

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, April 15, 2025 – 6:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor St., Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas, will be held on Tuesday, April 15, 2025, at 6:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. **CALL TO ORDER AND QUORUM DETERMINATION**
2. **PLEDGE OF ALLEGIANCE AND PRAYER**
3. **CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda-related items.) Citizens wishing to address the Council must complete an "Application to Address," which must be submitted to the City Secretary at least thirty (30) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
4. **MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. **Operations in general (De Roos)**
 1. **Briefing on current utility operations (Thompson)**
 2. **Ordinance and Animal Control Report**
 3. **Patrol Activity Report**
 4. **Building Committee Report**
 - B. **Briefing on Golf (De Roos)**
5. **CONSENT ITEMS** *(The items listed are considered routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless the Council desires, at which time the select item(s) may be discussed separately under consent items and separate motion(s).)*
 - A. **Minutes of the prior Council Meetings**
 - B. **March 2025 Financial Statements**
6. **OLD BUSINESS**
 - A. **Discussion: Update on Renovations of Wastewater Treatment Plant and use of SLFRF Funds- (Thompson)**
 - B. **Discussion: Community Center Update including the following:**
 1. **Update on the budget for new community center complex. (De Roos)**

- 2. Other Community Center-related matters (De Roos)
- C. Update: Codification Project (De Roos)
- D. Update: Use of City funds for the purchase of a street sweeper not to exceed \$50,000 (De Roos)

7. NEW BUSINESS

- A. Discussion/Action: Appointment of John Travis to the Meadowlakes Public Facility Corporation
- B. Presentation/Discussion: Marble Falls ISD Bond Issue (Whittle)

MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality and*
- *Announcements involving an imminent threat to the public health and safety of the municipality have arisen after posting the agenda.*

The next City Council meeting is Tuesday, May 20, 2025.

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between 8:00 a.m. and 4:00 p.m., Monday through Friday.

I, Baneza Solorzano, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on April 11, 2025, at 1:00 p.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/S/Baneza Solorzano
Evan Bauer, City Secretary

/s/ Mark Bentley
Mark Bentley, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

ORDINANCE REPORT - March 2025

CALLS

| | |
|----------------|---|
| Ordinance line | 3 |
| City Hall | 1 |
| Other | 0 |

PARKING/TRAILERS/GOLF CARTS

| | |
|-----------------|--|
| Written warning | 13 (8 of the warnings were issued after 10 pm) |
| Verbal warning | 23 |
| Door hanger | 5 |
| Citations | 0 |

TRASH CANS

| | |
|----------------|---|
| Verbal warning | 3 |
| Door hanger | 8 |

GRASS/LIMBS/DEBRIS

| | |
|-----------------|----|
| Verbal warning | 4 |
| Door hanger | 22 |
| Citations | 2 |
| Written Warning | 1 |

MISCELLANEOUS

| | |
|---|--|
| Political sign violation | 44 (Signs were moved off of City's easement) |
| Residences' Rear Fence issues (NEXT TO GOLF COURSE) | 17 |
| Basketball goal in street | 1 |

| | |
|---------------------------------|---|
| CHECKED FOR ROOF PERMITS | 7 |
|---------------------------------|---|

Animal Control Report March 2025

This is Spring and it is mating time for skunks and other wild animals. With that being said I have had multiple call reporting sighting of Skunks out in the day time. I checked out each and every call. Most of the time I could locate the skunk.

I also am receiving multiple calls from homeowners reporting something digging up their yards and digging under their driveways. Checked out all of the calls and determined that it was an armadillo looking for grubs. Not much I could do about the armadillos. Suggested that they call a licensed trapper if they wanted them removed.

Received a call about a skunk running around. Found the skunk and determined that it was sick and humanely put it down and disposed of it.

Got a call from Dell children's hospital reporting a boy that had been hit by a bat. Then flew off and died. It was determined that the bat flew into the boy. The parents did not pick up the dead bat so did not know if it had rabies. The hospital could not disclose much information. I did not know who the boy was or where he was hit. I am assuming he lived in our community since the hospital called and reported it to me. There was no follow up with the boys parents as I did not know who it was.

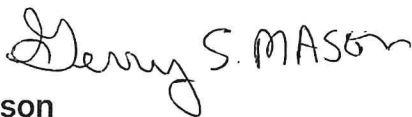
Received a call about a dog caught in a chain. Went to the house and found a dog tethered to a tree. The resident had tied the dog to a tree in the back yard. There was food and water bowls but they were empty. According to neighbors the dog gets wrapped up in the chain all the time. The dog was not registered with the city. It is against Texas law to chain a dog to a tree. I had the city issue a warning for the violation.

Call about a dog barking on Mahan. Checked it out and did not hear the dog barking. Can not do anything about dogs barking during the day as long as they have shelter, food and water.

Helped a resident get a squirrel out of their house that had run in thru an open door.

Received multiple calls from residents with various concerns.

Respectfully Submitted,



Gerry Mason

Animal Control Officer

PATROL ACTIVITY REPORT March 2025

| DATE | DAY | DEPUTY | START TIME | END TIME | HRS | CITATION | WARNING | VERBAL | | TOTAL MILES |
|----------|-----|--------|------------|----------|-----|----------|---------|--------|--|-------------|
| 03/03/25 | Mon | Ciolfi | 6:00am | 6:00pm | 12 | 0 | 4 | 0 | Patrol & Radar 0600 - 0618 Monitored traffic at the gate 0731 - 0742 Followed school bus 77046 0742 - 824 Monitored traffic at the 100 block of Meadowlakes Dr. 0824 - 0939 City hall security check / clarifying citation # 003773 0939 - 1049 Patrolled the city 1049 - 1050 Monitored traffic at the 100 block of Firestone Place 1050 - 1059 Traffic Stop (Firestone Dr / Firestone Place) Ran Stop Sign Warning # 003784 1124 - 1135 Traffic Stop (Firestone Dr / Firestone Place) Failed to Signal Turn Warning # 003785 1135 - 1142 Monitored traffic at the 100 block of Firestone Place 1142 - 1149 Traffic Stop (Firestone Dr / Firestone Place) ran stop sign Warning # 003786 1517 - 1534 Traffic stop (Firestone and Preston Trail) Ran Stop Sign Warning # 003787 1544 - 1546 Followed school bus 77046 1613 - 1642 Trespassing golf course hole #13 CFS 25-008316 - found a sleeping mat, JBL speaker, cooler and hot Cheetos no person observed. Fence line was checked. 1704 - 1731 Monitored traffic at the 300 block of Firestone Dr. 1753 - 1800 Monitored the gate | 57 |
| 03/04/25 | Tue | Ciolfi | 5:49am | 11:59pm | 6 | 1 | 1 | 0 | Patrol & Radar 0559 - 0615 Monitored traffic at the gate 0615 - 0626 Followed school bus W5306 0718 - 0719 Removed debris from roadway, 300 block of San Saba 0721 - 0722 Removed debris from roadway, 300 block of Stewart 0726 - 0727 Removed debris from roadway, 300 block of Mahan 0800 - 0830 City hall security check / waiting for deputies to go to Firestone related to CFS# 008316 0830 - 0850 CFS# 008316 did not locate any more property. Did locate a hole in the fence the deer where going through. Advised the city they can do what they want with the stuff. 0938 - 0954 Hospice death, Preston Trail 1115 - 1128 Traffic Stop Preston Trail / Firestone Dr (Failed to Signal Turn - Warning, Defective Break Lamp Cit - 003774) | 32 |

PATROL ACTIVITY REPORT March 2025

| DATE | DAY | DEPUTY | START TIME | END TIME | HRS | CITATION | WARNING | VERBAL | | TOTAL MILES |
|----------|--------|--------|------------|----------|-----|----------|---------|--------|---|-------------|
| 03/07/25 | Friday | Ciolfi | 7:18am | 2:18pm | 7 | 2 | 0 | 0 | Patrol & Radar 0718 - 0727 Drove Ave S in Marble Falls to get the path the trespasser was using to enter 0731 - 0741 Followed school bus #77046 0750 - 0800 Traffic Stop 100 block Meadowlakes Dr (expired registration (12-24) Citation # 003775) 1232 - 1243 Traffic Stop 100 block Meadowlakes Dr (No Mud Flaps Citation # 003701) 1318 - 1411 Patrolled the city 1411 - 1418 Monitored traffic at the gate | 57 |
| 03/12/25 | Wed | Ciolfi | 6:04am | 6:04pm | 12 | 0 | 1 | 0 | Patrol & Radar 0618 - 0630 Followed school bus W5306 0730 - 0742 Followed school bus 77046 0943 - 1055 Monitored traffic at the 100 block of Meadowlakes Dr 1331 - 1357 Monitored traffic at the 100 block of Broadmoor 1355 - 1408 Civil Issue Dove Ln 1412 - 1420 Traffic Stop Marion St / Firestone Dr (Ran Stop Sign War# 003788) 1608 - 1655 Monitored traffic at the 100 block of Broadmoor 1656 - 1658 Removed debris from the 100 block of Broadmoor 1658 - 1723 Patrolled the city 1723 - 1804 Monitored the traffic at the gate | 56 |
| 03/17/25 | Mon | Ciolfi | 6:03am | 12:03pm | 6 | 0 | 0 | 0 | 0603 - 0630 Monitored traffic at the gate 0630 - 0644 City hall security check 0644 - 0705 Monitored traffic at the gate 0705 - 0802 Patrolled the city 0802 - 0845 City hall security check 0845 - 0911 Patrolled the city 0911 - 1012 Monitored traffic at the 100 block of Meadowlakes Dr. 1012 - 1053 Patrolled the city 1053 - 1130 City hall security check 1130 - 1203 Monitored the gate | 29 |

