

**NOTICE OF WORKSHOP AND STATED MEETING OF THE
MEADOWLAKES CITY COUNCIL
TUESDAY, SEPTEMBER 9TH, 2014**

**~ WORKSHOP ~
SEPTEMBER 9, 2014
AT 3:00 p.m.**

Notice is hereby given that a **JOINT WORKSHOP** of the Meadowlakes City Council with the Meadowlakes Public Facility Corporation will be held on **Tuesday, the 9th day of SEPTEMBER, 2014 at 3:00 p.m.**, followed by a **STATED MEETING** at the Meadowlakes City Hall at 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. DISCUSSION: Regarding the Meadowlakes Public Facility Corporation's Fiscal Year 2015 Budget and employment agreement between the Corporation and Mr. Jeff Wilson.
3. DISCUSSION: Regarding the City of Meadowlakes proposed Fiscal Year 2015 budget.
4. ADJOURNMENT.

**~ STATED COUNCIL MEETING ~
SEPTEMBER 9, 2014
AT 5:00 p.m.**

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on **Tuesday, the 9th of SEPTEMBER, 2014 at 5:00 p.m.** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC HEARING ON THE FISCAL YEAR 2015 BUDGET
4. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
5. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
City Manager Activity Report - Johnnie Thompson
 - Consent Items as listed below
6. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the*

items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).)

- A. August 12th, 2014 Workshop and Meeting Minutes –Christy Fath, City Secretary
- B. August 19th, 2014 Meeting Minutes –Christy Fath, City Secretary
- C. August 28th, 2014 Public Hearing Minutes – Christy Fath, City Secretary
- D. September 2nd, 2014 Workshop and Public Hearing Minutes – Christy Fath, City Secretary
- E. Ordinance Enforcement August 2014 Activity Report – Pat Preston
- F. Animal Control August 2014 Activity Report - Robbie Galaway, Officer
- G. Patrol Activity August 2014 Report - provided by Meadowlakes Patrol Officers
- H. Vandalism/Incident August 2014 Activity Report – Christy Fath, City Secretary
- I. City Building Committee August 2014 Activity Report – Blair Feller, Chairman
- J. Public Works Department August 2014 Activity Report - Mike Williams, PWD
- K. August 2014 Detailed Financials Report - Johnnie Thompson, City Manager

7. OLD BUSINESS

- A. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition – Mayor Raesener

8. NEW BUSINESS

- A. Action/Discussion: **Ordinance 2014-02 - Adoption of the 2014-2015 Fiscal Year Budget** – Thompson
- B. Action/Discussion: **Ordinance 2014-03 - Adoption of the 2013 Ad Valorem tax rate** – Thompson
- C. Action/Discussion: **Ordinance 2014-04 – Amending Water Rates**
- D. Action/Discussion: Approving employment agreement between the Meadowlakes Public Facility Corporation and Jeff Wilson
- E. Action/Discussion: **Resolution 2014-06 Resolution approving the Annual Reimbursement Agreement between the City and Meadowlakes Public Facility Corporation; approving the Meadowlakes Public Facility Corporation Fiscal Year 2015 Operating Budget-Thompson**
- F. Action/Discussion: Citizens request to install a Stop sign on Preston Trail-Thompson
- G. Action/Discussion: Variance request to allow temporary parking on unimproved area-Paul Carstens – 105 Meadowlakes Drive.

9. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

- A. The next regularly scheduled meeting will be held October 14th, 2014 at 5:00 p.m.

10. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall at the security gate and on our website, convenient to the public, on or before September 5th, 2014 by 5:00 p.m. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/ Christy Fath
Christy Fath, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reposted via website)

**City of Meadowlakes
WORKSHOP MINUTES
August 12, 2014**

Identification of quorum:

Council Members Present:

Councilmember Clancy Stephenson
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Alton Fields
Councilmember Jerry Drummond
Mayor Mary Ann Raesener

Staff Present:

City Manager Johnnie Thompson
City Secretary Christy Fath
Public Works Director Mike Williams

Guests Present:

Jeff Wilson, Larry Upton, Patti Wray,
and Linda Wier

Topics for Discussion:

I. CALL TO ORDER AT 3:01 P.M. AND QUORUM DETERMINATION

II. WORKSHOP DISCUSSION

- a. DISCUSSION REGARDING BAR AND RESTAURANT OPERATIONS, PROPOSED FISCAL YEAR 2015 OPERATING BUDGET OF THE MEADOWLAKES PUBIC FACILITY CORPORATION (HIDDEN FALLS GOLFING COMPLEX).
- b. DISCUSSION OF ESTABLISHING A PRELIMINARY PROPERTY TAX RATE FOR 2014 AND ESTABLISHING DATES AND TIMES FOR RELATED PUBLIC HEARINGS REQUIRED FOR THE ADOPTION OF FISCAL YEAR 2015 BUDGET.

III. ADJOURNMENT OF WORKSHOP – ADJOURNED AT 4:41 P.M.

~ NO ACTIONS TAKEN ~
~ No Written Minutes Recorded ~

**City of Meadowlakes
Stated Meeting Minutes
August 12, 2014**

I. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Mary Ann Raesener called the meeting to order at 5:01 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Mike Barry, Barry Cunningham, Alton Fields, Clancy Stephenson and Jerry Drummond. Also present was City Manager Johnnie Thompson, City Secretary Christy Fath and Public Works Director Mike Williams.

II. **PLEDGE OF ALLEGIANCE:** Councilmember Barry led the Council and guests in the Pledge of Allegiance.

50 **III. CITIZEN COMMENTS:** Christine Forsythe discussed concerns about
51 establishing a police department and citations written. Joe Summers spoke
52 about the incident of a vehicle running into his yard causing damage and leaving
53 the scene and requested Council to put a stop sign at Dove Lane and Preston
54 Trail. Nathan Burns of PEC introduced himself and briefed the audience on the
55 inventory that PEC will be doing in the City and accessing the electric boxes.
56 Sherry Summers spoke regarding the enforcement of fireworks on 4th of July.
57

58 **IV. MONTHLY STANDARD LIVE REPORTS:**

59 City Manager Johnnie Thompson addressed the Council and citizens,
60 summarizing the contents and major highlights of the monthly reports, including
61 the patrol hours, ordinance and parking violations. He updated Council on the
62 financial condition of the various City funds. Mr. Thompson concluded by
63 updating Council on the Water/Wastewater permit, lift stations, City parking lot to
64 be paved in October, city staff assisting at gate on inbound lane project and
65 water revenues.
66

67 **V. CONSENT ITEMS:**

- 68 **A.** July 8th, 2014 Workshop Minutes –Christy Fath, City Secretary
69 **B.** July 8th, 2014 Meeting Minutes – Christy Fath, City Secretary
70 **C.** July 15th, 2014 Meeting and Workshop Minutes – Christy Fath, City Secretary
71 **D.** July 22nd, 2014 Workshop Minutes – Christy Fath, City Secretary
72 **E.** Ordinance Enforcement July 2014 Activity Report – Pat Preston
73 **F.** Animal Control July 2014 Activity Report - Robbie Galaway, Officer
74 **G.** Patrol Activity July 2014 Report - provided by Meadowlakes Patrol Officers
75 **H.** Vandalism/Incident July 2014 Activity Report – Christy Fath, City Secretary
76 **I.** City Building Committee July 2014 Activity Report – Blair Feller, Chairman
77 **J.** Public Works Department July 2014 Activity Report - Mike Williams, PWD
78 **K.** July 2014 Detailed Financials Report - Johnnie Thompson, City Manager
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80 After Council discussion, Councilmember Cunningham made a motion to
81 approve the consent items as presented. Councilmember Barry seconded the
82 motion. It passed by a unanimous vote of the Councilmembers present.
83

84 **VI. OLD BUSINESS: Action/Discussion/Status Update: Meadowlakes Public**
85 **Facility Corporation operations and financial condition.** Jeff Wilson briefed
86 the council on the July financials. Council discussion ensued.
87

88 **VII. NEW BUSINESS:**

89 **A. Action/Discussion: Appointment of Council Members to the**
90 **Commissions, Boards and Committees (CBC) Selection Committee.**
91 Mayor Raesener appointed Councilmembers Barry Cunningham to the
92 Planning and Zoning Selection Committee, Mike Barry to the PFC Committee
93 and Alton Fields to the Building Committee. Mayor Raesener discussed
94 having a POA member on each CBC. Mayor Raesener appointed Joe
95 Summers, as the POA and Building committee member to the CBC Selection
96 Committee. Mayor Raesener stated that recommendations need to be made
97 at the September 9th meeting.

98 **B. Action/Discussion: Establishing a preliminary property tax rate for**
99 **2014 and establishing dates and times for related public hearings**
100 **required for the adoption of the 2014 ad valorem tax rate and the fiscal**
101 **year 2015 budget.** Councilmember Fields made a motion to set the public
102 hearings for August 28th at 5:00 p.m. and September 2nd at 5:00 p.m. for the
103 ad valorem tax rate and the budget hearing on September 9th at 5:00 p.m.
104 during the regular meeting. Councilmember Drummond seconded the
105 motion. It passed by a unanimous vote of the Councilmembers present.

106 **C. Action/Discussion: Retaining firm to conduct fiscal year 2014 audit.**
107 Johnnie discussed previous year's auditor services by Neffendorf, Knopp,
108 Doss & Company, P.C. Councilmember Cunningham made a motion to
109 appoint Neffendorf, Knopp, Doss & Company, P.C. as auditor to conduct
110 fiscal year 2014 audit. Councilmember Fields seconded the motion. It
111 passed by a unanimous vote of the Councilmembers present.

112 **D. Action/Discussion: Authorizing Councilmember Drummond and City**
113 **Manager to investigate cost of establishment of a police department for**
114 **the City; authorizing investigative cost not to exceed \$2,000.**
115 Councilmember Drummond and Johnnie Thompson discussed the need for
116 them to go to Austin to talk to some attorneys about establishing a police
117 department and anticipated the process would take approximately six to nine
118 months. Council discussion ensued. Councilmember Drummond made a
119 motion to authorize himself and Mr. Thompson to investigate the cost of
120 establishing a police department for the City and authorizing investigative cost
121 not to exceed \$2,000. Councilmember Barry seconded the motion. It passed
122 by a unanimous vote of the Councilmembers present with Barry Cunningham
123 and Alton Fields abstaining.
124

125 **VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

126 **A.** The next regularly scheduled meeting will be held September 9th, 2014 at
127 5:00 p.m.

128 **B.** Mayor Raesener announced the Mission Outreach Golf Tournament on
129 Saturday, August 15th.

130 **C.** Johnnie Thompson discussed the Burnet County Household Hazardous
131 Waste Collection being held on September 13th and the items accepted.
132

133 **IX. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 6:01 p.m.
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136 **Approved:**

137
138 /s/ Mary Ann Raesener **Date:** _____
139 Mayor, Mary Ann Raesener
140

141 **Attest:**

142
143 /s/ Christy Fath **Date:** _____
144 City Secretary, Christy Fath

**City of Meadowlakes
Called Meeting Minutes
August 19, 2014**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Mary Ann Raesener called the meeting to order at 5:01 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Mike Barry, Barry Cunningham, Alton Fields, Clancy Stephenson and Jerry Drummond. Also present was City Manager Johnnie Thompson and City Secretary Christy Fath.

II. NEW BUSINESS

A. Action/Discussion: Resolution 2014-005 **"A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, REPEALING THE CITY'S EXISTING POLICY TITLED "CITY OF MEADOWLAKES CITY COMMISSIONS, BOARDS AND COMMITTEES APPOINTMENT AND PROCEDURE POLICY" ENTIRELY AND REPLACING SAID POLICY WITH A REVISED POLICY TITLED "CITY OF MEADOWLAKES APPOINTMENT PROCEDURES FOR COMMISSIONS, BOARDS AND COMMITTEES" HEREBY ATTACHED AND MARKED EXHIBIT "A", PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE."** Mayor Raesener reviewed the item and Johnnie Thompson reviewed the changes to the policy. Council recessed at 5:15 p.m. and reconvened at 5:20 p.m. Mr. Thompson continued to review the policy. Council and audience discussion ensued. Councilmember Cunningham made a motion to approve the resolution with the revision on page 2, III (3) to read The Application Review Committee shall consist of one (1) member of the Council and two (2) members of the CBC in which vacancies exist be appointed to serve on the Committee. Motion died due to lack of second. Councilmember Stephenson made the motion to approve the resolution with the revision on page 2, III (3) to read The Application Review Committee shall consist of two (2) members of the Council and two (2) members of the CBC in which vacancies exist be appointed to serve on the Committee. Councilmember Fields seconded the motion. It passed by a vote of the Councilmembers present with a vote of three "for" and Councilmembers Cunningham and Drummond abstaining. Mayor Raesener then appointed Councilmembers Alton Fields (Chair) and Jerry Drummond to the Building Committee Application Review Committee, Mike Barry (Chair) and Clancy Stephenson to the PFC Application Review Committee, and Barry Cunningham (Chair) and Alton Fields to the P & Z Application Review Committee.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next regularly scheduled meeting will be held September 9, 2014 at 5:00 p.m.

IX. ADJOURNMENT: Mayor Mary Ann Raesener adjourned the meeting at 5:57 p.m.

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Approved:

/s/ Mary Ann Raesener **Date:** _____
Mayor, Mary Ann Raesener

Attest:

/s/ Christy Fath **Date:** _____
City Secretary, Christy Fath

DRAFT

**City of Meadowlakes
Public Hearing Minutes
August 28, 2014**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Mary Ann Raesener called the meeting to order at 5:03 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Mike Barry, Barry Cunningham, Alton Fields and Jerry Drummond. Also present was City Manager Johnnie Thompson and City Secretary Christy Fath. Councilmember Clancy Stephenson was absent.

VII. NEW BUSINESS

A. Action/discussion: Public Hearing on Proposed Tax Rate for FY2014-2015. Johnnie Thompson reviewed the proposed tax rate with Council. He stated that two public hearings are required. There were no citizen comments at the public hearing. No action taken.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Council discussed holding a workshop on Tuesday, September 2nd at 4:00 p.m. to discuss going back to the twice-a-week watering schedule and the "Annual Reimbursement Agreement" with the golf course.
B. Mayor Raesener announced that there will be another public hearing on the tax rate on Tuesday, September 2nd at 5:00 p.m. and the next regularly scheduled meeting and public hearing on the budget will be held on Tuesday, September 9th at 5:00 p.m.

IX. ADJOURNMENT: Mayor Mary Ann Raesener adjourned the meeting at 5:29 p.m.

Approved:

/s/ Mary Ann Raesener **Date:** _____
Mayor, Mary Ann Raesener

Attest:

/s/ Christy Fath **Date:** _____
City Secretary, Christy Fath

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**City of Meadowlakes
WORKSHOP MINUTES
September 2, 2014**

Identification of quorum:

Council Members Present:

Councilmember Clancy Stephenson
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Alton Fields
Councilmember Jerry Drummond
Mayor Mary Ann Raesener

Staff Present:

City Manager Johnnie Thompson
City Secretary Christy Fath

Topics for Discussion:

I. CALL TO ORDER AT 4:06 P.M. AND QUORUM DETERMINATION

II. WORKSHOP DISCUSSION

A. ACTION/DISCUSSION: Amending Drought Contingency Plan with regards to watering restrictions. Johnnie Thompson discussed the water conservation efforts of the citizens. He proposed to go back to the previous twice-a-week watering schedule. Mr. Thompson stated that the city was not bound to LCRA's requirements because we own our own water. After Council discussion, Councilmember Barry made a motion to going back to the twice-a-week watering schedule effective immediately and Council will review the water consumption at its next regularly scheduled meeting on September 9th. Councilmember Drummond seconded the motion. It passed by a unanimous vote of the Councilmembers present.

B. DISCUSSION: Management of the Meadowlakes Public Facility Corporation plans to reduce mowing of the golf course roughs, the "Annual Reimbursement Agreement" between the City and the Meadowlakes Public Facility Corporation. Johnnie Thompson reviewed the MPFC "Annual Reimbursement Agreement" and its proposed changes. No action taken.

III. ADJOURNMENT OF WORKSHOP – ADJOURNED AT 4:58 P.M.

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**City of Meadowlakes
Public Hearing Minutes
September 2, 2014**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Mary Ann Raesener called the meeting to order at 5:02 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Mike Barry, Barry

Cunningham, Alton Fields, Clancy Stephenson and Jerry Drummond. Also present was City Manager Johnnie Thompson and City Secretary Christy Fath.

II. NEW BUSINESS:

A. Action/discussion: Public Hearing on Proposed Tax Rate for FY2014-2015. Johnnie Thompson reviewed the proposed tax rate. No action taken.

III. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Mayor Raesener reviewed other cities proposed tax rates.

IV. ADJOURNMENT: Mayor Raesener adjourned the meeting at 5:26 p.m.

Approved:

/s/ Mary Ann Raesener

Date: _____

Mayor, Mary Ann Raesener

Attest:

/s/ Christy Fath

Date: _____

City Secretary, Christy Fath

Ordinance Enforcement Report
Summary
August 2014

Calls Received: Ordinance line: 23
Security Gate: 1
City Hall: 0

94 warning letters or notices were issued during the month of August:

- 1 letter regarding Ordinance 6-42 – bushes need trimming around meter boxes
- 21 letters regarding Ordinance 20-55 – trash containers visible from the street
- 5 letters regarding Ordinance 20-55 – property in need of mowing
- 2 letters regarding Ordinance 20-55 –limbs/debris in street
- 5 letters regarding Ordinance 28-55 – trailer, boat or RV parked on drive over 72 hours in 7 days
- 1 letter regarding Ordinance 28-56 – boat or trailer parked on street overnight
- 2 letters regarding Ordinance 28-56 – golf cart or trailer parked on lot
- 1 letter regarding Ordinance 150-15 – incorrect trampoline location
- 13 letters regarding Mandatory Watering Restrictions – watering on the wrong day or at the wrong time
- 42 notices regarding PMC 302.4 – tree clearance over street less than 14 feet
- 1 letters regarding PMC 302.4 – dead tree on property

16 warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were parking on the wrong side of street or parking on the street without a City permit

5 verbal warnings were issued

2 Citations were issued – regarding the Mandatory Watering Restrictions for watering on the wrong day

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
September 2, 2014

Animal Control Report

Meadowlakes, Texas

August, 2014

- **A bat was removed from a resident's driveway and released.**
- **One call was for a dog being sprayed by a skunk.**
- **A copperhead snake was killed on San Saba - this is fifth copperhead killed at the same address.**
- **Seven raccoons were trapped and removed from the city.**
- **One call was for a bat in the house. Resident coaxed it out of the house and it flew away.**
- **A resident reported that he had been bitten by a squirrel and he was concerned about the possibility of it being rabid. I informed him that squirrels are not considered high risk for rabies and that he should contact his personal health care provider for guidance.**
- **One skunk was trapped and removed from the city.**
- **One verbal warning was given to a resident for not registering her dog.**
- **One loose dog was taken in by a neighbor. The owner was eventually determined and the owner came by to pick up his dog.**
- **There was one complaint for barking dogs.**

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT August 2014

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
8/1/14													0
8/2/14													0
8/3/14													0
8/4/14	Mon	Bindseil	6:00 AM	10:00 AM	4.00			5		Verbal warnings for fail to signal left turn & violation of City ordinance-parking facing traffic	96309	96324	15
8/5/14	Tues	Koenning	6:00 PM	9:00 PM	3.00	1				Speeding 40/25	5489	5506	17
8/6/14													0
8/7/14													0
8/8/14													0
8/9/14													0
8/10/14													0
8/11/14	Mon	Wilson	7:30 AM	10:30 AM	3.00					Patrol, radar	79929	79950	21
8/12/14	Tues	Bindseil	6:00 PM	10:00 PM	4.00					Monitor stop sign at Meadowlakes & Stewart	96719	96730	11
8/13/14	Wed	Bindseil	6:00 PM	10:00 PM	4.00					Monitor traffic on Turkey Run, Columbine, Stewart & San Saba	96780	96790	10
8/14/14	Thurs	Bindseil	6:00 PM	10:00 PM	4.00					Monitor traffic on Turkey Run	96991	97003	12
8/15/14													0
8/16/14													0
8/17/14													0
8/18/14	Mon	Bindseil	6:00 PM	10:00 PM	4.00						973002	973020	18
8/19/14	Tues	Koenning	7:00 PM	10:00 PM	3.00			1		Expired MVI	6601	6620	19
8/20/14	Wed	Wilson	6:00 PM	9:00 PM	3.00					Patrol, radar, check buildings, parks & boat storage	80441	80466	25
8/21/14	Thurs	Wilson	7:00 PM	10:00 PM	3.00					Patrol, radar, check buildings, parks & boat storage	80466	80485	19
8/22/14	Fri	Koenning	6:30 PM	9:30 PM	3.00						6884	6900	16
8/23/14	Sat	Koenning	8:00 PM	11:00 PM	3.00					Responded to call on Firestone-possible phone scam	6918	6938	20
8/24/14	Tues	Wilson	5:45 PM	8:45 PM	3.00					Patrol, radar, check buildings, parks & boat storage	80816	80831	15
8/25/14													0
8/26/14													0
8/27/14	Wed	Bindseil	6:00 PM	10:00 PM	4.00					Monitor activity around 238 Meadowlakes Dr for suspicious activity that has been occurring. Nothing found.	97999	98012	13
8/28/14													0
8/28/13													0
8/29/14													0
8/30/14													0
8/31/14													0

TOTALS: 48 1 0 6 0

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City of Meadowlakes
VANDALISM/INCIDENTS-AUGUST 2014

8/25/14: Resident on Meadowlakes Drive still having people ringing her doorbell and tapping on windows, this time it happened around 6:30 a.m. She says she has a log of different times this happens and has put a camera up but thinks the camera might be too high or someone will see it and damage it or steal it. Resident was again advised to call 9-1-1 when it happens & report it to the BCSO. I also contacted our patrol officers to make them aware of the situation and asked if one of them could go by on next patrol and take written statement from resident.

BUILDING COMMITTEE REPORT
August 2014
Blair Feller – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review)12
(adjusted for the completion of several projects)

August 2014 Approved Permits

Deck	
Fence	1
Swimming Pool/Hot Tub	
Remodel	1
Variance	
New Homes	1
Other	
Patio Cover	
Arbor	
Plat Amendment	
Consultation	
Playscape	
Permit Revisions	
Applications denied:	Arbor
	Fence
	New home
	Variance
	Remodel
	Patio Cover
	Playscape
	Detached Structure
	Carport
	Propane gas storage tank
	Roof replacement
	Other

MEMORANDUM

Date: September 2, 2014
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. There were 16.3 million gallons of water treated in August.
2. Tasks for the POA that were done this month include: Completed 1 mowing cycles of vacant lots, routine maintenance at the guard gate (weeding flower beds, mowing), mowed POA property including: roadway islands, parks and common area around Fairway Lane, road work at the guard gate and cul-de-sac at the end of Firestone Drive, repairs to the irrigation system at the guard gate, used street sweeper on select streets assisted with the relocation of a camera at the guard gate and picked up 3 loads of debris and cleaned pavilion before 2 scheduled events.
3. We are continuing the process of renewing the TCEQ permit for our wastewater plant. Source Environmental Sciences of Houston is processing the application for us and this is the same company the handled the renewal for us in 2009. This permit is renewed every 5 years and the current permit expires on December 31 of this year. The completed application was submitted to TCEQ and we have received a Declaration of Administrative Completeness from the TCEQ, which means that they have the necessary information to process the application renewal. We have published the required public notification in the May 2 edition of the Highlander newspaper and a copy of the application renewal packet is available for public review in city hall. TCEQ has requested the daily flow information from the past 2 years and that information had already been provided. We have received administrative approval from the TCEQ with no apparent changes to the permit. We expect to have final approval in September.
4. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We are seeing more limbs that are being put out for us to chip that are smaller than the required diameter per our ordinance. A door hangar is left at any home that have items that do not meet the requirements of the ordinance.
5. Mike attended a stakeholders meeting at the LCRA on August 26 to discuss the proposed changes to the water management plan for the LCRA. This plan is what dictates how and when water is released downstream of Lake Travis. There appear to

be complicated changes that are being recommended to the plan and there are 2 more scheduled meetings in September before the plan is taken to the LCRA board of directors for approval.

6. Just a reminder that a date change was made for the upcoming Household Hazardous Waste Event in Burnet due to a scheduling conflict at the fairgrounds. The collection date has been set for September 13, 2014 instead of September 20. A full HHW event will be held at the Burnet County Fairgrounds. This event would include collection of used motor oil, Vehicle batteries, latex and oil based paint, tires, electronics as well as household chemicals. We will keep you updated with further information about this event as they become available.

7. Mike will be leaving on September 2 to attend the Texas Floodplain Managers Association Annual Fall Conference. The conference is being held in San Antonio this year. Next month I will report any updates or changes that are needed to the city floodplain permit process.

8. Robert and Mike used the street sweeper to assist the MFISD in cleaning the road behind the middle school that is used by parents to pick up children from the school. We picked up and disposed of 3 loads of material onsite. The debris was mainly dirt and sand.

9. Scott replaced 1 blower motor at the wastewater treatment plant.

City of Meadowlakes

Items for Consideration

City Council Meeting

September 9, 2014

V-K-August 2014 Financials

Date: September 4, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: V-K-August 2014 Financial Statements

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes ☐ No ☒ N/A

4. Background:

Attached you will find the August 2014 financial statements please note that some slight changes may be made due to running them so early in the month we may still have a few outstanding payables that have not been entered. Below you will find a brief review of these statements. I have not included the "Snapshot" with the accompanying charts due to having some issues with my charting. I hope to have them at your meeting.

