.51

City of Meadowlakes-General Fund FY 15 Cash Flow

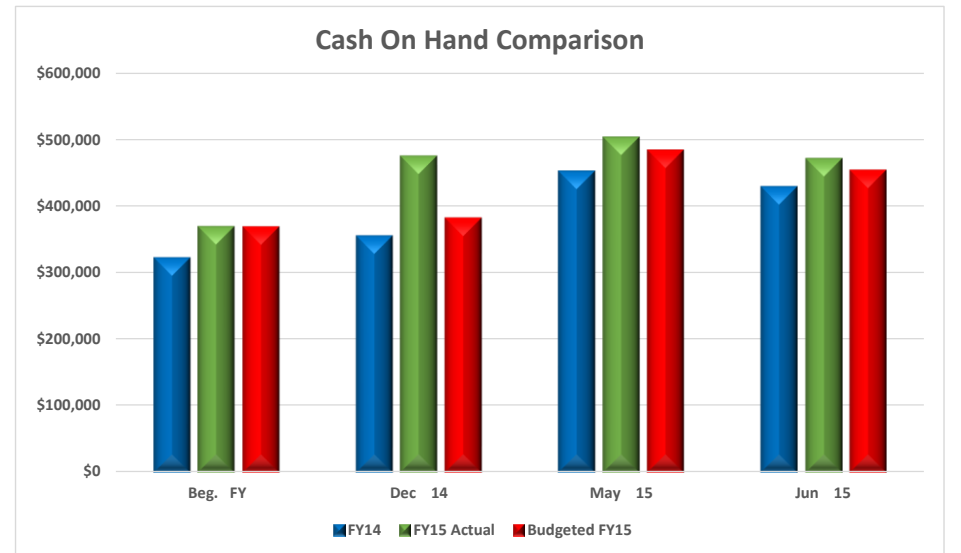
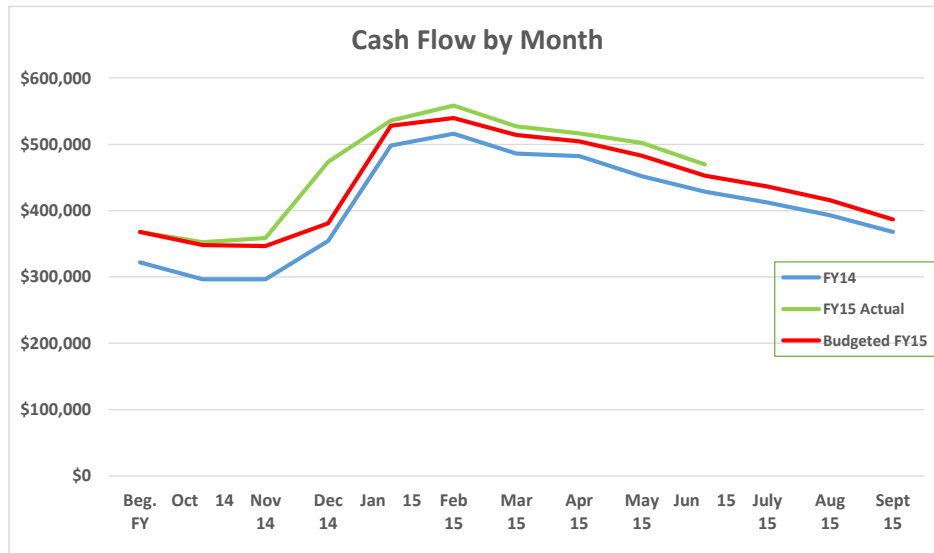
	Beginning FY	1st Qtr. FY 15	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Total
Cash on hand (beginning of month)	\$368,270	\$368,270	\$473,306	\$535,809	\$558,579	\$526,918	\$516,452	\$501,827	\$469,821	\$469,821	\$469,821	
Cash on hand (end of month)	\$368,270	\$473,306	\$535,809	\$558,579	\$526,918	\$516,452	\$501,827	\$469,821	\$469,821	\$469,821	\$469,821	

CASH RECEIPTS												Total
Ad Valorem Tax		\$188,107	\$94,487	\$35,854	\$3,345	\$4,064	\$3,689	\$3,560				\$333,106
Franchise Fee		\$13,163	\$8,943	\$9,825	\$0	\$11,731	\$1,196	\$0				\$44,858
Miscellaneous		\$6,712	\$360	\$6,097	\$4,519	\$698	\$7,497	\$2,311				\$28,193
TOTAL CASH RECEIPTS		\$207,981	\$103,790	\$51,776	\$7,864	\$16,493	\$12,383	\$5,871	\$0	\$0	\$0	\$406,157
Total cash available	\$368,270	\$576,251	\$577,095	\$587,585	\$566,443	\$543,411	\$528,835	\$507,698	\$469,821	\$469,821	\$469,821	

CASH PAID OUT-OPERATIONAL												Total
Prior Months Payables/Miscellaneous		\$6,147	-\$2,177	\$1,714	\$3,813	\$1,511	\$1,275	\$1,806				\$14,089
Employee Related Expense		\$48,919	\$14,531	\$13,742	\$13,542	\$14,452	\$13,537	\$19,743				\$138,466
Administrative Expenses		\$19,462	\$4,544	\$2,740	\$11,171	\$2,038	\$3,184	\$7,654				\$50,793
Public Safety		\$27,343	\$9,221	\$9,390	\$8,999	\$8,958	\$9,013	\$8,674				\$81,597
Total Cash Paid Out-Operational		\$101,871	\$26,118	\$27,586	\$37,525	\$26,959	\$27,008	\$37,877	\$0	\$0	\$0	\$284,945

CASH PAID OUT- NON -OPERATIONAL												Total
Transfer Out to Other Funds		\$0		\$0	\$2,000	\$0	\$0	\$0				\$2,000
Capital Expenditures over \$5000		\$1,074	\$15,168	\$1,420	\$0	\$0	\$0	\$0				\$17,662
Contingencies		\$0		\$0	\$0	\$0	\$0	\$0				\$0
Total Cash Paid Out-Non-Operational		\$1,074	\$15,168	\$1,420	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$19,662
TOTAL CASH PAID OUT		\$102,945	\$41,286	\$29,006	\$39,525	\$26,959	\$27,008	\$37,877	\$0	\$0	\$0	\$304,607
Cash on hand (end of month)	\$368,270	\$473,306	\$535,809	\$558,579	\$526,918	\$516,452	\$501,827	\$469,821	\$469,821	\$469,821	\$469,821	

Change in Cash												Total
Difference Beginning to End of Month		\$105,036	\$62,503	\$22,770	(\$31,661)	(\$10,466)	(\$14,625)	(\$32,006)	\$0	\$0	\$0	\$101,551
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$105,036	\$167,539	\$190,309	\$158,648	\$148,182	\$133,557	\$101,551	\$101,551	\$101,551	\$101,551	



City of Meadowlakes

Utility Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
<u>Operating Income</u>				
<u>Utilities Income</u>				
Water Revenue	\$ 31,556	\$ 37,053	\$ 275,195	\$ 290,142
Sewer Revenue	\$ 41,983	\$ 41,833	\$ 376,947	\$ 376,497
Total Utility Income	\$ 73,539	\$ 78,886	\$ 652,142	\$ 666,639
<u>Solid Waste Collection Fees</u>	\$ 16,599	\$ 16,542	\$ 150,232	\$ 148,874
<u>Contracted Services</u>	\$ 7,083	\$ 7,085	\$ 63,750	\$ 63,751
<u>Water & Sewer Connect Fees</u>				
Water Connect Fee	\$ 825	\$ -	\$ 7,425	\$ 4,375
Sewer Connect Fee	\$ 725	\$ -	\$ 6,525	\$ 3,625
Total Water & Sewer Connect Fees	\$ 1,550	\$ -	\$ 13,950	\$ 8,000
<u>Penalty & Interest Earned</u>	\$ 668	\$ 600	\$ 5,604	\$ 5,225
<u>Interest Earned on Investments</u>	\$ 1	\$ 85	\$ 176	\$ 745
<u>Miscellaneous Income</u>				
Transfer Fees	\$ 325	\$ 225	\$ 2,225	\$ 2,125
Miscellaneous & Transfer In	\$ 44	\$ 300	\$ 16,369	\$ 3,700
Total Miscellaneous Income	\$ 369	\$ 525	\$ 18,594	\$ 5,825
Total Income	\$ 99,810	\$ 103,723	\$ 904,447	\$ 899,059
<u>Operating Expenses</u>				
Total Employee Expenses	\$ 46,755	\$ 45,800	\$ 314,223	\$ 341,885
Total Administrative Expenses	\$ 726	\$ 1,860	\$ 43,649	\$ 44,115
Total Operating Expenses	\$ 61,269	\$ 22,775	\$ 237,519	\$ 269,725
Total Solid Waste Collection Expense	\$ 14,859	\$ 15,000	\$ 134,391	\$ 135,000
Total Operational Expenses	\$ 123,608	\$ 85,435	\$ 729,782	\$ 790,725
Net Gain/(Loss) prior to transfers/depreciation	\$ (23,798)	\$ 18,288	\$ 174,666	\$ 108,334
Total Transfers to Other Funds	\$ 15,350	\$ 15,350	\$ 138,150	\$ 138,150
Operational Interest and Principal Debt Serv.	\$ -	\$ -	\$ 123,491	\$ 23,491
Total Utility Fund Expenses	\$ 138,958	\$ 100,785	\$ 991,423	\$ 952,366
Transfer in from other Funds	\$ -	\$ -	\$ -	\$ -
Net Fund Gain/(Loss)	\$ (39,148)	\$ 2,938	\$ (86,976)	\$ (53,307)

City of Meadowlakes

Utility Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
Ordinary Income/Expense				
Income				
5010 · Water Revenue	\$ 31,556	\$ 37,053	\$ 275,195	\$ 290,142
5020 · Sewer Revenues	\$ 41,983	\$ 41,833	\$ 376,947	\$ 376,497
5030 · Garbage Revenue	\$ 16,599	\$ 16,542	\$ 150,232	\$ 148,874
5110 · Contract Services	\$ 7,083	\$ 7,085	\$ 63,750	\$ 63,751
5120 · Water Connect Fee Revenue	\$ 825	\$ -	\$ 7,425	\$ 4,375
5130 · Sewer Connect Fee Revenue	\$ 725	\$ -	\$ 6,525	\$ 3,625
5140 · Transfer Fee	\$ 325	\$ 225	\$ 2,225	\$ 2,125
5150 · Penalty & Interest Earned	\$ 668	\$ 600	\$ 5,604	\$ 5,225
5170 · Miscellaneous Revenues	\$ 44	\$ 300	\$ 15,369	\$ 2,700
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
5200 · Interest earned on Investments	\$ 1	\$ 85	\$ 176	\$ 745
Total Income	\$ 99,810	\$ 103,723	\$ 904,447	\$ 899,059
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 7,540	\$ 12,500	\$ 57,242	\$ 85,140
6415 · Salaries & Wages-Non-Exempt	\$ 28,347	\$ 24,500	\$ 171,852	\$ 166,000
6416 · Overtime & Standby Pay	\$ 2,233	\$ 1,375	\$ 10,384	\$ 9,295
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 4,057	\$ 5,000
Total 6110 · Salaries & Wages	\$ 38,120	\$ 38,375	\$ 243,535	\$ 265,435
6111 · Other Employee Expenses				
6116 · Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 · FICA Expense	\$ 2,916	\$ 1,925	\$ 18,642	\$ 20,125
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 8,334	\$ 8,500
6150 · Employee Insurance Expenses	\$ 4,931	\$ 4,500	\$ 32,638	\$ 38,700
6160 · Employee Retirement Expense	\$ 606	\$ 450	\$ 3,566	\$ 3,225
6170 · Employee Uniform Expense	\$ -	\$ 300	\$ 1,001	\$ 1,900
6180 · Employee Training & Travel Exp.	\$ 182	\$ 250	\$ 4,757	\$ 2,250
Total 6111 · Other Employee Expenses	\$ 8,635	\$ 7,425	\$ 70,688	\$ 76,450
Total 6100 · Employee Expenses	\$ 46,755	\$ 45,800	\$ 314,223	\$ 341,885
6200 · Administrative Expenses				
6210 · Auditing Expense		\$ -	\$ 5,000	\$ 5,500
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ -	\$ -	\$ 3,296	\$ 4,100
6227 · Other Misc. Dues & Fees	\$ 70	\$ -	\$ 220	\$ 1,150
Total 6225 · Misc. Dues & Fees	\$ 70	\$ -	\$ 3,516	\$ 5,250
6235 · Computer/Office Equip R&M	\$ -	\$ 165	\$ 1,317	\$ 1,505

