

NOTICE OF BUDGET HEARING AND STATED MEETING OF THE MEADOWLAKES CITY COUNCIL

~ PUBLIC HEARING ~

Notice is hereby given that a **BUDGET HEARING** of the Meadowlakes City Council will be held on Tuesday, the 10th of September, 2013 at **4:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. NEW BUSINESS:
 - A. Action/discussion: Public Hearing regarding the FY 2013-2014 City of Meadowlakes Budget – Thompson
- III. ADJOURNMENT

~ STATED MEETING ~

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 10th of September, 2013 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
 - City Manager Activity Report - Johnnie Thompson
 - Water storage tank project
 - Consent Items as listed below
- IV. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
 - A. August 13th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
 - B. Ordinance Enforcement August 2013 Activity Report – Pat Preston
 - C. Animal Control August 2013 Activity Report - Robbie Galaway, Officer
 - D. Patrol Activity August 2013 Report - provided by Meadowlakes Patrol Officers
 - E. Vandalism/Incident August 2013 Activity Report – Stephanie Littleton, City Secretary
 - F. City Building Committee August 2013 Activity Report - Don Wheeler, Chairman
 - G. Public Works Department August 2013 Activity Report - Mike Williams, PWD
 - H. August 2013 Detailed Financials Report - Johnnie Thompson, City Manager
- V. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- VI. OLD BUSINESS
 - A. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition-Mayor Williams

- B. Action/Discussion: Authorization for City Manager to award contract for repairs to municipal building.-Thompson

VII. NEW BUSINESS

- A. Action/Discussion: **Resolution 13-06 “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS ESTABLISHING THE FISCAL YEAR 2014 ANNUAL REIMBURSEMENT COST AGREEMENT (ARCA) BETWEEN THE CITY AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION; APPROVING SAID CORPORATION’S FISCAL YEAR 2014 OPERATING BUDGET.”**
- B. Action/Discussion: **Ordinance 2013-05 - Adoption of the 2013-2014 fiscal year budget** (*Local Gov’t Code Sec. 102.007 (A and B)*) – Thompson/Williams
- C. Action/discussion/adoption: **Ordinance 2013-06 - Adoption of the 2013 Ad Valorem tax rate** (*Local Gov’t Code Sec. 102.009*) – Thompson/Williams
- D. Action/Discussion: **Resolution 13-07-Nomination Selection for BCAD Board of Directors**-Williams
- E. Action/Discussion: Amending section 3(d) of the Comprehensive Financial Management Policy adopted 6/12/12; Accounting, Auditing and Financial Reporting, Signature of Checks- Thompson
- F. Action/Discussion: Requesting City staff to develop a Request for Proposal for golf club management companies with experience in managing facilities like HFGC- Reasner-Williams

VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov’t Code.)

- Expressions of thanks, congratulations, or condolence;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person’s public employment is not an honorary or salutory recognition for the purposes of this subdivision;
- A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that *has arisen* after the posting of the agenda.

A. The next regularly scheduled meeting will be held October 8th, 2013 at 5:00 p.m.

B. Flu shot clinic September 26th from 10-1 at City Hall.

IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before September 6th, 2013 by 3:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton

Stephanie Littleton, City Secretary

/s/Don Williams

Don Williams, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____
(Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

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City of Meadowlakes Stated Meeting Minutes August 13, 2013

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:03 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Alton Fields, Clancy Stephenson and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Barry Cunningham led the Council and guests in the Pledge of Allegiance and Roy Belcher led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:
City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. He concluded by stating that the contractor has begun work on the water storage tank with an estimated completion in the September-October timeframe.

IV. CONSENT ITEMS:

- A. July 9th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
- B. Ordinance Enforcement July 2013 Activity Report – Pat Preston
- C. Animal Control July 2013 Activity Report - Robbie Galaway, Officer
- D. Patrol Activity July 2013 Report - provided by Meadowlakes Patrol Officers
- E. Vandalism/Incident July 2013 Activity Report – Stephanie Littleton, City Secretary
- F. City Building Committee July 2013 Activity Report - Don Wheeler, Chairman
- G. Public Works Department July 2013 Activity Report - Mike Williams, PWD
- H. July 2013 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Raesener made a motion to approve the consent items as presented. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. CITIZEN COMMENTS: There were no citizen comments.

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VI. OLD BUSINESS:

- A.** *Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition including financials for the quarter ending 6/30/13.* PFC President Steve Hawkins presented the findings which included revenues below projections, losses in the restaurant, and estimated cash shortfalls for October 2013. Mr. Hawkins stated that the PFC Board recommends no changes to the lifetime memberships and that the current draft of the FY 2014 budget does not include loan and lease payments to the City. He concluded by outlining a proposal to solicit funds from the City and POA and the implementation of a 13-month membership program to fix the back nine holes at an estimated cost of \$80,000. His proposal included asking the POA to match funds and the City to subsidize losses from the resulting course closure. Council discussion ensued.
- B.** *Action/discussion: Appointment of a new banking institution to conduct the City's financial transactions, authorizing the Mayor and City Manager to execute a contract with the selected bank.* City Manager Johnnie Thompson presented the Council with the results of the RFP for banking services and after reviewing the comparisons, recommended that the Council appoint First State Bank to conduct the City's financial transactions. Council discussion ensued, after which Councilmember Gary Hammond stated "I move that First State Bank of Central Texas be named the City's depository and that the Mayor and City Manager be authorized to execute on the behalf of the City a depository agreement with said institution for a term not to exceed 5 years, and that the Mayor and City Manger be authorized to make the necessary transfer of funds, contingent on the selected institution providing the necessary required surety." Councilmember Cunningham seconded the motion and it passed with four ayes. Councilmember Fields abstained from voting.
- C.** *Action/Discussion: Authorizing City Manager to purchase tablet computers for the purpose of providing paperless agenda packets to Councilmembers.* After Council discussion and the assurance from City Manager Johnnie Thompson that the needed funds to purchase the equipment were available in the budget, Councilmember Stephenson made a motion to purchase the tablets. The motion was seconded by Councilmember Fields and passed by a 3-2 vote with Councilmembers Stephenson, Fields and Cunningham voting in favor and Councilmembers Hammond and Raesener opposed.
- D.** *Action/Discussion: Ordinance 2013-04 AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING CHAPTER 6 (BUILDING REGULATIONS) BY AMENDING SECTION 6-9 (INTERNATIONAL PROPERTY MAINTENANCE CODE REVISIONS), ADDING SECTION 6-40 (j) REQUIRING ENGINEERED*

93 FOUNDATIONS DELETING IN ITS ENTIRETY SECTION 6-44
94 (SINGLE FAMILY USE RESTRICTIONS); AMENDING SECTION 24-
95 46 (CORPORATION ENABLING FORMAL DOCUMENTATION);
96 AMENDING CHAPTER 28 (TRAFFIC) BY AMENDING SECTION 28-
97 20 (OPERATION OF GOLF CARTS); AMENDING SECTION 32-62
98 (RENTAL OF DWELLING UNIT); AMENDING APPENDIX "A"
99 SECTION A.10 (FEE SCHEDULE); AMENDING APPENDIX "A"
100 SECTION A50 (PUBLIC WORKS DEPARTMENT FEES) DELETING
101 IN ITS ENTIRETY APPENDIX "A" SECTION A60 (MGC
102 MEADOWLAKES MUNICIPAL GOLF CENTER DISTRICT);
103 PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN
104 EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE. After
105 Council discussion, Councilmember Raesener made a motion to
106 approve the Ordinance with one redline. The motion was
107 seconded by Councilmember Fields and passed by a unanimous
108 vote of the Councilmembers present.

109 VII. NEW BUSINESS

- 110 **A. Action/Discussion/Appointment:** *Appointment of Council members to*
111 *the Commissions, Boards and Committees selection committee.* After
112 Council discussion, Councilmember Stephenson volunteered to
113 assist the Building Committee selection committee.
114 Councilmember Cunningham volunteered to assist the Planning &
115 Zoning Commission selection committee.
- 116 **B. Action/Discussion:** *Contract for services between the City of*
117 *Meadowlakes and Marble Falls Area EMS.* City Manager Johnnie
118 Thompson addressed the Council and stated that the current 3-
119 year contract expires on September 30th, 2013 and that the
120 proposed new 3 year contract is the same as the current contract
121 and does not include any rate increases. After Council discussion,
122 Councilmember Fields made a motion to approve the new contract.
123 Councilmember Cunningham seconded the motion and it passed
124 by a unanimous vote of the committee members present.
- 125 **C. Action/Discussion:** *Contract for services between the City of*
126 *Meadowlakes and the Meadowlakes Property Owners Association.*
127 City Manager Johnnie Thompson addressed the Council, outlining
128 the proposed 3-year contract, which includes a \$5,000 per year
129 increase to \$85,000 with the same level of all services provided,
130 including bookkeeping, maintenance and 10 mowing cycles. He
131 concluded by recommending that the Council approve the
132 contract. Councilmember Cunningham made a motion to approve
133 the contract. Councilmember Hammond seconded the motion and
134 it passed by a vote of four ayes, with Councilmember and POA
135 President Alton Fields abstaining.
- 136 **D. Action/Discussion:** *Establishing a preliminary property tax rate for*
137 *2013 and establishing dates and times for related public hearings*
138 *required for adoption of the fiscal year 2014 budget.* City Manager

139 Johnnie Thompson addressed the Council and stated that because
140 the proposed tax rate does not exceed the established effective rate,
141 a tax hearing will not be required. The budget hearing was set for
142 4:00 pm on September 10th prior to the Stated meeting.

143 **E. Action/Discussion:** *Sec. 24-51 of the Meadowlakes Code of*
144 *Ordinances, prior owner issued lifetime memberships.* This item was
145 moved to the top of New Business items in order to be addressed
146 first. Mayor Williams stated that this item was placed on the
147 agenda at the request of Councilmembers Raesener and
148 Stephenson and explained the procedures regarding eliminating
149 lifetime memberships on a year to year basis, which is a budget
150 issue, or permanently, which can only be done by Ordinance.
151 Council discussion ensued. Councilmember Stephenson moved to
152 terminate life memberships for next fiscal year. Councilmember
153 Raesener seconded the motion and additional discussion ensued.
154 Councilmember Fields tried to amend the motion by proposing
155 raising trail fees by \$25 across the board for the next fiscal year
156 and dropping golf fees for regular members by \$25. City Manager
157 Johnnie Thompson stated that Councilmember Fields amendment
158 was not within the legal authority of the Council to make. There
159 was no second for Councilmember Field's amendment, so Mayor
160 Williams instructed the Council to vote on Councilmember
161 Stephenson's motion. The motion was defeated 2-3 with
162 Councilmembers Raesener and Stephenson voting in favor of
163 terminating lifetime memberships for the next fiscal year and
164 Councilmembers Hammond, Cunningham and Fields voting
165 against the motion.
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167 **VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

168 **A.** Mayor Don Williams thanked the POA for financing the new water
169 storage tank.

170 **B.** The next regularly scheduled meeting will be held September 10th,
171 2013 at 5:00 p.m.
172

173 **IX. ADJOURNMENT:** Councilmember Fields made a motion to adjourn.
174 Councilmember Raesener seconded the motion and it passed by a
175 unanimous vote of the Councilmembers present. Mayor Don Williams
176 adjourned the meeting at 6:23 pm.
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181 **Approved:**

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184 /s/ Don Williams

Date: _____

185 Mayor, Don Williams

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189 **Attest:**

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191 /s/ Stephanie Littleton **Date:** _____

192 City Secretary, Stephanie Littleton

DRAFT

Ordinance Enforcement Report
August 2013
Summary

Calls Received: Ordinance line: 49
Security Gate: 0
City Hall: 0

74 warning letters or notices were issued during the month of August:

- 7 letters regarding Ordinance 28-55 – trailer, boat or RV parked in drive over 72 hours
- 15 letters regarding Ordinance 20-55 – trash containers visible from the street
- 3 letters regarding Ordinance 20-55 – limbs or yard debris on lot over 14 days
- 18 letters regarding Ordinance 20-55 – yards or lots needing mowing or trimming
- 1 letter regarding Ordinance 20-55 – trash and debris in yard
- 2 letters regarding Ordinance 22-7 – Sign ordinance violation requiring address at residence
- 5 letters regarding PMC 302.4 & Sec 6-9 – dead tree on property
- 1 letter regarding Ordinance 20-55 – appliance on carport & visible from the street
- 3 letters regarding Ordinance 20-55 – bulk trash or recycle at curbside early
- 19 letters regarding Ordinance 20-55 – lawn clippings or limbs deposited in street

193 notices regarding PMC 302.4 – trees overhanging street need trimming to minimum of 14 feet

- 36 warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were parking on the wrong side of street or parking on the street without a City permit
- 6 verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
September 3, 2013

Animal Control Report

Meadowlakes, Texas

August, 2013

- **Three trapped skunks were removed from the city**
- **Two trapped armadillos were removed from the city**
- **One trapped squirrel was removed from the city**
- **Two loose dogs were picked up and taken to the Marble Falls Animal Control Facility**
- **There were three barking dog complaints**
- **One dead rat was removed from the city**
- **One dead cat was removed from the city**
- **A resident complained of a large number of birds nesting in his tree in his front yard**

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT August 2013

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
8/1/11	Thu	Bindseil	11:30 AM	2:30 PM	3.00						71374	71387	13
8/2/11													0
8/3/11													0
8/4/11													0
8/5/11	Mon	Bindseil	5:00 PM	8:00 PM	3.00						71717	71727	10
8/6/11	Tue	Bindseil	8:00 AM	11:00 AM	3.00						71786	71797	11
8/7/11	Wed	Wilson	7:45 AM	10:45 AM	3.00					Patrol, radar	56653	56674	21
8/8/11													0
8/9/11													0
8/10/11	Sat	Koenning	8:00 PM	11:00 PM	3.00					Advised resident of dome light on in veh. At 428 St Andrews and 123 Broadmoor	106537	106556	19
8/11/11	Sun	Bindseil	1:00 PM	4:00 PM	3.00			1		Verbal warnings for speeding in 600 blk of Turkey Run	72002	72017	15
8/12/11	Mon	Perez	6:00 PM	9:00 PM	3.00		1	1		Patrol, radar, issued warning citation for dog on the loose.	72078	72100	22
8/13/11	Tue	Wilson	7:45 AM	10:45 AM	3.00					Patrol, radar, monitor stop signs, took report of ups driver speeding, texting and running stop signs. Will monitor and pass info along to other deputies.	57069	57088	19
8/14/11	Wed	Bindseil	4:00 PM	7:00 PM	3.00						72321	72333	12
8/15/11													0
8/16/11													0
8/17/11	Sat	Perez	6:00 PM	9:00 PM	3.00		1			Patrol, radar, assisted resident with PEC issue	72585	72600	15
8/18/11	Sun	Wilson	5:30 PM	8:30 PM						Patrol, extra radar on Turkey Run, checked all City parks	57263	57279	16
8/19/11	Mon	Bindseil	5:00 PM	8:00 PM	3.00						72622	72636	14
8/20/11	Tue	Bindseil	2:00 PM	5:00 PM	3.00					Monitor Meadowlakes Dr. traffic	72676	72687	11
8/21/11													0
8/22/11	Thu	Wilson	8:00 AM	11:00 AM	3.00					Patrol, radar	57517	57539	22
8/23/11	Fri	Koenning	7:00 PM	11:00 PM	4.00			2		Located vehicle parked in City Park on Deer Lick with a 17 yr old male and 15 yr old female. Advised subjects park was closed.	107373	107398	25
8/24/11	Sat	Koenning	7:00 PM	11:00 PM	4.00						107403	107424	21
8/25/11													0
8/26/11	Mon	Wilson	7:00 AM	10:00 AM	3.00					Patrol, radar, monitor school buses and traffic. Received call at 8:50 am re bus speeding on 300 blk of Meadowlakes Dr. Unknown bus# and buses already out of area. Advised we would keep watch.	57908	57929	21
8/27/11	Tue	Perez	6:00 PM	9:00 PM	3.00			2		Patrol, radar, monitored stop sign and parks.	73350	73365	15
8/28/11	Wed	Bindseil	10:30 AM	1:30 PM	3.00						73658	73677	19
8/28/13	Wed	Perez	7:00 AM	10:00 AM	3.00		1			Followed school bus, monitored school traffic, radar, patrol.	73380	73396	16
8/29/11	Thu	Koenning	3:00 PM	6:00 PM	3.00								0
8/30/11	Fri	Perez	6:00 PM	9:00 PM	3.00								0
8/31/11	Sat	Perez	6:00 AM	9:00 AM	3.00								0

TOTALS: 68 0 3 6 0

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City of Meadowlakes

VANDALISM/INCIDENTS-August 2013

There were no reports to the City regarding vandalism in August.

BUILDING COMMITTEE REPORT
August 2013
Don Wheeler – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review)17
(adjusted for the completion of several fences/patio covers)

August 2013 Approved Permits

Deck	
Fence	3
Swimming Pool/Hot Tub	
Remodel	1
Variance	
New Homes	
Other	
Patio Cover	
Arbor	
Plat Amendment	
Consultation	
Playscape	
Permit Revisions	
Applications denied: Arbor	
Fence	
New home	
Variance	
Remodel	
Patio Cover	1
Playscape	
Detached Structure	
Carport	
Propane gas storage tank	
Roof replacement	
Other	1 CO issued for 409 Firestone

MEMORANDUM

Date: September 3, 2013
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. There were 18.7 million gallons treated in August.
2. Employees have been working several weeks on the weir trough of the wastewater treatment plant. The weirs have all been removed, cleaned and reinstalled.
3. Tasks for the POA that were done this month include: Mowing weekly at the guard gate and parks, Completed 2 mowing cycles of vacant lots
4. Painted hand rails adjacent to step outside the pro shop going towards the parking lot.
5. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We are seeing more limbs that are being put out for us to chip that are smaller than the required diameter per our ordinance. A door hangar is left at any home that have items that do not meet the requirements of the ordinance.
6. Installed 1 new water/sewer taps for new homes that are or will soon be under construction.
7. Pulled, cleaned and reinstalled 1 pump at the sewer plant sewage lift station.
8. Employees moved our trailers and equipment at the wastewater treatment plant for access by the county workers to begin site grading.
9. Completed the entry and site grading in preparation for the storage tank contractor arrival on August 5. The shell of the tank is up with the paint crew scheduled to be here in the near future. After the tank has been painted and the paint cures, the subcontractor will come in to install the baffle curtains and the piping will be finished in preparation for filling the tank with water.
10. Mike attended a customer meeting at the LCRA in Austin where the ongoing drought situation was discussed. It is anticipated that the combined storage of lakes Buchanan and Travis will drop below 600,000 acre-feet of combined storage sometime in October. If this occurs, the LCRA board of directors will declare a drought worse than the drought of record which refers to the drought of the 1950's. At this point stage 3 of drought contingency plan will be triggered (we are currently in stage 2) and more stringent mandatory watering restrictions will be in effect. October is normally the time of year when water use typically drops off as residents reduce the amount of water used for irrigation. We will be keeping a close eye on this situation. As of today the combined storage of the 2 lakes is 670,000 acre-feet.

City of Meadowlakes
Items for Consideration
City Council Meeting
September 5, 2013

Date: September 5, 2013
To: Honorable Mayor Williams and Council Persons
From: Johnnie Thompson, City Manager
Agenda Item: IV-H-August 2013 Financial Statements

Requested Council Agenda Date: September 10, 2013

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On: Consent New Business Old Business
- 2. Budget Impact Statement Attached: Yes No N/A
- 3. Original Copies of Documents Approved to from by City Attorney?
 Yes No N/A

4. Background:

Please find accompanying these MEMO copies of the August 2013 financial statements for the Utility, General, RCC, Debt and Construction funds as well as August's check registers. Below please find a brief review of the August 2013 financials.

Combined Balance Sheets

Utility Fund cash balance increased approximately \$13,000 during the month of August and is approximately \$155,000 greater than at the end of August last year, approximately \$22,000 is funds from storm damage. The funds' uncommitted cash (current cash less current liabilities) has increased from approximately \$297,000 at the end of August 2012 to slightly over \$396,000, a \$99,000 increase for the past 12 months.

Debt Service Fund cash balance reflects a drastic but anticipated decrease in the month of August. It decreased by \$354,660 due to one of the semi-annual interest and principal payments being paid in August. The uncommitted cash at the end of the month was \$132 less than at this time last year.

Construction Fund as with the Debt Service fund is considerably less than it was at the end of July due to a payment on the new water storage tank. The fund decreased by \$192,019 from the end of July.

General Fund cash balance decreased by nearly \$18,500 in August and the cash on deposit is approximately \$13,000 less than at the end of August last year.

Recreation Fund cash increased by \$2,000 in August to \$29,189, of this \$2,267 is escrowed for future cart path improvements.

Statement of Net Assets

This report provides the City's financial condition in a different format which lists all assets and liabilities on one page. The balance sheet on pages 1 and 2 only reflect those assets and liabilities by each fund and does not necessarily provide a clear review of the City's total assets and liabilities. The General Fund balance sheet does not reflect the outstanding bonds or assets of the golf course while this report does, please note that due to the re-funding of a portion of the City's outstanding bonds this report does not accurately reflect the next gain in outstanding debt.

Utility Fund

Overall the Utility Fund performed fairly well in August even though revenues were off considerably from those budgeted due to a decrease in water revenue which was \$12,700 over those budgeted for the period and are off approximately \$13,000 from the amount budgeted for the October-August period. This shortfall in water revenue was offset by increased tap fee incomes and other miscellaneous revenues. Total revenues for the October-August period are approximately \$5,000 greater than those budgeted for the period.

Utility Fund expenses for the month were considerably less than those budgeted for the period mainly due to no funds being transferred to the Construction Fund as originally budgeted. Most other expenses for the month were very near those budgeted for the period. Expenses for the October-August period are down considerably below budgeted for the period. Approximately \$86,000 of the \$144,800 decrease in expenses from those budgeted is due to less funds being transferred to the Construction Fund, however most other major expense categories are very close or below those budgeted for the period. The Fund's net gain for the year stands at \$95,844.

August's Utility Fund has unusual entries that I would like to explain. Under Miscellaneous revenue you will see a negative \$2,207. This is due to an error in depositing some of the excess funds for the bond sale into the wrong account and those funds were booked as miscellaneous income. The funds have been transferred to the correct account.

Debt Service Fund

The Debt Service Fund had a considerable amount of activity during August with expenses of \$342,041 for the month. We accumulate monies in this fund over the fiscal year in order to make the semi-annual principal and interest due on the City's outstanding long term debts. In August a total of \$315,000 in principal and \$27,041 in interest was paid on the City's outstanding bonds while \$19,742 in principal and \$3,750 in interest was paid on the City's lease/purchase debt.

Construction Fund

The Construction Fund also had more activity than normal with the first installment on the construction of the new tank being paid. The \$192,642 payment equates to approximately 60% of the total contracted amount. The steel tankage is completed and the painters are anticipated to begin painting the tank in October and it is anticipated that the tank will be in service by the first of the year.