| PATROL ACTIVITY REPORT March 2025 | | | | | | | | | | |
|-----------------------------------|-----|--------|------------|----------|-----|----------|---------|--------|--|-------------|
| DATE | DAY | DEPUTY | START TIME | END TIME | HRS | CITATION | WARNING | VERBAL | | TOTAL MILES |
| 03/18/25 | Tue | Ciolfi | 5:49am | 1:49pm | 8 | 1 | 2 | 0 | 0549 - 0558 Spoke with a Big Foot concrete pourer regarding entering the city. He was advised he can enter but cannot start work until 0700 hours. He was unable to provide paperwork for permission to start work prior to 0700 hours. He entered and sat in front of the property on Broadmoor. 1011 - 1026 Traffic stop (Firestone / Preston Trail) Warning - Ran Stop Sign, Citation 003702 (Expired registration (2/25)) 1035 - 1046 Monitored traffic at Firestone / Preston Trail 1046 - 1056 Traffic stop (Firestone / Preston Trail) Warning 003789 - Ran Stop Sign 1203 - 1216 Monitored traffic at Firestone / Preston Trail 1216 - 1224 Traffic stop (Firestone / Preston Trail) Warning 003790 - Ran Stop Sign 1224 - 1227 Left the city for food/gas - turned around Muirfield St 1227 - 1256 Welfare concern Muirfield a delivery driver observed a melted drink was left outside and was concern. Party inside the residence was a sleep. | 40 |
| 03/21/25 | Fri | Ciolfi | 6:33am | 10:33am | 4 | 3 | 2 | 0 | 0633 - 0737 Monitored the gate 0845 - 0848 Monitored Firestone and Preston Trail 0848 - 0914 Traffic stop - Ran stop sign (Firestone / Preston Trl) Citation # 003703 Warning Failed to Provide DL and Obscured LP 0914 - 0922 Monitored Firestone and Preston Trail 0922 - 0933 Traffic stop - Ran stop sign (Firestone / Preston Trl), Trailer has expired registration (10-22) Citation # 003704 0933 - 0943 Monitored Firestone and Preston Trail 0943 - 0950 Ran stop sign (Firestone / Preston Trl) Citation # 003705 1015 - 1033 City hall security check | 14 |
| 03/26/25 | Wed | Ciolfi | 5:55am | 7:25am | 1.5 | 0 | 0 | 0 | 0555 - 0617 Monitored the 100 block of Meadowlakes Dr 0617 - 0629 Followed school bus W5306 0629 - 0647 Monitored the gate 0647 - 0703 Followed school bus 77032 0703 - 0715 Patrolled the city 0715 - 0725 City hall security check | 9 |
| 03/27/25 | Thu | Ciolfi | 12:10am | 2:00pm | 2 | 0 | 0 | 0 | 1210 - 1309 Patrolled the city 1309 - 1333 City hall security check 1333 - 1400 Patrolled the city | 17 |

| PATROL ACTIVITY REPORT March 2025 | | | | | | | | | | |
|-----------------------------------|-----|--------|------------|----------|-------------|----------|----------|----------|---|-------------|
| DATE | DAY | DEPUTY | START TIME | END TIME | HRS | CITATION | WARNING | VERBAL | | TOTAL MILES |
| 03/27/25 | Thu | Ciolfi | 2:00pm | 6:07pm | 6 | 0 | 0 | 0 | 1500 - 1537 Patrolled the city 1537 - 1543 Followed school bus 77032 1543 - 1645 City hall security check 1645 - 1740 Patrolled the city 1740 - 1744 City hall security check 1744 - 1807 Monitored the traffic at the 100 block of Broadmoor | 20 |
| 03/31/25 | Mon | Ciolfi | 9:40am | 7:10pm | 9.5 | 1 | 3 | 0 | 0940 - 1010 City hall security check 1230 - 1238 Monitored the Firestone / Preston Trail intersection 1238 - 1249 Traffic Stop Preston Trail / Firestone (Ran Stop Sign, Display Wrong Registration) Warning # 003791 1249 - 1302 Monitored the Firestone / Preston Trail intersection 1433 - 1435 Monitored Firestone Dr / Firestone Place 1435 - 1445 Traffic Stop Firestone Dr / Firestone Place (Ran Stop Sign Warning, Expired Registration (6-24)) Citation # 003706 1445 - 1452 Monitored Firestone Dr. / Firestone Place 1452 - 1503 Traffic Stop Firestone Dr / Firestone Place (Ran Stop Sign) Warning # 003792 1503 - 1516 Monitored Friestone Dr. / Firestone Place 1531 - 1545 Followed school bus 77046 1630 - 1642 Followed school bus 77046 1642 - 1713 Monitored the gate 1728 - 1742 Patrolled the city 1742 - 1748 Monitored the 100 block of Broadmoor 1748 - 1850 Medical Columbine air evac | 43 |
| TOTALS | | | | | 32.5 | 3 | 1 | 0 | | 165 |

Building Committee Report

Authorized By: Steve Nash,
Building Committee Chairman
Feb-25

| Approved Permits | <i>Issued</i> | <i>Denied/tabled</i> | <i>In progress</i> |
|-------------------------|--------------------|----------------------|--|
| Deck | | | |
| Fence | | | |
| Remodel | | | |
| New Construction, | 1 (107 Preston) | | 2 (421 Spyglass) (152 Broadmoor) |
| Variance | | | |
| Patio Cover/Remodel | | | |
| Arbor/Pergola | | | |
| Swimming Pool/Hot Tub | | | |
| Boat dock/jet ski lift | | | |
| Play Scape | | | |
| Other | | | |
| Plat Amendment | | | |
| Consultation | | | |
| Permit Revision | | | |
| Total | 1 | 0 | 2 |

MEMO

Date: April 11, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Will De Roos

RE: Agenda Item 4-A-4 -Golf Operations

David is still out on medical leave; we all hope he will be able to return soon. Crews have been working to improve the look of the course and to combat the vegetation growing in the ponds by treating them with non-toxic chemicals; we have seen less impact on their growth than we had hoped from these treatments. We are exploring the use of a 3rd-party tree service to come in once or twice a year to ensure the course's trees are presentable and up to our standards.

Work has started on a 10-year plan for the golf course – currently we are compiling a list of needs, then will move to cost estimates for these needs.

A breakdown of recreation fund financials is provided in the council packet, a further breakdown of golfer sales will be provided at the council meeting.

City of Meadowlakes
City Council Stated Meeting Minutes
March 25, 2025 – 6:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on March 25, 2025, beginning at 6:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mark Bentley, Mayor
Mike Shaw, Councilmember
Barbara Peskin, Councilmember
Carolyn Richmond, Councilmember
Roxanne Morgan, Councilmember
Garrett Wood, Councilmember

Staff:

Will De Roos, City Manager
Johnnie Thompson, Public Works Director
Baneza Solorzano, City Secretary
Debbie Holley, Treasurer

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Bentley called the meeting to order at 6:00 pm and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Bentley led the Council and staff in the Pledge Of Allegiance and led the prayer.
3. **CITIZEN COMMENTS.** None
4. **MONTHLY STANDARD LIVE REPORTS** (*Progress and Status Reports Only.*)

A. Operations in general - City Manager, Will De Roos

1. Current Utility Operations – Mr. Thompson, the public works director informed council that the water usage from the residents has reduced significantly. In 2024, the total usage was about 142,450,000 gallons with an average of 11,416 a month. While a couple years back the monthly average was roughly 30,000. Mr. Thompson also reported that the utility guys have been busy. They have been working on the cart barn and are in the process of finishing the columns and getting the steel up. The County laid 174 tons of asphalt in the cart barn on March 17th and the 18th. The City is also working with a contractor to do the concrete work for the cart barn.
2. Ordinance Reports – Mr. De Roos reported Officer Steve has been making rounds at night to make sure residents are not parking overnight on the streets. Anyone who is

still parking on the streets overnight after being warned are receiving citations. Officer Steve has also been checking any violations from homes on the Golf Course.

3. Animal Control Report – In January, Mr. De Roos reported that officer Mason responded to a call regarding three dogs escaping. Our animal control officer helped them repair the hole where the dogs were escaping and did not give them a citation. Mr. De Roos and Officer Mason did have a conversation regarding citations. Citations will be given if the situation warrants one.
4. Patrol Activity Report – Mr. De Roos reported Officer Ciolfi has been instructed to watch for stop sign runners. He has started giving citations. Officer Ciolfi is also having a hard time finding a spot where he is not visible.
5. Building Committee Report – In February, the building committee issued three permits, tabled one project 107 Preston Trl, and have two new construction projects in progress.

B. Briefing on Golf Operations – Mr. Thompson briefed the council on golf operations. During the month of February, maintenance placed an application for pre-emergent to control the crabgrass. They also repaired about 7 to 8 water leaks and fertilized the greens and tees. The Greens are in good shape but the fairways are suffering due to the lack of rain. He also stated that even though the course was closed for 4 days and opened late seven days out of the month, the course averaged 91 rounds of golf.

5. **CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by the Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s)).*

- A. Minutes of the prior Council Meeting
- B. March 2025 Financial Reports

After discussion, Councilmember Peskin made a motion to approve the minutes with the corrections presented by Councilmember Peskin and Councilmember Richmond from the March 25th council meeting as presented. The motion was seconded by Councilmember Shaw and carried unanimously. Councilmember Richmond made a motion to approve the financial as presented. The motion was seconded by the Councilmember Morgan and carried unanimously.

6. OLD BUSINESS.

A. Discussion/Action: Update on Renovations of Wastewater Treatment Plant and use of SLFRF Funds. Mr. Thompson reported the city received \$422,813 in SLFRF Funds in 2021. There are currently two projects left that will hopefully be finished by the end of March. He is also hoping to close the funding cycle at the end of March as well. There was about \$25,000 of the SLRF funds that were uncommitted. Mr. Thompson, Mr. Bridges and Mr. De Roos discussed and decided to use those funds as well as \$4,200 to install four variable speed drives on the high service pumps at the water treatment plant. This will be needed when they take the high elevated tank out of service. The variable speed drives will help maintain pressure and a constant level in the storage tanks. It will also help reduce electric usage.

B. Discussion/Action: Community Center Update including the following:

1. **Update on the budget for new community center complex.** Mr. De Roos reported that they have refined the layout of the building as well as the pool. The golf simulator would not be able to be an option as it was intended. The minimum height of the room which the simulator would have

to be in would be at least 8ft for a full swing. The height of the ceilings were lowered down to cut the cost. The new drawing of the pool will be more of a rectangle design this will help increase the overall square footage. Councilmember Morgan informed Council that the deep section will be in the center of the pool with shallow sides all around the pool. The pool is 70ft long and 37ft wide with three swimming lanes. Councilmember Richmond did inform they discussed the possibility of artificial grass around the pool for people to put down chairs without ruining the grass or having to maintain the area. Mr. De Roos also informed Council that the community center will have a covered entrance to accommodate anyone due to weather. The current illustration as presented in the slideshow is around \$300,000 to \$500,000 over budget that is not factoring in anything that can be paid from other budget funds, due to it being used in a multi-purpose way. Councilmember Richmond informed Council that they will not be tearing down the parking lot but will instead reuse it and overlay the parking lot. This will help save money. A few of the things cut out for budget reasons were the height of the ceiling, square footage and changing materials.

2. Other Community Center-related matters. See above.

C. Update/Discussion: Codification Project. Mr. De Roos reported that CivicPlus recommended not to get a full recodification. They do recommend doing a legal analysis, this will allow their attorneys to review the Cities recodification. This process was not in their original quote, this would be a onetime cost and can cost anywhere from \$4,000 to \$6,000. CiviPlus also offers web posting and provides a search function that is easy to navigate. Mr. De Roos recommends moving forward with CivicPlus as well as do an in-house assessment of the codes. This will allow Council to make any changes needed and then send them to CivicPlus for legal to review them. That cost would be \$8,015 and the additional fee for the legal analysis as he previously stated could be up to \$6,000 and the annually web posting service would be \$2,495. There is a 12 month initial term and a 60 day cancellation notice otherwise it would renew automatically. Mayor Bentley stated Council budgeted \$30,000 and he also would like to know if there is a way to check how many times people use the search engine as of now.

