

NOTICE OF STATED MEETING OF THE MEADOWLAKES CITY COUNCIL

~ STATED MEETING ~

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 8th of April, 2014 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
 - City Manager Activity Report - Johnnie Thompson
 - Consent Items as listed below
- IV. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- V. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
 - A. March 11th, 2014 Meeting Minutes –Stephanie Littleton, City Secretary
 - B. Ordinance Enforcement March 2014 Activity Report – Pat Preston
 - C. Animal Control March 2014 Activity Report - Robbie Galaway, Officer
 - D. Patrol Activity March 2014 Report - provided by Meadowlakes Patrol Officers
 - E. Vandalism/Incident March 2014 Activity Report – Stephanie Littleton, City Secretary
 - F. City Building Committee March 2014 Activity Report – Blair Feller, Chairman
 - G. Public Works Department March 2014 Activity Report - Mike Williams, PWD
 - H. March 2014 Detailed Financials Report - Johnnie Thompson, City Manager
- VI. OLD BUSINESS
 - A. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition -Mayor Williams
 - B. Action/Discussion/Status Update: May 10, 2014 General Election- Littleton
- VII. NEW BUSINESS
 - A. Action/Discussion: **Resolution 14-002 A RESOLUTION ACCEPTING THE FISCAL YEAR 2013 AUDIT, FINANCIAL STATEMENT AND OPINION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013, AS PREPARED BY SINGLETON, CLARK CERTIFIED PUBLIC ACCOUNTANTS, AND AUTHORIZING THE CITY SECRETARY TO FILE THE AUDIT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 103.003, TEXAS LOCAL GOVERNMENT CODE- Mayor Williams**
 - B. Action/Discussion: **Resolution 14-003 A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, RE-ADOPTING THE CITY OF MEADOWLAKES INVESTMENT POLICY ATTACHED HERETO AS**

EXHIBIT “A”; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE- Mayor Williams

- C. Action/Discussion: Resolution 14-004 A RESOLUTION CONFIRMING THE APPOINTMENT OF CHRISTY WARWICK FATH AS CITY SECRETARY- Thompson/Mayor Williams**
- D. Action/Discussion: Repairs to City’s wastewater pump stations. Thompson/Mike Williams**
- E. Action/Discussion: Drought contingency and water conservation measures. Thompson/Mike Williams**
- F. Action/Discussion: Mayor’s Proclamation Declaring April as Child Abuse Prevention and Awareness Month- Williams**
- G. Action/Discussion: May Stated Council meeting timing and election canvassing requirements- Littleton/Williams**

VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest
(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov’t Code.)

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person’s public employment is not an honorary or salutory recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

A. The next regularly scheduled meeting will be held May 13th, 2014 at 5:00 p.m.

IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before April 4th, 2014 by 3:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton

Stephanie Littleton, City Secretary

/s/Don Williams

Don Williams, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY’S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

**City of Meadowlakes
Stated Meeting Minutes
March 11, 2014**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don

Williams called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Clancy Stephenson and Gary Hammond. Also present was City Secretary Stephanie Littleton. City Manager Johnnie Thompson and Councilmember Alton Fields were not in attendance.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Gary Hammond led the Council and guests in the Pledge of Allegiance and Don Williams led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson was not in attendance.

IV. CITIZEN COMMENTS: John Mattinson addressed the Council regarding speeding in the neighborhood. Public Works Director Mike Williams also addressed Council and stated that he had provided data from the radar trailer to the Sheriff's deputy Ricky Bindseil, and that Ricky was working on a plan for targeting speeders.

V. CONSENT ITEMS

A. January 14th, 2014 Meeting Minutes –Stephanie Littleton, City Secretary

B. Ordinance Enforcement January 2014 Activity Report – Pat Preston

C. Animal Control January 2014 Activity Report - Robbie Galaway, Officer

D. Patrol Activity January 2014 Report - provided by Meadowlakes Patrol Officers

E. Vandalism/Incident January 2014 Activity Report – Stephanie Littleton, City Secretary

F. City Building Committee January 2014 Activity Report – Blair Feller, Chairman

G. January 2014 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Hammond made a motion to approve the consent items as presented. Councilmember Raesener seconded the motion. It passed by a unanimous vote of the Councilmembers present.

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49 **VI. OLD BUSINESS:**

50 **A.** *Action/Discussion/Status Update: Meadowlakes Public Facility*
51 *Corporation operations and financial condition.* There were not any
52 representatives from the PFC present to address this item.

53 **B.** *Action/Discussion/Status Update: May 10, 2014 General Election.*
54 City Secretary Stephanie Littleton updated the Council on the
55 election news, stating that Mary Ann Raesener is running
56 uncontested for the Mayor's position, Mike Barry is running
57 uncontested for Place 1 and that Jerry Drummond and Moe Garza
58 are both running for Place 3.

59
60 **VII. NEW BUSINESS**

61 **A.** *Action/Discussion: Scheduling a workshop to review the Fiscal Year*
62 *2013 Audit and other operational matters.* The workshop was
63 scheduled for Wednesday, March 19th at 3:00 p.m. at City Hall.
64

65 **VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

66 A. The next regularly scheduled meeting will be held April 8th,
67 2014 at 5:00 p.m.

68
69 **IX. ADJOURNMENT:** Mayor Don Williams adjourned the meeting at 5:18
70 pm.
71

72
73 **Approved:**

74
75
76 /s/ Don Williams **Date:** _____
77 Mayor, Don Williams
78

79
80
81 **Attest:**

82
83 /s/ Stephanie Littleton **Date:** _____
84 City Secretary, Stephanie Littleton

Ordinance Enforcement Report
Summary
March 2014

Calls Received: Ordinance line: 8
Security Gate: 1
City Hall: 2

35 warning letters or notices were issued during the month of March:

- 1 letter regarding Ordinance 6-35 – fence in need of repair
- 2 letters regarding Ordinance 6-49 – lack of erosion protection on new construction
- 18 letters regarding Ordinance 20-55 – trash containers visible from the street
- 2 letters regarding Ordinance 20-55 – yard in need of mowing
- 1 letter regarding Ordinance 20-55 – inoperative vehicle stored on drive
- 2 letters regarding Ordinance 22-3 – regarding political signs
- 1 letter regarding Ordinance 22-6 – construction sign missing from site
- 1 letter regarding Ordinance 22-7 – no street address displayed
- 5 letters regarding Ordinance 28-55 – trailer, boat or RV parked on drive over 72 hours in 7 days
- 2 letters regarding Ordinance 28-56 – vehicle or trailer parked on lot

21 warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were parking on the wrong side of street or parking on the street without a City permit

9 verbal warnings were issued

1 Citation was issued – regarding a violation of Ordinance 28-56 – vehicle parked on lot

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
April 1, 2014

MEADOWLAKES PATROL ACTIVITY REPORT March 2014

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
3/1/14	Sat	Bindseil	6:00 PM	9:00 PM	3:00						85521	85539	18
3/2/14													0
3/3/14	Mon	Bindseil	7:00 AM	10:00 AM	3:00						85720	85730	10
3/4/14	Tue	Bindseil	10:00 AM	1:00 PM	3:00			3		Verbal warnings for speeding on Meadowlakes Dr	85730	85740	10
3/5/14													0
3/6/14													0
3/7/14	Fri	Koenning	6:00 PM	10:00 PM	4:00						120483	120498	15
3/8/14													0
3/9/14													0
3/9/13													0
3/10/14	Mon	Wilson	6:30 AM	9:30 AM	3:00					Patrol, radar	70384	70399	15
3/11/14	Tue	Bindseil	5:00 PM	9:00 PM	4:00						85920	85941	21
3/12/14	Wed	Wilson	6:00 PM	9:00 PM	3:00					Patrol, radar, checked parks, rv storage and City Hall	70521	70542	21
3/13/14													0
3/14/14	Fri	Bindseil	6:00 PM	9:00 PM	3:00						86420	86431	11
3/15/14	Sat	Bindseil	6:00 PM	9:00 PM	3:00						86622	86640	18
3/16/14													0
3/17/14	Mon	Bindseil	2:00 PM	6:00 PM	4:00		7			Traffic enforcement on Meadowlakes Dr	86922	86940	18
3/18/14	Tue	Bindseil	7:00 AM	1:00 PM	6:00		20			Traffic enforcement on Meadowlakes Dr	87030	87040	10
3/19/14	Wed	Wilson	7:15 AM	10:15 AM	3:00					Patrol, radar, monitored stop signs at Columbine/Meadowlakes Dr, assisted ACO with loose dog	70856	70878	22
3/20/14													0
3/21/14													0
3/22/14	Sat	Koenning	7:30 PM	11:30 PM	4:00			2			121337	121354	17
3/23/14	Sun	Koenning	3:30 PM	6:30 PM	3:00	1	3			Helped return loose dog to owner	121359	121373	14
3/24/14	Mon	Wilson	6:30 AM	9:30 AM	3:00					Patrol, radar, stationary radar on Meadowlakes Dr	71518	71534	16
3/25/14	Tue	Wilson	7:00 AM	10:00 AM	3:00					Patrol, radar, stationary radar on Meadowlakes Dr	71534	71553	19
3/26/14													0
3/27/14													0
3/28/14													0
3/29/14													0
3/30/14													0
3/31/14													0
TOTALS					55	1	30	5					255

City of Meadowlakes

VANDALISM/INCIDENTS-March 2014

On or around 3/14/14 landscape timbers were removed from the Children's Park on Mahan. They were recovered a few days later in another area of the park.



BUILDING COMMITTEE REPORT
March 2014
Blair Feller – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review)14
(adjusted for the completion of several projects, 2 CO's were issued as well)

March 2014 Approved Permits

<i>Deck</i>	
<i>Fence</i>	<i>2</i>
<i>Swimming Pool/Hot Tub</i>	<i>1</i>
<i>Remodel</i>	<i>1</i>
<i>Variance</i>	
<i>New Homes</i>	
<i>Other</i>	
<i>Patio Cover</i>	
<i>Arbor</i>	
<i>Plat Amendment</i>	
<i>Consultation</i>	
<i>Playscape</i>	
<i>Permit Revisions</i>	
<i>Applications denied:</i>	<i>Arbor</i>
	<i>Fence</i>
	<i>New home</i>
	<i>Variance</i>
	<i>Remodel</i>
	<i>Patio Cover</i>
	<i>Playscape</i>
	<i>Detached Structure</i>
	<i>Carport</i>
	<i>Propane gas storage tank</i>
	<i>Roof replacement</i>
	<i>Other</i>

City of Meadowlakes

177 Broadmoor
Meadowlakes, Texas 78654
USA

Phone (830) 693-2951
Fax (830) 693-2124

MEMORANDUM

Date: April 2, 2014
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. There were 11.3 million gallons of water treated in March.
2. The drainage area between the 2 storage tanks at the water plant has been completed. With assistance from Burnet County there was approximately 100 tons of base material used to make the drainage area/roadway. This should help tremendously with the stormwater runoff from the parking lot at city hall.
3. Tasks for the POA that were done this month include: Routine maintenance at the guard gate (weeding flower beds), mowed POA property including: roadway islands, parks and common area around Fairway Lane. Completed 1 round of mowing of the vacant lots. Removed loose rock in the cul-de-sac at the end of Firestone, this is loose rock from paving that was done last year.
4. We have started the process of renewing the TCEQ permit for our wastewater plant. Source Environmental Sciences of Houston is processing the application for us and this is the same company the handled the renewal for us in 2009. This permit is renewed every 5 years and the current permit expires on December 31 of this year. We expect that the application for the permit renewal should be submitted to the TCEQ within the next week.
5. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We are seeing more limbs that are being put out for us to chip that are smaller than the required diameter per our ordinance. A door hangar is left at any home that have items that do not meet the requirements of the ordinance.
6. We have started a rehabilitation project for the sewage lift station on Turkey Run @ Spyglass. This lift station still has the original piping and one of the pumps from the original installation in the 1970's. We plan to have a contractor come in and replace the piping inside the lift station as well as to install new pumps and a new guiderail system as the existing guiderail system is obsolete and parts are no longer available. The guiderail system aligns and seats the pump to the discharge piping. This is not a project that was planned for this year, however one of the discharge pipes inside the lift station has started leaking making this project a priority.
7. We have also pulled 1 of the 2 pumps from the sewage lift station on Broadmoor. This pump has a 15 horsepower 460 volt motor and was tripping the electrical breaker. It has been taken to Smith Pump in Austin for evaluation and will most likely need to be replaced with a new pump.
- 8 A date change was made for the upcoming Household Hazardous Waste Event in Burnet due to a scheduling conflict at the fairgrounds. The collection date has been set for September 13, 2014 instead of September 20. A full HHW event will be held at the Burnet County Fairgrounds. This event would include collection of used motor oil, Vehicle batteries, latex and oil based paint, tires, electronics as well as household chemicals. We will keep you updated with further information about this event as they become available.

Agenda Item-V-H

Combined Balance Sheet - Pages 3-4

Please find below a comparison of cash balances to those at the end of last month as well to at this time last fiscal year.

Fund	Cash on Deposit as of 3/31/14	Cash on Deposit as of 2/28/14	Cash on Deposit as of 3/31/13
General Fund	\$493,723	\$517,920	\$435,611
Utility Fund	\$516,598	\$488,991	\$464,617
Capital Projects	\$8,498	\$9,406	\$295,569
Debt Service	\$317,614	\$302,744	\$275,746
Recreation Fund	\$31,815	\$22,925	\$24,757

- **General Fund** has approximately \$24,000 less on deposit than at the end of February however it has approximately \$58,000 more than at this time last year.
- **Utility Fund** has \$27,600 more on deposit than at the end of February and has nearly \$52,000 more on deposit than at this time last year.
- **Capital Projects** as anticipated is considerably less (\$287,000) due to this project nearing completion.
- **Debt Service** has approximately \$15,000 more on deposit than at the end of February and nearly \$42,000 more than at this time last year.
- **Recreation Fund** ends the month with \$9,000 more than at the end of last month and \$7,000 greater than at this time last year.

I am in the process of developing a net spreadsheet that will provide a net change in position very similar to the one in the audit. When I got ready to prepare it for March I encountered some issues and was unable to run it. I hope to have it to you by the end of the week and will email it to you.

General Fund Profit & Loss – Pages 6-10

The General Fund for the year-to-date is performing better than budgeted with total revenues being slightly greater (\$510) than those budgeted and year-to-date expenses being considerably less (\$26,590) than those budgeted for the period. Monthly income was below those budgeted and monthly expenses were less than budgeted. The Fund has a net gain for the year of \$172,843 while the month of March reflected a net loss of \$22,576 which is about \$4,000 less than the net loss budgeted.

Utility Fund Profit & Loss – Pages 11-15

The Utility Fund is doing fairly well considering water related revenues are below those budgeted for the month and year-to-date. The Fund's total revenues for the month were near those budgeted while monthly water revenue was down nearly \$4,500. Total year-to-date revenues are \$13,350 less than those budgeted while water related revenues are nearly \$24,500 less than those budgeted for the period.

Total expenses for the month came in about \$6,350 greater than those budgeted with a large part of this overage due to a rebate we received from PEC for old meters located on

the golf course, which was transferred directly to the Recreation Fund. Also, we booked the nearly \$3,000 in expenses related to the renewal of our wastewater permit. In reviewing the year-to-date expenses total expenses are \$34,000 less than those budgeted even though we have transferred \$18,000 more to other funds than budgeted. This consists of about \$13,000 in additional funds to Debt Service which was basically a bookkeeping entry to move the Debt Service Fund from the umbrella of the Utility Fund to its separate Fund, as well as \$5,500 more to the Recreation Fund (PEC rebate). With these exceptions most major expenses total were below or near those budgeted for the year-to-date. Net Gain for the month was nearly \$3,200 and the year-to-date the Fund has experienced a net loss of \$9,400, which is considerably better than the budgeted net loss in excess of \$30,000.

Please note the Utility Fund P&L is in a slightly different format than in the past. You will not see an actual transfer of funds from the Utility Fund operating account to the Interest and Sinking (I&S) Fund as in the past. Due to the I&S actually being a debt of the Utility Fund the expenses for repayment of the lease/purchase for the new water tank will be expensed and reflected on the Utility Fund's P&L. We will continue to make the monthly transfers between two separate accounts as required by our lease agreement, but it won't show up on the P&L. You should see an increase in the I&S bank account shown on the balance sheet.

Construction Fund – Page 15

The Construction had very limited activity during the month of March. Even though I was anticipating ending this project with about \$5,000 in funds, the installation of the new driveway and drainage work cost more than I anticipated. The total project should end about \$5,000 below its budgeted \$404,784 but actual cash remaining at the end of project should be between \$1,000-\$2,000. We are awaiting the final reimbursement to the County for materials to finalize this project.

Debt Service Fund – Page 16

The Debt Service Fund had very little activity during the month with total revenues from property tax being only slightly less than budgeted at \$278,150. Total transfers to the fund exceeds those budgeted by \$12,512. The Fund should continue to have a net gain each month until August when a large principal and interest payment is due.

Recreation Fund – Page 17

The Recreation Fund had very little activity during the month. The PEC rebate is reflected as miscellaneous revenues and the Fund had \$638 in irrigation repair expense during the month. The PFC has not made a lease payment this fiscal year and is \$6,000 behind on this payment. The one payment shown is actually for the past due payment from September of 2013 which was not booked as a receivable; thus it is shown an income item for this fiscal year.

