

City of Meadowlakes Stated Meeting Minutes September 18, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on September 18, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Bob Brown, Councilmember
Ed O'Hayre, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Finance

Absent:

Mike Williams, Public Works Director
Debbie Ingalsbe, Rood and Beverage Manager

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:03 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Resident Franzella Jones led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** None.
4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
 1. **Cart Paths** – Mr. Thompson reported that due to time limitations with the County, the renovation of the remaining cart paths would have to be completed after the new fiscal year begins. Renovations are currently scheduled to begin the first half of October. Approval of an Interlocal Agreement will be needed in order to complete this project.
 2. **Water Plant SCADA Upgrades and Raw Water Intake Renovations** – Water consumption is down, so contractors for both the SCADA upgrade and the raw water intake will begin work the first part of October. Mr. Thompson reported that the raw water intake should be completed by mid-November, and SCADA should be completed within the December or January time frame. The contractor will provide a timetable for these improvements next week.

3. Ordinance Enforcement & Animal Control August 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer

4. Patrol Activity Report August 2018 - provided by Meadowlakes Patrol Officer

5. Building Committee August 2018 Activity Report – Steve Nash, Chairman

6. Vandalism August 2018 Report – Evan Bauer, City Secretary

B. Briefing on Golf and Pool Operations – Due to the recent rainfall, revenue was slightly down for the month of August. Mr. Panther reported that the new commercial showcasing the golf course is airing on Northland cable. In addition to the commercial, Mr. Panther presented new flyers to Council advertising the golf course; these have been delivered to various businesses in the area. Mr. Panther discussed the possibility of getting new tee signs and ball washers for the course. These would be provided by Bench Craft at no cost to the City but, in turn, this company will utilize a portion of the sign for advertising space. Bench Craft will do all installation, maintenance and repairs to the signs.

C. Briefing on Food and Beverage Operations – Debbie Inglasbe was absent. Mr. Thompson reported that for the month of August, Food and Beverage generated adequate income to cover its direct operating expenses. He is currently looking into restaurant sales during the evening hours, and will possibly be reducing the number of days it is opened in the afternoon in order to minimize loss.

D. Public Works – Mr. Williams was attending a customer service inspection class; there was not a live report given.

5. CONSENT ITEMS:

- A.** August City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Financial Reports for August 2018 - Johnnie Thompson, City Manager
- C.** Reappointment of Mayor Raesener to Capital Area Council of Governments

After discussion, Councilmember Brown made a motion, which was seconded by Councilmember Woods to approve the consent items as presented. The motion carried with a 4-1 vote, with Councilmember O’Hayre voting no.

6. OLD BUSINESS ITEMS:

A. Public Hearing on Fiscal Year 2019 Budget. Mr. Thompson presented the Fiscal Year 2019 proposed budget to Council and guests. This presentation addressed income, expenses, and highlights of the proposed budget.

B. Discussion/Action: ORDINANCE 2018-04-AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS AMENDING ORDINANCE 2017-04 WHICH ADOPTED THE FISCAL YEAR 2017-2018 MUNICIPAL BUDGET FOR THE CITY OF MEADOWLAKES, TEXAS;

EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING. Mr. Thompson reported that this ordinance would amend our current budget to reflect the reduction in funds transferred to the Recreation Fund and the utilization of excess funds in water meter purchases for the purchase of the two new pieces of equipment. After discussion, Councilmember Brown made a motion to adopt Ordinance 2018-04. The motion was seconded by Councilmember Woods and carried with 4-1 vote; Councilmember O’Hayre voted no.

C. Discussion/Action: ORDINANCE 2018-05- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AUTHORIZING EXPENDITURES; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; FILING OF THE BUDGET; EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING. Mr. Thompson briefed the Council on the action required in order to adopt the fiscal year 2019 budget. Due to the fact that the City will be generating more income from ad valorem taxes than generated last year, Council is required to take two separate votes. The first vote is simply a verbal motion entered into the minutes of the meeting stating that more income will be derived from ad valorem taxes than last year and the second being the actual adoption the Ordinance adopting the budget.

Councilmember Drummond briefed the Council on the need to make considerable improvements to the parking lot at the restaurant/pro shop and had requested that the City Manager obtain approximate cost for the repaving of the existing parking lot as well as a small newly developed area just east of the currently paved area. The approximate cost for the proposed improvements is \$55,000. Councilmember Drummond inquired from the City Manager if any funding sources were available for this project. Mr. Thompson advised that the Recreation Fund did not have the funding source for undertaking this project and funding would need to be obtained from other sources. The only funding source that Mr. Thompson was aware of would be uncommitted cash reserves of the General Fund. It was noted that as proposed in the fiscal year 2019 budget the General Fund would be transferring \$45,000 to the Recreation Fund for other Capital improvements.

