

## **NOTICE OF JOINT WORKSHOP & STATED MEETING OF THE MEADOWLAKES CITY COUNCIL**

Notice is hereby given that a **JOINT WORKSHOP** of the Meadowlakes City Council and Meadowlakes Public Facility Corporation will be held on Tuesday, the 10<sup>th</sup> of July, 2012 at **3:00 PM** followed by a Stated meeting of the Meadowlakes City Council at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

### **~ WORKSHOP ~**

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. WORKSHOP DISCUSSION
  - a. Joint workshop with member of the Meadowlakes Public Facility Corporation to discuss their proposed Fiscal Year 2013 budget.
  - b. Fiscal Year 2013 budget workshop.
- III. ADJOURNMENT OF WORKSHOP

### **~ STATED MEETING ~**

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 10<sup>th</sup> of July, 2012 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
  - City Manager Activity Report - Johnnie Thompson
    - Consent Items as listed below
- IV. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
  - A. June 12th, 2012 Meeting Minutes –Stephanie Littleton, City Secretary
  - B. Ordinance Enforcement June 2012 Activity Report – Pat Preston
  - C. Animal Control June 2012 Activity Report - Robbie Galaway, Officer
  - D. Patrol Activity June 2012 Report - provided by Meadowlakes Patrol Officers
  - E. Vandalism/Incident June 2012 Activity Report – Stephanie Littleton, City Secretary
  - F. City Building Committee June 2012 Activity Report - Don Wheeler, Chairman
  - G. Public Works Department June 2012 Activity Report - Mike Williams, PWD
  - H. General Fund June 2012 Detailed Financials Report - Eileen Harrison, Treasurer
  - I. Utility Fund and Recreation and Country Club (RCC) June 2012 Detailed Financials Report
  - J. PFC Financials and Operation reports - Steve Hawkins, PFC President
- V. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- VI. OLD BUSINESS
- VII. NEW BUSINESS

- A. Action/Discussion: **Ordinance 2012-03, “Establishing Appointment of members to Standard Committees; Structure of Committees, Rules of Committees; Reporting to Council; and Providing an Effective Date”**- Williams/Thompson
- B. Action/Discussion: **Ordinance 2012-05 “Amending Chapter 36, Sections 36:02, 36:03 and 36:05 of the Code of Ordinances of the City of Meadowlakes”** Williams/Thompson
- C. Action/Discussion: Authorizing City Manager to execute an agreement with Southwest Engineers for the proposed potable water reservoir. -Williams/Thompson
- D. Action/Discussion: Authorizing City Manager to negotiate and purchase Lot 168, Section 2.
- E. Action/Discussion : Authorizing City Manager to finalize contract documents between the City and Meadowlakes Property Owners Association, Inc. for financing of a new potable water reservoir.-Williams/Thompson

VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest  
*(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov’t Code.)*

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person’s public employment is not an honorary or salutary recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

A. The next regularly scheduled meeting will be held August 14<sup>th</sup>, 2012 at 5:00 p.m.

IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

**THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS**

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before July 6<sup>th</sup>, 2012 by 1:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton  
 Stephanie Littleton, City Secretary

/s/Don Williams  
 Don Williams, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY’S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

**Posting Removed:** \_\_\_\_\_ **at** \_\_\_\_\_ **by** \_\_\_\_\_

(Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

**City of Meadowlakes  
Stated Meeting Minutes  
June 12, 2012**

**I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Don

Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione, Franzella Jones and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

**II. PLEDGE OF ALLEGIANCE AND PRAYER:** Paul Sarcione led the meeting members and guests in the Pledge of Allegiance. Roy Belcher led the meeting members and guests in prayer.

**III. MONTHLY STANDARD LIVE REPORTS:**

City Manager Activity Report – Johnnie Thompson

- Consent Items as listed below

Mr. Thompson informed the Council that the 2011 water quality report that will be mailed in June will include a survey regarding resident interest for publishing an updated Meadowlakes phone book. Once the surveys have been returned, City staff will present the Council with a decision package for the phone book. Mr. Thompson also stated that drainage improvements continue, including the removal of the bridge on hole #2 and replacement with a low water crossing. Mr. Thompson stated that SCADA system upgrades continue. Mr. Thompson then summarized the contents of the reports for the Council and that Ordinance Officer Pat Preston will be mailing Ordinance letters regarding the clear corridor issue. Mr. Thompson concluded his briefing to Council by stating that patrol hours will increase for the summer months.

**IV. CONSENT ITEMS:**

- A.** May 8<sup>th</sup> & May 22<sup>nd</sup>, 2012 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement May 2012 Activity Report – Pat Preston
- C.** Animal Control May 2012 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity May 2012 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident May 2012 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee May 2012 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department May 2012 Activity Report - Mike Williams, PWD

- 46           **H.** General Fund May 2012 Detailed Financials Report - Eileen Harrison,  
47           Treasurer  
48           **I.** Utility and Recreation and Country Club Funds May 2012 Detailed  
49           Financials Report- Johnnie Thompson, City Manager  
50           **J.** PFC Financials and Operation reports- Steve Hawkins, PFC President  
51

52 Mayor Williams inquired if the City has a provision for tree removal for safety  
53 issues. Johnnie responded that for vacant lots we don't have a means, but we  
54 do for homes. Councilmember Franzella Jones made a motion to approve the  
55 consent items as presented; the motion was seconded by councilmember Gary  
56 Hammond and carried by a unanimous vote of the councilmembers present.  
57

58 **V.     CITIZEN COMMENTS:** Karen Sarcione thanked the City for all of the  
59 support and as a thank you will donate a paver in the city's name. Mayor  
60 Don Williams thanked Mrs. Sarcione for her hard work.  
61

62 **VI.    OLD BUSINESS:** There was not any old business on the agenda.  
63

64 **VII.   NEW BUSINESS**

65       A. Action/Discussion: Update on EMS operations within the City-  
66       Johnny Campbell, EMS Director. Mr. Campbell addressed the Council  
67       and distributed information regarding the type and call volume for the  
68       City. Council discussion ensued but no action was needed or taken.  
69

70       B. Action/Discussion: Ordinance 2012-03 **"AN ORDINANCE**  
71       **ESTABLISHING APPOINTMENT OF MEMBERS TO STANDING**  
72       **COMMITTEES; STRUCTURE OF COMMITTEES; RULES OF**  
73       **COMMITTEES; REPORTING TO COUNCIL; AND PROVIDING AN**  
74       **EFFECTIVE DATE"**-Mayor Williams/Thompson. Mayor Williams  
75       addressed the Council and citizens, stating that the Ordinance was  
76       discussed in the earlier workshop, and was determined to need some  
77       revisions, no action was taken.

78       C. Action/Discussion: Ordinance 2012-04 **"AN ORDINANCE**  
79       **ESTABLISHING A COMPREHENSIVE FINANCIAL**  
80       **MANAGEMENT POLICY FOR THE CITY OF MEADOWLAKES,**  
81       **BURNET COUNTY, TEXAS; AND PROVIDING AN EFFECTIVE**  
82       **DATE"** After Council discussion, Councilmember Paul Sarcione  
83       moved to accept the Ordinance. The motion was seconded by  
84       Councilmember Mary Ann Raesener and passed by a  
85       unanimous vote of the Councilmembers present.

86       D. Action/Discussion: Authorizing City Manager to search and negotiate  
87       for funding of the proposed water storage tank and related facilities,  
88       including authorization to retain legal counsel for drafting of required  
89       documents. Mayor Williams introduced this item by providing  
90       background on the necessity of granting City Manger Thompson the  
91       ability to search and negotiate. Council discussion ensued.  
92       Councilmember Franzella Jones made a motion to grant Mr.

Thompson the authority to search and negotiate for funding of the proposed water storage tank and related facilities, including authorization to retain legal counsel for drafting of required documents. The motion was seconded by Councilmember Mary Ann Raesener and passed by a unanimous vote of the Councilmembers present.

- E. Action/Discussion: Setting dates and times for upcoming budget workshops-Williams/Thompson. Several workshop dates were discussed for the month of July.

**VIII. COUNCIL & MAYOR ANNOUNCEMENTS:**

- A. The next regularly scheduled meeting will be held July 10<sup>th</sup>, 2012 at 5:00 p.m.

**IX. ADJOURNMENT:**

Mayor Williams adjourned the meeting at 5:35 p.m.

**Approved:**

/s/ Don Williams

**Date:** \_\_\_\_\_

**Mayor, Don Williams**

**Attest:**

/s/ Stephanie Littleton

**Date:** \_\_\_\_\_

City Secretary, Stephanie Littleton

**Ordinance Enforcement Report**  
**June 2012**  
**Summary**

Calls Received: Ordinance line: 40  
Security Gate: 1  
City Hall: 2

186 warning letters or notices were issued during the month of June:

- 2 letters regarding Ordinance 92.02 – jet skis or golf carts stored on driveway
- 25 letters regarding Ordinance 130.02 – trash containers visible from the street
- 12 letters regarding Ordinance 130.02 – yard needs mowing
- 14 letters regarding Ordinance 130.02 – limbs or yard debris at curbside over 10 days
- 1 letter regarding Ordinance 130.02 – limbs placed on vacant lot
- 5 letters regarding Ordinance 130.02 – dead trees needing to be removed
- 123 letters regarding Ordinance 150.26 – trees need trimming over street
- 4 letters regarding Maintenance Code Sec 302.7 – fence needing repair

13 warning tickets were issued regarding Ordinance 92.02 – parking on the wrong side of street or in no parking area  
1 warning ticket was issued regarding Ordinance 152.11 – sign ordinance violation  
2 warning tickets were issued regarding Ordinance 92.02 – parking on lot  
10 verbal warnings were issued

Submitted by:

*Pat Preston*

Pat Preston  
Ordinance Enforcement Officer  
July 2, 2012

## **Animal Control Report**

**Meadowlakes, Texas**

**June, 2012**

- **One rattlesnake was sighted in a resident's back yard.**
- **A dog collar was found by a resident and the registration number was used to get the collar back to the dog's owner.**
- **A resident reported a monkey in the tree in the front yard. The monkey was not found upon arrival.**
- **A rat was running up and down a resident's down spout. I recommended a repellent to get rid of the rat.**
- **Six loose dog reports were received. Five were for the same dog (an elderly blind dog). It was eventually captured and placed in the Marble Falls Animal Control Facility. The dog was claimed from the note that had been placed on the gate window.**
- **One dead squirrel in a back yard was removed from the city.**
- **One trap was loaned out for yard digging by a varmint.**
- **One dog barking complaint was received.**

*Robbie Galaway*

**Robbie Galaway**

# MEADOWLAKES PATROL ACTIVITY REPORT June 2012

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
6/1/2011	Fri	Koeinning	7:00 PM	10:00 PM	3.00			1		Issued 1 verbal for no tail lights	74541	74561	20
6/2/11													0
6/3/11													0
6/4/11	Mon	Wilson	6:45 PM	9:45 PM	3.00					Patrol, checked parks, boat storage, and buildings, issued 2 verbal warnings for parking violations, checked on a civil issue/child custody report, checked out a burglary at 115 Marion	27381	27405	24
6/5/11	Tues	Bindseil	10:00 PM	1:00 AM	3.00						41758	41781	23
6/6/2011	Wed	Bindseil	9:00 PM	12:00 AM	3.00			1		Issued 1 verbal warning for operation of golf cart without headlamps or registration	41837	41862	25
6/7/11	Thurs	Perez	8:00 AM	11:00 AM	3.00	1		1		Checked boat ramp, picnic area, RV and boat storage, monitoed stop signs and traffic speeders, issued one citation for speeding, issued one verbal	45175	45190	15
6/8/11													0
6/9/11	Sat	Perez	6:00 PM	9:00 PM	3.00		1	2		Checked City Hall, public works yard, boat and RV storage, monitored speeders and stop signs, issued 1 warning for a parking violation, issued 2 verbal warnings	45604	45618	14
6/10/11													0
6/11/11	Mon	Bindseil	7:00 PM	10:00 PM	3.00						41956	41972	16
6/12/11	Tues	Koeinning	8:00 PM	11:00 PM	3.00						75315	75337	22
6/13/11	Wed	Bindseil	9:00 PM	12:00 AM	3.00			1		Issued 1 verbal warning for seatbelt violation	42093	42108	15
6/14/11	Thurs	Wilson	3:00 PM	6:00 PM	3.00					Assisted EMS at 350 Columbine, patrol and radar	27409	27431	22
6/15/11	Fri	Koeinning	8:00 PM	11:00 PM	3.00		1	1		Issued 1 warning for failure to stop at stop sign for Cody Goodman, issued one verbal warning	75728	75747	19
6/16/11	Sat	Perez	9:00 PM	12:00 AM	3.00		1			Checked City Hall, public works yard, monitored stop signs, checked boat storage, picnic area, monitored speeders, issued 1 warning for parking violation	46154	46172	18
6/17/12	Sun	Perez	4:00 PM	7:00 PM	3.00	3	2	2		Checked City Hall, public works yard where there was an open door, checked boat ramp, picnic area, monitored stop signs, issued 2 warnings for parking violations, issued 3 citations for speeding	46194	46212	18
6/17/11	Sun	Bindseil	8:00 PM	11:00 PM	3.00					Checked city hall, pro shop, country club	42131	42151	20
6/18/11	Mon	Wilson	7:00 PM	10:00 PM	3.00					Patrol, checked boat storage, buildings, and parks	27889	27913	24
6/19/11													0
6/20/11	Wed	Bindseil	9:00 PM	12:00 AM	3.00						42810	42829	19
6/21/11													0
6/21/11													0
6/22/11	Fri	Wilson	7:00 PM	10:00 PM	3.00					Checked parks, boat storage, and buildings, patrol, radar	28255	28271	16
6/23/11	Sat	Perez	6:30 PM	9:30 PM	3.00			2		Monitored for speeders, checked City Hall, Public Works yard, boat ramp, picnic area, RV storage, issued 2 verbal warnings	46713	46728	15
6/24/11													0
6/25/11	Mon	Bindseil	9:00 AM	12:00 PM	3.00						43180	43195	15
6/26/11	Tues	Koeinning	7:00 PM	10:00 PM	3.00			2			76454	76473	19
6/27/11	Wed	Wilson	8:00 AM	11:00 AM	3.00					Patrol, radar, monitored stop signs	28519	28540	21
6/28/11													0
6/29/11	Fri	Koeinning	8:00 PM	11:00 PM	3.00					Assisted EMS at 265 Braeburn	76843	76863	20
6/29/11													0
6/30/11	Sat	Perez	8:00 PM	11:00 PM	3.00					Checked RV and boat storage, City Hall, Public Works yard, boat ramp, and country club, monitored speeders and stop signs	47155	47172	17
TOTALS:					69	4	5	13	0				437



# *City of Meadowlakes*

## VANDALISM/INCIDENTS-June 2012

<b>Date:</b>	<b>Address:</b>	<b>Incident:</b>
<b>6/2/12</b>	<b>Fence cut by gravel road near Avenue S</b>	
<b>6/4/12</b>	<b>115 Marion</b>	<b>Burglary, being investigated by BCSO</b>

*BUILDING COMMITTEE REPORT*  
**June 2012**  
**Don Wheeler – Building Committee Chairman**

*ACTIVE BUILDING PERMITS (under construction or review) .....26*

*May 2012 Approved Permits*

<i>Deck</i>	
<i>Concrete Slab</i>	
<i>Fence</i>	<i>1</i>
<i>Swimming Pool/Hot Tub</i>	<i>1</i>
<i>Remodel</i>	<i>2</i>
<i>Variance</i>	
<i>New Homes</i>	<i>1</i>
<i>Other</i>	
<i>Patio Cover</i>	<i>1</i>
<i>Arbor</i>	
<i>Plat Amendment</i>	
<i>Consultation</i>	
<i>Playscape</i>	
<i>Permit Revisions</i>	
<i>Applications denied:</i>	<i>Arbor</i>
	<i>Fence</i>
	<i>New home</i>
	<i>Variance</i>
	<i>Remodel</i>
	<i>Patio Cover</i>
	<i>Playscape</i>
	<i>Detached Structure</i>
	<i>Carport</i>
	<i>Propane gas storage tank</i>
	<i>Roof replacement</i>
	<i>Other</i>

*One CO issued 6/18/2012*

Agenda Item IV-G will be a late arrival due to the Public Works Director being out on sick leave this week.

*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

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**Date:** July 5, 2012

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** **IV-H**-General Fund Financial Statements

1. **Requested Council Agenda Date:** July 10, 2012
  2. **Contact Name & Number:** Johnnie Thompson, City Manager - 830-693-2951
  3. **Place On:** ☒ **Consent** ☐ **New Business** ☐ **Old Business**
  4. **Budget Impact Statement Attached:** ☐ **Yes** ☐ **No** ☒ **N/A**
  5. **Original Copies of Documents Approved to from by City Attorney?** ☐ **Yes**  
☐ **No** ☒ **N/A**
- 

**6. Background:**

Please find attached a copy of the June 2012 General Fund financial reports. A brief description of them will be given below.

**Balance Sheet:** At the end of June, the General Fund had \$35,500 in more cash on deposit than it did at the same time last year. Of this, approximately \$354,000 is uncommitted, compared to \$325,000 which was uncommitted in June of 2011.

**Revenues:** June revenues are very near those anticipated. The year-to-date total revenues are slightly greater than those at this time last year due to an increase in the property tax levy. The fund has generated approximately 96% of the total revenues as budgeted for FY12, as compared to slightly more than 96% at this time last year.

