

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, May 21st, 2019 - 5:00 p.m.

Totten Hall, Meadowlakes Municipal Offices

177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, May 21st, 2019 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Operations in general - City Manager Johnnie Thompson
 1. Golf Cart Path Improvements
 2. Water Treatment Plant SCADA upgrades/renovation
 3. Ordinance and Animal Control Report
 4. Patrol Activity Report
 5. Building Committee Report
 - B. Briefing on Golf Operations – Klotz
 - C. Briefing on Food and Beverage – Ingalsbe
 - D. Public Works - Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non- controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting
 - B. April 2019 Financial Statements
- 6. OLD BUSINESS**
 - A. Discussion/Action - ORDINANCE NUMBER 2019-02 – POOL FEES -AN ORDINANCE AMENDING CITY OF MEADOWLAKES CODE OF ORDINANCES, APPENDIX A - FEES, RATES AND MISCELLANEOUS PROVISIONS BY ADDING NEW SECTION A60.07 TO ESTABLISH RESIDENT AND NON-RESIDENT FEES FOR USE OF THE POOL AT THE HIDDEN FALLS GOLF

COURSE; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; PUBLICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING - Thompson

- B. Discussion/Action – Establishing the date and time of the operation of the Meadowlakes Municipal Pool - Thompson

7. NEW BUSINESS

- A. Discussion/Action-Election of Mayor Pro Tempore (Pro Tem)-Mayor Raesener
- B. Discussion/Action – RESOLUTION NUMBER 2019-06 -A RESOLUTION CONFIRMING THE APPOINTMENT OF STEVE NASH, AS DEPUTY BUILDING OFFICIAL; APPOINTMENT OF JOE SUMMERS, BOB POWERS, BOB HENDERSON, AND ANTHONY SOSINSKI AS MEMBERS OF THE MEADOWLAKES BUILDING COMMITTEE – Thompson
- C. Discussion/Action – RESOLUTION 2019-07-A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL REGULAR MEETING DATES AND TIMES – Thompson
- D. Discussion/Action – Confirming Building Committee granting a set-back variance for Lot 444- 108 Pinehurst - Bauer
- E. Discussion/Action – RESOLUTION 2019-08 - A RESOLUTION BY THE CITY COUNCIL OF MEADOWLAKES CALLING ON THE STATE OF TEXAS TO AUTHORIZE AN INDEPENDENT REVIEW OF LCRA FLOOD CONTROL AND WATER MANAGEMENT PRACTICES TO CONFIRM BEST PRACTICES ARE BEING FOLLOWED - Mark Bentley
- F. Discussion – Upcoming budgeting cycle – Thompson
- G. Discussion/Action – Adjourning to executive session per Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters-City Attorney)
- H. Reconvene in open session and action as necessary pertaining to the executive session

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*

- A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

The next regularly scheduled City Council meeting is June 18th, 2019

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on May 16th, 2019 at 10:30am and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

<p>PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.</p>

Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

Ordinance Enforcement and Animal Control Report

Summary for April 2019

Calls Received: Ordinance line: 12
Animal Control line: 22
Security Gate: 1
City Hall: 7
State Health Dept 0
Sherriff's Dept 0

92 Notices were issued during the month of April:

- 3 notices regarding Ordinance 4-5 - allowed pet to leave lot line unrestricted
- 4 notices regarding Ordinance 4-75 - pet not registered with the City
- 2 notices regarding Ordinance 20-55 – bushes growing onto golf course need trimming
- 14 notices regarding Ordinance 20-55 – yard needs mowing
- 5 notices regarding Ordinance 20-55 – limbs on property over 14 days
- 38 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 12 notices regarding Ordinance 22-3 – sign violations most of which involved political signs
- 3 notices regarding Ordinance 28-55 - golf cart stored on drive
- 8 notices regarding Ordinance 28-56 – RV, trailer or boat on drive over 3 days in 7 or over 7 in 30
- 3 notices regarding PMC 302.4 - dead trees need to be removed from property

16 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

5 Warning Notices were issued - one regarding Ordinance 4-5 - for allowing dogs to leave lot line unrestricted, one regarding Ordinance 4-75 - for having an unregistered pet in the City, one regarding Ordinance 20-55 for leaving a trash can visible from street pasted allowed time and two regarding Ordinance 22-3 - for excessive political signs in yard

2 Citations were issued - one regarding Ordinance 20-55 for leaving a trash can visible from street pasted allowed time and one regarding Ordinance 20-55 and PMC 302.8 - for storing an inoperable vehicle on drive

6 - Verbal warnings were issued

3 - Disposed of an animal and removed from the City

2 - Picked up a trapped cat and returned to owner or delivered to the Animal Shelter

1 - Picked up dog and returned to owner

2 - Picked up dead animal and removed from City

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer & Animal Control Officer
May 2, 2019

MEADOWLAKES PATROL ACTIVITY REPORT April 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/01/19	Mon	Koenning	2:30pm	6:30pm	4	1	0	0	0	3:30pm - Monitored school bus unloading; 4:25pm - Monitored school bus unloading	130210	130225	15
04/02/19	Tue												
04/03/19	Wed												
04/04/19	Thu												
04/05/19	Fri	Koenning	7am	12pm	5	1	0	0	0	7:00 am Monitored school bus loading 7:25 am Monitored school bus loading 7:45 am Citizen assist at residence on Fairway Lane in reference to subject locked out of residence	130494	130515	21
04/05/19	Fri	Koenning	3pm	7pm	4	0	1	0	0	3:30pm - Monitored school bus unloading; 4:25pm - Monitored school bus unloading	130515	130530	15
04/06/19	Sat	Koenning	3pm	7pm	4	0	1	0	0	5:15 pm Made contact with 3 young men on green #1, who were putting and chipping . The course was closed due to bad weather and subjects were advised to leave.	130530	130545	15

MEADOWLAKES PATROL ACTIVITY REPORT April 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/07/19	Sun	Koenning	5:20pm	7:20pm	2	0	0	0	0	5:25 pm Called out by Johnny in reference to kids messing around in Lakeside Park. Teenagers had used the "doggie poop" bags to make water balloons to conduct a water balloon fight. Neighbor also stated that one of the boys had a fishing net and appeared to be trying to catch a goose. Subjects were advised to pick up the "balloons" and leave the park. I did talk to one of the boys mother and she stated she would contact the City or POA about paying for the bags.	130545	130547	2
04/08/19	Mon												
04/09/19	Tue												
04/10/19	Wed	Koenning	8am	12pm	4	0	0	0	0	Patrol & radar	130731	130746	15
04/10/19	Wed	Koenning	3pm	9pm	6	0	0	0	0	3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading 5:55 pm -8:50 pm Assist Fire Dept with house fire 326 Granite Row. BCSO Call #19-011706	130746	130758	12
04/11/19	Thu												
04/12/19	Fri												
04/13/19	Sat												
04/14/19	Sun												
04/15/19	Mon												

MEADOWLAKES PATROL ACTIVITY REPORT April 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/16/19	Tue	Koenning	9am	6:30pm	9.5	1	1	0	0	1:00 pm- 2:00p Bailiff for city court 3:30 pm Monitor school bus unloading 4:25 pm Monitor school bus unloading 5:00 pm Security for city council meeting	131335	131359	24
04/17/19	Wed												
04/18/19	Thu												
04/19/19	Fri												
04/20/19	Sat	Koenning	11am	5:30pm	6.5	0	2	0	0	Patrol & radar	131689	131707	18
04/21/19	Sun												
04/22/19	Mon												
04/23/19	Tue												
04/24/19	Wed	Koenning	8:45am	4:45pm	8	0	0	0	0	9:25 am Removed tree limbs out of roadway at 300 blk of Meadowlakes Drive 2:50 pm Contacted by City Hall to assist resident on Fairway Ln in reference to smoke detector won't turn off and reset. Assistance provided 3:30 pm Monitored school bus unloading 4:25 pm Monitored school bus unloading	132108	132138	30

MEADOWLAKES PATROL ACTIVITY REPORT April 2019

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
04/25/19	Thu	Koenning	2pm	6pm	4	0	0	0	0	3:30 pm Monitored school bus unloading 3:55 pm Served court summons to a resident 4:25 pm Monitored school bus unloading	132138	132153	15
04/26/19	Fri												
04/27/19	Sat												
04/28/19	Sun												
04/29/19	Mon	Koenning	6:45am	10:15am	3.5	1	0	0	0	6:50 am Monitored school bus loading 7:20 am Monitored school bus loading	132745	132745	12
04/30/19	Tue												
TOTALS					60.5	4	5	0	0				194

Citation breakdown:

4 total - 2- ran stop sign
1- speeding 35/25
1- speeding 39/25

Building Committee Report

April-19

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck				
Fence		3		4
Remodel				1
New Home				7
Variance				
Patio Cover/Remodel		1		1
Arbor/Pergola				1
Swimming Pool/Hot Tub				3
Play Scape				
Other- Boat Docks				2
Plat Amendment				
Consultation				
Permit Revision				
Total		4		19
Applications Denied/tabled				
Deck				
Fence				
Remodel				
New Home				
Variance				
Patio Cover/Enclosure				
Arbor				
Swimming Pool/Hot Tub				
Play Scape				
Other- Boat Docks				
Plat Amendment				
Consultation				
Permit Revision				

MEMORANDUM

Date: May 15, 2019
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Weekly routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park, routine maintenance at the military veterans park and the first responder park, 2 mowing cycles of vacant lots. Drainage improvements between #2 teebox and Broadmoor have been completed with the exception of sod placement, which we have been unable to buy due to wet weather conditions where the supplier is located.
2. The following items were completed at the golf complex: Weekly cleaning and maintenance at the pool, landscaping around the pro shop, replaced 2 light fixtures at the pool and 1 ceiling fan light kit outside the restaurant.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement. FEMA estimates that the new maps will become effective November 1, 2019.
4. Cart path paving has been completed except for approximately 450 feet and that will be completed this week. Some cleanup and drainage work will still need to be done after the paving has been completed.
5. Installed 1 new water taps.
6. Repaired 2 small water leaks.
7. Staff has spent a lot of time working with the contractor on scada improvements at the water treatment plant. Most of the work has been completed with some bugs still to be worked out in programming.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018	2019
January	8.1	6.1	7	7.3	8.3	4.8
February	7.5	7	7.6	8.0	7.7	4.5
March	11.3	7.8	10.3	11.5	13.0	9.5
April	14.4	11.9	9.9	12.7	15.9	13.0
May	12	8.9	9.2	16.5	17.7	
June	11.3	13	15	17.3	20.6	
July	15.2	24.3	24.8	22.0	22.5	
August	16.3	24.7	18.6	19.5	24.3	
September	15.3	21.8	17.9	19.0	10.9	
October	17.1	17.8	18.8	15.0	8.8	
November	9.2	7.7	10.5	13.6	8.0	
December	7.8	6.5	7.4	8.9	6.9	
Annual Total	145.5	157.5	157	171.3	164.6	

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #5-Consent Items

DATE: May 15, 2019

REFERENCE: Agenda Item #5-Consent Items

COUNCIL MEETING DATE: May 21, 2019

AGENDA ITEM: #5-Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Please find, accompanying this MEMO, a copy of the draft minutes of the Council's meetings held on April 16th and May 14th. Should you have any questions regarding the minutes, please contact Evan.

Also attached, please find a copy of a condensed version of the monthly financial statements for all funds of the City. The condensed financials will provide you with a good overview of all funds without the line item by line item listing as was provided in the past.

General Fund

The General Fund, overall, is performing very well, with revenues exceeding those budgeted for the month and year-to-date. Expenses for the month exceed those budgeted and year-to-date expenses are below those budgeted.

Revenues – April's revenues exceeded those budgeted slightly. However, year-to-date revenues exceeded those budgeted by about \$12,000 (2.4%). Compared to the same periods last year, April's revenues were about \$3,500 less, but are about \$12,000 greater than the October through April period in the previous fiscal year.

Operating Expenses – While the Fund's operating expenses for the month exceeded those budgeted, year-to-date operational expenses ended the period about \$7,400 less than those budgeted. The employee-related expense for the month was the main contributing factor to the expenses being higher than those budgeted due to the one-time salary adjust and buyout of my vacation; year-to-date employee-related expenses are about \$3,000 less than those budgeted for the period.

Operational Net Gain/Loss – While the Fund experienced a net loss of approximately \$33,000 in April when a net loss of around \$25,000 was budgeted, the Fund's year-to-date gain was just under \$152,800, about \$19,000 greater than budgeted for the year. Since most of the Fund's income is derived from ad valorem taxes, which are mainly collected in the December to February time frame, the Fund experienced a loss in most months during the fiscal year.

Total Capital Purchases/Transfers Out – The Fund did not transfer any funds out to other City funds, nor did it make any capital purchases during April. Year-to-date capital purchases and transfers out exceeded those budgeted due to the purchase of lot 519 on Firestone.

Fund Net Gain/Loss – As previously mentioned, the Fund experienced a net loss for the month; the Fund's net gain, after capital purchases and transfers out, is just under \$97,700, which is about \$9,600 greater than budgeted.

Cash Flow – The Fund experienced a negative cash flow in April, which was expected due to its funding mechanism. However, it is about \$8,000 more than budgeted. Even though the Fund had a negative cash flow in for the month, it still had a positive cash flow of almost \$76,000.

Cash in Bank – The General Fund had about \$60,000 less cash on deposit than it did at the end of April last year, nearly half of the decrease in cash is due to additional funds out and increased administrative expenses.

Disbursements – The only out of the ordinary disbursement made by the General Fund in April was check #15823 to our auditors, Neffendorf & Knopp, PC, for \$15,500 for the conduction of our annual audit.

Debt Service Fund

The Debt Service Fund's income for April and year-to-date exceed those budgeted for the periods. Year-to-date income is about \$4,000 greater than budgeted for the period due to a slight increase in both ad valorem tax revenue and interest earned on investments. The actual cash on deposit is slightly less than at the end of April last year. The Fund will not have a disbursement until last August when the next principal and interest payment is due on our outstanding bond debt.

Utility Fund

Finally, I can report that the Utility Fund revenues have exceeded those budgeted for the period. However, year-to-date revenues are still less than budgeted. Year-to-date expenses are considerably less than those budgeted while April's expenses exceeded those budgeted slightly.