D. Discussion/Action: use of City funds for the purchase of a street sweeper, or alternative options.

Mr. De Roos let Council know that the current street sweeper the City has does not work. If Council and the POA agree on a street sweeper Mr. De Roos will look for one for the City to purchase. If there are any other alternative options that would benefit the POA roads and the community he is open to hearing. Councilmember Shaw discussed how the street sweeper would not repair the roads but it would help maintain the streets by cleaning any debris that holds moisture which would prevent the asphalt from cracking. After much discussion, Councilmember Richmond made a motion to authorize Mr. De Roos to purchase a street sweeper in good condition not to exceed \$50,000. The motion was seconded by Councilmember Shaw and carried unanimously.

7. NEW BUSINESS

A. Discussion/Action: 2024 Fiscal year Audit report by neffendorf & Blocker, P.C. Mr. Neffendorf presented and reviewed the City's fiscal year 2024 audit report. There were no issues encountered while preparing it. The City was in good fiscal shape and was issued an unqualified opinion. An unqualified audit reflects the City's financial statements that are transparent and compliant with generally accepted accounting principles, the best that an entity can obtain.

B. Discussion/Action: Resolution 2025-04: A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ACCEPTING THE FISCAL YEAR 2024 AUDIT, FINANCIAL STATEMENT AND OPINION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024 AS PREPARED BY NEFFENDORF & BLOCKER, P.C. CERTIFIED PUBLIC ACCOUNTS AND AUTHORIZING THE CITY SECRETARY TO FILE THE AUDIT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 103.003, TEXAS LOCAL GOVERNMENT CODE

After discussion, Councilmember Wood made a motion to approve Resolution 2025-04 which accepts

the City’s FY2024 audit, financial statement and opinion. The motion was seconded by Councilmember Morgan and carried unanimously.

C. Discussion/Action: City Council Procedures Councilmember Richmond reviewed and compared the council rules and procedure of 2013 and 2024. Councilmember Richmond asked Mr. Thompson and Mr. De Roos for clarification of when things are needed to be submitted for an item to be added to the agenda and packets need to be ready. Whether it was referring to having things submitted to the City Manager six business days or calendar days. As well as if pre-agendas need to be ready five business days prior to the Council meeting or calendar days.

D. Discussion/Action: Resolution 2025-05: RESOLUTION BY THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE CITY OF MEADOWLAKES COUNCIL RULES AND PROCEDURES, AND ESTABLISHING EFFECTIVE DATE. After much discussion, Councilmember Peskin made a motion to approve Resolution 2025-05 adopting the City Council rules and procedures policy. The motion was seconded by Councilmember Richmond and carried unanimously.

E. Discussion/Action: Ordinance 2025-02: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ACCEPTING CERTIFICATION OF UNOPPOSED CANDIDATES FOR THE OFFICE OF COUNCIL MEMBER PLACE TWO (2), COUNCIL MEMBER PLACE FOUR (4), AND COUNCIL MEMBER PLACE FIVE (5) AS ELECTED; DECLARING THAT THE MAY 3, 2025, GENERAL ELECTION IS CANCELED AND THE UNOPPOSED CANDIDATES ELECTED TO OFFICE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERITY CLAUSE; PROVIDING FOR POSTING NOTICE; AND PROVIDING AN EFFECTIVE DATE The City has no contested positions which makes it eligible to cancel the May 3rd general election. Councilmember Richmond made the motion to accept Ordinance 2025-02 canceling the May 3rd general election. The motion was seconded by Councilmember Morgan and carried unanimously.

F. Discussion/Action: to consider Meadowlakes Community Center and Pool design development plans and rendering. Mr. De Roos informed Council they would need to authorization in order to proceed to the next steps with the designs they currently have. This would allow for the engineer to finalize the designs. Councilmember Richmond made the motion to approve the Community Center and Pool design as presented. The motion was seconded by Councilmember Peskin and carried unanimously.

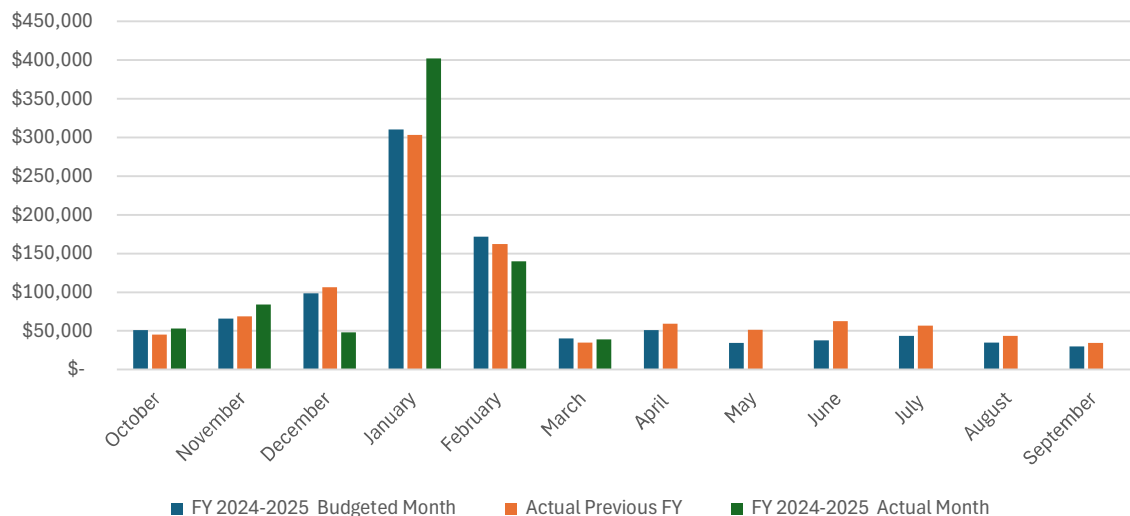
8. ADJOURNMENT/ANNOUNCEMENTS:
Mayor Bentley adjourned the meeting at 8:05 p.m.

| | |
|----------------------------------|------------------------------------|
| Approved: _____ | Date: <u>April 15, 2025</u> |
| Mayor, Mark Bentley | |
| Attest: _____ | Date: <u>April 15, 2025</u> |
| City Secretary, Baneza Solorzano | |

March 25 Revenue, Expense, Gain/Loss & Cash Flow

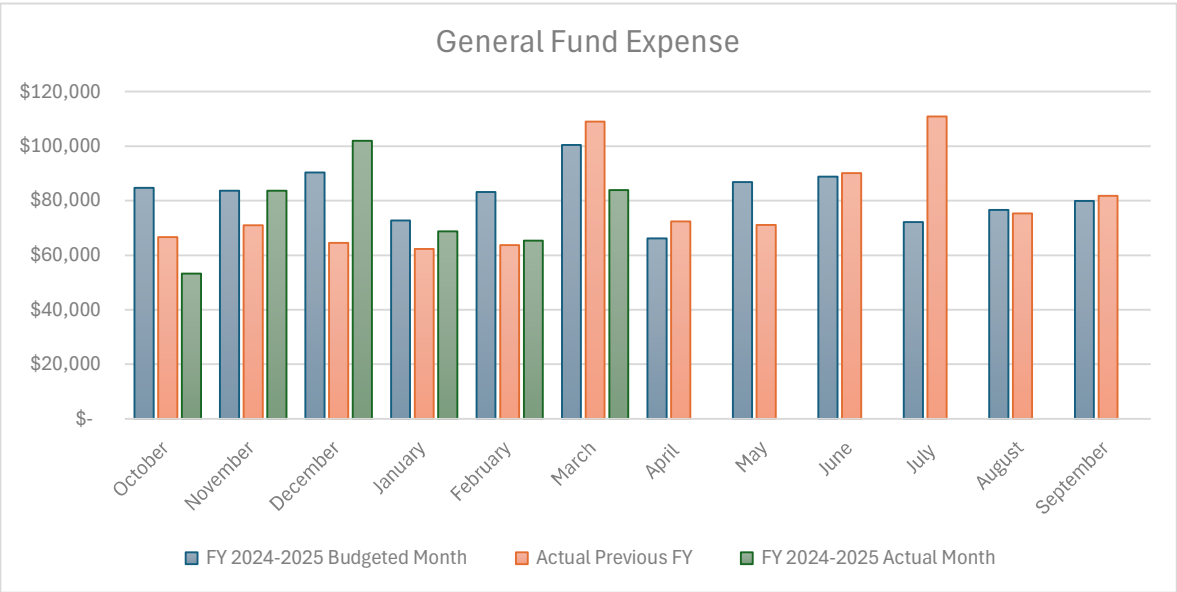
| | | General Fund Revenue Comparison | |
|-----------|-----------------------------|---------------------------------|---------------------------|
| | FY 2024-2025 Budgeted Month | Actual Previous FY | FY 2024-2025 Actual Month |
| October | \$ 50,742 | \$ 45,398 | \$ 53,276 |
| November | \$ 66,015 | \$ 68,838 | \$ 84,191 |
| December | \$ 98,880 | \$ 106,332 | \$ 48,042 |
| January | \$ 310,344 | \$ 303,180 | \$ 401,957 |
| February | \$ 171,421 | \$ 162,332 | \$ 139,818 |
| March | \$ 40,328 | \$ 34,653 | \$ 39,311 |
| April | \$ 50,797 | \$ 59,436 | |
| May | \$ 34,343 | \$ 51,558 | |
| June | \$ 37,719 | \$ 62,539 | |
| July | \$ 43,423 | \$ 56,690 | |
| August | \$ 35,000 | \$ 43,561 | |
| September | \$ 29,788 | \$ 34,530 | |

