

City of Meadowlakes
City Council Stated Meeting Minutes
November 16, 2021 – 6:00pm

Tuesday, November 16, 2021 - 6:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on November 16, 2021, beginning at 6:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mark Bentley, Mayor
Jess Lofgreen, Councilmember
Barbara Peskin, Councilmember
Jerry Drummond, Councilmember
Eddie Wise, Councilmember
Garrett Wood, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Treasurer

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Bentley called the meeting to order at 6:00 pm and announced the presence of a quorum.
- 2. PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Bentley led Council and staff in the Pledge of Allegiance and Councilmember Wood led Council and staff in prayer.
- 3. CITIZEN COMMENTS.** Resident Georgina Christy spoke regarding the parking situation on the corner of Firestone Dr. and Preston Trail. There is a new construction and contractors are parking on the street which creates a blind spot. Ms. Christy asked if it would be possible to put a “no parking sign” at this intersection.
- 4. MONTHLY STANDARD LIVE REPORTS** (*Progress and Status Reports Only.*)
 - A. Operations in general - City Manager Johnnie Thompson
 1. Ordinance reports – In October, the Ordinance Officer responded to 8 calls, issued 111 violation notices, mostly related to visible trash cans and parking violations. There were 9 warning tickets issued for parking infractions and 8 warning notices issued; all for parking a vehicle on the street over 3 days in 7, and for parking an RV on the street between 10pm and 7am. There were 3 citations issued: all for storing a trailer in a drive over 3 days in 7. There were 3 signs picked up that were in the city’s right of way. In October, our Animal Control Officer received 3 calls about deer that had been attacked by coyotes. Also, several calls were received regarding sick raccoons. They were disposed of and determined not to be rabid.

2. Patrol Activity Report – In October, officers Koenning and Ciolfi logged a total of 70 hours and 264 total miles. Officer Koenning issued 5 citations; 4 for speeding (44, 40, 39, and 34 in a 25 mph zone) and one for failure to stop for a school bus. Officer Koenning issued 8 warnings and Officer Ciolfi issued 1 warning.

3. Building Committee Report – In October, the Building Committee issued 6 permits total; 2 fence permits, 2 remodel permits, 1 patio cover permit and 1 for a boat dock. Currently, there are 16 ongoing projects within the City.

B. Briefing on Golf Operations – Head Golf Pro, David Klotz, briefed the Council about ongoing issues regarding golfers driving on the course instead of the cart paths; he said they will be installing signs and will be utilizing the golf course Marshall to help with this problem. Also, he informed Council that an average of 400 rounds are played on the weekends, up considerably over prior years.

5. **CONSENT ITEMS** (*The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*)

A. Minutes of the prior Council Meetings/Workshops

B. September 2021 and October 2021 Financial Reports

After discussion, Councilmember Lofgreen made a motion to approve the October minutes as presented. The motion was seconded by Councilmember Wise and carried unanimously. After discussion, Councilmember Wise made a motion to approve the September and October financials as presented. The motion was seconded by Councilmember Wood and carried unanimously.

6. OLD BUSINESS.

A. **Update and action as may be required regarding Coronavirus Local Fiscal Recovery Funds (CLFRF).** Mr. Thompson informed Council that he met with Willis Engineering, as well as The grant writer, last week to discuss the scope of work for the wastewater treatment plant renovation. Construction is expected to begin in summer of 2022.

