

NOTICE OF STATED MEETING OF THE MEADOWLAKES CITY COUNCIL

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 9th of July, 2013 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
 - City Manager Activity Report - Johnnie Thompson
 - Consent Items as listed below
- IV. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
 - A. June 11th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
 - B. Ordinance Enforcement June 2013 Activity Report – Pat Preston
 - C. Animal Control June 2013 Activity Report - Robbie Galaway, Officer
 - D. Patrol Activity June 2013 Report - provided by Meadowlakes Patrol Officers
 - E. Vandalism/Incident June 2013 Activity Report – Stephanie Littleton, City Secretary
 - F. City Building Committee June 2013 Activity Report - Don Wheeler, Chairman
 - G. Public Works Department June 2013 Activity Report - Mike Williams, PWD
 - H. June 2013 Detailed Financials Report - Johnnie Thompson, City Manager
- V. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- VI. OLD BUSINESS
 - A. Action/Discussion/Status/Update: City of Meadowlakes, Texas, General Obligation Refunding Bonds, Series 2013-Thompson
 - B. Action/Discussion: Retaining firm to conduct fiscal year 2013 audit and/or authorizing City Manager to solicit request for proposals for conducting fiscal year 2013 through 2017 audits.-Thompson
- VII. NEW BUSINESS
 - A. Action/Discussion: Authorizing City Manager to solicit proposals and award contract(s) for repair of hail damaged roofs.-Thompson
 - B. Action/Discussion: Drought update and discussion of current water restrictions- M. Williams
 - C. Action/Discussion: Ordinance 2013-04 **AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING CHAPTER 6 (BUILDING REGULATIONS) BY AMENDING SECTION 6-9 (INTERNATIONAL PROPERTY MAINTENANCE CODE REVISIONS), ADDING SECTION 6-40 (j) REQUIRING ENGINEERED FOUNDATIONS AND DELETING IN ITS ENTIRETY SECTION 6-44 (SINGLE FAMILY USE RESTRICTIONS); DELETING IN ITS ENTIRETY SECTION 24-**

46 (CORPORATION ENABLING FORMAL DOCUMENTATION); AMENDING CHAPTER 28 (TRAFFIC) BY AMENDING SECTION 28-20 (OPERATION OF GOLF CARTS) AND SECTION 28-55 (PARKING ON STREET PROHIBITED); AMENDING APPENDIX “A” SECTION A.10 (FEE SCHEDULE); AMENDING APPENDIX “A” SECTION A50 (PUBLIC WORKS DEPARTMENT FEES) DELETING IN ITS ENTIRETY APPENDIX “A” SECTION A60 (MGC MEADOWLAKES MUNICIPAL GOLF CENTER DISTRICT); PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.-
Cunningham/Littleton/Thompson

VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest
(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov’t Code.)

- Expressions of thanks, congratulations, or condolence;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person’s public employment is not an honorary or salutory recognition for the purposes of this subdivision;
- A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

A. The next regularly scheduled meeting will be held August 13th, 2013 at 5:00 p.m.

IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before July 5th, 2013 by 3:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton

Stephanie Littleton, City Secretary

/s/Barry Cunningham

Barry Cunningham, Mayor Pro-Tem

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY’S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

**City of Meadowlakes
Stated Meeting Minutes
June 11, 2013**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don

Williams called the meeting to order at 5:05 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Alton Fields, Clancy Stephenson and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Clancy Stephenson led the Council and guests in the Pledge of Allegiance and Roy Belcher led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. Mayor Williams concluded the presentation by asking the council and audience if they knew any beekeepers.

IV. CONSENT ITEMS:

A. May 14th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary

B. Ordinance Enforcement May 2013 Activity Report – Pat Preston

C. Animal Control May 2013 Activity Report - Robbie Galaway, Officer

D. Patrol Activity May 2013 Report - provided by Meadowlakes Patrol Officers

E. Vandalism/Incident May 2013 Activity Report – Stephanie Littleton, City Secretary

F. City Building Committee May 2013 Activity Report - Don Wheeler, Chairman

G. Public Works Department May 2013 Activity Report - Mike Williams, PWD

H. May 2013 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Raesener made a motion to approve the consent items as presented. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. CITIZEN COMMENTS: Residents Anthony Sosinski, Bobby Burgess, Lamar Chuter and Jerry Connell each expressed their opinions against

the proposed golf course lease. Lamar Chuter added that he researched Eagle Golf and was not impressed. Jerry Connell added that he's worried his RV won't clear the trees that overhang the streets and requested that residents be notified that they need to be trimmed. Carolyn Richmond spoke against the purchase of iPads as an unnecessary expense.

VI. OLD BUSINESS:

- A.** *Action/ Discussion/ Status Update: Meadowlakes Public Facility Corporation operations and financial condition.* No discussion.
- B.** *Action/ Discussion/ Status Update: Water storage tank project.* City Manager Johnnie Thompson stated that staff had met with the contractor, project to be complete by Jan 15, 2014. Everything is on track. Council discussion ensued.
- C.** *Discussion/ Action: Authorizing City Manager to request proposal for banking services.* After Council discussion, Councilmember Cunningham made a motion to move forward with the RFP. The motion was seconded by Councilmember Hammond and passed by a unanimous vote of the Councilmembers present.
- D.** *Action/ Discussion-Consider for adoption an Ordinance 2013-03 authorizing the issuance of City of Meadowlakes, Texas, General Obligation Refunding Bonds, Series 2013; authorizing a pricing officer to approve the amount, the interest rates, price, redemption provisions and terms thereof and certain other procedures and provisions related thereto; authorizing the redemption prior to maturity of certain outstanding obligations; and containing other matters related thereto.* Representatives from Wells Nelson made a presentation in reference to the refinancing of the City's Municipal bonds. A representative from Andrews Kurth explained the benefit of modifying the Ordinance to permit private placement of the bonds in Section 23, page 18, subsection A. After City Secretary Stephanie Littleton read the ordinance, Councilmember Raesener made a motion to adopt the ordinance as read. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.
- E.** *Establishing time and dates for budget workshops.* The Councilmembers set the workshops for August 6th at 10:00 a.m., August 13th prior to the stated meeting, and a hearing on the proposed tax rate on September 10th, prior to the stated meeting.

VII. NEW BUSINESS

- A.** *Action/ Discussion: Authorizing the Mayor and City Manager to begin negotiations with Premier Golf EAGL GP, L.L.C., DBA Eagle Golf for the*

management of Hidden Falls Golf Course. There was no motion made on this issue, prompting audience applause.

B. Action/Discussion/Appointment: Nomination and possible approval of the Mayor Pro Tem. Mayor Williams recommended Councilmember Cunningham be appointed as Mayor Pro Tem. Councilmember Raesener made a motion to appoint Councilmember Cunningham as Mayor Pro Tem. The motion was seconded by Councilmember Hammond and passed by a majority vote of the Councilmembers save for Councilmember Cunningham who abstained.

C. Action/Discussion: Retaining firm to conduct fiscal year 2013 audit and/or authorizing City Manager to solicit request for proposals for conducting fiscal year 2013 through 2017 audits. City Manager Johnnie Thompson briefed the Councilmembers on the price increase from Singleton Clarke, the company hired to conduct the previous fiscal year audit. Due to the increase, Mr. Thompson stated that the Council could either authorize a second RFP for auditing services or allow him to negotiate with the firm of Neffendorf, Knopp, Doss & Company, who conducted the City's audits prior to Singleton Clark. After Council discussion, Councilmember Fields made a motion to allow City Manager Thompson to initiate another RFP or negotiate with Neffendorf, Knopp, Doss & Company for conducting the fiscal year 2013 audit. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.

D. Action/Discussion: Ordinance 2013-02 AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF MEADOWLAKES, TEXAS; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE. After Council discussion, Councilmember Raesener made a motion to adopt Ordinance 2013-02. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.

E. Action/Discussion: Authorizing City Manager to purchase tablet computers for the purpose of providing paperless agenda packets to Councilmembers. After Council discussion, no motion was made and the item was tabled.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next regularly scheduled meeting will be held July 9th, 2013 at 5:00 p.m.

IX. ADJOURNMENT: Mayor Williams adjourned the meeting at 6:14 p.m.

Approved:

/s/ Don Williams **Date:** _____
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton **Date:** _____
City Secretary, Stephanie Littleton

DRAFT

Ordinance Enforcement Report
June 2013
Summary

Calls Received: Ordinance line: 21
Security Gate: 3
City Hall: 5

47 warning letters or notices were issued during the month of June:

- 2 letters regarding Ordinance 92.02 – trailer parked on street overnight
- 2 letters regarding Ordinance 92.02 – trailer, boat or RV parked in drive over 72 hours
- 4 letters regarding Ordinance 92.02 – golf cart parked on lot
- 17 letters regarding Ordinance 130.02 – trash containers visible from the street
- 4 letters regarding Ordinance 130.02 – limbs or yard debris on lot over 10 days
- 15 letters regarding Ordinance 130.02 – yards or lots needing mowing
- 1 letter regarding Ordinance 150.18 – Bldg. code violation
- 1 letter regarding Ordinance 152.15 – Address required on residence
- 1 letter regarding Property Maintenance Code 302.7 – fence in disrepair

16 warning tickets were issued regarding Ordinance 92.02 – for parking infractions most of which were parking on the wrong side of street
13 verbal warnings were issued.

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
July 1, 2013

MEADOWLAKES PATROL ACTIVITY REPORT June 2013

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
6/1/2013	Sat	Bindseil	8:00 PM	12:00 AM	4:00						68346	68366	20
6/2/2013													0
6/3/2013	Mon	Bindseil	8:00 AM	11:00 AM	3:00						68435	68450	15
6/4/2013	Tue	Bindseil	6:00 PM	9:00 PM	3:00						68480	68493	13
6/5/2013	Wed	Wilson	6:00 PM	9:00 PM	3:00					Patrol	53453	53472	19
6/6/2013	Thu	Wilson	6:00 PM	9:00 PM	3:00					Patrol, radar, check boat storage & parks	53613	53638	25
6/7/2013	Fri	Bindseil	7:00 PM	11:00 PM	4:00						68513	68530	17
6/8/2013													0
6/9/2013													0
6/10/2013													0
6/11/2013	Tue	Koenning	3:00 PM	6:00 PM	3:00					4-5 p.m. Security at City Hall for workshop	102172	102187	15
6/12/2013													0
6/13/2013	Thu	Wilson	7:30 AM	10:30 AM	3:00					Patrol, radar, check boat storage & parks	53648	53671	23
6/14/2013	Fri	Koenning	7:30 PM	11:30 PM	4:00			1		10:20-10:50-left City to assist deputy in pursuit of motorcycle s/b on US 281.	102232	102258	26
6/15/2013	Sat	Perez	8:15 PM	11:15 PM	3:00		2			Patrol, checked club, secured unlocked door, 2 warning tix for parking	67710	67730	20
6/16/2013													0
6/17/2013	Mon	Bindseil	6:00 PM	9:00 PM	3:00						68813	68830	17
6/18/2013	Tue	Perez	6:00 PM	9:00 PM	3:00					Patrol, monitored stop signs, checked City buildings and parks	67896	67913	17
6/19/2013	Wed	Bindseil	5:00 PM	8:00 PM	3:00					S/W Susan at CC in reference to doors being left unlocked.	68887	68897	10
6/20/2013	Thu	Koenning	7:00 PM	11:00 PM	4:00			1		Verbal warning for 2 teens at park after dark.	102476	102497	21
6/21/2013	Fri	Bindseil	6:00 PM	10:00 PM	4:00						69306	69326	20
6/22/2013	Sat	Perez	6:00 PM	9:00 PM	3:00		4			Patrol, checked parks and City buildings, issued 4 warnings for parking violations	68291	68309	18
6/23/2013													0
6/24/2013	Mon	Koenning	6:30 PM	9:30 PM	3:00					Advised resident that sprinkler head was broken and leaking a large amount of water in yard	102907	102928	21
6/25/2013													0
6/26/2013	Wed	Perez	6:00 PM	9:00 PM	3:00		2			Patrol, issued 2 warning tickets for parking violations	68609	68625	16
6/27/2013	Thu	Perez	6:00 PM	9:00 PM	3:00	1	3			Patrol, checked city buildings. 2 warnins for parking violations, 1 citation for disregard stop sign	68729	68745	16
6/28/2013													0
6/29/2013	Sat	Koenning	7:00 PM	11:00 PM	4:00					Checked City bldgs and parks, located resident in ref to blinking porch light	103243	103262	19
6/30/2013													0
													0
													0
													0
TOTALS:					66	1	11	2	0				368

City of Meadowlakes

VANDALISM/INCIDENTS-June 2013

Stolen peaches at 118 Broadmoor

House numbers stolen at 420 St. Andrews

BUILDING COMMITTEE REPORT
June 2013
Don Wheeler – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review) 16
(adjusted for the completion of several fences/patio covers)

June 2013 Approved Permits

<i>Deck</i>	
<i>Fence</i>	<i>1</i>
<i>Swimming Pool/Hot Tub</i>	
<i>Remodel</i>	
<i>Variance</i>	
<i>New Homes</i>	<i>3</i>
	<i>(444 St. Andrews, 335 Firestone, 323 Meadowlakes Dr.)</i>
<i>Other</i>	<i>3 enclosing back porches</i>
<i>Patio Cover</i>	
<i>Arbor</i>	
<i>Plat Amendment</i>	
<i>Consultation</i>	<i>1 commercial project</i>
<i>Playscape</i>	
<i>Permit Revisions</i>	
<i>Applications denied:</i>	<i>Arbor</i>
	<i>Fence</i>
	<i>New home</i>
	<i>Variance</i>
	<i>Remodel</i>
	<i>Patio Cover</i>
	<i>Playscape</i>
	<i>Detached Structure</i>
	<i>Carport</i>
	<i>Propane gas storage tank</i>
	<i>Roof replacement</i>
	<i>Other</i>

City of Meadowlakes

177 Broadmoor
Meadowlakes, Texas 78654
USA

Phone (830) 693-2951
Fax (830) 693-2124

MEMORANDUM

Date: July 1, 2013
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. There were 14.1 million gallons of water treated in May and 15.9 million gallons treated in June.
2. Replaced approx. 100 feet of golf course irrigation piping at the spillway on #17. There was a leak in the line under the spillway so the repair was made by piping around the spillway and tying into the irrigation line on each side. A six inch line was installed as an upgrade to the four inch lint that was there in anticipation of future upgrades to the irrigation system.
3. Tasks for the POA that were done this month include: Mowing weekly at the guard gate and parks, mowed along water at lake park with slope mower, Completed 3 mowing cycles of vacant lots, replaced missing street sign and bracket at Preston Trail @ St. Andrews, rearranged serving area and tables at the pavilion, replaced a broken plastic fence post at the pavilion, made repairs to the irrigation system at the guard gate.
4. Installed hand rails adjacent to step outside the pro shop going towards the parking lot.
5. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We are seeing more limbs that are being put out for us to chip that are smaller than the required diameter per our ordinance. A door hangar is left at any home that have items that do not meet the requirements of the ordinance.
6. Installed 4 new water/sewer taps for new homes that are or will soon be under construction.
7. Prepared the 2012 water quality report that is required to be available to our customers by July 1 of each year and thanks to new regulations we are able to email this report to our customers as well as posting it on the website rather than mailing a copy to each of our residents, saving several hundred dollars in postage.
8. Mike attended an LCRA customer meeting on June 28th with some better news than we received at the previous meeting. The longterm outlook is slightly better than was last reported.

At the last customer meeting we were informed that stricter measures to conserve water could come as early as August, but it now appears that that date has been moved back to sometime in September due to basin inflows and lake levels being better than originally projected. The weather outlook is calling for 20-25 days of 100 degree weather this Summer and there were 35 last year. The high pressure area that normally causes the extreme heat is forecast to stay mostly well to our Northwest this year resulting in lower overall temperatures. The rainfall forecast is for June 28 – July 12- 1 – 2.5 inches of rain and through August 10 we can expect 2.5 to 5 inches of rain. There was much more information that was presented at this meeting and is available at www.lcra.org/prorata

City of Meadowlakes

Agenda Item-IV-H

Items for Consideration

City Council Meeting

July 9, 2013

Date: *July 2, 2013*

To: *Honorable Mayor Pro Tem Cunningham and Council Persons*

From: *Johnnie Thompson, City Manager*

Agenda Item: *IV-H-June 2013 Financial Statements*

Requested Council Agenda Date: *July 9, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

1. Place On: ☒ *Consent* ☐ *New Business* ☐ *Old Business*

2. Budget Impact Statement Attached: ☐ *Yes* ☐ *No* ☒ *N/A*

3. Original Copies of Documents Approved to from by City Attorney?

☐ *Yes* ☐ *No* ☒ *N/A*

4. Background:

Please find accompanying this MEMO draft copies of the June 2013 financial statements for the Utility, General, RCC, Debt and Construction funds as well as May's check registers. Due to the holiday, these reports were generated earlier than normal. As a result, not all payables for the month have been posted. In our upcoming budget workshop I will give you an up-to-date report.

Combined Balance Sheets (Pages 1 and 2)

Utility Fund cash balance has increased approximately \$31,000 over the past month mainly due to an approximate \$22,000 insurance payment for hail damage to several buildings. Backing out the insurance claim the Utility Fund has approximately \$120,000 more on deposit that we did at the end of June last year. The funds' uncommitted cash (current cash less current liabilities) has increased from approximately \$273,000 at the end of June 2012 to slightly over \$381,000, a \$108,000 increase for the year and approximately \$13,000 more than at the end of May 2013.

Debt Service Fund cash balance also increased nearly \$23,000 during the month of June and has approximately \$23,300 more on deposit than at the end of June 2012.

Construction Fund had very little activity during the month with only one check written for engineering services. Additional funds will be transferred from the Utility fund by the end of the fiscal year in order to provide funding for the water tank project.

General Fund cash balance decreased by nearly \$18,000 in June and the cash on deposit is approximately \$10,000 less than at the end of June last year.

Recreation Fund has a cash balance of nearly \$37,500 which is about \$3,000 greater than the end of May. Of this, nearly \$14,000 is donated funds being held in escrow for golf course improvements. Contractors have recently begun the golf cart improvements to hole number 1.

Statement of Net Assets (Page 3)

This report provides the City's financial condition in a different format which lists all assets and liabilities on one page. The balance sheet on pages 1 and 2 only reflect those assets and liabilities by each fund and does not necessarily provide a clear review of the City's total assets and liabilities. The General Fund balance sheet does not reflect the outstanding bonds or assets of the golf course while this report does.

Utility Fund (Pages 4 through 7)

The Utility Fund is doing fairly well. Water revenue for June was down considerably below budget; however this lost revenue was partially offset by several new water and sewer taps. Total revenue for the month was \$5,500 less than budgeted. While June revenues were down, year-to-date revenues exceed those budgeted for the period of October-June by an excess of \$16,500. Nearly \$10,000 of the increased revenue was from new water and sewer tap fees. Overall water revenue is very near those budgeted for the period.