City of Meadowlakes

Utility Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
6240 · Software Update	\$ -	\$ -	\$ 2,343	\$ 2,000
6250 · Office Supplies	\$ 154	\$ 300	\$ 2,634	\$ 3,000
6255 · Postage Expense	\$ 14	\$ 750	\$ 3,576	\$ 3,750
6260 · Telephone Expense	\$ 244	\$ 480	\$ 4,290	\$ 4,360
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 17,265	\$ 17,000
6280 · Bad Debts	\$ -	\$ -	\$ 2,861	\$ 250
6282 · Administrative-Miscellaneous	\$ 244	\$ 165	\$ 847	\$ 1,500
Total 6200 · Administrative Expenses	\$ 726	\$ 1,860	\$ 43,649	\$ 44,115
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp.				
6305 · Water Treatment Electrical	\$ 2,338	\$ 3,200	\$ 20,436	\$ 26,000
6310 · Heating Fuel-WTP	\$ -	\$ -	\$ 600	\$ 1,500
6314 · R&M-Plant & Pump Station	\$ 29,152	\$ 1,500	\$ 41,725	\$ 28,500
6316 · WTP Chemical Expense	\$ 5,470	\$ 2,300	\$ 15,484	\$ 15,300
6320 · Water Outside Testing Expense	\$ 122	\$ 1,100	\$ 2,372	\$ 1,900
6328 · Distribution Repair & Maint..	\$ 99	\$ 400	\$ 1,940	\$ 3,800
6355 · Meter Purchased	\$ -	\$ -	\$ 27,150	\$ 30,000
6360 · Tap Materials-Water	\$ -	\$ -	\$ 198	\$ 3,500
6301 · Other WTP Operational Exp.	\$ -	\$ -		
Total 6301 · Water Treatment Operational Exp.	\$ 37,181	\$ 8,500	\$ 109,905	\$ 110,500
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	\$ 2,888	\$ 2,700	\$ 21,214	\$ 22,900
6311 · Propane-Wastewater	\$ -	\$ -	\$ 730	\$ 1,500
6317 · WWTP Chemicals	\$ 282	\$ 650	\$ 3,945	\$ 6,500
6318 · Outside Testing Wastewater	\$ 106	\$ 225	\$ 968	\$ 2,075
6321 · Collection System R&M				
63212 · Lift Station Repairs	\$ 106	\$ -	\$ 2,369	\$ 7,500
6321 · Collection System R&M - Other	\$ 2,100	\$ -	\$ 5,945	\$ -
Total 6321 · Collection System R&M	\$ 2,206	\$ -	\$ 8,313	\$ 7,500
6324 · Irrigation Electric Subsidy	\$ -	\$ -	\$ 7,500	\$ 7,500
6327 · WWTP Repair & Maint..	\$ 4,387	\$ 1,500	\$ 18,990	\$ 15,500
Total 6302 · Wastewater Operational Exp.	\$ 9,869	\$ 5,075	\$ 61,660	\$ 63,475
6303 · Other Operational Expenses				
63031 · Repair & Maint..-Other				
6329 · R&M-Building/Misc.	\$ 118	\$ 4,000	\$ 9,946	\$ 28,000
63291 · Drainage Repair & Maint..	\$ 325	\$ -	\$ 1,454	\$ 9,000
Total 63031 · Repair & Maint..-Other	\$ 443	\$ 4,000	\$ 11,400	\$ 37,000
6330 · Vehicle Repair & Maint..	\$ 2,263	\$ 550	\$ 10,968	\$ 5,300
6335 · Machinery Repair & Maint..	\$ 743	\$ 1,250	\$ 6,947	\$ 11,250
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ 966	\$ 1,200	\$ 6,553	\$ 10,500

City of Meadowlakes

Utility Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
6342 · Machinery Fuel		\$ 1,500	\$ 1,010	\$ 6,000
Total 6340 · Vehicle & Machinery Fuel	\$ 966	\$ 2,700	\$ 7,563	\$ 16,500
6350 · Miscellaneous Operational Exp.	\$ 1,335	\$ 300	\$ 5,162	\$ 2,600
6365 · Small Tools	\$ 169	\$ 400	\$ 4,416	\$ 3,100
6550 · Assets Purchased	\$ 8,300	\$ -	\$ 19,498	\$ 20,000
Total 6303 · Other Operational Expenses	\$ 14,219	\$ 9,200	\$ 65,954	\$ 95,750
Total 6300 · Operating Expenses	\$ 61,269	\$ 22,775	\$ 237,519	\$ 269,725
6500 · Other Operational Expenses				
6510 · Garbage Service Expense	\$ 14,859	\$ 15,000	\$ 134,391	\$ 135,000
Total 6500 · Other Operational Expenses	\$ 14,859	\$ 15,000	\$ 134,391	\$ 135,000
8200 · Transfer to Other Funds				
8220 · Transfer to Debt Service Fund	\$ 11,350	\$ 11,350	\$ 102,150	\$ 102,150
8240 · Transfer to RCC Fund	\$ 4,000	\$ 4,000	\$ 36,000	\$ 36,000
Total 8200 · Transfer to Other Funds	\$ 15,350	\$ 15,350	\$ 138,150	\$ 138,150
Total Expense	\$ 138,958	\$ 100,785	\$ 867,932	\$ 928,875
Net Ordinary Income	\$ (39,148)	\$ 2,938	\$ 36,516	\$ (29,816)
Other Income/Expense				
Other Income				
8100 · Transfer In From PWD Operating	\$ -	\$ -	\$ -	\$ -
Total Other Income	\$ -	\$ -	\$ -	\$ -
Other Expense				
9140 · 2013 I&S Expenses				
9141 · 2013 I&S Principal	\$ -	\$ -	\$ 120,491	\$ 20,491
9142 · 2013 I&S Interest	\$ -	\$ -	\$ 3,000	\$ 3,000
Total 9140 · 2013 I&S Expenses	\$ -	\$ -	\$ 123,491	\$ 23,491
Total Expenses	\$ 138,958	\$ 100,785	\$ 991,423	\$ 952,366
Net Other Income	\$ -	\$ -	\$ -	\$ -
Net Fund Gain/(Loss)	\$ (39,148)	\$ 2,938	\$ (86,976)	\$ (53,307)

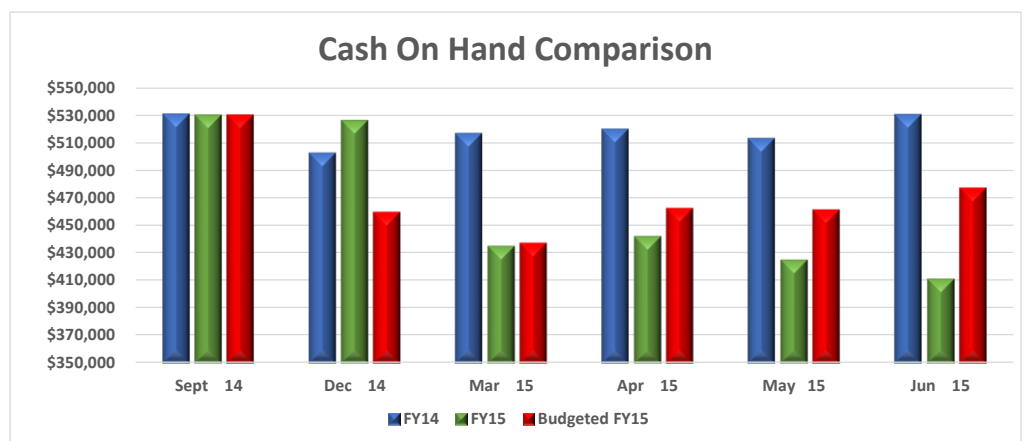
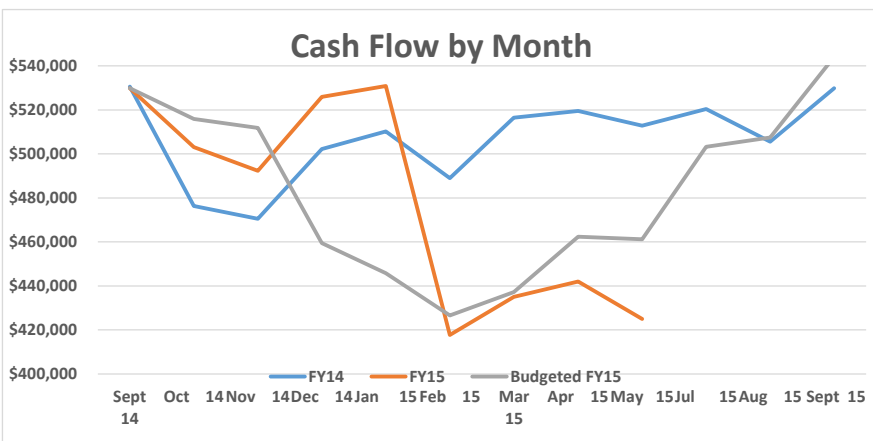
City of Meadowlakes-Utility Fund FY 15 Cash Flow

	Beginning FY	FY 1st Qtr.	Jan. 2015	Feb. 2015	Mar. 2015	Apr. 2015	Ma y 2015	Jun-15	Jul-15	Aug-15	Sep-15	Total
Cash on hand (beginning of month)	\$530,536	\$530,536	\$526,026	\$530,971	\$417,714	\$432,620	\$441,983	\$424,953	\$411,161	\$411,161	\$411,161	
Cash on hand (end of month)	\$530,536	\$526,026	\$530,971	\$417,714	\$432,620	\$441,983	\$424,953	\$411,161	\$411,161	\$411,161	\$411,161	\$0

CASH RECEIPTS												Total
Account Receivable		\$330,801	\$75,966	\$80,830	\$97,040	\$86,752	\$83,106	\$102,423				\$856,917
Contract Services		\$21,250	\$7,083	\$7,083	\$7,083	\$7,084	\$7,083	\$7,083				\$63,750
Customer's Deposits		\$2,764	\$900	\$100	\$800	\$800	\$1,100	\$1,200				\$7,664
Transfer in from other Funds		\$0	\$0	\$0	\$1,000	\$0	\$0	\$0				\$1,000
Miscellaneous		\$10,134	\$3,333	\$1,723	\$524	\$1,821	\$5,254	\$1,920				\$24,709
TOTAL CASH RECEIPTS		\$364,949	\$87,282	\$89,736	\$106,447	\$96,456	\$96,544	\$112,626	\$0	\$0	\$0	\$954,041
Total cash available	\$530,536	\$895,485	\$613,308	\$620,707	\$524,161	\$529,076	\$538,527	\$537,579	\$411,161	\$411,161	\$411,161	

CASH PAID OUT- OPERATIONAL												Total
Prior Months Payables/Misc/Prepays		\$41,680	-\$4,133	-\$3,013	\$12,297	\$2,538	\$7,334	\$1,776				\$58,479
Employee Related Expense		\$118,440	\$34,176	\$34,679	\$27,428	\$32,351	\$31,076	\$47,139				\$325,289
Administrative Expenses		\$24,456	\$5,851	\$1,162	\$6,352	\$3,402	\$1,854	\$758				\$43,835
Operating Expenses		\$94,091	\$16,082	\$16,431	\$14,679	\$18,982	\$43,017	\$56,805				\$260,087
Solid Waste Collection Expense		\$44,743	\$15,011	\$14,893	\$15,434	\$14,470	\$14,944	\$14,589				\$134,083
Total Cash Paid Out-Operational		\$323,409	\$66,987	\$64,151	\$76,191	\$71,743	\$98,225	\$121,067	\$0	\$0	\$0	\$821,774
CASH PAID OUT- NON - OPERATIONAL												Total
Lease/Purchase Water Storage Tank		\$0	\$0	\$123,492	\$0	\$0	\$0					\$123,492
Transfers to Debt Service		\$34,050	\$11,350	\$11,350	\$11,350	\$11,350	\$11,350	\$1,350				\$92,150
Transfers to Recreation Fund		\$12,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000				\$36,000
Total Cash Paid Out-Non-Operational		\$46,050	\$15,350	\$138,842	\$15,350	\$15,350	\$15,350	\$5,350	\$0	\$0	\$0	\$251,642
TOTAL CASH PAID OUT		\$369,459	\$82,337	\$202,993	\$91,541	\$87,093	\$113,575	\$126,417	\$0	\$0	\$0	\$1,073,415
Cash on hand (end of month)	\$530,536	\$526,026	\$530,971	\$417,714	\$432,620	\$441,983	\$424,953	\$411,161	\$411,161	\$411,161	\$411,161	

Change in Cash												Total
Difference Beginning to End of Month		(\$4,510)	\$4,945	(\$113,257)	\$14,906	\$9,363	(\$17,031)	(\$13,791)	\$0	\$0	\$0	(\$119,375)
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$4,510)	\$0	(\$113,257)	(\$98,351)	(\$88,987)	(\$106,018)	(\$119,809)	(\$119,809)	(\$119,809)	(\$119,809)	



City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Deposit		06/29/2015		1015 · Ck.ing-1st State Bank		-114.36
				1510 · Service Receivables	-114.36	114.36
TOTAL					-114.36	114.36
Deposit		06/29/2015		1015 · Ck.ing-1st State Bank		-88.94
				1510 · Service Receivables	-88.94	88.94
TOTAL					-88.94	88.94
Ck.	EFT	06/10/2015	State Comptroller	1015 · Ck.ing-1st State Bank		-1,033.31
				3020 · Sales Tax Payable	-1,033.31	1,033.31
TOTAL					-1,033.31	1,033.31
Bill Pmt -Ck.	14938	06/04/2015	Ashly Corley	1015 · Ck.ing-1st State Bank		-9.04
Bill	Refund of Deposit	05/27/2015		3010 · Service Deposits Payable	-9.04	9.04
TOTAL					-9.04	9.04
Bill Pmt -Ck.	14939	06/04/2015	Card Services - VISA	1015 · Ck.ing-1st State Bank		-2,476.17
Bill	1800 - May 2015	05/23/2015		6255 · Postage Expense	-166.00	166.00
				6250 · Office Supplies	-21.58	21.58
				1515 · General Fund Receivables	-57.22	57.22
				1583 · RCC Receivable	-139.00	139.00
				6330 · Vehicle Repair & Maintenance	-15.11	15.11
Bill	May 2015	05/27/2015		6329 · R&M-Building/Misc.	-139.98	139.98
				1584 · POA Receivables	-166.04	166.04
				6321 · Collection System R&M	-1,771.24	1,771.24
TOTAL					-2,476.17	2,476.17
Bill Pmt -Ck.	14940	06/04/2015	Debbie Holley	1015 · Ck.ing-1st State Bank		-35.82
Bill	May 29, 2015	05/29/2015		6180 · Employee Training & Travel Ex	-35.82	35.82
TOTAL					-35.82	35.82
Bill Pmt -Ck.	14941	06/04/2015	Debbie Weston	1015 · Ck.ing-1st State Bank		-10.84
Bill	Refund of Deposit	05/27/2015		3010 · Service Deposits Payable	-10.84	10.84
TOTAL					-10.84	10.84