General Fund

The General Fund's total revenues for the month were below those anticipated for the month due to PEC's franchise fee being received in July instead of August as budgeted. October to August total revenues are about \$5,000 greater than budgeted for the period with additional property taxes contributing about \$4,000 of this increase. Expenses for the month were actually about \$2,000 greater than those budgeted due to quarterly property tax collection cost being paid in August instead of September as it was last year. Total expenses for the October to August are approximately \$6,000 less than those budgeted for the period. The Fund's net gain for the year stands at \$40,258; \$11,000 greater than budgeted.

Recreation Fund

The Recreation Fund had total income and transfer in of \$2,000 for the month of August with no expenditures. The Fund does hold approximately \$2,300 in escrowed funds for cart path improvements.

Cash Flow Analysis

The attached cash flow analysis provides the actual cash flow of the various funds. This differs somewhat from other reports because those reports, as governmental funds, are based on the accrual method of accounting, while the cash flow is based entirely on cash deposited and cash disbursed. Please find a brief review of the funds that I prepare the analysis on.

Utility Fund *in the month of August had a positive cash flow of in excess of \$13,000 compared to last month's \$8,000 increase. The October-August period reflects a positive cash flow of in excess of \$105,000 for the period. It is anticipated after making the necessary transfers to the Construction Fund in September that the fund will end cash neutral for the year.*

Debt Service Fund *as previously mentioned the Debt Service Fund had a drastic decrease in available funds due to the \$342,000 principal and interest payment during the month.*

General Fund *as anticipated had a negative cash flow of nearly \$18,500 for August however it has a positive cash flow for the year.*

Check Registers

Accompanying please find the check registers for all funds for the month of August 2013. Most disbursements are the normal recurring expenses with the following exceptions

Debt Service Account

Ck. 1-Bank of America-\$288,862.50-principal and interest 2008 Bonds

Ck. 2-BB&T Government Finance-\$53,178.36-principal and interest 2013 Bonds

Interest & Sinking Account

Ck.101-Meadowlakes POA-\$23,491.54-principal and interest 2013 Lease/Purchase

Construction Fund

Ck.121-Bulldog Steel Products, Inc.-\$190641.50-draw #1 on storage tank project

5. Recommendation:

I recommend that the August financial reports be approved as presented.

City of Meadowlakes

Combined Balance Sheet as of August 31, 2013

	Utility Fund	Debt Service	Capital Projects	General Fund	Recreation Fund	Total
Current Assets						
Operating Cash						
Petty Cash	\$ 600	\$ -	\$ -	\$ 150	\$ -	\$ 750
Checking	\$ 49,690	\$ -	\$ -	\$ 17,673	\$ 29,189	\$ 96,552
Money Markets/CD's	\$ 503,201	\$ 7,096	\$ 90,743	\$ 332,860		\$ 933,900
Total Operating Cash	\$ 553,492	\$ 7,096	\$ 90,743	\$ 350,683	\$ 29,189	\$ 1,031,202
						\$ -
Accounts Receivable						
Long Term Receivables	\$ 278,394	\$ -	\$ -	\$ 200	\$ 200	\$ 278,794
Current Receivables	\$ 111,631	\$ -	\$ -	\$ 9,107		\$ 120,739
Total Receivables	\$ 390,025	\$ -	\$ -	\$ 9,307	\$ 200	\$ 399,533
Inventory						
	\$ 26,704	\$ -	\$ -	\$ -	\$ -	\$ 26,704
Total Current Assets	\$ 970,221	\$ 7,096	\$ 90,743	\$ 359,990	\$ 29,389	\$ 1,457,438
Fixed Assets						
Other Fixed Assets	\$ 3,715,026	\$ -	\$ -		\$ 113,979	\$ 3,829,005
Total Fixed Assets	\$ 3,715,026	\$ -	\$ -	\$ -	\$ 113,979	\$ 3,829,005
TOTAL ASSETS	\$ 4,685,247	\$ 7,096	\$ 90,743	\$ 359,990	\$ 143,368	\$ 5,286,443

City of Meadowlakes

Combined Balance Sheet as of August 31, 2013

	Utility Fund	Debt Service	Capital Projects	General Fund	Recreation Fund	Total
Current Liabilities						
Accounts Payable	\$ 30,382	\$ -	\$ -	\$ 10,474	\$ -	\$ 40,856
Deferred Revenues	\$ 3,147	\$ -	\$ -	\$ 9,107	\$ -	\$ 12,254
Other Current Liabilities	\$ 34,100	\$ -	\$ -	\$ -	\$ -	\$ 34,100
Service Deposits Payable	\$ 75,272	\$ -	\$ -	\$ -	\$ -	\$ 75,272
Total Current Liabilities	\$ 142,900	\$ -	\$ -	\$ 19,581	\$ -	\$ 162,482
Reserve Funds						
Golf Course Improvement	\$ -	\$ -	\$ -	\$ -	\$ 2,267	\$ 2,267
Vehicle & Machinery Replace	\$ 17,127	\$ -	\$ -	\$ -	\$ -	\$ 17,127
Judicial Discretionary Funds	\$ -	\$ -	\$ -	\$ 483	\$ -	\$ 483
Unemployment Reserve Fund	\$ -	\$ -	\$ -	\$ 2,750	\$ -	\$ 2,750
Facilities Replacement Fund	\$ -	\$ -	\$ -	\$ 7,345	\$ -	\$ 7,345
Total Reserve Funds	\$ 17,127	\$ -	\$ -	\$ 10,578	\$ 2,267	\$ 29,972
Long Term Liabilities						
2008 General Obligation Bonds	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000
2013 Tank Lease/Purchase	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Total Long Term Liabilities	\$ 555,000	\$ -	\$ -	\$ -	\$ -	\$ 555,000
Prior Period Adjustments	\$ 296,586	\$ -	\$ -	\$ -	\$ 99,677	\$ 396,263
Total Liabilities	\$ 1,011,613	\$ -	\$ -	\$ 30,160	\$ 101,944	\$ 1,143,717
Equity						
Retained Earnings	\$ 353,938	\$ -	\$ -	\$ 206,079	\$ -	\$ 560,016
Fund Balance	\$ 180,682	\$ -	\$ -	\$ 83,493	\$ (93,936)	\$ 170,239
Reserve for Inventories	\$ 21,711	\$ -	\$ -	\$ -	\$ -	\$ 21,711
Fixed Assets	\$ 3,316,343	\$ -	\$ -	\$ -	\$ 76,084	\$ 3,392,427
Debt Service Fund	\$ -	\$ 16,367	\$ -	\$ -	\$ 33,375	\$ 49,742
Capital Projects Fund	\$ -	\$ -	\$ 480	\$ -	\$ -	\$ 480
Net Income	\$ 95,844	\$ (4,974)	\$ (208,920)	\$ 40,258	\$ 25,900	\$ (51,892)
Total Equity	\$ 3,968,518	\$ 11,393	\$ (208,440)	\$ 329,831	\$ 41,423	\$ 4,142,723
TOTAL LIABILITIES & EQUITY	\$ 4,980,131	\$ 11,393	\$ (208,440)	\$ 359,990	\$ 143,367	\$ 5,286,440

City of Meadowlakes
Statement of Net Assets

	Governmental Activities 9-30-12	Governmental Activities 8-31-13	Change First of FY to Current Period	Business Type Activates 9-30-12	Business Type Activates 8-31-13	Change First of FY to Current Period
ASSETS						
Cash and Cash Equivalents	\$ 314,262	\$ 362,092	\$ 47,830	\$ 453,577	\$ 673,423	\$ 219,846
Receivables	\$ 12,911	\$ 9,107	\$ (3,804)	\$ 112,678	\$ 111,631	\$ (1,047)
Note Receivable	\$ -	\$ -	\$ -	\$ 289,394	\$ 278,394	\$ (11,000)
Inventory	\$ -	\$ -	\$ -	\$ 26,704	\$ 26,704	\$ -
Other Assets	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -
Capitalized Debt Issuance Cost	\$ 57,677	\$ 57,677	\$ -	\$ 2,217	\$ 2,217	\$ -
Capital Assets			\$ -			
Land	\$ 1,797,556	\$ 1,824,901	\$ 27,345	\$ 42,334	\$ 42,334	\$ -
Infrastructure, net	\$ -	\$ -	\$ -	\$ 3,035,476	\$ 3,035,476	\$ -
Building, net	\$ 1,021,270	\$ 1,021,270	\$ -	\$ 290,640	\$ 290,640	\$ -
Improvements, net	\$ 140,088	\$ 140,088	\$ -	\$ 232,206	\$ 232,206	\$ -
Machinery and Equipment, net	\$ 39,545	\$ 39,545	\$ -	\$ 194,140	\$ 194,140	\$ -
Construction in Progress	\$ -	\$ -	\$ -	\$ 25,993	\$ 239,920	\$ 213,927
Total Assets	\$ 3,383,309	\$ 3,454,680	\$ 71,371	\$ 4,705,559	\$ 5,127,286	\$ 421,727
LIABILITIES						
Accounts Payable	\$ 22,189	\$ 13,718	\$ (8,471)	\$ 67,755	\$ 49,775	\$ (17,980)
Salaries and wages Payable	\$ 3,646	\$ -	\$ (3,646)	\$ 5,118	\$ -	\$ (5,118)
Accrued Interest Payable	\$ -	\$ -	\$ -	\$ 719	\$ -	\$ (719)
Service Deposits	\$ -	\$ -	\$ -	\$ 72,225	\$ 75,272	\$ 3,047
Non Current Liabilities:	\$ -	\$ -				\$ -
Due Within One Year	\$ 15,000	\$ 15,000	\$ -	\$ 255,000	\$ 255,000	\$ -
Due in More Than One Year*	\$ 3,592,372	\$ 3,592,372	\$ -	\$ 10,454	\$ 310,454	\$ 300,000
Total Liabilities	\$ 3,633,207	\$ 3,621,090	\$ (12,117)	\$ 411,271	\$ 690,501	\$ 279,230
NET ASSETS						
Invested in Capital Assets	\$ (541,541)	\$ (541,541)	\$ -	\$ 3,751,789	\$ 3,751,789	\$ -
Unrestricted Net Assets	\$ 291,643	\$ 291,643	\$ -	\$ 728,499	\$ 728,499	\$ -
Total Net Assets	\$ (249,898)	\$ (166,410)	\$ 83,488	\$ 4,294,288	\$ 4,436,785	\$ 142,497

*Note-this liability does not accurately reflect the City's outstanding long term debt due to the recent refunding of a portion of the City's bonds in July 2013

City of Meadowlakes
Utility Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
Revenue:				
5010 · Water Revenue	\$ 40,166	\$ 52,900	\$ 352,894	\$ 365,800
5020 · Sewer Revenues	\$ 37,839	\$ 37,400	\$ 413,520	\$ 411,100
5030 · Garbage Revenue	\$ 16,499	\$ 16,400	\$ 181,043	\$ 180,100
5040 · Pump Fee Revenue	\$ 37	\$ 1,500	\$ 97	\$ 1,500
5110 · Contract Services	\$ 6,667	\$ 6,667	\$ 73,333	\$ 73,334
5120 · Water Connect Fee Revenue	\$ -	\$ -	\$ 7,250	\$ 1,450
5130 · Sewer Connect Fee Revenue	\$ -		\$ 7,250	\$ 1,450
5140 · Transfer Fee	\$ 475	\$ 175	\$ 2,625	\$ 2,000
5150 · Penalty & Interest Earned	\$ 937	\$ 520	\$ 6,654	\$ 5,720
5170 · Miscellaneous Revenues	\$ (2,027)	\$ 125	\$ 3,820	\$ 1,375
5200 · Interest earned on Investments	\$ -	\$ 175	\$ 2,325	\$ 1,925
	<u>\$ 100,593</u>	<u>\$ 115,862</u>	<u>\$ 1,050,812</u>	<u>\$ 1,045,754</u>
Expenses:				
Total 6100 · Employee Expenses	\$ 29,088	\$ 33,195	\$ 347,894	\$ 381,355
Total 6200 · Administrative Expenses	\$ 1,356	\$ 2,150	\$ 42,666	\$ 48,325
Total 6300 · Operating Expenses	\$ 17,892	\$ 21,475	\$ 227,798	\$ 243,500
Total 6400 · POA Contract Mowing Expense	\$ 168	\$ 900	\$ 4,124	\$ 7,550
Total 6500 · Other Expenses-Garbage	\$ 14,639	\$ 14,500	\$ 158,508	\$ 158,500
Total 8200 · Transfer to Other Funds	\$ 9,213	\$ 46,600	\$ 198,978	\$ 285,400
	<u>\$ 72,355</u>	<u>\$ 118,820</u>	<u>\$ 979,968</u>	<u>\$ 1,124,630</u>
Total Operating Expense	\$ 72,355	\$ 118,820	\$ 979,968	\$ 1,124,630
Net Operating Gain/(Loss)	\$ 28,238	\$ (2,958)	\$ 70,844	\$ (78,876)
Non-Operating Revenue & Expenses				
Revenue				
5180-Transfer in from Operating Reserves	\$ -	\$ 21,000	\$ -	\$ 42,000
5181-Transfer in from General Fund	\$ -	\$ -	\$ 25,000	\$ 25,000
	<u>\$ -</u>	<u>\$ 21,000</u>	<u>#####</u>	<u>\$ 67,000</u>
Total Non-Operating Revenues	\$ -	\$ 21,000	#####	\$ 67,000
Total Fund Net Gain/(Loss)	\$ 28,238	\$ 18,042	#####	\$ (11,876)

City of Meadowlakes
Utility Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 8,233	\$ 8,075	\$ 96,609	\$ 96,925
6415 · Salaries & Wages-Non-Exempt	\$ 13,974	\$ 16,800	\$ 163,792	\$ 181,800
6416 · Overtime & Standby Pay	\$ 747	\$ 600	\$ 9,159	\$ 7,750
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 4,455	\$ 4,700
6518 - Reserve Payroll Expense		\$ 1,000	\$ -	\$ 8,400
Total 6110 · Salaries & Wages	\$ 22,953	\$ 26,475	\$ 274,015	\$ 299,575
6111 · Other Employee Expenses				
6116 · Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 · FICA Expense	\$ 1,756	\$ 2,000	\$ 21,354	\$ 22,850
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 5,443	\$ 5,100
6150 · Employee Insurance Expenses	\$ 3,525	\$ 3,800	\$ 35,851	\$ 41,800
6160 · Employee Retirement Expense	\$ 240	\$ 300	\$ 2,641	\$ 3,700
6170 · Employee Uniform Expense	\$ 395	\$ 300	\$ 3,521	\$ 3,200
6180 · Employee Training & Travel Exp	\$ 194	\$ 300	\$ 2,900	\$ 3,150
6560 · Payroll Expenses	\$ 25	\$ 20	\$ 420	\$ 230
Total 6111 · Other Employee Expenses	\$ 6,135	\$ 6,720	\$ 73,879	\$ 81,780
Total 6100 · Employee Expenses	\$ 29,088	\$ 33,195	\$ 347,894	\$ 381,355
6200 · Administrative Expenses				
6210 · Auditing Expense	\$ -	\$ -	\$ 5,190	\$ 6,000
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ -	\$ -	\$ 3,629	\$ 4,000
6227 · Other Misc. Dues & Fees	\$ -	\$ -	\$ 371	\$ 1,500
Total 6225 · Misc. Dues & Fees	\$ -	\$ -	\$ 4,000	\$ 5,500
6235 · Computer/Office Equip R&M		\$ 175	\$ 1,401	\$ 1,825
6240 · Software Update		\$ 100	\$ 1,064	\$ 2,500
6245 · Office Equipment Rental		\$ 100	\$ 416	\$ 1,100
6250 · Office Supplies	\$ 457	\$ 850	\$ 3,010	\$ 4,000
6255 · Postage Expense	\$ 218	\$ 300	\$ 2,619	\$ 3,750
6260 · Telephone Expense	\$ 472	\$ 450	\$ 5,346	\$ 5,050
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 15,752	\$ 16,500
6280 - Bad Debts	\$ -	\$ -	\$ -	\$ 250
6282 · Administrative-Miscellaneous	\$ 209	\$ 175	\$ 3,867	\$ 1,850
Total 6200 · Administrative Expenses	\$ 1,356	\$ 2,150	\$ 42,666	\$ 48,325

City of Meadowlakes
Utility Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp				
6305 · Water Treatment Electrical	\$ 3,890	\$ 4,500	\$ 30,089	\$ 33,500
6310 · Heating Fuel-WTP	\$ -	\$ 500	\$ 320	\$ 1,500
6314 · R&M-Plant & Pump Station	\$ 1,987	\$ 2,000	\$ 17,896	\$ 43,000
6316 · WTP Chemical Expense	\$ 1,842	\$ 1,500	\$ 23,756	\$ 15,500
6320 · Water Outside Testing Expense	\$ 107	\$ 150	\$ 2,041	\$ 1,825
6328 · Distribution Repair & Maint.	\$ 40	\$ 500	\$ 2,909	\$ 7,000
6355 · Meter Purchased	\$ 1,400	\$ 250	\$ 16,562	\$ 15,000
6360 · Tap Materials	\$ -	\$ 275	\$ 2,128	\$ 3,225
Total 6301 · Water Treatment Operational Exp	\$ 9,268	\$ 9,675	\$ 95,700	\$ 120,550
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	\$ 2,582	\$ 2,400	\$ 27,453	\$ 25,600
6311 · Propane-Wastewater	\$ -	\$ 500	\$ 360	\$ 1,500
6317 · WWTP Chemicals	\$ 288	\$ 1,500	\$ 4,651	\$ 7,500
6318 · Outside Testing Wastewater	\$ 91	\$ 200	\$ 1,049	\$ 2,200
6321 · Collection System R&M	\$ -	\$ 250	\$ 6,313	\$ 2,500
6322 · Irrigation Maintenance Expense	\$ -	\$ 625	\$ 12,348	\$ 6,875
6324 · Irrigation Electric Subsidy	\$ 625	\$ 625	\$ 6,875	\$ 6,875
6327 · WWTP Repair & Maintenance	\$ 2,044	\$ 2,000	\$ 15,183	\$ 14,000
Total 6302 · Wastewater Operational Expenses	\$ 5,630	\$ 8,100	\$ 74,232	\$ 67,050
6303 · Other Operational Expenses				
63031 · Repair & Maintenance-Other				
6329 · R&M-Building/Misc.	\$ 754	\$ 625	\$ 6,233	\$ 6,875
63291 · Drainage Repair & Maintenance	\$ -		\$ 5,359	\$ 2,500
Total 63031 · Repair & Maintenance-Other	\$ 754	\$ 625	\$ 11,592	\$ 9,375
6330 · Vehicle Repair & Maintenance	\$ -	\$ 400	\$ 3,574	\$ 4,600
6332 · Mahan Property Upkeep	\$ -	\$ -	\$ 131	\$ 750
6335 · Machinery Repair & Maintenance	\$ 954	\$ 750	\$ 10,103	\$ 7,500
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ 1,137	\$ 750	\$ 8,590	\$ 8,250
6342 · Machinery Fuel		\$ 1,000	\$ 2,810	\$ 3,000
Total 6340 · Vehicle & Machinery Fuel	\$ 1,137	\$ 1,750	\$ 11,400	\$ 11,250
6345 · Equipment Lease/Rental	\$ -	\$ -	\$ 210	\$ 600
6350 · Miscellaneous Operational Exp.	\$ 19	\$ 175	\$ 2,776	\$ 1,825
6365 · Small Tools	\$ 131	\$ -	\$ 2,264	\$ 1,000
6550 · Assets Purchased less than \$5K		\$ -	\$ 15,818	\$ 19,000
Total 6303 · Other Operational Expenses	\$ 2,994	\$ 3,700	\$ 57,866	\$ 55,900

City of Meadowlakes
Utility Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
Total 6300 · Operating Expenses	\$ 17,892	\$ 21,475	\$ 227,798	\$ 243,500
6400 · POA Contract Mowing Expense				
6420 · POA Equipment R&M	\$ -	\$ 350	\$ 2,031	\$ 2,750
6430 - Consumable Supplies	\$ -	\$ -	\$ 268	\$ 250
6450 - Fuel POA	\$ 168	\$ 550	\$ 792	\$ 3,550
6460 · Small Tools - POA	\$ -	\$ -	\$ 1,034	\$ 1,000
Total 6400 · POA Contract Mowing Expense	\$ 168	\$ 900	\$ 4,124	\$ 7,550
6500 · Other Expenses-Garbage				
6510 · Garbage Service Expense	\$ 14,639	\$ 14,500	\$ 158,508	\$ 158,500
Total 6500 · Other Expenses-Garbage	\$ 14,639	\$ 14,500	\$ 158,508	\$ 158,500
8200 · Transfer to Other Funds				
8220 · Transfer to Debt Service Fund	\$ 8,213	\$ 15,600	\$ 156,978	\$ 159,400
8230 · Transfer to Construction Fund	\$ -	\$ 30,000	\$ 31,000	\$ 116,000
8240 · Transfer to RCC Fund	\$ 1,000	\$ 1,000	\$ 11,000	\$ 10,000
Total 8200 · Transfer to Other Funds	\$ 9,213	\$ 46,600	\$ 198,978	\$ 285,400
Total Operating Expenses	\$ 72,355	\$ 118,820	\$ 979,968	\$ 1,124,630
Net Gain/(Loss)	\$ 28,238	\$ (2,958)	\$ 70,844	\$ (78,876)
 Non-Operating Revenue & Expenses				
Revenue				
5180-Transfer in from Operating Reserves	\$ -	\$ 21,000		\$ 42,000
5181-Transfer in from General Fund	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Non-Operating Revenues	\$ -	\$ 21,000	\$ 25,000	\$ 67,000
Total Fund Net Gain/(Loss)	\$ 28,238	\$ 18,042	\$ 95,844	\$ (11,876)

City of Meadowlakes
Debt Service Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
<u>Income</u>				
Debt Service Rev. (Transfers)				
9001 · Transfer in from Utility	\$ 5,000	\$ 12,550	\$ 132,578	\$ 150,600
9002 · Transfer in from Tax	\$ 2,661	\$ 2,000	\$ 293,003	\$ 293,525
9003 · I&S Transfer In from Utility	\$ 3,213	\$ 3,050	\$ 24,400	\$ 24,400
Miscellaneous				\$ 260
Total 9000 · Debt Service Rev. (Transfers)	\$ 10,874	\$ 17,600	\$ 449,981	\$ 468,785
<u>Expenses</u>				
<u>Bond Debt Service Expenses</u>				
9100 · Debt Service Expenses				
9120 · 2008 Certificate of Obligations				
9125 · 2008 CO's- Interest	\$ 14,400	\$ 15,000	\$ 99,360	\$ 169,920
9127 · 2008 CO's-Principal	\$ 15,000	\$ 14,400	\$ 15,000	\$ 15,000
Total 9120 · 2008 Certificate of Obligations	\$ 29,400	\$ 29,400	\$ 114,360	\$ 184,920
9130 · 2008 General Obligations Bonds				
9037 · 2008-GO's-Principal	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000
9135 · 2008-GO's-Interest	\$ 4,463	\$ 4,465	\$ 8,925	\$ 4,465
Total 9130 · 2008 General Obligations Bonds	\$ 259,463	\$ 259,465	\$ 263,925	\$ 259,465
Debt Service 2013 Re-funding GO Bonds				
2013 Principal	\$ 45,000	\$ -	\$ 45,000	\$ -
2013 Interest	\$ 8,178	\$ 53,178	\$ 8,178	\$ -
Total 2013-Re-funding GO Bonds	\$ 53,178	\$ 53,178	\$ 53,178	\$ -
Total 9100 · Bond Debt Service Expenses	\$ 342,041	\$ 342,043	\$ 431,463	\$ 444,385
<u>Utility Fund Debt Service Expenses</u>				
2013-Lease/Purchase - Principal	\$ 19,742	\$ 19,742	\$ 19,742	\$ 19,910
2013-Lease/Purchase - Interest	\$ 3,750	\$ 3,750	\$ 3,750	\$ 4,490
Total Utility Fund Debt Service	\$ 23,492	\$ 23,492	\$ 23,492	\$ 24,400
Total Debt Service (All Funds)	\$ 365,532	\$ 365,535	\$ 454,955	\$ 468,785
Net Fund Gain/(Loss)	\$ (331,167)	\$ (324,443)	\$ (4,974)	\$ -