Combined Balance Sheet – Pages 1 and 2

Please find below a comparison of cash on deposit at the end of August 2014 compared to the end of July 2014 and the end of August 2013 followed by a brief review of each funds cash.

Fund	Cash on Deposit as of August 31, 2014	Cash on Deposit as of July 31, 2014	Cash on Deposit as of August 31, 2013
General Fund	\$392,776	\$412,150	\$350,383
Utility Fund	\$505,610	\$520,411	\$553,492
Debt Service	\$1,487	\$379,610	\$7,096
Recreation	\$41,915	\$38,193	\$29,189
Total	\$941,788	\$1,350,364	\$940,160

- **General Fund** – The General Fund had approximately \$19,375 less on deposit than it did at the end of July 2014 which was anticipated. While the General

Fund did experience a decrease in funds on deposit over the prior month it has approximately \$42,400 more on deposit than it did at the end of August last year. The General Fund is expected to continue to decrease in funds on deposit for the remainder of the fiscal year.

- **Utility Fund** – The Utility Fund had approximately \$14,800 less on deposit at the end of August 2014 than at the end of July 2014. The main reason for this decrease in cash was for the principal and interest payment on the water storage tank. In comparing the balance at the end of August 2014 to those at the end of August 2013, the Fund had nearly \$48,000 less on deposit.
- **Debt Service Fund** – The Debt Service Fund had a large decrease in funds on deposit over those at the end of July 2014 (\$378,100) due to a \$392,813 principal and interest payment on the City's outstanding bonded debt.
- **Recreation Fund** – The Recreation Fund had approximately a \$3,700 gain in funds on deposit at the end of August 2014 compared to those on deposit at the end of July 2014, and has on deposit approximately \$12,750 more than at the end of August last year.
- **Total Fund On Deposit** – Total funds on deposit decreased by approximately \$409,000 over those on deposit at the end of July 2014, total deposits at the end of August exceeded those on deposit at the end of last August by slightly more than \$1,625.

Total Funds Invested – Page 3

A listing of all funds currently on deposit and associated interest rates

General Fund Profit and Loss – Pages 4 to 8

The General Fund continues to perform very close to its budget. Revenues for August exceed those budgeted by over \$1,250 and expenses for the month were less than budgeted. For the period of October-August 2014 the General Fund revenues have exceeded those budgeted by nearly \$7,000, mainly due to increases in income from Ad Valorem taxes and increases in franchise fees collected. Expenses for October–August 2014 reflect a decrease in expenses of nearly \$16,000 mainly due to a decrease in Traffic Control. The General Fund had a net gain at the end of August 2014 of nearly \$72,000 which exceeds those budgeted by nearly \$22,000. September will have a net loss, however, the General Fund should see a net gain for the fiscal year in the range of \$45,000 to \$50,000.

Utility Fund Profit and Loss – Pages 9 to 12

The Utility Fund continues to struggle with decreased water sales, August water sales were approximately \$11,000 below those budgeted for the month and year-to-date water sales are off \$43,000. Income generated from new tap fees and miscellaneous revenues have helped ease the loss of water sales with year-to-date revenues being about \$20,000 less than budgeted.

August operational expenses are about \$11,000 less than those budgeted. Two main expense categories contributed to the decrease in expenses; Employee related expenses were down approximately \$2,300 and Operating expenses about \$8,100 less

than those budgeted for the period. Year-to-date Operation expenses are about \$17,500 less than budgeted with both Employee and Operating expenses being the two main expense categories that contributed to less than budgeted expenses. The Utility Fund made a \$23,500 principal and interest payment in August with this expense being the main contributing factor for the net loss of \$10,600 for the month. The Utility Fund's net loss of nearly \$12,500 so far this fiscal year, is approximately \$2,500 greater than was budgeted. Depending on water sales for the month of September, the Utility Fund may end the year with a slight net gain, barring no more complications, which is considerably better than the \$30,000 plus net loss anticipated several months ago.

Recreation Fund – Page 13

The Recreation Fund had very little activity in August with only minimum expenses related to maintenance and repairs of the irrigation systems. The only deposits for the month was the \$4,000 transferred into the Fund from the Utility Fund. The Recreation Fund had a net gain for the month of slightly greater than \$3,700 and the Fund has a net gain in excess of \$11,500 for the fiscal year. It is anticipated that the fund will have a net gain of around \$16,000 for the fiscal year.

Debt Service Fund – Page 14

In August the Debt Service Fund made a \$345,000 principal and \$47,800 interest payment on the City's outstanding bonded debt. The Fund only makes one principal payment per year which is due on September 1st. It makes two interest payments due March 1st and September 1st of each year. The Fund is expected to have a very slight gain for the fiscal year.

Cash Flows – Pages 1 to 18

The City's financials, as previously discussed with you above, are based on the accrual method of accounting which sometimes may be confusing since revenues are booked when billed and not collected. Due to this you may utilize the attached Cash Flow Analysis which reflects the actual cash inflow verses cash outflows.

Please find a brief review of the cash flow of the various funds of the City:

- General Fund – had a negative cash flow of \$19,374 in August, which was expected, however the General Fund still had a positive cash flow in excess of nearly \$71,000 for the current fiscal year. The General Fund will continue to have a negative cash flow in September but is expected to end the fiscal year with a positive cash flow of around \$50,000.
- Utility Fund – in August had a negative cash flow of approximately \$14,800 bringing the year's negative cash flow to nearly \$25,000. It is anticipated that the Utility Fund will have a slight negative cash flow for Fiscal Year 2014.
- Debt Service Fund – as budgeted, the Debt Service Fund had an extremely large negative cash flow for August due to the aforementioned principal and interest payment on the City's bonded debt. It is anticipated that the Debt Service Fund will end the fiscal year with a slightly positive cash flow.

- Recreation Fund – had a positive cash flow of \$3,700 for the month of August and slightly more than \$11,650 for the current fiscal year.

Check Register – Pages 19 to 29

The vast majority of the checks written in August were the normal recurring ones with the following exceptions being noted:

Utility Fund

- Ck. #14514 - Techline Pipe-\$8,500 for the purchase of water meters
- Ck. #0002 - Meadowlakes POA-\$23,491.54-Interest \$3,253.37 and \$20,238.17 principal on the lease/purchase of the water storage tank.

Debt Service Fund

- Wire Transfer - Bank of American-\$299.040-\$14,400 interest and \$285,000 principal payment on outstanding bonded debt.
- Wire Transfer – BB&T Governmental Finance-\$83,773.75-\$33,733.75 interest and \$60,000 principal on outstanding bonded debt.

Payroll Recap- Page 30

The recap provides the total expenses for each fund for the two bi-weekly payrolls in August, as well as, the monthly officer's payroll.

Should you have any questions please do not hesitate to give me a call.

City of Meadowlakes
Combined Balance Sheet as of August 31, 2014

	General Fund	Utility Fund	Capital Projects	Debt Service	Recreation Fund	Total
Current Assets						
Operating Cash						
Petty Cash	\$ 150	\$ 600	\$ -	\$ -	\$ -	\$ 750
Checking	\$ 112,626	\$ 154,090		\$ 1,487	\$ 41,915	\$ 310,119
Interest & Sinking	\$ -	\$ 920	\$ -	\$ -	\$ -	\$ 920
Money Markets/CD's	\$ 280,000	\$ 350,000	\$ -			\$ 630,000
Total Operating Cash	\$ 392,776	\$ 505,610	\$ -	\$ 1,487	\$ 41,915	\$ 941,790
Accounts Receivable						
Long Term Receivables	\$ 200	\$ 278,394		\$ 282,240	\$ 200	\$ 561,034
Current Receivables	\$ 7,424	\$ 81,055		\$ 6,583		\$ 95,062
Total Receivables	\$ 7,624	\$ 359,449	\$ -	\$ 288,823	\$ 200	\$ 656,096
Inventory	\$ -	\$ 33,277	\$ -	\$ -	\$ -	\$ 33,277
Total Current Assets	\$ 400,400	\$ 898,337	\$ -	\$ 290,310	\$ 42,115	\$ 1,631,163
Fixed Assets						
Other Fixed Assets		\$ 3,823,968	\$ -	\$ -	\$ 94,618	\$ 3,918,586
Total Fixed Assets	\$ -	\$ 3,823,968	\$ -	\$ -	\$ 94,618	\$ 3,918,586
						\$ -
TOTAL ASSETS	\$ 400,400	\$ 4,722,305	\$ -	\$ 290,310	\$ 136,734	\$ 5,549,749

Current Liabilities

City of Meadowlakes

Combined Balance Sheet as of August 31, 2014

Accounts Payable	\$ 8,618	\$ 30,613	\$ -	\$ -	\$ 37	\$ 39,268
Deferred Revenues	\$ 7,424	\$ -	\$ -	\$ 6,583		\$ 14,007
Other Current Liabilities	\$ -	\$ 12,282	\$ -	\$ -	\$ -	\$ 12,282
Service Deposits Payable	\$ -	\$ 76,447	\$ -	\$ -	\$ -	\$ 76,447
Total Current Liabilities	\$ 16,042	\$ 119,342	\$ -	\$ 6,583	\$ 37	\$ 142,003
Reserve Funds						
Golf Course Improvement		\$ -	\$ -	\$ -	\$ 2,267	\$ 2,267
Vehicle & Machinery Replace/Storm		\$ 17,127	\$ -	\$ -	\$ -	\$ 17,127
Judicial Discretionary Funds	\$ 630		\$ -	\$ -	\$ -	\$ 630
Unemployment Reserve Fund	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 5,500
Facilities Replacement Fund	\$ 7,345	\$ -	\$ -	\$ -	\$ -	\$ 7,345
Total Reserve Funds	\$ 13,475	\$ 17,127	\$ -	\$ -	\$ 2,267	\$ 32,869
Long Term Liabilities						\$ -
2008 General Obligation Bonds	\$ -	\$ 280,258	\$ -	\$ -	\$ -	\$ 280,258
2013 Tank Lease/Purchase						
Total Long Term Liabilities	\$ -	\$ 280,258	\$ -	\$ -	\$ -	\$ 280,258
Prior Period Adjustments	\$ -	\$ 296,586	\$ -	\$ -	\$ 99,677	\$ 396,263
						\$ -
Total Liabilities	\$ 29,517	\$ 713,313	\$ -	\$ 6,583	\$ 101,981	\$ 851,394
Equity						\$ -
Retained Earnings	\$ 215,347	\$ 647,840	\$ -	\$ -	\$ (86,372)	\$ 776,815
Fund Balance	\$ 83,493	\$ 180,682	\$ -	\$ 284,295		\$ 548,470
Reserve for Inventories	\$ -	\$ 21,711	\$ -	\$ -		\$ 21,711
Fixed Assets	\$ -	\$ 3,316,343	\$ -	\$ -	\$ 76,084	\$ 3,392,427
Debt Service Fund	\$ -	\$ 3,803	\$ -	\$ -	\$ 33,375	\$ 37,178
Capital Projects In Progress	\$ -	\$ -	\$ 480	\$ -	\$ -	\$ 480
Net Income	\$ 72,043	\$ (12,467)	\$ (149,403)	\$ (569)	\$ 11,665	\$ (78,730)
Total Equity	\$ 370,883	\$ 4,157,912	\$ (148,923)	\$ 283,726	\$ 136,733	\$ 4,800,332
TOTAL LIABILITIES & EQUITY	\$ 400,400	\$ 4,871,225	\$ (148,923)	\$ 290,310	\$ 136,733	\$ 5,549,745

City of Meadowlakes

Investment of Funds

Total Funds Invested as of August 31, 2014

	Maturity Date	Amount Invested	Type of Account
General Fund			
First State Bank of Central Texas	n/a	\$ 112,626	Checking
First State Bank of Central Texas	Various	\$ 200,000	CD (4-\$50,000 CD's)
First State Bank of Central Texas	6/30/2014	\$ 40,000	CD
First State Bank of Central Texas	7/1/2014	\$ 40,000	CD
Total Fund Invested		\$ 392,626	
Utility Fund			
First State Bank of Central Texas	n/a	\$ 155,010	Checking
First State Bank of Central Texas	12/20/2013	\$ 50,000	CD
First State Bank of Central Texas	1/19/2014	\$ 100,000	CD
First State Bank of Central Texas	2/18/2014	\$ 100,000	CD
First State Bank of Central Texas	4/19/2014	\$ 100,000	CD
Total Fund Invested		\$ 505,010	
Debt Service Fund			
First State Bank of Central TX-Debt	n/a	\$ 1,487	Checking
Total Fund Invested		\$ 1,487	
Construction Fund			
American Bank of Texas	n/a	\$ -	Checking
Recreation Fund			
First State Bank of Central TX	n/a	\$ 41,915	Checking

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
<u>Condensed</u>				
Income				
Total 05-4100 · Taxes	\$ 4,692	\$ 4,400	\$ 379,521	\$ 373,490
Total 05-4200 · City Bldg. Permits	\$ 505	\$ 375	\$ 4,550	\$ 4,625
Total 05-4300 · Judicial	\$ 1,059	\$ 270	\$ 4,440	\$ 3,180
Total 05-4400 · Interest Earned	\$ 49	\$ 50	\$ 228	\$ 850
Total 05-4600 · Other	\$ 216	\$ 150	\$ 2,547	\$ 2,150
Total Income	\$ 6,521	\$ 5,245	\$ 391,286	\$ 384,295
Expense				
Total 05-5000 · BCAD	\$ 234	\$ 200	\$ 8,367	\$ 10,250
Total 05-5100 · City Building Committee	\$ -	\$ -	\$ 580	\$ 400
Total 05-5200 · Ordinance Enf/Public Safety	\$ 1,036	\$ 1,005	\$ 10,553	\$ 11,585
Total 05-5300 · Animal Control	\$ 654	\$ 738	\$ 9,038	\$ 8,237
Total 05-5500 · Flood Plain Administrator	\$ 332	\$ -	\$ 877	\$ 1,250
Total 05-5600 · Traffic Control	\$ 1,116	\$ 2,425	\$ 18,872	\$ 27,375
Total 05-5700 · Municipal Court	\$ 200	\$ 250	\$ 2,310	\$ 3,975
Total 05-5900 · Administration-General Fund	\$ 17,101	\$ 14,958	\$ 199,461	\$ 201,348
Total 05-6600 · Contract Services	\$ 5,392	\$ 5,392	\$ 59,308	\$ 59,308
Total 05-6700 · Capital Outlay	\$ -	\$ 3,500	\$ 7,876	\$ 8,500
Total 05-6900 · Transfers to Out	\$ -	\$ -	\$ 2,000	\$ 2,000
Total Expense	\$ 26,066	\$ 28,468	\$ 319,242	\$ 334,228
NET GAIN/(LOSS)	\$ (19,545)	\$ (23,223)	\$ 72,043	\$ 50,067

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
Income				
05-4120 · Ad Valorem Tax	\$ 2,710	\$ 3,000	\$ 325,040	\$ 323,800
05-4140 · PEC Franchise Tax	\$ -	\$ -	\$ 38,733	\$ 35,000
05-4160 · Cable Franchise Tax	\$ -	\$ -	\$ 8,045	\$ 7,500
05-4170 · Telephone Franchise Tax	\$ 1,982	\$ 1,400	\$ 6,315	\$ 5,990
05-4180 · Liquor Tax	\$ -	\$ -	\$ 1,387	\$ 1,200
05-4100 · Taxes - Other			\$ -	\$ -
Total 05-4100 · Taxes	\$ 4,692	\$ 4,400	\$ 379,521	\$ 373,490
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	\$ -	\$ 125	\$ 1,550	\$ 1,375
05-4221 · Commercial Permit	\$ -	\$ -	\$ 250	\$ -
05-4240 · Remodeling Permits	\$ 100	\$ 125	\$ 675	\$ 1,375
05-4260 · Fence & Decks Permits	\$ 200	\$ 125	\$ 1,450	\$ 1,375
05-4290 · Misc. Bldg. Revenue	\$ 205	\$ -	\$ 625	\$ 500
Total 05-4200 · City Bldg. Permits	\$ 505	\$ 375	\$ 4,550	\$ 4,625
05-4300 · Judicial				
05-4320 · Court Costs	\$ 999	\$ 270	\$ 4,242	\$ 2,980
05-4380 · Administrative Fee	\$ 60	\$ -	\$ 198	\$ 200
Total 05-4300 · Judicial	\$ 1,059	\$ 270	\$ 4,440	\$ 3,180
05-4400 · Interest Earned				
05-4440 · Money Market	\$ 49	\$ 50	\$ 228	\$ 850
Total 05-4400 · Interest Earned	\$ 49	\$ 50	\$ 228	\$ 850
05-4600 · Other				
05-4620 · Pet Registration Fee	\$ 210	\$ 100	\$ 2,320	\$ 1,500
05-4625 · Animal Control Charges	\$ -	\$ -	\$ -	\$ -
05-4671 · Miscellaneous	\$ 6	\$ 50	\$ 227	\$ 650
Total 05-4600 · Other	\$ 216	\$ 150	\$ 2,547	\$ 2,150
Total Income	\$ 6,521	\$ 5,245	\$ 391,286	\$ 384,295

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
Expense				
05-5000 · BCAD				
05-5020 · Quarterly Expense	\$ -	\$ -	\$ 7,610	\$ 9,000
05-5040 · Collection Expense	\$ 234	\$ 200	\$ 757	\$ 1,250
Total 05-5000 · BCAD	\$ 234	\$ 200	\$ 8,367	\$ 10,250
05-5100 · City Building Committee				
05-5140 Bldg. Inspection Exp.	\$ -	\$ -	\$ 455	\$ -
05-5160 · Membership	\$ -	\$ -	\$ 125	\$ 150
05-5180 · Supplies	\$ -	\$ -	\$ -	\$ 250
Total 05-5100 · City Building Committee	\$ -	\$ -	\$ 580	\$ 400
05-5200 · Ordinance Enf/Public Safety				
05-5225 · Ordinance Employee	\$ 749	\$ 750	\$ 7,621	\$ 8,000
05-5226 · Ordinance FICA/Med	\$ 57	\$ 55	\$ 589	\$ 610
05-5228 · Insurance - Worker's Comp	\$ -	\$ -	\$ 67	\$ 75
05-5274 · Mileage	\$ 209	\$ 200	\$ 2,048	\$ 2,200
05-5277 · Insurance - Auto Liability	\$ -	\$ -	\$ -	\$ 200
05-5280 · Supplies/Miscellaneous	\$ 21	\$ -	\$ 229	\$ 500
Total 05-5200 · Ordinance Enf/Public Safety	\$ 1,036	\$ 1,005	\$ 10,553	\$ 11,585
05-5300 · Animal Control				
05-5320 · Contract Agreement	\$ 633	\$ 633	\$ 6,967	\$ 6,967
05-5340 · Ins-Worker's Comp	\$ -	\$ -	\$ 248	\$ 200
05-5360 · Pet Holding Fee/Rabies	\$ -	\$ 50	\$ 288	\$ 450
05-5380 · Supplies/Miscellaneous	\$ 21	\$ 55	\$ 1,535	\$ 620
Total 05-5300 · Animal Control	\$ 654	\$ 738	\$ 9,038	\$ 8,237
05-5500 · Flood Plain Administrator				
05-5510 · Meetings & Training	\$ 332	\$ -	\$ 332	\$ 500
05-5520 · Membership	\$ -	\$ -	\$ 545	\$ 750
Total 05-5500 · Flood Plain Administrator	\$ 332	\$ -	\$ 877	\$ 1,250
05-5600 · Traffic Control				
05-5610 · Salary & Wages	\$ 1,037	\$ 2,250	\$ 15,393	\$ 23,300
05-5615 · FICA/Med	\$ 79	\$ 175	\$ 1,199	\$ 1,800
05-5620 · Ins-Worker's Comp	\$ -	\$ -	\$ 894	\$ 750
05-5630 · Ins-Law Enf Liability	\$ -	\$ -	\$ 1,298	\$ 1,325
05-5650 · Misc. Traffic Control Exp.	\$ -	\$ -	\$ 88	\$ 200
Total 05-5600 · Traffic Control	\$ 1,116	\$ 2,425	\$ 18,872	\$ 27,375

City of Meadowlakes

General Fund

Profit Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
05-5700 · Municipal Court				
05-5705 · Education	\$ -	\$ -	\$ 20	\$ 500
05-5720 · Prosecuting Attorney	\$ -	\$ -	\$ -	\$ 1,000
05-5727 · Office Lease - Judge	\$ 200	\$ 200	\$ 2,200	\$ 2,200
05-5730 · Administrative Expense	\$ -	\$ 50	\$ 90	\$ 275
Total 05-5700 · Municipal Court	\$ 200	\$ 250	\$ 2,310	\$ 3,975
 05-5900 · Administration-General Fund				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 7,285	\$ 7,288	\$ 87,383	\$ 87,452
05-6015 · Salary - Non-exempt Employees	\$ 3,880	\$ 3,759	\$ 49,221	\$ 47,770
05-6025 · FICA/Medicare	\$ 854	\$ 860	\$ 10,644	\$ 10,290
05-6027 · Longevity Pay	\$ -	\$ -	\$ 2,901	\$ 3,000
05-6040 · Retirement	\$ 139	\$ 180	\$ 1,637	\$ 1,820
05-6045 · Health Insurance	\$ 1,386	\$ 1,166	\$ 11,969	\$ 12,826
05-6046 · Disability	\$ 153	\$ 100	\$ 1,388	\$ 1,100
05-6070 · Unemployment Reserve Exp.	\$ -	\$ -	\$ 1,000	\$ 1,000
05-6071 · Training & Travel	\$ -	\$ -	\$ 250	\$ 500
05-6072 · Dues and Memberships	\$ -	\$ -	\$ 255	\$ 500
05-6074 · Mileage Allowance	\$ -	\$ -	\$ 59	\$ 250
05-6075 · Miscellaneous	\$ -	\$ 100	\$ 50	\$ 925
Total 05-6000 · Employee Expenditures	\$ 13,697	\$ 13,453	\$ 166,757	\$ 167,433
 05-6200 · Insurance				
05-6210 · Liability	\$ -	\$ -	\$ 1,368	\$ 1,450
05-6220 · Crime	\$ -	\$ -	\$ 156	\$ 200
05-6230 · Errors & Omissions	\$ -	\$ -	\$ 3,764	\$ 3,850
05-6240 · Ins - Workers' Comp	\$ -	\$ -	\$ 659	\$ 900
Total 05-6200 · Insurance	\$ -	\$ -	\$ 5,947	\$ 6,400
 05-6300 · Administrative Expenditures				
05-6100 · Legal				
05-6110 · City Attorney-General	\$ 1,286	\$ 250	\$ 2,251	\$ 2,750
Total 05-6100 · Legal	\$ 1,286	\$ 250	\$ 2,251	\$ 2,750
05-6305 · Audit	\$ -	\$ -	\$ 3,500	\$ 3,200
05-6310 · Election	\$ -	\$ -	\$ 985	\$ 750
05-6320 · Office Supplies	\$ 430	\$ 300	\$ 4,830	\$ 3,700
05-6321 · Gifts, Flowers etc.	\$ -	\$ -	\$ -	\$ 250

City of Meadowlakes

General Fund Profit Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
05-6325 · Lease-Copier	\$ 383	\$ 250	\$ 3,146	\$ 2,750
05-6326 · Office Equipment R&M	\$ -	\$ -	\$ -	\$ 500
05-6330 · Postage	\$ 173	\$ 50	\$ 1,590	\$ 975
05-6340 · Memberships-Various	\$ -	\$ -	\$ 596	\$ 600
05-6350 · Telephone	\$ 47	\$ 55	\$ 432	\$ 640
05-6355 · Miscellaneous	\$ 500	\$ 100	\$ 500	\$ 1,150
05-6361 · Email Service	\$ -	\$ -	\$ -	\$ 1,500
Total 05-6300 · Administrative Expenditures	\$ 2,819	\$ 1,005	\$ 17,829	\$ 18,765
05-6400 · Municipal Building				
05-6360 · Office Maintenance-Cleaning	\$ 260	\$ 250	\$ 2,860	\$ 2,750
05-6410 · Maintenance & Repair	\$ -	\$ -	\$ 2,355	\$ 2,000
05-6420 · Electric Service	\$ 324	\$ 250	\$ 2,820	\$ 2,750
05-6430 · Ins-Real Estate & Pers Prop	\$ -	\$ -	\$ 892	\$ 1,250
Total 05-6400 · Municipal Building	\$ 584	\$ 500	\$ 8,927	\$ 8,750
Total 05-5900 · Administration-General Fund	\$ 17,101	\$ 14,958	\$ 199,461	\$ 201,348
05-6600 · Contract Services-1				
05-6610 · Marble Falls EMS	\$ 2,792	\$ 2,792	\$ 30,708	\$ 30,708
05-6620 · Marble Falls Fire	\$ 2,600	\$ 2,600	\$ 28,600	\$ 28,600
Total 05-6600 · Contract Services	\$ 5,392	\$ 5,392	\$ 59,308	\$ 59,308
05-6700 · Capital Outlay				
05-6327 · Cap Exp. Under \$5000	\$ -	\$ -	\$ 585	\$ 5,000
05-6710 · Capital Purchases	\$ -	\$ -	\$ 7,291	\$ 3,500
Total 05-6700 · Capital Outlay	\$ -	\$ -	\$ 7,876	\$ 8,500
05-6900 · Transfers Out to				
05-6911 · RCC Debt Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
05-6912 · Utility Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
Total 05-6900 · Transfers to Out	\$ -	\$ -	\$ 2,000	\$ 2,000
Total Expense	\$ 26,066	\$ 24,968	\$ 319,242	\$ 334,228
Other Income/Expense				
Other Expense				
05-8500 · Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Other Expense	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 26,066	\$ 24,968	\$ 319,242	\$ 334,228
NET GAIN/(LOSS)	\$ (19,545)	\$ (19,723)	\$ 72,043	\$ 50,067