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14942	06/04/2015	Ed's Tires	1015 · Ck.ing-1st State Bank		-31.50
Bill	47658	05/06/2015		6330 · Vehicle Repair & Maintenance	-15.75	15.75
Bill	47666	05/07/2015		6330 · Vehicle Repair & Maintenance	-15.75	15.75
TOTAL					-31.50	31.50
Bill Pmt -Ck.	14943	06/04/2015	Edward Ridgley	1015 · Ck.ing-1st State Bank		-14.44
Bill	Refund	05/27/2015		3010 · Service Deposits Payable	-14.44	14.44
TOTAL					-14.44	14.44
Bill Pmt -Ck.	14944	06/04/2015	Erin or Kelli Resch	1015 · Ck.ing-1st State Bank		-33.81
Bill	Reimburse	06/01/2015		1510 · Service Receivables	-33.81	33.81
TOTAL					-33.81	33.81
Bill Pmt -Ck.	14945	06/04/2015	Ewald Tractor, Inc.	1015 · Ck.ing-1st State Bank		-723.00
Bill	3502411	05/12/2015		6335 · Machinery Repair & Maintenance	-723.00	723.00
TOTAL					-723.00	723.00
Bill Pmt -Ck.	14946	06/04/2015	Fastenal	1015 · Ck.ing-1st State Bank		-213.37
Bill	TX00183758	05/21/2015		6329 · R&M-Building/Misc.	-213.37	213.37
TOTAL					-213.37	213.37
Bill Pmt -Ck.	14947	06/04/2015	Fisher's Iron & Metal Ind.	1015 · Ck.ing-1st State Bank		-199.41
Bill	20792	05/27/2015		6327 · WWTP Repair & Maintenance	-175.60	175.60
Bill	20683	05/29/2015		6314 · R&M-Plant & Pump Station	-23.81	23.81
TOTAL					-199.41	199.41
Bill Pmt -Ck.	14948	06/04/2015	Ford & Crew Hwd.	1015 · Ck.ing-1st State Bank		-433.43
Bill	May 2015 Stmt	05/25/2015		6329 · R&M-Building/Misc.	-111.75	111.75
				6329 · R&M-Building/Misc.	-183.40	183.40
				6342 · Machinery Fuel	-13.96	13.96
				6330 · Vehicle Repair & Maintenance	-14.99	14.99
				6314 · R&M-Plant & Pump Station	-34.98	34.98
				1515 · General Fund Receivables	-38.37	38.37
				6335 · Machinery Repair & Maintenance	-35.98	35.98
TOTAL					-433.43	433.43

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14949	06/04/2015	HACH	1015 · Ck.ing-1st State Bank		-2,770.47
Bill	9325263	05/31/2015		6314 · R&M-Plant & Pump Station	-2,770.47	2,770.47
TOTAL					-2,770.47	2,770.47
Bill Pmt -Ck.	14950	06/04/2015	Interstate Battery	1015 · Ck.ing-1st State Bank		-57.30
Bill	220017346	05/27/2015		6335 · Machinery Repair & Maintenance	-57.30	57.30
TOTAL					-57.30	57.30
Bill Pmt -Ck.	14951	06/04/2015	Kenneth Davis	1015 · Ck.ing-1st State Bank		-31.35
Bill	Refund	06/01/2015		3010 · Service Deposits Payable	-31.35	31.35
TOTAL					-31.35	31.35
Bill Pmt -Ck.	14952	06/04/2015	NAPA-	1015 · Ck.ing-1st State Bank		-897.89
Bill	May 2015 Stmt	05/31/2015		6335 · Machinery Repair & Maintenance	-225.65	225.65
				6365 · Small Tools	-401.59	401.59
				6330 · Vehicle Repair & Maintenance	-270.65	270.65
TOTAL					-897.89	897.89
Bill Pmt -Ck.	14953	06/04/2015	PEC	1015 · Ck.ing-1st State Bank		-4,728.85
Bill	May 2015 Stmt	05/22/2015		6305 · Water Treatment Electrical	-2,297.79	2,297.79
				6304 · Wastewater Electrical	-2,431.06	2,431.06
TOTAL					-4,728.85	4,728.85
Bill Pmt -Ck.	14954	06/04/2015	Quill	1015 · Ck.ing-1st State Bank		-215.09
Bill	4520698	05/31/2015		6250 · Office Supplies	-134.81	134.81
				6350 · Miscellaneous Operational Exp	-80.28	80.28
TOTAL					-215.09	215.09
Bill Pmt -Ck.	14955	06/04/2015	Shawna Burkhart	1015 · Ck.ing-1st State Bank		-7.24
Bill	Refund	06/04/2015		3010 · Service Deposits Payable	-7.24	7.24
TOTAL					-7.24	7.24
Bill Pmt -Ck.	14956	06/04/2015	Sprint	1015 · Ck.ing-1st State Bank		-27.76
Bill	55053151006245	05/25/2015		6260 · Telephone Expense	-27.76	27.76
TOTAL					-27.76	27.76

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14957	06/04/2015	TxTag	1015 · Ck.ing-1st State Bank		-21.68
Bill	311416440	05/21/2015		6282 · Administrative-Miscellaneous	-21.68	21.68
TOTAL					-21.68	21.68
Bill Pmt -Ck.	14958	06/04/2015	Visa	1015 · Ck.ing-1st State Bank		-1,313.00
Bill	4241 - May 2015	05/20/2015		6180 · Employee Training & Travel Ex	-441.62	441.62
				6329 · R&M-Building/Misc.	-74.95	74.95
				6335 · Machinery Repair & Maintenance	-173.63	173.63
Bill	3183 - May 2015	05/24/2015		6329 · R&M-Building/Misc.	-93.57	93.57
				6240 · Software Update	-21.64	21.64
				6321 · Collection System R&M	-507.59	507.59
TOTAL					-1,313.00	1,313.00
Bill Pmt -Ck.	14959	06/08/2015	Alejandro Tobar	1015 · Ck.ing-1st State Bank		-1,200.00
Bill	Firestone	06/08/2015		6321 · Collection System R&M	-1,200.00	1,200.00
TOTAL					-1,200.00	1,200.00
Bill Pmt -Ck.	14960	06/11/2015	AT&T Mobility	1015 · Ck.ing-1st State Bank		-148.35
Bill	June 2015 Stmt	05/27/2015		6260 · Telephone Expense	-148.35	148.35
TOTAL					-148.35	148.35
Bill Pmt -Ck.	14961	06/11/2015	Chemtrade Chemicals US	1015 · Ck.ing-1st State Bank		-5,470.06
Bill	91541066	06/01/2015		6316 · WTP Chemical Expense	-5,470.06	5,470.06
TOTAL					-5,470.06	5,470.06
Bill Pmt -Ck.	14962	06/11/2015	Lasting Impressions	1015 · Ck.ing-1st State Bank		-100.00
Bill	2761	06/02/2015		1584 · POA Receivables	-50.00	50.00
				1515 · General Fund Receivables	-50.00	50.00
TOTAL					-100.00	100.00
Bill Pmt -Ck.	14963	06/11/2015	Elliott Electric Sply	1015 · Ck.ing-1st State Bank		-57.75
Bill	36-54049-01	06/05/2015		6314 · R&M-Plant & Pump Station	-57.75	57.75
TOTAL					-57.75	57.75

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14964	06/11/2015	Hershal Stocks	1015 · Ck.ing-1st State Bank		-100.00
Bill	Refund	06/04/2015		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Ck.	14965	06/11/2015	LCRA	1015 · Ck.ing-1st State Bank		-546.94
Bill	May 2015 Stmt	05/29/2015		1582 · PFC Receivable	-546.94	546.94
TOTAL					-546.94	546.94
Bill Pmt -Ck.	14966	06/11/2015	Lowe's	1015 · Ck.ing-1st State Bank		-2,028.98
Bill	May 2015 Stmt	06/02/2015		1584 · POA Receivables	-1,706.80	1,706.80
				6314 · R&M-Plant & Pump Station	-322.18	322.18
TOTAL					-2,028.98	2,028.98
Bill Pmt -Ck.	14967	06/11/2015	Michael Saenz	1015 · Ck.ing-1st State Bank		-10.84
Bill	Refund	06/08/2015		3010 · Service Deposits Payable	-10.84	10.84
TOTAL					-10.84	10.84
Bill Pmt -Ck.	14968	06/11/2015	Tractor Supply	1015 · Ck.ing-1st State Bank		-52.05
Bill	May 2015 Stmt	06/01/2015		6335 · Machinery Repair & Maintenance	-7.10	7.10
				6350 · Miscellaneous Operational Exp	-44.95	44.95
TOTAL					-52.05	52.05
Bill Pmt -Ck.	14969	06/11/2015	United Rentals	1015 · Ck.ing-1st State Bank		-17.82
Bill	128670497-001	06/01/2015		6335 · Machinery Repair & Maintenance	-17.82	17.82
TOTAL					-17.82	17.82
Bill Pmt -Ck.	14970	06/11/2015	Wex Bank	1015 · Ck.ing-1st State Bank		-966.48
Bill	41183186	06/06/2015		6341 · Vehicle Fuel	-966.48	966.48
TOTAL					-966.48	966.48
Bill Pmt -Ck.	14971	06/11/2015	Texas Facilities Comm.	1015 · Ck.ing-1st State Bank		-5,500.00
Bill	1650644	06/01/2015		6550 · Assets Purchased	-5,500.00	5,500.00
TOTAL					-5,500.00	5,500.00

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14972	06/18/2015	Prime Controls	1015 · Ck.ing-1st State Bank		-20,000.00
Bill	15580201-01	06/01/2015		6314 · R&M-Plant & Pump Station	-20,000.00	28,772.36
TOTAL					-20,000.00	28,772.36
Bill Pmt -Ck.	14973	06/18/2015	Aqua-Tech Lab	1015 · Ck.ing-1st State Bank		-228.00
Bill	11284	06/10/2015		6320 · Water Outside Testing Expens	-122.00	122.00
				6318 · Outside Testing Wastewater	-106.00	106.00
TOTAL					-228.00	228.00
Bill Pmt -Ck.	14974	06/18/2015	Ben Broyles	1015 · Ck.ing-1st State Bank		-10.84
Bill	Refund	06/15/2015		3010 · Service Deposits Payable	-10.84	10.84
TOTAL					-10.84	10.84
Bill Pmt -Ck.	14975	06/18/2015	Debbie Holley	1015 · Ck.ing-1st State Bank		-25.24
Bill	June 12, 2015	06/18/2015		6180 · Employee Training & Travel Ex	-25.24	25.24
TOTAL					-25.24	25.24
Bill Pmt -Ck.	14976	06/18/2015	Genworth Life	1015 · Ck.ing-1st State Bank		-144.43
Bill	5846166 - July 2015	06/09/2015		6150 · Employee Insurance Expenses	-144.43	144.43
TOTAL					-144.43	144.43
Bill Pmt -Ck.	14977	06/18/2015	Republic Services	1015 · Ck.ing-1st State Bank		-14,858.93
Bill	May 2015 Stmt	05/31/2015		6510 · Garbage Service Expense	-53.93	53.93
				6510 · Garbage Service Expense	-14,805.00	14,805.00
TOTAL					-14,858.93	14,858.93
Bill Pmt -Ck.	14978	06/18/2015	Ronnie L Hopper	1015 · Ck.ing-1st State Bank		-325.00
Bill	7560	06/10/2015		63291 · Drainage Repair & Maintenan	-325.00	325.00
TOTAL					-325.00	325.00
Bill Pmt -Ck.	14979	06/18/2015	Shawn Boyd	1015 · Ck.ing-1st State Bank		-100.00
Bill	Refund	06/15/2015		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14980	06/18/2015	Verizon Southwest	1015 · Ck.ing-1st State Bank		-265.92
Bill	July 2015 Stmt	06/04/2015		6260 · Telephone Expense	-216.37	216.37
				1515 · General Fund Receivables	-49.55	49.55
TOTAL					-265.92	265.92
Bill Pmt -Ck.	14981	06/25/2015	Austin Turf & Tractor	1015 · Ck.ing-1st State Bank		-136.86
Bill	831396	06/02/2015		6335 · Machinery Repair & Maintenance	-136.86	136.86
TOTAL					-136.86	136.86
Bill Pmt -Ck.	14982	06/25/2015	DPC Industries, Inc.	1015 · Ck.ing-1st State Bank		-281.55
Bill	767002715-15	06/11/2015		6317 · WWTP Chemicals	-281.55	281.55
TOTAL					-281.55	281.55
Bill Pmt -Ck.	14983	06/25/2015	Ewald Tractor, Inc.	1015 · Ck.ing-1st State Bank		-24.53
Bill	3502541	06/18/2015		6335 · Machinery Repair & Maintenance	-24.53	24.53
TOTAL					-24.53	24.53
Bill Pmt -Ck.	14984	06/25/2015	Ferguson Enterprises	1015 · Ck.ing-1st State Bank		-66.88
Bill	2212360	06/10/2015		6327 · WWTP Repair & Maintenance	-66.88	66.88
TOTAL					-66.88	66.88
Bill Pmt -Ck.	14985	06/25/2015	Grainger	1015 · Ck.ing-1st State Bank		-3,024.39
Bill	9769162505	06/15/2015		6327 · WWTP Repair & Maintenance	-2,962.25	2,962.25
				6329 · R&M-Building/Misc.	-62.14	62.14
TOTAL					-3,024.39	3,024.39
Bill Pmt -Ck.	14986	06/25/2015	Interstate Battery	1015 · Ck.ing-1st State Bank		-375.04
Bill	220017597	06/18/2015		6335 · Machinery Repair & Maintenance	-107.68	107.68
				6330 · Vehicle Repair & Maintenance	-148.68	148.68
Bill	220017777	06/23/2015		6335 · Machinery Repair & Maintenance	-118.68	118.68
TOTAL					-375.04	375.04
Bill Pmt -Ck.	14987	06/25/2015	Mike Williams	1015 · Ck.ing-1st State Bank		-63.25
Bill	6/22/15 Travel	06/23/2015		6180 · Employee Training & Travel Expense	-63.25	63.25
TOTAL					-63.25	63.25

City of Meadowlakes-Utility Fund
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	14988	06/25/2015	Texas Facilities Comm.	1015 · Ck.ing-1st State Bank		-5,589.75
Bill	1650769	06/16/2015		6550 · Assets Purchased	-2,800.00	2,800.00
				1515 · General Fund Receivables	-1,500.00	1,500.00
				6350 · Miscellaneous Operational Exp	-1,289.75	1,289.75
TOTAL					-5,589.75	5,589.75
Bill Pmt -Ck.	14989	06/25/2015	USA Bluebook	1015 · Ck.ing-1st State Bank		-1,357.66
Bill	670637, 671367	06/15/2015		6327 · WWTP Repair & Maintenance	-1,251.71	1,251.71
				6327 · WWTP Repair & Maintenance	-105.95	105.95
TOTAL					-1,357.66	1,357.66
Total June 2015 Utility Fund Disbursements						78,476.67