Revenues – As mentioned above, we finally saw a slight turnaround in revenues in April. As you may recall, basically since the first of the fiscal year, Utility Fund revenues were off rather drastically due to flood event in October followed by an extremely wet winter and fall, which affected income from water sales. While April's water sales for the month came in very close to those budgeted, total water sales are off about \$47,000 (19%) from those budgeted. About \$20,000 of the lost revenue were mainly made up of additional income from new tap fees and miscellaneous income. The various income was primarily generated from charges to the POA for the cleanup and repair of the lakeside park. Overall, the Utility Fund had generated about \$26,000 less income for the first seven months of the fiscal year than was budgeted.

Operational Expenses – The Fund's operational expenses for April exceeded those budgeted by about \$4,000 due to chemical purchases (which are difficult to budget for) and the cost of the renewal of our wastewater permit. Year-to-date expenses are about 23% (\$172,000) less than budgeted; this is mainly due to the postponement of the budgeted renovation of two of the City's water treatment plants until 2020 and the delay in the purchase of new replacement water meters.

Operational Net Gain/Loss – The Fund had a net operational gain of just over \$20,000 in April, about twice the amount budgeted for the period, and had a net operational gain of over \$75,000 when a \$75,000 loss was budgeted.

Capital Purchases/Improvements – In April, we had no Capital Purchases or Improvements. However, the Fund's year-to-date capital purchases and improvement expenses are approximately \$318,000, about \$14,000 less than budgeted. We have purchased roughly \$100,000 in new equipment and spent about \$218,000 on our water treatment facilities which include renovations to our raw water intake and SCADA upgrades to the water treatment plants.

Total Fund Net Gain/Loss – April's total net gain was just over \$20,000 when a net loss of just under \$9,400 was budgeted. Year-to-date the Fund had a net loss of approximately \$243,000, \$160,000 less than budgeted for the period.

Cash Flow – April was the first time this fiscal year the Fund had a positive cash flow (\$13,716). Decreased water sales and a large number of capital expenditures in the first two quarters of the fiscal year resulted in negative cash flows for those months. While the Fund did have a positive cash flow in April, it had an approximate \$287,500 loss in cash reserves since the first of the fiscal year.

Disbursements – The vast majority of the disbursements for January were the normal recurring ones with the following exceptions:

Ck.17055-Process Solutions for \$3,495.58 which was for the purchase of replacement valves for the water treatment plants.

Cash in Bank – The Utility Fund had approximately \$250,000 less on deposit than it did at the end of April last year, this is due to capital purchase/improvements expenditures in the current fiscal year.

Recreation Fund

The Recreation Fund continues to struggle due to recovering from the October rain event and the extremely wet fall and winter. While it has rebounded, some April's and year-to-date revenues are still below those budgeted. Luckily staff has done an excellent job in curtailing expense with both April's expenses and year-to-date expenses less than those budgeted.

Revenues

- Operational Revenues - April operational income was about \$14,000 less than those budgeted, mainly due to less golf related income which was off by about 20%, Food and Beverage income ended the month very close to its targeted income. Year-to-date operational income followed the same trend as April; total operational income is about \$65,500 less than (10%) budgeted for the period and is mainly due to about a 14% (\$54,250) decrease in golf-related revenues and approximately \$8,000 decrease in Food and Beverage revenues.
- Non-operational Revenues – A transfer of \$50,000 from the General Fund to the Recreation Fund was budgeted in April, but the expenses, which necessitated the transfer, was not incurred until May. Thus, the transfer has been made this month.
- Total Fund Revenues – Total Fund Revenue is misleading due to the lack of the transfers budgeted, it should be cleaned up considerably in May due to the completion the budgeted projects and the transfer of funds required to cover those expenses.

Operating Expenses – Total combined (golf, pool, and F&B) expenses ended the month and year-to-date below those budgeted for the referenced periods. Listed below, please find a brief narrative of each significant expense category:

- Administrative expenses for both the month and year-to-date are below those budgeted.
- Golf Shop and Cart Expenses for both the month was up slightly over those budgeted for the month; year-to-date ended the period very close to budget.
- Grounds Maintenance expenses for April were about \$6,000 less than budgeted, and year-to-date expenses end within a few hundred dollars of those budgeted for the period.
- Food and Beverage expenses for April exceed those budgeted by a little over \$2,200; year-to-date expenditures were about \$3,000 less.

- The Fund has two major capital improvement projects budgeted for FY19, one being the repaving of the golf/restaurant parking lot and the completion of the paving of the remaining golf cart paths. The parking lot project has been completed, and about 98% of the cart path project has been completed. (We hope to have the remaining paths paved by your meeting on Tuesday.) Funding for these projects was provided from funds transferred into the Recreation Fund from the General Fund. To date, we have spent approximately \$83,000 of the \$100,000 funding for these projects.

Total Fund Net Gain/Loss – The net loss of \$77,800 indicated for April is misleading since the funds to cover the \$50,000 in capital improvements was not transferred until May instead of April, as budgeted. The Fund had a loss of nearly \$27,800 in April which was about \$9,000 higher than was budgeted and is, as mentioned above, mainly due to decreased income from golf operations. The year-to-date loss was just under \$40,500 when a net gain of nearly \$12,000 was budgeted. Again, this was due to the delay in the budgeted transfer and less than budgeted golf related income.

Cash Flow – Fund had a negative cash flow, over \$27,000 in April, which was due to the payment of materials used to pave the golf/restaurant parking lot. As of April 30, the Fund had a negative cash flow of just over \$12,000.

Cash on Deposit – The cash on deposit is misleading since at the end of April last year, the cash on deposit reflects the \$197,000 held in escrow for the purchase of the new cart fleet and additional \$25,000 transfer for cart path improvements. Backing the escrowed funds and the transfer in, the uncommitted cash on deposit is nearly \$81,800, \$52,000 less than currently on deposit.

Disbursements – The only out of the ordinary disbursements for the month are listed below:

Electronic Transfer-Security State Bank-\$13,433.30 – quarterly principal and interest payment for the golf cart fleet
Ck.2863-Vulcan - \$19,428.30 – asphalt for paving golf/restaurant parking lot.

Review of Operational Units of the Recreation Fund

Golf Operations (Golf Shop and Grounds Maintenance)

Golf operations have had a rocky start for the first seven months of the fiscal year due to our weather extremes. Golf related income rebounded some in April, however, revenues for both the month and year-to-date fall short of those budgeted and for the equivalent periods last fiscal year. April's golfing related revenues ended about 19.7% less than budgeted and 23.3% less than in April of last year. Year-to-date revenues have

followed the same trend being 14.1% less for the current fiscal year and 14.5% less than for the same period last fiscal year.

Fortunately, expenses for both month and year-to-date are below those budgeted for the respective periods. April's operational expenses were about 5.1% less than those budgeted, however, they exceed those for last April by about \$21,000 due to principal paid on the cart fleet and maintenance equipment. In comparing year-to-date, total operating expenses are about 6% less, and due to the principal mentioned above, payments were approximately 6% greater than those at the end of April last fiscal year.

Golf operations lost just over \$23,800 last month, about \$7,000 more than budgeted for the period. Year-to-date Golf operations have lost just over \$7,000 when a net gain of over \$25,000 was budgeted. Compared to the same periods last year, Golf operations had a net gain of just under \$12,700 for the month, and had a net gain of over \$68,000 for the year.

Food and Beverage Operations – While F&B did not meet its targeted revenue for the month, it came very close (about \$1,000 less) to its year-to-date revenues, which were about \$8,000 less. April's F&B income was nearly \$3,000 less than April's of last year, however, year-to-date income exceeds those for the same period last fiscal year by approximately \$8,000. F&B expenses for April exceed those budgeted by under \$2,000 and year-to-date are about \$3,000 less than those budgeted. Compared to last year, expenses are about \$6,000 greater than April of last year and about \$6,000 greater than those for the period of October-April of last year.

F&B operations lost nearly \$7,400 in April, bringing the loss for the fiscal year to just under \$16,800; this compares to a net gain of almost \$1,400 in April of 2018 and a loss of over \$24,400 in October-April timeframe last fiscal year.

Should you have any questions regarding the preceding, please do not hesitate to give me a call or drop me an email.

City of Meadowlakes Stated Meeting Minutes April 16, 2019

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on April 16th, 2019, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Treasurer
Mike Williams, Public Works Director

Absent:

David Klotz, Head Golf Pro
Debbie Ingalsbe, Food and Beverage Manager

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mr. Thompson led Council and guests in the Pledge of Allegiance. Councilmember Woods led Council and guests in prayer.
3. **CITIZEN COMMENTS.** Council heard comments from the following residents:

Sherri Staley – Since Ms. Staley’s comments did not reflect the topics she said she would talk about on the Citizens Comments form she submitted prior to the meeting, a summary will not be written. A recording of the comments can be obtained at City Hall upon request.

Susan Bailey - Ms. Bailey extended her great appreciation to council for the time they each devote serving their community. She stated that she appreciates how council works together in a very professional manner, despite differences of opinion. A primary concern of Ms. Bailey’s when searching for a new home two years ago was the property tax rate. Being on a fixed income, this was very important to her. She expressed her gratefulness to council for reducing the property tax rate for Meadowlakes for FY 2019.

Christine Forsyth - Ms. Forsyth expressed her concerns regarding the 3-year contract between the City and POA, specifically the increase from \$97,000 (paid in the first two years), to \$150,000 for the last year of the contract. She also didn’t feel it was right for the city council to adjourn into closed session for the purpose of discussing contractual agreements and the not inform the public of what was discussed or what the outcome would be. Finally, Ms. Forsyth spoke to the legalities regarding

ordinances shared in common between the City and POA and the City charging the POA for the enforcement of them.

Mike Barry – Councilmember Barry addressed the rhetoric about how bad the city council is and how it is time for a change. Mr. Barry is not just a councilmember, but a member of the POA as well, which gives him great obligation to the City of Meadowlakes. He addressed the topic of closed session and how it is confidential and that there is also a time for citizens to make their statements in an organized and civil manner during open sessions. Mr. Barry closed with a statement regarding changing the time in which council meetings begin.

4. MONTHLY STANDARD LIVE REPORTS: The following live reports were given by staff:

A. Current Operations and Consent items. Mr. Thompson briefed Council on operations, as well as consent items as follows:

- 1. Driving Range Drainage** - The City recently purchased Lot 519 in order to help some drainage issues that occur during heavy rain events. Work is expected to begin on this project in mid to late May.
- 2. Cart Paths** – It appears that the County will be moving in next Tuesday and Wednesday to begin work on the remaining cart paths. It is hoped this project will not take more than two days. The Public Works crews are currently prepping the remaining paths for the county to begin their work.
- 3. Water Treatment Plant SCADA Upgrades** – The vast majority of the SCADA upgrades have been complete, with the exception of working out a few bugs in the operating system, but everything is on line and appears to be working as designed.
- 4. Ordinance & Animal Control** - Responded to 21 calls during March, mailed 62 ordinance violation letters (mainly dealing with trash and recycle containers visible from the street and political sign violations), issued 29 warning tickets (mainly for parking infractions), 8 warning notices, and issued 9 verbal warnings. In addition, one skunk was tested negative for rabies.
- 5. Patrol Activity Report** - In March, 53 hours and 153 miles were logged. Six citations were issued:
 - o 1-Expired registration ticket
 - o 1-Failure to stop for school bus ticket
 - o 3-Speeding tickets
 - o 1-No driver's license ticket
- 6. Building Committee Report** – In March, the Building Committee issued 5-fence, 1-new home (129 Firestone), 1-variance 108 Pinehurst, 1-patio cover and 1 boat dock permit. The City currently has 15 open permits.

B. Golf Course – David Klotz, the new golf course general manager, was overseeing a middle school golf tournament so Mr. Thompson gave the report on golf course operations. Mr.

Thompson reported that David's first day was a little over a week ago, and in his short time here, has already booked a golf tournament in addition to the ones currently on the books for the coming weeks; the WGA, MGA, Service League, as well as a district golf tournament.

C. Food & Beverage Operations – Ms. Ingalsbe was not present as she was catering to parents of the middle schoolers during their gold tournament so Mr. Thompson briefed council on F&B operations. Mr. Thompson reported that Ms. Ingalsbe is still struggling with staffing, and wanted to remind everyone about the Easter Buffet at the restaurant; \$18.95 per person and call for reservations.

D. Public Works – Public Works Director, Mike Williams, reported that the Public Works Department is short one employee due to a resignation. Duties for this position include mowing, weed eating, other maintenance duties, etc. He also reported that the foyer at City Hall is nearly complete. City employees installed a door to limit access to the rear of the building, as well as a pass through window in the Utility Clerk's office, all for security purposes. Also completed, was the flood clean up at the POA's lakeside pavilion area. Public Works employees have been working diligently since October 2018 on cleaning up debris, mud, etc. left behind from the flood. The final steps in getting this area ready for use was painting and placing all of the picnic tables under the pavilion. Mr. Williams reported that this area will be ready in time for the Easter weekend. In addition to the lakeside pavilion area, city employees are also getting the Children's Park on Mahan ready for the Easter weekend which includes treating for fire ants, mowing, cleaning, etc. Also reported, was an update on converting one of the tennis courts to a basketball court. Due to the size requirements, as well as the condition of the surface of the court, this would not be a feasible option.

5. CONSENT ITEMS:

- A.** March City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Financial Reports for March 2019 - Johnnie Thompson, City Manager

After discussion, Councilmember Woods made a motion, which was seconded by Councilmember Brown, to approve the consent items as presented. The motion carried with a 4-0 vote.

6. NEW BUSINESS:

- A. Discussion/Action: Contracting with YMCA of the Highland Lakes for staffing and operating of the City swimming pool.** Mr. Thompson reported that he has received proposals from the YMCA of the Highland Lakes to provide staffing for the pool, as they did the previous year. The pool will be open from Memorial Day and operating through Labor Day. By law, a minimum of two life guards will always be required to be on duty. The City was presented with two options. Option one (same as last year) - the pool will be open Tuesday through Sunday from 1 pm to 7 pm. Option two – the pool will be open Tuesday through Sunday from 12pm – 8pm. The pool is closed on Mondays except on major holiday weekends. The hours of operation can be adjusted, if required. The fiscal year 2019 budget reflect appropriations in the amount of \$18,000 for life guards. Last year total expenditures for life guards was approximately \$15,000. Keeping the same hours as last year, the estimated cost of lifeguards for the 2019 season is \$16,504. The estimated cost of lifeguards if the hours were increased by 2 hours per day is \$23,000. After discussion, Councilmember Barry made a motion to authorize Mr. Thompson to execute a contract with the YMCA for staffing and

operating the City's pool with the hours of operation being flexible. The motion was seconded by Councilmember Drummond and carried with a 4 – 0 vote. The hours of operation will be determined at the next council meeting.