City of Meadowlakes

Utility Fund Profit & Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
<u>CONDENSED</u>				
<u>Income</u>				
5010 · Water Revenue	\$ 35,851	\$ 46,700	\$ 311,483	\$ 354,850
5020 · Sewer Revenues	\$ 41,809	\$ 41,200	\$ 451,622	\$ 446,200
5030 · Garbage Revenue	\$ 16,521	\$ 16,500	\$ 182,609	\$ 181,500
5040 · Pump Fee Revenue	\$ -	\$ 200	\$ 1	\$ 1,575
5110 · Contract Services	\$ 7,083	\$ 7,084	\$ 77,520	\$ 77,917
5120 · Water Connect Fee Revenue	\$ -	\$ -	\$ 6,600	\$ 3,625
5130 · Sewer Connect Fee Revenue	\$ -	\$ -	\$ 5,800	\$ 3,625
5140 · Transfer Fee	\$ 450	\$ 200	\$ 3,200	\$ 2,200
5150 · Penalty & Interest Earned	\$ 650	\$ 600	\$ 6,811	\$ 6,600
5170 · Miscellaneous Revenues	\$ 23	\$ 225	\$ 16,503	\$ 3,325
5181- Non-Revenue-Transfer in from other Funds	\$ -	\$ -	\$ 1,000	\$ -
5200 · Interest earned on Investments	\$ -	\$ 200	\$ 33	\$ 1,900
Total Income	\$ 102,387	\$ 112,909	\$1,063,182	\$1,083,317
Gross Profit	\$ 102,387	\$ 112,909	\$1,063,182	\$1,083,317
<u>Expense</u>				
Total 6100 · Employee Expenses	\$ 31,847	\$ 34,150	\$ 389,780	\$ 398,960
Total 6200 · Administrative Expenses	\$ 1,202	\$ 1,575	\$ 48,547	\$ 47,375
Total 6300 · Operating Expenses	\$ 25,106	\$ 33,230	\$ 253,454	\$ 263,070
Total 6400 · POA Contract Mowing Expense	\$ 167	\$ 850	\$ 2,432	\$ 7,500
Total 6500 · Other Expenses-Garbage	\$ 14,927	\$ 14,425	\$ 163,702	\$ 158,575
Total 8200 · Transfer to Other Funds	\$ 16,250	\$ 16,250	\$ 170,750	\$ 170,750
Total Expenses	\$ 89,498	\$ 100,480	\$1,028,666	\$1,046,230
Net Gain/(Loss)	\$ 12,889	\$ 12,429	\$ 34,516	\$ 37,087
Expenses-Non-Operational				
9140 · 2013 I&S Expense				
9141 · 2013 I&S Principal	\$ 20,238	\$ -	\$ 40,226	\$ 40,226
9142 · 2013 I&S Interest	\$ 3,253	\$ -	\$ 6,757	\$ 6,757
Total 9140 · 2013 I&S Expense	\$ 23,492	\$ -	\$ 46,983	\$ 46,983
Total Other Expenses-Non-Operational	\$ 23,492	\$ -	\$ 46,983	\$ 46,983
NET GAIN/(LOSS) FOR FUND	\$ (10,603)	\$ 12,429	\$ (12,467)	\$ (9,896)

City of Meadowlakes

Utility Fund Profit & Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
<u>Expense</u>				
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 8,495	\$ 8,330	\$ 100,147	\$ 99,945
6415 · Salaries & Wages-Non-Exempt	\$ 15,688	\$ 17,000	\$ 185,235	\$ 198,500
6416 · Overtime & Standby Pay	\$ 683	\$ 750	\$ 10,792	\$ 9,250
6417 · Longevity Pay-Exempt/Non-Exempt		\$ -	\$ 4,576	\$ 4,750
Total 6110 · Salaries & Wages	\$ 24,867	\$ 26,080	\$ 300,750	\$ 312,445
6111 · Other Employee Expenses				
6116 · Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 · FICA Expense	\$ 1,902	\$ 3,100	\$ 23,007	\$ 23,950
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 8,869	\$ 8,000
6150 · Employee Insurance Expenses	\$ 4,480	\$ 3,875	\$ 44,791	\$ 42,625
6160 · Employee Retirement Expense	\$ 311	\$ 500	\$ 3,576	\$ 3,900
6170 · Employee Uniform Expense	\$ 132	\$ 275	\$ 3,088	\$ 3,225
6180 · Employee Training & Travel Exp.	\$ 155	\$ 250	\$ 3,885	\$ 2,600
6560 · Payroll Expenses		\$ 70	\$ 65	\$ 465
Total 6111 · Other Employee Expenses	\$ 6,980	\$ 8,070	\$ 89,030	\$ 86,515
Total 6100 · Employee Expenses	\$ 31,847	\$ 34,150	\$ 389,780	\$ 398,960
6200 · Administrative Expenses				
6210 · Auditing Expense	\$ -	\$ -	\$ 5,000	\$ 5,000
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ -	\$ -	\$ 4,111	\$ 4,000
6227 · Other Misc. Dues & Fees	\$ -	\$ -	\$ 4,201	\$ 1,000
Total 6225 · Misc. Dues & Fees	\$ -	\$ -	\$ 8,312	\$ 5,000
6235 · Computer/Office Equip R&M	\$ -	\$ 150	\$ 1,859	\$ 1,825
6240 · Software Update		\$ -	\$ 1,875	\$ 4,500
6250 · Office Supplies	\$ 345	\$ 500	\$ 5,192	\$ 3,500
6255 · Postage Expense	\$ 220	\$ 300	\$ 3,242	\$ 4,150
6260 · Telephone Expense	\$ 637	\$ 450	\$ 5,522	\$ 5,050
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 16,411	\$ 16,000
6280 · Bad Debts	\$ -	\$ -	\$ 100	\$ 500
6282 · Administrative-Miscellaneous	\$ -	\$ 175	\$ 1,034	\$ 1,850
Total 6200 · Administrative Expenses	\$ 1,202	\$ 1,575	\$ 48,547	\$ 47,375

City of Meadowlakes

Utility Fund

Profit & Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp.				
6305 · Water Treatment Electrical	\$ 3,636	\$ 4,500	\$ 30,052	\$ 33,500
6310 · Heating Fuel-WTP	\$ 256	\$ -	\$ 1,312	\$ 1,500
6314 · R&M-Plant & Pump Station	\$ -	\$ 2,500	\$ 13,547	\$ 22,500
6316 · WTP Chemical Expense	\$ 2,558	\$ 1,500	\$ 25,356	\$ 19,500
6320 · Water Outside Testing Expense	\$ 108	\$ 180	\$ 1,599	\$ 2,020
6328 · Distribution Repair & Maint..	\$ 135	\$ 500	\$ 2,720	\$ 9,500
6355 · Meter Purchased	\$ 9,290	\$ 7,500	\$ 15,800	\$ 22,500
6360 · Tap Materials-Water	\$ 1,800	\$ 1,250	\$ 3,131	\$ 3,750
Total 6301 · Water Treatment Operational Exp.	\$ 17,784	\$ 17,930	\$ 93,517	\$ 114,770
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	\$ 2,633	\$ 2,300	\$ 27,745	\$ 25,600
6311 · Propane-Wastewater	\$ -	\$ -	\$ 785	\$ 1,500
6317 · WWTP Chemicals	\$ -	\$ 1,500	\$ 4,052	\$ 7,500
6318 · Outside Testing Wastewater	\$ 92	\$ 150	\$ 2,280	\$ 2,300
6321 · Collection System R&M	\$ 77	\$ 250	\$ 24,284	\$ 7,250
6322 · Irrigation Maintenance Expense	\$ -	\$ 500	\$ 755	\$ 4,500
6324 · Irrigation Electric Subsidy	\$ -	\$ -	\$ 7,500	\$ 7,500
6327 · WWTP Repair & Maintenance	\$ 797	\$ 2,000	\$ 16,921	\$ 24,500
Total 6302 · Wastewater Operational Expenses	\$ 3,598	\$ 6,700	\$ 84,322	\$ 80,650
6303 · Other Operational Expenses				
63031 · Repair & Maintenance-Other				
6329 · R&M-Building/Misc.	\$ 1,398	\$ 250	\$ 11,059	\$ 2,750
63291 · Drainage Repair & Maintenance		\$ -	\$ -	\$ 12,000
Total 63031 · Repair & Maintenance-Other	\$ 1,398	\$ 250	\$ 11,059	\$ 14,750
6330 · Vehicle Repair & Maintenance	\$ 304	\$ 400	\$ 6,659	\$ 4,600
6332 · Mahan Property Upkeep	\$ -	\$ -	\$ 71	\$ 500
6335 · Machinery Repair & Maintenance	\$ 957	\$ 750	\$ 11,241	\$ 9,250
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ (167)	\$ 800	\$ 10,811	\$ 9,200
6342 · Machinery Fuel	\$ 1,025	\$ 1,000	\$ 2,071	\$ 4,000
Total 6340 · Vehicle & Machinery Fuel	\$ 858	\$ 1,800	\$ 12,882	\$ 13,200
6345 · Equipment Lease/Rental	\$ -	\$ -	\$ 60	\$ 250
6350 · Miscellaneous Operational Exp.	\$ -	\$ 250	\$ 1,832	\$ 2,750
6365 · Small Tools	\$ 206	\$ 150	\$ 4,303	\$ 2,350
6550 · Assets Purchased	\$ -	\$ 5,000	\$ 27,508	\$ 20,000
Total 6303 · Other Operational Expenses	\$ 3,724	\$ 8,600	\$ 75,615	\$ 67,650

City of Meadowlakes

Utility Fund Profit & Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
Total 6300 · Operating Expenses	\$ 25,106	\$ 33,230	\$ 253,454	\$ 263,070
6400 · POA Contract Mowing Expense				
6420 · POA Equipment R&M	\$ -	\$ 350	\$ 414	\$ 2,750
6430 · Consumable Supplies - POA	\$ -	\$ -	\$ 308	\$ 250
6450 · Fuel - POA	\$ 167	\$ 500	\$ 1,159	\$ 3,000
6460 · Small Tools - POA	\$ -	\$ -	\$ 551	\$ 1,500
Total 6400 · POA Contract Mowing Expense	\$ 167	\$ 850	\$ 2,432	\$ 7,500
6500 · Other Operational Expenses				
6510 · Garbage Service Expense	\$ 14,927	\$ 14,425	\$ 163,702	\$ 158,575
Total 6500 · Other Expenses-Garbage	\$ 14,927	\$ 14,425	\$ 163,702	\$ 158,575
8200 · Transfer to Other Funds				
8220 · Transfer to Debt Service Fund	\$ 12,250	\$ 12,250	\$ 134,750	\$ 134,750
8240 · Transfer to Recreation Fund	\$ 4,000	\$ 4,000	\$ 36,000	\$ 36,000
Total 8200 · Transfer to Other Funds	\$ 16,250	\$ 16,250	\$ 170,750	\$ 170,750
Total Expense	\$ 89,498	\$ 100,480	\$1,028,666	\$1,046,230
NET GAIN/(LOSS)-Operations	\$ 12,889	\$ 12,429	\$ 34,516	\$ 37,087
Other Non-Operational Revenues and Expenses				
Revenues(Transfer in from other Funds)				
Expenses-Non-Operational				
9140 · 2013 I&S Expense				
9141 · 2013 I&S Principal	\$ 20,238	\$ -	\$ 40,226	\$ 40,226
9142 · 2013 I&S Interest	\$ 3,253	\$ -	\$ 6,757	\$ 6,757
Total 9140 · 2013 I&S Expense	\$ 23,492	\$ -	\$ 46,983	\$ 46,983
Total Other Expenses-Non-Operational	\$ 23,492	\$ -	\$ 46,983	\$ 46,983
NET GAIN/(LOSS) FOR FUND	\$ (10,603)	\$ 12,429	\$ (12,467)	\$ (9,896)

City of Meadowlakes
Recreation Country Club Division Profit Loss

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
Income				
03-5000 · Revenue				
03-5092 · Lease Income	\$ -	\$ 1,000	\$ 4,375	\$ 11,000
03-5096 · Miscellaneous Income	\$ -	\$ 10	\$ 5,528	\$ 90
03-5100 · Donation-Cart Path Improvements	\$ -	\$ -	\$ -	\$ -
Total 03-5000 · Revenue	\$ -	\$ 1,010	\$ 9,903	\$ 11,090
Total Income	\$ -	\$ 1,010	\$ 9,903	\$ 11,090
Expense				
03-6030-PFC Expense-Insurance	\$ -	\$ -	\$ 15,486	\$ 16,000
03-6077 · Miscellaneous Admin Exp	\$ -	\$ 200	\$ 3,276	\$ 2,300
03-6800 · RCC Expenses				
03-6803 · Maint., Repairs & Renovations	\$ -	\$ 3,100	\$ 7,722	\$ 34,400
03-6811 -Irrigation System Repair	\$ 278	\$ 400	\$ 9,754	\$ 4,600
03-6805 · Capital Purchases less than \$5K	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 278	\$ 3,700	\$ 36,238	\$ 57,300
Net Ordinary Income	\$ (278)	\$ (2,690)	\$ (26,335)	\$ (46,210)
Other Income/Expense				
Other Income				
03-8010 · Transfer In from other Funds				
03-8015 · Transfer in from General Fund	\$ -	\$ -	\$ 1,000	\$ 1,000
03-8020 · Transfer in from Utility Fund	\$ 4,000	\$ 4,000	\$ 37,000	\$ 36,000
03-8025 · Transfer in from Fund Reserves	\$ -	\$ -	\$ -	\$ 15,900
Total 03-8010 · Transfer In from other Funds	\$ 4,000	\$ 4,000	\$ 38,000	\$ 52,900
Total Other Income	\$ 4,000	\$ 4,000	\$ 38,000	\$ 52,900
Net Other Income	\$ 4,000	\$ 4,000	\$ 38,000	\$ 52,900
Net Gain/(Loss)	\$ 3,722	\$ 1,310	\$ 11,665	\$ 6,690

City of Meadowlakes

Debt Service Profit Loss Budget vs. Actual

	Aug 14	Budget Aug 2014	Oct'13 to Aug 14	Budgeted Oct'13 to Aug'14
Income				
06-4120 -Ad Valorem Tax	\$ 2,410	\$ 2,500	\$ 292,538	\$ 292,750
06-5440-Interest Earned	\$ -	\$ -	\$ 207	\$ -
Total Income	\$ 2,410	\$ 2,500	\$ 292,745	\$ 292,750
Expenses				
06-9000-2008 Bond Expense				
06-9050-2008 Bond Principal	\$ 285,000	\$ 285,000	\$ 285,000	\$ 285,000
06-9070-2008 Bond Interest	\$ 14,040	\$ 14,040	\$ 28,080	\$ 28,080
	\$ 299,040	\$ 299,040	\$ 313,080	\$ 313,080
06-9100-2013 Bond Expense				
06-9150-2013 Bond Principal	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
06-9170-2013 Bond Expense	\$ 33,774	\$ 33,774	\$ 67,547	\$ 67,548
	\$ 93,774	\$ 93,774	\$ 127,547	\$ 127,548
Total Expenses	\$ 392,814	\$ 392,814	\$ 440,627	\$ 440,628
Net Ordinary Income	\$ (390,404)	\$ (390,314)	\$ (147,883)	\$ (147,878)
Other Income/Expense				
Other Income				
06-8200-Transfer in from Utility	\$ 12,250	\$ 12,258	\$ 147,314	\$ 134,842
Total Other Income	\$ 12,250	\$ 12,258	\$ 147,314	\$ 134,842
Net Income	\$ (378,154)	\$ (378,056)	\$ (569)	\$ (13,036)

City of Meadowlakes - General Fund

Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 321,809	\$ 296,380	\$ 296,336	\$ 354,451	\$ 497,913	\$ 515,778	\$ 486,054	\$ 482,149	\$ 451,762	\$ 428,690	\$ 412,150	\$ 392,776
Cash Inflows (Income)												
Ad Valorem Tax	\$ 3,913	\$ 29,273	\$ 85,341	\$ 157,091	\$ 29,744	\$ 2,914	\$ 5,368	\$ 3,968	\$ 3,895	\$ 1,380	\$ 2,710	
Franchise Tax	\$ 10,931	\$ 1,478	\$ -	\$ 8,627	\$ 9,489	\$ -	\$ 11,178	\$ 1,357	\$ -	\$ 8,325	\$ 1,982	
Misc.	\$ 3,356	\$ 1,399	\$ 1,651	\$ 5,337	\$ 100	\$ 625	\$ 8,622	\$ 763	\$ 2,747	\$ 4,432	\$ 1,829	
Total Cash In	\$ 18,200	\$ 32,150	\$ 86,991	\$ 171,055	\$ 39,333	\$ 3,539	\$ 25,168	\$ 6,088	\$ 6,642	\$ 14,137	\$ 6,521	\$ -
Total Available Cash	\$ 340,009	\$ 328,530	\$ 383,327	\$ 525,506	\$ 537,246	\$ 519,317	\$ 511,223	\$ 488,237	\$ 458,404	\$ 442,828	\$ 418,671	\$ 392,776
Cash Outflow (Expenses)												
Misc./prior payables	\$ 4,440	\$ 3,520	\$ 3,569	\$ 986	\$ (1,655)	\$ 7,754	\$ 1,292	\$ (606)	\$ 896	\$ 2,058	\$ (337)	
Tax Collection/Appraisal	\$ 237	\$ 25	\$ 18	\$ 105	\$ (949)	\$ 2,879	\$ 25	\$ 73	\$ 2,859	\$ 6	\$ 234	
Building Committee	\$ (321)	\$ 743	\$ -	\$ 99	\$ 1,554	\$ (455)	\$ -	\$ -	\$ -	\$ -		
Ordinance Enforcement	\$ 1,275	\$ 808	\$ 794	\$ 813	\$ 826	\$ 809	\$ 948	\$ 1,338	\$ 1,048	\$ 1,050	\$ 1,037	
Animal Control	\$ 906	\$ 713	\$ 956	\$ 2,577	\$ 21	\$ 655	\$ 651	\$ 653	\$ 659	\$ 656	\$ 822	
Traffic Control	\$ 3,478	\$ 1,935	\$ 1,536	\$ 1,819	\$ 1,431	\$ 1,788	\$ 1,622	\$ 1,437	\$ 1,119	\$ 1,591	\$ 1,116	
Court Expense	\$ 200	\$ 200	\$ 200	\$ 230	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 280	\$ 200	
Employee Expenses	\$ 20,035	\$ 16,243	\$ 13,614	\$ 13,827	\$ 13,174	\$ 12,584	\$ 13,903	\$ 23,778	\$ 13,286	\$ 12,615	\$ 13,698	
Administrative Expense	\$ 10,779	\$ 2,615	\$ 2,797	\$ 1,745	\$ 1,475	\$ 1,657	\$ 5,041	\$ 2,209	\$ 4,256	\$ 7,030	\$ 3,732	
Emergency Services	\$ 2,600	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	
Transfers Out	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	
Total Cash Outflows	\$ 43,629	\$ 32,194	\$ 28,877	\$ 27,593	\$ 21,469	\$ 33,262	\$ 29,074	\$ 36,474	\$ 29,714	\$ 30,678	\$ 25,895	\$ -
Ending Cash Balance	\$ 296,380	\$ 296,336	\$ 354,451	\$ 497,913	\$ 515,778	\$ 486,054	\$ 482,149	\$ 451,762	\$ 428,690	\$ 412,150	\$ 392,776	\$ 392,776
Difference Beginning to End Cash	\$ (25,429)	\$ (44)	\$ 58,115	\$ 143,462	\$ 17,864	\$ (29,723)	\$ (3,906)	\$ (30,386)	\$ (23,072)	\$ (16,541)	\$ (19,374)	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year	\$ 70,967											

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Utility (Public Works) Fund

Operating Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 530,600	\$ 476,306	\$ 470,536	\$ 502,231	\$ 510,308	\$ 488,991	\$ 516,429	\$ 519,627	\$ 512,792	\$ 530,256	\$ 520,410	\$ 505,611
Cash Inflows (Income)												
Account Receivables	\$ 153,506	\$ 68,762	\$ 105,536	\$ 89,447	\$ 72,781	\$ 99,191	\$ 96,659	\$ 99,843	\$ 80,754	\$ 105,051	\$ 87,638	
Contract Services	\$ 6,667	\$ 7,084	\$ 7,084	\$ 7,083	\$ 7,083	\$ 7,083	\$ 7,083	\$ 7,083	\$ 7,084	\$ 7,083	\$ 7,084	
Customer Deposits Etc.	\$ 1,000	\$ 800	\$ 1,200	\$ 400	\$ 700	\$ 700	\$ 1,400	\$ 1,500	\$ 1,000	\$ 900	\$ 1,200	
Non-operating revenue-transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ -	\$ -	\$ -	
Miscellaneous	\$ 389	\$ 2,722	\$ 3,841	\$ 1,660	\$ 304	\$ 10,491	\$ 452	\$ 2,058	\$ 10,256	\$ 1,783	\$ 464	
Total Cash Inflows	\$ 161,562	\$ 79,368	\$ 117,661	\$ 98,590	\$ 80,868	\$ 117,465	\$ 105,595	\$ 111,484	\$ 99,094	\$ 114,818	\$ 96,385	\$ -
Available Cash Balance	\$ 692,162	\$ 555,674	\$ 588,197	\$ 600,821	\$ 591,176	\$ 606,456	\$ 622,024	\$ 631,111	\$ 611,886	\$ 645,074	\$ 616,795	\$ 505,611
Normal Cash Outflows (Operating Expenses)												
Prior Months Payables/Misc.	\$ 66,723	\$ (1,622)	\$ 1,390	\$ 6,568	\$ 4,456	\$ 3,393	\$ 11,611	\$ 5,189	\$ 3,315	\$ 8,046	\$ 3,397	
Employee Expenses	\$ 52,056	\$ 35,409	\$ 31,416	\$ 33,327	\$ 32,500	\$ 31,980	\$ 31,595	\$ 44,745	\$ 30,468	\$ 29,983	\$ 31,963	
Administrative Expenses	\$ 16,201	\$ 2,663	\$ 3,631	\$ 2,684	\$ 2,426	\$ 3,022	\$ 8,960	\$ 2,828	\$ 2,125	\$ 2,554	\$ 1,703	
Operating Expenses	\$ 40,827	\$ 21,115	\$ 18,017	\$ 16,507	\$ 8,091	\$ 14,927	\$ 18,746	\$ 34,402	\$ 14,488	\$ 52,955	\$ 19,453	
Mowing Contract Expenses	\$ 495	\$ 481	\$ 454	\$ 217	\$ 60	\$ -	\$ 326	\$ 63	\$ 210	\$ -	\$ -	
Solid Waste Collection Expense	\$ 14,740	\$ 14,842	\$ 14,808	\$ 14,960	\$ 14,910	\$ 14,927	\$ 14,910	\$ 14,842	\$ 14,774	\$ 14,876	\$ 14,927	
Total Operating Cash flow Out	\$ 191,042	\$ 72,888	\$ 69,716	\$ 74,263	\$ 62,443	\$ 68,249	\$ 86,147	\$ 102,069	\$ 65,380	\$ 108,414	\$ 71,442	\$ -
Other Cash Outflows:												
Lease/Purchase Expense	\$ -	\$ -	\$ -	\$ -	\$ 23,492	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,492	\$ -
Transfer to Debt Service	\$ 24,814	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ -
Transfer to RCC Fund	\$ -		\$ 4,000	\$ 4,000	\$ 4,000	\$ 9,528	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Total Transfer Out	\$ 24,814	\$ 12,250	\$ 16,250	\$ 16,250	\$ 39,742	\$ 21,778	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 39,742	\$ -
Total Cash Outflows	\$ 215,856	\$ 85,138	\$ 85,966	\$ 90,513	\$ 102,185	\$ 90,027	\$ 102,397	\$ 118,319	\$ 81,630	\$ 124,664	\$ 111,184	\$ -
Ending Cash Balance	\$ 476,306	\$ 470,536	\$ 502,231	\$ 510,308	\$ 488,991	\$ 516,429	\$ 519,627	\$ 512,792	\$ 530,256	\$ 520,410	\$ 505,611	\$ 505,611
Difference Beginning to End Cash (Monthly)	\$ (54,294)	\$ (5,770)	\$ 31,695	\$ 8,077	\$ (21,316)	\$ 27,438	\$ 3,197	\$ (6,835)	\$ 17,464	\$ (9,846)	\$ (14,799)	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year	\$ (24,989)											

