

NOTICE OF WORKSHOP & STATED MEETING OF THE MEADOWLAKES CITY COUNCIL

Notice is hereby given that a **WORKSHOP** of the Meadowlakes City Council will be held on Tuesday, the 10th of April, 2012 at **3:00 PM** to **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

~ WORKSHOP ~

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. WORKSHOP DISCUSSION
 - A. Discussion: Codification of Code of Ordinances
 - B. Presentation by Southwest Engineers water system engineering study
- III. ADJOURNMENT OF WORKSHOP

~ STATED MEETING ~

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 10th of April, 2012 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
 - City Manager Activity Report - Johnnie Thompson
 - Consent Items as listed below
 - Publication of City Directory
- IV. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
 - A. March 13th Meeting Minutes –Stephanie Littleton, City Secretary
 - B. Ordinance Enforcement March 2012 Activity Report – Pat Preston
 - C. Animal Control March 2012 Activity Report - Robbie Galaway, Officer
 - D. Patrol Activity March 2012 Report - provided by Meadowlakes Patrol Officers
 - E. Vandalism/Incident March 2012 Activity Report – Stephanie Littleton, Secretary
 - F. City Building Committee March 2012 Activity Report - Don Wheeler, Chairman
 - G. Public Works Department March 2012 Activity Report - Mike Williams, PWD
 - H. General Fund March 2012 Detailed Financials Report - Eileen Harrison, Treasurer
 - I. Utility Fund March 2012 Detailed Financials Report - Johnnie Thompson, City Manager
- V. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- VI. OLD BUSINESS
 - A. Action/Discussion: Contracting with the Lower Colorado River Authority for acquisition of raw water.-Thompson/Mike Williams
 - B. Discussion: Election Update-Littleton
- VII. NEW BUSINESS

- A. Action/Discussion: Meadowlakes Public Facility Corporation(PFC)- Steve Hawkins, PFC President
 - i. Quarterly Financial and Operational Reports
 - ii. Accounting Policies and Procedures including the level of current and/or future accounting services provided by City staff to the Corporation
 - iii. Operations in general
- B. Action/Discussion: Proclamation declaring April as Child Abuse Awareness Month- Littleton
- C. Action/Discussion: Transfer of funds and/or loaning of funds to the Recreation and Country Club Fund for expenses related to the pro shop/swimming pool restroom renovation project.(Resolution 12-007)-Thompson
- D. Action/Discussion: Lifting of mandatory water restrictions associated with Stage 2 Water Restrictions-Mike Williams/Thompson

VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest
(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)

- Expressions of thanks, congratulations, or condolence;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutory recognition for the purposes of this subdivision;
- A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before April 6th, 2012 by 1:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton
 Stephanie Littleton, City Secretary

/s/ Don Williams
 Don Williams, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____
 (Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

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City of Meadowlakes Stated Meeting Minutes March 13, 2012

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I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Paul Sarcione, Franzella Jones, Rusty Crawford and Bill Pickard. Also present was City Secretary Stephanie Littleton.

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II. PLEDGE OF ALLEGIANCE AND PRAYER: Paul Sarcione led the meeting members and guests in the Pledge of Allegiance. Bill Pickard led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Activity Report – Mayor Williams on behalf of Johnnie Thompson

- Consent Items as listed below

Mayor Williams directed Council to Johnnie’s MEMO in the council packet and instructed any questions be directed to Mike Williams, Public Works Director. Franzella mentioned that the PFC financials needs to be submitted earlier than they have been.

IV. CONSENT ITEMS:

- A.** February 14th, 2012 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement February 2012 Activity Report – Pat Preston
- C.** Animal Control February 2012 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity February 2012 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident February 2012 Activity Report – Stephanie Littleton, Secretary
- F.** City Building Committee February 2012 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department February 2012 Activity Report - Mike Williams, PWD
- H.** General Fund February 2012 Detailed Financials Report - Eileen Harrison, Treasurer
- I.** Utility and Recreation and Country Club Funds February 2012 Detailed Financials Report -Johnnie Thompson, City Manager
- J.** PFC February 2012 Financial Reports- Steve Hawkins, PFC President

Councilmember Sarcione mentioned the amount of speeders in Meadowlakes and asked about speeding tickets issued. Councilmember

48 Jones asked about hours and scheduling of the patrol officers and
49 mentioned that times have been revised. Councilmember Jones made a
50 motion to approve the consent items A-I as presented since the PFC
51 financials were not submitted in time for review. Councilmember
52 Crawford seconded the motion. The motion carried by unanimous vote
53 of the council members present.
54

55 **V. CITIZEN COMMENTS:** Sandi Fixsen asked about Eileen Harrison.
56

57 **VI. OLD BUSINESS:**

58 **A. Action/Discussion: Contracting with LCRA for acquisition**
59 **of raw water. Thompson/Williams.** Mayor Williams addressed
60 the council and told them that the contract revisions were not
61 back from the City Attorney yet and that this item would be
62 tabled until the next meeting.

63 **B. Action/Discussion: May 2012 Election-Littleton City**
64 Secretary Stephanie Littleton briefed the council on the latest
65 election news and announced that the drawing for a place on
66 the ballot would be held the following day at City Hall.

67 **VII. NEW BUSINESS**

68 **A. Action/Discussion: Ordinance Number 12-002, Adopting**
69 **Floodplain Management Standards. Mike Williams.** After Mike
70 Williams briefed council on the need to pass the ordinance and the
71 impact it would have on the community, Council discussion ensued.
72 Councilmember Sarcione made a motion to approve, and
73 councilmember Pickard seconded the motion. It carried by a
74 unanimous vote of the councilmembers present.
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77 **VI. COUNCIL & MAYOR ANNOUNCEMENTS:**

- 78 A. Flags at half staff for soldier Payton Jones killed in Afghanistan.
79 B. Setting Dates for Codification Workshops, next to be held Tuesday
80 March 20th at 1:00 p.m.

81 **IX. ADJOURNMENT:**

82 Mayor Williams adjourned the meeting at 5:25 p.m.
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85 **Approved:**

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88 /s/ Don Williams **Date:** _____
89 **Mayor, Don Williams**

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93 **Attest:**
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95 /s/ Stephanie Littleton **Date:** _____
96 City Secretary, Stephanie Littleton

DRAFT

Ordinance Enforcement Report
March 2012
Summary

Calls Received: Ordinance line: 47
Security Gate: 0
City Hall: 1

225 warning letters or notices were issued during the month of March:

- 8 letters regarding Ordinance 92.02 – vehicle, trailer or boat parked on lot
- 9 letters regarding Ordinance 92.02 – boat, trailer or RV parked on drive over 72 hours
- 3 letters regarding Ordinance 92.02 – golf carts stored on driveway
- 143 notices regarding Ordinance 130.02 – trash containers visible from the street
- 23 letters regarding Ordinance 130.02 – yard needs mowing
- 1 letter regarding Ordinance 130.02 – limbs or yard debris at curbside over 10 days
- 2 letters regarding Ordinance 150.15 – hedge bordering golf course over 4 feet
- 1 letter regarding Ordinance 152.14 – sign ordinance violation
- 1 letter regarding Maintenance Code Sec 302.7 – fence needing repair
- 1 letter regarding Maintenance Code Sec 303.2 – pool without a fence enclosure
- 33 notices regarding Stage 2 Water Restriction Violations

15 warning tickets were issued regarding Ordinance 92.02 – parking on the wrong side of street or in no parking area

1 warning ticket was issued regarding Ordinance 92.01 – resident parking on the street

4 verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
April 2, 2012

Animal Control Report

Meadowlakes, Texas

March, 2012

- **There were ten reports of stray dogs. One was delivered to the Marble Falls Animal Control Facility. Most others were returned to the dog's owner. Warning ticket will be issued to one owner for repeat offenses.**
- **One complaint was received for a stray cat.**
- **One Cockatiel bird was reported to be loose in the city. It was never found.**
- **One German Shepherd dog attacked a dachshund. The Shepherd got away before it could be identified.**
- **One dead bat was reported.**
- **One sick raccoon was reported. I destroyed it and delivered it to the Burnet vet for rabies testing. Test came back negative.**
- **One barking dog complaint was received.**
- **One dead possum was removed from the city.**

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT March 2012

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
3/1/11													
3/2/11	Fri	Wilson	7:00 AM	10:00 AM	3:00					Radar on Meadowlakes Dr, monitor stop sign on Firestone, patrol	21283	21301	18
3/3/11	Sat	Bindseil	8:00 PM	12:00 AM	4:00					Security check at City Hall, Pro Shop, all ok	32943	32974	31
3/4/11													0
3/5/11	Mon	Perez	7:00 AM	10:00 AM	3:00	1		1		Checked City buildings, patrol, radar, issued one citation disregard stop sign.	39265	39285	20
3/6/11	Tue	Bindseil	6:00 AM	9:00 AM	3:00					Perform early morning school/work traffic enforcement	33793	33813	20
3/7/11													0
3/8/11	Thu	Bindseil	7:00 PM	10:00 PM	3:00					Security check at City Hall, Club House, RV Storage, boat ramp. All ok	33849	33878	29
3/9/11	Fri	Koenning	7:00 PM	10:00 PM	3:00			1			68468	68486	18
3/10/11	Sat	Koenning	8:00 PM	11:00 PM	3:00	3				were located and citations were issued. Juveniles released to parents.	68490	68499	9
3/11/11	Sun	M. Bindseil	2:00 PM	5:00 PM	3:00					assisted EMS with call on Olympia Fields	141332	141377	45
3/12/11	Mon	Perez	7:00 PM	10:00 PM	3:00		2	1		Regular patrol, all ok. Issued two warning for parking violations and one verbal for being in park after dusk.	39830	39847	17
3/13/11	Tue	Perez	8:00 PM	11:00 PM	3:00		1	2		to leave restaurant parking lot after I found him crunching aluminum cans he found in the trash.	39960	39978	18
3/14/11	Wed	Bindseil	6:00 AM	9:00 AM	3:00			1		sign violation.	34110	34128	18
3/14/11													0
3/15/11	Thu	Koenning	8:00 PM	11:00 PM	3:00					Advised resident on corner of Dove & Preston Trl that dome light was on in vehicle	68919	68937	18
3/16/11													0
3/16/11	Fri	Perez	7:00 PM	10:00 PM	3:00	2		1		and parks, all ok.	40188	40205	17
3/17/11	Sat	M. Bindseil	5:00 PM	8:00 PM	3:00		1	1		Rv storage, noticed the 4th security light from the entrance is burned out (at lot 38), also at lot 64 and lot 75. Issued verbal parking warning on Meadowlakes Dr.	141727	141745	18
3/18/11	Sun	M. Bindseil	3:00 PM	6:00 PM	3:00					Minor disturbance at club, escorted unruly patron out of City limits with assistance from Ricky Bindseil, Israel Perez and Steve Koenning.	141819	141842	23
3/19/11													0
3/20/11	Tue	Bindseil	9:00 AM	12:00 PM	3:00		1			at Columbine/Meadowlakes Dr and Preston Trl/Firestone Dr.	34461	34479	18
3/21/11													0
3/22/11	Thu	Wilson	7:00 AM	10:00 AM	3:00					requested info on road maintenance and large trucks in the City, referred to City Patrol, observed light bulb smoking on club house sign by entrance to parking lot,	21970	21988	18
3/23/11	Fri	Koenning	7:00 PM	10:00 PM	3:00		1	2		removed mulch from bulb. Notified 3 juveniles fishing at park that it closed at dusk.	69864	69877	13
3/23/11													0
3/24/11	Sat	Perez	7:30 PM	10:30 PM		1	1	1		violation, one warning ticket for parking.	40750	40768	18
3/24/11													0
3/25/11													0
3/26/11	Mon	Wilson	7:00 AM	10:00 AM	3:00					boat storage	22378	22403	25
3/27/11													0
3/28/11	Wed	Koenning	6:00 AM	9:00 AM	3:00			1		Assist EMS with medical call at 348 San Saba	70139	70159	20
3/28/11	Wed	Bindseil	2:00 PM	5:00 PM	3:00					Monitor after school traffic	25503	25524	21
3/29/11	Thu	Bindseil	2:30 PM	5:30 PM	3:00			1		on Meadowlakes Dr.	35601	35619	18
3/30/11	Fri	Wilson	7:00 PM	10:00 PM	3:00					Stationary radar on Meadowlakes Dr., patrol, checked parks and rv storage	22703	22720	17
3/31/11													0
3/31/11													0

70:00 7 7 13 0

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City of Meadowlakes

VANDALISM/INCIDENTS-March 2012

Date:	Address:	Incident:
3/10/12	13 Fairway	Juveniles cited for doing donuts on golf course
3/20/12	419 Spyglass	BB's fired at windows, broke glass panes

BUILDING COMMITTEE REPORT
April 2012
Don Wheeler – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review) 18

March 2012 Approved Permits

<i>Deck</i>	
<i>Concrete Slab</i>	
<i>Fence</i>	2
<i>Swimming Pool/Hot Tub</i>	
<i>Remodel</i>	
<i>Variance</i>	
<i>New Homes</i>	
<i>Other</i>	
<i>Patio Cover</i>	1
<i>Arbor</i>	1
<i>Plat Amendment</i>	
<i>Consultation</i>	
<i>Playscape</i>	
<i>Permit Revisions</i>	
<i>Applications denied:</i>	
<i>Arbor</i>	
<i>Fence</i>	
<i>New home</i>	
<i>Variance</i>	
<i>Remodel</i>	
<i>Patio Cover</i>	
<i>Playscape</i>	
<i>Detached Structure</i>	
<i>Carport</i>	
<i>Propane gas storage tank</i>	
<i>Roof replacement</i>	
<i>Other</i>	

MEMORANDUM

Date: April 3, 2012
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Processed and treated 8.84 million gallons of drinking water compared to 14.5 million gallons for the same month in the previous year, for a decrease of 39%.
2. Staff has completed the remodel of the restrooms and surrounding area between the pro shop and the swimming pool.
3. Tasks for the POA that were done this month include: Completed 2 rounds of mowing vacant lots, weekly mowing at the guard gate and parks, replaced the no diving signs at the park, consulted with POA Director Van Estill regarding the drainage at the storage area at the North end of Pinehurst, road patching along the North curblineline of Spyglass, scheduled the sweeping of the streets.
4. Mike attended a Burnet County HHW meeting where the committee has decided to sponsor a BOPA event in September of this year and again in the Spring of 2013. As you may recall from past events, BOPA stands for: Batteries, Oil, Paint(Latex) and Antifreeze. These items along with electronics and tires will be collected at this event. I will provide you with additional information as it becomes available
5. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up.
6. The recent rains have improved the total amount of water stored in lakes Buchanan and Travis to a level that no longer requires mandatory water restrictions at this time. I will cover this in more detail in an additional memo.
7. The future needs study for our water system that is being performed by Southwest Engineers has not yet been received. We had an additional request for information since your last meeting. I will call the project engineer today to get an update and an estimated time of completion.
8. PWD employees along with assistance from Cummings paving are currently working on enlarging the drainage ditch on Dogleg Street that drains into the pond on #14 Fairway. During periods of heavy rainfall, the runoff has exceeded the carrying capacity of the existing ditch and has caused some erosion problems to an adjacent lot.

