

## **NOTICE OF WORKSHOP & STATED MEETING OF THE MEADOWLAKES CITY COUNCIL**

Notice is hereby given that a **WORKSHOP** of the Meadowlakes City Council will be held on Tuesday, the 14<sup>th</sup> of May, 2013 at **4:00 PM** followed by a Stated meeting of the Meadowlakes City Council at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

### **~ WORKSHOP ~**

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. WORKSHOP DISCUSSION
  - a. Presentation by ATS Engineers regarding inspection services.
  - b. Presentation by Wells Nelson & Associates, Investment Bankers regarding possible refinancing of a portion of the City's outstanding Certificates of Obligations.
- III. ADJOURNMENT OF WORKSHOP

### **~ STATED MEETING ~**

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 14<sup>th</sup> of May, 2013 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
  - City Manager Activity Report - Johnnie Thompson
    - Consent Items as listed below
- IV. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
  - A. April 9th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
  - B. Ordinance Enforcement April 2013 Activity Report – Pat Preston
  - C. Animal Control April 2013 Activity Report - Robbie Galaway, Officer
  - D. Patrol Activity April 2013 Report - provided by Meadowlakes Patrol Officers
  - E. Vandalism/Incident April 2013 Activity Report – Stephanie Littleton, City Secretary
  - F. City Building Committee April 2013 Activity Report - Don Wheeler, Chairman
  - G. Public Works Department April 2013 Activity Report - Mike Williams, PWD
  - H. April 2013 Detailed Financials Report - Johnnie Thompson, City Manager
- V. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- VI. OLD BUSINESS
  - A. Action/Discussion: Public hearing regarding Ordinance 2013-01 Adopting curfew hours for minors- Williams

- B. Action/Discussion: Second reading and possible approval of Ordinance 2013-01 **ADOPTING CURFEW HOURS FOR MINORS, DEFINING TERMS; CREATING OFFENSES FOR MINORS, PARENTS AND GUARDIANS OF MINORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR WAIVER BY THE MUNICIPAL COURT OF JURISDICTION OVER A MINOR WHEN REQUIRED UNDER THE TEXAS FAMILY CODE; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.** – Williams
- C. Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition-Williams
- D. Action/Discussion/Status Update: Water storage tank project-Thompson

## VII. NEW BUSINESS

- A. Action/Discussion: Recognition of service for exiting council members- Williams
- B. Action/Discussion: Authorization for City Manager to begin preliminary negotiations for the refinancing of portion of the City's outstanding Certificates of Obligations.-Thompson
- C. Action/Discussion: Authorizing City Manager to develop a request for proposal for the City's depository.
- D. Action/Discussion: Establishing time and dates for budget workshops.-Williams/Thompson
- E. Action/Discussion: Authorizing City Manager to execute an agreement between the City and Eileen Merritt, Inc. (dba Austin Technical Services), a Texas corporation, for providing building inspection services to the City.-Thompson

## VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest

*(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)*

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

- A. The next regularly scheduled meeting will be held June 11<sup>th</sup>, 2013 at 5:00 p.m.

## IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

### **THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS**

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before May 10<sup>th</sup>, 2013 by 3:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton

Stephanie Littleton, City Secretary

/s/Don Williams

Don Williams, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

**Posting Removed:** \_\_\_\_\_ **at** \_\_\_\_\_ **by** \_\_\_\_\_  
(Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

**City of Meadowlakes  
Stated Meeting Minutes  
April 9, 2013**

**I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Don

Williams called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

**II. PLEDGE OF ALLEGIANCE AND PRAYER:** Gary Hammond led the Council and guests in the Pledge of Allegiance and Pat Preston led the Council and guests in prayer.

**III. MONTHLY STANDARD LIVE REPORTS:**

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. Mr. Thompson addressed the issue of the recent hail storm and acknowledged that the City did sustain some damage, mostly to the club. Insurance adjusters have been out and plans for repairs have been made. He informed the council that the City is investigating the cost benefits of switching to tablets vs. paper to save printing costs of the monthly agenda packets and updates. Mr. Thompson also announced that the Household Hazardous Waste Collection date is on April 20th. He concluded by informing the council that the City is trying to get accreditation for online financial transparency with the state Comptroller's office.

**IV. CONSENT ITEMS:**

- A.** March 5, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement March 2013 Activity Report – Pat Preston
- C.** Animal Control March 2013 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity March 2013 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident march 2013 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee March 2013 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department March 2013 Activity Report - Mike Williams, PWD

45           **H. February and March 2013 Detailed Financials Report - Johnnie**  
46                   Thompson, City Manager

47  
48 After Council discussion, Councilmember Raesener made a motion to approve  
49 the consent items as presented. Councilmember Hammond seconded the  
50 motion. It passed by a unanimous vote of the Councilmembers present.  
51

52 **V. CITIZEN COMMENTS:** Dale Fixsen suggested to council and POA that  
53 Meadowlakes look at some strategic planning looking forward as  
54 population growth continues. Jerry Drummond, a retired constable from  
55 Llano county and new resident, addressed speeding and suggested  
56 organizing a police force.  
57

58 **VI. OLD BUSINESS:** There was no old business on the agenda.  
59

60 **VII. NEW BUSINESS**

61 **A. Action/Discussion/Status Update: Meadowlakes Public Facility**  
62 **Corporation operations and financial condition including quarterly**  
63 **financial reports.** PFC President Steve Hawkins presented financial reports  
64 detailing the fiscal year to date results, including a \$3,000 loss in Food &  
65 Beverage and a total year-to date loss of approximately \$2,200. Mr. Hawkins  
66 stated that employees have started auditing the beer randomly; invisible loss  
67 went from 60-70 cans down to 4. He explained that hard liquor and wine  
68 inventories are difficult, but that they are looking for solutions. Mr. Hawkins  
69 stated that the requirement for handicap access to the pool has changed,  
70 and that they might qualify for exemption and he requested the City's input  
71 on qualification. He addressed the issue of leasing part of the cart barn to  
72 residents, and that legal challenges require City input. Council discussion  
73 ensued. He concluded by requesting a City review of how the PFC is  
74 performing to the standards established by council.

75 **B. Action/Discussion: Certificate of unopposed candidates and Order of**  
76 **cancellation via Resolution 13-05 of the May 11, 2013 general**  
77 **election.** After Council discussion, Councilmember Cunningham made a  
78 motion to approve Resolution 13-05 with redlines. Councilmember Sarcione  
79 seconded the motion and it passed by a unanimous vote of the  
80 Councilmembers present.

81 **C. Action/Discussion: First reading and setting date for public hearing of**  
82 **Ordinance 2013-01 ADOPTING CURFEW HOURS FOR MINORS,**  
83 **DEFINING TERMS; CREATING OFFENSES FOR MINORS, PARENTS AND**  
84 **GUARDIANS OF MINORS; PROVIDING FOR ENFORCEMENT; PROVIDING**  
85 **FOR WAIVER BY THE MUNICIPAL COURT OF JURISDICTION OVER A**  
86 **MINOR WHEN REQUIRED UNDER THE TEXAS FAMILY CODE;**  
87 **PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY**  
88 **CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN**  
89 **OPENING CLAUSE.** City Manager Johnnie Thompson introduced this item  
90 by detailing the changes suggested by the City Attorney. Councilmember  
91 Cunningham made a motion to approve the Ordinance with redlines. The  
92 motion was seconded by Councilmember Hammond and passed by a  
93 unanimous vote of the Councilmembers present.

**D. Action/Discussion/Status: Water Storage Tank Project**

1. Possible rejection of all bids and calling for the re-bidding of the project.
2. Amending Fiscal Year 2013 Utility Fund Budget to reflect additional fund transfer to cover additional cost of storage tank project.
3. Awarding contract for the construction of a 250,000 gallon water storage tank.

Dick Collins from Southwest Engineers addressed council and discussed the reasons the cost estimate was so far off, focusing on the cost of baffle installation. He explained that the low bidder and baffle installers are working on solutions to bring cost down. Tense council discussion ensued. City Manager Johnnie Thompson recommended paying the difference by utilizing reserves, delaying other projects and carrying some expense over two fiscal years. Councilmember Raesener made a motion to amend the budget to reflect a total of \$90,000 in additional funds from the Utility Fund fund reserves to cover costs. The motion was seconded by Councilmember Sarcione and passed by a unanimous vote of the Councilmembers present. Next, Councilmember Hammond made a motion to award the contract to Bulldog Steel Products Inc., in the amount of not more than 351,785. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.

**E. Action/Discussion: 2013 Consumer Price Index (CPI) adjustment to Municipal Telecommunications Right-Of-Way Access Line Rates.** City manager Johnnie Thompson addressed Council and explained that the state authorized the increase if we wish to raise the rate and that if no action is taken, the rate remains the same. If no action is taken now, it can be revisited in September. He concluded by stating that the rate increase would result in approximately \$400 in additional revenue per year. No action was taken by Council.

**VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

**A. Household Hazardous Waste Collection is April 20<sup>th</sup>**

**B. Upcoming workshops will be required for the budget, inspection process for Building Committee, and prior to the May stated meeting for codification.**

**C. PFC committee/liaison with council.**

**D. The next regularly scheduled meeting will be held May 14<sup>th</sup>, 2013 at 5:00 p.m.**

**IX. ADJOURNMENT: 6:22 p.m.**

**Approved:**

/s/ Don Williams                      **Date:** \_\_\_\_\_  
Mayor, Don Williams

**Attest:**

143

144 /s/ Stephanie Littleton **Date:** \_\_\_\_\_

145 City Secretary, Stephanie Littleton

DRAFT

**Ordinance Enforcement Report**  
**April 2013**  
**Summary**

Calls Received: Ordinance line: 15  
Security Gate: 1

64 warning letters or notices were issued during the month of April:

- 2 letters regarding Ordinance 92.02 – trailer or RV parked in drive over 72 hours
- 3 letters regarding Ordinance 92.02 – trailer parked on lot
- 1 letter regarding Ordinance 92.02 – golf cart stored on driveway or porch
- 22 letters regarding Ordinance 130.02 – trash containers visible from the street
- 8 letters regarding Ordinance 130.02 – limbs or yard debris on lot over 10 days
- 20 letters regarding Ordinance 130.02 – yards needing mowing
- 1 letter regarding Ordinance 150.21 & 130.02 – construction materials on lot
- 5 letters regarding Ordinance 152.14 – advertising signs on property
- 2 letters regarding Property Maintenance Code 302.7 – planter box or fence in disrepair

13 warning tickets were issued regarding Ordinance 92.02 – for parking infractions most of which were parking on the wrong side of street  
1 warning ticket was issued regarding Ordinance 152.14 for a sign ordinance violation  
16 verbal warnings were issued.

Submitted by:

*Pat Preston*

Pat Preston  
Ordinance Enforcement Officer  
May 1, 2013



## **Animal Control Report**

**Meadowlakes, Texas**

**April, 2013**

- **Assisted resident removing a mother and 4 baby possums from his garage**
- **One call was for a lost dog**
- **Two reports were for stray dogs that were picked up and delivered to the Marble Falls Animal Control Facility**
- **One call for stray cat**
- **Two calls were for stray dogs - not found**
- **A dead bat on the side of the house - I removed the bat**
- **One call was for a dead squirrel in resident's front yard. When I arrived, it was gone**
- **One trapped cat was returned to its owner**
- **A skunk was in resident's garage. I assisted in removing the skunk from the garage**
- **A complaint was made for resident neighbor having an excessive number of dogs**
- **A resident killed a bat and I took it to the vet for rabies testing**
- **A raccoon was trapped in the city trap - I picked it up and removed it from the city**
- **A resident reported a swarm of bees entering his attic**
- **A skunk was trapped in the city trap - I picked it up and removed it from the city**

*Robbie Galaway*

**Robbie Galaway**

# MEADOWLAKES PATROL ACTIVITY REPORT April 2013

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
4/1/13	Mon	Bindseil	10:00 AM	1:00 PM	3:00						65848	65865	17
4/2/13													0
4/3/13	Wed	Wilson	7:00 AM	10:00 AM	3:00								0
4/4/13													0
4/5/13	Fri	Koenning	7:00 PM	11:00 PM	4:00			1			97969	97993	24
4/6/13													0
4/7/13													0
4/8/13	Mon	Wilson	7:00 AM	10:00 AM	3:00					Patrol, radar	49356	49380	24
4/9/13	Tue	Bindseil	7:00 PM	10:00 PM	3:00						66355	66374	19
4/10/13													0
4/11/13	Thu	Perez	7:00 AM	10:00 AM	3:00			1		Patrol, radar, monitored bus, checked City buildings and parks	63923	63938	15
4/12/13	Fri	Bindseil	6:00 PM	9:00 PM	3:00						66515	66525	10
4/13/13													0
4/14/13	Sun	Bindseil	1:00 PM	4:00 PM	3:00						66541	66558	17
4/15/13													0
4/16/13	Tue	Bindseil	8:00 AM	11:00 AM	3:00			1		Monitor school/wrok traffic, verbal warning for speeding on Meadowlakes Dr.	66640	66660	20
4/17/13	Wed	Wilson	7:00 AM	10:00 AM	3:00					Patrol, radar	50092	50113	21
4/18/13													0
4/19/13	Fri	Perez	7:00 AM	10:00 AM	3:00			1		Patrol, radar, followed school bus, f/u on wondow w/o screen.	64493	64508	15
4/20/13	Sat	Koenning	7:00 PM	11:00 PM	4:00					Assisted MFAEMS with call at 282 Turkey Run & 101 Turkey Run.	98724	98748	24
4/21/13													0
4/22/13	Mon	Wilson	7:00 AM	10:00 AM	3:00					Patrol, radar, monitor stop sign @ Firestone/Preston, extra patrol on Turkey Run per citizen complaint of criminal mischief at 146 Turkey Run, starline alert at 149 St. Andrews, false alarm.	50441	50462	21
4/23/13	Tue	Wilson	6:40 AM	9:40 AM	3:00					Sus. Veh reported, unable to locate, patrol, radar	50462	50485	23
4/24/13	Wed	Bindseil	3:00 PM	6:00 PM	3:00					Monitor after school traffic	66831	66846	15
4/25/13	Thu	Koenning	3:00 PM	7:00 PM	4:00			1			98974	99001	27
4/26/13	Fri	Bindseil	6:00 PM	9:00 PM	3:00						66866	66876	10
4/27/13	Sat	Perez	6:00 PM	9:00 PM	3:00		6	1		Patrol, checked city buildings and RV storage yard	64765	64778	13
4/28/13													0
4/29/13	Mon	Perez	7:00 AM	9:00 AM	2:00					patrol, radar, checked parks	64950	64958	8
4/30/13	Tue	Bindseil	7:00 AM	10:00 AM	3:00					Monitor work/school traffic	66886	66897	11
					62:00	0	6	6	0		334		

# *City of Meadowlakes*

VANDALISM/INCIDENTS-April 2013

**4/22: Report to BCSO of criminal mischief at 146 Turkey Run. Further details not provided.**

*BUILDING COMMITTEE REPORT*  
**April 2013**  
**Don Wheeler – Building Committee Chairman**

*ACTIVE BUILDING PERMITS (under construction or review) .....16*  
*(adjusted for the completion of several fences/patio covers)*

*April 2013 Approved Permits*

<i>Deck</i>	
<i>Fence</i>	<i>2</i>
<i>Swimming Pool/Hot Tub</i>	
<i>Remodel</i>	<i>2</i>
<i>Variance</i>	<i>1</i>
<i>New Homes</i>	
<i>Other</i>	
<i>Patio Cover</i>	
<i>Arbor</i>	
<i>Plat Amendment</i>	
<i>Consultation</i>	
<i>Playscape</i>	
<i>Permit Revisions</i>	
<i>Applications denied: Arbor</i>	
<i>Fence</i>	
<i>New home</i>	
<i>Variance</i>	
<i>Remodel</i>	<i>1</i>
<i>Patio Cover</i>	
<i>Playscape</i>	
<i>Detached Structure</i>	
<i>Carport</i>	
<i>Propane gas storage tank</i>	
<i>Roof replacement</i>	
<i>Other</i>	

# City of Meadowlakes

177 Broadmoor  
Meadowlakes, Texas 78654  
USA

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Phone (830) 693-2951  
Fax (830) 693-2124

## MEMORANDUM

Date: May 8, 2013  
To: Honorable Mayor and Council  
From: Mike Williams, Public Works Director  
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Treated 15.2 million gallons of water in April which is 0.7% less than April of last year.
2. Hauled off several loads of topping rock leftover from the recent paving projects and leveled the waste dirt from the new tank excavation site that was placed on the lot next to city hall.
3. Tasks for the POA that were done this month include: Mowing weekly at the guard gate and parks, installed “no glass” signs at the pavilion and dock area, removed, repaired and replaced approximately 100 feet of privacy fence on Dogleg as well as straightened the chain link perimeter fence, Permanently removed approx.. 260 feet of the wooden privacy fence on Dogleg just off of Firestone, straightened approx. 400 feet of chainlink fence on Firestone from the #16 teebox to Dogleg.
4. Mike attended a customer meeting at LCRA and they are expecting the drought conditions to continue through this summer. The next meeting will be scheduled for sometime next month and at that time we should have a better idea of what additional requests will be made to reduce water use.
5. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We are seeing more limbs that are being put out for us to chip that are smaller than the required diameter per our ordinance. A door hangar with the brush ordinance printed on it is left at any home that have items that do not meet the requirements of the ordinance.
6. Our employees have been getting ready for a compliance inspection at our wastewater treatment plant. This is a routine inspection that is done by the TCEQ every 5 years or so. This inspection is scheduled for May 9<sup>th</sup>.
7. The BOPATE collection event was a success. In all we had 276 vehicles come through in 4 hours. By next month we should have information as to what was collected. The Burnet County Household Hazardous Waste committee would also like to thank you for your support.
8. Our employees placed 3 loads of riprap rock along the bank by the #14 green. This is in an effort to reduce erosion that occurs from water that comes through the drainage pipe under the road on Firestone just past Dogleg. During and after heavy rainfall events the water has been over the road at this location at times.

# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

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Agenda Item-IV-H

**Date:** May 9, 2013

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** IV-H-April 2013 Financial Statements

**Requested Council Agenda Date:** May 14, 2013

**Contact Name & Number:** Johnnie Thompson, City Manager

**1. Place On:** ☒ Consent ☐ New Business ☐ Old Business

**2. Budget Impact Statement Attached:** ☐ Yes ☐ No ☒ N/A

**3. Original Copies of Documents Approved to/from City Attorney?**

☐ Yes ☐ No ☒ N/A

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#### **4. Background:**

*Please find attached for your review and possible approval copies of the April 2013 financial reports for the various funds of the City. I will briefly review each below:*

#### **Combined Balance Sheet (Pages 1 & 2)**

*The Utility Fund cash balance only reflects a slight increase over that of last month but this is misleading due to banking errors. The General Fund owes the Utility Fund slightly over \$18,000 that was transferred in error by the bank, so in reality the Utility Fund has approximately \$20,000 more on deposit than it did at the end of March.*

*The Debt Service Fund cash balance increased by slightly more than \$23,000 during the month, due mainly to transfers from the Utility Fund. This fund will continue to grow until late August when a large principal and interest payment will be made.*

*The Capital Projects (Construction) Fund is only a few hundred less than at the end of March. I will not make any additional transfers from the Utility Fund into this fund until the money is actually needed.*

*The General Fund cash balance is approximately \$6,600 less than at the end of March but if you factor in the \$18,000 bank transfer error mentioned above, it is nearly \$25,000 less. The fund's cash balance will continue to decrease over the coming months and will not begin to build until property tax income is collected late this year through early 2014.*

### **Statement of Net Assets (Page 3)**

*This report provides the City's financial condition in a different format which lists all assets and liabilities on one page. The balance sheet on pages 1 and 2 only reflect those assets and liabilities by each fund and does not necessarily provide a clear review of the City's total assets and liabilities. The General Fund balance sheet does not reflect the outstanding bonds or assets of the golf course while this report does. As mentioned last month this report is a work in process and should you have any questions please feel free to give me a call.*

### **Utility Fund Profit and Loss (Pages 4 through 7)**

*The Utility Fund continues to perform slightly better than budgeted. While revenues for the month of April were around \$400 less than budgeted, revenues for the year-to-date exceed those budgeted by \$21,000. Expenses for the month were approximately \$6,700 less than those budgeted for the period and the year-to-date expenses are about \$83,000 less than those budgeted.*

*Net gain for the month was approximately \$12,800 compared to a budgeted net gain of approximately \$6,500 and the year-to-date net gain stood at nearly \$45,250 compared to a budgeted net loss of nearly \$58,300. I consider the fund to be performing quite well.*

### **Debt Service Fund Profit and Loss (Page 8)**

*Not much activity normally occurs during the months of March through July in this fund with the exception of some minor property tax income being deposited and the monthly transfers into the fund from the Utility Fund. As previously mentioned we have a large principal and interest payment coming due in late August. The Fund will continue to build cash until that time.*

### **Construction Fund Profit and Loss (Page 9)**

*Not much activity has taken place in the Construction Fund over the past month, with only some minor expenses being paid. We do have an invoice from Southwest Engineering for \$7,607.50 for engineering services through bidding. The invoiced amount is per the terms and conditions as established in our contract with them.*

### **General Fund Profit and Loss (Pages 10 through 15)**

*Overall the General Fund is performing slightly better than budgeted. Revenues for the month of April were \$3,500 greater than budgeted and for the year-to-date*

*they are about \$1,000 greater. Expenses for the month are about as budgeted but for the year they are nearly \$29,000 less mainly due to less than budgeted administrative expenses. The Fund has a net gain for the year of \$121,801 which is \$29,000 greater than the budgeted net gain.*

### ***Recreation and Country Club Fund (Page 16)***

*Not much activity is occurring in this fund either with the exception of the deposits of the monthly lease and transfer in from the Utility Fund.*

### ***Cash Flow Analysis (Pages 17 through 19)***

***Utility Fund-***The Fund had a positive cash flow in excess of \$21,000 in the month of April with a positive cash flow for the first seven months of the fiscal year in excess of \$53,000. The Fund should continue to have a positive cash flow for the remainder of the fiscal year, only being affected by transfer of funds to the Construction Fund.

***Debt Service Fund-***The Debt Service fund had a positive cash flow as well which is expected and should continue to have a positive cash flow each month until August when a principal and interest payment will be made. In April the Fund had a positive cash flow of \$23,000 and a year-to-date positive cash flow in excess of \$295,500.