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Debt Service

Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 2,055	\$ 29,859	\$ 68,486	\$ 157,644	\$ 311,480	\$ 302,744	\$ 317,640	\$ 334,731	\$ 350,539	\$ 366,325	\$ 379,609	\$ 1,487
Cash Inflows (Income)												
Property Tax Income	\$ 2,988	\$ 26,373	\$ 76,899	\$ 141,563	\$ 26,802	\$ 2,620	\$ 4,814	\$ 3,529	\$ 3,506	\$ 1,034	\$ 2,410	
Transfer if from Utility Fund	\$ 24,814	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	
Interest Earned/Misc.	\$ 2	\$ 4	\$ 9	\$ 23	\$ 26	\$ 26	\$ 27	\$ 29	\$ 30		\$ 32	
Total Cash Flow In	\$ 27,804	\$ 38,627	\$ 89,158	\$ 153,836	\$ 39,078	\$ 14,896	\$ 17,091	\$ 15,808	\$ 15,786	\$ 13,284	\$ 14,692	\$ -
Available Cash Balance	\$ 29,859	\$ 68,486	\$ 157,644	\$ 311,480	\$ 350,558	\$ 317,640	\$ 334,731	\$ 350,539	\$ 366,325	\$ 379,609	\$ 394,300	\$ 1,487
Cash Outflow (Expenses)												
Prior Months Payables/Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 Bonds												
Interest 2008	\$ -	\$ -	\$ -	\$ -	\$ 14,040						\$ 14,040	
Principal 2008 Bonds	\$ -	\$ -	\$ -	\$ -							\$ 285,000	
Total 2008 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 14,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,040	\$ -
2013 Bonds												
Interest 2013 Bonds					\$ 33,774						\$ 33,774	
Principal 2013 Bonds											\$ 60,000	
Total 2013 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 33,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,774	\$ -
Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Flow Out	\$ -	\$ -	\$ -	\$ -	\$ 47,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,814	\$ -
Ending Cash Balance	\$ 29,859	\$ 68,486	\$ 157,644	\$ 311,480	\$ 302,744	\$ 317,640	\$ 334,731	\$ 350,539	\$ 366,325	\$ 379,609	\$ 1,487	\$ 1,487
Difference Beginning to End Cash (Monthly)	\$ 27,804	\$ 38,627	\$ 89,158	\$ 153,836	\$ (8,736)	\$ 14,896	\$ 17,091	\$ 15,808	\$ 15,786	\$ 13,284	\$ (378,122)	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ (568)							

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Recreation Fund

Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 30,250	\$ 14,651	\$ 14,482	\$ 17,507	\$ 21,382	\$ 22,925	\$ 31,815	\$ 34,027	\$ 38,513	\$ 40,513	\$ 38,194	\$ 41,916
Cash Inflows (Income)												
Lease Income	\$ -	\$ 1,375							\$ 2,000	\$ 1,000		
Transfer in from Utility Fund	\$ -	\$ 1,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
Transfer in from General Fund	\$ -	\$ -						\$ 1,000				
Misc.	\$ -	\$ -				\$ 5,528						
Total Cash In	\$ -	\$ 2,375	\$ 4,000	\$ 4,000	\$ 4,000	\$ 9,528	\$ 4,000	\$ 5,000	\$ 6,000	\$ 5,000	\$ 4,000	\$ -
Total Available Cash	\$ 30,250	\$ 17,026	\$ 18,482	\$ 21,507	\$ 25,382	\$ 32,453	\$ 35,815	\$ 39,027	\$ 44,513	\$ 45,513	\$ 42,194	\$ 41,916
Cash Outflow (Expenses)												
Insurance-PFC	\$ 15,486	\$ -										
Irrigation System Repair & Maint..	\$ -	\$ 564			\$ 297	\$ 638	\$ 603	\$ 55	\$ -	\$ 7,319	\$ 278	
Building Maintenance & Repair	\$ 113	\$ 1,230			\$ 2,160			\$ 219	\$ 4,000			
Miscellaneous	\$ -	\$ 750	\$ 975	\$ 125			\$ 1,185	\$ 240				
Total Cash Outflows	\$ 15,599	\$ 2,544	\$ 975	\$ 125	\$ 2,457	\$ 638	\$ 1,788	\$ 514	\$ 4,000	\$ 7,319	\$ 278	\$ -
Ending Cash Balance	\$ 14,651	\$ 14,482	\$ 17,507	\$ 21,382	\$ 22,925	\$ 31,815	\$ 34,027	\$ 38,513	\$ 40,513	\$ 38,194	\$ 41,916	\$ 41,916
Difference Beginning to End Cash	\$ (15,599)	\$ (169)	\$ 3,025	\$ 3,875	\$ 1,543	\$ 8,890	\$ 2,212	\$ 4,486	\$ 2,000	\$ (2,319)	\$ 3,722	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year						\$ 11,666						

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes
Check Detail
August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
CK	14714	08/05/2014	Williams, Mike	05-1035 · First State Bank		-87.36
				05-5510 · Meetings & Training	-87.36	87.36
TOTAL					-87.36	87.36
Bill Pmt -CK	14715	08/05/2014	Adams, Don	05-1035 · First State Bank		-200.00
Bill		08/01/2014		05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -CK	14720	08/05/2014	Card Service Center	05-1035 · First State Bank		-47.64
Bill		08/05/2014		05-6320 · Office Expense/Supp	-34.66	34.66
				05-6330 · Postage	-12.98	12.98
TOTAL					-47.64	47.64
Bill Pmt -CK	14721	08/05/2014	Marble Falls Area EMS In	05-1035 · First State Bank		-2,791.67
Bill		08/01/2014		05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL					-2,791.67	2,791.67
Bill Pmt -CK	14722	08/05/2014	Marble Falls Area Fire De	05-1035 · First State Bank		-2,600.00
Bill		08/01/2014		05-6620 · Marble Falls Fire	-2,600.00	2,600.00
TOTAL					-2,600.00	2,600.00
Bill Pmt -CK	14723	08/05/2014	Marble Falls Police Depa	05-1035 · First State Bank		-168.00
Bill		07/29/2014		05-5360 · Pet Holding Fee/Rat	-168.00	168.00
TOTAL					-168.00	168.00
Bill Pmt -CK	14724	08/05/2014	Pedernales Electric Coop	05-1035 · First State Bank		-320.41
Bill		07/29/2014		05-6420 · Electric Service	-320.41	320.41
TOTAL					-320.41	320.41
Bill Pmt -CK	14725	08/05/2014	Preston, Pat	05-1035 · First State Bank		-209.00
Bill		08/05/2014		05-5274 · Mileage	-209.00	209.00
TOTAL					-209.00	209.00

City of Meadowlakes
Check Detail
August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -CK	14726	08/05/2014	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill		07/18/2014		05-6360 · Office Maintenance-(-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -CK	14727	08/05/2014	Visa	05-1035 · First State Bank		-202.63
Bill		08/05/2014		05-5380 · Supplies/Miscellaneous	-21.14	21.14
				05-5280 · Supplies/Miscellaneous	-21.51	21.51
				05-6330 · Postage	-159.98	159.98
TOTAL					-202.63	202.63
Bill Pmt -CK	14728	08/05/2014	Xerox Corporation	05-1035 · First State Bank		-383.35
Bill		08/05/2014		05-6325 · Lease-Copier	-245.65	245.65
				05-6325 · Lease-Copier	-137.70	137.70
TOTAL					-383.35	383.35
Bill Pmt -CK	14730	08/11/2014	Condor Document Serv	05-1035 · First State Bank		-32.00
Bill		08/11/2014		05-6320 · Office Expense/Supp	-32.00	32.00
TOTAL					-32.00	32.00
Bill Pmt -CK	14731	08/11/2014	Meadowlakes PWD	05-1035 · First State Bank		-592.34
Bill		08/11/2014		05-6350 · Telephone	-47.20	47.20
				05-6320 · Office Expense/Supp	-300.14	300.14
				05-5510 · Meetings & Training	-245.00	245.00
TOTAL					-592.34	592.34
Bill Pmt -CK	14732	08/11/2014	Business Center	05-1035 · First State Bank		-7.99
Bill		08/11/2014		05-6320 · Office Expense/Supp	-7.99	7.99
TOTAL					-7.99	7.99
CK	14733	08/18/2014	John W Owens	05-1035 · First State Bank		-500.00
				05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00

City of Meadowlakes
Check Detail
August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -CK	14739	08/18/2014	ATS	05-1035 · First State Bank		-594.00
Bill		08/18/2014		05-5140 · Bldg Inspections	-594.00	594.00
TOTAL					-594.00	594.00
Bill Pmt -CK	14740	08/18/2014	Knight & Partners	05-1035 · First State Bank		-1,286.11
Bill		08/18/2014		05-6110 · City Attorney-General	-1,286.11	1,286.11
TOTAL					-1,286.11	1,286.11
Bill Pmt -CK	14741	08/18/2014	McCreary, Veselka, Brag	05-1035 · First State Bank		-234.41
Bill		08/18/2014		05-5040 · Collection Expense	-234.41	234.41
TOTAL					-234.41	234.41
Bill Pmt -CK	14742	08/18/2014	Quill Corporation	05-1035 · First State Bank		-54.95
Bill		08/18/2014		05-6320 · Office Expense/Supp	-54.95	54.95
TOTAL					-54.95	54.95
Bill Pmt -CK	14743	08/25/2014	ATS	05-1035 · First State Bank		-297.00
Bill		08/20/2014		05-5140 · Bldg Inspections	-297.00	297.00
TOTAL					-297.00	297.00
Bill Pmt -CK	14744	08/25/2014	Municipal Code Corporat	05-1035 · First State Bank		-500.00
Bill		08/25/2014		05-6366 · Codification Expense	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -CK	14745	08/29/2014	Galaway, Robbie	05-1035 · First State Bank		-633.33
Bill		08/29/2014		05-5320 · Contract Agreement	-633.33	633.33
TOTAL					-633.33	633.33
Total General Fund Disbursements-July 2014						12,002.19

City of Meadowlakes-Utility Fund

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
CK	EFT	08/15/2014	State Comptroller	1015 · CKing-1st State Bank		-1,033.69
				3020 · Sales Tax Payable	-1,033.69	1,033.69
TOTAL					-1,033.69	1,033.69
Bill Pmt -CK	14483	08/07/2014	Card Services - VIS/	1015 · CKing-1st State Bank		-1,843.44
Bill	1792 - Jul 20	07/29/2014		6180 · Employee Training & Tra	-50.00	50.00
				6250 · Office Supplies	-58.89	58.89
Bill	1800 - Jul 20	07/29/2014		6282 · Administrative-Miscellane	-67.49	67.49
				6250 · Office Supplies	-138.34	138.34
				6255 · Postage Expense	-5.60	5.60
				1515 · General Fund Receivable	-33.50	33.50
				6180 · Employee Training & Tra	-2.86	2.86
				6365 · Small Tools	-428.23	428.23
				1584 · POA Receivables	-7.61	7.61
Bill	1826 - Jul 20	07/29/2014		63212 · Lift Station Repairs	-380.43	380.43
				6180 · Employee Training & Tra	-105.34	105.34
				6329 · R&M-Building/Misc.	-19.64	19.64
				6250 · Office Supplies	-78.97	78.97
				6314 · R&M-Plant & Pump Stati	-466.54	466.54
TOTAL					-1,843.44	1,843.44
Bill Pmt -CK	14484	08/07/2014	DPC Industries, Inc	1015 · CKing-1st State Bank		-480.50
Bill	767003651-1	07/23/2014		6316 · WTP Chemical Expense	-192.20	192.20
Bill	767003650-1	07/23/2014		6317 · WWTP Chemicals	-288.30	288.30
TOTAL					-480.50	480.50
Bill Pmt -CK	14485	08/07/2014	Ewald Tractor, Inc.	1015 · CKing-1st State Bank		-55.23
Bill	3500383	08/01/2014		6335 · Machinery Repair & Mair	-55.23	55.23
TOTAL					-55.23	55.23
Bill Pmt -CK	14486	08/07/2014	Fisher's Iron & Meta	1015 · CKing-1st State Bank		-90.00
Bill	19743	07/29/2014		6314 · R&M-Plant & Pump Stati	-90.00	90.00
TOTAL					-90.00	90.00
Bill Pmt -CK	14487	08/07/2014	Ford & Crew Home	1015 · CKing-1st State Bank		-954.63
Bill	Jul 2014 Stm	07/25/2014		6335 · Machinery Repair & Mair	-73.95	73.95
				6329 · R&M-Building/Misc.	-218.13	218.13
				6329 · R&M-Building/Misc.	-105.90	105.90
				6330 · Vehicle Repair & Mainte	-126.82	126.82
				6328 · Distribution Repair & Mai	-97.26	97.26
				6365 · Small Tools	-78.95	78.95

City of Meadowlakes-Utility Fund

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				1584 · POA Receivables	-253.62	253.62
TOTAL					-954.63	954.63
Bill Pmt -CK	14488	08/07/2014	Foxworth-Galbraith	1015 · CKing-1st State Bank		-20.74
Bill		07/31/2014		6350 · Miscellaneous Operation	-20.74	20.74
TOTAL					-20.74	20.74
Bill Pmt -CK	14489	08/07/2014	Fred Martinez	1015 · CKing-1st State Bank		-15.84
Bill	Refund	07/31/2014		3010 · Service Deposits Payable	-15.84	15.84
TOTAL					-15.84	15.84
Bill Pmt -CK	14490	08/07/2014	Gene & Joyce Guns	1015 · CKing-1st State Bank		-94.60
Bill	Refund	08/01/2014		3010 · Service Deposits Payable	-94.60	94.60
TOTAL					-94.60	94.60
Bill Pmt -CK	14491	08/07/2014	Grainger	1015 · CKing-1st State Bank		-167.56
Bill	9499066703	07/24/2014		6329 · R&M-Building/Misc.	-167.56	167.56
TOTAL					-167.56	167.56
Bill Pmt -CK	14492	08/07/2014	Magna-Flow Enviror	1015 · CKing-1st State Bank		-761.88
Bill	35237	07/31/2014		6327 · WWTP Repair & Mainten	-761.88	761.88
TOTAL					-761.88	761.88
Bill Pmt -CK	14493	08/07/2014	Marble Falls Napa	1015 · CKing-1st State Bank		-1,555.26
Bill	Jul-14	07/31/2014		6330 · Vehicle Repair & Mainte	-16.58	16.58
				6335 · Machinery Repair & Mair	-1,538.68	1,538.68
TOTAL					-1,555.26	1,555.26
Bill Pmt -CK	14494	08/07/2014	Quill	1015 · CKing-1st State Bank		-373.10
Bill	4747622	07/25/2014		6250 · Office Supplies	-373.10	373.10
TOTAL					-373.10	373.10
Bill Pmt -CK	14495	08/07/2014	Sprint	1015 · CKing-1st State Bank		-28.61
Bill	5507214103	07/25/2014		6260 · Telephone Expense	-28.61	28.61
TOTAL					-28.61	28.61
Bill Pmt -CK	14496	08/14/2014	Allied Waste Service	1015 · CKing-1st State Bank		-14,926.61

City of Meadowlakes-Utility Fund

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Jul 2014 Stm	07/31/2014		6510 · Garbage Service Expens	-53.93	53.93
				6510 · Garbage Service Expens	-14,872.68	14,872.68
TOTAL					-14,926.61	14,926.61
Bill Pmt -CK	14497	08/14/2014	Debbie Holley	1015 · CKing-1st State Bank		-27.94
Bill	August 8, 20	08/08/2014		6180 · Employee Training & Tra	-27.94	27.94
TOTAL					-27.94	27.94
Bill Pmt -CK	14498	08/14/2014	LCRA	1015 · CKing-1st State Bank		-471.93
Bill	Jul 2014 Stm	07/31/2014		1582 · PFC Receivable	-471.93	471.93
TOTAL					-471.93	471.93
Bill Pmt -CK	14499	08/14/2014	Lowe's	1015 · CKing-1st State Bank		-37.96
Bill	Jul 2014 Stm	08/02/2014		6329 · R&M-Building/Misc.	-37.96	37.96
TOTAL					-37.96	37.96
Bill Pmt -CK	14500	08/14/2014	Pinnacle Propane	1015 · CKing-1st State Bank		-1,024.75
Bill	004852	08/01/2014		6342 · Machinery Fuel	-1,024.75	1,024.75
TOTAL					-1,024.75	1,024.75
Bill Pmt -CK	14501	08/14/2014	Quill	1015 · CKing-1st State Bank		-344.94
Bill	4883340	08/01/2014		6250 · Office Supplies	-54.95	54.95
Bill	4898202	08/01/2014		6250 · Office Supplies	-289.99	289.99
TOTAL					-344.94	344.94
Bill Pmt -CK	14502	08/14/2014	Sprint PCS	1015 · CKing-1st State Bank		-242.01
Bill	581612715-0	08/10/2014		6260 · Telephone Expense	-242.01	242.01
TOTAL					-242.01	242.01
Bill Pmt -CK	14503	08/14/2014	Tractor Supply	1015 · CKing-1st State Bank		-37.19
Bill	Jul 2014 Stm	08/01/2014		6330 · Vehicle Repair & Mainter	-37.19	37.19
TOTAL					-37.19	37.19
Bill Pmt -CK	14504	08/14/2014	UniFirst Holdings, Ir	1015 · CKing-1st State Bank		-195.00
Bill	822 1649216	07/21/2014		6170 · Employee Uniform Exper	-64.00	64.00
Bill	822 1651172	07/28/2014		6170 · Employee Uniform Exper	-67.00	67.00
Bill	22 1653104	08/04/2014		6170 · Employee Uniform Exper	-32.00	32.00

City of Meadowlakes-Utility Fund

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	822 1655041	08/11/2014		6170 · Employee Uniform Exper	-32.00	32.00
TOTAL					-195.00	195.00
Bill Pmt -CK	14505	08/14/2014	Verizon Southwest	1015 · CKing-1st State Bank		-254.73
Bill	Sept 2014 St	08/04/2014		6260 · Telephone Expense	-200.53	200.53
				1515 · General Fund Receivable	-54.20	54.20
TOTAL					-254.73	254.73
Bill Pmt -CK	14506	08/21/2014	4-T Propane, LLC	1015 · CKing-1st State Bank		-256.25
Bill	02945	08/18/2014		6310 · Heating Fuel-WTP	-256.25	256.25
TOTAL					-256.25	256.25
Bill Pmt -CK	14507	08/21/2014	Chemtrade Chemicals	1015 · CKing-1st State Bank		-1,896.44
Bill	90664910	08/11/2014		6316 · WTP Chemical Expense	-1,896.44	1,896.44
TOTAL					-1,896.44	1,896.44
Bill Pmt -CK	14508	08/21/2014	Denetta Schumache	1015 · CKing-1st State Bank		-61.75
Bill	Refund	08/15/2014		3010 · Service Deposits Payable	-61.75	61.75
TOTAL					-61.75	61.75
Bill Pmt -CK	14509	08/21/2014	Eric Pehl	1015 · CKing-1st State Bank		-15.84
Bill	Refund	08/20/2014		3010 · Service Deposits Payable	-15.84	15.84
TOTAL					-15.84	15.84
Bill Pmt -CK	14510	08/21/2014	Grainger	1015 · CKing-1st State Bank		-221.48
Bill	9509211380	08/05/2014		1584 · POA Receivables	-144.90	144.90
Bill	9509371713	08/05/2014		63212 · Lift Station Repairs	-76.58	76.58
TOTAL					-221.48	221.48
Bill Pmt -CK	14511	08/21/2014	John or Linda Matys	1015 · CKing-1st State Bank		-74.35
Bill	Refund	08/15/2014		3010 · Service Deposits Payable	-74.35	74.35
TOTAL					-74.35	74.35
Bill Pmt -CK	14512	08/21/2014	Renate Cowart	1015 · CKing-1st State Bank		-5.75
Bill	Refund	08/14/2014		3010 · Service Deposits Payable	-5.75	5.75
TOTAL					-5.75	5.75

City of Meadowlakes-Utility Fund

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -CK	14513	08/21/2014	Shalon Thompson	1015 · CKing-1st State Bank		-17.90
Bill	Refund	08/20/2014		3010 · Service Deposits Payable	-17.90	17.90
TOTAL					-17.90	17.90
Bill Pmt -CK	14514	08/21/2014	Techline Pipe L.P.	1015 · CKing-1st State Bank		-8,550.00
Bill	1052296-00	08/14/2014		6355 · Meter Purchased	-8,550.00	8,550.00
TOTAL					-8,550.00	8,550.00
Bill Pmt -CK	14515	08/21/2014	Wex Bank	1015 · CKing-1st State Bank		-1,546.14
Bill	37768217	07/31/2014		6341 · Vehicle Fuel	-1,546.14	1,546.14
TOTAL					-1,546.14	1,546.14
Bill Pmt -CK	14516	08/28/2014	Aqua-Tech Laborato	1015 · CKing-1st State Bank		-200.00
Bill	7970	08/14/2014		6320 · Water Outside Testing E	-108.00	108.00
				6318 · Outside Testing Wastewa	-92.00	92.00
TOTAL					-200.00	200.00
Bill Pmt -CK	14517	08/28/2014	Debbie Holley	1015 · CKing-1st State Bank		-22.06
Bill	August 22, 2014	08/22/2014		6180 · Employee Training & Tra	-22.06	22.06
TOTAL					-22.06	22.06
Bill Pmt -CK	14518	08/28/2014	Fisher's Iron & Meta	1015 · CKing-1st State Bank		-85.42
Bill	19814	08/19/2014		6335 · Machinery Repair & Mair	-25.98	25.98
Bill	19823	08/20/2014		6335 · Machinery Repair & Mair	-23.85	23.85
Bill	19830	08/21/2014		6335 · Machinery Repair & Mair	-35.59	35.59
TOTAL					-85.42	85.42
Bill Pmt -CK	14519	08/28/2014	Jimbo's Tire and Lu	1015 · CKing-1st State Bank		-615.00
Bill	8/25/14 Invoi	08/25/2014		6330 · Vehicle Repair & Mainte	-267.00	267.00
TOTAL					-267.00	267.00
Bill Pmt -CK	14520	08/28/2014	Mike Williams	1015 · CKing-1st State Bank		-105.00
Bill	Class - Sept	08/27/2014		1515 · General Fund Receivable	-105.00	105.00
TOTAL					-105.00	105.00
Bill Pmt -CK	14521	08/28/2014	Scott Bridges	1015 · CKing-1st State Bank		-165.00
Bill	Aug 2014 Ph	08/26/2014		6260 · Telephone Expense	-165.00	165.00
TOTAL					-165.00	165.00

City of Meadowlakes-Utility Fund

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -CK	14522	08/28/2014	Seth & Amy Reeves	1015 · CKing-1st State Bank		-6.84
Bill	Refund	08/26/2014		3010 · Service Deposits Payable	-6.84	6.84
TOTAL					-6.84	6.84
Bill Pmt -CK	2	08/29/2014	Meadowlakes POA	1320-I&S Tank		-23,491.54
				9141-2013 I&S Interest	-20,238.17	20,238.17
				9142-2013 I&S Principal	-3,253.37	3,253.37
					-23,491.54	23,491.54
Total Utility Fund Disbursements-July 2014						<u>62,374.90</u>

City of Meadowlakes Debt Service

Check Detail

August 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	Wire Trf	08/28/2014	Bank of America	06-1020 · Debt Service-First State Bank		-299,040.00
				06-9050 · 2008 Bond Principal	-14,040.00	14,040.00
				06-9050 · 2008 Bond Principal	-285,000.00	285,000.00
TOTAL					-299,040.00	299,040.00
Check	Wire Trf	08/28/2014	BB&T Governmental Finance	06-1020 · Debt Service-First State Bank		-93,773.75
				06-9170 · 2013 Bond Interest Expe	-33,773.75	33,773.75
				06-9150 · 2013 Bond Principal	-60,000.00	60,000.00
TOTAL					-93,773.75	93,773.75
				Total Debt Service Disbursement-July 14		<u><u>392,813.75</u></u>

Recreation & Country Club Division
Check Detail
August 2014

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Ck.	119	08/05/2014	Visa	03-1012 · 1st State Bank - Petty Cash Ck		-139.00
					03-6811 · Irrigation System Repair	-139.00	139.00
TOTAL						-139.00	139.00
	Ck.	120	08/28/2014	Visa	03-1012 · 1st State Bank - Petty Cash Ck		-139.00
					03-6811 · Irrigation System Repair	-139.00	139.00
TOTAL						-139.00	139.00
					Total Recreation Fund Disbursements-July 14		278.00

Payroll Recap August 2014

		Fund	Wages	Payroll Taxes	Retirement Expense	Total Payroll Exp.
Date:	8/11/2014					
Pay period	7/26 to 8/8/14	General	\$ 5,956.95	\$ 455.71	\$ 69.78	\$ 6,482.44
(Bi-weekly)		Utility	\$12,707.92	\$ 972.16	\$ 148.85	\$13,828.92
	Total		\$18,664.87	\$1,427.86	\$ 218.63	\$20,311.36
Date:	8/25/2014					
Pay period	8/9 to 8/22/14	General	\$ 5,686.95	\$ 435.05	\$ 66.41	\$ 6,188.41
(Bi-weekly)		Utility	\$12,158.65	\$ 930.14	\$ 141.98	\$13,230.77
	Total		\$17,845.60	\$1,365.19	\$ 208.39	\$19,419.18
Date:	8/27/2014					
Pay period	August-14	General	\$ 1,149.00	\$ 87.90	\$ -	\$ 1,236.90
Patrol Monthly		Utility	\$ -	\$ -	\$ -	\$ -
Totals			\$ 1,149.00	\$ 87.90	\$ -	\$ 1,236.90
General Fund			\$12,792.90	\$ 978.66	\$ 136.19	\$13,907.74
Utility Fund			\$24,866.57	\$1,902.29	\$ 290.83	\$27,059.69
Total			\$37,659.47	\$2,880.95	\$ 427.02	\$40,967.44

**City of Meadowlakes
Items for Consideration
City Council Meeting
September 9, 2014**

8-A-Adoption FY15 Budget

Date: September 5, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-A-Ordinance 2014-02 Adoption Fiscal Year 2015 Budget

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Please find attached for your review and consideration Ordinance 2014-02 which address the adoption of the Fiscal Year 2015 budget for the City along with proposed Fiscal Year 2015 budget. The only change that has been made to the enclosed budget compared to the proposed budget filed on July 28th was the correction to page 26. The total funds to be transferred to the Recreation Fund from the Utility Fund is \$48,000, not \$49,000 as originally shown. With regard to any adjustment needing to be made to the Recreation Fund, the proposed budget as filed reflects, \$1,200, not \$12,000 in lease income so no adjustment will be required.