Cash Flow Analysis – Pages 18-21

Please note that the Cash Flow Analysis has been updated and reformatted to reflect the audit adjustments and changes in how some funds are reflected. Please find a brief review of each fund:

- General Fund – had a decrease in cash flow of slightly more than \$24,000 for the month which was anticipated due to the majority of the Funds income generated during the November-February time frame. The Fund has a positive cash flow of nearly \$172,000 for the fiscal year.
- Utility Fund – had a positive cash flow of slightly greater than \$27,600 for the month but still has a negative cash flow of \$14,000 for the fiscal year. Hopefully, April will provide the needed cash flow to bring the year to a positive cash flow.
- Debt Service Fund – had a positive cash flow of slightly greater than \$15,000 for the month and has a positive cash flow of \$315,800 for the year. As mentioned, this Fund will continue to have a positive cash flow until August when a large principal and interest payment will be due.
- Recreation Fund – had nearly a \$9,000 positive cash flow mainly due to the \$5,500 rebate from PEC. This fiscal year to date the fund shows a \$1,500 positive cash flow. The Fund should continue to have a positive cash flow for the remainder of the fiscal year bearing any major repair and maintenance expenses.

Check Details – Pages 22 to 32

Most of the monthly disbursements were the normal recurring ones with no major exceptions being noted this month.

Payroll Re-Cap – Page 33

Please find attached the payroll re-cap for the month of March.

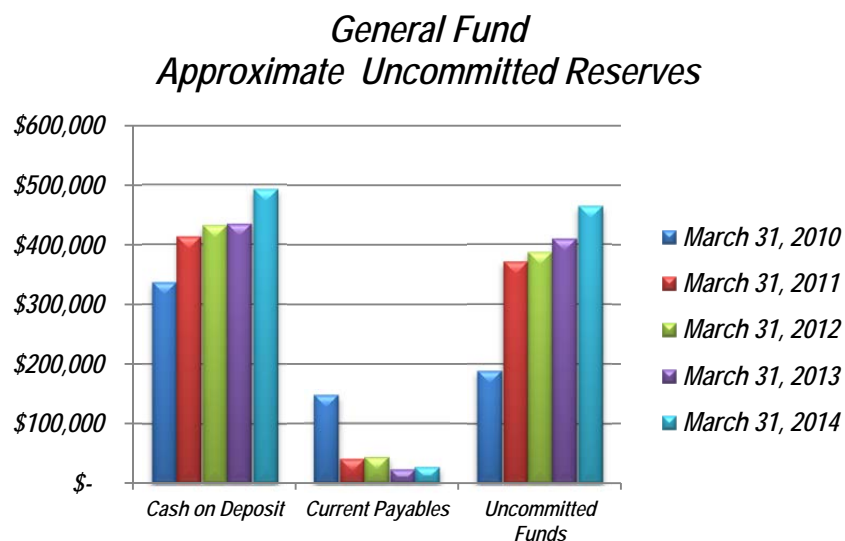
Review of First Half of Fiscal Year 2014

March brings the end of the first half of our fiscal year; below please find a brief review of this period to prior periods.

The **General Fund** overall is performing similar to the first half of our last fiscal year. Total revenues are down slightly from those of last year while total expenses are \$45,371 less. If you back out capital expenditures and transfers to other funds, actual operating expenses are about \$14,000 greater than those of last year. The vast majority of the increase in operating expenses over those of last year is contributed to an increase in Administrative expenses. Of the nearly \$13,000 increase in Administrative expense, approximately \$5,500 is contributed to increased insurance expenses and approximately \$5,400 increase in employee wages. Several other line items within this expense category also saw slight increases. While total expenses exceed those of last year total expenses are near those for the same period in FY12 and are approximately \$16,000 below those budgeted for the period.

In comparing the approximate uncommitted reserves for the Fund to those of years past the chart below reflects that the Fund continues to increase. At the end of March 2010 the Fund had approximately \$189,000 in uncommitted funds compared to approximately \$465,000 at the end of March of this year. Due to the way this Fund derives the vast majority of funding the first half of the fiscal year, the Fund's uncommitted reserves will increase until the second half of the fiscal year. At the end of FY 2013 the Fund had an uncommitted fund balance of approximately \$298,000 compared to about \$288,000 at the end of FY2012.

The chart below provides a graphical presentation of cash, current payables and uncommitted funds as of March of each year.



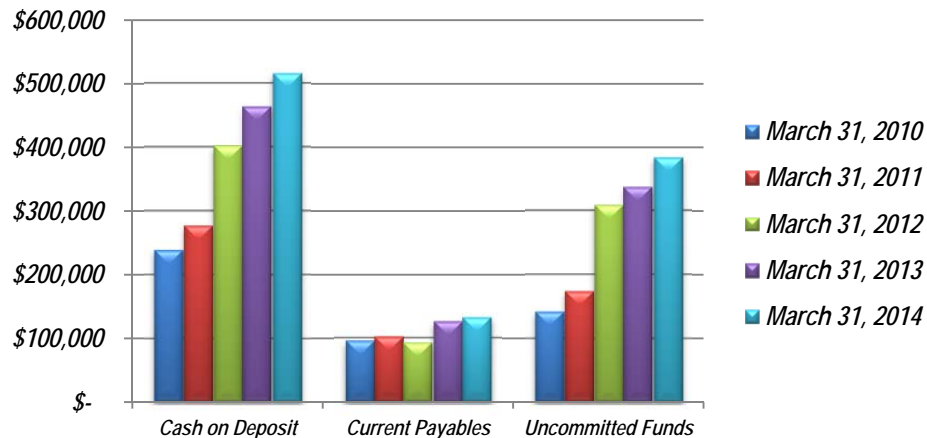
Please find accompanying this MEMO a condensed profit and loss statement comparison of the General Fund for the first half of the current fiscal year compared to the same period for the last three fiscal years.

The **Utility Fund** is performing very close to that of last year. Total revenues are approximately \$25,000 less than those for the same period last year, which is the amount transferred to the Fund from the General fund last year. Total water revenues are off by slightly more than \$24,000 while sewer revenues are up \$17,000 due to the rate increase instituted early in the fiscal year. The vast majority of the other remaining revenue line items are near those for the same period last year. In comparing expenses for the first half to last year overall expenses are \$17,000 greater mainly due to increased employee related expenses consisting of \$18,000 in additional salary expense and \$3,000 in employee insurance expenses. Even though total expenses for the first half of this fiscal year are greater than those for the same period last year they are below those budgeted for the period.

The below chart reflects a comparison of the approximate uncommitted cash reserves to those of the first half of the past four fiscal years. The Fund's uncommitted cash reserves continue to increase from \$143,000 at the end of March 2010 to approximately \$383,000 at the end of March of this year. Due to anticipated water restrictions and additional

expenses related to the repair of two lift stations, I anticipate the Fund's uncommitted reserves will decrease between now and the end of the current fiscal year. The Fund had an uncommitted reserve at the end of our last fiscal year of approximately \$375,000, about \$74,000 greater than those at the end of FY 2012. Currently the uncommitted reserve stands at approximately \$370,000.

*Utility Fund
Approximate Uncommitted Reserves*



You will find accompanying this MEMO a condensed profit and loss statement comparison of the Utility Fund for the first half of the current fiscal year compared to the same periods for the last three fiscal years.

Should you have any questions regarding the forging please do not hesitate to give me a call.

City of Meadowlakes
General Fund
1st Half of FY 2014
Comparison

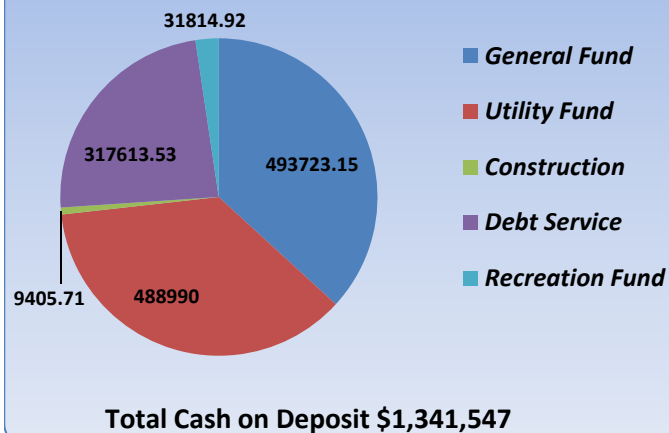
	Oct '13 - Mar 14	Oct '12 - Mar 13	Oct'11-Mar 12	Oct'10-Mar 11
Ordinary Income/Expense				
Income				
05-4100 · Taxes	\$ 339,026	\$ 340,609	\$ 304,122	\$ 305,930
05-4200 · City Bldg Permits	\$ 1,975	\$ 2,210	\$ 1,650	\$ 1,825
05-4300 · Judicial	\$ 1,199	\$ 1,295	\$ 1,810	\$ 4,681
05-4400 · Interest Earned	\$ 178	\$ 353	\$ 648	\$ 1,200
05-4600 · Other	\$ 1,072	\$ 1,031	\$ 1,000	\$ 972
Total Income	\$ 343,450	\$ 345,498	\$ 309,230	\$ 314,608
Expense				
05-5000 · BCAD	\$ 5,168	\$ 5,620	\$ 5,653	\$ 6,109
05-5100 · City Building Committee	\$ 580	\$ 161	\$ 149	\$ 199
05-5200 · Ordinance Enf/Public Safety	\$ 5,132	\$ 4,581	\$ 4,938	\$ 3,882
05-5300 · Animal Control	\$ 5,525	\$ 4,239	\$ 4,053	\$ 4,041
05-5500 · Flood Plain Administrator	\$ 545	\$ 590	\$ 85	\$ 115
05-5600 · Traffic Control	\$ 11,986	\$ 13,054	\$ 13,216	\$ 8,932
05-5700 · Municipal Court	\$ 1,230	\$ 1,453	\$ 2,130	\$ 3,295
05-5900 · Administration-General Fund	\$ 108,255	\$ 95,069	\$ 103,444	\$ 99,469
05-6600 · Contract Services	\$ 32,350	\$ 31,750	\$ 30,810	\$ 30,809
05-6700 · Capital Outlay	\$ (165)	\$ 28,964	\$ -	\$ 866
05-6900 · Transfers to Out	\$ -	\$ 30,496	\$ 5,000	\$ -
Total Expense	\$ 170,606	\$ 215,977	\$ 169,478	\$ 157,717
Net Income	\$ 172,844	\$ 129,521	\$ 139,752	\$ 156,891

City of Meadowlakes
Utility Fund
1st Half of FY14
Comparison

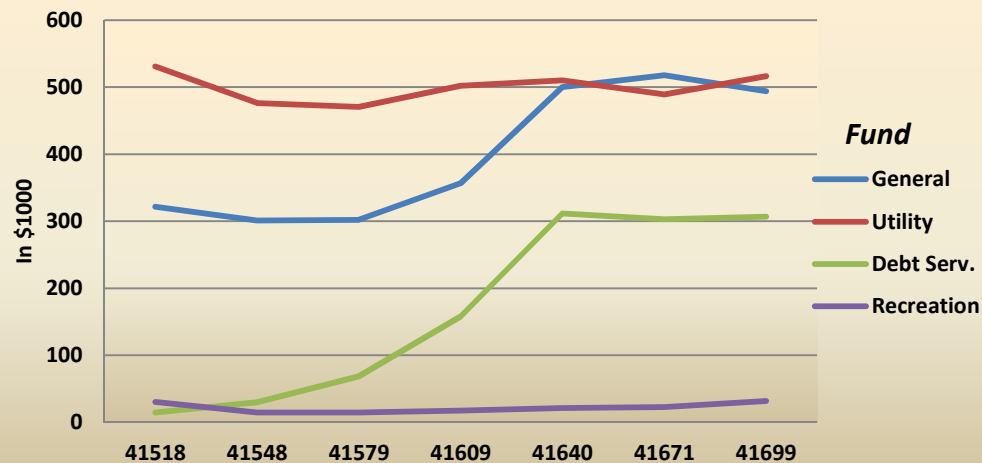
	Oct '13 - Mar 14	Oct '12 - Mar 13	Oct'11-Mar 12	Oct'10-Mar 11
Ordinary Income/Expense				
Income				
5010 · Water Revenue	\$ 146,422	\$ 170,808	\$ 140,062	\$ 143,421
5020 · Sewer Revenues	\$ 242,483	\$ 225,056	\$ 224,325	\$ 223,809
5030 · Garbage Revenue	\$ 99,899	\$ 98,636	\$ 97,275	\$ 95,185
5040 · Pump Fee Revenue	\$ -	\$ 49	\$ 4	\$ 4
5110 · Contract Services	\$ 42,083	\$ 40,000	\$ 40,000	\$ 40,000
5120 · Water Connect Fee Revenue	\$ 4,125	\$ 3,625	\$ 1,450	\$ 1,450
5130 · Sewer Connect Fee Revenue	\$ 3,625	\$ 3,625	\$ 1,450	\$ 1,450
5140 · Transfer Fee	\$ 1,375	\$ 975	\$ 1,150	\$ 1,400
5150 · Penalty & Interest Earned	\$ 3,536	\$ 3,294	\$ 3,519	\$ 3,128
5170 · Miscellaneous Revenues	\$ 6,225	\$ 3,095	\$ 11,667	\$ 6,688
5181 · Non-Operating Rev-Transfer In	\$ -	\$ 25,000	\$ -	\$ -
5200 · Interest earned on Investments	\$ 28	\$ 839	\$ 1,224	\$ 4,337
Total Income	\$ 549,801	\$ 575,000	\$ 522,126	\$ 520,872
Expense				
6100 · Employee Expenses	\$ 216,133	\$ 190,634	\$ 175,276	\$ 181,883
6200 · Administrative Expenses	\$ 34,190	\$ 32,962	\$ 32,642	\$ 30,922
6300 · Operating Expenses	\$ 110,336	\$ 111,575	\$ 90,458	\$ 91,704
6400 · POA Contract Mowing Expense	\$ 1,535	\$ 1,602	\$ 2,913	\$ 1,201
6500 · Other Expenses-Garbage	\$ 89,357	\$ 85,990	\$ 85,550	\$ 84,910
6650 - Capital Expenditures	\$ -	\$ -	\$ 38,140	\$ -
8200 · Transfer to Other Funds	\$ 107,592	\$ 119,400	\$ 79,500	\$ 85,860
Total Expense	\$ 559,143	\$ 542,164	\$ 504,478	\$ 476,481
Net Income	\$ (9,342)	\$ 32,837	\$ 17,648	\$ 44,392

City of Meadowlakes Financial Snapshot for March 2014

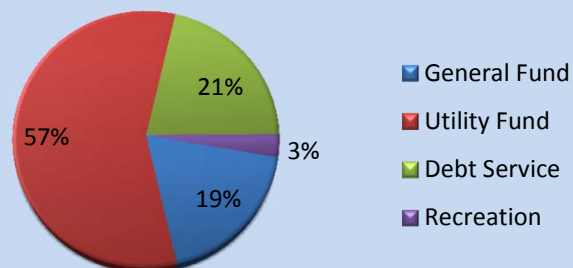
Cash on Deposit All Funds



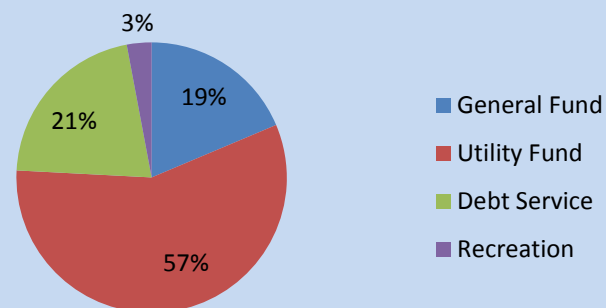
Change in Cash On Deposit All Funds



Revenue Overview



Expense Overview

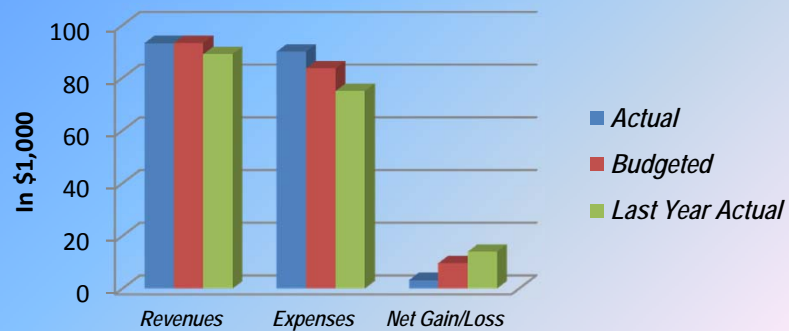


Total Budgeted Revenues for Fiscal Year	\$ 2,081,850
Total Revenues to Date	\$ 1,177,461
Total Percent of Revenues to Date	55%

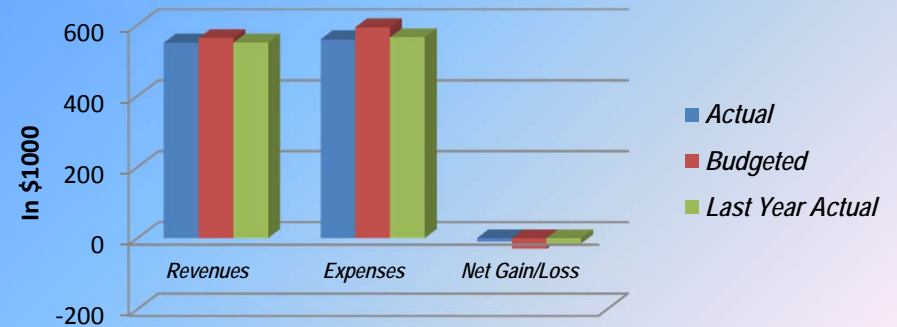
Total Budgeted Expenses for Fiscal Year	\$ 2,075,478
Total Expenses to Date	\$ 799,901
Total Percent of Expenses to Date	34%