**Expenses:** Year-to-date expenses are very near those anticipated. Please find a brief comparison between the current year-to-date and last year at this time:

BCAD Expense - approximately \$400 less than that this time last year due to about \$380 in refunds from other contributions last year and slightly less legal collection expenses.

Building Committee Expense - Very near the total this time last year.

Ordinance Enforcement Expense - Expenses are about \$2,000 greater than last year at this time with \$900 due to an increase in labor cost and nearly \$800 in vehicle expense. It is anticipated that this expense line item will come very near the \$9,625 budget.

Animal Control - Very near the total this time last year.

Emergency Management and Flood Plain Expenses - Very near the total this time last year.

Traffic Control Expense - It is approximately \$5,700 greater than this time last year, however, if you factor in the POA contribution total expenses; it is about \$3,000 greater. It is anticipated that this expense line item will end the year very near its budget.

Municipal Court Expense – It is considerably less than this time last year due to the way the State fines and court costs are booked. Revenues are also less for the same reason.

Legal Expense – Even though it is greater than this time last year, it should finish the year very near the budgeted amount.

Employee Expense- It is slightly less (\$1,300) than this time last year and should end the year below the budgeted amount.

Total Administrative Expenses – These are greater than this time last year, but if you factor in the \$7,840 in codification expenses that we had this year, our Administrative expenses are actually about \$2,000 less.

Municipal Building Expense – It is about \$1,400 less than this time last year due to less maintenance expenses.

Total Administrative Expenses – These are slightly greater than this time last year (\$2,200). However, if you factor in the expenses related to re-codification, it is actually about \$7,000 less.

Contract Emergency Services – These are the same as this time last year.

Capital Outlay - No capital expenditures have been utilized this fiscal year compared to \$5,500 at this time last year. It is anticipated that the purchase of the lot adjacent to City Hall will be accomplished in July, thus capital outlay should end the year very near its budgeted \$30,000.

Transfer to Debt Service – It is about \$4,000 greater than this time last year.

Transfer to Recreation and Country Club – None were budgeted last year.

Total Expenses – These are about \$19,000 greater than this time last year. However, if you factor in the extra transfers out to other funds (\$14,000) and the cost of codification (\$9,951), the fund total expenses are about \$5,000 less.

An error in the amount of tax funds that have been transferred to the Debt Service fund was found this month and corrected. The error was due to an overpayment in the amount of funds transferred earlier in the year. This error resulted in an over transfer of slightly more than \$21,800 to the Debt Service fund and was corrected this month.

# City of Meadowlakes

## Balance Sheet Prev Year Comparison

As of June 30, 2012

	Jun 30, 12	Jun 30, 11
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
05-1015 - American Bank of Texas-Checking	24,241.06	24,912.16
05-1025 - American Bank of Texas - MM	264,005.77	227,923.06
05-1050 - Petty Cash	150.00	150.00
05-1055 - Wells Fargo MM	54,579.07	54,639.07
05-1070 - Am Bnk CD matures 1010/12 .35%	50,557.26	50,395.18
<b>Total Checking/Savings</b>	<b>393,533.16</b>	<b>358,019.47</b>
<b>Other Current Assets</b>		
05-1046 - Texas Dept of Transp Escrow Dep	200.00	200.00
05-1360 - Property Taxes Receivable	11,711.58	9,199.18
<b>Total Other Current Assets</b>	<b>11,911.58</b>	<b>9,399.18</b>
<b>Total Current Assets</b>	<b>405,444.74</b>	<b>367,418.65</b>
<b>TOTAL ASSETS</b>	<b>405,444.74</b>	<b>367,418.65</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
05-1900 - Accounts Payable		
05-1930 - Accounts Payable Other	770.00	1,250.00
05-1941 - State Court Costs Payable	515.30	0.00
<b>Total 05-1900 - Accounts Payable</b>	<b>1,285.30</b>	<b>1,250.00</b>
<b>Total Accounts Payable</b>	<b>1,285.30</b>	<b>1,250.00</b>
<b>Other Current Liabilities</b>		
05-2020 - Deferred Revenue	11,711.58	9,199.18
05-2100 - Loan-Property Owner's Assoc	0.00	2,645.47
05-2150 - Discretionary Fund-Judicial		
05-2151 - Security Fund	135.00	51.00
05-2152 - Technical Fund	180.00	68.00
<b>Total 05-2150 - Discretionary Fund-Judicial</b>	<b>315.00</b>	<b>119.00</b>
05-2160 - Insurance - Storm		
05-2164 - Insurance - Buildings	7,345.25	7,345.25
05-2165 - Insurance - Vehicle	17,126.67	15,443.17
<b>Total 05-2160 - Insurance - Storm</b>	<b>24,471.92</b>	<b>22,788.42</b>
05-2250 - Time Payment Plan	728.30	50.00

**City of Meadowlakes**  
**Balance Sheet Prev Year Comparison**  
**As of June 30, 2012**

	<u>Jun 30, 12</u>	<u>Jun 30, 11</u>
<b>05-2300 · Building Committee Deposits</b>		
05-2320 · Deposits-Clean-up	1,500.00	3,500.00
05-2340 · Inspection Fees	1,290.00	2,610.00
<b>Total 05-2300 · Building Committee Deposits</b>	<u>2,790.00</u>	<u>6,110.00</u>
 <b>05-2450 · Garage Sale/Raffle-Patio Cover</b>		
05-2452 · Raffle Tickets -2008	0.00	4,678.67
05-2453 · Garage Sale - 2008	0.00	2,355.35
05-2454 · Chairs	0.00	52.56
05-2455 · Tables	0.00	-82.26
05-2456 · Garage Sales - 2009	0.00	2,459.63
05-2457 · Bar Stools	0.00	72.00
05-2459 · Garage Sale - 2011		
05-2460 · PFC - Patio Furniture	4,500.00	0.00
05-2461 · Patio Furniture	-7,183.90	0.00
05-2459 · Garage Sale - 2011 - Other	2,698.25	2,698.25
<b>Total 05-2459 · Garage Sale - 2011</b>	<u>14.35</u>	<u>2,698.25</u>
05-2462 · Shrub Account	60.00	0.00
05-2463 · Cart Paths	9,054.60	0.00
05-2464 · Garage Sale 2012	-40.00	0.00
05-2450 · Garage Sale/Raffle-Patio Cover - Other	1,096.00	-9,535.95
<b>Total 05-2450 · Garage Sale/Raffle-Patio Cover</b>	<u>10,184.95</u>	<u>2,698.25</u>
 <b>05-2600 · Ad Valorem Tax - PWD</b>		
05-2601 · Ad Valorem Tax - PWD	908,544.53	908,544.53
05-2602 · Ad Valorem Tax - Paid PWD	-908,544.53	-907,362.95
<b>Total 05-2600 · Ad Valorem Tax - PWD</b>	<u>0.00</u>	<u>1,181.58</u>
 <b>Total Other Current Liabilities</b>	<u>50,201.75</u> #	<u>44,791.90</u>
 <b>Total Current Liabilities</b>	<u>51,487.05</u>	<u>46,041.90</u>
<b>Total Liabilities</b>	<u>51,487.05</u>	<u>46,041.90</u>
 <b>Equity</b>		
05-3100 · Opening Balance Equity	83,493.27	83,319.27
05-3140 · Retained Earnings	176,973.23	135,954.56
Net Income	93,491.19	102,102.92
<b>Total Equity</b>	<u>353,957.69</u>	<u>321,376.75</u>
 <b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>405,444.74</u></u>	<u><u>367,418.65</u></u>



**City of Meadowlakes**  
**Profit & Loss Prev Year Comparison**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Oct '10 - Jun 11</u>	<u>Jun-12</u>	<u>Jun-12</u>
Ordinary Income/Expense				
Income				
05-4100 · Taxes				
05-4120 · Ad Valorem Tax	\$ 583,009.65	\$ 565,529.58	\$ 1,683.50	\$ 2,467.06
05-4140 · PEC Franchise Tax	\$ 29,126.63	\$ 29,239.36	\$ -	\$ -
05-4160 · Cable Franchise Tax	\$ 8,638.17	\$ 8,918.38	\$ -	\$ -
05-4170 · Telephone Franchise Tax	\$ 5,382.30	\$ 6,173.56	\$ -	\$ -
05-4180 · Liquor Tax	\$ 849.32	\$ 1,163.29	\$ -	\$ -
Total 05-4100 · Taxes	<u>\$ 627,006.07</u>	<u>\$ 611,024.17</u>	<u>\$ 1,683.50</u>	<u>\$ 2,467.06</u>
05-4200 · City Bldg Permits				
05-4220 · Home Permits	\$ 400.00	\$ 1,650.00	\$ -	\$ -
05-4221 · Commercial Permit	\$ -	\$ 75.00	\$ -	\$ -
05-4240 · Remodeling Permits	\$ 600.00	\$ 550.00	\$ -	\$ -
05-4260 · Fence & Decks Permits	\$ 850.00	\$ 900.00	\$ 50.00	\$ 50.00
05-4261 · Playscape	\$ -	\$ 5.00	\$ -	\$ -
05-4280 · Pool Permits	\$ 395.00	\$ 405.00	\$ 260.00	\$ 135.00
05-4285 · Replats	\$ 200.00	\$ 100.00	\$ 100.00	\$ -
Total 05-4200 · City Bldg Permits	<u>\$ 2,445.00</u>	<u>\$ 3,685.00</u>	<u>\$ 410.00</u>	<u>\$ 185.00</u>
05-4300 · Judicial				
05-4320 · Court Costs	\$ 720.93	\$ 3,292.40	\$ 450.50	\$ 180.00
05-4340 · Court Fines	\$ 2,633.00	\$ 3,706.90	\$ 632.00	\$ 175.00
05-4380 · Administrative Fee	\$ 10.00	\$ 30.00		
Total 05-4300 · Judicial	<u>\$ 3,363.93</u>	<u>\$ 7,029.30</u>	<u>\$ 1,082.50</u>	<u>\$ 355.00</u>
05-4400 · Interest Earned				
05-4440 · Money Market	\$ 701.37	\$ 757.36	\$ -	\$ 77.02
05-4460 · Interest - Investments	\$ 44.08	\$ 552.74	\$ -	\$ 88.76
05-4400 · Interest Earned - Other	\$ 44.04	\$ 265.50	\$ -	
Total 05-4400 · Interest Earned	<u>\$ 789.49</u>	<u>\$ 1,575.60</u>	<u>\$ -</u>	<u>\$ 165.78</u>
05-4600 · Other				
05-4620 · Pet Registration Fee	\$ 1,165.00	\$ 1,360.00	\$ -	\$ 185.00
05-4671 · Misc	\$ 3.50	\$ -	\$ -	\$ -
05-4680 · City Directory	\$ 52.00	\$ 50.00	\$ -	\$ -
05-4690 · Open Records Request	\$ 3.20	\$ 26.50	\$ -	\$ -
Total 05-4600 · Other	<u>\$ 1,223.70</u>	<u>\$ 1,436.50</u>	<u>\$ -</u>	<u>\$ 185.00</u>
Total Income	<u>\$ 634,828.19</u>	<u>\$ 624,750.57</u>	<u>\$ 3,176.00</u>	<u>\$ 3,357.84</u>
Gross Profit	\$ 634,828.19	\$ 624,750.57	\$ 3,176.00	\$ 3,357.84

**City of Meadowlakes**  
**Profit & Loss Prev Year Comparison**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Oct '10 - Jun 11</u>	<u>Jun-12</u>	<u>Jun-12</u>
Expense				
05-5000 · BCAD				
05-5020 · Quarterly Expense	\$ 8,598.09	\$ 8,559.39	\$ 2,866.03	\$ 2,853.13
05-5040 · Collection Expense	\$ 898.05	\$ 1,015.82	\$ 40.33	\$ 63.48
05-5080 · Income & Interest Credit	\$ (880.18)	\$ (501.39)		
Total 05-5000 · BCAD	<u>\$ 8,615.96</u>	<u>\$ 9,073.82</u>	<u>\$ 2,906.36</u>	<u>\$ 2,916.61</u>
05-5100 · City Building Committee				
05-5120 · Deposits-Clean-up	\$ -	\$ -	\$ -	\$ -
05-5140 · Bldg Inspections	\$ -	\$ -	\$ -	\$ -
05-5160 · Membership	\$ 125.00	\$ 100.00	\$ -	\$ -
05-5180 · Supplies	\$ 23.50	\$ 98.58	\$ -	\$ -
Total 05-5100 · City Building Committee	<u>\$ 148.50</u>	<u>\$ 198.58</u>	<u>\$ -</u>	<u>\$ -</u>
05-5200 · Ordinance Enf/Public Safety				
05-5225 · Ordinance Employee	\$ 4,999.25	\$ 4,161.00	\$ 527.50	\$ 550.00
05-5226 · Ordinance FICA/Med	\$ 382.45	\$ 320.66	\$ 40.35	\$ 42.08
05-5228 · Insurance - Worker's Comp	\$ -	\$ 225.00	\$ -	
05-5230 · Communications	\$ 185.69	\$ 193.73	\$ -	\$ 23.57
05-5274 · Mileage	\$ 1,592.25	\$ -	\$ 194.70	\$ -
05-5275 · Vehicle Maintenance	\$ -	\$ 237.96	\$ -	\$ 55.05
05-5276 · Motor Vehicle Inquiries	\$ 207.00	\$ 210.72	\$ 23.00	\$ 23.24
05-5277 · Insurance - Auto Liability	\$ 170.00	\$ 282.00	\$ -	\$ -
05-5280 · Supplies	\$ 80.48	\$ -	\$ 80.48	\$ -
Total 05-5200 · Ordinance Enf/Public Safety	<u>\$ 7,617.12</u>	<u>\$ 5,631.07</u>	<u>\$ 866.03</u>	<u>\$ 693.94</u>
05-5300 · Animal Control				
05-5320 · Contract Agreement	\$ 5,400.00	\$ 5,400.00	\$ 600.00	\$ 600.00
05-5340 · Ins-Worker's Comp	\$ 80.00	\$ 150.00	\$ -	\$ -
05-5360 · Pet Holding Fee/Rabies	\$ 376.00	\$ 191.00	\$ -	\$ 47.00
05-5370 · Communications	\$ 158.22	\$ 195.17	\$ -	\$ 33.01
05-5380 · Supplies	\$ 71.08	\$ 148.28	\$ -	
Total 05-5300 · Animal Control	<u>\$ 6,085.30</u>	<u>\$ 6,084.45</u>	<u>\$ 600.00</u>	<u>\$ 680.01</u>
05-5400 · Emergency Management				
05-5410 · Salary & Wages	\$ -	\$ 30.00		
Total 05-5400 · Emergency Management	<u>\$ -</u>	<u>\$ 30.00</u>	<u>\$ -</u>	<u>\$ -</u>
05-5500 · Flood Plain Administrator				
05-5520 · Membership	\$ 585.00	\$ 585.00	\$ -	\$ 500.00
Total 05-5500 · Flood Plain Administrator	<u>\$ 585.00</u>	<u>\$ 585.00</u>	<u>\$ -</u>	<u>\$ 500.00</u>

**City of Meadowlakes**  
**Profit & Loss Prev Year Comparison**  
**October 2011 through June 2012**

	Oct '11 - Jun 12	Oct '10 - Jun 11	Jun-12	Jun-12
05-5600 · Traffic Control				
05-5610 · Salary & Wages	\$ 16,473.75	\$ 12,779.70	\$ 1,746.00	\$ 1,703.00
05-5611 · POA Contribution	\$ -	\$ (2,856.00)	\$ -	\$ -
05-5615 · FICA/Med	\$ 1,049.37	\$ 977.67	\$ 133.57	\$ 130.28
05-5620 · Ins-Worker's Comp	\$ 300.00	\$ 275.00	\$ -	
05-5625 · Ins-Auto Liability	\$ -	\$ 285.00	\$ -	
05-5630 · Ins-Law Enf Liability	\$ 1,010.00	\$ 489.00	\$ -	
05-5632 · Insurance-Auto Damage	\$ -	\$ 58.00	\$ -	
05-5635 · Vehicle Main & Repair	\$ -	\$ 40.62	\$ -	
05-5640 · Unemployment Expense	\$ -	\$ 1,058.31	\$ -	\$ 160.98
Total 05-5600 · Traffic Control	\$ 18,833.12	\$ 13,107.30	\$ 1,879.57	\$ 1,994.26
05-5700 · Municipal Court				
05-5705 · Education	\$ 340.50	\$ 652.04	\$ -	\$ 210.94
05-5710 · Membership	\$ -	\$ 85.00	\$ -	\$ -
05-5715 · State Court Costs	\$ -	\$ 2,176.34	\$ -	\$ 22.58
05-5720 · Prosecuting Attorney	\$ 125.00	\$ 1,343.75	\$ -	\$ -
05-5725 · Bailiff Services	\$ -	\$ 328.75	\$ -	\$ 25.00
05-5726 · Child Safety & Seat Belt Fine	\$ -	\$ 75.00	\$ -	\$ -
05-5727 · Office Lease - Judge	\$ 1,800.00	\$ 1,000.00	\$ 200.00	\$ 200.00
05-5730 · Administrative Expense	\$ 748.74	\$ 332.77	\$ 34.50	\$ 111.91
Total 05-5700 · Municipal Court	\$ 3,014.24	\$ 5,993.65	\$ 234.50	\$ 570.43
05-5800 · Legal				
05-5810 · City Attorney-General	\$ 3,444.80	\$ 1,316.00	\$ 602.00	\$ 56.00
05-5830 · Legal - Ordinance P & Z	\$ -	\$ 309.15		
05-5840 · Codefication	\$ 2,114.00	\$ -		
Total 05-5800 · Legal	\$ 5,558.80	\$ 1,625.15	\$ 602.00	\$ 56.00
05-5900 · Administration-General Fund				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 68,653.80	\$ 66,937.46	\$ 6,865.38	\$ 6,865.38
05-6015 · Salary - Non-exempt Employees	\$ 33,855.19	\$ 39,870.21	\$ 3,907.75	\$ 4,405.42
05-6025 · FICA/Medicare	\$ 8,009.38	\$ 8,170.77	\$ 824.16	\$ 862.23
05-6027 · Longevity Pay	\$ 2,257.00	\$ -	\$ -	\$ -
05-6040 · Retirement	\$ 1,101.25	\$ 1,731.70	\$ 68.36	\$ 161.76
05-6045 · Health Insurance	\$ 9,582.99	\$ 8,560.83	\$ 998.23	\$ 778.26
05-6046 · Disability	\$ 768.88	\$ 757.76	\$ 91.06	\$ 72.73
05-6047 · Other Benefits	\$ 157.68	\$ 221.40	\$ -	\$ 73.80
05-6050 · Insurance - Worker's Comp	\$ 177.50	\$ -	\$ -	\$ -
05-6052 · Payroll Expense	\$ 76.83	\$ 18.12	\$ 18.86	\$ 13.74
05-6055 · Bond - Manager	\$ 50.00	\$ 50.00	\$ -	\$ -
05-6056 · Drug Test	\$ -	\$ 65.00	\$ -	\$ 65.00