City of Meadowlakes
Construction Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
<u>Income</u>				
<i>Transfer in from Utility Fund</i>	\$ -	\$ -	\$ 31,000	\$ 146,000
Total Income	\$ -	\$ -	\$ 31,000	\$ 146,000
<u>Expenses</u>				
<i>Tankage</i>	\$ 190,642	\$ -	\$ 190,642	\$ 352,000
<i>Engineering</i>	\$ -	\$ -	\$ 28,815	\$ 34,000
<i>Foundation</i>	\$ 628	\$ -	\$ 17,587	\$ 23,000
<i>Electrical and Controls</i>	\$ -	\$ -	\$ -	\$ -
<i>Yard Piping</i>	\$ -	\$ -	\$ 2,531	\$ 13,500
<i>Contingencies</i>	\$ -	\$ -	\$ 345	\$ 19,500
<i>Inspection/Testing</i>	\$ -	\$ -	\$ -	\$ 4,000
Total Construction Expenses	\$ 191,269	\$ -	\$ 239,920	\$ 446,000
Net Operating Fund Gain/(Loss)	\$ (191,269)	\$ -	\$ (208,920)	\$ (300,000)
Non-Operating Income-Lease-POA	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Net Fund Gain/(Loss)	\$ (191,269)	\$ 300,000	\$ 91,080	\$ -

City of Meadowlakes
General Fund Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
<u>Income</u>				
05-4100 · Taxes				
05-4120 · Ad Valorem Tax	\$ 3,098	\$ 4,500	\$ 327,300	\$ 323,500
05-4140 · PEC Franchise Tax	\$ -	\$ 8,000	\$ 35,109	\$ 38,000
05-4160-Cable Franchise	\$ -	\$ -	\$ 7,938	\$ 8,500
05-4170 · Telephone Franchise Tax	\$ 1,515	\$ -	\$ 6,403	\$ 5,250
05-4180 · Liquor Tax	\$ -	\$ 300	\$ 1,182	\$ 1,200
Total 05-4100 · Taxes	\$ 4,613	\$ 12,800	\$ 377,932	\$ 376,450
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	\$ 100	\$ -	\$ 2,200	\$ 500
05-4240 · Remodeling Permits	\$ -	\$ 100	\$ 1,100	\$ 650
05-4260 · Fence & Decks Permits	\$ -	\$ 50	\$ 950	\$ 900
05-4280 · Pool Permits	\$ -	\$ -	\$ 530	
05-4285 · Replats	\$ 100	\$ -	\$ 400	\$ 75
Total 05-4200 · City Bldg. Permits	\$ 200	\$ 150	\$ 5,180	\$ 2,125
05-4300 · Judicial				
05-4320 · Court Costs	\$ 90	\$ -	\$ 176	\$ -
05-4340 · Court Fines	\$ 75	\$ 150	\$ 2,611	\$ 2,950
05-4380 · Administrative Fee	\$ -	\$ 25	\$ 50	\$ 100
Total 05-4300 · Judicial	\$ 165	\$ 175	\$ 2,837	\$ 3,050
05-4400 · Interest Earned				
05-4440 · Money Market	\$ -	\$ 75	\$ 754	\$ 800
05-4460 · Interest - Investments	\$ -		\$ 15	
Total 05-4400 · Interest Earned	\$ -	\$ 75	\$ 769	\$ 800
05-4600 · Other				
05-4620 · Pet Registration Fee	\$ 105	\$ 100	\$ 1,330	\$ 1,450
05-4671 · Miscellaneous	\$ -	\$ -	\$ 8	\$ 75
05-4680 · City Directory	\$ -		\$ 866	
Total 05-4600 · Other	\$ 105	\$ 100	\$ 2,204	\$ 1,525
Total Income	\$ 5,083	\$ 13,300	\$ 388,921	\$ 383,950

City of Meadowlakes
General Fund Profit Loss

<u>Expense</u>	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
Total 05-5000 · BCAD	\$ 3,104	\$ 50	\$ 11,783	\$ 9,900
Total 05-5100 · City Building Committee	\$ -	\$ 100	\$ 291	\$ 500
Total 05-5200 · Ordnance Enf/Public Safety	\$ 861	\$ 850	\$ 8,872	\$ 9,925
Total 05-5300 · Animal Control	\$ 870	\$ 709	\$ 7,936	\$ 7,209
Total 05-5500 · Flood Plain Administrator	\$ -	\$ -	\$ 590	\$ 1,100
Total 05-5600 · Traffic Control	\$ 2,017	\$ 2,700	\$ 22,558	\$ 23,600
Total 05-5700 · Municipal Court	\$ 200	\$ 275	\$ 2,907	\$ 3,900
Total 05-6300 · Administrative Expenditures	\$ 14,665	\$ 15,356	\$ 175,445	\$ 181,117
Total 05-6600 · Contract Services	\$ 5,292	\$ 5,292	\$ 58,208	\$ 52,916
Total 05-6700 · Capital Outlay	\$ -	\$ -	\$ 29,577	\$ 34,575
Total Operating Expenses	\$ 27,008	\$ 25,332	\$ 318,167	\$ 324,742
Total 05-8500 · Transfers Out	\$ -	\$ -	\$ 30,496	\$ 30,000
Total Fund Expenses	\$ 27,008	\$ 25,332	\$ 348,663	\$ 354,742
Net Gain/(Loss)	\$ (21,926)	\$ (12,032)	\$ 40,258	\$ 29,208

City of Meadowlakes
General Fund Profit Loss

<u>Expense</u>	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
05-5000 · BCAD				
05-5020 · Quarterly Expense	\$ 2,963	\$ -	\$ 11,105	\$ 9,000
05-5040 · Collection Expense	\$ 141	\$ 50	\$ 678	\$ 900
Total 05-5000 · BCAD	\$ 3,104	\$ 50	\$ 11,783	\$ 9,900
05-5100 · City Building Committee				
05-5120 · Deposits-Clean-up	\$ -	\$ -	\$ -	
05-5140 · Bldg. Inspections	\$ -	\$ -	\$ -	
05-5160 · Membership	\$ -	\$ -	\$ 125	\$ 200
05-5180 · Supplies	\$ -	\$ 100	\$ 166	\$ 300
Total 05-5100 · City Building Committee	\$ -	\$ 100	\$ 291	\$ 500
05-5200 · Ordinance Enf/Public Safety				
05-5225 · Ordinance Employee	\$ 586	\$ 600	\$ 6,313	\$ 6,525
05-5226 · Ordinance FICA/Med	\$ 45	\$ 50	\$ 483	\$ 500
05-5228 · Insurance - Worker's Comp	\$ -	\$ -	\$ 22	\$ 100
05-5230 · Communications	\$ 19	\$ -	\$ 152	
05-5274 · Mileage	\$ 211	\$ 200	\$ 1,847	\$ 2,000
05-5277 · Insurance - Auto Liability	\$ -	\$ -	\$ -	\$ 200
05-5280 · Supplies/Miscellaneous	\$ -	\$ -	\$ 56	\$ 600
Total 05-5200 · Ordinance Enf/Public Safety	\$ 861	\$ 850	\$ 8,872	\$ 9,925
05-5300 · Animal Control				
05-5320 · Contract Agreement	\$ 633	\$ 634	\$ 6,967	\$ 6,334
05-5340 · Ins-Worker's Comp	\$ -	\$ 50	\$ 185	\$ 100
05-5360 · Pet Holding Fee/Rabies	\$ 213	\$ -	\$ 419	\$ 450
05-5380 · Supplies/Miscellaneous	\$ 23	\$ 25	\$ 366	\$ 325
Total 05-5300 · Animal Control	\$ 870	\$ 709	\$ 7,936	\$ 7,209
05-5500 · Flood Plain Administrator				
05-5510 · Meetings & Training		\$ -	\$ -	\$ 600
05-5520 · Membership	\$ -	\$ -	\$ 590	\$ 500
Total 05-5500 · Flood Plain Administrator	\$ -	\$ -	\$ 590	\$ 1,100
05-5600 · Traffic Control				
05-5610 · Salary & Wages	\$ 1,874	\$ 2,500	\$ 19,443	\$ 20,500
05-5615 · FICA/Med	\$ 143	\$ 175	\$ 1,487	\$ 1,600
05-5620 · Ins-Worker's Comp	\$ -		\$ 262	\$ 300
05-5630 · Ins-Law Enf Liability	\$ -		\$ 1,131	\$ 1,000
05-5650 · Misc. Traffic Control Exp.	\$ -	\$ 25	\$ 234	\$ 200
Total 05-5600 · Traffic Control	\$ 2,017	\$ 2,700	\$ 22,558	\$ 23,600

City of Meadowlakes
General Fund Profit Loss

	Aug 13	Budgeted Aug 13	Oct '12 - Feb 13	Budgeted Oct'12 - Aug 13
05-5700 · Municipal Court				
05-5705 · Education	\$ -	\$ -	\$ 413	\$ 750
05-5720 · Prosecuting Attorney	\$ -	\$ -	\$ -	\$ 500
05-5725 · Bailiff Services	\$ -	\$ 50	\$ -	\$ 200
05-5727 · Office Lease - Judge	\$ 200	\$ 200	\$ 2,200	\$ 2,000
05-5730 · Administrative Expense	\$ -	\$ 25	\$ 294	\$ 450
Total 05-5700 · Municipal Court	\$ 200	\$ 275	\$ 2,907	\$ 3,900
05-5900 · Administration-General Fund				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 7,213	\$ 7,071	\$ 82,309	\$ 77,782
05-6015 · Salary - Non-exempt Employees	\$ 3,512	\$ 4,000	\$ 42,477	\$ 42,825
05-6025 · FICA/Medicare	\$ 820	\$ 850	\$ 10,050	\$ 9,300
05-6027 · Longevity Pay	\$ -	\$ -	\$ 2,450	\$ 2,500
05-6030 · Reserve - Payroll	\$ -	\$ 300	\$ -	\$ 2,150
05-6040 · Retirement	\$ 115	\$ 150	\$ 1,238	\$ 1,700
05-6045 · Health Insurance	\$ 974	\$ 1,000	\$ 9,739	\$ 10,000
05-6046 · Disability	\$ 100	\$ 100	\$ 992	\$ 1,000
05-6047 · Other Benefits	\$ -	\$ -	\$ 253	\$ -
05-6052 · Payroll Expense	\$ 16	\$ 75	\$ 192	\$ 750
05-6071 · Training & Travel	\$ -	\$ -	\$ 116	\$ 500
05-6072 · Dues and Memberships	\$ -	\$ -	\$ 282	\$ 500
05-6074 · Mileage Allowance	\$ -	\$ -	\$ -	\$ 250
Total 05-6000 · Employee Expenditures	\$ 12,751	\$ 13,546	\$ 150,096	\$ 149,257
05-6200 · Insurance				
05-6050 · Insurance - Worker's Comp	\$ -	\$ -	\$ 406	\$ 750
05-6210 · Liability	\$ -	\$ -	\$ 740	\$ 1,500
05-6220 · Crime	\$ -	\$ -	\$ 165	\$ 500
05-6230 · Errors & Omissions	\$ -	\$ -	\$ 1,164	\$ 1,000
05-6240 · Ins - Workers' Comp	\$ -	\$ -	\$ -	\$ -
Total 05-6200 · Insurance	\$ -	\$ -	\$ 2,475	\$ 3,750
05-6300 · Administrative Expenditures				
05-5800 · Legal	\$ 30	\$ 400	\$ 1,466	\$ 4,200
05-6070 · Unemployment Reserve Exp	\$ -	\$ -	\$ 1,000	\$ 1,000
05-6305 · Audit	\$ -	\$ -	\$ 3,460	\$ 3,500
05-6310 · Election Expense	\$ -	\$ -	\$ 75	\$ 750
05-6320 · Office Supplies	\$ 389	\$ 200	\$ 2,660	\$ 3,400
05-6321 · Gifts, Flowers etc.	\$ -	\$ -	\$ 100	\$ 250
05-6322 · Neighborhood Watch	\$ -	\$ -	\$ 319	\$ 250

City of Meadowlakes
General Fund Profit Loss

	Aug 13	Budgeted Aug 13	Oct '12 - Feb 13	Budgeted Oct'12 - Aug 13
05-6325 · Lease-Copier	\$ 246	\$ 150	\$ 2,126	\$ 1,500
05-6326 · Office Equipment Repair & Maint	\$ -	\$ 50	\$ -	\$ 400
05-6330 · Postage	\$ 151	\$ 100	\$ 1,027	\$ 500
05-6340 · Memberships-Variou	\$ -	\$ -	\$ 547	\$ 600
05-6350 · Telephone	\$ 52	\$ 60	\$ 598	\$ 585
05-6355 · Miscellaneous	\$ -	\$ 100	\$ 1,371	\$ 650
05-6365 · Website Hosting & Upgrade	\$ -	\$ -	\$ 1,241	\$ 2,000
Total 05-6300 · Administrative Expenditures	\$ 868	\$ 1,060	\$ 15,989	\$ 19,585
05-6400 · Municipal Building				
05-6360 · Office Maintenance-Cleaning	\$ 520	\$ 300	\$ 2,860	\$ 2,900
05-6410 · Maintenance & Repair	\$ -	\$ 200	\$ 769	\$ 2,100
05-6420 · Electric Service	\$ 526	\$ 250	\$ 2,331	\$ 2,525
05-6430 · Ins-Real Estate & Pers Prop			\$ 925	\$ 1,000
Total 05-6400 · Municipal Building	\$ 1,046	\$ 750	\$ 6,884	\$ 8,525
Total 05-5900 · Administration-General Fund	\$ 14,665	\$ 15,356	\$ 175,445	\$ 181,117
05-6600 · Contract Services				
05-6610 · Marble Falls EMS	\$ 2,792	\$ 2,792	\$ 30,708	\$ 27,916
05-6620 · Marble Falls Fire	\$ 2,500	\$ 2,500	\$ 27,500	\$ 25,000
Total 05-6600 · Contract Services	\$ 5,292	\$ 5,292	\$ 58,208	\$ 52,916
05-6700 · Capital Outlay				
05-6727 · Capital Purchases less than \$5K	\$ -	\$ -	\$ 2,232	\$ 4,575
05-6740 · Land Acquisition	\$ -		\$ 27,345	\$ 30,000
Total 05-6700 · Capital Outlay	\$ -	\$ -	\$ 29,577	\$ 34,575
Total Expense Operating Expenses	\$ 27,008	\$ 25,332	\$ 318,167	\$ 324,742
05-8500 · Transfers Out				
05-8501 · Transfer to PWD Fund	\$ -	\$ -	\$ 25,496	\$ 25,000
05-8502 · Transfer to RCC Fund	\$ -	\$ -	\$ 5,000	\$ 5,000
Total 05-8500 · Transfers Out	\$ -	\$ -	\$ 30,496	\$ 30,000
Total Expenses	\$ 27,008	\$ 25,332	\$ 348,663	\$ 354,742
Net Gain/(Loss)	\$ (21,926)	\$ (12,032)	\$ 40,258	\$ 29,208

City of Meadowlakes
Recreation Country Club Division Profit Loss

	<u>Aug 13</u>	<u>Budgeted Aug 13</u>	<u>Oct '12 - Aug 13</u>	<u>Budgeted Oct'12 - Aug 13</u>
Income				
03-5000 · Revenue				
03-5092 · Lease Income	\$ 1,000	\$ 1,000	\$ 11,000	\$ 6,000
03-5096 · Miscellaneous Income	\$ -	\$ -	\$ -	\$ 15
03-5100 - Donation-Cart Path Improvements	\$ -	\$ -	\$ 19,614	\$ -
Total 03-5000 · Revenue	\$ 1,000	\$ 1,000	\$ 30,614	\$ 6,015
Total Income	\$ 1,000	\$ 1,000	\$ 30,614	\$ 6,015
Expense				
03-6077 · Miscellaneous Admin Exp	\$ -	\$ -	\$ -	
03-6800 · RCC Expenses				
03-6803 · Maint., Repairs & Renovations	\$ -	\$ 500	\$ 1,100	\$ 2,500
03-6806 -Cart Path Improvements	\$ -	\$ -	\$ 19,614	
03-6805 · Capital Purchases less than \$5K	\$ -	\$ 2,000	\$ -	\$ 4,000
Total Expense	\$ -	\$ 2,500	\$ 20,714	\$ 6,500
Net Ordinary Income	\$ 1,000	\$ (1,500)	\$ 9,900	\$ (485)
Other Income/Expense				
Other Income				
03-8010 · Transfer In from other Funds				
03-8015 · Transfer in from General Fund	\$ -	\$ -	\$ 5,000	\$ 5,000
03-8020 · Transfer in from Utility Fund	\$ 1,000	\$ 1,000	\$ 11,000	\$ 6,000
Total 03-8010 · Transfer In from other Funds	\$ 1,000	\$ 1,000	\$ 16,000	\$ 11,000
Total Other Income	\$ 1,000	\$ 1,000	\$ 16,000	\$ 11,000
Net Other Income	\$ 1,000	\$ 1,000	\$ 16,000	\$ 11,000
Net Gain/(Loss)	\$ 2,000	\$ (500)	\$ 25,900	\$ 10,515

City of Meadowlakes - Utility (Public Works) Fund

Operating Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 448,348	\$ 459,927	\$ 456,651	\$ 448,949	\$ 497,140	\$ 469,268	\$ 480,372	\$ 501,410	\$ 500,678	\$ 532,424	\$ 540,321	\$ 553,492
Cash Inflows (Income)												
Account Receivables	\$ 119,939	\$ 91,702	\$ 67,185	\$ 111,523	\$ 65,539	\$ 78,633	\$ 92,751	\$ 95,984	\$ 82,008	\$ 96,764	\$ 78,296	
Loan Proceeds	\$ -	\$ 2,000	\$ 1,000	\$ -	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Contract Services	\$ 6,667	\$ 6,667	\$ 6,666	\$ 6,666	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667
Customer Deposits Etc.	\$ 200	\$ 700	\$ -	\$ 800	\$ 1,000	\$ 500	\$ 1,400	\$ 800	\$ 1,200	\$ 500	\$ 1,300	
Non-operating revenue-transfers in	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,753	\$ 3,046	\$ 1,239	\$ 1,796	\$ 1,732	\$ 150	\$ 606	\$ 1,720	\$ 27,675	\$ 737	\$ 475	
Total Cash Inflows	\$ 128,559	\$ 104,115	\$ 76,090	\$ 130,785	\$ 90,937	\$ 87,950	\$ 102,424	\$ 106,171	\$ 118,550	\$ 105,668	\$ 87,738	\$ -
Available Cash Balance	\$ 576,907	\$ 564,042	\$ 532,741	\$ 579,734	\$ 588,077	\$ 557,217	\$ 582,796	\$ 607,581	\$ 619,227	\$ 638,092	\$ 628,058	\$ 553,492
Normal Cash Outflows (Operating Expenses)												
Prior Months Payables/Misc.	\$ 12,551	\$ 3,846	\$ 737	\$ 1,747	\$ 7,243	\$ 7,664	\$ 3,297	\$ 3,144	\$ 2,647	\$ 2,975	\$ 2,703	
Employee Expenses	\$ 35,942	\$ 46,483	\$ 29,146	\$ 29,436	\$ 25,069	\$ 24,422	\$ 29,504	\$ 41,870	\$ 27,868	\$ 28,382	\$ 29,168	
Administrative Expenses	\$ 17,836	\$ 5,919	\$ 851	\$ 3,016	\$ 3,667	\$ 108	\$ 2,474	\$ 1,861	\$ 1,496	\$ 3,321	\$ 748	
Operating Expenses	\$ 20,689	\$ 22,411	\$ 22,865	\$ 18,629	\$ 26,862	\$ 12,633	\$ 11,394	\$ 25,017	\$ 19,208	\$ 38,239	\$ 17,884	
Mowing Contract Expenses	\$ 179	\$ 898	\$ 359	\$ -	\$ -	\$ -	\$ 14	\$ 342	\$ 933	\$ 854	\$ 212	
Solid Waste Collection Expense	\$ 14,233	\$ 14,284	\$ 14,284	\$ 14,216	\$ 14,368	\$ 14,419	\$ 14,453	\$ 14,419	\$ 14,402	\$ 14,385	\$ 14,639	
Total Operating Cash flow Out	\$ 101,430	\$ 93,841	\$ 68,242	\$ 67,044	\$ 77,210	\$ 59,245	\$ 61,136	\$ 86,653	\$ 66,554	\$ 88,156	\$ 65,354	\$ -
Other Cash Outflows:												
Transfer to Debt Service	\$ 13,550	\$ 12,550	\$ 12,550	\$ 12,550	\$ 15,600	\$ 15,600	\$ 19,250	\$ 19,250	\$ 19,250	\$ 8,615	\$ 8,213	
Transfer to Construction	\$ 1,000		\$ 2,000	\$ 3,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer to RCC Fund	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Transfer Out	\$ 15,550	\$ 13,550	\$ 15,550	\$ 15,550	\$ 41,600	\$ 17,600	\$ 20,250	\$ 20,250	\$ 20,250	\$ 9,615	\$ 9,213	\$ -
Total Cash Outflows	\$ 116,980	\$ 107,391	\$ 83,792	\$ 82,594	\$ 118,810	\$ 76,845	\$ 81,386	\$ 106,903	\$ 86,804	\$ 97,771	\$ 74,567	\$ -
Ending Cash Balance	\$ 459,927	\$ 456,651	\$ 448,949	\$ 497,140	\$ 469,268	\$ 480,372	\$ 501,410	\$ 500,678	\$ 532,424	\$ 540,321	\$ 553,492	\$ 553,492
Difference Beginning to End Cash (Monthly)	\$ 11,579	\$ (3,276)	\$ (7,702)	\$ 48,191	\$ (27,872)	\$ 11,104	\$ 21,038	\$ (732)	\$ 31,746	\$ 7,897	\$ 13,171	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ 105,143							

(Please note that monthly cash beginning balance may differ slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Debt Service and Interest & Sinking Fund

Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 11,423	\$ 25,472	\$ 63,217	\$ 207,050	\$ 304,214	\$ 262,810	\$ 282,835	\$ 306,011	\$ 328,167	\$ 351,322	\$ 361,754	\$ 7,096
Cash Inflows (Income)												
Property Tax Income	\$ 496	\$ 25,207	\$ 131,253	\$ 84,540	\$ 32,344	\$ 4,320	\$ 3,842	\$ 2,808	\$ 3,530	\$ 1,718	\$ 2,661	
Transfer if from Utility Fund	\$ 13,550	\$ 12,550	\$ 12,550	\$ 12,550	\$ 15,600	\$ 15,600	\$ 19,250	\$ 19,250	\$ 19,250	\$ 8,615	\$ 8,213	
Interest Earned on Investment	\$ 3		\$ 30	\$ 75	\$ 75	\$ 105	\$ 84	\$ 98	\$ 375	\$ 99	\$ -	
Total Cash Flow In	\$ 14,049	\$ 37,757	\$ 143,833	\$ 97,165	\$ 48,019	\$ 20,025	\$ 23,176	\$ 22,156	\$ 23,155	\$ 10,432	\$ 10,874	\$ -
Available Cash Balance	\$ 25,472	\$ 63,229	\$ 207,050	\$ 304,214	\$ 352,233	\$ 282,835	\$ 306,011	\$ 328,167	\$ 351,322	\$ 361,754	\$ 372,628	\$ 7,096
Cash Outflow (Expenses)												
2013 Lease/Purchase-Tank												
Interest 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,750	\$ -
Principal 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,742	\$ -
Total 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,492	\$ -
2008 Bonds												
Interest 2008	\$ -	\$ -	\$ -	\$ -	\$ 89,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,863	\$ -
Principal 2008 Bonds	\$ -										\$ 270,000	
Total 2008 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 89,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,863	\$ -
2013 Bonds												
Interest 2013 Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,178	\$ -
Principal 2013 Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -
Total 2013 Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,178	\$ -
Miscellaneous Expenses	\$ -	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Flow Out	\$ -	\$ 12	\$ -	\$ -	\$ 89,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 365,533	\$ -
Ending Cash Balance	\$ 25,472	\$ 63,217	\$ 207,050	\$ 304,214	\$ 262,810	\$ 282,835	\$ 306,011	\$ 328,167	\$ 351,322	\$ 361,754	\$ 7,096	\$ 7,096
Difference Beginning to End Cash	\$ 14,049	\$ 37,745	\$ 143,833	\$ 97,165	\$ (41,404)	\$ 20,025	\$ 23,176	\$ 22,156	\$ 23,155	\$ 10,432	\$ (354,659)	\$ -
(Monthly)												
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ (4,328)							

(Please note that monthly cash beginning balance may differ slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - General Fund

Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 309,395	\$ 296,146	\$ 269,385	\$ 390,320	\$ 448,457	\$ 455,865	\$ 435,611	\$ 428,930	\$ 403,120	\$ 383,396	\$ 369,134	\$ 350,683
Cash Inflows (Income)												
Ad Valorem Tax	\$ 1,198	\$ 28,121	\$ 146,053	\$ 93,861	\$ 36,097	\$ 4,922	\$ 4,303	\$ 1,254	\$ 4,365	\$ 2,135	\$ 3,098	
Franchise Tax	\$ 11,338	\$ 1,678	\$ 3	\$ 7,530	\$ 9,552	\$ -	\$ 9,331	\$ 1,574	\$ -	\$ 7,543	\$ 1,515	
Misc.	\$ 847	\$ 2,104	\$ 1,751	\$ 733	\$ 7,964	\$ 423	\$ 7,978	\$ 867	\$ 1,397	\$ 999	\$ 470	
Total Cash In	\$ 13,383	\$ 31,903	\$ 147,807	\$ 102,125	\$ 53,612	\$ 5,345	\$ 21,612	\$ 3,695	\$ 5,762	\$ 10,677	\$ 5,083	\$ -
Total Available Cash	\$ 322,778	\$ 328,049	\$ 417,192	\$ 492,444	\$ 502,069	\$ 461,210	\$ 457,223	\$ 432,625	\$ 408,882	\$ 394,073	\$ 374,217	\$ 350,683
Cash Outflow (Expenses)												
Misc./prior payables	\$ (2,790)	\$ 212	\$ 505	\$ 2,109	\$ 8,393	\$ 2,367	\$ 4,220	\$ (517)	\$ (895)	\$ (82)	\$ (3,475)	
Tax Collection/Appraisal	\$ 29	\$ 42	\$ 3,002	\$ 13	\$ 141	\$ 2,394	\$ -	\$ 75	\$ 2,963	\$ 21	\$ 3,104	
Building Committee	\$ 125	\$ -	\$ -	\$ 36	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ -	\$ -	
Ordinance Enforcement	\$ 595	\$ 1,002	\$ 712	\$ 688	\$ 786	\$ 799	\$ 774	\$ 789	\$ 805	\$ 782	\$ 861	
Animal Control	\$ 840	\$ 700	\$ 652	\$ 650	\$ 717	\$ 47	\$ 786	\$ 700	\$ 657	\$ 685	\$ 870	
Traffic Control	\$ 3,041	\$ 1,745	\$ 2,286	\$ 1,748	\$ 1,906	\$ -	\$ 1,385	\$ 1,989	\$ 2,067	\$ 2,045	\$ 2,017	
Court Expense	\$ 345	\$ 240	\$ 200	\$ 206	\$ 200	\$ 262	\$ 347	\$ 507	\$ 200	\$ 200	\$ 200	
Employee Expenses	\$ 12,773	\$ 21,088	\$ 12,603	\$ 12,958	\$ 12,336	\$ 13,358	\$ 12,976	\$ 18,616	\$ 12,951	\$ 12,736	\$ 12,751	
Administrative Expense	\$ 5,886	\$ 1,795	\$ 1,621	\$ 5,288	\$ 1,434	\$ 1,080	\$ 2,514	\$ 2,054	\$ 1,317	\$ 3,260	\$ 1,914	
Emergency Services	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	
Transfers Out	\$ 496	\$ 26,549	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Cash Outflows	\$ 26,632	\$ 58,664	\$ 26,872	\$ 43,988	\$ 46,204	\$ 25,599	\$ 28,293	\$ 29,505	\$ 25,486	\$ 24,939	\$ 23,534	\$ -
Ending Cash Balance	\$ 296,146	\$ 269,385	\$ 390,320	\$ 448,457	\$ 455,865	\$ 435,611	\$ 428,930	\$ 403,120	\$ 383,396	\$ 369,134	\$ 350,683	\$ 350,683
Difference Beginning to End Cash	\$ (13,249)	\$ (26,761)	\$ 120,935	\$ 58,137	\$ 7,408	\$ (20,253)	\$ (6,682)	\$ (25,810)	\$ (19,724)	\$ (14,262)	\$ (18,451)	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ 41,288							

(Please note that monthly cash beginning balance may differ slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	08/10/2013	State Comptroller	1030 · American Bk - Operating MM		-1,017.64
				3020 · Sales Tax Payable	-1,017.64	1,017.64
TOTAL					-1,017.64	1,017.64
Check	Temp ck 1	08/30/2013	Bank of America	1341 · Series 2008 Debt Service Account		-288,862.50
				9125 · 2008 CO's- Interest	-29,400.00	29,400.00
				9037 · 2008-GO's-Principal	-255,000.00	255,000.00
				9135 · 2008-GO's-Interest	-4,462.50	4,462.50
TOTAL					-288,862.50	288,862.50
Check	Temp ck 2	08/30/2013	BB&T Governmental Finance	1341 · Series 2008 Debt Service Accoun		-53,178.36
				9137 · 2013 GO's - Interest	-53,178.36	53,178.36
TOTAL					-53,178.36	53,178.36
Check	100	08/21/2013	City of Meadowlakes - Debt Servi	1342 · 2013 I&S-Lease/Purchase Tank		-2,055.00
				5170 · Miscellaneous Revenues	-2,055.00	2,055.00
TOTAL					-2,055.00	2,055.00
Check	101	08/21/2013	Meadowlakes POA	1342 · 2013 I&S-Lease/Purchase Tank		-23,491.54
				9142 · 2013 I&S Interest	-3,750.00	3,750.00
				9141 · 2013 I&S Principal	-19,741.54	19,741.54
TOTAL					-23,491.54	23,491.54
Check	118	08/09/2013	Granite Trucking, Inc.	1110 · 2013-Construction		-502.91
				9220 · Foundation	-502.91	502.91
TOTAL					-502.91	502.91
Check	119	08/09/2013	City of Meadowlakes	1110 · 2013-Construction		-749.37
				6314 · R&M-Plant & Pump Station	-749.37	749.37
TOTAL					-749.37	749.37

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	120	08/21/2013	Granite Trucking, Inc.	1110 · 2013-Construction		-124.80
				9220 · Foundation	-124.80	124.80
TOTAL					-124.80	124.80
Check	121	08/30/2013	Bulldog Steel Products, Inc.	1110 · 2013-Construction		-190,641.60
				9030 · Tankage	-190,641.60	190,641.60
TOTAL					-190,641.60	190,641.60
Bill Pmt - 13746		08/01/2013	Aqua-Tech Laboratories, Inc.	1020 · American Bk Operating Checking		-212.00
Bill	3747	07/17/2013		6320 · Water Outside Testing Expe	-107.00	107.00
				6318 · Outside Testing Wastewater	-105.00	105.00
TOTAL					-212.00	212.00
Bill Pmt - 13747		08/01/2013	Austin Turf & Tractor	1020 · American Bk Operating Checking		-144.30
Bill	778953	07/19/2013		6420 · POA Equipment R&M	-144.30	144.30
TOTAL					-144.30	144.30
Bill Pmt - 13748		08/01/2013	Debbie Holley	1020 · American Bk Operating Checking		-30.36
Bill	July 26, 2013	07/26/2013		6180 · Employee Training & Travel	-30.36	30.36
TOTAL					-30.36	30.36
Bill Pmt - 13749		08/01/2013	Fastenal	1020 · American Bk Operating Checking		-145.65
Bill	TX00171743	07/19/2013		1584 · POA Receivables	-145.65	145.65
TOTAL					-145.65	145.65
Bill Pmt - 13750		08/01/2013	PEC	1020 · American Bk Operating Checking		-6,920.64
Bill	July 2013 Stm	07/31/2013		6305 · Water Treatment Electrical	-3,707.47	3,707.47
				6304 · Wastewater Electrical	-3,213.17	3,213.17
TOTAL					-6,920.64	6,920.64

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - 13751		08/01/2013	RCC Fund	1020 · American Bk Operating Checking		-625.00
Bill	August 2013 S	08/01/2013		6324 · Irrigation Electric Subsidy	-625.00	625.00
TOTAL					-625.00	625.00
Bill Pmt - 13752		08/01/2013	Sprint	1020 · American Bk Operating Checking		-35.59
Bill	550731310050	07/24/2013		6260 · Telephone Expense	-35.59	35.59
TOTAL					-35.59	35.59
Bill Pmt - 13753		08/01/2013	Techline Pipe L.P.	1020 · American Bk Operating Checking		-513.78
Bill	1044832-01	07/15/2013		6328 · Distribution Repair & Maint.	-513.78	513.78
TOTAL					-513.78	513.78
Bill Pmt - 13754		08/01/2013	USA Bluebook	1020 · American Bk Operating Checking		-546.85
Bill	103582	07/22/2013		6327 · WWTP Repair & Maintenance	-546.85	546.85
TOTAL					-546.85	546.85
Bill Pmt - 13755		08/01/2013	Visa	1020 · American Bk Operating Checking		-2,031.90
Bill	July 2013 - 31	07/24/2013		6314 · R&M-Plant & Pump Station	-83.82	83.82
				6327 · WWTP Repair & Maintenance	-83.82	83.82
				6335 · Machinery Repair & Maintenance	-63.80	63.80
				6321 · Collection System R&M	-17.99	17.99
				1584 · POA Receivables	-68.00	68.00
				6420 · POA Equipment R&M	-67.64	67.64
				6250 · Office Supplies	-5.82	5.82
Bill	4082 - July 20	07/24/2013		6180 · Employee Training & Travel	-113.39	113.39
				1515 · General Fund Receivables	-39.99	39.99
				6282 · Administrative-Miscellaneous	-17.92	17.92
				1585 · Const Fund Rec'd	-749.37	749.37
Bill	July 2013 - 71	07/24/2013		6314 · R&M-Plant & Pump Station	-64.94	64.94
				6180 · Employee Training & Travel	-222.00	222.00
				6255 · Postage Expense	-5.60	5.60
				1584 · POA Receivables	-3.04	3.04
				6282 · Administrative-Miscellaneous	-37.56	37.56
				6327 · WWTP Repair & Maintenance	-320.70	320.70

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				6282 · Administrative-Miscellaneous	-50.52	50.52
				6250 · Office Supplies	-15.98	15.98
TOTAL					-2,031.90	2,031.90
Bill Pmt - 13756		08/08/2013	Central Texas Supply	1020 · American Bk Operating Checking		-105.37
Bill	35364	07/30/2013		6282 · Administrative-Miscellaneous	-55.72	55.72
Bill	35457	08/05/2013		6329 · R&M-Building/Misc.	-49.65	49.65
TOTAL					-105.37	105.37
Bill Pmt - 13757		08/08/2013	DPC Industries, Inc	1020 · American Bk Operating Checking		-192.20
Bill	767003925-13	07/24/2013		6317 · WWTP Chemicals	-192.20	192.20
TOTAL					-192.20	192.20
Bill Pmt - 13758		08/08/2013	Ford & Crew Home & Hardware	1020 · American Bk Operating Checking		-654.28
Bill	July 2013 Stm	07/25/2013		1584 · POA Receivables	-49.18	49.18
				6329 · R&M-Building/Misc.	-55.31	55.31
				6365 · Small Tools	-171.59	171.59
				6327 · WWTP Repair & Maintenance	-12.73	12.73
				6314 · R&M-Plant & Pump Station	-340.89	340.89
				6329 · R&M-Building/Misc.	-24.58	24.58
TOTAL					-654.28	654.28
Bill Pmt - 13759		08/08/2013	Home Depot Credit Services	1020 · American Bk Operating Checking		-109.16
Bill	July 2013 Stm	07/21/2013		6314 · R&M-Plant & Pump Station	-109.16	109.16
TOTAL					-109.16	109.16
Bill Pmt - 13760		08/08/2013	Kristin Turner	1020 · American Bk Operating Checking		-8.76
Bill	Refund	08/07/2013		1510 · Service Receivables	-8.76	8.76
TOTAL					-8.76	8.76
Bill Pmt - 13761		08/08/2013	Lee Hoffpauir, Inc	1020 · American Bk Operating Checking		-63.85
Bill	81660	07/22/2013		6330 · Vehicle Repair & Maintenance	-63.85	63.85
TOTAL					-63.85	63.85

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - 13762		08/08/2013	Marble Falls Napa	1020 · American Bk Operating Checking		-198.42
Bill	July 2013 Stm	07/31/2013		6321 · Collection System R&M	-156.26	156.26
				6330 · Vehicle Repair & Maintenan	-18.89	18.89
				6335 · Machinery Repair & Maintei	-4.64	4.64
				6329 · R&M-Building/Misc.	-18.63	18.63
TOTAL					-198.42	198.42
Bill Pmt - 13763		08/08/2013	Stanley Auto Electric	1020 · American Bk Operating Checking		-235.80
Bill	34516	07/22/2013		6330 · Vehicle Repair & Maintenan	-235.80	235.80
TOTAL					-235.80	235.80
Bill Pmt - 13764		08/08/2013	Tinker. Mayfield	1020 · American Bk Operating Checking		-99.96
Bill	Refund	08/07/2013		1510 · Service Receivables	-99.96	99.96
TOTAL					-99.96	99.96
Bill Pmt - 13765		08/08/2013	TML	1020 · American Bk Operating Checking		-396.95
Bill	3091 July 201	08/01/2013		6329 · R&M-Building/Misc.	-396.95	396.95
TOTAL					-396.95	396.95
Bill Pmt - 13766		08/08/2013	Tractor Supply	1020 · American Bk Operating Checking		-287.87
Bill	July 2013 Stm	07/30/2013		1584 · POA Receivables	-176.91	176.91
				6329 · R&M-Building/Misc.	-36.98	36.98
				6329 · R&M-Building/Misc.	-73.98	73.98
TOTAL					-287.87	287.87
Bill Pmt - 13767		08/13/2013	Allied Waste Services #843	1020 · American Bk Operating Checking		-14,638.97
Bill	July 2013 Stm	07/31/2013		6510 · Garbage Service Expense	-53.93	53.93
				6510 · Garbage Service Expense	-14,585.04	14,585.04
TOTAL					-14,638.97	14,638.97

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - 13768		08/13/2013	Central Texas Supply	1020 · American Bk Operating Checking		-22.42
Bill	35474	08/06/2013		6314 · R&M-Plant & Pump Station	-22.42	22.42
TOTAL					-22.42	22.42
Bill Pmt - 13769		08/13/2013	Collier Materials, Inc.	1020 · American Bk Operating Checking		-230.03
Bill	59186	08/01/2013		6327 · WWTP Repair & Maintenanc	-230.03	230.03
TOTAL					-230.03	230.03
Bill Pmt - 13770		08/13/2013	Debbie Holley	1020 · American Bk Operating Checking		-35.35
Bill	August 9, 2013	08/09/2013		6180 · Employee Training & Travel	-35.35	35.35
TOTAL					-35.35	35.35
Bill Pmt - 13771		08/13/2013	Ed's Tires and Auto Center	1020 · American Bk Operating Checking		-97.74
Bill	43989	08/05/2013		6335 · Machinery Repair & Mainte	-97.74	97.74
TOTAL					-97.74	97.74
Bill Pmt - 13772		08/13/2013	HACH	1020 · American Bk Operating Checking		-431.05
Bill	8412146	07/30/2013		6316 · WTP Chemical Expense	-431.05	431.05
TOTAL					-431.05	431.05
Bill Pmt - 13773		08/13/2013	Interstate Battery Systems of Me	1020 · American Bk Operating Checking		-130.95
Bill	July 2013 Stm	08/01/2013		6314 · R&M-Plant & Pump Station	-130.95	130.95
TOTAL					-130.95	130.95
Bill Pmt - 13774		08/13/2013	National Notary Association	1020 · American Bk Operating Checking		-89.00
Bill	Renewal - Det	08/15/2013		6282 · Administrative-Miscellaneous	-89.00	89.00
TOTAL					-89.00	89.00
Bill Pmt - 13775		08/13/2013	UniFirst Holdings, Inc.	1020 · American Bk Operating Checking		-268.46
Bill	822 1545348	07/15/2013		6170 · Employee Uniform Expense	-66.54	66.54
Bill	822 1547278	07/22/2013		6170 · Employee Uniform Expense	-66.84	66.84

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	822 1549142	07/29/2013		6170 · Employee Uniform Expense	-65.44	65.44
Bill	822 1551043	08/05/2013		6170 · Employee Uniform Expense	-69.64	69.64
TOTAL					-268.46	268.46
Bill Pmt - 13776		08/13/2013	Wex Bank	1020 · American Bk Operating Checking		-1,304.88
Bill	33863573	08/06/2013		6341 · Vehicle Fuel	-1,304.88	1,304.88
TOTAL					-1,304.88	1,304.88
Bill Pmt - 13777		08/22/2013	Aqua-Tech Laboratories, Inc.	1020 · American Bk Operating Checking		-198.00
Bill	4034	08/15/2013		6320 · Water Outside Testing Expense	-107.00	107.00
				6318 · Outside Testing Wastewater	-91.00	91.00
TOTAL					-198.00	198.00
Bill Pmt - 13778		08/22/2013	Bryan & Dana Bourke	1020 · American Bk Operating Checking		-14.44
Bill	Refund	08/21/2013		3010 · Service Deposits Payable	-14.44	14.44
TOTAL					-14.44	14.44
Bill Pmt - 13779		08/22/2013	Daniel Townsley	1020 · American Bk Operating Checking		-61.29
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-61.29	61.29
TOTAL					-61.29	61.29
Bill Pmt - 13780		08/22/2013	Darla Hendrix	1020 · American Bk Operating Checking		-1.84
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-1.84	1.84
TOTAL					-1.84	1.84
Bill Pmt - 13781		08/22/2013	DPC	1020 · American Bk Operating Checking		-288.30
Bill	767004239-13	08/08/2013		6317 · WWTP Chemicals	-288.30	288.30
TOTAL					-288.30	288.30
Bill Pmt - 13782		08/22/2013	Elliott Electric Supply	1020 · American Bk Operating Checking		-19.16
Bill	36-14742-01	08/12/2013		1584 · POA Receivables	-19.16	19.16
TOTAL					-19.16	19.16

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - 13783		08/22/2013	Fastenal	1020 · American Bk Operating Checking		-95.09
Bill	TX00171871	08/06/2013		6329 · R&M-Building/Misc.	-95.09	95.09
TOTAL					-95.09	95.09
Bill Pmt - 13784		08/22/2013	George & Angela Fielding	1020 · American Bk Operating Checking		-19.84
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-19.84	19.84
TOTAL					-19.84	19.84
Bill Pmt - 13785		08/22/2013	Infinity Metering of Texas Inc.	1020 · American Bk Operating Checking		-230.43
Bill	13260	08/06/2013		6355 · Meter Purchased	-230.43	230.43
TOTAL					-230.43	230.43
Bill Pmt - 13786		08/22/2013	Joe & Lori Cloud	1020 · American Bk Operating Checking		-76.15
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-76.15	76.15
TOTAL					-76.15	76.15
Bill Pmt - 13787		08/22/2013	LCRA	1020 · American Bk Operating Checking		-472.00
Bill	00523559 July	07/31/2013		1582 · PFC Receivable	-472.00	472.00
TOTAL					-472.00	472.00
Bill Pmt - 13788		08/22/2013	Lila Faye Everett	1020 · American Bk Operating Checking		-18.04
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-18.04	18.04
TOTAL					-18.04	18.04
Bill Pmt - 13789		08/22/2013	Magna-Flow Environmental Inc.	1020 · American Bk Operating Checking		-761.88
Bill	32063	08/13/2013		6327 · WWTP Repair & Maintenan	-761.88	761.88
TOTAL					-761.88	761.88
Bill Pmt - 13790		08/22/2013	Michael Brascom	1020 · American Bk Operating Checking		-9.04
Bill	Reund	08/20/2013		3010 · Service Deposits Payable	-9.04	9.04