General Fund Revenue



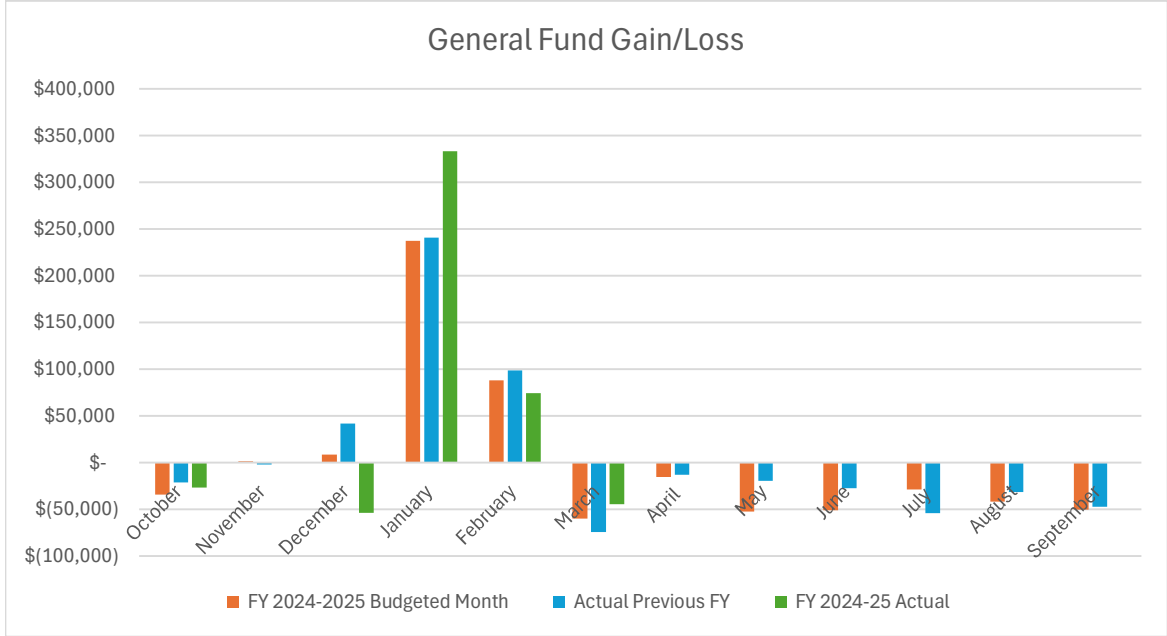
| | | General Fund Expense Comparison | |
|--|--|---------------------------------|--|
| | | | |

| | FY 2024-2025 Budgeted Month | Actual Previous FY | FY 2024- 2025 Actual Month |
|-----------|--------------------------------|--------------------|----------------------------------|
| October | \$ 84,693 | \$ 66,575 | \$ 53,276 |
| November | \$ 83,664 | \$ 71,015 | \$ 83,664 |
| December | \$ 90,322 | \$ 64,457 | \$ 101,861 |
| January | \$ 72,773 | \$ 62,237 | \$ 68,770 |
| February | \$ 83,149 | \$ 63,683 | \$ 65,381 |
| March | \$ 100,396 | \$ 108,923 | \$ 83,831 |
| April | \$ 66,164 | \$ 72,392 | |
| May | \$ 86,760 | \$ 71,018 | |
| June | \$ 88,814 | \$ 90,019 | |
| July | \$ 72,183 | \$ 110,822 | |
| August | \$ 76,554 | \$ 75,239 | |
| September | \$ 79,902 | \$ 81,762 | |



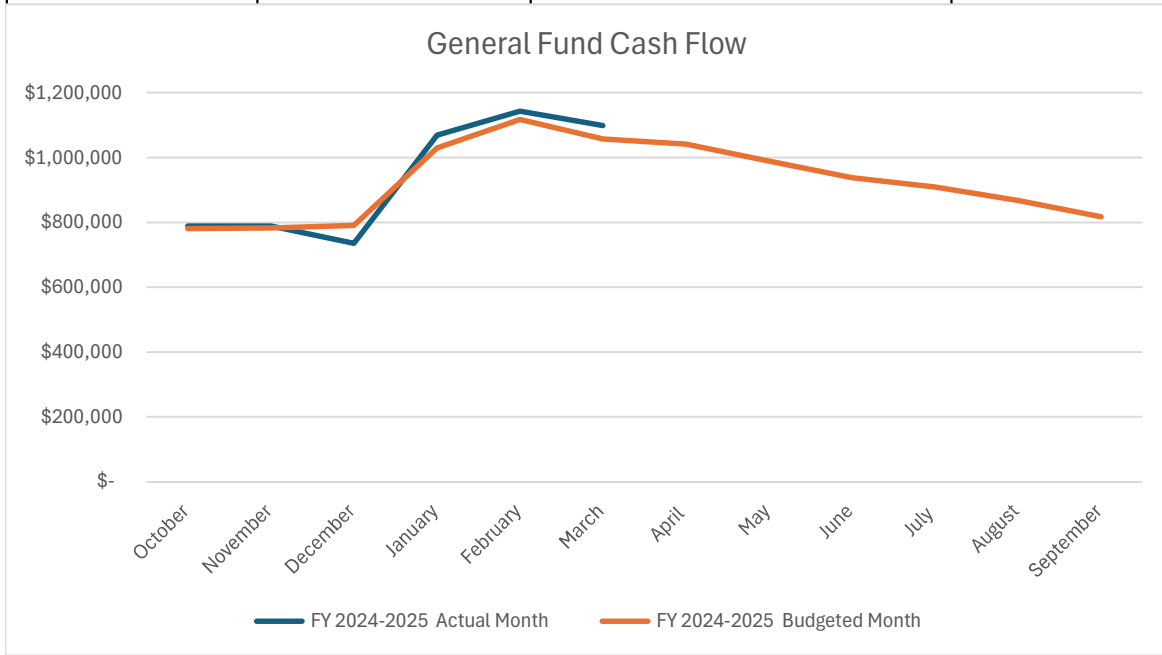
| | | General Fund Net Gain Comparison | |
|--|--------------------------------|---|----------------------|
| | FY 2024-2025 Budgeted Month | Actual Previous FY | FY 2024-25 Actual |

| | | | |
|-----------|-------------|-------------|-------------|
| October | \$ (33,951) | \$ (21,177) | \$ (26,699) |
| November | \$ 1,325 | \$ (2,177) | \$ 528 |
| December | \$ 8,558 | \$ 41,876 | \$ (53,819) |
| January | \$ 237,571 | \$ 240,943 | \$ 333,187 |
| February | \$ 88,272 | \$ 98,650 | \$ 74,437 |
| March | \$ (60,068) | \$ (74,270) | \$ (44,520) |
| April | \$ (15,367) | \$ (12,956) | |
| May | \$ (52,417) | \$ (19,461) | |
| June | \$ (51,095) | \$ (27,479) | |
| July | \$ (28,760) | \$ (54,132) | |
| August | \$ (41,554) | \$ (31,678) | |
| September | \$ (50,114) | \$ (47,232) | |



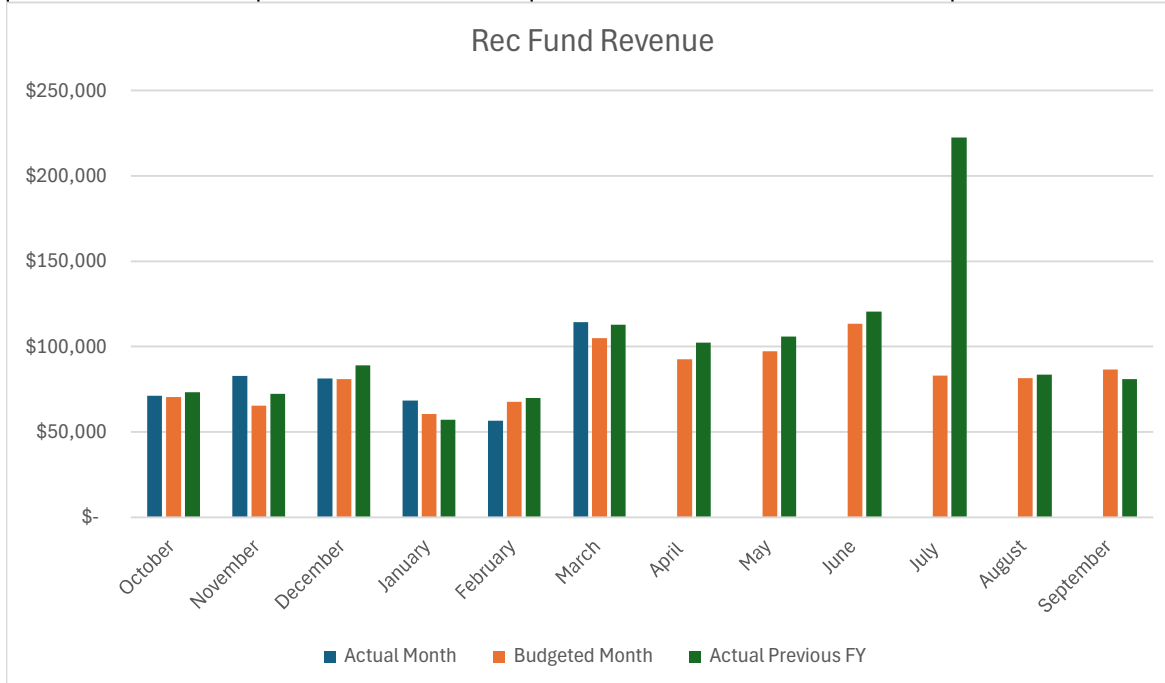
| | | | |
|----------|---------------------------|--|--|
| | | | |
| | | | |
| | | General Fund Cash Flow Comparison | |
| | FY 2024-2025 Actual Month | FY 2024-2025 Budgeted Month | |
| October | \$ 787,987 | \$ 780,734 | |
| November | \$ 788,514 | \$ 782,059 | |
| December | \$ 734,696 | \$ 790,617 | |
| January | \$ 1,067,883 | \$ 1,028,188 | |

| | | | |
|-----------|--------------|--------------|--|
| February | \$ 1,142,320 | \$ 1,116,460 | |
| March | \$ 1,097,800 | \$ 1,056,392 | |
| April | | \$ 1,041,025 | |
| May | | \$ 988,608 | |
| June | | \$ 937,513 | |
| July | | \$ 908,753 | |
| August | | \$ 867,199 | |
| September | | \$ 817,085 | |



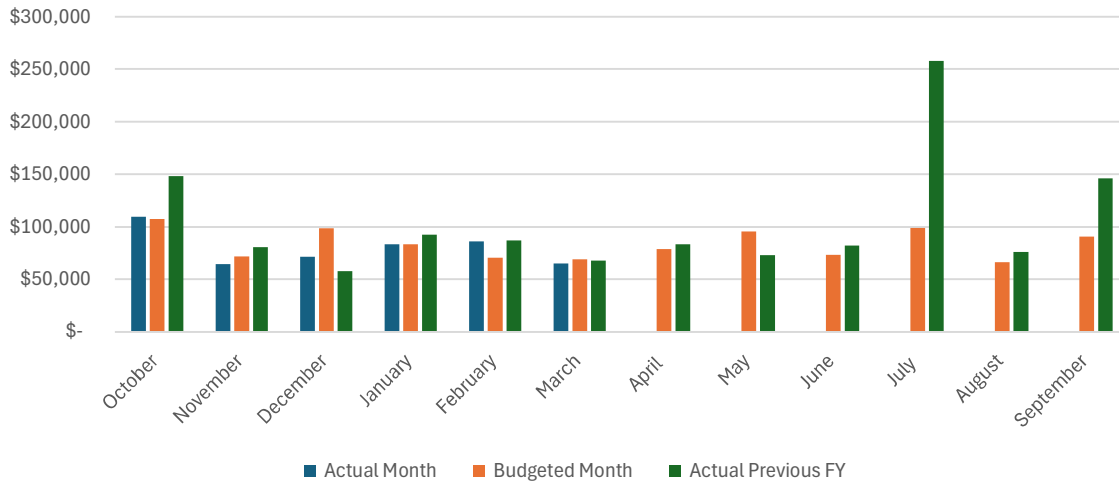
| | | Rec Fund Revenue | |
|----------|--------------|-------------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ 71,275 | \$ 70,398 | \$ 73,235 |
| November | \$ 82,849 | \$ 65,464 | \$ 72,335 |
| December | \$ 81,318 | \$ 80,932 | \$ 89,082 |
| January | \$ 68,421 | \$ 60,548 | \$ 57,188 |
| February | \$ 56,578 | \$ 67,694 | \$ 69,870 |
| March | \$ 114,276 | \$ 104,844 | \$ 112,795 |
| April | | \$ 92,515 | \$ 102,292 |
| May | | \$ 97,189 | \$ 105,836 |
| June | | \$ 113,364 | \$ 120,480 |
| July | | \$ 83,124 | \$ 222,438 |

| | | | | | |
|-----------|--|----|--------|----|--------|
| August | | \$ | 81,624 | \$ | 83,563 |
| September | | \$ | 86,604 | \$ | 80,915 |