***General Fund-***The General Fund had a negative cash flow of slightly less than \$7,000 in April but has had a positive cash flow in excess of \$119,000 for the year-to-date. The Fund will continue to have a negative cash flow until the December-January time frame then property tax income will begin to be collected.

### ***Check Register Detail Report (Pages 20 through 36)***

*The vast majority of the checks issued during the month of April were the normal recurring ones with the following being the exception:*

#### ***General Fund:***

*Check #6197-04/02/13-Singleton, Clark & Company-\$2,768-final payment for auditing services*



*City of Meadowlakes*  
**Combined Balance Sheet**  
**As of April 30, 2013**

	<i>Utility Fund</i>	<i>Debt Service</i>	<i>Capital Projects</i>	<i>General Fund</i>	<i>Recreation Fund</i>	<i>Total</i>
<b>Current Assets</b>						
<b>Operating Cash</b>						
Petty Cash	\$ 600	\$ -	\$ -	\$ 150	\$ -	\$ 750
Checking	\$ 53,937	\$ -	\$ -	\$ 33,902	\$ 28,121	\$ 115,960
Money Markets/CD's	\$ 427,485	\$ 306,011	\$ 295,225	\$ 394,877		\$ 1,423,598
<b>Total Operating Cash</b>	<b>\$ 482,023</b>	<b>\$ 306,011</b>	<b>\$ 295,225</b>	<b>\$ 428,929</b>	<b>\$ 28,121</b>	<b>\$ 1,540,308</b>
						\$ -
<b>Accounts Receivable</b>						\$ -
Long Term Receivables	\$ 282,394	\$ -	\$ -	\$ 200	\$ 200	\$ 282,794
Current Receivables	\$ 101,667		\$ -	\$ 9,107		\$ 110,774
<b>Total Receivables</b>	<b>\$ 384,061</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,307</b>	<b>\$ 200</b>	<b>\$ 393,568</b>
<b>Inventory</b>	<b>\$ 26,704</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,704</b>
<b>Total Current Assets</b>	<b>\$ 892,787</b>	<b>\$ 306,011</b>	<b>\$ 295,225</b>	<b>\$ 438,236</b>	<b>\$ 28,321</b>	<b>\$ 1,960,580</b>
<b>Fixed Assets</b>						
Other Fixed Assets	\$ 3,715,026	\$ -	\$ -		\$ 113,979	\$ 3,829,005
<b>Total Fixed Assets</b>	<b>\$ 3,715,026</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,979</b>	<b>\$ 3,829,005</b>
<b>TOTAL ASSETS</b>	<b>\$ 4,607,813</b>	<b>\$ 306,011</b>	<b>\$ 295,225</b>	<b>\$ 438,236</b>	<b>\$ 142,300</b>	<b>\$ 5,789,585</b>

*City of Meadowlakes*  
**Combined Balance Sheet**  
**As of April 30, 2013**

	<i>Utility Fund</i>	<i>Debt Service</i>	<i>Capital Projects</i>	<i>General Fund</i>	<i>Recreation Fund</i>	<i>Total</i>
<b>Current Liabilities</b>						
Accounts Payable	\$ 28,548	\$ -	\$ -	\$ 7,192	\$ -	\$ 35,740
Deferred Revenues	\$ 3,147	\$ -	\$ -	\$ 9,107		\$ 12,254
Other Current Liabilities	\$ 11,181	\$ -	\$ -	\$ -	\$ -	\$ 11,181
Service Deposits Payable	\$ 74,454	\$ -	\$ -	\$ -	\$ -	\$ 74,454
<b>Total Current Liabilities</b>	<b>\$ 117,330</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,299</b>	<b>\$ -</b>	<b>\$ 133,629</b>
<b>Reserve Funds</b>						
Golf Course Improvement	\$ -	\$ -	\$ -		\$ 8,547	\$ 8,547
Vehicle & Machinery Replace	\$ 17,127	\$ -	\$ -		\$ -	\$ 17,127
Judicial Discretionary Funds	\$ -	\$ -	\$ -	\$ 469	\$ -	\$ 469
Unemployment Reserve Fund	\$ -	\$ -	\$ -	\$ 2,750	\$ -	\$ 2,750
Facilities Replacement Fund	\$ -	\$ -	\$ -	\$ 7,345	\$ -	\$ 7,345
<b>Total Reserve Funds</b>	<b>\$ 17,127</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,564</b>	<b>\$ 8,547</b>	<b>\$ 36,238</b>
<b>Long Term Liabilities</b>						
2008 General Obligation Bonds	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000
2013 Tank Lease/Purchase	\$ 300,000					\$ 300,000
<b>Total Long Term Liabilities</b>	<b>\$ 555,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 555,000</b>
<b>Prior Period Adjustments</b>	<b>\$ 296,586</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,677</b>	<b>\$ 396,263</b>
<b>Total Liabilities</b>	<b>\$ 986,043</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,863</b>	<b>\$ 108,224</b>	<b>\$ 1,121,130</b>
<b>Equity</b>						
Retained Earnings	\$ 352,918	\$ -	\$ -	\$ 206,079		\$ 558,997
Fund Balance	\$ 180,682	\$ -	\$ -	\$ 83,493	\$ (93,936)	\$ 170,239
Reserve for Inventories	\$ 21,711	\$ -	\$ -	\$ -		\$ 21,711
Fixed Assets	\$ 3,316,343	\$ -	\$ -	\$ -	\$ 76,084	\$ 3,392,427
Debt Service Fund	\$ -	\$ 16,367	\$ -	\$ -	\$ 33,375	\$ 49,742
Capital Projects Fund	\$ -	\$ -	\$ 480	\$ -	\$ -	\$ 480
Net Income	\$ 45,213	\$ 294,227	\$ (4,936)	\$ 121,801	\$ 18,553	\$ 474,857
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 4,902,910</b>	<b>\$ 310,594</b>	<b>\$ (4,456)</b>	<b>\$ 411,373</b>	<b>\$ 34,076</b>	<b>\$ 5,654,496</b>

# *City of Meadowlakes*

## Statement of Net Assets

	Governmental Activities 9-30-12	Governmental Activities 4-30-13	Change First of FY to Current Period	Business Type Activites 9-30-12	Business Type Activites 4-30-13	Change First of FY to Current Period
<b>ASSETS</b>						
Cash and Cash Equivalents	\$ 314,262	\$ 739,373	\$ 425,111	\$ 453,577	\$ 805,368	\$ 351,791
Receivables	\$ 12,911	\$ 9,107	\$ (3,804)	\$ 112,678	\$ 101,667	\$ (11,011)
Note Receivable	\$ -	\$ -	\$ -	\$ 289,394	\$ 282,394	\$ (7,000)
Inventory	\$ -	\$ -	\$ -	\$ 26,704	\$ 26,704	\$ -
Other Assets			\$ -	\$ 200	\$ 200	\$ -
Capitalized Debt Issuance Cost	\$ 57,677	\$ 57,677	\$ -	\$ 2,217	\$ 2,217	\$ -
Capital Assets			\$ -			
Land	\$ 1,797,556	\$ 1,797,556	\$ -	\$ 42,334	\$ 42,334	\$ -
Infrastrucure, net	\$ -	\$ -	\$ -	\$ 3,035,476	\$ 3,035,476	\$ -
Building, net	\$ 1,021,270	\$ 1,021,270	\$ -	\$ 290,640	\$ 290,640	\$ -
Improvements, net	\$ 140,088	\$ 140,088	\$ -	\$ 232,206	\$ 232,206	\$ -
Machinery and Equipment, net	\$ 39,545	\$ 39,545	\$ -	\$ 194,140	\$ 194,140	\$ -
Construction in Progress	\$ -	\$ -	\$ -	\$ 25,993	\$ 61,493	\$ 35,500
<b>Total Assest</b>	<b>\$ 3,383,309</b>	<b>\$ 3,804,616</b>	<b>\$ 421,307</b>	<b>\$ 4,705,559</b>	<b>\$ 5,074,839</b>	<b>\$ 369,280</b>
<b>LIABILITIES</b>						
Accounts Payable	\$ 22,189	\$ 10,451	\$ (11,738)	\$ 67,755	\$ 54,222	\$ (13,533)
Salaries and wages Payable	\$ 3,646	\$ -	\$ (3,646)	\$ 5,118	\$ -	\$ (5,118)
Accrued Inteest Payable	\$ -	\$ -	\$ -	\$ 719	\$ -	\$ (719)
Service Deposits	\$ -	\$ -	\$ -	\$ 72,225	\$ 74,454	\$ 2,229
Non Current Liabilities:	\$ -					\$ -
Due Within One Year	\$ 15,000	\$ 15,000	\$ -	\$ 255,000	\$ 255,000	\$ -
Due in More Than One Year	\$ 3,592,372	\$ 3,592,372	\$ -	\$ 10,454	\$ 310,454	\$ 300,000
<b>Total Liabilities</b>	<b>\$ 3,633,207</b>	<b>\$ 3,617,823</b>	<b>\$ (15,384)</b>	<b>\$ 411,271</b>	<b>\$ 694,130</b>	<b>\$ 282,859</b>
<b>NET ASSETS</b>						
Invested in Capital Assets	\$ (541,541)	\$ (541,541)	\$ -	\$ 3,751,789	\$ 3,751,789	\$ -
Unrestricted Net Assest	\$ 291,643	\$ 291,643	\$ -	\$ 728,499	\$ 728,499	\$ -
<b>Total Net Assets</b>	<b>\$ (249,898)</b>	<b>\$ 186,793</b>	<b>\$ 436,691</b>	<b>\$ 4,294,288</b>	<b>\$ 4,380,709</b>	<b>\$ 86,421</b>

# *City of Meadowlakes*

## *Utility Fund Profit Loss*

	<b>Apr 13</b>	<b>Budgeted Apr 13</b>	<b>Oct '12 - Apr 13</b>	<b>Budgeted Oct'12 -Apr 13</b>
<b>Revenue:</b>				
5010 · Water Revenue	\$ 32,703	\$ 33,700	\$ 203,511	\$ 192,800
5020 · Sewer Revenues	\$ 37,581	\$ 37,400	\$ 262,637	\$ 261,500
5030 · Garbage Revenue	\$ 16,533	\$ 16,400	\$ 115,168	\$ 114,500
5040 · Pump Fee Revenue	\$ 9	\$ -	\$ 58	\$ -
5110 · Contract Services	\$ 6,667	\$ 6,667	\$ 46,667	\$ 46,669
5120 · Water Connect Fee Revenue	\$ -	\$ -	\$ 3,625	\$ 725
5130 · Sewer Connect Fee Revenue	\$ -	\$ -	\$ 3,625	\$ 725
5140 · Transfer Fee	\$ 500	\$ 200	\$ 1,475	\$ 1,275
5150 · Penalty & Interest Earned	\$ 503	\$ 520	\$ 3,797	\$ 3,640
5170 · Miscellaneous Revenues	\$ 14	\$ 125	\$ 3,109	\$ 875
5181-Non-Operating Rev-Transfer in from General Fund	\$ -	\$ -	\$ 25,000	\$ 25,000
5200 · Interest earned on Investments	\$ 305	\$ 175	\$ 1,358	\$ 1,225
	<b>\$ 94,815</b>	<b>\$ 95,187</b>	<b>\$ 670,029</b>	<b>\$ 648,934</b>
<b>Expenses:</b>				
Total 6100 · Employee Expenses	\$ 29,565	\$ 30,820	\$ 220,264	\$ 237,570
Total 6200 · Administrative Expenses	\$ 2,315	\$ 1,825	\$ 35,280	\$ 40,525
Total 6300 · Operating Expenses	\$ 15,211	\$ 19,150	\$ 127,442	\$ 164,300
Total 6400 · POA Contract Mowing Expense	\$ 135	\$ 850	\$ 1,737	\$ 4,050
Total 6500 · Other Expenses-Garbage	\$ 14,419	\$ 14,400	\$ 100,442	\$ 100,800
Total 8200 · Transfer to Other Funds	\$ 20,250	\$ 21,600	\$ 139,650	\$ 160,000
<b>Total Expense</b>	<b>\$ 81,895</b>	<b>\$ 88,645</b>	<b>\$ 624,816</b>	<b>\$ 707,245</b>
<b>Net Gain/(Loss)</b>	<b>\$ 12,919</b>	<b>\$ 6,542</b>	<b>\$ 45,213</b>	<b>\$ (58,311)</b>

# *City of Meadowlakes*

## Utility Fund Profit Loss

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Apr 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b>6100 · Employee Expenses</b>				
<b>6110 · Salaries &amp; Wages</b>				
6410 · Salaries Exempt Employees	\$ 8,233	\$ 8,075	\$ 59,560	\$ 60,575
6415 · Salaries & Wages-Non-Exempt	\$ 14,773	\$ 14,500	\$ 100,657	\$ 109,000
6416 · Overtime & Standby Pay	\$ 832	\$ 750	\$ 5,441	\$ 4,900
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 4,455	\$ 4,700
6518 · Reserve Payroll Expense	\$ -	\$ 1,000	\$ -	\$ 4,400
<b>Total 6110 · Salaries &amp; Wages</b>	<b>\$ 23,838</b>	<b>\$ 24,325</b>	<b>\$ 170,112</b>	<b>\$ 183,575</b>
<b>6111 · Other Employee Expenses</b>				
6116 · Unemployment Expense	\$ -	\$ -	\$ 1,750	\$ 1,750
6120 · FICA Expense	\$ 1,824	\$ 1,800	\$ 13,405	\$ 14,050
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 5,443	\$ 5,100
6150 · Employee Insurance Expenses	\$ 3,101	\$ 3,800	\$ 23,620	\$ 26,600
6160 · Employee Retirement Expense	\$ 257	\$ 300	\$ 1,542	\$ 2,400
6170 · Employee Uniform Expense	\$ 455	\$ 300	\$ 2,162	\$ 2,000
6180 · Employee Training & Travel Exp	\$ 65	\$ 275	\$ 1,985	\$ 1,950
6560 · Payroll Expenses	\$ 25	\$ 20	\$ 246	\$ 145
<b>Total 6111 · Other Employee Expenses</b>	<b>\$ 5,727</b>	<b>\$ 6,495</b>	<b>\$ 50,152</b>	<b>\$ 53,995</b>
<b>Total 6100 · Employee Expenses</b>	<b>\$ 29,565</b>	<b>\$ 30,820</b>	<b>\$ 220,264</b>	<b>\$ 237,570</b>
<b>6200 · Administrative Expenses</b>				
6210 · Auditing Expense	\$ 1,038	\$ -	\$ 5,190	\$ 6,000
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ -	\$ -	\$ 3,629	\$ 4,000
6227 · Other Misc. Dues & Fees	\$ -	\$ 150	\$ 326	\$ 1,500
<b>Total 6225 · Misc. Dues &amp; Fees</b>	<b>\$ -</b>	<b>\$ 150</b>	<b>\$ 3,955</b>	<b>\$ 5,500</b>
6235 · Computer/Office Equip R&M	\$ 523	\$ 175	\$ 1,368	\$ 1,125
6240 · Software Update	\$ -	\$ -	\$ 1,064	\$ 1,450
6245 · Office Equipment Rental	\$ -	\$ 100	\$ 416	\$ 700
6250 · Office Supplies	\$ 143	\$ 800	\$ 1,681	\$ 2,300
6255 · Postage Expense	\$ 33	\$ -	\$ 1,619	\$ 2,300
6260 · Telephone Expense	\$ 462	\$ 450	\$ 3,166	\$ 3,200
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 15,752	\$ 16,500
6280 · Bad Debts	\$ -	\$ -	\$ -	\$ 250
6282 · Administrative-Miscellaneous	\$ 116	\$ 150	\$ 1,069	\$ 1,200
<b>Total 6200 · Administrative Expenses</b>	<b>\$ 2,315</b>	<b>\$ 1,825</b>	<b>\$ 35,280</b>	<b>\$ 40,525</b>

# *City of Meadowlakes*

## Utility Fund Profit Loss

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Apr 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b>6300 · Operating Expenses</b>				
<b>6301 · Water Treatment Operational Exp</b>				
6305 · Water Treatment Electrical	\$ 2,452	\$ 3,000	\$ 16,690	\$ 19,000
6310 · Heating Fuel-WTP	\$ -	\$ -	\$ 320	\$ 1,000
6314 · R&M-Plant & Pump Station	\$ 134	\$ 3,000	\$ 6,534	\$ 33,000
6316 · WTP Chemical Expense	\$ 3,336	\$ 700	\$ 17,762	\$ 10,300
6320 · Water Outside Testing Expense	\$ 107	\$ 150	\$ 1,613	\$ 1,150
6328 · Distribution Repair & Maint.	\$ 49	\$ 500	\$ 2,238	\$ 4,350
6355 · Meter Purchased	\$ -	\$ 1,000	\$ 8,961	\$ 13,750
6360 · Tap Materials	\$ -	\$ 275	\$ -	\$ 2,125
<b>Total 6301 · Water Treatment Operational Exp</b>	<b>\$ 6,077</b>	<b>\$ 8,625</b>	<b>\$ 54,118</b>	<b>\$ 84,675</b>
<b>6302 · Wastewater Operational Expenses</b>				
6304 · Wastewater Electrical	\$ 2,252	\$ 2,300	\$ 16,783	\$ 16,200
6311 · Propane-Wastewater	\$ 360	\$ -	\$ 360	\$ 500
6317 · WWTP Chemicals	\$ -	\$ 500	\$ 2,538	\$ 4,500
6318 · Outside Testing Wastewater	\$ 91	\$ 200	\$ 671	\$ 1,400
6321 · Collection System R&M	\$ 41	\$ 500	\$ 5,938	\$ 1,750
6322 · Irrigation Maintenance Expense	\$ -	\$ 625	\$ 551	\$ 4,375
6324 · Irrigation Electric Subsidy	\$ 625	\$ 625	\$ 4,375	\$ 4,375
6327 · WWTP Repair & Maintenance	\$ 497	\$ 2,000	\$ 5,095	\$ 9,000
<b>Total 6302 · Wastewater Operational Expenses</b>	<b>\$ 3,866</b>	<b>\$ 6,750</b>	<b>\$ 36,311</b>	<b>\$ 42,100</b>
<b>6303 · Other Operational Expenses</b>				
<b>63031 · Repair &amp; Maintenance-Other</b>				
6329 · R&M-Building/Misc.	\$ 551	\$ 625	\$ 3,631	\$ 4,375
63291 · Drainage Repair & Maintenance	\$ 834		\$ 5,359	\$ 2,500
<b>Total 63031 · Repair &amp; Maintenance-Other</b>	<b>\$ 1,385</b>	<b>\$ 625</b>	<b>\$ 8,990</b>	<b>\$ 6,875</b>
6330 · Vehicle Repair & Maintenance	\$ 263	\$ 500	\$ 2,521	\$ 3,000
6332 · Mahan Property Upkeep	\$ -	\$ 250	\$ -	\$ 500
6335 · Machinery Repair & Maintenance	\$ 833	\$ 500	\$ 7,334	\$ 4,750
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ 678	\$ 750	\$ 4,628	\$ 5,250
6342 · Machinery Fuel	\$ -	\$ 1,000	\$ 823	\$ 2,000
<b>Total 6340 · Vehicle &amp; Machinery Fuel</b>	<b>\$ 678</b>	<b>\$ 1,750</b>	<b>\$ 5,451</b>	<b>\$ 7,250</b>
6345 · Equipment Lease/Rental	\$ -	\$ 150	\$ 210	\$ 500
6350 · Miscellaneous Operational Exp.	\$ 858	\$ -	\$ 2,562	\$ 1,150
6365 · Small Tools	\$ 133		\$ 1,626	\$ 500
6550 · Assets Purchased less than \$5K	\$ 1,118	\$ -	\$ 8,318	\$ 13,000

# City of Meadowlakes

## Utility Fund Profit Loss

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Apr 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b>Total 6303 · Other Operational Expenses</b>	<b>\$ 5,268</b>	<b>\$ 3,775</b>	<b>\$ 37,013</b>	<b>\$ 37,525</b>
<b>Total 6300 · Operating Expenses</b>	<b>\$ 15,211</b>	<b>\$ 19,150</b>	<b>\$ 127,442</b>	<b>\$ 164,300</b>
<b>6400 · POA Contract Mowing Expense</b>				
6420 · POA Equipment R&M	\$ 61	\$ 500	\$ 345	\$ 1,450
6430 - Consumable Supplies		\$ -		\$ 150
6450 - Fuel POA	\$ 74	\$ 350	\$ 359	\$ 1,450
6460 · Small Tools - POA	\$ -	\$ -	\$ 1,034	\$ 1,000
<b>Total 6400 · POA Contract Mowing Expense</b>	<b>\$ 135</b>	<b>\$ 850</b>	<b>\$ 1,737</b>	<b>\$ 4,050</b>
<b>6500 · Other Expenses-Garbage</b>				
6510 · Garbage Service Expense	\$ 14,419	\$ 14,400	\$ 100,442	\$ 100,800
<b>Total 6500 · Other Expenses-Garbage</b>	<b>\$ 14,419</b>	<b>\$ 14,400</b>	<b>\$ 100,442</b>	<b>\$ 100,800</b>
<b>8200 · Transfer to Other Funds</b>				
8220 · Transfer to Debt Service Fund	\$ 19,250	\$ 15,600	\$ 101,650	\$ 97,000
8230 · Transfer to Construction Fund	\$ -	\$ 5,000	\$ 31,000	\$ 56,000
8240 · Transfer to RCC Fund	\$ 1,000	\$ 1,000	\$ 7,000	\$ 7,000
<b>Total 8200 · Transfer to Other Funds</b>	<b>\$ 20,250</b>	<b>\$ 21,600</b>	<b>\$ 139,650</b>	<b>\$ 160,000</b>
<b>Total Expense</b>	<b>\$ 81,895</b>	<b>\$ 88,645</b>	<b>\$ 624,816</b>	<b>\$ 707,245</b>
<b>Net Gain/(Loss)</b>	<b>\$ 12,919</b>	<b>\$ 6,542</b>	<b>\$ 45,213</b>	<b>\$ (58,311)</b>