City of Meadowlakes
Items for Consideration
City Council Meeting
April 10, 2012

Date: April 3, 2012, 2012
To: Honorable Mayor Williams and Council Persons
From: Johnnie Thompson, City Manager
Agenda Item: IV-H-General Fund Financial Statements

1. **Requested Council Agenda Date:** April 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson, City Manager-830-693-2951
 3. **Place On:** **Consent** **New Business** **Old Business**
 4. **Budget Impact Statement Attached:** **Yes** **No** **N/A**
 5. **Original Copies of Documents Approved to from by City Attorney?** **Yes** **No**
 N/A
-

6. Background:

Please find attached for your review and possible approval copies of the General Fund financial reports as prepared by Eileen. The fund is performing as anticipated with most line items being as budgeted. Below you will find a comparison for the October through March of this year to the same period last year:

- Total cash on deposit is approximately \$22,343 more than at this time last year.
- Actual uncommitted cash is about \$17,725 greater than at this time last year.
- Total revenues are up over \$17,869 greater than last year, due to approximately \$21,581 in additional property tax income.
- Operating Expenses for the period is nearly \$7,000 greater than at this time last year mainly due to increased traffic control, ordinance and legal expenses.
- Funds transferred to other funds were in excess of \$30,000 greater than last year at this time with \$25,000 being additional debt service and \$5,000 transferred to the RCC fund.
- Net Gain for the period is \$20,000 less than at this time last year due mainly to increased transfers out as mentioned above and greater expenses.

Overall the fund is performing as anticipated; below please find a brief review of the revenue for the fund total income for the year, which is anticipated to be very near those budgeted:

Tax Revenue

- Ad Valorem Tax collection rate is 95.6% compared to 94.8% at this time last year and is expected to end at or very near its budgeted amount
- PEC Franchise Tax is slightly greater than the targeted amount of 50% with 52.5% of the budgeted amount collected to date and it is anticipated to end at or very near its budget and is slightly greater (5.3%) than those collected at this time last year
- Cable Franchise Tax is considerably greater than those budgeted for the period and is 18.6% greater than those at this time last year
- Telephone Franchise Tax is about 7% less than budgeted for the period and 6.4% less than at this time last year; this is mainly contributed to the switch from land based phones to cell and internet based
- Liquor Tax is about as budgeted and 25% less than revenues at this time last year
- Overall Tax Income collected for the first six months of the fiscal year stands at 92.8% of those budgeted for the year compared to 91.6% at this time last year.

Building Permit Income is very near its targeted 50% with 49.3% of the anticipated income being collected the first six months of the fiscal year compared to 61.8% at this time last year.

Judicial Income is drastically less than the targeted 50% for the period with only 19% of the budgeted income having been collected; this compares to 75% at this time last year, and is 27.5% of the amount collected for the first six months of last fiscal year.

Other Income is near those anticipated and very near those incomes at this time last year.

Total Income collected for the first six months of the fiscal year is 90.8% of those budgeted for the fiscal year.

Expenses for the first half of the fiscal year are very near those anticipated with the vast majority of the major expense categories being at very near those anticipated; below you will find a brief review of the expense categories:

BCAD Expense is slightly less than anticipated and should end the year below the budgeted amount.

Building Committee Expenses are less than anticipated and should also end the fiscal less than budgeted.

Ordinance Enforcement is slightly greater than its targeted amount of \$4,800 and should end the year very near its target amount.

Animal Control Expense is slightly less than its target of \$4,600 and should end the year very near its budgeted amount.

Emergency Management/Flood Plain expenses are below its target and should end the year below its budgeted amount.

Traffic Control expense is anticipated and should end the year very near its budget.

Municipal Court expense is drastically less than its target amount for the period and this is also reflected by less income as noted above. It is anticipated that it will end the year considerably less than its budget.

Legal expense is about as anticipated for the period and should end the year very near its budget.

Insurance expense is as anticipated and should end the year slightly less than budgeted.

Employee expense is 5% less than those anticipated for the period and should end the year slightly less than its budgeted amount.

Administrative expenses 16% less than targeted and should end the fiscal year slightly below its budget.

Municipal Building operation expense is about as anticipated.

Contract Services expense related to emergency services is as anticipated and should end the year at its budgeted amount.

Capital Outlay and Contingencies are as anticipated for the period.

Debt Service (transfer of funds out) is slightly greater than anticipated due to approximately \$8,000 in PWD debt tax having been collected during the period.

Total Expenditures are about 10% less than anticipated for the first 6 months of the fiscal year and hopefully will continue this trend into the last half of the fiscal year.

**CITY OF MEADOWLAKES
FINANCIAL POSITION
March 31, 2012**

FUND BALANCES

CASH FUNDS

<i>American Bank - Checking Account</i>	\$ 28,024	
<i>American Bank - Money Market Account</i>	\$ 294,056	
<i>Petty Cash</i>	\$ 150	
<i>Total Cash</i>	<u> </u>	\$ 322,230

OTHER FUNDS

<i>Wells Fargo Money Market</i>	\$ 54,579	
<i>American Bank CD .355% matures 3/10/11</i>	\$ 50,557	
<i>Texas Dept Transportation - Escrow</i>	\$ 200	
<i>Total Other Funds</i>	<u> </u>	\$ 105,336

TOTAL FUNDS AVAILABLE **\$ 427,567**

ALLOCATED FUNDS

<i>Cart Paths</i>	\$ 4,186	
<i>Judicial - Security Fund</i>	\$ 93	
<i>Judicial - Technical Fund</i>	\$ 124	
<i>Court - Time Payment Plan</i>	\$ 362	
<i>Insurance - Storm Damage</i>	\$ 24,472	
<i>Clean-up Deposits</i>	\$ 2,000	
<i>Inspection Deposits</i>	\$ 1,350	
Total Allocated Funds	<u> </u>	\$ 32,587

FUND BALANCE LESS ALLOCATED FUNDS **\$ 394,979**

RESERVE FUNDS

<i>Emergency Operating Expense-4 months</i>	\$ 130,000	
<i>Total Reserve Funds</i>	<u> </u>	\$ 130,000

**FUND BALANCE LESS ALLOCATED
AND RESERVE FUNDS** **\$ 264,979**

CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
March 31, 2012

	<u>Current</u> <u>Month</u>	<u>YTD</u> <u>3/31/2012</u>	<u>Budget</u> <u>2011-2012</u>	<u>Difference</u>
<u>REVENUE</u>				
TAXES				
<i>Ad Valorem Tax</i>	\$ 3,604	\$ 563,380	\$ 589,280	\$ (25,900)
<i>PEC Franchise Tax</i>	\$ -	\$ 20,477	\$ 39,000	\$ (18,523)
<i>Cable Franchise Tax</i>	\$ -	\$ 8,638	\$ 9,500	\$ (862)
<i>Telephone Franchise Tax</i>	\$ -	\$ 3,661	\$ 8,500	\$ (4,839)
<i>Liquor Tax</i>	\$ -	\$ 560	\$ 1,000	\$ (440)
Total Taxes	\$ 3,604	\$ 596,716	\$ 647,280	92%
CITY BUILDING PERMITS				
<i>Home Permits</i>	\$ 200	\$ 400	\$ 1,200	\$ (800)
Commercial Permits	\$ -	\$ -	\$ -	\$ -
<i>Remodeling Permits</i>	\$ 150	\$ 500	\$ 750	\$ (250)
<i>Fence & Deck Permits</i>	\$ 200	\$ 650	\$ 1,000	\$ (350)
<i>Hot Tubs/playscape</i>	\$ -	\$ -	\$ -	\$ -
<i>Pool Permits</i>	\$ -	\$ -	\$ 300	\$ (300)
<i>Replats</i>	\$ -	\$ 100	\$ 100	\$ -
Total City Building Permits	\$ 550	\$ 1,650	\$ 3,350	49%
JUDICIAL				
<i>Court Costs</i>	\$ 90	\$ 158	\$ 4,000	\$ (3,842)
<i>Judicial Fines</i>	\$ 134	\$ 1,127	\$ 4,000	\$ (2,873)
<i>Failure to Appear</i>	\$ -	\$ -	\$ -	\$ -
<i>OMNI</i>	\$ -	\$ -	\$ -	\$ -
<i>Administrative Fee</i>	\$ -	\$ 10	\$ 100	\$ (90)
Total Judicial	\$ 224	\$ 1,295	\$ 8,100	16%
DIVIDENDS & INTEREST EARNED				
Dividends & Interest	\$ -	\$ 469	\$ 1,500	\$ (1,031)
Total Dividends & Interest Earned	\$ -	\$ 469	\$ 1,500	31%
OTHER REVENUE				
<i>Pet Registration Fee</i>	\$ 260	\$ 965	\$ 1,300	\$ (335)
<i>Sale-City Directory</i>	\$ -	\$ 32	\$ 50	\$ (18)
<i>Open Records Request</i>	\$ 2	\$ 3	\$ 50	\$ (47)
Total Other Revenue	\$ 262	\$ 1,000	\$ 1,400	71%
TOTAL REVENUE	\$ 4,639	\$ 601,130	\$ 661,630	91%

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
March 31, 2012**

	<u>Current Month</u>	<u>YTD 3/31/2012</u>	<u>Budget 2011-2012</u>	<u>Difference</u>
<u>EXPENDITURES</u>				
BCAD				
Quarterly Charges	\$ 2,866	\$ 5,732	\$ 12,000	\$ 6,268
Legal & Collection	\$ -	\$ 801	\$ 1,500	\$ 699
Interest & Income Credit	\$ (880)	\$ (880)	\$ -	\$ 880
Tax Hearing	\$ -	\$ -	\$ 500	\$ 500
Total BCAD	\$ 1,986	\$ 5,653	\$ 14,000	40%
CITY BUILDING COMMITTEE				
Membership	\$ -	\$ 125	\$ 200	\$ 75
Supplies/Expense	\$ -	\$ 24	\$ 300	\$ 277
Total City Building Committee	\$ -	\$ 149	\$ 500	30%
ORDINANCE ENFORCEMENT				
Employee	\$ 535	\$ 3,204	\$ 6,500	\$ 3,296
FICA/Med	\$ 41	\$ 245	\$ 500	\$ 255
Insurance - Workers' Comp	\$ -	\$ 170	\$ 300	\$ 130
Vehicle Operation	\$ 170	\$ 1,043	\$ 1,800	\$ -
Communications	\$ 17	\$ 138	\$ -	\$ (138)
Motor Vehicle Inquires	\$ 23	\$ 138	\$ -	\$ -
Supplies/Expense	\$ -	\$ -	\$ 525	\$ 525
Total Ordinance Enforcement	\$ 786	\$ 4,938	\$ 9,625	51%
ANIMAL CONTROL				
Contract Agreement	\$ 600	\$ 3,600	\$ 8,000	\$ 4,400
Insurance - Workers' Comp	\$ -	\$ 80	\$ 200	\$ 120
Pet Holding Fee/Rabies	\$ 100	\$ 254	\$ 250	\$ (4)
Communications	\$ 18	\$ 119	\$ -	\$ (119)
Supplies/Expense	\$ -	\$ -	\$ 750	\$ 750
Total Animal Control	\$ 718	\$ 4,053	\$ 9,200	44%
EMERGENCY MANAGEMENT/FLOOD PLAIN				
Training & Travel	\$ -	\$ -	\$ 800	\$ 800
Membership	\$ -	\$ 85	\$ 300	\$ 215
Expense	\$ -	\$ -	\$ 250	\$ 250
Total Flood Plain Administrator	\$ -	\$ 85	\$ 1,350	6%
TRAFFIC CONTROL				
Salary & Wages	\$ 1,872	\$ 11,256	\$ 25,000	\$ 13,744
FICA/Med	\$ 143	\$ 650	\$ 1,925	\$ 1,275
Insurance-Workers' Comp	\$ -	\$ 300	\$ 500	\$ 200
Insurance - Law Enf Liability	\$ -	\$ 1,010	\$ 1,000	\$ (10)
Unemployment Expense	\$ -	\$ -	\$ 500	\$ 500
Misc	\$ -	\$ -	\$ 500	\$ 500
Total Traffic Control	\$ 2,015	\$ 13,216	\$ 29,425	45%

CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
March 31, 2012

<u>EXPENDITURES-Page 2</u>	<u>Current</u>	<u>YTD</u>	<u>Budget</u>	<u>Difference</u>
	<u>Month</u>	<u>3/31/2012</u>	<u>2011-2012</u>	
MUNICIPAL COURT				
Education	\$ -	\$ 234	\$ 500	\$ 266
State Court Costs	\$ -	\$ -	\$ 3,000	\$ 3,000
Prosecuting Attorney	\$ -	\$ 125	\$ 2,000	\$ 1,875
Office Lease - Judge Adams	\$ 200	\$ 1,200	\$ 2,400	\$ 1,200
Bailiff Services	\$ -	\$ -	\$ 500	\$ 500
Child Safety & Seat Belt Fine	\$ -	\$ -	\$ 100	\$ 100
Administrative Expense	\$ 27	\$ 571	\$ 600	\$ 29
Total Municipal Court	\$ 227	\$ 2,130	\$ 9,100	23%
LEGAL				
City Attorney - Codification	\$ -	\$ 2,114	\$ -	\$ (2,114)
City Attorney - General	\$ 14	\$ 2,143	\$ 7,500	\$ 5,357
Total Legal	\$ 14	\$ 4,257	\$ 7,500	57%
INSURANCE				
Liability	\$ -	\$ 629	\$ 2,200	\$ 1,571
Errors & Omissions	\$ -	\$ 926	\$ 200	\$ (726)
Crime	\$ -	\$ 164	\$ 450	\$ 286
Insurance - Worker's Comp Refund	\$ -	\$ -	\$ -	\$ -
Total Insurance	\$ -	\$ 1,719	\$ 2,850	60%
ADMINISTRATIVE				
EMPLOYEE EXPENDITURES				
Salary - Exempt Employee	\$ 6,865	\$ 44,625	\$ 89,250	\$ 44,625
Salary - Non-exempt Employees	\$ 2,987	\$ 20,883	\$ 52,500	\$ 31,617
FICA/Medicare	\$ 754	\$ 5,179	\$ 11,325	\$ 6,146
Longevity Pay	\$ -	\$ 2,257	\$ 4,200	\$ 1,943
Reserve - Payroll	\$ -	\$ -	\$ 4,000	\$ 4,000
Retirement	\$ 68	\$ 863	\$ 3,000	\$ 2,137
Health Insurance	\$ 998	\$ 6,588	\$ 15,000	\$ 8,412
Insurance - Worker's Comp	\$ -	\$ 178	\$ 700	\$ 522
Disability	\$ 76	\$ 526	\$ -	\$ (526)
Bond - Manager	\$ -	\$ -	\$ -	\$ -
Payroll Expense	\$ 17	\$ 15	\$ -	\$ (15)
Drug Test	\$ -	\$ -	\$ -	\$ -
Other Benefits	\$ 79	\$ 158	\$ 250	\$ 92
Training	\$ -	\$ 190	\$ 1,000	\$ 810
Dues & Membership	\$ -	\$ -	\$ 500	\$ 500
Mileage Allowance	\$ -	\$ -	\$ 350	\$ 350
Miscellaneous	\$ -	\$ -	\$ 650	\$ 650
Total Employee Training & Travel	\$ 11,844	\$ 81,461	\$ 182,725	45%
ADMINISTRATIVE OTHER				
Audit	\$ 3,115	\$ 3,115	\$ 3,500	\$ 385
City Directory	\$ -	\$ -	\$ 1,500	\$ 1,500
Election	\$ -	\$ -	\$ 1,400	\$ 1,400
Gifts, Flowers, etc	\$ -	\$ 149	\$ -	\$ (149)
Office Supplies/Expense	\$ 15	\$ 1,062	\$ 4,000	\$ 2,938
Neighborhood Watch	\$ -	\$ 61	\$ 750	\$ 689
Copier - Lease	\$ 206	\$ 761	\$ 2,000	\$ 1,239
Postage	\$ -	\$ 41	\$ 350	\$ 309
Membership/Dues	\$ -	\$ 487	\$ 700	\$ 213
Telephone	\$ 12	\$ 313	\$ 750	\$ 437
Miscellaneous	\$ -	\$ -	\$ 1,200	\$ 1,200
Office Equip Repair & Maint	\$ -	\$ -	\$ 500	\$ 500
Office Maintenance	\$ -	\$ 1,300	\$ 4,000	\$ 2,700
Email Service	\$ -	\$ 336	\$ -	\$ (336)
Website Hosting & Update	\$ -	\$ -	\$ 2,000	\$ 2,000
Codification Expense	\$ -	\$ 5,390	\$ 10,000	\$ 4,610
Total Administrative Other	\$ 3,348	\$ 13,015	\$ 32,650	40%
Total Administrative Expense	\$ 15,191	\$ 94,477	\$ 215,375	44%

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
March 31, 2012**

	<u>Current Month</u>	<u>YTD 3/31/2012</u>	<u>Budget 2011-2012</u>	<u>Difference</u>
<u>EXPENDITURES-Page 3</u>				
MUNICIPAL BUILDING				
Maintenance & Repair	\$ -	\$ 802	\$ 2,500	\$ 1,698
Electric Service	\$ 254	\$ 1,364	\$ 3,500	\$ 2,136
Insurance - Real Estate & Pers Prop	\$ -	\$ 826	\$ 1,000	\$ 174
Total Municipal Building	\$ 254	\$ 2,992	\$ 7,000	43%
CONTRACT SERVICES				
Marble Falls Area EMS Inc	\$ 2,792	\$ 16,750	\$ 33,500	\$ 16,750
Marble Falls Area Fire Dept Inc	\$ 2,343	\$ 14,060	\$ 27,300	\$ 13,241
Total Contract Services	\$ 5,135	\$ 30,810	\$ 60,800	51%
CAPITAL OUTLAY				
Office Accessories	\$ -	\$ -	\$ 5,000	\$ 5,000
Land Acquisition	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Capital Outlay	\$ -	\$ -	\$ 30,000	0%
CONTINGENCY FUND				
General	\$ -	\$ -	\$ 20,000	\$ 20,000
Total Contingency Fund	\$ -	\$ -	\$ 20,000	0%
DEBT SERVICE				
Transfer to RCC Fund	\$ -	\$ 5,000	\$ 5,000	\$ -
Transfer to PWD Debt Service	\$ 5,777	\$ 298,426	\$ 290,000	\$ (8,426)
Total Transfer to Debt Service	\$ 5,777	\$ 303,426	\$ 295,000	103%
TOTAL EXPENDITURES	\$ 32,103	\$ 467,903	\$ 711,725	
REVENUE LESS EXPENDITURES	\$ (27,464)	\$ 133,227	\$ (50,095)	

City of Meadowlakes
Items for Consideration
City Council Meeting
April 10, 2012

Date: April 4, 2012
To: Honorable Mayor Williams and Council Persons
From: Johnnie Thompson, City Manager
Agenda Item: IV-I-Public Works, Recreation and Country Club and Debt Service Funds March 2012 Financial Reports

1. **Requested Council Agenda Date:** April 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson, City Manager-830-693-2951
 3. **Place On:** **Consent** **New Business** **Old Business**
 4. **Budget Impact Statement Attached:** **Yes** **No** **N/A**
 5. **Original Copies of Documents Approved to from by City Attorney?** **Yes** **No**
 N/A
-

6. Background:

Please find below a review of the Utility, Recreation and Country Club financial reports along with other supporting documents.

Utility (Public Works) Fund
(Pages 1 through 6)

Balance Sheet

In reviewing the Balance Sheet for the fund you will note that we have approximately \$117,300 more on deposit in operating cash than we did at the end of March last year and that we have approximately \$19,000 in additional debt service cash on hand. As mentioned in previous MEMO's, due to the move of the assets and liabilities from purchasing the golf course from the Utility Fund to the General Fund you will note a drastic decrease in Fixed Assets (\$3.566 million) as well as a like amount in liabilities. The Net Income for the fund including operating and debt service stands at \$301,039 compared to \$303,965 at the end of March of last year.

Profit and Loss

In reviewing the Profit and Loss statement for the Utility Fund (Operating) you will note that as with last month water sales are slightly below those budgeted for the period due to the extremely wet March we had. Although sales are down for the month they are still about \$12,000 greater than those budgeted for the October to March period. Overall, even though water sales were off about \$4,500, total revenue for the month fell only about \$3,000 less than budgeted. The year-to-date revenues are approximately \$38,000 less than budgeted but please remember that we budgeted to transfer in excess of \$63,000 from reserves during the period and due to increased revenues and decreased expenses this has not been required. In essence, if you back out this budgeted transfer our revenues for the year exceed those budgeted by \$25,000. Increased water sales and miscellaneous income from the sale of surplus equipment amount to the vast majority of this additional income.

Expenses for the month and for the year-to-date are both below those budgeted for the periods. For the month of March all major expense categories were less than those budgeted with the exception of Administrative, which reflected the cost of the Fund's portion of the auditing expense, which was originally budgeted for February. Operating expenses were slightly greater than those budgeted mainly due to the replacement of valves at the water treatment plant, cost of repairing some of the City's drainage facilities, the prepayment of the electrical subsidy and the cost of the audit. Even with these slight overages the total expenses for the month fell about \$17,000 less than budgeted due to less than anticipated capital purchases. In reviewing the year-to-date expenses to those budgeted for the period total expenses are approximately \$136,000 less than budgeted, with all major expense categories being less than budgeted. Employee expenses are \$35,000 less than budgeted due to being short one budgeted employee, Administrative expenses slightly less than \$6,000 less; Operating expenses \$30,000 less than anticipated maintenance expenses, and less than budgeted Capital Expenditures contributed approximately \$58,000 to the less than budgeted expenses.

The Net Gain for the Operating portion of the Utility Fund shows a slight loss (\$577) for the month compared to an anticipated net loss of \$14,772 and the funds net gain for the year stands at \$17,358 compared to a budgeted loss of \$80,314.

Cash Flow Analysis (Pages 7 and 8)

Utility Fund- the Operating cash flow for the month once again had a negative cash flow for March, which is not unusual since we had several rather large expenses in the month as well as revenues slightly less than those budgeted. March had a negative cash flow of \$9,500. The fund has seen a positive cash flow in excess of \$17,000 for the year-to-date, and as noted above our actual cash has increased over \$117,000 over those at this time last year. I would anticipate that barring some unknown issues we should have a positive cash flow for April.

Debt Service Fund-the Debt Service cash increased by \$19,000 in March and should increase by about \$14,500 a month for the next five months at which time we have an approximately \$355,000 principal and interest payment due. It is anticipated that the fund should have an approximate \$16,000 carry-over into the next fiscal year.

Debt Service Fund (Page 9)

The Debt Service fund is performing as anticipated. Revenues for the month were slightly greater than those budgeted and about \$20,000 greater than those budgeted for the year-to-date. As mentioned earlier the fund will continue to be on the positive side in order to have adequate funds to cover the approximate \$355,000 principal and interest that will be due in August.

Recreation and Country Club Fund (RCC) (Page 10)

Please find attached a copy of the Recreation and Country Club (RCC) Fund financial statement for the year-to-date. The Fund for the month of March saw a net loss of \$1,100 due to bathroom renovation expenses, for the year-to-date a net gain of \$19,000 is indicated but this is misleading since we have to accumulate funds in order to make the final payment on the golf course equipment due in April. As you may recall the POA has agreed to contribute approximate \$25,000 toward the retirement of this debt on behalf of the PFC.

In order to make available the necessary cash for the renovation of the bathrooms I prepaid the \$5,000 electric subsidy for the PFC. As you may recall we budgeted \$7,500 a year in electric subsidy's from the Utility Fund toward the cost of electricity to irrigate the golf course. This subsidy is transferred to the RCC Fund and is used to offset the \$1,000 monthly lease expense of the golf complex by the PFC. Under separate cover I will address the cost of the bathroom renovation and the request for additional funding from the General Fund to help cover the cost overruns.

Checks Issued in Excess of \$2,500 (Page 11)

Attached you will find a listing of all checks issued in excess of \$2,500 in the month of February. Most were the normal re-occurring kind with the following exceptions:

Utility Fund

Ck. 12851-RCC Fund- prepayment of the electrical subsidy as noted above

Ck. 12876-Meadowlakes General Fund-payment of the Funds portion of conducting the annual audit

Ck. 12888-Card Services-VISA-purchase of bathroom partitions (\$2,890 reimbursed by the RCC Fund), payroll software update and miscellaneous

Ck. 12894-Process Solutions-purchase of replacement control valves for the water treatment plant

Ck. 12895-Southwest Engineers-progress payment on water system engineering study

General Fund

Ck. 5898-Public Works-transfer of property tax revenue to debt service

Ck. 5905-Burnet County Appraisal District-2nd quarter FY 2012 property tax collection and appraisal expense

Ck. 5911-Neffendorf, Knopp, Doss & Co.-expense related to conducting FY2011 audit-General Fund Expense was \$3115, both Utility Fund and PFC portions were \$5,192.50 each

Recreation and Country Club Fund

Ck. 1894-Public Works-reimbursement of expense for purchase of bathroom partitions

7. Recommendation- I would recommend that the financial reports as prepared be approved.

City of Meadowlakes-Utility Fund
Balance Sheet Prev Year Comparison
 As of March 31, 2012

	Mar 31, 12	Mar 31, 11
ASSETS		
Current Assets		
Checking/Savings		
1000 - Operating Cash		
1010 - Petty Cash	\$ 400	\$ 400
1020 - American Bk Operating Checking	\$ 11,171	\$ 6,771
1030 - American Bk - Operating MM	\$ 383,956	\$ 270,669
1340 - American Bank - I&S	\$ -	\$ 359
Total 1000 - Operating Cash	\$ 395,528	\$ 278,198
1100 - Construction Cash		
1110 - American Bank - Construction	\$ -	\$ 2,860
1122 - 2008 Construction Fund Account	\$ -	\$ 16,101
Total 1100 - Construction Cash	\$ -	\$ 18,961
1300 - Debt Service		
1341 - Series 2008 Debt Service Account	\$ 299,951	\$ 280,306
Total 1300 - Debt Service	\$ 299,951	\$ 280,306
Total Checking/Savings	\$ 695,479	\$ 577,465
Accounts Receivable		
1601 - Loan to RCC Division	\$ 289,394	\$ 308,368
1500 - Operating Receivables	\$ 68,309	\$ 69,683
Total Accounts Receivable	\$ 357,703	\$ 378,051
1800 - Operating Inventories	\$ 29,301	\$ 25,276
Total Current Assets	\$ 1,082,483	\$ 980,792
Fixed Assets		
1900 - Fixed Assets		
Total 1900 - Fixed Assets	\$ 6,529,232	\$ 9,818,575
1990 - Accumulated Depreciation	\$ (2,969,399)	\$ (2,862,173)
1983 - Golf Irrigation Improvements	\$ 272,352	\$ 219,772
Total Fixed Assets	\$ 3,832,185	\$ 7,176,174
TOTAL ASSETS	\$ 4,914,668	# \$ 8,156,965

City of Meadowlakes-Utility Fund
Balance Sheet Prev Year Comparison
As of March 31, 2012