**City of Meadowlakes**  
**Profit & Loss Prev Year Comparison**  
**October 2011 through June 2012**

	Oct '11 - Jun 12	Oct '10 - Jun 11	Jun-12	Jun-12
05-6071 · Training & Travel	\$ 450.00	\$ -	\$ -	\$ -
05-6072 · Dues and Memberships	\$ 190.00	\$ 192.30	\$ -	\$ -
05-6074 · Mileage Allowance	\$ -	\$ 57.10	\$ -	\$ -
<b>Total 05-6000 · Employee Expenditures</b>	<b>\$ 125,330.50</b>	<b>\$ 126,632.65</b>	<b>\$ 12,773.80</b>	<b>\$ 13,298.32</b>
 05-6200 · Insurance				
05-6210 · Liability	\$ 629.00	\$ 926.00	\$ -	\$ -
05-6220 · Crime	\$ 164.00	\$ 194.00	\$ -	\$ -
05-6225 · Refund Worker's Comp	\$ -	\$ (172.75)	\$ -	\$ -
05-6230 · Errors & Omissions	\$ 926.00	\$ 1,242.00	\$ -	\$ -
05-6240 · Ins - Workers' Comp	\$ -	\$ 194.00	\$ -	\$ -
<b>Total 05-6200 · Insurance</b>	<b>\$ 1,719.00</b>	<b>\$ 2,383.25</b>	<b>\$ -</b>	<b>\$ -</b>
 05-6300 · Administrative Expenditures				
05-6310 · Election	\$ 72.80	\$ 441.61	\$ -	\$ 368.81
05-6320 · Office Supplies	\$ 1,223.75	\$ 2,774.98	\$ 96.11	\$ 669.10
05-6321 · Gifts, Flowers etc	\$ 149.28	\$ 97.00	\$ -	\$ -
05-6322 · Neighborhood Watch	\$ 60.98	\$ 400.00	\$ -	\$ 400.00
05-6325 · Lease-Copier	\$ 1,190.86	\$ 1,580.87	\$ 180.77	\$ 208.95
05-6330 · Postage	\$ 359.36	\$ 154.72	\$ -	\$ -
05-6340 · TML Membership	\$ 487.00	\$ 487.00	\$ -	\$ -
05-6345 · MF/Lake LBJ Chamber of Commerce	\$ 60.00	\$ 60.00	\$ -	\$ -
05-6350 · Telephone	\$ 526.43	\$ 1,065.41	\$ 57.48	\$ 95.41
05-6360 · Office Maintenance	\$ 2,580.06	\$ 2,340.00	\$ 500.06	\$ -
05-6361 · Email Service	\$ 336.00	\$ 134.99	\$ -	\$ 14.99
05-6366 · Codification Expense	\$ 7,840.00	\$ -	\$ -	\$ -
<b>Total 05-6300 · Administrative Expenditures</b>	<b>\$ 14,886.52</b>	<b>\$ 9,536.58</b>	<b>\$ 834.42</b>	<b>\$ 1,757.26</b>
 05-6305 · Audit	\$ 3,115.00	\$ 3,000.00	\$ -	\$ -
 05-6400 · Municipal Building				
05-6410 · Maintenance & Repair	\$ 802.25	\$ 2,162.72	\$ -	\$ 562.67
05-6420 · Electric Service	\$ 1,955.87	\$ 1,884.64	\$ 214.64	\$ 221.37
05-6430 · Ins-Real Estate & Pers Prop	\$ 826.00	\$ 862.00	\$ -	\$ -
<b>Total 05-6400 · Municipal Building</b>	<b>\$ 3,584.12</b>	<b>\$ 4,909.36</b>	<b>\$ 214.64</b>	<b>\$ 784.04</b>
<b>Total 05-5900 · Administration-General Fund</b>	<b>\$ 148,635.14</b>	<b>\$ 146,461.84</b>	<b>\$ 13,822.86</b>	<b>\$ 15,839.62</b>
 05-6600 · Contract Services-1				
05-6610 · Marble Falls EMS	\$ 25,125.03	\$ 25,124.98	\$ 2,791.67	\$ 2,791.67
05-6620 · Marble Falls Fire	\$ 21,089.25	\$ 21,089.25	\$ 2,343.25	\$ 2,343.25
<b>Total 05-6600 · Contract Services-1</b>	<b>\$ 46,214.28</b>	<b>\$ 46,214.23</b>	<b>\$ 5,134.92</b>	<b>\$ 5,134.92</b>

**City of Meadowlakes**  
**Profit & Loss Prev Year Comparison**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Oct '10 - Jun 11</u>	<u>Jun-12</u>	<u>Jun-12</u>
05-6700 · Capital Outlay				
05-6710 · Office Accessories	\$ -	\$ 249.99	\$ -	
05-6715 · Telephone System	\$ -	\$ 4,399.00	\$ -	
05-6730 · Voice Equipment	\$ -	\$ 866.81	\$ -	
Total 05-6700 · Capital Outlay	<u>\$ -</u>	<u>\$ 5,515.80</u>	<u>\$ -</u>	<u>\$ -</u>
05-6900 · Debt Service				
05-6910 · Debt Service Payment	\$ 286,029.54	\$ 282,126.84	\$ (17,890.76)	\$ 3,001.48
Total 05-6900 · Debt Service	<u>\$ 286,029.54</u>	<u>\$ 282,126.84</u>	<u>\$ (17,890.76)</u>	<u>\$ 3,001.48</u>
05-6911 · RCC Debt Fund	\$ 10,000.00	\$ -	\$ -	\$ -
Total Expense	\$ 541,337.00	\$ 522,647.73	\$ 8,155.48	\$ 31,387.27
Net Ordinary Income	<u>\$ 93,491.19</u>	<u>\$ 102,102.84</u>	<u>\$ (4,979.48)</u>	<u>\$ (28,029.43)</u>
Net Gain/(Loss)	<u><u>\$ 93,491.19</u></u>	<u><u>\$ 102,102.84</u></u>	<u><u>\$ (4,979.48)</u></u>	<u><u>\$ (28,029.43)</u></u>

*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

---

**Date:** July 5, 2012

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** **IV-I-Public Works Financials**

**1. Requested Council Agenda Date:** July 10, 2012

**2. Contact Name & Number:** Johnnie Thompson, City Manager - 830-693-2951

**3. Place On:**   ✓   **Consent**        **New Business**        **Old Business**

**4. Budget Impact Statement Attached:**        **Yes**        **No**   ✓   **N/A**

**5. Original Copies of Documents Approved to from by City Attorney?**

       **Yes**        **No**   ✓   **N/A**

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6. **Background:** Please find below a brief review of the Utility, RCC, and Debt Service financial reports, along with other supporting documents.

**UTILITY (PUBLIC WORKS) FUND**

Pages 1 through 6

**Balance Sheet**

In reviewing the Balance Sheet, as of June 30, 2012 you will note that we have approximately \$113,000 more operating cash than we did at this time last year, and approximately \$6,000 less in Debt Service Funds. The Fund's net income stands at \$314,667 compared to \$376,919 this time last year. Of the \$314,667 net income, \$3,632 is contributed to operations while the debt service net income is \$311,035. This is compared to \$64,876 and \$312,042 this time last year.

**Profit and Loss**

- Revenues - Water Revenues for June were slightly more than those budgeted for the month with total year-to-date water revenues being about \$13,000 greater than those budgeted. Total Revenues for the month came very close to meeting the budgeted target while year-to-date revenues as shown, are about \$43,000 less than the budgeted target. However, if you factor in that we have not had to use any of the budgeted reserves, revenues are actually about \$20,000 greater than those budgeted.

- Expenses - Total expenses are about \$100,000 less than those budgeted for the year-to-date while June expenses exceeded those budgeted by about \$40,000 which is mainly due to the \$38,000 expense related to the replacement of the water treatment plant's operating system. All major expense line items are below those budgeted for the year-to-date.
- Net Gain - In June we saw a net loss of nearly \$25,000 while we have a slight net gain for the year-to-date (\$3,632). This is considerably better than the budgeted loss of approximately \$52,000. Again, our net gain does not factor in the budgeted transfer into the fund from reserves in the amount of \$63,000.

### **Cash Flow Analysis**

Page 7 through 8

**Utility Fund** - The Utility Fund had a slight positive cash flow for June bringing the total positive cash flow to \$33,000 for the year. It is anticipated that the fund will have a negative cash flow in July due to the payment of the expenses related to the water treatment plant control system replacement.

**Debt Service** - The Debt Service Fund actually had a negative cash flow during June. This was due to the refund of an over payment that was made in the amount of funds that were transferred into the fund from the General Fund. Nearly \$22,000 too much was transferred earlier in the year. The fund has a positive cash flow of nearly \$312,000 and will continue to increase in July but will see a drastic decrease when slightly more than \$355,000 will be paid in principal and interest in late August.

### **Debt Service**

Page 9

The Debt Service Fund continues to perform as budgeted. As mentioned above, the fund actually reflects negative cash flow for the month. This was due to the overpayment that was made earlier in the year.

### **Recreation and Country Club Fund**

Page 10

In June we saw two rather large expenditures; one being the portion of the cost shared with the PFC for the replacement of the breezeway floor covering and the other being the cost associated with the recoating of the clubs parking lot. As you can see this fund has very little cash on hand and should have about \$1,000 in additional funds deposited by the end of the fiscal year.

### **Checks Issued in Excess of \$2,500**

Page 11

Please find listed all checks issued in June in excess of \$2,500. Each check has a brief description.

# City of Meadowlakes-Utility Fund

## Balance Sheet Prev Year Comparison

As of June 30, 2012

	Jun 30, 12	Jun 30, 11
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1000 · Operating Cash		
1010 · Petty Cash	\$ 600	\$ 400
1020 · American Bk Operating Checking	\$ 11,132	\$ 19,320
1030 · American Bk - Operating MM	\$ 399,689	\$ 278,257
1340 · American Bank - I&S	\$ -	\$ 359
Total 1000 · Operating Cash	\$ 411,421	\$ 298,336
1100 · Construction Cash		
1110 · American Bank - Construction	\$ -	\$ 479
Total 1100 · Construction Cash	\$ -	\$ 479
1300 · Debt Service		
1341 · Series 2008 Debt Service Account	\$ 327,635	\$ 333,159
Total 1300 · Debt Service	\$ 327,635	\$ 333,159
Total Checking/Savings	\$ 739,056	\$ 631,975
<b>Accounts Receivable</b>		
1601 · Loan to RCC Division	\$ 289,394	\$ 300,898
1500 · Operating Receivables	\$ 83,736	\$ 86,522
Total 1600 · Advances to other Funds	\$ 373,130	\$ 387,420
Total Accounts Receivable	\$ 373,130	\$ 387,420
1800 · Operating Inventories	\$ 29,301	\$ 25,276
Total Other Current Assets	\$ 402,432	\$ 412,695
Total Current Assets	\$ 1,141,488	\$ 1,044,670
<b>Total 1900 · Fixed Assets</b>		
Total 1900 · Fixed Assets	\$ 6,529,232	\$ 9,818,575
1990 · Accumulated Depreciation	\$ (2,969,399)	\$ (2,862,173)
1983 · Golf Irrigation Improvements	\$ 272,352	\$ 219,772
Total 1900 · Fixed Assets	\$ 3,832,185	\$ 7,176,174
<b>TOTAL ASSETS</b>	<b>\$ 4,973,673</b>	<b>\$ 8,220,844</b>



**City of Meadowlakes-Utility Fund**  
**Balance Sheet Prev Year Comparison**  
**As of June 30, 2012**

	Jun 30, 12	Jun 30, 11
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2000 · Accounts Payable	\$ 64,693	\$ 25,368
3210 · Current Portion of Bonds Payable	\$ 250,000	\$ 265,000
<b>Total Accounts Payable</b>	\$ 314,693	\$ 290,368
<b>Other Current Liabilities</b>		
2100 · Payroll Liabilities	\$ -	\$ 21
3000 · Operating Accounts Payable	\$ -	\$ 287
3010 · Service Deposits Payable	\$ 73,315	\$ 67,093
3020 · Sales Tax Payable	\$ 924	\$ 910
3155 · Employee Retirement Payable	\$ -	\$ 372
3200 · Accrued Interest Payable	\$ 1,408	\$ 15,845
3560 · Deferred Operating Tax Revenue	\$ 3,147	\$ 3,147
3700 · Prior Period Adjustments	\$ 296,586	\$ -
<b>Total Other Current Liabilities</b>	\$ 375,379	\$ 87,675
<b>Total Current Liabilities</b>	\$ 690,072	\$ 378,042
<b>Long Term Liabilities</b>		
3600 · Long Term Debt		
3611 · 2008 Certificates Obligations	\$ -	\$ 3,555,000
3612 · 2008 General Obligations Bonds	\$ 260,000	\$ 510,000
<b>Total 3600 · Long Term Debt</b>	\$ 260,000	\$ 4,065,000
<b>Total Long Term Liabilities</b>	\$ 260,000	\$ 4,065,000
<b>Total Liabilities</b>	\$ 950,072	\$ 4,443,042
<b>Equity</b>		
3900 · Retained Earnings	\$ 173,350	\$ 406,098
4000 · General Fund Balance	\$ 180,682	\$ 180,682
4010 · Reserved for Inventories	\$ 21,711	\$ 21,711
4020 · General Fund-Fixed Assets	\$ 3,316,343	\$ 2,752,834
4100 · Debt Service Fund	\$ 16,367	\$ 20,614
4200 · Capital Projects Fund	\$ 480	\$ 18,944
<b>Net Income</b>	\$ 314,667 *	\$ 376,919
<b>Total Equity</b>	\$ 4,023,601	\$ 3,777,801
<b>TOTAL LIABILITIES &amp; EQUITY</b>	\$ 4,973,672	\$ 8,220,844

\* - Net Income consists of \$3,632 Operational and \$311,035 Debt Service

**City of Meadowlakes-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Budget</u>	<u>Jun 12</u>	<u>Budget</u>
<b>Income</b>				
5010 · Water Revenue	\$ 234,391	\$ 221,000	\$ 35,902	\$ 33,000
5020 · Sewer Revenues	\$ 336,466	\$ 335,619	\$ 37,538	\$ 37,291
5030 · Garbage Revenue	\$ 146,103	\$ 145,499	\$ 16,286	\$ 16,167
5040 · Pump Fee Revenue	\$ 4	\$ 4,000	\$ -	\$ 2,000
5110 · Contract Services	\$ 60,000	\$ 60,001	\$ 6,667	\$ 6,667
5120 · Water Connect Fee Revenue	\$ 1,450	\$ 2,175	\$ -	\$ 725
5130 · Sewer Connect Fee Revenue	\$ 1,450	\$ 2,175	\$ -	\$ 725
5140 · Transfer Fee	\$ 1,825	\$ 1,874	\$ 150	\$ 208
5150 · Penalty & Interest Earned	\$ 4,910	\$ 4,687	\$ 503	\$ 521
5170 · Miscellaneous Revenues	\$ 11,899	\$ 1,314	\$ 160	\$ 146
5181 · Transfer in from Reserves	\$ -	\$ 63,325	\$ -	\$ -
5200 · Interest earned on Investments	\$ 1,703	\$ 1,874	\$ -	\$ 208
<b>Total Income</b>	<u><u>\$ 800,200</u></u>	<u><u>\$ 843,543</u></u>	<u><u>\$ 97,207</u></u>	<u><u>\$ 97,658</u></u>
<b>Expense</b>				
Total 6100 · Employee Expenses	\$ 270,474	\$ 317,157	\$ 29,384	# \$ 31,291
Total 6200 · Administrative Expenses	\$ 39,651	\$ 44,005	\$ 2,943	# \$ 1,790
Total 6300 · Operating Expenses	\$ 145,421	\$ 169,430	\$ 22,250	# \$ 17,661
Total 6400 · POA Contract Mowing Expense	\$ 5,304	\$ 6,200	\$ 566	# \$ 1,200
Total 6500 · Other Expenses-Garbage	\$ 129,420	\$ 135,747	\$ 15,399	# \$ 16,083
Total 6650 · Capital Expenditures	\$ 87,049	\$ 104,000	\$ 38,100	# \$ -
8200 · Total Transfers Out	\$ 119,250	\$ 119,250	\$ 13,250	# \$ 13,250
<b>Total Expense</b>	<u><u>\$ 796,568</u></u>	<u><u>\$ 895,789</u></u>	<u><u>\$ 121,892</u></u>	<u><u>\$ 81,275</u></u>
<b>Net Gain/(Loss)</b>	\$ 3,632	\$ (52,246)	\$ (24,685)	\$ 16,383