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-9.04	9.04
Bill Pmt - 13791		08/22/2013	Paul & Karen Sarcione	1020 · American Bk Operating Checking		-100.00
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt - 13792		08/22/2013	Robert Phillips Jr.	1020 · American Bk Operating Checking		-16.24
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-16.24	16.24
TOTAL					-16.24	16.24
Bill Pmt - 13793		08/22/2013	Sprint PCS	1020 · American Bk Operating Checking		-241.59
Bill	581612715-07	08/10/2013		6260 · Telephone Expense	-241.59	241.59
TOTAL					-241.59	241.59
Bill Pmt - 13794		08/22/2013	USA Bluebook	1020 · American Bk Operating Checking		-1,841.96
Bill	123344	08/13/2013		6316 · WTP Chemical Expense	-1,841.96	1,841.96
TOTAL					-1,841.96	1,841.96
Bill Pmt - 13795		08/22/2013	Verizon Southwest	1020 · American Bk Operating Checking		-244.43
Bill	Aug 2013 Stm	08/04/2013		6260 · Telephone Expense	-192.73	192.73
				1515 · General Fund Receivables	-51.70	51.70
TOTAL					-244.43	244.43
Bill Pmt - 13796		08/22/2013	Wagner Tire	1020 · American Bk Operating Checking		-86.45
Bill	19549	08/08/2013		6335 · Machinery Repair & Mainte	-86.45	86.45
TOTAL					-86.45	86.45
Bill Pmt - 13797		08/22/2013	Wayne Tisdale	1020 · American Bk Operating Checking		-70.75
Bill	Refund	08/20/2013		3010 · Service Deposits Payable	-70.75	70.75
TOTAL					-70.75	70.75

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	6274	08/05/2013	Marble Falls Area EMS Inc	05-1015 · American Bank of Texas-Checking		-2,791.67
				05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL					-2,791.67	2,791.67
Check	6275	08/05/2013	Marble Falls Area Fire Dept Inc	05-1015 · American Bank of Texas-Checking		-2,500.00
				05-6620 · Marble Falls Fire	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Check	6276	08/05/2013	Adams, Don	05-1015 · American Bank of Texas-Checking		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	6277	08/05/2013	Burnet Veterinary Clinic Inc	05-1015 · American Bank of Texas-Checking		-47.00
				05-5360 · Pet Holding Fee/Rabies	-47.00	47.00
TOTAL					-47.00	47.00
Check	6278	08/05/2013	Spotless Cleaning	05-1015 · American Bank of Texas-Checking		-260.00
				05-6360 · Office Maintenance-Clea	-260.00	260.00
TOTAL					-260.00	260.00
Check	6279	08/05/2013	Pedernales Electric Coop	05-1015 · American Bank of Texas-Checking		-236.04
				05-6420 · Electric Service	-236.04	236.04
TOTAL					-236.04	236.04
Check	6280	08/05/2013	ATS	05-1015 · American Bank of Texas-Checking		-297.00
				05-5140 · Bldg Inspections	-297.00	297.00
TOTAL					-297.00	297.00
Check	6281	08/05/2013	Preston, Pat	05-1015 · American Bank of Texas-Checking		-211.20
				05-5274 · Mileage	-211.20	211.20
TOTAL					-211.20	211.20

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	6282	08/05/2013	Xerox Corporation	05-1015 · American Bank of Texas-Checking		-346.15
				05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Supplies	-100.50	100.50
TOTAL					-346.15	346.15
Check	6283	08/05/2013	ATS	05-1015 · American Bank of Texas-Checking		-148.50
				05-5140 · Bldg Inspections	-148.50	148.50
TOTAL					-148.50	148.50
Check	6284	08/12/2013	Visa	05-1015 · American Bank of Texas-Checking		-295.14
				05-5230 · Communications	-18.98	18.98
				05-6330 · Postage	-151.05	151.05
				05-6320 · Office Supplies	-101.85	101.85
				05-5370 · Communications	-23.26	23.26
TOTAL					-295.14	295.14
Check	6285	08/12/2013	McCreary, Veselka, Bragg & Alle	05-1015 · American Bank of Texas-Checking		-140.92
				05-5040 · Collection Expense	-140.92	140.92
TOTAL					-140.92	140.92
Check	6286	08/12/2013	Meadowlakes Public Works Divisi	05-1015 · American Bank of Texas-Checking		-91.69
				05-6350 · Telephone	-51.70	51.70
				05-6320 · Office Supplies	-39.99	39.99
TOTAL					-91.69	91.69
Check	6287	08/12/2013	Highland Lakes Newspapers	05-1015 · American Bank of Texas-Checking		-147.02
				05-6320 · Office Supplies	-147.02	147.02
TOTAL					-147.02	147.02
Check	6288	08/20/2013	Marble Falls Spa & Pool	05-1015 · American Bank of Texas-Checking		-500.00
				05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	6289	08/20/2013	Marble Falls Police Department	05-1015 · American Bank of Texas-Checking		-166.00
				05-5360 · Pet Holding Fee/Rabies	-166.00	166.00
TOTAL					-166.00	166.00
Check	6290	08/27/2013	McKamie Krueger, LLP	05-1015 · American Bank of Texas-Checking		-30.00
				05-6110 · City Attorney-General	-30.00	30.00
TOTAL					-30.00	30.00
Check	6291	08/30/2013	Galaway, Robbie	05-1015 · American Bank of Texas-Checking		-633.33
				05-5320 · Contract Agreement	-633.33	633.33
TOTAL					-633.33	633.33
Liability Check		08/09/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-12,803.22
				66000 · Payroll Expenses	-17.40	17.40
				66000 · Payroll Expenses	-0.87	0.87
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-12,784.95	12,784.95
TOTAL					-12,803.22	12,803.22
Liability Check		08/23/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-12,790.14
				66000 · Payroll Expenses	-17.40	17.40
				66000 · Payroll Expenses	-0.87	0.87
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-12,771.87	12,771.87
TOTAL					-12,790.14	12,790.14
Liability Check		08/29/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-1,632.74
				66000 · Payroll Expenses	-5.80	5.80
				66000 · Payroll Expenses	-0.29	0.29
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-1,626.65	1,626.65
TOTAL					-1,632.74	1,632.74

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability (E-pay)		08/08/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-4,338.02
				24000 · Payroll Liabilities	-1,714.00	1,714.00
				24000 · Payroll Liabilities	-1,063.32	1,063.32
				24000 · Payroll Liabilities	-1,063.32	1,063.32
				24000 · Payroll Liabilities	-248.69	248.69
				24000 · Payroll Liabilities	-248.69	248.69
TOTAL					-4,338.02	4,338.02
Liability (E-pay)		08/22/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-4,324.34
				24000 · Payroll Liabilities	-1,706.00	1,706.00
				24000 · Payroll Liabilities	-1,061.04	1,061.04
				24000 · Payroll Liabilities	-1,061.04	1,061.04
				24000 · Payroll Liabilities	-248.13	248.13
				24000 · Payroll Liabilities	-248.13	248.13
TOTAL					-4,324.34	4,324.34
Liability (E-pay)		08/28/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-390.70
				24000 · Payroll Liabilities	-104.00	104.00
				24000 · Payroll Liabilities	-116.18	116.18
				24000 · Payroll Liabilities	-116.18	116.18
				24000 · Payroll Liabilities	-27.17	27.17
				24000 · Payroll Liabilities	-27.17	27.17
TOTAL					-390.70	390.70
Check	3668	08/01/2013	Blue Cross Blue Shield	04-1001 · City of Meadowlakes Payroll		-4,285.16
				04-5330 · Employee Insurance Exp	-973.90	973.90
				04-6330 · Employee Insurance	-3,311.26	3,311.26
TOTAL					-4,285.16	4,285.16
Check	3669	08/01/2013	Guardian	04-1001 · City of Meadowlakes Payroll		-313.46
				04-5330 · Employee Insurance Exp	-99.90	99.90
				04-6330 · Employee Insurance	-213.56	213.56
TOTAL					-313.46	313.46

City of Meadowlakes-Utility Fund
Check Detail
August 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability (3670		08/01/2013	Dental Select	04-1001 · City of Meadowlakes Payroll		-398.34
				24000 · Payroll Liabilities	-398.34	398.34
TOTAL					-398.34	398.34
Liability (3671		08/08/2013	Texas Municipal Retirement Syst	04-1001 · City of Meadowlakes Payroll		-3,995.56
				04-5340 · Employee Retirement	-173.51	173.51
				04-6340 · Employee Retirement E	-360.54	360.54
				04-6260 · Employee Retirement P	-3,461.51	3,461.51
TOTAL					-3,995.56	3,995.56

Payroll Recap August 2013

Pay Period	Fund	Wages	Payroll Taxes	Retirement Expenses	Total Payroll Exp.
Date: 8/12/2013					
7/27 to 8/9/13	General	\$ 5,693.47	\$ 435.55	\$ 58.20	\$ 6,187.22
(Bi-weekly)	Utility	\$ 11,456.69	\$ 876.44	\$ 123.73	\$ 12,456.86
Total		\$ 17,150.16	\$ 1,311.99	\$ 181.93	\$ 18,644.08
Date: 8/26/2013					
8/10 to 8/23/13	General	\$ 5,698.40	\$ 435.93	\$ 58.51	\$ 6,192.83
(Bi-weekly)	Utility	\$ 11,234.79	\$ 859.46	\$ 118.74	\$ 12,213.00
Total		\$ 16,933.19	\$ 1,295.39	\$ 177.25	\$ 18,405.83
Date: 8/27/2013					
7/26 to 8/25/13	General	\$ 1,874.00	\$ 143.35	\$ -	\$ 2,017.35
(Monthly)					
Totals					
General Fund		\$ 13,265.87	\$ 1,014.83	\$ 116.70	\$ 14,397.40
Utility Fund		\$ 22,691.48	\$ 1,735.90	\$ 242.48	\$ 24,669.85
Total		\$ 35,957.35	\$ 2,750.73	\$ 359.18	\$ 39,067.26

City of Meadowlakes
Items for Consideration
City Council Meeting
September 10, 2013

Date: *September 5, 2013*
To: *Honorable Mayor Williams and Council Persons*
From: *Johnnie Thompson, City Manager*
Agenda Item: *V-B-RFP for storm repair*

Requested Council Agenda Date: *September 10, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

- 1. **Place On:** *Consent* *New Business* *Old Business*
 - 2. **Budget Impact Statement Attached:** *Yes* *No* *N/A*
 - 3. **Original Copies of Documents Approved to from by City Attorney?**
 Yes *No* *N/A*
-

4. Background:

As you may recall in July you gave me the authorization to solicit proposals for repairs to several municipal buildings that were damaged by the hail storm earlier in the year. At that time I was authorized to also award a contract provided it did not exceed \$25,500; the amount our insurance carrier estimated the repairs would cost. I developed an RFP addressing the re-roofing of three buildings located at the water treatment plant and contacted three vendors; Feller Roofing, RW Burdett, and Welder Roofing. Of these, only two actually picked up a copy of the RFP. The opening date for the RFP was September 5 and only one bid from RW Burdett was received. His bid exceeded the insurance estimates by \$3,328. His total bid was \$28,702.61 and the insurance determined it to be \$25,374.12. I will contact our insurance carrier and discuss the overage with them. I believe we should be able to recover the vast majority of the overage with proper documentation. Another item that was brought to my attention was the need to re-insulate the roof due to the existing insulation in all three buildings degrading. The cost for replacing the roof insulation of the three buildings being re-roofed would be \$3,514.69 and is not covered by insurance.

5. Recommendation:

Due to the contract amount exceeding my original authorization of \$25,500 I need additional authorization before awarding a contract. I recommend that BW Burdett be awarded a contract for a total of \$32,217.30 which would include the re-roofing of three buildings and replacement of the roof insulation in these three buildings.

The maximum additional expenses we would assume by this authorization would be just slightly less than \$6,850, assuming no additional adjustments from the insurance carrier. Our minimum additional expense would be the cost of the new insulation at \$3,514.69. Even though this additional expense is not budgeted for fiscal year 2014 I believe funding within the adopted fiscal year budget is available. If not, the General Fund is holding approximately \$7,000 in excess funds from the 2009 hail storm that could be utilized via a transfer later in the fiscal year.

City of Meadowlakes
Items for Consideration
City Council Meeting
September 10, 2013

Date: *September 10, 2013*
To: *Honorable Mayor Williams and Council Persons*
From: *Johnnie Thompson, City Manager*
Agenda Item: *VII-A-Resolution 13-06-PFC ARCA and Budget*

Requested Council Agenda Date: *September 5, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

- 1. **Place On:** *Consent* *New Business* *Old Business*
- 2. **Budget Impact Statement Attached:** *Yes* *No* *N/A*
- 3. **Original Copies of Documents Approved to from by City Attorney?**
 Yes *No* *N/A*

4. Background:

Please find attached for your review and consideration Resolution 13-06 which address the Annual Reimbursement Cost Agreement (ARCA) between the City and the Meadowlakes Public Facility Corporation (PFC) for fiscal year 2014 as well as the adoption of the PFC's fiscal year 2014 budget. I have enclosed an email from Steve Hawkins, President of the PFC regarding their budget.

The ARCA agreement is very similar to the current fiscal year with the following exceptions:

- **Recurring Expenses Reimbursed to the City by PFC**
The loan repayment for fiscal year 2014 has been waived as per our discussions in the fiscal year 2014 budget workshops.
- **Recurring Expenses Reimbursed to the PFC by the City**
The \$7,500 in electric subsidy would be paid in October instead of monthly and would be credited toward the PFC's annual insurance reimbursement expenses. This would hopefully help them with their cash flow issues.

You will also find attached to the resolution and marked as Exhibit "B" the PFC submitted fiscal year 2014 budget. I have also attached an email of transmittal from Steve Hawkins with regards to the PFC's budget. Their budget reflects no change to lifetime member status, and my understanding is that they will close the restaurant on January 1st 2014 and switch to grill-type operations and would keep

the facilities open to outside groups who wish to utilize outside caterers. In his email he also advised that it is anticipated that they will continue to have a cash flow issue into fiscal year 2014.

5. Recommendation:

I recommend that that the resolution adopting the ARCA agreement and PFC's budget be approved as presented by the PFC. Several citizens have voiced concerns regarding the proposed change in operation of the restaurant which could be addressed at a later time if desired.

Johnnie Thompson

From: Steve Hawkins <stevehawkins@nctv.com>
Sent: Tuesday, September 03, 2013 12:07 PM
To: 'Johnnie Thompson'
Cc: Patti Wray; Dale Fixsen; Mike Thelen; Rob Paul; Jeff Wilson
Subject: Fw: revised 9/1
Attachments: FY2014 Budget Worksheet.xls

Johnnie,

Attached is the budget that was approved by the PFC this morning. Key points are:

- No change to the lifetime members
- Close the restaurant after January 1. We have bookings thru that date.
 - post January 1 the grill only will be open for lunch
 - post January 1 the facilities will be open to groups but outside caterers will be required.
- The loan repayment, \$12,000 annually, is not in the budget.
- Insurance cost increased \$12,000 annually.
- Cash flow will be an issue for the balance of this year and early in fy 2014

Any questions let me know.

Steve

From: [Jeff Wilson](#)
Sent: Monday, September 02, 2013 4:56 PM
To: '[Steve Hawkins](#)'
Subject: revised 9/1

City of Meadowlakes

RESOLUTION NUMBER 13-06

September 10, 2013

A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS ESTABLISHING THE FISCAL YEAR 2014 ANNUAL REIMBURSEMENT COST AGREEMENT (ARCA) BETWEEN THE CITY AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION; APPROVING SAID CORPORATIONS FISCAL YEAR 2014 OPERATING BUDGET.

WHEREAS, MEADOWLAKES PUBLIC FACILITY CORPORATION (“MPFC”) a duly formed governmental entity as authorized in Chapter 303, Texas Local Government Code, and the CITY OF MEADOWLAKES, Burnet County, Texas a General Law Municipality governmental entity (“City”), as authorized by Section 791.001 of the Texas Government Code did enter into a binding , “Agreement Between the City of Meadowlakes and the Meadowlakes Public Facility Corporation for the Management of the Golf Course and Clubhouse Operations” and accompanying “Operating Lease Agreement” herein after referred to as “Agreements” both duly adopted by both parties, with a binding effective date of October 1, 2012, and;

WHEREAS, said Agreements requires that an Annual Reimbursement Cost Agreement (ARCA) document be prepared for the purposes of identifying specific items that are subject to reimbursement and associated cost between both parties thereof for the forthcoming fiscal year, and requires that the MPFC submit to the Council for consideration an operating budget for the forthcoming fiscal year;

WHEREAS, an ARCA for Fiscal Year 2014 which begins on October 1, 2013 and ends on September 30, 2014 has been prepared by the City based on the Agreements and;

WHEREAS, the MPFC has officially adopted an operating budget for Fiscal Year 2014 and has submitted said budget to Council for consideration; and

WHEREAS, the City and the MPFC are required to formally adopt the ARCA prior to September 15th of each new fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Meadowlakes, hereby approves said ARCA attached hereto as Exhibit “A”, and incorporated herein by reference and that the MPFC Fiscal Year 2014 operating budgeted attached hereto as Exhibit “B”, incorporated herein; and that the Mayor be authorized to formally transmit said ACRA to the MPFC Board of Directors for formal adoption.

PASSED AND APPROVED this 10th day of September, 2013.

SIGNED:

ATTEST:

Don Williams, Mayor

Stephanie Littleton, City Secretary

Exhibit "A"

**CITY OF MEADOWLAKES
AND MEADOWLAKES PUBLIC FACILITY CORPORATION
ANNUAL REIMBURSEMENT COST AGREEMENT
FISCAL YEAR 2014**

The City of Meadowlakes and the Meadowlakes Public Facility Corporation do hereby adopt the accompanying Annual Reimbursement Cost Agreement as a binding commitment of the parties for the purpose of governing and controlling the items subject to reimbursement between the parties and the related cost for the Fiscal Year 2014 as hereby established as per the attached Exhibit "A"; titled Fiscal Year 2014 Annual Reimbursement Cost Agreement.

This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof, and this Agreement supersedes all prior agreements with respect to the subject matter of this Agreement. This Agreement may not be amended except with the expressed written consent of the governing bodies of both entities hereto.

AGREEMENT

WHEREAS, PREMISES CONSIDERED, the Annual Reimbursement Cost Agreement hereby attached as Exhibit "A" was approved by the governing body of each entity, hereto, and approved on the date so indicated below, and an effective date of October 1, 2013.

City of Meadowlakes

APPROVED this 10th day of September, 2013.

SIGNED:

ATTEST:

Don Williams, Mayor

Stephanie Littleton, City Secretary

Meadowlakes Public Facilities Corporation

APPROVED this _____ day of September, 2013.

SIGNED:

ATTEST:

*Steve Hawkins, President
Board of Directors*

*Patti Wray, Secretary
Board of Directors*

Exhibit "A"

FY 2014 Annual Reimbursement Cost Agreement (ARCA) Between City of Meadowlakes (City) and the Meadowlakes Public Facility Corporation (PFC)

RECURRING EXPENSES REIMBURSED DIRECTLY TO CITY BY THE PFC

1. **Lease** of Hidden Falls Golfing Complex per the terms Operating Lease Agreement executed by both parties dated September 13, 2011. \$12,000 per year paid monthly due and payable by the first day of each month.
2. **Loan** repayment as addressed in the "Agreement Between the City of Meadowlakes and the Meadowlakes Public Facility Corporation for the Management of the Golf Course and Clubhouse Operations" executed by both parties on September 12, 2011. Repayment of loan waived during fiscal year 2014.
3. **Raw Water** reimbursed monthly based on usage due and payable by the 15th of the month following usage; PFC responsible for all cost associated with the purchase of additional raw water (LCRA) as per the terms and conditions as established in Section A50 of the Code of Ordinance of the City as may be amended.

VARIABLE EXPENSES REIMBURSED DIRECTLY TO THE CITY BY THE PFC

1. Cost of providing, property, liability, and worker's compensation insurance provided by the City's insurance carrier. The actual amount to be determined based on actual costs of providing such coverage's. All associated cost to be paid within five (5) days of billing.
2. Prorated share of conducting annual audit by the City's independent auditor, due and payable within thirty (30) days of invoicing for said services.

RECURRING EXPENSES REIMBURSED DIRECTLY TO THE PFC BY CITY

The City's Public Works Fund will credit the PFC a total of \$7,500 per year in paid in October 2013 and credited toward the PFC's annual insurance expenses as addressed above.

OPTIONAL SERVICES PROVIDED BY CITY TO PFC OR PFC TO CITY – Cost of such services and/or equipment shall be based on cost of providing such services and/or equipment.

1. Supplies shall be reimbursed at actual cost.
2. Labor shall be reimbursed on actual labor cost including benefits and shall be due upon invoicing.
3. Use of equipment and/or resources shall be based on established rates and fees and is due upon invoicing.