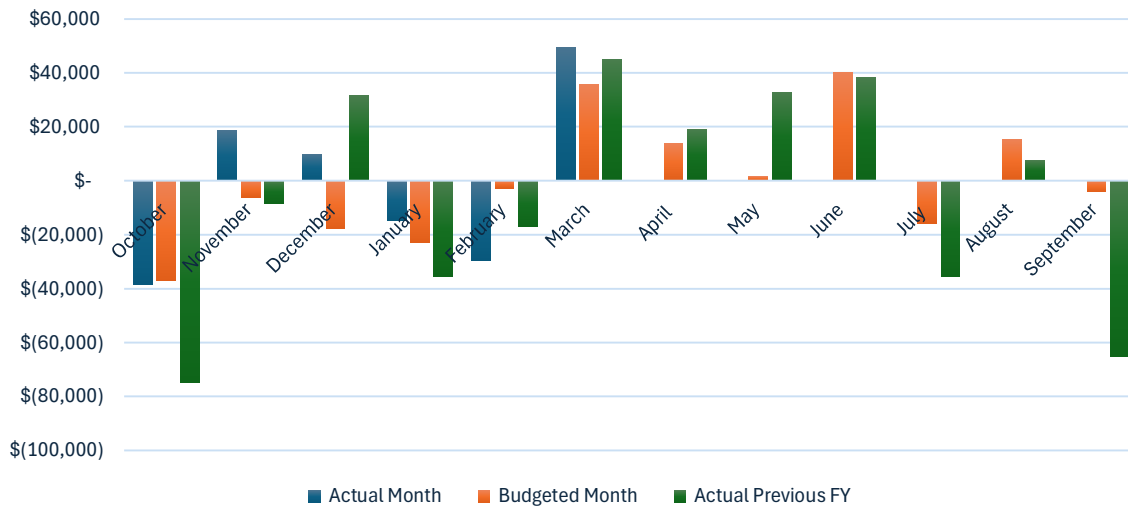
| | | Rec Fund Expense | |
|-----------|--------------|-------------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ 109,613 | \$ 107,482 | \$ 148,038 |
| November | \$ 64,333 | \$ 71,597 | \$ 80,591 |
| December | \$ 71,537 | \$ 98,610 | \$ 57,581 |
| January | \$ 83,325 | \$ 83,446 | \$ 92,672 |
| February | \$ 85,968 | \$ 70,518 | \$ 86,820 |
| March | \$ 64,895 | \$ 69,037 | \$ 67,646 |
| April | | \$ 78,693 | \$ 83,254 |
| May | | \$ 95,664 | \$ 72,945 |
| June | | \$ 73,283 | \$ 82,121 |
| July | | \$ 98,857 | \$ 258,036 |
| August | | \$ 66,359 | \$ 76,116 |
| September | | \$ 90,752 | \$ 145,872 |

Rec Fund Expense



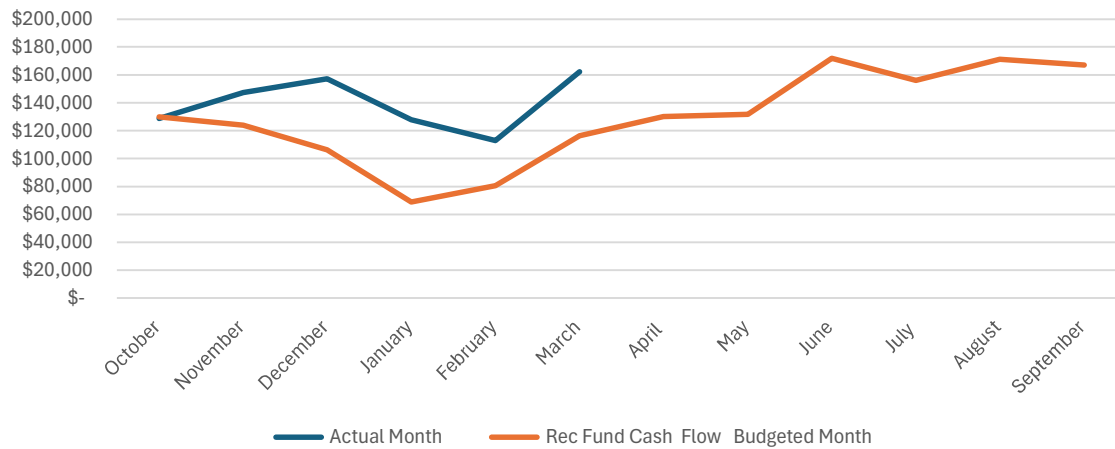
| | | Rec Fund Profit/Loss | |
|-----------|--------------|----------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ (38,339) | \$ (37,084) | \$ (74,803) |
| November | \$ 18,516 | \$ (6,133) | \$ (8,256) |
| December | \$ 9,782 | \$ (17,678) | \$ 31,502 |
| January | \$ (14,904) | \$ (22,898) | \$ (35,484) |
| February | \$ (29,390) | \$ (2,824) | \$ (16,949) |
| March | \$ 49,382 | \$ 35,807 | \$ 45,149 |
| April | | \$ 13,822 | \$ 19,038 |
| May | | \$ 1,525 | \$ 32,891 |
| June | | \$ 40,081 | \$ 38,359 |
| July | | \$ (15,733) | \$ (35,598) |
| August | | \$ 15,265 | \$ 7,447 |
| September | | \$ (4,148) | \$ (64,958) |

Rec Fund Profit/ Loss

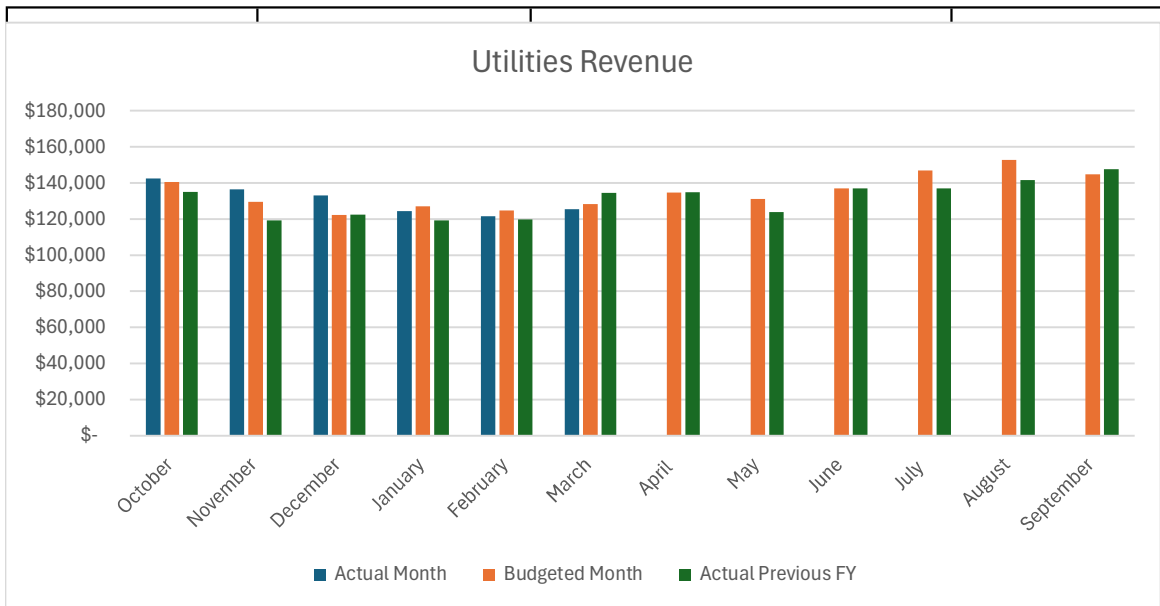


| | | Rec Fund Cash Flow | |
|-----------|--------------|--------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ 128,857 | \$ 130,111 | |
| November | \$ 147,373 | \$ 123,978 | |
| December | \$ 157,155 | \$ 106,300 | |
| January | \$ 127,691 | \$ 68,843 | |
| February | \$ 112,860 | \$ 80,579 | |
| March | \$ 162,242 | \$ 116,386 | |
| April | | \$ 130,208 | |
| May | | \$ 131,732 | |
| June | | \$ 171,813 | |
| July | | \$ 156,079 | |
| August | | \$ 171,344 | |
| September | | \$ 167,195 | |

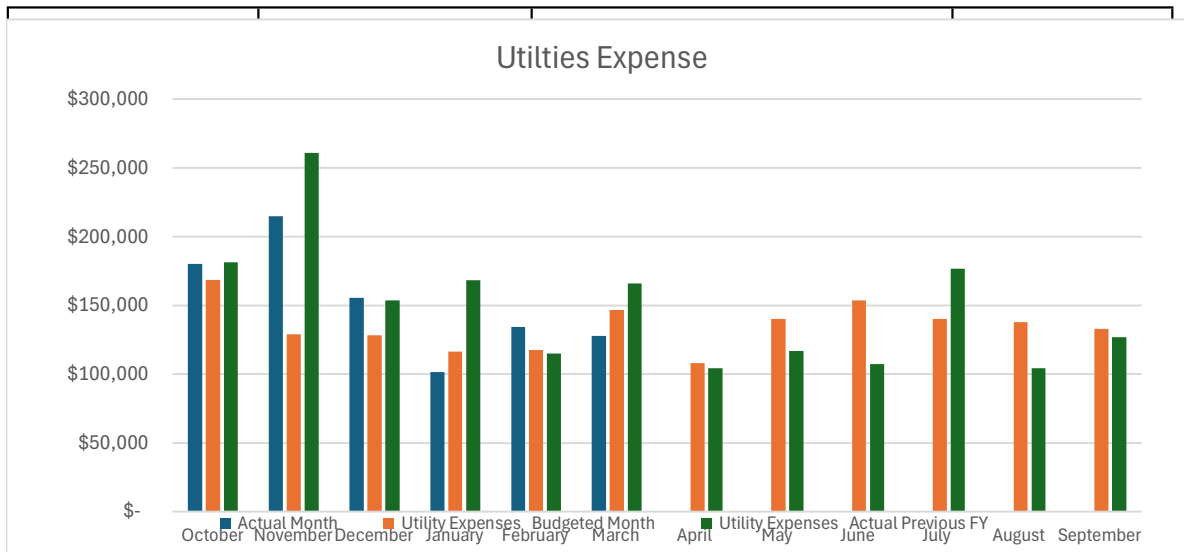
Rec Fund Cash Flow



| | | Utilities Fund Revenue | |
|-----------|--------------|------------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ 142,398 | \$ 140,481 | \$ 135,026 |
| November | \$ 136,446 | \$ 129,357 | \$ 119,178 |
| December | \$ 133,009 | \$ 122,165 | \$ 122,317 |
| January | \$ 124,337 | \$ 127,135 | \$ 119,235 |
| February | \$ 121,585 | \$ 124,715 | \$ 119,641 |
| March | \$ 125,364 | \$ 128,379 | \$ 134,486 |
| April | | \$ 134,592 | \$ 134,782 |
| May | | \$ 131,065 | \$ 123,807 |
| June | | \$ 137,037 | \$ 136,886 |
| July | | \$ 146,798 | \$ 136,996 |
| August | | \$ 152,589 | \$ 141,540 |
| September | | \$ 144,787 | \$ 147,645 |

