

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, September 18, 2018 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, September 18, 2018 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Operations in general - City Manager Johnnie Thompson
 1. Golf Cart Path Improvements
 2. Water Treatment Plant SCADA upgrades/renovation
 3. Raw Water Intake Renovations
 4. Ordinance and Animal Control Report
 5. Patrol Activity Report
 6. Building Committee Report
 - B. Briefing on Golf Operations – Panther
 - C. Briefing on Food and Beverage – Ingalsbe
 - D. Public Works - Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non- controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting and Workshop
 - B. August 2018 Financial Statements

- C. Reappointment of Mayor Raesener to Capital Area Council of Governments.

6. OLD BUSINESS

- A. Public Hearing on Fiscal Year 2019 Budget.-Thompson
- B. Discussion/Action – **ORDINANCE 2018-04-AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING ORDINANCE 2017-04 WHICH ADOPTED THE FISCAL YEAR 2017-2018 MUNICIPAL BUDGET FOR THE CITY OF MEADOWLAKES, TEXAS; EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING.** - Thompson
- C. Discussion/Action - **ORDINANCE 2018-05- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AUTHORIZING EXPENDITURES; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; FILING OF THE BUDGET; EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING.** - Thompson
- D. Discussion/Action – **ORDINANCE 2018-06 AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, TAX YEAR 2018; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; PROVIDING FOR PENALTIES, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; PROVIDING FOR FINDINGS OF FACT; SAVINGS CLAUSE; SEVERABILITY; PUBLICATION; EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.** - Thompson
- E. Discussion/Action – Adjournment into Executive Session per Section 551.071 (Consultation with Attorney regarding the Lease Agreement with the Meadowlakes Property Owners Association, Inc., i.e. "Lease Agreement for Recreational Storage Area").
- F. Reconvene into Open Session and action as may be required.

7. NEW BUSINESS

- A. Discussion/Action – Contract with the Marble Falls Volunteer Fire Department, Inc. for fire protection - Thompson
- B. Discussion/Action – Authorizing City Manager to enter into an Interlocal Agreement with Burnet County for assistance in construction of golf cart paths. –Thompson

- C. Discussion/Action- Authorizing City Manager to purchase via cooperative purchasing the following in fiscal year 2019 as per adopted budgeted:
Excavator, Brush Chipper, and Truck – Thompson/Williams

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meeting is October 16th at 5:00 p.m.

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on September 13th, 2018 at 9:00am and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

Ordinance Enforcement and Animal Control Report Summary for August 2018

Calls Received:	Ordinance line:	26
	Animal Control line:	33
	Security Gate:	1
	City Hall:	6
	Sherriff	1
	State Health Dept	3

164 notices were issued during the month of August:

- 2 notices regarding Ordinance 4-75 – pets not registered with the City
- 26 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 2 notices regarding Ordinance 20-55– limbs on property over 14 days or grass clippings on the street
- 1 notice regarding Ordinance 28-56 – vehicle, boat, golf cart or trailer parked on lot
- 2 notices regarding Ordinance 28-56 – boat or trailer parked on drive or street over 3 days in 7 days
- 1 notice regarding Ordinance 28-56 - golf cart stored on drive
- 7 notices regarding PMC 302.4 – yard or lot needs mowing
- 4 notices regarding PMC 302.4 – dead or dying tree on property
- 119 notices regarding PMC 302.4 – trees or shrubs overhanging street need trimming

16 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

1 Warning Notice was issued regarding Ordinance 4-5 - for allowing dogs to leave lot line unrestrained

1 Dog bite investigation

1 Disposed of one skunk and submitted for Rabies testing

3 Picked up bats and submitted for Rabies testing

3 Advised City to issue Rabies Alert

2 Caught two loose dogs and one trapped cat and returned to owners

21 Verbal warnings were issued

6 Dead animals picked up and removed from City

2 Picked up two trapped raccoons and removed from the City

1 Rescued one fawn from wrought iron fence

Submitted by:

