

**City of Meadowlakes
Stated Meeting Minutes
April 21, 2020**

This meeting was conducted utilizing a videoconferencing tool. City Council members, staff and citizen participated via audio and written comments only. Instructions and direct links to view the meeting or speak during citizens comment were located at meadowlakestexas.org website.

To participate in the citizens comments, questions or comments were to be submitted ten(10) minutes prior to the beginning of the meeting utilizing the online form found on the City's web page. Any questions or comments were read aloud and entered into the minutes of the meeting. The virtual conference meeting began approximately 10 minutes prior to the meeting, which began at 5:00 p.m.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
Barbara Peskin, Councilmember
Jerry Drummond, Councilmember
Eddie Wise, Councilmember
Gerry Mason, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Treasurer
David Klotz, Head Golf Pro (via phone)

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 pm and announced the presence of a quorum.
- 2. PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led Council and staff in the Pledge of Allegiance. Councilmember Mason led the Council and guests in prayer.
- 3. CITIZEN COMMENTS.**
Resident Judy Archer asked council if they would consider delaying any amendment to Section 28-56 of the City's code of Ordinances. She would like to be able to explore her rights to be able to park her van in her driveway longer than the allowed 72 hour time period.
- 4. MONTHLY STANDARD LIVE REPORTS** (*Progress and Status Reports Only.*)
 - A. Operations in general - City Manager Johnnie Thompson
 1. Ordinance and Animal Control Report – In March, our Ordinance/Animal Control Officer responded to 33 calls, issued 69 violation notices, mostly related to visible trash cans. He also issued 41 warning tickets, mainly dealing with parking infractions, and issued eight warning notices. He issued three citations, two dog-related and one parking.
 2. Patrol Activity Report – Our patrol officer logged 60 hours and 217 miles. He issued one

speeding ticket for going 36-mph in a 25-mph zone. He also gave one warning ticket and two verbal warnings.

3. Building Committee Report – The City currently has 22 open building permits, which is down 3 from last month. In March, the following permits were issued:

4 - fence

1 – pool

1 – playscape

1 – patio cover

2 – new construction (116 Dove Ln. & 438 St. Andrews)

B. Briefing on Golf and Food & Beverage Operations – Head Golf Pro, David Klotz, briefed council on the current operations of the restaurant as it remains closed to the public. The restaurant is currently offering carry out or delivery only. Mr. Klotz also updated council on the current operations of the golf course. The course had been closed for a few days last week so that staff and legal could determine if the course could reopen and still stay in compliance with Governor Abbott’s determination that golf course employees were non-essential employees. After consulting with legal counsel and further clarification from the Attorney General, the course was reopened with limited play on April 19th.

5. **CONSENT ITEMS** (*The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*)

A. Minutes of the prior Council Meetings/Workshops

B. March 2020 Financial Statements

After discussion, Councilmember Peskin made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and carried with a unanimous vote.

6. **OLD BUSINESS.**

A. **Discussion/Action – ORDINANCE 2020-03 - AN ORDINANCE OF THE CITY OF MEADOWLAKES AUTHORIZING THE CITY MANAGER AS THE CHIEF BUILDING OFFICIAL TO APPROVE BUILDING PERMITS AND EXERCISE THE POWERS VESTED IN THE BUILDING COMMITTEE DURING THE STATE OF LOCAL DISASTER RELATED TO COVID-19; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; PUBLICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.** Ordinance 2020-03 gives Mr. Thompson, as the City Manager/Chief Building Official, the authority to approve building permits until May 31st. Ordinance 2020-02 granted this authority until April 30th. The current disaster declaration will extend past April 30th, so Mr. Thompson’s authority will need to extend past that time. After discussion, Councilmember Wise made a motion to approve Ordinance 2020-03, which grants Mr. Thompson the authority to issue building permits until May 31st or until Governor Abbott or Mayor Raesener lift the current disaster declaration. The motion was seconded by Councilmember Drummond and carried with a unanimous vote.

B. **Discussion/Action - ORDINANCE 2020-04 - AN ORDINANCE OF THE CITY OF MEADOWLAKES ADDING THE DEFINITION OF A RECREATIONAL VEHICLE TO SECTION 28-56 – PARKING TRUCKS,**

TRAILERS, BOATS AND SIMILAR VEHICLES, OF THE CITY'S CODE OF ORDINANCE; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY;

PUBLICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING. Currently, the City's Code of Ordinances references recreational vehicles, however, there is not a definition provided. Ordinance 2020-04 allows for the insertion of a definition of a recreational vehicle into the city's Code of Ordinances. The suggested definition of "Recreational Vehicle" is very similar to other cities and is as follows:

The term "Recreational Vehicle" (RV) as used in this subsection, means a vehicular type unit primarily designed as temporary living quarters for travel, recreational, or camping use, which may be self-propelled, mounted upon or drawn by, a motor vehicle or any vehicle designated as a motor home by the Texas Department of Motor Vehicles.

After discussion, Councilmember Peskin made a motion to approve Ordinance 2020-04 which allows for the definition of a recreational vehicle to be added to the city's Code of Ordinances. The motion was seconded by Councilmember Wise and carried with votes from Councilmembers Peskin, Wise, Drummond and Barry. Councilmember Mason abstained.

7. NEW BUSINESS.

A. Discussion/Action: On funding anticipated losses in the Recreation Fund. Mr. Thompson discussed anticipated losses incurred by the Recreation Fund this fiscal year. As of March 31st, the General Fund has provided \$67,500 in short-term loans to the Recreation Fund. Mr. Thompson advised that he anticipates the Recreation Fund will lose around \$100,000 this fiscal year. The General Fund is the only fund that has available reserves to help cover the Recreation Fund's anticipated losses. Council discussed the possibility of having a workshop next month to go into more detail.

B. Discussion/Action: Related to Golf Course and COVID – 19. Mr. Thompson advised Council that the golf course will stay at limited play for now and that Burnet County now has 13 confirmed cases of COVID – 19. Seton in Burnet will be begin testing next week. More information, such as time and location, can be found on the city's Facebook page.

8. ANNOUNCEMENTS:

The next City Council meeting will be held Monday, May 19 at 6:00 pm.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:40 pm.

Approved: _____
Mayor, Mary Ann Raesener

Date: May 8, 2020

Attest: _____
City Secretary, Evan Bauer

Date: May 8, 2020