**City of Meadowlakes-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Budget</u>	<u>Jun 12</u>	<u>Budget</u>
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 45,010	\$ 47,381	\$ 4,737	\$ 4,738
6415 · Salaries & Wages-Non-Exempt	\$ 157,156	\$ 187,880	\$ 17,871	\$ 18,840
6416 · Overtime & Standby Pay	\$ 7,505	\$ 7,698	\$ 749	\$ 770
6417 · Longevity Pay-Exempt/Non-Exempt	\$ 3,925	\$ 4,000	\$ -	\$ -
Total 6110 · Salaries & Wages	<u>\$ 213,596</u>	<u>\$ 246,959</u>	<u>\$ 23,357</u>	<u>\$ 24,348</u>
6111 · Other Employee Expenses				
6120 · FICA Expense	\$ 16,242	\$ 19,160	\$ 1,787	\$ 1,860
6140 · Worker's Compensation Insurance	\$ 5,037	\$ 5,000	\$ -	\$ -
6150 · Employee Insurance Expenses	\$ 27,725	\$ 34,498	\$ 3,254	\$ 3,833
6160 · Employee Retirement Expense	\$ 2,211	\$ 6,200	\$ 147	\$ 650
6170 · Employee Uniform Expense	\$ 2,629	\$ 2,630	\$ 296	\$ 290
6180 · Employee Training & Travel Exp	\$ 2,818	\$ 2,600	\$ 515	\$ 300
6560 · Payroll Expenses	\$ 215	\$ 110	\$ 28	\$ 10
Total 6111 · Other Employee Expenses	<u>\$ 56,877</u>	<u>\$ 70,198</u>	<u>\$ 6,028</u>	<u>\$ 6,943</u>
Total 6100 · Employee Expenses	\$ 270,474	\$ 317,157	\$ 29,384	\$ 31,291
6200 · Administrative Expenses				
6210 · Auditing Expense	\$ 5,193	\$ 6,000	\$ -	\$ -
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ 3,368	\$ 3,400	\$ -	\$ -
6227 · Other Misc. Dues & Fees	\$ 1,492	\$ 1,700	\$ 105	\$ -
Total 6225 · Misc. Dues & Fees	<u>\$ 4,860</u>	<u>\$ 5,100</u>	<u>\$ 105</u>	<u>\$ -</u>
6235 · Computer/Office Equip R&M	\$ 2,104	\$ 1,550	\$ 300	\$ 150
6240 · Software Update	\$ 1,789	\$ 2,300	\$ 520	\$ 100
6245 · Office Equipment Rental	\$ 769	\$ 900	\$ 96	\$ 100
6250 · Office Supplies	\$ 3,094	\$ 3,800	\$ 358	\$ 400
6255 · Postage Expense	\$ 2,792	\$ 3,300	\$ 828	\$ 400
6260 · Telephone Expense	\$ 3,610	\$ 4,500	\$ 435	\$ 500
6270 · Insurance - GL & Property	\$ 13,621	\$ 15,000	\$ -	\$ -
6280 · Bad Debts	\$ 2	\$ 250	\$ -	\$ -
6282 · Miscellaneous	\$ 1,817	\$ 1,305	\$ 301	\$ 140
Total 6200 · Administrative Expenses	<u>\$ 39,651</u>	<u>\$ 44,005</u>	<u>\$ 2,943</u>	<u>\$ 1,790</u>

**City of Meadowlakes-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Budget</u>	<u>Jun 12</u>	<u>Budget</u>
<b>6300 · Operating Expenses</b>				
<b>6301 · Water Treatment Operational Exp</b>				
6305 · Water Treatment Electrical	\$ 20,299	\$ 26,700	\$ 3,518	\$ 4,500
6310 · Heating Fuel-WTP	\$ -	\$ 1,500	\$ -	\$ -
6313 · Raw Water Purchase-LCRA	\$ 10,696	\$ 5,175	\$ -	\$ -
6314 · R&M-Plant & Pump Station	\$ 3,609	\$ 11,250	\$ -	\$ 1,250
6316 · WTP Chemical Expense	\$ 11,887	\$ 11,500	\$ 2,800	\$ 1,500
6320 · Water Outside Testing Expense	\$ 1,579	\$ 1,500	\$ 198	\$ 166
6328 · Distribution Repair & Maint.	\$ 2,938	\$ 6,000	\$ 494	\$ 500
6331 · Water Plant Repair & Maint.	\$ 9,864	\$ 20,000	\$ 3,163	\$ -
6355 · Meter Purchased	\$ 3,642	\$ 3,500	\$ -	\$ -
6360 · Tap Materials-Water	\$ -	\$ 2,500	\$ -	\$ 500
<b>Total 6301 · Water Treatment Operational Exp</b>	<b>\$ 64,514</b>	<b>\$ 89,625</b>	<b>\$ 10,174</b>	<b>\$ 8,416</b>
<b>6302 · Wastewater Operational Expenses</b>				
6304 · Wastewater Electrical	\$ 20,038	\$ 21,000	\$ 2,365	\$ 2,300
6311 · Propane-Wastewater	\$ -	\$ 1,000	\$ -	\$ -
6317 · WWTP Chemicals	\$ 4,475	\$ 6,750	\$ 954	\$ 750
6318 · Outside Testing Wastewater	\$ 724	\$ 1,700	\$ -	\$ 150
6321 · Collection System R&M	\$ 1,707	\$ 1,900	\$ -	\$ 200
6322 · Irrigation Maintenance Expense	\$ 2,105	\$ 3,800	\$ 670	\$ 400
6324 · Irrigation Electric Subsidy	\$ 6,875	\$ 5,625	\$ -	\$ 625
6327 · WWTP Repair & Maintenance	\$ 11,919	\$ 12,000	\$ 712	\$ 1,000
6361 · Tap Materials-Wastewater	\$ 38		\$ -	\$ -
<b>Total 6302 · Wastewater Operational Expenses</b>	<b>\$ 47,882</b>	<b>\$ 53,775</b>	<b>\$ 4,701</b>	<b>\$ 5,425</b>
<b>6303 · Other Operational Expenses</b>				
<b>63031 · Repair &amp; Maintenance-Other</b>				
6329 · R&M-Building/Misc.	\$ 3,467	\$ 3,800	\$ 234	\$ 400
63291 · Drainage Repair & Maintenance	\$ 7,319		\$ 3,708	\$ -
<b>Total 63031 · Repair &amp; Maintenance-Other</b>	<b>\$ 10,786</b>	<b>\$ 3,800</b>	<b>\$ 3,941</b>	<b>\$ 400</b>
6330 · Vehicle Repair & Maintenance	\$ 2,521	\$ 3,800	\$ 181	\$ 400
6332 · Mahan Property Upkeep	\$ 500	\$ 750	\$ -	\$ -
6335 · Machinery Repair & Maintenance	\$ 4,265	\$ 6,010	\$ 451	\$ 660
<b>6340 · Vehicle &amp; Machinery Fuel</b>				
6341 · Vehicle Fuel	\$ 6,133	\$ 6,020	\$ 1,055	\$ 660
6342 · Machinery Fuel	\$ 1,083	\$ 3,000	\$ -	\$ 1,500
<b>Total 6340 · Vehicle &amp; Machinery Fuel</b>	<b>\$ 7,216</b>	<b>\$ 9,020</b>	<b>\$ 1,055</b>	<b>\$ 2,160</b>
6345 · Equipment Lease/Rental	\$ 275	\$ 400	\$ -	\$ -
6350 · Miscellaneous Operational Exp.	\$ 6,022	\$ 1,500	\$ 1,507	\$ 200
6365 · Small Tools	\$ 1,440	\$ 750	\$ 240	\$ -
<b>Total 6303 · Other Operational Expenses</b>	<b>\$ 33,024</b>	<b>\$ 26,030</b>	<b>\$ 7,376</b>	<b>\$ 3,820</b>

**City of Meadowlakes-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2011 through June 2012**

	<u>Oct '11 - Jun 12</u>	<u>Budget</u>	<u>Jun 12</u>	<u>Budget</u>
Total 6300 · Operating Expenses	\$ 145,421	\$ 169,430	\$ 22,250	\$ 17,661
6400 · POA Contract Mowing Expense				
6420 · POA Equipment R&M	\$ 3,285	\$ 2,700	\$ 23	\$ 400
6430 · Consumable Supplies - POA	\$ 178	\$ 250	\$ -	\$ 50
6450 · Fuel - POA	\$ 866	\$ 2,500	\$ 120	\$ 500
6460 · Small Tools - POA	\$ 879	\$ 750	\$ 327	\$ 250
6400 · POA Contract Mowing Expense - Other	\$ 96		\$ 96	\$ -
Total 6400 · POA Contract Mowing Expense	\$ 5,304	\$ 6,200	\$ 566	\$ 1,200
6500 · Other Expenses-Garbage				
6510 · Garbage Service Expense	\$ 128,220	\$ 135,747	\$ 14,199	\$ 15,083
6550 · Assets Purchased	\$ 1,200		\$ 1,200	\$ 1,000
Total 6500 · Other Expenses-Garbage	\$ 129,420	\$ 135,747	\$ 15,399	\$ 16,083
6650 · Capital Expenditures				
6651 · TX Water Dev. Board Grant - MF	\$ 5,000	\$ 5,000	\$ -	\$ -
6652 · Assets Purchased				
66550 · Equipment Purchased	\$ 11,000		\$ -	\$ -
66551 · Building Addition @ STP	\$ 6,956		\$ -	\$ -
6652 · Assets Purchased - Other	\$ -	\$ 13,000	\$ -	\$ -
Total 6652 · Assets Purchased	\$ 17,956	\$ 13,000	\$ -	\$ -
6654 · Engineering Study	\$ 25,993	\$ 26,000		
6655 · Raw Water Pump	\$ -	\$ 25,000		
6656 · SCADA Upgrades / Replacement	\$ 38,100	\$ 35,000	\$ 38,100	\$ -
Total 6650 · Capital Expenditures	\$ 87,049	\$ 104,000	\$ 38,100	\$ -
8200 · Total Transfers Out	\$ 119,250	\$ 119,250	\$ 13,250	\$ 13,250
Total Expense	<u>\$ 796,568</u>	<u>\$ 895,789</u>	<u>\$ 121,892</u>	<u>\$ 81,275</u>
Net Gain/(Loss)	\$ 3,632	\$ (52,246)	\$ (24,685)	\$ 16,383

## City of Meadowlakes - Utility (Public Works) Fund

### *Operating Cash Flow Analysis*

	<i>Oct-11</i>	<i>Nov-11</i>	<i>Dec-11</i>	<i>Jan-12</i>	<i>Feb-12</i>	<i>Mar-12</i>	<i>Apr-12</i>	<i>May-12</i>	<i>Jun-12</i>	<i>Jul-12</i>	<i>Aug-12</i>	<i>Sep-12</i>
<b>Beginning Cash Balance</b>	<b>\$378,405</b>	<b>\$384,429</b>	<b>\$ 413,118</b>	<b>\$409,351</b>	<b>\$417,100</b>	<b>\$405,038</b>	<b>\$402,437</b>	<b>\$ 389,066</b>	<b>\$404,751</b>	<b>\$411,420</b>	<b>\$411,420</b>	<b>\$411,420</b>
<b>Cash Inflows (Income)</b>												
Account Receivables	\$138,131	\$103,719	\$ 78,706	\$ 78,000	\$ 78,835	\$ 71,686	\$ 63,769	\$ 96,733	\$ 85,589			
Loan Proceeds	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Contract Services	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667			
Miscellaneous/Other	\$ 1,900	\$ 8,842	\$ 11,671	\$ 2,236	\$ 1,196	\$ 5,511	\$ 675	\$ 1,951	\$ 860			
<b>Total Cash Inflows</b>	<b>\$148,698</b>	<b>\$119,228</b>	<b>\$ 99,044</b>	<b>\$ 86,903</b>	<b>\$ 86,697</b>	<b>\$ 83,864</b>	<b>\$ 71,111</b>	<b>\$ 105,351</b>	<b>\$ 93,116</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Available Cash Balance</b>	<b>\$527,103</b>	<b>\$503,657</b>	<b>\$ 512,162</b>	<b>\$496,254</b>	<b>\$503,798</b>	<b>\$488,902</b>	<b>\$473,548</b>	<b>\$ 494,417</b>	<b>\$497,866</b>	<b>\$411,420</b>	<b>\$411,420</b>	<b>\$411,420</b>
<b>Cash Outflows (Expenses)</b>												
Prior Months Payables/Misc.	\$ 28,320	\$ 15,587	\$ 11,348	\$ 2,603	\$ 7,305	\$ 1,062	\$ 1,339	\$ 4,384	\$ 7,013			
Employee Expenses	\$ 29,964	\$ 25,457	\$ 42,210	\$ 27,370	\$ 27,348	\$ 23,379	\$ 26,712	\$ 39,327	\$ 29,398			
Administrative Expenses	\$ 15,310	\$ 3,913	\$ 1,909	\$ 2,415	\$ 1,416	\$ 7,793	\$ 1,595	\$ 2,556	\$ 3,635			
Operating Expenses	\$ 33,864	\$ 15,829	\$ 11,144	\$ 13,463	\$ 20,003	\$ 22,238	\$ 16,476	\$ 14,272	\$ 17,408			
Mowing Contract Expenses	\$ 16	\$ 114	\$ 475	\$ -	\$ 1,238	\$ 671	\$ -	\$ 1,537	\$ 410			
Solid Waste Collection Expense	\$ 15,011	\$ 14,165	\$ 14,250	\$ 14,250	\$ 14,250	\$ 14,334	\$ 14,301	\$ 14,340	\$ 14,131			
<b>Subtotal</b>	<b>\$122,485</b>	<b>\$ 75,065</b>	<b>\$ 81,336</b>	<b>\$ 60,100</b>	<b>\$ 71,560</b>	<b>\$ 69,477</b>	<b>\$ 60,423</b>	<b>\$ 76,416</b>	<b>\$ 71,996</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Cash Outflows:</b>												
Capital Expenses	\$ 6,938	\$ 2,224	\$ 8,225	\$ 5,804	\$ 13,950	\$ 3,738	\$ 10,809	\$ -	\$ 1,200			
Debt Service Transfer	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250			
<b>Subtotal</b>	<b>\$ 20,188</b>	<b>\$ 15,474</b>	<b>\$ 21,475</b>	<b>\$ 19,054</b>	<b>\$ 27,200</b>	<b>\$ 16,988</b>	<b>\$ 24,059</b>	<b>\$ 13,250</b>	<b>\$ 14,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Cash Outflows</b>	<b>\$142,674</b>	<b>\$ 90,539</b>	<b>\$ 102,811</b>	<b>\$ 79,154</b>	<b>\$ 98,760</b>	<b>\$ 86,465</b>	<b>\$ 84,482</b>	<b>\$ 89,666</b>	<b>\$ 86,446</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Cash Balance</b>	<b>\$384,429</b>	<b>\$413,118</b>	<b>\$ 409,351</b>	<b>\$417,100</b>	<b>\$405,038</b>	<b>\$402,437</b>	<b>\$389,066</b>	<b>\$ 404,751</b>	<b>\$411,420</b>	<b>\$411,420</b>	<b>\$411,420</b>	<b>\$411,420</b>
<b>Difference Beginning to End Cash</b>	<b>\$ 6,024</b>	<b>\$ 28,689</b>	<b>\$ (3,767)</b>	<b>\$ 7,749</b>	<b>\$ (12,062)</b>	<b>\$ (2,601)</b>	<b>\$ (13,371)</b>	<b>\$ 15,684</b>	<b>\$ 6,670</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Cash Increase/(Decrease) since beginning of Fiscal Year</b>								<b>\$ 33,015</b>				

(Please note that monthly cash beginning balance may different slightly from previous months reports due to interest earned not being posted)

## City of Meadowlakes

### *Debt Service Cash Flow Analysis*

	<i>Oct-11</i>	<i>Nov-11</i>	<i>Dec-11</i>	<i>Jan-12</i>	<i>Feb-12</i>	<i>Mar-12</i>	<i>Apr-12</i>	<i>May-12</i>	<i>Jun-12</i>	<i>Jul-12</i>	<i>Aug-12</i>	<i>Sep-12</i>
<b>Beginning Cash Balance</b>	\$ 16,008	\$ 35,804	\$ 64,878	\$ 130,650	\$ 285,829	\$ 280,924	\$ 300,062	\$ 317,435	\$ 332,276	\$ 327,635	\$ 327,635	\$ 327,635
<b>Cash Inflows (Income)</b>												
Transfer in from PWD-Operating	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250		
Transfer in from General-Tax Rev	\$ 6,542	\$ 15,810	\$ 52,489	\$ 141,844	\$ 75,964	\$ 5,777	\$ 4,008	\$ 1,487	\$ (17,891)			
Miscellaneous/Other	\$ 4	\$ 14	\$ 33	\$ 85	\$ 126	\$ 112	\$ 114	\$ 105	\$ -			
<b>Total Cash Inflows</b>	\$ 19,796	\$ 29,074	\$ 65,772	\$ 155,179	\$ 89,340	\$ 19,139	\$ 17,372	\$ 14,841	\$ (4,641)	\$ -	\$ -	\$ -
<b>Available Cash Balance</b>	\$ 35,804	\$ 64,878	\$ 130,650	\$ 285,829	\$ 375,169	\$ 300,062	\$ 317,435	\$ 332,276	\$ 327,635	\$ 327,635	\$ 327,635	\$ 327,635
<b>Cash Outflows (Expenses)</b>												
Interest-2008 CO Bonds	\$ -				\$ 85,320							
Interest-200 GO Bonds	\$ -				\$ 8,925							
Principal 2008 CO Bonds	\$ -											
Principal 2008 GO Bonds	\$ -											
Miscellaneous	\$ -											
<b>Total Cash Outflows</b>	\$ -	\$ -	\$ -	\$ -	\$ 94,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Cash Balance</b>	\$ 35,804	\$ 64,878	\$ 130,650	\$ 285,829	\$ 280,924	\$ 300,062	\$ 317,435	\$ 332,276	\$ 327,635	\$ 327,635	\$ 327,635	\$ 327,635
<b>Difference Beginning to End Cash</b>	\$ 19,796	\$ 29,074	\$ 65,772	\$ 155,179	\$ (4,905)	\$ 19,139	\$ 17,372	\$ 14,841	\$ (4,641)	\$ -	\$ -	\$ -
<b>Total Cash Increase/(Decrease) since beginning of Fiscal Year</b>												\$ 311,627

(Approximately \$355,000 in principal and interest will be made in August 2012.)