During the budget workshop prior to the upcoming meeting on Tuesday, I will review with you the proposed budget as well as a couple other adjustments to the General Fund budget. I should have time to make any adjustments to the proposed budget prior your formal adoption at you meeting at 5:00.

5. Recommendation:

In order to adopt the Fiscal Year 2015 budget, two separate votes must be taken. Due to the fact that we are generating more income from ad valorem taxes than we did last year, we are required to have a separate vote regarding the fact that the budget reflects additional income from ad valorem taxes, and the second action will be a recorded vote on approving the Fiscal Year 2015 budget.

The first action is simply a verbal motion to state that more income will be derived from ad valorem taxes than last year, and it may simply be done by entering the following verbal motion into the minutes of the meeting:

"I move to ratify that the Fiscal Year 2015 Budget will raise \$22,926 more in ad valorem tax income than last year."

The second vote required would be a vote to adopt Ordinance 2014-02 and the accompanying budget for Fiscal Year 2015. This must be a recorded vote, which means that the Ordinance upon execution by the Mayor will have each of your votes recorded within the Ordinance.

The Fiscal Year 2015 must be adopted prior to the adoption of the ad valorem tax rate.

City of Meadowlakes

ORDINANCE 2014-02

September 9, 2014

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015 IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Manager of the City of Meadowlakes, Texas, has submitted to the citizens of Meadowlakes and the City Council on July 28, 2014 a proposed budget of the revenues of said City and the expenditures of conducting the affairs thereof, providing a complete financial plan for the next fiscal year, and which budget has been compiled from detailed information obtained from the departments, divisions and offices of the City of Meadowlakes; and

WHEREAS, the City Secretary did post notice of said proposed budget and that it had been filed and was available for public inspection; and

WHEREAS, on September 9th, 2014, the City Council of the City of Meadowlakes held a public hearing on its proposed budget for the Fiscal Year beginning October 1, 2014 and ending on September 30, 2015; and

WHEREAS, all residents and all taxpayers, attending said public hearing had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Proposed Budget and has made those changes to the Proposed Budget that in the City Council's judgment are warranted by law and demanded by the best interest of the taxpayers of the City; and

WHEREAS, the City Council desires to approve and adopt the final Budget as set out herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. The preceding recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof as findings of fact.

SECTION II. Subject to applicable provisions of State Law, the budget for the City of Meadowlakes, attached hereto as Exhibit "A" for fiscal year beginning October 1, 2014 and ending on September 30, 2015, as filed and submitted by the City Manager, and

adjusted by the City Council, containing estimates or resources and revenues for the fiscal year from all various sources provided by the City, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.

SECTION III. The sums shown in said Exhibit "A" are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the herein approved budget document for the fiscal year ending September 30, 2015.

SECTION IV. That the beginning Fund Balance reflected in the Budget for each fund for which a budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2014 as fully adjusted to reflect the City's Fiscal Year 2014 Independent Audit upon approval of said audit by the Council.

SECTION V. That all funds so appropriated and allocated shall be expected and used pursuant to the provisions of such official budget and the City Manager shall be directed and authorized to appropriate and expend City funds accordingly. That the City Manager may transfer any unneeded surplus in the amount budgeted from an account to another activity in which a deficiency exists. That if and when, in the judgment of the City Manager, actual or probable receipts are less than the amount(s) estimated and herein appropriated for expenditures, the City Manager shall forthwith reduce such expenditures within said departments.

SECTION VI. The City Manager is authorized from time to time as he/she may deem to be in the best interest of the City of Meadowlakes to invest City funds which are not immediately required for current use, including operating, and debt services funds, as per the City's adopted Investment Policy.

SECTION VII. The City hereby appropriates the following funds to be transferred:

1. An equity transfer of \$1,000 from the General Fund to the Public Works Fund
2. An equity transfer of \$1,000 from the General Fund to the Recreation Fund
3. An equity transfer of \$136,200 from the Public Works Fund to the Debt Service Fund
4. An equity transfer of \$48,000 from the Public Works Fund to the Recreation Fund

SECTION VIII. This Ordinance shall be and remain in full force and effect from and after its passage and filing with the City Secretary and the Burnet County Clerk and until repealed and/or a revised and/or a new budget is passed by the City Council. That the City Secretary is hereby directed to keep and maintain a copy of such official budget on

file in the Office of the City Secretary, available for inspection by citizens and the general public.

SECTION IX. The caption of this Ordinance shall be published at least one time in the Highland Lakes Newspaper d/b/a The Highlander, a newspaper having general circulation in the City of Meadowlakes and shall be in force and effective from and after said publication on October 1, 2014.

SECTION X. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby replaced, and are no longer in force or effect.

SECTION XI. That should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected hereby.

SECTION XII. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551, Texas Government Code.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
ON THIS THE 9TH DAY OF SEPTEMBER, 2014**

Signed:

Attest:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

**Christy Fath,
City Secretary**

City of Meadowlakes
Proposed Fiscal Year 2015 Budget
For Fiscal Year beginning on October 1, 2014 and
ending on September 30, 2015

Filed the 28th day of July, 2014 with the City Secretary of the City of Meadowlakes.

Johnnie Thompson, City Manager

Received the 28th day of July, 2014.

Christy Fath, City Secretary

(amended 9-5-14)

"This budget will raise more revenue from property taxes than last year's budget by an amount of \$22,926, which is a 3.7 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,683.

City of Meadowlakes

Combined Revenue vs. Expense

Proposed FY 2015

	General Fund	Utility Fund	Recreation Fund	Debt Service Fund	Total All Funds
<u>Revenues</u>					
<i>Utilities Income (Water & Wastewater)</i>	\$ -	\$ 921,000	\$ -	\$ -	\$ 921,000
<i>Ad Valorem Taxes</i>	\$ 338,000	\$ -	\$ -	\$ 304,520	\$ 642,520
<i>Solid Waste Collection Fees</i>	\$ -	\$ 198,500	\$ -	\$ -	\$ 198,500
<i>Contract Services</i>	\$ -	\$ 85,000	\$ -	\$ -	\$ 85,000
<i>Franchise Fees/Taxes</i>	\$ 51,200	\$ -	\$ -	\$ -	\$ 51,200
<i>Liquor Tax</i>	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200
<i>Water and Wastewater Connect Fees</i>	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000
<i>Building Permit Fees</i>	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
<i>Court Generated Income</i>	\$ 3,450	\$ -	\$ -	\$ -	\$ 3,450
<i>Penalty and Interest Earned</i>	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000
<i>Interest Earned on Investments</i>	\$ 900	\$ 1,000		\$ -	\$ 1,900
<i>Lease Income</i>	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200
<i>Miscellaneous Income</i>	\$ 2,250	\$ 6,300	\$ 250	\$ -	\$ 8,800
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	\$ 402,000	\$ 1,226,800	\$ 1,450	\$ 304,520	\$ 1,934,770

City of Meadowlakes

Combined Revenue vs. Expense

Proposed FY 2015

	General Fund	Utility Fund	Recreation Fund	Debt Service Fund	Total All Funds
<u>Expenses</u>					
Employee Expenses	\$ 184,990	\$ 440,150	\$ -	\$ -	\$ 625,140
Total Administrative/Office Expenses	\$ 46,335	\$ 54,545	\$ -	\$ -	\$ 100,880
Municipal Court Expenses	\$ 4,200	\$ -	\$ -	\$ -	\$ 4,200
Building and Facility Operation	\$ 10,350	\$ -	\$ -	\$ -	\$ 10,350
Ordinance Enforcement	\$ 14,015	\$ -	\$ -	\$ -	\$ 14,015
Animal Control Expense	\$ 9,325	\$ -	\$ -	\$ -	\$ 9,325
Traffic Control Expense	\$ 29,025	\$ -	\$ -	\$ -	\$ 29,025
Contracted Emergency Services	\$ 65,636	\$ -	\$ -	\$ -	\$ 65,636
Capital Expenditures over \$5,000	\$ 5,000	\$ 20,000	\$ -	\$ -	\$ 25,000
Plant Operation & Maintenance	\$ -	\$ 300,950	\$ 63,500	\$ -	\$ 364,450
Solid Waste Collection Contract		\$ 180,000	\$ -	\$ -	\$ 180,000
Principal on Debt	\$ -	\$ 41,238	\$ -	\$ 360,000	\$ 401,238
Bond Debt Service (Principal & Interest)	\$ -	\$ -	\$ -	\$ 80,720	\$ 80,720
Total Expenses	\$ 368,876	\$ 1,036,883	\$ 63,500	\$ 440,720	\$ 1,909,979
Increase (Decrease) in Net Assets Before Transfer and Capital Contributions	\$ 33,124	\$ 189,917	\$ (62,050)	\$ (136,200)	\$ 24,791
Transfer Out to Other Funds	\$ 2,000 #1	\$ 184,200 #3	\$ -	\$ -	\$ 186,200
Transfer In from Other Funds	\$ -	\$ 8,500 #4	\$ 62,050 #6	\$ 136,200 #7	\$ 206,750
Fund Net Gain/(Loss)	\$ 31,124 #2	\$ 14,217 #5	\$ -	\$ -	\$ 45,341

Notes:

#1 General Fund to transfer \$1,000 each to the Utility Fund and Recreation Fund.

#2 Net Gain is referenced as Contingency Expense in the General Fund.

#3 Transfers out of Funds consist of \$48,000 to the Recreation Fund, \$136,200 to Debt Service.

#4 Transfers of \$7,500 from the Utility Fund's Vehicle Replacement Reserves and \$1,000 from the General Fund.

#5 Budgeted Net Gain for Fund which will be transferred to the Fund's Reserves at the end of the fiscal year.

#6 Transfers of \$1,000 from General Fund, \$48,000 from Utility Fund and \$13,050 from Fund Reserves.

#7 Transfer in from Utility Fund.

City of Meadowlakes

General Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>INCOME</u>				
<u>Ad Valorem Tax Income</u>	\$329,132	\$328,500	\$325,800	\$338,000
<u>Franchise Fees</u>				
PEC Franchise Fees	\$35,109	\$38,335	\$35,000	\$37,500
Cable TV Franchise Fees	\$7,938	\$8,045	\$7,500	\$8,500
Telephone Franchise Fees	\$6,403	\$5,860	\$6,000	\$5,200
Total Franchise Fees	\$49,449	\$52,240	\$48,500	\$51,200
<u>Liquor Sales Tax Income</u>	\$1,182	\$1,360	\$1,200	\$1,200
<u>Inspection Income</u>				
Permits-New Construction	\$2,200	\$1,950	\$1,500	\$1,500
Permits-Remodeling	\$1,200	\$500	\$1,500	\$1,500
Permits-Fence and Decks	\$1,100	\$1,300	\$1,500	\$1,500
Permits-Miscellaneous	\$930	\$300	\$500	\$500
Total Inspection Income	\$5,430	\$4,050	\$5,000	\$5,000
<u>Municipal Court Income</u>				
Court Cost Income	\$356	\$2,580	\$3,000	\$3,000
Fines	\$2,736	\$200	\$200	\$200
Administrative Fees	\$50	\$100	\$250	\$250
Total Municipal Court Income	\$3,142	\$2,880	\$3,450	\$3,450
<u>Miscellaneous Income</u>				
Interest Earned on Investments	\$871	\$900	\$900	\$900
Pet Registration Fees	\$1,330	\$1,650	\$1,500	\$1,750
Miscellaneous Incomes	\$874	\$500	\$750	\$500
Total Miscellaneous Income	\$3,075	\$3,050	\$3,150	\$3,150
TOTAL GENERAL FUND INCOME	\$391,410	\$392,080	\$387,100	\$402,000

City of Meadowlakes

General Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>EXPENSES</u>				
<u>ADMINISTRATIVE EXPENSES</u>				
Total Employee Expenses	\$164,120	\$181,620	\$179,215	\$184,990
Total Administrative/Office Expenses	\$37,905	\$39,105	\$40,650	\$39,925
Total Insurance Expenses	\$2,475	\$6,055	\$6,400	\$6,410
Total Municipal Court Expenses	\$3,107	\$3,800	\$4,200	\$4,200
Total Building and Facility Operation	\$8,482	\$9,720	\$9,250	\$10,350
TOTAL GENERAL FUND ADMINISTRATIVE EXPENSES	\$216,090	\$240,300	\$239,715	\$245,875
<u>PUBLIC SAFETY AND ORDINANCE ENFORCEMENT</u>				
Total Ordinance Enforcement Expense	\$9,864	\$12,185	\$12,485	\$14,015
Total Animal Control Expense	\$8,595	\$9,875	\$9,000	\$9,325
Total Traffic Control Expense	\$24,036	\$21,900	\$29,275	\$29,025
Total Contracted Emergency Services	\$63,500	\$64,700	\$64,700	\$65,636
TOTAL PUBLIC SAFETY & ORDINANCE ENFORCEMENT	\$105,995	\$108,660	\$115,460	\$118,001
TOTAL OPERATING EXPENSES	\$349,430	\$353,960	\$358,675	\$368,876
TOTAL NON-OPERATING EXPENSES	\$41,980	\$38,120	\$28,425	\$33,124
TOTAL FUND EXPENSES	\$391,410	\$392,080	\$387,100	\$402,000
FUND NET GAIN/(LOSS)	\$0	\$0	\$0	\$0
 CONTINGENCIES-NET GAIN/(LOSS)	 \$11,980	 \$36,120	 \$26,425	 \$31,124

Note: During the budgeting process anticipated net gain is reflected in the contingency line item. At the end of the fiscal year any funds in excess of expenses for the fiscal year, are automatically transferred into the Fund's Reserves.

City of Meadowlakes

General Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>GENERAL FUND ADMINISTRATIVE EXPENSES</u>				
<u>Employee Expenses</u>				
Salary-Exempt Employees	\$89,522	\$94,665	\$94,740	\$95,690
Salary-Non-Exempt Employees	\$45,984	\$52,500	\$49,875	\$52,850
Employer Payroll Taxes	\$10,870	\$11,450	\$11,150	\$11,150
Longevity	\$2,450	\$2,900	\$3,000	\$2,350
Employee Retirement Expense	\$1,353	\$1,910	\$2,000	\$2,000
Employee Health Insurance	\$10,855	\$13,900	\$14,000	\$16,500
Employee Disability Insurance	\$1,092	\$1,245	\$1,200	\$1,200
Miscellaneous Employee Expenses	\$596	\$800	\$1,000	\$1,000
Fund Unemployment Reserve	\$1,000	\$1,000	\$1,000	\$1,000
Training and Travel Expense	\$116	\$750	\$750	\$750
Employee Dues and Memberships	\$282	\$500	\$500	\$500
Total Employee Expenses	\$164,120	\$181,620	\$179,215	\$184,990
<u>Administrative/Office Expenses</u>				
<u>Professional Services</u>				
Legal	\$2,431	\$2,120	\$3,000	\$3,000
Auditing	\$3,460	\$3,500	\$3,200	\$3,750
Election Related Expenses	\$75	\$750	\$750	\$750
Total Professional Service	\$5,966	\$6,370	\$6,950	\$7,500
Office Supplies	\$4,093	\$5,100	\$4,000	\$4,000
Copier Lease	\$2,617	\$3,250	\$3,000	\$3,200
Office Equipment Repairs	\$0	\$0	\$500	\$500
Postage	\$1,196	\$1,850	\$1,000	\$1,750
Memberships/Dues	\$547	\$600	\$600	\$600
Telephone Expenses	\$701	\$600	\$700	\$550
Miscellaneous Administrative Expenses	\$2,253	\$1,500	\$1,500	\$2,000
Web/Email Services	\$1,240	\$1,500	\$1,500	\$1,500

City of Meadowlakes

General Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>Property Tax Collection Expense</u>				
Collection/Appraisal Expenses	\$11,105	\$10,450	\$12,000	\$11,425
Legal Expense-Collection Property Tax	\$1,072	\$1,110	\$1,750	\$1,250
Total Property Tax Collection Expense	\$12,177	\$11,560	\$13,750	\$12,675
<u>Building Inspection Expenses</u>				
Memberships/Dues	\$125	\$125	\$150	\$150
Supplies/Miscellaneous	\$166	\$900	\$250	\$250
Total Building Inspection Expenses	\$291	\$1,025	\$400	\$400
Flood Plain/Emergency Management	\$1,569	\$750	\$1,750	\$1,750
Capital Expenditures less than \$5,000	\$5,255	\$5,000	\$5,000	\$3,500
Total Administrative/Office Expenses	\$37,905	\$39,105	\$40,650	\$39,925
<u>Insurance Expenses</u>				
Worker's Compensation Insurance	\$406	\$675	\$900	\$1,100
General Liability Insurance	\$740	\$1,400	\$1,450	\$1,200
Crime Insurance	\$165	\$180	\$200	\$510
Errors and Omissions Insurance	\$1,164	\$3,800	\$3,850	\$3,600
Total Insurance Expenses	\$2,475	\$6,055	\$6,400	\$6,410
<u>Municipal Court Expenses</u>				
Office Space-Judge	\$2,400	\$2,400	\$2,400	\$2,400
Court - Related Training/Travel	\$413	\$500	\$500	\$500
Miscellaneous/Supplies	\$294	\$900	\$1,300	\$1,300
Total Municipal Court Expenses	\$3,107	\$3,800	\$4,200	\$4,200

City of Meadowlakes

General Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>Building and Facility Operation</u>				
Cleaning Service	\$3,120	\$3,120	\$3,000	\$3,200
Building Maintenance and Repair	\$1,843	\$2,700	\$2,000	\$3,000
Utilities-Electric	\$2,595	\$3,000	\$3,000	\$3,250
Property Insurance	\$925	\$900	\$1,250	\$900
Total Building and Facility Operation	\$8,482	\$9,720	\$9,250	\$10,350
TOTAL GENERAL FUND ADMINISTRATIVE EXPENSES	\$216,090	\$240,300	\$239,715	\$245,875
 <u>PUBLIC SAFETY AND ORDINANCE ENFORCEMENT</u>				
<u>Ordinance Enforcement</u>				
Salary-Non-Exempt Employees	\$6,851	\$8,900	\$8,650	\$10,000
Employer Payroll Taxes	\$524	\$685	\$660	\$765
Worker's Compensation Insurance Expense	\$22	\$75	\$75	\$150
Vehicle Expense Reimbursement	\$2,234	\$2,200	\$2,400	\$2,400
Miscellaneous/Supplies	\$233	\$325	\$700	\$700
Total Ordinance Enforcement Expense	\$9,864	\$12,185	\$12,485	\$14,015
<u>Animal Control Expense</u>				
Contract Expense (Labor & Vehicle)	\$7,600	\$7,600	\$7,600	\$7,600
Worker's Compensation Insurance	\$185	\$250	\$200	\$275
Pet Holding Fees & Rabies Checks	\$419	\$475	\$500	\$750
Miscellaneous/Supplies	\$391	\$1,550	\$700	\$700
Total Animal Control Expense	\$8,595	\$9,875	\$9,000	\$9,325
<u>Traffic Control Expense</u>				
Salary-Non-Exempt Employees	\$20,817	\$18,000	\$25,000	\$25,000
Employer Payroll Taxes	\$1,593	\$1,450	\$1,950	\$1,950
Worker's Compensation Insurance	\$262	\$900	\$750	\$500

City of Meadowlakes

General Fund

Proposed FY 2015

Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<i>Liability Insurance-Law Enforcement</i>	\$1,131	\$1,300	\$1,325	\$1,325
<i>Miscellaneous/Supplies</i>	\$234	\$250	\$250	\$250
Total Traffic Control Expense	\$24,036	\$21,900	\$29,275	\$29,025
<u>Contracted Emergency Services</u>				
<i>Emergency Medical-Marble Falls EMS</i>	\$33,500	\$33,500	\$33,500	\$33,500
<i>Fire Protection-Marble Falls VFD</i>	\$30,000	\$31,200	\$31,200	\$32,136
Total Contracted Emergency Services	\$63,500	\$64,700	\$64,700	\$65,636
TOTAL PUBLIC SAFETY & ORDINANCE ENFORCEMENT	\$105,995	\$108,660	\$115,460	\$118,001
Capital Expenditures over \$5,000	\$27,345	\$5,000	\$3,500	\$5,000
TOTAL OPERATING EXPENSES	<u>\$349,430</u>	<u>\$353,960</u>	<u>\$358,675</u>	<u>\$368,876</u>
<u>NON-OPERATING EXPENSES</u>				
<i>Transfer to Recreation Fund</i>	\$5,000	\$1,000	\$1,000	\$1,000
<i>Transfer to Utility Fund</i>	\$25,000	\$1,000	\$1,000	\$1,000
<i>Transfer to Reserves (Contingencies)</i>	\$11,980	\$36,120	\$26,425	\$31,124
TOTAL NON-OPERATING EXPENSES	\$41,980	\$38,120	\$28,425	\$33,124
TOTAL FUND EXPENSES	<u>\$391,410</u>	<u>\$392,080</u>	<u>\$387,100</u>	<u>\$402,000</u>
FUND NET GAIN/(LOSS)	\$0	\$0	\$0	\$0

City of Meadowlakes

Utility Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>INCOME</u>				
<u>Utilities Income</u>				
Water Revenue	\$352,992	\$355,000	\$399,800	\$419,000
Sewer Revenue	\$413,520	\$493,250	\$487,400	\$502,000
	<u>\$766,512</u>	<u>\$848,250</u>	<u>\$887,200</u>	<u>\$921,000</u>
Total Utility Income				
<u>Solid Waste Collection Fees</u>	\$181,043	\$198,900	\$198,000	\$198,500
<u>Contract Services</u>	\$80,000	\$84,575	\$85,000	\$85,000
<u>Water & Sewer Connect Fees</u>				
Water Connect Revenue	\$7,250	\$6,600	\$3,625	\$4,375
Sewer Connect Revenue	\$7,250	\$5,800	\$3,625	\$3,625
	<u>\$14,500</u>	<u>\$12,400</u>	<u>\$7,250</u>	<u>\$8,000</u>
Total Water & Sewer Connect Fees				
<u>Penalty & Interest Earned</u>	\$6,658	\$7,100	\$7,200	\$7,000
<u>Interest Earned</u>	\$2,661	\$325	\$2,100	\$1,000
<u>Other Miscellaneous Income</u>				
Transfer Fee	\$3,025	\$3,200	\$2,500	\$2,800
Miscellaneous Income	\$6,775	\$18,000	\$3,500	\$3,500
	<u>\$9,800</u>	<u>\$21,200</u>	<u>\$6,000</u>	<u>\$6,300</u>
Total Miscellaneous Income				
TOTAL INCOME	<u><u>\$1,061,174</u></u>	<u><u>\$1,172,750</u></u>	<u><u>\$1,192,750</u></u>	<u><u>\$1,226,800</u></u>

City of Meadowlakes

Utility Fund

Proposed FY 2015

Budget

	<i>Audited Fiscal Year 2013</i>	<i>Anticipated Fiscal Year 2014</i>	<i>Budgeted Fiscal Year 2014</i>	<i>Proposed Fiscal Year 2015</i>
<u>EXPENSES</u>				
<i>Total Employee Expenses</i>	\$377,473	\$422,615	\$431,375	\$440,150
<i>Total Administrative Expenses-Other</i>	\$51,902	\$57,181	\$55,757	\$54,545
<i>Total Operational and Maintenance-Facilities</i>	\$248,920	\$308,975	\$290,450	\$320,950
<i>Total POA Contract Expense</i>	\$4,357	\$7,300	\$8,250	\$0
<i>Total Solid Waste Collection Expense</i>	\$158,592	\$178,500	\$173,000	\$180,000
TOTAL EXPENSES	\$841,244	\$974,571	\$958,832	\$995,645
NET GAIN/(LOSS) Before Transfers/Depreciation	\$219,930	\$198,179	\$233,918	\$231,155
TOTAL TRANSFER TO OTHER FUNDS	\$273,978	\$187,100	\$187,100	\$184,200
OPERATIONAL PRINCIPAL PAID ON DEBT	\$19,742	\$40,226	\$40,226	\$41,238
TOTAL OPERATIONAL EXPENDITURES	\$1,134,963	\$1,201,897	\$1,186,158	\$1,221,083
<i>Transfers in from other Funds/Sources</i>	\$73,789	\$29,147	\$1,000	\$8,500
NET OPERATIONAL GAIN/(LOSS) Before Depreciation	\$0	\$0	\$7,592	\$14,217
<i>Depreciation Expense</i>	\$0	\$0	\$0	\$0
NET GAIN/(LOSS)	\$0	\$0	\$7,592	\$14,217

City of Meadowlakes

Utility Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>Employee Expenses</u>				
Salaries & Wages				
Salaries-Exempt Employees	\$104,841	\$108,100	\$108,275	\$110,100
Salaries-Non-Exempt Employees	\$177,895	\$204,000	\$215,000	\$215,000
Overtime & Standby Time	\$10,012	\$11,800	\$10,000	\$12,000
Longevity Pay	\$4,455	\$4,575	\$4,750	\$5,000
Total Salaries & Wages	\$297,204	\$328,475	\$338,025	\$342,100
Other Employee Expenses				
Unemployment Expense	\$1,750	\$1,750	\$1,750	\$1,750
Employer Payroll Taxes	\$23,128	\$24,750	\$25,900	\$25,900
Worker's Compensation Insurance	\$5,443	\$8,875	\$8,000	\$8,500
Employee Health & Disability Insurance	\$39,581	\$48,100	\$46,500	\$52,200
Employee Retirement Expense	\$2,882	\$3,900	\$4,200	\$4,200
Employee Uniform Expense	\$3,774	\$3,500	\$3,500	\$2,500
Employee Training & Travel	\$3,267	\$3,200	\$3,000	\$3,000
Miscellaneous Payroll Expense	\$445	\$65	\$500	\$0
Total Other Employee Expenses	\$80,269	\$94,140	\$93,350	\$98,050
Total Employee Expenses	\$377,473	\$422,615	\$431,375	\$440,150
<u>Administrative Expenses</u>				
Auditing Expense	\$5,190	\$5,000	\$5,000	\$5,500
Miscellaneous Dues and Fees	\$4,012	\$8,750	\$5,000	\$5,500
Office Equipment Repair and Maintenance	\$1,401	\$2,000	\$2,000	\$2,000
Software Update	\$1,064	\$2,000	\$4,500	\$2,000
Office Supplies	\$3,282	\$4,700	\$4,000	\$4,000
Postage Expense	\$3,119	\$3,500	\$4,500	\$4,500