	Mar 31, 12	Mar 31, 11
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Accounts Payable	\$ 20,211	\$ 34,718
3210 - Current Portion of Bonds Payable	\$ 250,000	\$ 265,000
Total Accounts Payable	\$ 270,211	\$ 299,718
Other Current Liabilities		
2100 - Payroll Liabilities	\$ -	\$ 21
3000 - Operating Accounts Payable	\$ -	\$ 287
3010 - Service Deposits Payable	\$ 72,350	\$ 66,838
3020 - Sales Tax Payable	\$ 994	\$ 892
3155 - Employee Retirement Payable	\$ -	\$ 372
3200 - Accrued Interest Payable	\$ 1,408	\$ 15,845
3560 - Deferred Operating Tax Revenue	\$ 3,147	\$ 3,147
3700 - Prior Period Adjustments	\$ 296,586	\$ -
Total Other Current Liabilities	\$ 374,484	\$ 87,400
Total Current Liabilities	\$ 644,695	\$ 387,118
Long Term Liabilities		
3600 - Long Term Debt		
3611 - 2008 Certificates Obligations	\$ -	\$ 3,555,000
3612 - 2008 General Obligations Bonds	\$ 260,000	\$ 510,000
Total 3600 - Long Term Debt	\$ 260,000	\$ 4,065,000
Total Long Term Liabilities	\$ 260,000	\$ 4,065,000
Total Liabilities	\$ 904,695	\$ 4,452,118
Equity		
3900 - Retained Earnings	\$ 173,350	\$ 406,098
4000 - General Fund Balance	\$ 180,682	\$ 180,682
4010 - Reserved for Inventories	\$ 21,711	\$ 21,711
4020 - General Fund-Fixed Assets	\$ 3,316,343	\$ 2,752,834
4100 - Debt Service Fund	\$ 16,367	\$ 20,614
4200 - Capital Projects Fund	\$ 480	\$ 18,944
Net Income	\$ 301,039	\$ 303,965
Total Equity	\$ 4,009,972	\$ 3,704,847
TOTAL LIABILITIES & EQUITY	\$ 4,914,668	\$ 8,156,965

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>	<u>Budget Oct- Mar 12</u>	<u>Oct 12</u>	<u>Budget</u>
Ordinary Income/Expense				
Income				
5010 · Water Revenue	\$ 140,062	\$ 128,000	\$ 17,615	\$ 22,000
5020 · Sewer Revenues	\$ 224,325	\$ 223,746	\$ 37,366	\$ 37,291
5030 · Garbage Revenue	\$ 97,275	\$ 96,998	\$ 16,293	\$ 16,167
5040 · Pump Fee Revenue	\$ 4			\$ -
5110 · Contract Services	\$ 40,000	\$ 40,001	\$ 6,667	\$ 6,667
5120 · Water Connect Fee Revenue	\$ 1,450	\$ 725	\$ 725	\$ -
5130 · Sewer Connect Fee Revenue	\$ 1,450	\$ 725	\$ 725	\$ -
5140 · Transfer Fee	\$ 1,150	\$ 1,250	\$ 200	\$ 208
5150 · Penalty & Interest Earned	\$ 3,519	\$ 3,124	\$ 403	\$ 521
5170 · Miscellaneous Revenues	\$ 11,667	\$ 876	\$ 15	\$ 146
5181 · Transfer in from Reserves	\$ -	\$ 63,325	\$ -	\$ -
5200 · Interest earned on Investments	\$ 969	\$ 1,250	\$ -	\$ 208
Total Income	\$ 521,870	\$ 560,020	\$ 80,009	\$ 83,208
Expense				
Total 6100 · Employee Expenses	\$ 175,165	\$ 210,385	\$ 23,131	\$ 31,685
Total 6200 · Administrative Expenses	\$ 32,753	\$ 38,475	\$ 8,487	\$ 1,900
Total 6300 · Operating Expenses	\$ 89,658	\$ 120,926	\$ 20,948	\$ 19,562
Total 6400 · POA Contract Mowing Expense	\$ 2,913	\$ 3,050	\$ 415	\$ 1,000
Total 6500 · Other Expenses	\$ 85,583	\$ 90,498	\$ 14,334	\$ 15,083
Total 6650 · Capital Expenditures	\$ 38,940	\$ 97,500	\$ -	\$ 15,500
8200 · Transfers Out to Debt Service	\$ 79,500	# \$ 79,500	# \$ 13,250	# \$ 13,250
Total Expenses	\$ 504,512	\$ 640,334	\$ 80,566	\$ 97,980
Net Operating Gain/(Loss)	\$ 17,358	\$ (80,314)	\$ (557)	\$ (14,772)

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>	<u>Budget Oct- Mar 12</u>	<u>Oct 12</u>	<u>Budget</u>
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 28,430	\$ 30,797	\$ 2,376	\$ 4,737
6415 · Salaries & Wages-Non-Exempt	\$ 99,334	\$ 122,200	\$ 15,399	\$ 18,840
6416 · Overtime & Standby Pay	\$ 4,789	\$ 5,004	\$ 572	\$ 770
6417 · Longevity Pay-Exempt/Non-Exempt	\$ 3,925	\$ 4,000		\$ -
	<u>\$ 136,478</u>	<u>\$ 162,001</u>	<u>\$ 18,347</u>	<u>\$ 24,347</u>
6111 · Other Employee Expenses				
6115 · Miscellaneous Payroll Expenses	\$ -	\$ -		\$ -
6120 · FICA Expense	\$ 10,343	\$ 12,600	\$ 1,299	\$ 1,900
6140 · Worker's Compensation Insurance	\$ 5,037	\$ 5,000	\$ -	\$ -
6150 · Employee Insurance Expenses	\$ 18,186	\$ 22,999	\$ 3,254	\$ 3,833
6160 · Employee Retirement Expense	\$ 1,722	\$ 4,250	\$ 130	\$ 1,000
6170 · Employee Uniform Expense	\$ 1,706	\$ 1,760	\$ 270	\$ 290
6180 · Employee Training & Travel Exp	\$ 1,565	\$ 1,700	\$ (194)	\$ 300
6560 · Payroll Expenses	\$ 127	\$ 75	\$ 25	\$ 15
Total 6111 · Other Employee Expenses	<u>\$ 38,687</u>	<u>\$ 48,384</u>	<u>\$ 4,784</u>	<u>\$ 7,338</u>
Total 6100 · Employee Expenses	\$ 175,165	\$ 210,385	\$ 23,131	\$ 31,685
6200 · Administrative Expenses				
6210 · Auditing Expense	\$ 5,193	\$ 6,000	\$ 5,193	\$ -
6225 · Misc. Dues & Fees				
6226 · TECQ Fees	\$ 3,368	\$ 3,400	\$ 111	\$ 100
6227 · Other Misc. Dues & Fees	\$ 1,387	\$ 1,500	\$ 1,000	\$ -
Total 6225 · Misc. Dues & Fees	<u>\$ 4,755</u>	<u>\$ 4,900</u>	<u>\$ 1,111</u>	<u>\$ 100</u>
6235 · Computer/Office Equip R&M	\$ 1,232	\$ 1,150	\$ -	\$ 150
6240 · Software Update	\$ 1,269	\$ 2,000	\$ 513	\$ 100
6245 · Office Equipment Rental	\$ 481	\$ 600	\$ 96	\$ 100
6250 · Office Supplies	\$ 1,465	\$ 2,600	\$ 390	\$ 400
6255 · Postage Expense	\$ 1,950	\$ 2,100	\$ 676	\$ 400
6260 · Telephone Expense	\$ 2,320	\$ 3,000	\$ 438	\$ 500
6270 · Insurance - GL & Property	\$ 13,621	\$ 15,000	\$ -	\$ -
6280 · Bad Debts	\$ 2	\$ 250	\$ -	\$ -
6282 · Miscellaneous	\$ 465	\$ 875	\$ 72	\$ 150
Total 6200 · Administrative Expenses	<u>\$ 32,753</u>	<u>\$ 38,475</u>	<u>\$ 8,487</u>	<u>\$ 1,900</u>

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>	<u>Budget Oct- Mar 12</u>	<u>Oct 12</u>	<u>Budget</u>
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp				
6305 · Water Treatment Electrical	\$ 11,373	\$ 15,000	\$ 1,674	\$ 3,000
6310 · Heating Fuel-WTP	\$ -	\$ 1,500	\$ -	\$ -
6313 · Raw Water Purchase-LCRA	\$ 10,696	\$ 5,175	\$ -	\$ -
6314 · R&M-Plant & Pump Station	\$ 1,355	\$ 7,500	\$ -	\$ 1,250
6316 · WTP Chemical Expense	\$ 7,769	\$ 7,000	\$ 384	\$ 1,500
6320 · Water Outside Testing Expense	\$ 1,180	\$ 1,001	\$ 826	\$ 167
6328 · Distribution Repair & Maint.	\$ 841	\$ 4,500	\$ -	\$ 500
6331 · Water Plant Repair & Maint.	\$ 4,048	\$ 20,000	\$ 4,048	\$ 5,000
6355 · Meter Purchased	\$ 3,642	\$ 3,500	\$ -	\$ -
6360 · Tap Materials-Water	\$ -	\$ 2,000	\$ -	\$ -
Total 6301 · Water Treatment Operational Exp	\$ 40,904	\$ 67,176	\$ 6,933	\$ 11,417
6302 · Wastewater Operational Expenses				
6304 · Wastewater Electrical	\$ 13,232	\$ 13,900	\$ 2,387	\$ 2,400
6311 · Propane-Wastewater	\$ -	\$ 1,000	\$ -	\$ -
6317 · WWTP Chemicals	\$ 2,150	\$ 4,500	\$ -	\$ 750
6318 · Outside Testting Wastewater	\$ 529	\$ 1,250	\$ 91	\$ 150
6321 · Collection System R&M	\$ 701	\$ 1,300	\$ 137	\$ 200
6322 · Irrigation Maintenance Expense	\$ 33	\$ 2,600	\$ -	\$ 400
6324 · Irrigation Electric Subsidy	\$ 6,875	\$ 3,750	\$ 5,000	\$ 625
6327 · WWTP Repair & Maintenance	\$ 8,419	\$ 8,500	\$ 1,359	\$ 1,000
Total 6302 · Wastewater Operational Expenses	\$ 31,938	\$ 36,800	\$ 8,974	\$ 5,525
6303 · Other Operational Expenses				
63031 · Repair & Maintenance-Other				
6329 · R&M-Building/Misc	\$ 2,578	\$ 2,600	\$ 100	\$ 400
63291 · Drainage Repair & Maintenance	\$ 3,438		\$ 3,438	
Total 63031 · Repair & Maintenance-Other	\$ 6,016	\$ 2,600	\$ 3,538	\$ 400
6330 · Vehicle Repair & Maintenance	\$ 1,027	\$ 2,600	\$ 10	\$ 400
6332 · Mahan Property Upkeep	\$ 500	\$ 500	\$ 500	\$ -
6335 · Machinery Repair & Maintenance	\$ 2,660	\$ 4,010	\$ 221	\$ 670
6340 · Vehicle & Machinery Fuel				
6341 · Vehicle Fuel	\$ 3,527	\$ 4,040	\$ 762	\$ 700
6342 · Machinery Fuel	\$ -	\$ 1,500		
Total 6340 · Vehicle & Machinery Fuel	\$ 3,527	\$ 5,540	\$ 762	\$ 700

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>	<u>Budget Oct- Mar 12</u>	<u>Oct 12</u>	<u>Budget</u>
6345 · Equipment Lease/Rental	\$ 275	\$ 200	\$ -	\$ -
6350 · Miscellaneous Operational Exp.	\$ 2,086	\$ 1,000	\$ 11	\$ 200
6365 · Small Tools	\$ 726	\$ 500	\$ -	\$ 250
Total 6303 · Other Operational Expenses	\$ 16,815	\$ 16,950	\$ 5,042	\$ 2,620
Total 6300 · Operating Expenses	\$ 89,658	\$ 120,926	\$ 20,948	\$ 19,562
6400 · POA Contract Mowing Expense				
6420 · POA Equipment R&M	\$ 2,106	\$ 1,400	\$ 328	\$ 250
6430 · Consumable Supplies - POA	\$ -	\$ 150	\$ 87	\$ 50
6450 · Fuel - POA	\$ 478	\$ 1,000	\$ -	\$ 450
6460 · Small Tools - POA	\$ 328	\$ 500	\$ -	\$ 250
Total 6400 · POA Contract Mowing Expense	\$ 2,913	\$ 3,050	\$ 415	\$ 1,000
6500 · Other Expenses				
6510 · Garbage Service Expense*	\$ 85,583	\$ 90,498	\$ 14,334	\$ 15,083
Total 6500 · Other Expenses	\$ 85,583	\$ 90,498	\$ 14,334	\$ 15,083
6650 · Capital Expenditures				
6651 · TX Water Dev Board Grant - MF	\$ 5,000	\$ 5,000	\$ -	\$ -
6652 · Assets Purchased				
66550 · Equipment Purchased	\$ 4,800		\$ -	\$ -
66551 · Building Additon @ STP	\$ 6,956		\$ -	\$ -
6652 · Assets Purchased - Other	\$ -	\$ 9,000	\$ -	\$ 2,000
Total 6652 · Assets Purchased	\$ 11,756	\$ 9,000	\$ -	\$ 2,000
6654 · Engineering Study	\$ 22,184	\$ 26,000	\$ -	\$ 6,000
6655 · Raw Water Pump	\$ -	\$ 25,000	\$ -	\$ -
6656 · SCADA Upgrades / Replacement	\$ -	\$ 32,500	\$ -	\$ 7,500
Total 6650 · Capital Expenditures	\$ 38,940	\$ 97,500	\$ -	\$ 15,500
8200 · Transfers Out to Debt Service	\$ 79,500	\$ 79,500	\$ 13,250	\$ 13,250
Total Expense	\$ 504,512	\$ 640,334	\$ 80,566	\$ 97,980
Net Ordinary Income	\$ 17,358	\$ (80,314)	\$ (557)	\$ (14,772)

*Garbage Service Expense is estimated due to time restraints actually invoicing had not been received.