**City of Meadowlakes-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
October 2011 through June 2012

	<u>Oct '11 - Jun 12</u>	<u>Budget</u>	<u>Jun12</u>	<u>Budget</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>9000 - Debt Service Rev. (Transfers)</b>				
<b>9001 - Transfer in from Operating</b>	119,250.00	119,250.00	13,250.00	13,250.00
<b>9002 - Transfer in from General</b>	286,029.54	286,600.00	-17,890.76	3,000.00
<b>Total 9000 - Debt Service Rev. (Transfers)</b>	<u>405,279.54</u>	<u>405,850.00</u>	<u>-4,640.76</u>	<u>16,250.00</u>
 <b>Total Other Income</b>	 405,279.54	 405,850.00	 -4,640.76	 16,250.00
 <b>Other Expense</b>				
<b>9010 - Debt Service Expenses</b>				
<b>9020 - 2008 Certificate of Obligations</b>				
<b>9025 - 2008 CO's- Interest</b>	85,320.00	85,320.00	0.00	0.00
<b>Total 9020 - 2008 Certificate of Obligations</b>	<u>85,320.00</u>	<u>85,320.00</u>	<u>0.00</u>	<u>0.00</u>
 <b>9030 - 2008 General Obligations Bonds</b>				
<b>9035 - 2008-GO's-Interest</b>	8,925.00	8,838.00	0.00	0.00
<b>Total 9030 - 2008 General Obligations Bonds</b>	<u>8,925.00</u>	<u>8,838.00</u>	<u>0.00</u>	<u>0.00</u>
 <b>Total 9010 - Debt Service Expenses</b>	 <u>94,245.00</u>	 <u>94,158.00</u>	 <u>0.00</u>	 <u>0.00</u>
 <b>Total Other Expense</b>	 <u>94,245.00</u>	 <u>94,158.00</u>	 <u>0.00</u>	 <u>0.00</u>
 <b>Net Other Income</b>	 <u>311,034.54</u>	 <u>311,692.00</u>	 <u>-4,640.76</u>	 <u>16,250.00</u>
 <b>Net Income</b>	 <u><u>311,034.54</u></u>	 <u><u>311,692.00</u></u>	 <u><u>-4,640.76</u></u>	 <u><u>16,250.00</u></u>



# Recreation & Country Club Division

## Profit & Loss

October 2011 through June 2012

	Oct '11 - Jun 12	Jun 12
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>03-5000 · Revenue</b>		
03-5100 · Donation-Property Owners Assoc.	\$ 28,820	\$ -
03-5110 · General Fund Transfer In	\$ 10,000	\$ -
<b>Total 03-5000 · Revenue</b>	<b>\$ 38,820</b>	<b>\$ -</b>
 <b>03-5091 · Revenue-Public Facilities Corp.</b>		
03-5090 · Interest Earned	\$ 13	\$ -
03-5092 · Lease Income	\$ 10,130	\$ 377
03-5094 · Reimbursement-Equip Lease/Purch	\$ 12,666	\$ -
03-5096 · Miscellaneous Income	\$ 18	\$ -
03-5091 · Revenue-Public Facilities Corp. - Other	\$ 757	\$ -
<b>Total 03-5091 · Revenue-Public Facilities Corp.</b>	<b>\$ 23,584</b>	<b>\$ 377</b>
 <b>Total Income</b>	<b>\$ 62,404</b>	<b>\$ 377</b>
 <b>Expense</b>		
<b>03-6000 · Administrative Expenditures</b>		
03-6068 · House Maintenance Expenses		
03-6102 · Building Repair & Maintenance	\$ 246	
<b>Total 03-6068 · House Maintenance Expenses</b>	<b>\$ 246</b>	<b>\$ -</b>
03-6000 · Administrative Expenditures - Other	\$ 12	
<b>Total 03-6000 · Administrative Expenditures</b>	<b>\$ 258</b>	<b>\$ -</b>
 <b>03-6800 · Public Facilities Expenses</b>		
03-6801 · Equipment Lease/Purchase Exp.	\$ 74,803	
<b>Total 03-6800 · Public Facilities Expenses</b>	<b>\$ 74,803</b>	<b>\$ -</b>
 <b>03-6900 · Building Repairs &amp; Maint.</b>		
03-6095 · Pro-Shop Bathroom Renovations	\$ 17,248	\$ 1,000
03-6910 · Club Building R&M	\$ 4,952	\$ 4,952
<b>Total 03-6900 · Building Repairs &amp; Maint.</b>	<b>\$ 22,200</b>	<b>\$ 5,952</b>
 <b>Total Expense</b>	<b>\$ 97,261</b>	<b>\$ 5,952</b>
 <b>Net Ordinary Income</b>	<b>\$ (34,857)</b>	<b>\$ (5,575)</b>
 <b>Net Income</b>	<b>\$ (34,857)</b>	<b>\$ (5,575)</b>
 <b>Cash In Bank:</b>		
<b>Checking Account</b>	<b>\$ 41,029</b>	<b>\$ 41,090</b>
	<b>\$ 5,761</b>	<b>\$ 247</b>

**City of Meadowlakes**  
**Checks Written over \$2500**  
**June 2012**

<b>Fund</b>	<b>Date</b>	<b>Ck. #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
<i>Public Works</i>	<i>6/6/12</i>	<i>13001</i>	<i>PEC</i>	<i>4975.05</i>	<i>June Electricity</i>
<i>Public Works</i>	<i>6/14/12</i>	<i>13004</i>	<i>Allied Waste</i>	<i>14137.37</i>	<i>June Solid Waste Collection</i>
<i>General Fund</i>	<i>6/8/12</i>	<i>5966</i>	<i>M'Falls EMS</i>	<i>2791.67</i>	<i>June Contract</i>
<i>General Fund</i>	<i>6/8/12</i>	<i>5974</i>	<i>Debt Service</i>	<i>3096.77</i>	<i>Property Tax Collected</i>
<i>General Fund</i>	<i>6/8/12</i>	<i>5975</i>	<i>Burnet Central Appraisal Dist.</i>	<i>2866.03</i>	<i>3rd Quarter Appraisal &amp; Collection Exp.</i>
<i>Debt Service</i>	<i>6/27/12</i>	<i>1010</i>	<i>General Fund</i>	<i>21848.3</i>	<i>Reimburse overpayment in tax transfer</i>
<i>Recreation</i>	<i>6/21/12</i>	<i>1906</i>	<i>County of Burnet</i>	<i>3772.28</i>	<i>Reimburse materials club parking lot</i>

Agenda Item IV-J-PFC Financials follow

**Hidden Falls G.C.**  
**FY 2012 Actual v. Budget**

	<i>FY2011 June Budget</i>	<i>FY2011 June Actual</i>	<i>FY2012 June Budget</i>	<i>FY2012 June Actual</i>	<i>FY12 June Var.</i>	<i>%</i>	<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 YTD Var.</i>
<b><u>Golf Revenue</u></b>									
<i>Membership</i>	\$35,416.66	\$30,213.90	\$30,000.00	\$29,294.70	-\$705.30		\$302,000.00	\$275,181.92	-\$26,818.08
<i>Initiation Fee</i>	\$250.00	\$150.00	\$167.00	\$75.00	-\$92.00		\$1,499.00	\$1,136.00	-\$363.00
<i>Green Fees</i>	\$8,833.33	\$14,804.67	\$14,000.00	\$15,022.94	\$1,022.94		\$108,500.00	\$114,603.36	\$6,103.36
<i>Cart Rental</i>	\$7,250.00	\$11,331.65	\$8,500.00	\$8,878.06	\$378.06		\$71,500.00	\$70,330.08	-\$1,169.92
<i>Range</i>	\$2,000.00	\$2,415.11	\$3,000.00	\$2,418.71	-\$581.29		\$28,400.00	\$24,696.80	-\$3,703.20
<i>Merch.</i>	\$6,000.00	\$6,540.02	\$7,000.00	\$8,088.56	\$1,088.56		\$64,000.00	\$60,115.98	-\$3,884.02
<i>Tournament</i>	\$3,083.33	\$4,170.12	\$3,000.00	\$4,970.65	\$1,970.65		\$24,300.00	\$19,408.65	-\$4,891.35
<i>Total Golf Revenue</i>	\$62,833.32	\$69,625.47	\$65,667.00	\$68,748.62	\$3,081.62	4.69%	\$600,199.00	\$565,472.79	-\$34,726.21
<b><u>F &amp; B Revenue</u></b>									
<i>Food</i>	\$9,000.00	\$6,515.04	\$7,000.00	\$9,622.27	\$2,622.27		\$110,000.00	\$99,868.81	-\$10,131.19
<i>Beverage</i>	\$266.66	\$570.14	\$600.00	\$973.83	\$373.83		\$4,200.00	\$4,649.72	\$449.72
<i>Liquor</i>	\$1,916.66	\$1,895.33	\$2,000.00	\$2,223.35	\$223.35		\$18,600.00	\$16,115.35	-\$2,484.65
<i>Beer</i>	\$4,500.00	\$5,936.58	\$6,000.00	\$6,041.75	\$41.75		\$44,000.00	\$43,479.19	-\$520.81
<i>Wine</i>	\$683.33	\$471.85	\$500.00	\$295.23	-\$204.77		\$7,400.00	\$6,231.73	-\$1,168.27
<i>Total F &amp; B Revenue</i>	\$16,366.65	\$15,388.94	\$16,100.00	\$19,156.43	\$3,056.43	18.98%	\$184,200.00	\$170,344.80	-\$13,855.20
<b><u>Tennis/Swim Revenue</u></b>									
<i>Tennis Fees</i>	\$208.33	\$97.00	\$200.00	\$93.00	-\$107.00		\$1,550.00	\$1,023.50	-\$526.50
<i>Swim Fees</i>	\$875.00	\$1,558.00	\$1,400.00	\$1,770.00	\$370.00		\$2,600.00	\$3,150.00	\$550.00
<i>Total Tennis/Swim Revenue</i>	\$1,083.33	\$1,655.00	\$1,600.00	\$1,863.00	\$263.00	16.44%	\$4,150.00	\$4,173.50	\$23.50
<i>Other Revenue</i>	\$0.00	\$2.56	\$2.00	\$4.21	\$2.21	110.50%	\$2,516.00	\$287.12	-\$2,228.88
<b>Total Revenue</b>	\$80,283.30	\$86,671.97	\$83,369.00	\$89,772.26	\$6,403.26	7.68%	\$791,065.00	\$740,278.21	-\$50,786.79

**Hidden Falls G.C.**  
**FY 2012 Actual v. Budget**

	FY2011 June Budget	FY2011 June Actual	FY2012 June Budget	FY2012 June Actual	FY12 June Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 YTD Var.
<b><u>Gen. &amp; Admin. Expenses</u></b>									
Accounting	\$83.33	\$0.00	\$83.34	\$0.00	-\$83.34		\$749.98	\$0.00	-\$749.98
Advertising	\$750.00	\$1,014.38	\$833.34	\$883.75	\$50.41		\$7,499.98	\$8,168.01	\$668.03
Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,000.00	\$5,192.50	\$192.50
Bank Charges	\$41.66	\$52.79	\$41.67	\$0.00	-\$41.67		\$374.99	\$5.00	-\$369.99
Cash Over/Short	\$0.00	\$41.79	\$0.00	-\$216.58	-\$216.58		\$0.00	-\$51.27	-\$51.27
Cleaning	\$250.00	\$225.00	\$250.00	\$530.17	\$280.17		\$2,250.00	\$3,160.23	\$910.23
Bookkeeping	\$208.33	\$0.00	\$225.00	\$0.00	-\$225.00		\$2,025.00	\$1,704.00	-\$321.00
Credit Card Discount	\$833.33	\$1,154.27	\$1,100.00	\$1,205.81	\$105.81		\$9,000.00	\$8,878.45	-\$121.55
Dues & Subscriptions	\$83.33	\$225.00	\$100.00	\$0.00	-\$100.00		\$900.00	\$773.65	-\$126.35
Insurance - Health	\$916.66	\$1,286.26	\$1,334.00	\$328.63	-\$1,005.37		\$12,000.00	\$10,276.95	-\$1,723.05
Insurance - Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,700.00	\$4,770.00	\$70.00
Insurance - Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,500.00	\$3,591.00	-\$1,909.00
Insurance - WC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$12,000.00	\$9,978.06	-\$2,021.94
Interest	\$600.00	\$505.65	\$458.34	\$0.00	-\$458.34		\$4,125.00	\$0.00	-\$4,125.00
Lease - Facility	\$10.00	\$10.00	\$1,000.00	\$1,000.00	\$0.00		\$9,000.00	\$9,000.00	\$0.00
Lease - Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Member Relations	\$83.33	\$0.00	\$100.00	\$0.00	-\$100.00		\$900.00	\$285.40	-\$614.60
Misc.	\$125.00	\$126.97	\$125.00	\$56.06	-\$68.94		\$1,125.00	\$802.08	-\$322.92
New Hire	\$125.00	\$0.00	\$125.00	\$0.00	-\$125.00		\$1,125.00	\$0.00	-\$1,125.00
Office Supplies	\$375.00	\$173.07	\$350.00	\$461.80	\$111.80		\$3,150.00	\$2,243.41	-\$906.59
Pest Control	\$33.33	\$0.00	\$0.00	\$0.00	\$0.00		\$300.00	\$0.00	-\$300.00
Postage	\$183.33	\$88.00	\$175.00	\$90.00	-\$85.00		\$1,575.00	\$849.00	-\$726.00
Repair & Maint.	\$416.66	\$627.35	\$500.00	\$1,364.49	\$864.49		\$4,500.00	\$7,252.57	\$2,752.57
Security	\$29.16	\$31.64	\$32.00	\$33.54	\$1.54		\$288.00	\$286.66	-\$1.34
Signage	\$25.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$450.00	\$13.53	-\$436.47
Software Maint.	\$166.66	\$42.22	\$50.00	\$0.00	-\$50.00		\$2,250.00	\$2,184.11	-\$65.89
Supplies	\$375.00	\$462.41	\$600.00	\$802.06	\$202.06		\$5,400.00	\$7,331.46	\$1,931.46
Training & Travel	\$83.33	\$216.00	\$175.00	\$560.00	\$385.00		\$1,575.00	\$710.00	-\$865.00
Unemployment	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,250.00	\$6,743.41	\$4,493.41
Utilities - Electric	\$166.66	\$138.96	\$175.00	\$123.79	-\$51.21		\$1,500.00	\$1,141.06	-\$358.94
Utilities - Phone	\$191.66	\$307.47	\$166.67	\$156.07	-\$10.60		\$1,499.99	\$1,370.32	-\$129.67
Utilities - Trash	\$166.66	\$156.95	\$166.67	\$156.95	-\$9.72		\$1,499.99	\$1,255.60	-\$244.39
Utilities - Sewer/Water	\$216.66	\$258.50	\$500.00	\$353.65	-\$146.35		\$3,500.00	\$2,951.60	-\$548.40