# *City of Meadowlakes*

## *Debt Service Fund Profit Loss*

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Apr 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b><u>Income</u></b>				
<i>Debt Service Rev. (Transfers)</i>				
9001 · Transfer in from Utility	\$ 15,688	\$ 12,550	\$ 90,988	\$ 87,850
9002 · Transfer in from Tax	\$ 3,842	\$ 2,000	\$ 282,000	\$ 279,500
9003 · I&S Transfer In from Utility	\$ 3,563	\$ 3,050	\$ 10,663	\$ 9,150
<b>Total 9000 · Debt Service Rev. (Transfers)</b>	<b>\$ 23,092</b>	<b>\$ 17,600</b>	<b>\$ 383,650</b>	<b>\$ 376,500</b>
<b><u>Expenses</u></b>				
<i>Debt Service Expenses</i>				
9100 · Debt Service Expenses				
9120 · 2008 Certificate of Obligations				
9125 · 2008 CO's- Interest	\$ -	\$ -	\$ 84,960	\$ 84,960
9127 · 2008 CO's-Principal	\$ -	\$ -	\$ -	\$ -
<b>Total 9120 · 2008 Certificate of Obligations</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,960</b>	<b>\$ 84,960</b>
9130 · 2008 General Obligations Bonds				
9037 · 2008-GO's-Principal	\$ -	\$ -	\$ -	\$ -
9135 · 2008-GO's-Interest	\$ -	\$ -	\$ 4,463	\$ 4,463
<b>Total 9130 · 2008 General Obligations Bonds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,463</b>	<b>\$ 4,463</b>
<b>Total 9100 · Debt Service Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,423</b>	<b>\$ 89,423</b>
<b>Net Fund Gain/(Loss)</b>	<b>\$ 23,092</b>	<b>\$ 17,600</b>	<b>\$ 294,227</b>	<b>\$ 287,077</b>



# *City of Meadowlakes*

## *Construction Fund*

### *Profit Loss*

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Apr 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b><u>Income</u></b>				
<i>Transfer in from Utility Fund</i>	\$ -	\$ 5,000	\$ 31,000	\$ 56,000
<b><i>Total Income</i></b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 31,000</b>	<b>\$ 56,000</b>
<b><u>Expenses</u></b>				
<i>Tankage</i>	\$ -	\$ -	\$ -	\$ 352,000
<i>Engineering</i>	\$ -	\$ -	\$ 16,660	\$ 34,000
<i>Foundation</i>	\$ 92		\$ 16,400	\$ 23,000
<i>Electrical and Controls</i>	\$ -	\$ -	\$ -	\$ -
<i>Yard Piping</i>	\$ -		\$ 2,531	\$ 13,500
<i>Contingencies</i>	\$ 345		\$ 345	\$ 19,500
<i>Inspection/Testing</i>	\$ -	\$ -	\$ -	\$ 4,000
<b><i>Total Construction Expenses</i></b>	<b>\$ 437</b>	<b>\$ -</b>	<b>\$ 35,936</b>	<b>\$ 446,000</b>
<b><i>Net Operating Fund Gain/(Loss)</i></b>	<b>\$ (437)</b>	<b>\$ 5,000</b>	<b>\$ (4,936)</b>	<b>\$ (390,000)</b>
<b><i>Non-Operating Income-Lease-POA</i></b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
<b><i>Net Fund Gain/(Loss)</i></b>	<b>\$ (437)</b>	<b>\$ 305,000</b>	<b>\$ 295,064</b>	<b>\$ (90,000)</b>

# City of Meadowlakes

## General Fund

### Profit Loss

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b><u>Income</u></b>				
<b>05-4100 · Taxes</b>				
05-4120 · Ad Valorem Tax	\$ 4,303	\$ 2,500	\$ 314,555	\$ 313,000
05-4140 · PEC Franchise Tax	\$ 9,044	\$ 9,000	\$ 27,566	\$ 30,000
05-4160-Cable Franchise	\$ -	\$ -	\$ 7,938	\$ 8,500
05-4170 · Telephone Franchise Tax	\$ -	\$ -	\$ 3,314	\$ 3,500
05-4180 · Liquor Tax	\$ 287	\$ 300	\$ 870	\$ 900
<b>Total 05-4100 · Taxes</b>	<b>\$ 13,634</b>	<b>\$ 11,800</b>	<b>\$ 354,243</b>	<b>\$ 355,900</b>
<b>05-4200 · City Bldg. Permits</b>				
05-4220 · Home Permits	\$ -	\$ -	\$ 1,100	\$ 250
05-4240 · Remodeling Permits	\$ 425	\$ 125	\$ 525	\$ 425
05-4260 · Fence & Decks Permits	\$ 100	\$ 50	\$ 650	\$ 700
05-4280 · Pool Permits	\$ 135	\$ -	\$ 395	
05-4285 · Replats	\$ -	\$ -	\$ 200	\$ 50
<b>Total 05-4200 · City Bldg. Permits</b>	<b>\$ 660</b>	<b>\$ 175</b>	<b>\$ 2,870</b>	<b>\$ 1,425</b>
<b>05-4300 · Judicial</b>				
05-4320 · Court Costs	\$ 117	\$ -	\$ 72	\$ 1,650
05-4340 · Court Fines	\$ 1,121	\$ 500	\$ 2,436	\$ 50
05-4380 · Administrative Fee	\$ 25	\$ -	\$ 50	\$ -
<b>Total 05-4300 · Judicial</b>	<b>\$ 1,263</b>	<b>\$ 500</b>	<b>\$ 2,558</b>	<b>\$ 1,700</b>
<b>05-4400 · Interest Earned</b>				
05-4440 · Money Market	\$ 85	\$ 100	\$ 516	\$ 550
05-4460 · Interest - Investments	\$ -		\$ 15	
<b>Total 05-4400 · Interest Earned</b>	<b>\$ 85</b>	<b>\$ 100</b>	<b>\$ 531</b>	<b>\$ 550</b>
<b>05-4600 · Other</b>				
05-4620 · Pet Registration Fee	\$ 225	\$ 100	\$ 915	\$ 1,100
05-4671 · Miscellaneous	\$ -	\$ -	\$ 8	\$ 50
05-4680 · City Directory	\$ 394		\$ 727	
<b>Total 05-4600 · Other</b>	<b>\$ 619</b>	<b>\$ 100</b>	<b>\$ 1,650</b>	<b>\$ 1,150</b>
<b>Total Income</b>	<b>\$ 16,260</b>	<b>\$ 12,675</b>	<b>\$ 361,851</b>	<b>\$ 360,725</b>

# City of Meadowlakes

## General Fund

### Profit Loss

<u>Expense</u>	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct '12 -Apr 13</u>
<i>Total 05-5000 · BCAD</i>	\$ -	\$ 50	\$ 5,620	\$ 6,750
<i>Total 05-5100 · City Building Committee</i>	\$ -	\$ -	\$ 161	\$ 400
<i>Total 05-5200 · Ordinance Enf/Public Safety</i>	\$ 774	\$ 875	\$ 5,354	\$ 6,975
<i>Total 05-5300 · Animal Control</i>	\$ 786	\$ 783	\$ 5,025	\$ 5,083
<i>Total 05-5500 · Flood Plain Administrator</i>	\$ -	\$ -	\$ 590	\$ 350
<i>Total 05-5600 · Traffic Control</i>	\$ 1,385	\$ 2,175	\$ 14,438	\$ 16,300
<i>Total 05-5700 · Municipal Court</i>	\$ 347	\$ 250	\$ 1,800	\$ 2,850
<i>Total 05-6300 · Administrative Expenditures</i>	\$ 15,490	\$ 14,876	\$ 110,560	\$ 127,943
<i>Total 05-6600 · Contract Services</i>	\$ 5,292	\$ 5,292	\$ 37,042	\$ 37,040
<i>Total 05-6700 · Capital Outlay</i>	\$ -	\$ -	\$ 28,964	\$ 34,575
<b>Total Operating Expenses</b>	<b>\$ 24,073</b>	<b>\$ 24,301</b>	<b>\$ 209,555</b>	<b>\$ 238,266</b>
 <i>Total 05-8500 · Transfers Out</i>	 \$ -	 \$ -	 \$ 30,496	 \$ 30,000
 <b>Total Fund Expenses</b>	 \$ 24,073	 \$ 24,301	 \$ 240,051	 \$ 268,266
 <b>Net Gain/(Loss)</b>	 \$ (7,813)	 \$ (11,626)	 \$ 121,801	 \$ 92,459

# City of Meadowlakes

## General Fund

### Profit Loss

<u>Expense</u>	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct '12 -Apr 13</u>
<b>05-5000 · BCAD</b>				
05-5020 · Quarterly Expense	\$ -	\$ -	\$ 5,180	\$ 6,000
05-5040 · Collection Expense	\$ -	\$ 50	\$ 440	\$ 750
<b>Total 05-5000 · BCAD</b>	<b>\$ -</b>	<b>\$ 50</b>	<b>\$ 5,620</b>	<b>\$ 6,750</b>
<b>05-5100 · City Building Committee</b>				
05-5120 · Deposits-Clean-up	\$ -	\$ -	\$ -	
05-5140 · Bldg. Inspections	\$ -	\$ -	\$ -	
05-5160 · Membership	\$ -	\$ -	\$ 125	\$ 200
05-5180 · Supplies	\$ -	\$ -	\$ 36	\$ 200
<b>Total 05-5100 · City Building Committee</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 161</b>	<b>\$ 400</b>
<b>05-5200 · Ordinance Enf/Public Safety</b>				
05-5225 · Ordinance Employee	\$ 520	\$ 625	\$ 3,819	\$ 4,525
05-5226 · Ordinance FICA/Med	\$ 40	\$ 50	\$ 292	\$ 350
05-5228 · Insurance - Worker's Comp	\$ -	\$ -	\$ 22	\$ 100
05-5230 · Communications	\$ 37	\$ -	\$ 83	
05-5274 · Mileage	\$ 177	\$ 200	\$ 1,082	\$ 1,400
05-5277 · Insurance - Auto Liability	\$ -	\$ -	\$ -	\$ 200
05-5280 · Supplies/Miscellaneous	\$ -	\$ -	\$ 56	\$ 400
<b>Total 05-5200 · Ordinance Enf/Public Safety</b>	<b>\$ 774</b>	<b>\$ 875</b>	<b>\$ 5,354</b>	<b>\$ 6,975</b>
<b>05-5300 · Animal Control</b>				
05-5320 · Contract Agreement	\$ 633	\$ 633	\$ 4,433	\$ 4,433
05-5340 · Ins-Worker's Comp	\$ -	\$ -	\$ 185	\$ 100
05-5360 · Pet Holding Fee/Rabies	\$ 41	\$ 100	\$ 159	\$ 300
05-5380 · Supplies/Miscellaneous	\$ 112	\$ 50	\$ 248	\$ 250
<b>Total 05-5300 · Animal Control</b>	<b>\$ 786</b>	<b>\$ 783</b>	<b>\$ 5,025</b>	<b>\$ 5,083</b>
<b>05-5500 · Flood Plain Administrator</b>				
05-5510 · Meetings & Training			\$ -	\$ 100
05-5520 · Membership	\$ -	\$ -	\$ 590	\$ 250
<b>Total 05-5500 · Flood Plain Administrator</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 590</b>	<b>\$ 350</b>
<b>05-5600 · Traffic Control</b>				
05-5610 · Salary & Wages	\$ 1,287	\$ 2,000	\$ 12,119	\$ 13,750
05-5615 · FICA/Med	\$ 98	\$ 150	\$ 927	\$ 1,100
05-5620 · Ins-Worker's Comp	\$ -		\$ 262	\$ 300

# City of Meadowlakes

## General Fund

### Profit Loss

	<b>Apr 13</b>	<b>Budgeted Apr 13</b>	<b>Oct '12 - Feb 13</b>	<b>Budgeted Oct '12 -Apr 13</b>
<b>05-5630 · Ins-Law Enf Liability</b>	\$ -		\$ 1,131	\$ 1,000
<b>05-5650 · Misc. Traffic Control Exp.</b>	\$ -	\$ 25	\$ -	\$ 150
<b>Total 05-5600 · Traffic Control</b>	<b>\$ 1,385</b>	<b>\$ 2,175</b>	<b>\$ 14,438</b>	<b>\$ 16,300</b>
 <b>05-5700 · Municipal Court</b>				
<b>05-5705 · Education</b>	\$ 56	\$ -	\$ 106	\$ 500
<b>05-5720 · Prosecuting Attorney</b>	\$ -	\$ -	\$ -	\$ 500
<b>05-5725 · Bailiff Services</b>	\$ -	\$ -	\$ -	\$ 100
<b>05-5727 · Office Lease - Judge</b>	\$ 200	\$ 200	\$ 1,400	\$ 1,400
<b>05-5730 · Administrative Expense</b>	\$ 91	\$ 50	\$ 294	\$ 350
<b>Total 05-5700 · Municipal Court</b>	<b>\$ 347</b>	<b>\$ 250</b>	<b>\$ 1,800</b>	<b>\$ 2,850</b>
 <b>05-5900 · Administration-General Fund</b>				
<b>05-6000 · Employee Expenditures</b>				
<b>05-6010 · Salary - Exempt</b>	\$ 7,213	\$ 7,071	\$ 49,852	\$ 53,033
<b>05-6015 · Salary - Non-exempt Employees</b>	\$ 3,644	\$ 3,800	\$ 26,567	\$ 28,825
<b>05-6025 · FICA/Medicare</b>	\$ 831	\$ 800	\$ 6,350	\$ 6,300
<b>05-6027 · Longevity Pay</b>	\$ -	\$ -	\$ 2,450	\$ 2,500
<b>05-6030 · Reserve - Payroll</b>	\$ -	\$ 300	\$ -	\$ 1,200
<b>05-6040 · Retirement</b>	\$ 117	\$ 150	\$ 715	\$ 1,200
<b>05-6045 · Health Insurance</b>	\$ 974	\$ 1,000	\$ 5,843	\$ 7,000
<b>05-6046 · Disability</b>	\$ 97	\$ 100	\$ 580	\$ 700
<b>05-6047 · Other Benefits</b>	\$ 84	\$ -	\$ 169	\$ -
<b>05-6052 · Payroll Expense</b>	\$ 16	\$ 75	\$ 124	\$ 525
<b>05-6071 · Training &amp; Travel</b>	\$ -		\$ 116	\$ 250
<b>05-6072 · Dues and Memberships</b>	\$ -		\$ 282	\$ 500
<b>05-6074 · Mileage Allowance</b>	\$ -		\$ -	\$ 125
<b>Total 05-6000 · Employee Expenditures</b>	<b>\$ 12,976</b>	<b>\$ 13,296</b>	<b>\$ 93,047</b>	<b>\$ 102,158</b>
 <b>05-6200 · Insurance</b>				
<b>05-6050 · Insurance - Worker's Comp</b>	\$ -	\$ -	\$ 406	\$ 750
<b>05-6210 · Liability</b>	\$ -	\$ -	\$ 740	\$ 1,500
<b>05-6220 · Crime</b>	\$ -	\$ -	\$ 165	\$ 500
<b>05-6230 · Errors &amp; Omissions</b>	\$ -	\$ -	\$ 1,164	\$ 1,000
<b>05-6240 · Ins - Workers' Comp</b>	\$ -	\$ -	\$ -	
<b>Total 05-6200 · Insurance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,475</b>	<b>\$ 3,750</b>

# City of Meadowlakes

## General Fund

### Profit Loss

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Feb 13</u>	<u>Budgeted Oct '12 -Apr 13</u>
<b>05-6300 · Administrative Expenditures</b>				
<b>05-5800 · Legal</b>				
05-5810 · City Attorney-General	\$ 30	\$ 400	\$ 836	\$ 3,000
<b>Total 05-5800 · Legal</b>	<b>\$ 30</b>	<b>\$ 400</b>	<b>\$ 836</b>	<b>\$ 3,000</b>
05-6070 · Unemployment Reserve Exp		\$ -	\$ 1,000	\$ 1,000
05-6305 · Audit	\$ 692	\$ -	\$ 3,460	\$ 3,500
05-6320 · Office Supplies	\$ 140	\$ 100	\$ 1,123	\$ 2,850
05-6321 · Gifts, Flowers etc.	\$ -	\$ 50	\$ -	\$ 200
05-6322 · Neighborhood Watch	\$ -	\$ -	\$ 319	\$ 250
05-6325 · Lease-Copier	\$ 246	\$ 150	\$ 1,143	\$ 1,050
05-6326 · Office Equipment Repair & Maint	\$ -	\$ 50	\$ -	\$ 300
05-6330 · Postage	\$ 12	\$ -	\$ 569	\$ 200
05-6340 · Memberships-Various	\$ -	\$ -	\$ 547	\$ 600
05-6350 · Telephone	\$ 144	\$ 55	\$ 433	\$ 410
05-6355 · Miscellaneous	\$ 414	\$ 50	\$ 1,056	\$ 450
05-6365 · Website Hosting & Upgrade	\$ -	\$ -	\$ 336	\$ 2,000
<b>Total 05-6300 · Administrative Expenditures</b>	<b>\$ 1,678</b>	<b>\$ 855</b>	<b>\$ 10,823</b>	<b>\$ 15,810</b>
 <b>05-6400 · Municipal Building</b>				
05-6360 · Office Maintenance-Cleaning	\$ 260	\$ 300	\$ 1,560	\$ 2,000
05-6410 · Maintenance & Repair	\$ 402	\$ 200	\$ 501	\$ 1,400
05-6420 · Electric Service	\$ 174	\$ 225	\$ 1,230	\$ 1,825
05-6430 · Ins-Real Estate & Pers Prop			\$ 925	\$ 1,000
<b>Total 05-6400 · Municipal Building</b>	<b>\$ 836</b>	<b>\$ 725</b>	<b>\$ 4,215</b>	<b>\$ 6,225</b>
 <b>Total 05-5900 · Administration-General Fund</b>	<b>\$ 15,490</b>	<b>\$ 14,876</b>	<b>\$ 110,560</b>	<b>\$ 127,943</b>
 <b>05-6600 · Contract Services</b>				
05-6610 · Marble Falls EMS	\$ 2,792	\$ 2,792	\$ 19,542	\$ 19,540
05-6620 · Marble Falls Fire	\$ 2,500	\$ 2,500	\$ 17,500	\$ 17,500
<b>Total 05-6600 · Contract Services</b>	<b>\$ 5,292</b>	<b>\$ 5,292</b>	<b>\$ 37,042</b>	<b>\$ 37,040</b>
 <b>05-6700 · Capital Outlay</b>				
05-6727 · Capital Purchases less than \$5K	\$ -	\$ -	\$ 1,619	\$ 4,575
05-6740 · Land Aquistion	\$ -		\$ 27,345	\$ 30,000
<b>Total 05-6700 · Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,964</b>	<b>\$ 34,575</b>
 <b>Total Expense Oprtating Expenses</b>	<b>\$ 24,073</b>	<b>\$ 24,301</b>	<b>\$ 209,555</b>	<b>\$ 238,266</b>

# *City of Meadowlakes*

## *General Fund*

### *Profit Loss*

	<i>Apr 13</i>	<i>Budgeted Apr 13</i>	<i>Oct '12 - Feb 13</i>	<i>Budgeted Oct'12 -Apr 13</i>
<i>05-8500 · Transfers Out</i>				
<i>05-8501 · Transfer to PWD Fund</i>	\$ -	\$ -	\$ 25,496	\$ 25,000
<i>05-8502 · Transfer to RCC Fund</i>	\$ -	\$ -	\$ 5,000	\$ 5,000
<i>Total 05-8500 · Transfers Out</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,496</u>	<u>\$ 30,000</u>
 <i>Total Expenses</i>	 \$ 24,073	 \$ 24,301	 \$ 240,051	 \$ 268,266
 <i>Net Gain/(Loss)</i>	 \$ (7,813)	 \$ (11,626)	 \$ 121,801	 \$ 92,459

*City of Meadowlakes*  
Recreation Country Club Division  
Profit Loss

	<u>Apr 13</u>	<u>Budgeted Apr 13</u>	<u>Oct '12 - Apr 13</u>	<u>Budgeted Oct'12 -Apr 13</u>
<b>Income</b>				
03-5000 · Revenue				
03-5092 · Lease Income	\$ 1,000	\$ 1,000	\$ 7,000	\$ 6,000
03-5096 · Miscellaneous Income	\$ -	\$ -	\$ -	\$ 15
Total 03-5000 · Revenue	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 7,000</u>	<u>\$ 6,015</u>
<b>Total Income</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 7,000</b>	<b>\$ 6,015</b>
<b>Expense</b>				
03-6077 · Miscellaneous Admin Exp	\$ -	\$ -	\$ -	
03-6800 · RCC Expenses				
03-6803 · Maint., Repairs & Renovations	\$ -	\$ 500	\$ -	\$ 2,500
03-6805 · Capital Purchases less than \$5K	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 4,000</u>
Total 03-6800 · RCC Expenses	\$ -	\$ 2,500	\$ -	\$ 6,500
03-6801 · Miscellaneous Expenses	<u>\$ 269</u>	<u>\$ 25</u>	<u>\$ 448</u>	<u>\$ 125</u>
<b>Total Expense</b>	<b>\$ 269</b>	<b>\$ 2,525</b>	<b>\$ 448</b>	<b>\$ 6,625</b>
<b>Net Ordinary Income</b>	<b>\$ 731</b>	<b>\$ (1,525)</b>	<b>\$ 6,553</b>	<b>\$ (610)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
03-8010 · Transfer In from other Funds				
03-8015 · Transfer in from General Fund	\$ -	\$ -	\$ 5,000	\$ 5,000
03-8020 · Transfer in from Utility Fund	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 7,000</u>	<u>\$ 6,000</u>
Total 03-8010 · Transfer In from other Funds	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 12,000</u>	<u>\$ 11,000</u>
<b>Total Other Income</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 12,000</b>	<b>\$ 11,000</b>
<b>Net Other Income</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 12,000</b>	<b>\$ 11,000</b>
<b>Net Gain/(Loss)</b>	<b>\$ 1,731</b>	<b>\$ (525)</b>	<b>\$ 18,553</b>	<b>\$ 10,390</b>