City of Meadowlakes - Utility (Public Works) Fund Operating Cash Flow Analysis

	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$378,405	\$384,429	\$413,118	\$409,351	\$417,100	\$405,038	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528
Cash Inflows (Income)												
Account Receivables	\$138,131	\$103,719	\$78,706	\$78,000	\$78,835	\$71,686						
Loan Proceeds	\$2,000	\$-	\$2,000	\$-	\$-	\$-						
Contract Services	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667	\$6,667						
Miscellaneous/Other	\$1,900	\$8,842	\$11,671	\$2,236	\$1,196	\$5,511						
Total Cash Inflows	\$148,698	\$119,228	\$99,044	\$86,903	\$86,697	\$83,864	\$-	\$-	\$-	\$-	\$-	\$-
Available Cash Balance	\$527,103	\$503,657	\$512,162	\$496,254	\$503,798	\$488,902	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528
Cash Outflows (Expenses)												
Prior Months Payables/Misc.	\$28,320	\$15,587	\$11,348	\$2,603	\$7,305	\$7,971						
Employee Expenses	\$29,964	\$25,457	\$42,210	\$27,370	\$27,348	\$23,379						
Administrative Expenses	\$15,310	\$3,913	\$1,909	\$2,415	\$1,416	\$7,793						
Operating Expenses	\$33,864	\$15,829	\$11,144	\$13,463	\$20,003	\$22,238						
Mowing Contract Expenses	\$16	\$114	\$475	\$-	\$1,238	\$671						
Solid Waste Collection Expense	\$15,011	\$14,165	\$14,250	\$14,250	\$14,250	\$14,334						
Subtotal	\$122,485	\$75,065	\$81,336	\$60,100	\$71,560	\$76,386	\$-	\$-	\$-	\$-	\$-	\$-
Other Cash Outflows:												
Capital Expenses	\$6,938	\$2,224	\$8,225	\$5,804	\$13,950	\$3,738						
Debt Service Transfer	\$13,250	\$13,250	\$13,250	\$13,250	\$13,250	\$13,250						
Subtotal	\$20,188	\$15,474	\$21,475	\$19,054	\$27,200	\$16,988	\$-	\$-	\$-	\$-	\$-	\$-
Total Cash Outflows	\$142,674	\$90,539	\$102,811	\$79,154	\$98,760	\$93,374	\$-	\$-	\$-	\$-	\$-	\$-
Ending Cash Balance	\$384,429	\$413,118	\$409,351	\$417,100	\$405,038	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528	\$395,528
Difference Beginning to End Cash	\$6,024	\$28,689	\$(3,767)	\$7,749	\$(12,062)	\$(9,510)	\$-	\$-	\$-	\$-	\$-	\$-
Total Cash Increase/(Decrease) since beginning of Fiscal Year								\$17,123				

City of Meadowlakes Debt Service Cash Flow Analysis

	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 16,008	\$ 35,804	\$ 64,878	\$ 130,650	\$ 285,829	\$ 280,924	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950
Cash Inflows (Income)												
Transfer in from PWD-Operating	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250	\$ 13,250						
Transfer in from General-Tax Rev	\$ 6,542	\$ 15,810	\$ 52,489	\$ 141,844	\$ 75,964	\$ 5,777						
Miscellaneous/Other	\$ 4	\$ 14	\$ 33	\$ 85	\$ 126							
Total Cash Inflows	\$ 19,796	\$ 29,074	\$ 65,772	\$ 155,179	\$ 89,340	\$ 19,027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Cash Balance	\$ 35,804	\$ 64,878	\$ 130,650	\$ 285,829	\$ 375,169	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950
Cash Outflows (Expenses)												
Interest-2008 CO Bonds	\$ -				\$ 85,320							
Interest-200 GO Bonds	\$ -				\$ 8,925							
Principal 2008 CO Bonds	\$ -											
Principal 2008 GO Bonds	\$ -											
Miscellaneous	\$ -											
Total Cash Outflows	\$ -	\$ -	\$ -	\$ -	\$ 94,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 35,804	\$ 64,878	\$ 130,650	\$ 285,829	\$ 280,924	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950	\$ 299,950
Difference Beginning to End Cash	\$ 19,796	\$ 29,074	\$ 65,772	\$ 155,179	\$ (4,905)	\$ 19,027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year								\$ 283,942				

(Approximately \$355,000 in principal and interest will be made in August 2012.)

City of Meadowlakes-Debt Service Fund
Profit Loss
October 1 through March 31, 2012

	<u>Oct '11 - Mar 12</u>	<u>Budget Oct- Mar 12</u>	<u>Oct 12</u>	<u>Budget</u>
Other Income				
9000 · Debt Service Rev. (Transfers)				
9001 · Transfer in from Operating	\$ 79,500	\$ 79,500	\$ 13,250	\$ 13,250
9002 · Transfer in from General	\$ 298,426	\$ 276,200	\$ 5,777	\$ 3,700
Total 9000 · Debt Service Rev. (Transfers)	<u>\$ 377,926</u>	<u>\$ 355,700</u>	<u>\$ 19,027</u>	<u>\$ 16,950</u>
Total Other Income	<u>\$ 377,926</u>	<u>\$ 355,700</u>	<u>\$ 19,027</u>	<u>\$ 16,950</u>
Other Expense				
9010 · Debt Service Expenses				
9020 · 2008 Certificate of Obligations				
9025 · 2008 CO's- Interest	\$ 85,320	\$ 85,320		\$ -
Total 9020 · 2008 Certificate of Obligations	<u>\$ 85,320</u>	<u>\$ 85,320</u>	<u>\$ -</u>	<u>\$ -</u>
9030 · 2008 General Obligations Bonds				
9035 · 2008-GO's-Interest	\$ 8,925	\$ 8,838		\$ -
Total 9030 · 2008 General Obligations Bonds	<u>\$ 8,925</u>	<u>\$ 8,838</u>	<u>\$ -</u>	<u>\$ -</u>
Total 9010 · Debt Service Expenses	<u>\$ 94,245</u>	<u>\$ 94,158</u>	<u>\$ -</u>	<u>\$ -</u>
Total Other Expense	<u>\$ 94,245</u>	<u>\$ 94,158</u>	<u>\$ -</u>	<u>\$ -</u>
Net Income	<u><u>\$ 283,681</u></u>	<u><u>\$ 261,542</u></u>	<u><u>\$ 19,027</u></u>	<u><u>\$ 16,950</u></u>

Recreation & Country Club Division
Profit & Loss
 October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>	<u>Mar 12</u>
Ordinary Income/Expense		
Income		
03-5000 · Revenue		
03-5110 · General Fund Transfer In	5,000.00	0.00
Total 03-5000 · Revenue	<u>5,000.00</u>	<u>0.00</u>
03-5091 · Revenue-Public Facilities Corp.		
03-5090 · Interest Earned	8.44	0.00
03-5092 · Lease Income	9,750.00	5,000.00
03-5094 · Reimbursement-Equip Lease/Purch	18,900.00	0.00
03-5096 · Miscellaneous Income	9.75	0.00
Total 03-5091 · Revenue-Public Facilities Corp.	<u>28,668.19</u>	<u>5,000.00</u>
Total Income	33,668.19	5,000.00
Expense		
03-6000 · Administrative Expenditures		
03-6068 · House Maintenance Expenses		
03-6102 · Building Repair & Maintenance	245.94	0.00
Total 03-6068 · House Maintenance Expenses	<u>245.94</u>	<u>0.00</u>
Total 03-6000 · Administrative Expenditures	245.94	0.00
03-6900 · Building Repairs & Maint.		
03-6095 · Pro-Shop Bathroom Renovations	14,285.02	6,104.96
Total 03-6900 · Building Repairs & Maint.	<u>14,285.02</u>	<u>6,104.96</u>
Total Expense	<u>14,530.96</u>	<u>6,104.96</u>
Net Ordinary Income	<u>19,137.23</u>	<u>-1,104.96</u>
Net Income	<u><u>19,137.23</u></u>	<u><u>-1,104.96</u></u>

**March 2012 Checks Written Over \$2,500
All Funds**

Date	Ck. #	Issued To:	Amount	Description
PUBLIC WORKS FUND				
03/01/12	12850	PEC	\$3,790.15	Electrical usage water and wastewater
03/01/12	12851	RCC Fund	\$5,000.00	Electrical subsidy to golf course paid for remainder of fiscal year
03/14/12	12870	Allied Waste Services #843	\$14,334.41	Feb 12 solid waste contract
03/20/12	12876	City of Mlakes General Fund	\$5,192.50	Auditing expense-reimburse General Fund PWD portion
03/20/12	12888	Card Services - VISA	\$3,468.70	RCC Bathroom project-bathroom partitions(\$2890),software update(\$420)
03/28/12	12894	Process Solutions	\$3,894.19	Replacement valves for water treatment plant
03/28/12	12895	Southwest Engineers	\$3,737.50	Engineering Expense-partial payment
GENERAL FUND				
03/05/12	5893	Marble Falls Area EMS Inc.	\$2,791.67	March12 Contract
03/05/12	5894	Marble Falls Area Fire Dept.	\$2,343.25	March12 Contract
03/05/12	5898	Meadowlakes PWD	\$4,002.52	Transfer of funds-property tax collected
03/14/12	5905	Burnet Central Appl Dist.	\$2,866.03	2nd quarter collection and appraisal expense
03/27/12	5911	Neffendorf, Knopp, Doss	\$13,500.00	Auditing expense (\$3115)-\$10,385 reimbursed from PFC and PWD
RECREATION AND COUNTRY CLUB FUND				
03/23/12	1894	City of Meadowlakes Public l	\$2,890.00	Reimbuirse for purchases bathroom partitions

City of Meadowlakes
Items for Consideration
City Council Meeting
April 10, 2012

Date: April 3, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VI-A-Raw Water Purchase agreement with Lower Colorado River Authority.

1. **Requested Council Agenda Date:** April 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson, City Manager-830-693-2951
 3. **Place On:** Consent New Business Old Business
 4. **Budget Impact Statement Attached:** Yes No N/A
 5. **Original Copies of Documents Approved to from by City Attorney?** Yes No
 N/A
-

6. Background:

At this time I really have nothing new to report on the LCRA water purchase contract. I notified them last month to forward an amended contract with the proposed change regarding the termination of the contract as required by Texas Law. I again made contact the week before last and was advised that we should have it by the end of last week, so far nothing. I have elected to leave it on the agenda just in case.

7. Recommendation:

If we should get a draft copy in time for possible action and you so desire to approve it I would recommend that you do it subject to final review and approval of legal.

Johnnie Thompson

From: Steve Hawkins <stevehawkins@nctv.com>
Sent: Thursday, April 05, 2012 8:12 AM
To: 'Johnnie Thompson'
Cc: Patti Wray; Donnie Zavala; Dave Dostal; Dale Fixsen; Jeff Wilson
Subject: Month and YTD financial reports
Attachments: PFC March 2012 Income truncated.xls; PFC Cash Flow Summary FY 2012.xls; PFC Cash Flow Budget FY 2012.xls; PFC March 2012 Balance.xls; PFC March 2012 Income.xls; _Certification_.htm

Johnnie,

Attached are 5 financial reports from the PFC for the month of March and for 6 months. Please be aware that these are soft close numbers that may change as final invoices for the month are received. Any questions let me know.

Steve

**Hidden Falls Golf Club
Cash Flow Budget
FY 2012**

	Budget Oct. '11	Actual Oct. '11	Budget Nov. '11	Actual Nov. '11	Budget Dec. '11	Actual Dec. '11	Budget Jan. '12	Actual Jan. '12
<i>Beginning Cash</i>	\$51,092.05	\$27,711.35	\$38,310.75	\$10,164.76	\$50,012.45	\$15,461.87	\$55,225.13	\$15,320.04
<i>Cash Inflows</i>								
<i>Golf Revenue</i>	\$66,867.00	\$66,794.24	\$64,666.00	\$58,842.14	\$62,667.00	\$50,274.41	\$66,266.00	\$52,263.84
<i>F & B Revenue</i>	\$24,000.00	\$17,364.87	\$17,000.00	\$16,719.94	\$28,100.00	\$25,388.89	\$16,900.00	\$14,751.69
<i>Swim/Tennis Rev</i>	\$150.00	\$137.00	\$150.00	\$121.00	\$150.00	\$85.00	\$150.00	\$105.00
<i>Other</i>	<u>\$2.00</u>	<u>\$29.29</u>	<u>\$5,002.00</u>	<u>\$0.61</u>	<u>\$2.00</u>	<u>\$5,817.99</u>	<u>\$7,502.00</u>	<u>\$283.08</u>
<i>Total Inflows</i>	\$91,019.00	\$84,325.40	\$86,818.00	\$75,683.69	\$90,919.00	\$81,566.29	\$90,818.00	\$67,403.61
<i>Cash Before Outflows</i>	\$142,111.05	\$112,036.75	\$125,128.75	\$85,848.45	\$140,931.45	\$97,028.16	\$146,043.13	\$82,723.65
<i>Cash Outflows</i>								
<i>Expenses</i>	\$102,466.97	\$91,215.26	\$73,282.97	\$70,389.32	\$77,560.48	\$71,034.20	\$89,582.97	\$64,676.97
<i>Debt Service</i>	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
<i>Cap. Ex.</i>	\$333.33	\$0.00	\$333.33	\$0.00	\$333.34	\$0.00	\$333.33	\$0.00
<i>Payables</i>	-\$1,000.00	\$8,656.73	-\$500.00	-\$2,002.74	\$1,000.00	\$4,209.67	\$3,500.00	-\$891.60
<i>Prepays</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$4,812.50	\$4,464.25	\$0.00	\$0.00
<i>Total Outflows</i>	\$103,800.30	\$101,871.99	\$75,116.30	\$70,386.58	\$85,706.32	\$81,708.12	\$95,416.30	\$63,785.37
<i>Ending Cash</i>	\$38,310.75	\$10,164.76	\$50,012.45	\$15,461.87	\$55,225.13	\$15,320.04	\$50,626.83	\$18,938.28

**Hidden Falls Golf Club
Cash Flow Budget
FY 2012**

Budget Feb. '12		Actual Feb. '12	Budget Mar. '12	Actual Mar. '12	Budget Apr. '12	Actual Apr. '12	Budget May '12	Actual May '12
\$50,626.83	<i>Beginning Cash</i>	\$18,938.28	\$59,183.50	\$28,865.11	\$68,279.15	\$36,857.87	\$82,607.82	
	<i>Cash Inflows</i>							
\$61,867.00	<i>Golf Revenue</i>	\$52,503.47	\$75,166.00	\$76,447.62	\$68,367.00		\$68,666.00	
\$20,600.00	<i>F & B Revenue</i>	\$16,476.28	\$19,300.00	\$17,047.85	\$23,300.00		\$18,900.00	
\$150.00	<i>Swim/Tennis Rev</i>	\$101.00	\$200.00	\$121.00	\$200.00		\$1,400.00	
<u>\$2,500.00</u>	<i>Other</i>	<u>\$269.69</u>	<u>\$2.00</u>	<u>\$2.78</u>	<u>\$2.00</u>		<u>\$2.00</u>	
\$85,117.00	<i>Total Inflows</i>	\$69,350.44	\$94,668.00	\$93,619.25	\$91,869.00		\$88,968.00	
\$135,743.83	<i>Cash Before Outflows</i>	\$88,288.72	\$153,851.50	\$122,484.36	\$160,148.15		\$171,575.82	
	<i>Cash Outflows</i>							
\$74,727.00	<i>Expenses</i>	\$58,837.01	\$76,926.51	\$78,486.09	\$78,207.00		\$81,728.00	
\$2,000.00	<i>Debt Service</i>	\$0.00	\$2,000.00	\$0.00	\$2,000.00		\$2,000.00	
\$333.33	<i>Cap. Ex.</i>	\$0.00	\$333.34	\$0.00	\$333.33		\$333.33	
-\$500.00	<i>Payables</i>	\$586.60	\$7,000.00	\$7,827.90	-\$3,000.00		\$1,500.00	
\$0.00	<i>Prepays</i>	\$0.00	-\$687.50	-\$687.50	\$0.00		\$0.00	
\$76,560.33	<i>Total Outflows</i>	\$59,423.61	\$85,572.35	\$85,626.49	\$77,540.33		\$85,561.33	
\$59,183.50	<i>Ending Cash</i>	\$28,865.11	\$68,279.15	\$36,857.87	\$82,607.82		\$86,014.49	