Total expenses for the month were slightly less than those budgeted, while employee expenses were down by \$5,000 and transfers out was \$3,650 greater. The additional funds transfer was done to provide adequate funds for the principal and interest payments on loan from the POA and the outstanding bonds. Year-to-date expenses are approximately \$81,000 less than those budgeted for the referenced period. Employee expenses are about \$25,000 less, Admin expenses about \$7,000 less and Operating expenses are a little over \$34,000 less. The Fund has a net gain for the year of \$54,187 compared to the net loss of \$43,458 that was budgeted.

June 2013 revenues are very near those of June of 2012 and year-to-date revenues for 2013 are approximately \$60,000 greater. June 2013 expenses are very near those of June last year and year-to-date expenses are about \$100,000 greater than those at the end of June 2012. The majority of the expense increase is contributed to approximately \$60,000 more in transfers out, \$20,000 in maintenance expense and about \$20,000 in employee expenses.

Debt Service Fund (Page 8)

Not much activity has occurred in this fund over the past month other than a few property tax deposits and the monthly fund transfers.

Construction Fund (Page 9)

The Construction Fund had very little activity in June with only one check being issued for engineering services.

General Fund (Pages 10 through 14)

The General Fund performed as anticipated for June with slightly more property tax being collected than was budgeted. The fund also saw increased building related income. Total revenues for the period of October through June are slightly over those budgeted. June expenses were below those budgeted and the October through June expenses are also below those budgeted mainly due to decreased Administrative expenses.

In comparing the fund to this time last year June revenues are slightly greater and year-to-date revenues are approximately \$33,000 greater. June expenses for the year are very near those of June last year while the funds year-to-date expenses exceed those for the same period last year in excess of \$41,000, which is due to nearly \$25,000 in additional capital expenditures and \$20,000 in additional transfers to other funds during the current fiscal year.

The General Fund has a net gain of \$76,455 compared to a budgeted net gain of \$41,240 and a net gain of \$93,000 at the end of June in fiscal year 2012.

Recreation Fund (Page 15)

The fund had very little activity during the month of June.

Cash Flow Analysis (Pages 16 through 18)

The attached cash flow analysis provides the actual cash flow of the various funds. This differs somewhat from other reports because those reports, as governmental funds, are based on the accrual method of accounting, while the cash flow is based entirely on cash deposited and cash disbursed. Please find a brief review of the funds that I prepare the analysis on.

Utility Fund *had a positive cash flow of over \$31,000; \$22,000 of this is contributed to an insurance claim. The fund had a positive cash flow of \$83,700 for the year. At the end of June of 2012 the fund had a cash flow of \$33,000.*

Debt Service Fund *had a positive cash flow of slightly more than \$22,700 in June and \$339,524 so for this fiscal year. This compares to \$312,000 at this time last year.*

General Fund had a negative cash flow of nearly \$20,000 in June but still has a positive cash flow of nearly \$74,000 for this fiscal year. As mentioned in prior updates, the General Fund is expected to have a negative cash flow for March through November of each fiscal year due to the nature of income being primarily derived from property taxes collected in December-February of each year.

Check Registers (Pages 19 through 33)

Accompanying please find the check registers for all funds for the month of June 2013. Most disbursements are the normal recurring expenses with the following exceptions

Utility Fund

- Ck. 13639 issued to DeLeon Irrigation Supply, Inc. in the amount of \$3,278.72 which was for the purchase of a replacement pump utilized to pump treated effluent from the storage pond at the wastewater treatment plant to the irrigation pond.
- Ck. 13683 issued to Process Solutions in the amount of \$2,137.14 which was for the purchase of a replacement valve at the water treatment plant.

Construction Fund- only one check #116 issued to Southwest Engineers in the amount of \$1785.00 for engineer services related to the ground storage tank. This payment was made per our agreement with the firm.

Should you have any questions regarding the foregoing please do not hesitate to give me a call.

5. Recommendation:

I would not recommend any action on this item until your August meeting when we have made the final run.

City of Meadowlakes
Combined Balance Sheet
As of June 30, 2013

	<i>Utility Fund</i>	<i>Debt Service</i>	<i>Capital Projects</i>	<i>General Fund</i>	<i>Recreation Fund</i>	<i>Total</i>
Current Assets						
Operating Cash						
Petty Cash	\$ 600	\$ -	\$ -	\$ 150	\$ -	\$ 750
Checking	\$ 70,870	\$ -	\$ -	\$ 30,693	\$ 37,479	\$ 139,041
Money Markets/CD's	\$ 460,579	\$ 350,948	\$ 285,357	\$ 352,482		\$ 1,449,365
Total Operating Cash	\$ 532,048	\$ 350,948	\$ 285,357	\$ 383,324	\$ 37,479	\$ 1,589,156
						\$ -
Accounts Receivable						\$ -
Long Term Receivables	\$ 280,394	\$ -	\$ -	\$ 200	\$ 200	\$ 280,794
Current Receivables	\$ 83,022		\$ -	\$ 9,107		\$ 92,129
Total Receivables	\$ 363,416	\$ -	\$ -	\$ 9,307	\$ 200	\$ 372,923
Inventory	\$ 26,704	\$ -	\$ -	\$ -	\$ -	\$ 26,704
Total Current Assets	\$ 922,168	\$ 350,948	\$ 285,357	\$ 392,631	\$ 37,679	\$ 1,988,784
Fixed Assets						
Other Fixed Assets	\$ 3,715,026	\$ -	\$ -		\$ 113,979	\$ 3,829,005
Total Fixed Assets	\$ 3,715,026	\$ -	\$ -	\$ -	\$ 113,979	\$ 3,829,005
TOTAL ASSETS	\$ 4,637,194	\$ 350,948	\$ 285,357	\$ 392,631	\$ 151,658	\$ 5,817,789

City of Meadowlakes
Combined Balance Sheet
As of June 30, 2013

	<i>Utility Fund</i>	<i>Debt Service</i>	<i>Capital Projects</i>	<i>General Fund</i>	<i>Recreation Fund</i>	<i>Total</i>
Current Liabilities						
Accounts Payable	\$ 22,850	\$ -	\$ -	\$ 6,933	\$ -	\$ 29,783
Deferred Revenues	\$ 3,147	\$ -	\$ -	\$ 9,107		\$ 12,254
Other Current Liabilities	\$ 35,135	\$ -	\$ -	\$ -	\$ -	\$ 35,135
Service Deposits Payable	\$ 75,771	\$ -	\$ -	\$ -	\$ -	\$ 75,771
Total Current Liabilities	\$ 136,903	\$ -	\$ -	\$ 16,040	\$ -	\$ 152,943
Reserve Funds						
Golf Course Improvement	\$ -	\$ -	\$ -		\$ 13,947	\$ 13,947
Vehicle & Machinery Replace	\$ 17,127	\$ -	\$ -		\$ -	\$ 17,127
Judicial Discretionary Funds	\$ -	\$ -	\$ -	\$ 469	\$ -	\$ 469
Unemployment Reserve Fund	\$ -	\$ -	\$ -	\$ 2,750	\$ -	\$ 2,750
Facilities Replacement Fund	\$ -	\$ -	\$ -	\$ 7,345	\$ -	\$ 7,345
Total Reserve Funds	\$ 17,127	\$ -	\$ -	\$ 10,564	\$ 13,947	\$ 41,638
Long Term Liabilities						
2008 General Obligation Bonds	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000
2013 Tank Lease/Purchase	\$ 300,000					\$ 300,000
Total Long Term Liabilities	\$ 555,000	\$ -	\$ -	\$ -	\$ -	\$ 555,000
Prior Period Adjustments	\$ 296,586	\$ -	\$ -	\$ -	\$ 99,677	\$ 396,263
Total Liabilities	\$ 1,005,615	\$ -	\$ -	\$ 26,604	\$ 113,624	\$ 1,145,844
Equity						
Retained Earnings	\$ 353,938	\$ -	\$ -	\$ 206,079		\$ 560,016
Fund Balance	\$ 180,682	\$ -	\$ -	\$ 83,493	\$ (93,936)	\$ 170,239
Reserve for Inventories	\$ 21,711	\$ -	\$ -	\$ -		\$ 21,711
Fixed Assets	\$ 3,316,343	\$ -	\$ -	\$ -	\$ 76,084	\$ 3,392,427
Debt Service Fund	\$ -	\$ 16,367	\$ -	\$ -	\$ 33,375	\$ 49,742
Capital Projects Fund	\$ -	\$ -	\$ 480	\$ -	\$ -	\$ 480
Net Income	\$ 54,187	\$ 339,065	\$ (14,889)	\$ 76,455	\$ 22,511	\$ 477,330
Total Equity	\$ 3,926,861	\$ 355,432	\$ (14,409)	\$ 366,027	\$ 38,034	\$ 4,671,946
TOTAL LIABILITIES & EQUITY	\$ 4,932,476	\$ 355,432	\$ (14,409)	\$ 392,631	\$ 151,658	\$ 5,817,790

City of Meadowlakes

Statement of Net Assets

	Governmental Activities 9-30-12	Governmental Activities 6-30-13	Change First of FY to Current Period	Business Type Activites 9-30-12	Business Type Activites 6-30-13	Change First of FY to Current Period
ASSETS						
Cash and Cash Equivalents	\$ 314,262	\$ 739,968	\$ 425,706	\$ 453,577	\$ 854,884	\$ 401,307
Receivables	\$ 12,911	\$ 9,107	\$ (3,804)	\$ 112,678	\$ 83,022	\$ (29,656)
Note Receivable	\$ -	\$ -	\$ -	\$ 289,394	\$ 280,394	\$ (9,000)
Inventory	\$ -	\$ -	\$ -	\$ 26,704	\$ 26,704	\$ -
Other Assets	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -
Capitalized Debt Issuance Cost	\$ 57,677	\$ 57,677	\$ -	\$ 2,217	\$ 2,217	\$ -
Capital Assets			\$ -			
Land	\$ 1,797,556	\$ 1,824,901	\$ 27,345	\$ 42,334	\$ 42,334	\$ -
Infrastrucure, net	\$ -	\$ -	\$ -	\$ 3,035,476	\$ 3,035,476	\$ -
Building, net	\$ 1,021,270	\$ 1,021,270	\$ -	\$ 290,640	\$ 290,640	\$ -
Improvements, net	\$ 140,088	\$ 140,088	\$ -	\$ 232,206	\$ 232,206	\$ -
Machinery and Equipment, net	\$ 39,545	\$ 39,545	\$ -	\$ 194,140	\$ 194,140	\$ -
Construction in Progress	\$ -	\$ -	\$ -	\$ 25,993	\$ 45,889	\$ 19,896
Total Assest	\$ 3,383,309	\$ 3,832,556	\$ 449,247	\$ 4,705,559	\$ 5,088,106	\$ 382,547
LIABILITIES						
Accounts Payable	\$ 22,189	\$ 9,169	\$ (13,020)	\$ 67,755	\$ 53,924	\$ (13,831)
Salaries and wages Payable	\$ 3,646	\$ -	\$ (3,646)	\$ 5,118	\$ -	\$ (5,118)
Accrued Inteest Payable	\$ -	\$ -	\$ -	\$ 719	\$ -	\$ (719)
Service Deposits	\$ -	\$ -	\$ -	\$ 72,225	\$ 75,771	\$ 3,546
Non Current Liabilities:	\$ -	\$ -				\$ -
Due Within One Year	\$ 15,000	\$ 15,000	\$ -	\$ 255,000	\$ 255,000	\$ -
Due in More Than One Year	\$ 3,592,372	\$ 3,592,372	\$ -	\$ 10,454	\$ 310,454	\$ 300,000
Total Liabilities	\$ 3,633,207	\$ 3,616,541	\$ (16,666)	\$ 411,271	\$ 695,149	\$ 283,878
NET ASSETS						
Invested in Capital Assets	\$ (541,541)	\$ (541,541)	\$ -	\$ 3,751,789	\$ 3,751,789	\$ -
Unrestricted Net Assest	\$ 291,643	\$ 291,643	\$ -	\$ 728,499	\$ 728,499	\$ -
Total Net Assets	\$ (249,898)	\$ 216,015	\$ 465,913	\$ 4,294,288	\$ 4,392,957	\$ 98,669

City of Meadowlakes

Utility Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
Revenue:				
5010 · Water Revenue	\$ 31,993	\$ 40,800	\$ 267,105	\$ 266,300
5020 · Sewer Revenues	\$ 37,710	\$ 37,400	\$ 338,143	\$ 336,300
5030 · Garbage Revenue	\$ 16,499	\$ 16,400	\$ 148,180	\$ 147,300
5040 · Pump Fee Revenue	\$ 2	\$ -	\$ 60	\$ -
5110 · Contract Services	\$ 6,667	\$ 6,667	\$ 60,000	\$ 60,002
5120 · Water Connect Fee Revenue	\$ 2,175	\$ 725	\$ 6,525	\$ 1,450
5130 · Sewer Connect Fee Revenue	\$ 2,175	\$ 725	\$ 6,525	\$ 1,450
5140 · Transfer Fee	\$ 250	\$ 175	\$ 1,950	\$ 1,625
5150 · Penalty & Interest Earned	\$ 606	\$ 520	\$ 4,970	\$ 4,680
5170 · Miscellaneous Revenues	\$ 58	\$ 125	\$ 3,391	\$ 1,125
5181-Non-Operating Rev-Transfer in from Gen. Fund	\$ -	\$ -	\$ 25,000	\$ 25,000
5200 · Interest earned on Investments	\$ 151	\$ 175	\$ 1,690	\$ 1,575
	<u>\$ 98,286</u>	<u>\$ 103,712</u>	<u>\$ 863,539</u>	<u>\$ 846,807</u>
Expenses:				
Total 6100 · Employee Expenses	\$ 28,023	\$ 33,395	\$ 290,146	\$ 314,615
Total 6200 · Administrative Expenses	\$ 1,434	\$ 2,550	\$ 38,002	\$ 44,950
Total 6300 · Operating Expenses	\$ 19,012	\$ 18,150	\$ 168,186	\$ 202,200
Total 6400 · POA Contract Mowing Expense	\$ 1,174	\$ 900	\$ 3,621	\$ 5,700
Total 6500 · Other Expenses-Garbage	\$ 14,402	\$ 14,400	\$ 129,247	\$ 129,600
Total 8200 · Transfer to Other Funds	\$ 20,250	\$ 16,600	\$ 180,150	\$ 193,200
	<u>\$ 84,295</u>	<u>\$ 85,995</u>	<u>\$ 809,352</u>	<u>\$ 890,265</u>
Total Expense	\$ 84,295	\$ 85,995	\$ 809,352	\$ 890,265
Net Gain/(Loss)	\$ 13,990	\$ 17,717	\$ 54,187	\$ (43,458)

City of Meadowlakes

Utility Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 8,233	\$ 8,075	\$ 80,143	\$ 80,775
6415 · Salaries & Wages-Non-Exempt	\$ 13,713	\$ 17,000	\$ 135,915	\$ 148,000
6416 · Overtime & Standby Pay	\$ 780	\$ 600	\$ 7,484	\$ 6,400
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 4,455	\$ 4,700
6518 - Reserve Payroll Expense	\$ -	\$ 1,000	\$ -	\$ 6,400
Total 6110 · Salaries & Wages	\$ 22,726	\$ 26,675	\$ 227,997	\$ 246,275
6111 · Other Employee Expenses				
6116 · Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 · FICA Expense	\$ 1,739	\$ 2,000	\$ 17,833	\$ 18,850
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 5,443	\$ 5,100
6150 · Employee Insurance Expenses	\$ 2,844	\$ 3,800	\$ 29,565	\$ 34,200
6160 · Employee Retirement Expense	\$ 238	\$ 300	\$ 2,160	\$ 3,100
6170 · Employee Uniform Expense	\$ 247	\$ 300	\$ 2,709	\$ 2,600
6180 · Employee Training & Travel Exp	\$ 140	\$ 300	\$ 2,319	\$ 2,550
6560 · Payroll Expenses	\$ 90	\$ 20	\$ 371	\$ 190
Total 6111 · Other Employee Expenses	\$ 5,298	\$ 6,720	\$ 62,149	\$ 68,340
Total 6100 · Employee Expenses	\$ 28,023	\$ 33,395	\$ 290,146	\$ 314,615
6200 · Administrative Expenses				
6210 · Auditing Expense	\$ -	\$ -	\$ 5,190	\$ 6,000
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ -	\$ -	\$ 3,629	\$ 4,000
6227 · Other Misc. Dues & Fees	\$ -	\$ -	\$ 371	\$ 1,500
Total 6225 · Misc. Dues & Fees	\$ -	\$ -	\$ 4,000	\$ 5,500
6235 · Computer/Office Equip R&M	\$ -	\$ 175	\$ 1,368	\$ 1,475
6240 · Software Update	\$ -	\$ 300	\$ 1,064	\$ 2,150
6245 · Office Equipment Rental	\$ -	\$ 100	\$ 416	\$ 900
6250 · Office Supplies	\$ 62	\$ 350	\$ 2,410	\$ 3,050
6255 · Postage Expense	\$ 776	\$ 1,000	\$ 2,396	\$ 3,450
6260 · Telephone Expense	\$ 419	\$ 450	\$ 4,160	\$ 4,150
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 15,752	\$ 16,500
6280 - Bad Debts	\$ -	\$ -	\$ -	\$ 250
6282 · Administrative-Miscellaneous	\$ 177	\$ 175	\$ 1,246	\$ 1,525
Total 6200 · Administrative Expenses	\$ 1,434	\$ 2,550	\$ 38,002	\$ 44,950

City of Meadowlakes

Utility Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp				
6305 · Water Treatment Electrical	\$ 3,120	\$ 3,500	\$ 22,491	\$ 25,500
6310 · Heating Fuel-WTP	\$ -	\$ -	\$ 320	\$ 1,000
6314 · R&M-Plant & Pump Station	\$ 3,544	\$ 3,000	\$ 14,085	\$ 39,000
6316 · WTP Chemical Expense	\$ 577	\$ 1,000	\$ 19,366	\$ 12,000
6320 · Water Outside Testing Expense	\$ 107	\$ 175	\$ 1,827	\$ 1,500
6328 · Distribution Repair & Maint.	\$ 32	\$ 1,000	\$ 2,291	\$ 6,000
6355 · Meter Purchased	\$ -	\$ 1,000	\$ 8,961	\$ 14,750
6360 · Tap Materials	\$ 1,117	\$ 275	\$ 2,128	\$ 2,675
Total 6301 · Water Treatment Operational Exp	\$ 8,496	\$ 9,950	\$ 71,467	\$ 102,425
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	\$ 2,667	\$ 2,300	\$ 21,658	\$ 20,800
6311 · Propane-Wastewater	\$ -	\$ -	\$ 360	\$ 1,000
6317 · WWTP Chemicals	\$ 959	\$ 500	\$ 3,690	\$ 5,500
6318 · Outside Testing Wastewater	\$ 91	\$ 200	\$ 853	\$ 1,800
6321 · Collection System R&M	\$ -	\$ 500	\$ 6,091	\$ 2,250
6322 · Irrigation Maintenance Expense	\$ 1,672	\$ 625	\$ 3,588	\$ 5,625
6324 · Irrigation Electric Subsidy	\$ 625	\$ 625	\$ 5,625	\$ 5,625
6327 · WWTP Repair & Maintenance	\$ 517	\$ 1,000	\$ 12,157	\$ 11,000
Total 6302 · Wastewater Operational Expenses	\$ 6,532	\$ 5,750	\$ 54,022	\$ 53,600
6303 · Other Operational Expenses				
63031 · Repair & Maintenance-Other				
6329 · R&M-Building/Misc.	\$ 810	\$ 625	\$ 4,707	\$ 5,625
63291 · Drainage Repair & Maintenance	\$ -		\$ 5,359	\$ 2,500
Total 63031 · Repair & Maintenance-Other	\$ 810	\$ 625	\$ 10,066	\$ 8,125
6330 · Vehicle Repair & Maintenance	\$ 44	\$ 400	\$ 2,506	\$ 3,800
6332 · Mahan Property Upkeep	\$ -	\$ -	\$ 130	\$ 500
6335 · Machinery Repair & Maintenance	\$ 617	\$ 500	\$ 8,401	\$ 6,000
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ 1,091	\$ 750	\$ 6,588	\$ 6,750
6342 · Machinery Fuel	\$ 993	\$ -	\$ 1,816	\$ 2,000
Total 6340 · Vehicle & Machinery Fuel	\$ 2,083	\$ 750	\$ 8,404	\$ 8,750
6345 · Equipment Lease/Rental	\$ -	\$ -	\$ 210	\$ 500
6350 · Miscellaneous Operational Exp.	\$ 150	\$ 175	\$ 2,757	\$ 1,500
6365 · Small Tools	\$ 280	\$ -	\$ 1,906	\$ 1,000
6550 · Assets Purchased less than \$5K	\$ -	\$ -	\$ 8,318	\$ 16,000
Total 6303 · Other Operational Expenses	\$ 3,985	\$ 2,450	\$ 42,697	\$ 46,175