**Hidden Falls G.C.**  
**FY 2012 Actual v. Budget**

	<i>FY2011 June Budget</i>	<i>FY2011 June Actual</i>	<i>FY2012 June Budget</i>	<i>FY2012 June Actual</i>	<i>FY12 June Var.</i>	<i>%</i>	<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 YTD Var.</i>
<i>Total G &amp; A Expenses</i>	\$6,789.08	\$7,144.68	\$8,716.03	\$7,890.19	-\$825.84	-9.47%	\$108,012.93	\$100,866.79	-\$7,146.14
<b><u>Pro Shop Expenses</u></b>									
<i>Wages</i>	\$9,250.00	\$8,545.26	\$10,000.00	\$12,440.51	\$2,440.51		\$86,000.00	\$90,134.71	\$4,134.71
<i>Payroll Tax</i>	\$708.33	\$671.08	\$850.00	\$994.50	\$144.50		\$6,900.00	\$6,572.30	-\$327.70
<i>Cart - Lease</i>	\$2,410.83	\$2,410.80	\$2,410.00	\$2,410.80	\$0.80		\$21,690.00	\$24,030.43	\$2,340.43
<i>Cart - Repair</i>	\$83.33	\$0.00	\$75.00	\$233.45	\$158.45		\$675.00	\$233.45	-\$441.55
<i>Cart - Utilities</i>	\$183.33	\$175.23	\$200.00	\$181.50	-\$18.50		\$1,670.00	\$1,640.03	-\$29.97
<i>Consumable Supplies</i>	\$316.66	\$1,374.69	\$400.00	\$218.84	-\$181.16		\$3,000.00	\$1,831.13	-\$1,168.87
<i>Merch. Reimbursement</i>	\$6,000.00	\$6,540.02	\$7,000.00	\$8,088.56	\$1,088.56		\$64,000.00	\$60,115.98	-\$3,884.02
<i>Misc. Supplies</i>	\$83.33	\$0.00	\$100.00	\$0.00	-\$100.00		\$780.00	\$1,818.09	\$1,038.09
<i>Tournament Expense</i>	\$20.83	\$0.00	\$50.00	\$0.00	-\$50.00		\$450.00	\$319.00	-\$131.00
<i>Utilities</i>	\$416.66	\$592.18	\$620.00	\$609.11	-\$10.89		\$4,630.00	\$4,252.17	-\$377.83
<i>Dues &amp; Fees</i>	\$83.33	\$956.00	\$450.00	\$546.00	\$96.00		\$850.00	\$3,876.00	\$3,026.00
<i>Total Pro Shop Expenses</i>	\$19,556.63	\$21,265.26	\$22,155.00	\$25,723.27	\$3,568.27	16.11%	\$190,645.00	\$194,823.29	\$4,178.29
<b><u>Maintenance Expenses</u></b>									
<i>Wages</i>	\$13,500.00	\$13,187.20	\$14,000.00	\$16,211.70	\$2,211.70		\$111,000.00	\$101,526.15	-\$9,473.85
<i>Payroll Tax</i>	\$1,041.66	\$1,006.62	\$1,000.00	\$1,250.50	\$250.50		\$9,000.00	\$7,913.88	-\$1,086.12
<i>Contract Labor</i>	\$125.00	\$0.00	\$250.00	\$1,032.33	\$782.33		\$2,250.00	\$5,952.07	\$3,702.07
<i>Chemicals</i>	\$750.00	\$2,385.46	\$800.00	\$335.58	-\$464.42		\$7,800.00	\$4,704.23	-\$3,095.77
<i>Dues &amp; Subscriptions</i>	\$41.66	\$340.00	\$0.00	\$340.00	\$340.00		\$600.00	\$415.00	-\$185.00
<i>Equipment Lease</i>	\$6,100.00	\$6,300.00	\$0.00	\$0.00	\$0.00		\$50,400.00	\$12,600.00	-\$37,800.00
<i>Equipment Repair</i>	\$1,250.00	\$654.00	\$1,400.00	\$1,890.95	\$490.95		\$12,800.00	\$14,108.79	\$1,308.79
<i>Equipment Rental</i>	\$125.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$400.00	\$208.53	-\$191.47
<i>Course Accessories</i>	\$333.33	\$194.41	\$300.00	\$1,144.94	\$844.94		\$3,000.00	\$2,443.29	-\$556.71
<i>Fertilizer</i>	\$1,750.00	\$2,111.50	\$2,000.00	\$5,239.43	\$3,239.43		\$14,500.00	\$18,271.20	\$3,771.20
<i>Fuel &amp; Lubricants</i>	\$1,166.66	\$2,810.39	\$2,100.00	\$2,967.55	\$867.55		\$13,900.00	\$11,772.26	-\$2,127.74
<i>Irrigation Repair</i>	\$750.00	\$0.00	\$700.00	\$727.07	\$27.07		\$4,400.00	\$3,772.03	-\$627.97
<i>Landscape Supplies</i>	\$25.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$350.00	\$251.33	-\$98.67
<i>Misc.</i>	\$225.00	\$144.32	\$200.00	\$144.32	-\$55.68		\$1,600.00	\$1,154.56	-\$445.44
<i>Sand &amp; Soil</i>	\$458.33	\$1,538.86	\$1,200.00	\$0.00	-\$1,200.00		\$2,800.00	\$121.25	-\$2,678.75

**Hidden Falls G.C.**  
**FY 2012 Actual v. Budget**

	<i>FY2011 June Budget</i>	<i>FY2011 June Actual</i>	<i>FY2012 June Budget</i>	<i>FY2012 June Actual</i>	<i>FY12 June Var.</i>	<i>%</i>	<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 YTD Var.</i>
<i>Seed &amp; Sod</i>	\$416.66	\$0.00	\$0.00	\$0.00	\$0.00		\$8,000.00	\$4,674.14	-\$3,325.86
<i>Small Tools</i>	\$83.33	\$0.00	\$125.00	\$19.99	-\$105.01		\$1,125.00	\$1,536.19	\$411.19
<i>Supplies</i>	\$416.66	\$595.18	\$500.00	\$830.29	\$330.29		\$3,600.00	\$3,357.13	-\$242.87
<i>Tree &amp; Shrub</i>	\$0.00	\$0.00	\$100.00	\$0.00	-\$100.00		\$1,500.00	\$0.00	-\$1,500.00
<i>Utilities - Bldg.</i>	\$141.66	\$193.29	\$200.00	\$122.54	-\$77.46		\$1,280.00	\$1,322.26	\$42.26
<i>Utilities - Irrigation</i>	\$250.00	\$1,771.08	\$800.00	-\$22.26	-\$822.26		\$1,500.00	\$1,209.12	-\$290.88
<i>Utilities - LCRA</i>	\$500.00	\$3,300.60	\$4,000.00	\$0.00	-\$4,000.00		\$6,000.00	\$7,878.48	\$1,878.48
<i>Utilities - Sewer/Water</i>	\$233.33	\$242.99	\$250.00	\$240.08	-\$9.92		\$2,100.00	\$1,670.85	-\$429.15
<i>Vehicle Repair</i>	\$41.66	\$0.00	\$50.00	\$570.15	\$520.15		\$450.00	\$570.15	\$120.15
<i>Total Maint. Expenses</i>	\$29,724.94	\$36,775.90	\$30,075.00	\$33,045.16	\$2,970.16	9.88%	\$260,355.00	\$207,432.89	-\$52,922.11
<b><u>F &amp; B Expenses</u></b>									
<i>Wages</i>	\$7,083.33	\$7,048.37	\$6,000.00	\$7,435.77	\$1,435.77		\$62,000.00	\$62,585.11	\$585.11
<i>Payroll Tax</i>	\$541.66	\$447.38	\$500.00	\$389.11	-\$110.89		\$4,700.00	\$3,760.09	-\$939.91
<i>Contract Labor</i>	\$333.33	\$337.50	\$1,000.00	\$1,224.33	\$224.33		\$12,000.00	\$17,524.27	\$5,524.27
<i>Beer/Wine</i>	\$2,333.33	\$2,838.54	\$3,000.00	\$1,802.81	-\$1,197.19		\$22,000.00	\$20,023.98	-\$1,976.02
<i>Beverage</i>	\$366.66	\$449.95	\$400.00	\$161.85	-\$238.15		\$3,000.00	\$3,126.41	\$126.41
<i>Liquor</i>	\$458.33	\$340.82	\$600.00	\$558.53	-\$41.47		\$5,500.00	\$4,546.06	-\$953.94
<i>Food</i>	\$3,550.00	\$2,603.97	\$3,800.00	\$3,318.85	-\$481.15		\$33,400.00	\$32,321.14	-\$1,078.86
<i>Linen</i>	\$366.66	\$285.39	\$400.00	\$345.42	-\$54.58		\$4,200.00	\$4,407.53	\$207.53
<i>Other Supplies</i>	\$375.00	\$864.74	\$600.00	\$885.24	\$285.24		\$5,200.00	\$8,426.33	\$3,226.33
<i>Equipment Repair</i>	\$62.50	\$0.00	\$50.00	\$0.00	-\$50.00		\$450.00	\$0.00	-\$450.00
<i>Equipment Rental</i>	\$62.50	\$60.70	\$62.00	\$75.69	\$13.69		\$562.00	\$409.17	-\$152.83
<i>Licenses &amp; Permits</i>	\$291.66	\$814.00	\$687.50	\$637.75	-\$49.75		\$2,062.50	\$1,913.25	-\$149.25
<i>Music</i>	\$83.33	\$0.00	\$50.00	\$0.00	-\$50.00		\$650.00	\$600.00	-\$50.00
<i>Propane</i>	\$333.33	\$0.00	\$500.00	\$600.00	\$100.00		\$5,000.00	\$3,916.00	-\$1,084.00
<i>Television</i>	\$25.00	\$21.98	\$25.00	\$26.98	\$1.98		\$225.00	\$207.82	-\$17.18
<i>Utilities - Electric</i>	\$1,000.00	\$888.28	\$800.00	\$913.67	\$113.67		\$6,900.00	\$6,378.26	-\$521.74
<i>Utilities - Water/Sewer</i>	\$29.16	\$0.00	\$25.00	\$0.00	-\$25.00		\$225.00	\$0.00	-\$225.00
<i>Total F &amp; B Expenses</i>	\$17,295.78	\$17,001.62	\$18,499.50	\$18,376.00	-\$123.50	-0.67%	\$168,074.50	\$170,145.42	\$2,070.92

**Hidden Falls G.C.**  
**FY 2012 Actual v. Budget**

	<i>FY2011 June Budget</i>	<i>FY2011 June Actual</i>	<i>FY2012 June Budget</i>	<i>FY2012 June Actual</i>	<i>FY12 June Var.</i>	<i>%</i>		<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 YTD Var.</i>
<b><u>Pool Expenses</u></b>										
<i>Wages</i>	\$1,050.00	\$1,459.33	\$1,500.00	\$1,454.26	-\$45.74			\$2,700.00	\$1,501.06	-\$1,198.94
<i>Payroll Tax</i>	\$87.50	\$111.85	\$105.00	\$122.40	\$17.40			\$195.00	\$125.98	-\$69.02
<i>Contract Labor</i>	\$83.33	\$259.13	\$150.00	\$0.00	-\$150.00			\$400.00	\$0.00	-\$400.00
<i>Repair &amp; Maint.</i>	\$541.66	\$500.00	\$800.00	\$625.00	-\$175.00			\$3,800.00	\$4,420.95	\$620.95
<i>Supplies</i>	\$150.00	\$847.62	\$300.00	\$441.99	\$141.99			\$1,600.00	\$1,588.35	-\$11.65
<i>Total Pool Expenses</i>	\$1,912.49	\$3,177.93	\$2,855.00	\$2,643.65	-\$211.35	-7.40%		\$8,695.00	\$7,636.34	-\$1,058.66
<b><u>Tennis Expenses</u></b>										
<i>Repair &amp; Maint.</i>	\$62.50	\$0.00	\$62.00	\$0.00	-\$62.00			\$562.00	\$262.74	-\$299.26
<i>Supplies</i>	\$20.83	\$0.00	\$63.00	\$0.00	-\$63.00			\$563.00	\$63.22	-\$499.78
<i>Total Tennis Expenses</i>	\$83.33	\$0.00	\$125.00	\$0.00	-\$125.00	-100.00%		\$1,125.00	\$325.96	-\$799.04
<b><u>Operational Expenses</u></b>										
<i>Loan Principal Payable</i>	\$2,484.00	\$2,494.35	\$2,000.00	\$0.00	-\$2,000.00			\$18,000.00	\$4,000.00	-\$14,000.00
<i>Capital Expenditures</i>	\$166.66	\$0.00	\$333.34	\$0.00	-\$333.34			\$3,000.00	\$0.00	-\$3,000.00
<i>Total Oper. Expenses</i>	\$2,650.66	\$2,494.35	\$2,333.34	\$0.00	-\$2,333.34	-100.00%		\$21,000.00	\$4,000.00	-\$17,000.00
<i>Total Expenses</i>	\$78,012.91	\$87,859.74	\$84,758.87	\$87,678.27	\$2,919.40	3.44%		\$757,907.43	\$685,230.69	-\$72,676.74
<b>Net Income / Loss</b>	<b>\$2,270.39</b>	<b>-\$1,187.77</b>	<b>-\$1,389.87</b>	<b>\$2,093.99</b>	<b>\$3,483.86</b>	<b>-250.66%</b>		<b>\$33,157.57</b>	<b>\$55,047.52</b>	<b>\$21,889.95</b>
<i>Transfers to Reserves</i>	\$0.00	\$0.00	\$2,000.00	\$0.00				\$500.00	\$0.00	



**Hidden Falls G.C.**  
**FY 2012 Actual v. Budget**  
**Summary**

	<i>FY2011 June Budget</i>	<i>FY2011 June Actual</i>	<i>FY2012 June Budget</i>	<i>FY2012 June Actual</i>	<i>FY12 June Var.</i>	<i>%</i>		<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 YTD Var.</i>
<b><u>Revenue</u></b>										
<i>Total Golf Revenue</i>	\$62,833.32	\$69,625.47	\$65,667.00	\$68,748.62	\$3,081.62	4.69%		\$600,199.00	\$565,472.79	-\$34,726.21
<i>Total F &amp; B Revenue</i>	\$16,366.65	\$15,388.94	\$16,100.00	\$19,156.43	\$3,056.43	18.98%		\$184,200.00	\$170,344.80	-\$13,855.20
<i>Total Tennis/Swim Revenue</i>	\$1,083.33	\$1,655.00	\$1,600.00	\$1,863.00	\$263.00	-43.50%		\$4,150.00	\$4,173.50	-\$367.00
<i>Total Other Revenue</i>	\$0.00	\$2.56	\$2.00	\$4.21	\$2.21	110.50%		\$2,516.00	\$287.12	-\$2,228.88
<b>Total Revenue</b>	\$80,283.30	\$86,671.97	\$83,369.00	\$89,772.26	\$6,403.26	7.68%		\$791,065.00	\$740,278.21	-\$50,786.79
<b><u>Expenses</u></b>										
<i>Total G &amp; A Expenses</i>	\$6,789.08	\$7,144.68	\$8,716.03	\$7,890.19	-\$825.84	-9.47%		\$108,012.93	\$100,866.79	-\$7,146.14
<i>Total Pro Shop Expenses</i>	\$19,556.63	\$21,265.26	\$22,155.00	\$25,723.27	\$3,568.27	16.11%		\$190,645.00	\$194,823.29	\$4,178.29
<i>Total Maint. Expenses</i>	\$29,724.94	\$36,775.90	\$30,075.00	\$33,045.16	\$2,970.16	9.88%		\$260,355.00	\$207,432.89	-\$52,922.11
<i>Total F &amp; B Expenses</i>	\$17,295.78	\$17,001.62	\$18,499.50	\$18,376.00	-\$123.50	-0.67%		\$168,074.50	\$170,145.42	\$2,070.92
<i>Total Pool Expenses</i>	\$1,912.49	\$3,177.93	\$2,855.00	\$2,643.65	-\$211.35	-7.40%		\$8,695.00	\$7,636.34	-\$1,058.66
<i>Total Tennis Expenses</i>	\$83.33	\$0.00	\$125.00	\$0.00	-\$125.00	-100.00%		\$1,125.00	\$325.96	-\$799.04
<i>Loan Principal Payable</i>	\$2,484.00	\$2,494.35	\$2,000.00	\$0.00	-\$2,000.00			\$18,000.00	\$4,000.00	-\$14,000.00
<i>Capital Expenditures</i>	\$166.66	\$0.00	\$333.34	\$0.00	-\$333.34			\$3,000.00	\$0.00	-\$3,000.00
<b>Total Expenses</b>	\$78,012.91	\$87,859.74	\$84,758.87	\$87,678.27	\$2,919.40	3.44%		\$757,907.43	\$685,230.69	-\$72,676.74
<b>Net Income / Loss</b>	<b>\$2,270.39</b>	<b>-\$1,187.77</b>	<b>-\$1,389.87</b>	<b>\$2,093.99</b>	<b>\$3,483.86</b>	<b>-250.66%</b>		<b>\$33,157.57</b>	<b>\$55,047.52</b>	<b>\$21,889.95</b>

	<u>Jun 30, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 - DBA Hidden Falls Checking	
03-1016 - Operating Account - Checking 57	4,242.12
03-1020 - Operating Account - MM 00	56,496.03
03-1022 - TABC Security Bond	5,000.00
03-1100 - Petty Cash	650.00
<b>Total 1000 - DBA Hidden Falls Checking</b>	<u>66,388.15</u>
 <b>Total Checking/Savings</b>	 66,388.15
 <b>Accounts Receivable</b>	
11000 - Accounts Receivable	
03-1520 - Other Receivables	3,215.32
<b>Total 11000 - Accounts Receivable</b>	<u>3,215.32</u>
 <b>Total Accounts Receivable</b>	 3,215.32
 <b>Other Current Assets</b>	
03-1991 - Good Will, Net	-70,519.94
1800 - Inventory	
1807 - Food & Beverage Inventory	
1810 - Food Inventory	4,568.89
1815 - Beer Inventory	1,209.70
1816 - Wine Inventory	197.41
1817 - Liquor Inventory	565.02
1820 - Beverage Inventory	944.15
<b>Total 1807 - Food &amp; Beverage Inventory</b>	<u>7,485.17</u>
 <b>Total 1800 - Inventory</b>	 7,485.17
 1812 - Pre-Paid License	3,188.75
<b>Total Other Current Assets</b>	<u>-59,846.02</u>
 <b>Total Current Assets</b>	 9,757.45
 <b>Fixed Assets</b>	
1900 - Fixed Asset	
03-1950 - Equipment - Maintenance	18,484.99
03-1955 - New Course Construction	4,878.69
03-1956 - Accum Depreciation Improvements	-1,267.36
03-1965 - Capital Repair	4,626.51
03-1966 - Accum Depreciation M&E	-4,382.97
03-1990 - Good Will	193,929.82
<b>Total 1900 - Fixed Asset</b>	<u>216,269.68</u>
 <b>Total Fixed Assets</b>	 216,269.68