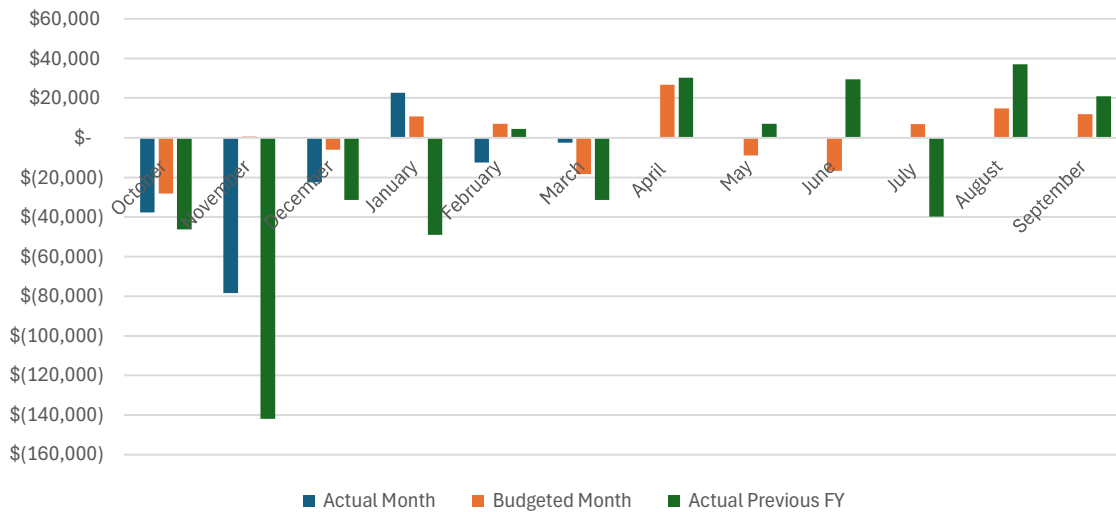


| | | Utility Expenses | |
|-----------|--------------|------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ 180,168 | \$ 168,725 | \$ 181,275 |
| November | \$ 214,886 | \$ 128,817 | \$ 261,051 |
| December | \$ 155,513 | \$ 128,184 | \$ 153,675 |
| January | \$ 101,633 | \$ 116,388 | \$ 168,163 |
| February | \$ 134,197 | \$ 117,716 | \$ 115,078 |
| March | \$ 127,836 | \$ 146,740 | \$ 165,849 |
| April | | \$ 107,901 | \$ 104,538 |
| May | | \$ 139,984 | \$ 116,872 |
| June | | \$ 153,815 | \$ 107,274 |
| July | | \$ 140,010 | \$ 176,693 |
| August | | \$ 137,838 | \$ 104,548 |
| September | | \$ 132,982 | \$ 126,724 |



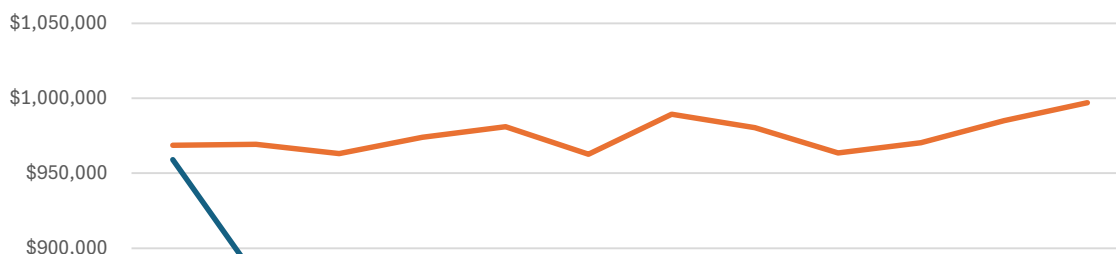
| | | Utilities Profit/Loss | |
|-----------|--------------|------------------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ (37,770) | \$ (28,244) | \$ (46,249) |
| November | \$ (78,440) | \$ 540 | \$ (141,873) |
| December | \$ (22,504) | \$ (6,019) | \$ (31,357) |
| January | \$ 22,704 | \$ 10,747 | \$ (48,928) |
| February | \$ (12,612) | \$ 6,999 | \$ 4,564 |
| March | \$ (2,472) | \$ (18,361) | \$ (31,363) |
| April | | \$ 26,691 | \$ 30,245 |
| May | | \$ (8,919) | \$ 6,935 |
| June | | \$ (16,778) | \$ 29,612 |
| July | | \$ 6,788 | \$ (39,697) |
| August | | \$ 14,751 | \$ 36,992 |
| September | | \$ 11,805 | \$ 20,921 |

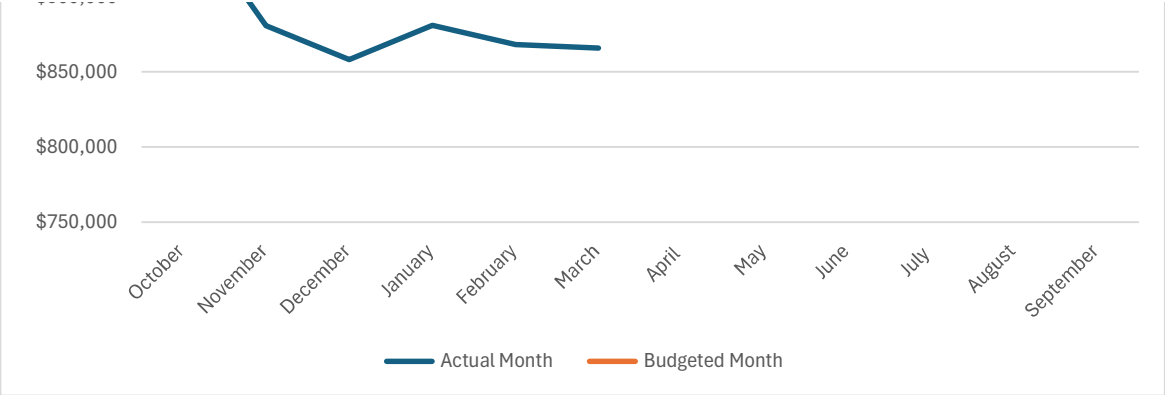
Utilities Profit and Loss



| | | Utilities Cash Flow | |
|-----------|--------------|---------------------|--------------------|
| | Actual Month | Budgeted Month | Actual Previous FY |
| October | \$ 959,211 | \$ 968,737 | |
| November | \$ 880,771 | \$ 969,277 | |
| December | \$ 858,268 | \$ 963,258 | |
| January | \$ 880,972 | \$ 974,005 | |
| February | \$ 868,360 | \$ 981,004 | |
| March | \$ 865,889 | \$ 962,643 | |
| April | | \$ 989,334 | |
| May | | \$ 980,415 | |
| June | | \$ 963,637 | |
| July | | \$ 970,425 | |
| August | | \$ 985,176 | |
| September | | \$ 996,981 | |

Utilities Cash Flow





| | | | | | |
|---------------------------|--|--------------|--------------|--------------------|-----------------|
| October 24 to March 25 | | General Fund | Utility Fund | Recreation Fund | Total All Funds |
| Revenues | | | | | \$ - |
| | Operating Revenues | | | | \$ - |
| | Utility Income (Water and Wastewater) | | \$ 592,155 | | \$ 592,155 |
| | Ad Valorem Tax | \$ 544,839 | | | \$ 544,839 |
| | Services Rendered-Golfing Complex | | | \$ 449,718 | \$ 449,718 |
| | Solid Waste Collection | | \$ 188,663 | | \$ 188,663 |
| | Contract Services | \$ 55,175 | | | \$ 55,175 |
| | Franchise Fees | \$ 30,204 | | | \$ 30,204 |
| | Miscellaneous Income | \$ 13,394 | \$ 2,319 | | \$ 15,713 |
| | Total Operating Revenues | \$ 659,096 | \$ 783,137 | \$ 449,718 | \$ 1,891,951 |
| | | | | | \$ - |
| | Non-Operating Revenues | | | | \$ - |
| | Transfers in from Other Funds | \$ 107,500 | | \$ 25,000 | \$ 132,500 |
| | Total Non-Operating Revenues | \$ 107,500 | | \$ 25,000 | \$ 132,500 |
| | | | | | \$ - |
| | Total Revenues | \$ 766,596 | \$ 783,137 | \$ 474,718 | \$ 2,024,451 |
| | | | | | \$ - |

| | | | | | |
|-------------------------------|---------------------------------|------------|------------|------------|--------------|
| Expenses | | | | | \$ - |
| | Employee-Related Expenses | \$ 326,620 | \$ 225,387 | \$ 274,594 | \$ 826,601 |
| | Administrative Expenses | \$ 31,418 | \$ 46,575 | \$ 38,128 | \$ 116,121 |
| | Public Safety Expenses | \$ 84,183 | | | \$ 84,183 |
| | Operational Expenses | \$ 7,698 | \$ 175,663 | \$ 142,425 | \$ 325,786 |
| | Solid Waste Collection Expenses | | \$ 170,315 | | \$ 170,315 |
| | | | | | \$ - |
| | Total Operating Expenses | \$ 458,481 | \$ 618,982 | \$ 455,146 | \$ 1,532,609 |
| | Net Operating Gain/Loss | \$ 308,115 | \$ 164,155 | \$ (5,428) | \$ 466,842 |
| | | | | | \$ - |
| Non-Operating Expenses | | | | | \$ - |
| | Principle Due on Operating Debt | | | | \$ - |
| | Interest Due on Operating Debt | | | | \$ - |
| | Principle Due on Bond Debt | | | | \$ - |
| | Interest Due on Bond Debt | | | | \$ - |