City of Meadowlakes

Utility Fund

Proposed FY 2015

Budget

	<i>Audited Fiscal Year 2013</i>	<i>Anticipated Fiscal Year 2014</i>	<i>Budgeted Fiscal Year 2014</i>	<i>Proposed Fiscal Year 2015</i>
<i>Telephone Expense</i>	\$5,881	\$5,800	\$5,500	\$5,800
<i>General Liability and Property Insurance</i>	\$15,752	\$16,425	\$16,000	\$17,000
<i>Interest Expense-Water Tank</i>	\$3,750	\$6,756	\$6,757	\$5,745
<i>Bad Debts</i>	\$3,964	\$500	\$500	\$500
<i>Miscellaneous-Administrative Expenses</i>	\$4,485	\$1,750	\$2,000	\$2,000
Total Administrative Expenses	\$51,902	\$57,181	\$55,757	\$54,545
<u>Operational Expenses</u>				
<i>Water Treatment Operational Expenses</i>				
<i>Utilities-Electrical</i>	\$34,473	\$35,000	\$38,000	\$38,000
<i>Utilities-Propane</i>	\$320	\$1,075	\$1,500	\$1,500
<i>Water Treatment Chemicals</i>	\$25,941	\$24,000	\$22,000	\$22,000
<i>Water Quality Testing</i>	\$2,324	\$2,000	\$2,200	\$2,200
<i>Plant & Pump Stations Maintenance</i>	\$17,896	\$22,000	\$25,000	\$35,000
<i>Distribution</i>	\$2,909	\$6,000	\$10,000	\$5,000
<i>Replacement Water Meters</i>	\$16,562	\$30,000	\$30,000	\$30,000
<i>Tap Materials</i>	\$2,128	\$4,000	\$5,000	\$3,500
Total Water Treatment Operational Expenses	\$102,552	\$124,075	\$133,700	\$137,200
<i>Wastewater Operational Expenses</i>				
<i>Utilities-Electrical</i>	\$29,990	\$30,500	\$28,000	\$31,000
<i>Utilities-Propane</i>	\$360	\$1,250	\$1,500	\$1,500
<i>Wastewater Treatment Chemicals</i>	\$5,515	\$5,500	\$8,000	\$6,500
<i>Testing</i>	\$1,140	\$2,500	\$2,500	\$2,750
<i>Plant and Pump Station Maintenance</i>	\$15,959	\$21,000	\$26,500	\$20,000
<i>Collection System Repair & Maintenance</i>	\$6,313	\$33,000	\$7,500	\$7,500
<i>Irrigation System Maintenance</i>	\$12,881	\$1,000	\$5,000	\$0
<i>Irrigation Electric Subsidy</i>	\$7,500	\$7,500	\$7,500	\$7,500

City of Meadowlakes

Utility Fund

Proposed FY 2015

Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
Total Wastewater Operational Expenses	\$79,657	\$102,250	\$86,500	\$76,750
Other Operational Expenses				
Building and Facility Repair & Maintenance	\$12,639	\$15,000	\$15,000	\$37,000
Vehicle Repair & Maintenance	\$4,317	\$6,800	\$5,000	\$7,000
Machinery Repair & Maintenance	\$11,414	\$11,000	\$10,000	\$15,000
Fuel-Vehicle	\$9,865	\$12,250	\$10,000	\$14,000
Fuel-Machinery	\$2,810	\$2,800	\$4,000	\$6,500
Small Tools	\$2,381	\$4,000	\$2,500	\$4,000
Miscellaneous Operational Expenses	\$3,117	\$2,800	\$3,750	\$3,500
Assets Purchased	\$20,168	\$28,000	\$20,000	\$20,000
Total Other Operating Expense	\$66,711	\$82,650	\$70,250	\$107,000
Total Operating Expenses	\$248,920	\$308,975	\$290,450	\$320,950
<u>POA Maintenance Contract</u>				
Equipment Repair & Maintenance	\$2,264	\$1,800	\$3,000	\$0
Consumable Supplies	\$268	\$500	\$250	\$0
Fuel	\$792	\$3,500	\$3,500	\$0
Small Tools	\$1,034	\$1,500	\$1,500	\$0
Total POA Maintenance Contract	\$4,357	\$7,300	\$8,250	\$0
<u>Solid Waste Contract</u>	\$158,592	\$178,500	\$173,000	\$180,000
TOTAL OPERATIONAL EXPENSES	\$841,244	\$974,571	\$958,832	\$995,645

City of Meadowlakes

Utility Fund Proposed FY 2015 Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>Non-Operating Expenses</u>				
<u>Funds Transferred Out</u>				
Transfer to Construction	\$101,000	\$0	\$0	\$0
Transfer to Debt Service Fund	\$161,978	\$147,100	\$147,100	\$136,200
Transfer to Recreation Fund	\$11,000	\$40,000	\$40,000	\$48,000
Total Funds Transferred Out	\$273,978	\$187,100	\$187,100	\$184,200
Operating Principal Paid-Water Tank	\$19,742	\$40,226	\$40,226	\$41,238
TOTAL NON-OPERATING EXPENSES	\$293,719	\$227,326	\$227,326	\$225,438
Total Fund Expenses	\$1,134,963	\$1,201,897	\$1,186,158	\$1,221,083
<u>Transfers in from other Funds/Sources</u>				
Transfer in from General Fund	\$25,000	\$1,000	\$1,000	\$1,000
Transfer in from Utility Fund Reserves	\$48,789	\$28,147	\$0	\$0
Transfer in from Vehicle Replacement Fund	\$0	\$0	\$0	\$7,500
TOTAL TRANSFERS IN FROM OTHER FUNDS	\$73,789	\$29,147	\$1,000	\$8,500
FUND NET GAIN/(LOSS)	\$0	\$0	\$7,592	\$14,217

City of Meadowlakes

Recreation Fund

Proposed FY 2015

Budget

	Audited Fiscal Year 2013	Anticipated Fiscal Year 2014	Budgeted Fiscal Year 2014	Proposed Fiscal Year 2015
<u>INCOME</u>				
Lease Income	\$ 11,625	\$ 6,375	\$ 12,000	\$ 1,200
Donations	\$ 20,149	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ 5,625	\$ 100	\$ 250
TOTAL INCOME	\$ 31,774	\$ 12,000	\$ 12,100	\$ 1,450
<u>EXPENSES</u>				
Insurance-PFC	\$ -	\$ 15,490	\$ 16,000	\$ -
Maintenance & Renovations	\$ 750	\$ 10,050	\$ 37,500	\$ 55,000
Irrigation System Maintenance		\$ 11,500	\$ 5,000	\$ 7,500
Cart Path Improvements	\$ 19,614	\$ -	\$ -	\$ -
Miscellaneous Expenses	\$ 484	\$ 3,900	\$ 2,500	\$ 1,000
TOTAL EXPENSES	\$ 20,848	\$ 40,940	\$ 61,000	\$ 63,500
NET OPERATIONAL GAIN/(LOSS)	\$ 10,926	\$ (28,940)	\$ (48,900)	\$ (62,050)
<u>Non-Operational Income</u>				
Transfer in from General Fund	\$ 5,000	\$ 1,000	\$ 1,000	\$ 1,000
Transfer in from Utility Fund	\$ 11,000	\$ 40,000	\$ 40,000	\$ 48,000
Transfer in from Reserves	\$ -	\$ -	\$ 15,900	\$ 13,050
TOTAL NON-OPERATIONAL INCOME	\$ 16,000	\$ 41,000	\$ 56,900	\$ 62,050
TOTAL NET FUND GAIN/(LOSS)	\$ 26,926	\$ 12,060	\$ 8,000	\$ -

City of Meadowlakes

Debt Service Fund

Proposed FY 2015 2015

Budget

	<i>Audited Fiscal Year 2013</i>	<i>Anticipated Fiscal Year 2014</i>	<i>Budgeted Fiscal Year 2014</i>	<i>Proposed Fiscal Year 2015</i>
<u>INCOME</u>	INCOME			
<i>Ad Valorem Tax</i>	\$ 294,025	\$ 293,525	\$ 294,000	\$ 304,520
<i>Transfer in from Utility-Debt Service Bonds</i>	\$ 159,000	\$ 147,000	\$ 147,100	\$ 136,200
TOTAL INCOME	\$ 453,025	\$ 440,525	\$ 441,100	\$ 440,720
<u>EXPENSES</u>				
2008-Certificate of Obligations				
<i>Principal</i>	\$ 15,000	\$ -	\$ -	\$ -
<i>Interest</i>	\$ 170,640	\$ -	\$ -	\$ -
Total 2008 Certificate of Obligations Expense	\$ 185,640	\$ -	\$ -	\$ -
2008-General Obligation Bonds				
<i>Principal</i>	\$ 255,000	\$ 285,000	\$ 285,000	\$ 300,000
<i>Interest</i>	\$ 17,850	\$ 28,080	\$ 28,080	\$ 14,400
Total 2008 General Obligations Expense	\$ 272,850	\$ 313,080	\$ 313,080	\$ 314,400
2013-General Obligations-Refunding				
<i>Principal</i>	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
<i>Interest</i>	\$ -	\$ 67,548	\$ 67,550	\$ 66,320
Total 2013 General Obligation-Refunding	\$ -	\$ 127,548	\$ 127,550	\$ 126,320
TOTAL BOND DEBT EXPENSE	\$ 458,490	\$ 440,628	\$ 440,630	\$ 440,720
NET GAIN/(LOSS)	\$ (5,465)	\$ (103)	\$ 470	\$ -

City of Meadowlakes

Outstanding Debt Service

2013 Lease/Purchase Agreement-Water Storage Tank

<i>Fiscal Year</i>	<i>Total Principal</i>	<i>Total Interest</i>	<i>Total Due</i>
2015	\$ 41,238	\$ 5,745	\$ 46,983
2016	\$ 42,276	\$ 4,707	\$ 46,983
2017	\$ 43,339	\$ 3,644	\$ 46,983
2018	\$ 44,430	\$ 2,554	\$ 46,983
2019	\$ 45,547	\$ 1,436	\$ 46,983
2020	\$ 23,202	\$ 290	\$ 23,492
Totals	\$ 240,032	\$ 18,375	\$ 258,407

2013 General Obligation Bonds-Refunding Issue

<i>Fiscal Year</i>	<i>Total Principal</i>	<i>Total Interest</i>	<i>Total Due</i>
2015	\$ 60,000	\$ 66,318	\$ 126,318
2016	\$ 380,000	\$ 65,088	\$ 445,088
2017	\$ 385,000	\$ 57,298	\$ 442,298
2018	\$ 385,000	\$ 49,405	\$ 434,405
2019	\$ 390,000	\$ 41,513	\$ 431,513
2020	\$ 395,000	\$ 33,518	\$ 428,518
2021	\$ 405,000	\$ 25,420	\$ 430,420
2022	\$ 415,000	\$ 17,118	\$ 432,118
2023	\$ 420,000	\$ 8,610	\$ 428,610
Totals	\$ 3,235,000	\$ 364,285	\$ 3,599,285

City of Meadowlakes

Outstanding Debt Service

2008 Certificate of Obligations

<i>Fiscal Year</i>	<i>Total Principal</i>	<i>Total Interest</i>	<i>Total Due</i>
2015	\$ 300,000	\$ 14,400	\$ 314,400
Totals	\$ 300,000	\$ 14,400	\$ 314,400

Total Outstanding Bond Principal as of October 1, 2014	\$ 3,535,000
Bond Principal Due in Fiscal Year 2015	\$ 360,000
Total Bond Debt as of October 1, 2015	\$ 3,175,000

Total Bond Interest Due in Fiscal Year 2015	\$ 80,718
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Total Bond Principal and Interest Due in Fiscal Year 2015	\$ 440,718
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UTILITY FUND DEBT SERVICE

Lease/Purchase Debt as of October 1, 2014	\$ 240,032
Principal Due in Fiscal Year 2015	\$ 41,238
Total Lease/Purchase Debt as of October 1, 2015	\$ 198,794

Total Lease/Purchase Interest Due in Fiscal Year 2015	\$ 5,745
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Total Lease/Purchase Principal and Interest Due in Fiscal Year 2015	\$ 46,983
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City of Meadowlakes

Fund Reserves Proposed FY 2015

General Fund

Estimated Cash on Deposit as of October 1, 2014			\$ 359,500
Less Payables	\$ 9,250		
Reserve Funds	<u>\$ 13,400</u>		
Total Estimated Cash Liabilities		\$ 22,650	
Estimated Cash Reserve as of October 1, 2014 (Total Cash less Liabilities)			\$ 336,850
 Budgeted Cash Inflow During Fiscal Year 2015		 \$ 402,000	
 Budgeted Cash Outflow During Fiscal Year 2015			
Budgeted Expenses (less Contingencies and Transfers)	\$ 368,876		
Capital Expenditures	\$ 5,000		
Contingencies	\$ 31,124		
Budgeted Transfer Out to Other Funds	<u>\$ 2,000</u>		
Total Budgeted Cash Outflow for Fiscal Year 2015		\$ 407,000	
 Net Budgeted Positive/(Negative) Cash Flow for Fiscal Year			\$ (5,000)
<i>(Assumption based on comparable liabilities at end of fiscal year as at the beginning of the fiscal year.)</i>			
 Budgeted Cash Reserve as of September 30, 2015			\$ 331,850
 <u>Special Restrictive Funds within the General Fund</u>			
Estimated Combined Fund Balance as of September 30, 2014			\$ 13,400
Budgeted Increase/Decrease of Funds in Fiscal Year 2015		\$ 2,875	
Estimated Combined Fund Balance as of September 30, 2015			\$ 16,275

(Restrictive Funds consist of \$7,345 in Facilities Replacement, \$5,500 in Unemployment Reserves and \$555 in Judicial Discretionary Funds. The Unemployment Reserves are expected to increase by \$2,750. All excess of funds generated over expenses at the end of the fiscal year will be transferred into the General Fund's Operational Reserves.)

City of Meadowlakes

Fund Reserves Proposed FY 2015

Utility Fund

Estimated Cash on Deposit as of October 1, 2014			\$ 474,500
Deposits Payable	\$ 77,250		
Payables	\$ 45,000		
Equipment and Vehicle Replacement Fund	\$ 17,127		
Less Total Estimated Cash Liabilities		\$ 139,377	
Estimated Cash Reserve as of October 1, 2014 (Total Cash less Liabilities)			\$ 335,123
 Budgeted Cash Inflow During Fiscal Year 2015			
Cash In from Operations	\$ 1,226,800		
Transfers In from Other Funds	\$ 8,500		
Total Budgeted Cash Inflow		\$ 1,235,300	
 Budgeted Cash Outflow During Fiscal Year 2015			
Operational Expenses	\$ 995,645		
Principal Paid on Debt	\$ 41,238		
Transfers Out to Other Funds	\$ 184,200 ^{#1}		
Total Budgeted Cash Outflow for Fiscal Year 2015		\$ 1,221,083	
 Net Budgeted Positive/(Negative) Cash Flow for Fiscal Year			\$ 14,217
 Budgeted Cash Reserve as of September 30, 2015			\$ 349,340
 <u>Special Restrictive Funds within the Utility Fund</u>			
Estimated Combined Fund Balance as of September 30, 2014			\$ 17,127
Budgeted Increase/Decrease of Funds in Fiscal Year 2015		\$ (7,500)	
Estimated Combined Fund Balance as of September 30, 2015			\$ 9,627

(Note-Transfers out of funds consist of \$48,000 to the Recreation Fund, \$136,200 to Debt Service, and \$14,217 to Contingencies, which if not used in the fiscal year will be transferred to Fund Reserves.)

City of Meadowlakes

Fund Reserves Proposed FY 2015

Recreation Fund

Estimated Cash Reserve as of September 30, 2015 **\$ 42,500**

Estimated Cash on Deposit as of October 1, 2014

Cash In from Operations	\$ 1,450	
Transfers In from Other Funds	\$ 49,000	
Total Budgeted Cash Inflow		\$ 50,450

Budgeted Cash Outflow During Fiscal Year 2015

Operational Expenses	\$ 63,500	
Principal Paid on Debt	\$ -	
Transfer Out to Other Funds	\$ -	
Total Budgeted Cash Outflow for Fiscal Year 2015		\$ 63,500

Net Budgeted Positive/(Negative) Cash Flow for Fiscal Year **\$ (13,050)**

Budgeted Cash Reserve as of September 30, 2015 **\$ 29,450**

City of Meadowlakes

Fund Reserves Proposed FY 2015

Debt Service Fund

Estimated Cash Reserve as of October 1, 2015 **\$ 11,500**

Budgeted Cash Inflow During Fiscal Year 2015

Ad Valorem Tax	\$ 304,520	
Transfer In from Utility Fund	\$ 136,200	
Total Budgeted Cash Inflow for Fiscal Year 2015		\$ 440,720

Budgeted Cash Outflow During Fiscal Year 2015

Bond Debt Principal Paid	\$ 360,000	
Bond Debt Interest Paid	\$ 80,720	
Total Bond Debt Cash Outflow		\$ 440,720

Net Budgeted Positive/(Negative) Cash Flow for Fiscal Year **\$ -**

Budgeted Cash Reserve as of October 1, 2015 **\$ 11,500**

City of Meadowlakes

Fund Reserves Proposed FY 2015

Combined Fund Reserves

	<i>Estimated Uncommitted Funds as of October 1, 2014</i>	<i>Estimated Uncommitted Funds as of September 30, 2015</i>	<i>Anticipated Net Gain/(Loss) During Fiscal Year</i>
General Fund-Operational Reserves	\$ 336,850	\$ 331,850	\$ 5,000
General Fund-Unemployment Reserves	\$ 10,570	\$ 13,445	\$ 2,875
Utility Fund-Operational Reserves	\$ 335,123	\$ 349,340	\$ 14,217
Utility Fund - Equipment/Vehicle Replacements	\$ 17,127	\$ 9,627	\$ (7,500)
Recreation Fund-Infrastructure	\$ 42,500	\$ 29,450	\$ (13,050)
Bond Debt Service Fund	\$ 11,500	\$ 11,500	\$ -

City of Meadowlakes

Fund Reserves Proposed FY 2015

Intra-Fund Transfers Fiscal Year 2015

General Fund

Transfers Out to Other Funds

To Utility Fund

\$ 1,000

To Recreation Fund

\$ 1,000

Total Transfers Out of Fund

\$ 2,000

Utility Fund

Transfers Out to Other Funds

To Bond Debt Service

\$ 136,200

To Recreation Fund

\$ 48,000

Total Transfers Out of Fund

\$ 184,200

Transfer In from Other Funds

Transfer In From General Fund

\$ 1,000

Total Transfers In from Other Funds

\$ 1,000

Recreation Fund

Transfer In from Other Funds

Transfer In from General Fund

\$ 1,000

Transfer In from Utility Fund

\$ 48,000

Total Transfer in from Other Funds

\$ 49,000

Debt Service Fund

Transfer In from Other Funds

Transfer In from Utility Fund

\$ 136,200

Total Transfer In from Other Funds

\$ 136,200

City of Meadowlakes
Items for Consideration
City Council Meeting
September 9, 2014

8-B-Adoption FY14 Ad
Valorem Tax Rate

Date: September 5, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-B-Ordinance 2014-03 adoption of 2014 Ad Valorem Tax Rate

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Please find attached for your review and consideration Ordinance 2014-03 which adopts the ad valorem tax rate for 2014. Due the proposed tax rate exceeding that of the calculated effective tax rate, we were required to hold two public hearings regarding the proposed ad valorem tax rate. The first hearing was held on August 28th, followed by the second on September 2nd. The City experienced an approximate \$7.2 million increase in taxable valuation for 2014 over those of 2013, which represents an approximate 3.7% over 2013 values.

The single largest revenue stream for the City is the income derived from ad valorem taxes. The proposed Fiscal Year 2015 budget reflects approximately 33% of the total combined income for the City as being generated from ad valorem taxes, which is approximately 2% greater than was generated in Fiscal Year 2014. Ad valorem taxes as proposed in the Fiscal Year 2015 budget will generate approximately 84% of the funds needed to fund the General Fund and approximately 69% of the funds needed to retire bonded debt. The proposed Fiscal Year 2015 budget reflects an approximate \$23,000 in additional ad valorem taxes being assessed in Fiscal Year 2015 over those assessed in Fiscal Year 2014. Approximately \$12,500 in additional income will provide for the General Fund, and approximately \$10,500 in additional funds will be utilized to help retire bonded debt over those assessed for Fiscal Year 2014.

The ad valorem tax rate is broken out into two separate rates, one for operational purposes and one for debt retirement. The 2013 rate was \$0.1686 for operational purposes and \$0.152 for debt retirement, which when combined equal \$0.3206 per \$100 taxable valuation. The proposed tax rate for 2014 is the same rate as 2013's, with slight adjustment to the individual rates. The additional income will be generated from the increase in taxable valuation over 2013 values. The breakdown on the proposed ad valorem tax rate for 2014 is \$0.1687 for operational purposes, which will generate approximately \$338,000, and \$0.1519 for debt retirement which generates approximately \$304,520.

5. Recommendation:

I recommend that Ordinance 2014-03 be adopted as presented with a combined ad valorem tax rate for 2014 of \$0.3206 per \$100 valuation. This rate meets the funding requirements of the Fiscal Year 2015 budget.

City of Meadowlakes

ORDINANCE 2014-03

September 9, 2014

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND TERMINATING SEPTEMBER 30, 2015, TAX YEAR 2014; PROVIDING FOR AND APPORTIONING EACH LEVY FOR SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of Meadowlakes, Texas, adopt a tax rate for the next fiscal year by September 30, 2014; and

WHEREAS, the City Council of the City of Meadowlakes has received the Tax Year 2014 certified property tax roll submitted by the Chief Appraiser of the Burnet County Appraisal District; and

WHEREAS, Section 26.05 of the Texas Tax Code requires in part that the governing body of a municipality may not adopt a tax rate that exceeds the lower of the rollback rate or the effective tax rate until the governing body has held two public hearings on the proposed tax rate; which were held on August 28th, 2014 and September 2nd, 2014; and

WHEREAS, a budget appropriating revenues generated by the collection of an valorem tax levy and other revenue sources for the use and support of the municipal government of the City of Meadowlakes was duly and legally adopted by the Meadowlakes City Council subsequent to a public hearing on said budget, as required by §102.009 of the Texas Local Government Code, prior to the consideration the Ordinance herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. There is hereby levied and ordered to be assessed and collected for the use and support of the municipal government of the City of Meadowlakes (the "City") and in order to provide for the budgeted expenditures of said City for the fiscal year October 1, 2014 through September 30, 2015 upon all property, real, personal and mixed, within the corporate limits of said City on January 1, 2014 subject to taxation, a tax of **\$0.3206** on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- A. For the maintenance and support of the general government (General Fund), a rate of **\$0.1687** per each \$100 valuation of all property within said City; and
- B. For the interest and sinking fund, bonded or other indebtedness and related fees, a rate of **\$0.1519** per each \$100 valuation of all property within said City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.6% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.20.

SECTION II. That taxes levied under this ordinance shall be due October 1, 2013 and if not paid on or before January 31, 2014 shall immediately become delinquent.

SECTION III. All taxes shall become a lien upon the property against which assessed, and the Burnet County Tax Appraisal District, as the assessor and collector of the City, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

SECTION IV. Taxes are payable at the Office of the Burnet County Appraisal District in either Burnet or Marble Falls, Texas. The City of Meadowlakes shall have all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION V. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraph, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION VI. The City Secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this Ordinance by copying the caption, penalty clause and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said Ordinance in the ordinance records of the City.

SECTION VII. The City Secretary of the City of Meadowlakes is hereby directed to publish the caption, penalty clause, publication clause and the effective date clause of this ordinance for one (1) day in the official newspaper of the City of Meadowlakes, as authorized by Section 52.013 of the Texas Local Government Code.

SECTION VIII. This ordinance shall take effect immediately from and after its passage and publication in accordance with the publication provisions as so stated in Section 7 of this ordinance.

SECTION IX. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

SECTION X. A copy of this Ordinance, as adopted, shall be delivered to the Chief Appraiser of the Burnet County Appraisal District. Such copy shall serve as the notice of adoption of the City's tax rate.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
THIS THE 9th DATE OF SEPTEMBER, 2013** by the following vote:

	Vote
Councilperson Fields	_____
Councilperson Barry	_____
Councilperson Cunningham	_____
Councilperson Drummond	_____
Councilperson Stephenson	_____

Signed:

Attest:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

**Christy Fath,
City Secretary**

City of Meadowlakes
Items for Consideration
City Council Meeting
September 9, 2014

8-C-Ordinance 2014-04

Date: September 4, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-C-Ordinance 2014-04-Amending Water Service Rates

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Please find attached for your review and consideration Ordinance 2014-04 which provides the necessary language to amend the City Code of Ordinance to reflect a \$5.00 per month increase in the minimum potable water billing as addressed in the proposed Fiscal Year 2015 budget. As you may recall, this increase was required as the result of decreased water sales due to our ongoing drought. The additional income that will be generated from the increased water sales will help to balance the Utility Fund's budget and also provide approximately \$14,000 in additional funds to help build the Fund's reserves.