City of Meadowlakes

Recreation Fund

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
Ordinary Income/Expense				
Income				
03-5000 · Revenue				
03-5092 · Lease Income	\$ 100	\$ 100	\$ 900	\$ 900
03-5096 · Miscellaneous Income	\$ -	\$ 20	\$ 861	\$ 180
Total 03-5000 · Revenue	\$ 100	\$ 120	\$ 1,761	\$ 1,080
Total Income	\$ 100	\$ 120	\$ 1,761	\$ 1,080
Expense				
03-6800 · RCC Expenses				
03-6803 · Maint., Repairs & Renovations	\$ 139	\$ 25,000	\$ 645	\$ 30,000
03-6811 · Irrigation System Repair		\$ 625	\$ 6,513	\$ 5,625
Total 03-6800 · RCC Expenses	\$ 139	\$ 25,625	\$ 7,158	\$ 35,625
03-6801 · Miscellaneous Expenses	\$ 1,472	\$ 100	\$ 2,317	\$ 750
Total Expense	\$ 1,611	\$ 25,725	\$ 9,475	\$ 36,375
Net Ordinary Income	\$ (1,511)	\$ (25,605)	\$ (7,714)	\$ (35,295)
Other Income/Expense				
Other Income				
03-8010 · Transfer In from other Funds				
03-8015 · Transfer in from General Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
03-8020 · Transfer in from Utility Fund	\$ 4,000	\$ 4,000	\$ 36,000	\$ 36,000
03-8025 · Transfer in from Fund Reserves	\$ -	\$ 7,500	\$ -	\$ 7,500
Total 03-8010 · Transfer In from other Funds	\$ 4,000	\$ 11,500	\$ 37,000	\$ 44,500
Total Other Income	\$ 4,000	\$ 11,500	\$ 37,000	\$ 44,500
Net Other Income	\$ 4,000	\$ 11,500	\$ 37,000	\$ 44,500
Net Fund Gain/(Loss)	\$ 2,489	\$ (14,105)	\$ 29,286	\$ 9,205

City of Meadowlakes-Recreation Fund FY 15 Cash Flow

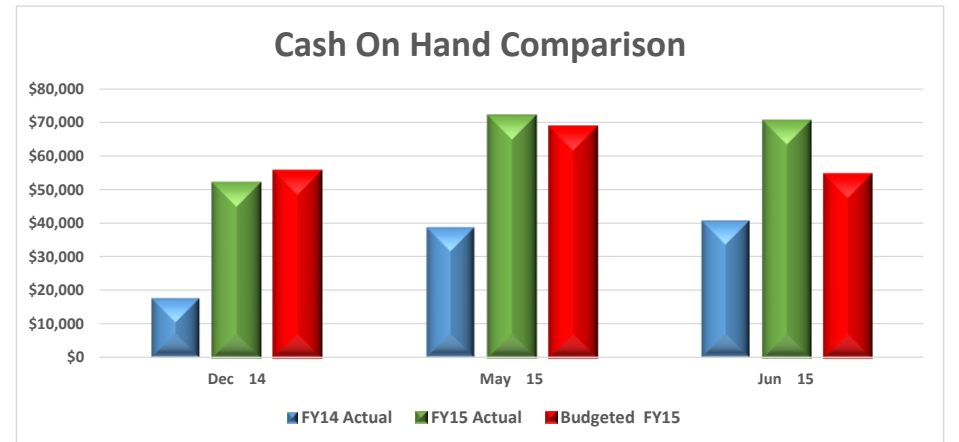
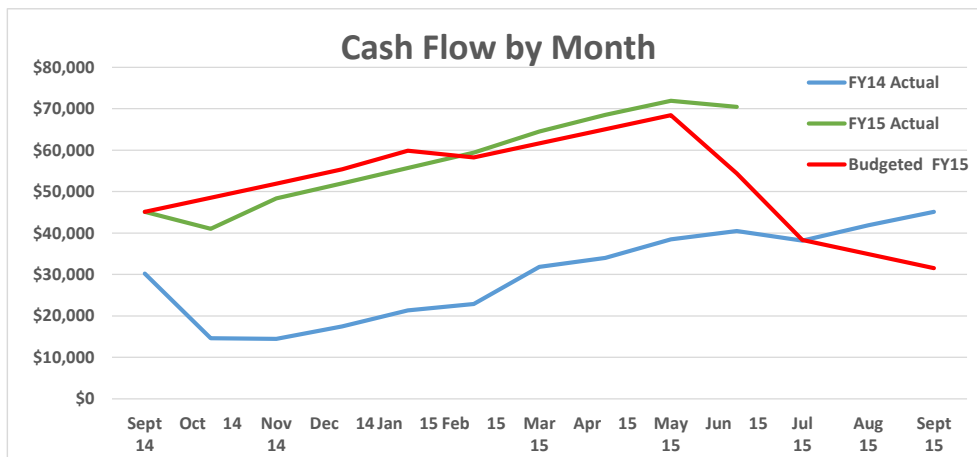
	Beginning FY	1st Qtr FY15	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Total
Cash on hand (beginning of month)	\$45,150	\$45,150	\$52,019	\$55,713	\$59,441	\$64,541	\$68,527	\$71,947	\$70,436	\$70,436	\$70,436	
Cash on hand (end of month)	\$45,150	\$52,019	\$55,713	\$59,441	\$64,541	\$68,527	\$71,947	\$70,436	\$70,436	\$70,436	\$70,436	

CASH RECEIPTS												Total
Lease Income		\$300	\$100	\$100	\$100	\$100	\$100	\$100				\$900
Transfer in from Utility Fund		\$12,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0				\$32,000
Transfer in from General Fund		\$0	\$0		\$1,000		\$0	\$0				\$1,000
Miscellaneous		\$1	\$0			\$450	\$411	\$0				\$862
Receivables-PFC		\$6,921						\$0				\$6,921
TOTAL CASH RECEIPTS		\$19,222	\$4,100	\$4,100	\$5,100	\$4,550	\$4,511	\$100	\$0	\$0	\$0	\$41,683
Total cash available	\$45,150	\$64,372	\$56,119	\$59,813	\$64,541	\$69,091	\$73,038	\$72,047	\$70,436	\$70,436	\$70,436	

CASH PAID OUT- OPERATIONAL												Total
Insurance-PFC		\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
Irrigation System Repair & Maintenance		\$5,353	\$406	\$278	\$0	\$339	\$0	\$139				\$6,515
Building Repair & Maintenance		\$0	\$0	\$0	\$0		\$645	\$0				\$645
Miscellaneous		\$79	\$0	\$94	\$0	\$225	\$446	\$1,472				\$2,317
		\$0	\$0	\$0	\$0							\$0
Total Cash Paid Out-Operational		\$5,432	\$406	\$372	\$0	\$564	\$1,091	\$1,611	\$0	\$0	\$0	\$9,476

CASH PAID OUT- NON - OPERATIONAL												Total
Advance to PFC for Insurance		\$6,921	\$0									\$6,921
Total Cash Paid Out-Non-Operational		\$6,921	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,921
TOTAL CASH PAID OUT		\$12,353	\$406	\$372	\$0	\$564	\$1,091	\$1,611	\$0	\$0	\$0	\$16,397
Cash on hand (end of month)	\$45,150	\$52,019	\$55,713	\$59,441	\$64,541	\$68,527	\$71,947	\$70,436	\$70,436	\$70,436	\$70,436	

Change in Cash												Total
Difference Beginning to End of Month		\$6,869	\$3,694	\$3,728	\$5,100	\$3,986	\$3,420	(\$1,511)	\$0	\$0	\$0	\$25,286
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$6,869	\$10,563	\$14,291	\$19,391	\$23,377	\$26,797	\$25,286	\$25,286	\$25,286	\$25,286	



Recreation & Country Club Division
Check Detail
June 2015

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	139	06/08/2015	Meadowlakes Webworm Control Coop	03-1012 · 1st State Bank - Petty Cash Ck		-1,472.30
TOTAL				03-6801 · Miscellaneous Expenses	-1,472.30	1,472.30
					-1,472.30	1,472.30
Check	140	06/08/2015	City of Meadowlakes_PWD	03-1012 · 1st State Bank - Petty Cash Ck		-139.00
TOTAL				03-6811 · Irrigation System Repair	-139.00	139.00
					-139.00	139.00
Total June 2015 Recreation Fund Disbursements						1,611.3

City of Meadowlakes

Debt Service

Profit Loss Budget vs. Actual

	Actual June 2015	Budgeted June 2015	Actual Year to Date	Budgeted Year to Date
Ordinary Income/Expense				
Income				
06-4120 · Ad Valorem Tax	\$ 3,197	\$ 3,600	\$ 299,368	\$ 297,350
06-5440 · Interest Earned	\$ -	\$ -	\$ 149	\$ -
Total Income	\$ 3,197	\$ 3,600	\$ 299,517	\$ 297,350
Expense				
06-9000 · 2008 Bond Expense				
06-9050 · 2008 Bond Principal	\$ -	\$ -	\$ 7,200	\$ -
06-9070 · 2008 Bid Interest Expense		\$ -		\$ 7,200
Total 06-9000 · 2008 Bond Expense	\$ -	\$ -	\$ 7,200	\$ 7,200
06-9100 · 2013 Bond Expense				
06-9150 · 2013 Bond Principal	\$ -	\$ -	\$ -	\$ -
06-9170 · 2013 Bond Interest Expense		\$ -	\$ 33,158	\$ 33,160
Total 06-9100 · 2013 Bond Expense	\$ -	\$ -	\$ 33,158	\$ 33,160
Total Expense	\$ -	\$ -	\$ 40,358	\$ 40,360
Net Ordinary Income	\$ 3,197	\$ 3,600	\$ 259,159	\$ 256,990
Other Income/Expense				
Other Income				
06-8200 · Transfer In from Other Funds	\$ 11,350	\$ 11,350	\$ 102,150	\$ 79,450
Total Other Income	\$ 11,350	\$ 11,350	\$ 102,150	\$ 79,450
Net Other Income	\$ 11,350	\$ 11,350	\$ 102,150	\$ 79,450
Net Fund Gain/(Loss)	\$ 14,547	\$ 14,950	\$ 361,309	\$ 336,440

Transfers Out to Other Funds

Date	Fund Transferred To:	Purpose	Amount
6/3/2015	General Fund	Property Tax Collected	\$ 5,351.92
6/18/2015	General Fund	Property Tax Collected	\$ 1,405.33

Total Funds Transferred Out **\$ 6,757.25**

Ad Valorem Tax Collections

	FY14	FY15
Percent of Property Tax Collected as of April 30	98.9%	96.1%
Percent of Property Tax Collected as of May 31	98.9%	97.5%

City of Meadowlakes-Debt Service FY 15 Cash Flow

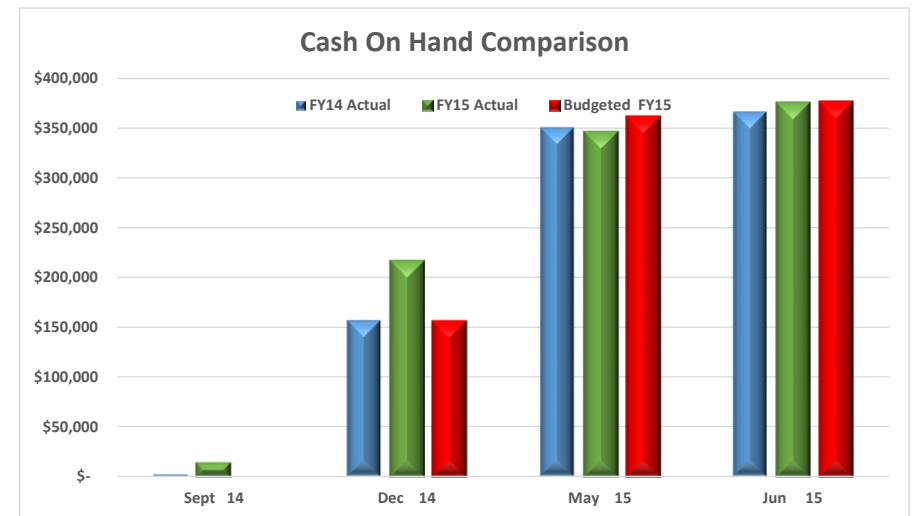
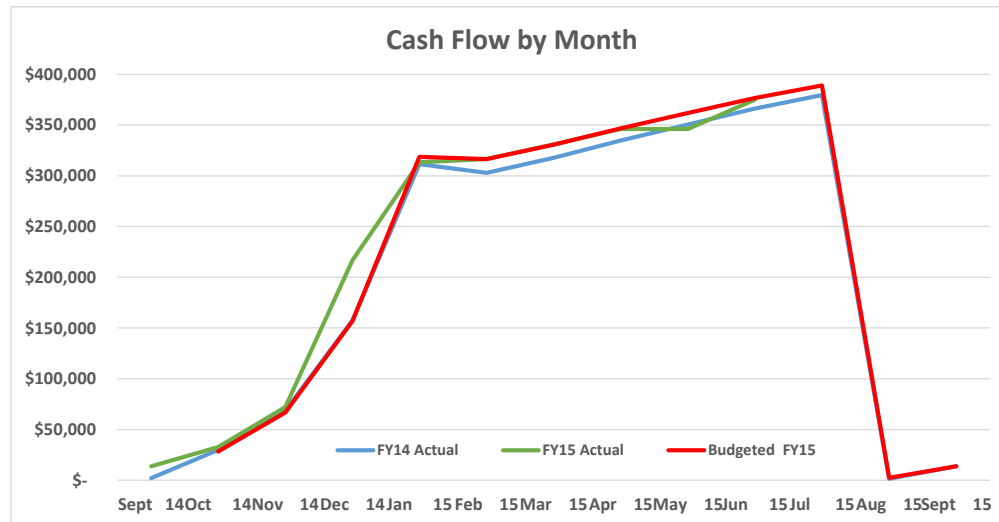
	Beginning FY	1st Qtr. FY 15	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Total
Cash on hand (beginning of month)	\$14,015	\$14,015	\$216,825	\$313,274	\$316,564	\$330,953	\$345,991	\$360,658	\$375,235	\$375,235	\$375,235	
Cash on hand (end of month)	\$14,015	\$216,825	\$313,274	\$316,564	\$330,953	\$345,991	\$360,658	\$375,235	\$375,235	\$375,235	\$375,235	