| | | | | | |
|--|-------------------------------------|------------|--------------|------------|--------------|
| | Transfers Out to Other Funds | \$ 25,000 | \$ 107,500 | | \$ 132,500 |
| | Capital Expenses/Improvements | \$ - | \$ 187,750 | \$ 24,525 | \$ 212,275 |
| | | | | | \$ - |
| | Total Non-Operating Expenses | \$ 25,000 | \$ 295,250 | \$ 24,525 | \$ 344,775 |
| | | | | | \$ - |
| | Total Fund Expenses | \$ 483,481 | \$ 914,232 | \$ 479,671 | \$ 1,877,384 |
| | Fund Net Gain/Loss | \$ 283,115 | \$ (131,095) | \$ (4,953) | \$ 147,067 |

| | | | | | | |
|---------------------------------|--------------|-------------------|----------------------|--------------|-----------------|--------------|
| Assets V Liability | | | | | | |
| Assets | General Fund | Debt Service Fund | Capital Improvements | Utility Fund | Recreation Fund | Total |
| Checking/Savings | \$1,088,969 | \$158,887 | \$7,503,259 | \$996,981 | \$167,195 | \$9,915,291 |
| Other Current Assets | \$(4,061) | \$9,930 | | \$167,656 | \$(18,773) | \$154,753 |
| Other Fixed Assets | \$53,470 | | | \$3,499,058 | \$566,672 | \$4,119,200 |
| Total Assets | \$1,138,379 | \$168,817 | \$7,503,259 | \$4,692,010 | \$762,010 | \$14,264,475 |
| Liabilities & Equity | | | | | | \$- |
| Liabilities | | | | | | \$- |
| Accounts Payable | \$(3,046) | | \$7,611 | \$77,316 | \$23,736 | \$105,617 |
| Other Current Liabilities | \$307,120 | \$9,930 | | \$563,303 | \$115,667 | \$996,020 |
| Long Term Liabilities | | | \$750,000 | \$26,989 | \$217,725 | \$994,714 |
| | | | | | | \$- |
| Equity | \$834,304 | \$158,887 | \$(4,352) | \$4,024,401 | \$404,883 | \$5,418,123 |
| | | | | | | \$- |
| Total Liabilities & Equity | \$1,138,379 | \$168,817 | \$7,503,259 | \$4,692,010 | \$762,010 | \$14,264,475 |

City of Meadowlakes-Capital Projects Fund
Profit & Loss Budget vs. Actual
October 2024 through March 2025

| | | | | |
|--|--|---|---------------|-------------------------|
| | | Capital Fund | | TOTAL |
| | | | Mar 25 | Oct '24 - Mar 25 |
| | | Income | | |
| | | Interest Earned on Investments | | |
| | | Interest Earned-MM | 30,689.95 | 178,341.68 |
| | | Interest Earned-Checking | 93.85 | 633.81 |
| | | Interest Earned on Investment | 30,783.80 | 178,975.49 |
| | | Total Income | 30,783.80 | 178,975.49 |
| | | Expense | | |
| | | Architectural & Consultant Exp | | |
| | | | | |
| | | Architectural & Consultant E | 0.00 | 27,326.88 |
| | | Engineering & Testing Expenses | | |
| | | Engineering Fees | 1,140.00 | 41,047.50 |
| | | Engineering & Testing Expen | 1,140.00 | 41,047.50 |
| | | Restroom/Golf Shop Bldg | | |
| | | Bldg Renovations-Cart Barn | 33,575.81 | 36,755.47 |
| | | Restroom/Golf Shop Bldg | 33,575.81 | 36,755.47 |
| | | Pool Construction Cost Exp. | 1,950.00 | 1,950.00 |
| | | Infrastructure | | |
| | | Irrigation Relocation Expense | 389.64 | 389.64 |

City of Meadowlakes-Capital Projects Fund
Profit & Loss Budget vs. Actual
October 2024 through March 2025

| | | | | | |
|--|--|--|----------------------|-----------|------------------|
| | | | Capital Fund | | TOTAL |
| | | | | Mar 25 | Oct '24 - Mar 25 |
| | | | Total Infrastructure | 389.64 | 389.64 |
| | | | Total Expense | 37,055.45 | 107,469.49 |
| | | | Net Income | -6,271.65 | 71,506.00 |

| | | | | |
|---|-----------------|-------------------|-------------------|---------------------------|
| City of Meadowlakes General Fund Snapshot | | | | |
| | Revenues | Expenses | Net Gain/Loss | |
| Actual March 2025 | \$ 39,311 | \$ 83,831 | \$ (44,520) | |
| Budgeted March 2025 | \$ 40,328 | \$ 77,985 | \$ (37,657) | |
| Actual March 2024 | \$ 34,653 | \$ 108,923 | \$ (74,270) | |
| Year-to-Date (March) | \$ 766,596 | \$ 483,481 | \$ 283,115 | |
| Year-to-Date Budgeted | \$ 737,730 | \$ 496,023 | \$ 241,707 | |
| Year-to-Date Last Fiscal Year (March) | \$ 613,884 | \$ 436,889 | \$ 176,995 | |
| | | | | |
| Income | Actual March 25 | Budgeted March 25 | Oct 24 - March 25 | Budgeted Oct 24- March 25 |
| Ad Valorem Tax | \$ 7,904 | \$ 11,148 | \$ 544,839 | \$ 535,282 |
| Franchise Fees | | | \$ 30,204 | \$ 29,267 |
| City Building Permit Income | \$ 2,500 | \$ 643 | \$ 14,885 | \$ 4,295 |
| Municipal Court Income | \$ 23 | \$ 276 | \$ 598 | \$ 1,241 |
| Contract Services | \$ 9,196 | \$ 9,196 | \$ 55,175 | \$ 55,176 |
| Miscellaneous Income | \$ 1,772 | \$ 1,148 | \$ 13,394 | \$ 4,967 |
| Transfers in from Utility Fund | \$ 17,917 | \$ 17,917 | \$ 107,500 | \$ 107,502 |
| TOTAL INCOME | \$ 39,311 | \$ 40,328 | \$ 766,596 | \$ 737,730 |
| EXPENSES | | | | |
| OPERATING EXPENSES | | | | |
| Employee Expense | \$ 48,029 | \$ 50,735 | \$ 164,835 | \$ 142,898 |
| Miscellaneous Administrative Expenses | \$ 58,154 | \$ 74,378 | \$ 374,298 | \$ 379,349 |
| Insurance Expenses | | | | |
| Municipal Court Expenses | \$ 200 | \$ 633 | \$ 5,128 | \$ 6,752 |
| City Hall Operating Expense | \$ 787 | \$ 845 | \$ 7,698 | \$ 7,120 |
| Ordinance/Animal Control Expenses | \$ 3,119 | \$ 3,450 | \$ 22,765 | \$ 24,780 |
| Traffic Control | \$ 2,585 | \$ 2,635 | \$ 15,049 | \$ 19,295 |
| Contract Emergency Services | \$ 7,472 | \$ 7,433 | \$ 46,369 | \$ 44,599 |

| | | | | |
|-------------------------------|--------------|-------------|------------|------------|
| Total Operating Expenses | \$ 71,331 | \$ 87,896 | \$ 458,481 | \$ 468,023 |
| Operating Net Gain/Loss | \$ (32,020) | \$ (47,568) | \$ 308,115 | \$ 269,707 |
| NON-OPERATING EXPENSES | | | | |
| Transfers to Other Funds | \$ 12,500 | \$ 12,500 | \$ 25,000 | \$ 25,000 |
| Capital Expenditures | | | | |
| Total Non-Operating Expenses | \$ 12,500 | \$ 12,500 | \$ 25,000 | \$ 28,000 |
| TOTAL EXPENSES | \$ 83,831 | \$ 100,396 | \$ 483,481 | \$ 496,023 |
| NET INCOME | \$ (44,520) | \$ (60,068) | \$ 283,115 | \$ 241,707 |
| Cash On Hand | \$ 1,088,969 | | | |

| Rec Fund Snapshot | Revenues | Expenses | Net Gain/Loss | |
|---------------------------------------|-----------------|-------------------|----------------------|-------------------------------|
| Actual March 2025 | \$ 114,276 | \$ 64,895 | \$ 49,382 | |
| Budgeted March 2025 | \$ 104,844 | \$ 69,037 | \$ 35,807 | |
| Actual March 2024 | \$ 112,795 | \$ 67,646 | \$ 45,149 | |
| Year-to-Date (March) | \$ 474,718 | \$ 479,671 | \$ (4,953) | |
| Year-to-Date Budgeted | \$ 449,880 | \$ 500,689 | \$ (50,809) | |
| Year-to-Date Last Fiscal Year (March) | \$ 474,505 | \$ 533,348 | \$ (58,842) | |
| | | | | |
| Rec Fund Snapshot | March 25 Actual | Budgeted March 25 | October 24- March 25 | Budgeted October 24- March 25 |
| Income | | | | |
| Prepaid Golf | \$ 10,455 | \$ 16,500 | \$ 90,404 | \$ 110,400 |
| Green Fees | \$ 46,051 | \$ 44,000 | \$ 170,560 | \$ 159,050 |
| Golf Cart Rental | \$ 17,089 | \$ 16,250 | \$ 68,801 | \$ 66,250 |
| Driving Range | \$ 1,534 | \$ 1,600 | \$ 6,437 | \$ 9,100 |
| Snacks & Beverages | \$ 3,939 | \$ 3,400 | \$ 18,179 | \$ 14,900 |
| Merchandise Sales | \$ 8,158 | \$ 4,166 | \$ 44,200 | \$ 25,004 |
| Tournament Income | \$ 10,640 | \$ 2,380 | \$ 25,852 | \$ 11,934 |
| Handicap Services | \$ - | \$ 90 | \$ 171 | \$ 3,290 |
| Miscellaneous Income | \$ 263 | \$ - | \$ 720 | \$ - |
| Total Golf Shop Income | \$ 98,130 | \$ 88,594 | \$ 425,323 | \$ 401,180 |
| Other Income | | | | |
| Interest Earned | \$ 46 | \$ - | \$ 275 | \$ - |
| Miscellaneous Income | \$ 100 | \$ - | \$ 2,520 | \$ - |
| Rental Income | \$ 3,500 | \$ 3,500 | \$ 21,600 | \$ 22,200 |
| Total Operating Revenues | \$ 101,776 | \$ 92,344 | \$ 449,718 | \$ 424,880 |
| Non-Operating Income | | | | |
| Transfers in from Other Funds | \$ 12,500 | \$ 12,500 | \$ 25,000 | \$ 25,000 |
| Total Non-Operating Income | \$ 12,500 | \$ 12,500 | \$ 25,000 | \$ 25,000 |
| TOTAL INCOME | \$ 114,276 | \$ 104,844 | \$ 474,718 | \$ 449,880 |
| | | | | |
| EXPENSES | | | | |
| Administrative Expenses | \$ 3,643 | \$ 4,605 | \$ 38,128 | \$ 43,520 |
| Golf Shop Expenses | | | | |
| Payroll Expenses | \$ 20,051 | \$ 16,212 | \$ 111,899 | \$ 115,645 |