City of Meadowlakes Financial Snapshot for March 2014

Utility Fund March 2014 Comparison



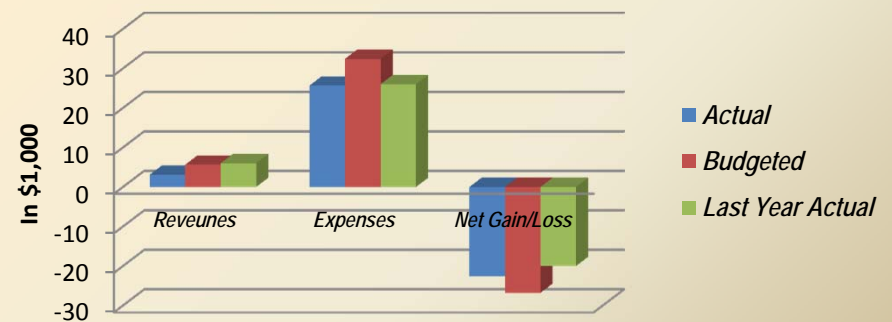
Utility Fund Year-to-Date Comparison



General Fund Year-to-Date Comparison



General Fund March 2014 Comparison



City of Meadowlakes

Combined Balance Sheet as of March 31, 2014

	General Fund	Utility Fund	Capital Projects	Debt Service	Recreation Fund	Total
Current Assets						
Operating Cash						
<i>Petty Cash</i>	\$ 150	\$ 600	\$ -	\$ -	\$ -	\$ 750
<i>Checking</i>	\$ 173,573	\$ 161,341		\$ 317,614	\$ 31,815	\$ 684,342
<i>Interest & Sinking</i>	\$ -	\$ 4,657	\$ 8,498	\$ -	\$ -	\$ 17,812
<i>Money Markets/CD's</i>	\$ 320,000	\$ 350,000	\$ -			\$ 670,000
Total Operating Cash	\$ 493,723	\$ 516,598	\$ 8,498	\$ 317,614	\$ 31,815	\$ 1,368,247
						\$ -
Accounts Receivable						\$ -
<i>Long Term Receivables</i>	\$ 200	\$ 278,394		\$ 282,240	\$ 200	\$ 561,034
<i>Current Receivables</i>	\$ 7,424	\$ 66,402		\$ 6,583		\$ 80,409
Total Receivables	\$ 7,624	\$ 344,796	\$ -	\$ 288,823	\$ 200	\$ 641,443
						\$ -
Inventory	\$ -	\$ 33,277	\$ -	\$ -	\$ -	\$ 33,277
						\$ -
Total Current Assets	\$ 501,347	\$ 894,671	\$ 8,498	\$ 606,437	\$ 32,015	\$ 2,042,967
						\$ -
Fixed Assets						\$ -
<i>Other Fixed Assets</i>		\$ 3,823,968	\$ -	\$ -	\$ 94,618	\$ 3,918,586
Total Fixed Assets	\$ -	\$ 3,823,968	\$ -	\$ -	\$ 94,618	\$ 3,918,586
						\$ -
TOTAL ASSETS	\$ 501,347	\$ 4,718,639	\$ 8,498	\$ 606,437	\$ 126,633	\$ 5,961,553

City of Meadowlakes

Combined Balance Sheet as of March 31, 2014

	General Fund	Utility Fund	Capital Projects	Debt Service	Recreation Fund	Total
Current Liabilities						
Accounts Payable	\$ 7,786	\$ 36,695	\$ -	\$ -	\$ 37	\$ 44,518
Deferred Revenues	\$ 7,424	\$ -	\$ -	\$ 6,583		\$ 14,007
Other Current Liabilities	\$ -	\$ 12,282	\$ -	\$ -	\$ -	\$ 12,282
Service Deposits Payable	\$ -	\$ 75,295	\$ -	\$ -	\$ -	\$ 75,295
Total Current Liabilities	\$ 15,209	\$ 124,272	\$ -	\$ 6,583	\$ 37	\$ 146,101
Reserve Funds						
Golf Course Improvement		\$ -	\$ -	\$ -	\$ 2,267	\$ 2,267
Vehicle & Machinery Replace/Storm		\$ 17,127	\$ -	\$ -	\$ -	\$ 17,127
Judicial Discretionary Funds	\$ 539		\$ -	\$ -	\$ -	\$ 539
Unemployment Reserve Fund	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ 5,500
Facilities Replacement Fund	\$ 7,345	\$ -	\$ -	\$ -	\$ -	\$ 7,345
Total Reserve Funds	\$ 13,384	\$ 17,127	\$ -	\$ -	\$ 2,267	\$ 32,778
Long Term Liabilities						
2008 General Obligation Bonds	\$ -	\$ 280,258	\$ -	\$ -	\$ -	\$ 280,258
2013 Tank Lease/Purchase						\$ -
Total Long Term Liabilities	\$ -	\$ 280,258	\$ -	\$ -	\$ -	\$ 280,258
Prior Period Adjustments	\$ -	\$ 296,586	\$ -	\$ -	\$ 99,677	\$ 396,263
Total Liabilities	\$ 28,594	\$ 718,243	\$ -	\$ 6,583	\$ 101,981	\$ 855,400
Equity						\$ -
Retained Earnings	\$ 216,417	\$ 647,840	\$ -	\$ -	\$ (86,372)	\$ 777,886
Fund Balance	\$ 83,493	\$ 180,682	\$ -	\$ 284,295		\$ 548,470
Reserve for Inventories	\$ -	\$ 21,711	\$ -	\$ -		\$ 21,711
Fixed Assets	\$ -	\$ 3,316,343	\$ -	\$ -	\$ 76,084	\$ 3,392,427
Debt Service Fund	\$ -	\$ 16,367	\$ -	\$ -	\$ 33,375	\$ 49,742
Capital Projects In Progress	\$ -	\$ -	\$ 480	\$ -	\$ -	\$ 480
Net Income	\$ 172,843	\$ (32,834)	\$ (141,694)	\$ 315,559	\$ 1,565	\$ 315,439
Total Equity	\$ 472,754	\$ 4,150,110	\$ (141,214)	\$ 599,854	\$ 126,633	\$ 5,208,135
TOTAL LIABILITIES & EQUITY	\$ 501,347	\$ 4,868,352	\$ (141,214)	\$ 606,437	\$ 126,633	\$ 5,961,555

City of Meadowlakes

Combined Balance Sheet as of March 31, 2014

Total Funds Invested as of March 31, 2014

	Maturity Date	Amount Invested	Type of Account
General Fund			
First State Bank of Central Texas	n/a	\$ 173,573	Checking
First State Bank of Central Texas	6/15/2014	\$ 200,000	CD (4-\$50,000 CD's)
First State Bank of Central Texas	5/1/2014	\$ 40,000	CD
First State Bank of Central Texas	6/1/2014	\$ 40,000	CD
First State Bank of Central Texas	7/1/2014	\$ 40,000	Cd
Total Fund Invested		\$ 493,573	
Utility Fund			
First State Bank of Central Texas	n/a	\$ 165,998	Checking
First State Bank of Central Texas	12/20/2013	\$ 50,000	CD
First State Bank of Central Texas	1/19/2014	\$ 100,000	CD
First State Bank of Central Texas	2/18/2014	\$ 100,000	CD
First State Bank of Central Texas	4/19/2014	\$ 100,000	CD
Total Fund Invested		\$ 515,998	
Debt Service Fund			
First State Bank of Central TX-Debt	n/a	\$ 317,614	Checking
Total Fund Invested		\$ 317,614	
Construction Fund			
American Bank of Texas	n/a	\$ 8,498	Checking
Recreation Fund			
First State Bank of Central TX	n/a	\$ 31,815	Checking

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	<u>Mar 14</u>	<u>Budget Mar 14</u>	<u>Year to Date</u>	<u>Budgeted Year to Date</u>
<u>CONDENSED</u>				
Income				
Total 05-4100 · Taxes	\$ 2,914	\$ 4,510	\$ 339,026	\$ 336,960
Total 05-4200 · City Bldg. Permits	\$ 40	\$ 500	\$ 1,975	\$ 2,625
Total 05-4300 · Judicial	\$ -	\$ 270	\$ 1,199	\$ 1,730
Total 05-4400 · Interest Earned	\$ -	\$ 100	\$ 178	\$ 475
Total 05-4600 · Other	\$ 130	\$ 250	\$ 1,072	\$ 1,150
Total Income	\$ 3,084	\$ 5,630	\$ 343,450	\$ 342,940
Expense				
Total 05-5000 · BCAD	\$ 2,879	\$ 3,250	\$ 5,168	\$ 6,750
Total 05-5100 · City Building Committee	\$ (455)	\$ -	\$ 580	\$ 250
Total 05-5200 · Ordinance Enf/Public Safety	\$ 809	\$ 1,005	\$ 5,132	\$ 6,630
Total 05-5300 · Animal Control	\$ 654	\$ 743	\$ 5,525	\$ 4,540
Total 05-5500 · Flood Plain Administrator	\$ -	\$ -	\$ 545	\$ 1,250
Total 05-5600 · Traffic Control	\$ 1,788	\$ 2,675	\$ 11,986	\$ 15,975
Total 05-5700 · Municipal Court	\$ 200	\$ 350	\$ 1,230	\$ 1,925
Total 05-5900 · Administration-General Fund	\$ 14,392	\$ 15,503	\$ 108,255	\$ 117,027
Total 05-6600 · Contract Services	\$ 5,392	\$ 5,392	\$ 32,350	\$ 32,350
Total 05-6700 · Capital Outlay	\$ -	\$ 3,500	\$ (165)	\$ 8,500
Total 05-6900 · Transfers to Out	\$ -	\$ -	\$ -	\$ 2,000
Total Expense	\$ 25,660	\$ 32,418	\$ 170,607	\$ 197,197
NET GAIN/(LOSS)	\$ (22,576)	\$ (26,788)	\$ 172,843	\$ 145,743

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	<u>Mar 14</u>	<u>Budget Mar 14</u>	<u>Year to Date</u>	<u>Budgeted Year to Date</u>
Income				
05-4120 · Ad Valorem Tax	\$ 2,914	\$ 4,500	\$ 307,719	\$ 307,300
05-4140 · PEC Franchise Tax	\$ -	\$ -	\$ 19,557	\$ 18,500
05-4160 · Cable Franchise Tax		\$ -	\$ 8,045	\$ 7,500
05-4170 · Telephone Franchise Tax		\$ 10	\$ 2,976	\$ 3,060
05-4180 · Liquor Tax	\$ -	\$ -	\$ 729	\$ 600
05-4100 · Taxes - Other				\$ -
Total 05-4100 · Taxes	<u>\$ 2,914</u>	<u>\$ 4,510</u>	<u>\$ 339,026</u>	<u>\$ 336,960</u>
 05-4200 · City Bldg. Permits				
05-4220 · Home Permits	\$ -	\$ 125	\$ 1,150	\$ 750
05-4221 · Commercial Permit	\$ -	\$ -	\$ 250	\$ -
05-4240 · Remodeling Permits	\$ -	\$ 125	\$ 125	\$ 750
05-4260 · Fence & Decks Permits	\$ -	\$ 125	\$ 400	\$ 750
05-4290 · Misc. Bldg. Revenue	\$ 40	\$ 125	\$ 50	\$ 375
Total 05-4200 · City Bldg. Permits	<u>\$ 40</u>	<u>\$ 500</u>	<u>\$ 1,975</u>	<u>\$ 2,625</u>
 05-4300 · Judicial				
05-4320 · Court Costs	\$ -	\$ 270	\$ 1,196	\$ 1,630
05-4380 · Administrative Fee	\$ -	\$ -	\$ 3	\$ 100
Total 05-4300 · Judicial	<u>\$ -</u>	<u>\$ 270</u>	<u>\$ 1,199</u>	<u>\$ 1,730</u>
 05-4400 · Interest Earned				
05-4440 · Money Market	\$ -	\$ 100	\$ 178	\$ 475
Total 05-4400 · Interest Earned	<u>\$ -</u>	<u>\$ 100</u>	<u>\$ 178</u>	<u>\$ 475</u>
 05-4600 · Other				
05-4620 · Pet Registration Fee	\$ 100	\$ 200	\$ 960	\$ 800
05-4625 · Animal Control Charges	\$ -	\$ 50	\$ 75	\$ 350
05-4671 · Miscellaneous	\$ 30	\$ -	\$ 37	
Total 05-4600 · Other	<u>\$ 130</u>	<u>\$ 250</u>	<u>\$ 1,072</u>	<u>\$ 1,150</u>
 Total Income	<u>\$ 3,084</u>	<u>\$ 5,630</u>	<u>\$ 343,450</u>	<u>\$ 342,940</u>

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

Expense	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
05-5000 · BCAD				
05-5020 · Quarterly Expense	\$ 2,853	\$ 3,000	\$ 4,757	\$ 6,000
05-5040 · Collection Expense	\$ 27	\$ 250	\$ 412	\$ 750
Total 05-5000 · BCAD	\$ 2,879	\$ 3,250	\$ 5,168	\$ 6,750
 05-5100 · City Building Committee				
05-5140 Bldg. Inspection Exp.	\$ (455)		\$ 455	\$ -
05-5160 · Membership	\$ -	\$ -	\$ 125	\$ 150
05-5180 · Supplies		\$ -	\$ -	\$ 100
Total 05-5100 · City Building Committee	\$ (455)	\$ -	\$ 580	\$ 250
 05-5200 · Ordinance Enf/Public Safety				
05-5225 · Ordinance Employee	\$ 578	\$ 750	\$ 3,707	\$ 4,325
05-5226 · Ordinance FICA/Med	\$ 44	\$ 55	\$ 290	\$ 330
05-5228 · Insurance - Worker's Comp	\$ -	\$ -	\$ 67	\$ 75
05-5274 · Mileage	\$ 187	\$ 200	\$ 965	\$ 1,200
05-5277 · Insurance - Auto Liability	\$ -	\$ -	\$ -	\$ 200
05-5280 · Supplies/Miscellaneous	\$ -	\$ -	\$ 104	\$ 500
Total 05-5200 · Ordinance Enf/Public Safety	\$ 809	\$ 1,005	\$ 5,132	\$ 6,630
 05-5300 · Animal Control				
05-5320 · Contract Agreement	\$ 633	\$ 633	\$ 3,800	\$ 3,800
05-5340 · Ins-Worker's Comp	\$ -	\$ -	\$ 248	\$ 200
05-5360 · Pet Holding Fee/Rabies	\$ -	\$ 50	\$ 120	\$ 200
05-5380 · Supplies/Miscellaneous	\$ 21	\$ 60	\$ 1,357	\$ 340
Total 05-5300 · Animal Control	\$ 654	\$ 743	\$ 5,525	\$ 4,540
 05-5500 · Flood Plain Administrator				
05-5510 · Meetings & Training	\$ -	\$ -	\$ -	\$ 500
05-5520 · Membership	\$ -	\$ -	\$ 545	\$ 750
Total 05-5500 · Flood Plain Administrator	\$ -	\$ -	\$ 545	\$ 1,250
 05-5600 · Traffic Control				
05-5610 · Salary & Wages	\$ 1,661	\$ 2,500	\$ 9,078	\$ 12,850
05-5615 · FICA/Med	\$ 127	\$ 175	\$ 716	\$ 950
05-5620 · Ins-Worker's Comp	\$ -	\$ -	\$ 894	\$ 750
05-5630 · Ins-Law Enf Liability	\$ -	\$ -	\$ 1,298	\$ 1,325
05-5650 · Misc. Traffic Control Exp.		\$ -		\$ 100
Total 05-5600 · Traffic Control	\$ 1,788	\$ 2,675	\$ 11,986	\$ 15,975

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	<u>Mar 14</u>	<u>Budget Mar 14</u>	<u>Year to Date</u>	<u>Budgeted Year to Date</u>
05-5700 · Municipal Court				
05-5705 · Education	\$ -	\$ 100	\$ -	\$ 100
05-5720 · Prosecuting Attorney	\$ -	\$ -	\$ -	\$ 500
05-5727 · Office Lease - Judge	\$ 200	\$ 200	\$ 1,200	\$ 1,200
05-5730 · Administrative Expense	\$ -	\$ 50	\$ 30	\$ 125
Total 05-5700 · Municipal Court	\$ 200	\$ 350	\$ 1,230	\$ 1,925
 05-5900 · Administration-General Fund				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 7,285	\$ 7,288	\$ 47,316	\$ 47,370
05-6015 · Salary - Non-exempt Employees	\$ 3,034	\$ 3,759	\$ 23,662	\$ 25,446
05-6025 · FICA/Medicare	\$ 789	\$ 850	\$ 5,624	\$ 5,570
05-6027 · Longevity Pay	\$ -	\$ -	\$ 2,901	\$ 3,000
05-6040 · Retirement	\$ 120	\$ 180	\$ 816	\$ 1,020
05-6045 · Health Insurance	\$ 1,155	\$ 1,166	\$ 6,886	\$ 6,996
05-6046 · Disability	\$ 109	\$ 100	\$ 586	\$ 600
05-6070 · Unemployment Reserve Exp	\$ -	\$ -	\$ 1,000	\$ 1,000
05-6071 · Training & Travel	\$ -	\$ -	\$ 250	\$ 250
05-6072 · Dues and Memberships	\$ -	\$ -	\$ 254	\$ 250
05-6074 · Mileage Allowance	\$ -	\$ -	\$ -	\$ 250
05-6075 · Miscellaneous	\$ 91	\$ 75	\$ 181	\$ 500
Total 05-6000 · Employee Expenditures	\$ 12,583	\$ 13,418	\$ 89,477	\$ 92,252
 05-6200 · Insurance				
05-6210 · Liability	\$ -	\$ -	\$ 1,368	\$ 1,450
05-6220 · Crime	\$ -	\$ -	\$ 156	\$ 200
05-6230 · Errors & Omissions	\$ -	\$ -	\$ 3,764	\$ 3,850
05-6240 · Ins - Workers' Comp	\$ -	\$ -	\$ 659	\$ 900
Total 05-6200 · Insurance	\$ -	\$ -	\$ 5,947	\$ 6,400
 05-6300 · Administrative Expenditures				
05-6100 · Legal				
05-6110 · City Attorney-General	\$ 105	\$ 250	\$ 575	\$ 1,500
Total 05-6100 · Legal	\$ 105	\$ 250	\$ 575	\$ 1,500
05-6305 · Audit	\$ -	\$ -	\$ -	\$ 3,200
05-6310 · Election	\$ -	\$ -	\$ -	\$ -
05-6320 · Office Supplies	\$ 857	\$ 300	\$ 2,424	\$ 2,200
05-6321 · Gifts, Flowers etc.	\$ 54	\$ 50	\$ 54	\$ 150