B. **Discussion/Action: Briefing on renovation of tennis facility and possible awarding of contract for renovation and appropriation of funds for said project. Mr. Lance Cowart and Mr. Ricardo Guillen addressed the Council on this issue.** Mr. Thompson informed Council that the tennis courts are almost 50 years old and the only maintenance that has been done on them is general resurfacing. Mr. Cowart gave a PowerPoint presentation that showed the current condition of the courts, and informed Council that he has obtained estimates for this project that range from \$35,000 - \$50,000. CourTex Construction, Inc. of Leander submitted the lowest estimate. They are an authorized vendor of BuyBoard. Mr. Thompson has received a firm quote from CourTex via BuyBoard which includes the renovation of 4 tennis courts, and the installation of 4 pickle ball net systems on one of the 4 courts. This quote is \$34,750. The City will ask Burnet County for assistance with the asphalt overlay, per an interlocal agreement, they can provide up to \$15,000 of in-kind assistance each year for the City. In addition to the resurfacing of the courts, there may need to be fence, turf and windscreen repairs. The estimated cost of this renovation is \$50,000. After discussion, Councilmember Lofgreen made a motion to authorize the City Manager to enter into a contract for the resurfacing of the tennis

courts with CourTex Construction, Inc. of Leander for \$31,750 (the original bid price, less deduction for asphalt overlay which is \$3,000), authorize the utilization of \$45,500 in uncommitted Capital Project funds and other Recreation funds to fund the tennis court renovation project, and to authorize the City Manager to contact Burnet County regarding the proposed project and begin the process of entering into an interlocal agreement with them for the required overlay of the tennis courts. The motion was seconded by Councilmember Wise and carried with votes from Councilmembers Wood and Peskin. Councilmember Drummond abstained.

7. NEW BUSINESS.

A. Discussion/Action: Possible reduction in sewer rates. Council determined that they would continue discussing this item at their December meeting. A draft resolution will be prepared for that meeting so that Council can take action if they so choose.

B. Execution of an Interlocal Agreement to Participate in the Burnet County Hazard Mitigation Plan Update. All governmental entities must have a Hazard Mitigation Plan in order to receive any federal money during a disaster. This plan is reviewed every 5 years. Burnet County has applied for a grant to help fund and develop this Plan. The total cost of the Plan is approximately \$110,000, and Meadowlakes' portion, if the grant is awarded, would be about \$1,250. After discussion, Councilmember Peskin made a motion to approve the Interlocal Agreement with Burnet County as presented. The motion was seconded by Councilmember Lofgreen and carried unanimously.

C. Discussion/Action: Establishing December 2021 meeting date and time. After discussion, it was determined that the December Council meeting would be held on December 21, 2021, but it would begin at 5:00 p.m. instead of 6:00 p.m.

D. Discussion/Action: Casting Votes to Elect Directors to Burnet Central Appraisal District for the year 2022-2023. Meadowlakes has 34 votes to cast for the Board of Directors. After discussion, Councilmember Lofgreen made a motion to cast 7 votes for each current candidate for the Board of Directors, except Philip Thurman, who will receive 6 votes. The motion was seconded by Councilmember Wise and carried unanimously.

E. Discussion/Action: Presentation regarding the possibility of the City participating in the Texas Department of Transportation Selective Traffic Enforcement Programs (STEP). Resident Tom Hugonnett discussed with Council the STEP program which is a grant given by the State to municipalities so that they may enforce certain traffic laws by using law enforcement in Burnet County. There are several different grants that the City could apply for such as a grant to enforce the seatbelt law, the hands-free driving law, speeding, etc. Mr. Hugonnett has been in contact with a representative from TXDOT regarding this program and whether Meadowlakes could be eligible to receive grant funds since we do not have a police department and they confirmed that we should be able to. If Council decided to move forward with applying for a grant, the deadline to apply would be January 5, 2022 and would take effect in 2023. After discussion, Council determined that they will continue this discussion at their December meeting. A representative from TXDOT will be present to answer additional questions.

8. ANNOUNCEMENTS

Councilmember Wise congratulated the Mustang football team for their winning season and wished them luck on their next playoff game.

The next City Council meeting will be held December 21, 2021 at 5:00 p.m.

9. **ADJOURNMENT:** Mayor Bentley adjourned the meeting at 7:49 pm.

Approved: _____
Mayor, Mark Bentley

Date: December 21, 2021

Attest: _____
City Secretary, Evan Bauer

Date: December 21, 2021