B. Discussion/Action: Ordinance Number 2019-01 - Amending Chapter 1 of the 2015

International Residential Code. Ordinance 2019-01 addresses the amendment to the International Residential Code (IRC). Mr. Thompson reported that a committee was appointed by Mayor Raesener last year to review, make recommendations, and cleanup some issues within the existing building code. The Committee was made up of Councilmember Barry as the chair, Councilmember Woods, Building Committee Chair Steve Nash, Building Committee Co-Chair and POA President Joe Summers, as well as Mr. Thompson. The committee met on numerous occasions and feel that the proposed recommendations will help cleanup the city's building codes. These proposed amendments can be viewed upon request at City Hall. After discussion, Councilmember Barry made a motion to approve Ordinance 2019-01 as presented. The motion was seconded by Councilmember Drummond and carried with a 4 – 0 vote.

7. ANNOUNCEMENTS:

The next regularly scheduled City Council meeting is May 21st at 5:00 p.m.

8. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:15pm.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: May 14, 2019

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: May 14, 2019

City of Meadowlakes Special Meeting Minutes May 14, 2019

The City Council of the City of Meadowlakes held a Special Meeting at Meadowlakes Municipal Building in Totten Hall on May 14th, 2019, beginning at 1:30 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

Absent:

Jerry Drummond, Councilmember

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 1:31 p.m. and announced that there was an adequate number of councilmembers present. In order to canvass an election and declare the results, only two councilmembers are required to be present, along with the Mayor.
2. **Discussion/Action: Resolution 2019-05 – A RESOLUTION OF THE COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION, HELD ON MAY 4, 2019, FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS.** After discussion, Councilmember Woods made a motion to approve Resolution 2019-05 as presented. The motion was seconded by Councilmember Brown and carried with a 3 – 0 vote.

The next regularly scheduled City Council meeting is May 21st at 5:00 p.m.

8. **ADJOURNMENT:** Mayor Raesener adjourned the meeting at 1:35pm.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: May 15, 2019

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: May 15, 2019

City of Meadowlakes
April 2019
Condensed Financial Statements
General Fund

General Fund Balance Sheet

	Apr 30, 19	Apr 30, 18	Apr 30, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 485,855	\$ 545,054	\$ 567,440
Other Current Assets	\$ 29,976	\$ 15,610	\$ 16,186
Total Current Assets	\$ 515,831	\$ 560,664	\$ 583,626
Fixed Assets	\$ 34,540	\$ 40,000	\$ -
Other Assets	\$ 3,081	\$ 11,416	\$ 8,609
TOTAL ASSETS	\$ 553,452	\$ 612,080	\$ 592,235
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$ 4,803	\$ 2,306	\$ 929
Other Current Liabilities	\$ 62,892	\$ 58,583	\$ 56,256
Total Current Liabilities	\$ 67,695	\$ 60,889	\$ 57,185
Total Liabilities	\$ 67,695	\$ 60,889	\$ 57,185
Equity	\$ 485,757	\$ 551,190	\$ 535,050
TOTAL LIABILITIES & EQUITY	\$ 553,452	\$ 612,079	\$ 592,235

Change in Cash Since Beginning of FY

	Cash Flow for Month
Oct-18	\$ (45,860)
Nov-18	\$ (5,311)
Dec-18	\$ 148,696
Jan-19	\$ 85,194
Feb-19	\$ (24,245)
Mar-19	\$ (34,351)
Apr-19	\$ (48,215)
Year-to-Date Change in Cash	\$ 75,908

Profit and Loss

	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Income						
Total Ad Valorem Tax	\$ 6,577	\$ 6,392	\$ 371,002	\$ 369,713	\$ 4,120	\$ 365,509
Total Franchise Fees	\$ 9,288	\$ 8,542	\$ 38,984	\$ 35,217	\$ 14,267	\$ 42,189
Total Building Permits	\$ 600	\$ 534	\$ 5,165	\$ 3,930	\$ 950	\$ 4,595
Total Judicial	\$ 221	\$ 700	\$ 4,192	\$ 5,200	\$ 1,591	\$ 6,148
Contract Services-POA Contract	\$ 12,500	\$ 12,500	\$ 87,500	\$ 87,500	\$ -	\$ -
Transfers in from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 84,000
Total Miscellaneous	\$ 888	\$ 752	\$ 10,830	\$ 3,823	\$ 765	\$ 2,930
Total General Fund Revenues	\$ 30,074	\$ 29,420	\$ 517,673	\$ 505,383	\$ 33,693	\$ 505,371

City of Meadowlakes

April 2019

Condensed Financial Statements

General Fund Profit and Loss Continued

Expense	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Operational Expenses						
Administrative Expenses						
Employee Related Expenses	\$ 45,360	\$ 37,281	\$ 209,833	\$ 212,862	\$ 35,798	\$ 191,695
Administrative Operational Expenses	\$ 4,815	\$ 5,653	\$ 77,786	\$ 77,345	\$ 2,313	\$ 59,363
Total Administrative Expenses	\$ 50,175	\$ 42,934	\$ 287,619	\$ 290,207	\$ 38,111	\$ 251,058
Public Safety Expenses						
Ordinance/Animal Control Expenses	\$ 2,877	\$ 2,125	\$ 14,506	\$ 14,875	\$ 2,933	\$ 13,577
Traffic Control Expenses	\$ 3,522	\$ 2,700	\$ 18,065	\$ 22,450	\$ 3,490	\$ 17,621
Fire/EMS Contracts	\$ 6,387	\$ 6,397	\$ 44,704	\$ 44,770	\$ 6,220	\$ 48,537
Total Public Safety Expenses	\$ 12,786	\$ 11,222	\$ 77,275	\$ 82,095	\$ 12,643	\$ 79,735
Total General Fund Operational Expenses	\$ 62,961	\$ 54,156	\$ 364,894	\$ 372,302	\$ 50,754	\$ 330,793
Operational Net Gain/Loss	\$ (32,887)	\$ (24,736)	\$ 152,779	\$ 133,081	\$ (17,061)	\$ 174,578
Total Capital Purchases/Transfers Out	\$ -	\$ -	\$ 55,109	\$ 45,000	\$ 25,000	\$ 25,000
Total General Fund Expenses	\$ 62,961	\$ 54,156	\$ 420,003	\$ 417,302	\$ 75,754	\$ 355,793
Fund Net Gain/Loss	\$ (32,887)	\$ (24,736)	\$ 97,670	\$ 88,081	\$ (42,061)	\$ 149,578

City of Meadowlakes

April 2019

Condensed Financial Statements

Debt Service Fund

Debt Service Fund Balance Sheet

	Apr 30, 19	Apr 30, 18	Apr 30, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 374,887	\$ 376,910	\$ 376,816
Total Current Assets	\$ 374,887	\$ 376,910	\$ 376,816
Other Assets	\$ 11,249	\$ 12,289	\$ 10,958
TOTAL ASSETS	\$ 386,136	\$ 389,199	\$ 387,774
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
	\$ 11,249	\$ 12,290	\$ 10,958
Total Current Liabilities	\$ 11,249	\$ 12,290	\$ 10,958
Total Liabilities	\$ 11,249	\$ 12,290	\$ 10,958
Equity	\$ 374,887	\$ 376,909	\$ 376,816
TOTAL LIABILITIES & EQUITY	\$ 386,136	\$ 389,199	\$ 387,774

Change in Cash Since Beginning of FY

	Cash Flow for Month
Oct-18	\$ 10,475
Nov-18	\$ 36,007
Dec-18	\$ 167,732
Jan-19	\$ 96,367
Feb-19	\$ 22,253
Mar-19	\$ 11,619
Apr--19	\$ 11,134
Year-to-Date Change in Cash	\$ 355,587

Profit and Loss

	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Ordinary Income/Expense						
Income						
06-4120 - Ad Valorem Tax	\$ 6,077	\$ 3,838	\$ 342,617	\$ 339,865	\$ 3,806	\$ 336,999
06-5440 - Interest Earned on Investments	\$ 599	\$ 350	\$ 2,518	\$ 1,265	\$ 377	\$ 1,316
Total Income	\$ 6,676	\$ 4,188	\$ 345,135	\$ 341,130	\$ 4,183	\$ 338,315
Expense						
06-9100 - 2013 Bond Expense						
06-9150 - 2013 Bond Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06-9170 - 2013 Bond Interest Expense	\$ -	\$ -	\$ 20,756	\$ 20,757	\$ -	\$ 24,702
Total 06-9100 - 2013 Bond Expense	\$ -	\$ -	\$ 20,756	\$ 20,757	\$ -	\$ 24,702
Total Expense	\$ -	\$ -	\$ 20,756	\$ 20,757	\$ -	\$ 24,702
Net Ordinary Income	\$ 6,676	\$ 4,188	\$ 324,379	\$ 320,373	\$ 4,183	\$ 313,613
Other Income/Expense						
Other Income						
06-8200 - Transfer In from Utility Fund	\$ 4,458	\$ 4,459	\$ 31,208	\$ 31,207	\$ 6,875	\$ 48,125
Total Other Income	\$ 4,458	\$ 4,459	\$ 31,208	\$ 31,207	\$ 6,875	\$ 48,125
Net Other Income	\$ 4,458	\$ 4,459	\$ 31,208	\$ 31,207	\$ 6,875	\$ 48,125
Net Income	\$ 11,134	\$ 8,647	\$ 355,587	\$ 351,580	\$ 11,058	\$ 361,738

City of Meadowlakes

April 2019

Condensed Financial Statements

Public Works Fund

Public Works Fund Balance Sheet

	Apr 30, 19	Apr 30, 18	Apr 30, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 351,816	\$ 601,877	\$ 524,966
Other Current Assets	\$ 169,886	\$ 133,371	\$ 118,297
Total Current Assets	\$ 521,702	\$ 735,248	\$ 643,263
Fixed Assets	\$ 3,526,285	\$ 3,568,730	\$ 3,613,747
Other Assets	\$ 11,977	\$ 17,298	\$ 38,955
TOTAL ASSETS	\$ 4,059,964	\$ 4,321,276	\$ 4,295,965
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$ 38,899	\$ 55,726	\$ 35,082
Other Current Liabilities	\$ 97,205	\$ 100,902	\$ 94,016
Total Current Liabilities	\$ 136,104	\$ 156,628	\$ 129,098
Long Term Liabilities	\$ 24,488	\$ 12,101	\$ 16,770
Total Liabilities	\$ 160,592	\$ 168,729	\$ 145,868
Equity	\$ 3,899,372	\$ 4,152,548	\$ 4,150,097
TOTAL LIABILITIES & EQUITY	\$ 4,059,964	\$ 4,321,277	\$ 4,295,965

Change in Cash Since Beginning of FY

	Cash Flow for Month
Oct-18	\$ (38,601)
Nov-18	\$ (76,842)
Dec-18	\$ (87,349)
Jan-19	\$ (1,370)
Feb-19	\$ (4,498)
Mar-19	\$ (92,569)
Apr-19	\$ 13,716
Change in Cash Fiscal Year to Date	\$ (287,514)

Profit and Loss

	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Ordinary Income/Expense						
Income						
5010 - Water Revenue	\$ 42,495	\$ 43,279	\$ 201,824	\$ 248,450	\$ 42,346	\$ 243,091
5020 - Sewer Revenues	\$ 44,192	\$ 44,070	\$ 309,075	\$ 307,461	\$ 43,957	\$ 306,670
5030 - Garbage Revenue	\$ 19,242	\$ 19,072	\$ 131,751	\$ 130,744	\$ 18,493	\$ 126,777
5110 - Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 8,075	\$ 56,525
5120 - Water Connect Fee Revenue	\$ 925	\$ -	\$ 7,400	\$ 3,700	\$ 925	\$ 6,275
5130 - Sewer Connect Fee Revenue	\$ 725	\$ -	\$ 5,800	\$ 2,900	\$ 725	\$ 5,075
5140 - Transfer Fee	\$ 717	\$ 150	\$ 1,587	\$ 1,100	\$ 100	\$ 750
5150 - Penalty & Interest Earned	\$ 618	\$ 650	\$ 4,851	\$ 4,550	\$ 708	\$ 5,154
5170 - Miscellaneous Revenues	\$ 11,985	\$ 100	\$ 12,537	\$ 4,000	\$ 54	\$ 13,940
5181 - Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 - Interest earned on Investments	\$ 445	\$ 150	\$ 3,022	\$ 1,150	\$ 313	\$ 1,326
Total Income	\$ 121,344	\$ 107,471	\$ 677,847	\$ 704,055	\$ 115,696	\$ 765,583

City of Meadowlakes

April 2019

Condensed Financial Statements

Public Works Fund Continued

	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Expense						
Total Employee Related Expenses	\$ 44,764	\$ 44,213	\$ 239,403	\$ 254,257	\$ 39,635	\$ 232,851
Total Administrative Expenses	\$ 1,258	\$ 1,990	\$ 31,399	\$ 32,230	\$ 1,775	\$ 32,194
Total Operating Expenses	\$ 26,270	\$ 21,225	\$ 129,740	\$ 285,265	\$ 25,489	\$ 174,708
Total Garbage Expense	\$ 16,827	\$ 17,250	\$ 117,090	\$ 117,840	\$ 16,720	\$ 114,202
Total Transfers to Other Funds	\$ 12,166	\$ 12,166	\$ 85,166	\$ 85,163	\$ 24,000	\$ 168,000
Total Operating Expenses	\$ 101,285	\$ 96,844	\$ 602,798	\$ 774,755	\$ 107,619	\$ 721,955
 Total Operating Fund Net Gain/ Loss	 \$ 20,059	 \$ 10,627	 \$ 75,049	 \$ (70,700)	 \$ 8,077	 \$ 43,628
 Capital Purchases/Improvements Expense	 \$ -	 \$ 20,000	 \$ 317,915	 \$ 332,000	 \$ -	 \$ -
 Total Fund Net Gain/Loss	 \$ 20,059	 \$ (9,373)	 \$ (242,866)	 \$ (402,700)	 \$ 8,077	 \$ 43,628