**Hidden Falls Golf Club
Cash Flow Budget
FY 2012**

Budget Jun. '12	Actual Jun. '12	Budget Jul. '12	Actual Jul. '12	Budget Aug. '12	Actual Aug. '12	Budget Sep. '12	Actual Sep. '12
\$86,014.49			<i>Beginning Cash</i>	\$86,312.12		\$66,409.77	
			<i>Cash Inflows</i>				
\$65,667.00			<i>Golf Revenue</i>	\$63,767.00		\$60,367.00	
\$16,100.00			<i>F & B Revenue</i>	\$15,200.00		\$14,400.00	
\$1,600.00			<i>Swim/Tennis Rev</i>	\$1,400.00		\$1,100.00	
<u>\$2.00</u>			<i>Other</i>	<u>\$2.00</u>		<u>\$2.00</u>	
\$83,369.00			<i>Total Inflows</i>	\$80,369.00		\$75,869.00	
\$169,383.49			<i>Cash Before Outflows</i>	\$166,681.12		\$142,278.77	
			<i>Cash Outflows</i>				
\$82,425.53			<i>Expenses</i>	\$96,438.02		\$83,352.02	
\$2,000.00			<i>Debt Service</i>	\$2,000.00		\$2,000.00	
\$333.34			<i>Cap. Ex.</i>	\$333.33		\$333.33	
-\$1,000.00			<i>Payables</i>	\$1,500.00		-\$1,000.00	
-\$687.50			<i>Prepays</i>	\$0.00		\$0.00	
\$83,071.37			<i>Total Outflows</i>	\$100,271.35		\$84,685.35	
\$86,312.12			<i>Ending Cash</i>	\$66,409.77		\$57,593.42	
						\$60,950.05	

Hidden Falls Golf Club
Cash Flow Budget
FY 2012
Cash Flow Summary Thru March 2012

	Actual Oct. '11	Actual Nov. '11	Actual Dec. '11	Actual Jan. '12	Actual Feb. '12	Actual Mar. '12	Budget Apr. '12	Actual Apr. '12
<i>Beginning Cash</i>	\$27,711.35	\$10,164.76	\$15,461.87	\$15,320.04	\$18,938.28	\$28,865.11	\$68,279.15	\$36,857.87
<i>Cash Inflows</i>								
<i>Golf Revenue</i>	\$66,794.24	\$58,842.14	\$50,274.41	\$52,263.84	\$52,503.47	\$76,447.62	\$68,367.00	
<i>F & B Revenue</i>	\$17,364.87	\$16,719.94	\$25,388.89	\$14,751.69	\$16,476.28	\$17,047.85	\$23,300.00	
<i>Swim/Tennis Rev</i>	\$137.00	\$121.00	\$85.00	\$105.00	\$101.00	\$121.00	\$200.00	
<i>Other</i>	<u>\$29.29</u>	<u>\$0.61</u>	<u>\$5,817.99</u>	<u>\$283.08</u>	<u>\$269.69</u>	<u>\$2.78</u>	<u>\$2.00</u>	
<i>Total Inflows</i>	\$84,325.40	\$75,683.69	\$81,566.29	\$67,403.61	\$69,350.44	\$93,619.25	\$91,869.00	
<i>Cash Before Outflows</i>	\$112,036.75	\$85,848.45	\$97,028.16	\$82,723.65	\$88,288.72	\$122,484.36	\$160,148.15	
<i>Cash Outflows</i>								
<i>Expenses</i>	\$91,215.26	\$70,389.32	\$71,034.20	\$64,676.97	\$58,837.01	\$78,486.09	\$78,207.00	
<i>Debt Service</i>	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
<i>Cap. Ex.</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$333.33	
<i>Payables</i>	\$8,656.73	-\$2,002.74	\$4,209.67	-\$891.60	\$586.60	\$7,827.90	-\$3,000.00	
<i>Prepays</i>	\$0.00	\$0.00	\$4,464.25	\$0.00	\$0.00	-\$687.50	\$0.00	
<i>Total Outflows</i>	\$101,871.99	\$70,386.58	\$81,708.12	\$63,785.37	\$59,423.61	\$85,626.49	\$77,540.33	
<i>Ending Cash</i>	\$10,164.76	\$15,461.87	\$15,320.04	\$18,938.28	\$28,865.11	\$36,857.87	\$82,607.82	

Hidden Falls Golf Club (New)

Balance Sheet

As of March 31, 2012

	<u>Mar 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 - DBA Hidden Falls Checking	
03-1016 - Operating Account - Checking 57	409.84
03-1020 - Operating Account - MM 00	36,448.03
03-1022 - TABC Security Bond	5,000.00
03-1100 - Petty Cash	650.00
Total 1000 - DBA Hidden Falls Checking	<u>42,507.87</u>
Total Checking/Savings	42,507.87
Accounts Receivable	
11000 - Accounts Receivable	
03-1520 - Other Receivables	3,215.32
Total 11000 - Accounts Receivable	<u>3,215.32</u>
Total Accounts Receivable	3,215.32
Other Current Assets	
03-1991 - Good Will, Net	-70,519.94
1800 - Inventory	
1807 - Food & Beverage Inventory	
1810 - Food Inventory	4,725.68
1815 - Beer Inventory	1,178.50
1816 - Wine Inventory	188.30
1817 - Liquor Inventory	570.17
1820 - Beverage Inventory	999.33
Total 1807 - Food & Beverage Inventory	<u>7,661.98</u>
Total 1800 - Inventory	7,661.98
1812 - Pre-Paid License	3,826.50
Total Other Current Assets	<u>-59,031.46</u>
Total Current Assets	-13,308.27
Fixed Assets	
1900 - Fixed Asset	
03-1950 - Equipment - Maintenance	18,484.99
03-1955 - New Course Construction	4,878.69
03-1956 - Accum Depreciation Improvements	-1,267.36
03-1965 - Capital Repair	4,626.51
03-1966 - Accum Depreciation M&E	-4,382.97
03-1990 - Good Will	193,929.82
Total 1900 - Fixed Asset	<u>216,269.68</u>
Total Fixed Assets	216,269.68
Other Assets	

Hidden Falls Golf Club (New)

Balance Sheet

As of March 31, 2012

	<u>Mar 31, 12</u>
1500 · Golf Fund Receivables	
1510 · Member Dues-Receivables	19,780.96
1520 · Other Receivables	-3,215.32
Total 1500 · Golf Fund Receivables	<u>16,565.64</u>
 Total Other Assets	 <u>16,565.64</u>
 TOTAL ASSETS	 <u><u>219,527.05</u></u>
 LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	8,190.10
Total Accounts Payable	<u>8,190.10</u>
Other Current Liabilities	
03-2000 · Current Liabilites	
03-2024 · Alcohol Tax Payable	1,165.92
03-2025 · Credit Book Payable	7,891.92
03-2026 · Sales Tax Payable	1,866.95
03-4000 · Payroll Liabilities	2,206.14
Total 03-2000 · Current Liabilites	<u>13,130.93</u>
Total Other Current Liabilities	<u>13,130.93</u>
Total Current Liabilities	21,321.03
Long Term Liabilities	
03-3550 · Short Term Debt	
03-3555 · Loan Payable From Utility Fund	289,385.69
03-3556 · Cash Advance from Gen Fund	-0.01
Total 03-3550 · Short Term Debt	<u>289,385.68</u>
Total Long Term Liabilities	<u>289,385.68</u>
Total Liabilities	310,706.71
Equity	
40000 · Retained Earnings	-132,287.71
Net Income	41,108.05
Total Equity	<u>-91,179.66</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>219,527.05</u></u>

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Mar. Budget	FY2011 Mar. Actual	FY2012 March Budget	FY 2012 FY2012 Mar. Actual	FY12 Mar. Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 YTD Var.
Golf Revenue									
Total Golf Revenue	\$62,833.32	\$78,097.90	\$75,166.00	\$76,447.62	\$1,281.62	1.71%	\$397,499.00	\$363,253.80	-\$34,245.20
Total F & B Revenue	\$16,366.65	\$17,893.89	\$19,300.00	\$17,047.85	-\$2,252.15	-11.67%	\$125,900.00	\$107,749.52	-\$18,150.48
Total Tennis/Swim Revenue	\$208.33	\$85.00	\$200.00	\$121.00	-\$79.00	-39.50%	\$950.00	\$670.00	-\$280.00
Other Revenue	\$0.00	\$1.58	\$2.00	\$2.78	\$0.78	39.00%	\$2,510.00	\$275.36	-\$2,234.64
Total Revenue	\$79,408.30	\$96,078.37	\$94,668.00	\$93,619.25	-\$1,048.75	-1.11%	\$526,859.00	\$471,948.68	-\$54,910.32
Total G & A Expenses	\$6,789.08	\$6,778.99	\$8,466.01	\$13,844.07	\$5,378.06	63.53%	\$79,666.90	\$70,650.79	-\$9,016.11
Total Pro Shop Expenses	\$19,556.63	\$20,346.53	\$20,390.00	\$29,660.32	\$9,270.32	45.47%	\$126,790.00	\$125,269.86	-\$1,520.14
Total Maint. Expenses	\$29,724.94	\$25,180.17	\$27,895.00	\$20,324.27	-\$7,570.73	-27.14%	\$170,040.00	\$124,220.39	-\$45,819.61
Total F & B Expenses	\$17,295.78	\$18,706.12	\$19,400.50	\$14,407.43	-\$4,993.07	-25.74%	\$114,550.00	\$109,252.47	-\$5,297.53
Total Pool Expenses	\$691.66	\$411.95	\$650.00	\$250.00	-\$400.00	-61.54%	\$2,750.00	\$1,835.17	-\$914.83
Total Tennis Expenses	\$83.33	\$0.00	\$125.00	\$0.00	-\$125.00	-100.00%	\$750.00	\$63.22	-\$686.78
Loan Principal Payable	\$2,484.00	\$2,477.79	\$2,000.00	\$0.00	-\$2,000.00		\$12,000.00	\$4,000.00	-\$8,000.00
Capital Expenditures	\$166.66	\$0.00	\$333.34	\$0.00	-\$333.34		\$2,000.00	\$0.00	-\$2,000.00
Total Oper. Expenses	\$2,650.66	\$2,477.79	\$2,333.34	\$0.00	-\$2,333.34	-100.00%	\$14,000.00	\$4,000.00	-\$10,000.00
Total Expenses	\$76,792.08	\$73,901.55	\$79,259.85	\$78,486.09	-\$773.76	-0.98%	\$508,546.90	\$435,291.90	-\$73,255.00
Net Income / Loss	\$2,616.22	\$22,176.82	\$15,408.15	\$15,133.16	-\$274.99	-1.78%	\$18,312.10	\$36,656.78	\$18,344.68
Transfers to Reserves	\$0.00	\$0.00	\$500.00	\$0.00			\$500.00	\$0.00	

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Mar. Budget	FY2011 Mar. Actual	FY2012 March Budget	FY 2012 FY2012 Mar. Actual	FY12 Mar. Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 YTD Var.
<u>Golf Revenue</u>									
Membership	\$35,416.66	\$32,679.90	\$34,000.00	\$29,524.54	-\$4,475.46		\$207,000.00	\$187,661.43	-\$19,338.57
Initiation Fee	\$250.00	\$0.00	\$166.00	\$99.00	-\$67.00		\$999.00	\$722.00	-\$277.00
Green Fees	\$8,833.33	\$14,901.63	\$13,000.00	\$15,253.67	\$2,253.67		\$66,500.00	\$68,007.62	\$1,507.62
Cart Rental	\$7,250.00	\$9,889.65	\$8,000.00	\$8,595.40	\$595.40		\$46,000.00	\$41,889.27	-\$4,110.73
Range	\$2,000.00	\$12,041.40	\$10,000.00	\$11,353.82	\$1,353.82		\$20,200.00	\$18,416.45	-\$1,783.55
Merch.	\$6,000.00	\$7,459.45	\$7,000.00	\$8,767.57	\$1,767.57		\$42,500.00	\$35,968.77	-\$6,531.23
Tournament	\$3,083.33	\$1,125.87	\$3,000.00	\$2,853.62	-\$146.38		\$14,300.00	\$10,588.26	-\$3,711.74
Total Golf Revenue	\$62,833.32	\$78,097.90	\$75,166.00	\$76,447.62	\$1,281.62	1.71%	\$397,499.00	\$363,253.80	-\$34,245.20
<u>F & B Revenue</u>									
Food	\$9,000.00	\$9,861.87	\$11,000.00	\$9,275.90	-\$1,724.10		\$78,000.00	\$64,204.73	-\$13,795.27
Beverage	\$266.66	\$483.16	\$500.00	\$609.12	\$109.12		\$2,400.00	\$2,453.87	\$53.87
Liquor	\$1,916.66	\$1,692.12	\$2,000.00	\$1,469.13	-\$530.87		\$12,100.00	\$10,212.67	-\$1,887.33
Beer	\$4,500.00	\$5,177.70	\$5,000.00	\$5,198.34	\$198.34		\$28,000.00	\$26,227.09	-\$1,772.91
Wine	\$683.33	\$679.04	\$800.00	\$495.36	-\$304.64		\$5,400.00	\$4,651.16	-\$748.84
Total F & B Revenue	\$16,366.65	\$17,893.89	\$19,300.00	\$17,047.85	-\$2,252.15	-11.67%	\$125,900.00	\$107,749.52	-\$18,150.48
<u>Tennis/Swim Revenue</u>									
Tennis Fees	\$208.33	\$85.00	\$200.00	\$121.00	-\$79.00		\$950.00	\$670.00	-\$280.00
Swim Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Total Tennis/Swim Revenue	\$208.33	\$85.00	\$200.00	\$121.00	-\$79.00	-39.50%	\$950.00	\$670.00	-\$280.00
Other Revenue	\$0.00	\$1.58	\$2.00	\$2.78	\$0.78	39.00%	\$2,510.00	\$275.36	-\$2,234.64
Total Revenue	\$79,408.30	\$96,078.37	\$94,668.00	\$93,619.25	-\$1,048.75	-1.11%	\$526,859.00	\$471,948.68	-\$54,910.32