Exhibit "A" reflects the new minimum potable water rate for both residential and commercial customers of \$21.65, a \$5.00 increase over the existing \$16.65 rate. Please note I added the word "potable" in order to better clarify the rate, and I have also added "Commercial" to the description since we charge the same rate to both residential and commercial customer rates.

5. Recommendation:

I would recommend that Ordinance 2014-04 be adopted.

City of Meadowlakes

ORDINANCE 2014-04

September 9, 2014

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING APPENDIX A, SECTION A50-A1.1 (WATER RATES) PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.

WHEREAS, the City Council of the City of Meadowlakes, Texas adopted a new Code of Ordinances on June 11, 2013; and

WHEREAS, the City Council wishes to revise a portion of said Code of Ordinances; and

WHEREAS, pursuant to Texas Local Government Code Chapter 51, the City Council has the general power to adopt and publish an ordinance or police regulation that is for the good of its citizens; and

WHEREAS, the City Council finds this Ordinance to be reasonable and necessary;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS THAT:

SECTION I. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

SECTION II. The City of Meadowlakes Code of Ordinances is hereby amended by amending Appendix A of the Meadowlakes Code as outlined and instructed in attached Exhibit "A".

SECTION III. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION IV. The City Secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this ordinance by copying the caption, penalty clause, and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said ordinance in the ordinance records of the City.

SECTION V. The City Secretary of the City of Meadowlakes is hereby directed to publish the caption, penalty clause, publication clause and the effective date clause of this ordinance for one (1) day in the official newspaper of the City of Meadowlakes, as authorized by Section 52.013 of the Texas Local Government Code.

SECTION VI. This ordinance shall take effect on October 1, 2014 and after publication in accordance with the publication provisions as so stated in Section 5 of this ordinance.

SECTION VII. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
ON THIS THE 9TH DAY OF SEPTEMBER, 2014**

Signed:

Attest:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

**Christy Fath,
City Secretary**

Exhibit "A"

Amending Appendix A "Fees, Rates and Miscellaneous Provisions" Section A50 A.1)) "Public works department fees" by striking those phrases to be deleted and inserting those phrases in bold and underlined as set forth below:

Appendix A. Public works department fees.

Sec. A50. Public works department fees.

(A1) *Water rates.* The following monthly rates and charges are hereby established for **potable** water service provided by the City, to wit:

(A1.1) Residential **and Commercial** customers inside City:

First 3,000 gallons is ~~\$16.65~~ **\$21.65**(monthly minimum)

**City of Meadowlakes
Items for Consideration
City Council Meeting
September 9, 2014**

8-D-PFC Employment
Agreement with Jeff
Wilson

Date: September 5, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

**Agenda Item: 8-D-Employment Agreement between the Meadowlakes Public
Facility Corporation and Jeff Wilson**

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Per the terms and conditions of creation of the Meadowlakes Public Facility Corporation (PFC) by the City as well as the Operational Agreement between both entities, any agreement/contracts that extend pass one fiscal year requires Council approval. You are being requested to approve a two-year employment agreement between the PFC and Mr. Jeff Wilson. His existing employment agreement ends at the end of September 2014.

I have attached a copy of the employment agreement that was approved by the Board of Directors of the PFC on September 3rd, 2014. I have also attached a copy of the transmittal email I received from Ms. Patti Wray, PFC Board Secretary, explaining the changes made between the existing agreement and the one approved by the Board.

5. Recommendation:

Should you so desire to approve the employment agreement, the only action required would be a verbal motion to approve said agreement.

Johnnie Thompson

From: Patti Wray <pattiwray@verizon.net>
Sent: Wednesday, September 3, 2014 7:09 PM
To: Mary Ann Raesener; Johnnie Thompson
Subject: Employment Agreement
Attachments: Employment Agreement - Jeff Wilson Rev H Sept 2014.pdf

Attached is the Employment Agreement.

Here are where the changes were made:

Header – Revision H

Footer Date changed to September 30, 2014

Page 4, Section III. B. 7th and 8th line, For **Fiscal Years 2015 and 2016**, ...

Page 4, Section IV. A. 3rd line - on October 1, 2014 – ending September 30, 2016....

Page 5 Section V. **PRO SHOP MERCHANDISE** last sentence was added. The incumbent may defer up to 50% of his annual incentive earnings, and charge them against the value of the merchandise inventory settlement value, which as of October 1, 2009, was \$34,168.62. This value would be reduced by the amount of the deferred incentive earnings on a dollar for dollar basis.

Let me know if you need anything from me. I tried to show the changes in red but I do not know what happened but it was a complete mess and finally got frustrated and gave it up. I hope you can follow my changes as outlined above.

Thanks,
Patti

Employment Agreement

Job Description:**General Manager & Chief Operations Officer****CLASS NO.****EEOC CATEGORY:** 001 - 043

Executive/Senior Level Officials and Managers.

PAY GROUP:**FLSA:** Exempt**SUMMARY OF POSITION:**

Incumbent is an employee of the Meadowlakes Public Facility Corporation (MPFC), responsible to manage and direct all aspects of the Hidden Falls Golf Course (HFGC) operations including day-to-day planning and execution of all retail operations and maintenance of the golf course. Serves as manager of the HFGC Operations Division, with overall management responsibility of HFGC, enterprise (including food and beverage, swimming pool and tennis), organization and staff including HFGC Division Department organizations and staff. Serves as the Chief Operations Officer (COO) of the Meadowlakes Public Facilities Corporation (MPFC).

JOB TITLE: General Manager (GM) HFGC and Chief Operations Officer (COO)**ORGANIZATIONAL RELATIONSHIPS:**

1. Reports to: MPFC Board of Directors (the "Board")
2. Directs: This is an **executive** level **supervisory** position.
3. Other: Has daily contact with HFGC customers, the general public, area wide public officials, various local organizations/associations, and local Meadowlakes officials.

CATEGORY OF EMPLOYMENT:

This position is a **REGULAR FULL-TIME** position as defined in the "MPFC Personnel Manual".

Section I - Job Responsibilities, Duties & Authority:

1. **General** - Serves as the General Manager of Hidden Falls Golf Course, with responsibility and authority to plan and execute all day-to-day operations with authority to establish same within framework of guidelines and policies as established by the Board.
2. **MPFC Officer** - Serves as the Chief Operations Officer of the Meadowlakes Public Facility Corporation (MPFC) with duties and responsibilities as defined in MPFC bylaws, and as further defined by the MPFC Board.
3. **HFGC Focal Point** - Serves as focal point and executive level single point of contact for the HFGC business enterprise.
4. **Managing and Directing** - Incumbent is responsible to perform all aspects of managing and directing HFGC personnel and staff.
5. **Budget and Resource Planning** - Incumbent is responsible for budget plans, including revenue projections, expenses, equipment and staffing requirements for HFGC. Responsible

to develop and provide proposed budget requirements to MPFC Treasurer and Board for review and adoption.

6. **Plans and Procedures** - Consistent with, and responsive to Board established policies, incumbent is responsible to develop and put in place necessary operating plans and procedures used in the day-to-day operations of the HFGC to effect standard, efficient and repeatable execution by all management staff and employees Incumbent is responsible to periodically brief the Board on implemented plans and procedures as a means of keeping the Board informed; providing recommendations on policies, and changes thereto for Board consideration and adoption.
7. **Management Systems** - Incumbent is responsible to develop and put in place a management system that defines the responsibilities and authorities of all HFGC managers and their respective organizations and/or major functions, including appropriate and formal internal controls.
8. **Organization & Structure** - Incumbent is responsible to develop and put in place an organizational structure, allocating duties and responsibilities to organizational units.
9. **Training of Personnel** - Incumbent is responsible to develop training requirements and ensure that all employees are trained and sufficiently proficient to perform their respective duties.
10. **Marketing and Promotion** - Incumbent is responsible to aggressively market and promotes the HFGC as a public recreational facility with the objective of increasing revenue.
11. **Financials and Accounting** - Incumbent is responsible to establish and operate a financial accounting system that tracks and accounts for all revenue, expenses, receivables and payables for the HFGC. Incumbent's accounting system shall be established subservient to, and jointly executed in concert with, the Corporation Treasurer's accounting system The Corporation's Treasurer will, in conjunction with the incumbent, provide the "**checks and balances**" function consistent with HFGC and MPFC "**Internal Controls**" policies and procedures as adopted by the Board.
12. **Forecasting and Cash Flow Analysis** - Based on actuals, trends and predictions, incumbent is responsible, on a near continuous basis, to forecast the near-term and future financial position of the HFGC enterprise, taking corrective actions as necessary to maintain a posture of financial solvency, and make recommendations to the Board for all corrective actions that may lay outside the authority of the incumbent.
13. **Collection of Fees and Related Losses** - Incumbent is responsible to establish explicit plans and procedures associated with all aspects of HFGC retail operations, and to ensure that fees are levied uniformly and always collected.
14. **Setting of Fees** - The incumbent shall review, develop and maintain an appropriate HFGC customer "fee schedule" which meets the financial objectives of the HFGC enterprise. Incumbent shall recommend such "fee schedule" for adoption by the Board, and once adopted, fee schedule shall be formally documented and posted.
15. **Payroll Processing** - Incumbent is responsible to perform processing of payroll including all aspects of HFGC employee payroll processing including time cards, withholdings (including taxes and benefits), filing tax reports, paycheck signing and distribution to employees; utilizing documented procedures based on Board established policies.
16. **Management of HFGC Operations Departments** - Incumbent is responsible for management and oversight of the Departments, department policies, responsibilities, performance expectations, and direct supervision of department heads.
17. **Pro Shop Merchandizing** - The incumbent is responsible to provide MPFC the service of retailing pro shop merchandise, as a separate and partitioned business enterprise. The details terms and conditions are defined in section V in this agreement.
18. **Golf Course Retail** - Incumbent is responsible to plan, manage, and execute retail operations of the golf course as determined necessary by the incumbent in order to meet the objectives

of the successful retail operations. Incumbent shall be responsible to maintain the Pro Shop neat and orderly in appearance.

19. **Golf Practice Facility** - The golf practice facility consists of a golf driving range, chipping range, practice putting green and associated golf ball collection and dispensing equipment. Practice facility fees shall be processed through the HFGC POS system and reported as revenue.
20. **Golf Cart Rental Retail** - Incumbent shall be responsible to perform retail operations associated with City owned golf carts and shall ensure that carts and cart barn are neat and orderly in appearance.
21. **Teaching and Clinics** - Incumbent shall provide the services of golf instruction to individuals, and/or groups. The practice range is provided at “no charge” for accommodating instruction; however, use of golf course shall be “fee bearing” and reported as Corporate revenue consistent with posted rates for golf play.
22. **Swimming Pool** - Incumbent is responsible to manage the retail operations of the swimming pool facility, including collection of fees, controlling access, compliance with established rules of operation for users, routine surveillance of swimming facility when in use and keeping of facility in a neat and orderly appearance.
23. **Tennis Courts** - Incumbent is responsible to manage retail operation of the tennis court facility, including collection of fees, controlling access, compliance to use rules, routine surveillance when in use and keeping of facility in a neat and orderly appearance.
24. **Golf Course Play Management** - Incumbent shall be responsible for managing golf course play to at least a level that ensures that all on-course players have paid appropriate fees.
25. **Golf Handicap Maintenance** - Incumbent shall be responsible to manage a service to golf members to provide golf handicap maintenance. Handicap maintenance fees shall be processed through the HFGC POS system and reported as revenue.
26. **Golf Course Maintenance (GCM)** - Incumbent shall be responsible for management oversight of the Golf Course Maintenance Department. Incumbent is responsible to ensure the department is provided adequate resources, including capable management, and necessary staff and expertise, consumables, and supplies.
27. **Food and Beverage (F&B)** - Incumbent shall serve as the F&B Department Manager and as such shall be responsible for establishing the plans, procedures, internal controls and staff to provide food and beverage retail services, in a manner that provides the required services as defined by Board policy, accompanied with management execution that ensures F&B services are operated with high efficiency and as a profitable enterprise.

The incumbent’s F&B responsibilities defined above assume that F&B services are provided as an in-house enterprise performed by “hands-on” Corporation employees. In the event that F&B services are subleased to a third party lessee, the incumbent’s duties and responsibility shall consist of third party lessee subcontract management and coordination activities related to integrating F&B support with golf special event and tournament activities.

Section II – Status and Reporting

Incumbent shall report routinely to President and to the Board regarding the status of activities, identifying issues and areas of concerns and pending changes anticipated in required operations that may affect the users of the HFGC facility, the Corporation and community.

Section III - Incumbent Compensation

The compensation provided to incumbent shall be composed of a combination of incentive earnings and base pay of \$60,000.00 (fiscal year).

A. Incentive Earnings: - Incentive earnings shall be awarded to the incumbent based on the following:

<u>Item</u>	<u>Incumbent Incentive Share</u>
1. Membership Revenue	10% of Revenue Exceeding \$400,000.00 each fiscal year
2. Green Fees/Cart Rental	10% of Revenue Exceeding \$230,000.00 each fiscal year
3. Net Profit	5% of Net Profit each fiscal year*
4. Handicap Services	100% of Net Profit
5. Range Fees	20% of Revenue

*In calculating Net Profit, Capital Expenditures will not be included as costs. If GM/COO shall terminate employment in the middle of a fiscal year, merchandise from the Pro Shop is the only item that would require settlement.

B. Compensation Payment Schedule - Incumbent shall be paid every two weeks based on base pay of \$60,000.00 fiscal year earnings. Proceeds from Pro Shop merchandise sales are defined in Section V herein. At completion of the fiscal year the incumbent will be credited for incentive earnings earned for that fiscal year. Incumbent will be paid for credits as a lump sum payment in the month of October. The projected annual earnings for an up-coming year shall be set prior to start of each fiscal year, by mutual consent of the Board and incumbent. For **Fiscal Years 2015 and 2016**, the every two weeks base pay payment shall be set at **\$2307.69**. In addition, reimbursement for Pro Shop merchandise sales will be paid to incumbent every two weeks for merchandise sales of prior weeks, save and except 2 percent of total sales that were charged to credit cards will be deducted and retained by the Corporation for payment of associated credit card processing fees.

Section IV – Agreement Period of Performance

A. This employment agreement by and between the incumbent (Jeffery J. Wilson) and MPFC (the “parties”) shall be binding for a period of performance of twenty-four months, commencing on October 1, 2014 and ending on September 30, 2016 (the “Term”) subject to early termination as provided herein and Section IX(1).

B. The parties agree to an option for extending this agreement, or an agreement of similar form, for two additional two-year increments, with the provision that terms and conditions are mutually agreeable. With each additional increment of employment, the MPFC or incumbent shall have the right to require renegotiation of employment terms, with mutually successful renegotiation as a condition of executing employment extension. Provisions for early termination shall be provided with terms and conditions as follows:

The MPFC and/or incumbent is hereby granted the right to request and be granted early termination of this employment agreement for the following conditions:

1. MPFC fails to fund the incumbent per the terms of this agreement.
2. MPFC determines the HFGC shall be closed due to continued lack of profitability.
3. Incumbent’s performance is determined to be unsatisfactory by MPFC Board.
4. MPFC terminates incumbent’s At-Will employment with or without cause.
5. City of Meadowlakes dissolves the MPFC.

Section V – Pro Shop Merchandise Retail

Pro Shop Merchandise - Incumbent is authorized, as part of and concurrent with this agreement, to operate as a private retail business, the sale of golf related merchandise using the HFGC Pro Shop as the place of business. As a provision of the original agreement, the then current stock of MPFC owned merchandise as of October 1, 2009 was \$34,168.62. Upon expiration or early termination of this employment agreement, the incumbent is responsible to reimburse the MPFC based on the initial value of inventory, with provision that reimbursement value is adjusted to account for credit due incumbent as defined below. Reimbursement may be in the form of cash or merchandise at the discretion of the incumbent. Golf customer unredeemed credits that exist at time of expiration of this agreement, shall be totaled and associated value reimbursed to the Corporation in the form of cash. The Incumbent is responsible to fund all purchases required to maintain incumbent's required inventory after initial handover of merchandise by the MPFC with responsibility continuing for the Term of the agreement. *The incumbent may defer up to 50% of his annual incentive earnings, and charge them against the value of the merchandise inventory settlement value, which as of October 1, 2009, was \$34,168.62. This value would be reduced by the amount of the deferred incentive earnings on a dollar for dollar basis.*

The incumbent's liability for the initial value of inventory shall be reduced to account for golf customer un-redeemed credits which existed on the City's books at the time of handover, with the provision that incumbent shall honor redemption of all such credits and at full value, subsequent to initial handover of the pro shop merchandizing business operations to the incumbent.

Section VI - Acceptable Experience and Training:

PGA Class A Professional with at least three years experience as a Golf Course General Manager, plus at least a bachelor of arts or bachelor of science degree, or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Section VII - Certificates and Licenses Required:

Certification as a Professional Golfers Association, Class A Professional, with requirement that certification be maintained and that incumbent maintains a good standing with the PGA as a PGA Class A Pro.

Section VIII - Work Environment:

Duties are performed in an office sedentary and light duty outdoor activities environment related to golf recreation, golf instruction, light duty maintenance, and inspection activities.

Section IX – General Provisions

1. **At-Will Employment** -Incumbent understands and acknowledges that his/her employment with the MPFC is for an unspecific duration and constitutes "AT-WILL" employment notwithstanding any term or provision contained herein to the contrary. The incumbent also understands that any representation to the contrary is unauthorized and not valid unless obtained in writing and approved by the Board of Directors of the MPFC. The incumbent acknowledges that this employment relationship may be terminated at any time, with or without good cause or for any or no cause, at the option either of the MPFC or the incumbent, with or without notice.

2. **Approval by City** - This agreement is entered into subject to the approval of the City Council of the City of Meadowlakes and does not become binding on either party until it has final approval by said City Council.
3. **Operation in Accordance With Applicable Laws and Agreements** - The incumbent will ensure that the Hidden Falls Golfing Complex is operated in accordance with applicable laws and any and all agreements between the Meadowlakes Public Facility Corporation and the City of Meadowlakes.
4. **Complete Agreement** - This Agreement sets forth and establishes the entire understanding between the MPFC and the General Manager/Chief Operations Officer relating to the employment his/her employment by the MFPC. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written signed agreement may amend any provision of this Agreement during the term of this Agreement; such amendments shall be incorporated and made a part of this Agreement.
5. **Binding Effect** - This Agreement shall be binding on the MPFC and the General Manager/Chief Operations Officer as well as their heirs, assigns, executors, personal representatives and successors in interest.
6. **Savings Clause** - If any term or provision of this Agreement, as applied to any party or to any circumstance, is declared by a court of competent jurisdiction hereof to be illegal, unenforceable or void in any situation and in any jurisdiction, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or the validity or enforceability of the offending provision in any other situation or in any other jurisdiction. The parties agree that the court or arbitrator making such determination shall have the power to reduce the scope, duration, area or applicability of the term or provision, to delete specific words or phrases or to replace any illegal, unenforceable or void term or provision with a term or provision that is valid and enforceable and that comes closest to expressing the intention of the invalid or unenforceable term or provision.
7. **Conflicts** - In the event of any conflict between the terms, conditions and provisions of this Agreement and the Applicable Laws and Authorities, then, unless otherwise prohibited by law, the terms of this Agreement shall take precedence over the contrary provisions of the Applicable Laws and Authorities during the term of this Agreement.
8. **Controlling Law** - This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas and shall be performable in Burnet County, Texas, unless otherwise provided by law.
9. **Multiple Originals** - This contract is executed in two (2) originals, each of which constitutes but one and the same instrument.

APPROVED BY:

Employee Incumbent Date

MPFC Board President Date**Attest:**

MPFC Board Secretary Date

City of Meadowlakes

Items for Consideration

City Council Meeting

September 9, 2014

8-E-PFC Budget & ARCA

Date: September 4, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-E-Resolution PFC FY15 Budget and ARCA

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Per the terms and conditions of the creation of the Meadowlakes Public Facility Corporation (PFC) by the City, their budget and an "Annual Reimbursement Cost Agreement" (ARCA) must be approved by the Council prior to the beginning of the upcoming fiscal year.

Please find attached for your review and consideration Resolution 2014-06 which addresses the adoption of the PFC's Fiscal Year 2015 budget and the ARCA. Attached and marked as exhibits to the Resolution are a copy of the Fiscal Year 2015 budget as adopted by the PFC Board of Directors on September 3rd as well as a copy of the proposed Fiscal Year 2015 ARCA agreement.

I have also attached copies of an email from Mr. Jeff Wilson submitting the approved budget and a marked-up version of the PFC's budget, which reflects the changes from their originally submitted proposed budget and the adopted one. The adopted budget is very similar to their proposed budget with only minor adjustments, and overall it appears that their total expenses were reduced by \$100. Please note that they referenced a net transfer in from reserves in order to balance their budget. The amount of this transfer \$3,731, which is their actual budgeted loss for the fiscal year.

The attached ARCA agreement reflects the changes we discussed in our last budget workshop regarding this issue and provides a yearly facility lease of \$1,200 per year. The rest of the agreement remains the same, with the exception of updated dates and officers.

I have requested that a member of the PFC and/or Mr. Wilson be present during the Public Hearing to answer any questions you may have regarding the PFC proposed budget for Fiscal Year 2015.

5. Recommendation:

I would recommend that Resolution 2014-06 be adopted as presented.

Johnnie Thompson

From: Jeff Wilson <jwilson@hiddenfallsgolfclub.com>
Sent: Wednesday, September 3, 2014 4:16 PM
To: 'Johnnie Thompson'
Subject: Amended Budget
Attachments: FY2015 Budget Amended.xls

Johnnie,

Attached is the amended Budget as approved by the MPFC Board on Wednesday, September 3, 2014. We reduced 2 of the Insurance line items due to the updated quotes. We also transferred \$1000 from Maintenance Equipment Lease line item to General & Administrative Interest line item. This is to accurately portray the monthly lease payment to the POA.

The Board agreed that it did not want to inflate any of the Revenue items to account for the budgeted shortfall. Instead, we will show the shortfall to be absorbed by a transfer from the operating cash accounts.

If you have any questions, let me know. Mayor Raesner was in attendance and seemed to agree with our thought process.

Thanks for your help on this,

Jeff Wilson

**2015
Budget**

Golf Revenue

Membership	\$312,000
Initiation Fee	\$500
Green Fees	\$148,000
Cart Rental	\$85,000
Range	\$38,000
Merch.	\$75,000
Tournament	\$24,000
 Total Golf Revenue	 \$682,500

F & B Revenue

Food	\$113,000
Beverage	\$7,000
Liquor	\$24,000
Beer	\$63,000
Wine	\$7,100
 Total F & B Revenue	 \$214,100

Tennis/Swim Revenue

Tennis Fees	\$1,000
Swim Fees	\$7,000
 Total Tennis/Swim Revenue	 \$8,000
 Other Revenue	 \$100

Total Revenue	\$904,700
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Gen. & Admin. Expenses

Accounting	\$300
Advertising	\$7,000
Audit	\$5,200
Bank Charges	\$500
Cash Over/Short	\$0
Cleaning	\$3,200
Bookkeeping	\$2,500
Credit Card Discount	\$12,000
Dues & Subscriptions	\$1,000
Insurance - Health	\$19,200
Insurance - Property	\$5,300 Reduced \$200 per 8/29 quote

2015**Budget**

Insurance - Liability	\$3,700	Reduced \$500 per 8/29 quote
Insurance - WC	\$13,300	
Interest	\$1,000	Transferred from Maint. Equipment Lease
Lease - Facility	\$1,200	
Lease - Office	\$0	
Member Relations	\$800	
Misc.	\$1,400	
New Hire	\$300	
Office Supplies	\$3,000	
Pest Control	\$300	
Postage	\$1,000	
Repair & Maint.	\$7,000	
Security	\$450	
Signage	\$200	
Software Maint.	\$600	
Supplies	\$9,000	
Training & Travel	\$800	
Unemployment	\$6,000	
Utilities - Electric	\$2,000	
Utilities - Phone	\$2,300	
Utilities - Trash	\$200	
Utilities - Sewer/Water	\$4,500	
 Total G & A Expenses	 \$115,250	

Pro Shop Expenses

Wages	\$125,000
Payroll Tax	\$9,700
Cart - Lease	\$35,000
Cart - Repair	\$500
Cart - Utilities	\$2,500
Consumable Supplies	\$3,800
Merch. Reimbursement	\$75,000
Misc. Supplies	\$3,000
Tournament Expense	\$700
Utilities	\$7,000
Dues & Fees	\$4,500
 Total Pro Shop Expenses	 \$266,700

**2015
Budget**

Maintenance Expenses

Wages	\$140,000	
Payroll Tax	\$11,000	
Contract Labor	\$3,000	
Chemicals	\$7,500	
Dues & Subscriptions	\$900	
Equipment Lease	\$10,500	\$1000 transferred to Interest Expense
Equipment Repair	\$25,000	
Equipment Rental	\$1,500	
Course Accessories	\$2,800	
Fertilizer	\$18,000	
Fuel & Lubricants	\$15,000	
Irrigation Repair	\$3,500	
Landscape Supplies	\$300	
Misc.	\$1,800	
Sand & Soil	\$5,000	
Seed & Sod	\$6,200	
Small Tools	\$2,000	
Supplies	\$4,000	
Tree & Shrub	\$1,500	
Utilities - Bldg.	\$2,000	
Utilities - Irrigation	\$6,000	
Utilities - LCRA	\$14,000	
Utilities - Sewer/Water	\$2,500	
Vehicle Repair	\$300	
 Total Maint. Expenses	 \$284,300	

F & B Expenses

Wages	\$100,000
Payroll Tax	\$7,000
Contract Labor	\$6,500
Beer/Wine	\$26,000
Beverage	\$4,000
Liquor	\$6,000
Food	\$40,000
Linen	\$4,700
Other Supplies	\$9,000
Equipment Repair	\$500
Equipment Rental	\$1,000
Licenses & Permits	\$2,551

**2015
Budget**

Music	\$500
Propane	\$4,200
Tax - Alcohol	\$5,600
Television	\$330
Utilities - Electric	\$10,000
Utilities - Water/Sewer	\$200
 Total F & B Expenses	 \$228,081

Pool Expenses

Wages	\$3,000
Payroll Tax	\$400
Contract Labor	\$500
Repair & Maint.	\$5,700
Supplies	\$3,500
 Total Pool Expenses	 \$13,100

Tennis Expenses

Repair & Maint.	\$500
Supplies	\$500
 Total Tennis Expenses	 \$1,000

Operational Expenses

Loan Principal Payable	\$0
Capital Expenditures	\$0
 Total Oper. Expenses	 \$0

Total Expenses	\$908,431
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Net Income / Loss	-\$3,731
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Transfer In from Cash Account	\$3,731
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City of Meadowlakes

RESOLUTION NUMBER 14-06

September 9, 2014

A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS ESTABLISHING THE FISCAL YEAR 2014 ANNUAL REIMBURSEMENT COST AGREEMENT (ARCA) BETWEEN THE CITY AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION; APPROVING SAID CORPORATIONS FISCAL YEAR 2014 OPERATING BUDGET.