City of Meadowlakes
General Fund
Profit Loss Budget vs. Actual

	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
05-6325 · Lease-Copier	\$ 246	\$ 250	\$ 1,228	\$ 1,500
05-6326 · Office Equipment R&M	\$ -	\$ -	\$ -	\$ 300
05-6330 · Postage	\$ 8	\$ 75	\$ 1,083	\$ 675
05-6340 · Memberships-Various	\$ 60	\$ -	\$ 596	\$ 600
05-6350 · Telephone	\$ -	\$ 60	\$ 189	\$ 350
05-6355 · Miscellaneous	\$ -	\$ 100	\$ 800	\$ 650
05-6361 · Email Service	\$ -	\$ -	\$ -	\$ 1,500
Total 05-6300 · Administrative Expenditures	\$ 1,329	\$ 1,085	\$ 6,949	\$ 12,625
05-6400 · Municipal Building				
05-6360 · Office Maintenance-Cleaning	\$ 260	\$ 250	\$ 1,560	\$ 1,500
05-6410 · Maintenance & Repair	\$ -	\$ 500	\$ 1,984	\$ 1,500
05-6420 · Electric Service	\$ 220	\$ 250	\$ 1,446	\$ 1,500
05-6430 · Ins-Real Estate & Pers Prop	\$ -	\$ -	\$ 892	\$ 1,250
Total 05-6400 · Municipal Building	\$ 480	\$ 1,000	\$ 5,882	\$ 5,750
Total 05-5900 · Administration-General Fund	\$ 14,392	\$ 15,503	\$ 108,255	\$ 117,027
05-6600 · Contract Services-1				
05-6610 · Marble Falls EMS	\$ 2,792	\$ 2,792	\$ 16,750	\$ 16,750
05-6620 · Marble Falls Fire	\$ 2,600	\$ 2,600	\$ 15,600	\$ 15,600
Total 05-6600 · Contract Services	\$ 5,392	\$ 5,392	\$ 32,350	\$ 32,350
05-6700 · Capital Outlay				
05-6327 · Cap Exp Under \$5000	\$ -	\$ -	\$ (165)	\$ 5,000
05-6710 · Capital Purchases	\$ -	\$ -	\$ -	\$ 3,500
Total 05-6700 · Capital Outlay	\$ -	\$ -	\$ (165)	\$ 8,500
05-6900 · Transfers to Out				
05-6911 · RCC Debt Fund	\$ -	\$ -	\$ -	\$ 1,000
05-6912 · Utility Fund	\$ -	\$ -	\$ -	\$ 1,000
Total 05-6900 · Transfers to Out	\$ -	\$ -	\$ -	\$ 2,000
Total Expense	\$ 25,660	\$ 28,918	\$ 170,607	\$ 197,197
Other Income/Expense				
Other Expense				
05-8500 · Transfers Out	\$ -	\$ -	\$ -	\$ -
Total Other Expense	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 25,660	\$ 28,918	\$ 170,607	\$ 197,197
NET GAIN/(LOSS)	\$ (22,576)	\$ (23,288)	\$ 172,843	\$ 145,743

City of Meadowlakes
Utility Fund
Profit & Loss Budget vs. Actual

	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
<u>CONDENSED</u>				
Income				
5010 - Water Revenue	\$ 22,857	\$ 27,300	\$ 146,422	\$ 171,000
5020 - Sewer Revenues	\$ 41,668	\$ 41,200	\$ 242,483	\$ 240,200
5030 - Garbage Revenue	\$ 16,647	\$ 16,500	\$ 99,899	\$ 99,000
5040 - Pump Fee Revenue	\$ -	\$ 200	\$ -	\$ 575
5110 - Contract Services	\$ 7,083	\$ 7,083	\$ 42,083	\$ 42,500
5120 - Water Connect Fee Revenue	\$ 825	\$ -	\$ 4,125	\$ 1,450
5130 - Sewer Connect Fee Revenue	\$ 725	\$ -	\$ 3,625	\$ 1,450
5140 - Transfer Fee	\$ 200	\$ 125	\$ 1,375	\$ 850
5150 - Penalty & Interest Earned	\$ 636	\$ 600	\$ 3,536	\$ 3,600
5170 - Miscellaneous Revenues	\$ 2,538	\$ 125	\$ 6,225	\$ 1,625
5200 - Interest earned on Investments	\$ 2	\$ 150	\$ 28	\$ 900
Total Income	\$ 93,181	\$ 93,283	\$ 549,800	\$ 563,150
Gross Profit	\$ 93,181	\$ 93,283	\$ 549,800	\$ 563,150
Expense				
Total 6100 - Employee Expenses	\$ 30,951	\$ 32,115	\$ 216,133	\$ 222,480
Total 6200 - Administrative Expenses	\$ 6,654	\$ 3,075	\$ 34,190	\$ 38,375
Total 6300 - Operating Expenses	\$ 15,632	\$ 16,480	\$ 110,336	\$ 153,520
Total 6400 - POA Contract Mowing Expense	\$ 61	\$ 1,300	\$ 1,535	\$ 3,050
Total 6500 - Other Expenses-Garbage	\$ 14,910	\$ 14,415	\$ 89,357	\$ 86,490
Total 8200 - Transfer to Other Funds	\$ 21,778	\$ 16,250	\$ 107,592	\$ 89,500
Total Expenses	\$ 89,986	\$ 83,635	\$ 559,143	\$ 593,415
Net Gain/(Loss)	\$ 3,195	\$ 9,648	\$ (9,343)	\$ (30,265)

City of Meadowlakes
Utility Fund
Profit & Loss Budget vs. Actual

	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
Expense				
6100 - Employee Expenses				
6110 - Salaries & Wages				
6410 - Salaries Exempt Employees	\$ 8,315	\$ 8,330	\$ 54,008	\$ 54,125
6415 - Salaries & Wages-Non-Exempt	\$ 15,032	\$ 16,500	\$ 99,510	\$ 106,500
6416 - Overtime & Standby Pay	\$ 749	\$ 500	\$ 5,798	\$ 5,250
6417 - Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 4,576	\$ 4,750
Total 6110 - Salaries & Wages	\$ 24,096	\$ 25,330	\$ 163,893	\$ 170,625
6111 - Other Employee Expenses				
6116 - Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 - FICA Expense	\$ 1,843	\$ 1,950	\$ 12,538	\$ 13,050
6140 - Worker's Compensation Insurance	\$ -	\$ -	\$ 8,869	\$ 8,000
6150 - Employee Insurance Expenses	\$ 4,362	\$ 3,875	\$ 23,527	\$ 23,250
6160 - Employee Retirement Expense	\$ 292	\$ 300	\$ 1,863	\$ 2,150
6170 - Employee Uniform Expense	\$ 314	\$ 275	\$ 1,802	\$ 1,800
6180 - Employee Training & Travel Exp	\$ 44	\$ 350	\$ 1,892	\$ 1,600
6560 - Payroll Expenses	\$ -	\$ 35		\$ 255
Total 6111 - Other Employee Expenses	\$ 6,855	\$ 6,785	\$ 52,240	\$ 51,855
Total 6100 - Employee Expenses	\$ 30,951	\$ 32,115	\$ 216,133	\$ 222,480
6200 - Administrative Expenses				
6210 - Auditing Expense	\$ -	\$ -	\$ -	\$ 5,000
6225 - Misc. Dues & Fees				
6226 - TECQ Fees	\$ 815	\$ 250	\$ 4,111	\$ 4,000
6227 - Other Misc. Dues & Fees	\$ 3,861	\$ 550	\$ 4,156	\$ 1,000
Total 6225 - Misc. Dues & Fees	\$ 4,676	\$ 800	\$ 8,267	\$ 5,000
6235 - Computer/Office Equip R&M	\$ -	\$ 175	\$ 1,741	\$ 1,025
6240 - Software Update	\$ 72	\$ 400	\$ 1,153	\$ 3,400
6250 - Office Supplies	\$ 177	\$ 300	\$ 1,711	\$ 1,500
6255 - Postage Expense	\$ 718	\$ 800	\$ 1,541	\$ 2,450
6260 - Telephone Expense	\$ 484	\$ 450	\$ 2,959	\$ 2,750
6270 - Insurance - GL & Property	\$ 307	\$ -	\$ 16,411	\$ 16,000
6280 - Bad Debts	\$ -	\$ -	\$ -	\$ 250
6282 - Administrative-Miscellaneous	\$ 221	\$ 150	\$ 407	\$ 1,000
Total 6200 - Administrative Expenses	\$ 6,654	\$ 3,075	\$ 34,190	\$ 38,375

City of Meadowlakes

Utility Fund

Profit & Loss Budget vs. Actual

	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
6300 - Operating Expenses				
6301 - Water Treatment Operational Exp				
6305 - Water Treatment Electrical	\$ 2,400	\$ 2,500	\$ 14,225	\$ 16,000
6310 - Heating Fuel-WTP	\$ -	\$ -	\$ 1,056	\$ 1,000
6314 - R&M-Plant & Pump Station	\$ 1,128	\$ 500	\$ 8,539	\$ 8,500
6316 - WTP Chemical Expense	\$ 1,269	\$ 1,000	\$ 15,925	\$ 11,700
6320 - Water Outside Testing Expense	\$ 115	\$ 180	\$ 707	\$ 1,120
6328 - Distribution Repair & Maint.	\$ 188	\$ 500	\$ 1,958	\$ 6,750
6355 - Meter Purchased	\$ -	\$ -	\$ 780	\$ 15,000
6360 - Tap Materials-Water	\$ 1,011	\$ -	\$ 1,193	\$ 2,500
Total 6301 - Water Treatment Operational Exp	\$ 6,111	\$ 4,680	\$ 44,383	\$ 62,570
6302 - Wastewater Operational Expenses				
6304 - Wastewater Electrical	\$ 2,218	\$ 2,400	\$ 14,966	\$ 14,000
6311 - Propane-Wastewater	\$ -	\$ -	\$ 785	\$ 1,000
6317 - WWTP Chemicals	\$ 192	\$ 500	\$ 1,153	\$ 4,000
6318 - Outside Testing Wastewater	\$ 1,266	\$ 200	\$ 1,813	\$ 1,250
6321 - Collection System R&M	\$ 260	\$ 500	\$ 1,065	\$ 5,750
6322 - Irrigation Maintenance Expense	\$ 57	\$ 500	\$ -	\$ 2,000
6324 - Irrigation Electric Subsidy	\$ -	\$ -	\$ 7,557	\$ 7,500
6327 - WWTP Repair & Maintenance	\$ 1,565	\$ 2,000	\$ 4,586	\$ 14,500
Total 6302 - Wastewater Operational Expenses	\$ 5,558	\$ 6,100	\$ 31,925	\$ 50,000
6303 - Other Operational Expenses				
63031 - Repair & Maintenance-Other				
6329 - R&M-Building/Misc.	\$ 750	\$ 250	\$ 6,072	\$ 1,500
63291 - Drainage Repair & Maintenance		\$ 2,000	\$ -	\$ 12,000
Total 63031 - Repair & Maintenance-Other	\$ 750	\$ 2,250	\$ 6,072	\$ 13,500
6330 - Vehicle Repair & Maintenance	\$ 314	\$ 400	\$ 3,198	\$ 2,600
6332 - Mahan Property Upkeep	\$ -	\$ 250	\$ -	\$ 250
6335 - Machinery Repair & Maintenance	\$ 961	\$ 1,500	\$ 4,495	\$ 5,500
6340 - Vehicle & Machinery Fuel				
6341 - Vehicle Fuel	\$ 716	\$ 800	\$ 5,187	\$ 4,800
6342 - Machinery Fuel		\$ -	\$ 33	\$ 1,000
Total 6340 - Vehicle & Machinery Fuel	\$ 716	\$ 800	\$ 5,220	\$ 5,800
6345 - Equipment Lease/Rental	\$ -	\$ -	\$ 60	\$ 250
6350 - Miscellaneous Operational Exp.	\$ -	\$ 250	\$ 641	\$ 1,500
6365 - Small Tools	\$ 360	\$ 250	\$ 2,833	\$ 1,550
6550 - Assets Purchased	\$ 863	\$ -	\$ 11,508	\$ 10,000
Total 6303 - Other Operational Expenses	\$ 3,964	\$ 5,700	\$ 34,027	\$ 40,950

City of Meadowlakes
Utility Fund
Profit & Loss Budget vs. Actual

	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
Total 6300 · Operating Expenses	\$ 15,632	\$ 16,480	\$ 110,336	\$ 153,520
6400 · POA Contract Mowing Expense				
6420 · POA Equipment R&M	\$ -	\$ 500	\$ 312	\$ 1,100
6430 · Consumable Supplies - POA	\$ -	\$ 50	\$ 296	\$ 150
6450 · Fuel - POA	\$ 61	\$ 250	\$ 376	\$ 800
6460 · Small Tools - POA	\$ -	\$ 500	\$ 551	\$ 1,000
Total 6400 · POA Contract Mowing Expense	\$ 61	\$ 1,300	\$ 1,535	\$ 3,050
6500 · Other Operational Expenses				
6510 · Garbage Service Expense	\$ 14,910	\$ 14,415	\$ 89,357	\$ 86,490
Total 6500 · Other Expenses-Garbage	\$ 14,910	\$ 14,415	\$ 89,357	\$ 86,490
8200 · Transfer to Other Funds				
8220 · Transfer to Debt Service Fund	\$ 12,250	\$ 12,250	\$ 86,064	\$ 73,500
8240 · Transfer to Recreation Fund	\$ 9,528	\$ 4,000	\$ 21,528	\$ 16,000
Total 8200 · Transfer to Other Funds	\$ 21,778	\$ 16,250	\$ 107,592	\$ 89,500
Total Expense	\$ 89,986	\$ 83,635	\$ 559,143	\$ 593,415
NET GAIN/(LOSS)-Operations	\$ 3,195	\$ 9,648	\$ (9,343)	\$ (30,265)
Other Non-Operational Revenues and Expenses				
Revenues(Transfer in from other Funds)				
Expenses-Non-Operational				
9140 · 2013 I&S Expense				
9141 · 2013 I&S Principal	\$ -	\$ -	\$ 19,988	\$ 19,988
9142 · 2013 I&S Interest	\$ -	\$ -	\$ 3,503	\$ 3,503
Total 9140 · 2013 I&S Expense	\$ -	\$ -	\$ 23,491	\$ 23,491
Total Other Expenses-Non-Operational	\$ -	\$ -	\$ 23,491	\$ 23,491
NET GAIN/(LOSS) FOR FUND	\$ 3,195	\$ 9,648	\$ (32,834)	\$ (53,756)

City of Meadowlakes
Construction Fund Profit Loss
March 2013 through December 2013

	Mar 14	FY 2014	Total to Date	Project Budget	Remaining
Income					
Lease/Purchase Proceeds	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -
Transfer in from Utility Fund	\$ -	\$ -	\$ 146,000	\$ 146,000	\$ -
Total Income	\$ -	\$ -	\$ 446,000	\$ 446,000	\$ -
Expenses					
Tankage	\$ -	\$ 127,642	\$ 318,284	\$ 318,284	\$ -
Engineering	\$ -	\$ 3,400	\$ 34,000	\$ 34,000	\$ -
Foundation	\$ -	\$ 3,500	\$ 21,088	\$ 25,000	\$ 3,912
Electrical and Controls	\$ -	\$ -	\$ -	\$ -	\$ -
Yard Piping	\$ -	\$ 5,232	\$ 16,668	\$ 15,000	\$ -
Contingencies	\$ 905	\$ 1,920	\$ 1,359	\$ 12,500	\$ 11,141
Inspection/Testing	\$ -	\$ -	\$ -		\$ -
Total Construction Expenses	\$ 905	\$ 141,694	\$ 391,399	\$ 404,784	\$ 13,385
Net Gain/(Loss) Project	\$ (905)	\$ (141,694)	\$ 54,601	\$ 41,216	\$ -
Net Gain/(Loss) FY 2014	\$ (905)	\$ (141,694)			