City of Meadowlakes

April 2019

Condensed Financial Statements

Recreation Fund

Recreation Fund Balance Sheet

	Apr 30, 19	Apr 30, 18	Apr 30, 17
ASSETS			
Current Assets			
Checking/Savings	\$ 29,533	\$ 303,811	\$ 69,016
Accounts Receivable	\$ -	\$ -	\$ -
Other Current Assets	\$ 41,966	\$ 36,127	\$ 23,404
Total Current Assets	\$ 71,499	\$ 339,938	\$ 92,420
Fixed Assets	\$ 501,112	\$ 301,643	\$ 344,021
Other Assets	\$ 52,521	\$ 59,032	\$ 3,655
TOTAL ASSETS	\$ 625,132	\$ 700,613	\$ 440,096
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$ 143,881	\$ 114,577	\$ 78,630
Other Current Liabilities	\$ 124,458	\$ 73,806	\$ 73,378
Total Current Liabilities	\$ 268,339	\$ 188,383	\$ 152,008
Long Term Liabilities	\$ 211,120	\$ 313,615	\$ 147,854
Total Liabilities	\$ 479,459	\$ 501,998	\$ 299,862
Equity	\$ 145,673	\$ 198,615	\$ 140,234
TOTAL LIABILITIES & EQUITY	\$ 625,132	\$ 700,613	\$ 440,096

Change in Cash Since Beginning of FY

	Cash Flow for Month
Oct-18	\$ (11,585)
Nov-18	\$ 279
Dec-18	\$ 8,362
Jan-19	\$ (1,388)
Feb-19	\$ 22,368
Mar-19	\$ (3,106)
Apr-19	\$ (27,253)

Change in Cash Fiscal Year to Date \$ (12,323)

Profit and Loss

	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Ordinary Income/Expense						
Income						
Membership Dues	\$ 19,010	\$ 18,263	\$ 142,822	\$ 154,022	\$ 17,649	\$ 168,905
Total Golf Shop Revenues	\$ 31,704	\$ 44,893	\$ 188,052	\$ 231,100	\$ 48,422	\$ 218,112
Total Food and Beverage Revenues	\$ 27,267	\$ 28,285	\$ 178,477	\$ 186,515	\$ 30,210	\$ 164,818
Transfers in from Other Funds	\$ 7,708	\$ 7,708	\$ 53,958	\$ 53,960	\$ 7,708	\$ 38,542
Miscellaneous Income	\$ 52	\$ 250	\$ 1,470	\$ 1,750	\$ 2,450	\$ 4,109
Total Operating Income	\$ 85,741	\$ 99,399	\$ 564,779	\$ 627,347	\$ 106,439	\$ 594,486
 Non-Operational Income	 \$ -	 \$ 50,000	 \$ 45,000	 \$ 100,000	 \$ -	 \$ -
 Total Fund Income	 \$ 85,741	 \$ 149,399	 \$ 609,779	 \$ 727,347	 \$ 106,439	 \$ 594,486

City of Meadowlakes

April 2019

Condensed Financial Statements

Operating Expenses

Total Administrative Expenses	\$ 4,272	\$ 6,450	\$ 31,851	\$ 52,404	\$ 7,223	\$ 55,664
Total Golf Shop Expenses	\$ 24,327	\$ 21,471	\$ 115,622	\$ 117,560	\$ 25,966	\$ 133,088
Total Golf Cart Lease/Purchase	\$ 13,444	\$ 12,701	\$ 40,330	\$ 38,103	\$ -	\$ 1,296
Total Golf Course Maintenance Expense	\$ 24,047	\$ 31,596	\$ 141,296	\$ 163,677	\$ 26,166	\$ 143,740
Total Equipment Lease/Purchase Expense	\$ 12,708	\$ 12,725	\$ 41,652	\$ 40,852	\$ 882	\$ 40,770
Total Pool and Tennis Expense	\$ 40	\$ 625	\$ 1,382	\$ 4,525	\$ -	\$ 212
Total Food and Beverage Expense	\$ 34,651	\$ 32,385	\$ 195,206	\$ 198,338	\$ 28,825	\$ 189,291
Total Operating Expenses	\$ 113,489	\$ 117,953	\$ 567,339	\$ 615,459	\$ 89,062	\$ 564,061

Operating Net Gain/Loss	\$ (27,748)	\$ (18,554)	\$ (2,560)	\$ 11,888	\$ 17,377	\$ 30,425
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Capital Improvements	\$ 50,069	\$ 55,000	\$ 82,930	\$ 100,000	\$ 988	\$ 988
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Total Fund Expenses	\$ 163,558	\$ 172,953	\$ 650,269	\$ 715,459	\$ 90,050	\$ 565,049
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Fund Net Gain/Loss	\$ (77,817)	\$ (23,554)	\$ (40,490)	\$ 11,888	\$ 16,389	\$ 29,437
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Golf Operations P&L

	Apr 19	Budget Apr 19	Year to Date	Budget Y-T-D FY19	Apr 18	Y-T-D FY18
Revenues						
Membership Due	\$ 19,010	\$ 18,263	\$ 142,822	\$ 154,022	\$ 17,649	\$ 168,905
Golf Shop Revenues	\$ 31,704	\$ 44,893	\$ 188,052	\$ 231,100	\$ 48,422	\$ 218,112
Total Golfing Related Revenues	\$ 50,714	\$ 63,156	\$ 330,874	\$ 385,122	\$ 66,071	\$ 387,017
Expenses						
Golf Shop Expenses						
Employee Related Expenses	\$ 21,574	\$ 16,995	\$ 86,691	\$ 87,440	\$ 18,664	\$ 90,810
Other Operating Golf Shop Expenses	\$ 387	\$ 526	\$ 4,250	\$ 7,520	\$ 332	\$ 9,419
Inventory Purchased	\$ 2,366	\$ 3,600	\$ 21,848	\$ 19,100	\$ 5,563	\$ 16,753
Golf Cart Related Expenses	\$ 13,444	\$ 13,101	\$ 42,214	\$ 41,403	\$ 1,790	\$ 17,402
Total Golf Shop Expenses	\$ 37,771	\$ 34,222	\$ 155,003	\$ 155,463	\$ 26,349	\$ 134,384
Golf Course Maintenance Expense						
Employee Related Expenses	\$ 19,014	\$ 23,316	\$ 110,255	\$ 122,151	\$ 19,982	\$ 104,926
Other Golf Course Related Expenses	\$ 5,033	\$ 8,280	\$ 31,041	\$ 41,526	\$ 6,184	\$ 38,814
Equipment Lease/Purchase Expense	\$ 12,708	\$ 12,725	\$ 41,652	\$ 40,852	\$ 882	\$ 40,770
Total Golf Course Maintenance Expense	\$ 36,755	\$ 44,321	\$ 182,948	\$ 204,529	\$ 27,048	\$ 184,510
Total Golf Related Expenses	\$ 74,526	\$ 78,543	\$ 337,951	\$ 359,992	\$ 53,397	\$ 318,894
GOLF OPERATIONS NET GAIN/LOSS	\$ (23,812)	\$ (15,387)	\$ (7,077)	\$ 25,130	\$ 12,674	\$ 68,123

Food & Beverage Operations P&L

Revenues						
Restaurant and Bar Sales	\$ 27,267	\$ 28,285	\$ 178,477	\$ 186,515	\$ 30,210	\$ 164,818
Expenses						
Employee Related Expenses	\$ 20,212	\$ 22,735	\$ 110,468	\$ 121,263	\$ 18,553	\$ 106,856
Other Food and Beverage Expenses	\$ 14,439	\$ 9,650	\$ 84,738	\$ 77,075	\$ 10,272	\$ 82,435
Total F&B Operations Expenses	\$ 34,651	\$ 32,385	\$ 195,206	\$ 198,338	\$ 28,825	\$ 189,291
F&B Operations Net Gain/Loss	\$ (7,384)	\$ (4,100)	\$ (16,729)	\$ (11,823)	\$ 1,385	\$ (24,473)

City of Meadowlakes

April 2019

Condensed Financial Statements

Payroll All Funds for the Month of April 2019

Pay period: 3-23 to 3-29-19

Pay Date: April 1, 2019

Fund:	<u>Public Works</u>	<u>General Fund</u>	<u>Recreation Fund</u>
Payroll	\$ 12,285	\$ 19,520	\$ 15,452
FICA	\$ 940	\$ 1,493	\$ 1,182
TMRS	\$ 321	\$ 462	\$ 332
Total Payroll	<u>\$ 13,546</u>	<u>\$ 21,475</u>	<u>\$ 16,966</u>
TOTAL THIS PAY PERIOD:	\$ 51,986		

Pay period: 3-30 to 4-12-19

Pay Date: April 15, 2019

Fund:	<u>Public Works</u>	<u>General Fund</u>	<u>Recreation Fund</u>
Payroll	\$ 10,938	\$ 11,718	\$ 15,652
FICA	\$ 837	\$ 896	\$ 1,197
TMRS	\$ 285	\$ 259	\$ 327
Total Payroll	<u>\$ 12,060</u>	<u>\$ 12,874</u>	<u>\$ 17,176</u>
TOTAL THIS PAY PERIOD:	\$ 42,109		

Pay period: 4-13 to 4-26-19

Pay Date: April 29, 2019

Fund:	<u>Public Works</u>	<u>General Fund</u>	<u>Recreation Fund</u>
Payroll	\$ 10,934	\$ 11,459	\$ 18,244
FICA	\$ 836	\$ 877	\$ 1,396
TMRS	\$ 285	\$ 253	\$ 361
Total Payroll	<u>\$ 12,056</u>	<u>\$ 12,589</u>	<u>\$ 20,001</u>
TOTAL THIS PAY PERIOD:	\$ 44,645		
Total Payroll	\$ 138,740		

City of Meadowlakes
General Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	04/01/2019	Rebecca DyAnn Lange	05-1035 · BancorpSouth		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Check	EFT	04/01/2019	Adams, Don	05-1035 · BancorpSouth		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	EFT	04/01/2019	Marble Falls Area VFD	05-1035 · BancorpSouth		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	04/01/2019	Marble Falls Area EMS Inc	05-1035 · BancorpSouth		-3,291.67
				05-6610 · Marble Falls EMS	-3,291.67	3,291.67
TOTAL					-3,291.67	3,291.67
Bill Pmt -Cl 15812		04/04/2019	Card Service Center	05-1035 · BancorpSouth		-2,375.72
Bill	3/29/19 Stm	03/29/2019		05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-6320 · Office Expense/Supplies	-1.20	1.20
				05-5705 · Education	-100.00	100.00
				05-5280 · Supplies/Miscellaneous	-14.99	14.99
				05-6330 · Postage	-75.00	75.00
Bill	3/29/19 Stm	03/29/2019		05-6075 · Miscellaneous	-24.74	24.74
				05-6330 · Postage	-21.05	21.05
				05-1583 · RCC Receivable	-90.00	90.00
				05-1583 · RCC Receivable	-90.00	90.00
				05-6355 · Miscellaneous	-71.40	71.40
				05-6320 · Office Expense/Supplies	-106.52	106.52
				05-6071 · Training & Travel	-276.29	276.29
Bill	3/29/19 Stm	03/29/2019		05-6365 · Website Hosting & Upgrade	-135.00	135.00
				05-6355 · Miscellaneous	-49.85	49.85
				05-6410 · Office Building Renovations	-702.85	702.85
				05-1583 · RCC Receivable	-11.95	11.95
				05-6320 · Office Expense/Supplies	-499.95	499.95
				05-6320 · Office Expense/Supplies	-89.94	89.94
TOTAL					-2,375.72	2,375.72
Bill Pmt -Cl 15813		04/04/2019	Joanne Dixon	05-1035 · BancorpSouth		-28.56
Bill	REIMBURSI	03/29/2019		05-6075 · Miscellaneous	-20.94	20.94
Bill	REIMBURSI	04/02/2019		05-6355 · Miscellaneous	-7.62	7.62
TOTAL					-28.56	28.56
Bill Pmt -Cl 15814		04/04/2019	Northland Communications	05-1035 · BancorpSouth		-143.23

City of Meadowlakes
General Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	3/19/19 Stm	03/19/2019		05-6350 · Telephone	-143.23	143.23
TOTAL					-143.23	143.23
Bill Pmt -Cl	15815	04/04/2019	Pedernales Electric Coop	05-1035 · BancorpSouth		-217.35
Bill	2/20-3/23/19	03/26/2019		05-6420 · Electric Service	-217.35	217.35
TOTAL					-217.35	217.35
Bill Pmt -Cl	15816	04/04/2019	Texas Municipal Human Resources	05-1035 · BancorpSouth		-350.00
Bill	2019 ANNU	03/28/2019		05-6071 · Training & Travel	-350.00	350.00
TOTAL					-350.00	350.00
Bill Pmt -Cl	15817	04/04/2019	Xerox Corporation	05-1035 · BancorpSouth		-253.08
Bill	096354997	03/20/2019		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-63.37	63.37
TOTAL					-253.08	253.08
Bill Pmt -Cl	15818	04/11/2019	ATS	05-1035 · BancorpSouth		-643.50
Bill	I-809563	03/29/2019		05-2340 · Inspection Fees	-643.50	643.50
TOTAL					-643.50	643.50
Bill Pmt -Cl	15819	04/11/2019	Bojorquez Law Firm, PC	05-1035 · BancorpSouth		-451.97
Bill	3/31/19 Stm	03/31/2019		05-6110 · City Attorney-General	-451.97	451.97
TOTAL					-451.97	451.97
Bill Pmt -Cl	15820	04/11/2019	Burnet Vet Clinic Inc	05-1035 · BancorpSouth		-45.00
Bill	4/4/19 Stmt	04/04/2019		05-5360 · Pet Holding Fee/Rabies	-45.00	45.00
TOTAL					-45.00	45.00
Bill Pmt -Cl	15821	04/11/2019	Juliette Madrigal, MD	05-1035 · BancorpSouth		-250.00
Bill	PRESTON -	04/10/2019		05-5230 · Ordinance Misc. Exp.	-250.00	250.00
TOTAL					-250.00	250.00
Bill Pmt -Cl	15822	04/11/2019	Neffendorf & Knopp, P.C.	05-1035 · BancorpSouth		-15,500.00
Bill	2018 AUDIT	03/26/2019		05-6305 · Audit	-15,500.00	15,500.00
TOTAL					-15,500.00	15,500.00
Bill Pmt -Cl	15823	04/11/2019	On-Site Computer	05-1035 · BancorpSouth		-522.50
Bill	35345	03/14/2019		05-6326 · Office Equipment Repair & Maint	-427.50	427.50
Bill	35401	04/04/2019		05-6326 · Office Equipment Repair & Maint	-95.00	95.00
TOTAL					-522.50	522.50
Bill Pmt -Cl	15824	04/18/2019	On-Site Computer	05-1035 · BancorpSouth		-95.00