Pat Preston

Pat Preston

Ordinance Enforcement Officer & Animal Control Officer, September 5, 2018

MEADOWLAKES PATROL ACTIVITY REPORT August 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
8/1/2018	Wed	Koenning	9:15am	1:15pm	4	0	0	3	0	Patrol & radar	111163	111179	16
8/1/2018	Wed	Koenning	4:30pm	7:30pm	3	1	0	0	0	Patrol & radar	111209	111220	11
8/2/2018	Thurs	Koenning	4pm	7:30pm	3.5	0	1	0	0	Patrol & radar	111220	111231	11
8/3/2018	Fri	Koenning	4:30pm	8pm	3.5	0	1	0	0	5:16pm - Dispatched to a residence on Columbine in reference to a 911 call. Resident was only trying to work on his phone and accidentally dialed 911.	111234	111244	10
8/4/2018													
8/5/2018													
8/6/2018													
8/7/2018													
8/8/2018													
8/9/2018	Thurs	Koenning	4:30pm	7:30pm	3	2	1	0	0	Patrol & radar	111253	111263	10
8/10/2018													
8/11/2018	Sat	Koenning	10:30am	4:30pm	6	2	1	0	0	Patrol & radar	111284	111309	25
8/12/2018													
8/13/2018													
8/14/2018													
8/15/2018	Wed	Koenning	8am	2pm	6	2	2	0	0	Patrol & radar	111741	111760	19
8/16/2018	Thurs	Koenning	8am	1pm	5	1	0	0	0	11:50am - Assist MF-EMS at a residence on Stewart in reference to an elderly male with low blood sugar.	111760	111779	19
8/17/2018													
8/18/2018													
8/19/2018													
8/20/2018	Mon	Koenning	7:30am	10:30am	3	0	1	0	0	Patrol & radar	112332	112344	12
8/21/2018	Tues	Koenning	7am	11am	4	0	1	0	0	Patrol & radar	112344	112359	15
8/22/2018													
8/23/2018													

MEADOWLAKES PATROL ACTIVITY REPORT August 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
8/24/2018	Fri	Koenning	6:45am	10:45am	4	0	2	0	0	6:50am - Monitor school bus loading, 7:20am - monitor school bus loading.	112740	112755	15
8/24/2018	Fri	Koenning	3pm	7pm	4	0	1	0	0	3:30pm - Monitor school bus unloading, 4:35 - monitor school bus unloading.	112755	112768	13
8/25/2018	Sat	Koenning	10am	5pm	7	1	2	0	0	12:25pm - Closed gates that were standing open from Pecal Valley subdivision.	112768	112792	24
8/26/2018													
8/27/2018													
8/28/2018													
8/29/2018	Wed	Koenning	6:45am	11:45am	5	0	0	0	0	6:53am - Monitor school bus loading, 7:20am - monitor school bus loading.	113173	113190	17
8/30/2018	Thurs	Koenning	3pm	6pm	3	0	1	0	0	3:30pm - Monitor school bus unloading, 4:25 - monitor school bus unloading.	113200	113190	10
8/31/2018													
TOTALS					64	9	14	3	0				227

Building Committee Report

August-18

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck			
Fence			1
Remodel			2
New Home			6
Variance			
Patio Cover/Remodel			3
Arbor/Pergola			1
Swimming Pool/Hot Tub	2		1
Play Scape			
Other- Boat Docks	1		2
Plat Amendment			
Consultation			
Permit Revision			
Total	3		16

Applications Denied

Deck			
Fence			
Remodel			
New Home - 102 Firestone Pl.	1		
Variance			
Patio Cover/Enclosure			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			

MEMORANDUM

Date: September 11, 2018
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), mowing and cleaning of the lakeside pavilion and children's park as needed, 1 mowing cycles of the vacant lots, routine maintenance at the military veterans park and the first responder park, Repaired 2 holes in the perimeter fence.
2. The following items were completed at the golf complex: Weekly cleaning and maintenance at the pool. Fencing around the a/c units at the clubhouse has been removed and installation of a new fence will begin any day now. Removal of old cedar split rail fencing and installation of over 400' of new cedar split rail fencing. We have started leveling the parking lot addition at the clubhouse and the new fencing will be finished after that leveling has been completed.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. **The 90 day review period has begun and we can expect the new maps to become effective the latter part of this year.** I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement. I talked to FEMA earlier this week and they estimate the new maps will become effective around June of next year.
4. Paving of holes 1-9 & 18, approximately 600', was completed and we continue filling in along the new cart paths to make a smooth transition from the asphalt to the grass.
5. We have ordered a new pump to transfer our treated wastewater effluent to the golf course irrigation pond. The existing pump was purchased in 2013 and is no longer operable. Delivery of the new pump is expected within 10 days. Thanks to the recent rainfall and the availability of water via the "purple pipe" from Marble Falls this is no longer our only source of water for golf course irrigation and does not deprive the golf course of water.
6. Changed out approximately 31 water meters with the new remote read meters.
7. Repaired 3 water leaks.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018
January	8.1	6.1	7	7.3	8.3
February	7.5	7	7.6	8.0	7.7
March	11.3	7.8	10.3	11.5	13.0
April	14.4	11.9	9.9	12.7	15.9
May	12	8.9	9.2	16.5	17.7
June	11.3	13	15	17.3	20.6
July	15.2	24.3	24.8	22.0	22.5
August	16.3	24.7	18.6	19.5	24.3
September	15.3	21.8	17.9	19.0	
October	17.1	17.8	18.8	15.0	
November	9.2	7.7	10.5	13.6	
December	7.8	6.5	7.4	8.9	
Annual Total	145.5	157.5	157	171.3	

