

NOTICE OF STATED MEETING OF THE MEADOWLAKES CITY COUNCIL

Notice is hereby given that a **STATED COUNCIL MEETING** of the Meadowlakes City Council will be held on Tuesday, the 10th of January, 2012 at **5:00 PM** at Meadowlakes City Hall, 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- I. CALL TO ORDER AND QUORUM DETERMINATION
- II. PLEDGE OF ALLEGIANCE AND PRAYER
- III. MONTHLY STANDARD LIVE REPORTS (*Progress & Status Reports Only - Recommendations or action discussions not allowed*)
 - City Manager Activity Report - Johnnie Thompson
 - Consent Items as listed below
- IV. CONSENT ITEMS (*The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member; at which time select item(s) may be discussed separately under consent items and separate motion(s).*)
 - A. December 13th and December 29th Meeting Minutes –Stephanie Littleton, City Secretary
 - B. Ordinance Enforcement December 2011 Activity Report – Pat Preston
 - C. Animal Control December 2011 Activity Report - Robbie Galaway, Officer
 - D. Patrol Activity December 2011 Report - provided by Meadowlakes Patrol Officers
 - E. Vandalism/Incident December 2011 Activity Report – Stephanie Littleton, Secretary
 - F. City Building Committee December 2011 Activity Report - Don Wheeler, Chairman
 - G. Public Works Department December 2011 Activity Report - Mike Williams, PWD
 - H. General Fund December 2011 Detailed Financials Report - Eileen Harrison, Treasurer
 - I. Utility Fund December 2011 Detailed Financials Report - Johnnie Thompson, City Manager
- V. CITIZEN COMMENTS (*Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.*)
- VI. OLD BUSINESS
 - A. Action/Discussion: Contract for solid waste collection with BFI Waste Services of Texas, LL (Allied Waste)-Mayor Williams
- VII. NEW BUSINESS
 - A. Action/Discussion: Ordinance 2012-01-Amending Solid Waste Fees-Thompson
 - B. Action/Discussion: Contracting with the Lower Colorado River Authority for acquisition of raw water.-Thompson/Mike Williams
 - C. Action/Discussion: Authorizing City Manager to enter into an cooperative purchasing agreement the Lower Colorado River Authority.-Thompson
 - D. Action/Discussion: Meadowlakes Public Facility Corporation
 1. Restructuring existing debt
 2. Amendment of Fiscal Year Annual Reimbursement Cost Agreement.
 3. Financial Status.
 - E. Action/Discussion: Appointment of Van Estill and Joe Summers to the Building Committee to replace Place 5 Alan Huddleston and Place 7 Homer Snider- Littleton
 - F. Action/Discussion: May 2012 election-Littleton
- VIII. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest
Codification Workshop scheduled for January 12, 2012 at 1:00 p.m.

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

IX. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by *Texas Government Code Section 551.*)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 12:00 p.m. and 1:00 p.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall and on our website, convenient to the public, on or before January 6th, 2012 by 1:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

/s/Stephanie Littleton
Stephanie Littleton, City Secretary

/s/ Don Williams
Don Williams, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by**

(Above to be recorded upon removal, document retention at City Hall, date of removal will not be reposted via website)

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City of Meadowlakes Stated Meeting Minutes December 13, 2011

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I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Franzella Jones, Barry Cunningham, and Bill Pickard. Also present were City Manager Johnnie Thompson and City Secretary Stephanie Littleton.

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II. PLEDGE OF ALLEGIANCE AND PRAYER: Barry Cunningham led the meeting members and guests in the Pledge of Allegiance. Bill Pickard led the meeting members and guests in prayer.

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III. MONTHLY STANDARD LIVE REPORTS:

- City Manager Activity Report - Johnnie Thompson
- Consent Items as listed below

Mr. Thompson briefed Council on the audit activity, stating that both the General Fund and the Public Works Fund are complete and that the auditors have just started the Public Facility Corporation fund and expect to be finished by mid-January. He briefed Council on the 8th rabies case for the year that occurred in November. He stated that two of the part-time deputies are out sick, with one expected back in the following week; the City is looking for two more. Mr. Thompson stated that the engineering firm conducting the water study will begin work in approximately one week. He then briefed Council on the financial status of the City funds, specifying that the General fund income was up by 5% with expenses as anticipated. The Public Works Fund is performing well, up \$35K over last year. The Debt Service fund is performing greater than expected. Mr. Thompson then stated that the Public Facility Corporation hasn't made the last two lease payments to the City. He concluded his presentation by declaring his thanks for the recent rainfall.

IV. CONSENT ITEMS:

- A. November 8th, 2011 Meeting Minutes – Stephanie Littleton, City Secretary.**
- B. Ordinance Enforcement November Activity Report – Pat Preston**
- C. Animal Control November Activity Report - Robbie Galaway, Officer**
- D. Patrol Activity November Report – provided by Meadowlakes Patrol Officers.**

- 46 **E. Vandalism/Incident November Activity Report – Stephanie**
- 47 **Littleton, City Secretary**
- 48 **F. City Building Committee November Activity Report - Don**
- 49 **Wheeler, Chairman**
- 50 **G. Public Works Department November Activity Report - Mike**
- 51 **Williams, PWD**
- 52 **H. General Fund November Detailed Financials Report - Eileen**
- 53 **Harrison, Treasurer**
- 54 **I. Utility Fund November Detailed Financials Report - Johnnie**
- 55 **Thompson, City Manager**
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57 Councilmember Jones made a motion to approve the consent items as
58 presented. Councilmember Cunningham seconded the motion. The
59 motion carried by unanimous vote of the council members present.
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- 61 **V. CITIZEN COMMENTS:** Linda William’s expressed her appreciation for
62 her test 96-gallon trash can, explaining that it’s easy to move, takes up
63 same amount of space in her garage, is more stable and does not fall
64 over. Georgina Christy asked about the smell in the water system, Mike
65 Williams, Public Works Director, responded that the smell is the result of
66 algae in the lake, and that the chlorination method changed in 2009,
67 which while perfectly safe, can result in a certain odor and taste.
68 Resident Casey Burns spoke in favor of the large trash cans, stating that
69 they look better than several cans gathered on the curb, and the ease of
70 use. Georgina Christy addressed the Council, asking what happens if
71 you can’t store the larger size can.
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73 **VI. OLD BUSINESS:**

- 74 **A. Action/Discussion:** Contract for solid waste collection with BFI
75 Waste Services of Texas, LL (Allied Waste)-Mayor Williams/Thompson.
76 Keith Conrad addressed council listing the various changes in
77 contract, including service date, rate changes and 30-day cure. Mayor
78 Williams asked Keith Conrad to provide a general overview of service.
79 Mr. Conrad detailed the changes, including recycling service every
80 other week on Friday, a bulk route every other week that includes
81 leaves, brush, and bulk items, and the four roll-offs available for
82 public use at sewer plant. Mayor Williams mentioned that there will
83 also be handicapped door to door service. Council and audience
84 discussion ensued. Councilmember Pickard raised a question about
85 the wording in section 4de, clarifying that the intent if the section is
86 ultimately to correct any deficiency within 30 days. Mayor Williams
87 then asked for a vote. Councilmember Jones made motion to extend
88 the current contract. Councilmember Pickard seconded. The motion
89 carried 2-1, with Councilmembers Jones and Pickard in favor,
90 Councilmember Cunningham opposed.
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92 **VII. NEW BUSINESS**

93 A. Action/Discussion: Request for approval of Amended Plat received
94 from David & Cheri Moore to amend lot numbers 953-957 into Lot
95 numbers 953A, 955A, 957-A – After Mayor Williams introduced this
96 item and explained the nature of the request, Councilmember Jones
97 made a motion to approve. Councilmember Pickard seconded the
98 motion and it passed by a unanimous vote of the Councilmembers
99 present.

100 B. Discussion: Contracting with the Lower Colorado River Authority for
101 acquisition of raw water.-Thompson/Mike Williams. Public Works
102 Director Mike Williams briefed the council on his recent meeting with
103 LCRA, including the changing of the wording on the current contract
104 from municipal use to irrigation, which removes the current
105 restrictions and precludes the LCRA from looking at our own water
106 rights. City Manager Johnnie Thompson explained that the contract
107 should be drafted any day. He also explained to Council that the City
108 will receive credit for effluent water used on golf course which will
109 help with future curtailment issues. Council discussion ensued.

110 C. Action/Discussion: Meadowlakes Public Facility Corporation
111 Financial Report, Fiscal and Operational Status. Mayor Williams
112 introduced this item by inviting the PFC Board to summarize their
113 current financial position. PFC Board Treasurer Dale Fixsen explained
114 that the Golf Course "...had a terrible month" and further outlined
115 two outstanding bills, including the ARCA payment and General
116 Manager Jeff Wilson's bonus. City Manager Johnnie Thompson also
117 mentioned an additional \$3,000 due for raw water. Mayor Williams
118 asked Mr. Fixsen how the PFC plans to address the current shortfalls.
119 Mr. Fixsen responded that he doesn't forecast any real solution until
120 spring when play increases. Councilmember Jones asked about the
121 bonus paid to the Maintenance Supervisor. Mr. Fixsen explained that
122 it was not approved by the board, but that Jeff Wilson has the
123 authority to approve. Council discussion ensued. Mr. Fixsen outlined
124 recent employee cutbacks. Councilmember Pickard asked if the PFC
125 has an exit plan. Mayor Williams expressed his desire to have another
126 special meeting to address concerns, suggesting a workshop including
127 the PFC. Councilmember Jones and Cunningham agreed. A joint
128 workshop followed by a Called meeting was suggested as soon as
129 possible.

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133 **VI. COUNCIL & MAYOR ANNOUNCEMENTS:**

134 **A. City offices closed December 23rd and December 26th for**
135 **Christmas.**

136 **B. Jan 2nd Monday offices closed.**

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IX. ADJOURNMENT:

Mayor Williams adjourned the meeting at 6:05 p.m.

Approved:

/s/ Don Williams _____ **Date:** _____
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton _____ **Date:** _____
City Secretary, Stephanie Littleton

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City of Meadowlakes Called Meeting Minutes December 29, 2011

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I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 3:00 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Rusty Crawford, Franzella Jones, Barry Cunningham, Paul Sarcione and Bill Pickard. Also present were City Manager Johnnie Thompson, and City Secretary Stephanie Littleton.

II. NEW BUSINESS

- A. Consideration and possible action on the Meadowlakes Public Facilities Corporation's structure, organization, programs, activities, replacement of board members and continued existence.

Mayor Williams introduced this item by reminding council members that an executive session may be required for any organizational changes to the PFC. Mr. Williams asked Council to give consideration of the direction of the City's role in PFC matters. He outlined some workshop suggestions, including allowing the City to act as a bank and certain requirements thereof, reminding Council that City Manager Johnnie Thompson needs to know what the council wants him to do. Mayor Williams asked the Council how they want the City to move forward and if they desire that the City leave the PFC alone or take a more active role. Councilmember Jones requested to go into executive session but the motion failed for lack of a second. Council discussion ensued relating to specific financial transactions and loan repayments. Councilmember Pickard stated his desire for the PFC to be successful and self-supporting, but that he does not see that occurring anytime soon. He then proposed suspending the PFC payments to the City until the final equipment lease payment is made in May, adding the net cost to the city of making the final equipment lease payment back into the loan principle, stating that this would provide them extra operational cash and would consequently require that the May lease payment be made from City reserves. City Manager Johnnie Thompson pointed out that this would require a complicated budget amendment from the General Fund. Mr. Thompson stated that he thinks there's a way to accomplish this, but it would require legal counsel and the money would be added back into the loan clarifying that Council does have authority to suspend a portion of the PFC debt. Conversation ensued regarding debt and how it was assumed by the PFC and how the various funds of the city operate. Further discussion ensued regarding ways in which the City could legally subsidize the golf course.

46 Councilmember Cunningham stated that he desires a longer term solution
47 than Councilmember Pickard's proposal, which he views as only a temporary
48 solution. Councilmember Sarcione mentioned whether POA assistance is an
49 option. Mayor Williams stated that if the City and POA become financially
50 involved with the PFC, the accounting systems would need to improve.
51 Councilmember Jones reiterated the need for better accounting and
52 communication and suggested a City Council liaison to the PFC Board. Mayor
53 Williams recommended that Council spend some more time examining the
54 issue and reconvene. Councilmember Jones asked about buying effluent from
55 the City of Marble Falls. Mayor Williams responded that the City had visited
56 with Marble Falls City officials, but the possibility is just discussion at this
57 point. Mayor Williams stated his desire to resume the PFC issue at the January
58 10th meeting. He asked Johnnie Thompson to create a package with all
59 proposals for Council to review and take possible action on at the January
60 meeting. PFC Board President Steve Hawkins stated his preliminary support
61 for Councilmember Pickard's plan, explaining that he is not in favor of loan
62 forgiveness, but would possibly support a loan suspension. Councilmember
63 Sarcione suggested a meeting with members of the POA, PFC, City Council and
64 Johnnie Thompson. POA President Roy Belcher asked for more info about what
65 was being requested of the POA, and gave his support for a meeting with
66 various Committee members. Councilmember Sarcione expressed his desire to
67 see this meeting happen prior to the January 10th Council meeting.
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69 **III. COUNCIL & MAYOR ANNOUNCEMENTS:**

- 70 a. **Next Council meeting January 10th at 5:00 p.m.**
71 b. **Burn ban was allowed to expire.**
72 c. **Christmas tree collection Tuesday's through January 17th**
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76 **IV. ADJOURNMENT:** Mayor Williams adjourned the meeting at 3:42 p.m.
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80 **Approved:**

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83 /s/ Don Williams **Date:** _____
84 **Mayor, Don Williams**

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88 **Attest:**

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90 /s/ Stephanie Littleton **Date:** _____
91 City Secretary, Stephanie Littleton

Ordinance Enforcement Report
December 2011
Summary

Calls Received: Ordinance line: 18
Security Gate: 4
City Hall: 0

44 warning letters were issued during the month of December:

- 1 letter regarding Ordinance 92.02 – trailer parked on lot
- 1 letter regarding Ordinance 92.02 – vehicle parked on lot
- 16 letters regarding Ordinance 130.02 – tree trimmings or limbs on lot over 10 days
- 25 letters regarding Ordinance 130.02 – trash containers visible from the street
- 1 letter regarding Ordinance 130.02 – trash deposited on street

15 warning tickets were issued regarding Ordinance 92.02 – parking on the wrong side of street

6 warning tickets were issued regarding Ordinance 92.01 – expired parking permits or resident parking on the street