# City of Meadowlakes - Utility (Public Works) Fund

## Operating Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
<b>Beginning Cash Balance</b>	\$ 448,348	\$ 459,927	\$ 456,651	\$ 448,949	\$ 497,140	\$ 469,268	\$ 480,372	\$ 501,410	\$ 501,410	\$ 501,410	\$ 501,410	\$ 501,410
<b>Cash Inflows (Income)</b>												
Account Receivables	\$ 119,939	\$ 91,702	\$ 67,185	\$ 111,523	\$ 65,539	\$ 78,633	\$ 92,751					
Loan Proceeds	\$ -	\$ 2,000	\$ 1,000	\$ -	\$ 1,000	\$ 2,000	\$ 1,000					
Contract Services	\$ 6,667	\$ 6,667	\$ 6,666	\$ 6,666	\$ 6,667	\$ 6,667	\$ 6,667					
Customer Deposits Etc.	\$ 200	\$ 700	\$ -	\$ 800	\$ 1,000	\$ 500	\$ 1,400					
Non-operating revenue-transfers in	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -					
Miscellaneous	\$ 1,753	\$ 3,046	\$ 1,239	\$ 1,796	\$ 1,732	\$ 150	\$ 606					
<b>Total Cash Inflows</b>	<b>\$ 128,559</b>	<b>\$ 104,115</b>	<b>\$ 76,090</b>	<b>\$ 130,785</b>	<b>\$ 90,937</b>	<b>\$ 87,950</b>	<b>\$ 102,424</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Available Cash Balance</b>	<b>\$ 576,907</b>	<b>\$ 564,042</b>	<b>\$ 532,741</b>	<b>\$ 579,734</b>	<b>\$ 588,077</b>	<b>\$ 557,217</b>	<b>\$ 582,796</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>
<b>Normal Cash Outflows (Operating Expenses)</b>												
Prior Months Payables/Misc.	\$ 12,551	\$ 3,846	\$ 737	\$ 1,747	\$ 7,243	\$ 7,664	\$ 3,297					
Employee Expenses	\$ 35,942	\$ 46,483	\$ 29,146	\$ 29,436	\$ 25,069	\$ 24,422	\$ 29,504					
Administrative Expenses	\$ 17,836	\$ 5,919	\$ 851	\$ 3,016	\$ 3,667	\$ 108	\$ 2,474					
Operating Expenses	\$ 20,689	\$ 22,411	\$ 22,865	\$ 18,629	\$ 26,862	\$ 12,633	\$ 11,394					
Mowing Contract Expenses	\$ 179	\$ 898	\$ 359	\$ -	\$ -	\$ -	\$ 14					
Solid Waste Collection Expense	\$ 14,233	\$ 14,284	\$ 14,284	\$ 14,216	\$ 14,368	\$ 14,419	\$ 14,453					
<b>Total Operating Cash flow Out</b>	<b>\$ 101,430</b>	<b>\$ 93,841</b>	<b>\$ 68,242</b>	<b>\$ 67,044</b>	<b>\$ 77,210</b>	<b>\$ 59,245</b>	<b>\$ 61,136</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Cash Outflows:</b>												
Transfer to Debt Service	\$ 13,550	\$ 12,550	\$ 12,550	\$ 12,550	\$ 15,600	\$ 15,600	\$ 19,250					
Transfer to Construction	\$ 1,000		\$ 2,000	\$ 3,000	\$ 25,000	\$ -						
Transfer to RCC Fund	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 2,000	\$ 1,000					
<b>Total Transfer Out</b>	<b>\$ 15,550</b>	<b>\$ 13,550</b>	<b>\$ 15,550</b>	<b>\$ 15,550</b>	<b>\$ 41,600</b>	<b>\$ 17,600</b>	<b>\$ 20,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Cash Outflows</b>	<b>\$ 116,980</b>	<b>\$ 107,391</b>	<b>\$ 83,792</b>	<b>\$ 82,594</b>	<b>\$ 118,810</b>	<b>\$ 76,845</b>	<b>\$ 81,386</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Cash Balance</b>	<b>\$ 459,927</b>	<b>\$ 456,651</b>	<b>\$ 448,949</b>	<b>\$ 497,140</b>	<b>\$ 469,268</b>	<b>\$ 480,372</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>	<b>\$ 501,410</b>
<b>Difference Beginning to End Cash</b>	<b>\$ 11,579</b>	<b>\$ (3,276)</b>	<b>\$ (7,702)</b>	<b>\$ 48,191</b>	<b>\$ (27,872)</b>	<b>\$ 11,104</b>	<b>\$ 21,038</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Cash Increase/(Decrease) since beginning of Fiscal Year</b>	<b>\$ 53,062</b>											

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

# City of Meadowlakes - Debt Service and Interest & Sinking Fund

## Cash Flow Analysis

	Oct-12	Nov-12	Dec-12	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 11,423	\$ 25,472	\$ 63,217	\$ 207,050	\$ 304,214	\$ 262,810	\$ 282,835	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011
Cash Inflows (Income)												
Property Tax Income	\$ 496	\$ 25,207	\$ 131,253	\$ 84,540	\$ 32,344	\$ 4,320	\$ 3,842					
Transfer if from Utility Fund	\$ 13,550	\$ 12,550	\$ 12,550	\$ 12,550	\$ 15,600	\$ 15,600	\$ 19,250					
Interest Earned on Investment	\$ 3		\$ 30	\$ 75	\$ 75	\$ 105	\$ 84					
Total Cash Flow In	\$ 14,049	\$ 37,757	\$ 143,833	\$ 97,165	\$ 48,019	\$ 20,025	\$ 23,176	\$ -	\$ -	\$ -	\$ -	\$ -
Available Cash Balance	\$ 25,472	\$ 63,229	\$ 207,050	\$ 304,214	\$ 352,233	\$ 282,835	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011
Cash Outflow (Expenses)												
2013 Lease/Purchase-Tank												
Interest 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Principal 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total 2013 Lease/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 Certificate of Obligations Bonds												
Interest 2008 CO Bonds	\$ -				\$ 84,960							
Principal 2008 CO Bonds	\$ -											
Total 2008 CO Bonds	\$ -	\$ -	\$ -	\$ -	\$ 84,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 General Obligations Bonds												
Interest 2008 GO Bonds	\$ -	\$ -	\$ -	\$ -	\$ 4,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Principal 2008 GO Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 2008 GO Bonds	\$ -	\$ -	\$ -	\$ -	\$ 4,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Expenses	\$ -	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Flow Out	\$ -	\$ 12	\$ -	\$ -	\$ 89,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 25,472	\$ 63,217	\$ 207,050	\$ 304,214	\$ 262,810	\$ 282,835	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011	\$ 306,011
Difference Beginning to End Cash	\$ 14,049	\$ 37,745	\$ 143,833	\$ 97,165	\$ (41,404)	\$ 20,025	\$ 23,176	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year					\$ 294,588							

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

# City of Meadowlakes - General Fund

## Cash Flow Analysis

	<i>Oct-12</i>	<i>Nov-12</i>	<i>Dec-12</i>	<i>Jan-12</i>	<i>Feb-12</i>	<i>Mar-12</i>	<i>Apr-12</i>	<i>May-12</i>	<i>Jun-12</i>	<i>Jul-12</i>	<i>Aug-12</i>	<i>Sep-12</i>
Beginning Cash Balance	\$ 309,395	\$ 296,146	\$ 269,385	\$ 390,320	\$ 448,457	\$ 455,865	\$ 435,611	\$ 428,930	\$ 428,930	\$ 428,930	\$ 428,930	\$ 428,930
Cash Inflows (Income)												
Ad Valorem Tax	\$ 1,198	\$ 28,121	\$ 146,053	\$ 93,861	\$ 36,097	\$ 4,922	\$ 4,303					
Franchise Tax	\$ 11,338	\$ 1,678	\$ 3	\$ 7,530	\$ 9,552	\$ -	\$ 9,331					
Misc.	\$ 847	\$ 2,104	\$ 1,751	\$ 733	\$ 7,964	\$ 423	\$ 7,978					
<b>Total Cash In</b>	<b>\$ 13,383</b>	<b>\$ 31,903</b>	<b>\$ 147,807</b>	<b>\$ 102,125</b>	<b>\$ 53,612</b>	<b>\$ 5,345</b>	<b>\$ 21,612</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
 <b>Total Available Cash</b>	 <b>\$ 322,778</b>	 <b>\$ 328,049</b>	 <b>\$ 417,192</b>	 <b>\$ 492,444</b>	 <b>\$ 502,069</b>	 <b>\$ 461,210</b>	 <b>\$ 457,223</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>
Cash Outflow (Expenses)												
Misc./prior payables	\$ (2,790)	\$ 212	\$ 505	\$ 2,109	\$ 8,393	\$ 2,367	\$ 4,220					
Tax Collection/Appraisal	\$ 29	\$ 42	\$ 3,002	\$ 13	\$ 141	\$ 2,394	\$ -					
Building Committee	\$ 125	\$ -	\$ -	\$ 36	\$ -	\$ -	\$ -					
Ordinance Enforcement	\$ 595	\$ 1,002	\$ 712	\$ 688	\$ 786	\$ 799	\$ 774					
Animal Control	\$ 840	\$ 700	\$ 652	\$ 650	\$ 717	\$ 47	\$ 786					
Traffic Control	\$ 3,041	\$ 1,745	\$ 2,286	\$ 1,748	\$ 1,906	\$ -	\$ 1,385					
Court Expense	\$ 345	\$ 240	\$ 200	\$ 206	\$ 200	\$ 262	\$ 347					
Employee Expenses	\$ 12,773	\$ 21,088	\$ 12,603	\$ 12,958	\$ 12,336	\$ 13,358	\$ 12,976					
Administrative Expense	\$ 5,886	\$ 1,795	\$ 1,621	\$ 5,288	\$ 1,434	\$ 1,080	\$ 2,514					
Emergency Services	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292	\$ 5,292					
Transfers Out	\$ 496	\$ 26,549	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -					
<b>Total Cash Outflows</b>	<b>\$ 26,632</b>	<b>\$ 58,664</b>	<b>\$ 26,872</b>	<b>\$ 43,988</b>	<b>\$ 46,204</b>	<b>\$ 25,599</b>	<b>\$ 28,293</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
 <b>Ending Cash Balance</b>	 <b>\$ 296,146</b>	 <b>\$ 269,385</b>	 <b>\$ 390,320</b>	 <b>\$ 448,457</b>	 <b>\$ 455,865</b>	 <b>\$ 435,611</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>	 <b>\$ 428,930</b>
 <b>Difference Beginning to End Cash</b>	 <b>\$ (13,249)</b>	 <b>\$ (26,761)</b>	 <b>\$ 120,935</b>	 <b>\$ 58,137</b>	 <b>\$ 7,408</b>	 <b>\$ (20,253)</b>	 <b>\$ (6,682)</b>	 <b>\$ -</b>	 <b>\$ -</b>	 <b>\$ -</b>	 <b>\$ -</b>	 <b>\$ -</b>

**Total Cash Increase/(Decrease) since beginning of Fiscal Year** **\$ 119,535**

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	04/16/2013	State Comptroller	1030 · American Bk - Operating MM		-1,030.51
				3020 · Sales Tax Payable	-1,030.51	1,030.51
TOTAL					-1,030.51	1,030.51
Check	111	04/17/2013	Highland Lakes Newspaper	1110 · 2013-Construction		-344.90
				9260 · Contingencies	-344.90	344.90
TOTAL					-344.90	344.90
Check	114	04/29/2013	City of Meadowlakes	1110 · 2013-Construction		-91.88
				9220 · Foundation	-91.88	91.88
TOTAL					-91.88	91.88
Bill Pmt -Ck	13533	04/05/2013	Austin Turf & Tractor	1020 · American Bk Operating Checking		-131.05
Bill	769154	03/21/2013		6335 · Machinery Repair & Maintenanc	-131.05	131.05
TOTAL					-131.05	131.05
Bill Pmt -Ck	13534	04/05/2013	General Fund	1020 · American Bk Operating Checking		-1,038.00
Bill		04/03/2013		6210 · Auditing Expense	-1,038.00	1,038.00
TOTAL					-1,038.00	1,038.00
Bill Pmt -Ck	13535	04/05/2013	DPC Industries, Inc	1020 · American Bk Operating Checking		-480.50
Bill	767001371-13	03/20/2013		6317 · WWTP Chemicals	-192.20	192.20
Bill	767001370-13	03/20/2013		6316 · WTP Chemical Expense	-288.30	288.30
TOTAL					-480.50	480.50

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt-Ck	13536	04/05/2013	Elliott Electric Supply	1020 · American Bk Operating Checking		-388.41
Bill	36-06837-01	03/28/2013		1584 · POA Receivables	-184.24	184.24
				1515 · General Fund Receivables	-183.73	183.73
Bill	36-06994-01	04/01/2013		6329 · R&M-Building/Misc.	-20.44	20.44
TOTAL					-388.41	388.41
Bill Pmt-Ck	13537	04/05/2013	Ford & Crew Home & Hwd	1020 · American Bk Operating Checking		-300.58
Bill	March 2013 Stmt	03/25/2013		6328 · Distribution Repair & Maint.	-23.33	23.33
				6329 · R&M-Building/Misc.	-112.91	112.91
				6450 · Fuel - POA	-13.74	13.74
				6327 · WWTP Repair & Maintenance	-107.63	107.63
				6335 · Machinery Repair & Mainten	-27.98	27.98
				6314 · R&M-Plant & Pump Station	-14.99	14.99
TOTAL					-300.58	300.58
Bill Pmt-Ck	13538	04/05/2013	HACH	1020 · American Bk Operating Checking		-656.55
Bill	8218153	03/25/2013		6316 · WTP Chemical Expense	-656.55	656.55
TOTAL					-656.55	656.55
Bill Pmt-Ck	13539	04/05/2013	Halbasch Angus Ranch	1020 · American Bk Operating Checking		-918.00
Bill	1-13	04/02/2013		6550 · Assets Purchased less than \$5l	-918.00	918.00
TOTAL					-918.00	918.00
Bill Pmt-Ck	13540	04/05/2013	Home Depot Credit Serv.	1020 · American Bk Operating Checking		-426.82
Bill	March 2013 Stmt	03/21/2013		6365 · Small Tools	-115.25	115.25
				1585 · Const Fund Rec'd	-311.57	311.57
TOTAL					-426.82	426.82

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt-Ck	13541	04/05/2013	Marble Falls Napa	1020 · American Bk Operating Checking		-530.00
Bill	March 2013 Statr	03/31/2013		6330 · Vehicle Repair & Maintenance	-432.09	432.09
				6335 · Machinery Repair & Maintenan	-97.91	97.91
TOTAL					-530.00	530.00
Bill Pmt-Ck	13542	04/05/2013	PEC	1020 · American Bk Operating Checking		-4,780.85
Bill	March 2013 Stmt	03/24/2013		6305 · Water Treatment Electrical	-2,371.84	2,371.84
				6304 · Wastewater Electrical	-2,409.01	2,409.01
TOTAL					-4,780.85	4,780.85
Bill Pmt-Ck	13543	04/05/2013	RCC Fund	1020 · American Bk Operating Checking		-625.00
Bill	April 2013 Subsid	04/01/2013		6324 · Irrigation Electric Subsidy	-625.00	625.00
TOTAL					-625.00	625.00
Bill Pmt-Ck	13544	04/05/2013	RVS Software	1020 · American Bk Operating Checking		-96.40
Bill	117523	03/28/2013		6240 · Software Update	-96.40	96.40
TOTAL					-96.40	96.40
Bill Pmt-Ck	13545	04/05/2013	Sprint	1020 · American Bk Operating Checking		-30.35
Bill	55032131031258	03/31/2013		6260 · Telephone Expense	-30.35	30.35
TOTAL					-30.35	30.35
Bill Pmt-Ck	13546	04/05/2013	Texas Hills Urgent Care	1020 · American Bk Operating Checking		-65.00
Bill	155374	03/31/2013		6560 · Payroll Expenses	-65.00	65.00
TOTAL					-65.00	65.00

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt-Ck	13547	04/05/2013	Valero	1020 · American Bk Operating Checking		-82.68
Bill	March 2013 Stmt	04/04/2013		6341 · Vehicle Fuel	-82.68	82.68
TOTAL					-82.68	82.68
Bill Pmt-Ck	13548	04/05/2013	Visa	1020 · American Bk Operating Checking		-728.41
Bill	4082 - M.William:	03/24/2013		6180 · Employee Training & Travel Ex	-24.30	24.30
				6341 · Vehicle Fuel	-75.00	75.00
				6250 · Office Supplies	-56.81	56.81
				6235 · Computer/Office Equip R&M	-417.97	417.97
				6365 · Small Tools	-21.94	21.94
Bill	3183 - March 13	03/27/2013		6282 · Administrative-Miscellaneous	-82.40	82.40
				6250 · Office Supplies	-10.00	10.00
				6235 · Computer/Office Equip R&M	-39.99	39.99
TOTAL					-728.41	728.41
Bill Pmt-Ck	13549	04/05/2013	Xerox	1020 · American Bk Operating Checking		-127.37
Bill	066577771	03/01/2013		6245 · Office Equipment Rental	-63.30	63.30
Bill	066577772	03/01/2013		6245 · Office Equipment Rental	-20.76	20.76
Bill	066905351	03/02/2013		6245 · Office Equipment Rental	-43.31	43.31
TOTAL					-127.37	127.37
Bill Pmt-Ck	13550	04/05/2013	Collier Materials, Inc.	1020 · American Bk Operating Checking		-451.90
Bill	617275, 617276	04/01/2013		6327 · WWTP Repair & Maintenance	-222.23	222.23
				6327 · WWTP Repair & Maintenance	-229.67	229.67
TOTAL					-451.90	451.90
Bill Pmt-Ck	13551	04/12/2013	Allied Waste Services	1020 · American Bk Operating Checking		-14,452.85
Bill	March 2013 Stmt	03/31/2013		6510 · Garbage Service Expense	-53.93	53.93
				6510 · Garbage Service Expense	-14,398.92	14,398.92
TOTAL					-14,452.85	14,452.85

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Bill Pmt-Ck	13552	04/12/2013	Central TX Public Safety	1020 · American Bk Operating Checking		-230.00
	Bill	13-0065	04/09/2013		6330 · Vehicle Repair & Maintenance	-230.00	230.00
TOTAL						-230.00	230.00
	Bill Pmt-Ck	13553	04/12/2013	Debbie Holley	1020 · American Bk Operating Checking		-17.98
	Bill		04/05/2013		6180 · Employee Training & Travel Ex	-17.98	17.98
TOTAL						-17.98	17.98
	Bill Pmt-Ck	13554	04/12/2013	DPC Industries, Inc	1020 · American Bk Operating Checking		-288.30
	Bill	767001637-13	04/11/2013		6316 · WTP Chemical Expense	-288.30	288.30
TOTAL						-288.30	288.30
	Bill Pmt-Ck	13555	04/12/2013	Elliott Electric Supply	1020 · American Bk Operating Checking		-79.86
	Bill	36-07126-01	04/03/2013		6329 · R&M-Building/Misc.	-79.86	79.86
TOTAL						-79.86	79.86
	Bill Pmt-Ck	13556	04/12/2013	Fastenal	1020 · American Bk Operating Checking		-129.17
	Bill	TX00169496	04/08/2013		6350 · Miscellaneous Operational Exp	-129.17	129.17
TOTAL						-129.17	129.17
	Bill Pmt-Ck	13557	04/12/2013	Ferguson Enterprises	1020 · American Bk Operating Checking		-13.99
	Bill	1837001	04/08/2013		6328 · Distribution Repair & Maint.	-13.99	13.99
TOTAL						-13.99	13.99



*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt-Ck	13558	04/12/2013	LCRA	1020 · American Bk Operating Checking		-473.06
Bill	00523559	04/02/2013		1582 · PFC Receivable	-473.06	473.06
TOTAL					-473.06	473.06
Bill Pmt-Ck	13559	04/12/2013	Lowe's	1020 · American Bk Operating Checking		-198.10
Bill	Mar 13 Billing	04/08/2013		6365 · Small Tools	-116.82	116.82
				1584 · POA Receivables	-81.28	81.28
TOTAL					-198.10	198.10
Bill Pmt-Ck	13560	04/12/2013	Sprint PCS	1020 · American Bk Operating Checking		-241.59
Bill		04/11/2013		6260 · Telephone Expense	-241.59	241.59
TOTAL					-241.59	241.59
Bill Pmt-Ck	13561	04/12/2013	Tractor Supply	1020 · American Bk Operating Checking		-242.22
Bill		04/09/2013		6350 · Miscellaneous Operational Exp	-114.27	114.27
				6170 · Employee Uniform Expense	-77.96	77.96
				6335 · Machinery Repair & Maintenan	-49.99	49.99
TOTAL					-242.22	242.22
Bill Pmt-Ck	13562	04/12/2013	Verizon Southwest	1020 · American Bk Operating Checking		-239.99
Bill		04/11/2013		6260 · Telephone Expense	-188.29	188.29
				1515 · General Fund Receivables	-51.70	51.70
TOTAL					-239.99	239.99
Bill Pmt-Ck	13563	04/12/2013	Wex Bank	1020 · American Bk Operating Checking		-668.90
Bill		04/08/2013		6341 · Vehicle Fuel	-668.90	668.90
TOTAL					-668.90	668.90

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt-Ck	13564	04/18/2013	Ann Giesecke	1020 · American Bk Operating Checking		-6.27
Bill	Refund	04/16/2013		1510 · Service Receivables	-6.27	6.27
TOTAL					-6.27	6.27
Bill Pmt-Ck	13565	04/18/2013	Bernard Sliney	1020 · American Bk Operating Checking		-100.00
Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt-Ck	13566	04/18/2013	Card Services - VISA	1020 · American Bk Operating Checking		-393.87
Bill	March 2013 Stmt	04/10/2013		6255 · Postage Expense	-33.00	33.00
				6282 · Administrative-Miscellaneous	-98.46	98.46
				6250 · Office Supplies	-13.28	13.28
				1584 · POA Receivables	-60.24	60.24
				1515 · General Fund Receivables	-188.89	188.89
TOTAL					-393.87	393.87
Bill Pmt-Ck	13567	04/18/2013	Elliott Electric Supply	1020 · American Bk Operating Checking		-10.22
Bill	36-07322-01	04/08/2013		1584 · POA Receivables	-10.22	30.67
TOTAL					-10.22	30.67
Bill Pmt-Ck	13568	04/18/2013	Eric & Danielle Casey	1020 · American Bk Operating Checking		-7.24
Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-7.24	7.24
TOTAL					-7.24	7.24
Bill Pmt-Ck	13569	04/18/2013	Ferguson Enterprises	1020 · American Bk Operating Checking		-17.93
Bill	1838853	04/08/2013		6328 · Distribution Repair & Maint.	-17.93	17.93
TOTAL					-17.93	17.93