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Mar. Budget	FY2011 Mar. Actual	FY2012 March Budget	FY2012 Mar. Actual	FY12 Mar. Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 YTD Var.
Gen. & Admin. Expenses									
Accounting	\$83.33	\$0.00	\$83.33	\$0.00	-\$83.33		\$499.98	\$0.00	-\$499.98
Advertising	\$750.00	\$736.42	\$833.33	\$860.75	\$27.42		\$4,999.98	\$5,711.76	\$711.78
Audit	\$0.00	\$0.00	\$0.00	\$5,192.50	\$5,192.50		\$5,000.00	\$5,192.50	\$192.50
Bank Charges	\$41.66	-\$98.00	\$41.67	\$0.00	-\$41.67		\$249.98	\$0.00	-\$249.98
Cash Over/Short	\$0.00	-\$23.79	\$0.00	\$34.82	\$34.82		\$0.00	\$153.34	\$153.34
Cleaning	\$250.00	\$243.14	\$250.00	\$425.25	\$175.25		\$1,500.00	\$2,005.81	\$505.81
Bookkeeping	\$208.33	\$363.00	\$225.00	\$432.00	\$207.00		\$1,350.00	\$1,272.00	-\$78.00
Credit Card Discount	\$833.33	\$918.74	\$900.00	\$781.38	-\$118.62		\$5,800.00	\$5,316.84	-\$483.16
Dues & Subscriptions	\$83.33	\$150.00	\$100.00	\$0.00	-\$100.00		\$600.00	\$563.65	-\$36.35
Insurance - Health	\$916.66	\$1,286.26	\$1,334.00	\$1,299.55	-\$34.45		\$8,000.00	\$7,349.22	-\$650.78
Insurance - Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,700.00	\$4,770.00	\$70.00
Insurance - Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,500.00	\$3,591.00	-\$1,909.00
Insurance - WC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$12,000.00	\$9,978.06	-\$2,021.94
Interest	\$600.00	\$518.08	\$458.34	\$0.00	-\$458.34		\$2,750.00	\$0.00	-\$2,750.00
Lease - Facility	\$10.00	\$10.00	\$1,000.00	\$1,000.00	\$0.00		\$6,000.00	\$6,000.00	\$0.00
Lease - Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Member Relations	\$83.33	\$30.00	\$100.00	\$0.00	-\$100.00		\$600.00	\$285.40	-\$314.60
Misc.	\$125.00	\$20.00	\$125.00	\$0.00	-\$125.00		\$750.00	\$692.81	-\$57.19
New Hire	\$125.00	\$65.00	\$125.00	\$0.00	-\$125.00		\$750.00	\$0.00	-\$750.00
Office Supplies	\$375.00	\$245.11	\$350.00	\$153.18	-\$196.82		\$2,100.00	\$1,350.29	-\$749.71
Pest Control	\$33.33	\$0.00	\$0.00	\$0.00	\$0.00		\$200.00	\$0.00	-\$200.00
Postage	\$183.33	\$132.00	\$175.00	\$90.00	-\$85.00		\$1,050.00	\$489.00	-\$561.00
Repair & Maint.	\$416.66	\$240.42	\$500.00	\$1,815.98	\$1,315.98		\$3,000.00	\$3,208.36	\$208.36
Security	\$29.16	\$29.74	\$32.00	\$31.64	-\$0.36		\$192.00	\$189.84	-\$2.16
Signage	\$25.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$300.00	\$13.53	-\$286.47
Software Maint.	\$166.66	\$42.22	\$150.00	\$42.22	-\$107.78		\$500.00	\$253.32	-\$246.68
Supplies	\$375.00	\$958.59	\$600.00	\$1,008.40	\$408.40		\$3,600.00	\$4,686.81	\$1,086.81
Training & Travel	\$83.33	\$0.00	\$175.00	\$0.00	-\$175.00		\$1,050.00	\$150.00	-\$900.00
Unemployment	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,500.00	\$2,724.49	\$1,224.49
Utilities - Electric	\$166.66	\$131.50	\$150.00	\$128.05	-\$21.95		\$1,025.00	\$767.26	-\$257.74
Utilities - Phone	\$191.66	\$307.71	\$166.67	\$150.00	-\$16.67		\$999.98	\$1,059.15	\$59.17
Utilities - Trash	\$166.66	\$156.95	\$166.67	\$156.95	-\$9.72		\$999.98	\$941.70	-\$58.28
Utilities - Sewer/Water	\$216.66	\$315.90	\$375.00	\$241.40	-\$133.60		\$2,100.00	\$1,934.65	-\$165.35

**Hidden Falls G.C.
Actual v. Budget**

	FY2011	FY2011	FY2012	FY2012	FY12		FY2012	FY2012	FY12
	Mar.	Mar.	March	Mar.	Mar.	%	YTD	YTD	YTD
	Budget	Actual	Budget	Actual	Var.		Budget	Actual	Var.
<i>Total G & A Expenses</i>	\$6,789.08	\$6,778.99	\$8,466.01	\$13,844.07	\$5,378.06	63.53%	\$79,666.90	\$70,650.79	-\$9,016.11
<u>Pro Shop Expenses</u>									
<i>Wages</i>	\$9,250.00	\$8,759.78	\$9,000.00	\$13,043.27	\$4,043.27		\$58,000.00	\$58,989.15	\$989.15
<i>Payroll Tax</i>	\$708.33	\$728.32	\$750.00	\$939.13	\$189.13		\$4,550.00	\$4,146.90	-\$403.10
<i>Cart - Lease</i>	\$2,410.83	\$2,410.80	\$2,410.00	\$2,963.97	\$553.97		\$14,460.00	\$16,124.31	\$1,664.31
<i>Cart - Repair</i>	\$83.33	\$89.00	\$75.00	\$0.00	-\$75.00		\$450.00	\$0.00	-\$450.00
<i>Cart - Utilities</i>	\$183.33	\$201.95	\$180.00	\$188.73	\$8.73		\$1,070.00	\$1,083.43	\$13.43
<i>Consumable Supplies</i>	\$316.66	\$240.35	\$300.00	\$86.77	-\$213.23		\$1,800.00	\$951.83	-\$848.17
<i>Merch. Reimbursement</i>	\$6,000.00	\$7,459.45	\$7,000.00	\$8,767.57	\$1,767.57		\$42,500.00	\$35,968.77	-\$6,531.23
<i>Misc. Supplies</i>	\$83.33	\$0.00	\$75.00	\$0.00	-\$75.00		\$500.00	\$1,818.09	\$1,318.09
<i>Tournament Expense</i>	\$20.83	\$0.00	\$50.00	\$0.00	-\$50.00		\$300.00	\$100.00	-\$200.00
<i>Utilities</i>	\$416.66	\$456.88	\$500.00	\$355.88	-\$144.12		\$2,860.00	\$2,757.38	-\$102.62
<i>Dues & Fees</i>	\$83.33	\$0.00	\$50.00	\$3,315.00	\$3,265.00		\$300.00	\$3,330.00	\$3,030.00
<i>Total Pro Shop Expenses</i>	\$19,556.63	\$20,346.53	\$20,390.00	\$29,660.32	\$9,270.32	45.47%	\$126,790.00	\$125,269.86	-\$1,520.14
<u>Maintenance Expenses</u>									
<i>Wages</i>	\$13,500.00	\$10,624.79	\$12,000.00	\$9,567.70	-\$2,432.30		\$73,000.00	\$62,594.05	-\$10,405.95
<i>Payroll Tax</i>	\$1,041.66	\$804.99	\$1,000.00	\$748.03	-\$251.97		\$6,000.00	\$4,920.43	-\$1,079.57
<i>Contract Labor</i>	\$125.00	\$0.00	\$250.00	\$437.85	\$187.85		\$1,500.00	\$3,171.17	\$1,671.17
<i>Chemicals</i>	\$750.00	\$455.99	\$900.00	\$1,330.93	\$430.93		\$5,200.00	\$2,828.25	-\$2,371.75
<i>Dues & Subscriptions</i>	\$41.66	\$100.00	\$100.00	\$75.00	-\$25.00		\$300.00	\$75.00	-\$225.00
<i>Equipment Lease</i>	\$6,100.00	\$6,300.00	\$6,300.00	\$0.00	-\$6,300.00		\$37,800.00	\$12,600.00	-\$25,200.00
<i>Equipment Repair</i>	\$1,250.00	\$2,399.46	\$1,400.00	\$2,072.61	\$672.61		\$8,600.00	\$6,353.90	-\$2,246.10
<i>Equipment Rental</i>	\$125.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$250.00	\$162.94	-\$87.06
<i>Course Accessories</i>	\$333.33	\$1,046.24	\$300.00	\$63.14	-\$236.86		\$2,100.00	\$480.51	-\$1,619.49
<i>Fertilizer</i>	\$1,750.00	\$1,059.74	\$1,000.00	\$3,333.32	\$2,333.32		\$6,800.00	\$5,384.64	-\$1,415.36
<i>Fuel & Lubricants</i>	\$1,166.66	\$0.00	\$1,300.00	\$0.00	-\$1,300.00		\$7,900.00	\$4,318.27	-\$3,581.73
<i>Irrigation Repair</i>	\$750.00	\$977.91	\$400.00	\$876.39	\$476.39		\$2,600.00	\$2,323.13	-\$276.87
<i>Landscape Supplies</i>	\$25.00	\$0.00	\$50.00	\$251.33	\$201.33		\$200.00	\$251.33	\$51.33
<i>Misc.</i>	\$225.00	\$144.32	\$200.00	\$144.32	-\$55.68		\$1,000.00	\$865.92	-\$134.08
<i>Sand & Soil</i>	\$458.33	\$0.00	\$0.00	\$121.25	\$121.25		\$700.00	\$121.25	-\$578.75

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Mar. Budget	FY2011 Mar. Actual	FY2012 March Budget	FY2012 Mar. Actual	FY12 Mar. Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 YTD Var.
Seed & Sod	\$416.66	\$0.00	\$0.00	\$0.00	\$0.00		\$8,000.00	\$4,674.14	-\$3,325.86
Small Tools	\$83.33	\$0.00	\$125.00	\$134.34	\$9.34		\$750.00	\$658.39	-\$91.61
Supplies	\$416.66	\$174.16	\$400.00	\$396.61	-\$3.39		\$2,200.00	\$1,883.42	-\$316.58
Tree & Shrub	\$0.00	\$0.00	\$1,200.00	\$0.00	-\$1,200.00		\$1,200.00	\$0.00	-\$1,200.00
Utilities - Bldg.	\$141.66	\$124.74	\$120.00	\$113.06	-\$6.94		\$790.00	\$963.15	\$173.15
Utilities - Irrigation	\$250.00	\$685.22	\$200.00	\$490.80	\$290.80		\$500.00	\$710.66	\$210.66
Utilities - LCRA	\$500.00	\$0.00	\$300.00	\$0.00	-\$300.00		\$1,000.00	\$7,878.48	\$6,878.48
Utilities - Sewer/Water	\$233.33	\$282.61	\$250.00	\$167.59	-\$82.41		\$1,350.00	\$1,001.36	-\$348.64
Vehicle Repair	\$41.66	\$0.00	\$50.00	\$0.00	-\$50.00		\$300.00	\$0.00	-\$300.00
Total Maint. Expenses	\$29,724.94	\$25,180.17	\$27,895.00	\$20,324.27	-\$7,570.73	-27.14%	\$170,040.00	\$124,220.39	-\$45,819.61
<u>F & B Expenses</u>									
Wages	\$7,083.33	\$6,988.69	\$7,000.00	\$4,689.41	-\$2,310.59		\$44,000.00	\$40,178.99	-\$3,821.01
Payroll Tax	\$541.66	\$383.33	\$500.00	\$284.98	-\$215.02		\$3,200.00	\$2,477.35	-\$722.65
Contract Labor	\$333.33	\$1,008.51	\$1,500.00	\$1,852.32	\$352.32		\$8,500.00	\$12,714.42	\$4,214.42
Beer/Wine	\$2,333.33	\$2,549.73	\$2,500.00	\$2,283.67	-\$216.33		\$14,000.00	\$13,203.95	-\$796.05
Beverage	\$366.66	\$39.74	\$300.00	\$8.28	-\$291.72		\$2,000.00	\$1,849.19	-\$150.81
Liquor	\$458.33	\$627.32	\$600.00	\$330.02	-\$269.98		\$3,900.00	\$3,009.69	-\$890.31
Food	\$3,550.00	\$3,669.55	\$4,000.00	\$2,617.75	-\$1,382.25		\$21,600.00	\$20,610.46	-\$989.54
Linen	\$366.66	\$343.38	\$400.00	\$363.92	-\$36.08		\$3,000.00	\$2,943.60	-\$56.40
Other Supplies	\$375.00	\$688.86	\$500.00	\$683.53	\$183.53		\$3,500.00	\$5,424.29	\$1,924.29
Equipment Repair	\$62.50	\$0.00	\$50.00	\$0.00	-\$50.00		\$300.00	\$0.00	-\$300.00
Equipment Rental	\$62.50	\$60.70	\$63.00	\$0.00	-\$63.00		\$375.00	\$182.10	-\$192.90
Licenses & Permits	\$291.66	\$814.00	\$687.50	\$637.75	-\$49.75		\$1,375.00	\$1,275.50	-\$99.50
Music	\$83.33	\$0.00	\$50.00	\$100.00	\$50.00		\$500.00	\$300.00	-\$200.00
Propane	\$333.33	\$825.00	\$500.00	\$0.00	-\$500.00		\$3,400.00	\$810.00	-\$2,590.00
Television	\$25.00	\$21.98	\$25.00	\$21.98	-\$3.02		\$150.00	\$136.88	-\$13.12
Utilities - Electric	\$1,000.00	\$685.33	\$700.00	\$533.82	-\$166.18		\$4,600.00	\$4,136.05	-\$463.95
Utilities - Water/Sewer	\$29.16	\$0.00	\$25.00	\$0.00	-\$25.00		\$150.00	\$0.00	-\$150.00
Total F & B Expenses	\$17,295.78	\$18,706.12	\$19,400.50	\$14,407.43	-\$4,993.07	-25.74%	\$114,550.00	\$109,252.47	-\$5,297.53