9 verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
January 3, 2012

**DECEMBER 2011
ANIMAL CONTROL CALLS**

Date	1=Hotl. / 2=Home	Caller	Description
11-30	-	<u>Brenda Dalton</u>	117 Lake Circle. 693-4378. I told her of complaints of her dog barking . She leaves her dog outside and the varmints on the other side of the fence gets them barking. I told her if the consistent barking continues I will have to write her a ticket.
11-30	-	<u>Milton Sheppard</u>	113 Broadmoor. 512-508-4312. I informed him of Brenda Dalton's response to her barking dog. I asked him to call me if the dogs are constantly barking and I would come over to observe.
12-1	-	<u>Jennifer Harkins</u>	293 Meadowlakes Dr. I talked to her son about having a dog that was not registered . They have a black dog named "Shorty" that is not registered. I asked him to inform his mother that she needs to register the dog with the city. I will follow-up with Renee and Ms Harkins in a week.
12-1	1	<u>Kaly Kilburn</u>	512-755-2984. She reported her black and white dog got loose and was missing . She later call back to report that the dog had been found. She claims the dog has a city license but I did not see it on the roster. I will check with Renee.
12-1	1	<u>Bob Kessler</u>	339 Meadowlakes Dr. He trapped a skunk in the trap. I removed it from the city.
12-2	1	<u>Christi Clements</u>	421 Meadowlakes Dr. 693-6094. She reported her 20-pound cat is missing . I told her I would keep her in mind if I see a loose cat or if anyone reports finding it.
12-3	1	<u>William Morgan</u>	346 Firestone Dr. 830-637-7753. He complained about his neighbor's dog across the street running loose and defecating in his yard. The dog owner is John Marrs of 349 Firestone Dr. His dog's name is Diggie. The dog is registered but the tag has been lost and he does not want to pay to get a replacement tag. He admitted letting his dog out in the front to potty, and that it usually goes in the vacant lot next door. I told him that if his dog leaves its own lot that it should be on a leash.
12-4	-	<u>William Morgan</u>	346 Firestone Dr. 830-637-7753. I told him of my conversation with Mr. Marrs. I asked him to call me if the dog is off of its own property and I would go by and observe it. He said he would.
12-3	1		421 Meadowlakes Dr. 693-6094. She said that her cat is still missing and wanted to know who has traps that are not city owned in case someone had trapped her cat. I told her two that I knew of.
12-3	1	<u>Linda Williams</u>	246 Meadowlakes Dr. 830-385-9896. She reported a dead squirrel in her front yard that appears to have no injuries. She was concerned about rabies. I told her there was no major rabies threats in squirrels. I picked up the squirrel and removed it from the city.
12-8	1	<u>Darlene Bauer</u>	406 Stewart. 512-294-1409. She reported that her black and white dog "Elvis", was loose and they were looking for it. They later reported that the dog had been found.
12-8	1	<u>Stephanie (City Hall)</u>	She reported that several residents had complained of a dog barking at walkers and cars through a broken fence board in their gate. Resident is Scott Nail of 406 Meadowlakes Dr. I will talk to him about repairing the fence.
12-14	-	<u>Bob Kessler</u>	339 Meadowlakes Dr. He trapped a skunk in the trap. I removed it from the city.
12-14	1	<u>Mark Tomlinson</u>	336 Colonial. 798-6456. He reported a brown dog running loose in front of his house. It resembles a boxer.
12-14	1	<u>Jack Monroe</u>	325 Columbine. 830-637-7416. He reported that he had secured a brown dog in his house that had been running loose . I went by and picked it up and delivered it to the Marble Falls Animal Control Facility. I notified the gate to call me if someone claimed the dog.
12-20	1	<u>Bill Morgan</u>	346 Firestone Dr. 830-637-7753. He reported that dog across the street at 347 Firestone Dr. was running loose again . I will call him to call me when it happens again so I can go by and witness it.
12-24	1	<u>William Wallen</u>	111 Firestone Pl. 693-6143. He reported that his son was in town visiting and has lost his Chihuahua dog . I told him I would contact him if anyone reports the dog.

**DECEMBER 2011
ANIMAL CONTROL CALLS**

Date	1=Hotl. / 2=Home	<u>Caller</u>	Description

MEADOWLAKES PATROL ACTIVITY REPORT December 2011

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
12/1/11													
12/2/11													
12/3/11	Sat	Koenning	7:00 PM	10:00 PM	3:00			1			59575	59595	20
12/4/11	Sun	Koenning	6:15 PM	9:15 PM	3:00	1				Search for suspicious vehicle, never located	59600	59615	15
12/5/11	Mon	Wilson	5:00 PM	8:00 PM	3:00					Patrol, parks, rv storage, citizen request for info re: parking ordinance	15871	15892	21
12/6/11													
12/7/11	Wed	Koenning	6:00 PM	9:00 PM	3:00						59966	59985	19
12/8/11	Thu	Bindseil	7:00 PM	10:00 PM	3:00			1		Verbal warning for disregard stop sign	26424	26443	21
12/9/11	Fri	Wilson	7:00 PM	10:00 PM	3:00					Assisted BCSO with warrant service at 310 Stewart	16135	16156	21
12/10/11	Sat	Wilson	6:30 PM	9:30 PM	3:00					Patrol, rv storage, parks	16156	16175	19
12/11/11	Sun	Wilson	4:00 PM	7:00 PM	3:00			1		100 Blk Pinehurst: Verbal warning for parking violation	16175	16199	24
12/12/11	Mon	Bindseil	7:00 PM	10:00 PM	3:00						26470	26489	19
12/13/11	Tue	Koenning	6:00 PM	9:00 PM	3:00					Advised 2 juveniles parked in veh at park that it was closed.	60321	60326	15
12/14/11	Wed	Bindseil	7:00 PM	10:00 PM	3:00			2		Verbal warning for parking facing traffic (vco)	26520	26551	31
12/15/11	Thu	Bindseil	4:00 PM	7:00 PM	3:00					open garage doors, spoke with a few re: crime prevention. Had report of welfare concern at 227 Meadowlakes Dr, all checked, code 4	26577	26599	22
12/16/11	Fri	Koenning	7:00 PM	10:00 PM	3:00		1				60655	60672	17

12/17/11	Sat	Bindseil	8:00 PM	11:00 PM	3:00					Security check on City Hall, Club, Pro Shop	26730	26750	20
12/18/11	Sun	Koening	6:00 PM	9:00 PM	3:00			1			60704	60727	23
12/19/11	Mon	Wilson	5:00 PM	8:00 PM	3:00					Attempted unsuccessful warrant service at 250 Braeburn, patrol, radar, park, rv storage	16518	16541	23
12/20/11													
12/21/11	Wed	Bindseil	7:00 PM	10:00 PM	3:00			1		Verbal warning for operating golf cart without City registration tag	26780	26798	18
12/22/11	Thu	Koening	5:00 PM	8:00 PM	3:00			1		dispatched to 275 Meadowlakes Dr in ref to suspicious male tampering w/fence, unable to locate subject	61110	61129	19
12/23/11	Fri	Bindseil	8:00 PM	11:00 PM	3:00					Checked club, City Hall, RV storage.	26821	26848	27
12/24/11	Sat	Bindseil	7:00 PM	10:00 PM	3:00						26872	26890	18
12/25/11	Sun	Bindseil	7:00 PM	10:00 PM	3:00						28918	28932	14
12/26/11	Mon	Koening	5:00 PM	8:00 PM	3:00			1			61812	61831	19
12/27/11	Tue	Bindseil	11:00 AM	2:30 PM	3:30					Assist EMS at 349 Stewart, welfare check at 62 Augusta	28951	28970	19
12/28/11	Wed	Wilson	5:00 PM	8:00 PM	3:00					Report of littering in rv storage lot #41, advised complaintant that we would be on watch for suspect. Patrol, parks, rv storage	16581	16605	24
12/29/11	Thu	Wilson	4:30 PM	7:30 PM	3:00					Water leak at water/sewer plant, notified City Manager, patrol, monitor stop sigh @ Columbine	16605	16626	21
12/30/11	Fri	Bindseil	8:00 PM	12:00 AM	4:00					Security check at Club, City Hall and RV storage. Received info of juveniles performing sexual activities. All locations	26991	27023	32
12/31/11	Sat	Koening	10:00 PM	1:00 AM	3:00						62157	62174	17

TOTALS: 82.5 1 3 7 0

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City of Meadowlakes

VANDALISM/INCIDENTS-December 2011

There were no reports of vandalism for December 2011. There was one report of littering at the RV Park and one report of a suspicious person tampering with the fence at 275 Meadowlakes Dr. but the deputy was never able to locate a suspect.

BUILDING COMMITTEE REPORT
December 2011
Don Wheeler – Building Committee Chairman

ACTIVE BUILDING PERMITS (under construction or review)10

December 2011 (Approved Permits)

- Deck*
- Concrete Slab*
- Fence*
- Swimming Pool/Hot Tub*
- Remodel*
- Variance*
- New Homes*
- Other*
- Patio Cover*
- Arbor*
- Plat Amendment*
- Consultation*
- Playscape*
- Permit Revisions*
- Applications denied:*
 - Arbor*
 - Fence*
 - New home*
 - Variance*
 - Remodel*
 - Patio Cover*
 - Playscape*
 - Detached Structure*
 - Carport*
 - Propane gas storage tank*
 - Roof replacement*
 - Other*

City of Meadowlakes

177 Broadmoor
Meadowlakes, Texas 78654
USA

Phone (830) 693-2951
Fax (830) 693-2124

MEMORANDUM

Date: January 3, 2012
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Processed and treated 7.3 million gallons of drinking water compared to 10.0 million gallons for the same month in the previous year, for a decrease of 27%.
2. Cleaned and reinstalled 1 pump at the wastewater treatment plant.
3. Tasks for the POA that were done this month include: Spot mowing of lots, constructing a 4" x 4" x 10' steel post for a new license plate camera to be installed at the guard gate, trimmed tree at the guard gate.
4. A heater has been installed in the building expansion at the wastewater plant and we have installed electrical conduit for the wiring. The trim and gutter installation is about 60% complete as the recent wet weather has prevented more progress on this. We expect to have it complete by the end of this week.
5. Weekly brush pickup – we would like to remind our residents to please call city hall to be put on the weekly pickup list and to review the guidelines for the items that can and cannot be picked up. We will also be picking up Christmas trees on Tuesday, January 3rd and 10th to be recycled into mulch.
6. A representative from the Texas Water Development Board was here on December 14th to begin looking at our water rate structure and has sent preliminary numbers back to us, but we are waiting to hear back from our engineers regarding the assessment of the water system as their findings will need to be incorporated into any recommendation regarding water rates. The Texas Water Development Board is the contractor that is working with the TCEQ to provide this service to small water systems in Texas at no cost to the city.
7. On December 15th, Mike met with Dick Collins from Southwest Engineers to go over the information that is needed to perform an assessment of our water system. After that meeting, we were given a list of information that has been compiled and sent to the engineering firm to begin their assessment. We have already had a request for additional information that has been collected and sent, so we expect a preliminary report from them within the next few weeks.
8. The public works department has been short 1 employee since June of last year. We have been looking and have interviewed 2 applicants since that time, but have not been able to find a suitable person with the qualifications and licenses that are needed for this position

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: IV-H-General Fund Financials

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson - 830-693-2951
 3. **Place On:** Consent New Business Old Business
 4. **Budget Impact Statement Attached:** Yes No N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** Yes
 No N/A
-

6. Background:

Please find attached for your review and possible approval a copy of the General Fund Financial Statements as of December 31, 2011. Below please find a brief review of these statements comparing December 2010 to December 2011:

Cash – Total cash on deposit has decreased over the past 12 months with a decrease of \$60,573 (-16%) this is mainly contributed to approximately \$47,000 less in property tax revenue than had been collected in the October-December time frame last year. This decrease in cash is mainly contributed to the reallocation of the property tax rate with more tax income being transferred to the Public Works Fund for debt service. Of the difference, \$41,250 is contributed to additional transfers to the PWD and another \$5,000 of the difference is due to the transfer of the \$5,000 from the General Fund to the RCC fund for the Pro Shop renovations.

Revenues – As mentioned above, property tax revenues for October through December is down, however most other revenue items are about the same as those last year. Total revenues are off 24% from last year but should recover to some degree by the end of January when all property taxes are due.

Expenses – Expenses for the month of December 2011 as compared to those in December of last year are up slightly more than \$36,000 and is mainly contributed to

transfers to other funds which are \$29,00 greater than December of last year. Another factor is that there were three pay periods in December compared to two last December. In comparing October through December of this year vs. last year total expenses are \$54,00 greater than last years with \$46,250 of this increase contributed, as mentioned above, to increased transfers out to other funds with the remaining approximately \$7,750 mainly contributed to the extra pay period in the month.

Net Income – Net income for the month is \$33,394 and for the year \$27,913 which compares to \$117,591 in December of last year and \$127,670 for the year.

We should see an overall improvement in the fund during the upcoming months since we normally collect the vast majority of our property taxes the latter part of December to early February.