CASH RECEIPTS												Total
Ad Valorem Tax		\$168,744	\$85,076	\$32,274	\$3,011	\$3,660	\$3,317	\$3,197				\$299,278
Transfer in from Utility Fund		\$34,050	\$11,350	\$11,350	\$11,350	\$11,350	\$11,350	\$11,350				\$102,150
Miscellaneous		\$16	\$23	\$26	\$28	\$28	\$0	\$30				\$150
		\$0	\$0									\$0
TOTAL CASH RECEIPTS		\$202,810	\$96,449	\$43,649	\$14,389	\$15,038	\$14,667	\$14,577	\$0	\$0	\$0	\$401,578
Total cash available	\$14,015	\$216,825	\$313,274	\$356,923	\$330,953	\$345,991	\$360,658	\$375,235	\$375,235	\$375,235	\$375,235	

CASH PAID OUT- OPERATIONAL												Total
2008 Bonds Interest		\$0	\$0	\$7,200	\$0	\$0	\$0	\$0				\$7,200
2008 Bonds Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
2013 Bonds Interest		\$0	\$0	\$33,159	\$0	\$0	\$0	\$0				\$33,159
2013 Bonds Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
Total Cash Paid Out-Operational		\$0	\$0	\$40,359	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,359

CASH PAID OUT- NON - OPERATIONAL												Total
												\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$40,359	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,359
Cash on hand (end of month)	\$14,015	\$216,825	\$313,274	\$316,564	\$330,953	\$345,991	\$360,658	\$375,235	\$375,235	\$375,235	\$375,235	

Change in Cash												Total
Difference Beginning to End of Month		\$202,810	\$96,449	\$3,290	\$14,389	\$15,038	\$14,667	\$14,577	\$0	\$0	\$0	\$361,220
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$202,810	\$299,259	\$302,549	\$316,938	\$331,976	\$346,643	\$361,220	\$361,220	\$361,220	\$361,220	



City of Meadowlakes

Payroll Recap

Payroll for June 2015

		Fund	Wages	Payroll Taxes	Retirement Expense	Total Payroll Exp.
Date:	6/1/2015					
Pay period	5/16 to 5/30/15	General	\$ 5,968.25	\$ 456.57	\$ 88.94	\$ 6,513.76
(Bi-weekly)		Utility	\$ 12,775.19	\$ 977.30	\$ 203.13	\$ 13,955.62
	Total		\$ 18,743.44	\$ 1,433.87	\$ 292.07	\$ 20,469.38
Date:	6/15/2015					
Pay period	5/30 to 6/12/15	General	\$ 5,970.95	\$ 456.78	\$ 88.98	\$ 6,516.71
(Bi-weekly)		Utility	\$ 12,711.42	\$ 972.42	\$ 202.11	\$ 13,885.96
	Total		\$ 18,682.37	\$ 1,429.20	\$ 291.10	\$ 20,402.67
Date:	6/29/2015					
Pay period	6/13 to 6/26/15	General	\$ 5,970.95	\$ 456.78	\$ 88.98	\$ 6,516.71
(Bi-weekly)		Utility	\$ 12,438.10	\$ 951.51	\$ 197.77	\$ 13,587.38
	Total		\$ 18,409.05	\$ 1,408.29	\$ 286.75	\$ 20,104.09
Date:	6/29/2015					
Pay period	June 15 Patrol Payroll	General	\$ 1,424.00	\$ 108.94	\$ -	\$ 1,532.94
Patrol Monthly	Total	Utility	\$ -	\$ -	\$ -	\$ -
Totals			\$ 1,424.00	\$ 108.94	\$ -	\$ 1,532.94
General Fund			\$ 19,334.15	\$ 1,479.06	\$ 266.91	\$ 21,080.12
Utility Fund			\$ 37,924.71	\$ 2,901.24	\$ 603.00	\$ 41,428.95
Total			\$ 57,258.86	\$ 4,380.30	\$ 869.91	\$ 62,509.07

City of Meadowlakes Payroll Check Detail

				June 2015		
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	06/01/2015	Guardian	04-1002 · First State Bank		-335.30
				04-5330 · Employee Insurance Expense	-109.54	109.54
				04-6330 · Employee Insurance	-225.76	225.76
TOTAL					-335.30	335.30
Check	EFT	06/01/2015	Blue Cross Blue Shield	04-1002 · First State Bank		-5,756.48
				04-5330 · Employee Insurance Expense	-1,195.52	1,195.52
				04-6330 · Employee Insurance	-4,560.96	4,560.96
TOTAL					-5,756.48	5,756.48
Liability Check	568	06/01/2015	Dental Select	04-1002 · First State Bank		-139.05
				24000 · Payroll Liabilities	-139.05	139.05
TOTAL					-139.05	139.05
Liability Check	586	06/09/2015	Texas Municipal Retirement	04-1002 · First State Bank		-3,072.82
				04-5340 · Employee Retirement	-177.97	177.97
				04-6340 · Employee Retirement Expense	-390.81	390.81
				04-6260 · Employee Retirement Pay-Utility	-2,504.04	2,504.04
TOTAL					-3,072.82	3,072.82
Liability Check	598	06/11/2015	Internal Revenue Service	04-1002 · First State Bank		-4,704.36
				24000 · Payroll Liabilities	-1,846.00	1,846.00
				24000 · Payroll Liabilities	-1,158.30	1,158.30
				24000 · Payroll Liabilities	-1,158.30	1,158.30
				24000 · Payroll Liabilities	-270.88	270.88
				24000 · Payroll Liabilities	-270.88	270.88
TOTAL					-4,704.36	4,704.36
Liability Check	602	06/25/2015	Internal Revenue Service	04-1002 · First State Bank		-237.88
				24000 · Payroll Liabilities	-20.00	20.00
				24000 · Payroll Liabilities	-88.29	88.29
				24000 · Payroll Liabilities	-88.29	88.29
				24000 · Payroll Liabilities	-20.65	20.65
				24000 · Payroll Liabilities	-20.65	20.65
TOTAL					-237.88	237.88
Liability Check	615	06/25/2015	Internal Revenue Service	04-1002 · First State Bank		-4,616.56
				24000 · Payroll Liabilities	-1,800.00	1,800.00
				24000 · Payroll Liabilities	-1,141.35	1,141.35
				24000 · Payroll Liabilities	-1,141.35	1,141.35
				24000 · Payroll Liabilities	-266.93	266.93
				24000 · Payroll Liabilities	-266.93	266.93
TOTAL					-4,616.56	4,616.56
Total June 2015 Payroll Disbursements (less actual payroll)						18,862.45

**City of Meadowlakes
Items for Consideration
City Council Meeting
July 14, 2015**

Date: July 9, 2015

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-A – PFC June 2015 Financial Reports

Requested Council Agenda Date: July 14, 2015

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On:** ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A

4. Background:

Please find attached for your review the PFC financials for June 2015. The review is brief and on Monday July 13th I will forward the check register; I am having issues downloading it.

Cash Flow – they experienced a negative cash flow in June with their cash on deposit dropping about \$7,600 from last month. There is approximately \$5,000 less on deposit at the end of June r compared to June 2014. This Fund is not expected to have much of a positive cash flow for the remainder of the fiscal year.

Profit and Loss – The month of June had a net loss of approximately \$13,000 primarily due to having three pay periods, however they are still posting an overall net gain for the fiscal year of just over \$7,000. June revenues were about \$13,000 greater than those of May and about \$8,000 less than June 2014. While golf related revenues are off, F&B income rose about \$5,000 over those posted last month. F&B revenues are about \$3,000 greater than in June 2014.

F&B reported a net gain of about \$9,000 for June and a year-to-date net loss of around \$6,300.

Hidden Falls Golf Club (New)

Balance Sheet

As of June 30, 2015

Jun 30, 15

ASSETS

Current Assets

Checking/Savings

1000 · DBA Hidden Falls Checking

1010 · Operating Account - Checking 57 -578.79

1020 · Operating Account - MM 00 20,097.36

1100 · Petty Cash 650.00

Total 1000 · DBA Hidden Falls Checking 20,168.57

Total Checking/Savings 20,168.57

Other Current Assets

03-1991 · Good Will, Net -176,299.85

1800 · Inventory

1807 · Food & Beverage Inventory

1810 · Food Inventory 2,976.25

1815 · Beer Inventory 1,431.96

1816 · Wine Inventory 175.06

1817 · Liquor Inventory 798.55

1820 · Beverage Inventory 924.16

Total 1807 · Food & Beverage Inventory 6,305.98

Total 1800 · Inventory 6,305.98

1812 · Pre-Paid License 664.54

Total Other Current Assets -169,329.33

Total Current Assets -149,160.76

Fixed Assets

1900 · Fixed Asset

03-1950 · Equipment - Maintenance 76,531.69

03-1955 · New Course Construction 4,878.69

03-1956 · Accum Depreciation Improvements -4,119.04

03-1965 · Capital Repair 4,626.51

03-1966 · Accum Depreciation M&E -14,725.61

03-1990 · Good Will 193,929.82

Total 1900 · Fixed Asset 261,122.06

Total Fixed Assets 261,122.06

Other Assets

1500 · Golf Fund Receivables

1510 · Member Dues-Receivables 12,689.66

1511 · Less Allow for Uncollectibles -10,685.30

Hidden Falls Golf Club (New)

Balance Sheet

As of June 30, 2015

	Jun 30, 15
1520 · Other Receivables	33,375.21
1500 · Golf Fund Receivables - Other	-759.89
Total 1500 · Golf Fund Receivables	34,619.68
 Total Other Assets	 34,619.68
 TOTAL ASSETS	 146,580.98
 LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	12,688.69
Total Accounts Payable	12,688.69
Other Current Liabilities	
03-2000 · Current Liabilites	
03-2024 · Alcohol Tax Payable	-3.24
03-2025 · Credit Book Payable	4,096.30
03-2026 · Sales Tax Payable	1,685.41
03-4000 · Payroll Liabilities	15,074.53
Total 03-2000 · Current Liabilites	20,853.00
Total Other Current Liabilities	20,853.00
 Total Current Liabilities	 33,541.69
Long Term Liabilities	
03-3550 · Short Term Debt	
03-3554 · POA Tractor Loan	42,051.99
03-3555 · Loan Payable From Utility Fund	278,394.01
03-3556 · Cash Advance from Gen Fund	-0.01
Total 03-3550 · Short Term Debt	320,445.99
 Total Long Term Liabilities	 320,445.99
 Total Liabilities	 353,987.68
 Equity	
4000 · Retained Earnings	-214,492.28
Net Income	7,085.58
Total Equity	-207,406.70
 TOTAL LIABILITIES & EQUITY	 146,580.98

Hidden Falls Golf Club (New)

Profit & Loss Budget vs. Actual

October 2014 through June 2015

	Jun 15	Oct '14 - Jun 15	Budget
Ordinary Income/Expense			
Income			
5000 - Revenue			
5010 - Membership Dues			
5011 - Family Membership	\$ 1,068	\$ 11,570	
5012 - Couple Membership	\$ 2,656	\$ 37,098	
5013 - Single Membership	\$ 6,200	\$ 64,762	
5014 - Social Membership	\$ 640	\$ 6,160	
5016 - Gold Key Membership	\$ 396	\$ 9,158	
5017 - Maintenance/Medical	\$ 416	\$ 3,776	
5018 - Non-Residents	\$ 908	\$ 9,362	
5019 - Silver Key	\$ 1,470	\$ 13,629	
5024 - Trail Fees Prepaid	\$ 4,385	\$ 52,834	
5028 - Winter Texans	\$ -	\$ 3,476	
5031 - Initiation Fees	\$ -	\$ 372	\$ 500
5035 - Dues - Other	\$ -	\$ 16,842	
5010 - Membership Dues - Other	\$ -	\$ 2,700	\$ 240,750
Total 5010 - Membership Dues	\$ 18,139	\$ 231,739	\$ 241,250
5040 - Golf Shop Revenues			
5041 - Cart Rentals	\$ 7,081	\$ 44,063	\$ 63,500
5042 - Green Fees	\$ 13,821	\$ 95,148	\$ 109,000
5043 - Handicaps	\$ 60	\$ 6,120	
5044 - Merchandise	\$ 6,330	\$ 49,356	\$ 56,500
5045 - Range	\$ 2,738	\$ 26,691	\$ 31,500
5046 - Tournaments	\$ 3,498	\$ 28,688	\$ 19,500
Total 5040 - Golf Shop Revenues	\$ 33,528	\$ 250,066	\$ 280,000
5050 - Tennis & Swimming Revenues			
5054 - Tennis Fees/Memberships	\$ 93	\$ 805	\$ 760
5056 - Swimming Fees/Memberships	\$ 2,966	\$ 3,747	\$ 3,800
Total 5050 - Tennis & Swimming Revenues	\$ 3,059	\$ 4,552	\$ 4,560
5070 - Restaurant/Bar Sales			
5072 - Food Sales	\$ 11,428	\$ 99,328	\$ 95,000
5073 - Beverage Sales	\$ 1,011	\$ 5,516	\$ 5,000
5074 - Beer Sales	\$ 4,541	\$ 32,680	\$ 46,200
5076 - Liquor Sales	\$ 2,565	\$ 17,610	\$ 18,000
5077 - Wine Sales	\$ 579	\$ 6,174	\$ 5,800
Total 5070 - Restaurant/Bar Sales	\$ 20,124	\$ 161,308	\$ 170,000
5080 - Other Revenue			
5085 - Other Miscellaneous Revenues	\$ (963)	\$ (963)	\$ 70
5090 - Interest Earned	\$ 1	\$ 13	

Hidden Falls Golf Club (New)