City of Meadowlakes
General Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	35429	04/15/2019		05-6326 · Office Equipment Repair & Maint	-95.00	95.00
TOTAL					-95.00	95.00
Bill Pmt -Cl 15825		04/18/2019	State Comptroller	05-1035 · BancorpSouth		-1,159.67
Bill	2019 1st Qtr	04/15/2019		05-5730 · Administrative Expense	-1,159.67	1,159.67
TOTAL					-1,159.67	1,159.67
Bill Pmt -Cl 15826		04/24/2019	Dwight Wilfong Construction	05-1035 · BancorpSouth		-500.00
Bill	REFUND	04/24/2019		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Total April 2019 General Fund Disbursements						29,421.83

City of Meadowlakes-Utility Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	04/04/2019	State Comptroller	1015 · Checking-BancorpSouth		-1,185.17
				3020 · Sales Tax Payable	-1,185.17	1,185.17
TOTAL					-1,185.17	1,185.17
Bill Pmt -Ct 17033		04/04/2019	Aqua-Tech Laboratories, Inc.	1015 · Checking-BancorpSouth		-242.00
Bill	30122	03/15/2019		6318 · Outside Testing Wastewater	-113.00	113.00
				6320 · Water Outside Testing Expense	-129.00	129.00
TOTAL					-242.00	242.00
Bill Pmt -Ct 17034		04/04/2019	Brian Anderson	1015 · Checking-BancorpSouth		-100.00
Bill	REFUND	03/29/2019		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Ct 17035		04/04/2019	Card Service Center	1015 · Checking-BancorpSouth		-224.36
Bill	3/29/19 Stmt - MW	03/29/2019		6350 · Miscellaneous Operational Exp.	-82.21	82.21
				6180 · Employee Training & Travel Exp	-142.15	142.15
TOTAL					-224.36	224.36
Bill Pmt -Ct 17036		04/04/2019	Ferguson Enterprises	1015 · Checking-BancorpSouth		-147.38
Bill	6824258	03/29/2019		6321 · Collection System R&M	-147.38	147.38
TOTAL					-147.38	147.38
Bill Pmt -Ct 17037		04/04/2019	Home Depot Credit Serv.	1015 · Checking-BancorpSouth		-490.66
Bill	3/21/19 Stmt	03/21/2019		1584 · POA Receivables	-281.50	347.01
				6350 · Miscellaneous Operational Exp.	-91.65	112.97
				6365 · Small Tools	-68.86	84.88
				1583 · RCC Receivable	-48.65	59.97
TOTAL					-490.66	604.83
Bill Pmt -Ct 17038		04/04/2019	Mike Williams	1015 · Checking-BancorpSouth		-128.82
Bill	REIMBURSE	03/07/2019		6227 · Other Misc. Dues & Fees	-128.82	128.82
TOTAL					-128.82	128.82
Bill Pmt -Ct 17039		04/04/2019	NAPA-Third Coast Distrib	1015 · Checking-BancorpSouth		-158.24
Bill	03/30/2019 Stmt	03/30/2019		6330 · Vehicle Repair & Maintenance	-158.24	158.24
TOTAL					-158.24	158.24
Bill Pmt -Ct 17040		04/04/2019	PEC	1015 · Checking-BancorpSouth		-4,789.12
Bill	2/20-3/23/19 Stmt	03/26/2019		6305 · Water Treatment Electrical	-2,115.55	2,115.55
				6304 · Wastewater Electrical	-2,673.57	2,673.57
TOTAL					-4,789.12	4,789.12

City of Meadowlakes-Utility Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ct 17041						
		04/04/2019	Robert Sotkovski	1015 · Checking-BancorpSouth		-750.00
Bill	100	04/04/2019		66550 · Equipment Purchased	-750.00	750.00
TOTAL					-750.00	750.00
Bill Pmt -Ct 17042						
		04/04/2019	Steve Reily	1015 · Checking-BancorpSouth		-9.21
Bill	REFUND	04/04/2019		3010 · Service Deposits Payable	-9.21	9.21
TOTAL					-9.21	9.21
Bill Pmt -Ct 17043						
		04/04/2019	Techline Pipe L.P.	1015 · Checking-BancorpSouth		-210.45
Bill	1093168-00	03/18/2019		9030 · Raw Water Intake Improvements	-146.55	146.55
Bill	1093209-00	03/19/2019		9030 · Raw Water Intake Improvements	-63.90	63.90
TOTAL					-210.45	210.45
Bill Pmt -Ct 17044						
		04/04/2019	Tom Marcou	1015 · Checking-BancorpSouth		-100.00
Bill	REFUND	04/04/2019		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Ct 17045						
		04/04/2019	USA BlueBook	1015 · Checking-BancorpSouth		-324.92
Bill	840063	03/15/2019		6327 · WWTP Repair & Maintenance	-146.30	146.30
				6328 · Distribution Repair & Maint.	-156.95	156.95
				6350 · Miscellaneous Operational Exp.	-21.67	21.67
TOTAL					-324.92	324.92
Bill Pmt -Ct 17046						
		04/09/2019	TEEX	1015 · Checking-BancorpSouth		-350.00
Bill	ULISSES SOLORZAN	04/09/2019		6180 · Employee Training & Travel Exp	-350.00	350.00
TOTAL					-350.00	350.00
Bill Pmt -Ct 17047						
		04/11/2019	Collier Materials, Inc.	1015 · Checking-BancorpSouth		-259.22
Bill	5031627	04/03/2019		1583 · RCC Receivable	-146.72	146.72
				1584 · POA Receivables	-112.50	112.50
TOTAL					-259.22	259.22
Bill Pmt -Ct 17048						
		04/11/2019	Connor Montgomery	1015 · Checking-BancorpSouth		-100.00
Bill	REFUND	04/05/2019		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Ct 17049						
		04/11/2019	Debbie Holley	1015 · Checking-BancorpSouth		-21.87
Bill	REIMBURSE	04/05/2019		6180 · Employee Training & Travel Exp	-21.87	21.87
TOTAL					-21.87	21.87
Bill Pmt -Ct 17050						
		04/11/2019	Douglas Faulker	1015 · Checking-BancorpSouth		-853.35

City of Meadowlakes-Utility Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	REIMBURSEMENT	04/10/2019		6350 · Miscellaneous Operational Exp.	-853.35	853.35
TOTAL					-853.35	853.35
Bill Pmt -Ct 17051		04/11/2019	DPC Industries, Inc	1015 · Checking-BancorpSouth		-150.00
Bill	DE76000485-19	03/31/2019		6316 · WTP Chemical Expense	-75.00	75.00
				6317 · WWTP Chemicals	-75.00	75.00
TOTAL					-150.00	150.00
Bill Pmt -Ct 17052		04/11/2019	Ford & Crew Home & Hwd	1015 · Checking-BancorpSouth		-234.63
Bill	3/25/19 Stmt	04/11/2019		1515 · General Fund Receivables	-234.63	234.63
TOTAL					-234.63	234.63
Bill Pmt -Ct 17053		04/11/2019	Interstate Battery Systems of	1015 · Checking-BancorpSouth		-120.43
Bill	220035091	03/06/2019		1583 · RCC Receivable	-120.43	120.43
TOTAL					-120.43	120.43
Bill Pmt -Ct 17054		04/11/2019	Lowe's	1015 · Checking-BancorpSouth		-30.29
Bill	4/2/2019 Stmt	04/02/2019		6350 · Miscellaneous Operational Exp.	-30.29	30.29
TOTAL					-30.29	30.29
Bill Pmt -Ct 17055		04/11/2019	Process Solutions	1015 · Checking-BancorpSouth		-3,495.58
Bill	220/35010698	03/26/2019		6328 · Distribution Repair & Maint.	-3,495.58	3,495.58
TOTAL					-3,495.58	3,495.58
Bill Pmt -Ct 17056		04/11/2019	San Gabriel Builders	1015 · Checking-BancorpSouth		-80.52
Bill	REFUND	04/05/2019		3010 · Service Deposits Payable	-80.52	80.52
TOTAL					-80.52	80.52
Bill Pmt -Ct 17057		04/11/2019	Tractor Supply	1015 · Checking-BancorpSouth		-134.91
Bill	3/29/19 Stmt	03/29/2019		6350 · Miscellaneous Operational Exp.	-134.91	134.91
TOTAL					-134.91	134.91
Bill Pmt -Ct 17058		04/11/2019	Wex Bank	1015 · Checking-BancorpSouth		-723.69
Bill	4/6/19 Stmt	04/06/2019		6341 · Vehicle Fuel	-662.41	664.03
				1515 · General Fund Receivables	-61.28	61.43
TOTAL					-723.69	725.46
Bill Pmt -Ct 17059		04/11/2019	TCEQ	1015 · Checking-BancorpSouth		-815.00
Bill		04/11/2019		6226 · TCEQ Fees	-815.00	815.00
TOTAL					-815.00	815.00

City of Meadowlakes-Utility Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Cr	17060	04/18/2019	4-T Propane, LLC	1015 · Checking-BancorpSouth		-253.50
Bill	30562	03/27/2019		6310 · Heating Fuel-WTP	-253.50	253.50
TOTAL					-253.50	253.50
Bill Pmt -Cr	17061	04/18/2019	Armando Bustamante	1015 · Checking-BancorpSouth		-56.75
Bill	REFUND	04/16/2019		3010 · Service Deposits Payable	-56.75	56.75
TOTAL					-56.75	56.75
Bill Pmt -Cr	17062	04/18/2019	AT&T Mobility	1015 · Checking-BancorpSouth		-187.99
Bill	4/1/19 Stmt	04/01/2019		6260 · Telephone Expense	-187.99	187.99
TOTAL					-187.99	187.99
Bill Pmt -Cr	17063	04/18/2019	Central Texas Water Maint.	1015 · Checking-BancorpSouth		-190.00
Bill	106707	03/27/2019		6328 · Distribution Repair & Maint.	-190.00	190.00
TOTAL					-190.00	190.00
Bill Pmt -Cr	17064	04/18/2019	Fastenal	1015 · Checking-BancorpSouth		-172.76
Bill	TX001109775	04/09/2019		6350 · Miscellaneous Operational Exp.	-27.06	27.06
Bill	TX001109877	04/15/2019		6350 · Miscellaneous Operational Exp.	-145.70	145.70
TOTAL					-172.76	172.76
Bill Pmt -Cr	17065	04/18/2019	Grainger	1015 · Checking-BancorpSouth		-213.74
Bill	9135631688	04/03/2019		6328 · Distribution Repair & Maint.	-213.74	213.74
TOTAL					-213.74	213.74
Bill Pmt -Cr	17066	04/18/2019	Sheridan Environmental	1015 · Checking-BancorpSouth		-1,461.10
Bill	5809	04/02/2019		6327 · WWTP Repair & Maintenance	-1,461.10	1,461.10
TOTAL					-1,461.10	1,461.10
Bill Pmt -Cr	17067	04/18/2019	Ted Hagerty Construction	1015 · Checking-BancorpSouth		-168.65
Bill	REFUND	04/16/2019		3010 · Service Deposits Payable	-168.65	168.65
TOTAL					-168.65	168.65
Bill Pmt -Cr	17068	04/18/2019	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-346.54
Bill	8222181978	04/01/2019		6170 · Employee Uniform Expense	-173.27	173.27
Bill	8222184206	04/08/2019		6170 · Employee Uniform Expense	-173.27	173.27
TOTAL					-346.54	346.54
Bill Pmt -Cr	17069	04/18/2019	US Oxo, LLC	1015 · Checking-BancorpSouth		-80.95
Bill	11163	03/31/2019		6350 · Miscellaneous Operational Exp.	-80.95	80.95
TOTAL					-80.95	80.95

City of Meadowlakes-Utility Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Cr 17070						-16,683.69
		04/18/2019	Waste Management	1015 · Checking-BancorpSouth		
Bill	0025652-4761-2	03/29/2019		6510 · Garbage Service Expense	-53.93	53.93
Bill	0027504-4761-3	03/29/2019		6510 · Garbage Service Expense	-16,629.76	16,629.76
TOTAL					-16,683.69	16,683.69
Bill Pmt -Cr 17071						-2,139.25
		04/24/2019	Central Texas Water Maint.	1015 · Checking-BancorpSouth		
Bill	10678	04/03/2019		6328 · Distribution Repair & Maint.	-1,294.75	1,294.75
Bill	106719	04/04/2019		6328 · Distribution Repair & Maint.	-844.50	844.50
TOTAL					-2,139.25	2,139.25
Bill Pmt -Cr 17072						-1,884.09
		04/24/2019	Chemtrade Chemicals US LLC	1015 · Checking-BancorpSouth		
Bill	92610771	04/02/2019		6316 · WTP Chemical Expense	-1,884.09	1,884.09
TOTAL					-1,884.09	1,884.09
Bill Pmt -Cr 17073						-20.18
		04/24/2019	Debbie Holley	1015 · Checking-BancorpSouth		
Bill	REIMBURSEMENT	04/24/2019		6180 · Employee Training & Travel Exp	-20.18	20.18
TOTAL					-20.18	20.18
Bill Pmt -Cr 17074						-100.10
		04/24/2019	Ewald Kubota, Inc.	1015 · Checking-BancorpSouth		
Bill	3514348	04/16/2019		6335 · Mach/Equip Repair & Maintenance	-100.10	100.10
TOTAL					-100.10	100.10
Total April 2019 Public Works Disbursements						40,420.99