**CITY OF MEADOWLAKES
FINANCIAL POSITION
December 31, 2011**

FUND BALANCES

CASH FUNDS

<i>American Bank - Checking Account</i>	\$ 22,597	
<i>American Bank - Money Market Account</i>	\$ 189,477	
<i>Petty Cash</i>	\$ 150	
<i>Total Cash</i>	<u> </u>	\$ 212,224

OTHER FUNDS

<i>Wells Fargo Money Market</i>	\$ 54,579	
<i>American Bank CD .355% matures 3/10/11</i>	\$ 50,513	
<i>Texas Dept Transportation - Escrow</i>	\$ 200	
<i>Total Other Funds</i>	<u> </u>	\$ 105,292

TOTAL FUNDS AVAILABLE **\$ 317,516**

ALLOCATED FUNDS

<i>Patio Cover</i>	\$ 14	
<i>Judicial - Security Fund</i>	\$ 72	
<i>Judicial - Technical Fund</i>	\$ 96	
<i>Court - Time Payment Plan</i>	\$ 447	
<i>Insurance - Storm Damage</i>	\$ 24,472	
<i>Clean-up Deposits</i>	\$ 1,500	
<i>Inspection Deposits</i>	\$ 1,250	
Total Allocated Funds	<u> </u>	\$ 27,851

FUND BALANCE LESS ALLOCATED FUNDS **\$ 289,665**

RESERVE FUNDS

<i>Emergency Operating Expense-4 months</i>	\$ 130,000	
<i>Total Reserve Funds</i>	<u> </u>	\$ 130,000

**FUND BALANCE LESS ALLOCATED
AND RESERVE FUNDS** **\$ 159,665**

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
December 31, 2011**

	<u>Current Month</u>	<u>YTD 12/31/2011</u>	<u>Budget 2011-2012</u>	<u>Difference</u>
<u>REVENUE</u>				
TAXES				
<i>Ad Valorem Tax</i>	\$ 147,653	\$ 209,075	\$ 589,280	\$ (380,205)
<i>PEC Franchise Tax</i>	\$ -	\$ 12,446	\$ 39,000	\$ (26,554)
<i>Cable Franchise Tax</i>	\$ -	\$ -	\$ 9,500	\$ (9,500)
<i>Telephone Franchise Tax</i>	\$ -	\$ 1,829	\$ 8,500	\$ (6,671)
<i>Liquor Tax</i>	\$ -	\$ 318	\$ 1,000	\$ (682)
Total Taxes	\$ 147,653	\$ 223,668	\$ 647,280	35%
CITY BUILDING PERMITS				
<i>Home Permits</i>	\$ 200	\$ 200	\$ 1,200	\$ (1,000)
Commercial Permits	\$ -	\$ -	\$ -	\$ -
<i>Remodeling Permits</i>	\$ 100	\$ 350	\$ 750	\$ (400)
<i>Fence & Deck Permits</i>	\$ -	\$ 150	\$ 1,000	\$ (850)
<i>Hot Tubs/playscape</i>	\$ -	\$ -	\$ -	\$ -
<i>Pool Permits</i>	\$ -	\$ -	\$ 300	\$ (300)
<i>Replats</i>	\$ 100	\$ 100	\$ 100	\$ -
Total City Building Permits	\$ 400	\$ 800	\$ 3,350	24%
JUDICIAL				
<i>Court Costs</i>	\$ -	\$ 270	\$ 4,000	\$ (3,730)
<i>Judicial Fines</i>	\$ -	\$ 175	\$ 4,000	\$ (3,825)
<i>Failure to Appear</i>	\$ -	\$ -	\$ -	\$ -
<i>OMNI</i>	\$ -	\$ -	\$ -	\$ -
<i>Administrative Fee</i>	\$ -	\$ -	\$ 100	\$ (100)
Total Judicial	\$ -	\$ 445	\$ 8,100	5%
DIVIDENDS & INTEREST EARNED				
Dividends & Interest	\$ 44	\$ 152	\$ 1,500	\$ (1,348)
Total Dividends & Interest Earned	\$ 44	\$ 152	\$ 1,500	10%
OTHER REVENUE				
<i>Pet Registration Fee</i>	\$ 90	\$ 380	\$ 1,300	\$ (920)
<i>Sale-City Directory</i>	\$ -	\$ -	\$ 50	\$ (50)
<i>Open Records Request</i>	\$ -	\$ -	\$ 50	\$ (50)
Total Other Revenue	\$ 90	\$ 380	\$ 1,400	27%
TOTAL REVENUE	\$ 148,187	\$ 225,445	\$ 661,630	34%

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
December 31, 2011**

	Current Month	YTD 12/31/2011	Budget 2011-2012	Difference
<u>EXPENDITURES</u>				
BCAD				
Quarterly Charges	\$ 2,866	\$ 2,866	\$ 12,000	\$ 9,134
Legal & Collection	\$ 21	\$ 292	\$ 1,500	\$ 1,208
Interest & Income Credit	\$ -	\$ -	\$ -	\$ -
Tax Hearing	\$ -	\$ -	\$ 500	\$ 500
Total BCAD	\$ 2,887	\$ 3,158	\$ 14,000	23%
CITY BUILDING COMMITTEE				
Membership	\$ -	\$ 125	\$ 200	\$ 75
Supplies/Expense	\$ -	\$ -	\$ 300	\$ 300
Total City Building Committee	\$ -	\$ 125	\$ 500	25%
ORDINANCE ENFORCEMENT				
Employee	\$ 668	\$ 1,704	\$ 6,500	\$ 4,796
FICA/Med	\$ 51	\$ 130	\$ 500	\$ 370
Insurance - Workers' Comp	\$ -	\$ 170	\$ 300	\$ 130
Vehicle Operation	\$ 178	\$ 494	\$ 1,800	\$ -
Communications	\$ 30	\$ 83	\$ -	\$ (83)
Motor Vehicle Inquires	\$ 23	\$ 69	\$ -	\$ -
Supplies/Expense	\$ -	\$ -	\$ 525	\$ 525
Total Ordinance Enforcement	\$ 950	\$ 2,650	\$ 9,625	28%
ANIMAL CONTROL				
Contract Agreement	\$ 600	\$ 1,800	\$ 8,000	\$ 6,200
Insurance - Workers' Comp	\$ -	\$ 80	\$ 200	\$ 120
Pet Holding Fee/Rabies	\$ 47	\$ 94	\$ 250	\$ 156
Communications	\$ 21	\$ 63	\$ -	\$ (63)
Supplies/Expense	\$ -	\$ -	\$ 750	\$ 750
Total Animal Control	\$ 668	\$ 2,037	\$ 9,200	22%
EMERGENCY MANAGEMENT/FLOOD PLAIN				
Training & Travel	\$ -	\$ -	\$ 800	\$ 800
Membership	\$ 85	\$ 85	\$ 300	\$ 215
Expense	\$ -	\$ -	\$ 250	\$ 250
Total Flood Plain Administrator	\$ 85	\$ 85	\$ 1,350	6%
TRAFFIC CONTROL				
Salary & Wages	\$ 2,172	\$ 4,981	\$ 25,000	\$ 20,019
FICA/Med	\$ (133)	\$ 170	\$ 1,925	\$ 1,755
Insurance-Workers' Comp	\$ -	\$ 300	\$ 500	\$ 200
Insurance - Law Enf Liability	\$ -	\$ 1,010	\$ 1,000	\$ (10)
Unemployment Expense	\$ -	\$ -	\$ 500	\$ 500
Misc	\$ -	\$ -	\$ 500	\$ 500
Total Traffic Control	\$ 2,039	\$ 6,461	\$ 29,425	22%

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
December 31, 2011**

<u>EXPENDITURES</u>	<u>Current Month</u>	<u>YTD 12/31/2011</u>	<u>Budget 2011-2012</u>	<u>Difference</u>
MUNICIPAL COURT				
Education	\$ -	\$ 234	\$ 500	\$ 266
State Court Costs		\$ 516	\$ 3,000	\$ 2,484
Prosecuting Attorney	\$ 125	\$ 125	\$ 2,000	\$ 1,875
Office Lease - Judge Adams	\$ 200	\$ 600	\$ 2,400	\$ 1,800
Balliff Services	\$ -	\$ -	\$ 500	\$ 500
Child Safety & Seat Belt Fine	\$ -	\$ -	\$ 100	\$ 100
Administrative Expense	\$ 61	\$ 98	\$ 600	\$ 502
Total Municipal Court	\$ 386	\$ 1,573	\$ 9,100	17%
LEGAL				
City Attorney-General	\$ 546	\$ 546	\$ 7,500	\$ 6,954
Total Legal	\$ 546	\$ 546	\$ 7,500	7%
INSURANCE				
Liability	\$ -	\$ 629	\$ 2,200	\$ 1,571
Errors & Omissions	\$ -	\$ 926	\$ 200	\$ (726)
Crime	\$ -	\$ 164	\$ 450	\$ 286
Insurance - Worker's Comp Refund	\$ -	\$ -	\$ -	\$ -
Total Insurance	\$ -	\$ 1,719	\$ 2,850	60%
ADMINISTRATIVE				
EMPLOYEE EXPENDITURES				
Salary - Exempt Employee	\$ 10,298	\$ 24,029	\$ 89,250	\$ 65,221
Salary - Non-exempt Employees	\$ 4,854	\$ 11,392	\$ 52,500	\$ 41,108
FICA/Medicare	\$ 1,332	\$ 2,877	\$ 11,325	\$ 8,448
Longevity Pay	\$ 2,257	\$ 2,257	\$ 4,200	\$ 1,943
Reserve - Payroll	\$ -	\$ -	\$ 4,000	\$ 4,000
Retirement	\$ 305	\$ 659	\$ 3,000	\$ 2,341
Health Insurance	\$ 1,996	\$ 3,594	\$ 15,000	\$ 11,406
Insurance - Worker's Comp	\$ -	\$ 240	\$ 700	\$ 460
Disability	\$ 152	\$ 298	\$ -	\$ (298)
Bond - Manager	\$ -	\$ -	\$ -	\$ -
Payroll Expense	\$ (27)	\$ (2)	\$ -	\$ 2
Drug Test	\$ -	\$ -	\$ -	\$ -
Other Benefits	\$ 79	\$ 79	\$ 250	\$ 171
Training	\$ 55	\$ 190	\$ 1,000	\$ 810
Dues & Membership	\$ -	\$ -	\$ 500	\$ 500
Mileage Allowance	\$ -	\$ -	\$ 350	\$ 350
Miscellaneous	\$ -	\$ -	\$ 650	\$ 650
Total Employee Training & Travel	\$ 21,301	\$ 45,612	\$ 182,725	25%
ADMINISTRATIVE OTHER				
Audit	\$ -	\$ -	\$ 3,500	\$ 3,500
City Directory	\$ -	\$ -	\$ 1,500	\$ 1,500
Election	\$ -	\$ -	\$ 1,400	\$ 1,400
Gifts, Flowers, etc	\$ 92	\$ 149	\$ -	\$ (149)
Office Supplies/Expense	\$ 19	\$ 576	\$ 4,000	\$ 3,424
Neighborhood Watch	\$ -	\$ 61	\$ 750	\$ 689
Copier - Lease	\$ 158	\$ 307	\$ 2,000	\$ 1,693
Postage	\$ 6	\$ 11	\$ 350	\$ 339
Membership/Dues	\$ -	\$ 487	\$ 700	\$ 213
Telephone	\$ 10	\$ 156	\$ 750	\$ 594
Miscellaneous	\$ -	\$ -	\$ 1,200	\$ 1,200
Office Equip Repair & Maint	\$ -	\$ -	\$ 500	\$ 500
Website Hosting & Update	\$ 336	\$ 336	\$ 2,000	\$ 1,664
Codification Expense	\$ -	\$ 2,940	\$ 10,000	\$ 7,060
Total Administrative Other	\$ 620	\$ 5,023	\$ 28,650	18%
Total Administrative Expense	\$ 21,921	\$ 50,635	\$ 211,375	24%

**CITY OF MEADOWLAKES
REVENUE & EXPENDITURES
October 1, 2011 - September 30, 2012
December 31, 2011**

	Current Month	YTD 12/31/2011	Budget 2011-2012	Difference
<u>EXPENDITURES</u>				
MUNICIPAL BUILDING				
Maintenance & Repair	\$ -	\$ 687	\$ 2,500	\$ 1,813
Electric Service	\$ 166	\$ 672	\$ 3,500	\$ 2,828
Office Maintenance	\$ 260	\$ 780	\$ 4,000	\$ 3,220
Insurance-Real Estate & Pers Prop	\$ -	\$ 826	\$ 1,000	\$ 174
Total Municipal Building	\$ 426	\$ 2,966	\$ 11,000	27%
CONTRACT SERVICES				
Marble Falls Area EMS Inc	\$ 2,792	\$ 8,375	\$ 33,500	\$ 25,125
Marble Falls Area Fire Dept Inc	\$ 2,343	\$ 7,030	\$ 27,300	\$ 20,270
Total Contract Services	\$ 5,135	\$ 15,405	\$ 60,800	25%
CAPITAL OUTLAY				
Office Accessories	\$ -	\$ -	\$ 5,000	\$ 5,000
Land Acquisition	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Capital Outlay	\$ -	\$ -	\$ 30,000	0%
CONTINGENCY FUND				
General	\$ -	\$ -	\$ 20,000	\$ 20,000
Total Contingency Fund	\$ -	\$ -	\$ 20,000	0%
DEBT SERVICE				
Transfer to RCC Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Transfer to PWD Debt Service	\$ 74,752	\$ 105,173	\$ 290,000	\$ 184,827
Total Transfer to Debt Service	\$ 79,752	\$ 110,173	\$ 295,000	37%
TOTAL EXPENDITURES	\$ 114,794	\$ 197,532	\$ 711,725	
REVENUE LESS EXPENDITURES	\$ 33,394	\$ 27,913	\$ (50,095)	

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: IV-I-Public Works Financial Statements

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson – 830-693-2951
 3. **Place On:** Consent New Business Old Business
 4. **Budget Impact Statement Attached:** Yes No N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** Yes
 No N/A
-

6. Background:

Please find attached for your review and possible approval a copy of the December 2011 Public Works Fund financial statements. Below I will briefly review each for you:

- a. **Operating Cash Flow Analysis** – The Public Works Fund ended the month with approximately \$4,000 less cash than when it began the month; this was mainly due to having three pay periods during the month. The Fund has experience a positive cash flow of \$30,700 for the year. This compares to a nearly \$43,000 positive cash flow for the same time frame in FY 2010.
- b. **Debt Service Cash Flow Analysis** – The Debt Service portion of the Public Works Fund is performing as anticipated, and as has been mentioned in previous reviews the fund should continue to grow for a few months with an interest payment due in February and a large principal and interest payment coming due in late August, which will just about deplete the funds reserved for debt service. We should end the year with about \$16,000; the same as the fund began this fiscal year with.
- c. **Balance Sheet**- In reviewing the Funds Balance Sheet you will notice that we have approximately \$137,000 more on deposit than we did at this time last year. Operating Cash is \$153,000 greater than at this time last year, followed by a

slight increase (\$3,300) in debt service deposits. The outstanding loan due Public Works from the PFC is \$289,394; \$26,404 less than this time last year. We are waiting on fiscal year 2011 audit adjustments and once they have been entered, I would anticipate a considerable change in the Balance Sheet which I will brief you on at that time.

- d. **Utility Fund Operating** – Overall the Utility Fund Operating Fund performed slightly better than anticipated in December. As mentioned earlier we did experience a negative cash flow, however the Fund had a net income of \$4,300 with December's revenues being slightly more than budgeted (backing out Reserves Fund budgeted to be transferred in) while expenses across the board were below those budgeted for the month. Operating expenses were considerably less than those budgeted for the month. In looking at the period of October 2011 through December 2011 the Operating Fund has seen a net income of nearly \$33,600; again this is without the transfer of any reserve funds that were budgeted. As with December comparisons, all major expense line items are below those budgeted. In comparing December 2011 to December 2010 total revenues were about \$200 more than last year but expenses were about \$2,500 greater due to the three pay periods compared to just two last year. October 2011 through December 2012 total revenues are \$13,000 greater than the same time frame last year with increases in water revenues contributing a large portion of the increase, followed by increased miscellaneous and garbage incomes. Expenses for the period compared to last year shows a \$5,000 increase in employee expenses (due to an additional payroll) while other major expense items being near or less than last years.
- e. **Checks In Excess of \$2,500** – Most of the checks written in December were the normal re-occurring kind with only ten between the two funds being written in excess of \$2,500. Please find a brief description of those below:

Utility Fund

Ck.12698-PEC-November electrical use

Ck.12709-Mueller, Inc. – building materials for building extension at the sewer treatment plant

Ck.12712-Texas Facilities Commission-purchase of used forklift from Federal 'Surplus Property

Ck.12732-LCRA- purchase raw water majority being for golf course raw water used during prior months with a portion for municipal purposes.