City of Meadowlakes

Utility Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
Total 6300 · Operating Expenses	\$ 19,012	\$ 18,150	\$ 168,186	\$ 202,200
6400 · POA Contract Mowing Expense				
6420 · POA Equipment R&M	\$ 972	\$ 350	\$ 1,823	\$ 2,050
6430 - Consumable Supplies	\$ 201	\$ -	\$ 267	\$ 200
6450 - Fuel POA	\$ -	\$ 550	\$ 498	\$ 2,450
6460 · Small Tools - POA	\$ -	\$ -	\$ 1,034	\$ 1,000
Total 6400 · POA Contract Mowing Expense	\$ 1,174	\$ 900	\$ 3,621	\$ 5,700
6500 · Other Expenses-Garbage				
6510 · Garbage Service Expense	\$ 14,402	\$ 14,400	\$ 129,247	\$ 129,600
Total 6500 · Other Expenses-Garbage	\$ 14,402	\$ 14,400	\$ 129,247	\$ 129,600
8200 · Transfer to Other Funds				
8220 · Transfer to Debt Service Fund	\$ 19,250	\$ 15,600	\$ 140,150	\$ 128,200
8230 · Transfer to Construction Fund	\$ -	\$ -	\$ 31,000	\$ 56,000
8240 · Transfer to RCC Fund	\$ 1,000	\$ 1,000	\$ 9,000	\$ 9,000
Total 8200 · Transfer to Other Funds	\$ 20,250	\$ 16,600	\$ 180,150	\$ 193,200
Total Expense	\$ 84,295	\$ 85,995	\$ 809,352	\$ 890,265
Net Gain/(Loss)	\$ 13,990	\$ 17,717	\$ 54,187	\$ (43,458)

City of Meadowlakes

Debt Service Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
<u>Income</u>				
<i>Debt Service Rev. (Transfers)</i>				
9001 · Transfer in from Utility	\$ 15,688	\$ 12,550	\$ 122,363	\$ 112,950
9002 · Transfer in from Tax	\$ 3,530	\$ 2,000	\$ 288,338	\$ 284,000
9003 · I&S Transfer In from Utility	\$ 3,563	\$ 3,050	\$ 17,788	\$ 15,250
Total 9000 · Debt Service Rev. (Transfers)	\$ 22,780	\$ 17,600	\$ 428,488	\$ 412,200
<u>Expenses</u>				
<i>Debt Service Expenses</i>				
9100 · Debt Service Expenses				
9120 · 2008 Certificate of Obligations				
9125 · 2008 CO's- Interest	\$ -	\$ -	\$ 84,960	\$ 84,960
9127 · 2008 CO's-Principal	\$ -	\$ -	\$ -	\$ -
Total 9120 · 2008 Certificate of Obligations	\$ -	\$ -	\$ 84,960	\$ 84,960
9130 · 2008 General Obligations Bonds				
9037 · 2008-GO's-Principal	\$ -	\$ -	\$ -	\$ -
9135 · 2008-GO's-Interest	\$ -	\$ -	\$ 4,463	\$ 4,463
Total 9130 · 2008 General Obligations Bonds	\$ -	\$ -	\$ 4,463	\$ 4,463
Total 9100 · Debt Service Expenses	\$ -	\$ -	\$ 89,423	\$ 89,423
Net Fund Gain/(Loss)	\$ 22,780	\$ 17,600	\$ 339,065	\$ 322,777

City of Meadowlakes

Construction Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
<u>Income</u>				
<i>Transfer in from Utility Fund</i>	\$ -	\$ -	\$ 31,000	\$ 56,000
<i>Total Income</i>	\$ -	\$ -	\$ 31,000	\$ 56,000
<u>Expenses</u>				
<i>Tankage</i>	\$ -	\$ -	\$ -	\$ 352,000
<i>Engineering</i>	\$ 1,785	\$ -	\$ 26,053	\$ 34,000
<i>Foundation</i>	\$ -		\$ 16,960	\$ 23,000
<i>Electrical and Controls</i>	\$ -	\$ -	\$ -	\$ -
<i>Yard Piping</i>	\$ -		\$ 2,531	\$ 13,500
<i>Contingencies</i>	\$ -		\$ 345	\$ 19,500
<i>Inspection/Testing</i>	\$ -	\$ -	\$ -	\$ 4,000
<i>Total Construction Expenses</i>	\$ 1,785	\$ -	\$ 45,889	\$ 446,000
 <i>Net Operating Fund Gain/(Loss)</i>	 \$ (1,785)	 \$ -	 \$ (14,889)	 \$ (390,000)
 <i>Non-Operating Income-Lease-POA</i>	 \$ -	 \$ 300,000	 \$ 300,000	 \$ 300,000
 <i>Net Fund Gain/(Loss)</i>	 \$ (1,785)	 \$ 300,000	 \$ 285,111	 \$ (90,000)

City of Meadowlakes

General Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
<u>Income</u>				
05-4100 · Taxes				
05-4120 · Ad Valorem Tax	\$ 4,365	\$ 2,000	\$ 322,067	\$ 319,000
05-4140 · PEC Franchise Tax	\$ -	\$ -	\$ 27,566	\$ 30,000
05-4160 · Cable Franchise	\$ -	\$ -	\$ 7,938	\$ 8,500
05-4170 · Telephone Franchise Tax	\$ -	\$ -	\$ 4,888	\$ 5,250
05-4180 · Liquor Tax	\$ -	\$ -	\$ 870	\$ 900
Total 05-4100 · Taxes	\$ 4,365	\$ 2,000	\$ 363,328	\$ 363,650
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	\$ 800	\$ -	\$ 1,900	\$ 500
05-4240 · Remodeling Permits	\$ 250	\$ 125	\$ 900	\$ 550
05-4260 · Fence & Decks Permits	\$ 100	\$ 50	\$ 900	\$ 850
05-4280 · Pool Permits	\$ -	\$ -	\$ 530	
05-4285 · Replats	\$ -	\$ -	\$ 300	\$ 75
Total 05-4200 · City Bldg. Permits	\$ 1,150	\$ 175	\$ 4,530	\$ 1,975
05-4300 · Judicial				
05-4320 · Court Costs	\$ -	\$ -	\$ 72	\$ -
05-4340 · Court Fines	\$ -	\$ 750	\$ 2,436	\$ 2,800
05-4380 · Administrative Fee	\$ -	\$ -	\$ 50	\$ 75
Total 05-4300 · Judicial	\$ -	\$ 750	\$ 2,558	\$ 2,875
05-4400 · Interest Earned				
05-4440 · Money Market	\$ -	\$ 75	\$ 609	\$ 725
05-4460 · Interest - Investments	\$ -		\$ 15	
Total 05-4400 · Interest Earned	\$ -	\$ 75	\$ 623	\$ 725
05-4600 · Other				
05-4620 · Pet Registration Fee	\$ 175	\$ 100	\$ 1,225	\$ 1,350
05-4671 · Miscellaneous	\$ -	\$ 25	\$ 8	\$ 75
05-4680 · City Directory	\$ -		\$ 817	
Total 05-4600 · Other	\$ 175	\$ 125	\$ 2,050	\$ 1,425
Total Income	\$ 5,690	\$ 3,125	\$ 373,089	\$ 370,650

City of Meadowlakes

General Fund Profit Loss

<u>Expense</u>	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
<i>Total 05-5000 · BCAD</i>	\$ 2,963	\$ 3,050	\$ 8,658	\$ 9,850
<i>Total 05-5100 · City Building Committee</i>	\$ 129	\$ -	\$ 291	\$ 400
<i>Total 05-5200 · Ordinance Enf/Public Safety</i>	\$ 805	\$ 1,050	\$ 7,229	\$ 9,075
<i>Total 05-5300 · Animal Control</i>	\$ 657	\$ 759	\$ 6,383	\$ 6,500
<i>Total 05-5500 · Flood Plain Administrator</i>	\$ -	\$ -	\$ 590	\$ 1,100
<i>Total 05-5600 · Traffic Control</i>	\$ 2,067	\$ 2,450	\$ 18,494	\$ 20,900
<i>Total 05-5700 · Municipal Court</i>	\$ 200	\$ 475	\$ 2,507	\$ 3,625
<i>Total 05-6300 · Administrative Expenditures</i>	\$ 14,268	\$ 16,176	\$ 144,784	\$ 165,761
<i>Total 05-6600 · Contract Services</i>	\$ 5,292	\$ 5,292	\$ 47,625	\$ 47,624
<i>Total 05-6700 · Capital Outlay</i>	\$ -	\$ -	\$ 29,577	\$ 34,575
Total Operating Expenses	\$ 26,380	\$ 29,252	\$ 266,138	\$ 299,410
 <i>Total 05-8500 · Transfers Out</i>	 \$ -	 \$ -	 \$ 30,496	 \$ 30,000
 Total Fund Expenses	 \$ 26,380	 \$ 29,252	 \$ 296,634	 \$ 329,410
 Net Gain/(Loss)	 \$ (20,690)	 \$ (26,127)	 \$ 76,455	 \$ 41,240

City of Meadowlakes

General Fund Profit Loss

<u>Expense</u>	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
05-5000 · BCAD				
05-5020 · Quarterly Expense	\$ 2,963	\$ 3,000	\$ 8,143	\$ 9,000
05-5040 · Collection Expense	\$ -	\$ 50	\$ 515	\$ 850
Total 05-5000 · BCAD	\$ 2,963	\$ 3,050	\$ 8,658	\$ 9,850
05-5100 · City Building Committee				
05-5120 · Deposits-Clean-up	\$ -	\$ -	\$ -	
05-5140 · Bldg. Inspections	\$ -	\$ -	\$ -	
05-5160 · Membership	\$ -	\$ -	\$ 125	\$ 200
05-5180 · Supplies	\$ 129	\$ -	\$ 166	\$ 200
Total 05-5100 · City Building Committee	\$ 129	\$ -	\$ 291	\$ 400
05-5200 · Ordinance Enf/Public Safety				
05-5225 · Ordinance Employee	\$ 554	\$ 600	\$ 5,180	\$ 5,925
05-5226 · Ordinance FICA/Med	\$ 42	\$ 50	\$ 396	\$ 450
05-5228 · Insurance - Worker's Comp	\$ 17	\$ -	\$ 22	\$ 100
05-5230 · Communications	\$ 191	\$ -	\$ 117	
05-5274 · Mileage	\$ -	\$ 200	\$ 1,458	\$ 1,800
05-5277 · Insurance - Auto Liability	\$ -	\$ -	\$ -	\$ 200
05-5280 · Supplies/Miscellaneous	\$ -	\$ 200	\$ 56	\$ 600
Total 05-5200 · Ordinance Enf/Public Safety	\$ 805	\$ 1,050	\$ 7,229	\$ 9,075
05-5300 · Animal Control				
05-5320 · Contract Agreement	\$ 633	\$ 634	\$ 5,700	\$ 5,700
05-5340 · Ins-Worker's Comp	\$ -	\$ -	\$ 185	\$ 100
05-5360 · Pet Holding Fee/Rabies	\$ -	\$ 100	\$ 291	\$ 400
05-5380 · Supplies/Miscellaneous	\$ 23	\$ 25	\$ 207	\$ 300
Total 05-5300 · Animal Control	\$ 657	\$ 759	\$ 6,383	\$ 6,500
05-5500 · Flood Plain Administrator				
05-5510 · Meetings & Training		\$ -	\$ -	\$ 600
05-5520 · Membership	\$ -	\$ -	\$ 590	\$ 500
Total 05-5500 · Flood Plain Administrator	\$ -	\$ -	\$ 590	\$ 1,100
05-5600 · Traffic Control				
05-5610 · Salary & Wages	\$ 1,703	\$ 2,250	\$ 15,669	\$ 18,000
05-5615 · FICA/Med	\$ 130	\$ 175	\$ 1,199	\$ 1,425
05-5620 · Ins-Worker's Comp	\$ -		\$ 262	\$ 300
05-5630 · Ins-Law Enf Liability	\$ -		\$ 1,131	\$ 1,000
05-5650 · Misc. Traffic Control Exp.	\$ 234	\$ 25	\$ 234	\$ 175
Total 05-5600 · Traffic Control	\$ 2,067	\$ 2,450	\$ 18,494	\$ 20,900

City of Meadowlakes

General Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
05-5700 · Municipal Court				
05-5705 · Education	\$ -	\$ 250	\$ 413	\$ 750
05-5720 · Prosecuting Attorney	\$ -	\$ -	\$ -	\$ 500
05-5725 · Bailiff Services	\$ -	\$ 200	\$ -	\$ 150
05-5727 · Office Lease - Judge	\$ 200	\$ -	\$ 1,800	\$ 1,800
05-5730 · Administrative Expense	\$ -	\$ 25	\$ 294	\$ 425
Total 05-5700 · Municipal Court	\$ 200	\$ 475	\$ 2,507	\$ 3,625
 05-5900 · Administration-General Fund				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 7,213	\$ 7,071	\$ 67,884	\$ 70,711
05-6015 · Salary - Non-exempt Employees	\$ 3,621	\$ 4,000	\$ 35,486	\$ 38,825
05-6025 · FICA/Medicare	\$ 829	\$ 850	\$ 8,412	\$ 8,450
05-6027 · Longevity Pay	\$ -	\$ -	\$ 2,450	\$ 2,500
05-6030 · Reserve - Payroll	\$ -	\$ 300	\$ -	\$ 1,850
05-6040 · Retirement	\$ 117	\$ 200	\$ 1,006	\$ 1,550
05-6045 · Health Insurance	\$ 974	\$ 1,000	\$ 7,791	\$ 9,000
05-6046 · Disability	\$ 97	\$ 100	\$ 774	\$ 900
05-6047 · Other Benefits	\$ 84	\$ -	\$ 253	\$ -
05-6052 · Payroll Expense	\$ 16	\$ 75	\$ 160	\$ 675
05-6071 · Training & Travel	\$ -	\$ -	\$ 116	\$ 500
05-6072 · Dues and Memberships	\$ -		\$ 282	\$ 500
05-6074 · Mileage Allowance	\$ -	\$ -	\$ -	\$ 250
Total 05-6000 · Employee Expenditures	\$ 12,951	\$ 13,596	\$ 124,613	\$ 135,711
 05-6200 · Insurance				
05-6050 · Insurance - Worker's Comp	\$ -	\$ -	\$ 406	\$ 750
05-6210 · Liability	\$ -	\$ -	\$ 740	\$ 1,500
05-6220 · Crime	\$ -	\$ -	\$ 165	\$ 500
05-6230 · Errors & Omissions	\$ -	\$ -	\$ 1,164	\$ 1,000
05-6240 · Ins - Workers' Comp	\$ -	\$ -	\$ -	\$ -
Total 05-6200 · Insurance	\$ -	\$ -	\$ 2,475	\$ 3,750
 05-6300 · Administrative Expenditures				
05-5800 · Legal	\$ -	\$ 400	\$ 1,031	\$ 3,800
05-6070 · Unemployment Reserve Exp		\$ -	\$ 1,000	\$ 1,000
05-6305 · Audit	\$ -	\$ -	\$ 3,460	\$ 3,500
05-6310 · Election Expenase	\$ -	\$ 750	\$ 75	\$ 750
05-6320 · Office Supplies	\$ 239	\$ 250	\$ 1,502	\$ 3,200
05-6321 · Gifts, Flowers etc.	\$ 100	\$ 50	\$ 100	\$ 250
05-6322 · Neighborhood Watch	\$ -	\$ -	\$ 319	\$ 250

City of Meadowlakes

General Fund Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
<i>05-6325 · Lease-Copier</i>	\$ 246	\$ 150	\$ 1,635	\$ 1,350
<i>05-6326 · Office Equipment Repair & Maint</i>	\$ -	\$ 50	\$ -	\$ 350
<i>05-6330 · Postage</i>	\$ 116	\$ 100	\$ 807	\$ 400
<i>05-6340 · Memberships-Variou</i>	\$ -	\$ -	\$ 547	\$ 600
<i>05-6350 · Telephone</i>	\$ 62	\$ 55	\$ 494	\$ 525
<i>05-6355 · Miscellaneous</i>	\$ -	\$ 50	\$ 1,031	\$ 550
<i>05-6365 · Website Hosting & Upgrade</i>	\$ -	\$ -	\$ 336	\$ 2,000
Total 05-6300 · Administrative Expenditures	\$ 763	\$ 1,855	\$ 12,337	\$ 18,525
 <i>05-6400 · Municipal Building</i>				
<i>05-6360 · Office Maintenance-Cleaning</i>	\$ 260	\$ 300	\$ 2,080	\$ 2,600
<i>05-6410 · Maintenance & Repair</i>	\$ 107	\$ 200	\$ 769	\$ 1,900
<i>05-6420 · Electric Service</i>	\$ 187	\$ 225	\$ 1,586	\$ 2,275
<i>05-6430 · Ins-Real Estate & Pers Prop</i>			\$ 925	\$ 1,000
Total 05-6400 · Municipal Building	\$ 554	\$ 725	\$ 5,359	\$ 7,775
 Total 05-5900 · Administration-General Fund	\$ 14,268	\$ 16,176	\$ 144,784	\$ 165,761
05-6600 · Contract Services				
<i>05-6610 · Marble Falls EMS</i>	\$ 2,792	\$ 2,792	\$ 25,125	\$ 25,124
<i>05-6620 · Marble Falls Fire</i>	\$ 2,500	\$ 2,500	\$ 22,500	\$ 22,500
Total 05-6600 · Contract Services	\$ 5,292	\$ 5,292	\$ 47,625	\$ 47,624
 05-6700 · Capital Outlay				
<i>05-6727 · Capital Purchases less than \$5K</i>	\$ -	\$ -	\$ 2,232	\$ 4,575
<i>05-6740 · Land Aquisition</i>	\$ -		\$ 27,345	\$ 30,000
Total 05-6700 · Capital Outlay	\$ -	\$ -	\$ 29,577	\$ 34,575
 Total Expense Oprtating Expenses	\$ 26,380	\$ 29,252	\$ 266,138	\$ 299,410
 05-8500 · Transfers Out				
<i>05-8501 · Transfer to PWD Fund</i>	\$ -	\$ -	\$ 25,496	\$ 25,000
<i>05-8502 · Transfer to RCC Fund</i>	\$ -	\$ -	\$ 5,000	\$ 5,000
Total 05-8500 · Transfers Out	\$ -	\$ -	\$ 30,496	\$ 30,000
 Total Expenses	\$ 26,380	\$ 29,252	\$ 296,634	\$ 329,410
 Net Gain/(Loss)	\$ (20,690)	\$ (26,127)	\$ 76,455	\$ 41,240