Recreation Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	04/04/2019	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-662.97
				03-2029 · Alcohol Tax Payable	-662.97	662.97
TOTAL					-662.97	662.97
Check	EFT	04/04/2019	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-816.34
				03-6525 · Alcohol Tax	-816.34	816.34
TOTAL					-816.34	816.34
Check	EFT	04/04/2019	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-2,258.96
				03-2026 · Sales Tax Payable	-2,258.96	2,258.96
TOTAL					-2,258.96	2,258.96
Check	EFT	04/30/2019	Security State Bank	03-1012 · Bancorp South Cking Acct #1910		-13,443.30
				03-6211 · Cart Lease/Purchase-Principal	-11,823.53	11,823.53
				03-6212 · Golf Cart Lease/Purchase-Int.	-1,619.77	1,619.77
TOTAL					-13,443.30	13,443.30
Bill Pmt -C	2858	04/04/2019	4-T Propane, LLC	03-1012 · Bancorp South Cking Acct #1910		-507.00
Bill	31303	03/27/2019		03-6053 · Propane	-507.00	507.00
TOTAL					-507.00	507.00
Bill Pmt -C	2859	04/04/2019	AlSCO, Inc.	03-1012 · Bancorp South Cking Acct #1910		-406.71
Bill	3/31/19 St	03/31/2019		03-6573 · Linen	-406.71	406.71
TOTAL					-406.71	406.71
Bill Pmt -C	2860	04/04/2019	Card Service Center	03-1012 · Bancorp South Cking Acct #1910		-535.92
Bill	3/29/19 St	03/29/2019		03-6160 · Inventory Purchased	-511.39	511.39
				03-6049 · Miscellaneous Expenses	-24.53	24.53
TOTAL					-535.92	535.92
Bill Pmt -C	2861	04/04/2019	Northland Communications	03-1012 · Bancorp South Cking Acct #1910		-179.59
Bill	3/119/19 S	03/19/2019		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-102.41	102.41
				03-6050 · Telephone	-51.21	51.21
TOTAL					-179.59	179.59
Bill Pmt -C	2862	04/04/2019	Victory Media	03-1012 · Bancorp South Cking Acct #1910		-56.10
Bill	3/31/19 St	03/31/2019		03-6045 · Advertising	-56.10	56.10
TOTAL					-56.10	56.10
Bill Pmt -C	2863	04/08/2019	Vulcan Construction Materials	03-1012 · Bancorp South Cking Acct #1910		-19,428.30

Recreation Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	6188698	04/05/2019		03-6866 · Parking Lot Improvements	-19,428.30	19,428.30
TOTAL					-19,428.30	19,428.30
Bill Pmt -C	2864	04/11/2019	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-1,393.51
Bill	75035764	04/02/2019		03-6549 · Food Exp	-1,057.33	1,057.33
				03-6552 · Other Food & Beverage Supplies	-94.77	94.77
Bill	75035765	04/02/2019		03-6552 · Other Food & Beverage Supplies	-171.41	171.41
Bill	98726014	04/08/2019		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-1,393.51	1,393.51
Bill Pmt -C	2865	04/11/2019	Card Service Center	03-1012 · Bancorp South Cking Acct #1910		-2,320.09
Bill	3/29/19 St	03/29/2019		03-6049 · Miscellaneous Expenses	-13.34	13.34
Bill	3/29/19 St	03/29/2019		03-6549 · Food Exp	-2,104.12	2,104.12
				03-6552 · Other Food & Beverage Supplies	-105.17	105.17
				03-6540 · Supplies	-97.46	97.46
TOTAL					-2,320.09	2,320.09
Bill Pmt -C	2866	04/11/2019	City of Marble Falls	03-1012 · Bancorp South Cking Acct #1910		-84.39
Bill	2/26-3/16/	03/16/2019		03-6346 · Sewer & Water	-84.39	84.39
TOTAL					-84.39	84.39
Bill Pmt -C	2867	04/11/2019	Cleveland Golf/SRIXON	03-1012 · Bancorp South Cking Acct #1910		-1,000.80
Bill	5589305-5	02/19/2019		03-6160 · Inventory Purchased	-1,000.80	1,000.80
TOTAL					-1,000.80	1,000.80
Bill Pmt -C	2868	04/11/2019	Highland Lakes Newspapers	03-1012 · Bancorp South Cking Acct #1910		-28.00
Bill	3/31/19 St	03/31/2019		03-6045 · Advertising	-28.00	28.00
TOTAL					-28.00	28.00
Bill Pmt -C	2869	04/11/2019	Southwestern Petroleum Corp	03-1012 · Bancorp South Cking Acct #1910		-205.50
Bill	0409644-I	03/22/2019		03-6320 · Fuel & Lubricants	-205.50	205.50
TOTAL					-205.50	205.50
Bill Pmt -C	2870	04/18/2019	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-2,282.18
Bill	75044495	04/10/2019		03-6549 · Food Exp	-1,191.75	1,191.75
				03-6552 · Other Food & Beverage Supplies	-70.89	70.89
Bill	75045275	04/11/2019		03-6549 · Food Exp	-84.88	84.88
Bill	75052783	04/16/2019		03-6549 · Food Exp	-810.67	952.93
				03-6552 · Other Food & Beverage Supplies	-109.54	128.76
				03-6540 · Supplies	-14.45	16.99
TOTAL					-2,282.18	2,446.20
Bill Pmt -C	2871	04/18/2019	Meadowlakes POA	03-1012 · Bancorp South Cking Acct #1910		-881.87

Recreation Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	157	04/30/2019		03-6362 · Machinery Lease	-875.28	875.28
				03-6363 · Machinery Interest	-6.59	6.59
TOTAL					-881.87	881.87
Bill Pmt -C	2872	04/18/2019	PEC	03-1012 · Bancorp South Cking Acct #1910		-1,914.95
Bill	4/6/19 Str	04/06/2019		03-6420 · Electric	-39.73	39.73
				03-6052 · Electric	-589.42	589.42
				03-6052 · Electric	-441.16	441.16
				03-6342 · Electric - Maintance Building	-234.69	234.69
				03-6344 · Electric - Irrigation	-609.95	609.95
TOTAL					-1,914.95	1,914.95
Bill Pmt -C	2873	04/18/2019	Pinnacle Propane, LLC	03-1012 · Bancorp South Cking Acct #1910		-687.18
Bill	3/31/19 St	03/31/2019		03-6320 · Fuel & Lubricants	-687.18	687.18
TOTAL					-687.18	687.18
Bill Pmt -C	2874	04/25/2019	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-846.98
Bill	75061312	04/23/2019		03-6160 · Inventory Purchased	-668.36	668.36
				03-6540 · Supplies	-178.62	178.62
TOTAL					-846.98	846.98
Bill Pmt -C	2875	04/25/2019	Fox Mail	03-1012 · Bancorp South Cking Acct #1910		-199.00
Bill	11378	04/15/2019		03-6045 · Advertising	-199.00	199.00
TOTAL					-199.00	199.00
Check	5248	04/05/2019	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-143.70
				03-6547 · Beer/Wine	-143.70	143.70
TOTAL					-143.70	143.70
Check	5249	04/05/2019	Twin Liquors	03-1012 · Bancorp South Cking Acct #1910		-385.03
				03-6548 · Liquor Expense	-256.39	256.39
				03-6547 · Beer/Wine	-128.64	128.64
TOTAL					-385.03	385.03
Check	5250	04/12/2019	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-285.05
				03-6547 · Beer/Wine	-285.05	285.05
TOTAL					-285.05	285.05
Check	5251	04/12/2019	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-145.20
				03-6548 · Liquor Expense	-80.88	80.88
				03-6547 · Beer/Wine	-64.32	64.32
TOTAL					-145.20	145.20

Recreation Fund
Check Detail
April 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	5252	04/16/2019	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-322.01
				03-6548 · Liquor Expense	-275.93	275.93
				03-6547 · Beer/Wine	-46.08	46.08
TOTAL					-322.01	322.01
Check	5254	04/17/2019	Petty Cash	03-1010 · BancorpSouth - Petty Cash #3232		-1.99
				03-6163 · Inventory/Cash Shortages	-1.99	1.99
TOTAL					-1.99	1.99
Check	5255	04/17/2019	Petty Cash	03-1010 · BancorpSouth - Petty Cash #3232		-33.74
				03-6163 · Inventory/Cash Shortages	-33.74	33.74
TOTAL					-33.74	33.74
Check	5256	04/17/2019	Amy McJunkins	03-1010 · BancorpSouth - Petty Cash #3232		-38.84
				03-6552 · Other Food & Beverage Supplies	-38.84	38.84
TOTAL					-38.84	38.84
Check	5257	04/17/2019	Petty Cash	03-1010 · BancorpSouth - Petty Cash #3232		-4.16
				03-6163 · Inventory/Cash Shortages	-4.16	4.16
TOTAL					-4.16	4.16
Check	5258	04/17/2019	Petty Cash	03-1010 · BancorpSouth - Petty Cash #3232		-198.08
				03-6163 · Inventory/Cash Shortages	-198.08	198.08
TOTAL					-198.08	198.08
Check	5259	04/17/2019	David Klotz	03-1010 · BancorpSouth - Petty Cash #3232		-15.70
				03-6160 · Inventory Purchased	-15.70	15.70
TOTAL					-15.70	15.70
Check	5260	04/16/2019	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-242.20
				03-6547 · Beer/Wine	-242.20	242.20
TOTAL					-242.20	242.20
Check	5261	04/19/2019	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-335.35
				03-6547 · Beer/Wine	-335.35	335.35
TOTAL					-335.35	335.35
Total April Recreation Fund Disbursements						52,618.73

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 6-A&B-Pool Fees
--

DATE: May 15, 2019

REFERENCE: Old Business 6 A & B

Council Meeting Date: May 21, 2019

AGENDA ITEM: 6-A&B-Pool Fees and Hours of Operation

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

The City owns and operates a municipal pool located at the municipal golfing complex. Due to the size of the pool, only a limited number of users are permitted within the pool area. Last year, on a couple of occasions, the maximum capacity of the pool was reached, and it had to be closed to any additional swimmers until the number of swimmers decreased to an acceptable level. While the pool is rather small for a public pool, it is utilized by many of our residents each year. Overcrowding may be more of an issue this year with the closing of the Marble Falls pool.

Analysis of Issues:

Texas Administrative Code Title 25, Chapter 265.182(99)(b) which defines a Class "B" as *"Any pool used for public recreation and open to the general public with or without a fee."* Due to the fact that ours is a pool that is funded with public funds, and is open to the public, it meets the requirement of being defined as a Class "B" pool. Along with this designation comes some additional requirements, most notably the requirement of having a certified lifeguard and a second responder present during operating hours. Chapter 265.199(g)(9) of the Code referenced above requires *"Lifeguards and second responders shall be provided at:*

- (A) *post-10/01/99 and pre-10/01/99 Class A pools during competitive events;*
- (B) *post-10/01/99 and pre-10/01/99 Class B pools; and*
- (C) *post-10/01/99 and pre-10/01/99 Class C pools with a diving board or slide that is not locked or chained to prevent use of the diving board or slide."*

Last year was the first year that the City complied with State law regarding the utilization of lifeguards, the City contracted with the YMCA of the Highland Lakes to provide the required lifeguards. Last year the pool was open from 1 pm to 7 pm (6 hours per day) Tuesday through Sunday for 76 days, including Memorial Day and Labor Day weekends. The approximate cost of lifeguard services last year was \$15,000.

Since your meeting in April, when we first discussed the pool and its hours of operation, we have received considerable input from the public regarding the hours of operation and the lack of adult swim time. Several of our residents have requested that the pool be opened on a limited basis earlier in the morning to adult only swimming for lap swimming, which is impossible during normal operating hours due to the ropes utilized to restrict certain portions of the pool from non-swimmers for safety reason.

Since the City of Marble Falls pool will be closed this summer, this may lead to additional non-residents utilizing our pool. As mentioned above, our pool is rather small for a municipal pool and can only accommodate a limited number of swimmers (approximately 50 inside the fenced area) at a time which has led to questions of how to limit the number of non-residents utilizing our pool. Unfortunately, since it is a public pool, funded with public funds, we cannot restrict the use of the pool to only residents, but we can charge different usage fees for residents and non-residents. Ordinance 2019-02 has been drafted for your consideration which address different rates for these two cases.

Last year, our rates were \$3 per day for children under the age of 12 and \$5 per day for anyone over the age of 12. A fee was charged for anyone entering the fenced area of the pool even if they did not swim.

Impact on Financial and Personnel Resources:

- **Personnel Resources** -I would anticipate that, due to the possible increase in usage of the pool due to the closing of the Marble Falls pool, golf shop personnel will have to deal with more customers than encountered in past years, however, it should be minimum and will not require any additional personnel.
- **Financial Resources** – The fiscal year 2019 budget reflected funding for the same number of hours of operation as last year. Any additional hours of operations will have to be funded by other means. It is anticipated that by adding additional hours, and the possible additional usage, that the additional cost of the extended hours would be minimized to some extent, but likely not be adequate to cover the entire cost of expanding the hours of operation. Listed below for demonstration purposes only (and subject to change) is a budget based on expanded pool operating hours by 3 hours per day for a total of 9 hours per day for 76 days of operation:

	Actual FY18	Budgeted FY19	Anticipate FY19*
Income-Swim Fees	\$ 6,363	\$ 8,000	\$10,000
Expenses:			
Lifeguards	\$14,946	\$18,000	\$24,000
Supplies	\$ 3,925	\$ 2,000	\$ 750
Maintenance & Operation	<u>\$ 4,026</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>
Total Expenses	\$22,897	\$22,500	\$27,250
Net Gain/Loss	\$16,534	\$14,500	\$17,250

*Based on 9 hours of operation for 76 days

Based on the above reference budget, the cost to increase the number of hours of operation to 9 hours per day would be approximately \$2,750 more than currently budgeted, which would have to be made up from the General Fund since the Recreation Fund would likely not have adequate funds to cover the increased cost due to the effects of the rather wet fall and winter we have encountered and its effect on revenues. The General Fund should have adequate reserves to cover the anticipated additional costs.

Recommendation:

- **Hours of Operation** - I would like to recommend that you extend the hours of operation to help accommodate both our adult swimmers and request to have the pool open earlier in the day. Listed below is a suggested schedule for consideration:

Opened Weekends, Friday and holidays from 10:00am to 7:00pm for all swimmers
Opened Tuesday through Thursday from 10:00am to 11:00am for adult swimmers only
and from 11:00am to 7:00pm for all swimmers

(Please note that this is only a suggestion and subject to change based on Council and the public input.)