Profit & Loss Budget vs. Actual

October 2014 through June 2015

	Jun 15	Oct '14 - Jun 15	Budget
Total 5080 · Other Revenue	\$ (962)	\$ (951)	\$ 70
Total 5000 · Revenue	\$ 73,888	\$ 646,715	\$ 695,880
Total Income	\$ 73,888	\$ 646,715	\$ 695,880
Expense			
6000 · Adminstrative Expenditures			
6020 · Other Administrative Expenses			
03-6019 · Accounts Payable - Prior Year	\$ -	\$ -	\$ 7,325
6021 · Accounting/Audit	\$ -	\$ 5,168	\$ 2,125
6022 · Advertising	\$ 643	\$ 7,179	\$ 5,400
6023 · Bank/CC Charges	\$ 765	\$ 8,501	\$ 9,375
6024 · Bookkeeping	\$ -	\$ 1,536	
6025 · Cash Over/Short	\$ (22)	\$ 88	
6026 · Cleaning Services	\$ 986	\$ 3,539	\$ 2,430
6029 · Dues & Subscriptions	\$ -	\$ 290	\$ 740
6030 · Insurance			
6031 · Health Insurance	\$ 331	\$ 11,934	\$ 14,400
6032 · Property Insurance	\$ -	\$ 5,163	\$ 5,300
6033 · Liability Insurance	\$ -	\$ 3,172	\$ 3,700
6034 · Worker's Compensation Insurance	\$ -	\$ 13,007	\$ 13,300
Total 6030 · Insurance	\$ 331	\$ 33,276	\$ 36,700
6035 · Interest - Loan	\$ -	\$ 777	\$ 771
6037 · Lease - Facility	\$ 100	\$ 900	\$ 900
6040 · Member Relations	\$ -	\$ 139	\$ 575
6041 · Miscellaneous	\$ -	\$ 423	\$ 1,100
6042 · New Hire Expense	\$ -	\$ 88	\$ 225
6043 · Office Supplies	\$ 199	\$ 2,845	\$ 2,250
6044 · Pest Control	\$ -	\$ -	\$ 225
6045 · Postage	\$ 196	\$ 958	\$ 730
6047 · Repairs/Maintenance	\$ 298	\$ 6,509	\$ 5,260
6048 · Security	\$ 38	\$ 346	\$ 336
6049 · Signage	\$ -	\$ -	\$ 150
6050 · Software Maintenance	\$ 38	\$ 38	\$ 450
6051 · Supplies	\$ 1,274	\$ 8,159	\$ 6,750
6055 · Training/Travel	\$ -	\$ 718	\$ 650
6057 · Unemployment Taxes	\$ -	\$ -	\$ 4,500
Total 6020 · Other Administrative Expenses	\$ 4,846	\$ 81,475	\$ 88,967
6060 · Utilities			
6061 · Electric	\$ 94	\$ 896	\$ 1,500
6062 · Telephone	\$ 204	\$ 1,822	\$ 1,725

Hidden Falls Golf Club (New)

Profit & Loss Budget vs. Actual

October 2014 through June 2015

	Jun 15	Oct '14 - Jun 15	Budget
6063 - Trash	\$ -	\$ -	\$ 200
6064 - Water/Sewer	\$ 1,323	\$ 4,127	\$ 3,150
Total 6060 - Utilities	\$ 1,621	\$ 6,844	\$ 6,575
 Total 6000 - Administrative Expenditures	 \$ 6,467	 \$ 88,319	 \$ 95,542
 6100 - Pro Shop Expenses			
6110 - Payroll			
6111 - Wages - Full Time	\$ 9,750	\$ 68,892	\$ 96,000
6112 - Wages Part Time/Seasonal	\$ 4,580	\$ 23,170	
6115 - Payroll Tax	\$ 1,334	\$ 7,192	\$ 7,350
Total 6110 - Payroll	\$ 15,664	\$ 99,254	\$ 103,350
 6120 - Other Pro-Shop Expenses			
6121 - Carts			
6122 - Lease Expense	\$ 2,717	\$ 25,436	\$ 26,849
6123 - Maint/Repair	\$ -	\$ -	\$ 360
6124 - Utilities	\$ 109	\$ 1,480	\$ 1,850
Total 6121 - Carts	\$ 2,826	\$ 26,916	\$ 29,059
 6125 - Consumable Supplies	\$ 61	\$ 3,443	\$ 2,900
6126 - Dues/ Fees	\$ -	\$ 3,110	\$ 4,350
6129 - Merchandise Sales Reimbursement	\$ 6,390	\$ 55,567	\$ 56,500
6130 - Miscellaneous Supplies	\$ 14	\$ 178	\$ 2,250
6135 - Tournament Expense	\$ -	\$ -	\$ 500
6140 - Utilities	\$ 414	\$ 3,977	\$ 4,950
Total 6120 - Other Pro-Shop Expenses	\$ 9,705	\$ 93,191	\$ 100,509
 Total 6100 - Pro Shop Expenses	 \$ 25,369	 \$ 192,445	 \$ 203,859
 6300 - Golf Course Expenses			
6310 - Payroll			
6311 - Wages - Full Time	\$ 19,162	\$ 111,499	\$ 107,000
6315 - Taxes - Payroll	\$ 1,831	\$ 8,858	\$ 8,450
6318 - Contract Labor	\$ 365	\$ 2,050	\$ 2,250
Total 6310 - Payroll	\$ 21,358	\$ 122,407	\$ 117,700
 6320 - Agronomical Expenses			
6321 - Chemicals	\$ 1,571	\$ 5,797	\$ 5,400
6322 - Fertilizer	\$ 1,735	\$ 14,097	\$ 12,900
6324 - Landscape Materials/Supplies	\$ -	\$ -	\$ 225
6325 - Sand & Soil	\$ -	\$ 1,811	\$ 2,400
6326 - Seed & Sod	\$ -	\$ 5,104	\$ 6,200
6327 - Trees & Shrubs	\$ -	\$ -	\$ 1,500

Hidden Falls Golf Club (New)

Profit & Loss Budget vs. Actual

October 2014 through June 2015

	Jun 15	Oct '14 - Jun 15	Budget
Total 6320 - Agronomical Expenses	\$ 3,306	\$ 26,809	\$ 28,625
6330 - Repairs/Maintenance			
6331 - Equipment Repairs/Maintenance	\$ 232	\$ 12,667	\$ 18,000
6332 - Fuel & Lubricants	\$ 303	\$ 8,954	\$ 9,900
6333 - Irrigation Repairs/Maint.	\$ 69	\$ 3,219	\$ 2,600
6334 - Small Tools	\$ 44	\$ 44	\$ 1,400
6335 - Supplies	\$ 135	\$ 1,380	\$ 2,900
6336 - Vehicles Repairs/Maintenance	\$ -	\$ -	\$ 225
6339 - Other Grounds Repairs/Maint	\$ 253	\$ 253	\$ 1,300
Total 6330 - Repairs/Maintenance	\$ 1,036	\$ 26,516	\$ 36,325
6340 - Other Expenses			
6341 - Course Accessories	\$ 376	\$ 1,745	\$ 1,950
6342 - Dues & Subscriptions	\$ 375	\$ 375	\$ 900
6343 - Equipment Lease/Purchase	\$ -	\$ -	\$ 7,875
6344 - Equipment Rental	\$ -	\$ -	\$ 650
6349 - Other	\$ 144	\$ 1,155	
Total 6340 - Other Expenses	\$ 895	\$ 3,275	\$ 11,375
6350 - Utilities			
6351 - Electric - Maintance Building	\$ 167	\$ 1,440	\$ 1,390
6352 - Electric - Irrigation	\$ 1,062	\$ (489)	\$ 3,000
6353 - LCRA Water	\$ 547	\$ 4,632	\$ 5,200
6354 - Sewer/Water	\$ 174	\$ 1,388	\$ 1,850
6355 - Raw Water Purchased	\$ -	\$ -	\$ -
Total 6350 - Utilities	\$ 1,950	\$ 6,971	\$ 11,440
Total 6300 - Golf Course Expenses	\$ 28,545	\$ 185,977	\$ 205,465
6500 - Food & Beverage Expenses			
6510 - Payroll			
6511 - Wages - Full Time	\$ 3,788	\$ 25,362	\$ 77,500
6512 - Wages - Part Time/Seasonal	\$ 7,872	\$ 50,247	
6515 - Taxes - Payroll	\$ 1,039	\$ 5,439	
6518 - Contract Labor	\$ 776	\$ 7,099	\$ 5,400
Total 6510 - Payroll	\$ 13,475	\$ 88,147	\$ 82,900
6520 - Other Food & Bev Expenses			
6525 - Alcohol Tax	\$ 330	\$ 3,599	\$ 4,200
6530 - Consumable Supplies			
6531 - Beer	\$ 1,615	\$ 10,436	\$ 14,800
6532 - Beverages	\$ 754	\$ 2,613	\$ 2,900
6533 - Liquo	\$ 359	\$ 3,135	\$ 4,750

Hidden Falls Golf Club (New)

Profit & Loss Budget vs. Actual

October 2014 through June 2015

	Jun 15	Oct '14 - Jun 15	Budget
6534 · Food	\$ 4,617	\$ 35,727	\$ 31,400
6535 · Linens	\$ 343	\$ 3,046	\$ 4,000
6536 · Wine	\$ 115	\$ 2,677	\$ 4,500
6539 · Other Consumable Supplies	\$ 1,307	\$ 7,096	\$ 6,750
Total 6530 · Consumable Supplies	\$ 9,110	\$ 64,730	\$ 69,100
 6540 · Equipment			
6541 · Maintenance/Repair	\$ -	\$ -	\$ 380
6542 · Rental	\$ 76	\$ 682	\$ 700
Total 6540 · Equipment	\$ 76	\$ 682	\$ 1,080
 6545 · Licenses/Permits	\$ 665	\$ 1,994	\$ 1,913
6550 · Music	\$ -	\$ 200	\$ 450
6554 · Propane	\$ 358	\$ 2,105	\$ 3,150
6555 · Television	\$ 26	\$ 241	\$ 247
6560 · Utilities			
6561 · Electric	\$ 622	\$ 5,965	\$ 7,150
6562 · Water/Sewer	\$ -	\$ -	\$ 180
Total 6560 · Utilities	\$ 622	\$ 5,965	\$ 7,330
 Total 6520 · Other Food & Bev Expenses	\$ 11,186	\$ 79,515	\$ 87,470
 Total 6500 · Food & Beverage Expenses	\$ 24,661	\$ 167,662	\$ 170,370
 6600 · Swimming Pool Expenditures			
6620 · Maintenance/Repair	\$ 625	\$ 3,283	\$ 3,800
6625 · Supplies	\$ 50	\$ 644	\$ 2,200
6626 · Pool Wages	\$ 1,036	\$ 1,036	\$ 1,400
6627 · Contract Labor	\$ -	\$ -	\$ 200
6628 · Payroll Taxes	\$ 96	\$ 96	\$ 160
Total 6600 · Swimming Pool Expenditures	\$ 1,807	\$ 5,059	\$ 7,760
 6650 · Tennis Expenses			
6655 · Maintenance/ Repair	\$ 167	\$ 167	\$ 375
6660 · Supplies	\$ -	\$ -	\$ 375
Total 6650 · Tennis Expenses	\$ 167	\$ 167	\$ 750
 8000 · Payroll Expenses	\$ -	\$ -	
Total Expense	\$ 87,016	\$ 639,629	\$ 683,746
 Net Ordinary Income	\$ (13,128)	\$ 7,086	\$ 12,134
 Net Income	\$ (13,128)	\$ 7,086	\$ 12,134

**City of Meadowlakes
Items for Consideration
City Council Meeting
July 14, 2015**

Action Item 8-B Inter-local
Cooperative Agreement –
Burnet County

Date: July 9, 2015

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-B –Inter-local Cooperative Agreement with Burnet County

Requested Council Agenda Date: July 9, 2015

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ___ Consent ___ ☒ New Business ___ Old Business
2. Budget Impact Statement Attached: ___ Yes ___ No ___ ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ___ Yes
___ No ___ ☒ N/A
-

4. Background:

In the past we have received assistance from Burnet County for numerous projects including the repaving of the restaurant parking lot and the installation of base material at the RV parking area in addition to these they have help us on numerous other smaller projects. This services which include equipment and manpower have been provided at no charge to the City.

The attached inter-local agreement addresses two projects that they will assist us on this fiscal year. Precinct 4 crews will be assisting our crews in the removal of the portion of the fireplace at the restaurant that we are planning on removing. The Precinct 4 Supervisor has considerable experience in the building industry and has experience in like projects. We have also requested assistance in the re-grading of our gravel driveways and some assistance on some drainage issues at the sewer treatment plant site.

5. Recommendation:

The County approved the attached Inter-Local agreement at their meeting on Tuesday and I would recommend that you give me the authorization to execute the inter-local on behalf of the City.

21j

INTER-LOCAL AGREEMENT BETWEEN
BURNET COUNTY, TEXAS
AND
THE CITY OF MEADOWLAKES, TEXAS

This Agreement is made on the ____ day of _____, 2015 by and between the COUNTY OF BURNET, a political subdivision of the State of Texas, hereinafter referred to as "BURNET COUNTY" and the CITY OF MEADOWLAKES, a municipal corporation, hereinafter referred to as the "CITY".

WHEREAS, the Inter-local Cooperation Act, Chapter 791 of the Texas Government Code authorizes units of local government to contract with one or more units of local government to perform government functions and services; and

WHEREAS, this Agreement is entered into pursuant to the authority, under the provisions of, and in accordance with, Chapters 791 of the Texas Government Code, for the performance of governmental functions and services and in accordance with Section 251.012 of the Texas Transportation Code. Specifically, this agreement concerns the pavement of a public street located within CITY. BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, per state statute. The Burnet County Schedule of Values attached as "Exhibit A" will establish the value of the work provided; and

WHEREAS, BURNET COUNTY provides these services to the citizens of BURNET COUNTY, and has the capacity to service the needs of the public citizens within the city limits of CITY; and

WHEREAS, BURNET COUNTY and CITY have investigated and determined the project discussed in this agreement would be advantageous and beneficial to both CITY and to BURNET COUNTY as public roadways are commonly used by county residents and thus said project serves a public purpose. The Burnet County Commissioners Court deems that this project results in benefits to the county; and

WHEREAS, the governing bodies of CITY and BURNET COUNTY desire to foster goodwill and cooperation between the two entities; and

WHEREAS, CITY and BURNET COUNTY, deem it to be in the best interest of both entities to enter into this Agreement relative to the project described above and for such other and additional services as the parties may subsequently agree to by the execution of separate agreements and in consideration of the mutual covenants contained herein, CITY and BURNET COUNTY agree as follows:

SERVICES TO BE PERFORMED

CITY agrees to engage BURNET COUNTY to assist the City with the removal of a portion of a rock fireplace at the City owned municipal building as well as grading of the City gravel roadways and driveways. BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, together with all incidental acts, procedures, and methods necessary to successfully accomplish the project (s).