City of Meadowlakes

Debt Service

Profit Loss Budget vs. Actual

	<u>Mar 14</u>	<u>Budget Mar 14</u>	<u>Year to Date</u>	<u>Budgeted Year to Date</u>
Income				
06-4120 -Ad Valorem Tax	\$ 2,620	\$ 4,500	\$ 277,245	\$ 278,150
06-5440-Interest Earned	\$ -	\$ -	\$ 63	\$ -
Total Income	<u>\$ 2,620</u>	<u>\$ 4,500</u>	<u>\$ 277,308</u>	<u>\$ 278,150</u>
Expenses				
06-9000-2008 Bond Expense				
06-9050-2008 Bond Princi	\$ -	\$ -	\$ -	\$ -
06-9070-2008 Bond Intere	\$ -	\$ -	\$ 14,040	\$ 14,040
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,040</u>	<u>\$ 14,040</u>
06-9100-2013 Bond Expense				
06-9150-2013 Bond Princi	\$ -	\$ -	\$ -	\$ -
06-9170-2013 Bond Expei	\$ -	\$ -	\$ 33,774	\$ 33,774
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 33,774</u>	<u>\$ 33,774</u>
Total Expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 47,814</u>	<u>\$ 47,814</u>
Net Ordinary Income	<u>\$ 2,620</u>	<u>\$ 4,500</u>	<u>\$ 229,495</u>	<u>\$ 230,336</u>
Other Income/Expense				
Other Income				
06-8200-Transfer in from	\$ 12,250	\$ 12,258	\$ 86,064	\$ 73,552
Total Other Income	<u>\$ 12,250</u>	<u>\$ 12,258</u>	<u>\$ 86,064</u>	<u>\$ 73,552</u>
Net Income	<u><u>\$ 14,870</u></u>	<u><u>\$ 16,758</u></u>	<u><u>\$ 315,559</u></u>	<u><u>\$ 303,888</u></u>

City of Meadowlakes

Recreation Country Club Division Profit Loss

	Mar 14	Budget Mar 14	Year to Date	Budgeted Year to Date
Income				
03-5000 · Revenue				
03-5092 · Lease Income	\$ -	\$ 1,000	\$ 1,375	\$ 6,000
03-5096 · Miscellaneous Income	\$ 5,528	\$ 10	\$ 5,528	\$ 40
03-5100 · Donation-Cart Path Improvements	\$ -	\$ -	\$ -	\$ -
Total 03-5000 · Revenue	\$ 5,528	\$ 1,010	\$ 6,903	\$ 6,040
Total Income	\$ 5,528	\$ 1,010	\$ 6,903	\$ 6,040
Expense				
03-6030-PFC Expense-Insurance	\$ -	\$ -	\$ 15,486	\$ 16,000
03-6077 · Miscellaneous Admin Exp		\$ 200	\$ 1,850	\$ 1,300
03-6800 · RCC Expenses				
03-6803 · Maint., Repairs & Renovations	\$ -	\$ 3,100	\$ 3,503	\$ 18,900
03-6811 · Irrigation System Repair	\$ 638	\$ 500	\$ 1,499	\$ 2,400
03-6805 · Capital Purchases less than \$5K	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 638	\$ 3,800	\$ 22,338	\$ 38,600
Net Ordinary Income	\$ 4,890	\$ (2,790)	\$ (15,435)	\$ (32,560)
Other Income/Expense				
Other Income				
03-8010 · Transfer In from other Funds				
03-8015 · Transfer in from General Fund	\$ -	\$ -	\$ -	\$ 1,000
03-8020 · Transfer in from Utility Fund	\$ 4,000	\$ 4,000	\$ 17,000	\$ 16,000
03-8025 · Transfer in from Fund Reserves	\$ -	\$ -	\$ -	\$ 15,900
Total 03-8010 · Transfer In from other Funds	\$ 4,000	\$ 4,000	\$ 17,000	\$ 32,900
Total Other Income	\$ 4,000	\$ 4,000	\$ 17,000	\$ 32,900
Net Other Income	\$ 4,000	\$ 4,000	\$ 17,000	\$ 32,900
Net Gain/(Loss)	\$ 8,890	\$ 1,210	\$ 1,565	\$ 340

City of Meadowlakes - General Fund

Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 321,809	\$ 301,036	\$ 302,063	\$ 356,593	\$ 500,055	\$ 517,920	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723
Cash Inflows (Income)												
Ad Valorem Tax	\$ 3,356	\$ 29,273	\$ 85,341	\$ 157,091	\$ 29,744	\$ 2,914						
Franchise Tax	\$ 10,931	\$ 1,532	\$ -	\$ 8,627	\$ 9,489	\$ -						
Misc.	\$ 1,412	\$ 1,352	\$ 1,651	\$ 5,337	\$ 100	\$ 625						
Total Cash In	\$ 15,699	\$ 32,157	\$ 86,991	\$ 171,055	\$ 39,333	\$ 3,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Available Cash	\$ 337,508	\$ 333,193	\$ 389,054	\$ 527,648	\$ 539,388	\$ 521,459	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723
Cash Outflow (Expenses)												
Misc./prior payables	\$ (2,915)	\$ 2,456	\$ 4,086	\$ 986	\$ (1,655)	\$ 2,227						
Tax Collection/Appraisal	\$ 237	\$ 25	\$ 2,870	\$ 105	\$ (949)	\$ 2,879						
Building Committee	\$ (123)	\$ 743	\$ 1,099	\$ 99	\$ 1,554	\$ (455)						
Ordinance Enforcement	\$ 1,275	\$ 808	\$ 794	\$ 813	\$ 826	\$ 809						
Animal Control	\$ 906	\$ 713	\$ 20	\$ 2,577	\$ 21	\$ 655						
Traffic Control	\$ 3,478	\$ 1,935	\$ 1,536	\$ 1,819	\$ 1,431	\$ 1,788						
Court Expense	\$ 200	\$ 200	\$ 200	\$ 230	\$ 200	\$ 200						
Employee Expenses	\$ 20,035	\$ 16,243	\$ 13,614	\$ 13,827	\$ 13,174	\$ 12,584						
Administrative Expense	\$ 10,779	\$ 2,780	\$ 2,850	\$ 1,745	\$ 1,475	\$ 1,657						
Emergency Services	\$ 2,600	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392	\$ 5,392						
Transfers Out	\$ -	\$ (165)	\$ -	\$ -	\$ -	\$ -						
Total Cash Outflows	\$ 36,472	\$ 31,130	\$ 32,462	\$ 27,593	\$ 21,469	\$ 27,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 301,036	\$ 302,063	\$ 356,593	\$ 500,055	\$ 517,920	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723	\$ 493,723
Difference Beginning to End Cash	\$ (20,773)	\$ 1,027	\$ 54,530	\$ 143,462	\$ 17,864	\$ (24,196)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year	\$ 171,914											
(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)												

City of Meadowlakes - Utility (Public Works) Fund

Operating Cash Flow Analysis

	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14
Beginning Cash Balance	\$ 530,600	\$ 476,306	\$ 470,536	\$ 502,231	\$ 510,308	\$ 488,991	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597
Cash Inflows (Income)												
Account Receivables	\$ 153,506	\$ 68,762	\$ 105,536	\$ 89,447	\$ 72,781	\$ 99,191						
Contract Services	\$ 6,667	\$ 7,084	\$ 7,084	\$ 7,083	\$ 7,083	\$ 7,083						
Customer Deposits Etc.	\$ 1,000	\$ 800	\$ 1,200	\$ 400	\$ 700	\$ 700						
Non-operating revenue-transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Miscellaneous	\$ 389	\$ 2,722	\$ 3,841	\$ 1,660	\$ 304	\$ 10,491						
Total Cash Inflows	\$ 161,562	\$ 79,368	\$ 117,661	\$ 98,590	\$ 80,868	\$ 117,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Cash Balance	\$ 692,162	\$ 555,674	\$ 588,197	\$ 600,821	\$ 591,176	\$ 606,456	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597
Normal Cash Outflows (Operating Expenses)												
Prior Months Payables/Misc.	\$ 66,723 *	\$ (1,622)	\$ 1,390	\$ 6,568	\$ 4,456	\$ 3,225						
Employee Expenses	\$ 52,056	\$ 35,409	\$ 31,416	\$ 33,327	\$ 32,500	\$ 31,980						
Administrative Expenses	\$ 16,201	\$ 2,663	\$ 3,631	\$ 2,684	\$ 2,426	\$ 3,022						
Operating Expenses	\$ 40,827	\$ 21,115	\$ 18,017	\$ 16,507	\$ 8,091	\$ 14,927						
Mowing Contract Expenses	\$ 495	\$ 481	\$ 454	\$ 217	\$ 60	\$ -						
Solid Waste Collection Expense	\$ 14,740	\$ 14,842	\$ 14,808	\$ 14,960	\$ 14,910	\$ 14,927						
Total Operating Cash flow Out	\$ 191,042	\$ 72,888	\$ 69,716	\$ 74,263	\$ 62,443	\$ 68,081	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Cash Outflows:												
Lease/Purchase Expense	\$ -	\$ -	\$ -	\$ -	\$ 23,492	\$ -						
Transfer to Debt Service	\$ 24,814	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250						
Transfer to RCC Fund	\$ -		\$ 4,000	\$ 4,000	\$ 4,000	\$ 9,528						
Total Transfer Out	\$ 24,814	\$ 12,250	\$ 16,250	\$ 16,250	\$ 39,742	\$ 21,778	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Outflows	\$ 215,856	\$ 85,138	\$ 85,966	\$ 90,513	\$ 102,185	\$ 89,859	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 476,306	\$ 470,536	\$ 502,231	\$ 510,308	\$ 488,991	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597	\$ 516,597
Difference Beginning to End Cash (monthly)	\$ (54,294)	\$ (5,770)	\$ 31,695	\$ 8,077	\$ (21,316)	\$ 27,606	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year	\$ (14,003)											

*Consists of \$32,160 in reimbursed insurance expense for other funds and \$28,702 in storm damage

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Debt Service

Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 2,055	\$ 29,859	\$ 68,486	\$ 157,644	\$ 311,480	\$ 302,744	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614
Cash Inflows (Income)												
Property Tax Income	\$ 2,988	\$ 26,373	\$ 76,899	\$ 141,563	\$ 26,802	\$ 2,620						
Transfer if from Utility Fund	\$ 24,814	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250						
Interest Earned/Misc.	\$ 2	\$ 4	\$ 9	\$ 23	\$ 26							
Total Cash Flow In	\$ 27,804	\$ 38,627	\$ 89,158	\$ 153,836	\$ 39,078	\$ 14,870	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Cash Balance	\$ 29,859	\$ 68,486	\$ 157,644	\$ 311,480	\$ 350,558	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614
Cash Outflow (Expenses)												
Prior Months Payables/Misc.	\$ -	\$ -	\$ -	\$ -								
2008 Bonds												
Interest 2008	\$ -	\$ -	\$ -	\$ -	\$ 14,040							
Principal 2008 Bonds	\$ -	\$ -	\$ -	\$ -								
Total 2008 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 14,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2013 Bonds												
Interest 2013 Bonds					\$ 33,774							
Principal 2013 Bonds												
Total 2013 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 33,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Flow Out	\$ -	\$ -	\$ -	\$ -	\$ 47,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 29,859	\$ 68,486	\$ 157,644	\$ 311,480	\$ 302,744	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614	\$ 317,614
Difference Beginning to End Cash (Monthly)	\$ 27,804	\$ 38,627	\$ 89,158	\$ 153,836	\$ (8,736)	\$ 14,870	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ 315,559							

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Recreation Fund

Cash Flow Analysis

	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>	<i>Jan-14</i>	<i>Feb-14</i>	<i>Mar-14</i>	<i>Apr-14</i>	<i>May-14</i>	<i>Jun-14</i>	<i>Jul-14</i>	<i>Aug-14</i>	<i>Sep-14</i>
Beginning Cash Balance	\$ 30,250	\$ 14,651	\$ 14,482	\$ 17,507	\$ 21,382	\$ 22,925	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815
Cash Inflows (Income)												
Lease Income	\$ -	\$ 1,375										
Transfer in from Utility Fund	\$ -	\$ 1,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000						
Transfer in from General Fund	\$ -	\$ -										
Misc.	\$ -	\$ -				\$ 5,528						
Total Cash In	\$ -	\$ 2,375	\$ 4,000	\$ 4,000	\$ 4,000	\$ 9,528	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Available Cash	\$ 30,250	\$ 17,026	\$ 18,482	\$ 21,507	\$ 25,382	\$ 32,453	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815
Cash Outflow (Expenses)												
Insurance-PFC	\$ 15,486	\$ -										
Irrigation System Repair & Maint.	\$ -	\$ 564			\$ 297	\$ 638						
Building Maintenance & Repair	\$ 113	\$ 1,230			\$ 2,160							
Miscellaneous	\$ -	\$ 750	\$ 975	\$ 125								
Total Cash Outflows	\$ 15,599	\$ 2,544	\$ 975	\$ 125	\$ 2,457	\$ 638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 14,651	\$ 14,482	\$ 17,507	\$ 21,382	\$ 22,925	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815	\$ 31,815
Difference Beginning to End Cash	\$ (15,599)	\$ (169)	\$ 3,025	\$ 3,875	\$ 1,543	\$ 8,890	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year						\$ 1,565						
(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)												

City of Meadowlakes-General Fund

Check Detail

March 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -14607		03/05/2014	Adams, Don	05-1035 · First State Bank		-200.00
Bill	Mar Lease	03/03/2014		05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -14608		03/05/2014	ATS	05-1035 · First State Bank		-198.00
Bill	Inv #1-563214	03/03/2014		05-5140 · Bldg Inspections	-198.00	198.00
TOTAL					-198.00	198.00
Bill Pmt -14609		03/05/2014	Burnet Central Appl District	05-1035 · First State Bank		-2,852.60
Bill	2nd Quarter	03/03/2014		05-5020 · Quarterly Expense	-2,852.60	2,852.60
TOTAL					-2,852.60	2,852.60
Bill Pmt -14610		03/05/2014	Card Service Center	05-1035 · First State Bank		-502.53
Bill		03/03/2014		05-6321 · Gifts, Flowers etc.	-53.53	53.53
				05-6320 · Office Supplies	-449.00	449.00
TOTAL					-502.53	502.53
Bill Pmt -14611		03/05/2014	Highland Lakes Newspapers	05-1035 · First State Bank		-355.44
Bill		03/03/2014		05-6320 · Office Supplies	-355.44	355.44
TOTAL					-355.44	355.44
Bill Pmt -14612		03/05/2014	Marble Falls Area EMS Inc	05-1035 · First State Bank		-2,791.67
Bill	Mar Payment	03/01/2014		05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL					-2,791.67	2,791.67
Bill Pmt -14613		03/05/2014	Marble Falls Area Fire Dept Inc	05-1035 · First State Bank		-2,600.00
Bill	Mar Payment	03/03/2014		05-6620 · Marble Falls Fire	-2,600.00	2,600.00
TOTAL					-2,600.00	2,600.00
Bill Pmt -14614		03/05/2014	Pedernales Electric Coop	05-1035 · First State Bank		-327.99
Bill	200001925367	02/23/2014		05-6420 · Electric Service	-327.99	327.99
TOTAL					-327.99	327.99

City of Meadowlakes-General Fund

Check Detail

March 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt	-14615	03/05/2014	Preston, Pat	05-1035 · First State Bank		-187.00
Bill	Feb Mileage	03/03/2014		05-5274 · Mileage	-187.00	187.00
TOTAL					-187.00	187.00
Bill Pmt	-14616	03/05/2014	Visa	05-1035 · First State Bank		-29.08
Bill		03/03/2014		05-5380 · Supplies/Miscellaneous	-21.38	21.38
				05-6330 · Postage	-7.70	7.70
TOTAL					-29.08	29.08
Bill Pmt	-14617	03/05/2014	Xerox Corporation	05-1035 · First State Bank		-297.96
Bill	072840828	03/05/2014		05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Supplies	-52.31	52.31
TOTAL					-297.96	297.96
Bill Pmt	-14618	03/17/2014	Great Southern Life Insurance	05-1035 · First State Bank		-90.50
Bill		03/17/2014		05-6047 · Other Benefits	-90.50	90.50
TOTAL					-90.50	90.50
Bill Pmt	-14619	03/17/2014	Knight & Partners	05-1035 · First State Bank		-105.00
Bill		03/17/2014		05-6110 · City Attorney-General	-105.00	105.00
TOTAL					-105.00	105.00
Bill Pmt	-14620	03/17/2014	Marble Falls Chamber of Commerce	05-1035 · First State Bank		-60.00
Bill		03/17/2014		05-6340 · Memberships-Various	-60.00	60.00
TOTAL					-60.00	60.00
Bill Pmt	-14621	03/17/2014	McCreary, Veselka, Bragg & Allen	05-1035 · First State Bank		-26.80
Bill		03/17/2014		05-5040 · Collection Expense	-26.80	26.80
TOTAL					-26.80	26.80
Check	14622	03/19/2014	Cactus Co	05-1035 · First State Bank		-500.00
				05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00

City of Meadowlakes-General Fund

Check Detail

March 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	14623	03/28/2014	Queen, Darren	05-1035 · First State Bank		-500.00
				05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -14624		03/28/2014	ATS	05-1035 · First State Bank		-396.00
Bill	1-565752	03/24/2014		05-5140 · Bldg Inspections	-396.00	396.00
TOTAL					-396.00	396.00
Bill Pmt -14625		03/28/2014	Galaway, Robbie	05-1035 · First State Bank		-633.33
Bill		03/31/2014		05-5320 · Contract Agreement	-633.33	633.33
TOTAL					-633.33	633.33
Total General Fund Disbursements						12,653.90