City of Meadowlakes

Recreation Country Club Division Profit Loss

	<u>Jun 13</u>	<u>Budgeted Jun 13</u>	<u>Oct '12 - June 13</u>	<u>Budgeted Oct'12 -Jun 13</u>
Income				
03-5000 · Revenue				
03-5092 · Lease Income	\$ 1,000	\$ 1,000	\$ 9,000	\$ 6,000
03-5096 · Miscellaneous Income	\$ -	\$ -	\$ -	\$ 15
Total 03-5000 · Revenue	\$ 1,000	\$ 1,000	\$ 9,000	\$ 6,015
 Total Income	 \$ 1,000	 \$ 1,000	 \$ 9,000	 \$ 6,015
 Expense				
03-6077 · Miscellaneous Admin Exp	\$ -	\$ -	\$ -	
03-6800 · RCC Expenses				
03-6803 · Maint., Repairs & Renovations	\$ 41	\$ 500	\$ 41	\$ 2,500
03-6805 · Capital Purchases less than \$5K	\$ -	\$ 2,000	\$ -	\$ 4,000
Total 03-6800 · RCC Expenses	\$ 41	\$ 2,500	\$ 41	\$ 6,500
03-6801 · Miscellaneous Expenses	\$ -	\$ 25	\$ 448	\$ 125
 Total Expense	 \$ 41	 \$ 2,525	 \$ 489	 \$ 6,625
 Net Ordinary Income	 \$ 959	 \$ (1,525)	 \$ 8,511	 \$ (610)
 Other Income/Expense				
 Other Income				
03-8010 · Transfer In from other Funds				
03-8015 · Transfer in from General Fund	\$ -	\$ -	\$ 5,000	\$ 5,000
03-8020 · Transfer in from Utility Fund	\$ 1,000	\$ 1,000	\$ 9,000	\$ 6,000
Total 03-8010 · Transfer In from other Funds	\$ 1,000	\$ 1,000	\$ 14,000	\$ 11,000
 Total Other Income	 \$ 1,000	 \$ 1,000	 \$ 14,000	 \$ 11,000
 Net Other Income	 \$ 1,000	 \$ 1,000	 \$ 14,000	 \$ 11,000
 Net Gain/(Loss)	 \$ 1,959	 \$ (525)	 \$ 22,511	 \$ 10,390

City of Meadowlakes - Utility (Public Works) Fund

Operating Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 448,348	\$ 459,927	\$ 456,651	\$ 448,949	\$ 497,140	\$ 469,268	\$ 480,372	\$ 501,410	\$ 500,678	\$ 532,048	\$ 532,048	\$ 532,048
Cash Inflows (Income)												
Account Receivables	\$ 119,939	\$ 91,702	\$ 67,185	\$ 111,523	\$ 65,539	\$ 78,633	\$ 92,751	\$ 95,984	\$ 82,008			
Loan Proceeds	\$ -	\$ 2,000	\$ 1,000	\$ -	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000			
Contract Services	\$ 6,667	\$ 6,667	\$ 6,666	\$ 6,666	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667			
Customer Deposits Etc.	\$ 200	\$ 700	\$ -	\$ 800	\$ 1,000	\$ 500	\$ 1,400	\$ 800	\$ 1,200			
Non-operating revenue-transfers in	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -			
Miscellaneous	\$ 1,753	\$ 3,046	\$ 1,239	\$ 1,796	\$ 1,732	\$ 150	\$ 606	\$ 1,720	\$ 27,675			
Total Cash Inflows	\$ 128,559	\$ 104,115	\$ 76,090	\$ 130,785	\$ 90,937	\$ 87,950	\$ 102,424	\$ 106,171	\$ 118,550	\$ -	\$ -	\$ -
Available Cash Balance	\$ 576,907	\$ 564,042	\$ 532,741	\$ 579,734	\$ 588,077	\$ 557,217	\$ 582,796	\$ 607,581	\$ 619,227	\$ 532,048	\$ 532,048	\$ 532,048
Normal Cash Outflows (Operating Expenses)												
Prior Months Payables/Misc.	\$ 12,551	\$ 3,846	\$ 737	\$ 1,747	\$ 7,243	\$ 7,664	\$ 3,297	\$ 3,144	\$ 3,023			
Employee Expenses	\$ 35,942	\$ 46,483	\$ 29,146	\$ 29,436	\$ 25,069	\$ 24,422	\$ 29,504	\$ 41,870	\$ 27,868			
Administrative Expenses	\$ 17,836	\$ 5,919	\$ 851	\$ 3,016	\$ 3,667	\$ 108	\$ 2,474	\$ 1,861	\$ 1,496			
Operating Expenses	\$ 20,689	\$ 22,411	\$ 22,865	\$ 18,629	\$ 26,862	\$ 12,633	\$ 11,394	\$ 25,017	\$ 19,208			
Mowing Contract Expenses	\$ 179	\$ 898	\$ 359	\$ -	\$ -	\$ -	\$ 14	\$ 342	\$ 933			
Solid Waste Collection Expense	\$ 14,233	\$ 14,284	\$ 14,284	\$ 14,216	\$ 14,368	\$ 14,419	\$ 14,453	\$ 14,419	\$ 14,402			
Total Operating Cash flow Out	\$ 101,430	\$ 93,841	\$ 68,242	\$ 67,044	\$ 77,210	\$ 59,245	\$ 61,136	\$ 86,653	\$ 66,930	\$ -	\$ -	\$ -
Other Cash Outflows:												
Transfer to Debt Service	\$ 13,550	\$ 12,550	\$ 12,550	\$ 12,550	\$ 15,600	\$ 15,600	\$ 19,250	\$ 19,250	\$ 19,250			
Transfer to Construction	\$ 1,000		\$ 2,000	\$ 3,000	\$ 25,000	\$ -						
Transfer to RCC Fund	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000			
Total Transfer Out	\$ 15,550	\$ 13,550	\$ 15,550	\$ 15,550	\$ 41,600	\$ 17,600	\$ 20,250	\$ 20,250	\$ 20,250	\$ -	\$ -	\$ -
Total Cash Outflows	\$ 116,980	\$ 107,391	\$ 83,792	\$ 82,594	\$ 118,810	\$ 76,845	\$ 81,386	\$ 106,903	\$ 87,180	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 459,927	\$ 456,651	\$ 448,949	\$ 497,140	\$ 469,268	\$ 480,372	\$ 501,410	\$ 500,678	\$ 532,048	\$ 532,048	\$ 532,048	\$ 532,048
Difference Beginning to End Cash	\$ 11,579	\$ (3,276)	\$ (7,702)	\$ 48,191	\$ (27,872)	\$ 11,104	\$ 21,038	\$ (732)	\$ 31,370	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year	\$ 83,700											

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes - Debt Service and Interest & Sinking Fund

Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 11,423	\$ 25,472	\$ 63,217	\$ 207,050	\$ 304,214	\$ 262,810	\$ 282,835	\$ 306,011	\$ 328,168	\$ 350,948	\$ 350,948	\$ 350,948
Cash Inflows (Income)												
Property Tax Income	\$ 496	\$ 25,207	\$ 131,253	\$ 84,540	\$ 32,344	\$ 4,320	\$ 3,842	\$ 2,808	\$ 3,530			
Transfer if from Utility Fund	\$ 13,550	\$ 12,550	\$ 12,550	\$ 12,550	\$ 15,600	\$ 15,600	\$ 19,250	\$ 19,250	\$ 19,250			
Interest Earned on Investment	\$ 3		\$ 30	\$ 75	\$ 75	\$ 105	\$ 84	\$ 98	\$ -			
Total Cash Flow In	\$ 14,049	\$ 37,757	\$ 143,833	\$ 97,165	\$ 48,019	\$ 20,025	\$ 23,176	\$ 22,156	\$ 22,780	\$ -	\$ -	\$ -
Available Cash Balance	\$ 25,472	\$ 63,229	\$ 207,050	\$ 304,214	\$ 352,233	\$ 282,835	\$ 306,011	\$ 328,168	\$ 350,948	\$ 350,948	\$ 350,948	\$ 350,948
Cash Outflow (Expenses)												
2013 Lease/Purchase-Tank												
Interest 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Principal 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 Certificate of Obligations Bonds												
Interest 2008 CO Bonds	\$ -				\$ 84,960							
Principal 2008 CO Bonds	\$ -											
Total 2008 CO Bonds	\$ -	\$ -	\$ -	\$ -	\$ 84,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 General Obligations Bonds												
Interest 2008 GO Bonds	\$ -	\$ -	\$ -	\$ -	\$ 4,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Principal 2008 GO Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 2008 GO Bonds	\$ -	\$ -	\$ -	\$ -	\$ 4,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Expenses	\$ -	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Flow Out	\$ -	\$ 12	\$ -	\$ -	\$ 89,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 25,472	\$ 63,217	\$ 207,050	\$ 304,214	\$ 262,810	\$ 282,835	\$ 306,011	\$ 328,168	\$ 350,948	\$ 350,948	\$ 350,948	\$ 350,948
Difference Beginning to End Cash	\$ 14,049	\$ 37,745	\$ 143,833	\$ 97,165	\$ (41,404)	\$ 20,025	\$ 23,176	\$ 22,156	\$ 22,780	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ 339,524							

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

Cash Flow Analysis

(Please note that monthly cash beginning balance may differ slightly from previous months reports due to interest earned not being posted)

City of Meadowlakes-Utility Fund
Check Detail
June 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Deposit		06/20/2013		1341 - Series 2008 Debt Service Accoun		
TOTAL					0.00	0.00
Check	EFT	06/07/2013	State Comptroller	1030 - American Bk - Operating MM		-1,026.97
				3020 - Sales Tax Payable	-1,026.97	1,026.97
TOTAL					-1,026.97	1,026.97
Check	116	06/13/2013	Southwest Engineers	1110 - 2013-Construction		-1,785.00
				9210 - Engineering	-1,785.00	1,785.00
TOTAL					-1,785.00	1,785.00
Bill Pmt - Chec13638		06/06/2013	ChemEquip Services LLC	1020 - American Bk Operating Checking		-522.00
Bill	2424	05/20/2013		6314 - R&M-Plant & Pump Station	-522.00	522.00
TOTAL					-522.00	522.00
Bill Pmt - Chec13639		06/06/2013	De Leon Irrigation Supply, Inc	1020 - American Bk Operating Checking		-3,278.72
Bill	99872	05/22/2013		6327 - WWTP Repair & Maintenance	-3,278.72	3,278.72
TOTAL					-3,278.72	3,278.72
Bill Pmt - Chec13640		06/06/2013	Debbie Holley	1020 - American Bk Operating Checking		-11.82
Bill	5312013	05/31/2013		6180 - Employee Training & Travel Exp	-11.82	11.82
TOTAL					-11.82	11.82
Bill Pmt - Chec13641		06/06/2013	Ed's Tires and Auto Center	1020 - American Bk Operating Checking		-16.20
Bill	43478	05/21/2013		6335 - Machinery Repair & Maintenance	-16.20	16.20
TOTAL					-16.20	16.20
Bill Pmt - Chec13642		06/06/2013	Fastenal	1020 - American Bk Operating Checking		-45.62
Bill	TX00170743	05/24/2013		6170 - Employee Uniform Expense	-45.62	45.62
TOTAL					-45.62	45.62

City of Meadowlakes-Utility Fund
Check Detail
June 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Checl	13643	06/06/2013	Ford & Crew Home & Hardware	1020 - American Bk Operating Checking		-533.40
Bill	May 2013 Str	05/25/2013		6314 - R&M-Plant & Pump Station	-4.58	4.58
				6327 - WWTP Repair & Maintenance	-258.78	258.78
				6335 - Machinery Repair & Maintenance	-105.97	105.97
				6330 - Vehicle Repair & Maintenance	-5.49	5.49
				6322 - Irrigation Maintenance Expense	-50.52	50.52
				6430 - Consumable Supplies - POA	-66.43	66.43
				6328 - Distribution Repair & Maint.	-20.85	20.85
				6322 - Irrigation Maintenance Expense	-20.78	20.78
TOTAL					-533.40	533.40
Bill Pmt -Checl	13644	06/06/2013	Foxworth-Galbraith	1020 - American Bk Operating Checking		-152.90
Bill	May 2013 Str	05/31/2013		6321 - Collection System R&M	-152.90	152.90
TOTAL					-152.90	152.90
Bill Pmt -Checl	13645	06/06/2013	HACH	1020 - American Bk Operating Checking		-951.29
Bill	8316493	05/28/2013		6314 - R&M-Plant & Pump Station	-951.29	951.29
TOTAL					-951.29	951.29
Bill Pmt -Checl	13646	06/06/2013	Heritage Electrical Services, Inc.	1020 - American Bk Operating Checking		-399.80
Bill	2491	05/28/2013		6327 - WWTP Repair & Maintenance	-399.80	399.80
TOTAL					-399.80	399.80
Bill Pmt -Checl	13647	06/06/2013	Home Depot Credit Services	1020 - American Bk Operating Checking		-150.76
Bill	May 2013 Str	05/21/2013		6329 - R&M-Building/Misc.	-130.76	130.76
				6350 - Miscellaneous Operational Exp.	-20.00	20.00
TOTAL					-150.76	150.76
Bill Pmt -Checl	13648	06/06/2013	Marble Falls Napa	1020 - American Bk Operating Checking		-363.91
Bill	May 2013 Str	05/31/2013		6420 - POA Equipment R&M	-363.91	363.91
TOTAL					-363.91	363.91

City of Meadowlakes-Utility Fund
Check Detail
June 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Checl 13649		06/06/2013	Petty Cash	1020 · American Bk Operating Checking		-195.86
Bill	June 2013	06/04/2013		6180 · Employee Training & Travel Exp	-23.57	23.57
				6250 · Office Supplies	-62.18	62.18
				6330 · Vehicle Repair & Maintenance	-43.50	43.50
				6255 · Postage Expense	-10.15	10.15
				1584 · POA Receivables	-7.05	7.05
				6329 · R&M-Building/Misc.	-49.41	49.41
TOTAL					-195.86	195.86
Bill Pmt -Checl 13650		06/06/2013	Process Solutions	1020 · American Bk Operating Checking		-1,551.17
Bill	10025950	05/29/2013		6314 · R&M-Plant & Pump Station	-1,551.17	1,551.17
TOTAL					-1,551.17	1,551.17
Bill Pmt -Checl 13651		06/06/2013	RCC Fund	1020 · American Bk Operating Checking		-625.00
Bill	June 2013 Su	06/01/2013		6324 · Irrigation Electric Subsidy	-625.00	625.00
TOTAL					-625.00	625.00
Bill Pmt -Checl 13652		06/06/2013	Sam's Club	1020 · American Bk Operating Checking		-90.00
Bill	2013 Renewa	05/31/2013		6227 · Other Misc. Dues & Fees	-45.00	45.00
				6227 · Other Misc. Dues & Fees	-45.00	45.00
TOTAL					-90.00	90.00
Bill Pmt -Checl 13653		06/06/2013	Sprint	1020 · American Bk Operating Checking		-32.36
Bill	55053131006	05/24/2013		6260 · Telephone Expense	-32.36	32.36
TOTAL					-32.36	32.36
Bill Pmt -Checl 13654		06/06/2013	Visa	1020 · American Bk Operating Checking		-639.14
Bill	Johnnie Thor	05/22/2013		6335 · Machinery Repair & Maintenance	-44.45	44.45
				1515 · General Fund Receivables	-223.42	223.42
				6250 · Office Supplies	-74.78	74.78

City of Meadowlakes-Utility Fund
Check Detail
June 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				6180 · Employee Training & Travel Exp	-90.00	90.00
				6260 · Telephone Expense	-107.53	107.53
Bill	4082 - May 20	05/24/2013		6329 · R&M-Building/Misc.	-21.64	21.64
				6180 · Employee Training & Travel Exp	-42.06	42.06
				6329 · R&M-Building/Misc.	-35.26	35.26
TOTAL					-639.14	639.14
Bill Pmt -Check	13655	06/13/2013	Allied Waste Services #843	1020 · American Bk Operating Checking		-14,402.09
Bill	May 2013 Str	05/31/2013		6510 · Garbage Service Expense	-53.93	53.93
				6510 · Garbage Service Expense	-14,348.16	14,348.16
TOTAL					-14,402.09	14,402.09
Bill Pmt -Check	13656	06/13/2013	Bills Lock & Key	1020 · American Bk Operating Checking		-258.50
Bill	06536	06/01/2013		6329 · R&M-Building/Misc.	-258.50	258.50
TOTAL					-258.50	258.50
Bill Pmt -Check	13657	06/13/2013	ChemEquip Services LLC	1020 · American Bk Operating Checking		-1,184.50
Bill	2428	06/01/2013		6314 · R&M-Plant & Pump Station	-1,184.50	1,184.50
TOTAL					-1,184.50	1,184.50
Bill Pmt -Check	13658	06/13/2013	DPC Industries, Inc	1020 · American Bk Operating Checking		-288.30
Bill	767002613-1	06/01/2013		6316 · WTP Chemical Expense	-288.30	288.30
TOTAL					-288.30	288.30
Bill Pmt -Check	13659	06/13/2013	Fastenal	1020 · American Bk Operating Checking		-199.34
Bill	TX00170781	06/01/2013		6350 · Miscellaneous Operational Exp.	-149.90	149.90
Bill	TX00170801	06/01/2013		6314 · R&M-Plant & Pump Station	-49.44	49.44
TOTAL					-199.34	199.34
Bill Pmt -Check	13660	06/13/2013	Interstate All Battery Center	1020 · American Bk Operating Checking		-180.87
Bill	May 2013 Str	06/04/2013		6329 · R&M-Building/Misc.	-180.87	180.87