Ck.12741-RCC Fund – to correct deposit error deposited into wrong account

General Fund

Ck.5821-Marble Falls Area EMS – monthly contract

Ck.5824-Burnet County Appraisal District-quarterly payment for collection and appraisal costs

Ck.5841-Meadowlakes Public Works – transfer of property tax revenue

Ck.5844-Meadowlakes RCC Fund – transfer of funds per adopted budget for renovation of Pro Shop restrooms

Ck.5848- Meadowlakes Public Works – transfer of property tax revenue

City of Meadowlakes - Public Works Fund Operating Cash Flow Analysis

	<u>Oct-11</u>	<u>Nov-11</u>	<u>Dec-11</u>	<u>Jan-12</u>	<u>Feb-12</u>	<u>Mar-12</u>	<u>Apr-12</u>	<u>May-12</u>	<u>Jun-12</u>	<u>Jul-12</u>	<u>Aug-12</u>	<u>Sep-12</u>
Beginning Cash Balance	\$ 378,405	\$ 384,429	\$ 413,118	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105
Cash Inflows (Income)												
Account Receivables	\$ 138,131	\$ 103,719	\$ 78,706									
Loan Proceeds	\$ 2,000	\$ -	\$ 2,000									
Contract Services	\$ 6,667	\$ 6,667	\$ 6,667									
Miscellaneous/Other	\$ 1,900	\$ 8,842	\$ 11,671									
Total Cash Inflows	\$ 148,698	\$ 119,228	\$ 99,044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Cash Balance	\$ 527,103	\$ 503,657	\$ 512,162	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105
Cash Outflows (Expenses)												
Prior Months Payables/Misc.	\$ 28,320	\$ 15,587	\$ 11,594									
Employee Expenses	\$ 29,964	\$ 25,457	\$ 42,210									
Administrative Expenses	\$ 15,310	\$ 3,913	\$ 1,909									
Operating Expenses	\$ 33,864	\$ 15,829	\$ 11,144									
Mowing Contract Expenses	\$ 16	\$ 114	\$ 475									
Solid Waste Collection Expense	\$ 15,011	\$ 14,165	\$ 14,250									
Subtotal	\$ 122,485	\$ 75,065	\$ 81,582	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Cash Outflows:												
Capital Expenses	\$ 6,938	\$ 2,224	\$ 8,225									
Debt Service Transfer	\$ 13,250	\$ 13,250	\$ 13,250									
Subtotal	\$ 20,188	\$ 15,474	\$ 21,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Outflows	\$ 142,674	\$ 90,539	\$ 103,057	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 384,429	\$ 413,118	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105	\$ 409,105
Difference Beginning to End Cash	\$ 6,024	\$ 28,689	\$ (4,013)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year								\$ 30,700				

City of Meadowlakes - Public Works Fund Debt Service Cash Flow Analysis

	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Beginning Cash Balance	\$ 16,008	\$ 35,804	\$ 64,878	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617
Cash Inflows (Income)												
Transfer in from PWD-Operating	\$ 13,250	\$ 13,250	\$ 13,250									
Transfer in from General-Tax Rev	\$ 6,542	\$ 15,810	\$ 52,489									
Miscellaneous/Other	\$ 4	\$ 14	\$ -									
Total Cash Inflows	\$ 19,796	\$ 29,074	\$ 65,739	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Cash Balance	\$ 35,804	\$ 64,878	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617
Cash Outflows (Expenses)												
Interest-2008 CO Bonds	\$ -											
Interest-200 GO Bonds	\$ -											
Principal 2008 CO Bonds	\$ -											
Principal 2008 GO Bonds	\$ -											
Miscellaneous	\$ -											
Total Cash Outflows	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Cash Balance	\$ 35,804	\$ 64,878	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617	\$ 130,617
Difference Beginning to End Cash	\$ 19,796	\$ 29,074	\$ 65,739	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cash Increase/(Decrease) since beginning of Fiscal Year								\$ 114,609				

(Approximately \$95,000 interest payment will be made in February 2012 and approximately \$355,000 in principal and interest will be made in August 2012.)

City of Meadowlakes-Utility Fund
Balance Sheet Prev Year Comparison
As of December 31, 2011

	Dec 31, 11	Dec 31, 10
ASSETS		
Current Assets		
Checking/Savings		
1000 - Operating Cash		
1010 - Petty Cash	\$ 400	\$ 400
1020 - American Bk Operating Checking	\$ 4,599	\$ 774
1030 - American Bk - Operating MM	\$ 404,107	\$ 254,775
1340 - American Bank - I&S	\$ -	\$ 359
Total 1000 - Operating Cash	\$ 409,105	\$ 256,307
1100 - Construction Cash	\$ -	\$ 18,953
1300 - Debt Service		
1341 - Series 2008 Debt Service Accoun	\$ 130,617	\$ 127,273
Total 1300 - Debt Service	\$ 130,617	\$ 127,273
Total Checking/Savings	\$ 539,723	\$ 402,533
 Accounts Receivable		
1600 - Advances to other Funds		
1601 - Loan to RCC Division	\$ 289,394	\$ 315,798
Total 1600 - Advances to other Funds	\$ 289,394	\$ 315,798
Total Accounts Receivable	\$ 289,394	\$ 315,798
 Other Current Assets		
1500 - Operating Receivables		
1510 - Service Receivables	\$ 66,292	\$ 64,356
1515 - General Fund Receivables	\$ 251	\$ 6
1550 - Operating Maintenance Tax Rec.	\$ 3,147	\$ 3,147
1582 - Golf Course Receivable	\$ 375	\$ 10
1583 - Construction Receivable	\$ 152	\$ -
1584 - POA Receivables	\$ (178)	\$ 849
1500 - Operating Receivables - Other	\$ 130	\$ 130
Total 1500 - Operating Receivables	\$ 70,168	\$ 68,498
1800 - Operating Inventories		
1810 - Meter Inventory	\$ 971	\$ 971
1820 - Materials & Supplies Inventory	\$ 24,305	\$ 24,305
Total 1800 - Operating Inventories	\$ 25,276	\$ 25,276
Total Other Current Assets	\$ 95,444	\$ 93,773
Total Current Assets	\$ 924,560	\$ 812,104
 Fixed Assets		
1900 - Fixed Assets	\$ 7,176,174	\$ 7,176,174
TOTAL ASSETS	\$ 8,100,734	\$ 7,988,278

City of Meadowlakes-Utility Fund
Balance Sheet Prev Year Comparison
As of December 31, 2011

	Dec 31, 11	Dec 31, 10
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	\$ 18,965	\$ 39,655
3210 · Current Portion of Bonds Payabl	\$ 265,000	\$ 265,000
Total Accounts Payable	\$ 283,965	\$ 304,655
Other Current Liabilities		
2100 · Payroll Liabilities	\$ 21	\$ 21
3000 · Operating Accounts Payable	\$ 287	\$ 287
3010 · Service Deposits Payable	\$ 71,057	\$ 66,013
3020 · Sales Tax Payable	\$ 988	\$ 834
3155 · Employee Retirement Payable	\$ 372	\$ 372
3200 · Accured Interest Payable	\$ 15,845	\$ 15,845
3560 · Deferred Operating Tax Revenue	\$ 3,147	\$ 3,147
Total Other Current Liabilities	\$ 91,716	\$ 86,517
Total Current Liabilities	\$ 375,681	\$ 391,172
Long Term Liabilities		
3600 · Long Term Debt		
3611 · 2008 Certificates Obligations	\$ 3,555,000	\$ 3,555,000
3612 · 2008 General Obigations Bonds	\$ 510,000	\$ 510,000
Total 3600 · Long Term Debt	\$ 4,065,000	\$ 4,065,000
Total Long Term Liabilities	\$ 4,065,000	\$ 4,065,000
Total Liabilities	\$ 4,440,681	\$ 4,456,172
Equity		
3900 · Retained Earnings	\$ 517,118	\$ 406,098
4000 · General Fund Fund Balance	\$ 180,682	\$ 180,682
4010 · Reserved for Inventories	\$ 21,711	\$ 21,711
4020 · General Fund-Fixed Assets	\$ 2,752,834	\$ 2,752,834
4100 · Debt Service Fund	\$ 20,614	\$ 20,614
4200 · Capital Projects Fund	\$ 18,944	\$ 18,944
5000 · Opening Bal Equity	\$ (39)	\$ -
Net Income	\$ 148,188	\$ 131,223
Total Equity	\$ 3,660,053	\$ 3,532,106
TOTAL LIABILITIES & EQUITY	\$ 8,100,734	\$ 7,988,278

**City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
December 2012**

	<u>Dec 11</u>	<u>Budget Dec 11</u>	<u>Oct - Dec 11</u>	<u>Budget Oct-Dec 11</u>	<u>Actual Dec 10</u>	<u>Actual Oct-Dec 10</u>
Utility Fund Operating						
Income-Operating						
5010 · Water Revenue	\$ 20,267	\$ 18,000	\$ 87,723	\$ 69,000	\$ 21,273	\$ 80,512
5020 · Sewer Revenues	\$ 37,409	\$ 37,291	\$ 112,313	\$ 111,873	\$ 37,280	\$ 112,141
5030 · Garbage Revenue	\$ 16,235	\$ 16,167	\$ 48,512	\$ 48,497	\$ 15,601	\$ 46,654
5040 · Pump Fee Revenue	\$ -	\$ -	\$ 4		\$ 1	\$ 4
5110 · Contract Services	\$ 6,667	\$ 6,667	\$ 20,000	\$ 20,001	\$ 6,667	\$ 20,000
5120 · Water Connect Fee Revenue	\$ 725	\$ -	\$ 725		\$ -	\$ 725
5130 · Sewer Connect Fee Revenue	\$ 725	\$ -	\$ 725		\$ -	\$ 725
5140 · Transfer Fee	\$ 175	\$ 208	\$ 475	\$ 626	\$ 300	\$ 775
5150 · Penalty & Interest Earned	\$ 622	\$ 521	\$ 2,046	\$ 1,561	\$ 683	\$ 1,796
5170 · Miscellaneous Revenues	\$ 133	\$ 146	\$ 10,635	\$ 438	\$ 203	\$ 6,862
5181 · Transfer in from Reserves	\$ -	\$ 17,600	\$ -	\$ 32,825	\$ -	\$ -
5200 · Interest earned on Investments	\$ -	\$ 208	\$ 290	\$ 626	\$ 694	\$ 2,010
Total Income	\$ 82,957	\$ 96,808	\$ 283,447	\$ 285,447	\$ 82,701	\$ 272,204
Expense-Operating						
Total 6100 · Employee Expenses	\$ 41,909	\$ 48,434	\$ 97,061	\$ 116,037	\$ 31,503	\$ 92,607
Total 6200 · Administrative Expenses	\$ 928	\$ 1,845	\$ 20,097	\$ 23,935	\$ 1,486	\$ 22,757
Total 6300 · Operating Expenses	\$ 6,703	\$ 22,931	\$ 33,636	\$ 54,276	\$ 14,504	\$ 44,077
Total 6400 · POA Contract Mowing Expense	\$ 128	\$ 200	\$ 916	\$ 950	\$ 112	\$ 1,014
Total 6500 · Other Expenses	\$ 14,250	\$ 15,083	\$ 42,665	\$ 45,249	\$ 14,148	\$ 42,347
Total 6650 · Capital Expenditures	\$ 1,418	\$ 7,000	\$ 15,725	\$ 19,000	\$ -	\$ 2,100
8200 · Transfers Out to Debt Service	\$ 13,250	\$ 13,250	\$ 39,750	\$ 39,750	\$ 14,345	\$ 43,035
Total Expenses	\$ 78,585	\$ 108,743	\$ 249,850	\$ 299,197	\$ 76,097	\$ 247,937
Net Income-Operating	\$ 4,372	\$ (11,935)	\$ 33,597	\$ (13,750)	\$ 6,604	\$ 24,267

**City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
December 2012**

	<u>Dec 11</u>	<u>Budget Dec 11</u>	<u>Oct - Dec 11</u>	<u>Budget Oct-Dec 11</u>	<u>Actual Dec 10</u>	<u>Actual Oct-Dec 10</u>
Expense-Operating						
6100 · Employee Expenses						
6110 · Salaries & Wages						
6410 · Salaries Exempt Employees	\$ 7,106	\$ 7,107	\$ 16,580	\$ 16,583	\$ -	\$ -
6415 · Salaries & Wages-Non-Exempt	\$ 22,170	\$ 28,000	\$ 52,040	\$ 65,680	\$ -	\$ -
6416 · Overtime & Standby Pay	\$ 1,429	\$ 1,154	\$ 2,654	\$ 2,694	\$ -	\$ -
6417 · Longevity Pay-Exempt/Non-Exempt	\$ 3,925	\$ 4,000	\$ 3,925	\$ 4,000	\$ -	\$ -
Total 6110 · Salaries & Wages	\$ 34,630	\$ 40,261	\$ 75,199	\$ 88,957	\$ 26,043	\$ 71,052
6111 · Other Employee Expenses						
6120 · FICA Expense	\$ 2,656	\$ 3,100	\$ 5,759	\$ 6,900	\$ 1,992	\$ 5,436
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 4,610	\$ 5,000	\$ (1,112)	\$ 3,507
6150 · Employee Insurance Expenses	\$ 3,464	\$ 3,833	\$ 8,445	\$ 11,500	\$ 3,765	\$ 9,924
6160 · Employee Retirement Expense	\$ 608	\$ 650	\$ 1,318	\$ 1,950	\$ 396	\$ 1,080
6170 · Employee Uniform Expense	\$ 259	\$ 290	\$ 852	\$ 890	\$ 302	\$ 847
6180 · Employee Training & Travel Exp	\$ 293	\$ 300	\$ 841	\$ 800	\$ 116	\$ 761
6560 · Payroll Expenses	\$ -	\$ -	\$ 38	\$ 40	\$ -	\$ -
Total 6111 · Other Employee Expenses	\$ 7,279	\$ 8,173	\$ 21,863	\$ 27,080	\$ 5,460	\$ 21,555
Total 6100 · Employee Expenses	\$ 41,909	\$ 48,434	\$ 97,061	\$ 116,037	\$ 31,503	\$ 92,607
6200 · Administrative Expenses						
6225 · Misc. Dues & Fees						
6226 · TECQ Fees	\$ -	\$ -	\$ 3,103	\$ 3,250	\$ -	\$ 3,103
6227 · Other Misc. Dues & Fees	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ 120
Total 6225 · Misc. Dues & Fees	\$ -	\$ -	\$ 3,103	\$ 3,450	\$ -	\$ 3,223
6235 · Computer/Office Equip R&M	\$ 50	\$ 200	\$ 1,070	\$ 600	\$ -	\$ 859
6240 · Software Update	\$ 25	\$ 100	\$ 25	\$ 450	\$ 162	\$ 1,062
6245 · Office Equipment Rental	\$ 96	\$ 100	\$ 192	\$ 300	\$ 96	\$ 289
6250 · Office Supplies	\$ 293	\$ 400	\$ 610	\$ 1,200	\$ 525	\$ 756
6255 · Postage Expense	\$ -	\$ 400	\$ 491	\$ 1,000	\$ 123	\$ 702
6260 · Telephone Expense	\$ 419	\$ 500	\$ 905	\$ 1,500	\$ 548	\$ 1,095
6270 · Insurance - GL & Property	\$ -	\$ -	\$ 13,621	\$ 15,000	\$ -	\$ 14,591
6282 · Miscellaneous	\$ 44	\$ 145	\$ 80	\$ 435	\$ 32	\$ 180
Total 6200 · Administrative Expenses	\$ 928	\$ 1,845	\$ 20,097	\$ 23,935	\$ 1,486	\$ 22,757
6300 · Operating Expenses						
6301 · Water Treatment Operational Exp						
6305 · Water Treatment Electrical	\$ 102	\$ 1,500	\$ 7,101	\$ 7,000	\$ 2,747	\$ 12,508
6310 · Heating Fuel-WTP	\$ -	\$ 1,750	\$ -	\$ 750	\$ 490	\$ 490
6313 · Raw Water Purchase-LCRA	\$ 1,699	\$ -	\$ 1,699	\$ 1,750	\$ -	\$ -
6314 · R&M-Plant & Pump Station	\$ 89	\$ 1,250	\$ 1,241	\$ 3,750	\$ -	\$ 970