City of Meadowlakes-Utility Fund
Check Detail

Type	Num	Date	Name	March 2014	Account	Paid Amount	Original Amount
Check	EFT	03/10/2014	State Comptroller	1015 · Checking-1st State Bank			-1,038.84
				3020 · Sales Tax Payable		-1,038.84	1,038.84
TOTAL						-1,038.84	1,038.84
Check	143	03/07/2014	Ingram Readymix, Inc.	1110 · 2013-Construction			-392.50
				9260 · Contingencies		-392.50	392.50
TOTAL						-392.50	392.50
Check	144	03/07/2014	Foxworth-Galbraith	1110 · 2013-Construction			-363.45
				9260 · Contingencies		-363.45	363.45
TOTAL						-363.45	363.45
Check	145	03/07/2014	City of Meadowlakes	1110 · 2013-Construction			-149.08
				9260 · Contingencies		-149.08	149.08
TOTAL						-149.08	149.08
Bill Pmt - 14234		03/06/2014	Card Services - VISA	1015 · Checking-1st State Bank			-1,044.28
Bill	1800 - Feb 2014	02/26/2014		6282 · Administrative-Miscellaneous		-58.05	58.05
				1584 · POA Receivables		-13.68	13.68
				6255 · Postage Expense		-109.10	109.10
				6250 · Office Supplies		-16.48	16.48
Bill	1792 - Feb 2014	02/26/2014		6180 · Employee Training & Travel Exp		-40.91	40.91
Bill	1826 - Feb 2014	02/26/2014		6282 · Administrative-Miscellaneous		-11.98	11.98
				6335 · Machinery Repair & Maintenance		-44.66	44.66
				6180 · Employee Training & Travel Exp		-749.42	749.42
TOTAL						-1,044.28	1,044.28
Bill Pmt - 14235		03/06/2014	DPC Industries, Inc	1015 · Checking-1st State Bank			-480.50
Bill	767000860-14	02/19/2014		6317 · WWTP Chemicals		-192.20	192.20
Bill	767000859-14	02/19/2014		6316 · WTP Chemical Expense		-288.30	288.30
TOTAL						-480.50	480.50
Bill Pmt - 14236		03/06/2014	Ford & Crew Home & H.	1015 · Checking-1st State Bank			-384.66
Bill	Feb 2014 Stmt	02/25/2014		6328 · Distribution Repair & Maint.		-47.22	47.22
				6329 · R&M-Building/Misc.		-75.11	75.11
				1585 · Const Fund Rec'd		-149.08	149.08
				6329 · R&M-Building/Misc.		-82.69	82.69
				6335 · Machinery Repair & Maintenance		-12.57	12.57

City of Meadowlakes-Utility Fund
Check Detail

Type	Num	Date	Name	March 2014	Account	Paid Amount	Original Amount
					6365 · Small Tools	-17.99	17.99
TOTAL						-384.66	384.66
Bill Pmt - 14237		03/06/2014	HACH		1015 · Checking-1st State Bank		-114.57
Bill	8714385	02/26/2014			6316 · WTP Chemical Expense	-114.57	114.57
TOTAL						-114.57	114.57
Bill Pmt - 14238		03/06/2014	Home Depot Credit Ser		1015 · Checking-1st State Bank		-778.36
Bill	Feb 2014 Stmt	02/21/2014			6329 · R&M-Building/Misc.	-19.76	19.76
					6365 · Small Tools	-359.85	359.85
					6327 · WWTP Repair & Maintenance	-240.66	240.66
					6329 · R&M-Building/Misc.	-140.12	140.12
					6328 · Distribution Repair & Maint.	-17.97	17.97
TOTAL						-778.36	778.36
Bill Pmt - 14239		03/06/2014	James R. Wilson		1015 · Checking-1st State Bank		-8.64
Bill	Refund	02/27/2014			3010 · Service Deposits Payable	-8.64	8.64
TOTAL						-8.64	8.64
Bill Pmt - 14240		03/06/2014	Marble Falls Napa		1015 · Checking-1st State Bank		-344.64
Bill	Feb 2014 Stmt	02/28/2014			6330 · Vehicle Repair & Maintenance	-84.14	84.14
					6335 · Machinery Repair & Maintenance	-260.50	260.50
TOTAL						-344.64	344.64
Bill Pmt - 14241		03/06/2014	Meadowlakes POA		1015 · Checking-1st State Bank		-32.50
Bill	Amanda Briggs	03/05/2014			1510 · Service Receivables	-32.50	32.50
TOTAL						-32.50	32.50
Bill Pmt - 14242		03/06/2014	PEC		1015 · Checking-1st State Bank		-5,019.68
Bill	Feb 2014 Stmts	02/23/2014			6305 · Water Treatment Electrical	-2,420.57	2,420.57
					6304 · Wastewater Electrical	-2,599.11	2,599.11
TOTAL						-5,019.68	5,019.68
Bill Pmt - 14243		03/06/2014	Sprint		1015 · Checking-1st State Bank		-37.68
Bill	55023141004330	02/25/2014			6260 · Telephone Expense	-37.68	37.68
TOTAL						-37.68	37.68

City of Meadowlakes-Utility Fund
Check Detail

Type	Num	Date	Name	March 2014	Account	Paid Amount	Original Amount
Bill Pmt - 14244		03/06/2014	Techline Pipe L.P.	1015 · Checking-1st State Bank			-1,792.54
Bill	1049260-01	02/10/2014		6328 · Distribution Repair & Maint.		-1.54	1.54
Bill	1050084-00	02/27/2014		6355 · Meter Purchased		-780.00	780.00
Bill	1050082-00	02/27/2014		6328 · Distribution Repair & Maint.		-1,011.00	1,011.00
TOTAL						-1,792.54	1,792.54
Bill Pmt - 14245		03/06/2014	Texas Comptroller of P	1015 · Checking-1st State Bank			-100.00
Bill	M7228 - 2014	01/31/2014		6227 · Other Misc. Dues & Fees		-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt - 14246		03/06/2014	TML	1015 · Checking-1st State Bank			-306.74
Bill	3091 - March 2014	03/01/2014		6270 · Insurance - GL & Property		-306.74	306.74
TOTAL						-306.74	306.74
Bill Pmt - 14247		03/06/2014	US Postmaster	1015 · Checking-1st State Bank			-700.00
Bill	Permit #6 - Feb 20	03/03/2014		6255 · Postage Expense		-700.00	700.00
TOTAL						-700.00	700.00
Bill Pmt - 14248		03/06/2014	USA Bluebook	1015 · Checking-1st State Bank			-156.25
Bill	156.25	02/24/2014		6328 · Distribution Repair & Maint.		-156.25	156.25
TOTAL						-156.25	156.25
Bill Pmt - 14249		03/06/2014	Visa	1015 · Checking-1st State Bank			-423.53
Bill	3183 - Feb 2014	02/24/2014		6180 · Employee Training & Travel Exp		-235.00	235.00
Bill	8613 - Feb 2014	02/24/2014		6329 · R&M-Building/Misc.		-91.53	91.53
				6240 · Software Update		-97.00	97.00
TOTAL						-423.53	423.53
Bill Pmt - 14250		03/13/2014	Allied Waste Services #	1015 · Checking-1st State Bank			-14,926.61
Bill	Feb 2014 Stmt	02/28/2014		6510 · Garbage Service Expense		-53.93	53.93
				6510 · Garbage Service Expense		-14,872.68	14,872.68
TOTAL						-14,926.61	14,926.61
Bill Pmt - 14251		03/13/2014	Precision Calibrate Met	1015 · Checking-1st State Bank			-875.00
Bill	99	03/01/2014		6314 · R&M-Plant & Pump Station		-350.00	350.00
				6327 · WWTP Repair & Maintenance		-525.00	525.00
TOTAL						-875.00	875.00

City of Meadowlakes-Utility Fund
Check Detail

Type	Num	Date	Name	March 2014	Account	Paid Amount	Original Amount
Bill Pmt - 14252		03/13/2014	Tractor Supply		1015 · Checking-1st State Bank		-156.82
Bill	Feb 2014 Stmt	03/01/2014			6330 · Vehicle Repair & Maintenance	-35.98	35.98
					6327 · WWTP Repair & Maintenance	-120.84	120.84
TOTAL						-156.82	156.82
Bill Pmt - 14253		03/13/2014	Lowe's		1015 · Checking-1st State Bank		-31.27
Bill	Feb 2014 Stmt	03/02/2014			6329 · R&M-Building/Misc.	-31.27	31.27
TOTAL						-31.27	31.27
Bill Pmt - 14254		03/20/2014	Debbie Holley		1015 · Checking-1st State Bank		-18.31
Bill	March 7, 2014	03/07/2014			6180 · Employee Training & Travel Exp	-18.31	18.31
TOTAL						-18.31	18.31
Bill Pmt - 14255		03/20/2014	DSHS Central Lab		1015 · Checking-1st State Bank		-114.88
Bill	ID#0270036	03/04/2014			6320 · Water Outside Testing Expense	-114.88	114.88
TOTAL						-114.88	114.88
Bill Pmt - 14256		03/20/2014	Fastenal		1015 · Checking-1st State Bank		-56.86
Bill	TX00175601	03/01/2014			6324 · Irrigation Electric Subsidy	-56.86	56.86
TOTAL						-56.86	56.86
Bill Pmt - 14257		03/20/2014	LCRA		1015 · Checking-1st State Bank		-471.88
Bill	Feb 2014 Stmt	02/28/2014			1582 · PFC Receivable	-471.88	471.88
TOTAL						-471.88	471.88
Bill Pmt - 14258		03/20/2014	Lee Hoffpauir, Inc		1015 · Checking-1st State Bank		-25.37
Bill	83368	03/01/2014			6330 · Vehicle Repair & Maintenance	-25.37	25.37
TOTAL						-25.37	25.37
Bill Pmt - 14259		03/20/2014	Pecan Valley POA		1015 · Checking-1st State Bank		-100.00
Bill	2014 POA Dues	01/15/2014			6227 · Other Misc. Dues & Fees	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt - 14260		03/20/2014	Pipelines of Texas Inc.		1015 · Checking-1st State Bank		-179.98
Bill	08029	03/01/2014			6328 · Distribution Repair & Maint.	-179.98	179.98
TOTAL						-179.98	179.98

City of Meadowlakes-Utility Fund
Check Detail

		March 2014				
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - 14261		03/20/2014	Sprint PCS	1015 · Checking-1st State Bank		-242.18
Bill	581612715-079	03/10/2014		6260 · Telephone Expense	-242.18	242.18
TOTAL					-242.18	242.18
Bill Pmt - 14262		03/20/2014	UniFirst Holdings, Inc.	1015 · Checking-1st State Bank		-318.40
Bill	822 1606129	02/17/2014		6170 · Employee Uniform Expense	-62.00	62.00
Bill	822 1608096	02/24/2014		6170 · Employee Uniform Expense	-63.15	63.15
Bill	822 1610051	03/03/2014		6170 · Employee Uniform Expense	-62.00	62.00
Bill	822 1612025	03/10/2014		6170 · Employee Uniform Expense	-69.25	69.25
Bill	822 1613992	03/17/2014		6170 · Employee Uniform Expense	-62.00	62.00
TOTAL					-318.40	318.40
Bill Pmt - 14263		03/20/2014	USA Bluebook	1015 · Checking-1st State Bank		-138.25
Bill	282196	03/03/2014		6335 · Machinery Repair & Maintenance	-138.25	138.25
TOTAL					-138.25	138.25
Bill Pmt - 14264		03/20/2014	Verizon Southwest	1015 · Checking-1st State Bank		-253.57
Bill	Feb 2014 Stmt	03/04/2014		6260 · Telephone Expense	-206.37	206.37
				1515 · General Fund Receivables	-47.20	47.20
TOTAL					-253.57	253.57
Bill Pmt - 14265		03/20/2014	Wex Bank	1015 · Checking-1st State Bank		-776.66
Bill	36092550	03/06/2014		6341 · Vehicle Fuel	-776.66	776.66
TOTAL					-776.66	776.66
Bill Pmt - 14266		03/27/2014	A. S. Vinson	1015 · Checking-1st State Bank		-14.04
Bill	Refund	03/25/2014		3010 · Service Deposits Payable	-14.04	14.04
TOTAL					-14.04	14.04
Bill Pmt - 14267		03/27/2014	Aqua-Tech Laboratorie	1015 · Checking-1st State Bank		-1,266.00
Bill	6301	03/13/2014		6318 · Outside Testing Wastewater	-1,068.00	1,068.00
Bill	6300	03/13/2014		6318 · Outside Testing Wastewater	-198.00	198.00
TOTAL					-1,266.00	1,266.00
Bill Pmt - 14268		03/27/2014	Debbie Holley	1015 · Checking-1st State Bank		-25.42
Bill	March 21, 2014	03/21/2014		6180 · Employee Training & Travel Exp	-25.42	25.42
TOTAL					-25.42	25.42

City of Meadowlakes-Utility Fund
Check Detail

		March 2014				
Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - 14269		03/27/2014	DeLaina Liggett	1015 · Checking-1st State Bank		-15.84
Bill	Refund	03/25/2014		3010 · Service Deposits Payable	-15.84	15.84
TOTAL					-15.84	15.84
Bill Pmt - 14270		03/27/2014	Elliott Electric Supply	1015 · Checking-1st State Bank		-144.39
Bill	36-26844-01	03/14/2014		6327 · WWTP Repair & Maintenance	-42.29	42.29
Bill	36-27103-01	03/19/2014		6327 · WWTP Repair & Maintenance	-80.87	80.87
Bill	36-27159-01	03/20/2014		6327 · WWTP Repair & Maintenance	-21.23	21.23
TOTAL					-144.39	144.39
Bill Pmt - 14271		03/27/2014	Federal Surplus Proper	1015 · Checking-1st State Bank		-878.50
Bill	DO 0042S	03/20/2014		6365 · Small Tools	-321.00	321.00
				6329 · R&M-Building/Misc.	-557.50	557.50
TOTAL					-878.50	878.50
Bill Pmt - 14272		03/27/2014	Genworth Life and Ann	1015 · Checking-1st State Bank		-187.98
Bill	Roman - March 20	03/10/2014		6150 · Employee Insurance Expenses	-69.42	69.42
Bill	Mike - March 2014	03/10/2014		6150 · Employee Insurance Expenses	-118.56	118.56
TOTAL					-187.98	187.98
Bill Pmt - 14273		03/27/2014	HACH	1015 · Checking-1st State Bank		-965.33
Bill	8738777	03/13/2014		6314 · R&M-Plant & Pump Station	-751.79	751.79
Bill	8744630	03/18/2014		6316 · WTP Chemical Expense	-213.54	213.54
TOTAL					-965.33	965.33
Bill Pmt - 14274		03/27/2014	Heritage Electrical Serv	1015 · Checking-1st State Bank		-130.00
Bill	2707	03/20/2014		6327 · WWTP Repair & Maintenance	-130.00	130.00
TOTAL					-130.00	130.00
Bill Pmt - 14275		03/27/2014	Lanford Equipment Co.	1015 · Checking-1st State Bank		-222.68
Bill	MI35321	03/11/2014		6335 · Machinery Repair & Maintenance	-222.68	222.68
TOTAL					-222.68	222.68
Bill Pmt - 14276		03/27/2014	Pipelines of Texas Inc.	1015 · Checking-1st State Bank		-260.00
Bill	08079	03/13/2014		6321 · Collection System R&M	-260.00	260.00
TOTAL					-260.00	260.00

City of Meadowlakes-Utility Fund
Check Detail

Type	Num	Date	Name	March 2014	Account	Paid Amount	Original Amount
Bill Pmt - 14277		03/27/2014	Quill		1015 · Checking-1st State Bank		-148.98
Bill	1212467	03/10/2014			6250 · Office Supplies	-23.99	23.99
Bill	1225898	03/10/2014			6250 · Office Supplies	-124.99	124.99
TOTAL						-148.98	148.98
Bill Pmt - 14278		03/27/2014	RVS Software		1015 · Checking-1st State Bank		-72.40
Bill	124412	03/21/2014			6240 · Software Update	-72.40	72.40
TOTAL						-72.40	72.40
Bill Pmt - 14279		03/27/2014	TCEQ		1015 · Checking-1st State Bank		-815.00
Bill	11439-001	03/27/2014			6226 · TECQ Fees	-815.00	815.00
TOTAL						-815.00	815.00
Bill Pmt - 14280		03/27/2014	Techline Pipe L.P.		1015 · Checking-1st State Bank		-1,011.00
Bill	1050082-01	03/06/2014			6360 · Tap Materials-Water	-1,011.00	1,011.00
TOTAL						-1,011.00	1,011.00
Bill Pmt - 14281		03/27/2014	USA Bluebook		1015 · Checking-1st State Bank		-69.89
Bill	287768	03/10/2014			6327 · WWTP Repair & Maintenance	-69.89	69.89
TOTAL						-69.89	69.89
Total General Fund Disbursements							38,581.93

Recreation & Country Club Division
Check Detail

March 2014					Paid Amount	Original Amount
Type	Num	Date	Name	Account		
Check	108	03/07/2014	Professional Turf Products, LP	03-1012 · 1st State Bank - Petty Cash Ck		-637.92
				03-6811 · Irrigation System Repair	-637.92	637.92
TOTAL					-637.92	637.92

Payroll Recap March 2014

		Fund	Wages	Payroll Taxes	Retirement Expense	Total Payroll Exp.
Date:	3/10/2014					
<i>Payperiod</i>	<i>2/22/14 to 3/7/2014</i>	General	\$ 5,600.86	\$ 428.47	\$ 61.65	\$ 6,090.97
<i>(Bi-weekly)</i>		Utility	\$ 12,104.93	\$ 926.03	\$ 154.86	\$ 13,185.82
	Total		\$ 17,705.79	\$ 1,354.49	\$ 216.51	\$ 19,276.79
Date:	3/24/2014					
<i>Payperiod</i>	<i>3/8/14 to 3/21/14</i>	General	\$ 5,296.00	\$ 405.14	\$ 58.10	\$ 5,759.24
<i>(Bi-weekly)</i>		Utility	\$ 12,000.70	\$ 918.05	\$ 150.10	\$ 13,068.85
	Total		\$ 17,296.70	\$ 1,323.20	\$ 208.20	\$ 18,828.09
Date:	3/27/2014					
<i>Montly-Patrol</i>	<i>March-14</i>	General	\$ 1,661.00	\$ 127.07	\$ -	\$ 1,788.07
	Total		\$ 1,661.00	\$ 127.07	\$ -	\$ 1,788.07
Totals						
General Fund			\$ 12,557.86	\$ 960.68	\$ 119.74	\$ 13,638.28
Utility Fund			\$ 24,105.63	\$ 1,844.08	\$ 304.96	\$ 26,254.67
Total			\$ 36,663.49	\$ 2,804.76	\$ 424.70	\$ 39,892.95

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VI-A

Date: April 3, 2014

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VI-A-Meadowlakes PFC March 2014 Financials

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On: ☐ Consent ☐ New Business ☒ Old Business**
 - 2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A**
 - 3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes ☐ No ☒ N/A**
-

4. Background:

As of the printing of this agenda packet I had not received the PFC financial statements for the month of March. I requested them earlier in the week as was advised that they would be available late Wednesday afternoon. I will forward them to you as late arrivals as soon as we obtain them.