"Exhibit B"

Meadowlakes Public Facility Corporaton

Fiscal Year 2014 Budget

	2012 Actual	2013 Budget	2013 Estimate	2014 Proposed	2014 Revised 9/1/2013
<u>Golf Revenue</u>					
Membership	\$353,456	\$360,000	\$336,000	\$340,000	\$335,000
Initiation Fee	\$1,136	\$2,000	\$500	\$1,000	\$1,000
Green Fees	\$157,707	\$158,000	\$153,000	\$155,000	\$155,000
Cart Rental	\$95,875	\$102,000	\$89,000	\$90,000	\$90,000
Range	\$30,958	\$30,000	\$37,000	\$38,000	\$38,000
Merch.	\$80,564	\$80,000	\$83,000	\$80,000	\$80,000
Tournament	\$21,656	\$28,000	\$21,000	\$24,000	\$25,000
Total Golf Revenue	\$741,352	\$760,000	\$719,500	\$728,000	\$724,000
<u>F & B Revenue</u>					
Food	\$123,376	\$120,000	\$115,000	\$117,000	\$52,000
Beverage	\$6,879	\$5,000	\$7,000	\$7,000	\$5,000
Liquor	\$21,371	\$21,000	\$22,000	\$22,000	\$17,000
Beer	\$58,816	\$61,000	\$59,500	\$61,000	\$52,000
Wine	\$7,690	\$8,000	\$7,500	\$8,000	\$5,000
Total F & B Revenue	\$218,132	\$215,000	\$211,000	\$215,000	\$131,000
<u>Tennis/Swim Revenue</u>					
Tennis Fees	\$1,350	\$1,500	\$1,800	\$1,600	\$1,600
Swim Fees	\$5,171	\$5,500	\$6,500	\$6,500	\$6,500
Total Tennis/Swim Revenue	\$6,521	\$7,000	\$8,300	\$8,100	\$8,100
Other Revenue	\$299	\$500	\$20	\$100	\$100
Total Revenue	\$966,304	\$982,500	\$938,820	\$951,200	\$863,200
<u>Gen. & Admin. Expenses</u>					
Accounting	\$0	\$500	\$0	\$500	\$300
Advertising	\$10,144	\$9,000	\$9,200	\$9,000	\$9,000
Audit	\$5,193	\$5,200	\$5,190	\$5,200	\$5,200
Bank Charges	\$336	\$500	\$550	\$500	\$500
Cash Over/Short	-\$6	\$0	-\$50	\$0	\$0
Cleaning	\$4,179	\$4,000	\$2,800	\$3,500	\$3,200
Bookkeeping	\$2,430	\$2,700	\$2,400	\$2,700	\$2,700
Credit Card Discount	\$12,267	\$12,000	\$12,000	\$12,000	\$11,500
Dues & Subscriptions	\$774	\$1,500	\$950	\$1,000	\$1,000
Insurance - Health	\$13,905	\$15,500	\$17,650	\$18,000	\$18,000
Insurance - Property	\$4,770	\$5,000	\$5,450	\$5,500	\$5,300

"Exhibit B"

Meadowlakes Public Facility Corporaton

Fiscal Year 2014 Budget

	2012	2013	2013	2014	2014
	Actual	Budget	Estimate	Proposed	Revised
Insurance - Liability	\$3,591	\$4,000	\$4,173	\$4,000	\$3,800
Insurance - WC	\$9,978	\$10,000	\$10,656	\$10,500	\$14,700
Interest	\$0	\$0	\$0	\$0	\$0
Lease - Facility	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Lease - Office	\$0	\$0	\$0	\$0	\$0
Member Relations	\$1,210	\$1,200	\$900	\$1,000	\$1,000
Misc.	\$1,846	\$1,500	\$1,450	\$1,400	\$1,400
New Hire	\$0	\$500	\$150	\$300	\$300
Office Supplies	\$2,753	\$4,000	\$2,700	\$3,000	\$3,000
Pest Control	\$146	\$400	\$250	\$300	\$300
Postage	\$1,143	\$1,200	\$1,200	\$1,200	\$1,200
Repair & Maint.	\$9,571	\$8,000	\$6,500	\$7,000	\$7,000
Security	\$387	\$400	\$400	\$420	\$420
Signage	\$14	\$500	\$200	\$300	\$300
Software Maint.	\$2,184	\$2,500	\$1,500	\$1,500	\$1,500
Supplies	\$9,937	\$8,000	\$9,800	\$9,000	\$9,000
Training & Travel	\$710	\$2,000	\$650	\$1,000	\$1,000
Unemployment	\$7,975	\$7,000	\$6,800	\$7,000	\$7,000
Utilities - Electric	\$1,522	\$2,000	\$1,600	\$2,000	\$2,000
Utilities - Phone	\$2,044	\$2,000	\$2,050	\$2,000	\$2,000
Utilities - Trash	\$1,256	\$2,000	\$0	\$200	\$800
Utilities - Sewer/Water	\$4,292	\$5,000	\$4,000	\$4,500	\$4,500
Total G & A Expenses	\$126,551	\$130,100	\$123,119	\$126,520	\$129,920

Pro Shop Expenses

Wages	\$124,309	\$123,000	\$125,000	\$124,000	\$127,000
Payroll Tax	\$9,479	\$9,000	\$9,200	\$9,000	\$9,500
Cart - Lease	\$31,263	\$32,000	\$31,000	\$31,000	\$31,000
Cart - Repair	\$306	\$700	\$600	\$700	\$700
Cart - Utilities	\$2,239	\$2,400	\$2,200	\$2,500	\$2,500
Consumable Supplies	\$3,671	\$4,200	\$3,300	\$4,000	\$3,800
Merch. Reimbursement	\$80,564	\$80,000	\$83,000	\$80,000	\$80,000
Misc. Supplies	\$2,452	\$4,000	\$3,300	\$3,500	\$3,500
Tournament Expense	\$469	\$700	\$800	\$700	\$700
Utilities	\$6,737	\$7,000	\$6,500	\$7,000	\$6,500
Dues & Fees	\$4,511	\$4,500	\$4,450	\$4,500	\$4,500
Total Pro Shop Expenses	\$266,000	\$267,500	\$269,350	\$266,900	\$269,700

"Exhibit B"

Meadowlakes Public Facility Corporaton

Fiscal Year 2014 Budget

	2012	2013	2013	2014	2014
	Actual	Budget	Estimate	Proposed	Revised
<u>Maintenance Expenses</u>					
Wages	\$154,206	\$157,000	\$168,000	\$160,000	\$160,000
Payroll Tax	\$11,679	\$11,500	\$12,500	\$12,000	\$12,000
Contract Labor	\$6,582	\$5,000	\$6,000	\$6,000	\$6,000
Chemicals	\$6,277	\$8,500	\$7,500	\$8,000	\$8,000
Dues & Subscriptions	\$415	\$600	\$900	\$900	\$900
Equipment Lease	\$12,600	\$7,200	\$3,500	\$4,000	\$4,000
Equipment Repair	\$23,244	\$22,000	\$33,000	\$30,000	\$30,000
Equipment Rental	\$251	\$2,500	\$2,000	\$2,000	\$2,000
Course Accessories	\$2,976	\$3,000	\$3,300	\$3,000	\$3,000
Fertilizer	\$21,453	\$19,000	\$16,500	\$18,000	\$18,000
Fuel & Lubricants	\$18,076	\$18,000	\$19,500	\$19,000	\$19,000
Irrigation Repair	\$4,662	\$4,500	\$4,000	\$4,000	\$4,000
Landscape Supplies	\$251	\$500	\$200	\$300	\$300
Misc.	\$1,732	\$2,000	\$1,600	\$1,800	\$1,800
Sand & Soil	\$1,301	\$6,000	\$4,000	\$5,500	\$5,000
Seed & Sod	\$4,674	\$7,000	\$5,800	\$6,200	\$6,200
Small Tools	\$2,541	\$2,000	\$2,800	\$2,000	\$2,000
Supplies	\$5,082	\$4,000	\$4,000	\$4,000	\$4,000
Tree & Shrub	\$0	\$1,200	\$1,500	\$1,200	\$1,200
Utilities - Bldg.	\$1,755	\$2,200	\$1,500	\$2,000	\$2,000
Utilities - Irrigation	\$2,658	\$4,000	\$2,200	\$3,000	\$3,000
Utilities - LCRA	\$17,223	\$25,000	\$16,000	\$21,000	\$22,000
Utilities - Sewer/Water	\$2,351	\$3,000	\$2,500	\$2,500	\$2,500
Vehicle Repair	\$670	\$300	\$200	\$300	\$300
Total Maint. Expenses	\$302,659	\$316,000	\$319,000	\$316,700	\$317,200
<u>F & B Expenses</u>					
Wages	\$86,060	\$86,000	\$93,000	\$90,000	\$60,000
Payroll Tax	\$5,014	\$5,000	\$4,500	\$4,500	\$4,000
Contract Labor	\$22,502	\$18,000	\$12,000	\$14,000	\$4,000
Beer/Wine	\$27,139	\$28,500	\$26,000	\$27,000	\$22,000
Beverage	\$4,450	\$4,500	\$4,500	\$4,500	\$3,200
Liquor	\$6,192	\$6,200	\$6,400	\$6,500	\$5,200
Food	\$39,625	\$42,000	\$39,000	\$40,000	\$15,500
Linen	\$5,683	\$5,800	\$4,500	\$5,000	\$2,100
Other Supplies	\$10,410	\$9,500	\$8,800	\$9,000	\$3,800
Equipment Repair	\$0	\$700	\$500	\$500	\$500
Equipment Rental	\$636	\$900	\$800	\$900	\$900
Licenses & Permits	\$2,551	\$2,800	\$2,600	\$1,900	\$1,900

"Exhibit B"

Meadowlakes Public Facility Corporaton

Fiscal Year 2014 Budget

	2012	2013	2013	2014	2014
	Actual	Budget	Estimate	Proposed	Revised
Music	\$700	\$1,000	\$600	\$1,000	\$300
Propane	\$5,029	\$5,000	\$4,000	\$5,000	\$2,000
Television	\$279	\$300	\$280	\$300	\$300
Utilities - Electric	\$10,105	\$10,000	\$9,000	\$10,000	\$7,500
Utilities - Water/Sewer	\$0	\$300	\$0	\$200	\$200
Total F & B Expenses	\$226,375	\$226,500	\$216,480	\$220,300	\$133,400
<u>Pool Expenses</u>					
Wages	\$4,192	\$4,000	\$3,000	\$3,200	\$3,000
Payroll Tax	\$651	\$400	\$400	\$400	\$300
Contract Labor	\$369	\$1,000	\$400	\$500	\$300
Repair & Maint.	\$6,021	\$6,000	\$4,800	\$5,500	\$5,000
Supplies	\$3,414	\$3,500	\$2,500	\$3,500	\$3,200
Total Pool Expenses	\$14,647	\$14,900	\$11,100	\$13,100	\$11,800
<u>Tennis Expenses</u>					
Repair & Maint.	\$263	\$500	\$200	\$500	\$500
Supplies	\$63	\$500	\$200	\$500	\$500
Total Tennis Expenses	\$326	\$1,000	\$400	\$1,000	\$1,000
<u>Operational Expenses</u>					
Loan Principal Payable	\$4,000	\$12,000	\$12,000	\$12,000	\$0
Capital Expenditures	\$0	\$4,000	\$0	\$0	\$0
Total Oper. Expenses	\$4,000	\$16,000	\$12,000	\$12,000	\$0
Total Expenses	\$940,558	\$972,000	\$951,449	\$956,520	\$863,020
Net Income / Loss	\$25,746	\$10,500	-\$12,629	-\$5,320	\$180

City of Meadowlakes

Items for Consideration

City Council Meeting

September 10, 2013

Date: September 5, 2013
To: Honorable Mayor Williams and Council Persons
From: Johnnie Thompson, City Manager
Agenda Item: VII-B-Ordinance 2013-05 Fiscal Year 2014 Budget

Requested Council Agenda Date: September 10, 2013

Contact Name & Number: Johnnie Thompson, City Manager

- 1. Place On: Consent New Business Old Business
 - 2. Budget Impact Statement Attached: Yes No N/A
 - 3. Original Copies of Documents Approved to from by City Attorney?
 Yes No N/A
-

4. Background:

Please find attached for your review and consideration Ordinance 2013-05 which addresses the adoption of the fiscal year 2014 budget for the City along with the proposed fiscal year 2014 Budget. I have made a few minor changes to the final proposed from the version presented last month. I will address each of these changes below. Most of the General and Utility Fund changes were due to increased cost for insurance coverage.

General Fund:

- Ordinance Enforcement- Worker's Compensation reduced by \$25-due to receiving actual cost
- Animal Control- Worker's Compensation increased by \$50 due to actual costs known
- Traffic Control Expense- Worker's Compensation increased by \$450 and Law Enforcement Liability increased by \$125-due to actual costs known
- Administrative Expense- Liability Insurance increased by \$200, Errors and Omissions increased by \$2,550 and Worker's Compensation increase by \$300 all due to actual costs known
- Contingency Fund- Reduced by a total of \$3,650 due to increased insurance costs known.

Utility Fund:

<i>Employee Expenses-</i>	<i>Worker's Compensation increased by \$2,500 due to actual costs known</i>
<i>Administrative Expense-</i>	<i>Property and Liability Insurance reduced by \$1,500 due to actual costs known</i>
<i>Total Operation Expense-</i>	<i>Increased by \$1,000</i>
<i>Net Gain/ (Loss) -</i>	<i>Decreased by \$1,000</i>

Recreation Fund:

<i>Maint. & Renovations-</i>	<i>Reduced by \$2,500 and added to Miscellaneous</i>
<i>Miscellaneous-</i>	<i>Increased by \$2,500 to allow for funding of liquor tax audit</i>

5. Recommendation:

In order to adopt the fiscal year 2014 budget two separate votes must take place due to the fact that we are generating more income from property taxes than was raised last year. The first vote is limited to specifically ratifying the property tax increase in the budget and the second is the actual adoption of the fiscal year 2014 budget.

The first vote simply could be stated as "I move to ratify that the fiscal year 2014 Budget will raise \$244 more in ad valorem tax income than last year." This motion would be entered into the minutes after action. The second vote would be to adopt Ordinance 2013-05 which adopts the fiscal year 2014 budget as attached.

I recommend that Council approve the proposed budget as attached to the Ordinance.

CITY OF MEADOWLAKES, TEXAS

ORDINANCE NO. 2013-05

SEPTEMBER 10, 2013

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014 IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; PROVIDING FOR THE AMENDMENT OF §A50 OF THE CITY CODE OF ORDINANCES; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Manager of the City of Meadowlakes, Texas, has submitted to the citizens of Meadowlakes and the City Council on August 6, 2013 a proposed budget of the revenues of said City and the expenditures of conducting the affairs thereof, providing a complete financial plan for the next fiscal year, and which budget has been compiled from detailed information obtained from the departments, divisions and offices of the City of Meadowlakes; and

WHEREAS, after modification being made as suggested by Council, the said City Manager filed the proposed budget with the City Secretary of the City of Meadowlakes, Texas, on August 8th, 2013; and

WHEREAS, the City Secretary did post notice of said proposed budget and that it had been filed and was available for public inspection; and

WHEREAS, on September 10, 2013, the City Council of the City of Meadowlakes held a public hearing on its proposed budget for the fiscal year beginning October 1, 2013 and ending on September 30, 2014; and

WHEREAS, all residents and all taxpayers, attending said public hearing had the right to present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Proposed Budget and has made those changes to the Proposed Budget that in the City Council's judgment are warranted by law and demanded by the best interest of the taxpayers of the City; and

WHEREAS, the City Council desires to approve and adopt the final Budget as set out herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

Section 1. The preceding recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof as findings of fact.

Section 2. Subject to applicable provisions of State Law, the budget for the City of Meadowlakes, attached hereto as Exhibit "A" for fiscal year beginning October 1, 2013 and ending on September 30, 2014, as filed and submitted by the City Manager, and adjusted by the City Council, containing estimates or resources and revenues for the fiscal year from all various sources provided by the city, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.

Section 3. The sums shown in said Exhibit "A" is hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the herein approved budget document for the year ending September 30, 2014.

Section 4. That the beginning Fund Balance reflected in the Budget for each fund for which a budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2013 as fully adjusted to reflect the City's Fiscal Year 2013 Independent Audit upon approval of said audit by the Council.

Section 5. That all funds so appropriated and allocated shall be expected and used pursuant to the provisions of such official budget and the City Manager shall be directed and authorized to appropriate and expend City funds accordingly. That the City Manager may transfer any unneeded surplus in the amount budgeted from an account to another activity in which a deficiency exists. That if and when, in the judgment of the City Manager, actual or probable receipts are less than the amount(s) estimated and herein appropriated for expenditures, the City Manager shall forthwith reduce such expenditures within said departments.

Section 6. The City Manager is authorized from time to time as he/she may deem to be in the best interest of the City of Meadowlakes to invest City funds which are not immediately required for current use, including operating, and debt services funds, as per the City's adopted Investment Policy.

Section 7. The City hereby appropriates for fund transfers in the amount of \$196,100 as hereby itemized:

1. An equity transfer of \$1,000 from the General Fund to the Public Works Fund
2. An equity transfer of \$1,000 from the General Fund to the Recreation and Country Club Fund
3. An equity transfer of \$194,100 from the Public Works Fund to the Debt Service Fund

Section 8. This Ordinance shall be and remain in full force and effect from and after its passage and filing with the City Secretary and the Burnet County Clerk and until repealed and/or a revised and/or a new budget is passed by the City Council. That the City Secretary is hereby directed to keep and maintain a copy of such official budget on file in the Office of the City Secretary, available for inspection by citizens and the general public.

Section 9. The caption of this Ordinance shall be published at least one time in the Highland Lakes Newspaper d/b/a The Highlander, a newspaper having general circulation in the City of Meadowlakes and shall be in force and effect from and after said publication on October 1, 2013.

Section 11. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby replaced, and are no longer in force or effect.

Section 12. That should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected hereby.

Section 13. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551, Texas Government Code.

PASSED, APPROVED AND ADOPTED THIS 10th DAY OF SEPTEMBER 2013.

Signed:

Attest:

Don Williams, Mayor

Stephanie Littleton, City Secretary

Exhibit "A"

City of
Meadowlakes

Fiscal Year 2014
Budget

For fiscal year beginning on October 1, 2013 and ending September 30, 2014

This budget as proposed will raise more total property taxes than last year's budget by \$244 (0.04%) and of that amount \$244 is revenue to be raised from new property added to the tax roll this year.

City of Meadowlakes
Fiscal Year 2014
Combined Budget

<u>Revenues</u>	General Fund	Utility Fund	Recreation Fund	Debt Service Fund	Total All Funds
<i>Utilities Income (Water & Wastewater)</i>	\$ -	\$ 852,200	\$ -	\$ -	\$ 852,200
<i>Ad Valorem Taxes</i>	\$ 325,800	\$ -	\$ -	\$ 294,000	\$ 619,800
<i>Solid Waste Collection Fees</i>	\$ -	\$ 198,000	\$ -	\$ -	\$ 198,000
<i>Contract Services</i>	\$ -	\$ 85,000	\$ -	\$ -	\$ 85,000
<i>Franchise Fees/Taxes</i>	\$ 48,500	\$ -	\$ -	\$ -	\$ 48,500
<i>Liquor Tax</i>	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200
<i>Water and Wastewater Connect Fees</i>	\$ -	\$ 7,250	\$ -	\$ -	\$ 7,250
<i>Building Permit Fees</i>	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
<i>Court Generated Income</i>	\$ 3,450	\$ -	\$ -	\$ -	\$ 3,450
<i>Penalty and Interest Earned</i>	\$ -	\$ 7,200	\$ -	\$ -	\$ 7,200
<i>Interest earned on investments</i>	\$ 900	\$ 2,100	\$ 100	\$ -	\$ 3,100
<i>Lease Income</i>	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000
<i>Miscellaneous Income</i>	\$ 2,250	\$ 6,000	\$ -	\$ -	\$ 8,250
<i>Total Revenues</i>	<u>\$ 387,100</u>	<u>\$1,157,750</u>	<u>\$ 12,100</u>	<u>\$ 294,000</u>	<u>\$1,850,950</u>

City of Meadowlakes
Fiscal Year 2014
Combined Budget

<u>Expenses</u>	General Fund	Utility Fund	Recreation Fund	Debt Service Fund	Total All Funds
<i>Ad Valorem Collection Expense</i>	\$ 13,750	\$ -	\$ -	\$ -	\$ 13,750
<i>Building Committee Expenses</i>	\$ 400	\$ -	\$ -	\$ -	\$ 400
<i>Ordinance Enforcement</i>	\$ 12,485	\$ -	\$ -	\$ -	\$ 12,485
<i>Animal Control</i>	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
<i>Emergency Management/Floodplain</i>	\$ 1,750	\$ -	\$ -	\$ -	\$ 1,750
<i>Traffic Enforcement</i>	\$ 29,275	\$ -	\$ -	\$ -	\$ 29,275
<i>Municipal Court</i>	\$ 4,200	\$ -	\$ -	\$ -	\$ 4,200
<i>Legal</i>	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
<i>Employee Expenses</i>	\$ 178,215	\$ 431,375	\$ -	\$ -	\$ 609,590
<i>Administrative Expenses</i>	\$ 29,150	\$ 49,000	\$ 150	\$ -	\$ 78,300
<i>Operation and Maintenance</i>	\$ 9,250	\$ 295,450	\$ 5,000	\$ -	\$ 309,700
<i>Emergency Services Contracts</i>	\$ 64,700	\$ -	\$ -	\$ -	\$ 64,700
<i>POA Contract Expense</i>	\$ -	\$ 8,250	\$ -	\$ -	\$ 8,250
<i>Solid Waste Collection</i>	\$ -	\$ 173,000	\$ -	\$ -	\$ 173,000
<i>Capital Expenditures greater than \$5,000</i>	\$ 3,500	\$ -	\$ -	\$ -	\$ 3,500
<i>Debt Service Expense</i>	\$ -	\$ -	\$ -	\$ 487,610	\$ 487,610
<i>Contingencies</i>	\$ 26,425	\$ -	\$ -	\$ -	\$ 26,450
<i>Total Expenses</i>	\$ 385,125	\$ 957,075	\$ 5,150	\$ 487,610	\$1,834,960
<i>Increase (Decrease) in Net Assets (Before Transfer & Capital Contributions)</i>	\$ 2,000	\$ 200,675	\$ 6,950	\$ (193,610)	\$ 15,990

City of Meadowlakes
Fiscal Year 2014
Combined Budget

	General Fund	Utility Fund	Recreation Fund	Debt Service Fund	Total All Funds
<i>Transfer Out to Other Funds</i>	\$ 2,000 ^{#1}	\$ 194,100 ^{#2}	\$ -	\$ -	\$ 196,100
<i>Transfer In from Other Funds</i>	\$ -	\$ 1,000 ^{#3}	\$ 1,000 ^{#3}	\$ 194,100 ^{#2}	\$ 196,100
<i>Fund Net Gain/(Loss)</i>	\$ 0	\$ 7,575	\$ 7,950 ^{#4}	\$ 490	\$ 16,015

Notes:

#1 General Fund to transfer \$1,000 to the Utility Fund and \$1,000 to the Recreation Fund.

#2 Utility Fund to transfer \$194,100 to the Debt Service Fund consisting of \$147,100 for bonded debt and \$47,000 for lease/purchase debt.

#3 Transfers in from the General Fund.

#4 Transfer to Recreation reserve fund.