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #5-Consent Items

DATE: September 11, 2018

REFERENCE: Consent Items

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #5-Approval of Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Please find attached for your review and consideration the minutes of your August 24, 2018 meeting, August 2018 Financial Statements, and information from Capital Area Council of Governments. I will be briefing on each item below.

Minutes – Please find attached a copy of the draft minutes of your August 24, 2018 meeting; if you have any questions or changes please contact Evan.

August 2018 Financial Statements

General Fund – The General Fund experienced a loss for the month; the loss was about \$6,000 less than anticipated for August. The Fund had a net gain of \$71,500 for the year-to-date when a net gain of about \$40,000 was budgeted.

- **Revenues** - The Fund's revenues for the month exceeded those budgeted considerably, however, the year-to-date revenues are only slightly greater than those budgeted. It is anticipated revenues for the Fund will end the fiscal year very close to those budgeted even though it appears that income from Franchise Fees will be about \$10,000 less than budgeted. The lost Franchise Fee revenue is being made up from increases in Judicial and building permits income.
- **Expenses** - Expenses for the Fund for August came in very close to those budgeted for the month, however, year-to-date expenses are considerably below those budgeted they are 6% (\$32,000) less. It is anticipated that this trend will extend for September and the Fund should end the fiscal year with total expenses of about 6% less than budgeted.
- **Cash Flow** – While the Fund did experience a negative cash flow for August, (which was expected) it still had a positive cash flow of more than nearly \$52,000 for the year. It is expected the Fund will experience a slight negative cash flow for the fiscal year due to the transfer of funds to the Recreation Fund for cart path improvements anticipated in

September. To date, \$25,000 has been transferred out to the Recreation Fund and another \$35,000 is expected to be transferred by the end of September bringing the total amount transferred to \$60,000 of the \$125,000 budgeted. At the end of August the Fund had approximately \$26,000 more cash on deposit than it did at the end of August last year.

- Disbursements - There were no out of the ordinary disbursements from the Fund in August.

Utility Fund – The Utility Fund had a net gain of just under \$9,800 for August, \$17,500 less than anticipated. This was mainly due to the purchase of the new tractor. The Fund's net gain for the year is just over \$87,300, about \$64,000 greater than budgeted.

- Revenues – The Utility Fund's revenues for the month came in about \$6,500 less than those budgeted, however, year-to-date revenues exceed those budgeted by about \$37,000. The main reason August's revenues are off is due to less water revenues than budgeted for the month. Year-to-date water revenues are very close to those budgeted for the period. It is expected that total revenues for the fund will end the fiscal year, approximately \$25,000-30,000 greater than those budgeted.
- Expenses – August's expenses exceeded those budgeted by approximately \$9,000 due to the \$20,000 expenditure for the purchase of the new tractor. While August's expenses exceeded those budgeted, year-to-date expenses remained approximately \$27,000 less than those budgeted for the period. All major expense categories are very near or below budgeted their expenses for both the month and year-to-date with the exception of Garbage Service Expenses which exceeds its budget due to the increase in fees granted in January of this year. We have increased revenues from this service to off-set the increase in expenses.
- Cash Flow – The Fund had only a very slight positive cash flow in August, however, the Fund's year-to-date cash flow is nearly \$54,000. It is anticipated the fund will end the fiscal year with a positive cash flow of between \$50,000 and \$60,000. The Fund had approximately \$10,000 more on cash on deposit than it did at the end of August last year. It is to be noted that the approximate \$232,000 budgeted for water treatment plant improvements for fiscal year 2018 will not be completed in and will carry over to fiscal year 2019.
- Disbursements – The vast majority of the Fund's expenses for the month were the normal recurring ones with the following exceptions:
 - Ck. 16700-American Fence and Supply-\$3,197.90-for fence materials for the repair of the fence at the WWTP as well as materials to replace the split rail fence around the golf course parking lot and adjacent lawn (the Recreation Fund will reimburse the PWD for the cost of the fence materials.)
 - Ck.16707-Deere & Company-\$20,227.60-purchase of replacement tractor.
 - Ck.16718-Top Equipment-\$5,875.20-purchase a replacement mower for lawn care crew.
 - Ck.16728-Pump Mechanical-\$2,910.77-repairs to golf course irrigation pumps (will be reimbursed by Recreation Fund paid error from wrong Fund)