WHEREAS, MEADOWLAKES PUBLIC FACILITY CORPORATION ("MPFC") a duly formed governmental entity as authorized in Chapter 303, Texas Local Government Code, and the CITY OF MEADOWLAKES, Burnet County, Texas a General Law Municipality governmental entity ("City"), as authorized by Section 791.001 of the Texas Government Code did enter into a binding , "Agreement Between the City of Meadowlakes and the Meadowlakes Public Facility Corporation for the Management of the Golf Course and Clubhouse Operations" and accompanying "Operating Lease Agreement" herein after referred to as "Agreements" both duly adopted by both parties, with a binding effective date of October 1, 2012, and;

WHEREAS, said Agreements requires that an Annual Reimbursement Cost Agreement (ARCA) document be prepared for the purposes of identifying specific items that are subject to reimbursement and associated cost between both parties thereof for the forthcoming fiscal year, and requires that the MPFC submit to the Council for consideration an operating budget for the forthcoming fiscal year;

WHEREAS, an ARCA for Fiscal Year 2015 which begins on October 1, 2014 and ends on September 30, 2015 has been prepared by the City based on the Agreements and;

WHEREAS, the MPFC has officially adopted an operating budget for Fiscal Year 2015 and has submitted said budget to Council for consideration; and

WHEREAS, the City and the MPFC are required to formally adopt the ARCA prior to September 15th of each new fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Meadowlakes, hereby approves said ARCA attached hereto as Exhibit "A", and incorporated herein by reference and that the MPFC Fiscal Year 2015 Operating Budgeted attached hereto as Exhibit "B", incorporated herein; and that the Mayor be authorized to formally transmit said ACRA to the MPFC Board of Directors for formal adoption.

(Execution Page Follows)

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
ON THIS THE 9TH DAY OF SEPTEMBER, 2014**

Signed:

Attest:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

**Christy Fath,
City Secretary**

Exhibit "A"

**CITY OF MEADOWLAKES
AND MEADOWLAKES PUBLIC FACILITY CORPORATION
ANNUAL REIMBURSEMENT COST AGREEMENT
FISCAL YEAR 2015**

The City of Meadowlakes and the Meadowlakes Public Facility Corporation do hereby adopt the accompanying Annual Reimbursement Cost Agreement as a binding commitment of the parties for the purpose of governing and controlling the items subject to reimbursement between the parties and the related cost for the Fiscal Year 2015 as hereby established as per the attached Exhibit "A"; titled Fiscal Year 2015 Annual Reimbursement Cost Agreement.

This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof, and this Agreement supersedes all prior agreements with respect to the subject matter of this Agreement. This Agreement may not be amended except with the expressed written consent of the governing bodies of both entities hereto.

AGREEMENT

WHEREAS, PREMISES CONSIDERED, the Annual Reimbursement Cost Agreement hereby attached as Exhibit "A" was approved by the governing body of each entity, hereto, and approved on the date so indicated below, and an effective date of October 1, 2013.

City of Meadowlakes

APPROVED this 9th day of September, 2014.

SIGNED:

ATTEST:

Mary Ann Raesener, Mayor

Christy Fath, City Secretary

Meadowlakes Public Facilities Corporation

APPROVED this _____ day of September, 2014.

SIGNED:

ATTEST:

Larry Upton, President
Board of Directors

Patti Wray, Secretary
Board of Directors

Exhibit "A"

FY 2015 Annual Reimbursement Cost Agreement (ARCA) Between City of Meadowlakes (City) and the Meadowlakes Public Facility Corporation (PFC)

RECURRING EXPENSES REIMBURSED DIRECTLY TO CITY BY THE PFC

1. **Lease** of Hidden Falls Golfing Complex per the terms Operating Lease Agreement executed by both parties dated September 13, 2011. \$1,200 per year paid monthly due and payable by the first day of each month.
2. **Loan** repayment as addressed in the "Agreement Between the City of Meadowlakes and the Meadowlakes Public Facility Corporation for the Management of the Golf Course and Clubhouse Operations" executed by both parties on September 12, 2011. Repayment of loan waived during fiscal year 2015.
3. **Raw Water** reimbursed monthly based on usage due and payable by the 15th of the month following usage; PFC responsible for all cost associated with the purchase of additional raw water (LCRA) as per the terms and conditions as established in Section A50 of the Code of Ordinance of the City as may be amended.

VARIABLE EXPENSES REIMBURSED DIRECTLY TO THE CITY BY THE PFC

1. Cost of providing, property, liability, and worker's compensation insurance provided by the City's insurance carrier. The actual amount to be determined based on actual costs of providing such coverage's. All associated cost to be paid within five (5) days of billing.
2. Prorated share of conducting annual audit by the City's independent auditor, due and payable within thirty (30) days of invoicing for said services.

RECURRING EXPENSES REIMBURSED DIRECTLY TO THE PFC BY CITY

The City's Public Works Fund will credit the PFC a total of \$7,500 per year, paid in October 2014 and credited toward the PFC's annual insurance expenses as addressed above.

OPTIONAL SERVICES PROVIDED BY CITY TO PFC OR PFC TO CITY – Cost of such services and/or equipment shall be based on cost of providing such services and/or equipment.

1. Supplies shall be reimbursed at actual cost.
2. Labor shall be reimbursed on actual labor cost including benefits and shall be due upon invoicing.
3. Use of equipment and/or resources shall be based on established rates and fees and is due upon invoicing.

Exhibit "B"

Meadowlakes Public Facility Corporation

Fiscal Year 2015 Operating Budget

Fiscal Year 2015
Budget

Golf Revenue

Membership	\$312,000
Initiation Fee	\$500
Green Fees	\$148,000
Cart Rental	\$85,000
Range	\$38,000
Merch.	\$75,000
Tournament	\$24,000

Total Golf Revenue	\$682,500
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F & B Revenue

Food	\$113,000
Beverage	\$7,000
Liquor	\$24,000
Beer	\$63,000
Wine	\$7,100

Total F & B Revenue	\$214,100
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Tennis/Swim Revenue

Tennis Fees	\$1,000
Swim Fees	\$7,000

Total Tennis/Swim Revenue	\$8,000
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Other Revenue	\$100
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Total Revenue	\$904,700
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Exhibit "B"

Meadowlakes Public Facility Corporation

Fiscal Year 2015 Operating Budget

Fiscal Year 2015
Budget

Gen. & Admin. Expenses

Accounting	\$300
Advertising	\$7,000
Audit	\$5,200
Bank Charges	\$500
Cash Over/Short	\$0
Cleaning	\$3,200
Bookkeeping	\$2,500
Credit Card Discount	\$12,000
Dues & Subscriptions	\$1,000
Insurance - Health	\$19,200
Insurance - Property	\$5,300
Insurance - Liability	\$3,700
Insurance - WC	\$13,300
Interest	\$1,000
Lease - Facility	\$1,200
Lease - Office	\$0
Member Relations	\$800
Misc.	\$1,400
New Hire	\$300
Office Supplies	\$3,000
Pest Control	\$300
Postage	\$1,000
Repair & Maint.	\$7,000
Security	\$450
Signage	\$200
Software Maint.	\$600
Supplies	\$9,000
Training & Travel	\$800
Unemployment	\$6,000
Utilities - Electric	\$2,000
Utilities - Phone	\$2,300
Utilities - Trash	\$200
Utilities - Sewer/Water	\$4,500

Total G & A Expenses \$115,250

Pro Shop Expenses

Wages	\$125,000
Payroll Tax	\$9,700
Cart - Lease	\$35,000
Cart - Repair	\$500
Cart - Utilities	\$2,500

Exhibit "B"

Meadowlakes Public Facility Corporation

Fiscal Year 2015 Operating Budget

**Fiscal Year 2015
Budget**

Consumable Supplies	\$3,800
Merch. Reimbursement	\$75,000
Misc. Supplies	\$3,000
Tournament Expense	\$700
Utilities	\$7,000
Dues & Fees	\$4,500
 Total Pro Shop Expenses	 \$266,700

Maintenance Expenses

Wages	\$140,000
Payroll Tax	\$11,000
Contract Labor	\$3,000
Chemicals	\$7,500
Dues & Subscriptions	\$900
Equipment Lease	\$10,500
Equipment Repair	\$25,000
Equipment Rental	\$1,500
Course Accessories	\$2,800
Fertilizer	\$18,000
Fuel & Lubricants	\$15,000
Irrigation Repair	\$3,500
Landscape Supplies	\$300
Misc.	\$1,800
Sand & Soil	\$5,000
Seed & Sod	\$6,200
Small Tools	\$2,000
Supplies	\$4,000
Tree & Shrub	\$1,500
Utilities - Bldg.	\$2,000
Utilities - Irrigation	\$6,000
Utilities - LCRA	\$14,000
Utilities - Sewer/Water	\$2,500
Vehicle Repair	\$300
 Total Maint. Expenses	 \$284,300

F & B Expenses

Wages	\$100,000
Payroll Tax	\$7,000
Contract Labor	\$6,500
Beer/Wine	\$26,000
Beverage	\$4,000

Exhibit "B"

Meadowlakes Public Facility Corporation

Fiscal Year 2015 Operating Budget

**Fiscal Year 2015
Budget**

Liquor	\$6,000
Food	\$40,000
Linen	\$4,700
Other Supplies	\$9,000
Equipment Repair	\$500
Equipment Rental	\$1,000
Licenses & Permits	\$2,551
Music	\$500
Propane	\$4,200
Tax - Alcohol	\$5,600
Television	\$330
Utilities - Electric	\$10,000
Utilities - Water/Sewer	\$200

Total F & B Expenses **\$228,081**

Pool Expenses

Wages	\$3,000
Payroll Tax	\$400
Contract Labor	\$500
Repair & Maint.	\$5,700
Supplies	\$3,500

Total Pool Expenses **\$13,100**

Tennis Expenses

Repair & Maint.	\$500
Supplies	\$500

Total Tennis Expenses **\$1,000**

Operational Expenses

Loan Principal Payable	\$0
Capital Expenditures	\$0

Total Oper. Expenses **\$0**

Total Expenses **\$908,431**

Net Income / Loss **-\$3,731**

Transfer In from Cash Account **\$3,731**

Exhibit "B"

Meadowlakes Public Facility Corporation

Fiscal Year 2015 Operating Budget

Fiscal Year 2015
Budget

**City of Meadowlakes
Items for Consideration
City Council Meeting
September 9, 2014**

**8-F-Traffic Control
Device**

Date: September 3, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-F-Traffic Control Device Request

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Resident Joe Summers addressed the Council under citizen's comments regarding the possible installation of STOP sign on Preston Trail in an effort to reduce the speed. He advised that recently a vehicle had lost control and jumped the curb and damaged a portion of his lawn along with several utility boxes.

I was asked to add possible action on his request to the agenda for your meeting in September. In order to consider his request we must look at the purpose and functions of a STOP sign. The *Manual on Uniform Traffic Control Devices*, which establishes the standards of traffic control devices in the US, provides information on the application and placement of STOP signs. The main purpose of a STOP sign is to assign vehicular right-of-way at an intersection, not control speed. If installed where warranted, STOP signs can be very effective. However, STOP signs can be an inconvenience to motorist and a potential safety issue therefor, they should only be used where warranted.

There is a misconception that the installation of a STOP sign is an effective means of controlling speed on local streets. Many people believe that by forcing motorist to stop at each controled intersection that overall speed on the street will decrease. However, several studies show that STOP signs only reduce the speed immediately adjacent to the sign. Most drivers accelerate between the intersections to make up for time lost at the STOP sign. In time these STOP signs become an annoyance to motorists causing them to disregard them and usually develop disrespect for all traffic signs. Studies reflect that other measures such as police involvement and traffic calming on residential streets have proven to be more effective in reducing speed than a STOP sign.

Attached you will find an aerial photo of the section of Preston Trail where a STOP sign is requested to be installed. Currently, there are stop signs where all side streets enter Preston Trail. Vehicles on Preston Trail currently have the right-of-way with STOP installed at the intersection of Preston Trail and St. Andrews and Preston Trail and Firestone, they are shown by the red octagons.

In a recent traffic count, an average of about 260-300 vehicles travel along this street each day. During the traffic study, which was conducted for 10 days in August a total of 2,620 cars were logged, a total of 508 (19.4%) vehicles exceeded the posted 25 mph speed limit, 432 (16.5%) exceeded the limit from 1 to 5 mph, 67 (2.6%) exceeded the posted limit from 6 to 10 mph and 9 (0.3%) exceeded the posted limit by 10 mph.

5. Recommendation:

Preston Trail serves a major thoroughfare for a large portion of the western portion of the City. Several minor roadways feed into Preston Trail with STOP signs at the point they intersect Preston Trail. As mention earlier, the main purpose of a STOP sign is to assign right-of-way at intersecting streets and it appears that the currently installed STOP signs are properly installed.

I would not recommend that an additional STOP sign be installed on Preston Trail for the following reasons:

1. Engineering studies have indicated that the installation of extra STOP signs are not an effective way of controlling speed along a roadway and may cause additional problems such as rear-end collision and redistribution of traffic onto other streets if not properly installed.
2. The vast majority of drivers are reasonable, but when they are confronted with what they believe is unreasonable and unnecessary they are likely to ignore them.
3. The *'Manual on Uniformed Traffic Control Devices'* recommends that STOP signs should not be used to control vehicle speeds.
4. More effective means of controlling speed is police involvement and the use of traffic calming devices.
5. In determining maximum speed limits, in general the speed is based on the 85th percentile speed rule. This rule basically establishes the maximum speed at which the vast majority of the drivers feel that:
 - Are reasonable and prudent
 - Do not want to have an accident
 - Desire to reach their destination in the shortest possible time

A speed limit at or below the 85th percentile under good weather conditions may be considered at the maximum safe speed for the study area. The 85th percentile for the targeted study mentioned above equated to 27 mph which is just slightly above the posted speed limit.

As mentioned above, police involvement for controlling speed is a very effective means of controlling speed, however, due to our limited traffic control this is not a very effective means for us. The other means of controlling speed is the use of traffic calming devices.

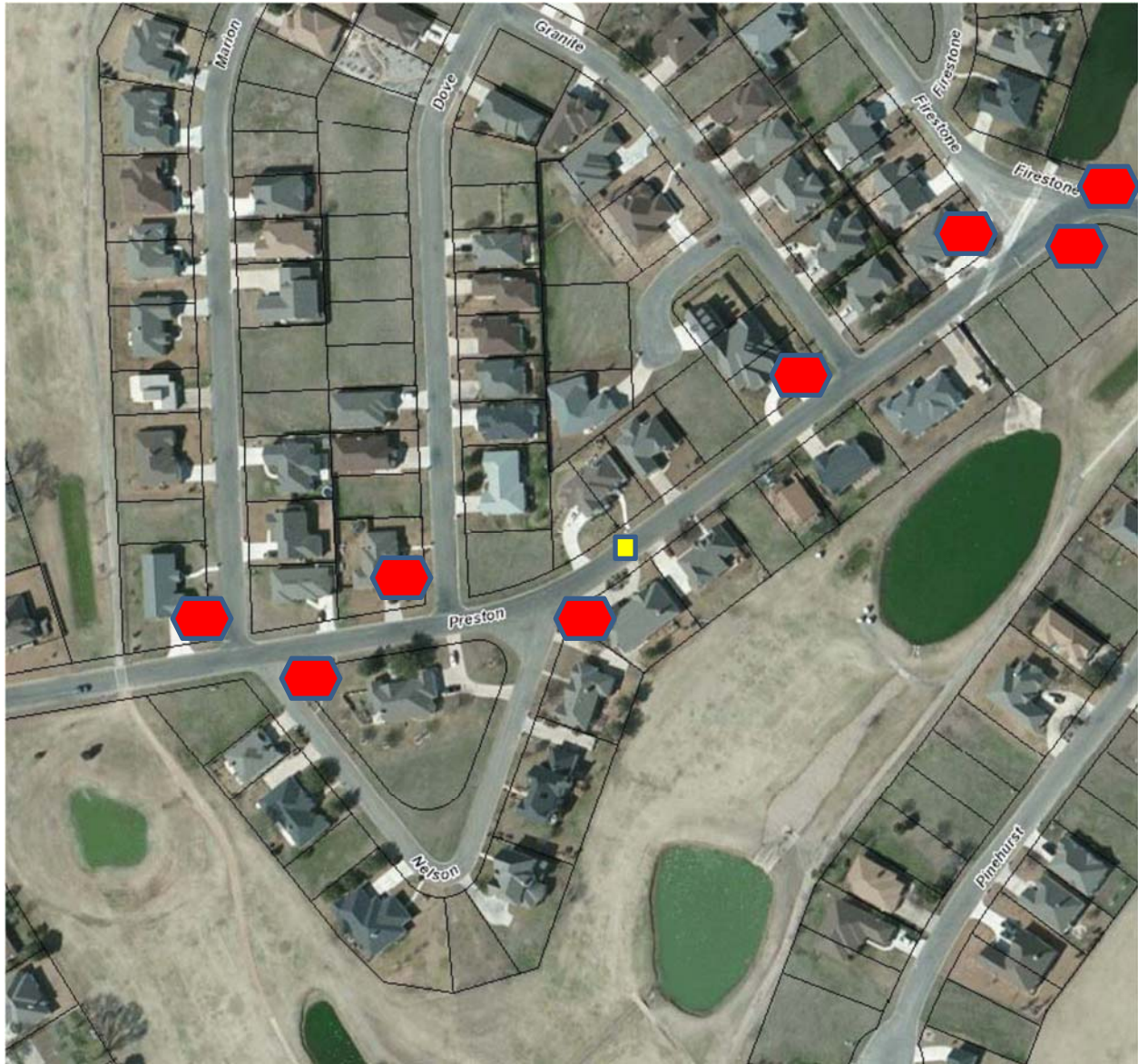
There are several different types of traffic calming devices, the most common is the installation of speed humps. As you are aware we have several speed humps installed in the City and they are very effective at slowing traffic down. Various studies have indicated a that properly installed speed hump is an effective means of controlling speed and they are successful in reducing speeds by 5 to 8 mph hours.

My recommendation would be to request that the Meadowlakes Property Owners Association install a speed hump mid-way on Preston Trail. Due to the streets being privately owned by the POA the City cannot expend funds for the installation of the speed hump, if we did we could be jeopardizing the status of the streets as being private. The cost of installation of a speed hump would range from around \$1,500 to \$2,500 depending on the type installed.

Should desire to install a stop sign I will draft a change to the Code of Ordinance that would authorize its installation consideration at your meeting in October.

Preston Trail STOP Sign Request

9-3-2014



STOP sign



Possible location of Speed Hump

City of Meadowlakes
Items for Consideration
City Council Meeting
September 9, 2014

8-G-Variance Request

Date: September 4, 2014

To: Honorable Mayor Raesener and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: 8-G-Variance Request-Parking 105 Meadowlakes Dr.

Requested Council Agenda Date: September 9, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved in form by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Paul and Kristen Carstens, owners of the new doctor's office recently completed at 105 Meadowlakes Drive, has requested a variance from the City's Code of Ordinance Section 28-57 as set forth below:

Section 28-57. Parking on unimproved lots.

"A person commits an offence if such person parks a vehicle, trailer, recreational vehicle, boat or boat trailer, building materials or equipment upon an unimproved or vacant lot within the City."

As you may recall, the Carstens requested a 60-day variance from the above-referenced Section in order to allow the temporary parking of vehicles on a portion of their property that is unimproved. The requested variance was granted on July 8th and will expire on September 6th. They are requesting a continuance of the granted variance in order to continue with the design and permitting requirements for the additional parking area. Their request is for an unspecified period of time. They have indicated that they have retained both engineering and surveying firms to design and process on their behalf the required permits from LCRA.

We have requested that Mr. and Mrs. Carstens or their authorized representative be present at your meeting to discuss their request in person.

5. Recommendation:

I would recommend that you extend their variance for an additional 30 days and that they be required to provide an ongoing update to the City on the progress being made with regards to obtaining the additional parking area.

VARIANCE REQUEST

***Note to requestor: Variance must be signed by property owner only. Also, if you are representing the property owner then a letter signed by the property owner stating such representation shall be provided at the time this request is submitted.**

DATE OF REQUEST: 9-4-14 NATURE OF REQUEST # 6
(see #'s below)

OWNER'S NAME : Paul Carstens
PROPERTY'S ADDRESS : 105 Meadowlakes Dr
PROPERTY'S LOT NO. :

VARIANCE REQUESTED BY: Kris & Paul Carstens
ADDRESS : 105 Meadowlakes Dr

TELEPHONE : 830-265-4474

* The City Building/Architectural Control Committee &/or City Planning & Zoning Committee may grant variances, on a case by case basis considering the merits, for the following:

#1 SETBACK from front _____, back _____, side _____ lot boundary line

#2 LOCATION of structure

#3 TYPE OF MATERIAL USED IN CONSTRUCTION

#4 PERCENTAGE OF MASONRY USED IN CONSTRUCTION

#5 TEMPORARY PLACEMENT OF BUILDING MATERIALS WHILE USED IN CONSTRUCTION

#6 OTHER: (describe) Continued parking for employees on grass on north side of building

EXPLANATION: Delay in parking lot construction - working with Zach Brown, Willis Engineering & Cylin surveyors - waiting on elevation survey for calculations required by LCRA

REASON FOR REQUEST: Delay in design plans - waiting on elevation survey

P Carstens MD
Property Owner's Signature

9-4-14
Date

Amended Plats Exist:
YES or NO

ACTION BY CITY BUILDING/ARCHITECTURAL CONTROL COMMITTEE:

DATE _____ APPROVED _____ DISAPPROVED _____

EXPLANATION OF ACTION: _____

* SEE POA 7.02 & CITY CODE 150.03, 150.06 & 151.42 Four (4) signatures required:

Chairman of Committee

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

VARIANCE REQUEST

***Note to requestor: Variance must be signed by property owner only. Also, if you are representing the property owner then a letter signed by the property owner stating such representation shall be provided at the time this request is submitted.**

DATE OF REQUEST: July 2, 2014 NATURE OF REQUEST # 6
(see #'s below)

OWNER'S NAME : Paul & Kristin Carstens
PROPERTY'S ADDRESS : 105 Meadowlakes Dr
PROPERTY'S LOT NO. : _____

VARIANCE REQUESTED BY: Kris Carstens
ADDRESS : 340 Mahan St

TELEPHONE : H 830-693-7821 C 830-613-4628

* The City Building/Architectural Control Committee &/or City Planning & Zoning Committee may grant variances, on a case by case basis considering the merits, for the following:

- #1 SETBACK from front _____, back _____, side _____ lot boundary line
- #2 LOCATION of structure _____
- #3 TYPE OF MATERIAL USED IN CONSTRUCTION _____
- #4 PERCENTAGE OF MASONRY USED IN CONSTRUCTION _____
- #5 TEMPORARY PLACEMENT OF BUILDING MATERIALS WHILE USED IN CONSTRUCTION _____
- #6 OTHER: (describe) Temporary parking on non-paved area for commercial use for 60-90 days

EXPLANATION: In process of talking to LCRA, then a concrete contractor to increase size of paved parking. Concerned about over-flow parking onto Meadowlakes Dr just outside gate. Request variance to park on granite gravel on N side of building for employees & over-flow to limit any obstruction to traffic.

REASON FOR REQUEST: _____

Commercial parking

[Signature]
Property Owner's Signature

7-2-14
Date

Amended Plats Exist: YES or NO

ACTION BY CITY BUILDING/ARCHITECTURAL CONTROL COMMITTEE:

DATE 7-8-2014 APPROVED ✓ DISAPPROVED _____
EXPLANATION OF ACTION: See attached certified minutes of the Meadowlakes City Council on 7-8-2014.

* SEE POA 7.02 & CITY CODE 150.03, 150.06 & 151.42 Four (4) signatures required:

Chairman of Committee

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

105 Meadowlakes Dr
Carstens, Paul & Kris
hm 830-693-7821
cell 830-613-4628

desired temporary
parking on
granite gravel

proposed
future
concrete
parking

(This property
also owned by
Carstens)

Current
Parking

Meadowlakes Dr
median
Ave N

Current
Drive

Texas
LoneStar
Network

Site Plan