- **Fees** - Last year's rate was \$3 for children under 12 and \$5 for anyone over 12 and no distinguishment between residents and non-residents.

Suggested Rate	Resident	Non-Resident
Child under 12	\$3 per day	\$ 9 per day
12 and up	\$5 per day	\$15 per day
Summer Pass (for 4)	\$250	\$750

- **Ordinance 2019-02** – I would recommend the passage of Ordinance 2019-02 which establishes different rates and fees for residents and non-residents. Please note that the draft has blanks where the rates and fees will be entered upon the determination of the appropriate rates and fees.

Alternatives:

The following alternatives are provided for the Council's consideration:

1. Adopt the proposed Ordinance which establishes rates and fees for the use of the pool with resident and non-resident rates.
2. Do not adopt the Ordinance and leave hours of operation and fees as last year.
3. Close the pool entirely.
4. Provide other direction to staff.

Advantages/Disadvantages:

Advantages: By adoption of Ordinance 2019-02 and the establishment of additional hours of operation and an increase in fees to non-residents, this will hopefully help eliminate some of the concerns that have been brought to our attention regarding the operation of the pool. Unfortunately, it does not appear that we have adequate funding to increase pool operation more than approximately 9 hours per day unless other funding sources can be located.

Disadvantages: The increase in hours of operation of the pool by 50% will required additional funding from the General Fund and will cause some additional work on the golf shop staff. Both of these concerns are manageable.

CITY OF MEADOWLAKES

ORDINANCE NO. 2019-02

POOL FEES

AN ORDINANCE AMENDING CITY OF MEADOWLAKES CODE OF ORDINANCES, APPENDIX A - FEES, RATES AND MISCELLANEOUS PROVISIONS BY ADDING NEW SECTION A60.07 TO ESTABLISH RESIDENT AND NON-RESIDENT FEES FOR USE OF THE POOL AT THE HIDDEN FALLS GOLF COURSE; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; PUBLICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

- WHEREAS,** the City of Meadowlakes, Texas (the “City”) is a Type "A" General-Law municipality located in Burnet County, and operating pursuant to the enabling legislation of the State of Texas; and
- WHEREAS,** the City offers the use and enjoyment of facilities, including a pool (“Pool”), of the Hidden Falls Golf Course, also known as the Municipal Golf Center (“Course”), for certain fees; and
- WHEREAS,** the City currently offers use of the Pool through memberships that include use of the golf course, with associated membership fees as reflected in Section A60.06 of the City Code of Ordinances; and
- WHEREAS,** the City wishes now to establish two different fees, one for residents and one for non-residents, solely for the use of the Pool, separate from all other facilities at the Course; and
- WHEREAS,** the City creates a new section in its code, Section A60.07, for the establishment of these resident and non-resident fees for use of the Pool outside of the membership fees in Section A60.06; and
- WHEREAS,** pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and
- WHEREAS,** the City Council finds that the amendments imposed by this Ordinance are characterized as reasonable, necessary, and proper for the good government of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

New Section A60.07 of the City Code of Ordinances is hereby adopted so as to read in accordance with *Attachment "A"*, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Any underlined text shall be inserted into the Code as stated in *Attachment A*.

3. REPEALER

All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this ordinance be deemed invalid, unconstitutional or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations, and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. PUBLICATION

The City Secretary of the City of Meadowlakes, Texas, is hereby directed to place the information above on the City's Website and provide all other notice as required by law.

7. EFFECTIVE DATE

This ordinance shall be effective immediately upon passage and publication.

8. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED and APPROVED this, the 21st day of May 2019, by a vote of ____ (ayes) to ____ (nays) to ____ (abstentions) of the City Council of Meadowlakes, Texas.

CITY OF MEADOWLAKES:

Mary Ann Raesener, Mayor

ATTEST:

Evan Bauer, City Secretary

Attachment "A"

City of Meadowlakes

Code of Ordinances

Appendix A – Fees, Rates and Miscellaneous Provisions

Section A60.07

Pool Membership

A. Resident. An individual or family living within the City Limits of the City of Meadowlakes who pays a fee for access to and enjoyment of the Pool only, separate from and not including access to any other facilities at the Municipal Golf Center.

1. Individual Fee: \$
2. Family Fee: \$

B. Non-Resident. An individual or family living outside the City Limits of the City of Meadowlakes who pays a fee for access to and enjoyment of the Pool only, separate from and not including access to any other facilities at the Municipal Golf Center.

1. Individual Fee: \$
2. Family Fee: \$

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 7-A-Election of Mayor Pro Tempore (Pro Tem)
--

DATE: May 14, 2019

REFERENCE: New Business 7-A

Council Meeting Date: May 21, 2019

AGENDA ITEM: Election of Mayor Pro Tempore (Pro Tem)

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

In the instance where the Mayor is absent or incapable of performing his/her duties, the Mayor Pro Tempore assumes those duties. The Mayor Pro Tempore is a seated Council Member who is elected by a majority of the Council and serves a one-year term. While serving as the Mayor Pro Tempore, the Council Member retains his/her right to vote.

Analysis of Issues:

Section 22.037 of the Texas Local Government Code states that the Mayor shall preside at all meetings of the governing body and requires the governing body to elect one Councilmember to serve as mayor pro tempore (Pro Tem) for a term of one year. If the mayor fails, is unable, or refuses to act, the mayor pro tempore shall perform the mayor's duties.

It has been the tradition in the past to elect a seated incumbent Councilmember as Mayor Pro Tempore; however, there is no specific requirement that an incumbent fills the position. Councilmember Mike Barry has served as the Mayor Tempore for the past two years.

A resolution was not drafted regarding the election of the Mayor Pro Tempore; the nomination and election of the Mayor Pro Tempore will be entered into the official minutes of your meeting.

Impact on Financial and Personnel Resources:

There is no impact on financial or personnel resources.

Recommendation:

To comply with Local Government Code, §22.037 staff recommends the appointment of a Mayor Pro Tempore.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 7-B-Resolution 2019-06-Confirming Appointments

DATE: May 7, 2019

REFERENCE: New Business-7-B

Council Meeting Date: May 21, 2019

AGENDA ITEM: Resolution 2019-06 – Confirming Appointment of Deputy Building Official and Members to the Meadowlakes Building Committee

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

In April, Council adopted Ordinance 2019-01 which, among other things, amended the 2015 International Residential Building Code. Within the amendments to this Code was a provision in which an enforcement agency was created (§R103.1) and appointed the City Manager as the City's building official. The City Manager, as Building Official, was given the authority to appoint deputy building officials (§R103.3) subject to the confirmation of the City Council. In addition to having the authority to appoint deputy building officials, provisions within the Code revision charged the City Manager with the appointment of the members to the Building Committee (subject to Councils confirmation).

Resolution 2019-06, as drafted, will confirm the appointment of the existing Building Committee and its Chair as a deputy building official of the City.

Please find below an excerpt of the 2015 International Residential Building Codes, as amended by Ordinance 2019-01.

R103.1 Creation of enforcement agency.

The department of building safety is hereby created and the official in charge thereof shall be known as the building official.

R103.2 Appointment.

The building official shall be appointed by the City Council, City of Meadowlakes. The building official shall be the City Manager, City of Meadowlakes or his designee

R103.3 Deputies.

In accordance with the prescribed procedures of the City of Meadowlakes and with the concurrence of the appointing authority, the building official shall have the authority to appoint a deputy building official, subject to Council's approval the related technical officers, inspectors, plan examiners and other employees. Such employees shall have powers as delegated by the building official. The Deputy Building

Official shall serve as the Chairman of the Meadowlakes Building Committee. The building official with Meadowlakes City Council approval shall appoint four additional members of the Building Committee. The Chairman is a voting member of the Committee. The Chairman and the Committee members shall be appointed in a manner conforming with the rules of all City committee appointments. The terms of office of each of the five members shall be two (2) years. The terms shall expire on October 31 of the year consistent with the provision that even-numbered places expire in even-numbered years and odd-numbered places expire in odd-numbered years. Members shall continue service until such time that city council appoints a replacement or upon voluntary resignation by the member.

Analysis of Issues:

Resolution 2019-06, as proposed, would confirm the appointment of Mr. Steve Nash as a Deputy Building Official of the City and Chair of the Building Committee, in addition, the resolution would appoint Mr. Joe Summers, Mr. Bob Powers, Mr. Bob Henderson and Mr. Tony Sosinski as members of the Meadowlakes Building Committee. All of these gentlemen are current members of the Committee and Mr. Nash serves as the Building Chair.

Impact on Financial and Personnel Resources:

There is no impact on either financial or personnel resources of the City since no change is anticipated in the current operation of the Committee.

Recommendation:

It is recommended that the City Council adopt Resolution 2019-06 which confirms the appointment of the existing Building Committee as per the terms and conditions as set forth in Ordinance 2019-01.

Alternatives:

The following alternatives are provided for the Council's consideration:

1. Adopt the Resolution as drafted or amended it as necessary in order to comply with the requirements as set-forth in Ordinance 2019-01
2. Do not adopt the Resolution; or
3. Provide other direction to staff.

Advantages/Disadvantages:

Advantages: Adoption of the Resolution will ensure the City's compliance with Ordinance 2019-01 as adopted on April 16, 2019.

Disadvantages: No disadvantages have been identified.

City of Meadowlakes
RESOLUTION NUMBER 2019-06
May 21, 2019

**A RESOLUTION CONFIRMING THE APPOINTMENT OF STEVE NASH, AS
DEPUTY BUILDING OFFICIAL; APPOINTMENT OF JOE SUMMERS, BOB
POWERS, BOB HENDERSON AND ANTHONY SOSINSKI AS MEMBERS
OF THE MEADOWLAKES BUILDING COMMITTEE.**

WHEREAS, the City Council of the City of Meadowlakes, Texas adopted the Code of Ordinance on June 11, 2013; and

WHEREAS, the City Council revised a portion of said Code of Ordinances to incorporate revisions to the adopted 2015 International Residential Building Code; and

WHEREAS, said revisions of the said Code requires the City Council to confirm the City Manager acting in the capacity of the Building Official appointments of Deputy Building Officials and the members of the City's Building Committee; and

WHEREAS, City Manager Johnnie L. Thompson has appointed Mr. Steve Nash, as Deputy Building Official and Mr. Joe Summers, Mr. Bob Powers, Mr. Bob Henderson and Mr. Anthony Sosinski as members of the Meadowlakes Building Committee and seek to obtain confirmation of said appointments by the City Council; and

WHEREAS, the City Council of the City of Meadowlakes proposes to confirm the City Manager's said appointments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MEADOWLAKES, BURNET COUNTY, TEXAS** hereby confirms the City Manager's appointment of the following individual as Deputy Building Official and members of the Meadowlakes Building Committee for the below stated terms:

	Place and Term
Mr. Steve Nash, Deputy Building Committee, Chairman	Place 4-Term Ending October 31, 2019
Mr. Joe Summers, Co-Chairman	Place 1- Term Ending October 31, 2020
Mr. Bob Powers	Place 2 – Term Ending October 31, 2020
Mr. Bob Henderson	Place 3 – Term Ending October 31, 2019

Mr. Anthony Sosinski

Place 5 – Term Ending
October 31, 2019

PASSED, ADOPTED AND APPROVED by the City Council of the City of Meadowlakes this
the 21st day of May 2019.

Attested:

Mary Ann Raesener, Mayor

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 7-C-Resolution 2019-07 – Changing Time of Meeting
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DATE: May 14, 2019

REFERENCE: New Business 7-C

Council Meeting Date: May 21, 2019

AGENDA ITEM: Resolution 2019-07 – Establishing Council Regular meeting dates and times.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

At the Council's April meeting, Councilmember Barry requested that an agenda item be placed on the May City Council agenda regarding the possible change of the Council's meeting time. Ordinance 2016-01, adopted by the Council on April 12th, 2016, amended Section 2-10 of the City's Code of Ordinances to reflect that any change in the time and date of a regular meeting shall be established by Resolution.

The accompanying draft Resolution 2019-07 reflects the change of the meeting as the Council may determine. You will note that in Section 1 of the resolution, there are two highlighted question marks where the time of the meeting is to be inserted.

Analysis of Issues:

Resolution 2019-07, as proposed, would allow you to change the time of the Council's regular monthly meeting. As referenced above, the time is to be inserted into Section 1 of the proposed resolution.

Impact on Financial and Personnel Resources:

There is no impact on financial or personnel resources.

Recommendation:

Staff is flexible and can accommodate any changes to the time of the Council's meeting.

Alternatives:

The following alternatives are provided for the Council's consideration:

1. Adopt the Resolution after the insertion of the new time into Section 1 of the Resolution.
2. Do not adopt the Resolution and leave the Council meeting time at 5:00 p.m.
3. Provide other direction to staff.

Advantages/Disadvantages:

Advantages: It has been suggested that the Council will have better attendance should the start time of the Council meeting be moved to a later time. Several suggestions have been made by the public in general, ranging from a 6 p.m. to 7:00 p.m. start time.

Disadvantages: No disadvantages have been identified.

City of Meadowlakes
RESOLUTION NUMBER 2019-07
May 21, 2019

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL
REGULAR MEETING DATES AND TIMES.**

WHEREAS, The City Council of the City of Meadowlakes adopted Ordinance 2016-01 amending the City of Meadowlakes Code of Ordinances such that regular meeting times and dates of the Council shall be established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;

Section 1. Established Meeting Dates and Times

The City Council of the City of Meadowlakes, Burnet County, Texas hereby establishes its regular meeting date and time as the third Tuesday of the month at ?? p.m. in the Council Chambers, 177 Broadmoor Street, Meadowlakes, Texas.

Section 2. Public Notices and Open Meeting

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

Section 3. Effective Date

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED on this the 21st day of May, 2019.