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Bill Pmt-Ck	13570	04/18/2013	Frances Bowden	1020 · American Bk Operating Checking		-100.00
	Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-100.00	100.00
TOTAL						-100.00	100.00
	Bill Pmt-Ck	13571	04/18/2013	Grainger	1020 · American Bk Operating Checking		-19.92
	Bill	9114710230	04/11/2013		6335 · Machinery Repair & Maintenan	-19.92	19.92
TOTAL						-19.92	19.92
	Bill Pmt-Ck	13572	04/18/2013	King Cole Property	1020 · American Bk Operating Checking		-77.95
	Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-77.95	77.95
TOTAL						-77.95	77.95
	Bill Pmt-Ck	13573	04/18/2013	Leslie Tutano	1020 · American Bk Operating Checking		-105.93
	Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-100.00	100.00
					1510 · Service Receivables	-5.93	5.93
TOTAL						-105.93	105.93
	Bill Pmt-Ck	13574	04/18/2013	Mary Parsons	1020 · American Bk Operating Checking		-79.75
	Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-79.75	79.75
TOTAL						-79.75	79.75
	Bill Pmt-Ck	13575	04/18/2013	Michael Morse	1020 · American Bk Operating Checking		-100.00
	Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-100.00	100.00
TOTAL						-100.00	100.00

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Bill Pmt-Ck	13576	04/18/2013	Shelly Walker	1020 · American Bk Operating Checking		-19.84
	Bill	Refund	04/16/2013		3010 · Service Deposits Payable	-19.84	19.84
TOTAL						-19.84	19.84
	Bill Pmt-Ck	13577	04/18/2013	W. C. Savage Family	1020 · American Bk Operating Checking		-87.66
	Bill	Refund	04/15/2013		1510 · Service Receivables	-87.66	87.66
TOTAL						-87.66	87.66
	Check	13578	04/18/2013	James Jackson	1020 · American Bk Operating Checking		-150.00
					63291 · Drainage Repair & Maintenanc	-150.00	150.00
TOTAL						-150.00	150.00
	Bill Pmt-Ck	13579	04/25/2013	4-T Propane, LLC	1020 · American Bk Operating Checking		-360.00
	Bill	1275	04/19/2013		6311 · Propane-Wastewater	-360.00	360.00
TOTAL						-360.00	360.00
	Bill Pmt-Ck	13580	04/25/2013	Debbie Holley	1020 · American Bk Operating Checking		-20.20
	Bill	April 13, 2013	04/19/2013		6180 · Employee Training & Travel Ex	-20.20	20.20
TOTAL						-20.20	20.20
	Bill Pmt-Ck	13581	04/25/2013	Doyle Hoff	1020 · American Bk Operating Checking		-5.44
	Bill	Refund	04/24/2013		3010 · Service Deposits Payable	-5.44	5.44
TOTAL						-5.44	5.44
	Bill Pmt-Ck	13582	04/25/2013	Mike Summers	1020 · American Bk Operating Checking		-10.84
	Bill	Refund	04/24/2013		3010 · Service Deposits Payable	-10.84	10.84
TOTAL						-10.84	10.84

*City of Meadowlakes* -Utility Fund

**Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt-Ck	13583	04/25/2013	UniFirst Holdings, Inc.	1020 · American Bk Operating Checking		-254.35
Bill	822 1515251	03/25/2013		6170 · Employee Uniform Expense	-51.15	51.15
Bill	822 1517146	04/01/2013		6170 · Employee Uniform Expense	-53.05	53.05
Bill	822 1519027	04/08/2013		6170 · Employee Uniform Expense	-50.05	50.05
Bill	822 1520911	04/15/2013		6170 · Employee Uniform Expense	-50.05	50.05
Bill	822 1522796	04/22/2013		6170 · Employee Uniform Expense	-50.05	50.05
TOTAL					-254.35	254.35

Total April 2013 Utility Fund Expenditures

-32,528.58

*City of Meadowlakes***Check Detail**

April 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Check	6191	04/02/2013	Marble Falls Area EMS Inc	05-1015 · American Bank of Texas-Checking		-2,791.67
					05-6610 · Marble Falls EMS	-2,791.67	2,791.67
TOTAL						-2,791.67	2,791.67
	Check	6192	04/02/2013	Marble Falls Area Fire Dept Inc	05-1015 · American Bank of Texas-Checking		-2,500.00
					05-6620 · Marble Falls Fire	-2,500.00	2,500.00
TOTAL						-2,500.00	2,500.00
	Check	6193	04/02/2013	Adams, Don	05-1015 · American Bank of Texas-Checking		-200.00
					05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL						-200.00	200.00
	Check	6194	04/02/2013	Spotless Cleaning	05-1015 · American Bank of Texas-Checking		-260.00
					05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL						-260.00	260.00
	Check	6195	04/02/2013	Pedernales Electric Coop	05-1015 · American Bank of Texas-Checking		-173.78
					05-6420 · Electric Service	-173.78	173.78
TOTAL						-173.78	173.78
	Check	6196	04/02/2013	Preston, Pat	05-1015 · American Bank of Texas-Checking		-177.10
					05-5274 · Mileage	-177.10	177.10
TOTAL						-177.10	177.10
	Check	6197	04/02/2013	Singleton, Clark & Company, PC	05-1015 · American Bank of Texas-Checking		-2,768.00
					05-6305 · Audit	-2,768.00	2,768.00
TOTAL						-2,768.00	2,768.00

*City of Meadowlakes***Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	6198	04/02/2013	Xerox Corporation	05-1015 · American Bank of Texas-Checking		-385.22
				05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Supplies	-139.57	139.57
TOTAL					-385.22	385.22
Check	6199	04/03/2013	Visa	05-1015 · American Bank of Texas-Checking		-181.05
				05-5230 · Communications	-36.73	36.73
				05-6330 · Postage	-12.22	12.22
				05-5730 · Administrative Expense	-91.20	91.20
				05-5370 · Communications	-40.90	40.90
TOTAL					-181.05	181.05
Check	6200	04/08/2013	Elliott Electric Supply, Inc	05-1015 · American Bank of Texas-Checking		-100.31
				05-6410 · Maintenance & Repair	-100.31	100.31
TOTAL					-100.31	100.31
Check	6201	04/08/2013	Grainger	05-1015 · American Bank of Texas-Checking		-33.22
				05-6410 · Maintenance & Repair	-33.22	33.22
TOTAL					-33.22	33.22
Check	6202	04/08/2013	Willis Inspection Service	05-1015 · American Bank of Texas-Checking		-950.00
				05-5140 · Bldg Inspections	-350.00	350.00
				05-5140 · Bldg Inspections	-350.00	350.00
				05-5140 · Bldg Inspections	-250.00	250.00
TOTAL					-950.00	950.00
Check	6204	04/08/2013	Littleton, Stephanie	05-1015 · American Bank of Texas-Checking		-56.00
				05-5705 · Education	-56.00	56.00

*City of Meadowlakes***Check Detail**

April 2013

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL						-56.00	56.00
	Check	6205	04/15/2013	Great Southern Life Insurance	05-1015 · American Bank of Texas-Checking		-84.40
					05-6047 · Other Benefits	-84.40	84.40
TOTAL						-84.40	84.40
	Check	6206	04/15/2013	America's Best Pest Control, Inc	05-1015 · American Bank of Texas-Checking		-85.00
					05-6410 · Maintenance & Repair	-85.00	85.00
TOTAL						-85.00	85.00
	Check	6207	04/15/2013	Burnet County Elections Administr	05-1015 · American Bank of Texas-Checking		-75.00
					05-6310 · Election	-75.00	75.00
TOTAL						-75.00	75.00
	Check	6208	04/19/2013	Haynes Printing	05-1015 · American Bank of Texas-Checking		-78.75
					05-5380 · Supplies/Miscellaneous	-78.75	78.75
TOTAL						-78.75	78.75
	Check	6209	04/19/2013	Warren, Mark	05-1015 · American Bank of Texas-Checking		-500.00
					05-5120 · Deposits-Clean-up	-500.00	500.00
TOTAL						-500.00	500.00
	Check	6210	04/19/2013	Meadowlakes Public Works Divisior	05-1015 · American Bank of Texas-Checking		-700.01
					05-6350 · Telephone	-144.40	144.40
					05-6410 · Maintenance & Repair	-183.73	183.73
					05-6580 · City Directory	-338.88	338.88
					05-5380 · Supplies/Miscellaneous	-33.00	33.00
TOTAL						-700.01	700.01



*City of Meadowlakes***Check Detail**

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	6211	04/29/2013	State Comptroller	05-1015 · American Bank of Texas-Checking		-694.40
				05-4320 · Court Costs	-694.40	694.40
TOTAL					-694.40	694.40
Check	6212	04/29/2013	McKamie Krueger, LLP	05-1015 · American Bank of Texas-Checking		-30.00
				05-6110 · City Attorney-General	-30.00	30.00
TOTAL					-30.00	30.00
Check	6213	04/29/2013	Galaway, Robbie	05-1015 · American Bank of Texas-Checking		-633.33
				05-5320 · Contract Agreement	-633.33	633.33
TOTAL					-633.33	633.33
Total General Fund Expenditures April 2013						-13,424.02

# City of Meadowlakes Payroll

## Check Detail

April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check		04/05/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-13,057.96
				66000 · Payroll Expenses	-17.40	17.40
				66000 · Payroll Expenses	-0.87	0.87
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-13,039.69	13,039.69
TOTAL					-13,057.96	13,057.96
Liability Check		04/19/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-13,175.40
				66000 · Payroll Expenses	-17.40	17.40
				66000 · Payroll Expenses	-0.87	0.87
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-13,157.13	13,157.13
TOTAL					-13,175.40	13,175.40
Liability Check		04/30/2013	QuickBooks Payroll Service	04-1001 · City of Meadowlakes Payroll		-1,392.22
				66000 · Payroll Expenses	-5.80	5.80
				66000 · Payroll Expenses	-0.29	0.29
			QuickBooks Payroll Service	2110 · Direct Deposit Liabilities	-1,386.13	1,386.13
TOTAL					-1,392.22	1,392.22
Liability Check	E-pay	04/04/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-4,438.52
				24000 · Payroll Liabilities	-1,757.00	1,757.00
				24000 · Payroll Liabilities	-1,086.63	1,086.63
				24000 · Payroll Liabilities	-1,086.63	1,086.63
				24000 · Payroll Liabilities	-254.13	254.13
				24000 · Payroll Liabilities	-254.13	254.13
TOTAL					-4,438.52	4,438.52
Liability Check	E-pay	04/18/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-4,485.46
				24000 · Payroll Liabilities	-1,779.00	1,779.00
				24000 · Payroll Liabilities	-1,096.71	1,096.71
				24000 · Payroll Liabilities	-1,096.71	1,096.71
				24000 · Payroll Liabilities	-256.52	256.52
				24000 · Payroll Liabilities	-256.52	256.52
TOTAL					-4,485.46	4,485.46

**City of Meadowlakes Payroll**  
**Check Detail**  
April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check	E-pay	04/29/2013	Internal Revenue Service	04-1001 · City of Meadowlakes Payroll		-321.74
				24000 · Payroll Liabilities	-79.00	79.00
				24000 · Payroll Liabilities	-98.37	98.37
				24000 · Payroll Liabilities	-98.37	98.37
				24000 · Payroll Liabilities	-23.00	23.00
				24000 · Payroll Liabilities	-23.00	23.00
TOTAL					-321.74	321.74
Liability Check	3647	04/01/2013	Dental Select	04-1001 · City of Meadowlakes Payroll		-167.60
				24000 · Payroll Liabilities	-167.60	167.60
TOTAL					-167.60	167.60
Liability Check	3648	04/01/2013	Dental Select	04-1001 · City of Meadowlakes Payroll		-207.98
				24000 · Payroll Liabilities	-207.98	207.98
TOTAL					-207.98	207.98
Check	3649	04/01/2013	Guardian	04-1001 · City of Meadowlakes Payroll		-276.05
				04-5330 · Employee Insurance Expen:	-96.72	96.72
				04-6330 · Employee Insurance	-179.33	179.33
TOTAL					-276.05	276.05
Check	3650	04/01/2013	Blue Cross Blue Shield	04-1001 · City of Meadowlakes Payroll		-3,895.60
				04-5330 · Employee Insurance Expen:	-973.90	973.90
				04-6330 · Employee Insurance	-2,921.70	2,921.70
TOTAL					-3,895.60	3,895.60
Liability Check	3651	04/11/2013	Texas Municipal Retirement S	04-1001 · City of Meadowlakes Payroll		-2,625.70
				04-5340 · Employee Retirement	-116.68	116.68
				04-6340 · Employee Retirement Expen	-234.27	234.27
				04-6260 · Employee Retirement Pay-L	-2,274.75	2,274.75
TOTAL					-2,625.70	2,625.70

City of Meadowlakes Payroll  
Check Detail  
April 2013

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Payroll Re-Cap Apr-13</b>						
<b>Pay Period</b>	<b>Fund</b>	<b>Wages</b>	<b>Payroll Taxes</b>	<b>Retirement Expense</b>	<b>Total Payroll Exp.</b>	
3/23 to 4/5/13 (Bi-Weekly Paroll)	General	\$ 5,706.26	\$ 436.53	\$ 58.85	\$	6,201.64
	Utility	\$ 11,819.80	\$ 904.21	\$ 127.65	\$	12,851.67
		\$ 17,526.06	\$ 1,340.74	\$ 186.50	\$	19,053.30
4/6 to 4/20/13 (Bi-Weekly Paroll)	General	\$ 5,670.98	\$ 433.83	\$ 58.41	\$	6,163.22
	Utility	\$ 12,018.04	\$ 919.38	\$ 129.79	\$	13,067.21
		\$ 17,689.02	\$ 1,353.21	\$ 188.20	\$	19,230.43
3/27 to 4/26/13 (Monthly)	General	\$ 1,586.50	\$ 121.37	\$ -	\$	1,707.87
<b>Totals</b>						
<b>General Fund</b>		\$ 12,963.74	\$ 991.73	\$ 117.26	\$	14,072.72
<b>Utility Fund</b>		\$ 23,837.84	\$ 1,823.59	\$ 257.45	\$	25,918.88
<b>Total</b>		\$ 36,801.58	\$ 2,815.32	\$ 374.70	\$	39,991.61

# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

---

Agenda Item-VI-A & B

**Date:** *May 7, 2013*

**To:** *Honorable Mayor Williams and Council Persons*

**From:** *Johnnie Thompson, City Manager*

**Agenda Item:** *VI-A&B*

**Requested Council Agenda Date:** *May 14, 2013*

**Contact Name & Number:** *Johnnie Thompson, City Manager*

**1. Place On:** ☐ *Consent* ☐ *New Business* ☒ *Old Business*

**2. Budget Impact Statement Attached:** ☐ *Yes* ☐ *No* ☒ *N/A*

**3. Original Copies of Documents Approved to from by City Attorney?**

☐ *Yes* ☐ *No* ☒ *N/A*

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#### **4. Background:**

*Last month staff presented for your consideration Ordinance 2013-01 which re-established a curfew for individuals under the age of 17 within the City. The City passed the original curfew in December of 2009 and it expired on December of 2012. The Ordinance presented by staff for consideration re-establishes a curfew for individuals under the age of 17. State statues require that prior to the adoption of a curfew ordinance a public hearing be held to solicit input from the public regarding the proposed ordinance. Last month Council approved the first reading of the ordinance and set May 14, 2013 as the date of the public hearing.*

#### **5. Recommend action:**

*After the public hearing Council may take a second vote on the ordinance and if approved it becomes effective after the publication requirements as set forth in the body of the Ordinance. Staff recommends the adoption of the ordinance.*

*Please find attached for your review a copy of Ordinance 2013-01.*

# City of Meadowlakes

## ORDINANCE 2013-01

May 14, 2013

**AN ORDINANCE ADOPTING CURFEW HOURS FOR MINORS, DEFINING TERMS; CREATING OFFENSES FOR MINORS, PARENTS AND GUARDIANS OF MINORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR WAIVER BY THE MUNICIPAL COURT OF JURISDICTION OVER A MINOR WHEN REQUIRED UNDER THE TEXAS FAMILY CODE; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.**

**WHEREAS**, in promoting the health, safety and welfare of the residents of the City from crime and to reduce the incidence of juvenile criminal activities and criminal mischief, the City of Meadowlakes ("City") desires to adopt curfew hours for minors;

**WHEREAS**, on December 8, 2009, the City Council adopted Ordinance No. 2009-07 adopting curfew hours for minors, but such ordinance expired on December 8, 2012;

**WHEREAS**, the City Council believes that persons under the age of 17 are particularly susceptible due to their lack of maturity and are often influenced to participate in unlawful vandalism, primarily during night time hours; and such vandalism has resulted in public and private property damage;

**WHEREAS**, the City desires to continue, for the protection of minors from each other and from other persons, to promote parental control over and responsibility for children, in order to protect the general public, and reduce the incidence of juvenile criminal activities; and

**WHEREAS**, a curfew for those persons under the age of 17 is in the interest of the public health, safety, and general welfare and will help attain the foregoing objectives and diminish the undesirable impact of such conduct on the citizens of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS THAT:**

**Section 1.** The City Council of the City of Meadowlakes, Texas finds that the above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

**Section 2.** While physically within the corporate limits of the City of Meadowlakes, minors shall be required to adhere to special restrictions during defined hours. The requirements and restrictions are defined herein and shall be referred to as the Meadowlakes Curfew.

**A. Definitions.** Meadowlakes Curfew restrictions apply to all minors within the City limits.

1. **Minor** is defined for purposes of this section as any person under 17 years of age.
2. **Curfew hours** are defined as anytime between the hours of 11:00 p.m. and 6:00 a.m. of the following day, any day of the week.
3. **Parent** is defined as a person who is a natural parent, adoptive parent, or step-parent of the minor.
4. **Authorized adult** is defined as a person who is at least 18 years of age, authorized by a parent or guardian to have the assigned care and custody of the minor.
5. **Guardian** is defined as a person who:
  1. Under court order, is the guardian of the minor; or
  2. A public or private agency with whom the minor has been placed by a court.
6. **Emergency** is defined as an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to, a fire, a natural disaster, an automobile accident or any situation requiring immediate action to prevent serious bodily injury or loss of life.
7. **Serious bodily injury** means bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.
8. **Public place** is defined as any place to which the public or a substantial group of the public has access and includes but is not limited to Meadowlakes City Hall, City of Meadowlakes golfing complex, City owned property, Meadowlakes Property Owners, Inc. (POA) common areas, POA parks, POA RV Park, POA streets and other POA owned property.
9. **Unauthorized private place** is defined as any place in which a person is present or remains present, and which is not the person's domicile or legal residence or is at a private residence to which the person was not invited.
10. **Present or Remain** means to temporarily occupy, linger or stay.
11. **"Without detour, stop or unnecessary delay"** does allow minors sequentially conducting or participating in multiple allowed activities as defined herein; such as a driver while in route, "dropping off" or "picking up" another minor(s) at allowed locations.

12. **Owner or operator** means any individual, firm, association, partnership, or corporation operating, managing, or conducting any business or establishment. The term includes the employees, agents, members, or partners of an association or partnership and the officers of a corporation.

**B. Curfew related offenses.**

1. A **minor** commits an offense if the **minor** occupies or remains in any public or unauthorized private place located within the City while doing so at any time during **curfew hours**.
2. A **parent, guardian or authorized adult** of a **minor** commits an offense if **parent, guardian or authorized adult** knowingly permits, or by insufficient control allows, the **minor** to remain in any public or unauthorized private place located within the city while doing so at any time during **curfew hours** without such **parent, guardian or authorized adult** being present.
3. The **owner or operator** of an establishment or business commits an offense if such **owner or operator** knowingly allows a **minor** to remain upon the premises of the establishment or business during **curfew hours**.

**C. Exceptions and defenses.**

It is a defense to prosecution that the minor was:

1. Accompanied by and under direct supervision of *minor's parent*, guardian or authorized adult; or
2. On the sidewalk abutting the minor's residence or abutting the residence of the next door neighbor if the neighbor did not complain to the police department about the minor's presence; or
3. Engaged in an employment activity, or traveling to or returning from an employment activity, without detour, stop or unnecessary delay; or
4. Involved in an emergency; or
5. Traveling to or returning home without detour, stop or unnecessary delay from an official school, religious, social, or other recreational activity supervised by adults, including a civic organization or other similar entity that takes responsibility for the minor; or
6. Traveling to or returning home, without detour, stop or unnecessary delay, from a private party, gathering or visit hosted at a private residence to which the minor was an invited guest; or
7. A non-Meadowlakes resident traveling to and from the City, without detour, stop or unnecessary delay, for the purpose of delivering a Meadowlakes resident(s) or invited guest to a resident's home; or



8. In a motor vehicle involved in interstate travel; or
9. On an errand at the direction of the minor's parent, guardian or authorized adult, without any detour, stop or unnecessary delay; or
10. Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code; or
11. Exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, speech and the right to assembly; or
12. The owner or operator of an establishment or business promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

#### **D. Enforcement.**

Before taking any enforcement action under this section, a peace officer or the ordinance officer of the City of Meadowlakes shall establish the minor's name and age and explore all possible exceptions to potentially being in violation of curfew. The peace officer or ordinance officer may issue a citation if officer reasonably believes that an offense has occurred and that, based on lack of response and/or other circumstances, no valid defense appears to be present.

#### **E. Penalties**

1. A person who violates a provision of this ordinance is guilty of a separate offense for each day or part of day during which the violation is committed, continued, or permitted. Each offense upon conviction is punishable by a fine not to exceed \$500.00.
2. When required by Section 51.08 of the Texas Family Code, as amended, the municipal court shall waive original jurisdiction over a minor who violates Subsection (B)(1) or this section and shall refer the minor to juvenile court.

#### **Section 3. Cumulative Clause**

This ordinance shall be cumulative of all provisions or ordinances and the Municipal Code of the City of Meadowlakes, Texas (2013), as may be amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinance and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

#### **Section 4. Severability Clause**

It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections

of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

#### **Section 5. Engrossment and Enrollment**

The city secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this ordinance by copying the caption, penalty clause, and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said ordinance in the ordinance records of the City.

#### **Section 6. Publication in Official Newspaper**

The city secretary of the City of Meadowlakes is hereby directed to publish the caption, penalty clause, publication clause and the effective date clause of this ordinance for two (2) days in the official newspaper of the City of Meadowlakes, as authorized by Section 52.013 of the Texas Local Government Code.

#### **Section 7. Effective Date**

This ordinance shall take effect immediately from and after its passage and publication in accordance with the publication provisions as so stated in Section 6 of this ordinance.