City of Meadowlakes-Utility Fund Profit & Loss Budget vs. Actual December 2012

	Dec 11	Budget Dec 11	Oct - Dec 11	Budget Oct-Dec 11	Actual Dec 10	Actual Oct-Dec 10
6316 · WTP Chemical Expense	\$ 400	\$ 500	\$ 2,199	\$ 2,000	\$ 269	\$ 619
6320 · Water Outside Testing Expense	\$ 107	\$ 166	\$ 153	\$ 501	\$ 363	\$ -
6328 · Distribution Repair & Maint.	\$ 46	\$ 1,000	\$ 841	\$ 2,500	\$ -	\$ -
6331 · Water Plant Renovations	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 34	\$ (921)
6355 · Meter Purchased	\$ -	\$ 3,500	\$ 642	\$ 3,500	\$ -	\$ 5,000
6360 · Tap Materials-Water	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -
Total 6301 · Water Treatment Operational Exp	\$ 2,444	\$ 14,666	\$ 13,878	\$ 27,751	\$ 3,903	\$ 18,666
6302 · Wastewater Operational Expenses						
6304 · Wastewater Electrical	\$ 1,545	\$ 2,300	\$ 6,290	\$ 6,900	\$ -	\$ -
6311 · Propane-Wastewater	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -
6317 · WWTP Chemicals	\$ 587	\$ 750	\$ 980	\$ 2,250	\$ -	\$ 1,012
6318 · Outside Testing Wastewater	\$ 91	\$ 150	\$ 243	\$ 800	\$ -	\$ -
6321 · Collection System R&M	\$ -	\$ 200	\$ -	\$ 700	\$ -	\$ -
6322 · Irrigation Maintenance Expense	\$ -	\$ 400	\$ 33	\$ 1,400	\$ 1,197	\$ 1,198
6324 · Irrigation Electric Subsidy	\$ 625	\$ 625	\$ 1,250	\$ 1,875	\$ -	\$ 3,750
6327 · WWTP Repair & Maintenance	\$ 55	\$ 1,500	\$ 3,767	\$ 4,500	\$ 8,365	\$ 15,447
Total 6302 · Wastewater Operational Expenses	\$ 2,903	\$ 5,925	\$ 12,562	\$ 18,925	\$ 9,562	\$ 21,407
6303 · Other Operational Expenses						
6329 · R&M-Building/Misc.	\$ 12	\$ 400	\$ 1,359	\$ 1,300	\$ 385	\$ 1,485
6330 · Vehicle Repair & Maintenance	\$ 16	\$ 400	\$ 722	\$ 1,300	\$ 67	\$ 303
6332 · Mahan Property Upkeep	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -
6335 · Machinery Repair & Maintenance	\$ 114	\$ 670	\$ 1,210	\$ 2,000	\$ 27	\$ 985
6340 · Vehicle & Machinery Fuel						
6341 · Vehicle Fuel	\$ 390	\$ 670	\$ 1,150	\$ 2,000	\$ 560	\$ 809
6340 · Vehicle & Machinery Fuel - Oth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 6340 · Vehicle & Machinery Fuel	\$ 390	\$ 670	\$ 1,150	\$ 2,000	\$ 560	\$ 809
6345 · Equipment Lease/Rental	\$ -	\$ -	\$ 275	\$ -	\$ -	\$ 330
6350 · Miscellaneous Operational Exp.	\$ 824	\$ 200	\$ 1,895	\$ 500	\$ -	\$ 21
6365 · Small Tools	\$ -	\$ -	\$ 585	\$ 250	\$ -	\$ 70
Total 6303 · Other Operational Expenses	\$ 1,356	\$ 2,340	\$ 7,196	\$ 7,600	\$ 1,039	\$ 4,004
Total 6300 · Operating Expenses	\$ 6,703	\$ 22,931	\$ 33,636	\$ 54,276	\$ 14,504	\$ 44,077
6400 · POA Contract Mowing Expense						
6420 · POA Equipment R&M	\$ -	\$ 100	\$ 260	\$ 300	\$ 18	\$ 541
6430 · Consumable Supplies - POA	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ -
6450 · Fuel - POA	\$ 128	\$ 100	\$ 327	\$ 350	\$ 94	\$ 473
6460 · Small Tools - POA	\$ -	\$ -	\$ 328	\$ 250	\$ -	\$ -
Total 6400 · POA Contract Mowing Expense	\$ 128	\$ 200	\$ 916	\$ 950	\$ 112	\$ 1,014

**City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual
December 2012**

	<u>Dec 11</u>	<u>Budget Dec 11</u>	<u>Oct - Dec 11</u>	<u>Budget Oct-Dec 11</u>	<u>Actual Dec 10</u>	<u>Actual Oct-Dec 10</u>
6500 - Other Expenses						
6510 - Garbage Service Expense	\$ 14,250	\$ 15,083	\$ 42,665	\$ 45,249	\$ 14,148	\$ 42,347
Total 6500 - Other Expenses	\$ 14,250	\$ 15,083	\$ 42,665	\$ 45,249	\$ 14,148	\$ 42,347
6650 - Capital Expenditures						
6651 - TX Water Dev. Board Grant - MF	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -
6652 - Assets Purchased	\$ -			\$ 4,000	\$ -	\$ -
66551 - Building Addition @ STP	\$ 1,418		\$ 5,925			
Other Assets Purchased		\$ 2,000	\$ 4,800			\$ 2,100
6652-Total Assets Purchase	\$ 1,418	\$ 2,000	\$ 10,725	\$ -	\$ -	\$ 2,100
6656 - SCADA Upgrades / Replacement	\$ -	\$ 5,000	\$ -	\$ 10,000	\$ -	\$ -
Total 6650 - Capital Expenditures	\$ 1,418	\$ 7,000	\$ 15,725	\$ 19,000	\$ -	\$ 2,100
8200 - Transfers Out to Debt Service	\$ 13,250	\$ 13,250	\$ 39,750	\$ 39,750	\$ 14,345	\$ 43,035
Total Expense-Operating	\$ 78,585	\$ 108,743	\$ 249,850	\$ 299,197	\$ 76,097	\$ 247,937
Net Income-Operating	\$ 4,372	\$ (11,935)	\$ 33,597	\$ (13,750)	\$ 6,604	\$ 24,267

Utility Fund Debt Service

Revenues

9000 - Debt Service Rev. (Transfers)						
9001 - Transfer in from Operating	\$ 13,250	\$ 13,250	\$ 39,750	\$ 39,750	\$ 14,345	\$ 43,035
9002 - Transfer in from General	\$ 52,489	\$ 51,250	\$ 74,842	\$ 65,000	\$ 50,565	\$ 63,920
Total 9000 - Debt Service Rev. (Transfers)	\$ 65,739	\$ 64,500	\$ 114,592	\$ 104,750	\$ 64,910	\$ 106,955

Expenses

Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income-Debt Service	\$ 65,739	\$ 64,500	\$ 114,592	\$ 104,750	\$ 64,910	\$ 106,955
Total Fund Net Income	\$ 70,111	\$ 52,565	\$ 148,189	\$ 91,000	\$ 71,514	\$ 131,222

City of Meadowlakes Checks Written Over \$2,500

Date	Num	Name	Amount	Description
Utility Fund				
12/01/2011	12698	PEC	\$ 4,839.95	November 2011 Electrical Use
12/08/2011	12709	Mueller, Inc.	\$ 2,948.49	Materials for builing extension at STP
12/08/2011	12712	Texas Facilities Commission	\$ 4,000.00	Purchase used forklift
12/15/2011	12732	LCRA	\$ 8,177.00	Raw water purchased (golf and municipal use)
12/28/2011	12741	City of Meadowlakes - RCC Petty Cash	\$ 8,675.00	Current deposit error check deposited in wrong acct.
General Fund				
12/06/2011	5821	Marble Falls Area EMS Inc	2,791.67	EMS Contract
12/06/2011	5824	Burnet Central Appl District	2,866.03	Property tax collection and apprasial expense quaterly
12/19/2011	5841	Meadowlakes Public Works Division-Tax	44,420.86	Transfer property tax revenue to PWD Debt Service
12/28/2011	5844	Meadowlakes RCC Fund	5,000.00	Transfer funds for restroom renovations-ProShop
12/31/2011	5848	Meadowlakes Public Works Division-Tax	30,330.74	Transfer property tax revenue to PWD Debt Service

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VI-A-Solid Waste Contract with BFI Waste Services of Texas, LL
(Allied Waste)-Mayor Williams

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Mayor Williams
 3. **Place On:** ___ Consent ___ New Business ___ Old Business
 4. **Budget Impact Statement Attached:** ___ Yes ___ No ___ N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** ___ Yes
___ No ___ N/A
-

6. Background:

Mayor Williams has added this item back unto the Agenda due to several Councilpersons requesting that the issue over mechanized solid waste pickup within the City be revisited. For informational purposes I have the narrative from last month's meeting regarding this agenda (less the contract) item.

City of Meadowlakes

Items for Consideration

City Council Meeting

December 13, 2011

Date: December 9, 2011

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: V-A-Contract with BFI Waste Services of Texas, LP dba Allied Waste Services

1. REQUESTED COUNCIL AGENDA DATE: December 13th 2011
 3. CONTACT NAME & NUMBER: Johnnie Thompson-830-693-2951
 4. PLACE ON: CONSENT NEW BUSINESS OLD BUSINESS
 5. BUDGET IMPACT STATEMENT ATTACHED: YES NO N/A
 6. ORIGINAL COPIES OF DOCUMENTS APPROVED TO FORM BY CITY ATTORNEY YES NO N/A
-

7. Background:

As you may recall last month, representatives from Allied Waste Systems, the City's current solid waste collection contractor, presented to the Council a request to change from the existing rear manual loading of solid waste (trash) to a containerized mechanical pickup method. The mechanized system would require all residents to utilize a 96 gallon wheeled tote provided by the Contractor. Mayor Williams briefed you on a test market that was conducted, with all test users favoring the new system with only one concern being raised about the size of the container and that it could be difficult for an elderly individual to handle.

As mentioned above, one of the main concerns with changing to a mechanized pickup system is the moving of the containers (totes) to and from the curb as well as how to handle the pickup of items such as bundled brush and bags of leaves. I feel that the contract adequately addresses both of these items.

Since your meeting I have received or have been copied on several emails from our concerned citizens regarding the proposed change, with about 60% against and 40% for. I'm sure many of you have received comments as well. The main concerns I have heard deal with the size of the containers and the ability of some our elderly citizens to deliver the tote to the curb and then back into their garage. Another size concern is having room to store it. With regards to the first concern the contract does provide for door-step service; the driver would retrieve and return the tote from the driveway for those individuals that the City determines to be handicapped or physically unable to deliver their tote to the curb. We will have to develop an application for this service. With regards to the storing of the container, I have provided

below a comparison of the proposed tote to the normally used trash cans. This comparison is based on the square inches of space required for storage:

32 gallon round plastic can	380 square inches
44 gallon round plastic can	452 square inches
45 gallon wheeled can	572 square inches
64 gallon wheeled can	770 square inches
96 gallon Allied proposed tote	626 square inches

On Wednesday morning prior trash collection, I surveyed over 300 homes to determine the main type and number of cans and whether just bags were used without a trash can. Of those surveyed approximately 20-25 homes had no garbage out at the time of my survey. Of the 299 that did, 129 homes had one can, 98 homes had two or more cans and 72 homes used bags only. It was interesting that many of the single can users were utilizing a either a 45 gallon or 64 gallon can. Many of the residents using two or more can were utilizing the smaller 32 gallon round cans. The areas where primarily bags were utilized were Fairway Lane, Augusta and Muirfield streets.

Please find below a few highlights of the contract:

- Term is five (5) years with provisions for renewal on a year-to-year basis for up to an additional four (4) years.
- Mechanized pickup will be utilized, using a 96 gallon wheeled tote provided by Allied, this will replace the current manual rear-load method.
- Door-step service will be provided for those individuals that the *City* determines unable to move the tote to and from the curb on the collection day.
- Recycling will be provided every other week instead of twice monthly.
- Bulk pick-up will be provided on Friday of every other week, this will allow for disposal of leaves, brush and other items that would not fit into the tote.
- Allied will conduct a citywide education program each December in which they will distribute pamphlets that clearly reflect the collection days of all trash types.
- Provides a requirement that they must maintain their equipment to prevent leakages or releases from the truck body or carts.
- Provides that they be responsible for distribution of all carts and bins within specific time restraints.
- Continue to provide free service to the City as well as four (4) roll-off containers annually.
- The rate for 2012 will remain the same at the current rate of \$16.92, we charge the customer \$19.30 plus tax in order to recover the cost of billing and collection.
- Annual rate adjustment will be based on Bureau of Labor Statistics indices with a maximum cap of 5% per year.
- Requirement that Allied handle any complaints within 24 hours of being notified and that they must keep records to reflect any calls.

As mentioned above the two main concerns in changing to a mechanized collection system are the size of the containers and the possible difficulties some our residents may encounter in moving it from the garage to the curb. I feel this has been adequately addressed by the contract via Allied providing door-step service to those individuals.