Councilmember Drummond made the following motion “I move to ratify that the Fiscal Year 2019 Budget will raise \$10,805 more in ad valorem tax income than last year.” The motion was seconded by Councilmember Barry and carried unanimously.

Based on uncommitted funds being available in the General Fund, Councilmember Barry made a motion, which was seconded by Councilmember Drummond, to approve Ordinance 2018-05 adopting the fiscal year 2019 budget subject to the City Manager amending the proposed fiscal year 2019 budget to reflect the following changes:

- Net transfer of \$55,000 in uncommitted General Fund reserves to the Recreation Fund, bringing the total net transfer from the General Fund to the Recreation Fund to \$100,000.

- Net transfer into the Recreation Fund from the General Fund in the amount of \$55,000 bringing the total budgeted transfer into the Recreation Fund from the General Fund to \$100,000.
- Increasing Capital Expenditure expense in the Recreation Fund by \$55,000 for parking lot improvements.
- Amendment of projected cash flows in both the General Fund and Recreation Fund to reflect the additional transfer of funds.

The motion carried with the following roll call votes:

Councilmember Barry – Yes
Councilmember Woods – Yes
Councilmember Drummond – Yes
Councilmember Brown - Yes
Councilmember O’Hayre - No

D. Discussion/Action: ORDINANCE 2018-06 AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, TAX YEAR 2018; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; PROVIDING FOR PENALTIES, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; PROVIDING FOR FINDINGS OF FACT; SAVINGS CLAUSE; SEVERABILITY; PUBLICATION; EFFECTIVE DATE, AND PROPER NOTICE AND MEETING. The proposed tax rate for calendar year 2018 would be set at the effective tax rate of \$0.2914 per \$100 valuation. After due discussion, Councilmember Brown made a motion, which was seconded by Councilmember O’Hayre, to adopt Ordinance 2018-06 as presented which establishes a combined ad valorem tax rate of \$0.2914 per \$100 taxable valuation, which reflects a Maintenance and Operation tax rate of \$0.1515 and an Interest and Sinking tax rate of \$0.1399.

The motion carried with the following roll call votes:

Councilmember Barry – Yes
Councilmember Woods – Yes
Councilmember Drummond – Yes
Councilmember Brown - Yes
Councilmember O’Hayre - Yes

E. Discussion/Action: This item was taken right after Consent Items. Adjournment into executive session per Section 551.071 Consultation with Attorney regarding the lease agreement with the Meadowlakes Property Owners Association, Inc.) Mayor Raesener recessed the Council to Executive Session at 5:34pm. No action was taken.

F. Reconvene into Open Session and action as may be required. Mayor Raesener called the meeting back to order at 6:03pm.

7. NEW BUSINESS:

- A. Discussion/Action: Contract with the Marble Falls Volunteer Fire Department, Inc. for fire protection.** Mr. Thompson briefed the Council on the City's contract for fire protection agreement with the Marble Falls Area Volunteer Fire Department, Inc. set to expire on September 30, 2018. The Department has agreed to extend the existing three year contract at the current level of funding for an additional three years. The annual cost to the City is \$42,135. The contract provides for \$37, 135 in direct compensation to the Department and requires the City to escrow \$5000 per year for major equipment or vehicle purchases. After discussion, Councilmember O'Hayre made a motion to enter into another three year contract with the Marble Falls Volunteer Fire Department. The motion was seconded by Councilmember Drummond and carried unanimously.
- B. Discussion/Action: Authorizing City Manager to enter into an Interlocal Agreement with Burnet County for assistance in construction of golf cart paths.** The County is able to provide the City with up to \$15,000 of in kind assistance. In order for the County to provide the needed equipment and manpower to complete the installation of the new cart path, we must enter into a new Interlocal Agreement with the County. This will allow for the completion of the City's golf course cart paths. The requested action on this item is to grant the City Manager the needed authorization in order to execute the Interlocal Agreement with Burnet County. The County Commissioner's Court will take action on the agreement at their meeting October 3rd. After discussion, Councilmember O'Hayre made a motion to authorize the City Manager to enter into an Interlocal Agreement with Burnet County for the purpose of completing the cart paths. The motion was seconded by Councilmember Brown and carried unanimously.
- C. Discussion/Action: Authorizing City Manager to purchase via cooperative purchasing the following in fiscal year 2019 as per adopted budgeted: Excavator, Brush Chipper, and Truck.** The proposed budget provides \$100,000 in funding for the purchase of replacement equipment and vehicles. The equipment budgeted to be replaced is our excavator, brush chipper, and one truck. All of items will be purchased via cooperative purchasing programs. After discussion, Councilmember Drummond made a motion to authorize the City Manager to purchase the needed excavator, brush chipper, and truck. The motion was seconded by Councilmember Brown and carried unanimously.

8. ADJOURNMENT: Mayor Raesener adjourned the meeting at 7:20p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: October 9, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: October 9, 2018