City of Meadowlakes-Utility Fund
Check Detail
June 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL						-180.87	180.87
	Bill Pmt -Checl	13661	06/13/2013	LCRA	1020 - American Bk Operating Checking		-472.27
	Bill	523559 - May	05/31/2013		1582 - PFC Receivable	-472.27	472.27
TOTAL						-472.27	472.27
	Bill Pmt -Checl	13662	06/13/2013	Lowe's	1020 - American Bk Operating Checking		-185.96
	Bill	May 2013 Str	06/01/2013		6365 - Small Tools	-185.96	185.96
TOTAL						-185.96	185.96
	Bill Pmt -Checl	13663	06/13/2013	Pinnacle Propane	1020 - American Bk Operating Checking		-992.70
	Bill	01683	06/01/2013		6342 - Machinery Fuel	-992.70	992.70
TOTAL						-992.70	992.70
	Bill Pmt -Checl	13664	06/13/2013	Pipelines of Texas Inc.	1020 - American Bk Operating Checking		-10.00
	Bill	06881	06/01/2013		6314 - R&M-Plant & Pump Station	-10.00	10.00
TOTAL						-10.00	10.00
	Bill Pmt -Checl	13665	06/13/2013	Texas State Comptroller	1020 - American Bk Operating Checking		-219.16
	Bill	Conf. # 0038	06/07/2013		1350 - Unclaimed Property Clearing	-219.16	219.16
TOTAL						-219.16	219.16
	Bill Pmt -Checl	13666	06/13/2013	Tractor Supply	1020 - American Bk Operating Checking		-407.72
	Bill	May 2013 Str	06/01/2013		6420 - POA Equipment R&M	-387.73	387.73
					6329 - R&M-Building/Misc.	-19.99	19.99
TOTAL						-407.72	407.72
	Bill Pmt -Checl	13667	06/13/2013	William H. Hupp	1020 - American Bk Operating Checking		-55.00
	Bill	2013 6A	06/06/2013		6327 - WWTP Repair & Maintenance	-55.00	55.00
TOTAL						-55.00	55.00

City of Meadowlakes-Utility Fund
Check Detail
June 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Bill Pmt -Checl	13668	06/13/2013	Dale Ritchie	1020 · American Bk Operating Checking		-100.00
	Bill	Refund	06/11/2013		1510 · Service Receivables	-100.00	100.00
TOTAL						-100.00	100.00
	Bill Pmt -Checl	13669	06/13/2013	Harold Kennedy	1020 · American Bk Operating Checking		-159.15
	Bill	Refund	06/11/2013		3010 · Service Deposits Payable	-100.00	100.00
					1510 · Service Receivables	-59.15	59.15
TOTAL						-159.15	159.15
	Bill Pmt -Checl	13670	06/13/2013	Stephanie Everett	1020 · American Bk Operating Checking		-83.35
	Bill	Refund	06/11/2013		3010 · Service Deposits Payable	-83.35	83.35
TOTAL						-83.35	83.35
	Bill Pmt -Checl	13671	06/20/2013	Debbie Holley	1020 · American Bk Operating Checking		-45.40
	Bill	June 14, 2013	06/14/2013		6180 · Employee Training & Travel Exp	-45.40	45.40
TOTAL						-45.40	45.40
	Bill Pmt -Checl	13672	06/20/2013	Genworth Life and Annuity Insurance	1020 · American Bk Operating Checking		-150.15
	Bill	5846166, 584	06/10/2013		6150 · Employee Insurance Expenses	-92.69	92.69
					6150 · Employee Insurance Expenses	-57.46	57.46
TOTAL						-150.15	150.15
	Bill Pmt -Checl	13673	06/20/2013	Professional Turf Products, LP	1020 · American Bk Operating Checking		-1,325.68
	Bill	650488-00	06/01/2013		6322 · Irrigation Maintenance Expense	-1,325.68	1,325.68
TOTAL						-1,325.68	1,325.68
	Bill Pmt -Checl	13674	06/20/2013	Sprint PCS	1020 · American Bk Operating Checking		-230.59
	Bill	581612715-07	06/10/2013		6260 · Telephone Expense	-230.59	230.59
TOTAL						-230.59	230.59

City of Meadowlakes-Utility Fund
Check Detail
June 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Bill Pmt -Checl	13675	06/20/2013	USA Bluebook	1020 · American Bk Operating Checking		-462.19
	Bill	975525	06/03/2013		6327 · WWTP Repair & Maintenance	-462.19	462.19
TOTAL						-462.19	462.19
	Bill Pmt -Checl	13676	06/20/2013	Valero	1020 · American Bk Operating Checking		-83.71
	Bill	May 2013 Str	06/06/2013		6341 · Vehicle Fuel	-83.71	83.71
TOTAL						-83.71	83.71
	Bill Pmt -Checl	13677	06/20/2013	Verizon Southwest	1020 · American Bk Operating Checking		-239.99
	Bill	July 2013 Str	06/04/2013		6260 · Telephone Expense	-188.29	188.29
					1515 · General Fund Receivables	-51.70	51.70
TOTAL						-239.99	239.99
	Bill Pmt -Checl	13678	06/20/2013	Wex Bank	1020 · American Bk Operating Checking		-1,006.91
	Bill	33247167	06/06/2013		6341 · Vehicle Fuel	-1,006.91	1,006.91
TOTAL						-1,006.91	1,006.91
	Bill Pmt -Checl	13679	06/27/2013	Aqua-Tech Laboratories, Inc.	1020 · American Bk Operating Checking		-198.00
	Bill	3482	06/14/2013		6320 · Water Outside Testing Expense	-107.00	107.00
					6318 · Outside Testing Wastewater	-91.00	91.00
TOTAL						-198.00	198.00
	Bill Pmt -Checl	13680	06/27/2013	Austin Turf & Tractor	1020 · American Bk Operating Checking		-5.30
	Bill	775989	06/13/2013		6420 · POA Equipment R&M	-5.30	5.30
TOTAL						-5.30	5.30
	Bill Pmt -Checl	13681	06/27/2013	DPC Industries, Inc	1020 · American Bk Operating Checking		-480.50
	Bill	767002939-1	06/12/2013		6317 · WWTP Chemicals	-192.20	192.20
	Bill	767002938-1	06/12/2013		6316 · WTP Chemical Expense	-288.30	288.30

City of Meadowlakes-Utility Fund
Check Detail
June 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL						-480.50	480.50
	Bill Pmt -Checl	13682	06/27/2013	Pathmark Traffic Products of Texas, I	1020 · American Bk Operating Checking		-312.00
	Bill	0082413-IN	06/13/2013		1584 · POA Receivables	-312.00	312.00
TOTAL						-312.00	312.00
	Bill Pmt -Checl	13683	06/27/2013	Process Solutions	1020 · American Bk Operating Checking		-2,137.14
	Bill	10026138	06/19/2013		6314 · R&M-Plant & Pump Station	-2,137.14	2,137.14
TOTAL						-2,137.14	2,137.14
	Bill Pmt -Checl	13684	06/27/2013	Pump Mechanical Technical Services	1020 · American Bk Operating Checking		-346.50
	Bill	11-001060	06/20/2013		6322 · Irrigation Maintenance Expense	-346.50	346.50
TOTAL						-346.50	346.50
	Bill Pmt -Checl	13685	06/27/2013	Techline Pipe L.P.	1020 · American Bk Operating Checking		-1,088.47
	Bill	1044981-00	06/12/2013		6360 · Tap Materials-Water	-317.80	317.80
	Bill	1044832-00	06/14/2013		6360 · Tap Materials-Water	-770.67	770.67
TOTAL						-1,088.47	1,088.47
	Bill Pmt -Checl	13686	06/27/2013	US Postmaster	1020 · American Bk Operating Checking		-700.00
	Bill	Permit 6	06/26/2013		6255 · Postage Expense	-700.00	700.00
TOTAL						-700.00	700.00
	Bill Pmt -Checl	13687	06/27/2013	Visa	1020 · American Bk Operating Checking		-1,132.46
	Bill	June 2013 Str	06/24/2013		6365 · Small Tools	-19.99	19.99
					6335 · Machinery Repair & Maintenance	-349.89	349.89
					1515 · General Fund Receivables	-589.46	589.46
					6329 · R&M-Building/Misc.	-25.15	25.15
					6430 · Consumable Supplies - POA	-109.97	109.97
					6180 · Employee Training & Travel Exp	-38.00	38.00
TOTAL						-1,132.46	1,132.46

City of Meadowlakes-General Fund
Check Detail
June 2013

17	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Check	6237	06/05/2013	Marble Falls Area EMS Inc	05-1015 · American Bank of Texas-Checking		-2,791.67
					05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL						-2,791.67	2,791.67
	Check	6238	06/05/2013	Marble Falls Area Fire Dept Inc	05-1015 · American Bank of Texas-Checking		-2,500.00
					05-6620 · Marble Falls Fire	-2,500.00	2,500.00
TOTAL						-2,500.00	2,500.00
	Check	6239	06/05/2013	Adams, Don	05-1015 · American Bank of Texas-Checking		-200.00
					05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL						-200.00	200.00
	Check	6240	06/05/2013	Xerox Corporation	05-1015 · American Bank of Texas-Checking		-307.20
					05-6325 · Lease-Copier	-245.65	245.65
					05-6320 · Office Supplies	-61.55	61.55
TOTAL						-307.20	307.20
	Check	6241	06/05/2013	Preston, Pat	05-1015 · American Bank of Texas-Checking		-191.40
					05-5274 · Mileage	-191.40	191.40
TOTAL						-191.40	191.40
	Check	6242	06/05/2013	Pedernales Electric Coop	05-1015 · American Bank of Texas-Checking		-186.92
					05-6420 · Electric Service	-186.92	186.92
TOTAL						-186.92	186.92
	Check	6243	06/05/2013	Burnet Central Appl District	05-1015 · American Bank of Texas-Checking		-2,962.63
					05-5020 · Quarterly Expense	-2,962.63	2,962.63
TOTAL						-2,962.63	2,962.63
	Check	6244	06/05/2013	Spotless Cleaning	05-1015 · American Bank of Texas-Checking		-260.00
					05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL						-260.00	260.00

City of Meadowlakes-General Fund
Check Detail
June 2013

17	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Check	6245	06/05/2013	Meadowlakes Public Works Division	05-1015 · American Bank of Texas-Checking		-403.30
					05-5650 · Misc. Traffic Control Exp.	-233.56	233.56
					05-6320 · Office Supplies	-10.61	10.61
					05-6350 · Telephone	-51.70	51.70
					05-6410 · Maintenance & Repair	-107.43	107.43
TOTAL						-403.30	403.30
	Check	6246	06/07/2013	Visa	05-1015 · American Bank of Texas-Checking		-185.48
					05-5230 · Communications	-16.95	16.95
					05-6330 · Postage	-115.52	115.52
					05-6320 · Office Supplies	-29.76	29.76
					05-5370 · Communications	-23.25	23.25
TOTAL						-185.48	185.48
	Check	6247	06/11/2013	Highland Lakes SPCA	05-1015 · American Bank of Texas-Checking		-100.00
					05-6321 · Gifts, Flowers etc.	-100.00	100.00
TOTAL						-100.00	100.00
	Check	6248	06/11/2013	Willis Inspection Service	05-1015 · American Bank of Texas-Checking		-695.00
					05-5140 · Bldg Inspections	-45.00	45.00
					05-5140 · Bldg Inspections	-250.00	250.00
					05-5140 · Bldg Inspections	-200.00	200.00
					05-5140 · Bldg Inspections	-150.00	150.00
					05-5140 · Bldg Inspections	-50.00	50.00
TOTAL						-695.00	695.00
	Check	6249	06/11/2013	Great Southern Life Insurance	05-1015 · American Bank of Texas-Checking		-84.40
					05-6047 · Other Benefits	-84.40	84.40
TOTAL						-84.40	84.40
	Check	6250	06/11/2013	Municipal Code Corporation	05-1015 · American Bank of Texas-Checking		-1,974.00
					05-6366 · Codification Expense	-1,960.00	1,960.00
					05-6320 · Office Supplies	-14.00	14.00
TOTAL						-1,974.00	1,974.00
	Check	6251	06/12/2013	Westel	05-1015 · American Bank of Texas-Checking		-10.43

City of Meadowlakes-General Fund
Check Detail
June 2013

17	Type	Num	Date	Name	Account	Paid Amount	Original Amount
					05-6350 · Telephone	-10.43	10.43
TOTAL						-10.43	10.43
	Check	6252	06/14/2013	Business Center	05-1015 · American Bank of Texas-Checking		-129.99
					05-5180 · Supplies	-129.99	129.99
TOTAL						-129.99	129.99
	Check	6253	06/14/2013	Nash Builders. Limited	05-1015 · American Bank of Texas-Checking		-500.00
					05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL						-500.00	500.00
	Check	6254	06/24/2013	Highland Lakes Newspapers	05-1015 · American Bank of Texas-Checking		-123.52
					05-6320 · Office Supplies	-123.52	123.52
TOTAL						-123.52	123.52
	Check	6255	06/28/2013	Galaway, Robbie	05-1015 · American Bank of Texas-Checking		-633.33
					05-5320 · Contract Agreement	-633.33	633.33
TOTAL						-633.33	633.33

City of Meadowlakes Payroll Check Detail June 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check		06/14/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-12,646.88
				66000 · Payroll Expenses	-17.40	17.40
				66000 · Payroll Expenses	-0.87	0.87
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-12,628.61	12,628.61
TOTAL					-12,646.88	12,646.88
Liability Check		06/28/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-1,501.81
				66000 · Payroll Expenses	-5.80	5.80
				66000 · Payroll Expenses	-0.29	0.29
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-1,495.72	1,495.72
TOTAL					-1,501.81	1,501.81
Liability Check		06/28/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-12,932.46
				66000 · Payroll Expenses	-17.40	17.40
				66000 · Payroll Expenses	-0.87	0.87
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-12,914.19	12,914.19
TOTAL					-12,932.46	12,932.46
Liability Check	E-pay	06/13/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-4,279.74
				24000 · Payroll Liabilities	-1,689.00	1,689.00
				24000 · Payroll Liabilities	-1,049.86	1,049.86
				24000 · Payroll Liabilities	-1,049.86	1,049.86
				24000 · Payroll Liabilities	-245.51	245.51
				24000 · Payroll Liabilities	-245.51	245.51
TOTAL					-4,279.74	4,279.74
Liability Check	E-pay	06/27/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-337.56
				24000 · Payroll Liabilities	-77.00	77.00
				24000 · Payroll Liabilities	-105.59	105.59
				24000 · Payroll Liabilities	-105.59	105.59
				24000 · Payroll Liabilities	-24.69	24.69
				24000 · Payroll Liabilities	-24.69	24.69
TOTAL					-337.56	337.56

City of Meadowlakes Payroll

Check Detail

June 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check	E-pay	06/27/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-4,340.70
				24000 · Payroll Liabilities	-1,712.00	1,712.00
				24000 · Payroll Liabilities	-1,065.23	1,065.23
				24000 · Payroll Liabilities	-1,065.23	1,065.23
				24000 · Payroll Liabilities	-249.12	249.12
				24000 · Payroll Liabilities	-249.12	249.12
TOTAL					-4,340.70	4,340.70
Check	3660	06/03/2013	Blue Cross Blue Shield	04-1001 · City of Meadowlakes Payroll		-3,506.04
				04-5330 · Employee Insurance Expense	-973.90	973.90
				04-6330 · Employee Insurance	-2,532.14	2,532.14
TOTAL					-3,506.04	3,506.04
Check	3661	06/03/2013	Guardian	04-1001 · City of Meadowlakes Payroll		-258.57
				04-5330 · Employee Insurance Expense	-96.72	96.72
				04-6330 · Employee Insurance	-161.85	161.85
TOTAL					-258.57	258.57
Liability Check	3662	06/03/2013	Dental Select	04-1001 · City of Meadowlakes Payroll		-336.82
				24000 · Payroll Liabilities	-336.82	336.82
TOTAL					-336.82	336.82
Liability Check	3663	06/03/2013	Texas Municipal Retirement System	04-1001 · City of Meadowlakes Payroll		-2,804.30
				04-5340 · Employee Retirement	-116.10	116.10
				04-6340 · Employee Retirement Expense	-258.73	258.73
				04-6260 · Employee Retirement Pay-Utility	-2,429.47	2,429.47
TOTAL					-2,804.30	2,804.30

City of Meadowlakes Payroll
Check Detail
June 2013

Payroll Recap June 2013

Pay Period	Fund	Wages	Payroll Taxes	Retirement Expense	Total Payroll Exp.
Date: 6/1/2013					
5/18-13 to 5/31/13	General	\$ 5,654.32	\$ 432.56	\$ 58.06	\$ 6,144.93
(Bi-weekly)	Utility	\$ 11,956.71	\$ 914.69	\$ 129.13	\$ 13,000.53
Total		\$ 17,611.03	\$ 1,347.24	\$ 187.19	\$ 19,145.46
Date: 6/17/2013					
6/1/13 to 6/14/13	General	\$ 5,698.40	\$ 435.93	\$ 58.96	\$ 6,193.29
(Bi-weekly)	Utility	\$ 11,234.79	\$ 859.46	\$ 118.74	\$ 12,213.00
Total		\$ 16,933.19	\$ 1,295.39	\$ 177.70	\$ 18,406.28
Date: 6/27/2013					
5/27/13 through 6/26/13	General	\$ 1,703.00	\$ 130.28	\$ -	\$ 1,833.28
(Monthly)					
Totals					
General Fund		\$ 13,055.72	\$ 998.76	\$ 117.02	\$ 14,171.50
Utility Fund		\$ 23,191.50	\$ 1,774.15	\$ 247.88	\$ 25,213.53
Total		\$ 36,247.22	\$ 2,772.91	\$ 364.90	\$ 39,385.03

City of Meadowlakes

Items for Consideration

City Council Meeting

June 28, 2013

Date: *June 28, 2013*

To: *Honorable Mayor Pro-Tem Cunningham and Council Persons*

From: *Johnnie Thompson, City Manager*

Agenda Item: *VI-A-2013 General Obligation Bonds*

Requested Council Agenda Date: *July 9, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

1. Place On: ☐ Consent ☐ New Business ☒ Old Business
 2. Budget Impact Statement Attached: ☐ Yes ☒ No ☐ N/A
 3. Original Copies of Documents Approved to from by City Attorney?
☐ Yes ☐ No ☒ N/A
-

4. Background:

At the Council meeting held on June 11, 2013 the Council authorized the sale of up to \$3.5 million in General Obligation bonds to refinance the City's outstanding 2008 Certificate of Obligations. Upon the passage of Ordinance 2013-03 the Mayor was authorized to either sell the bonds on the open market or to place them with a private entity. The Ordinance established that the bonds' interest rate could not exceed 3% and that the refinancing had to provide at least a 4% positive debt service savings. On June 18th upon the recommendation of our bond financial advisors (Wells Nelson & Associates) Mayor Williams authorized private placement of \$3.354 million in bonds at an interest rate of 2.05%. Wells Nelson & Associates solicited quotes for placement from several different financial institutions and received interest quotes ranging from the low 2.05% to 2.26%. Branch Banking and Trust Company of North Carolina was awarded the sale.

At the time of this sale we were about 10 days out from offering our bonds on the open market and there were fears that the interest rate would climb due to an upcoming Fed Chairman Ben Bernanke discussion on US growth. And after his report on June 19 that the US growth is strong, bond interest rates have increased, 10 year bonds such as ours have seen up to a 56 basis point increase. When we first started discussing the refinancing in May, 10-year municipal bonds interest rates were around 1.75%, then jumped to around 2% in early June and as of yesterday (June 27th) 10-year municipal bonds interest rates were around 2.8%.

If we had held out and tried to sell our bonds on the open market it is doubtful if we would have been able to meet the 4% savings as established in the Ordinance. We have received formal commitments from Branch Banking and Trust Company and the sale of the bonds is set for July 18, 2013.