Regarding the storage of the containers, as evidenced above the container will no doubt take slightly more room than a single 32 gallon trash can (65% more space) but takes up less space than two of those cans. Additionally, many of our residents are already utilizing a tote nearly the size of one proposed.

The other concern was how bagged leaves and bundled brush pickup will be handled. The provision for bulk pickup every other week is not the ideal means of addressing this issue; however the bi-weekly bulk pickup does address it in a manageable way; for those residents who bag their leaves, we can make arrangements for them to deposit their leaves in the off week in one of the roll-off containers provided by Allied.

Basically, we will be getting bulk pickup (the existing service) every other week, recycling every other week and mechanized pickup every week.

8. Recommendation

Should you so desire to go to the mechanized system, our customers will see a \$1.21 savings a month. If we retain the existing manual rear-load system, the cost to the City will go from the existing \$16.92 per month to \$18.13 per month as per the terms and conditions of the existing contract.

The attached draft contract has been reviewed by legal counsel; however, a few items have been added since that review. Allied has reviewed the draft contract and it has been forwarded to legal for her review and possible approval. Should you approve the contract as proposed with Allied I would recommend that you stipulate “*upon legal counsel review and approval*” in order for Counsel to review any changes you or the contractor may make.

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: IV-A-Ordinance 2012-01-Amending Solid Waste Fees

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson – 830-693-2951
 3. **Place On:** ___ Consent New Business ___ Old Business
 4. **Budget Impact Statement Attached:** ___ Yes ___ No N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** ___ Yes ___ No N/A
-

6. Background:

Please find attached for your review and consideration Ordinance 2012-01 which will amend our existing rate Order to provide for the increase in solid waste collection fees. The increase mirrors to the nearest penny or so the rate increases as stated within our existing contract with Allied Waste Systems. As was discussed in our meeting last month the next step increase will be \$1.21 which began on January 1st of the this year. This reflects a \$1.20 increase to our existing \$19.30 rate, bringing the new rate to \$20.50 per month. The rate will increase by another \$0.63 in January of 2013 which is adjusted upward to \$0.65 to a rate of \$21.15. The rate will increase an additional \$0.66 cents in January 2014 and is adjusted downward to a \$0.65 cent increase bring the rate for 2014 to \$21.80 per month.

In 2011 the City made \$2.38 per month on each residential customer's solid waste collection which will decrease to \$2.37 in 2012, increase to \$2.39 in 2013 and then decrease to \$2.38 in 2014. This adder helps pay for the cost of billing and helps cover some of the cost associated with brush pickup. Approximately \$24,000 in revenues is generated each year from solid waste fees.

ORDINANCE NO. 2012-01

January 10, 2012

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, TO AMEND THE CODE OF ORDINANCES ADOPTED NOVEMBER 7, 2006, PROVIDING FOR AN UPDATE OF SOLID WASTE COLLECTION FEES FOR RESIDENTIAL RATES IN THE MANNER SET OUT BELOW.

Whereas, City Council on January 10, 2008 adopted the second reading of Ordinance Number 2007-18 establishing water, sanitary sewer rates and solid waste collection fees, charges, fees and late payment penalties; and

Whereas, City Council on August 12, 2008 adopted Ordinance Number 2008-19 to include such sanitary rates and solid waste collection fees, charges, fees and late payment penalties language to be codified into our Code of Ordinances; and,

Whereas, City Council on December 8, 2008 adopted Ordinance Number 2008-31 amending said Ordinance Number 2007-18, which provided for updating of residential rates for solid waste collection within said City; and

Whereas, City Council on December 4, 2007 entered into a three (3) year contract with Allied Waste Systems, Inc., which outlines an incremental increase in residential solid waste collection fees per year to off-set the providers increasing expenses; and

Whereas, said contract with Allied Waste Systems, Inc. providing for a year-to-year extension of said contract with fixed cost for services to be provided per the terms and conditions of the contract; and

Whereas, City Council on December 13th, 2011 authorized the one year extension of said contract for the calendar year 2012; and

Whereas, City Council determines that it is necessary and proper to amend our current rates to include those yearly increases.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:

Section 1. Findings. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Amendment. The City of Meadowlakes Code of Ordinances Section §A50, subsection (C) Solid Waste Collection Fees shall be amended as referenced in attached Exhibit "A."

Section 3. Effective Date. This ordinance shall take effect immediately from and after its passage.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code.*

PASSED AND APPROVED this the 10th day of January, 2012

SIGNED:

ATTEST:

Don Williams, Mayor

Stephanie Littleton, City Secretary

EXHIBIT "A"

1.) Amend Section §A50 PUBLIC WORKS DEPARTMENT FEES, Subsection (C) Solid Waste Collection Fees by removing existing wordage and substituting the wording as shown in Bold, Italic so indicated below:

(C) Solid Waste Collection Fees:

The following monthly rates and charges are hereby established for solid waste collection provided by the City, to-wit:

***Residential Rates:
Customers inside City:***

The following flat rate shall be charged to all occupied homes of residential customers with in the City, and shall become effective the stated date:

<i>Effective Date</i>	<i>Flat Rate</i>
<i>January 1, 2012</i>	<i>\$20.50</i>
<i>January 1, 2013</i>	<i>\$21.15</i>
<i>January 1, 2014</i>	<i>\$21.80</i>

Commercial Rates:

Each commercial customer in the office buildings located at 107 and 111 Meadowlakes Drive shall be charged an amount equal to the amount charged by the duly authorized solid waste collector for collection of solid waste at the locations plus a \$3.00 per month account fee.

The City will not provide for collection of commercial waste other than at the addresses stated above.

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-B-Raw Water Contract with LCRA

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson - 830-693-2951
 3. **Place On:** ___ Consent ___ New Business ___ Old Business
 4. **Budget Impact Statement Attached:** ___ Yes ___ No ___ N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** ___ Yes ___ No ___ N/A
-

6. Background:

At this time I do not have an update of the pending water sale contract with the LCRA for additional raw water. Our last conversations with LCRA indicated that it was in review process and indicated that all issues and concerns had been addressed.

I added this item just in case the contract was finalized by your meeting for possible formal action. Mike or I will give you a verbal update at your meeting.

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Johnnie Thompson, City Manager

Agenda Item: VII-C-Cooperative Purchasing Agree with LCRA

1. **Requested Council Agenda Date:** January 10,2012
 2. **Contact Name & Number:** Johnnie Thompson – 830-693-2951
 3. **Place On:** ___ Consent ______ New Business ___ ___ Old Business
 4. **Budget Impact Statement Attached:** ___ ___ Yes ___ ___ No ______ N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** ___ ___ Yes ___ ___ No ______ N/A
-

6. Background:

Like several other cooperative purchasing groups LCRA has a similar program that would allow us to purchase several different types of materials and services not available with the other cooperative purchasing groups we are members of. I am awaiting the actual contract and I added this item in case the documents become available by your meeting date. If not I will add this item to your February agenda for possible action.

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012
To: Honorable Mayor Williams and Council Persons
From: Johnnie Thompson, City Manager
Agenda Item: VII-D-Meadowlakes Public Facility Corporation

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Johnnie Thompson – 830-693-2951
 3. **Place On:** ___ Consent ___ New Business ___ Old Business
 4. **Budget Impact Statement Attached:** ___ Yes ___ No ___ N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** ___ Yes ___ No ___ N/A
-

6. Background:

As was discussed in your workshop last week, an action item has been added to your agenda to address the concerns of the Meadowlakes Public Facility Corporation being able to meet its financial obligations. Listed below is a brief description of the items placed on your agenda for consideration and possible action.

1. **Restructuring Existing Debt** – When the PFC was created and began operation of the golf course in October of 2009 the Corporation assumed the existing debt that the golfing operation had incurred during the City's operation of the facility along with these operational losses which total \$230,901. The Public Works Fund funded these losses and also advanced the PFC an additional \$119,099 initial start-up capital, bringing the total debt owed to the Public Works Fund to \$350,000.

During the past 27 months the PFC has paid a total of \$60,606 in principal toward the outstanding principal balance. The outstanding balance as of 1-1-2012 was \$289,394.

Councilman Pickard and Mayor Williams have both submitted possible means of restructuring the outstanding debt as well as providing some relief to the

PFC in regards to assisting them with the payment of their equipment lease/purchase commitments. Below please find a brief review of these proposals:

Councilmember Pickard's Proposal (quoted):

*"Since we have already "established" a loanable amount of \$350,000, it seems prudent to make that, or some other agreed upon limit the "top" of the debt we are willing to let the PFC have through city sponsored funds. Setting this limit would allow the council to give you (City Manager) authority to make short term suspensions of payments due the city, say two to three times per year. If the suspension resulted in the city having to pay some outstanding bill/obligation, that amount would be added back into the principle **UP TO** the maximum limit.*

I think we would need to renew that authorization annually at budget time to stay within the spirit of not being able to commit to multi-year debts without something like a bond issue.

If we apply this logic, the current amount available for re-adding to the principal is \$60,606, what the PFC has paid back over the last two years. Since this would result in the city having to make the final payment on the equipment lease, the city would fund the \$28,825.17 that the current payment fund will be short – this assumes the city suspends further payments until May.

The net cash flow improvement to the PFC should be in the range of \$34,000 dollars for the four months of suspension. The loan principle would become \$327,219.17."

Mayor Williams Proposal (quoted):

"PFC Debt Restructure Proposal"

- 1. Postpone repayment of \$230,901 loss incurred by the city prior to PFC taking over.*
- 2. If the PFC has a profit of \$30,000 or more for any FY beginning with FY 2014 and/or all years thereafter, it will pay the city 25% of those profits that will go toward reduction of the \$230,901.*
- 3. The city will postpone the loan payments for the startup loan of \$119,098 until October 1, 2012. The PFC will then resume the \$2000 per month payment until it is paid off. Currently the PFC has paid \$60,606 to the city for this note repayment.*

4. *PFC must pay off equipment note at a reduced payment schedule arrived at by dividing the total pay off of \$28,825 by the number of months remaining in 2012 FY. This will reduce their monthly obligation from \$6,300 to \$3,203 per month.*
5. *The city will act as a bank and pay off the equipment note in May 2012 at no interest costs to the PFC.*
6. *The PFC will continue to place the same monthly amount (\$1,000) in their repair escrow account for the remainder of the contract between the city and the PFC. This \$12,000 annual amount is currently calculated by subtracting the \$7,500 paid to the PFC by the city, and a payment of \$375 per month is paid to the city. Once the escrow amount reaches \$36,000, the payments will be suspended. However, if the escrow amount is reduced below the \$36,000 threshold, because of major repairs, payments will resume at the beginning of the next FY in order to reestablish threshold.*

This proposal will immediately reduce the PFC monthly obligation by approximately \$5,000, while it obligates the PFC for the debt that they incurred. It keeps the escrow account in place to protect the city against major repairs. Hopefully, it will also allow the city to regain some of its losses in future years without amending this year's budget."

(Note that the reference to their escrow account in Section 6 is referencing the reserve lease fund as held by the City. This fund is used to pay for any repairs and maintenance expenses in excess of \$2,500 for any single item or in excess of \$5,000 in a fiscal year. The City has control over this account not the PFC.)

Either proposal is workable; however my main concern is which fund the additional money will come from. Even though the Public Works Fund does appear to have a healthy fund balance, the fund is just now reaching its targeted four months of reserves. I feel our ultimate fund balance should be around six months which would be about \$450,000. The General Fund currently has some uncommitted reserves that could be utilized to some extent. I believe that the funds to cover the equipment/lease purchase payment could be derived from the General Fund, but I caution on using much more than this amount.

2. *Amendment of Fiscal Year Annual Reimbursement Cost Agreement (ARCA) – I have requested that this item be added since this agreement must be amended to reflect the outcome of the restructuring of the PFC debt and/or loaning of additional funds. I doubt very seriously if any action will be required at this meeting; however, you can direct staff to prepare the amendment based on the outcome of your thoughts on the restructuring and/or loaning of additional funds.*
3. *Financial Status-We have not been provided any financial reports for your review and consideration. I assume that they will be late arrivals.*

7. Recommendation:

As previously mentioned above I do not anticipate any action on this item at this meeting except giving staff direction on what measures, means and terms the Council would like to incorporate into changes to the ARCA. Any changes to the ARCA require action by both the City and the PFC.

**Hidden Falls G.C.
Actual v. Budget**

	<i>FY2011 Dec. Budget</i>	<i>FY2011 Dec. Actual</i>	<i>FY2012 December Budget</i>	<i>FY2012 Dec. Actual</i>	<i>FY12 Var.</i>	<i>%</i>	<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 Oct. Var.</i>
<u>Golf Revenue</u>									
<i>Membership</i>	\$35,416.66	\$31,684.80	\$35,000.00	\$27,437.30	-\$7,562.70		\$104,000.00	\$93,490.56	-\$10,509.44
<i>Initiation Fee</i>	\$250.00	\$75.00	\$167.00	\$0.00	-\$167.00		\$500.00	\$273.00	-\$227.00
<i>Green Fees</i>	\$8,833.33	\$7,059.72	\$10,000.00	\$7,138.13	-\$2,861.87		\$33,500.00	\$32,454.57	-\$1,045.43
<i>Cart Rental</i>	\$7,250.00	\$5,843.58	\$7,000.00	\$5,451.30	-\$1,548.70		\$23,500.00	\$22,463.00	-\$1,037.00
<i>Range</i>	\$2,000.00	\$1,463.77	\$2,000.00	\$683.91	-\$1,316.09		\$6,200.00	\$3,773.92	-\$2,426.08
<i>Merch.</i>	\$6,000.00	\$9,709.78	\$6,500.00	\$8,059.69	\$1,559.69		\$19,500.00	\$18,559.95	-\$940.05
<i>Tournament</i>	\$3,083.33	\$1,436.50	\$2,000.00	\$1,504.08	-\$495.92		\$7,000.00	\$4,895.79	-\$2,104.21
<i>Total Golf Revenue</i>	\$62,833.32	\$57,273.15	\$62,667.00	\$50,274.41	-\$12,392.59	-19.78%	\$194,200.00	\$175,910.79	-\$18,289.21
<u>F & B Revenue</u>									
<i>Food</i>	\$9,000.00	\$18,137.25	\$19,000.00	\$16,388.37	-\$2,611.63		\$44,500.00	\$37,153.45	-\$7,346.55
<i>Beverage</i>	\$266.66	\$445.09	\$400.00	\$311.66	-\$88.34		\$1,300.00	\$1,084.46	-\$215.54
<i>Liquor</i>	\$1,916.66	\$2,263.77	\$2,500.00	\$2,787.15	\$287.15		\$6,000.00	\$5,999.75	-\$0.25
<i>Beer</i>	\$4,500.00	\$4,961.34	\$5,000.00	\$4,362.67	-\$637.33		\$14,500.00	\$12,385.50	-\$2,114.50
<i>Wine</i>	\$683.33	\$1,299.35	\$1,200.00	\$1,539.04	\$339.04		\$2,800.00	\$2,850.54	\$50.54
<i>Total F & B Revenue</i>	\$16,366.65	\$27,106.80	\$28,100.00	\$25,388.89	-\$2,711.11	-9.65%	\$69,100.00	\$59,473.70	-\$9,626.30
<u>Tennis/Swim Revenue</u>									
<i>Tennis Fees</i>	\$208.33	\$127.50	\$150.00	\$85.00	-\$65.00		\$450.00	\$343.00	-\$107.00
<i>Swim Fees</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
<i>Total Tennis/Swim Revenue</i>	\$208.33	\$127.50	\$150.00	\$85.00	-\$65.00	-43.33%	\$450.00	\$343.00	-\$107.00
<i>Other Revenue</i>	\$0.00	\$1.75	\$2.00	\$5,817.99	\$5,815.99	290799.50%	\$6.00	\$5,847.89	\$5,841.89
Total Revenue	\$79,408.30	\$84,509.20	\$90,919.00	\$81,566.29	-\$9,352.71	-10.29%	\$263,756.00	\$241,575.38	-\$22,180.62