Other Assets	
1500 · Golf Fund Receivables	
1510 · Member Dues-Receivables	14,944.62
1520 · Other Receivables	<u>-3,215.32</u>
Total 1500 · Golf Fund Receivables	<u>11,729.30</u>
Total Other Assets	<u>11,729.30</u>
<b>TOTAL ASSETS</b>	<b><u>237,756.43</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	<u>10,673.71</u>
Total Accounts Payable	10,673.71
Other Current Liabilities	
03-2000 · Current Liabilites	
03-2024 · Alcohol Tax Payable	1,393.42
03-2025 · Credit Book Payable	7,956.63
03-2026 · Sales Tax Payable	1,395.57
03-4000 · Payroll Liabilities	<u>191.61</u>
Total 03-2000 · Current Liabilites	<u>10,937.23</u>
Total Other Current Liabilities	<u>10,937.23</u>
Total Current Liabilities	21,610.94
Long Term Liabilities	
03-3550 · Short Term Debt	
03-3555 · Loan Payable From Utility Fund	293,385.69
03-3556 · Cash Advance from Gen Fund	<u>-0.01</u>
Total 03-3550 · Short Term Debt	<u>293,385.68</u>
Total Long Term Liabilities	<u>293,385.68</u>
Total Liabilities	314,996.62
Equity	
40000 · Retained Earnings	-132,287.71
Net Income	<u>55,047.52</u>
Total Equity	<u>-77,240.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>237,756.43</u></b>

	<b>Budget Oct. '11</b>	<b>Actual Oct. '11</b>	<b>Budget Nov. '11</b>	<b>Actual Nov. '11</b>	<b>Budget Dec. '11</b>	<b>Actual Dec. '11</b>	<b>Budget Jan. '12</b>	<b>Actual Jan. '12</b>	<b>Budget Feb. '12</b>
<i>Beginning Cash</i>	\$51,092.05	\$27,711.35	\$38,310.75	\$10,164.76	\$50,012.45	\$15,461.87	\$55,225.13	\$15,320.04	\$50,626.83
<i>Cash Inflows</i>									
<i>Golf Revenue</i>	\$66,867.00	\$66,794.24	\$64,666.00	\$58,842.14	\$62,667.00	\$50,274.41	\$66,266.00	\$52,263.84	\$61,867.00
<i>F &amp; B Revenue</i>	\$24,000.00	\$17,364.87	\$17,000.00	\$16,719.94	\$28,100.00	\$25,388.89	\$16,900.00	\$14,751.69	\$20,600.00
<i>Swim/Tennis Rev</i>	\$150.00	\$137.00	\$150.00	\$121.00	\$150.00	\$85.00	\$150.00	\$105.00	\$150.00
<i>Other</i>	<u>\$2.00</u>	<u>\$29.29</u>	<u>\$5,002.00</u>	<u>\$0.61</u>	<u>\$2.00</u>	<u>\$5,817.99</u>	<u>\$7,502.00</u>	<u>\$283.08</u>	<u>\$2,500.00</u>
<i>Total Inflows</i>	\$91,019.00	\$84,325.40	\$86,818.00	\$75,683.69	\$90,919.00	\$81,566.29	\$90,818.00	\$67,403.61	\$85,117.00
<i>Cash Before Outflows</i>	\$142,111.05	\$112,036.75	\$125,128.75	\$85,848.45	\$140,931.45	\$97,028.16	\$146,043.13	\$82,723.65	\$135,743.83
<i>Cash Outflows</i>									
<i>Expenses</i>	\$102,466.97	\$91,215.26	\$73,282.97	\$70,389.32	\$77,560.48	\$71,034.20	\$89,582.97	\$64,676.97	\$74,727.00
<i>Debt Service</i>	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
<i>Cap. Ex.</i>	\$333.33	\$0.00	\$333.33	\$0.00	\$333.34	\$0.00	\$333.33	\$0.00	\$333.33
<i>Payables</i>	-\$1,000.00	\$8,656.73	-\$500.00	-\$2,002.74	\$1,000.00	\$4,209.67	\$3,500.00	-\$891.60	-\$500.00
<i>Prepays</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$4,812.50	\$4,464.25	\$0.00	\$0.00	\$0.00
<i>Total Outflows</i>	\$103,800.30	\$101,871.99	\$75,116.30	\$70,386.58	\$85,706.32	\$81,708.12	\$95,416.30	\$63,785.37	\$76,560.33
<i>Ending Cash</i>	\$38,310.75	\$10,164.76	\$50,012.45	\$15,461.87	\$55,225.13	\$15,320.04	\$50,626.83	\$18,938.28	\$59,183.50

	<b>Actual Feb. '12</b>	<b>Budget Mar. '12</b>	<b>Actual Mar. '12</b>	<b>Budget Apr. '12</b>	<b>Actual Apr. '12</b>	<b>Budget May '12</b>	<b>Actual May '12</b>	<b>Budget Jun. '12</b>	<b>Actual Jun. '12</b>
<i>Beginning Cash</i>	\$18,938.28	\$59,183.50	\$28,865.11	\$68,279.15	\$36,857.87	\$82,607.82	\$55,595.45	\$86,014.49	\$57,719.97
<i>Cash Inflows</i>									
<i>Golf Revenue</i>	\$52,503.47	\$75,166.00	\$76,447.62	\$68,367.00	\$67,535.97	\$68,666.00	\$65,934.40	\$65,667.00	\$68,748.62
<i>F &amp; B Revenue</i>	\$16,476.28	\$19,300.00	\$17,047.85	\$23,300.00	\$23,531.35	\$18,900.00	\$19,907.50	\$16,100.00	\$19,156.43
<i>Swim/Tennis Rev</i>	\$101.00	\$200.00	\$121.00	\$200.00	\$113.00	\$1,400.00	\$1,527.50	\$1,600.00	\$1,863.00
<i>Other</i>	<u>\$269.69</u>	<u>\$2.00</u>	<u>\$2.78</u>	<u>\$2.00</u>	<u>\$3.29</u>	<u>\$2.00</u>	<u>\$4.26</u>	<u>\$2.00</u>	<u>\$4.21</u>
<i>Total Inflows</i>	\$69,350.44	\$94,668.00	\$93,619.25	\$91,869.00	\$91,183.61	\$88,968.00	\$87,373.66	\$83,369.00	\$89,772.26
<i>Cash Before Outflows</i>	\$88,288.72	\$153,851.50	\$122,484.36	\$160,148.15	\$128,041.48	\$171,575.82	\$142,969.11	\$169,383.49	\$147,492.23
<i>Cash Outflows</i>									
<i>Expenses</i>	\$58,837.01	\$76,926.51	\$78,486.09	\$78,207.00	\$83,989.32	\$81,728.00	\$78,380.16	\$82,425.53	\$87,678.27
<i>Debt Service</i>	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
<i>Cap. Ex.</i>	\$0.00	\$333.34	\$0.00	\$333.33	\$0.00	\$333.33	\$0.00	\$333.34	\$0.00
<i>Payables</i>	\$586.60	\$7,000.00	\$7,827.90	-\$3,000.00	-\$11,543.29	\$1,500.00	\$6,868.98	-\$1,000.00	-\$286.44
<i>Prepays</i>	\$0.00	-\$687.50	-\$687.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$687.50	-\$637.75
<i>Total Outflows</i>	\$59,423.61	\$85,572.35	\$85,626.49	\$77,540.33	\$72,446.03	\$85,561.33	\$85,249.14	\$83,071.37	\$86,754.08
<i>Ending Cash</i>	\$28,865.11	\$68,279.15	\$36,857.87	\$82,607.82	\$55,595.45	\$86,014.49	\$57,719.97	\$86,312.12	\$60,738.15

*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

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**Date:** July 5, 2012

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** VII-A-Ordinance 2012-03-Establishing Committee Appointment Policy and Procedures

1. Requested Council Agenda Date: July 10, 2012
  2. Contact Name & Number: Johnnie Thompson, City Manager - 830-693-2951
  3. Place On: ☐ Consent ☒ New Business ☐ Old Business
  4. Budget Impact Statement Attached: ☐ Yes ☐ No ☒ N/A
  5. Original Copies of Documents Approved to from by City Attorney?  
☐ Yes ☐ No ☒ N/A
- 

**6. Background:**

Please find attached a copy of Ordinance 2012-04 along with its exhibit which establishes a policy in which future members of standing commissions, boards, and committees will be appointed. I believe we have addressed all your concerns and suggestions that were discussed in our workshop last week. If not, please feel free to give Stephanie or me a call.

# ***City of Meadowlakes***

**ORDINANCE NO. 2012-03**

**July 10, 2012**

## **AN ORDINANCE ESTABLISHING APPOINTMENT OF MEMBERS TO STANDING COMMITTEES; STRUCTURE OF COMMITTEES; RULES OF COMMITTEES; REPORTING TO COUNCIL; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City Council of the City of Meadowlakes has previously established several "standing committees" within the City's organization;

**WHEREAS**, the City currently has no established written policy on the selection of members to said "standing committees";

**WHEREAS**, the City Council has determined that it is the best interest of the citizens of the City of Meadowlakes to establish a written policy for selection of members to said "standing committees";

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, THAT:**

### **Section 1** Adoption

1. The City Council of the City of Meadowlakes, Burnet County, Texas does hereby adopt a policy for the appointment of members to "standing committees" of the City.
2. The policies adopted by the City of Meadowlakes, Burnet County, Texas are hereby contained in Exhibit "A", attached hereto and made a part of this Ordinance for all purposes.
3. Nothing in the "City Commissions, Boards and Committees Appointment Policy" hereto attached and marked Exhibit "A" and made a part of the Ordinance for all purposes shall be construed as being in conflict with any law or the State of Texas. In the case of a conflict of said policy and any law of the State of Texas, said state law shall prevail.

**Section 2** All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

**Section 3** The City Council does hereby find and declare that sufficient written notice of the date, hour, place, and subject of the meeting adopting this Ordinance was posted at a designated place convenient to the public for the time required by law preceding the meeting, that such place of posting was readily accessible at all times to the general public, and that all of the foregoing was done as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves, and confirms such written notice and the posting thereof.

**Section 4** Should any Article, Section Part, Paragraph, Sentence, Phrase, Clause or Word of this ordinance, or any appendix thereof, for any reason be held illegal, inoperative, or invalid, or if any exception to or limitation upon any general provision herein contained be held to be unconstitutional or invalid or ineffective, the remainder shall, nevertheless, stand effective and valid as if it had been enacted and ordained without the portion held to be unconstitutional or invalid or ineffective.

**Section 5** This Ordinance will take effect immediately from and after its passage.

**Passed and Approved this the 10th day of July , 2012.**

---

Don Williams, Mayor

Attest:

---

Stephanie Littleton, City Secretary



## **"Exhibit A"**

### **CITY OF MEADOWLAKES CITY COMMISSIONS, BOARDS AND COMMITTEES APPOINTMENTS AND PROCEDURES POLICY**

#### **1) INTENT**

*The purpose of this policy is to standardize procedures for the selection, appointment, membership, and dismissal for City Council appointed Commissions, Boards, and Committees.*

#### **2) POLICY**

*Members of the City Council have sought to standardize procedures among various City Commissions, Boards, and Committees (herein referred to as CBC). Several CBC's, including Planning and Zoning Commission, Building Committee, and Board of Directors to the Meadowlakes Pubic Facility Corporation, have been established by City Ordinances, which may set forth many of the organizational procedures. However, no formal policy for the appointment of said members has been adopted by the Council.*

*Council has concerns that advertising and recruitment for each CBC has been varied, and interested residents may not have been given proper notice about upcoming vacancies. The City Council desires to establish standardized procedures for the appointment, membership, dismissal, and code of conduct for the City's CBC's.*

#### **3) PROCEDURES**

##### **I. Committees, Boards and Commissions**

*(1) The guidelines contained here within this policy shall apply to all Commissions, Boards, and Committees (CBC) created or formed by formal action of the City Council of the City of Meadowlakes including, but not limited to:*

- a. Planning and Zoning Commission*
- b. Building Committee*
- c. Board of Directors of the Meadowlakes Public Facility Corporation*

*(2) All applicants must be eighteen (18) years of age and reside within the corporate limits of the City of Meadowlakes.*

*(3) A person serving on one CBC is not eligible to serve on another CBC simultaneously.*

46 **II. Appointments**

- 47  
48 (1) *Current CBC members that wish to be reappointed and are in good standing may*  
49 *be reappointed for additional terms (by majority consent of the City Council.)*  
50 *Current CBC members who do not receive majority consent for reappointment by*  
51 *the City Council must complete an interview process for an additional term.*

52  
53 *“Good Standing-A member in good standing must maintain a*  
54 *good attendance record, be present throughout the entire*  
55 *meeting, contribute to the goals of the CBC, and represent*  
56 *the City of Meadowlakes in a positive manner.”*  
57

- 58 (2) *The term of each member of the City’s Planning and Zoning Committee and*  
59 *Building Committee expires on October 31<sup>st</sup> of the second year following the*  
60 *member’s appointment, members of the Meadowlakes Public Facility Corporation*  
61 *terms expire on October 31<sup>st</sup> of the third year following member’s appointment,*  
62 *unless the member is appointed to fill a vacancy for an unexpired term.*  
63  
64 (3) *A person appointed to fill a vacancy on a CBC that occurs prior to the scheduled*  
65 *expiration of the incumbent member’s term shall serve for the remainder of the*  
66 *incumbent member’s term. For the purpose of reappointments, the term is not*  
67 *considered a full term.*  
68  
69 (4) *Members shall continue to serve until such time that the City Council has*  
70 *appointed a replacement or upon voluntary resignation by the appointee.*  
71

72 **III. Applications and Interview Process**

- 73  
74 (1) *Vacancies, whether they result from member resigning or term expiration, shall*  
75 *be advertised. Vacancies will be advertised to the community via news media,*  
76 *the City website, and City newsletters when possible.*  
77  
78 (2) *To be considered for an appointment to a City Board, Commission, or*  
79 *Committee, the interested person shall submit a completed “Application for*  
80 *Appointment” form to the City Secretary for submission to the selection*  
81 *committee. Applications will be due to the City by August 31<sup>st</sup> of each year.*  
82  
83 (3) *One (1) Council Member, who shall be selected by the Mayor, shall serve as*  
84 *Chair of the Committee, and two (2) members of the CBC in which vacancies*  
85 *exist shall be appointed by a majority vote of such CBC. The application review*  
86 *committee shall interview all applicants and submit recommendations to the City*  
87 *Council for formal action. All interviews must be completed by September 30<sup>th</sup> of*  
88 *each year.*  
89

90 (4) *In the event of a vacancy in a CBC within six (6) months of appointments being*  
91 *made, the City Council may utilize the list of applicants from the previous*  
92 *advertisement and interview process to fill the vacancy.*  
93

#### 94 **IV. Member Conduct and Removal**

95

96 (1) *CBC members are expected to conduct themselves at CBC meetings in a fair,*  
97 *courteous, and understanding manner. Members of all CBC's serve at the*  
98 *pleasure of the City Council and are subject to removal by a majority vote and at*  
99 *the discretion of the City Council. Reasons for removal may include, but are not*  
100 *limited to:*

- 101
- 102 a. *Excessive absences from CBC meetings. It is expected that CBC*  
103 *members attend all regular and called meetings of the CBC in which*  
104 *they are appointed. A member may be subject to removal for missing*  
105 *more than three (3) consecutive regular or called meeting in a row.*
- 106 b. *Conviction of a felony will result in the member's immediate dismissal.*
- 107 c. *If appointee moves his/her residence from the corporate limits of the*  
108 *City of Meadowlakes, this constitutes resignation of committee*  
109 *membership.*
- 110

111 (2) *Members of CBC's are required to contact the CBC Chair twenty four (24) hours*  
112 *prior to any meeting at which they are expected to be absent or late. At the*  
113 *discretion of the Chair and Vice Chair, a member can be considered absent if not*  
114 *present for the entire meeting.*  
115

#### 116 **V. Appointment of Chair and Vice-Chair**

117

118 (1) *With the exception of the PFC, each CBC's Chairperson and Vice-Chair shall be*  
119 *appointed by the Mayor with approval of the Council. The exception being the*  
120 *Meadowlakes Public Facility Corporation who shall elect its officers as per the*  
121 *terms and conditions of its By-Laws and State Statute.*  
122

123 (2) *The City Manager, with concurrence of the City Council, shall appoint a member*  
124 *of the City's staff to serve as the Secretary of all CBC's except for the PFC. This*  
125 *appointee shall serve in an advisory capacity and shall have no voting rights.*  
126

127 (3) *The Meadowlakes Public Facility Corporation shall elect its officers from among its*  
128 *members as per the terms and conditions of its By-Laws and State Statute.*  
129

#### 130 **VI. Chair and Vice Chair Duties and Expectations**

131

132 (1) *The Chair shall preside at all meetings and will have duties normally conferred by*  
133 *parliamentary procedures on the Chair.*  
134

135 (2) *The Vice Chair shall act for the Chair in the absence of the Chair.*

- 136
- 137 (3) *The Chair and Vice Chair shall be familiar with "Robert's Rules of Order"*
- 138 *principals and procedures.*
- 139
- 140 (4) *The Chair shall, with the assistance of the Secretary, prepare the agenda and*
- 141 *shall be prepared at meetings and have a general knowledge of each item on the*
- 142 *agenda.*
- 143
- 144 (5) *The Chair shall facilitate open and fair discussions at all meetings.*
- 145
- 146 (6) *The Chair shall report member absences in excess of three (3) consecutive*
- 147 *meetings to the City Council at the time it occurs.*
- 148
- 149 (7) *The Chair shall serve as the official representative of the CBC.*
- 150

151 **VII. Operations of Commissions, Boards, and Committees**

152

- 153 (1) *Each CBC at a minimum shall present a quarterly report to the Council. The*
- 154 *Council reserves the right to require additional reporting. The report may be in*
- 155 *the form of a written report and shall contain such information as may be deemed*
- 156 *by the Council.*
- 157
- 158 (2) *A quorum shall consist of a majority of the members.*
- 159
- 160 (3) *All CBC meetings shall be duly posted and shall be open to the public in*
- 161 *accordance with the State of Texas Open Meetings Act Government Code*
- 162 *Chapter 551, et seq. All action and decisions must be made in accordance with*
- 163 *the Texas Open Meetings Act.*
- 164
- 165 (4) *All individuals appointed to any Commission, Board, or Committee must, at a*
- 166 *minimum, complete one hour of training relative to the Texas Open Meetings Act.*
- 167
- 168 (5) *Parliamentary procedures in all CBC's meeting shall be governed by Robert's*
- 169 *Rules of Order, and other procedures as may be established.*
- 170
- 171 (6) *Minutes are required for all meetings of CBC's. The Secretary shall maintain*
- 172 *minutes which adequately and appropriately reflect the CBC's meetings and*
- 173 *approvals. Said minutes shall be approved at the following meeting. The Chair*
- 174 *shall review the minutes prior to distribution to the members to ensure accuracy.*
- 175 *The approved minutes shall be available at the office of the City Secretary for*
- 176 *public viewing during normal business hours. All CBC minutes shall be posted*
- 177 *on the City's website.*
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**VIII. Special Committees**

*“Ad Hoc” or “Special” Committees may be temporarily set up by the City Council to deal with specific short term items that cannot be handled by or may be impractical for a regular standing committee. These committees will be dissolved as soon as the purpose for which the committee was created has been fulfilled.*

**THE CITY OF MEADOWLAKES**  
**Application for**  
**Appointment to Commissions, Boards, or Committees**  
(Please Type or Print Clearly)

Name: \_\_\_\_\_

Address: \_\_\_\_\_, Meadowlakes, Texas 78654

Number of Years residing in Meadowlakes: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Application to serve on: (Please list your preference in order from 1, 2, and 3.)