#### **Section 8. Expiration Date**

In accordance with Section 370.002, Texas Local Government Code, the City Council will within three (3) years of the passage of this ordinance, review the ordinance's effects on the community and on problems the ordinance was intended to remedy, conduct a public hearing on the need to continue the ordinance; and abolish, continue or modify the ordinance. This ordinance shall expire at 12 midnight on May 14, 2016 unless the City acts in accordance with this provision.

#### **Section 9. Open Meetings**

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of

the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

**PASSED AND APPROVED** on First Reading and on the 9<sup>th</sup> day of April, 2013.

**PASSED AND APPROVED** on the Second Reading and following Public Hearing on the 14th day of May, 2013.

**THE CITY OF MEADOWLAKES, TEXAS**

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Don Williams, Mayor

**ATTEST:**

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Stephanie Littleton, City Secretary

# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

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Agenda Item-VI-C

**Date:** *May 7, 2013*

**To:** *Honorable Mayor Williams and Council Persons*

**From:** *Johnnie Thompson, City Manager*

**Agenda Item:** *VI-C-PFC Financial Statements*

**Requested Council Agenda Date:** *May 14, 2013*

**Contact Name & Number:** *Johnnie Thompson, City Manager*

1. Place On: ☐ Consent ☐ New Business ☒ Old Business  
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A  
3. Original Copies of Documents Approved to from by City Attorney?  
☐ Yes ☐ No ☒ N/A
- 

#### **4. Background:**

*Please find attached the PFC financial report for the month of April 2013; I have not enclosed the check register due to its length. If you want copy I will be glad to run it for you.*

*Cursory review of the financials reflect a year-to-date loss \$1,579 with a net gain for April of \$701. This compares to a net gain of \$36,657 at this time last year and April of last year reflected a net gain of \$7,194. Revenues for the year-to-date are approximately 6.4% (\$33,868) less than at this time last year and 10.8% (\$57,626) less than at the end of April 2011. Expenses for the year-to-date are up 2.2% (\$11,670) compared to the same period last year and are 6.9% less (\$36,499) than at the end of April 2011. It appears that their available cash is improving slightly with approximately \$44,000 in available cash at the end of April 2013; however it is over \$17,300 less than at this time last year.*

*It appears that Food and Beverage has lost about \$4,000 so far this year compared to roughly breaking even this time last year. Food & Beverage Revenues appear to be following the trend with golf course revenues with revenues off about \$11,000 from last year at this time and about \$21,000 less than those generated in April 2011.*

# Hidden Falls Golf Club (New)

## Balance Sheet

As of April 30, 2013

	<u>Apr 30, 13</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · DBA Hidden Falls Checking	
03-1016 · Operating Account - Checking 57	1,019.67
03-1020 · Operating Account - MM 00	37,255.07
03-1022 · TABC Security Bond	5,000.00
03-1100 · Petty Cash	650.00
<b>Total 1000 · DBA Hidden Falls Checking</b>	<u>43,924.74</u>
<b>Total Checking/Savings</b>	43,924.74
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	
03-1520 · Other Receivables	3,215.32
<b>Total 11000 · Accounts Receivable</b>	<u>3,215.32</u>
<b>Total Accounts Receivable</b>	3,215.32
<b>Other Current Assets</b>	
03-1991 · Good Will, Net	-70,519.94
1800 · Inventory	
1807 · Food & Beverage Inventory	
1810 · Food Inventory	4,992.76
1815 · Beer Inventory	1,092.10
1816 · Wine Inventory	270.70
1817 · Liquor Inventory	993.64
1820 · Beverage Inventory	907.35
<b>Total 1807 · Food &amp; Beverage Inventory</b>	<u>8,256.55</u>
<b>Total 1800 · Inventory</b>	8,256.55
1812 · Pre-Paid License	1,275.50
<b>Total Other Current Assets</b>	<u>-60,987.89</u>
<b>Total Current Assets</b>	-13,847.83
<b>Fixed Assets</b>	
1900 · Fixed Asset	
03-1950 · Equipment - Maintenance	24,439.21
03-1955 · New Course Construction	4,878.69
03-1956 · Accum Depreciation Improvements	-1,267.36
03-1965 · Capital Repair	4,626.51
03-1966 · Accum Depreciation M&E	-4,382.97
03-1990 · Good Will	193,929.82
<b>Total 1900 · Fixed Asset</b>	<u>222,223.90</u>
<b>Total Fixed Assets</b>	222,223.90
<b>Other Assets</b>	
1500 · Golf Fund Receivables	
1510 · Member Dues-Receivables	9,329.76
1520 · Other Receivables	-3,215.32
<b>Total 1500 · Golf Fund Receivables</b>	<u>6,114.44</u>
<b>Total Other Assets</b>	6,114.44

Hidden Falls Golf Club (New)  
**Balance Sheet**  
As of April 30, 2013

	Apr 30, 13
<b>TOTAL ASSETS</b>	<b><u>214,490.51</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 - Accounts Payable	
03-2041 - Tips Payable	0.02
2000 - Accounts Payable - Other	18,316.25
<b>Total 2000 - Accounts Payable</b>	<b><u>18,316.27</u></b>
<b>Total Accounts Payable</b>	<b><u>18,316.27</u></b>
<b>Other Current Liabilities</b>	
03-2000 - Current Liabilites	
03-2024 - Alcohol Tax Payable	1,078.14
03-2025 - Credit Book Payable	1,392.41
03-2026 - Sales Tax Payable	1,532.08
03-4000 - Payroll Liabilities	191.61
<b>Total 03-2000 - Current Liabilites</b>	<b><u>4,194.24</u></b>
<b>Total Other Current Liabilities</b>	<b><u>4,194.24</u></b>
<b>Total Current Liabilities</b>	<b><u>22,510.51</u></b>
<b>Long Term Liabilities</b>	
03-3550 - Short Term Debt	
03-3555 - Loan Payable From Utility Fund	293,385.69
03-3556 - Cash Advance from Gen Fund	-0.01
<b>Total 03-3550 - Short Term Debt</b>	<b><u>293,385.68</u></b>
<b>Total Long Term Liabilities</b>	<b><u>293,385.68</u></b>
<b>Total Liabilities</b>	<b><u>315,896.19</u></b>
<b>Equity</b>	
40000 - Retained Earnings	-99,827.07
Net Income	-1,578.61
<b>Total Equity</b>	<b><u>-101,405.68</u></b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>214,490.51</u></b>

**Hidden Falls G.C.  
Cash Flow Budget  
FY 2013**

	<b>Actual Feb. '13</b>	<b>Budget Mar. '13</b>	<b>Actual Mar. '13</b>	<b>Budget Apr. '13</b>	<b>Actual Apr. '13</b>	<b>Budget May '13</b>	<b>Actual May '13</b>	<b>Budget Jun. '13</b>
<i>Beginning Cash</i>	\$8,213.93	\$20,000.50	\$3,294.77	\$35,001.00	\$19,261.26	\$50,001.00	\$38,274.74	\$58,001.00
<i>Cash Inflows</i>								
<i>Golf Revenue</i>	\$51,001.60	\$77,166.00	\$74,137.59	\$71,267.00	\$60,587.29	\$69,266.00		\$66,367.00
<i>F &amp; B Revenue</i>	\$16,897.86	\$17,200.00	\$17,480.73	\$22,900.00	\$16,389.64	\$19,400.00		\$17,600.00
<i>Swim/Tennis Rev</i>	\$453.00	\$100.00	\$195.00	\$150.00	\$145.00	\$1,650.00		\$1,550.00
<i>Other</i>	<u>\$0.33</u>	<u>\$10.00</u>	<u>\$0.42</u>	<u>\$10.00</u>	<u>\$1.53</u>	<u>\$10.00</u>		<u>\$10.00</u>
<i>Total Inflows</i>	\$68,352.79	\$94,476.00	\$91,813.74	\$94,327.00	\$77,123.46	\$90,326.00		\$85,527.00
<i>Cash Before Outflows</i>	\$76,566.72	\$114,476.50	\$95,108.51	\$129,328.00	\$96,384.72	\$140,327.00		\$143,528.00
<i>Cash Outflows</i>								
<i>Expenses</i>	\$64,456.96	\$74,000.00	\$67,891.23	\$90,000.00	\$67,456.92	\$80,000.00		\$80,000.00
<i>Debt Service</i>	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
<i>Cap. Ex.</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<i>Payables</i>	\$7,814.99	\$5,163.00	\$7,593.77	-\$11,673.00	-\$10,346.94	\$1,326.00		\$3,214.00
<i>Prepays</i>	<u>\$0.00</u>	<u>-\$687.50</u>	<u>-\$637.75</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>-\$687.50</u>
<i>Total Outflows</i>	\$73,271.95	\$79,475.50	\$75,847.25	\$79,327.00	\$58,109.98	\$82,326.00		\$83,526.50
<i>Ending Cash</i>	\$3,294.77	\$35,001.00	\$19,261.26	\$50,001.00	\$38,274.74	\$58,001.00		\$60,001.50

	FY2011 April Actual	FY2012 April Actual	FY2013 April Budget	FY2013 April Actual	FY13 April Var.	FY2011 YTD Actual	FY2012 YTD Actual	FY2013 YTD Budget	FY2013 YTD Actual	FY13 YTD Var.
<b><u>Golf Revenue</u></b>										
Membership	\$ 31,315	\$ 28,196	\$ 30,000	\$ 26,238	\$ (3,762)	\$ 233,708	\$ 215,858	\$ 213,000	\$ 200,573	\$ (12,427)
Initiation Fee	\$ -	\$ 99	\$ 167	\$ -	\$ (167)	\$ 775	\$ 821	\$ 1,166	\$ -	\$ (1,166)
Green Fees	\$ 17,411	\$ 15,493	\$ 16,500	\$ 14,746	\$ (1,754)	\$ 75,540	\$ 83,501	\$ 87,500	\$ 79,369	\$ (8,131)
Cart Rental	\$ 11,046	\$ 9,734	\$ 10,000	\$ 8,749	\$ (1,251)	\$ 48,314	\$ 51,623	\$ 56,000	\$ 43,925	\$ (12,075)
Range	\$ 1,478	\$ 1,948	\$ 2,100	\$ 2,549	\$ 449	\$ 21,492	\$ 20,365	\$ 21,200	\$ 23,112	\$ 1,912
Merch.	\$ 8,883	\$ 8,817	\$ 9,000	\$ 6,704	\$ (2,296)	\$ 51,074	\$ 44,786	\$ 46,000	\$ 49,736	\$ 3,736
Tournament	\$ 4,596	\$ 3,248	\$ 3,500	\$ 1,601	\$ (1,900)	\$ 13,000	\$ 13,837	\$ 15,500	\$ 10,738	\$ (4,762)
Total Golf Revenue	\$ 74,728	\$ 67,536	\$ 71,267	\$ 60,587	\$ (10,680)	\$ 443,903	\$ 430,790	\$ 440,366	\$ 407,453	\$ (32,913)
<b><u>F &amp; B Revenue</u></b>										
Food	\$ 13,582	\$ 14,611	\$ 14,000	\$ 9,163	\$ (4,837)	\$ 83,871	\$ 78,816	\$ 79,000	\$ 69,289	\$ (9,711)
Beverage	\$ 446	\$ 592	\$ 500	\$ 608	\$ 108	\$ 2,939	\$ 3,046	\$ 2,400	\$ 3,502	\$ 1,102
Liquor	\$ 2,946	\$ 1,951	\$ 2,000	\$ 1,620	\$ (380)	\$ 13,712	\$ 12,163	\$ 12,200	\$ 11,984	\$ (216)
Beer	\$ 5,805	\$ 5,511	\$ 5,500	\$ 4,475	\$ (1,025)	\$ 34,202	\$ 31,738	\$ 32,700	\$ 31,309	\$ (1,391)
Wine	\$ 1,207	\$ 866	\$ 900	\$ 523	\$ (377)	\$ 7,249	\$ 5,517	\$ 5,600	\$ 4,477	\$ (1,123)
Total F & B Revenue	\$ 23,986	\$ 23,531	\$ 22,900	\$ 16,390	\$ (6,510)	\$ 141,973	\$ 131,281	\$ 131,900	\$ 120,559	\$ (11,341)
<b><u>Tennis/Swim Revenue</u></b>										
Tennis Fees	\$ 97	\$ 113	\$ 150	\$ 145	\$ (5)	\$ 973	\$ 783	\$ 850	\$ 1,245	\$ 395
Swim Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28	\$ -	\$ -	\$ -	\$ -
Total Tennis/Swim Revenue	\$ 97	\$ 113	\$ 150	\$ 145	\$ (5)	\$ 1,001	\$ 783	\$ 850	\$ 1,245	\$ 395
<b>Other Revenue</b>	\$ 2	\$ 3	\$ 10	\$ 2	\$ (8)	\$ 13	\$ 279	\$ 450	\$ 6	\$ (444)
<b>Total Revenue</b>	\$ 98,813	\$ 91,184	\$ 94,327	\$ 77,123	\$ (17,204)	\$ 586,890	\$ 563,132	\$ 573,566	\$ 529,264	\$ (44,302)



	FY2011	FY2012	FY2013	FY2013	FY13	FY2011	FY2012	FY2013	FY2013	FY13
	April	April	April	April	April	YTD	YTD	YTD	YTD	YTD
	Actual	Actual	Budget	Actual	Var.	Actual	Actual	Budget	Actual	Var.
<b>Gen. &amp; Admin. Expenses</b>										
Accounting	\$ -	\$ -	\$ 40	\$ -	\$ (40)	\$ 156	\$ -	\$ 300	\$ -	\$ (300)
Advertising	\$ 647	\$ 586	\$ 750	\$ 1,199	\$ 449	\$ 5,589	\$ 6,298	\$ 5,250	\$ 5,359	\$ 109
Audit	\$ 5,000	\$ -	\$ -	\$ 1,038	\$ 1,038	\$ 5,000	\$ 5,193	\$ 5,200	\$ 5,190	\$ (10)
Bank Charges	\$ -	\$ 5	\$ 42	\$ 31	\$ (11)	\$ 55	\$ 5	\$ 292	\$ 421	\$ 130
Cash Over/Short	\$ 157	\$ 31	\$ -	\$ 9	\$ 9	\$ 23	\$ 184	\$ -	\$ (68)	\$ (68)
Cleaning	\$ 528	\$ 303	\$ 333	\$ 182	\$ (151)	\$ 1,181	\$ 2,308	\$ 2,333	\$ 1,636	\$ (697)
Bookkeeping	\$ -	\$ -	\$ 225	\$ -	\$ (225)	\$ 1,170	\$ 1,272	\$ 1,575	\$ 1,128	\$ (447)
Credit Card Discount	\$ 1,074	\$ 995	\$ 1,000	\$ 944	\$ (56)	\$ 6,384	\$ 6,312	\$ 6,800	\$ 5,940	\$ (860)
Dues & Subscriptions	\$ 110	\$ 100	\$ 125	\$ 110	\$ (15)	\$ 473	\$ 664	\$ 875	\$ 721	\$ (154)
Insurance - Health	\$ 1,286	\$ 1,300	\$ 1,295	\$ 1,428	\$ 133	\$ 8,286	\$ 8,649	\$ 9,065	\$ 10,526	\$ 1,461
Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,597	\$ 4,770	\$ 5,000	\$ 5,450	\$ 450
Insurance - Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,314	\$ 3,591	\$ 4,000	\$ 4,178	\$ 178
Insurance - WC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,857	\$ 9,978	\$ 10,000	\$ 10,656	\$ 656
Interest	\$ 514	\$ -	\$ -	\$ -	\$ -	\$ 3,684	\$ -	\$ -	\$ -	\$ -
Lease - Facility	\$ 10	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 70	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
Lease - Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -
Member Relations	\$ -	\$ -	\$ 100	\$ -	\$ (100)	\$ 164	\$ 285	\$ 700	\$ 166	\$ (534)
Misc.	\$ -	\$ 53	\$ 125	\$ -	\$ (125)	\$ 564	\$ 746	\$ 875	\$ 561	\$ (314)
New Hire	\$ 130	\$ -	\$ 40	\$ -	\$ (40)	\$ 455	\$ -	\$ 300	\$ -	\$ (300)
Office Supplies	\$ 6	\$ 222	\$ 333	\$ 22	\$ (312)	\$ 1,452	\$ 1,572	\$ 2,333	\$ 1,471	\$ (862)
Pest Control	\$ -	\$ -	\$ 100	\$ -	\$ (100)	\$ -	\$ -	\$ 300	\$ 75	\$ (225)
Postage	\$ 88	\$ 180	\$ 100	\$ 138	\$ 38	\$ 880	\$ 669	\$ 700	\$ 678	\$ (22)
Repair & Maint.	\$ 145	\$ 2,070	\$ 667	\$ 168	\$ (499)	\$ 3,350	\$ 5,278	\$ 4,667	\$ 3,381	\$ (1,286)
Security	\$ 30	\$ 32	\$ 33	\$ 34	\$ 0	\$ 208	\$ 221	\$ 233	\$ 235	\$ 1
Signage	\$ -	\$ -	\$ 42	\$ -	\$ (42)	\$ 427	\$ 14	\$ 292	\$ 27	\$ (265)
Software Maint.	\$ 42	\$ 1,542	\$ 1,650	\$ 1,500	\$ (150)	\$ 338	\$ 1,796	\$ 2,150	\$ 1,500	\$ (650)
Supplies	\$ 840	\$ 685	\$ 650	\$ 994	\$ 344	\$ 5,147	\$ 5,372	\$ 4,700	\$ 6,482	\$ 1,782
Training & Travel	\$ -	\$ -	\$ 175	\$ -	\$ (175)	\$ 740	\$ 150	\$ 1,125	\$ 355	\$ (770)
Unemployment	\$ -	\$ 4,019	\$ 1,750	\$ 3,320	\$ 1,570	\$ 2,397	\$ 6,743	\$ 5,250	\$ 4,368	\$ (882)
Utilities - Electric	\$ 135	\$ 129	\$ 150	\$ 138	\$ (12)	\$ 913	\$ 896	\$ 1,175	\$ 893	\$ (282)
Utilities - Phone	\$ -	\$ 153	\$ 167	\$ 161	\$ (5)	\$ 1,081	\$ 1,062	\$ 1,167	\$ 961	\$ (206)
Utilities - Trash	\$ 157	\$ 157	\$ 167	\$ -	\$ (167)	\$ 1,099	\$ 942	\$ 1,167	\$ -	\$ (1,167)
Utilities - Sewer/Water	\$ 308	\$ 306	\$ 400	\$ 402	\$ 2	\$ 2,823	\$ 2,240	\$ 2,500	\$ 2,300	\$ (200)

	FY2011	FY2012	FY2013	FY2013	FY13	FY2011	FY2012	FY2013	FY2013	FY13
	April	April	April	April	April	YTD	YTD	YTD	YTD	YTD
	Actual	Actual	Budget	Actual	Var.	Actual	Actual	Budget	Actual	Var.
<b>Total G &amp; A Expenses</b>	\$ 11,206	\$ 13,866	\$ 11,458	\$ 12,815	\$ 1,357	\$ 75,977	\$ 84,210	\$ 87,323	\$ 81,589	\$ (5,735)
<b><u>Pro Shop Expenses</u></b>										
Wages	\$ 8,905	\$ 9,366	\$ 15,000	\$ 9,100	\$ (5,900)	\$ 65,639	\$ 68,355	\$ 69,000	\$ 70,525	\$ 1,525
Payroll Tax	\$ 681	\$ 702	\$ 900	\$ 681	\$ (219)	\$ 4,684	\$ 4,848	\$ 5,000	\$ 5,371	\$ 371
Cart - Lease	\$ 2,411	\$ 2,964	\$ 3,100	\$ 2,411	\$ (689)	\$ 16,876	\$ 19,088	\$ 19,100	\$ 18,865	\$ (235)
Cart - Repair	\$ -	\$ -	\$ 60	\$ 137	\$ 77	\$ 365	\$ -	\$ 400	\$ 369	\$ (31)
Cart - Utilities	\$ 217	\$ 193	\$ 220	\$ 200	\$ (20)	\$ 1,134	\$ 1,277	\$ 1,360	\$ 1,249	\$ (111)
Consumable Supplies	\$ 963	\$ 566	\$ 400	\$ 221	\$ (179)	\$ 2,024	\$ 1,517	\$ 2,200	\$ 1,275	\$ (925)
Merch. Reimbursement	\$ 8,883	\$ 8,817	\$ 9,000	\$ 6,704	\$ (2,296)	\$ 51,074	\$ 44,786	\$ 46,000	\$ 49,735	\$ 3,735
Misc. Supplies	\$ -	\$ -	\$ 333	\$ -	\$ (333)	\$ 506	\$ 1,818	\$ 2,333	\$ 2,534	\$ 201
Tournament Expense	\$ -	\$ 219	\$ 50	\$ -	\$ (50)	\$ -	\$ 319	\$ 350	\$ 375	\$ 25
Utilities	\$ 427	\$ 405	\$ 600	\$ 391	\$ (209)	\$ 3,098	\$ 3,162	\$ 3,600	\$ 3,031	\$ (569)
Dues & Fees	\$ -	\$ -	\$ 50	\$ -	\$ (50)	\$ 225	\$ 3,330	\$ 3,800	\$ 3,921	\$ 121
<b>Total Pro Shop Expenses</b>	\$ 22,487	\$ 23,231	\$ 29,713	\$ 19,843	\$ (9,870)	\$ 145,626	\$ 148,501	\$ 153,143	\$ 157,249	\$ 4,106
<b><u>Maintenance Expenses</u></b>										
Wages	\$ 12,207	\$ 11,243	\$ 17,000	\$ 12,037	\$ (4,963)	\$ 85,661	\$ 73,837	\$ 90,000	\$ 88,662	\$ (1,338)
Payroll Tax	\$ 934	\$ 830	\$ 1,300	\$ 965	\$ (335)	\$ 6,734	\$ 5,751	\$ 6,500	\$ 7,007	\$ 507
Contract Labor	\$ 703	\$ 1,417	\$ 350	\$ 319	\$ (31)	\$ 2,298	\$ 4,588	\$ 2,500	\$ 3,982	\$ 1,482
Chemicals	\$ 2,227	\$ 1,357	\$ 700	\$ 2,162	\$ 1,462	\$ 3,953	\$ 4,185	\$ 4,400	\$ 4,589	\$ 189
Dues & Subscriptions	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ 175	\$ 75	\$ 300	\$ 180	\$ (120)
Equipment Lease	\$ 6,300	\$ -	\$ 600	\$ -	\$ (600)	\$ 44,100	\$ 12,600	\$ 4,200	\$ -	\$ (4,200)
Equipment Repair	\$ 1,431	\$ 1,203	\$ 1,400	\$ 1,432	\$ 32	\$ 8,476	\$ 7,645	\$ 14,700	\$ 17,813	\$ 3,113
Equipment Rental	\$ -	\$ -	\$ 50	\$ -	\$ (50)	\$ -	\$ 163	\$ 300	\$ 359	\$ 59
Course Accessories	\$ 602	\$ 42	\$ 250	\$ 324	\$ 74	\$ 2,551	\$ 667	\$ 1,450	\$ 764	\$ (686)
Fertilizer	\$ 1,680	\$ 1,398	\$ 1,500	\$ 2,155	\$ 655	\$ 6,446	\$ 6,783	\$ 7,500	\$ 7,312	\$ (188)
Fuel & Lubricants	\$ 1,665	\$ 4,028	\$ 1,500	\$ 2,623	\$ 1,123	\$ 8,887	\$ 8,456	\$ 7,500	\$ 9,768	\$ 2,268
Irrigation Repair	\$ 620	\$ -	\$ 375	\$ 1,276	\$ 901	\$ 1,891	\$ 2,323	\$ 2,625	\$ 1,780	\$ (845)
Landscape Supplies	\$ -	\$ -	\$ 50	\$ -	\$ (50)	\$ -	\$ 251	\$ 250	\$ -	\$ (250)
Misc.	\$ 144	\$ 144	\$ 200	\$ 144	\$ (56)	\$ 1,010	\$ 866	\$ 1,000	\$ 866	\$ (134)
Sand & Soil	\$ -	\$ -	\$ 100	\$ 424	\$ 324	\$ 477	\$ 121	\$ 800	\$ 1,130	\$ 330