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Dec. Budget	FY2011 Dec. Actual	FY2012 December Budget	FY2012 Dec. Actual	FY12 Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 Oct. Var.
<u>Gen. & Admin. Expenses</u>									
Accounting	\$83.33	\$0.00	\$83.33	\$0.00	-\$83.33		\$249.99	\$0.00	-\$249.99
Advertising	\$750.00	\$762.50	\$833.33	\$661.72	-\$171.61		\$2,499.99	\$2,493.47	-\$6.52
Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Bank Charges	\$41.66	\$0.00	\$41.66	\$0.00	-\$41.66		\$124.98	\$0.00	-\$124.98
Cash Over/Short	\$0.00	-\$96.16	\$0.00	\$255.30	\$255.30		\$0.00	\$203.97	\$203.97
Cleaning	\$250.00	\$400.00	\$250.00	\$111.25	-\$138.75		\$750.00	\$689.00	-\$61.00
Bookkeeping	\$208.33	\$396.00	\$225.00	\$0.00	-\$225.00		\$675.00	\$432.00	-\$243.00
Credit Card Discount	\$833.33	\$1,038.44	\$900.00	\$969.28	\$69.28		\$2,800.00	\$2,886.16	\$86.16
Dues & Subscriptions	\$83.33	\$69.17	\$100.00	\$0.00	-\$100.00		\$300.00	\$313.65	\$13.65
Insurance - Health	\$916.66	\$1,170.02	\$1,334.00	\$1,508.68	\$174.68		\$4,000.00	\$4,526.04	\$526.04
Insurance - Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,700.00	\$4,770.00	\$70.00
Insurance - Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,500.00	\$3,591.00	-\$1,909.00
Insurance - WC	\$0.00	-\$1,148.37	\$0.00	\$0.00	\$0.00		\$12,000.00	\$9,117.00	-\$2,883.00
Interest	\$600.00	\$530.45	\$458.34	\$0.00	-\$458.34		\$1,375.00	\$0.00	-\$1,375.00
Lease - Facility	\$10.00	\$10.00	\$1,000.00	\$1,000.00	\$0.00		\$3,000.00	\$3,000.00	\$0.00
Lease - Office	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Member Relations	\$83.33	\$0.00	\$100.00	\$0.00	-\$100.00		\$300.00	\$234.45	-\$65.55
Misc.	\$125.00	\$394.16	\$125.00	\$104.55	-\$20.45		\$375.00	\$556.18	\$181.18
New Hire	\$125.00	\$130.00	\$125.00	\$0.00	-\$125.00		\$375.00	\$0.00	-\$375.00
Office Supplies	\$375.00	\$260.02	\$350.00	\$180.74	-\$169.26		\$1,050.00	\$503.70	-\$546.30
Pest Control	\$33.33	\$0.00	\$0.00	\$0.00	\$0.00		\$100.00	\$0.00	-\$100.00
Postage	\$183.33	\$0.00	\$175.00	\$176.00	\$1.00		\$525.00	\$264.00	-\$261.00
Repair & Maint.	\$416.66	\$192.14	\$500.00	\$52.71	-\$447.29		\$1,500.00	\$1,331.89	-\$168.11
Security	\$29.16	\$29.74	\$32.00	\$31.64	-\$0.36		\$96.00	\$94.92	-\$1.08
Signage	\$25.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$150.00	\$0.00	-\$150.00
Software Maint.	\$166.66	\$42.22	\$150.00	\$42.22	-\$107.78		\$250.00	\$126.66	-\$123.34
Supplies	\$375.00	\$922.66	\$600.00	\$769.89	\$169.89		\$1,800.00	\$2,238.92	\$438.92
Training & Travel	\$83.33	\$0.00	\$175.00	\$150.00	-\$25.00		\$525.00	\$150.00	-\$375.00
Unemployment	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00		\$750.00	\$0.00	-\$750.00
Utilities - Electric	\$166.66	\$91.08	\$175.00	\$108.07	-\$66.93		\$475.00	\$370.16	-\$104.84
Utilities - Phone	\$191.66	\$158.76	\$166.66	\$150.00	-\$16.66		\$499.98	\$601.50	\$101.52
Utilities - Trash	\$166.66	\$156.95	\$166.66	\$156.95	-\$9.71		\$499.98	\$470.85	-\$29.13
Utilities - Sewer/Water	\$216.66	\$368.90	\$350.00	\$441.65	\$91.65		\$1,050.00	\$1,139.95	\$89.95

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Dec. Budget	FY2011 Dec. Actual	FY2012 December Budget	FY2012 Dec. Actual	FY12 Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 Oct. Var.
<i>Total G & A Expenses</i>	\$6,889.08	\$5,878.68	\$8,465.98	\$6,870.65	-\$1,595.33	-18.84%	\$48,295.92	\$40,105.47	-\$8,190.45
<u>Pro Shop Expenses</u>									
<i>Wages</i>	\$9,250.00	\$8,929.01	\$9,000.00	\$7,980.18	-\$1,019.82		\$27,000.00	\$25,406.59	-\$1,593.41
<i>Payroll Tax</i>	\$708.33	\$553.77	\$700.00	\$566.86	-\$133.14		\$2,400.00	\$1,823.35	-\$576.65
<i>Cart - Lease</i>	\$2,410.83	\$0.00	\$2,410.00	\$2,410.80	\$0.80		\$7,230.00	\$7,232.40	\$2.40
<i>Cart - Repair</i>	\$83.33	\$6.10	\$75.00	\$0.00	-\$75.00		\$225.00	\$0.00	-\$225.00
<i>Cart - Utilities</i>	\$183.33	\$115.98	\$170.00	\$172.93	\$2.93		\$550.00	\$556.04	\$6.04
<i>Consumable Supplies</i>	\$316.66	\$186.45	\$300.00	\$159.13	-\$140.87		\$900.00	\$648.39	-\$251.61
<i>Merch. Reimbursement</i>	\$6,000.00	\$9,709.78	\$6,500.00	\$8,059.69	\$1,559.69		\$19,500.00	\$18,559.95	-\$940.05
<i>Misc. Supplies</i>	\$83.33	\$123.38	\$100.00	\$0.00	-\$100.00		\$275.00	\$100.00	-\$175.00
<i>Tournament Expense</i>	\$20.83	\$0.00	\$50.00	\$0.00	-\$50.00		\$150.00	\$100.00	-\$50.00
<i>Utilities</i>	\$416.66	\$174.74	\$450.00	\$318.34	-\$131.66		\$1,380.00	\$1,519.99	\$139.99
<i>Dues & Fees</i>	\$83.33	\$0.00	\$50.00	\$15.00	-\$35.00		\$150.00	\$15.00	-\$135.00
<i>Total Pro Shop Expenses</i>	\$19,556.63	\$19,799.21	\$19,805.00	\$19,682.93	-\$122.07	-0.62%	\$59,760.00	\$55,961.71	-\$3,798.29
<u>Maintenance Expenses</u>									
<i>Wages</i>	\$13,500.00	\$10,737.42	\$11,000.00	\$8,197.70	-\$2,802.30		\$34,000.00	\$33,707.10	-\$292.90
<i>Payroll Tax</i>	\$1,041.66	\$869.65	\$900.00	\$706.65	-\$193.35		\$2,800.00	\$2,595.40	-\$204.60
<i>Contract Labor</i>	\$125.00	\$338.00	\$250.00	\$809.01	\$559.01		\$750.00	\$1,986.01	\$1,236.01
<i>Chemicals</i>	\$750.00	\$205.00	\$700.00	\$0.00	-\$700.00		\$2,500.00	\$402.24	-\$2,097.76
<i>Dues & Subscriptions</i>	\$41.66	\$0.00	\$100.00	\$0.00	-\$100.00		\$100.00	\$0.00	-\$100.00
<i>Equipment Lease</i>	\$6,100.00	\$6,300.00	\$6,300.00	\$6,300.00	\$0.00		\$18,900.00	\$18,900.00	\$0.00
<i>Equipment Repair</i>	\$1,250.00	\$74.62	\$1,400.00	\$628.20	-\$771.80		\$4,400.00	\$2,067.70	-\$2,332.30
<i>Equipment Rental</i>	\$125.00	\$0.00	\$50.00	\$0.00	-\$50.00		\$150.00	\$0.00	-\$150.00
<i>Course Accessories</i>	\$333.33	\$0.00	\$300.00	\$0.00	-\$300.00		\$1,200.00	\$0.00	-\$1,200.00
<i>Fertilizer</i>	\$1,750.00	\$0.00	\$1,000.00	\$0.00	-\$1,000.00		\$3,500.00	\$908.01	-\$2,591.99
<i>Fuel & Lubricants</i>	\$1,166.66	\$3,082.48	\$1,300.00	\$51.83	-\$1,248.17		\$4,200.00	\$1,969.51	-\$2,230.49
<i>Irrigation Repair</i>	\$750.00	\$96.41	\$500.00	\$47.68	-\$452.32		\$1,300.00	\$1,175.02	-\$124.98
<i>Landscape Supplies</i>	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00		\$100.00	\$0.00	-\$100.00
<i>Misc.</i>	\$225.00	\$0.00	\$200.00	\$144.32	-\$55.68		\$400.00	\$432.96	\$32.96
<i>Sand & Soil</i>	\$458.33	\$0.00	\$0.00	\$0.00	\$0.00		\$700.00	\$0.00	-\$700.00

**Hidden Falls G.C.
Actual v. Budget**

	FY2011 Dec. Budget	FY2011 Dec. Actual	FY2012 December Budget	FY2012 Dec. Actual	FY12 Var.	%	FY2012 YTD Budget	FY2012 YTD Actual	FY12 Oct. Var.
Seed & Sod	\$416.66	\$2,250.57	\$1,000.00	\$0.00	-\$1,000.00		\$7,500.00	\$4,674.14	-\$2,825.86
Small Tools	\$83.33	\$0.00	\$125.00	\$209.12	\$84.12		\$375.00	\$459.11	\$84.11
Supplies	\$416.66	\$44.22	\$300.00	\$367.66	\$67.66		\$1,200.00	\$740.24	-\$459.76
Tree & Shrub	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
Utilities - Bldg.	\$141.66	\$70.36	\$140.00	\$138.49	-\$1.51		\$430.00	\$582.74	\$152.74
Utilities - Irrigation	\$250.00	\$301.96	\$200.00	-\$417.12	-\$617.12		\$300.00	\$360.02	\$60.02
Utilities - LCRA	\$500.00	\$36.65	\$0.00	\$2,987.06	\$2,987.06		\$700.00	\$2,990.66	\$2,290.66
Utilities - Sewer/Water	\$233.33	\$98.39	\$200.00	\$162.23	-\$37.77		\$700.00	\$521.73	-\$178.27
Vehicle Repair	\$41.66	\$0.00	\$50.00	\$0.00	-\$50.00		\$150.00	\$0.00	-\$150.00
Total Maint. Expenses	\$29,724.94	\$24,505.73	\$26,015.00	\$20,332.83	-\$5,682.17	-21.84%	\$86,355.00	\$74,472.59	-\$11,882.41
<u>F & B Expenses</u>									
Wages	\$7,083.33	\$7,310.96	\$7,000.00	\$8,956.48	\$1,956.48		\$20,000.00	\$22,009.99	\$2,009.99
Payroll Tax	\$541.66	\$512.68	\$500.00	\$514.13	\$14.13		\$1,450.00	\$1,402.53	-\$47.47
Contract Labor	\$333.33	\$3,099.40	\$2,000.00	\$1,818.26	-\$181.74		\$5,000.00	\$5,835.19	\$835.19
Beer/Wine	\$2,333.33	\$2,869.13	\$3,000.00	\$2,567.27	-\$432.73		\$7,000.00	\$6,872.06	-\$127.94
Beverage	\$366.66	\$102.90	\$500.00	\$543.64	\$43.64		\$1,100.00	\$1,007.99	-\$92.01
Liquor	\$458.33	\$549.28	\$900.00	\$874.42	-\$25.58		\$2,000.00	\$1,893.20	-\$106.80
Food	\$3,550.00	\$3,837.32	\$4,400.00	\$5,133.06	\$733.06		\$11,100.00	\$12,778.36	\$1,678.36
Linen	\$366.66	\$348.19	\$800.00	\$533.04	-\$266.96		\$1,800.00	\$1,777.75	-\$22.25
Other Supplies	\$375.00	\$753.51	\$900.00	\$1,295.90	\$395.90		\$2,100.00	\$2,971.36	\$871.36
Equipment Repair	\$62.50	\$0.00	\$50.00	\$0.00	-\$50.00		\$150.00	\$0.00	-\$150.00
Equipment Rental	\$62.50	\$0.00	\$62.00	\$60.70	-\$1.30		\$187.00	\$182.10	-\$4.90
Licenses & Permits	\$291.66	\$814.00	\$687.50	\$637.75	-\$49.75		\$687.50	\$637.75	-\$49.75
Music	\$83.33	\$0.00	\$200.00	\$100.00	-\$100.00		\$300.00	\$200.00	-\$100.00
Propane	\$333.33	\$940.00	\$900.00	\$0.00	-\$900.00		\$1,900.00	\$810.00	-\$1,090.00
Television	\$25.00	\$43.96	\$25.00	\$26.98	\$1.98		\$75.00	\$70.94	-\$4.06
Utilities - Electric	\$1,000.00	\$262.12	\$800.00	\$477.50	-\$322.50		\$2,300.00	\$2,279.96	-\$20.04
Utilities - Water/Sewer	\$29.16	\$0.00	\$25.00	\$0.00	-\$25.00		\$75.00	\$0.00	-\$75.00
Total F & B Expenses	\$17,295.78	\$21,443.45	\$22,749.50	\$23,539.13	\$789.63	3.47%	\$57,224.50	\$60,729.18	\$3,504.68