Debt Service Fund – The Debt Service fund made a \$385,000 principal payment and a \$24,703 interest payment in August. The Fund makes semi-annual interest payments and an annual

principal payment each year. The only disbursement during the month for the Fund reflects this payment. The Fund has approximately \$3,000 more cash on deposit at the end of August 2018 than the end of August last year. It is anticipated that the Fund will end the fiscal year with approximately \$19,000 in uncommitted cash.

Recreation Fund – The Recreation Fund had an approximate \$13,000 net operational gain in August and has a net operating gain of around \$47,000 for the year (backing our capital improvements). Food and Beverage Operations (less House Expenses) revenue exceeded its expenses in August for the first time in a number of months.

- Revenues – August’s revenues were about \$10,000 less than those budgeted for the month. Both golf operations and F&B operations each contributed equally to this loss. Year-to-date revenues are about \$78,000 less than those budgeted for the period, almost entirely due to less income from F&B operations. Year-to-date golf generated income is approximately \$4,000 less than budgeted and is expected to end the fiscal year about \$10,000 less (due to recent rainfall). Pool income will end the fiscal year about \$3,600 less than budgeted, and F&B operations are expected to end the fiscal year about \$80,000 less than budgeted.
- Expenses – Total combined Recreation Fund expenses for both the month and the year-to-date are considerably below those budgeted. August’s expenses are approximately 18% below those budgeted and year-to-date expenses are about 2.5% less than those budgeted for the period. The Fund essentially has three cost centers which I will briefly review with you below (please note that administrative expenses and capital expenditure expenses will not be factored into the narrative):

Golf Operations (Proshop and Grounds Maintenance) – August’s Golf Operations expenses ended the month about \$11,500 less than those budgeted and about \$63,000 less than budgeted for the year-to-date. The decrease in costs for the month is mainly contributed to decreased Proshop expenses, however, the decrease in year-to-date expenses have mainly contributed to a decrease in Ground Maintenance expenses; mostly due to fewer employee related expenses than budgeted. It is anticipated that Proshop expenses for September will be very near those of August, and it is expected that Ground Maintenance expenses will increase significantly due to the need to order seeds for over seeding and several repairs. It is expected expenses for Golf Operations will end the fiscal year considerably less than budgeted.

Pool/Tennis Operation – August Pool/Tennis operational expense ended the month about \$1,000 less than budgeted, with year-to-date expenses \$5,000 less. It is anticipated that Pool/Tennis operating expenses will end the fiscal year about \$2,000 over its budgeted expenses, due to the increased cost of the operation and maintenance of the pool. We will be replacing both pool pumps and just recently made the final payment to the YMCA for providing lifeguards. It is anticipated that revenues will fall about \$20,000 short of funding for this operation.

Food and Beverage (F&B) Operation – While F&B showed a slight profit in August (\$1,800), it continues to struggle generating adequate revenue to cover its actual operating expenses. F&B has lost approximately \$40,000 since the first of the

year and it is anticipated that the actual loss for the fiscal year will be greater than \$45,000 due to three pay periods in September. While we did see an upturn in sales in August, it is not expected to continue due to lost sales as a result of the inclement weather we are experiencing. We are in the process of reviewing operating hours and may be adjusting them to minimize additional losses. It appears that food operations on several afternoons during the week fail to generate adequate income to cover labor cost, much less the cost of food.

Appointment to Capital Area Council of Governments – We are a member of the Capital Area Council of Governments (CAPCOG). Please find attached information on CAPCOG along with a request for an appointment of a representative from the City. Mayor Raesener currently is the appointee and has agreed to continue to serve subject to your confirmation of her reappointment.

RECOMMENDED ACTION:

Staff recommends approval of the Consent Items.