DURATION OF AGREEMENT

Unless mutually initiated, cancelled, or terminated earlier than thirty (30) days written notice, this Agreement shall commence on the date of execution and shall expire upon the completion of the work performed and the compensation being provided over a maximum one year period.

COMPENSATION

BURNET COUNTY recognizes that "in kind" services shall be provided by CITY in consideration of this agreement. These "in kind" services may take place in the form of various acts and contributions. Amongst these types of services, CITY may provide excess material, equipment, manpower, or other resources it may possess for use on any COUNTY project that is deemed to serve a public purpose. Such compensation shall be provided upon request of COUNTY and upon a determination by CITY that said "in kind" services are available for use by COUNTY during the duration of this agreement. CITY's "in kind" compensation shall be limited to an amount not to exceed \$15,000 in value, per state statute.

RELATIONSHIP OF PARTIES

The parties intend that BURNET COUNTY, in performing services specified in this agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither BURNET COUNTY, its agents, employees, volunteer help or any other person operating under this AGREEMENT, shall not be entitled to participate in any pension or other benefits that BURNET COUNTY provides it employees.

NOTICE TO PARTIES

Any notice given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested. Notice to BURET COUNTY shall be sufficient if made or addressed to the office of the County Judge.

Notice to CITY shall be sufficient if made or addressed to the office of its City Manager/Administrator.

MISCELLANEOUS PROVISIONS

Indemnification:

CITY and COUNTY each agree to the extent allowed by law to promptly defend, indemnify and hold each other harmless from and against any and all claims, demands, suits causes of action, and judgments for (a) damages to the loss of property of any person; and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of incident to, concerning or resulting from the negligent or willful act or omissions of either party and their respective agents, officers, and or employees in the performance of their activities or duties pursuant to this Agreement.

Entire Agreement

This document contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of not or effect except in a subsequent modification in writing signed both parties.

This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas.

No assignment of this Agreement or of any right accrued hereunder shall be made, in whole or part, by either party without the prior written consent of the other party. Venue shall be in BURNET COUNTY, TEXAS.

The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have duly passed and approved and are now in full force and effect.

EXECUTED by the parties hereto, each respective entity actin by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity.

The City of Meadowlakes, Texas

Burnet County, Texas

BY: _____
Johnnie Thompson
City Manager

BY:  _____
James Oakley
Burnet County Judge

DATE: _____

DATE: 7-7-2015

IN THE COMMISSIONERS' COURT OF
BURNET COUNTY, TEXAS
ORDER OF APPROVAL OF INTERLOCAL COOPERATION CONTRACT WITH
THE CITY OF MEADOWLAKES
FOR
ROCK REMOVAL AND ROAD AND DRIVEWAY WORK


The Commissioners' Court of BURNET COUNTY, TEXAS, in compliance with §791.015 of the Texas Government Code, otherwise known as the Inter-local Cooperation Act, and before the commencement of any work to construct, improve, or repair the subject matter of an Inter-local Contract with the CITY OF MEADOWLAKES, hereby authorizes and approves this separate specific written approval for the proposed project. In this regard, the following provisions apply to such proposed Inter-local Cooperation Contract:

1. This approval is separate and distinct from the Inter-local Cooperation Contract itself.
2. The proposed project is for BURNET COUNTY to:

Assist the City with the removal of a portion of a rock fireplace at the City owned municipal building and grading of the City gravel roadways and driveways. BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, together with all incidental acts, procedures, and methods necessary to successfully accomplish the project (s).

3. The Commissioners' Court of BURNET COUNTY, TEXAS specifically finds that herein described project would serve a public purpose, and would be beneficial to the citizens of BURNET COUNTY, TEXAS.

Date:



County Judge, James Oakley

Attest:



County Clerk, Janet Parker

Ex officio clerk of the Burnet County Commissioners' Court

**City of Meadowlakes
Items for Consideration
City Council Meeting
July 14, 2015**

Consent Item 8-C - Purchase of
Aerator for golfing complex

Date: July 9, 2015

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-C – Purchase of Aerator for Golf Course

Requested Council Agenda Date: July 14, 2015

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On:** ___ Consent ___ ☒ New Business ___ Old Business
2. Budget Impact Statement Attached: ___ Yes ___ No ___ ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ___ Yes
___ No ___ ☒ N/A
-

4. Background:

During the discussion regarding the dissolution of the PFC several pieces of needed replacement equipment for the golf course were identified. Although I had originally anticipated this discussion later in the budgeting process. The PFC budgeted for a contractor to do a deep aeration of the golf course greens and tee boxes for \$3,250. The work is scheduled for the first week of August. Jamie Kizer, Head Greenskeeper suggested instead, to use these funds towards the purchase of a new aerator that would allow the aeration to be done by city staff.

Attached is an article that describes the merits of deep aeration of compacted soil and references the machine that Jamie is recommending.

5. Recommendation:

I concur with Jamie that it would be prudent to utilize the PFC funds towards the purchase of an aerator. Total cost is \$36,600 (see invoice attached) and includes delivery and a non-refundable deposit of \$3,600. The invoice will be dated October 1st with a due date of October 25th. This should provide ample time to obtain long-term financing for this equipment.

Our purchasing policy states basically that any purchases exceeding \$25,000 must conform to state statutes regarding competitive bidding. Local Government Code Section 252.021 allows for an exemption from competitive bidding if the item being purchased can only be supplied by one vendor and no other like or comparable item is available from other vendors or manufacturers. Please find attached a "Sole Source Provider Certificate Letter" as well as a letter from Jamie stating that to the best of his knowledge there is no other manufacturer/supplier of like equipment.

I recommend authorizing the City Manager to issue a conditional purchase order to GT Airinject, Inc. in the amount of \$36,600 with the understanding that the \$3,250 from the PFC budget be applied to the purchase. . All contingent on obtaining lease/purchase financing with favorable terms and FY 16 council approved budget appropriation.

City of Meadowlakes

177 Broadmoor
Marble Falls, Texas 78654
USA

Phone (830) 693-2951
Fax (830) 693-2124

July 9, 2015

To whom it may concern,

To the best of my knowledge, GT AIRINJECT INC. is the sole source provider of the AIR2G2 Machine. There is no other machine on the market that is comparable to the AIR2G2 Aeration machine. This machine is the only one that is capable of injecting air into the subsurface profile at 2 different depths.

Thank you for your time and consideration,



Jamie Kizer
Superintendent
Hidden Falls Golf Course

GT AIRINJECT INC.

136 ELLIS ROAD N

Jacksonville, FL 32254

Tel 904-379-2243

Fax 904-516-4609

air2g2machine@gmail.com

www.air2g2.com



SOLE SOURCE PROVIDER CERTIFICATION LETTER

May 21, 2015

ATTN: Jamie Kizer

City of Meadowlakes
Hidden Falls Golf Club
220 Meadowlakes Drive
Meadowlakes, TX 78654

TO WHOM IT MAY CONCERN:

This letter is to certify the position of the AIR2G2® MACHINE as it pertains to the accessibility.

Be it known, that GT AIRINJECT INC. is the only manufacturer and the "sole source provider" for the AIR2G2® MACHINE for the United States and all other countries.

There is no other machine on the market that is comparable and/or compatible to the AIR2G2® AERATION MACHINE.

Best Regards,

GLEN BLACK

PRESIDENT/OWNER
GT AIRINJECT INC



Estimate

Date	Estimate #
June 25, 2015	GLK Turf - 000160

Name/ Address
Hidden Falls Golf Club 220 Meadowlakes Drive Meadowlakes, TX 78654

			PO Number
Description	Qty	Rate	Total
Air2G2 Unit (new)	1	\$38,750.00	\$38,750.00
Distributor Discount	1	-\$2,750.00	-\$2,750.00
Non-Refundable Deposit (due upon delivery)	1	-\$3,600.00	-\$3,600.00
Unit delivered in July with invoice balance due October 25th			
<p style="text-align: center;">Included</p> <p>2 Year Warranty on Compressor, and Axle 1 Year Warranty on Electronics, Engine, and Valve Manifolds 2 Million Drop Warranty on Cylinders</p> <p>Please Sign and Return to Confirm Service Contract</p>			
Subtotal			\$32,400.00
Shipping			\$600.00
Sales Tax			\$0.00
Name: _____ Date: _____			Total \$33,000.00

INCORPORATING AIR INJECTION SYSTEMS ON COMPACTED NATIVE SOIL BERMUDAGRASS

■ BY KYLEY DICKSON, DR. JOHN SOROCHAN AND ADAM THOMS

Soil compaction is a common problem on bermudagrass athletic fields. The compaction of soil takes place over time, with each traffic event adding to the compaction. As soils become compacted, soil bulk density increases, macro-pore space (air filled) decreases, and water infiltration rates decrease. As a result of the compaction, turf cover is reduced, and player injury potential is increased.

Therefore, due to the negative effects of compacted soils, cultural practices are necessary to alleviate soil compaction. Historically, core cultivation has been the primary management practice used to alleviate soil compaction and surface hardness. However, core cultivation is only one method used to relieve compaction.

Some cultivation techniques use water, air, sand, or other soil amend-

ments to relieve compaction. These techniques work by injecting the amendment into the rootzone. These tools have been used for several years as alternative cultivation techniques. One example is the HydroJect manufactured by Toro. The HydroJect reduces soil compaction by injecting high pressure water into the turfgrass rootzone. Another tool used to relieve compaction is the new air injection system. The air injection system has been developed to release high volumes of compressed

▼ **Figure 1.** Air2G2 on a hybrid bermudagrass athletic field in Knoxville, TN in 2014.



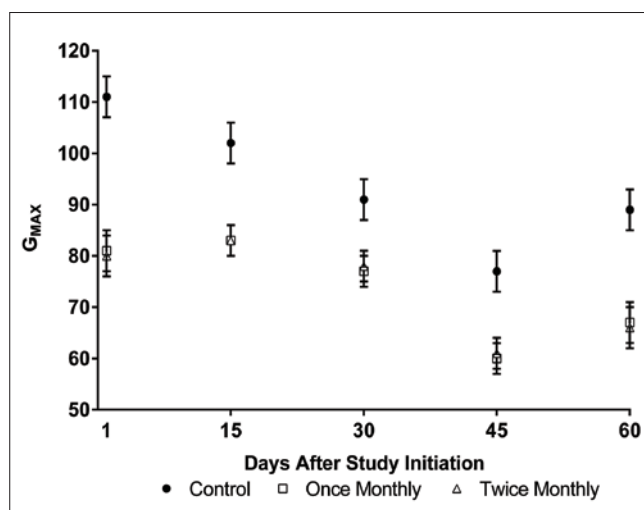
air into the rootzone through injection tines. It uses similar principles to the water injection systems. Currently, there is limited research done on air injection systems; particularly, with regard to impacts on soil physical properties.

The goal of this study was to determine the ability of an air injection machine to reduce surface hardness and soil bulk density as well as increase the total porosity of two compacted silt loam athletic fields. The hypothesis was that an air injection machine can decrease surface hardness and soil bulk density, thereby increasing total porosity.

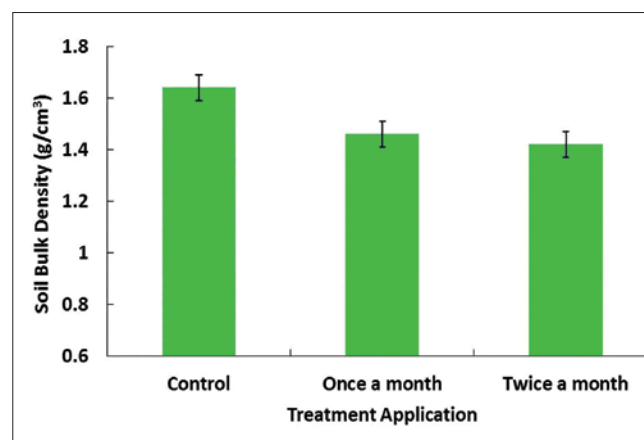
The Air2G2 was the air injection system used during this study. It was manufactured by GT Airinject. The system uses a self-contained air compressor to build up the needed pressure to inject air below the soil surface. The air injection system (Air2G2) is a three-wheeled machine that can be easily maneuvered across a desired area (**Figure 1**). The unit contains three tines that are simultaneously injected into the ground. Once in the ground compressed bursts of air are released at the desired depth. The unit has tine lengths ranging from 8 to 12 inches. Thicker tines can be used to penetrate into more compacted soils. The three injection tines are spaced 18-inches apart. The unit has adjustable pressure that ranges from 0 to 150 psi. There are also two adjustable pressure settings for using the machine. The first setting is for injecting the tine, and the second setting is for releasing the air into the soil. The ability to adjust these pressures enables the unit to be used on all soil types. The company has different recommendations for sand versus native soil fields to maximize the impact on the rootzone.

Research was conducted at the University of Tennessee from July 1 through August 30, 2014. Studies were conducted on two compacted native soil (silt loam) bermudagrass athletic fields. Two application frequencies were compared: once every 15 days and once every 30 days were compared to a non-treated control. Data collected for the study included surface hardness, soil moisture, soil bulk density, total soil porosity, and digital image analysis for percent green cover. Soil cores were extracted every 30 days to run physical analysis to determine soil bulk density and total soil porosities. A Clegg impact surface hammer with a 5-pound missile was used to record surface hardness measurements. Surface hardness was collected before and after the application of air injection. Soil moisture was collected using a Time Domain Reflectometry probe (Spectrum Technologies). The experiment was set up as a randomized complete block design with three replications of each treatment. ANOVA's were conducted in SAS 9.3 using Fisher's protected LSD. No differences were detected between locations; therefore the results are pooled for location.

The surface hardness was found to be reduced immediately after air injection treatments were applied. Both locations saw a 21% reduction in surface hardness immediately after applications (**Figure 2**). Soil moisture content values at location two were on average 20% higher than at location one on all dates (data not shown). Soil bulk density was reduced for both air injection application timings by an average of 15% in the top



▲ **Figure 2.** Surface hardness (Gmax) values taken with the Clegg hammer for both locations immediately after air injection applications on hybrid bermudagrass. Data was collected from 1 July – 15 August 2014 in Knoxville, TN. Errors bars represent Fisher's LSD values at P < 0.05.