City of Meadowlakes
General Fund
Fiscal Year 2014 Budget

City of Meadowlakes
General Fund
Fiscal Year 2014

<u>Revenues</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
<u>Ad Valorem Tax Income</u>	\$300,514	\$325,800	\$328,000	\$325,800
<u>Franchise Fees/Tax Income</u>				
PEC Franchise	\$37,147	\$38,000	\$35,100	\$35,000
Northland Communications Franchise	\$8,638	\$8,500	\$7,925	\$7,500
Telephone Franchise	\$7,079	\$7,000	\$6,410	\$6,000
Total Franchise Fees/Tax Income	\$52,864	\$53,500	\$49,900	\$48,500
<u>Liquor Tax Income</u>	\$1,165	\$1,200	\$1,200	\$1,200
<u>Building Permits Income</u>				
Construction Permits	\$600	\$500	\$2,500	\$1,500
Remodeling Permits	\$1,000	\$750	\$1,200	\$1,500
Fence, Deck, and Pool Permits	\$1,905	\$1,300	\$1,750	\$1,500
Miscellaneous Income	\$300	\$100	\$500	\$500
Total Building Permit Income	\$3,805	\$2,650	\$5,950	\$5,000
<u>Judicial/Court Income</u>				
Fines and Fees	\$3,833	\$3,300	\$3,000	\$3,250
Miscellaneous	\$10	\$100	\$100	\$200
Total Judicial/Court Income	\$3,843	\$3,400	\$3,100	\$3,450
<u>Interest Earned on Investments</u>	\$1,210	\$900	\$900	\$900
<u>Other Miscellaneous Income</u>				
Pet Registration	\$1,555	\$1,750	\$1,500	\$1,500
Miscellaneous	\$6,667	\$100	\$850	\$750
Total Other Miscellaneous Income	\$8,222	\$1,850	\$2,350	\$2,250
TOTAL INCOME	\$371,623	\$389,300	\$391,300	\$387,100

City of Meadowlakes
General Fund
Fiscal Year 2014

<u>Expenses</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Total Ad Valorem Collection Expense	\$12,795	\$14,000	\$12,700	\$13,750
Total Building Committee Expense	\$197	\$500	\$375	\$400
Total Ordinance Enforcement Expense	\$9,627	\$11,850	\$11,075	\$12,485
Total Animal Control Expense	\$8,356	\$8,700	\$8,600	\$9,000
Total Emergency Management/Flood Plain	\$715	\$1,100	\$600	\$1,750
Total Traffic Control Expense	\$24,426	\$28,475	\$28,675	\$29,275
Total Municipal Court Expense	\$3,614	\$4,400	\$3,700	\$4,200
Total Legal Expense	\$6,973	\$5,000	\$3,000	\$3,000
Total Employee Expenses	\$161,997	\$176,600	\$163,325	\$178,215
Total Administrative Expenses	\$22,342	\$25,175	\$21,385	\$29,150
Total Operation and Maintenance-Facilities	\$8,324	\$10,000	\$7,025	\$9,250
Total Emergency Services Contracts	\$61,619	\$63,500	\$63,500	\$64,700
Total Contingency Fund	\$0	\$10,000	\$0	\$26,425
Total Operating Expenses	\$320,985	\$359,300	\$323,960	\$381,600
<i>Net Gain/(Loss)</i> <small>(Before Transfers & Capital Contributions)</small>	\$50,637	\$30,000	\$67,340	\$5,500
<i>Capital Outlay</i>	\$1,000	\$30,000	\$30,000	\$3,500
<i>Transfer to Other Funds</i>	\$10,000	\$30,000	\$30,496	\$2,000
Total Fund Expenditures	\$331,985	\$419,300	\$384,456	\$387,100
<i>Transfers in from Other Funds</i>	\$0	\$30,000	\$0	\$0
<i>Net Fund Gain/(Loss)</i>	\$39,637	\$0	\$6,845	\$0

City of Meadowlakes
General Fund
Fiscal Year 2014

<u>Expenses</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
<u>Ad Valorem Collection Expense</u>				
Appraisal and Collection Cost-BCAD	\$10,584	\$12,000	\$11,100	\$12,000
Collection Expense-Legal	\$1,735	\$1,500	\$1,350	\$1,500
Miscellaneous Expenses	\$476	\$500	\$250	\$250
Total Ad Valorem Collection Expense	\$12,795	\$14,000	\$12,700	\$13,750
<u>Building Committee Expense</u>				
Membership	\$125	\$200	\$125	\$150
Miscellaneous	\$72	\$300	\$250	\$250
Total Building Committee Expense	\$197	\$500	\$375	\$400
<u>Ordinance Enforcement</u>				
Employee Wages/Salaries Expense	\$6,437	\$7,750	\$7,750	\$8,650
FICA/Med Expense	\$492	\$600	\$600	\$660
Vehicle Operations/Mileage	\$1,970	\$2,400	\$2,400	\$2,400
Worker's Compensation Insurance	\$0	\$100	\$25	\$75
Automotive Insurance	\$170	\$200	\$0	\$200
Miscellaneous	\$557	\$800	\$300	\$500
Total Ordinance Enforcement Expense	\$9,627	\$11,850	\$11,075	\$12,485
<u>Animal Control</u>				
Contract Services	\$7,200	\$7,600	\$7,600	\$8,000
Pet Holding Fees	\$762	\$600	\$500	\$500
Worker's Compensation Insurance	\$80	\$100	\$200	\$250
Miscellaneous	\$315	\$400	\$300	\$250
Total Animal Control Expense	\$8,356	\$8,700	\$8,600	\$9,000

City of Meadowlakes
General Fund
Fiscal Year 2014

	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
<u>Emergency Management/Flood Plain</u>				
Employee Expenses	\$0	\$0	\$0	\$0
Memberships	\$585	\$600	\$600	\$750
Training/Travel/Miscellaneous	\$130	\$500	\$0	\$1,000
Total Emergency Management/Flood Plain	\$715	\$1,100	\$600	\$1,750
<u>Traffic Control Expense</u>				
Employee Wages/Salaries Expense	\$21,669	\$25,000	\$25,000	\$25,000
FICA/Med Expenses	\$1,447	\$1,925	\$1,925	\$1,950
Worker's Compensation Insurance	\$300	\$300	\$300	\$750
Law Enforcement Liability	\$1,010	\$1,000	\$1,200	\$1,325
Unemployment Expense	\$0	\$0	\$0	\$0
Miscellaneous/Office Supplies	\$0	\$250	\$250	\$250
Total Traffic Control Expense	\$24,426	\$28,475	\$28,675	\$29,275
<u>Municipal Court Expense</u>				
Training/Travel	\$341	\$750	\$500	\$500
Court Cost	\$0	\$0	\$0	\$0
Prosecuting Attorney	\$125	\$500	\$500	\$1,000
Office Lease-Judge	\$2,400	\$2,400	\$2,400	\$2,400
Bailiff Service	\$0	\$250	\$0	\$0
Miscellaneous Expenses	\$749	\$500	\$300	\$300
Total Municipal Court Expense	\$3,614	\$4,400	\$3,700	\$4,200
<u>Legal Expense</u>				
Legal Expense-General	\$6,973	\$5,000	\$3,000	\$3,000
Total Legal Expense	\$6,973	\$5,000	\$3,000	\$3,000

City of Meadowlakes
General Fund
Fiscal Year 2014

<u>Employee Expense</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Employee Wages/Salaries				
Salary and Wages-Exempt Employee	\$89,334	\$91,925	\$89,525	\$94,740
Salary and Wages-Non-Exempt				
Employee	\$45,030	\$50,825	\$46,350	\$48,875
FICA/Med Expense	\$10,440	\$11,000	\$10,400	\$11,150
Longevity Pay	\$2,257	\$2,500	\$2,450	\$3,000
Reserve Payroll	\$0	\$2,750	\$0	\$1,000
Employee Retirement Expense	\$1,328	\$2,000	\$1,400	\$2,000
Employee Health Insurance	\$11,870	\$12,250	\$11,000	\$14,000
Employee Disability Insurance	\$919	\$1,200	\$1,100	\$1,200
Total Employee Wage/Salaries Expense	\$161,178	\$174,450	\$162,225	\$175,965
Other Employee Expenses				
Training/Travel	\$450	\$500	\$300	\$500
Dues & Fees	\$190	\$500	\$300	\$500
Mileage Allowance	\$0	\$250	\$0	\$250
Miscellaneous	\$179	\$900	\$500	\$1,000
Total Other Employee Expenses		\$2,150	\$1,100	\$2,250
Total Employee Expenses	\$161,997	\$176,600	\$163,325	\$178,215
<u>Administrative Expenses</u>				
Liability Insurance	\$629	\$1,500	\$750	\$1,450
Errors and Omissions Expense	\$926	\$1,000	\$1,200	\$3,850
Crime Insurance	\$164	\$500	\$165	\$200
Worker's Compensation Insurance	\$178	\$750	\$410	\$900

City of Meadowlakes
General Fund
Fiscal Year 2014

	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Audit	\$3,115	\$3,500	\$3,460	\$3,200
City Directory	\$0	\$0	\$0	\$0
Election	\$638	\$750	\$75	\$750
Gift, Flowers, etc.	\$338	\$300	\$100	\$250
Office Supplies	\$1,744	\$4,000	\$2,500	\$4,000
Equipment Rental-Copier	\$1,637	\$1,800	\$2,400	\$3,000
Neighborhood Watch Expense	\$120	\$400	\$325	\$0
Postage	\$733	\$550	\$1,000	\$1,000
Memberships-(TML & Chamber)	\$547	\$600	\$550	\$600
Telephone	\$652	\$700	\$675	\$700
Miscellaneous	\$0	\$750	\$700	\$1,250
Office Equipment Repair & Maintenance	\$0	\$500	\$250	\$500
Codification Expense	\$9,800	\$0	\$0	\$0
Fund Unemployment Reserve Fund	\$0	\$1,000	\$1,000	\$1,000
Website and Email Hosting	\$1,121	\$2,000	\$1,250	\$1,500
Equipment Purchased less than \$5,000	\$0	\$4,575	\$4,575	\$5,000
Total Administrative Expenses	\$22,342	\$25,175	\$21,385	\$29,150
<u>Operation and Maintenance - Facilities</u>				
Building Repair & Maintenance-Cleaning	\$3,360	\$2,500	\$3,000	\$3,000
Utilities-Electrical	\$3,047	\$3,000	\$2,500	\$3,000
Office Maintenance-Equipment	\$1,091	\$3,500	\$1,200	\$2,000
Property and Personal Property Insurance	\$826	\$1,000	\$925	\$1,250
Total Operation and Maintenance-Facilities	\$8,324	\$10,000	\$7,025	\$9,250

City of Meadowlakes
General Fund
Fiscal Year 2014

	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
<u>Emergency Services Contracts</u>				
Marble Falls Area EMS, Inc.	\$33,500	\$33,500	\$33,500	\$33,500
Marble Falls Area Volunteer Fire Dept.	\$28,119	\$30,000	\$30,000	\$31,200
Total Emergency Services Contracts	\$61,619	\$63,500	\$63,500	\$64,700
<u>Capital Outlay</u>	\$0	\$30,000	\$30,000	\$3,500
<u>Total Contingency Fund</u>	\$0	\$10,000	\$0	\$26,425
<i>Total Operating Expenses</i>	\$320,985	\$389,300	\$353,960	\$385,100
<i>Net Gain/(Loss) (Before Transfers & Capital Contributions)</i>	\$50,637	\$0	\$37,340	\$2,000
<i>Transfer to other funds</i>				
Transfer to Utility Fund		\$25,000	\$25,496	\$1,000
Transfer to Recreation Fund	\$10,000	\$5,000	\$5,000	\$1,000
Total Transfer to Other Funds	\$10,000	\$30,000	\$30,496	\$2,000
Total Fund Expenditures	\$331,985	\$419,300	\$384,456	\$387,100
Transfer in from Other Funds	\$0	\$30,000	\$0	\$0
Net Fund Gain/(Loss)	\$39,637	\$0	\$6,845	\$0

City of Meadowlakes
Utility Fund
Fiscal Year 2014 Budget

City of Meadowlakes
Utility Fund
Fiscal Year 2014

<u>Income</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
<u>Utilities Income</u>				
Water Revenue	\$359,479	\$408,500	\$390,000	\$398,000
Sewer Revenue	\$449,381	\$448,500	\$447,000	\$452,400
Pump Fee Revenue	\$2,985	\$3,000	\$500	\$1,800
Total Utility Income	\$811,845	\$860,000	\$837,500	\$852,200
<u>Solid Waste Collection Fees</u>				
	\$195,111	\$196,500	\$197,300	\$198,000
<u>Contract Services</u>				
	\$80,000	\$80,000	\$80,000	\$85,000
<u>Water & Sewer Connect Fees</u>				
Water Connect Revenue	\$2,175	\$1,450	\$7,975	\$3,625
Sewer Connect Revenue	\$2,175	\$1,450	\$7,975	\$3,625
Total Water & Sewer Connect Fees	\$4,350	\$2,900	\$15,950	\$7,250
<u>Penalty & Interest Earned</u>				
	\$6,562	\$6,250	\$7,000	\$7,200
<u>Interest Earned</u>				
	\$2,443	\$2,100	\$2,800	\$2,100
<u>Miscellaneous Income</u>				
Transfer Fee	\$2,875	\$2,200	\$3,100	\$2,500
Miscellaneous Income	\$14,005	\$1,500	\$7,000	\$3,500
Total Miscellaneous Income	\$16,880	\$3,700	\$10,100	\$6,000
TOTAL INCOME	<u>\$1,117,191</u>	<u>\$1,151,450</u>	<u>\$1,150,650</u>	<u>\$1,157,750</u>

City of Meadowlakes
Utility Fund
Fiscal Year 2014

<u>Expenses</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Total Employee Expenses	\$366,364	\$413,350	\$377,800	\$431,375
Total Administrative Expenses-Other	\$48,923	\$50,700	\$47,300	\$49,000
Total Operation and Maintenance - Facilities	\$269,449	\$261,850	\$277,400	\$295,450
Total POA Contract Expense	\$5,756	\$8,250	\$7,950	\$8,250
Total Solid Waste Collection Expense	\$170,953	\$173,000	\$173,100	\$173,000
Total Expenses	\$861,446	\$907,150	\$883,500	\$957,075
Net Gain/(Loss) Before Transfers/Depreciation	\$255,745	\$244,300	\$267,100	\$200,675
Total Transfers to Other Funds	\$171,930	\$333,000	\$270,000	\$194,100
Total Operational Expenses	\$1,033,376	\$1,240,150	\$1,153,500	\$1,151,175
Net Operation Gain/(Loss) Prior to Transfers In	\$83,815	(\$88,700)	(\$2,900)	\$6,575
Total Transfer In from Other Funds	\$171,930	\$88,700	\$37,000	\$1,000
Net Fund Gain/(Loss) before Depreciation	\$83,815	\$0	\$34,100	\$7,575
Depreciation Expense	\$160,748	\$161,000	\$161,000	\$161,000
Fund Net Gain/(Loss)	(\$76,933)	(\$161,000)	(\$126,900)	(\$153,425)

City of Meadowlakes
Utility Fund
Fiscal Year 2014

<u>Expenses</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
<u>Employee Expenses</u>				
Employee Wages/Salaries				
Salary and Wages-Exempt Employee	\$58,434	\$63,500	\$104,850	\$108,275
Salary and Wages-Non-Exempt	\$218,006	\$240,000	\$178,150	\$212,000
FICA/Med Expense	\$21,421	\$24,750	\$23,250	\$25,900
Overtime/Standby Pay	\$9,879	\$10,000	\$10,000	\$10,000
Longevity Pay	\$3,925	\$4,500	\$4,500	\$4,750
Reserve Payroll	\$0	\$6,500	\$0	\$3,000
Employee Retirement Expense	\$2,657	\$4,000	\$3,000	\$4,200
Employee Health Insurance	\$37,342	\$46,000	\$39,500	\$46,500
Worker's Compensation Insurance	\$5,037	\$5,100	\$5,500	\$8,000
Total Employee Wage/Salaries Expense	\$356,701	\$404,350	\$368,750	\$422,625
Other Employee Expenses				
Employee Uniform Expense	\$3,434	\$3,500	\$3,800	\$3,500
Training/Travel	\$5,938	\$3,500	\$3,000	\$3,000
Transfer to Unemployment Reserve	\$0	\$1,750	\$1,750	\$1,750
Miscellaneous	\$292	\$250	\$500	\$500
Total Other Employee Expenses	\$9,664	\$9,000	\$9,050	\$8,750
Total Employee Expenses	\$366,364	\$413,350	\$377,800	\$431,375

City of Meadowlakes
Utility Fund
Fiscal Year 2014

<u>Administrative Expenses-Other</u>	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Auditing	\$5,193	\$6,000	\$5,200	\$5,000
Miscellaneous Dues & Fees	\$4,942	\$5,500	\$4,500	\$5,000
Computer and Office Equipment Repair	\$2,695	\$2,000	\$2,000	\$2,000
Software Update	\$2,799	\$2,500	\$2,000	\$4,500
Office Equipment Rental	\$1,154	\$1,200	\$500	\$0
Office Supplies	\$4,595	\$4,500	\$3,500	\$4,000
Postage	\$3,661	\$4,500	\$3,500	\$4,500
Telephone	\$5,547	\$5,500	\$5,800	\$5,500
Property and Liability Insurance	\$13,621	\$16,500	\$15,800	\$16,000
Bad Debts	\$2	\$500	\$500	\$500
Miscellaneous	\$4,715	\$2,000	\$4,000	\$2,000
Total Administrative Expenses-Other	\$48,923	\$50,700	\$47,300	\$49,000
<u>Operation and Maintenance - Facilities</u>				
Water Treatment Operational Expenses				
Utilities-Electrical	\$32,988	\$38,000	\$36,000	\$38,000
Utilities-Propane	\$345	\$1,500	\$1,000	\$1,500
Raw Water Purchases-LCRA	\$10,696	\$0	\$0	\$0
Chemicals	\$23,467	\$17,500	\$28,000	\$22,000
Outside Testing Expense	\$2,357	\$2,000	\$2,200	\$2,200
Repair & Maint.–Plant & Pump Station	\$69,353	\$45,000	\$25,000	\$25,000
Repair & Maintenance- Distribution	\$1,230	\$7,500	\$7,500	\$10,000

City of Meadowlakes
Utility Fund
Fiscal Year 2014

	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Meter Purchase	\$7,215	\$15,000	\$17,500	\$30,000
Tap Materials-Water	\$54	\$3,500	\$2,800	\$5,000
Miscellaneous Water Treatment Expenses	\$0	\$0	\$0	\$0
Total Water Treatment Operational Expense	\$147,705	\$130,000	\$120,000	\$133,700
Wastewater Treatment Operational Expenses				
Utilities-Electrical	\$27,021	\$28,000	\$30,000	\$28,000
Utilities-Propane	\$184	\$1,500	\$1,000	\$1,500
Chemicals	\$6,832	\$8,000	\$6,000	\$8,000
Outside Testing Expense	\$1,082	\$2,500	\$1,500	\$2,500
Repair & Maintenance-Collection System	\$2,686	\$2,500	\$7,500	\$7,500
Repair & Maintenance-Irrigation System	\$6,244	\$7,500	\$14,000	\$10,000
Repair & Maintenance-Plant & Pump Station	\$23,185	\$15,000	\$20,000	\$26,500
Irrigation Electric Subsidy-Golf Course	\$6,875	\$7,500	\$7,500	\$7,500
Miscellaneous Wastewater Treatment Expense	\$156	\$0	\$0	\$0
Total Wastewater Treatment Operational Exp.	\$74,264	\$72,500	\$87,500	\$91,500
Other Operation Expenses				
Building & Miscellaneous Repairs & Maint.	\$17,787	\$10,000	\$13,500	\$15,000
Vehicle Repair & Maintenance	\$5,042	\$5,000	\$4,500	\$5,000
Mahan Property Maintenance Expense	\$898	\$750	\$150	\$500
Machinery Repair & Maintenance	\$5,989	\$8,000	\$1,000	\$10,000
Vehicle Fuel	\$9,809	\$9,000	\$10,000	\$10,000
Machinery Fuel	\$4,151	\$3,000	\$4,000	\$4,000

City of Meadowlakes
Utility Fund
Fiscal Year 2014

	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Equipment Lease/Rental	\$275	\$600	\$250	\$250
Miscellaneous Expenses	\$142	\$2,000	\$3,000	\$3,000
Small Tools	\$2,187	\$1,000	\$2,500	\$2,500
Assets Purchased less \$5,000	\$1,200	\$20,000	\$20,000	\$20,000
Total Other Operational Expenses	\$47,480	\$59,350	\$69,900	\$70,250
Total Operation and Maint - Facilities	\$269,449	\$261,850	\$277,400	\$295,450
<u>POA Contract Expense</u>				
Equipment Repair & Maintenance	\$3,597	\$3,000	\$3,000	\$3,000
Miscellaneous	\$290	\$250	\$350	\$250
Small Tools	\$879	\$1,000	\$1,500	\$1,500
Fuel	\$990	\$4,000	\$3,200	\$3,500
Total POA Contract Expense	\$5,756	\$8,250	\$7,950	\$8,250
Total Solid Waste Collection Expense	\$170,953	\$173,000	\$173,100	\$173,000
TOTAL OPERATIONAL EXPENSES	\$861,446	\$907,150	\$883,550	\$957,075
Net Gain/(Loss) Before Transfers/Depreciation	(\$847,441)	\$244,300	\$267,100	\$200,675
<u>Transfer to Other Funds</u>				
Transfer to Debt Service-2008 Bonds	\$171,930	\$150,600	\$136,000	\$147,100
Transfer to Debt Service-Water Storage	\$0	\$24,400	\$25,000	\$47,000
Transfer to Recreation Fund	\$0	\$12,000	\$12,000	\$0
Transfer to Construction Fund	\$0	\$146,000	\$95,000	\$0
Total Transfer to Other Funds	\$171,930	\$333,000	\$270,000	\$194,100

City of Meadowlakes
Utility Fund
Fiscal Year 2014

	Actual FY 2012	Budgeted FY 2013	Anticipated FY 2013	FY2014
Total Fund Expenses	\$1,033,376	\$1,240,150	\$1,153,550	\$1,151,175
Net Operational Net Gain/(Loss)	\$83,815	(\$88,700)	(\$2,900)	\$6,575
<u>Non-Operational Revenues and Expenses</u>				
Transfer in from Other Funds/Sources				
General Fund	\$0	\$25,000	\$25,000	\$1,000
Principal Payment from Public Facility Corp.	\$0	\$12,000	\$12,000	\$0
Total Transfer in from Other Funds/Sources	\$0	\$88,700	\$37,000	\$1,000
Net Fund Gain/(Loss) before Depreciation	\$83,815	\$0	\$34,100	\$7,575
Depreciation Expense (Est. FY13 and FY14)	\$160,748	\$161,000	\$161,000	\$161,000
Fund Net Gain/(Loss) (Est. FY13 and FY14)	(\$76,933)	(\$161,000)	(\$126,900)	(\$153,425)

City of Meadowlakes
Recreation Fund
Fiscal Year 2014 Budget

City of Meadowlakes
Recreation Fund
Fiscal Year 2014

<u>Income</u>	Actual FY 12	Budgeted FY 2013.	Anticipated FY 2013	FY 2014
Equipment Lease Reimbursement-PFC	\$14,553	\$0	\$0	\$0
Lease Income	\$10,130	\$12,000	\$12,000	\$12,000
Miscellaneous Income	\$29,423	\$0	\$19,614	\$0
Interest Earned	\$12	\$30	\$30	\$100
TOTAL INCOME	\$54,118	\$12,030	\$31,644	\$12,100
<u>Expenses</u>				
Maintenance Repairs & Renovations	\$21,576	\$5,000	\$2,000	\$2,500
Capital Improvement/Contingencies	\$0	\$4,000	\$19,614	\$0
Equipment Lease	\$38,730			
Miscellaneous	\$0	\$250	\$0	\$2,650
TOTAL EXPENSES	\$60,306	\$9,250	\$21,614	\$5,150
Net Operational Gain/(Loss)	(\$6,188)	\$2,780	\$10,030	\$6,950
Non-Operational Income/Expenses				
Transfer of Funds In				
Transfer in from General Fund	\$10,000	\$5,000	\$5,000	\$1,000
Transfer in from Utility Fund	\$0	\$12,000	\$12,000	\$0
Total Transfer In	\$10,000	\$17,000	\$17,000	\$1,000
Transfer to Recreation Reserve Fund	\$3,812	\$19,780	\$27,030	\$7,950
Fund Net Gain/(Loss)	\$0	\$0	\$0	\$0