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-A

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-A Resolution 14-002 Accepting Fiscal Year 2013 Independent Audit Report

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

One of the items on the agenda of your workshop last month was the presentation of the fiscal year 2013 audit prepared by the independent auditing firm of Neffendorf, Knopp, Doss & Company, P.C. of Fredericksburg, Texas. Local Government Code requires that an audit be conducted annually by a certified public accountant licensed in the State of Texas. Mr. Keith Neffendorf presented the audit for your consideration during the workshop and at that time briefed the Council on his firm's findings. He found no major issues with the methods of financial reporting and gave the City a clean audit report.

In their letter to Council addressing the audit they did make some recommendations related to how property tax revenue is booked and accounted for. As a result, we moved the Debt Service Fund from the Utility Fund to an independent Fund under the umbrella of the General Fund. They also made some recommendations regarding the Public Facility Corporation and I have been assured by management that they are complying with the recommendations.

5. Recommendation:

Staff recommends the approval of Resolution 14-002 which approves the fiscal year 2013 audit report.

City of Meadowlakes

RESOLUTION NUMBER 14-002

April 8, 2014

A RESOLUTION ACCEPTING THE FISCAL YEAR 2013 AUDIT, FINANCIAL STATEMENT AND OPINION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013, AS PREPARED BY SINGLETON, CLARK CERTIFIED PUBLIC ACCOUNTANTS, AND AUTHORIZING THE CITY SECRETARY TO FILE THE AUDIT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 103.003, TEXAS LOCAL GOVERNMENT CODE.

WHEREAS, pursuant to Texas Local Government Code Chapter 103.001, the governing body of each municipality shall cause an annual audit to be made of the accounts and records of all departments, boards, and agencies under its jurisdiction that receive and disburse funds at the end of each fiscal year; and

WHEREAS, the City Council of the City of Meadowlakes retained the firm of Neffendorf, Knopp, Doss & Company, P.C. to perform the City's Fiscal Year 2012-13 audit; and

WHEREAS, the City Council of the City of Meadowlakes has been presented the Audit Report for Fiscal Year 2012-2013 by Mr. Keith Neffendorf with the firm of Neffendorf, Knopp, Doss & Company, P.C. at a workshop of the Council on March 19, 2014; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Meadowlakes, Burnet County, Texas, the City Council does hereby accept the Audit Report of the financial records of the City of Meadowlakes, Burnet County, Texas for Fiscal Year 2012-2013, and that the City Secretary is hereby authorized to file the audit and accompanying statements and opinion as required by the provisions of Chapter 103.003, Texas Local Government Code.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Meadowlakes this the 8TH day of April, 2014.

APPROVED:

ATTEST:

Don Williams, Mayor

Stephanie Littleton, City Secretary

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-B

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-B Resolution 14-003 Re-adopting City's Investment Policy

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Texas Government Code 2256 which is commonly referenced as the Public Funds Investment Act (Act) requires the city to review and adopt an investment policy annually that contains specific items which are covered within the attached policy. The Investment Policy is essentially a boiler plate policy that many cities have adopted with changes to meet their specific requirements.

The draft attached is our current adopted policy with some additions, deletions and modifications. For reference the strike through wording is proposed deletions and the underlined is proposed additions. Minor corrections in spelling and grammar are not referenced.

Please find below a review of the major additions, clarifications and deletions:

II Scope

I have deleted the entire original wording and replaced with two new sections which better explains the intended purpose of the policy as well as provides that the policy shall be reviewed and amended as necessary each year.

V Delegation of Investment Authority

I have added wording that authorizes the City Manager to act on behalf of the City as the Investment Officer of the City's funds and I have deleted a paragraph that referenced a "Trading Resolution" which doesn't apply.

VI Standard of Care

You will note that a new paragraph (C) has been added with regards to ethics of the investment officer.

VII Authorized Investments

Wording allowing for CD's purchases without competitive bidding. I changed this to meet our current methods of obtaining CD's. Currently the interest rate was established by our depository within their bid. In looking at moving the funds from bank to bank for the short term of most of our CD's, it was not economically feasible to undertake the related security risk of such moves.

XI Safekeeping and Collateralization

The section on collateralization has been completely re-worked in order to clarify what securities are acceptable for collateralizing the funds invested over the FDIC amounts.

XIII Depositories

This section has also been revamped in order to clarify the method of how a City depository is selected and adding provisions that allow for the City to have flexibility in investing its funds in other authorized intuitions.

5. Recommendation:

Staff recommends the adoption of Resolution 14-003 as presented with any changes in the investment policy deemed necessary by Council. Once the policy is adopted in final form we will add a table of contents and further formatting.

City of Meadowlakes

RESOLUTION 14-003

April 8, 2014

A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, RE-ADOPTING THE CITY OF MEADOWLAKES INVESTMENT POLICY ATTACHED HERETO AS EXHIBIT "A"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act," requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, said Code requires the governing body of and investing entity to review its investment policy and investment strategies not less than annually;

WHEREAS, the Public Funds Investment Act requires the treasurer; the chief financial officer, if not the treasurer; and the investment officer of the city to attend investment training; and

WHEREAS, the City of Meadowlakes has previously appointed the City Manager as Investment Officer of the city; and

WHEREAS, the City of Meadowlakes has approved investment training courses sponsored by the Texas Municipal League, the Government Finance Officers Association of Texas, the Government Treasurer's Organization of Texas, the Association of Public Treasurers of the United States and Canada, the University of North Texas Center for Public Management, the Texas State University, and the Houston-Galveston Council of Governments; and

WHEREAS, the investment officer of the City has attended investment training courses as required by said Code; and

WHEREAS, the City Council has reviewed the attached investment policy and investment strategy, and the incorporated revisions comply with the Public Funds Investment Act, as amended, authorize the investments of city funds in safe and prudent investments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:

Section 1. That the City of Meadowlakes has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, as amended, attached hereto as

"Exhibit A," is hereby adopted as the investment policy of the city effective the 8th day of April, 2014.

Section 2. That the City Council of the City of Meadowlakes has completed its review of the investment policies and investment strategies and any changes made to said policy is recorded in Exhibit "A" hereto.

Section 3. That all provisions of the resolution of the City of Meadowlakes, Texas in conflict with the provisions of this resolution are, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this resolution

Section 4. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5. This resolution shall take effect immediately from and after its passage.

Section 6. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Meadowlakes this the 8TH day of April, 2014.

APPROVED:

ATTEST:

Don Williams, Mayor

Stephanie Littleton, City Secretary

CITY OF MEADOWLAKES INVESTMENT POLICY

I. POLICY STATEMENT

It is the policy of the City of Meadowlakes (City) that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing the investment of public funds.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act (the "Act"). The earnings from investment will be used in a manner that best serves the interests of the City.

II. SCOPE

~~*This investment policy applies to all the financial assets and funds of the City. The City commingles its funds into one pooled investment fund for investment purposes for efficiency and maximum investment opportunity. These funds are defined in the City's Comprehensive Annual Financial Report (CAFR) as the General Fund as well as any new funds created by the City unless specifically exempted by the City Council and this policy.*~~

The Investment Policy applies to the investment and management of all funds under the direct control of the City of Meadowlakes.

A. These funds are accounted for in the City's Annual Financial Report and include the following:

- 1. The General Fund*
- 2. Capital Project Funds*
- 3. Enterprise Funds*
- 4. Debt Service Funds, including reserves and sinking funds to the extent not required by law or existing contract to be kept segregated and managed separately*
- 5. Any new fund created by the City unless specifically exempted from this policy by the City or by law*

This investment policy shall apply to all transactions involving the financial assets and related activity of all foregoing funds.

B. Review and Amendment

The City Council is required by state statute and by this investment policy to review this investment policy not less than annually and to adopt a resolution stating the review has been completed and recording any changes made to the policy.

III. OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity. The choice of high-grade government investments and high-grade money market instruments is designed to assure the marketability of those investments should liquidity needs arise. To match anticipated cash flow requirements, the maximum weighted average maturity of the overall portfolio may not exceed six months.

A. Safety of Principal

Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to assure the preservation of capital in the overall portfolio.

B. Liquidity

The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements that can reasonably be anticipated.

C. Diversification

Diversification of the portfolio will include diversification by maturity and market sector and will include the use of a number of broker/dealers for diversification and market coverage. Competitive bidding will be used on each sale and purchase.

D. Yield

The City's investment portfolio shall be designed with the objective of attaining at least market rate of return, taking into account the City's risk constraints and the cash flow needs of the portfolio. "Market rate of return" may be defined as the average yield of the current six month U.S. Treasury Bill.

E. Effective cash management is recognized as essential to good fiscal management. *Cash management is defined as a process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program which includes prudent investment of its available cash, disbursement of payments in accordance with invoice terms, and the management of banking services.*

IV. LEGAL LIMITATIONS, RESPONSIBILITIES AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Texas are found in the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "Act") and the Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes.

V. DELEGATION OF INVESTMENT AUTHORITY

The City Manager, acting on behalf of the City, is designated as the Investment Officer of the City and is authorized to execute investment transactions on behalf of the City. The investment authority is hereby granted to the investing officers is effective until rescinded by the Council.

The City Manager is responsible for investment management, decisions and activities. The City Manager is also responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this Investment Policy. Procedures will include reference to safekeeping, and will require ~~and include the~~ "Bond Market Master Repurchase Agreements" (as applicable), wire transfer agreements, banking services contracts, and other investment related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the procedures established herein.

~~A Trading Resolution is established with this investment policy and attached hereto, authorizing the Investment Officer to engage in investment transactions on behalf of the City. The person authorized by the Trading Resolution to transact business for the City is also authorized to approve wire transfers used in the process of investing.~~

VI. STANDARD OF CARE

A. Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio.

The "prudent person" standard states that.

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

B. Limitation of Personal Liability

The Investment Officer and those delegated investment authority under this Policy, when acting in accordance with the written procedures and this Policy and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

C. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal activity that could conflict with the proper execution and management of the City's investment program, or that could impair their ability to make impartial investments decisions. Employees and investment officials shall disclose any material interest in financial institutions with which they conduct business. Disclosure shall be made to the City. They shall further disclose any personal financial/investment positions that could be related to the performance of the City's investment portfolio. Employee and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the City.

All participants in the investment process will seek to act responsibly as custodians of the public trust and will avoid any transactions that impair public confidence in the City.

VII. INTERNAL CONTROLS

The Investment Officer shall establish a system of written internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the City. All trade transactions ~~that is (by ourselves)~~ shall be reviewed for compliance with the investment policy by a separate government official as assigned by procedures prior to the officer executing the trade.

Cash flow forecasting shall be utilized in consideration of investment of City funds in order to protect and sustain adequate cash flow for the operation of the City. Supplemental to the financial and budgetary systems, the Investment Officer will maintain a cash flow forecasting process designed to monitor and forecast cash positions for investment purposes.

VIII. AUTHORIZED INVESTMENTS

Acceptable investments under this policy shall be limited to the instruments listed below and as further described by the Public Funds Investment Act.

- A. Obligations of the United States Government, its agencies and instrumentalities, and government sponsoring enterprises, not to exceed two years to stated maturity, excluding collateralized mortgage obligations (CMO's).*
- B. Fully insured or collateralized certificates of deposit from a bank doing business in the State of Texas and under the terms of the written depository agreement with that bank, not to exceed one year to stated maturity.*
- C. Repurchase agreement and reverse repurchase agreements as defined by the Act, not to exceed 180 days to stated maturity, provided an executed Bond Market Master Repurchase Agreement is on file with the City and the counterparty bank or primary dealer. Flex repurchase agreements used specifically for capital projects may extend beyond two years but only to match the expenditure plan of the projects.*
- D. No-load, SEC registered money market funds, each approved specifically before use by the City.*
- E. Constant dollar Texas Local Government Investment Pools as defined by the Public Funds Investment Act; and*

If additional types of securities are approved for investment by public funds by state statute, they will not be eligible for investment by the City until this policy has been amended and the amended version approved by the City Council.

Competitive Bidding Requirement

All securities, ~~including~~ excluding certificates of deposit, shall be purchased or sold after three (3) offers/bids are taken to verify that the City is receiving fair market value/price for the investment. The Investment officer may purchase certificate of deposits without soliciting offers/bids when deemed economical feasible.

Delivery versus Payment

All security transactions, including collateral for repurchase agreements, entered into by the City shall be conducted on a delivery versus payment (DVP) basis.

IX. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

All investments made by the City will be made through either the City's banking services bank or a primary dealer. A list of at least three broker/dealers will be maintained in order to assure competitive bidding.

Securities broker/dealers must meet certain criteria as determined by the Investment Officer. The following criteria must be met by those firms on the list:

- provision of an audited financial statement each year*
- proof of certification by the National Association of Securities Dealers (NASD) and provision of CRD number*
- proof of current registration with the State Securities Commission, and-completion of a City questionnaire*

Every broker/dealer and bank with which the City transacts business will be provided a copy of this Investment Policy to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized securities are sold to the City.

X. DIVERSIFICATION AND MATURITY LIMITATIONS

It is the policy of the City to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

<u>Security Type</u>	<u>Max % of Portfolio</u>
U.S. Treasury obligations	100%

<i>U.S. Government agencies and instrumentalities</i>	<i>not to exceed</i>
<i>50%</i>	
<i>Fully insured or collateralized CDs</i>	<i>not to exceed</i>
<i>30%</i>	
<i>Repurchase Agreements</i>	<i>100%</i>
<i>Money Market Funds</i>	<i>100%</i>
<i>For Bond Funds</i>	<i>80%</i>
<i>Local Government Investment Pools</i>	
<i>Liquidity Pools</i>	<i>100%</i>
<i>Maximum percent ownership of pool</i>	<i>not to exceed</i>
<i>20%</i>	
<i>For Bond Funds</i>	<i>not authorized</i>

The Investment Officer shall be required to diversify maturities. The Investment Officer, to the extent possible, will attempt to match investment with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk. Unless matched to a specific requirement, the Investment Officer may not invest more than 20% of the portfolio for a period greater than one (1) year. Unless matched to a specific requirement, the Investment Officer may not invest any portion of the portfolio for a period greater than two (2) years.

XI. SAFEKEEPING AND COLLATERALIZATION

Safekeeping

The laws of the State and prudent treasury management require that all purchased securities be bought on a deliver versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the City.

All securities pledged to the City, certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank may not be within the same holding company as the bank from with the securities is pledged.

Collateralization

~~Collateralization on time and demand deposits over the FDIC insurance coverage of \$100,000, and repurchase agreements. In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102% of the market value of the principal and accrued interest. Collateral will be held by an independent third party safekeeping agent.~~

The City shall require full collateralization of all funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investments securities. Securities pledged as collateral shall be held by an independent third party.

The City shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the state of Texas or its agencies and instrumentalities
- Obligations of states, agencies, counties, cities, school districts and other political subdivisions of the state of Texas as to investment quality by a nationally recognized rating firm of not less than "A" or its equivalent with a remaining maturity of ten (10) years or less

XII. PERFORMANCE EVALUATION AND REPORTING

~~The Investment Officer shall submit monthly to the City Manager and quarterly reports to the City Council containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and consistent with statutory requirements. All reports shall be in compliance with the Act. Market prices for market evaluations will be obtained from an independent source.~~

XIII. DEPOSITORIES

~~The City will designate one banking institution through a competitive process as its central banking services provider no less than every three years. This institution will be used for normal banking services including disbursements, collections, and safekeeping of securities. Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City.~~

The City as required by state law must designate a banking institution as the City's "primary" depository for the monies and funds of the City. Selection of

the depository shall be based primarily on "solvency and stability" and secondly on rate of interest available or cost of banking services compared to the return on investments. The depository shall be selected through a formalized bidding process in response to a City request for proposals outlining all services required. The depository service contract must be bid not less than every three (3) years. The depository contract may be extended for one additional three (3) term after the initial three year period. The designation of the "primary" depository does not preclude the City from entering into other depository contracts for the purpose of providing a place to deposit the City's funds and does not restrict the City to the depository bank for investment services.