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Mar. Budget	FY2011 Mar. Actual	FY2012 March Budget	FY2012 Mar. Actual	FY12 Mar. Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 YTD Var.
<u>Pool Expenses</u>									
Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Payroll Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Contract Labor	\$0.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$50.00	\$0.00	-\$50.00
Repair & Maint.	\$541.66	\$200.00	\$400.00	\$250.00	-\$150.00		\$1,900.00	\$1,350.00	-\$550.00
Supplies	\$150.00	\$211.95	\$200.00	\$0.00	-\$200.00		\$800.00	\$485.17	-\$314.83
Total Pool Expenses	\$691.66	\$411.95	\$650.00	\$250.00	-\$400.00	-61.54%	\$2,750.00	\$1,835.17	-\$914.83
<u>Tennis Expenses</u>									
Repair & Maint.	\$62.50	\$0.00	\$63.00	\$0.00	-\$63.00		\$375.00	\$0.00	-\$375.00
Supplies	\$20.83	\$0.00	\$62.00	\$0.00	-\$62.00		\$375.00	\$63.22	-\$311.78
Total Tennis Expenses	\$83.33	\$0.00	\$125.00	\$0.00	-\$125.00	-100.00%	\$750.00	\$63.22	-\$686.78
<u>Operational Expenses</u>									
Loan Principal Payable	\$2,484.00	\$2,477.79	\$2,000.00	\$0.00	-\$2,000.00		\$12,000.00	\$4,000.00	-\$8,000.00
Capital Expenditures	\$166.66	\$0.00	\$333.34	\$0.00	-\$333.34		\$2,000.00	\$0.00	-\$2,000.00
Total Oper. Expenses	\$2,650.66	\$2,477.79	\$2,333.34	\$0.00	-\$2,333.34	-100.00%	\$14,000.00	\$4,000.00	-\$10,000.00
Total Expenses	\$76,792.08	\$73,901.55	\$79,259.85	\$78,486.09	-\$773.76	-0.98%	\$508,546.90	\$435,291.90	-\$73,255.00
Net Income / Loss	\$2,616.22	\$22,176.82	\$15,408.15	\$15,133.16	-\$274.99	-1.78%	\$18,312.10	\$36,656.78	\$18,344.68
Transfers to Reserves	\$0.00	\$0.00	\$500.00	\$0.00			\$500.00	\$0.00	



BURNET COUNTY CHILD WELFARE BOARD
1104 W. Buchanan, Ste. 2
Burnet, Texas 78611

Directors

Marsha Neel
President

Jan Friberg
Vice-Pres.

Barbara McBride
Secretary

Renee Allen
Treasurer

March 20, 2012

Dear Mayor,

Board Members

Carolyn Beck

Beverly Bowmaster

Mary Cude

Evelyn Dieter

Martha Mezger

Dale Pickens

Suzan Robinson

Debbie Trevino

The Burnet County Child Welfare Board and Texas Department of Family Protective Services along with CASA of the Highland Lakes and the Hill County Children's Advocacy Center would like to ask you and your council to join us in our endeavor to declare the month of April Child Abuse Prevention and Awareness Month. We are asking for a unified effort of all incorporated cities in Burnet County to issue an official proclamation. We are enclosing a sample proclamation which you may use "as is" or modify as you wish. We would appreciate the display of this proclamation in your city hall during the month of April 2012.

Representatives from these organizations could be available for the reading of the proclamation and press coverage, if desired.

Auxiliary Board

Amy Dulin

Yvonne Evans

Dale Hopkins

Thank you for your consideration.


Jan Graves

Burnet County Child Welfare Board
830-693-2077

OFFICE OF THE MAYOR
STATE OF TEXAS
CITY OF
MEADOWLAKES
PROCLAMATION
By the Mayor

WHEREAS: The City of Meadowlakes prides itself on giving back to the community, contributing to the quality of life among our citizen; and

WHEREAS: The Burnet County Child Welfare Board and Texas Department of Family Protective Services provide assistance and services for abused and neglected children; and has the cooperation of other agencies such as CASA of the Highland Lakes and the Hill Country Children's Advocacy Center

WHEREAS: Burnet County has an extraordinary number of children who suffer some form of abuse or neglect each year; and

WHEREAS: Through a national effort, Burnet County community members are encouraged to join together to raise awareness for those children fallen victim to abuse and neglect throughout the month of April; and

WHEREAS: This effort will give abused and neglected children in our community, and around the country, a chance for a safe and positive future.

NOW, THEREFORE, I, Don Williams, Mayor of Meadowlakes, by virtue of the authority vested in me, do hereby proclaim April 2012 as

MEADOWLAKES CHILD ABUSE PREVENTION AND
AWARENESS MONTH

in this county, and in doing so, urge all citizens to join in a national effort to raise awareness and help prevent child abuse and neglect.

Mayor

Burnet County Child Welfare Board

The Burnet County Child Welfare Board (BCCWB) consists of volunteer members whose mission is to know the needs and to aid in the implementation of a program for the protection, care, health, and well-being of all children with the focus being given to the abused and neglected children of Burnet County.

During 2010 there were 68,326 confirmed cases of abuse and neglect for children and youth in the state of Texas, and this number is on the rise. Last year alone, the BCCWB impacted the lives of 160+ children in Burnet County in various ways. Many children and youth are removed from their homes without the most basic needs--shoes, socks, clothes, diapers, formula, car seats, and beds. We help provide some of these necessities.

We also strive to educate the public in ways each individual can identify and prevent child abuse. Please help us spread this information.

**Report Suspected Child Abuse
1-800-252-5400**

HELP END CHILD ABUSE & NEGLECT

GO BLUE DAY!



Wednesday April 11th, 2012



It Should Not Hurt To Be A Kid...

April is National Child Abuse Prevention Month

PLEASE JOIN US and

GO BLUE

Raise Awareness:

- Wear Blue on April 11th, 2012
- Post "Stop Child Abuse" signs
 - Join Us On Facebook
 - Spread the Word!!



For more information please visit: The Texas Council of Child Welfare Boards
www.tccwb.org • Find us on Facebook www.facebook.com/tccwb

History of the Blue Ribbon Campaign

In the spring of 1989, a Virginia grandmother began the Blue Ribbon Campaign as a memorial for her 3 year old grandson, who had been murdered by his mother's boyfriend. She tied a ribbon on her van and encouraged her friends to do the same. By the following year, the blue ribbon had become the symbol for child abuse prevention in the state of Virginia. Today, Prevent Child Abuse America and other national organizations use the blue ribbon as a reminder of the positive steps that can be taken to prevent child abuse.

City of Meadowlakes
Items for Consideration
City Council Meeting
April 10, 2012

Date: April 4, 2012
To: Honorable Mayor Williams and Council Persons
From: Johnnie Thompson, City Manager
Agenda Item: VII-C-Transfer/loaning of additional funds for swimming pool/pro-shop restroom renovations (Resolution 12-007)

1. **Requested Council Agenda Date:** April 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson, City Manager-830-693-2951
 3. **Place On:** Consent New Business Old Business
 4. **Budget Impact Statement Attached:** Yes No N/A
 5. **Original Copies of Documents Approved to from by City Attorney?** Yes No N/A
-

6. Background:

As you may recall during the budgeting process we discussed the renovation of the restrooms and the swimming pool/pro-shop and at that time \$5,000 was budgeted to be transferred from the General Fund to the Recreation and Country Club Fund to help cover the cost of these repairs. It was originally estimated that the renovation could be done with in-house staff for approximately \$5,000. As has been reported in previous Council meetings this project was considerably over the original budget due to several factors that I will discuss below. It is anticipated that the total renovation cost will in the \$16,000 to \$16,500 range. As of the end of March, costs have exceeded \$14,000 with a few bills outstanding and the cost of new floor covering left to be paid for.

After undertaking two remodeling projects at the golfing complex I can see why the cost of remodeling is so expensive, you never know what you are going to run into and that held true for this project. We encountered multiple problems on this project that I will briefly discuss for you below.

Once we began opening up walls we were totally amazed that the building was still standing. The only support for the roof was the exterior masonry walls so basically we had to rebuild the entire restroom and pool equipment portion of the pro-shop. The vast majority of the building support structure had deteriorated to a point that most of the

bottom half of the boards were completely rotted. Once we got into the renovation process we had to make the necessary repairs to structurally strengthen the building back to its original design. Not only did this take a considerable amount of additional time but also expense. It is estimated that the cost of the needed structural repairs was \$3,000.

Another factor contributing to the cost overrun of this project was the unsafe electrical system within the building. As you may recall we had an employee that was injured while working on the electrical system, and after seeing the condition of the electrical distribution system it was deemed unsafe and required replacing which included a new main electrical panel and distributions systems. The entire electrical system of that portion of the building was replaced at cost of approximately \$6,000.

Other factors that contributed to the cost overrun and additional time were the issues encountered with the plumbing system which required removal of lime and solid buildup in the lines and relocation of the toilets.

As mentioned above the estimated cost for the project is around \$16,500 and currently we have adequate funds in the RCC account to complete this project, but it will require the utilization of the vast majority of the facility lease income. The RCC only has one major means of generating income and that is via the monthly \$1000 lease paid to it from the PFC and as you may recall these funds are earmarked to making only repairs to the golfing complex building, swimming pool and tennis courts. The only major known expense to be paid from these funds is the overlay of the restaurant/pro-shop parking lot that was approved several months ago at an estimated cost of \$4,500. These works will be completed by the County and we only have to pay for materials associated with the recoating.

The RCC fund has a limited means of funding. The only major income for the fund is the \$13,000 a year the PFC pays in lease and this fiscal year \$5,000 was budgeted to be transferred from the General Fund into the RCC fund. The RCC fund began the year with approximately \$2,600, and based on its current budget it would receive a total of \$18,000 in income (\$13,000 lease income and \$5,000 contribution from General Fund). Based on anticipated expenses totaling \$22,000 (\$16,500 restroom renovation, \$4,500 parking lot renovation and \$1,000 in other miscellaneous expenses) the RCC fund would be about \$1,400 short in having adequate funds. The bare minimum in additional funding that would be required would be the anticipated shortage of \$1,400, however I would feel more comfortable if we had a little carryover cash in the fund to begin the next fiscal year.

7. Recommendation:

During budgeting process we budgeted \$20,000 in contingencies in the General Fund Budget, these funds are not committed to any specific project or line item expense and may be re-distributed to other line item expenses by the Council. None of these funds have been allocated for any uses this fiscal year. I would recommend that an additional \$5,000 be transferred to the Recreation and Country Club Fund to help cover the overages encountered in the restroom renovation project and that this fund is expensed from General Fund contingencies.

My recommendation would be to transfer an additional \$5,000 from the General Fund to the RCC fund to help offset the expenses related to the restroom renovation project and that the additional funds are appropriated from the Contingency line item of the General Fund Budget. Should this request be granted, the RCC Fund should end the year with a cash balance of approximately \$3,400, which is an \$800 increase from the beginning of the fiscal year.

Texas law provides for the budget to be amended if the proposed amendment results in a transfer between existing line items, with no increase in total spending. The proposed budgeted amendment meets this requirement. The budget amendment must be done via an ordinance or resolution. The attached Resolution No. 12-007 addresses the requested transfer between budget line items.

City of Meadowlakes

RESOLUTION NUMBER 12-007

April 10, 2012

AN RESOLUTION OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS AMENDING THE CURRENT FISCAL YEAR 2011-2012 GENERAL FUND BUDGET; FINDING MUNICIPAL PURPOSES ; AUTHORIZING EXPENDITURES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Meadowlakes adopted the Fiscal Year 2012 annual operating budget for the City's general fund, debt service, utility and recreation funds; and

WHEREAS, the Fiscal Year 2012 General Fund provided for \$20,000 in Contingencies and a \$5,000 transfer of funds from the General Fund to the Recreation Fund;

WHEREAS, this budget amendment does not increase the total budget of the City nor does it create a new budgeted line item;

WHEREAS, staff has encountered unforeseen expenditures related to the City's renovation of the restroom facilities at the City owned golfing complex;

WHEREAS, the City Council finds that the transfer of funds authorized by this Budget Amendment are of legitimate municipal purposes.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Meadowlakes, Burnet County, Texas:

1. BUDGET IS AMENDED

The City Council of the City of Meadowlakes, Burnet County, Texas hereby amends its Fiscal Year 2012 General Fund budget as indicated below and that the City Manager is authorized and directed to make the necessary adjustments to said appropriations on the City's financial reporting system.

General Fund Expenditures

Account	FY 2012 Budgeted	Change (+/-)	FY 2012 Amended Budget
Contingency Fund	\$20,000	-\$5,000	\$15,000
Transfer to Recreation Fund	\$ 5,000	+\$5,000	\$10,000

2. EFFECTIVE DATE

This Resolution shall be effective immediately upon its enactment by the City Council.

3. SEVERABILITY

The invalidity of any part of this Resolution shall not invalidate any other part thereof. The terms and provisions of this Resolution shall be deemed to be severable, and if any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

4. PUBLIC NOTICE AND MEETING

It is hereby found that the meeting at which this Resolution was approved was conducted in compliance with the Texas Open Meetings act following proper notice to the public.

PASSED AND APPROVED, this, the 10th day of April, 2012, by a vote of a majority of the City Council of the City of Meadowlakes, Burnet County, Texas.

Don Williams, Mayor
City of Meadowlakes

ATTEST:

Stephanie Littleton, City Secretary

City of Meadowlakes

177 Broadmoor
Meadowlakes, Texas 78654
USA

Phone (830) 693-2951
Fax (830) 693-2124

MEMORANDUM

Date: April 3, 2012
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Water Restrictions

Dear Mayor and City Council,

As you are aware we have been under mandatory water restrictions for quite some time at the request of the LCRA due to the lack on rainfall and record low inflows into the Highland Lakes. When the combined amount of water that is stored in lakes Buchanan and Travis falls below 900,000 acre-feet the water management plan for the LCRA calls for them to request that mandatory water restrictions be implemented by its customers. Thanks to the recent rain that has fallen in our area the total combined storage in these two lakes is up to 984,000 acre-feet. It is my recommendation that the City of Meadowlakes lift the **mandatory** watering restriction of stage 2 of our drought contingency plan and make it **voluntary**. We would remain in stage 2 restrictions but on a voluntary level, that would keep those that choose to follow these guidelines on the same watering schedule that they have been on for some time now. It would also provide some relief for the code enforcement officer, who has been tracking residents that are not following the mandatory watering schedule.

Thanks you for your consideration,

Mike