I have attached for your review a Debt Service Comparison complied by Wells Nelson. It is subject to change slightly since they are still soliciting escrow agents. They have factored in the anticipated expense for this service but it may change once an escrow agent is appointed. Overall we will see about \$168,400 savings over the next 10 years by refinancing and will have a net debt service savings of 5.182%.

5. Recommendation:

At this time I do not anticipate any additional Council action will be required.

City of Meadowlakes

Series 2013 Refunding Bonds

Refunds Series 2008 COs

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
09/30/2013	52,437.50	29,400.00	81,837.50	99,960.00	18,122.50
09/30/2014	124,025.00	313,080.00	437,105.00	454,200.00	17,095.00
09/30/2015	123,275.00	314,400.00	437,675.00	455,520.00	17,845.00
09/30/2016	447,525.00	-	447,525.00	461,120.00	13,595.00
09/30/2017	441,900.00	-	441,900.00	455,760.00	13,860.00
09/30/2018	434,400.00	-	434,400.00	449,920.00	15,520.00
09/30/2019	431,900.00	-	431,900.00	448,600.00	16,700.00
09/30/2020	429,300.00	-	429,300.00	446,560.00	17,260.00
09/30/2021	431,600.00	-	431,600.00	448,800.00	17,200.00
09/30/2022	434,750.00	-	434,750.00	450,080.00	15,330.00
09/30/2023	427,450.00	-	427,450.00	445,400.00	17,950.00
Total	\$3,778,562.50	\$656,880.00	\$4,435,442.50	\$4,615,920.00	\$180,477.50

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	165,965.94
Net PV Cashflow Savings @ 1.888%(Bond Yield)	165,965.94
Contingency or Rounding Amount	2,450.53
Net Present Value Benefit	\$168,416.47
Net PV Benefit / \$2,940,000 Refunded Principal	5.728%
Net PV Benefit / \$3,250,000 Refunding Principal	5.182%

Refunding Bond Information

Refunding Dated Date	7/01/2013
Refunding Delivery Date	7/01/2013

City of Meadowlakes

Agenda Item-VI-B

Items for Consideration

City Council Meeting

July 9, 2013

Date: *July 1, 2013*

To: *Honorable Mayor Pro-Tem Cunningham and Council Persons*

From: *Johnnie Thompson, City Manager*

Agenda Item: *VI-B-Retaining auditing firm for conducting Fiscal Year 2013 audit*

Requested Council Agenda Date: *July 9, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

1. Place On: ☐ Consent ☐ New Business ☒ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☒ No ☐ N/A
3. Original Copies of Documents Approved to from by City Attorney?
☐ Yes ☐ No ☒ N/A
-

4. Background:

At last month's meeting we discussed the engagement of Singleton, Clark & Company, the firm which conducted the City's fiscal year 2012 audit. As you may recall, last year we requested proposals for conducting our annual audit for fiscal year 2012 with an option to conduct up to an additional four years of audits. Due to auditing services being classified as a professional service we are restricted from actually bidding for such work, however we can request fee estimates for such services. Last year's RFP generated fee requests from three firms, and Council chose Singleton, Clark & Company, PC to conduct the fiscal year 2012 audit report. I was on track to recommend that this firm be awarded the 2013 contract as well, however they have increased their cost by \$2,760 from last year's total and \$2,340 more than they originally estimated for fiscal year 2013. Their reasoning was that they had underestimated the cost of auditing the golf club and if they honored their original 2013 quoted fee they would barely be covering staff costs.

I requested permission and was authorized to either negotiate with the Neffendorf, Knopp & Doss of Fredericksburg to determine if they would honor their originally quoted anticipated fee as referenced in last year's request for proposals for auditing services for the City's fiscal year 2013 audit, and if not then to solicit once again a request for conducting our audit.

I inquired from Mr. Neffendorf, key principal in the firm of Neffendorf, Knopp & Doss, and he advised that they would honor their originally quoted estimate of

\$13,500 for conducting our fiscal year 2013 audit. Please find attached for your review and possible approval a copy of the engagement letter from them.

5. Recommendation:

I recommend that the City Manager be authorized to retain the firm of Neffendorf, Knopp & Doss of Fredericksburg for conducting the city's fiscal year 2013 audit. The amount quoted by this firm is \$3,100 less than the amount Singleton, Clark & Company quoted for conducting our fiscal year 2013 audit.

NEFFENDORF, KNOPP, DOSS AND COMPANY, P.C.

Certified Public Accountants

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MEMBER
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CERTIFIED PUBLIC ACCOUNTANTS

MEMBER
TEXAS SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

July 1, 2013

Honorable Mayor and City Council Members
City of Meadowlakes
177 Broadmoore Street, Suite A
Meadowlakes, Texas 78645

We are pleased to confirm our understanding of the services we are to provide City of Meadowlakes for the year ended September 30, 2013. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of City of Meadowlakes as of and for the year ended September 30, 2013. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Meadowlakes's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Meadowlakes's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule.
- 3) Schedule of Funding Progress for the Retirement Fund

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Meadowlakes and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that City of Meadowlakes is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Meadowlakes and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary

information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Meadowlakes's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Neffendorf, Knopp, Doss & Company, P.C. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Neffendorf, Knopp, Doss & Company, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Keith Neffendorf, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates except that we agree that our gross fee will not exceed \$13,500 (\$8,500 for the City and \$5,000 for the component unit). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2010 peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Meadowlakes and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,


NEFFENDORF, KNOPP, DOSS & COMPANY, P.C.

RESPONSE:

This letter correctly sets forth the understanding of City of Meadowlakes.

By: _____

Title: _____

Date: _____

BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

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8215 NASHVILLE AVENUE

LUBBOCK, TEXAS 79423-1954

System Review Report

December 21, 2010

To the Owners,
Neffendorf, Knopp, Doss & Company, P.C.
and the Texas Society of CPA's Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Neffendorf, Knopp, Doss & Company, P.C. (the firm) in effect for the year ended June 30, 2010. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Neffendorf, Knopp, Doss & Company, P.C. in effect for the year ended June 30, 2010, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)* or *fail*. Neffendorf, Knopp, Doss & Company, P.C. has received a peer review rating of *pass*.

Bolinger, Segars, Gilbert & Moss LLP

Certified Public Accountants

City of Meadowlakes

Items for Consideration

City Council Meeting

July 9, 2013

Date: *July 3, 2013*

To: *Honorable Mayor Pro-Tem Cunningham and Council Persons*

From: *Johnnie Thompson, City Manager*

Agenda Item: *VII-A-Repair of hail damage to municipal buildings*

Requested Council Agenda Date: *July 9, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

1. Place On: ☐ Consent ☒ New Business ☐ Old Business

2. Budget Impact Statement Attached: ☐ Yes ☒ No ☐ N/A

3. Original Copies of Documents Approved to from by City Attorney?
☐ Yes ☐ No ☒ N/A

4. Background:

Our insurance carrier had an independent insurance adjuster review the damage to the municipal building by the hail storm earlier in the year. They have approved the replacement of three of the four building roofs located at the water plant along with the minor repair of several other municipal buildings.

The total claim for all damages per our insurance carrier is \$29,805.27, of which we have received a check for \$23,177.68. The remaining \$6,627.59 will be reimbursed once all repairs have been completed.

The replacement of the metal roofs on the three buildings at the water treatment plant make up the vast majority of the repair expense and I hope to have a request for proposal completed by your meeting date that will cover these repairs. The remaining minor repairs most likely will be completed by staff or the use of a local contractor for the replacement of some window damage and air conditioner repairs.

Repair expenses as estimated by our insurance carrier:

Re-roofing of three metal buildings at the water treatment plant	\$25,400
Air conditioning unit repairs	\$ 350
Light fixture replacement	\$ 700
Other roofing repairs to multiple buildings	\$ 2,675
Miscellaneous repairs	<u>\$ 680</u>
Total	\$29,805

5. Recommendation:

I recommend that you authorize the City Manager to solicit proposals for the necessary re-roofing of the three affected buildings and authority to execute contracts for the repairs, provided the total combined repair expenses for the repairs not exceed \$25,500 without a commitment from the insurance to cover to overages. The other repairs fall below those that would normally require council action and the work will mostly likely be performed by several local contractors or city staff.

City of Meadowlakes
Items for Consideration
City Council Meeting
July 9, 2013

Agenda Item-VII-C

Date: *July 2, 2013*

To: *Honorable Mayor Pro-Tem Cunningham and Council Persons*

From: *Johnnie Thompson, City Manager*

Agenda Item: *VII-C-Ordinance 2013-04-Amending Adopted Code of Ordinances*

Requested Council Agenda Date: *July 9, 2013*

Contact Name & Number: *Johnnie Thompson, City Manager*

1. Place On: ☐ Consent ☒ New Business ☐ Old Business
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
3. Original Copies of Documents Approved to from by City Attorney?
☐ Yes ☐ No ☒ N/A
-

4. Background:

Please find Ordinance 2013-04 which addresses some recommended changes and deletions from the recently adopted Code of Ordinances. As we discussed last month, we have found several items that were accidentally left out of the Code as adopted and also several items that had been included in the Code that should have been deleted. Ordinance 2013-04 addresses several of these items along with the need to do some adjusting to our current rates and fees. I will review with you below the recommended changes to the Codes as adopted. If you have any questions please feel free to give me a call.

Chapter 6 - Building Regulations

Section 6-9 "International Property Maintenance Code revisions"

Staff is recommending that Section 6-9 which deals with revisions to the 2012 International Property Maintenance Code be revised to reflect increasing the clear corridor height from 12 feet to 14 feet. Section 302.4.3 would be amended to reflect this change. This was discussed during our workshops but did not get changed prior to the adoption of the Code.

Section 6-40 "Building Specifications"

Staff is recommending that subsection (j) be added to the existing language within the Code that would require all new construction to have an engineered foundation. The language as proposed would require the contractor to retain an engineer licensed in the State to design the foundation and a certification from the engineer that the foundation was constructed as designed. This is another item that was discussed during our Code workshops but did not get into the final Codes.

Section 6-44 "Single-family dwelling use restrictions"

Staff is recommending the deletion of this entire section. Occupancy requirements are addressed within Section 404 of the 2012 International Property Maintenance Code and are based on the square footage of the structure. I have provided the wording of this section below for your review:

SECTION 404 OCCUPANCY LIMITATIONS

404.5 Overcrowding. Dwelling units shall not be occupied by more occupants than permitted by dividing the heated and cooled square footage of the residential unit by 250, rounded to the nearest whole number. Bedrooms shall accommodate two persons with a minimum size of 100 square feet, with no dimension being less than eight feet. An additional 50 square feet shall be provided for each person in said bedroom in excess of two. Children less than two years of age shall not be considered in applying the above provisions.

Chapter 24 – Streets, Sidewalks and Public Property**Section 24-46 "Corporation enabling formal documentation"**

Staff is recommending that this entire section be stricken from the Codes. According to the codification firm such information is not normally included in a code for a city. If we elect to keep this section then we must also publish the referenced material under A61 within the Codes appendix. This would add about 25 to 30 pages to the Codes and the appendix would have to be amended each time any portion of the agreement with the PFC is amended.

Chapter 28 – Traffic**Section 28-20 "Operation of golf carts"**

Staff is recommending that this section be amended to provide a fee for golf cart registration in order to help recoup the expense of providing the cart decals. It cost the City approximately \$3 each for the decals and recommends a fee of \$5.00.

Section 28-55 "Parking on Street Prohibited"

Staff is recommending that this section be amended to provide an exemption for certain vehicles; specifically emergency response vehicles such

as police, fire and ems take home vehicles. During the Code workshops this was discussed, however it did not get included in the published Codes. The amendment would allow emergency vehicles clearly marked and having State of Texas exempt license plates to be able to park in the street without a permit, provided they do not impede traffic, block access and parked in a safe manner. It also exempts certain vehicles from the parking restrictions during repairs and construction of utilities.

Appendix "A" –Fees, Rates and Miscellaneous Provisions

Section A10 – Fee schedule

Staff is recommending several changes to the current rates and fees that are charged for various services provided by the City. Please find below a brief description of the recommended changes.

A10.A1 – Building Permits

*New **Commercial** building permits are recommended to increase by \$250 from the fee of \$500 to \$750. The increase is necessitated to provide the expense of additional inspection cost as well as to allow for formal plan review.*

*New **Residential** building permits are recommended to increase by \$50 across the board to provide for additional expenses related to inspections.*

***Remodel/addition** is proposed to be based on the scope of the remodel and the number of inspections required with a minimum charge of \$25 instead of the number of rooms as current. There may be some recommended changes to this as late arrivals; the Building Committee has a workshop scheduled for Monday, July 8 and they may have some additional suggestions on how to handle remodels.*

***Swimming pool/spa** permits are proposed to increase by \$20 to \$350 to allow for additional inspections.*

Staff is also recommended that several building related fees be established as listed below:

<i>Hot water heater replacement by private contractor</i>	<i>\$25.00</i>
<i>Boat Dock (one electrical inspection)</i>	<i>\$100.00</i>
<i>Irrigation System and/or replacement of backflow device</i>	<i>\$25.00</i>
<i>Electrical inspection (first inspection)</i>	<i>\$75.00</i>
<i>Framing inspection (first inspection)</i>	<i>\$75.00</i>
<i>Plumbing inspection (first inspection)</i>	<i>\$75.00</i>
<i>Mechanical inspection (first inspection)</i>	<i>\$75.00</i>
<i>Each Re-inspection or additional inspections</i>	<i>\$50.00</i>

As mentioned previously the Building Committee will be holding a workshop on Monday and they may recommend some changes. We will forward any comments from them to you as soon as they become available.

A10.B – Animal Control Fee Schedule

Only one minor strike is being recommended. A sentence was included in the published code that does not belong. We are recommending “Bring proof of rabies vaccination with you, Per Code section 4-81” be deleted.

A10.C – Court and Administration Fee Schedule

Staff is recommending that (b) “Dishonored check fee” be increased from \$25 to \$30 which is the state maximum.

A10.D – Fees for Miscellaneous City Services

Staff is recommending that the chipping fee be increased from \$15 to \$20 per 15 minute interval of chipping over the first 15 minutes; also wording has been added that would round the time upward. It is also suggested that the reference to a specific ordinance be stricken.

A10.E – Zoning Change Proposal

Staff is recommending that the cost of legal publication and notifications be added to the costs that must be reimbursed on a zoning request.

A10-F – Golf Cart Registration

Provided that Section 28-20 is amended as referenced above, a \$5 fee would be charged for all future golf cart decal or the reissuance of cart decals.

Section A50 –Public Works Fees

Staff is recommending a few changes to the Public Works Fee schedules, mainly cleaning up a few items and the only fee increase suggested is increasing water tap fees to help recover increase in meter costs.

A50.B – Sewer Rates

Add “Commercial Rates” prior to the sentence on establishing commercial rates.

A50.C –Solid Waste Collection Fee

The existing wording does not reflect the current rates and fees charged for solid waste collection. Allied waste has not increased their fees, thus we have not increased the fees charged to our customers. The proposed

wording would provide for an adjustment in the solid waste collection fees charged based on the amount charged to the City by the contractor plus a \$2.38 per month account fee.

A50.F – Disconnected Services

Staff is recommending that an additional \$50 charged be assessed should a reconnect be required after normal office hours. This would help recover overtime and call out expense for an employee to return and reconnect a disconnected service.

A50.G – Adjustments

It is recommended that the City Manager is also authorized to make adjustment to water and sewer billings.

A50.H – Tap; Fees

Staff recommends increasing water tap fees by \$100 to help recover increased cost of water meters. The last increase in tap fees was over five years ago.

A50.I - Additional Fees

Due to the cost of returned check previously addressed in A10.c it is recommended that the reference to returned check charge be deleted from this section.

Section A60 – MGC Meadowlakes Golf Center District

Staff is recommending that the Section A60 be deleted in its entirety since this section deals with operational issues that are the responsibility of the PFC. If I recall correctly during our workshops this section was discussed and at that time the general consensus was that it should be deleted from the new code. Items covered under this section deal with hours of operation, memberships, golfing rules and other items directly related to the operation of the golf course.

Should you have any questions regarding the foregoing please do not hesitate to give me a call.

City of Meadowlakes

ORDINANCE 2013-04

July 9, 2013

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING CHAPTER 6 (BUILDING REGULATIONS) BY AMENDING SECTION 6-9 (INTERNATIONAL PROPERTY MAINTENANCE CODE REVISIONS), ADDING SECTION 6-40 (j) REQUIRING ENGINEERED FOUNDATIONS AND DELETING IN ITS ENTIRETY SECTION 6-44 (SINGLE FAMILY USE RESTRICTIONS); DELETING IN ITS ENTIRETY SECTION 24-46 (CORPORATION ENABLING FORMAL DOCUMENTATION); AMENDING CHAPTER 28 (TRAFFIC) BY AMENDING SECTION 28-20 (OPERATION OF GOLF CARTS) AND SECTION 28-55 (PARKING ON STREET PROHIBITED); AMENDING APPENDIX "A" SECTION A.10 (FEE SCHEDULE); AMENDING APPENDIX "A" SECTION A50 (PUBLIC WORKS DEPARTMENT FEES) DELETING IN ITS ENTIRETY APPENDIX "A" SECTION A60 (MGC MEADOWLAKES MUNICIPAL GOLF CENTER DISTRICT); PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.

WHEREAS, the City Council of the City of Meadowlakes, Texas adopted a new Codes of Ordinance on June 11, 2013; and

WHEREAS, the City Council recognizes that with the adoption of its new Codes that certain clerical errors in publication resulted in the need to amend certain Chapters and appendixes of said code; and

WHEREAS, the City Council also recognized the need to adjust certain fees charged for City services; and

WHEREAS, pursuant to Texas Local Government Code Chapter 51, the City Council has the general power to adopt and publish an ordinance or police regulation that is for the good of its citizens; and

WHEREAS, the City Council finds this Ordinance to be reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS THAT:

Section 1. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. The City of Meadowlakes Code of Ordinances is hereby amended by amending Chapters 6, 24, 28 and Appendix A of the Meadowlakes Code as outlined and instructed in attached Exhibit "A".

Section 3. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 4. The city secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this ordinance by copying the caption, penalty clause, and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said ordinance in the ordinance records of the City.

Section 5. The city secretary of the City of Meadowlakes is hereby directed to publish the caption, penalty clause, publication clause and the effective date clause of this ordinance for two (2) days in the official newspaper of the City of Meadowlakes, as authorized by Section 52.013 of the Texas Local Government Code.

Section 6. This ordinance shall take effect immediately from and after its passage and publication in accordance with the publication provisions as so stated in Section 5 of this ordinance.

Section 7. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

Passed and Adopted by the City Council of the City of Meadowlakes on this 9th day of July, 2013.