| | | | | |
|-------------------------------------|-----------|-----------|------------|-------------|
| Operating Expenses | \$ 6,047 | \$ 11,974 | \$ 68,846 | \$ 60,181 |
| Total Golf Shop Expense | \$ 26,098 | \$ 28,186 | \$ 180,745 | \$ 175,826 |
| Grounds Maintenance Expenses | | | | |
| Payroll Expenses | \$ 25,093 | \$ 25,945 | \$ 162,695 | \$ 176,120 |
| Operating Expenses | \$ 9,740 | \$ 9,901 | \$ 73,319 | \$ 89,323 |
| Total Grounds Maintenance Expense | \$ 34,833 | \$ 35,846 | \$ 236,014 | \$ 265,443 |
| Tennis/Pool Expenses | \$ 320 | \$ 400 | \$ 260 | \$ 900 |
| | | | | |
| TOTAL OPERATING EXPENSES | \$ 64,895 | \$ 69,037 | \$ 455,146 | \$ 485,689 |
| CAPITAL EXPENSE | \$ - | \$ - | \$ 24,525 | \$ 15,000 |
| TOTAL EXPENSE | \$ 64,895 | \$ 69,037 | \$ 479,671 | \$ 500,689 |
| NET GAIN/LOSS | \$ 49,382 | \$ 35,807 | \$ (4,953) | \$ (50,809) |
| | | | | |
| Golf Course Operations | | | | |
| Prepaid Golf | \$ 10,455 | \$ 16,500 | \$ 90,404 | \$ 110,400 |
| Green Fees | \$ 46,051 | \$ 44,000 | \$ 170,560 | \$ 159,050 |
| Golf Cart Rental | \$ 17,089 | \$ 16,250 | \$ 68,801 | \$ 66,250 |
| Driving Range | \$ 1,534 | \$ 1,600 | \$ 6,437 | \$ 9,100 |
| Snacks & Beverages | \$ 3,939 | \$ 3,400 | \$ 18,179 | \$ 14,900 |
| Merchandise Sales | \$ 8,158 | \$ 4,166 | \$ 44,200 | \$ 25,004 |
| Tournament Income | \$ 10,640 | \$ 2,380 | \$ 25,852 | \$ 11,934 |
| Handicap Services | \$ - | \$ 90 | \$ 171 | \$ 3,290 |
| Miscellaneous Income | \$ - | \$ 208 | \$ - | \$ 1,252 |
| TOTAL GOLF OPERATIONS INCOME | \$ 98,130 | \$ 88,594 | \$ 425,323 | \$ 401,180 |
| | | | | |
| GOLF OPERATIONS EXPENSES | | | | |
| Administrative Expenses | | | | |
| Office Supplies | \$ - | \$ 200 | \$ 450 | \$ 1,100 |
| Postage | \$ - | \$ - | \$ - | \$ 100 |
| Advertising | \$ 745 | \$ 833 | \$ 3,645 | \$ 5,002 |
| Credit Card Processing | | | | |
| Total Golf Related Admin. Expenses | \$ 3,643 | \$ 4,605 | \$ 38,128 | \$ 43,520 |
| | | | | |
| Golf Shop Expenses | | | | |

| | | | | |
|-------------------------------------|------------|-----------|-------------|-------------|
| Payroll Expenses | \$ 20,051 | \$ 16,212 | \$ 111,899 | \$ 115,645 |
| Operating Expenses | \$ 6,047 | \$ 11,974 | \$ 68,846 | \$ 60,181 |
| Total Golf Shop Expenses | \$ 26,098 | \$ 28,186 | \$ 180,745 | \$ 175,826 |
| | | | | |
| Grounds Maintenance Expenses | | | | |
| Payroll Expenses | \$ 25,093 | \$ 25,945 | \$ 162,695 | \$ 176,120 |
| Operating Expenses | \$ 9,740 | \$ 9,901 | \$ 52,748 | \$ 68,534 |
| Cart/Equipment Principal Paid | \$ - | \$ - | \$ 20,571 | \$ 20,789 |
| Total Grounds Maintenance Expense | \$ 34,833 | \$ 35,846 | \$ 236,014 | \$ 265,443 |
| TOTAL GOLF OPERATING EXPENSE | \$ 64,895 | \$ 69,037 | \$ 455,146 | \$ 485,689 |
| | | | | |
| GOLF OPERATIONS NET GAIN/LOSS | \$ 33,235 | \$ 19,557 | \$ (29,823) | \$ (84,509) |
| Cash on Hand | \$ 167,195 | | | |

| Utility Fund Snapshot | Revenues | Expenses | Net Gain/Loss | |
|---------------------------------------|-----------------|-------------------|----------------------|-------------------------------|
| Actual March 2025 | \$ 125,364 | \$ 126,836 | \$ (1,472) | |
| Budgeted March 2025 | \$ 128,379 | \$ 146,740 | \$ (18,361) | |
| Actual March 2024 | \$ 134,486 | \$ 165,849 | \$ (31,363) | |
| Year-to-Date (March) | \$ 783,140 | \$ 914,232 | \$ (131,092) | |
| Year-to-Date Budgeted | \$ 772,232 | \$ 806,570 | \$ (34,338) | |
| Year-to-Date Last Fiscal Year (March) | \$ 749,884 | \$ 1,045,091 | \$ (295,206) | |
| | | | | |
| | March 25 Actual | Budgeted March 25 | October 24- March 25 | Budgeted October 24- March 25 |
| Income | | | | |
| Water Revenue | \$ 39,071 | \$ 36,670 | \$ 260,811 | \$ 245,159 |
| Sewer Revenue | \$ 51,286 | \$ 50,745 | \$ 307,402 | \$ 307,844 |
| Trash Collection | \$ 31,927 | \$ 32,011 | \$ 188,664 | \$ 182,739 |
| Connect Fees | \$ - | \$ 263 | \$ 4,200 | \$ 1,182 |
| Miscellaneous | \$ 11 | \$ 783 | \$ 2,319 | \$ 4,169 |
| Total Operating Revenue | \$ 125,364 | \$ 128,379 | \$ 783,140 | \$ 772,232 |
| | | | | |
| Expenses | | | | |
| Operating | | | | |
| Total Employee Expense | \$ 34,629 | \$ 59,513 | \$ 225,388 | \$ 319,025 |
| Total Administrative | \$ 1,834 | \$ 1,817 | \$ 46,576 | \$ 51,679 |
| Water Treatment | \$ 17,826 | \$ 10,228 | \$ 76,435 | \$ 61,604 |
| Wastewater Treatment | \$ 6,866 | \$ 15,068 | \$ 52,310 | \$ 55,534 |
| Other Operational Exp | \$ 5,713 | \$ 13,080 | \$ 47,958 | \$ 46,313 |
| Garbage Collection | \$ 28,868 | \$ 29,117 | \$ 170,315 | \$ 164,917 |
| Total Operating Expense | \$ 95,735 | \$ 128,823 | \$ 618,982 | \$ 699,072 |
| Operating Gain/Loss | \$ 29,629 | \$ (444) | \$ 164,158 | \$ 73,160 |
| | | | | |
| Non-Operating Expense | | | | |

| | | | | |
|-----------------------------|------------|-------------|--------------|-------------|
| Capital Improvements | \$ 13,184 | | \$ 187,750 | \$ - |
| Transfer to General Fund | \$ 17,917 | \$ 17,917 | \$ 107,500 | \$ 107,498 |
| Total Non-Operating Expense | \$ 31,101 | \$ 17,917 | \$ 295,250 | \$ 107,498 |
| | | | | |
| Total Expense | \$ 126,836 | \$ 146,740 | \$ 914,232 | \$ 806,570 |
| Net Gain/Loss | \$ (1,472) | \$ (18,361) | \$ (131,095) | \$ (34,338) |
| Cash on Hand | \$ 996,981 | | | |

MEMO

Date: March 20, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Johnnie Thompson, Public Works Director

RE: Agenda Item 6-A- Status of SLFRF Funding

We have submitted all the requested information to our Grant Manager to finalize this grant. All funds were expended by the end of March, and we hope to finalize the grant by March 31, 2025.

The City received a total of \$422,813.43 in SLFRF-related funds. The breakdown of the usage of these funds is below:

| | |
|--------------------------------------|------------------|
| Sewer Plant Renovation Expenses | \$240,253.65 |
| Sludge Disposal Improvement | \$ 6,928.71 |
| Lift Station Improvement/Renovations | \$ 28,865.59 |
| Water Plant Improvement/Renovations | \$ 49,515.35 |
| Generator for City Hall | \$ 25,460.00 |
| Irrigation Pump Repairs/Improvements | \$ 73,457.13 |
| Total Expenditures | \$424,480.43 |
| SLFRF Funds Received | \$422,813.43 |

(Please note that we spent \$1,667 in additional funds for the referenced project that received SLFRF funding. The PWD budget will cover this overage.)

MEMO

Date: April 11, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Will De Roos

RE: Agenda Item 6-B- Community Center Update

We are anticipating designs for the Community Center being ready to bid out/have accurate cost estimates by the end of June. The architects working on this project have sent their designs to all parties that need them to progress with their own pieces of the project (engineers, construction manager). We have also contracted a pool engineer for a cost of \$9,600. No changes to the designs have been made since the Council saw them last month.

MEMO

Date: April 11, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Will De Roos

RE: Agenda Item 6-C- Codification Project

I wanted to go over the CivicPlus services once more with the City Council before signing the agreement. It does appear that these services will provide exactly what we want for the recodification/update to our local codes, as well as an exceptional online library accessible to the public.

One-time fees

Republication Code Update of ordinances received through 2/4/25 \$5,520.00

Legal Review Legal Review \$3,300.00

Reoccurring Fees

Full-Service Supplementation Subscription \$ 1,300.00

Online Code Hosting Premium Bundle: Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank and MuniPro \$ 1,195.00

Total Investment - Initial Term \$ 11,315.00

Annual Recurring Services (Subject to Uplift) \$ 2,495.00

MEMO

Date: April 11, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Will De Roos

RE: Agenda Item 6-D- Use of City funds for the purchase of a street sweeper not to exceed \$50,000

Since the last meeting, city staff has been searching for a street sweeper with a regenerative vacuum system for under \$50,000. We have not yet found any that are in acceptable condition to purchase. We will continue looking for the right sweeper for the City's needs.

MEMO

Date: April 11, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Will De Roos

RE: Agenda Item 7-A – Appointment of John Travis to the Public Facility Corporation

Mr. Travis has volunteered to serve on the board of the Meadowlakes Public Facility Corporation. I have not heard of any other potential candidates requesting an opportunity to serve on this board.

Recommendation: I recommend appointing Mr. Travis to the board.

MEMO

Date: April 11, 2025

To: Honorable Mayor Bentley and Councilmembers

From: Will De Roos

RE: Agenda Item 7-B –Marble Falls ISD Bond Issue

Stan Whittle, Assistant Superintendent of Administration for Marble Falls ISD (and Meadowlakes resident), will be speaking with the purpose of informing residents of Meadowlakes about the upcoming Marble Falls ISD bond issue, as well as to answer any immediate questions.