Mary Ann Raesener, Mayor

Attested:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 7-D- Confirming Variance for lot 444

DATE: May 16, 2019

REFERENCE: New Business 7-D

Council Meeting Date: May 21, 2019

AGENDA ITEM: Confirming variance granted by the Building Committee

FROM: Evan Bauer, City Secretary

Approved by Counsel: No

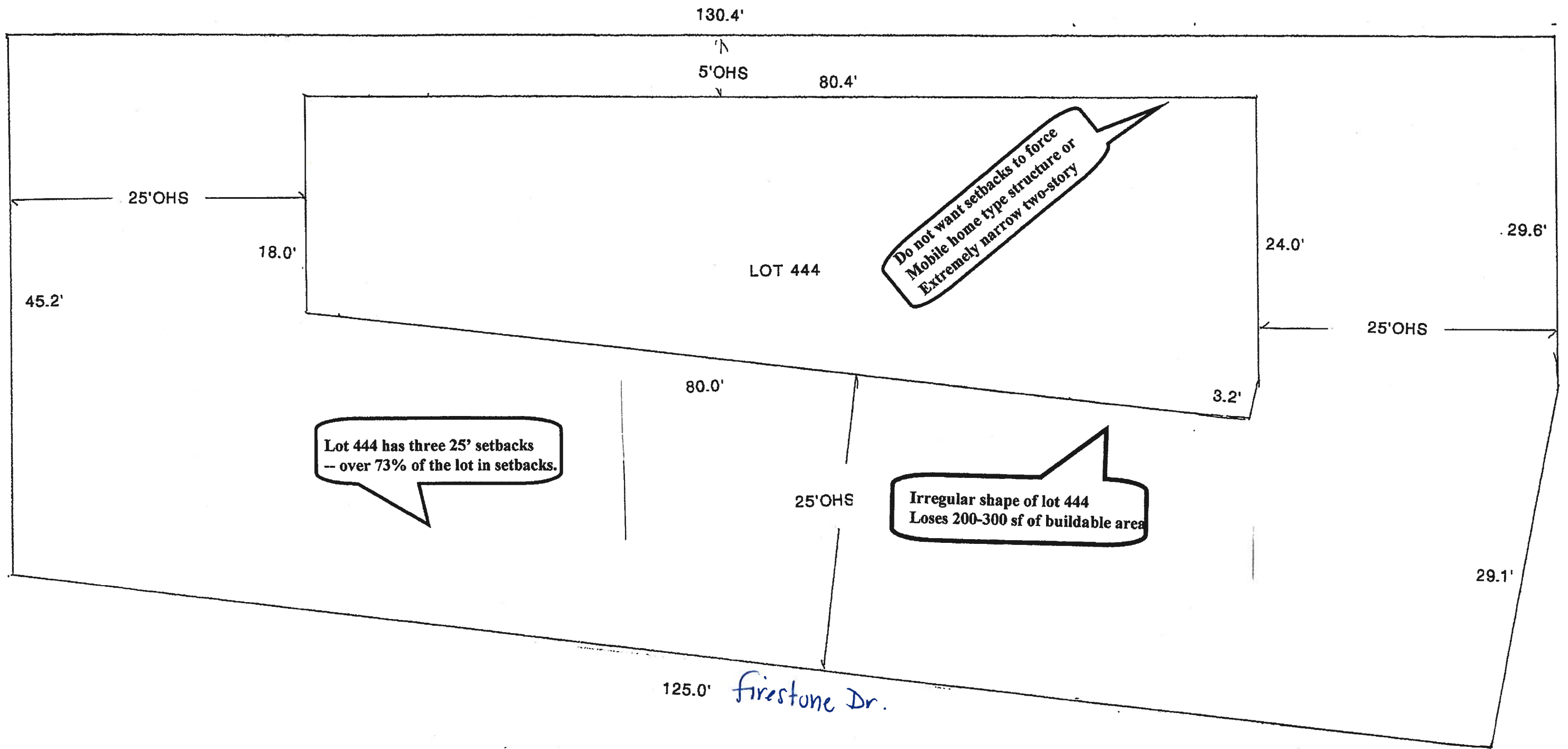
Background:

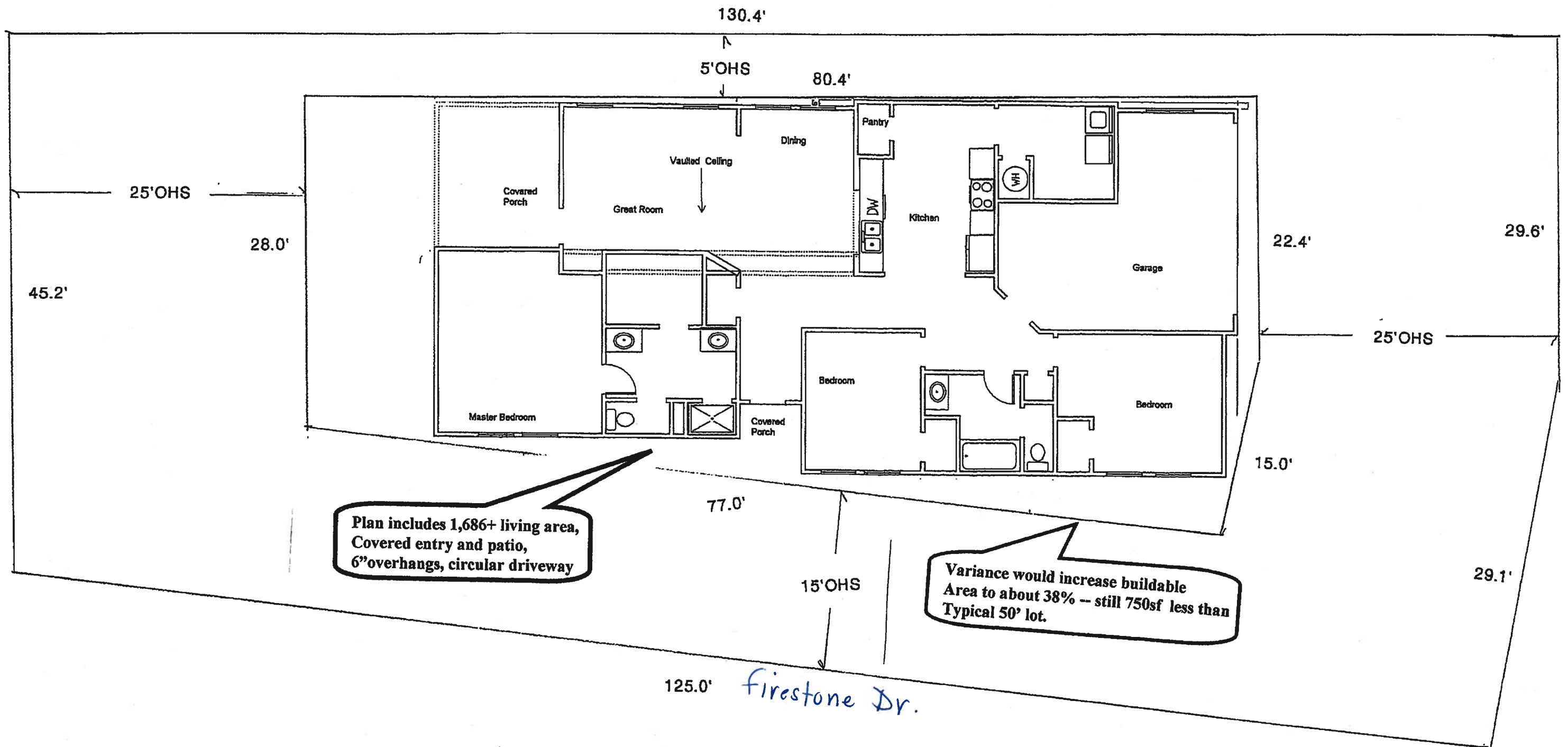
In March of this year, the Building Committee approved a variance on lot 444, 108 Pinehurst. This is a corner lot, (Firestone Dr. & Pinehurst) and is on the golf course, so it has three 25 foot setbacks. The City Council must approve any variance granted by the Building Committee.

The builder requested a variance of the setback line along Firestone Dr. of 10 feet, yielding a new overhang setback of 15 feet. The front of the house would then be positioned 15 feet from the property line and 25 feet from the curb.

Recommendation: I recommend approving the variance granted by the Building Committee for lot 444.

***See attachment**







Firestone Dr

Pinehurst St

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 7-E-Resolution 2019-08

DATE: May 16, 2019

REFERENCE: New Business-7-E

Council Meeting Date: May 21, 2019

AGENDA ITEM: Resolution 2019-08-Calling on the State of Texas to authorize an independent review of the LCRA flood control and water management practices to confirm best practices are followed

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

Attached for your consideration, is a copy of a draft resolution that the concerns citizens group living in the City along the lake has requested the City Council consider for approval. Mr. Mark Bentley is scheduled to be present at your meeting on the 21st to discuss this issue with you.

Analysis of Issues:

The resolution, as drafted, is calling on the Governor, Lt. Governor and our State Senator and Representative to commission an independent review of LCRA's flood control and water management practices.

Impact on Financial and Personnel Resources:

There is no impact on either financial or personnel resources of the City.

Recommendation:

Staff's recommendation is to adopt Resolution 2019-08 and may be amended upon the Council's input.

City of Meadowlakes

RESOLUTION NUMBER 2019-08

May 21, 2019

A RESOLUTION BY THE CITY COUNCIL OF MEADOWLAKES CALLING ON THE STATE OF TEXAS TO AUTHORIZE AN INDEPENDENT REVIEW OF LCRA FLOOD CONTROL AND WATER MANAGEMENT PRACTICES TO CONFIRM BEST PRACTICES ARE BEING FOLLOWED

WHEREAS, The Lower Colorado River Authority ("LCRA") operates Lake Marble Falls, which borders the City of Meadowlakes ("City"), and Starke Dam, which dams the waters that create Lake Marble Falls.

WHEREAS, Decisions made by the LCRA can affect property and lives of the City's citizens.

WHEREAS, On October 9, 2018, a substantial, but not major, flood occurred, which LCRA recognized by providing warnings the previous evening. Such flood caused damage to certain property owned by lakefront property owners of the City.

WHEREAS On October 16, 2018, a major flood occurred that caused additional, more serious and more widespread damage to property owned by the City's citizens, including homes and/or boating facilities.

WHEREAS, Since these two floods, the LCRA has embarked on a campaign to educate communities on the substantial efforts it made to minimize damage from the flood.

WHEREAS, Lake Marble Falls is the economic engine of the City of Meadowlakes and other cities adjacent to the lake, so that the local economy is heavily dependent on a healthy and safely navigable Lake Marble Falls where the risks and magnitude of future floods are controlled to the maximum extent practicable.

WHEREAS, In an effort to confirm the LCRA's conclusions vis-a-vis its operational efforts and to assure that going forward LCRA adheres to flood control and water management best practices, as such standards evolve nationally over time, the City of Sunrise Beach, Texas, passed a resolution on May 1, 2019, and submitted the resolution to the Texas Sunset Advisory Commission asking for an independent engineering study to, among other things, ensure that LCRA is acting as efficiently and effectively in water management operations as humanly possible.

NOW THEREFORE, the City of Meadowlakes hereby invites and appeals to the Governor and Lt. Governor of the State of Texas, and to its State Senator Dawn Buckingham, and to its State Representative Terry Wilson to undertake the following critical actions:

Section 1. The State of Texas should commission a private engineering (and/or hydrological) analysis of the water and floodgate operations during **and leading up to** the October 16, 2018, flood. The LCRA should fully cooperate with the outside firm conducting such review. Such analysis must be in writing, with copies distributed to all municipalities, mayors, and county commissioners in Llano and Burnet counties.

Section 2. The State of Texas should clarify, in writing, by providing a fresh or updated document delineating responsibility for clean-up and risk management that each water related state agency or quasi-state agency bears in the aftermath of any major flooding event. A “major flooding event” is defined herein as a flood that results in at least \$500,000 in total damages to homes and/or property.

Section 3. The State of Texas in passing enabling legislation for the creation of the LCRA required that the LCRA, in part, be responsible for enhancing the quality of life. Through subsequent voluntary or mandated actions of LCRA related to enhancing recreational activities, including placement of buoys or markers in unsafe areas, the precedent is set for LCRA’s ownership of the responsibility to maintain safe recreational opportunities on the lakes it oversees. The City interprets these LCRA responsibilities to include maintaining sufficient water depth to safely operate commonly owned water sports vehicles in areas of the lakes where such activities have traditionally occurred, without fear of running aground, and asks for the State of Texas to confirm this conclusion.

Section 4. The report referenced above must provide a review of the LCRA’s operations and recommendations for the future to assure that going forward, LCRA will adhere to flood control and water management best practices, as such standards evolve nationally over time, in the event of additional floods and events leading up to them. The report should include specific recommendations of such best practices to be followed in the future whether or not these differ from any currently being followed by LCRA.

Section 5. The LCRA shall hold drills at least once per calendar quarter that simulate actual floods that could occur at some future time. Supervisors shall rate the performance of the operations personnel, and document that such drills occurred. The overall rating of the LCRA’s performance during these simulations shall be published on the LCRA web site.

Section 6. The City of Meadowlakes calls on all stakeholders in the Highland Lakes area that would benefit from future best-in-class flood control and water management practices by LCRA to similarly urge that this private engineering (and/or hydrological) analysis of the water and floodgate operations be undertaken to ensure the continued health of the Highland Lakes system for future generations of Texans.

PASSED AND APPROVED on this the 21st day of May 2019.

Mary Ann Raesener, Mayor

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: 7-F-Fiscal Year 2020 Budget
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DATE: May 15, 2019

REFERENCE: New Business 7-F

Council Meeting Date: May 21, 2019

AGENDA ITEM: 7-F-Fiscal Year 2020 Budgeting cycle

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

Each year, the budgeting process begins with the City Council and staff meeting in open sessions to set priorities for the upcoming fiscal year.

The adoption of the City's annual budget and the establishment of the City's property tax rate are the two most important functions the City Council will take each year. These actions are governed by two State of Texas statutes. Chapter 102.001 and 102.002 of the Texas Local Government Code (LGC) which provides the mechanism for the development and adoption of the City's annual budget. The adoption of the City's property tax rate is governed by Chapter 26 of the Texas Property Tax Code (Tax Code). Each of the statutes has specific timetables, notice requirements, and hearing requirements. Unfortunately, they don't match.

The budgeting process and related property tax setting take a considerable amount of time of both Council and staff. I ask that each of you look at your calendars and see if you would be available the first week in June to have our first budget workshop. At this workshop, we would concentrate on the budgeting process and strategic planning with regards to setting goals, priorities, and projects that you would like to see accomplished in the upcoming fiscal year. I would anticipate that your first workshop would last about one and a half hours.