	FY2011	FY2012	FY2013	FY2013	FY13	FY2011	FY2012	FY2013	FY2013	FY13
	April	April	April	April	April	YTD	YTD	YTD	YTD	YTD
	Actual	Actual	Budget	Actual	Var.	Actual	Actual	Budget	Actual	Var.
Seed & Sod	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,187	\$ 4,674	\$ 7,000	\$ 5,265	\$ (1,735)
Small Tools	\$ 549	\$ -	\$ 150	\$ 94	\$ (56)	\$ 1,279	\$ 658	\$ 1,050	\$ 580	\$ (470)
Supplies	\$ 797	\$ 208	\$ 300	\$ 554	\$ 254	\$ 2,494	\$ 2,092	\$ 2,200	\$ 2,285	\$ 85
Tree & Shrub	\$ -	\$ -	\$ 100	\$ -	\$ (100)	\$ -	\$ -	\$ 200	\$ -	\$ (200)
Utilities - Bldg.	\$ 141	\$ 118	\$ 200	\$ 110	\$ (90)	\$ 836	\$ 1,082	\$ 1,140	\$ 766	\$ (374)
Utilities - Irrigation	\$ (1,127)	\$ 395	\$ 400	\$ (48)	\$ (448)	\$ (1,369)	\$ 1,106	\$ 1,400	\$ 10	\$ (1,390)
Utilities - LCRA	\$ -	\$ -	\$ -	\$ 482	\$ 482	\$ 4,433	\$ 7,878	\$ 9,000	\$ 3,688	\$ (5,312)
Utilities - Sewer/Water	\$ 60	\$ 73	\$ 250	\$ 201	\$ (49)	\$ 1,243	\$ 1,074	\$ 1,750	\$ 1,404	\$ (346)
Vehicle Repair	\$ -	\$ -	\$ 25	\$ -	\$ (25)	\$ -	\$ -	\$ 175	\$ -	\$ (175)
Total Maint. Expenses	\$ 29,007	\$ 22,457	\$ 26,800	\$ 25,252	\$ (1,548)	\$ 189,764	\$ 146,875	\$ 167,940	\$ 158,211	\$ (9,729)
<b><u>F &amp; B Expenses</u></b>										
Wages	\$ 6,735	\$ 6,832	\$ 10,000	\$ 7,445	\$ (2,555)	\$ 49,611	\$ 47,011	\$ 48,400	\$ 53,953	\$ 5,553
Payroll Tax	\$ 455	\$ 444	\$ 560	\$ 477	\$ (83)	\$ 3,366	\$ 2,922	\$ 2,840	\$ 3,395	\$ 555
Contract Labor	\$ 1,062	\$ 1,987	\$ 1,500	\$ 1,031	\$ (469)	\$ 12,374	\$ 14,701	\$ 12,000	\$ 6,662	\$ (5,338)
Beer/Wine	\$ 3,020	\$ 2,421	\$ 2,400	\$ 1,841	\$ (559)	\$ 17,328	\$ 15,625	\$ 15,800	\$ 13,700	\$ (2,100)
Beverage	\$ 595	\$ 652	\$ 300	\$ 570	\$ 270	\$ 2,196	\$ 2,502	\$ 2,300	\$ 2,481	\$ 181
Liquor	\$ 811	\$ 553	\$ 450	\$ 354	\$ (96)	\$ 4,277	\$ 3,562	\$ 4,000	\$ 3,546	\$ (454)
Food	\$ 4,630	\$ 4,877	\$ 4,000	\$ 2,846	\$ (1,154)	\$ 26,400	\$ 25,488	\$ 25,000	\$ 24,254	\$ (746)
Linen	\$ 599	\$ 416	\$ 400	\$ 400	\$ (0)	\$ 3,273	\$ 3,360	\$ 3,700	\$ 2,567	\$ (1,133)
Other Supplies	\$ 734	\$ 1,342	\$ 800	\$ 673	\$ (127)	\$ 4,708	\$ 6,766	\$ 5,400	\$ 5,280	\$ (120)
Equipment Repair	\$ -	\$ -	\$ 50	\$ -	\$ (50)	\$ -	\$ -	\$ 350	\$ -	\$ (350)
Equipment Rental	\$ 61	\$ -	\$ 75	\$ 76	\$ 1	\$ 446	\$ 182	\$ 525	\$ 454	\$ (71)
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,628	\$ 1,276	\$ 1,400	\$ 1,276	\$ (125)
Music	\$ -	\$ 100	\$ 50	\$ -	\$ (50)	\$ 100	\$ 400	\$ 650	\$ 200	\$ (450)
Propane	\$ 1,620	\$ 1,750	\$ 400	\$ 995	\$ 595	\$ 4,750	\$ 2,560	\$ 3,000	\$ 2,145	\$ (856)
Television	\$ 22	\$ 22	\$ 25	\$ 18	\$ (7)	\$ 176	\$ 159	\$ 175	\$ 164	\$ (11)
Utilities - Electric	\$ 640	\$ 607	\$ 800	\$ 586	\$ (214)	\$ 4,647	\$ 4,743	\$ 5,450	\$ 4,547	\$ (903)
Utilities - Water/Sewer	\$ -	\$ -	\$ 25	\$ -	\$ (25)	\$ -	\$ -	\$ 175	\$ -	\$ (175)
Total F & B Expenses	\$ 20,983	\$ 22,003	\$ 21,835	\$ 17,312	\$ (4,523)	\$ 135,280	\$ 131,255	\$ 131,165	\$ 124,623	\$ (6,542)

	FY2011 April Actual	FY2012 April Actual	FY2013 April Budget	FY2013 April Actual	FY13 April Var.	FY2011 YTD Actual	FY2012 YTD Actual	FY2013 YTD Budget	FY2013 YTD Actual	FY13 YTD Var.
<b><u>Pool Expenses</u></b>										
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 810	\$ -	\$ -	\$ -	\$ -
Payroll Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repair & Maint.	\$ 500	\$ 1,946	\$ 600	\$ 200	\$ (400)	\$ 1,800	\$ 3,296	\$ 2,400	\$ 1,450	\$ (950)
Supplies	\$ 165	\$ 224	\$ 200	\$ -	\$ (200)	\$ 772	\$ 709	\$ 1,400	\$ 557	\$ (843)
Total Pool Expenses	\$ 665	\$ 2,170	\$ 800	\$ 200	\$ (600)	\$ 3,383	\$ 4,005	\$ 3,800	\$ 2,007	\$ (1,793)
<b><u>Tennis Expenses</u></b>										
Repair & Maint.	\$ -	\$ 263	\$ 40	\$ -	\$ (40)	\$ -	\$ 263	\$ 295	\$ -	\$ (295)
Supplies	\$ -	\$ -	\$ 40	\$ -	\$ (40)	\$ -	\$ 63	\$ 295	\$ 163	\$ (132)
Total Tennis Expenses	\$ -	\$ 263	\$ 80	\$ -	\$ (80)	\$ -	\$ 326	\$ 590	\$ 163	\$ (427)
<b><u>Operational Expenses</u></b>										
Loan Principal Payable	\$ 2,486	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 17,312	\$ 4,000	\$ 7,000	\$ 7,000	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ (4,000)
Total Oper. Expenses	\$ 2,486	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 17,312	\$ 4,000	\$ 11,000	\$ 7,000	\$ (4,000)
<b>Total Expenses</b>	\$ 86,833	\$ 83,989	\$ 91,687	\$ 76,423	\$ (15,264)	\$ 567,341	\$ 519,172	\$ 554,961	\$ 530,842	\$ (24,119)
<b>Net Income / Loss</b>	\$ 11,980	\$ 7,194	\$ 2,640	\$ 701	\$ (1,940)	\$ 7,569	\$ 36,657	\$ 18,605	\$ (1,579)	\$ (20,183)

# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

---

Agenda Item-VI-D

**Date:** *May 7, 2013*

**To:** *Honorable Mayor Williams and Council Persons*

**From:** *Johnnie Thompson, City Manager*

**Agenda Item:** *VI-D-Water Storage Tank Project*

**Requested Council Agenda Date:** *May 14, 2013*

**Contact Name & Number:** *Johnnie Thompson, City Manager*

**1. Place On:** ☐ *Consent* ☐ *New Business* ☒ *Old Business*

**2. Budget Impact Statement Attached:** ☐ *Yes* ☐ *No* ☒ *N/A*

**3. Original Copies of Documents Approved to from by City Attorney?**

☐ *Yes* ☐ *No* ☒ *N/A*

---

#### **4. Background:**

*As you may recall last month we opened bids for the construction of a new 250,000 gallon water storage tank with an internal baffling system. Only two bids were received, both significantly exceeded the engineers' estimate. The estimated total project cost including engineering, site/foundation work and tankage increased from the original estimate of \$356,000 to \$446,000. The revised estimated cost of the project would require development of \$90,000 in additional funds. The Council approved utilizing \$90,000 in Utility Fund reserves to provide this additional funding. Once adequate funding was authorized the Council awarded the contract for the new water storage tank to the low bidder, Bulldog Steel Products of Clyde Texas, for a cost of \$351,785.*

*Our engineers have been negotiating with Bulldog for over a month trying to value engineer the internal baffling system of the tank in order to reduce the cost of the tankage and baffling system. They have successfully negotiated a \$33,501 reduction which brings the total cost for the tankage and baffling system to \$318,284. Mayor Williams will be requested to execute the Notice of Award later this week. I have attached for your review a revised budget for this project. With the reduction in the total price at this time, even though we have to commit funds from the Utility Fund reserves, I believe that we should be able to fund the additional \$50,500 in needed funds from operations in the current fiscal year. I have attached an updated budget for this project for your review.*

**5. Recommend action:**

*At this time I do not anticipate any council action will be required.*

*City of Meadowlakes*  
**250,000 Gallons**  
**Ground Storage Tank**  
**Budget**

	Engineering	Yard Piping	Foundation	Controls	Tank/Baffling	Contingencies	Testing	Total
Original Budgeted provided with preliminary study April 2012	\$ 34,000	\$ 35,000	\$ 23,000	\$ 7,000	\$ 224,000	\$ 29,000	\$ 4,000	\$356,000
Updated Estimated provided March 2013	\$ 34,000	\$ 13,500	\$ 23,000	\$ -	\$ 262,500	\$ 19,000	\$ 4,000	\$356,000
<i>Proposed Revised Budgeted base on actual bid</i>	\$ 34,000	\$ 15,000	\$ 25,000	\$ -	\$ 360,000	\$ 10,000	\$ 4,000	\$448,000
<i>Anticiapated Construction Cost 5-2-13</i>	\$ 34,000	\$ 15,000	\$ 25,000	\$ -	\$ 318,500	\$ 10,000	\$ 4,000	\$406,500
<b>Funding as approved by FY 2013 Budget</b>								
Transfer in from Utilty Reserves					\$ 50,500			
Transfer in from Utility Fund					\$ 56,000			
Lease/Purchase from POA					\$ 300,000			
Total Available Funding					<u>\$ 406,500</u>			
<b>Updated Proposed Budget (5-2-13)</b>					\$ 406,500			
<b>Shortage</b>					\$ -			

# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

---

Workshop Item -B  
Agenda Item-VII-B

**Date:** *May 7, 2013*

**To:** *Honorable Mayor Williams and Council Persons*

**From:** *Johnnie Thompson, City Manager*

**Agenda Item:** *Workshop-Refinancing of Existing Bonds  
VII-B-Refinancing of Existing Bonds*

**Requested Council Agenda Date:** *May 14, 2013*

**Contact Name & Number:** *Johnnie Thompson, City Manager*

1. Place On: ☐ Consent ☒ New Business ☐ Old Business  
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A  
3. Original Copies of Documents Approved to from by City Attorney?  
☐ Yes ☐ No ☒ N/A
- 

#### **4. Background:**

*I met with representatives from Wells Nelson & Associates in mid-April to discuss the possibility of refinancing a portion of the City's existing Certificates of Obligations. The City has two existing bonds; one being a General Obligation Bond which will be paid off in September of this year and the other being approximately \$3.54 million in outstanding Certificate of Obligations, however only about \$2.9 million of these bonds are "callable" which means they can be refinanced. The Certificate of Obligation was issued to purchase the golf course property in 2008.*

*Wells Nelson & Associates prepared a brief overview of the refinancing and the related savings which I have attached. Representatives from this firm have been scheduled to discuss this issue with you at your workshop prior to the meeting on the 14<sup>th</sup>. Their proposal would be to refinance only the portion of the bonds that are callable. We would realize a savings in the interest only on those bonds that would be refinanced.*

*Our current bonds were issued at an interest rate of 4.8% and it is anticipated that they could be reissued at a rate close to 1.5% which would reduce our annual interest payments approximately \$25,000 per year over the next 10 years.*



*Wells Nelson appears to be a very respectable firm and was involved in issuing bonds from \$1.2 million to issuance to nearly \$525 million last year and is currently working with several local entities regarding possible refinancing of their bonds.*

**5. Recommended Action:**

*I would not recommend any action other than authorizing staff to begin negotiations with Wells Nelson & Associates for the possible refinancing of the callable bonds. A "Parameters Resolution" would be drafted that would address the terms and conditions of the refinancing of the portion of our bonds that are callable, addressing all fees and cost of refinancing and establishing a minimum value savings to the City. Wells Nelson would not be entitled to any compensation unless and until the refinancing is complete.*

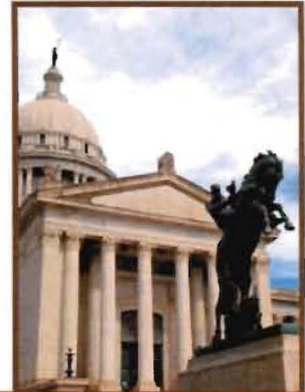
*It is to be noted that the only out of pocket cost the City would incur would be the cost for our legal counsel to review the contracts prior to execution, which I would anticipate being less than \$750.*

*Please find below the City's long term current debt:*

<i>2008 Certificates of Obligation</i>	<i>\$3.54 million</i>
<i>2008 General Obligation</i>	<i>\$0.25 million</i>
<i>2013 Lease/Purchase (POA)</i>	<i>\$0.3 million</i>
<b>Total</b>	<b>\$4.09 million</b>

# Refinancing Opportunity and Summary of Financial Advisory Qualifications

City of  
Meadowlakes,  
TX



Prepared by:  
**Wells Nelson & Associates**

April 18, 2013

# Table of Contents

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- II. Firm Overview .....3
  - Introduction to Wells Nelson & Associates..... 3
  - Offices in Texas, Oklahoma and Arkansas ..... 4
- III. Selected Professionals .....5

## I. Overview of Refinancing Savings

Interest savings as of April 15, 2013

### Debt Service Comparison

Date	New Payments	Old Payments	Savings
09/30/2013	46,325.00	70,560.00	24,235.00
09/30/2014	114,700.00	141,120.00	26,420.00
09/30/2015	118,700.00	141,120.00	22,420.00
09/30/2016	437,600.00	461,120.00	23,520.00
09/30/2017	430,100.00	455,760.00	25,660.00
09/30/2018	427,600.00	449,920.00	22,320.00
09/30/2019	425,000.00	448,600.00	23,600.00
09/30/2020	422,300.00	446,560.00	24,260.00
09/30/2021	424,500.00	448,800.00	24,300.00
09/30/2022	426,500.00	450,080.00	23,580.00
09/30/2023	423,300.00	445,400.00	22,100.00
<b>Total</b>	<b>\$3,696,625.00</b>	<b>\$3,959,040.00</b>	<b>\$262,415.00</b>

### PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 1.494%(Bond Yield)	245,051.78
Contingency or Rounding Amount	2,342.22
Net Present Value Benefit	\$247,394.00
Net PV Benefit / \$2,940,000 Refunded Principal	8.415%
Net PV Benefit / \$3,265,000 Refunding Principal	7.577%

**Refinancing Summary.** The proposed refinancing would refinance the callable portions of the City's 2008 Certificates of Obligation. Interest rates on outstanding obligations are 4.80%. Depending on the City's potential credit rating, interest rates for Refunding Bonds would be close to 1.50% on average.

**Proposed Next Steps.** We suggest that the City consider and adopt a "Parameters Resolution" and engage Wells Nelson to proceed with the steps necessary to refinance the Prior Bonds. The Parameters Resolution would provide, among other things, that the Prior Bonds would be refinanced only if the net present value savings from refinancing is in excess of three percent (3%) after provision for all fees, costs and expenses needed to complete the refinancing. With respect to engaging Wells Nelson, we can provide a draft of our Financial Advisory Services agreement that details the professional services we provide. It is important to understand that under the terms of our Financial Advisory Services agreement, Wells Nelson will not be entitled to any compensation unless and until a refinancing of the Prior Bonds is completed.



## II. Firm Overview

### Introduction to Wells Nelson & Associates

Wells Nelson & Associates ("Wells Nelson") is a privately held investment bank headquartered in Oklahoma City with branch offices in Tulsa, Dallas and Little Rock. One of the distinguishing characteristics of our firm is our dedication to public finance and our primary emphasis on serving as financial advisor and underwriter to issuers of municipal bonds and other fixed-income obligations. Over 80% of our revenues are derived from providing financial advice and from the underwriting and trading of tax-exempt/taxable fixed income securities. The professionals at Wells Nelson have a rich tradition of serving primary and secondary education clients in addition to numerous cities, counties and other municipal issuers particularly in the south and central United States. Wells Nelson is a FINRA registered broker/dealer and a member of SIPC.

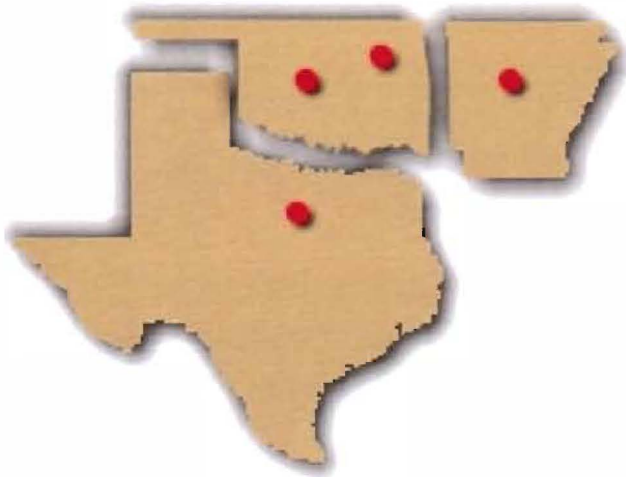


Wells Nelson's sales and trading desk is situated in Oklahoma City and supports fixed-income markets throughout the southwest region. As a financial advisor, our sales and trading desk enhances our ability to serve our financial advisory clients by providing market insight and analytical data necessary to make well informed recommendations to our clients. Our sales and trading professionals collectively have over 215 years of municipal underwriting, sales and trading experience. Our distribution capabilities are strong in both the retail and institutional sectors. From a retail perspective, our investors are primarily high net worth individuals, bank trust departments and investment advisors purchasing bonds for managed accounts. From an institutional perspective, our investors include banks, casualty companies, and bond mutual funds.

Wells Nelson remains committed to public finance and we have not exited from any phase of the business in the last three years. In our history, Wells Nelson has never been the subject of any investigation by any regulatory authority including, but not limited to FINRA, the SEC, IRS, MSRB or any other federal, state or local law enforcement authority or regulatory agency.

Furthermore, Wells Nelson did not receive any TARP money or any other federal financial aid in connection with the nation's economic challenges of the last few years.

Offices in Texas, Oklahoma and Arkansas



**Dallas, TX**

17480 Dallas Parkway, Suite 240  
Dallas, TX 75287

**Oklahoma City, OK**

105 North Hudson, Suite 600  
Oklahoma City, OK 73102

**Tulsa, OK**

401 South Boston, Suite 2520  
Tulsa, OK 74103

**Little Rock, AR**

2300 Andover Ct, Suite 580  
Little Rock, AR 72227

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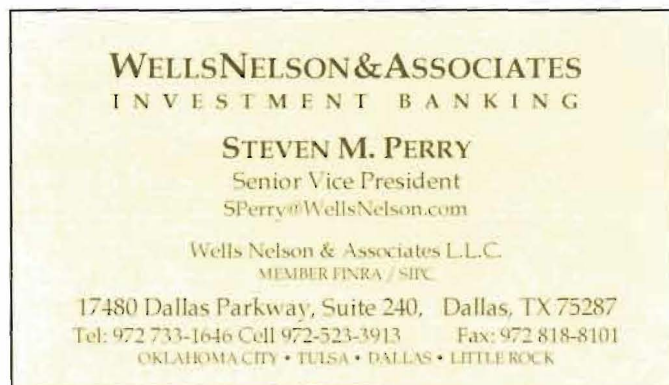
### III. Selected Professionals

#### *Steve Perry, Senior Vice President*



Steve Perry has experience dating to 1998 as a financial advisor and investment banker to borrowers throughout Texas and Oklahoma. Mr. Perry has broad experience issuing variable rate, fixed rate, synthetic fixed-rate, tax-exempt and taxable debt. In addition, Mr. Perry works with his clients to create long-term debt and investment plans and develops and implements credit rating strategy.