Planning and Zoning Commission \_\_\_\_\_

Building Committee \_\_\_\_\_

Meadowlakes Public Facility Corporation \_\_\_\_\_

Employer: (if applicable) \_\_\_\_\_

Would you be available to attend meetings (please check):

\_\_\_\_\_ in the evenings

\_\_\_\_\_ during the day

Do you serve on any other commission, board, or committee at this time? If so, please list:

If selected, I agree to serve in the position which I am appointed and that I am able to regularly attend meetings as maybe required.

Signature: \_\_\_\_\_ Date of Application: \_\_\_\_\_

**Note:** All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission; board or committee will be required to complete a minimum of one hour of training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary  
177 Broadmoor Street  
Meadowlakes, Texas 78654  
Fax 830-693-2124  
E-Mail: [slittleton@meadowlakestexas.org](mailto:slittleton@meadowlakestexas.org)

*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

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**Date:** July 5, 2012

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** **VII-B-Ordinance 2012-05-changing existing wording to reflect changes in Planning and Zoning language in our existing Code of Ordinances**

1. **Requested Council Agenda Date:** July 10, 2012
  2. **Contact Name & Number:** Johnnie Thompson, City Manager - 830-693-2951
  3. **Place On:** ☐ Consent ☒ **New Business** ☐ **Old Business**
  4. **Budget Impact Statement Attached:** ☐ Yes ☐ No ☒ **N/A**
  5. **Original Copies of Documents Approved to from by City Attorney?**  
☐ Yes ☐ No ☒ **N/A**
- 

**6. Background:**

Please find attached for your review and possible approval, Ordinance 2012-05 which addresses the changes in our existing Code of Ordinances to reflect the changes being made by the adoption of Ordinance 2012-03. During our workshop last week it was noted that the proposed ordinance reflected changing items in Chapter 36 while the zoning ordinance is currently addressed in Chapter 153. I am not sure why, but the Planning and Zoning Commission was established in Chapter 36 of our Code, thus the reason for the changes to this specific chapter.



# ***City of Meadowlakes***

ORDINANCE NO. 2012-05

JULY 10, 2012

**AN ORDINANCE OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS AMENDING CHAPTER 36, SECTIONS 36.02, 36.03 AND 36.05 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTED ON APRIL 13, 2010.**

**WHEREAS**, the City Council created and adopted a Procedure Policy to be used for the selection, appointment, membership, and dismissal for City Council appointed Commissions, Boards and Committees; and

**WHEREAS**, in an effort to provided consistent language within the City's Code of Ordinances with regard to the appointment of members to City Council appointed Commissions, Boards and Committees; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS:**

**SECTION 1.** Chapter 36, Section 36.02, Section 36.03 and Section 36.05, of the City Code of Meadowlakes, Texas is hereby amended as follows by adding the language that is underlined (added) and deleting the language that is stricken (~~deleted~~) to the existing text as set forth in this Ordinance:

## **§36.02 MEMBERSHIP AND APPOINTMENT.**

The Planning and Zoning Commission shall be composed of five (5) persons being qualified residents of the City.

## **§ 36.03 TERMS OF OFFICE; FILLING OF VACANCIES.**

The terms of three of the members shall expire on October 31<sup>st</sup> of each odd-numbered year and the terms of two of the members shall expire on October 31<sup>st</sup> of each even-numbered year.

**§36.05 ORGANIZATION-** The City Manager, with concurrence of the City Council, shall appoint a member of the City's staff to serve as Secretary of the Planning and Zoning Commission. The appointee shall serve in an advisory capacity and shall have no voting rights.



**Section 2** All other provisions of Chapter 36 of the City Code of Meadowlakes, Texas, shall remain in full force and effect unless expressly amended by this ordinance.

**Section 3** The City Council does hereby find and declare that sufficient written notice of the date, hour, place, and subject of the meeting adopting this Ordinance was posted at a designated place convenient to the public for the time required by law preceding the meeting, that such place of posting was readily accessible at all times to the general public, and that all of the foregoing was done as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered, and formally acted upon. The City Council further ratifies, approves, and confirms such written notice and the posting thereof.

**Section 4** Should any Article, Section Part, Paragraph, Sentence, Phrase, Clause or Word of this ordinance, for any reason be held illegal, inoperative, or invalid, or if any exception to or limitation upon any general provision herein contained be held to be unconstitutional or invalid or ineffective, the remainder shall, nevertheless, stand effective and valid as if it had been enacted and ordained without the portion held to be unconstitutional or invalid or ineffective.

**Section 5** This Ordinance will take effect immediately from and after its passage.

**Passed and Approved this the 10th day of July, 2012.**

---

Don Williams, Mayor

Attest:

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Stephanie Littleton, City Secretary

*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

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**Date:** July 5, 2012

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** VII-C-Engineering Agreement with Southwest Engineers

**1. Requested Council Agenda Date:** July 10, 2012

**2. Contact Name & Number:** Johnnie Thompson, City Manager - 830-693-2951

**3. Place On:** ☐ Consent ☒ **New Business** ☐ **Old Business**

**4. Budget Impact Statement Attached:** ☐ Yes ☐ No ☒ **N/A**

**5. Original Copies of Documents Approved to from by City Attorney?**

☐ Yes ☒ No ☐ **N/A**

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**6. Background:**

Please find attached for your review and consideration a copy of an engineering agreement between the City and Southwest Engineers of Gonzales. The agreement appears to be standard; however, I have a few questions that I need to discuss with them and it has not been reviewed by legal yet. Funding will be provided during the budgeting process.

I recommend that you authorize the City Manager to execute the contract pending final review by staff and legal counsel.

## **ENGINEERING SERVICES AGREEMENT**

The **CITY OF MEADOWLAKES, TEXAS** (hereinafter referred to as CITY) engages **SOUTHWEST ENGINEERS, INC., Gonzales, Texas** (hereinafter referred to as ENGINEER) to perform professional engineering services associated with the project described below.

### **PROJECT DESCRIPTION**

The CITY intends to construct a 250,000 gallon welded steel reservoir to provide additional storage at the existing water treatment plant site. ENGINEER shall provide the necessary engineering services for preparing construction drawings and specifications, for assisting the CITY in securing construction contracts and for providing construction oversight for all aspects of the project. It is anticipated that there will be separate construction contracts for the concrete foundation and for the fabrication and erection of the tank, with the CITY preparing the subgrade and installing the yard piping.

### **BASIC SCOPE OF SERVICES**

In order to satisfactorily complete the above-described assignment, ENGINEER anticipates that at least the following "minimum and necessary" engineering services will need to be performed...

#### **1. Design Phase**

- a. Sufficient topographical survey of the plant site, structures and piping, specifically the area(s) where construction is proposed;
- b. Gather and review site data, on-the-ground surveying information and/or deed restrictions (if necessary);
- c. Provide the CITY with signed and sealed engineering construction plans and specifications for review and submittal to the Texas Commission on Environmental Quality (TCEQ), delineating separate contracts for the 250,000 gallon welded steel ground storage tank and for the storage tank concrete foundation, and for the CITY preparing the foundation sub-grade and installing yard piping;
- d. Make any revisions desired by the CITY or required by TCEQ;
- e. Confer and coordinate with the CITY on all aspects associated with this assignment; AND
- f. Ensure that all comments, suggestions, ideas, etc. furnished by the CITY have been considered and addressed during the entire course of the assignment.

## **2. Bid/Award Phase**

- a. Coordinate with the CITY to develop a bidders list for the projects;
- b. Produce sufficient copies of the construction plan, specification and contract document packages for interested bidders;
- c. Hold bid opening at the CITY's office for the ground storage tank and concrete slab projects; AND
- d. Provide recommendations to the CITY regarding award of construction contracts.

## **3. Construction Phase**

- a. Coordinate construction contract process;
- b. Coordinate and review items relating to submittals process for general conformance with the Contract Documents;
- c. Perform periodic site visits;
- d. Consult with and advise the CITY during construction and issue all instruction requests by the CITY to the contractor;
- e. Prepare and issue, upon receipt of approval from the CITY, routine Change Orders, if required;
- f. Interpret Drawings and Specifications for the CITY and/or the contractor;
- g. Review and recommend payment of monthly contractor pay requests;
- h. Conduct a Final Inspection;
- i. Prepare and deliver to the CITY a Certificate of Construction Completion, a final adjustments Change Order, the CONTRACTOR's Final Affidavit and Waiver of Lien, and the CONTRACTOR'S Guarantee; AND
- j. Obtain "as-built" information from the contractor in order to prepare and deliver to the CITY the "record" drawings.

## **COMPENSATION**

For work of this nature, ENGINEER proposes to perform the above-described Basic Scope of Services, utilizing the hourly rates in accordance with ENGINEER's Fee Schedule of Fees and Rates ("prevailing fee schedule"), on a lump sum basis plus reimbursable expenses as indicated below.

1. Design Phase.....	\$ 20,400
2. Bid/Award Phase.....	5,100
3. Construction Phase.....	<u>8,500</u>
<b>TOTAL</b>	<b><u>\$34,000</u></b>

## **EXCLUDED SERVICES**

1. Engineering design related to electrical or system controls;
2. Project scope changes and/or revisions beyond ENGINEER's control which cause work to be redone;
3. Resolution of conflicts;
4. Land title surveys to facilitate a conveyance of ownership;
5. Metes and bounds descriptions with sketches prepared for easements and/or other agreements to be filed separately;
6. Geotechnical analysis;
7. On-site resident inspection.

Any of the above "excluded" services, and/or any other additional services that may become necessary during the course of our assignment that are considered to be not specifically included in this proposal, will be provided on an hourly basis based on ENGINEER's prevailing fee schedule. ENGINEER will perform no additional services until so approved and authorized by the CITY.

ENGINEER's prevailing fee schedule that is currently in effect is attached hereto. ENGINEER examines the adequacy of their rates from time to time based on the current Consumer Price Index (CPI) and reserves the right to modify the prevailing fee schedule. If a modification is made, all time charged on an hourly basis will be billed and paid at the rates indicated on ENGINEER's then-current prevailing fee schedule.

## **CONDITIONS AND ASSUMPTIONS**

The following conditions and assumptions are assumed for this Proposal:

1. The Basic Scope of Services is based upon the one-time preparation of construction plans and specifications. Should the CITY or its agent request changes to the above-defined scope of services or if additional services are requested, all incurred costs shall be billed on an hourly basis in accordance with the prevailing fee schedule. If requested by the CITY, an estimate of additional costs will be provided and approved prior to proceeding with the Project.
2. In the event that Governmental reviewing agencies ordinances, codes, criteria, or standards are changed prior to the completion of the Project, the Basic Scope of Services and Compensation outlined above may be inadequate to complete the Project. In this event, the CITY will be notified and an amendment to this Proposal will be prepared for review and approval by the CITY.

3. Unforeseen circumstances may dictate additional costs. If this condition occurs prior to the completion of this Project, additional services fees will be requested for the expanded scope of work.
4. All information and entitlement representations provided to ENGINEER by the CITY and the CITY's representatives are true and correct.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date entered in the appropriate space provided under CITY, which shall be construed to be the EFFECTIVE DATE of this Agreement, in duplicate, one counterpart each being delivered to CITY and ENGINEER.

**CITY:**

CITY OF MEADOWLAKES


By: \_\_\_\_\_  
          Johnnie Thompson  
          City Manager

Date: \_\_\_\_\_

ADDRESS: 117 Broadmoor, Suite A  
          Meadowlakes, TX 78654

**ENGINEER:**

SOUTHWEST ENGINEERS, INC.

By:  \_\_\_\_\_  
          John W. Littlefield  
          President

Date: 6-14-2012

ADDRESS: 307 St Lawrence Street  
          Gonzales, TX 78629

*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

---

**Date:** July 5, 2012  
**To:** Honorable Mayor Williams and Council Persons  
**From:** Johnnie Thompson, City Manager

**Agenda Item:** VII-D-Purchase of Lot 168, Section 2.

- 1. Requested Council Agenda Date:** July 10, 2012  
**2. Contact Name & Number:** Johnnie Thompson, City Manager - 830-693-2951  
**3. Place On:** ☐ Consent ☒ New Business ☐ Old Business  
**4. Budget Impact Statement Attached:** ☐ Yes ☐ No ☒ N/A  
**5. Original Copies of Documents Approved to from by City Attorney?**  
☐ Yes ☐ No ☒ N/A
- 

**6. Background:**

As you are aware, we have been considering purchasing the lot just west of City Hall for several years and have budgeted funds for the purchase the past two fiscal years. We have not pursued the sale until recently. The reason for recommending the purchase is twofold; currently it is being used for overflow parking and it could possibly provide an area for any future expansion of City Hall.

We have a contract pending your final approval for the purchase of the lot for \$26,800 plus the cost of the title policy as well as some closing costs. The total anticipated purchase price including all fees is \$27,600. The lot is currently appraised by Burnet County Appraisal District at \$26,794. Lot 168 is 105 feet wide and 128 feet deep, this compares to the two 85 feet wide lots that City Hall and its parking lot currently sit on. Attached is an aerial view of the lot and its location in relationship to City Hall.

I will brief you in more detail on the possible acquisition at your meeting. In the meantime if you have any questions please feel free to give me a call.



**Disclaimer:** This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Gov. C. §2501.102. The user is encouraged to independently verify all information contained in this product. The City of Burnet makes no representation or warranty as to the accuracy of this product or to its fitness for a particular purpose. The user: (1) accepts the product AS IS, WITH ALL FAULTS; (2) assumes all responsibility for the use thereof; and (3) releases the City of Burnet from any damage, loss, or liability arising from such use.



**City of Burnet**  
P.O. Box 1369  
1001 Buchanan Dr, Suite 4  
Burnet, Texas 78611  
(512) 756-6093  
Fax (512) 756-8560  
[www.cityofburnet.com](http://www.cityofburnet.com)

**CITY OF BURNET**



1" = 96'



*City of Meadowlakes*  
**Items for Consideration**  
**City Council Meeting**  
**July 10, 2012**

---

**Date:** July 5, 2012

**To:** Honorable Mayor Williams and Council Persons

**From:** Johnnie Thompson, City Manager

**Agenda Item:** **VII-E**-Authorize City Manager to finalize financing for potable water reservoir

- 1. Requested Council Agenda Date:** July 10, 2012
- 2. Contact Name & Number:** Johnnie Thompson, City Manager - 830-693-2951
- 3. Place On:** ☐ Consent ☒ **New Business** ☐ **Old Business**
- 4. Budget Impact Statement Attached:** ☐ Yes ☐ No ☒ **N/A**
- 5. Original Copies of Documents Approved to from by City Attorney?**  
☐ Yes ☐ No ☒ **N/A**
- 

**6. Background:**

As we have discussed at the past few meetings the POA board has agreed to finance a large portion of the new potable water reservoir. Prior action by the Council authorized me to negotiate on behalf of this financing; however, in order to get everything entered into the minutes I would like a separate vote taken which authorizes the basic terms and conditions of the financing which I have listed below:

Financed Amount: \$300,000  
Term: 7 years  
Interest rate: 2.25%  
Terms: Semi-annual payment, 1<sup>st</sup> payment due 6 months after date the City receives funds for project then every six months thereafter. No early pay off penalty. The City will be responsible for maintaining and insuring of the tankage.

I have already contracted our legal counsel and they have begun drawing up the agreement. I hope to have a draft version by the end of the month.