City of Meadowlakes
Debt Service Fund
Fiscal Year 2014 Budget

City of Meadowlakes
Debt Service
Fiscal Year 2014

<u>Income</u>	Actual FY 2012	Budgeted FY 2013.	Anticipated FY 2013	FY 2014
Property Tax Income	\$294,025	\$293,525	\$294,000	\$294,000
Transfer in from Utility-Bonds	\$159,000	\$150,600	\$138,000	\$147,100
Transfer in from Utility-Lease/Purchase	\$0	\$24,400	\$24,400	\$47,000
TOTAL INCOME	\$453,025	\$468,525	\$456,400	\$488,100
<u>Expenses</u>				
2008-Certificate of Obligations				
Principal	\$15,000	\$15,000	\$15,000	\$285,000
Interest	\$170,640	\$169,920	\$99,360	\$28,080
Total 2008 Certificate of Obligation Exp.	\$185,640	\$184,920	\$114,360	\$313,080
2008-General Obligation Bonds				
Principal	\$255,000	\$255,000	\$255,000	\$0
Interest	\$17,850	\$4,465	\$8,925	\$0
Total 2008 General Obligation Exp.	\$272,850	\$259,465	\$263,925	\$0
2013-General Obligation-Re-funding				
Principal	\$0	\$0	\$45,000	\$60,000
Interest	\$0	\$0	\$8,178	\$67,548
Total 2013 General Obligation-Re-Funding	\$0	\$0	\$53,178	\$127,548
Total Bond Debt Service	\$458,490	\$444,385	\$431,463	\$440,628

City of Meadowlakes
Debt Service
Fiscal Year 2014

Lease/Purchase Debt Expense	Actual FY 2012	Budgeted FY 2013.	Anticipated FY 2013	FY 2014
Principal	\$0	\$19,910	\$19,742	\$40,226
Interest	\$0	\$4,490	\$3,750	\$6,756
Total Lease/Purchase Debt Expense	\$0	\$24,400	\$23,492	\$46,982
TOTAL DEBT SERVICE EXPENSES	\$458,490	\$468,785	\$454,955	\$487,610
NET GAIN/(LOSS)	(\$5,465)	(\$260)	\$1,445	\$490

City of Meadowlakes
Outstanding Debt
Fiscal Year 2014 Budget

City of Meadowlakes
Outstanding Debt
Fiscal Year 2014

2013 Lease/Purchase Agreement

Fiscal Year	Total Principal	Total Interest	Total Due
2014	\$40,226	\$6,757	\$46,983
2015	\$41,238	\$5,745	\$46,983
2016	\$42,276	\$4,707	\$46,983
2017	\$43,339	\$3,644	\$46,983
2018	\$44,430	\$2,554	\$46,983
2019	\$45,547	\$1,436	\$46,983
2020	\$23,202	\$290	\$23,492
Totals	\$280,258	\$25,132	\$305,390

2013 General Obligation Bonds-Re-funding Issue

Fiscal Year	Total Principal	Total Interest	Total Due
2013	\$45,000	\$8,178	\$53,178
2014	\$60,000	\$67,548	\$127,548
2015	\$60,000	\$66,318	\$126,318
2016	\$380,000	\$65,088	\$445,088
2017	\$385,000	\$57,298	\$442,298
2018	\$385,000	\$49,405	\$434,405
2019	\$390,000	\$41,513	\$431,513
2020	\$395,000	\$33,518	\$428,518
2021	\$405,000	\$25,420	\$430,420
2022	\$415,000	\$17,118	\$432,118
2023	\$420,000	\$8,610	\$428,610
Totals	\$3,340,000	\$440,011	\$3,780,011

City of Meadowlakes
Outstanding Debt
Fiscal Year 2014

2008 Certificate of Obligations

Fiscal Year	Total Principal	Total Interest	Total Due
2014	\$285,000	\$28,080	\$313,080
2015	\$300,000	\$14,400	\$314,400
Totals	\$585,000	\$42,480	\$627,480
Total Bonded Debt as of October 1, 2013			\$3,880,000
Principal Due in Fiscal Year 2014			\$345,000
Total Bonded Debt as of October 1, 2014			\$3,535,000
Total Bond Interest Paid in Fiscal Year 2014			\$95,628
Lease/Purchase Debt as of October 1, 2013			\$280,258
Principal Due in Fiscal Year 2014			\$40,226
Total Lease/Purchase Debt as of October 1, 2014			\$240,032
Total Lease/Purchase Interest Paid in Fiscal Year 2014			\$6,757

City of Meadowlakes
Fund Reserves
Fiscal Year 2014 Budget

City of Meadowlakes
Fund Reserves
Fiscal Year 2014

General Fund

Estimated Cash on Deposit as of September 30, 2013		\$329,475
Payables	\$12,500	
Reserve Funds-General	\$10,570	
Less Total Estimated Cash Liabilities	\$23,070	
Estimated Cash Reserve as of September 30, 2013 (Cash less payables)		\$306,405
Cash In		
Budgeted Cash Inflow Fiscal Year 2014		\$387,100
Cash Out		
Less Budgeted Expenses (less Contingencies and Transfers)	\$355,175	
Less Capital Expenditures	\$3,500	
Less Contingencies	\$26,425	
Less Budgeted Transfer to Other Funds	\$2,000	
Budgeted Cash Outflow Fiscal Year 2014	\$387,100	
Budgeted Cash Reserve as of September 30, 2014		\$306,405
(Assumption based on comparable liabilities at end of fiscal year as at beginning.)		
Budget Increase/(Decrease) In Cash Reserves Fiscal Year 2014		\$0
Special Restricted Funds within the General Fund		
Estimated Total Restricted Funds		
Fund Balance as of September 30, 2013		\$7,695
Budgeted Increase/(Decrease) of Funds in FY 2014	\$2,875	
Fund Balance as of September 30, 2014		\$10,570

Note: All uncommitted cash at the end of a fiscal year is considered to be Cash Reserves. Balance does not reflect balances of restrictive funds as noted above.

City of Meadowlakes
Fund Reserves
Fiscal Year 2014

Utility Fund

Estimated Cash on Deposit as of September 30, 2013		\$487,000
Deposits Payable	\$76,500	
Payables	\$45,000	
Equipment and Vehicle Replacement Fund	\$17,127	
Less Total Estimated Cash Liabilities & Reserves	\$138,627	
Estimated Cash Reserve as of September 30, 2013 (Cash less payables)		\$348,373
Cash In		
Budgeted Cash Inflow Fiscal Year 2014	\$1,157,750	
Budgeted Transfer in From Other Funds	\$1,000	
Total Budget Cash Inflow Fiscal Year 2014	\$1,158,750	
Cash Out		
Less Budgeted Expenses	\$957,075	
Less Transfer to Other Funds	\$194,100	
Budgeted Cash Outflow Fiscal Year 2014	\$1,151,175	
Budgeted Cash Reserve as of September 30, 2014		\$355,948
<i>(Assumption based on comparable liabilities at end of fiscal year as at beginning.)</i>		
Budget Increase/(Decrease) in Cash Reserves Fiscal Year 2014		\$7,575
Special Restricted Funds within the Utility Fund-		
Equipment and Vehicle Replacement Fund Reserves		
Fund Balance as of September 30, 2013		\$17,127
Budgeted Increase/(Decrease) of Funds in FY 2014		\$0
Fund Balance as of September 30, 2014		\$17,127

Note: All uncommitted cash at the end of a fiscal year is considered to be Cash Reserves. Balance does not reflect balances of restrictive funds as noted above.

City of Meadowlakes
Fund Reserves
Fiscal Year 2014

Recreation Fund

Estimated Cash on Deposit as of September 30, 2013		\$32,193
Less Cash Liabilities (Estimated)		\$2,500
Estimated Cash Reserve as of September 30, 2013 (Cash less payables)		\$29,693
Cash In		
Budgeted Cash Inflow Fiscal Year 2014	\$12,100	
Transfer in From General Fund	\$1,000	
Transfer in From Public Works Fund	\$0	
Total Budgeted Cash Inflow Fiscal Year 2014	\$13,100	
Cash Out		
Less Budgeted Expenses	\$5,150	
Less Transfer to Reserve Funds	\$0	
Budgeted Cash Outflow Fiscal Year 2014	\$5,150	
Budgeted Cash Reserve as of September 30, 2014		\$37,643
Budget Increase/(Decrease) in Cash Reserves Fiscal Year 2014		\$7,950
<small>(Assumption based on comparable liabilities at end of fiscal year as at beginning.)</small>		
Special Restricted Funds within the Recreation Fund		
Infrastructure Maintenance Fund Reserve		
Fund Balance as of September 30, 2013		\$29,693
Budgeted Increase/(Decrease) of Funds in FY 2014		\$7,950
Fund Balance as of September 30, 2014		\$37,643

Note: All uncommitted cash at the end of a fiscal year is considered to be Cash Reserves. Balance does not reflect balances of restrictive funds as noted above.

City of Meadowlakes
Fund Reserves
Fiscal Year 2014

Debt Service Fund

Bond Debt Service

Estimated Cash on Deposit as of September 30, 2013 **\$11,440**

Cash In

Property Tax Revenue/Miscellaneous	\$293,785	
Transfer in From Utility Fund	\$147,000	
Total Budgeted Cash Inflow Fiscal Year 2014		\$440,785

Cash Out

Bonded Debt Principal Paid	\$345,000	
Bonded Debt Interest Paid	\$95,628	
Total Bonded Debt Expense FY 2014		\$440,628

Budget Increase/(Decrease) in Cash Reserves Fiscal Year 2014 **\$157**

Budgeted Cash Reserve as of September 30, 2014 **\$11,597**

Lease/Purchase Debt-Water Storage Tank

Estimated Cash on Deposit as of September 30, 2013 **\$1,325**

Cash In - Transfer in from Utility Fund \$47,000

Cash Out

Lease/Purchase-Principal Paid	\$40,226	
Lease/Purchase-Interest Paid	\$6,756	

Budget Increase/(Decrease) in Cash Reserves Fiscal Year 2014 **\$18**

Budgeted Cash Reserve as of September 30, 2014 **\$1,343**

City of Meadowlakes
Fund Reserves
Fiscal Year 2014

Combined Fund Reserves

	Estimated Uncommitted Cash October 1, 2013	Estimated Uncommitted Cash September 30, 2014	Anticipated Net Gain During Fiscal Year
General Fund-Operations	<i>\$306,405</i>	<i>\$306,405</i>	<i>\$0</i>
General Fund-Unemployment Reserve	<i>\$7,695</i>	<i>\$10,570</i>	<i>\$2,875</i>
Utility Fund-Operations	<i>\$348,373</i>	<i>\$355,948</i>	<i>\$7,575</i>
Utility Fund- Equipment/Vehicle Replacement	<i>\$17,127</i>	<i>\$17,127</i>	<i>\$0</i>
Recreation Fund-Infrastructure	<i>\$29,693</i>	<i>\$37,643</i>	<i>\$7,950</i>
Bonded Debt Service Fund	<i>\$11,440</i>	<i>\$11,597</i>	<i>\$157</i>
Lease/Purchase Debt Service	<i>\$1,325</i>	<i>\$1,343</i>	<i>\$18</i>
Total	<i>\$722,058</i>	<i>\$740,633</i>	<i>\$18,575</i>

City of Meadowlakes
Intra-Fund Transfers
Fiscal Year 2014 Budget

City of Meadowlakes
Intra-Fund Transfers
Fiscal Year 2014

General Fund

Transfers Out to Other Funds

From the General Fund to the Utility Fund	\$ 1,000	
From the General Fund to the Recreation Fund	\$ 1,000	

Total Transfers Out to Other Funds		\$ 2,000
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Utility Fund

Transfers Out to Other Funds

From the Utility Fund to Bonded Debt Service Fund	\$147,000	
From the Utility Fund to the Lease/Purchase Debt Fund	\$ 47,000	

Total Transfer Out to Other Funds		\$194,100
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Transfer In from Other Funds

Transfer In from General Fund	\$ 1,000	
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Total Transfer In from Other Funds		\$ 1,000
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Recreation Fund

Transfer in from Other Funds

Transfer in from General Fund	\$ 1,000	
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Total Transfers In from Other Funds		\$ 1,000
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Debt Service Fund

Transfer In from Other Funds

Transfer in from Utility Fund		\$194,100
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City of Meadowlakes
Items for Consideration
City Council Meeting
September 10, 2013

Date: *September 5, 2013*

To: *Honorable Mayor Williams and Council Persons*

From: *Johnnie Thompson, City Manager*

Agenda Item: *VII-C-Ordinance 2013-05-Adoption of ad valorem tax rate*

Requested Council Agenda Date: *September 10, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

- 1. **Place On:** *Consent* *New Business* *Old Business*
- 2. **Budget Impact Statement Attached:** *Yes* *No* *N/A*
- 3. **Original Copies of Documents Approved to from by City Attorney?**
 Yes *No* *N/A*

4. Background:

Please find attached for your review and possible approval Ordinance 2013-05 which addresses the establishment of an ad valorem property tax rate for 2013 (FY14).

The single largest revenue contributor to all City funds is the income generated from ad valorem (property tax) taxes. The proposed fiscal year 2014 Budget reflects approximately 31% of the total combined income for the City derived from ad valorem taxes, which is approximately 1% greater than in fiscal year 2013. Ad valorem taxes provide approximately 84% of the income for the General Fund and approximately 60% of the funds needed to retire debt service. The fiscal year 2014 Budget reflects a less than \$500 increase in actual funds generated by ad valorem taxes; however the tax rate rose slightly to generate the same income as last year. Please note that ad valorem taxes are based on the calendar year, not our fiscal year, thus the ad valorem property tax as referenced in this briefing will actually be collected in fiscal year 2014.

Last year the total ad valorem tax rate was \$0.3159 per \$100 valuation, \$0.1662 of this rate was dedicated to the general operations of the City via the General Fund and \$0.1497 of the rate was dedicated to retiring a portion of the City's debt service. A total of \$617,229 in ad valorem taxes was levied last year with \$324,734 being for operations and \$292,495 for debt service retirement.

In prior years the City has been fortunate in that it had always experienced an increase in taxable values which, when factored into the formula, would bring additional income into the City without having to raise the tax rate. However, this year we lost slightly more than \$2.8 million in appraised values, or a 1.4% decrease in appraised values.

The fiscal year 2014 Budget reflects the generation of approximately the same income from ad valorem taxes as in fiscal year 2013, which is accomplished by a very slight increase in the ad valorem tax rate due to the lost taxable value. The proposed adopted tax rate for 2013 (fiscal year 2014) is \$0.3206 per \$100 of taxable valuation which is just slightly below the calculated effective tax rate and will generate approximately \$620,000, compared to \$619,600 in 2012. Of the funds generated from ad valorem taxes approximately \$325,800 will be utilized to fund the General Fund and approximately \$294,000 will be used to retire bonded debt. The average homeowner in Meadowlakes should see about a \$2 increase in his/her ad valorem taxes paid to the City compared to those paid last year. Listed below is a summary of the ad valorem tax rate, taxable value and revenue generated from ad valorem taxes.

5. Recommendation:

I recommend that Ordinance 2013-06 be adopted as presented which would adopt a combined ad valorem tax rate of \$0.3206 with \$0.1686 for maintenance and operation of the City and a rate of \$0.152 for retirement of bonded debt. The proposed tax rate meets the funding requirements of the fiscal year 2014 budget.

CITY OF MEADOWLAKES, TEXAS

ORDINANCE 2013-06
SEPTEMBER 10, 2013

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND TERMINATING SEPTEMBER 30, 2014, TAX YEAR 2013; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of Meadowlakes, Texas, adopt a tax rate for the next fiscal year by September 30, 2013;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. There is hereby levied and ordered to be assessed and collected for the use and support of the municipal government of the City of Meadowlakes (the "City") and in order to provide for the budgeted expenditures of said City for the fiscal year October 1, 2013 through September 30, 2014 upon all property, real, personal and mixed, within the corporate limits of said City on January 1, 2013 subject to taxation, a tax of **\$0.3206** on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- A. For the maintenance and support of the general government (General Fund), a rate of **\$0.1686** per each \$100 valuation of all property within said City; and
- B. For the interest and sinking fund, bonded or other indebtedness and related fees, a rate of **\$0.1520** per each \$100 valuation of all property within said City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.24.

SECTION II. That taxes levied under this ordinance shall be due October 1, 2013 and if not paid on or before January 31, 2014 shall immediately become delinquent.

SECTION III. All taxes shall become a lien upon the property against which assessed, and the Burnet County Tax Appraisal District as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and, the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

SECTION IV. Taxes are payable at the Office of the Burnet Central Appraisal District in either Burnet or Marble Falls Texas. The City of Meadowlakes shall have all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION V. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION VI. The city secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this ordinance by copying the caption, penalty clause, and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said ordinance in the ordinance records of the City.

SECTION VII. The city secretary of the City of Meadowlakes is hereby directed to publish the caption, penalty clause, publication clause and the effective date clause of this ordinance for one (1) day in the official newspaper of the City of Meadowlakes, as authorized by Section 52.013 of the Texas Local Government Code.

SECTION VIII. This ordinance shall take effect immediately from and after its passage and publication in accordance with the publication provisions as so stated in Section 6 of this ordinance.

SECTION IX. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

SECTION X. A copy of this Ordinance, as adopted, shall be delivered to the Chief Appraiser of the Burnet County Appraisal District. Such copy shall serve as the notice of adoption of the City's tax rate.

DULY PASSED AND APPROVED THIS THE 10th DATE OF SEPTEMBER, 2013 by the following vote:

	Vote
Councilperson Raesener	_____
Councilperson Fields	_____
Councilperson Cunningham	_____
Councilperson Hammond	_____
Councilperson Stephenson	_____

Signed:

Attest:

Don Williams, Mayor
City of Meadowlakes

Stephanie Littleton,
City Secretary

ITEMS FOR CONSIDERATION CITY OF MEADOWLAKES

Date: September 5, 2013
To: Honorable Mayor Williams and Council Persons
From: Stephanie Littleton, City Secretary
RE: VII-D-Nomination for Burnet Central Appraisal District Board of Directors

1. INTENDED FILING DATE: September 5, 2013
 2. REQUESTED COUNCIL AGENDA DATE: September 10, 2013
 3. CONTACT NAME & NUMBER: Johnnie Thompson, 830-693-2951
 4. PLACE ON: CONSENT NEW BUSINESS OLD BUSINESS
 5. BUDGET IMPACT STATEMENT ATTACHED: YES NO N/A
 6. ORIGINAL COPIES OF DOCUMENTS APPROVED TO FORM BY CITY ATTORNEY
 YES NO N/A
-

7. BACKGROUND:

Please find attached a copy of a letter from Mr. Stan Hemphill regarding the possible nomination of an individual(s) to the Board of Directors of the Burnet Central Appraisal District. You can nominate one individual for each of the five spots on the BCAD Board.

Resolution No. 13-07 is attached should desire to take action on appointing someone to the BCAD Board.

BURNET CENTRAL APPRAISAL DISTRICT
P. O. BOX 908 / 223 SOUTH PIERCE
BURNET, TEXAS 78611
PHONE (512) 756-8291
FAX (512) 756-7873

August 2, 2013

City of Meadowlakes
177 Broadmoor, Suite A
Meadowlakes TX 78654

Dear Mayor:

The terms of all five members of the board of directors of the Burnet Central Appraisal District will expire at the end of this year. Therefore, we must proceed with the selection process of a board to serve from January 1, 2014 through December 31, 2015. Each voting unit may nominate one candidate, for each of the five positions to be filled, by written resolution on or before October 15, 2013. A resolution and a nomination form are enclosed.


I have provided a list of the current Board members. You may contact them to see if they are willing to serve another term. If you submit names other than those listed below, please provide addresses and phone numbers for each name, and attach that information to the written resolution.

Ms. Bobbye	Hensley	830-693-2229	
Mr. Ed	Dalke	512-756-8194	
Mr. Paul	Shell	512-756-6252	
Mr. Calvin	Chamness	830-598-6742	512-563-0875
Ms. Kay	Renick	830-693-3741	

To be eligible to serve on the board of directors, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes the office. An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

Later this year ballots will be sent to each participating taxing unit with the names of the nominees. If you have any questions, please let me know.

Sincerely yours,


Stan Hemphill
Chief Appraiser

BURNET CENTRAL APPRAISAL DISTRICT
Board of Directors Nomination Form
For the 2014-2015 Term

Submitted by:

City of Meadowlakes
177 Broadmoor, Suite A
Meadowlakes TX 78654

The City of Meadowlakes has nominated by Resolution (here attached) the following person(s) for consideration to serve on the Board of Directors of the Burnet Central Appraisal District.

1.

_____ name

_____ address

_____ city, state, zip

_____ phone

2.

_____ name

_____ address

_____ city, state, zip

_____ phone

3.

_____ name

_____ address

_____ city, state, zip

_____ phone

4.

_____ name

_____ address

_____ city, state, zip

_____ phone

5.

_____ name

_____ address

_____ city, state, zip

_____ phone

Authorizing Signature

City of Meadowlakes
Items for Consideration
City Council Meeting
September 10, 2013

Date: *September 5, 2013*
To: *Honorable Mayor Williams and Council Persons*
From: *Johnnie Thompson, City Manager*
Agenda Item: *VII-E-Amending Section 3(d) of the Comprehensive Financial Policy*

Requested Council Agenda Date: *September 10, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

- 1. **Place On:** *Consent* *New Business* *Old Business*
 - 2. **Budget Impact Statement Attached:** *Yes* *No* *N/A*
 - 3. **Original Copies of Documents Approved to from by City Attorney?**
 Yes *No* *N/A*
-

4. Background:

Please find below for your consideration an amendment to Section 3 (d) of the Comprehensive Financial Policy that was adopted on June 12, 2012 regarding authorized signatures. With the pending change in banking institutions we will institute some additional checks and balances which require two authorizations for most banking transactions. Currently we only have three actual authorized individuals; Mayor Williams, Eileen Harrison and myself. Stephanie Littleton has been authorized since the adoption of the Financial Policy but has never been added to the signature cards. I am proposing that we also add Debbie Holley who is the Utility Fund bookkeeper be an authorized signer as well. Most transactions whether a transfer of funds, approval of payroll, or even an electronic deposit will take two approvals before the transaction will be completed. My recommendation is highlighted in bold and underlined.

Section 3 (d)

A. Signature of Checks

*The Mayor, City Manager, City Secretary, **Utility Fund Bookkeeper** or Treasurer shall be authorized to serve as single signature on any check written for \$5,000 or less with the exception being normal reoccurring operating expenses within the*

Utility Fund for solid waste collection and electrical expenses. All other checks in excess of \$5,000 shall require two signatures.

5. Recommendation:

I recommend that the Utility Fund Bookkeeper be authorized as an additional signature on City accounts. I will brief you in more detail on this request at your meeting.

City of Meadowlakes
Items for Consideration
City Council Meeting
September 10, 2013

Date: *September 5, 2013*
To: *Honorable Mayor Williams and Council Persons*
From: *Johnnie Thompson, City Manager*
Agenda Item: *VII-F-Requesting City staff to develop a Request for Proposal for golf club management companies with experience in managing facilities like HFGC*

Requested Council Agenda Date: *September 10, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

- 1. **Place On:** *Consent* *New Business* *Old Business*
 - 2. **Budget Impact Statement Attached:** *Yes* *No* *N/A*
 - 3. **Original Copies of Documents Approved to from by City Attorney?**
 Yes *No* *N/A*
-

4. Background:

This item was placed on the agenda at the request of Councilmember Raesener. If you decide to move forward, it would take staff 4 to 6 weeks to develop a draft RFP for the management and operation of the golfing complex, which means that we should have a draft for review by the end of October.

Due to this being a very late addition to the agenda we can discuss it in more detail at your meeting.