**Hidden Falls G.C.
Actual v. Budget**

	<i>FY2011 Dec. Budget</i>	<i>FY2011 Dec. Actual</i>	<i>FY2012 December Budget</i>	<i>FY2012 Dec. Actual</i>	<i>FY12 Var.</i>	<i>%</i>	<i>FY2012 YTD Budget</i>	<i>FY2012 YTD Actual</i>	<i>FY12 Oct. Var.</i>
<u>Pool Expenses</u>									
<i>Wages</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
<i>Payroll Tax</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
<i>Contract Labor</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
<i>Repair & Maint.</i>	\$541.66	\$200.00	\$300.00	\$200.00	-\$100.00		\$900.00	\$650.00	-\$250.00
<i>Supplies</i>	\$150.00	\$124.00	\$100.00	\$0.00	-\$100.00		\$400.00	\$248.95	-\$151.05
<i>Total Pool Expenses</i>	\$691.66	\$324.00	\$400.00	\$200.00	-\$200.00	-50.00%	\$1,300.00	\$898.95	-\$401.05
<u>Tennis Expenses</u>									
<i>Repair & Maint.</i>	\$62.50	\$0.00	\$62.00	\$0.00	-\$62.00		\$187.00	\$0.00	-\$187.00
<i>Supplies</i>	\$20.83	\$0.00	\$63.00	\$0.00	-\$63.00		\$188.00	\$63.22	-\$124.78
<i>Total Tennis Expenses</i>	\$83.33	\$0.00	\$125.00	\$0.00	-\$125.00	-100.00%	\$375.00	\$63.22	-\$311.78
<u>Operational Expenses</u>									
<i>Loan Principal Payable</i>	\$2,484.00	\$2,469.55	\$2,000.00	\$2,000.00	\$0.00		\$6,000.00	\$6,000.00	\$0.00
<i>Capital Expenditures</i>	\$166.66	\$0.00	\$333.34	\$0.00	-\$333.34		\$1,000.00	\$0.00	-\$1,000.00
<i>Total Oper. Expenses</i>	\$2,650.66	\$2,469.55	\$2,333.34	\$2,000.00	-\$333.34	-14.29%	\$7,000.00	\$6,000.00	-\$1,000.00
<i>Total Expenses</i>	\$76,892.08	\$74,420.62	\$79,893.82	\$72,625.54	-\$7,268.28	-9.10%	\$260,310.42	\$238,231.12	-\$22,079.30
Net Income / Loss	\$2,516.22	\$10,088.58	\$11,025.18	\$8,940.75	-\$2,084.43	-18.91%	\$3,445.58	\$3,344.26	-\$101.32
<i>Transfers to Reserves</i>	\$0.00	\$0.00	\$500.00	\$0.00			\$500.00	\$0.00	
<i>Operating Income / Loss</i>	\$2,516.22	\$10,088.58	\$10,525.18	\$8,940.75					

Hidden Falls Golf Club (New)
Balance Sheet
As of December 31, 2011

Dec 31, 11

ASSETS

Current Assets

Checking/Savings

1000 · DBA Hidden Falls Checking	
03-1016 · Operating Account - Checking 57	-1,840.23
03-1020 · Operating Account - MM 00	17,160.27
03-1022 · TABC Security Bond	5,000.00
03-1100 · Petty Cash	650.00
Total 1000 · DBA Hidden Falls Checking	<u>20,970.04</u>

Total Checking/Savings 20,970.04

Accounts Receivable

11000 · Accounts Receivable	
03-1520 · Other Receivables	3,215.32
Total 11000 · Accounts Receivable	<u>3,215.32</u>

Total Accounts Receivable 3,215.32

Other Current Assets

03-1799 · Other Committed Cash Accounts	
03-1046 · State Comptroller Bond	7,500.00
Total 03-1799 · Other Committed Cash Accounts	<u>7,500.00</u>

03-1991 · Good Will, Net -35,259.97

1800 · Inventory

1807 · Food & Beverage Inventory	
1810 · Food Inventory	4,993.71
1815 · Beer Inventory	1,089.98
1816 · Wine Inventory	229.57
1817 · Liquor Inventory	721.56
1820 · Beverage Inventory	971.72
Total 1807 · Food & Beverage Inventory	<u>8,006.54</u>

Total 1800 · Inventory 8,006.54

1812 · Pre-Paid License 4,464.25

Total Other Current Assets -15,289.18

Total Current Assets 8,896.18

Fixed Assets

1900 · Fixed Asset

03-1950 · Equipment - Maintenance	19,716.99
03-1955 · New Course Construction	4,878.69
03-1956 · Accum Depreciation Improvements	-316.84
03-1965 · Capital Repair	4,626.51
03-1966 · Accum Depreciation M&E	-1,742.26
03-1990 · Good Will	193,929.82

Total 1900 · Fixed Asset 221,092.91

Total Fixed Assets 221,092.91

Hidden Falls Golf Club (New)
Balance Sheet
As of December 31, 2011

Dec 31, 11

Other Assets

1500 - Golf Fund Receivables	
1510 - Member Dues-Receivables	16,317.69
1520 - Other Receivables	<u>-3,215.32</u>
Total 1500 - Golf Fund Receivables	<u>13,102.37</u>

Total Other Assets 13,102.37

TOTAL ASSETS 243,091.46

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 - Accounts Payable	
03-2040 - Misc. Payables	6,814.18
03-2042 - Due to Utility Fund	331.25
2000 - Accounts Payable - Other	<u>26,030.10</u>
Total 2000 - Accounts Payable	<u>33,175.53</u>

Total Accounts Payable 33,175.53

Other Current Liabilities

03-2000 - Current Liabilites	
03-2024 - Alcohol Tax Payable	1,414.14
03-2025 - Credit Book Payable	-961.16
03-2026 - Sales Tax Payable	<u>1,698.86</u>
Total 03-2000 - Current Liabilites	<u>2,151.84</u>

Total Other Current Liabilities 2,151.84

Total Current Liabilities 35,327.37

Long Term Liabilities

03-3550 - Short Term Debt	
03-3555 - Loan Payable From Utility Fund	<u>287,385.69</u>
Total 03-3550 - Short Term Debt	<u>287,385.69</u>

Total Long Term Liabilities 287,385.69

Total Liabilities 322,713.06

Equity

40000 - Retained Earnings	-89,417.13
Net Income	<u>9,795.53</u>
Total Equity	<u>-79,621.60</u>

TOTAL LIABILITIES & EQUITY 243,091.46

**Hidden Falls Golf Club
Cash Flow Budget
FY 2012**

	Budget Oct. '11	Actual Oct. '11	Budget Nov. '11	Actual Nov. '11	Budget Dec. '11	Actual Dec. '11	Budget Jan. '12	Actual Jan. '12	Budget Feb. '12
<i>Beginning Cash</i>	\$51,092.05	\$27,711.35	\$38,310.75	\$10,164.76	\$50,012.45	\$15,461.87	\$55,225.13	\$15,320.04	\$50,626.83
<i>Cash Inflows</i>									
<i>Golf Revenue</i>	\$66,867.00	\$66,794.24	\$64,666.00	\$58,842.14	\$62,667.00	\$50,274.41	\$66,266.00		\$61,867.00
<i>F & B Revenue</i>	\$24,000.00	\$17,364.87	\$17,000.00	\$16,719.94	\$28,100.00	\$25,388.89	\$16,900.00		\$20,600.00
<i>Swim/Tennis Rev</i>	\$150.00	\$137.00	\$150.00	\$121.00	\$150.00	\$85.00	\$150.00		\$150.00
<i>Other</i>	\$2.00	\$29.29	\$5,002.00	\$0.61	\$2.00	\$5,817.99	\$7,502.00		\$2,500.00
<i>Total Inflows</i>	\$91,019.00	\$84,325.40	\$86,818.00	\$75,683.69	\$90,919.00	\$81,566.29	\$90,818.00		\$85,117.00
<i>Cash Before Outflows</i>	\$142,111.05	\$112,036.75	\$125,128.75	\$85,848.45	\$140,931.45	\$97,028.16	\$146,043.13		\$135,743.83
<i>Cash Outflows</i>									
<i>Expenses</i>	\$102,466.97	\$91,215.26	\$73,282.97	\$70,389.32	\$77,560.48	\$70,625.54	\$89,582.97		\$74,727.00
<i>Debt Service</i>	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00		\$2,000.00
<i>Cap. Ex.</i>	\$333.33	\$0.00	\$333.33	\$0.00	\$333.34	\$0.00	\$333.33		\$333.33
<i>Payables</i>	-\$1,000.00	\$8,656.73	-\$500.00	-\$2,002.74	\$1,000.00	\$4,618.33	\$3,500.00		-\$500.00
<i>Prepays</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$4,812.50	\$4,464.25	\$0.00		\$0.00
<i>Total Outflows</i>	\$103,800.30	\$101,871.99	\$75,116.30	\$70,386.58	\$85,706.32	\$81,708.12	\$95,416.30		\$76,560.33
<i>Ending Cash</i>	\$38,310.75	\$10,164.76	\$50,012.45	\$15,461.87	\$55,225.13	\$15,320.04	\$50,626.83		\$59,183.50

**Hidden Falls Golf Club
Cash Flow Budget
FY 2012**

	Actual Feb. '12	Budget Mar. '12	Actual Mar. '12	Budget Apr. '12	Actual Apr. '12	Budget May '12	Actual May '12	Budget Jun. '12	Actual Jun. '12
<i>Beginning Cash</i>		\$59,183.50		\$68,279.15		\$82,607.82		\$86,014.49	
<i>Cash Inflows</i>									
<i>Golf Revenue</i>		\$75,166.00		\$68,367.00		\$68,666.00		\$65,667.00	
<i>F & B Revenue</i>		\$19,300.00		\$23,300.00		\$18,900.00		\$16,100.00	
<i>Swim/Tennis Rev</i>		\$200.00		\$200.00		\$1,400.00		\$1,600.00	
<i>Other</i>		<u>\$2.00</u>		<u>\$2.00</u>		<u>\$2.00</u>		<u>\$2.00</u>	
<i>Total Inflows</i>		\$94,668.00		\$91,869.00		\$88,968.00		\$83,369.00	
<i>Cash Before Outflows</i>		\$153,851.50		\$160,148.15		\$171,575.82		\$169,383.49	
<i>Cash Outflows</i>									
<i>Expenses</i>		\$76,926.51		\$78,207.00		\$81,728.00		\$82,425.53	
<i>Debt Service</i>		\$2,000.00		\$2,000.00		\$2,000.00		\$2,000.00	
<i>Cap. Ex.</i>		\$333.34		\$333.33		\$333.33		\$333.34	
<i>Payables</i>		\$7,000.00		-\$3,000.00		\$1,500.00		-\$1,000.00	
<i>Prepays</i>		-\$687.50		\$0.00		\$0.00		-\$687.50	
<i>Total Outflows</i>		\$85,572.35		\$77,540.33		\$85,561.33		\$83,071.37	
<i>Ending Cash</i>		\$68,279.15		\$82,607.82		\$86,014.49		\$86,312.12	

**Hidden Falls Golf Club
Cash Flow Budget
FY 2012**

	Budget Jul. '12	Actual Jul. '12	Budget Aug. '12	Actual Aug. '12	Budget Sep. '12	Actual Sep. '12
<i>Beginning Cash</i>	\$86,312.12		\$66,409.77		\$57,593.42	
<i>Cash Inflows</i>						
<i>Golf Revenue</i>	\$63,767.00		\$60,367.00		\$61,667.00	
<i>F & B Revenue</i>	\$15,200.00		\$14,400.00		\$17,200.00	
<i>Swim/Tennis Rev</i>	\$1,400.00		\$1,100.00		\$350.00	
<i>Other</i>	<u>\$2.00</u>		<u>\$2.00</u>		<u>\$2.00</u>	
<i>Total Inflows</i>	\$80,369.00		\$75,869.00		\$79,219.00	
<i>Cash Before Outflows</i>	\$166,681.12		\$142,278.77		\$136,812.42	
<i>Cash Outflows</i>						
<i>Expenses</i>	\$96,438.02		\$83,352.02		\$75,216.53	
<i>Debt Service</i>	\$2,000.00		\$2,000.00		\$2,000.00	
<i>Cap. Ex.</i>	\$333.33		\$333.33		\$333.34	
<i>Payables</i>	\$1,500.00		-\$1,000.00		-\$1,000.00	
<i>Prepays</i>	\$0.00		\$0.00		-\$687.50	
<i>Total Outflows</i>	\$100,271.35		\$84,685.35		\$75,862.37	
<i>Ending Cash</i>	\$66,409.77		\$57,593.42		\$60,950.05	

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Stephanie Littleton

Agenda Item: VII-E, Appointment of new Building Committee members

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Stephanie Littleton - 830-693-6840
 3. **Place On:** Consent New Business Old Business
 4. **Budget Impact Statement Attached:** Yes No N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** Yes
 No N/A
-

6. Background:

Back in October during the POA annual meeting, Van Estill was elected to the POA board. He was an active member of the Building Committee at that time and thought he needed to resign in order to serve on the POA board. When he resigned, Barbara Kast was appointed to fill his vacancy. After further review, it was determined that there is no rule prohibiting someone from serving on both the POA board and the Building Committee, and it was suggested that Van be allowed back on the Building Committee. Two existing members of the Building Committee, Homer Snider and Alan Huddleston, who have both served on this committee for a very long time, wish to retire. As a result, Van Estill and Joe Summers have both expressed an interest in filling these spots. I have already obtained the POA's approval of both gentlemen, and my recommendation is that you approve them as well.

City of Meadowlakes
Items for Consideration
City Council Meeting
January 10, 2012

Date: January 5, 2012

To: Honorable Mayor Williams and Council Persons

From: Stephanie Littleton

Agenda Item: VII-F, Election Information

1. **Requested Council Agenda Date:** January 10, 2012
 2. **Contact Name & Number:** Stephanie Littleton - 830-693-6840
 3. **Place On:** Consent New Business Old Business
 4. **Budget Impact Statement Attached:** Yes No N/A
 5. **Original Copies of Documents Approved to Form By City Attorney:** Yes
 No N/A
-

6. Background:

On May 12th we will be holding a General Election. The places that are up for election are Mayor and two Council seats, Bill Pickard and Rusty Crawford. The first day to file for a place on the ballot is February 4th and the last day is March 5th. As of the date of this MEMO the City has yet to receive the Election Contract from Burnet County, but it is anticipated to be received within the next week. At the February Council meeting we will officially order the election by Resolution. After the receipt of the contract, I will also have the candidate forms necessary for filing for a place on the ballot.