Mr. Perry earned a B.B.A. from the University of Texas at Arlington and an M.P.A. from the University of North Texas. Mr. Perry is a FINRA Series 7, 63 and 65 licensed securities professional.



#### Example experience

- Has worked with numerous Texas governmental borrowers in their preparation for entering capital markets.
- Extensive experience negotiating liquidity agreements, synthetic interest rate agreements and other financial products.
- Years of experience preparing complex financing documents including investment agreements, loan agreements and master and supplemental indentures.
- Worked at the Dallas office of Standard and Poor's in 1997 and 1998, gaining valuable insight into the rating process.

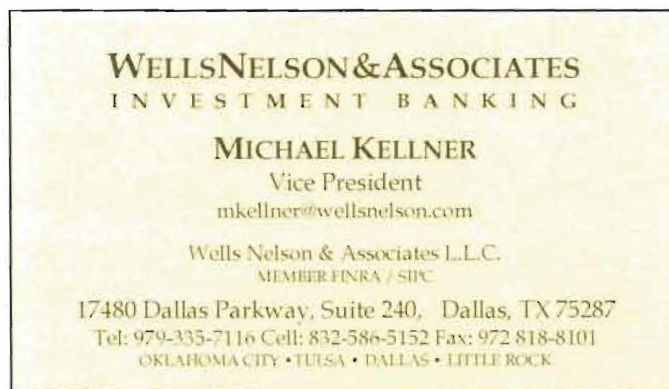


*Michael Kellner, Senior Vice President*



Michael Kellner joined Wells Nelson in July 2009 after spending the last 29 years as a Texas public school system educator and administrator, including over 19 years experience as a public school administrator. He had an instrumental role in planning and implementing various building projects for two different school districts and also has experience as superintendent of a school district involved in a successful bond election. Mr. Kellner has facilitated many facility planning meetings and is knowledgeable in community education programs regarding bond elections.

Mr. Kellner earned a B.M.ED. degree from Texas Lutheran College and a M.Ed. in Administration from the University of Houston - Victoria. He is a FINRA Series 52 and 63 licensed securities professional.





# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

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Agenda Item-VII-C

**Date:** May 7, 2013

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** VII-C-RFP for Depository for City Funds

**Requested Council Agenda Date:** May 14, 2013

**Contact Name & Number:** Johnnie Thompson, City Manager

1. Place On: ☐ Consent ☒ New Business ☐ Old Business  
2. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A  
3. Original Copies of Documents Approved to from by City Attorney?  
☐ Yes ☐ No ☒ N/A
- 

#### **4. Background:**

Local Government Code 105 states "The City Council of every municipality shall designate, by an order recorded in its meeting, the bank, credit union, or savings association which will serve as the depository for the municipality's funds."

The City's current bank depository is the American Bank of Texas, which has served as the City depository since 2008 and prior to that it had served as the Municipal Utility District depository for approximately 20 years. The Code also states that a depository agreement cannot exceed five years in length, which means that the Council should either extend an existing agreement or solicit applications for depository at least every five years. The Code has some very specific policies and procedures for an institution to be considered as a depository.

#### **4. Recommendation:**

They are a couple of steps that I would like authorization to take. The first is authorization to begin the development of a request for proposals for a financial institution to act as the City depository and provide banking services to the City. The second step, which is a requirement of the Code, is to appoint the City Manager as "designated officer" who is charged with providing notice per the Code.

*We should have a draft RFP completed for your formal approval by your June meeting.*

# *City of Meadowlakes*

## **Fiscal Year 2014-Budget Calendar**

<u><b>Date</b></u>	<u><b>Responsibility</b></u>	<u><b>Action to be taken</b></u>
April 2013	City Manager	Begin compiling budget data including estimated Fee 2012-2013 expenses and revenues- <b>Completed</b>
May 14, 2013 (Regularly scheduled Council Meeting)	City Council	Establish dates for future workshops which include strategic planning session to establish goals and priorities for upcoming fiscal year
May ____, 2013 (Workshop)	City Council & Staff	Workshop for strategic planning with regards to establishing goals, priorities and projects anticipated for Fiscal Year 2013-2014
June, 2013	City Manager & Staff	Development of tentative draft budget
June ____, 2013 (Workshop)	City Manager	Presentation of working draft budget to Council for discussion, review and recommendations
July 9, 2013 (Regular scheduled Council Meeting)	City Manager & Council	Formal presentation of Draft Budget to City Council by City Manager. Council reviews the budget and directs amendments and/or changes as they deemed necessary after which they acknowledge receipt of the draft budget. After acknowledge by Council the City Manager files the draft budget with the City Secretary for public review. The Draft Budget must be filed with the City Secretary 30 days prior to the adoption of the City's property tax rate. The Council should establish the date/time/place of the one required public hearing, the hearing must not be earlier than 15-days after the filing of the Draft Budget with the City Secretary. The budget must be adopted prior to the establishment of a the property tax rate.
July ____, 2013 (Special called Council Meeting)	City Council	Special meeting/workshop session to discuss the establishment of the property tax rate for 2013 and setting date/time/place for the required public hearing prior to the setting of our property tax rate. (Could if so desire hold public hearing on budget.)
August 13, 2013 (Regularly scheduled Council Meeting)	City Council	Conduct Public Hearing on establishment of the 2013 property tax rate.
August 13, 2013	City Council	Adoption of budget followed by adoption of 2013 property tax rate.

# *City of Meadowlakes*

## Items for Consideration

### City Council Meeting

May 14, 2013

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Workshop Item-A  
Agenda Item-VII-E

**Date:** *May 9, 2013*

**To:** *Honorable Mayor Williams and Council Persons*

**From:** *Johnnie Thompson, City Manager*

**Agenda Item:** *Workshop A  
VII-E-Contracting for building inspection services*

**Requested Council Agenda Date:** *May 14, 2013*

**Contact Name & Number:** *Johnnie Thompson, City Manager*

1. **Place On:** ☐ *Consent* ☐ *New Business* ☒ *Old Business*  
2. **Budget Impact Statement Attached:** ☐ *Yes* ☐ *No* ☒ *N/A*  
3. **Original Copies of Documents Approved to/from City Attorney?**  
☐ *Yes* ☒ *No* ☐ *N/A*
- 

#### **4. Background:**

*Currently the City retains the services of Willis Inspection Services of Buchanan Dam to provide building inspection services within the City. This service is performed on a contract basis and the cost of the services is recovered by building inspection fees charged for the issuance of a building.*

*Mr. Wheeler, Building Committee Chair, and I have been looking at alternative inspection services for several months. One firm ATS out of Austin was recommended. This firm had a very good reputation and is currently performing building inspection services to several local cities including Horseshoe Bay, Buda, Kyle, Briarcliff, Point Venture and several others Cities in our area.*

*A representative from this firm will be making a presentation to you during your workshop about the services they can provide to the City.*

#### **5. Recommendation:**

*Attached you will find a copy of a draft agreement presented by ATS, I would like authorization to begin negotiations with them this would include review by our legal counsel and hopefully a formal agreement will be available for your consideration in June.*



ellen merritt, inc.'s  
**ATS** Engineers,  
Inspectors,  
& Surveyors



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About ATS  
Structural  
Civil  
MEP  
Inspections  
Land Surveying  
IT Services



Inspection Data Automation

Request Inspection  
Search Inspections  
Search Permit Docs  
Send a file to ATS

ATS has served Central Texas since 1983 providing technical support for both emerging and established jurisdictions.. We offer a comprehensive array of engineering and plan review services that are complimented by a qualified team of field inspectors.

#### Third Party inspections:

- ATS provides over 30,000 inspections annually
- ATS' electronic inspection system provides for easy scheduling and retrieval of inspection data. Web-based application readily shows "real time" status of inspection results and inspection history.
- ATS' certified third party inspections expand and contract with your project needs. We are available on an as-needed or more permanent basis.
- ATS inspects on a one-day turnaround. We are never on vacation.  
Affordable fees and reliable invoicing systems.

#### Plan Review:

- ATS is a multi-disciplined firm providing electrical, mechanical, plumbing structural and civil plan review. Our engineers provide real-world experience to applicant questions about codes and construction.
- Even small jurisdictions can provide "big city" services.
- Affordable and fast plan review turnaround.

#### Electronic Archiving Of Permit Documents:

- Permit documents are scanned and electronically stored reducing your storage and administrative costs. Applicants need not submit multiple plan sets also reducing costs.
- Never struggle to find an approved drawing set. Documents are easily retrieved via a web-based application.
- Adjacent landowners and developers can view permitted documents. Drawings can be printed online.
- Password protection limits access to users as identified by the jurisdiction.
- Electronic storage allows Inspectors to view documents at the job-site via a broadband connection to the web. Paperless permitting is possible.



City of Woodcreek





**512.328.6995**

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## **DRAFT INSPECTION and PLAN REVIEW SERVICE AGREEMENT**

This Agreement, made and entered into this 25 day of March, 2013, by and between the City of Meadow Lakes, Texas, hereinafter referred to as the “City” and Eileen Merritt, Inc. (dba Austin Technical Services), a Texas corporation, having its principal place of business in Travis County, Texas, hereinafter referred to as “Inspector,” is understood and agreed to be as set forth herein:

1. **Description of Services.** The City, in connection with carrying out the duties of its various ordinances and permitting processes regulating the design, construction, materials, use and occupancy, location and maintenance of all buildings and structures within the City, requires the services of a licensed building inspector.

- a. ATS shall be retained by the City under the designation of “Building Official.”
- b. ATS agrees to make all inspections required or requested by the City under appropriate ordinances of the City. See Attachment “A” “Inspection Scheduling Procedures”
- c. Upon City’s request, ATS will make written reports noting ordinance compliance or any deviations from all inspections and deliver a copy of such reports to the office via mail, in person, facsimile, or other electronic means within two (2) business days after the receipt of request for inspection.
- d. ATS may from time to time be called upon to perform the following services:
  - i. attend meeting of the City Council, when requested by the Mayor, Council Member or other City Official; and/or
  - ii. attend other public or private meetings involving inspection matters related to the duties performed under this Agreement.
- e. Request for the inspection may be made by telephone or fax. Upon notification, Inspector will honor the request within one (1) business day.
- f. Request for plan review services may be made by telephone or fax. Reviewed plans and construction documents will be returned no later than five (5) business days from receipt if for residential construction projects, and no later than ten (10) business days if for commercial or multi-family construction projects.
- g. ATS shall conduct themselves as an agent of the City in good faith displaying professionalism and a courteous manner in dealings with the citizens of the City. ATS agrees to abide by the Building Official Code of Ethics as established by the International Code Council. ATS will report to City Clerk, verbally or in writing, any conflicts between Inspector and any citizen in the course of performing said duties.

- h. City may conduct customer satisfaction surveys from time to time without notice to ATS. The City will incur cost of materials to perform such surveys.
  - i. ATS shall maintain complete and accurate records of work performed for the City. ATS shall manage both public and confidential records that ATS obtains pursuant to this Agreement with the understanding that some records may be subject to state open government laws.”
2. **Payment for Services.** The City will employ ATS for the following fee structure:
- a. Residential inspections: new construction or additions –
 

Temporary electrical service	\$49.50
Plumbing rough-in/ foundation layout	\$49.50
Copper/ foundation pre-pour (when not engineered *)	\$49.50
Water/ sewer yard-lines	\$49.50
Combination inspections (frame & MEP rough-in)	\$49.50
Re-frame and Insulation inspections	\$49.50
Wallboard inspections	\$49.50
Final inspections (combination)/ Certificate of Occupancy	\$49.50
Gas test inspection	\$49.50
Electrical service inspection	\$49.50
Special inspections (driveway, fence, pool, demolition)	\$49.50
Re-inspections for Residential and Special Inspections	\$49.50
Remodeling or alterations to existing structure - per inspection and re-inspection.	\$49.50

\*Will accept report from engineering firm.
  - b. Commercial inspections: inspection types as described in “a.” above. New construction or additions - \$69.50 per inspection and re-inspection. Remodeling or alterations to existing structure - \$69.50 per inspection and re-inspection.
  - c. Multi-family inspections: inspection types as described in “a.” above. New construction or additions - \$104.50 per building (more than 2 units per building) per inspection and re-inspection. Remodeling or alterations to existing structure - \$104.50 per inspection and re-inspection.
  - d. Plan Reviews: residential: new construction or additions - \$65.00 per project. Residential: remodeling or alterations less than 50% of total existing structure value- \$30.00 per project, above 50% total existing structure value - \$65.00. Commercial and multi-family: new construction, additions, remodeling or alterations - \$65.00 per hour. If requested, an estimate for number of hours shall be forwarded to City and confirmation of fee given by City prior to plan review.
  - e. Consulting Fees: \$65/hr to include meetings, special projects and requests.
  - f. Texas Accessibility Standards inspections - based on current state fees.
  - g. Code enforcement – nuisance abatement, abandoned/ unsafe housing inspections and reports billed on an hourly rate of \$65.00 per hour.

ATS shall invoice City bi-weekly for each inspection and re-inspection performed. Invoice shall include a description of the address and type of inspection performed.



3. **Termination.** Either party may terminate this Agreement by a thirty-day written notice.

4. **Relationship of Parties.** It is understood by the parties that ATS is an independent contractor with respect to the City and not an employee of the City. City will not provide fringe benefits, including health insurance benefits, paid vacation, or any employee benefit, for the benefit of Inspector.

5. **Employees.** ATS employees, if any, who perform services for City under this Agreement shall also be bound by the provisions of this Agreement. At the request of City, ATS shall provide adequate evidence that such persons are ATS employees.

6. **Injuries/Insurance.** ATS acknowledges ATS' obligation to obtain appropriate insurance coverage for the benefit of Inspector's employees. ATS waives the rights to recovery from City for any injuries that ATS' employees may sustain while performing services under this Agreement. ATS to provide a copy of insurance coverage to City at least 10 days prior to end of any existing coverage period.

7. **Indemnification.** ATS agrees to indemnify and hold City harmless from all claims, losses, expenses, fees, including attorney's fees, costs and judgments that may be asserted against City that result from acts or omissions of ATS.

8. **Assignment.** ATS' obligation under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of City.

9. **Notice.** All notice required or permitted under this Agreement shall be in writing and shall be delivered either in person or deposited in the United States mail, postage prepaid, addressed as follows:

If for the City:  
City of Meadow Lakes

If for Inspector:  
ATS Consulting Engineers and Inspectors  
912 S. Capital of TX Hwy #450  
Austin, Texas 78746

Either party may change such address from time to time by providing written notice to the other in the manner set forth above. Notice is deemed to have been received three (3) days after deposit in U.S. mail.

10. **Entire Agreement.** This Agreement contains the entire Agreement of the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes and prior written agreements between the parties.

11. **Amendment.** This agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

12. **Severability.** If any provision of this Agreement shall be held to be invalid or unenforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

13. **Waiver of Contractual Right.** The failure of any party to enforce any provision of this Agreement shall not be construed as a waiver of limitation to that party's right to subsequently enforce and compel strict compliance with every provision of the Agreement.

14. **Applicable Law.** The laws of the State of Texas shall govern this Agreement.

Party Contract Services:

City of Meadow Lakes

By: \_\_\_\_\_

Title: \_\_\_\_\_

Inspector Service Provider  
Eileen Merritt, Inc. ATS Consulting Engineers and Inspectors

By: \_\_\_\_\_

Rick Roberts

Title: Vice President \_\_\_\_\_

Attachment "A"

## **BUILDING INSPECTION SCHEDULING PROCEDURES**

The City of Meadow Lakes is assisted with conducting inspections by ATS Consulting Engineers & Inspectors. Inspections can be called in or received via facsimile to ATS prior to the day the inspection is needed. Our office number is 512-328-6995 and fax number is 512-328-6996. Any inspections requested before 5:00pm will be scheduled for the next working day. If a preference exists for either a morning or afternoon inspection, or if an inspector must meet with a contractor/owner on the job site, it must be notated by the person requesting the inspection.

It is the responsibility of the permit holder to call in or fax inspection requests for each phase of construction prior to proceeding with construction and/or covering work. This must include the name and phone number of the permit holder, the physical address of the permitted project and the type of inspection needed. Passed inspections allow construction to proceed to the next ordinance(s) shall be remedied and re-inspected for compliance prior to proceeding with construction. All re-inspection fees must be paid to the City of prior to further inspection requests being performed.

Inspections will be combined at stages where combining is appropriate and the completion of one stage does not interfere with the inspection at another stage. Inspections performed individually other than those listed in stages at the convenience of the permit holder or necessary due to site conditions or other unforeseeable situations will be billed separately. The following are minimum required inspections.

### **FIRST INSPECTION: Temporary Construction Power**

- ❑ Meter base and panel set per code with regard to under-ground or over-head electrical connection.
- ❑ Ground-fault circuit protection on all 120-volt receptacles and proper grounding means must be in place.
- ❑ Job-site address must be visible from street.

### **SECOND INSPECTION: Plumbing Rough-In and Layout Inspection**

- ❑ To be made after the soil, drain and waste piping is installed within the confines of a slab form and prior to any backfill or placement of concrete.
- ❑ A water test with a 10-foot head pressure or 5-PSI air test shall be performed on the entire system to verify tightness of the system.
- ❑ Building drain must be sleeved where passing through exterior bema. Sleeve shall be sealed tight around the building drain to prevent insect intrusion.
- ❑ All drain and waste piping installed with slope required for pipe size.
- ❑ String lines set up on property pins for zoning set back requirements, forms erected and kickers in place. A form survey may be used in lieu of string lines.
- ❑ Finished floor elevation allowing proper drainage around structure.
- ❑ Portable toilet facility and trash receptacle on site.

### **THIRD INSPECTION: Sewer/Water Yard Line Inspection**

- ❑ To be made after trenches are excavated, piping installed and tested, and before any backfill is placed.
- ❑ All necessary main supply shut-off valve(s) and/or back flow prevention devices installed on water supply and where necessary, any backwater prevention valve(s) installed on building sewer piping.
- ❑ Minimum buried depth of 12-inches. Trench is void of rocks, debris and bedded with sand. Sewer piping has slope required for pipe size.
- ❑ Clean out(s) installed and tap connection complete at main.

**FOURTH INSPECTION: Foundation Pre-Pour and In-Slab Water Distribution Piping**

- ❑ Forms erected and floated, reinforcement steel and/or post-tension cables in place, grade beams cleaned and have been properly cut, vapor barrier installed and intact. Plans must be on-site.
- ❑ All rough-in plumbing, in-slab electrical or other conduit in place.
- ❑ All in-slab water distribution piping is installed within the confines of slab form and prior to any backfill or placement of concrete.
- ❑ Copper water lines shall be sleeved and protected from dissimilar metals.
- ❑ In-slab water distribution piping is insulated within 12-inches from slab exterior and pressure tested to a minimum 80 PSI or working pressure.
- ❑ “Ufer” ground wire bonded to reinforcing steel.

**FIFTH INSPECTION: Frame Inspection**

- ❑ To be made after the roof, all framing, fire blocking and bracing are in place. All concealing wiring, all pipes, chimneys, ducts and vents are complete.
- ❑ Construction plans, documents, and engineered product specifications are on-site.
- ❑ Electrical Rough-In Inspection – to be made after the roof, framing, fire blocking and bracing is in place and prior to the installation of batt insulation and/or sheetrock. All branch circuit and dedicated wiring, boxes, conduit, panel(s) in place and properly secured. Cold-water ground wire is installed to copper water distribution piping.
- ❑ Plumbing Top-Out Inspection – to be made after the roof, framing, fire blocking and bracing is in place and all water distribution, soil, waste and vent piping and gas piping is complete and tested, and prior to the installation of insulation and/or sheetrock. A full system water pressure test or 50-PSI air test is required for inspection of the water distribution piping. For structures two-stories or more, tub(s) and/or shower pan(s), and drain, waste and vent piping shall have a water test performed to verify tightness of the system. Gas piping shall have a minimum 10-PSI air test performed to verify tightness.
- ❑ Mechanical Rough-In Inspection – to be made after the roof, framing, fire blocking and bracing is in place and all ducting, and all other concealed components are complete, and prior to the installation of batt insulation and/or sheetrock.

**SIXTH INSPECTION: Re-Frame & Insulation Inspection**

- ❑ Correction items from previous Frame and MEP rough-in inspection(s) are complete.
- ❑ To be made after all batted insulation is in place and all exterior and plate penetrations have been sealed. Requirements of the 2000 International Energy Conservation Code are enforced.

**SEVENTH INSPECTION: Wallboard**

- ❑ To be made after all wallboard is installed and fastened and prior to taping/float skim coats.

**EIGHTH INSPECTION: Gas Test and/ or Electrical Service Inspection**

- ❑ Gas piping is complete with all gas stop valves installed and all gas flex piping connected to appliance(s). Gas stop valves are readily accessible. A minimum 10-PSI air test is conducted on gas piping to verify tightness of system.
- ❑ Electrical service wiring and main disconnect is installed and ready to be energized. Address is posted and visible from street.

**NINTH INSPECTION: Building Final/Certificate of Occupancy**

- ❑ To be made after the building is complete and ready for occupancy. All prior inspections have passed and re-inspection fees paid.
- ❑ Electrical Final Inspection – to be made after the building is complete, all required electrical fixtures are in place and properly secured, connected or protected all panel(s) are labeled and system is energized.
- ❑ Plumbing Final Inspection – to be made after the building is complete, all plumbing fixtures are in place and properly connected, gas meter is set and the structure is ready for occupancy.
- ❑ Mechanical Final Inspection – to be made after the building is complete, the mechanical system is in place, properly connected and operating and the structure is ready for occupancy.

**SPECIAL INSPECTIONS:**

- ❑ Driveway – prior to concrete placement. For approach onto State ROW, TX DOT permit is required.
- ❑ Fence – must be in compliance with Village of fence ordinance.
- ❑ Pool – electrical in compliance with '99 NEC Art 680 and 2000 IRC Appendix G.
- ❑ Demolition – proof of asbestos abatement. All debris removed from site.

**NOTE: *The above stages are minimum requirements and are not intended to limit the appropriate use of materials, appliances, equipment or methods of design or construction. The adopted ordinances of the municipality shall apply to all construction within the City limits.***