

City of Meadowlakes
City Council Stated Meeting Minutes
December 21, 2021 – 5:00pm

Tuesday, December 21, 2021 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on December 21, 2021, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mark Bentley, Mayor
Jess Lofgreen, Councilmember
Barbara Peskin, Councilmember
Jerry Drummond, Councilmember
Eddie Wise, Councilmember
Garrett Wood, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Treasurer

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Bentley called the meeting to order at 5:00 pm and announced the presence of a quorum.
- 2. PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Bentley led Council and staff in the Pledge of Allegiance and Councilmember Wood led Council and staff in prayer.
- 3. CITIZEN COMMENTS.** None
- 4. MONTHLY STANDARD LIVE REPORTS** (*Progress and Status Reports Only.*)
 - A. Operations in general - City Manager Johnnie Thompson
 1. Ordinance reports – In November, the Ordinance Officer responded to 6 calls, issued 93 violation notices, mostly related to visible trash cans and parking violations. There were 11 warning tickets issued for parking infractions and 12 warning notices issued; 6 for parking a vehicle on the street over 3 days in 7, and for parking an RV on the street between 10pm and 7am, 4 for fences or houses in disrepair, and 2 for trash cans being out past the allowed timeframe. There was 1 citations issued for storing a trailer in a drive over 3 days in 7. There were 2 signs picked up that were in the city’s right of way. In November, our Animal Control Officer received a call about a cat bite on a human, and a possible rabid raccoon. It was determined not to be rabid. Also, several calls were received regarding lost dogs; they were all returned to their owners.
 2. Patrol Activity Report – In November, officers Koenning and Ciolfi logged a total of 59.5

hours and 200 total miles. Officer Koenning issued 1 citation for speeding (35 in a 25 mph zone) Officer Koenning issued 3 warnings and Officer Ciolfi issued 1 warning.

3. Building Committee Report – In November, the Building Committee issued 7 permits total; 2 fence permits, 2 remodel permits, and 3 new construction permits; 148 Nelson Pl., 124 Pinehurst, and 315 Limestone. Currently, there are 21 ongoing projects within the City.

B. Briefing on Golf Operations – Head Golf Pro, David Klotz, briefed the Council about approximately 50 dead trees that they will be removing on the golf course in the coming days. He also informed council that play has been consistently busy during December, and expects it to stay that way through the holidays.

5. **CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s)).*

- A. Minutes of the prior Council Meetings/Workshops
- B. November 2021 Financial Reports

After discussion, Councilmember Lofgreen made a motion to approve the November minutes as presented. The motion was seconded by Councilmember Wise and carried unanimously. After discussion, Councilmember Wise made a motion to approve the November financials as presented. The motion was seconded by Councilmember Lofgreen and carried unanimously.

6. OLD BUSINESS.

- A. **Update and action as may be required regarding Coronavirus Local Fiscal Recovery Funds (CLFRF).** Mr. Thompson informed Council that the survey for the wastewater treatment plant has been completed and the renovation is on schedule to begin in July or August of this year. This project should take 60-90 days.

- B. **Discussion/Action: Ordinance 2021-06 – AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING SECTION A50-A2§B (SEWER RATES) AND A50-A2§C (SOLID WASTE COLLECTION FEES); PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.** At last month's council meeting, discussion was held regarding reducing the current monthly sewer rate. In October 2020, the sewer rate was increased by \$10.00 per month in order to provide funding for one of the City's wastewater treatment plants; this project was delayed and since then, the City has learned that it will receive Coronavirus Local Fiscal Recovery Funds. These funds will be used for the needed wastewater treatment plant renovations. After discussion, it was determined that the current sewer rate will be reduced by \$5.00 per month. Also, per the terms of the City's contract with Waste management, there is a 3% escalation clause for the years 2022 and 2023 which will add approximately \$3.00 to the monthly billing. Councilmember Drummond made a motion to adopt Ordinance 2021-06 as presented, effective January 1, 2022. The motion was seconded by Councilmember Wise and passed with votes from Councilmembers Drummond, Wise, Wood and Peskin. Councilmember Lofgreen was opposed.

- C. **Discussion/Action: Authorizing the Mayor and/or City Manager to apply to the Texas Department of Transportation for a Transportation Selective Enforcement (STEP)**

grant. At last month's council meeting, discussion was held regarding the possibility of the City participating in a grant program through TXDOT. If awarded, this grant program would provide \$12,000 annually for traffic enforcement. The deadline to apply for this grant is January 5, 2022 in order to be eligible for funds for the year 2023. After discussion, Councilmember Lofgreen made a motion to authorize Mr. Thompson and/or Mayor Bentley to proceed with the application to apply for a grant from the Texas Department of Transportation for Transportation Selective Enforcement in Meadowlakes before the January 5, 2022 deadline. The motion was seconded by Councilmember Drummond and carried with votes from Councilmembers Lofgreen, Drummond, Wood and Peskin. Councilmember Wise was opposed.

7. NEW BUSINESS.

A. Discussion/Action: Briefing from Burnet Central Appraisal District regarding the possible construction of a new office building. The representatives from BCAD were not able to be present, so this item was not discussed. It will be placed on a future agenda.

8. ANNOUNCEMENTS

It was announced that the filing period to run for City Council for the May 7, 2022 general election will be from January 19th – February 18th.

The next City Council meeting will be held January 18, 2022 at 6:00 p.m.

9. ADJOURNMENT: Mayor Bentley adjourned the meeting at 5:46 pm.

Approved: _____
Mayor, Mark Bentley

Date: January 18, 2022

Attest: _____
City Secretary, Evan Bauer

Date: January 18, 2022