XIV. INVESTMENT POLICY ADOPTION BY COUNCIL

The City's Investment Policy shall be adopted annually by resolution of the Council. The City's investment policy shall be subject to revisions consistent with changing laws, regulations, and the needs of the City. The Council shall annually adopt by resolution stating that it has reviewed the policy and approving any changes or modifications.

XV. ADOPTING CLAUSE

This Investment Policy for the City of Meadowlakes, Burnet County, Texas was adopted this the 8th day of April, 2014.

Mayor Don Williams

Attest:

Stephanie Littleton, City Secretary

ATTACHMENTS

**TEXAS PUBLIC FUNDS INVESTMENT ACT
CERTIFICATION BY BUSINESS ORGANIZATION**

This certification is executed and delivered to City of Meadowlakes (City) pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act"), in connection with investment transactions conducted between the City and

_____ (the "Business Organization")

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

- 1. The undersigned is a Qualified Representative of the Business Organization offering to enter into an investment transaction with the City;*
- 2. The undersigned Qualified Representative of such Business Organization has received and reviewed the investment policy of the City;*
- 3. The Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the Business Organization that are not authorized by the City's investment policy, except to the extent that this authorization is dependent upon an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.*

Name of Business Organization

Signature of Qualified Representative

Printed Name: _____

Title: _____

Date: _____

Attachment #2-Broker/Dealer Questionnaire

City of Meadowlakes, Texas

Broker/Dealer Questionnaire

<i>Firm:</i>	
<i>Date Established:</i>	
<i>Main Office:</i>	
<i>Representative:</i>	
<i>Primary Dealer?</i>	
<i>Qualified HU Business</i>	
<i>Publicly Traded?</i> <i>Which Exchange?</i>	
<i>Member NASD?</i>	
<i>SIPC Insured?</i>	
<i>Equity Position:</i>	
<i>Annual Revenues:</i>	
<i>Agency Selling Group</i> <i>Memberships:</i>	
<i>Pertinent Rankings:</i>	
<i>Representative Public</i> <i>Sector Clients:</i>	
<i>Revision Date of</i> <i>Investment Policy:</i>	
<i>Date Certification</i> <i>Received:</i>	

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-C

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-C Resolution 14-004 Appointment of Christy W. Fath as City Secretary

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

As you are aware Stephanie Littleton has submitted her resignation as City Secretary to be effective on or about June 1, 2014. Over the past 6 weeks, staff solicited applications to fill her position and received in excess of 25 applications. A committee of Ms. Littleton, Ms. Holley and I reviewed the applicants and narrowed our search to seven. Two of the seven withdrew their interest once contacted to set up formal interviews. We interviewed the remaining five applicants last Thursday and Friday and we all agreed on Ms. Christy W. Fath of Burnet. Ms. Fath has extensive experience in the municipal field including serving as City Secretary for the City of Burnet and Lakeway, as well as having worked as a deputy clerk for Burnet County. She is currently employed by the City of Marble Falls as a court clerk. Ms. Fath also holds Level 1 Certificate as a Court Clerk and is a Texas Registered Municipal Clerk. She will begin work on April 14th and will be attending your meeting on the 8th to get acquainted with the Council.

5. Recommendation:

Attached you will find Resolution 14-004 which confirms her appointment as City Secretary effective upon Stephanie Littleton's resignation. The ordinance that established the office of City Manager also authorized the City Manager to appoint the City Secretary; however the Council must confirm this appointment. Ms. Fath will serve as a deputy City Secretary and Court Clerk until Stephanie's resignation.

City of Meadowlakes

RESOLUTION NUMBER 14-004

April 8, 2014

A RESOLUTION CONFIRMING THE APPOINTMENT OF CHRISTY WARWICK FATH AS CITY SECRETARY

WHEREAS, Stephanie Littleton has resigned her position as City Secretary effective on or about June 1, 2014; and

WHEREAS, Ordinance 2010-08, duly adopted by the City Council of the City of Meadowlakes on May 17, 2010 authorizes the City Manager to appoint the City Secretary subject to confirmation of said appointment by the City Council; and

WHEREAS, City Manager Johnnie L. Thompson has appointed Christy Warwick Fath to the office of City Secretary of the City of Meadowlakes, Texas upon the vacancy of said office and seeks to obtain confirmation of said appointment by the City Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS that Johnnie L. Thompson, City Manager's appointment of Christy Warwick Fath as City Secretary of the City of Meadowlakes, Burnet County, Texas is hereby confirmed.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Meadowlakes this the 8TH day of April, 2014.

APPROVED:

Don Williams, Mayor

ATTEST:

Stephanie Littleton, City Secretary

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-D

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-D Repairs to City's wastewater pump stations

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

Recently two of our six wastewater pump stations encountered major issues. The Broadmoor station lost a pump and the electrical control panel needs to be replaced. This station is critical since it pumps approximately 75% of all sewage to the treatment plant. The station is designed so that only one pump is needed with a second pump available in case of failure or high flows encountered during heavy rainfall. Staff has pulled the malfunctioning pump and sent it for repairs. Our experience with this type of pump is that they are often not economically feasible to repair, and if so it usually takes several weeks to obtain repair parts. With this in mind, and without a standby pump, I authorized the purchase of a new pump at an anticipated cost of \$7,400 with delivery next week. We were aware that this station needed a new electric control panel and had budgeted for it in the current budget. The new panel should be installed by early next week. The total anticipated repairs for this station is estimated to be approximately \$10,000.

The City's Turkey Run lift station also encountered major issues in the past week. This station is the only major lift station in our collection system that has not been renovated. One of the two discharge pipes leading from the submersible pump to the discharge manifold sprang a leak near the pump; thus making the pump unusable. This station has two pumps, but only one is normally required. Several days after the loss of the first pump the operating pump encountered an issue with its discharge seal. The pump has a rubber gasket that blows out to a mating flange, thus sealing the pump discharge. This pump

encountered a failure with its sealing system, which limited its pumping volume and required staff to install a temporary discharge hose. The pump is back in service at this time. The problem is twofold on this station; the sealing system is obsolete and parts cannot be obtained and one of the two pumps in the station is not compatible with a new sealing system and needs to be replaced. To expedite this project I have authorized the purchase of two new pumps and related sealing systems at a cost of approximately \$8,500. We are in the process of trying to locate a contractor to install the new pumps, piping and sealing systems. I hesitate to complete this project in-house due to a lack of appropriate safety equipment. If a contractor cannot be located to complete this project we may be forced to complete it with our staff.

We will brief you in more detail on the status of these two projects at your meeting.

5. Recommendation:

At this time no formal action is required, however I am required by our purchasing policy to advise Council of such purchases if not specifically budgeted. The budget as adopted reflects a total of approximately \$34,000 for plant and collection maintenance and I anticipate that total repairs for both stations will exceed this amount. I will keep you apprised of costs as they become available and may request an action item on amending the budget in May or June.

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-E

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-E Drought Contingency

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
-

4. Background:

With no relief in the immediate future, it appears that the severe drought over the past several years will require the City to restrict our residents to a once a week watering schedule in the very near future. The Drought Contingency Plan that was adopted by Council in 2011 provides for once a week watering should the combined levels of Lake Buchanan and Lake Travis reach 750,000 acre-feet of storage. As of this morning the total combined storage of these two lakes is 752,722 acre-feet. Unless we get some substantial rainfall on the water shed of these two lakes we may reach the 750,000 trigger point late next week or early the following week.

Please find attached the draft handouts that we are in the process of developing to advise our residents of the change from twice a week to once a week watering.

Mike or I will give you an update at your Council meeting, but no Council action is anticipated since the Drought Contingency Plan as adopted has the required language to trigger once a week watering and the means of enforcing the watering schedule.

LCRA requires lawn-watering limits

Most downstream farmers also face restrictions in 2014 because of drought

The severe drought throughout the lower Colorado River basin has caused LCRA to take new steps to help preserve the region's water supply.

As of March 1, LCRA is requiring its firm water customers (mostly cities, industries and community water providers) to limit their customers to watering lawns to no more than once a week using sprinklers and irrigation systems. The LCRA Board of Directors approved the watering restrictions in November.

LCRA is requiring its firm water customers to enact the watering restrictions for homeowners and businesses who buy water from them. Some communities, such as Austin, already restrict watering to no more than once a week.

In addition, most farmers downstream of Austin will go without Highland Lakes water in 2014 for the third year in a row as part of emergency drought measures approved by the Texas Commission on Environmental Quality on Feb. 26.

Lakes Travis and Buchanan, the region's major reservoirs, currently hold about 753,000 acre-feet, or about 37 percent of capacity. Without the emergency relief, LCRA projected a nearly 60 percent chance combined storage in lakes Travis and Buchanan could reach a record low of 600,000 acre-feet by Aug. 31. The emergency relief reduces that chance to about 20 percent.

LCRA asked TCEQ for emergency relief in 2014 that would cut off most releases for irrigation from the Highland Lakes if the combined storage of the lakes was less than 1.1 million acre-feet, or about 55 percent of capacity, on March 1. TCEQ granted the emergency relief without a specific trigger level.

With the emergency relief now in effect, farmers in three of the four irrigation operations LCRA serves near the Texas coast – Pierce Ranch, the Lakeside Irrigation Division and the Gulf Coast Irrigation Division – will not receive water from the Highland Lakes in 2014. The Garwood Irrigation Division is entitled to a limited amount of Highland Lakes water because of provisions in LCRA's purchase agreement of the Garwood water right.

If combined storage continues to fall and the LCRA Board declares this to be a drought more severe than the Drought of Record, customers such as cities and power plants would be required to curtail water use, and all stored water for downstream irrigation would be cut off. The curtailment would require these cities and industries to reduce water use by 20 percent compared to a baseline year of September 2010 to August 2011.

The drought gripping Central Texas is now in its seventh year and could become the worst in history later this year, eclipsing the historic drought of 1947-57.

Lakes Travis and Buchanan are the region's major reservoirs. They provide water for more than a million people in Central Texas as well as businesses, industries, agriculture and the environment throughout the basin. The

lakes have been at or near historic lows during much of this drought and could fall to their lowest levels in history later this year.

Lake levels rise when rain falls in the watershed and is carried by rivers, streams and other tributaries into the Highland Lakes. The amount of water flowing into the lakes, called "inflows," has been historically low since the drought began in 2008:

- Inflows in 2011 were the lowest in history
- Inflows in 2013 were the second lowest in history
- Inflows in 2008 were the third lowest in history
- Inflows in 2012 were the sixth lowest in history
- Inflows in 2009 were the ninth lowest in history

Inflows have been particularly low the last couple of months. January inflows were the lowest for that month since the 1950s, and inflows in February were lower than in January.

There was significant rain in the lower Colorado River basin in 2013, including storms powerful enough to cause damaging floods in Austin and other communities in October. However, much of the heavy rain in 2013 fell in Austin or downstream of Austin, where it flowed into Lake Austin, Lady Bird Lake or the Colorado River downstream of the Highland Lakes. That water cannot be captured and stored because lakes Travis and Buchanan – the water supply reservoirs – are further upstream.

LCRA is pursuing a new reservoir in Wharton County near the Gulf Coast to take advantage of rain events like these. The reservoir would allow LCRA to capture flows that enter the Colorado River downstream of Lake Travis and hold them for later use.

The new reservoir would be the first built in the lower Colorado River basin in decades. It is expected to be finished by 2017. The reservoir would serve industrial and agricultural customers in the lower basin and reduce the need to release water from the Highland Lakes.

LCRA also is drilling five groundwater wells on its property at the Lost Pines Power Park in Bastrop County. Two wells began operating in late December and the other three are scheduled to be finished by summer. The water is being used at the power plants, and has reduced the need to send water from the Highland Lakes to serve the power park.

Stage II - Mandatory Water Conservation Schedule

Mandatory Water Conservation Once-a-Week Outdoor Watering Schedule:

Address ends in	Your watering day is
0 or 1	Monday
2 or 3	Tuesday
4 or 5	Wednesday
6 or 7	Thursday
8 or 9	Friday

Hand watering is permitted any day between the hours of 12 midnight and 10 a.m. and from 7 p.m. to 12 midnight but only with a hand-held positive shutoff nozzle or bucket. Car washing is permitted at commercial facilities only.

According to the LCRA, the mandatory water schedule is designed to reduce water consumption and peak demand. Customers may benefit from lower utility bills as a result of using less water.

Enforcement for Retail Customers

The following enforcement provisions shall apply to all City of Meadowlakes retail water customers:

- (1) No person shall knowingly or intentionally use or allow the use of water from a City of Meadowlakes water utility system for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time.
- (2) Any person who violates this plan shall be subject to the following fines, penalties and/or conditions of service:
 - A. Following the first documented violation, the violator shall be given a notice specifying the type of violation and the date and time it was observed. Fines and restrictions on service that may result from additional violations;
 - B. Following the second documented violation, the violator shall be criminally responsible for the violation of this Plan, punishable by a fine of up to \$250.
 - C. Following the third documented violation, the violator shall be criminally responsible for the violation of this Plan, punishable by a fine of up to \$500.

D. Following the fourth documented violation, the City of Meadowlakes shall, upon due notice to the customer, discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, hereby established at \$25, and any outstanding charges including late payment fees or penalties. In addition, suitable assurance in the amount of a deposit of \$100 must be given to the City of Meadowlakes so that the same action shall not be repeated while the plan is in effect. The City of Meadowlakes may apply the deposit to any surcharges or penalties subsequently assessed under this plan against a customer. The deposit, if any, shall be returned to the customer at the time of the customer's voluntary disconnection from the utility system.

- (3) Each day that one or more of the provisions in this plan is violated shall constitute a separate violation. Any person, including one classified as a water customer of the City of Meadowlakes, in apparent control of the property where a violation occurs or originates, shall be presumed to be the violator. Any such person, however, shall have the right to show that he did not commit the violation.
- (4) The designated manager or official of the City of Meadowlakes shall have the power to enforce the provisions of this Plan.
- (5) The municipal court shall have the power to issue to the designated manager or official of the City of Meadowlakes administrative search warrants, or other process allowed by law, where necessary to aid in enforcing this Plan.
- (6) Judicial enforcement of fines and penalties issued pursuant to this Plan may be sought through a municipal court, district court or small claims court having jurisdiction over the matter.
- (7) Compliance with this Plan also may be sought through injunctive relief in state district court.

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-F

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Stephanie Littleton, City Secretary

Agenda Item: VII-F-Child Abuse Awareness Month Proclamation

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Stephanie Littleton, City Secretary 693-6840

- 1. Place On: ☐ Consent ☒ New Business ☐ Old Business**
 - 2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A**
 - 3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes ☐ No ☒ N/A**
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4. Background:

Each year the Burnet County Child Welfare Board contacts local municipalities and requests that the governing body show their support for the children of our area by declaring April as Child Abuse Prevention and Awareness Month. As we have done in the past, we are asking for your support by authorizing the Mayor to sign the proclamation.

OFFICE OF THE MAYOR
STATE OF TEXAS
CITY OF
MEADOWLAKES
PROCLAMATION
By the Mayor

WHEREAS: The City of Meadowlakes prides itself on giving back to the community, contributing to the quality of life among our citizen; and

WHEREAS: The Burnet County Child Welfare Board and Texas Department of Family Protective Services provide assistance and services for abused and neglected children; and has the cooperation of other agencies such as CASA of the Highland Lakes and the Hill Country Children's Advocacy Center

WHEREAS: Burnet County has an extraordinary number of children who suffer some form of abuse or neglect each year; and

WHEREAS: Through a national effort, Burnet County community members are encouraged to join together to raise awareness for those children fallen victim to abuse and neglect throughout the month of April; and

WHEREAS: This effort will give abused and neglected children in our community, and around the country, a chance for a safe and positive future.

NOW, THEREFORE, I, Don Williams, Mayor of Meadowlakes, by virtue of the authority vested in me, do hereby proclaim April 2014 as

CHILD ABUSE PREVENTION AND AWARENESS MONTH

in this city, and in doing so, urge all citizens to join in a national effort to raise awareness and help prevent child abuse and neglect.

Mayor

City of Meadowlakes
Items for Consideration
City Council Meeting
April 8, 2014

Agenda Item-VII-G

Date: April 1, 2014

To: Honorable Mayor Williams and Council Persons

From: Stephanie Littleton, City Secretary

Agenda Item: VII-G-May Stated meeting and canvassing requirements

Requested Council Agenda Date: April 8, 2014

Contact Name & Number: Stephanie Littleton, City Secretary 693-6840

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney? ☐ Yes
☐ No ☒ N/A
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4. Background:

As you know, we will have a General Election on Saturday, May 10th. After the election, we have certain prescribed timeframes for canvassing the election that must be adhered to. We also have a Stated meeting scheduled for Tuesday, May 13th. The official canvass of the election must be done by the Council in an open meeting. When I received the schedule from Barbara Agnew, our Burnet County Elections Coordinator, she stated that the early voting ballot board would meet on May 16th and the canvassing materials would be ready no later than May 21st but not sooner than May 20th. This means that our canvass materials will not be ready at our Stated meeting on May 13th. Due to state election requirements, we must complete the canvass no later than May 21st, which means that we will have to meet on that day. We can either reschedule the Stated meeting for Wednesday, May 21st and canvass the election as part of the regular monthly meeting, or we can meet twice and have a Called meeting for the purpose of canvassing the election results on May 21st. If we have a second, Called meeting the quorum requirements state at least 4 Councilmembers must attend.