Barry Cunningham, Mayor Pro-Tem

ATTEST:

Stephanie Littleton, City Secretary

Exhibit "A"

(1.) Amended Chapter 6 Building Regulations, Section 6-9. "International Property Maintenance Code revisions" by deletion of 12 and inserting 14 to the section description as described below by striking those phrases to be deleted and inserting those phrases in bold and underlined and that section 6-9, subsection 302.4.3 of the Code of Ordinances, City of Meadowlakes, Texas, is hereby amended to read as follows:

Sec. 6-9 International Property Maintenance Code revisions

*302.4.3 Clear corridor requirement for vehicle traffic: Tree and vegetation overhang over streets shall be controlled so as to maintain a clear corridor for vehicular traffic. Trees and vegetation shall be maintained by said owner in such a manner as to provide a clear and unobstructed corridor for vehicular traffic. The clear and unobstructed corridor is defined as four planes: A plane a minimum of ~~12~~ **14** feet above and parallel to the surface of the street; a plane represented by the surface of the street; and two planes perpendicular to the surface of the street each of which intersects the street at the base of each and opposite curb.*

(2.) Amend Chapter 6 Building Regulations, Section 6-40. "Building Specifications" by adding subsection (j) as described below in bold and underlined and that section 6-40 of the Code of Ordinances, City of Meadowlakes, Texas is hereby amended to include a new subsection (j) to read as follows:

(j) All new construction foundations shall be engineered. An engineered foundation plan and letter must be submitted by a licensed engineer in the State of Texas. The engineer is responsible for providing the City with a sealed letter stating that the work was performed and completed per the design and specifications.

(3.) Deleting in its entirety Chapter 6 Building Regulations, Section 6-44 "Single-family dwelling use restrictions" by striking the entire section as set forth below:

~~Sec. 6-44. Single-family dwelling use restrictions.~~

~~(a) Occupants residing in dwellings on lots platted for single-family residential use are restricted to the occupant combinations set forth in this subsection. All occupants using a single-family use dwelling must meet the following conditions:~~

- ~~1. Occupied by one person living alone;~~
- ~~2. Occupied by two or more natural persons who are related by marriage or kinship; or~~

- ~~3. Occupied by not more than four natural persons who are not related by marriage or kinship.~~

~~An owner or occupant of a single-family use dwelling commits an offense if such person violates the restrictions set forth in this subsection.~~

~~(b) The term "multifamily purposes," whether same be duplexes, triplexes, quadruplexes, townhomes or condominiums, means that each living unit shall be occupied by a single-family as defined in subsection (a) of this section. All residential dwellings shall never be used as a commercial timeshare residence as defined by state law. Occupancy rental for a period of less than 30 days is prohibited on any property within the confines of the city. A person commits an offense if such person violates the occupant restrictions set forth in this subsection.~~

~~Multi-family purposes, whether same be duplexes, triplexes, quadruplexes, town homes or condominiums, shall mean that each living unit shall be occupied by a single family as defined herein. All residential dwellings shall never be used as a commercial "time share" residence as defined by Texas law. Occupancy rental for a period of less than 30 days is prohibited on any property within the confines of the City. A person commits an offence if such person violates the above occupant restrictions.~~

(4.) Deleting in its entirety Chapter 24 "Streets, Sidewalks and Public Property", Section 24-46 "Corporation enabling formal documentation" by striking the entire section as set forth below:

~~Sec. 24-46. Corporation enabling formal documentation.~~

~~(a) The city shall establish and maintain the list of required formal documentation set forth in subsection (b) of this section for the purposes of:~~

- ~~1. Establishment and maintenance of the corporation as a city-sponsored governmental entity;~~
- ~~2. Management of city and corporation governmental interfaces; and~~
- ~~3. Establishment of city and corporation mutual support and reimbursement arrangements.~~

~~Said documents shall serve as the governing documents, binding the city and the corporation with respect to responsibilities of the city and the corporation related to the MGC and respective jurisdictions and responsibilities thereof.~~

~~(b) The formal documentation shall be maintained per amendment provisions defined therein for each, with adopted documents as amended, included in appendix A, section A61 to this Code. The required list of documents to be so included and maintained are as follows:~~

- ~~1. Meadowlakes Public Facility Corporation, articles of incorporation, as amended.~~
- ~~2. Meadowlakes Public Facility Corporation, corporation bylaws, as amended.~~
- ~~3. City and corporation interlocal agreement, as amended.~~

(5.) Adding to Chapter 28 Traffic, Section 28-20 "Operation of golf carts" by adding "*Fee for issuance of said golf cart decal shall be determined by Council and expressed in Appendix A*" as set forth in bold and underline in writing below and that section 28-20 c.1 of the Code of Ordinance, City of Meadowlakes, Texas, is hereby amended to read as follows:

Sec. 28-20. Operation of golf carts.

(c) Additional requirements and restrictions shall be in force as follows:

(1) All privately owned golf carts, which operate on streets within the city, are required to display a reflective and numbered decal that shall be affixed to the front and rear of the vehicle, and furthermore, owners are required to affix decals in conspicuous locations which are visible to an observer observing from the front and from the rear of the cart. The decals (2) shall be issued by the city, and affixed by the cart owner to allow unique owner identification of the golf cart when being operated on the streets of Meadowlakes. The effective date of enforcement of this requirement is April 15, 2010, after which time a person commits an offense if the person operates a golf cart on streets within the city without such city-issued decals so affixed. Ownership transfer of carts with existing city-issued decals requires that the new owner register with the city within 30 days of transfer. The city shall design the decal such that persons with normal vision can decipher decal-assigned numbers at a minimum distance of 50 feet during daylight hours. **Fee for issuance of said golf cart decal shall be determined by Council and expressed in Appendix A.**

(6.) Amending Chapter 28 Traffic, Section 28-55 "Parking on streets prohibited" by adding subsection (d.) as set forth in bold and underline below and that section 28-55 of the Code of Ordinances, City of Meadowlakes, Texas is hereby amended to read as follows:

(d.) The following vehicles are specifically exempted from parking restrictions imposed by this section:

- 1. A motor vehicle owned by or operated under contract to a utility when used in the construction, operation, removal or repairs of utility property or facilities or engaged in authorized work in the designated residential parking permit area.**

- 2. A motor vehicle identified as owned by or operated under contract to a federal, state, or local governmental agency and being used in the course of official government business.**
- 3. An authorized emergency vehicle as defined by state law provided such vehicle carries a State of Texas or Federal Exempt license plate and a decal or other insignia identifying it as a governmental or emergency service vehicle.**
- 4. The foregoing exemptions shall not, however, protect the operator of any such vehicle from the consequences of his willful disregard of the safety of others nor impede the flow of traffic, block access to a municipal facility or in a designated no-parking area.**

(7.) **Amending Appendix A, A10 "Fee schedule"** by striking those phrases and/or fees to be deleted and inserting those phrases and/or fees in bold and underlined writing below and that appendix A of the Code of Ordinances, City of Meadowlakes, Texas is hereby amended to read as follows:

Sec. A10. Fee schedule.

(A1) *Building permits.* The following is a listing of the building permit fee schedule:

Commercial building ~~\$500.00~~ **\$750.00**

Residential

3,000 square feet of living area or less ~~\$600.00.~~ **\$650.00**

Under 3,000 square feet of living area, two-story ~~\$700.00.~~ **\$750.00**

Over 3,000 square feet of living area, one-or-two-story ~~\$750.00.~~ **\$800.00**

Cleanup deposit \$500.00

(Refundable after certificate of occupancy is issued and restoration of site and inspection of site approved by building committee chairman and POA).

Fence/deck\$50.00.

Playscape\$5.00.

Remodel/addition:

2 or more rooms, new foundation ~~\$500.00.~~ **\$550.00**

2 or more rooms, existing foundation ~~\$450.00.~~ **\$500.00**

1 room, existing foundation ~~\$350.00.~~ **\$400.00**

Security deposit ~~\$500.00.~~

Swimming pool/spa ~~\$330.00~~ **\$350.00**

Remodel/addition:

Remodeling inspection fees will vary depending on the scope of the job and the number of required inspections, with a minimum fee of \$25 . Every remodeling and pool project will require a refundable \$500 clean-up deposit in addition to the inspection fees.

Building identification sign no more than 16 feet and under	\$30.00.
Business identification signs attached to above	\$30.00.
Lighted above sign structure	\$30.00. <u>\$75.00</u>
<u>Installation of hot water heater</u>	<u>\$25.00</u>
<u>Boat Dock (includes one electrical inspection)</u>	<u>\$100.00</u>
<u>Irrigation System and/or replacement of backflow device</u>	<u>\$25.00</u>
<u>Electrical Inspection (first inspection)</u>	<u>\$75.00</u>
<u>Framing Inspection (first inspection)</u>	<u>\$75.00</u>
<u>Plumbing Inspection (first inspection)</u>	<u>\$75.00</u>
<u>Mechanical Inspection (first inspection)</u>	<u>\$75.00</u>
<u>Each re-inspection or second inspection (per inspection)</u>	<u>\$50.00</u>

(A2) *Subdivision Application.* The following is a list of the subdivision fee schedule:
Amended plat application . \$100.00

(B) *Animal Control Fee Schedule.*

Original Registration	\$10.00.
Renewal. (Either yearly or tri-yearly dependent upon rabies vaccination.)	\$5.00.
Replacing Lost Tag	\$10.00.
Catching Loose Animal and Returning to Owner	\$15.00.
Late Registration/Renewal Fee for Each Month Late	\$5.00.
Transfer of Ownership	\$10.00.
Wild Animal Removal	\$25.00.

Bring proof of rabies vaccination with you. Per Code [section 4-81](#), "The owner shall pay any cost or fees assessed by the municipality related to the seizure, impoundment and destruction of an animal."

(C) *Court and Administrative Fee Schedule.* The fines, court costs and fees imposed in the Municipal Court of Record Number 1 may be the same as are prescribed for like offenses by the penal statutes of the State, but shall never be greater. Where any offense is covered solely and alone by ordinances of the City, such ordinance shall control. The Municipal Court Clerk shall collect and report all court costs as required, including but not limited to the following:

(a) *Failure to Appear Fee.*

1. *Special Expense.* The Municipal Court Clerk shall collect a special expense of \$25.00 for the issuance and service of a warrant of arrest from each defendant served with a warrant for failure to appear or violation of a promise to appear. The Municipal Court Clerk shall report each special expense collected to the City Treasurer for deposit into the general funds of the City.

2. *Contract with Texas Department of Public Safety.* At all times that the City has a contract with the Texas Department of Public Safety to deny renewal of licenses for individuals failing to appear at court as directed, the Municipal Court Clerk shall collect an additional \$30.00 administrative fee at the time of the following:

- (1) The Court enters judgment on the offense for which the failure to appear was submitted;
- (2) The case is dismissed; or
- (3) Bond or other security is posted to reinstate the charge for which the warrant was issued. Distribution of the funds shall be as provided by agreement with the Texas Department of Public Safety.

The Municipal Court Clerk shall maintain a copy of the agreement and report each failure to appear fee collected as well as the distribution of the fee to the City Treasurer. Should a defendant fail to pay the \$30.00 administrative fee as required, the Municipal Court Clerk shall report such failure to the Texas Department of Public Safety and request the Department deny renewal of the defendant's license. Cross reference V.T.C.A., Transportation Code § 706.006.

(b) *Dishonored check fee.* A service charge of ~~\$25.00~~ **\$30.00** shall be assessed against any person who pays the City with a check, draft or money order which is returned unpaid for lack of sufficient funds or closed or nonexistent account. Cross reference V.T.C.A., Business and Commerce Code § 3.506.

(c) *Copying charges for public records.* Each side of a piece of paper that has recorded information is considered one page. The following service charges for copying governmental and public records(s) shall be as follows:

1. For readily available information on standard size pages (up to 8½ inches by 14 inches), the copying charge shall be \$0.10 per page.
2. For nonstandard copy. The charges in this subsection are to cover the materials onto which information is copied and do not reflect any additional charges, including labor, that may be associated with a particular request. The charges for nonstandard copies are:
 - (i) Oversize paper copy, size 11 inches by 17 inches shall be \$0.50 per page.
 - (ii) Diskette shall be \$1.00 per diskette.
 - (iii) CD's (CD-RW and/or CD-R) shall be \$1.00 per CD.

(iv) Digital video disc (DVD) shall be \$3.00 per DVD.

(v) Audio cassette shall be \$1.00 per cassette.

(vi) Other electronic media shall be at actual cost.

(vii) Specialty paper such as photographs, maps shall be at actual cost.

3. For information which is not readily available, the charge for copying shall be computed at \$15[.00] an hour to include cost of labor spent to locate, compile, manipulate data and reproduce the requested material. This charge is in addition to the prices listed above in subsections 1. and 2. The City shall comply with V.T.C.A., Government Code § 552.261(b), in addition to complying with Tex. Admin Code chapter 70. A labor charge shall not be billed in connection with requests that are for 50 or fewer pages of paper records unless the documents to be copied are located in a remote storage facility.

4. In addition, the City may also add any postal expenses which may be necessary to transmit the reproduced documents to the requesting party.

(d) *Fees for Miscellaneous City Services.* For curbside brush pick up the City shall provide for one free 15-minute service for brush pickup and chipping during each regularly scheduled pickup round. Resident may elect to purchase additional time for a fee of ~~\$15.00~~ **\$20.00** for each additional **15 minute** interval **rounded upward** or partial interval, with the constraint that brush must meet characteristics and restrictions as determined by the City Manager, ~~as amended from time to time. Ord. No. 2010-02, § 2, is incorporated by reference.~~

(e) *Zoning Change Proposal.* A Zoning Amendment Proposal processing fee of \$650.00 (plus any extra costs required for special legal fees, **legal publication and notifications** or engineering studies that may be required) shall be collected at the time of proposal submission. The City is required to identify extra costs (if any) at the time of evaluation of the proposal. Cross reference V.T.C.A., Government Code §§ 552.261 and 552.266 and Tex. Admin Code chapter 70.

(f) Golf Cart Registration. A fee of \$5.00 shall be charged for the issuance or re-issuance of a golf cart decal as required by Section 28-20.

(8.) Amending Appendix A, A50 "Public Works Fees" by striking those phrases and/or fees to be deleted and inserting those phrases and/or fees in bold and underlined writing below and that appendix A of the Code of Ordinances, City of Meadowlakes, Texas is hereby amended to read as follows:

Sec. A50. Public works department fees.

(A1) *Water rates.* The following monthly rates and charges are hereby established for water service provided by the City, to wit:

(A1.1) Residential customers inside City:

First 3,000 gallons is \$16.65 (monthly minimum).

\$1.80 per 1,000 gallons for amounts used from 3,001 to 20,000 gallons.

\$1.95 per 1,000 gallons for amounts used from 20,001 to 30,000 gallons.

\$2.60 per 1,000 gallons for amount used from 30,001 to 40,000 gallons.

\$3.10 per 1,000 gallons for amount used from 40,001 to 50,000 gallons.

\$4.10 per 1,000 gallons for amount used in excess of 50,001 gallons.

(A1.2) Commercial Raw Water Rates inside City. First 3,000 gallons: \$185.00 (monthly minimum) \$0.60 per 1,000 gallons for amounts used in excess of the first 3,000 gallons.

(A1.3) Customers outside City. Rates shall be twice the amounts charged for customers inside City.

(A1.4) Raw water provided to city owned municipal golf course. Raw water provided to the City owned golf course operated by the Meadowlakes Public Facility Corporation, Inc. shall be charged \$0.25 per 1,000 gallons of raw lake water pumped to its holding facility. In addition the Meadowlakes Public Facility Corporation shall be responsible for all cost associated with the City obtaining additional water rights from the Lower Colorado River Authority or other wholesale raw water suppliers, including but not limited to direct cost associated with obtaining said raw water contract, water reservation fees and cost associated with the purchase of the said raw water. Said cost shall be due and payable upon billing by the City.

(A2) *Water Deposits.* Each metered service shall require the minimum deposit of \$100.00.

(B) *Sewer Rates.* The following monthly rates and charges are hereby established for service provided by the City, to wit:

Residential Rates: Customers inside City: Flat Rate of \$43.00 per month.
Customers outside City: Twice the amount stated above.

Commercial Rates: The sum of \$165.00 per month flat rate shall be charged to the customer occupying the business located at 220 Meadowlakes Drive. The sum of \$50.00 flat rate shall be charged to the customer of the office buildings located at 107 and 111 Meadowlakes Drive.

(C) *Solid Waste Collection Fees.* The following monthly rates and charges are hereby established for solid waste collection provided by the City, to wit:

Residential Rates: Customers inside City.

~~A flat rate of \$19.30 per month shall be charged to all occupied homes of residential customers effective January 1, 2011.~~

~~A flat rate of \$19.90 per month shall be charged to all occupied homes of residential customers effective January 1, 2012.~~

~~A flat rate of \$20.55 per month shall be charged to all occupied homes of residential customers effective January 1, 2013.~~

~~A flat rate of \$21.20 per month shall be charged to all occupied homes of residential customers effective January 1, 2014.~~

Each residential customer shall be charged the contracted price as negotiated with the solid waste collection contractor for solid waste collection and recycling plus a \$2.38 per month account fee.

Commercial Rates.

Each commercial customer in the office buildings located at 107 and 111 Meadowlakes Drive shall be charged an amount equal to the amount charged by the duly authorized solid waste collector for collection of solid waste at the locations plus a \$3.00 per month account fee.

The City will not provide for collection of commercial waste other than at the addresses stated above.

- (D) *Billing Date.* Bills shall be mailed on or about the first day of each month. The billing date shall be the date of the mailing.
- (E) *Due Date.* All bills for water, sewer and/or garbage services are due on or before the 15th day of each month. If payment is not made by the due date, the bill shall be considered delinquent. The City shall promptly mail a second written notification to the nonpaying user. Delinquent bills shall be charged a penalty of ten percent of the amount of the delinquent bill. If payment is not made within ten days after the second notification, or if arrangements for payment have not been made, the services shall be disconnected. Disconnects will not be made on the last working day before a holiday or the last day of the week except in an emergency.
- (F) *Disconnected Services.* No disconnected services shall be reinstated until all charges shown on the past due bill, a \$25.00 disconnect processing fee (charged even if the disconnect has not physically taken place), a \$25.00 reconnect fee (charged only if the reconnect has taken place), and all applicable penalties, are paid in full. **Should a service reconnection be required after established office hours an additional \$50 reconnect fee shall be charged.**
- (G) *Adjustments.* The City **Manager or** Public Works Director is hereby authorized to extend the billing for water and sewer to customers who can reasonably show excessive consumption of water was due to line breaks or other causes not the fault of the customer. The additional water used due to leakage will be adjusted or credited from the customer's account. The City Public Works Director is also hereby authorized to make penalty adjustments if in the customer can show physical proof they have made a

good faith effort to pay his/her bill on time (i.e., cancelled check, returned envelope etc.).

(H) *Taps; Fees.* The following tap fees shall be charged to each customer connecting to the water and sewer system of the City. These fees are nonrefundable:
Customers Inside City

Water tap fee 1" meter	\$725.00	<u>\$825.00</u>
Sewer tap fee	\$725.00	

Customers outside City. Water and sewer tap fees for out-of-City customers shall be three times the in-City fees. City employees will make all taps, water or sewer, to existing in-service mains. Contractor taps are not permitted to existing in-service mains.