▲ **Figure 3.** Soil bulk density of hybrid bermudagrass subjected to air injection treatments for two locations at the conclusion of the study on 15 August 2014, Knoxville, TN. Errors bars represent Fisher's LSD values at P < 0.05.

two inches of soil (**Figure 3**). Total soil porosity increased by an average of 17% in the top 2 inches of soil for both air injection treatments, while the untreated control saw no differences (data not shown).

The results of this study demonstrate that the air injection system decreases soil bulk density, while increasing total soil porosity on silt loam athletic fields. A reduction in surface hardness was found immediately after each air injection treatment application. No differences were found in percent green cover for this study. With minimal surface disruption, play could take place immediately after air injection applications. While this study shows the potential of the unit, future studies are warranted to determine long term effects of air injection aeration equipment on fields during periods of traffic.

See www.sportsturfonline.com for literature cited listing. **ST**

City of Meadowlakes
Items for Consideration
City Council Meeting
Budget Workshop July 14, 2015

Budget Workshop

Date: July 10, 2015

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: Budget Workshop

Requested Council Agenda Date: July 14, 2015

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
 2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
 3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes ☐ No
☒ N/A
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4. Background

Each year, the budgeting process begins with the City Council and staff meeting in open sessions to set priorities for the upcoming fiscal year. Prior to beginning this process, I would like to review the statutory requirements of a municipal budget, discuss the budgeting process in general and establish the FY 16 property tax rate.

The adoption of the City's annual budget and establishment of the City's property tax rate are the most important decisions the City Council will make each year. These actions are governed by Chapter 102 of the Texas Local Government Code (LGC) which outlines the process for adopting the City's annual budget and Chapter 26 of the Tax Code. Both statutes specify timelines, notice and hearing requirements, but unfortunately they conflict. .

The budgeting process and related property tax setting takes a considerable amount of time for both Council and staff. On July 14th we will discuss the draft calendar; s attached for your review. . The 2nd budget workshop will be on Tuesday the 14th prior to the regular city council meeting. I will be seeking direction regarding several projects and programs for FY 16 and will provide some preliminary information for your review.

We are currently about 2-3 weeks behind schedule from this same time last year but I am confident we can make that time up in the coming weeks. A very rough draft of the FY 16

proposed budgeted will be provided at this meeting and I will forward two decision packets under separate cover later today.

After the August 7th workshop I will incorporate any additional changes and formally file the preliminary budget with the City Secretary. Once the preliminary budget is filed, a number of specific timelines begin. . Additional workshops can be added at your discretion as needed. However, the FY 16 budget and tax rate must be adopted prior to September 29, 2015

BUDGET

The budgeting process consists of four primary phases: 1. preparation and requests; 2. legislative approval; 3. implementation and execution and; 4. audit and review. The first two phases are outlined below. Phase 3-Implementation and execution is the responsibility of the City Manager with guidance from the Council. . Phase 4- audit and review is the responsibility of both the City Manager and the Council in order to ensure the budget is being administered as adopted and that the annual outside audit confirms the City administered the budget pursuant to policy and statute.

Preparation and Request

Regardless of size, cities are required to conform to the statutory requirements of the Local Government Code (LGC). The LGC requires the budget to include the following:

- goals and a plan to achieve them;
- establish priorities of city programs to help achieve these goals;
- determining the level of taxation necessary to finance city programs;
- estimate the city's income and expenses;
- serve as a control tool for use of city resources;
- provide the public a written document, that clearly outlines city activities and expenditures for the next fiscal year;
- serve as short and long term planning tool and;
- serves as a day-to-day operations guide.

Once the budget is adopted the City may only expend funds as budgeted, except in an emergency. . The budget is the structure needed to determine the day-to-day operation of City government along with providing information to citizens and taxpayers.

The LGC requires cities to do the following:

- the city's budget officer must prepare a proposed budget for the city council's consideration;
- the city council must adopt an annual budget and conduct the financial affairs of the city in strict conformance with the approved budget;
- the budget for the next fiscal year must be adopted on or before the first day of the next fiscal year;

- the budget must include all expenditures proposed for the next fiscal year and compare the proposed expenditures with expenditures for the current and previous fiscal years; and
- the budget must contain a complete financial statement of the City, which includes:
 - ❖ all outstanding obligations of the City
 - ❖ cash on hand for each fund
 - ❖ total revenue received for the previous fiscal year
 - ❖ estimated revenues for the current fiscal year and the projected revenues for the next fiscal year
 - ❖ the estimated tax rate required for the proposed budget

The Process

Developing the annual budget involves elected officials, department heads and the general public but the primary responsibility falls on the Budget Officer. Pursuant to the LGC, the City Manager is the designated Budget Officer. The LGC specifically requires the Budget Officer to “prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.” Required components include:

- ❖ A clear comparison between the proposed budget to actual expenditures for current fiscal year
- ❖ All outstanding obligations
- ❖ Cash on hand for each fund
- ❖ All revenues for all funds anticipated for the current fiscal year
- ❖ Listing of all funds available from all sources for the current fiscal year
- ❖ The estimated revenues available to cover the proposed budget
- ❖ Estimated tax required to cover the proposed budget

Staff has begun compiling prior year’s revenues and expenses in assist in determining FY 16 needs. . The 1st budget workshop is on June 9th prior to your regular city council meeting on that date. I need your input with regards to any special projects, goals and priorities you would like to see accomplished in fiscal year 16.I plan to approach the preliminary budget development in two parts. The first will be the projected total revenues based on our best assumptions along with anticipated expenses. The goal is to provide the same level of service to taxpayers as provided in the current fiscal year. The second is to incorporate the decision packets for projects and funding that are new and/or non-routine. At the conclusion of the workshops we will have a preliminary budget that incorporates the desired level of services and funding requirements to meet the goals and priorities. After the final workshop and after incorporating any additional changes, the preliminary budget will be filed with the council and the City Secretary.

Legislative Action

Overview

Once the preliminary budget is filed it must be available for public inspection and posted to the website for at least 30 days prior to the date in which the tax rate is adopted.

The only formal action required by the Council related to the filing of the preliminary budget will be to establish the date, time and place of the required public hearing. This public hearing must be held prior to the budget adoption to provide the public the opportunity to comment on the proposed budget. The public hearing has specific publication notices and must be set at least 16 days after the date the budget was filed with the City Secretary. A quorum of the Council must be present at the public hearing. Assuming the preliminary budget is filed with the City Secretary on August 7, 2015 the earliest date for the public hearing would be August 24, 2015 and it must be held on a weekday. This date can be adjusted as needed depending on when the preliminary budget is filed. There is a possibility that two additional public hearings may be required before setting the 2016 tax rate and the possibility of combining the public hearing on the budget with one of the hearings on establishment of the tax rate.

The LGC states *"At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget."* This does not mean that the budget must be adopted at the end of public hearing. If minor changes are made the proposed budget may be amended and revised prior to formal adoption. If substantial changes are made, Council may elect to postpone the meeting for up to 24 hours (the City may "recess" a meeting for no more than one day without posting a new notice), call a special meeting or postpone the adoption of the budget until the next regularly scheduled council meeting. However, the budget must be adopted prior to the adoption of the property tax rate.

Adoption of Budget

The adoption of the budget may be done at the public hearing, a special called meeting or the next regularly scheduled meeting. If additional revenue will be derived from property tax one or two votes must be taken to adopt the budget. One vote must be taken which specifically ratifies that additional revenue will be derived from property taxes and this action can be simply incorporated within the minutes of the meeting. The second official action will be the actual adoption of an ordinance to establish the maintenance and operation tax rate as well as the debt service tax rate.

Property Tax Rate

Overview

The adoption of the property tax, also referred to as the ad valorem tax rate can be confusing. During our discussions I will refer to the tax rate for 2015; this is very confusing since we are actually setting the tax rate on our needs for fiscal year 2016. The actual tax rate is levied for calendar year 2015 but they are collected in fiscal year 2016. The tax rate is set based on the appraised taxable value of the properties as of January 1st of each year.

The appraisal and collection of the City's property tax is the responsibility of the Burnet Central Appraisal District.

Type of Calculated Tax Rates

Truth in taxation requires the calculation of two separate tax rates after the tax rolls have been certified. The Chief Appraiser is required to certify the tax roll which provides the taxable values, the effective and the rollback tax rates.

The *effective rate* is the calculated rate that will provide the City with about the same amount of property tax revenue it received the previous year on that property that is being taxed for both years. The effective rate would decrease if the appraised property value increases and the rate would decrease if the appraised property values increases. This calculation is slightly more complicated than this but the resulting tax rate is mainly used for comparisons only, and shows the relationship between last year's revenues and the current year taxable values.

The *rollback rate* is the maximum rate allowed by law that could be set without being subject to voter approval. The City's rollback tax rate is a calculated rate divided into two categories; maintenance (M&O) and debt service which is sometimes referred to as interest and sinking. This rate is based on the same amount of property tax revenue generated the previous year for M&O plus an extra eight (8) percent and sufficient funds to pay debt service for the upcoming year. If the adopted tax rate is higher than the rollback rate, it would require voter approval and a rollback rate vote. . The debt service portion of the tax rate is based on the upcoming year's debt service requirements divided by the total taxable value and may increase as necessary to cover bonded debt service, there is no limit on the debt service portion of the rollback rate.

Under certain circumstances the rollback rate may be lower than the effective rate, this is generally due to a large increase in appraised value over the prior year.

The city's actual property tax rate is a combination of the rate needed to meet the budgetary requirements and the tax rate needed to generate the necessary funds for the City's outstanding bonded debt. :? I don't understand this last sentence.

Public Notices and Public Hearings

The chief appraiser is charged with the publication of the city's calculated effective and rollback tax rates and the notice must meet specific wording, publication requirements and must be posted to the city website.

If an M&O tax rate that does not exceed the lower of the effective tax rate or the rollback rate is adopted, we will not be required to hold any public hearings. However, if we establish a proposed tax rate that exceeds the effective tax rate or the rollback rate (whichever is lower) we will be required to hold two public hearings and post additional notices. The general public (citizens or taxpayers?) must be provided the opportunity to express their views on the proposed tax increase at each hearing. We must follow a strict timetable once we hold the public hearings, and the vote on the tax rate must take place no less than three days nor more 14 days after the second public hearing.

Adoption of Tax Rate

The Tax Code requires the adoption of the tax rate to take place no less than three days or more than 14 days after the 2nd public hearing. If the rate is not adopted within this time frame an additional notice must be published prior to adoption of the tax rate.

The meeting must be open to the public and comply with the Texas Open Meetings Act as well as, be a separate agenda item. The tax rate must be adopted by ordinance stating both the M&O tax rate as well as the Debt Service tax rate as two separate components of the adopting ordinance. We must adopt the tax rate before September 29th or by the 60th day after we have received the certified appraisal roll, whichever date is later. If we miss this deadline we must ratify either the effective tax rate or the previous year's tax rate whichever is lower.

Should the tax rate be set higher than the calculated rollback rate and the voters has the right to petition for an election on the tax increase and if the election is successful our tax rate would revert to the calculated rollback rate.

Staff will provide an ordinance establishing the tax rate for your consideration.

Publication and Hearing Requirements

Budget

1. Preliminary budget must be filed with the City Secretary by the Budget Officer 30 days prior to the adoption of the property tax rate.
2. One public hearing must be held prior to the adoption of the budget, and must be the following requirements:
 - a. Hearing must be held at least 16 days after the filing of the budget with the City Secretary.
 - b. Notice of the public hearing must be published no earlier than 30 days prior to the hearing and must be published at least 10 days prior to the hearing date.
 - c. At the conclusion of the public hearing some type of action is required, you may adopt the budget or defer action on the adoption of the budget to a future date.

Tax Rate

1. On or about April 30th the Chief Appraiser must provide an estimated taxable value of 2015. We have received this estimate and it is estimated that our taxable value will increase by approximately \$8 million. (I've received a second estimate from BCAD that our taxable value may have doubled the originally estimated \$8 million I am awaiting on further confirmation.)
2. On or about July 25th the Chief Appraiser must certify the taxable value of property within the City.
3. Usually the first week of August the Chief Appraiser publishes the required notice on the effective and rollback rates.
4. After the publication of the effective and rollback rates the Council determines the proposed tax rate for 2015. Should the proposed tax rate be established at or above

the effective or rollback rate (whichever is lower) two public hearings will be required prior to the adoption of the tax rate. The notice for the public hearings must be published at least 7 days prior to the first hearing and the second hearing cannot be held earlier than the third day after the date of the first hearing. The public hearing for the budget can be conducted with either of the tax public hearings.

5. The budget must be adopted prior to the adoption of the property tax rate and the tax rate must be adopted no earlier than the third day nor more than 14 days after the second public hearing on the tax rate.

PROPOSED FISCAL YEAR 2015-2016 BUDGET CALENDAR

<u>Date</u>	<u>Responsibility</u>	<u>Action to be taken</u>	<u>Progress</u>
Mid-June to Mid-July	City Manager & Staff	Develops tentative draft budget	In progress
June 9th, 2015 Workshop #1	City Council & Staff	Council discussion regarding debt service and goals for upcoming fiscal year	Completed
July 14, 2015 (Workshop #2)	City Manager & Council	Review rough draft of proposed budgets and determine priorities for funding	
July 25 th	Chief Appraiser	Certifies the taxable value of property within the City	
July 28 to August 7th	Chief Appraiser	Publish required notice of effective and rollback tax rates.	
August 6 th and 7th (Workshop #4)	City Manager & Council	Review preliminary budget prior to City Manager filing with City Secretary. Council establishes the date/time/place of the one public hearing required prior to the adoption of the budget. The hearing date must be at least 16 days after the filing of the preliminary budget with the City Secretary.	
August 6 th or 7th	City Manager	File preliminary budget with City Secretary. Note: The draft budget must be filed with the City Secretary 30 days prior to the adoption of the City's property tax rate.	
August 11th	City Council	Establishes preliminary property tax rate and established time/place/time of required public hearings. The earliest the tax rate can be adopted would be September 7th based on the preliminary budget being filed on August 7 th .	
August 25 th	City Council	Conducts 1st public hearing on tax rate.	
September 7 th	City Council	Conducts 2nd public hearing on tax rate and public hearing on budget.	
September 8 th	City Council	Adoption of budget and tax rates.	