(I) *Additional Fees.* ~~There will be a \$25.00 service charge for returned checks. There will be a \$25.00 transfer fee charge plus required deposit for the transfer of service from one customer to another.~~

(9.) Deleting in its entirety Appendix "A" Section A60. MGC Meadowlakes Municipal Golf Center District" by striking the entire section as set forth below

~~Sec. A60. [MGC, Meadowlakes Municipal Golf Center District.]~~

~~Sec. A60.01. Meadowlakes municipal golf center (MGC) rules and restrictions.~~

~~There is hereby established by City of Meadowlakes the rules and restrictions which require compliance by all persons while on the public owned premises ("the premises") known as the City's municipal golf center (MGC). These rules and restrictions further define the rules and restrictions contained in Chapter 60 Meadowlakes Code of Ordinances.~~

~~Sec. A60.02. Hours of operation.~~

~~The municipal golf center (MGC) facilities shall be open to the public during hours of operation as follows, unless otherwise earlier closed for public health and safety:~~

- ~~(A) Golf course, Clubhouse, Pro Shop, Pool and Tennis facility is closed on Mondays. Golf Course is open from 7:00 a.m. to dusk, six days per week, Tuesday through Sunday.~~
- ~~(B) Driving range is open from 7:00 a.m. until one hour before sunset, six days per week, Tuesday through Sunday.~~
- ~~(C) Snack bar/grill is open for lunch from 11:00 a.m. until 4:30 p.m., Tuesday through Sunday.~~
- ~~(D) Beverage bar is open from 11:00 a.m. until 8:00 p.m., Tuesday through Sunday.~~

- ~~(E) Club House is open 9:00 a.m. to 7:00 p.m., Tuesday through Sunday. Restaurant/dining room open as required for special events as scheduled by the General Manager (GM).~~
- ~~(F) Swimming pool and tennis courts operating hours shall be as posted.
 - ~~a. Pool open April through November, weather permitting.~~
 - ~~b. Pool restricted to adults only until 11:00 a.m. each day.~~~~
- ~~(G) All facilities closed on Christmas Eve at 4:00 p.m. and reopen the day following Christmas with routine hours.~~
- ~~(H) Above hours may be adjusted by the GM due to special conditions or to accommodate special scheduled events and holiday activities.~~

Sec. A60.03. General use and access rules.

~~All persons who enter or otherwise utilize the municipal golf center (MGC) ("the premises") shall comply with the following rules. Failure to follow these rules shall result in denial of access or removal from the premises, at the discretion of the on-duty employee-in-charge:~~

- ~~(A) Members in good standing may reserve tee times with the "reservation window" in the pro shop beginning at 7:00 a.m. each day for scheduling tee times up to 14 days in advance. Non-members may reserve tee times up to five days in advance;
 - ~~I. Tee times shall be issued on a first come first serve basis.~~
 - ~~II. A tee time shall be established only by a player making a specific request, either in person or by phone call. Non-members shall be required to reserve the tee time with a credit card or cash.~~
 - ~~III. Player may request tee times for multiple days with the constraint that only one tee time may be requested for a particular day of play. Tee times shall be booked in the requester's name only. A person shall not be allowed to book tee times for others.~~
 - ~~IV. Persons not able to use a tee time shall be responsible to inform the pro shop at least 24 hours before the scheduled tee time. Failure to do so may result in assessment of a no-show fee.~~
 - ~~V. Repeated no shows by a player may result in temporary suspension of tee time scheduling privileges at the discretion of the GM/DG.~~
 - ~~VI. The GM has the authority to block out normal open play to accommodate tournaments and special events or for recognized golf association groups such as MGA, WGA, LGA, Saturday Gang and others.~~~~
- ~~(B) All players must sign in at the pro shop prior to playing golf;~~
- ~~(C) All play shall start with hole number one unless authorized by the Pro Shop;~~
- ~~(D) All players are required to pay a fee (either prepaid or over-the-counter) to play. Players shall show evidence of eligibility to play by presentation of receipt or membership number when requested;~~
- ~~(E) If lightning is in the area, all golf play shall cease and players and observers are to immediately seek appropriate shelter. Players and observers are solely~~

- responsible and liable for any accidents that may occur as a result of not leaving the course during poor weather conditions;
- (F) ~~No person(s) under the age of 21 [years] may purchase, consume, or have in their possession an alcoholic beverage;~~
 - (G) ~~Alcoholic beverages shall not be brought onto the premises. Beer and wine shall not be transported off the premises. No glass containers of any kind shall be allowed on the golf course or in the swimming pool area. No coolers or similar containers shall be brought onto the premises;~~
 - (H) ~~Any person(s) who damages or destroys property shall be required to pay the cost of repair and/or replacement thereof, and pay damages due to loss of revenue incurred;~~
 - (I) ~~Any person(s) engaged in or part of any conduct considered disorderly shall be subject to suspension or expulsion from the premises. Such expulsion shall be at the discretion of the GM. Any such action may be appealed;~~
 - (J) ~~Parents and/or guardians are charged with the responsibility of acquainting their children with the rules and shall be responsible for the behavior of their child(ren) while on the premises;~~
 - (K) ~~Children under the age of 12 may not play golf unless they are supervised by an adult or other person approved by the Pro Shop staff;~~
 - (L) ~~Except for service dogs, no dogs or pets shall be allowed on the premises any time for any purpose;~~
 - (M) ~~Proper attire shall be worn at all times. This shall include collared and/or mock turtleneck shirts and shoes. High heels, cowboy boots, or metal spiked shoes shall not be allowed on the golf course at any time. Cut-off jeans and offensive logo t-shirts shall not be allowed. The on-duty employee in charge shall have the authority to restrict any questionable attire inappropriate for wear on the golf course. No tank tops or halter-tops shall be allowed. Soft spike golf shoes and/or soft sole athletic shoes shall be worn on the golf course;~~
 - (N) ~~Obscene, profane, or abusive language shall not be used and will not be tolerated;~~
 - (O) ~~No swimming suits shall be allowed to be worn while on the premises unless in the swimming pool area. Proper cover-up is required outside the swimming pool fenced area and swimwear is prohibited in the clubhouse and golf pro shop;~~
 - (P) ~~Children under the age of 18 shall not be allowed to use the snack bar, porch or pro shop as a lounge without proper adult supervision;~~
 - (Q) ~~Children under the age of 16 [years] shall not be allowed to use swimming facilities unless supervised by a responsible person. The responsible person performing such supervision shall be a person 18 years or older and shall not be an employee of the City. The supervising person shall accompany the swimmer at all times while utilizing the pool facility;~~
 - (R) ~~Persons may not bring food or beverages onto the premises that are prepared by someone other than the golf course snack/grill bar, without the payment of a fee negotiated and approved by the GM;~~

- ~~(S) Motorized vehicles, other than commercially manufactured golf carts (i.e. no trucks, cars, motorcycles, etc.) are prohibited on the golf course property without prior consent of the golf course superintendent;~~
- ~~(T) Other than commercially manufactured golf carts, all other wheeled vehicles are prohibited, save and except those specifically designed for use and required by a particular disabled person;~~
- ~~(U) Skateboarding, bicycling, and roller skating are prohibited on the premises at any time;~~
- ~~(V) Persons are restricted from being on the golf course when irrigation of the course is in process;~~
- ~~(W) All persons not engaged in golf play shall exit the golf course no later than 15 minutes prior to the first tee time;~~
- ~~(X) Persons are restricted from being on the golf course between the hours of 10:00 p.m. and 4:00 a.m., except by special authorization of the GM;~~
- ~~(Y) Swimming, fishing, wading and/or entry into any of the lakes and ponds on the golf course property is prohibited, except for GM sanctioned golf ball bulk harvesting operations;~~
- ~~(Z) No free service shall be furnished to any person, firm or corporation, public or private, or to any public agency without prior authorization of the City Council specifically finding a public purpose is served spread on the minutes of a duly called meeting of the City Council;~~
- ~~(AA) Persons causing any damage to property adjacent to the golf course are liable for all damages caused to golf course adjacent owners' property;~~
- ~~(BB) Persons are liable for their own negligent, intentional or knowing actions which inflict injuries on another person while on the premises. The City shall not be liable or held responsible for injuries caused by players or observers;~~
- ~~(CC) Persons who engage in reckless conduct or persons judged by the GM or on-duty employee in-charge to be a danger to others by the person's conduct or style of play shall be asked to immediately leave the golf course without refund. A person commits an offense for failure to honor the request and shall result in physical removal of the person by a Peace Officer;~~
- ~~(DD) The clubhouse, pro shop, and all other buildings shall be smoke free "nonsmoking" facilities.~~
- ~~(EE) The making, causing, or permitting to be made of any unreasonably loud noise as restricted per § 130.06 and further defined herein as unreasonably loud noise which substantially interferes with comfortable enjoyment by persons of ordinary sensibilities while participating in and/or attending activities while on the premises is prohibited.~~

Sec. ~~[A]60.04. Rules applying to golf carts.~~

~~The following rules shall apply to all golf carts on the municipal golf course:~~

- ~~(A) Persons renting golf carts must sign a rental agreement prior to the use of a cart. The person signing the contract shall be responsible for any damage incurred during the rental period;~~
- ~~(B) Carts shall not be taken off the premises, save and except to cross streets at designated crossing areas;~~
- ~~(C) Players operating carts shall yield to street traffic at street crossings;~~
- ~~(D) Carts shall not be rented to any person(s) under the age of 16 [years] and carts shall not be rented to anyone who is not in possession of a valid drivers license;~~
- ~~(E) The 90-degree rule shall be in effect except when wet weather conditions dictate that carts shall be required to remain on the cart paths at all times;~~
- ~~(F) Carts must remain on the cart paths around tees and greens at all times. Exception to this rule may be granted only by the GM who is authorized to establish policies for granting handicap exemptions;~~
- ~~(G) There shall not be more than two persons in any golf cart at one time;~~
- ~~(H) Players shall be required to pair up when using golf carts except when conditions allow otherwise at the discretion of the GM;~~
- ~~(I) All riders of golf carts must remain seated at all times;~~
- ~~(J) Persons under the age of 16 shall not be allowed to drive golf carts either rented or privately owned at any time unless they do so in a "safe manner" and are accompanied by an adult holding a valid driver's license, reference [section 28-20](#) [of the Code of Ordinances];~~
- ~~(K) Private carts shall be allowed on the golf course property after the payment of a trail fee and the configuration of private golf cart has passed inspection by the GM. Trail fee payments must be maintained current for continuation of private cart privileges. A trail fee provides the prepaid privilege to ride in his/her personal cart or ride in another person's personal cart that is paying a trail fee. For family and couple membership(s), the trail fees cover rider privileges for all eligible persons on the membership, subject to no more than two riders at a time. Riders not paying trail fees are required to pay a fee equal to a municipal golf cart rental fee when riding in a private cart. Gold key members are exempt from this requirement. All riders in City owned golf carts shall pay a rental fee, irrespective of whether they paid trail fees;~~
- ~~(L) Private carts shall follow all rules and regulations for golf carts defined herein;~~
- ~~(M) Golf carts are prohibited on all golf course berms, including berms in the fairways, roughs, and around greens;~~
- ~~(N) Observers using golf carts to observe golf play are restricted to operate carts only on cart paths.~~

Sec. A60.05. Rules applying to golf course play.

The following rules shall apply to players and observers of golf course play:

- ~~(A) In order to accommodate the maximum number of players, players are not permitted to play more than four ball match unless specifically authorized by the pro shop staff. During heavy play and at the discretion of the pro shop,~~

- ~~twosomes will be paired with single players or other twosomes to accommodate maximum play;~~
- ~~(B) Golfers should maintain their pace and position on the golf course. Golfers falling behind the established pace of play shall be required to skip a hole when requested, to regain position or allow the group behind them to play through when it is convenient. Single players have no standing on the municipal golf course;~~
 - ~~(C) No more than five players shall play in a group, except as authorized by GM/DG or pro shop staff;~~
 - ~~(D) Person(s) are prohibited from practicing chip shots onto or in the immediate area of the practice putting green. Only putters are allowed on or in the immediate area of the practice putting green;~~
 - ~~(E) A ball shall never be played from any putting green with a club that will damage the green. The ball must be lifted and dropped to one side without penalty;~~
 - ~~(F) Bags shall not be placed on the greens;~~
 - ~~(G) Searching for lost balls shall be limited to five minutes;~~
 - ~~(H) Searching for balls other than those belonging to you or someone in your immediate group shall be prohibited;~~
 - ~~(I) All trash must be placed in trash receptacles provided on the municipal golf course. Violators are subject to a littering citation;~~
 - ~~(J) Every player on the course must have a set of golf clubs;~~
 - ~~(K) Marshals shall assist course management in insuring that all course rules are followed. If a golfer violates a course rule or regulation, the Marshal will explain the proper procedure. Should the golfer fail to heed the advice of the Marshal the details of the incident shall be reported to the pro shop for further action. The golf shop staff has the authority to request a player to leave the course for noncompliance with the rules and regulations. Marshals are authorized to regulate play and to maintain an acceptable pace of play.~~
 - ~~(L) Person(s) are prohibited from operating a golf cart in a reckless manner or endangering people or property by reckless golf shots or other actions.~~
 - ~~(M) The golf course field of play is use restricted for playing only the game of golf, and further restricted to the game of golf played with standard golf equipment only. All other game activities, including but not limited to baseball, soccer, and football are prohibited.~~

~~Sec. A60.06. Membership categories.~~

~~The available membership programs offered by the municipal golf center (MGC) are as defined below. The corresponding fee schedules and initiation fees shall be fees as defined in the Meadowlakes Code of Ordinances [this] Appendix section **A61**. The general privileges, conditions, and responsibilities of membership are as follows:~~

- ~~(A) The privilege to charge a member's account is extended as a privilege of membership. A member's account must have a valid credit card number on file along with the member's prior agreement that any charges due at the first~~

- of the month shall be charged to the credit card account on file, unless cash or a check is received before the first of each month;
- (B) ~~A legal form of identification will be requested before charging to a members account;~~
 - (C) ~~Request for correction of charges shall be accompanied by customer receipts;~~
 - (D) ~~Other terms and conditions of membership may be required as is listed on the application for membership form.~~

The definition, terms and conditions of available membership programs shall be as defined below:

- (A) ~~*Full-Family Membership.* Entitles the family (husband, wife and children thereof under the age of 21, and living at home) the privileges of prepaid green fees, reserving 14 days advance tee times, participation in all club and golf functions and associations, and entitles the family prepaid use of the clubhouse facilities, tennis courts, swimming pool, and participation in all social activities. Membership(s) shall include privileges of maintaining an account with the country club.~~
- (B) ~~*Senior Couple Membership.* Entitles the senior couple (husband and wife, one of which must be age 62 years or older) the privileges of prepaid green fees, reserving 14 days advance tee times, participation in all club golf functions and associations, and entitles the couple prepaid use of the clubhouse facilities, tennis courts, swimming pool, and participation in all social activities. Membership(s) shall include privileges of maintaining an account with the country club.~~
- (C) ~~*Single Membership.* Entitles the person the privileges of prepaid green fees, reserving 14 days advance tee times, participation in all club golf functions and associations, and entitles the person's family (family defined by [subsection] (A) above) prepaid use of the clubhouse facilities, tennis courts, swimming pool, and participation in all social activities. Membership(s) shall include privileges of maintaining an account with the country club.~~
- (D) ~~*Non-Resident Full Family.* Entitles the family (husband, wife and children thereof under the age of 21, and living at home) whose permanent domicile is outside a 50 mile radius of the City of Meadowlakes the privileges of prepaid green fees, reserving 14 days advance tee times, participation in all club and golf functions and associations, and entitles the family prepaid use of the clubhouse facilities, tennis courts, swimming pool, and participation in all social activities. Membership(s) shall include privileges of maintaining an account with the country club.~~
- (E) ~~*Social Membership.* Entitles the family (husband, wife and/or children under the age of 21, and living at home) the prepaid privilege to use tennis courts, swimming pool, and participation in all the clubs social activities. Membership(s) shall include privileges of maintaining an account with the country club.~~
- (F) ~~*Tennis Only Membership Closure.* As of May 1, 2008, this membership category shall be closed to new members. Individuals, as of the closing date~~

- with Tennis Only Memberships, are entitled to continue with the privileges of only using the tennis facility and participating in tennis activities, so long as membership remains continuously active and in good standing. Individuals that resign or otherwise do not maintain member status will be required to rejoin with another type of membership that includes tennis privileges in order to use tennis facilities. Membership(s) shall include privileges of maintaining an account with the country club.
- ~~(G) *Summer (Swimming) Family Membership.* Entitles a family (husband, wife and children and grandchildren thereof under the age of 21 full access to the swimming pool facilities for the months of May through the end of September. Membership(s) does not provide the privilege of maintaining an account with the country club.~~
- ~~(H) *Business and Professional (Corporate).* A Business and Professional Membership shall provide for prepaid green fees and use of golf practice area for not more than three named members (members must be employed by the business) and accompanied by not more than two of their guests per day. Golf carts and range balls may be rented at the member rate in effect. Membership shall include privileges of maintaining an account with the country club.~~
- ~~1. Named members may be changed upon renewal of membership, or upon employment termination of a named member.~~
 - ~~2. Each named member shall be issued an identification card and may purchase food and beverage services.~~
- ~~(I) *Winter Texan Membership.* This membership entitles a husband and/or wife the privileges of prepaid green fees, reserving 14 days advance tee times, participation in all club golf functions and associations, and entitles the couple prepaid use of the clubhouse facilities, tennis courts, swimming pool, and participation in all social activities only for the period of October 1st through April 30th of each year. Membership(s) shall include privileges of maintaining an account with the country club.~~
- ~~(J) *Inactive Membership.* Member(s) who are in good standing and with fully paid account balances may request membership be placed on inactive status, due to member experiencing temporary medical conditions, job relocation, or other reasons beyond reasonable control of the member(s) which affects the member's ability to use the facilities. The GM/DG, with concurrence of the City Manager, is authorized to grant an inactive membership status, with an associated fee as defined herein.~~
- ~~(K) *Resignation and Reinstatement of Membership.* Member(s) wishing to resign from the facility may do so by notifying the GM/DG in writing 30 days prior to desired date of resignation. Previous member(s) may rejoin the facility at the same membership category level as previous by paying a reinstatement fee. The reinstatement fee shall be the amount equivalent to accumulated member(s) dues for the period since date of resignation and current date, or 50 percent of the posted initiation fee, which ever is less. Individuals shall be required to complete a new membership application including accepting terms and conditions of new membership. Individuals shall be required to~~

~~show documentation of prior membership status as well as pay, in full, any past due balance. This offer may not be combined with any other special promotional programs in effect.~~

~~(L) *Golf Practice Range Annual Membership.*~~

- ~~1. Entitles the family (husband, wife and children thereof under the age of (21), and living at home) the privileges of prepaid use of the golf practice range. Fee shall be assessed on an annual basis for a calendar year. There is no initiation fee for this membership. Membership fee will be prorated based on the number of months remaining in the calendar year for a first time membership. This prorating is applicable only for the first year.~~
- ~~2. An individual person who possesses a current membership that entitles the individual to golf play privileges (limited to holders of memberships A, B, C, and D above), and who is also a member of a Meadowlakes Golf Association (limited to MGA, WGA and LGA), are entitled to a reduced fee for use of the Golf Practice Range. This Golf Practice Range use privilege is extended to the individual's family (husband, wife and children thereof under the age of 21 and living at home) as well. Membership fee will be prorated for first time membership same as [subsection] (L)1 above. Golf membership and Golf Association Membership must remain active as a condition of annual renewal of this Golf Practice Range Membership. The fee is assessed on a calendar year basis.~~