ATTACHMENTS:

August 24th, 2018 draft minutes
August 2018 Financial Statements
Information from CAPCOG

City of Meadowlakes

Stated Meeting Minutes

August 24, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on August 24, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

Absent:

Larry Panther, Head Golf Pro

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Councilmember Woods led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** Resident Christine Forsyth expressed concern about the recent change in the City's position regarding the City's long term lease agreement with the POA allowing the POA to use and operate the RV/Boat Storage area. Ms. Forsyth is especially disappointed about potential legal fees related to this issue.
4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
 1. **Cart Paths** – Due to time limitations during FY18, the remaining paths are scheduled to be paved the first half of October 2018, a new fiscal year for both the County and the City. The estimated cost for this project in FY18 was \$50,000. The proposed FY19 budget reflects \$45,000 in funding for the remaining paths. City crews are in the process of backfilling in alongside the paths.
 2. **Water Plant SCADA Upgrades and Improvements** – The engineered schematic drawings are in the final stages of approval by the contractor and he anticipates that they will begin installation of the new system by the end of August. The new system will run parallel with our existing system and with minimal effect on operations during its installation.

3. **Raw Water Intake Renovations** – The new pumps have been delivered to the contractor and we have been in discussion with the contractor on the installation of the new pumps and control panel. They are aware that they will have to work around our high water usage times. Installation may not be completed until late September or early October, depending on our water consumption requirements.
- B. **Briefing on Golf and Pool Operations** – Mr. Panther was not present. A live report was given by Mr. Thompson.
- C. **Briefing on Food and Beverage Operations** – Debbie Ingalsbe reported that she already has 17 parties booked for the upcoming holiday season. She has created a new holiday menu, as well as new weekly specials available to the public. She also reported that the restaurant will be hosting Chicks for Charity as well as the OLLI foundation at the end of the month. Both of these organizations are advertising their event in the local newspaper and Ms. Ingalsbe said that is helping with advertising for the restaurant. Mr. Thompson reported that total food and beverage sales for the month of August have increased by about \$5,000 over those of the previous month.
- D. **Public Works** – Mr. Williams reported that about 400 feet of fencing has been replaced at the restaurant. City crews will soon begin the expansion of the parking lot. He also reported that paving of the cart paths for holes 1-9 and hole 18 has been completed and city crews have started filling in alongside the new cart paths to make a smooth transition from the asphalt to the grass. During the month of July, Public Works employees replaced 38 water meters with the new remote read meters and repaired two water leaks.

5. CONSENT ITEMS:

- A. July City Council Meeting, Special Meeting, and Workshop Minutes – Evan Bauer, City Secretary
- B. Standard Staff Reports for July 2018.
 1. Ordinance Enforcement & Animal Control July 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 2. Patrol Activity Report July 2018 - provided by Meadowlakes Patrol Officer
 3. Building Committee July 2018 Activity Report – Steve Nash, Chairman
 4. Vandalism July 2018 Report – Evan Bauer, City Secretary
 5. Public Works Department July 2018 Activity Report - Mike Williams, PWD
- C. Financial Reports for July 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Barry made a motion to approve the consent items as presented. The motion was seconded by Councilmember Drummond and carried with votes from Councilmembers Woods and Brown. Councilmember O'Hayre was opposed.

6. OLD BUSINESS ITEMS:

- A. **Discussion/Action: Republic Services briefing on services and a request for an increase in solid waste collection fees.** This item was not discussed because the Republic Services agent was not present.

B. Discussion/Action: This item was taken out of order. Adjournment into executive session per Section 551.071 Consultation with Attorney regarding the lease agreement with the Meadowlakes Property Owners Association, Inc.) Mayor Raesener recessed the Council to Executive Session at 5:03pm. No action was taken.

C. Reconvene into Open Session and action as may be required. Mayor Raesener called the meeting back to order at 5:27pm.

7. NEW BUSINESS:

A. Discussion/Action: Establishment of proposed tax rate and establishing date of public hearing regarding fiscal year 2019 budget. After discussion, Councilmember Drummond made a motion to establish the proposed tax rate of \$0.2914 per \$100 valuation and to set a public hearing regarding fiscal year 2019 budget during the next regularly scheduled council meeting on September 18, 2018 at 5:00pm. The motion was seconded by Councilmember Brown and carried with votes from Councilmembers Woods and Barry. Councilmember O'Hayre was opposed.

B. Discussion/Action: Update on authorized signatures on financial instruments of City. After discussion, Councilmember Drummond made a motion to remove two former employees from the financial instruments and add Evan Bauer. The motion was seconded by Councilmember Barry and carried unanimously.

C. Discussion/Action: Authorizing City Manager to retain the independent auditing firm of Neffendorf & Knopp, P.C. of Fredericksburg, Texas to conduct the fiscal year 2018 annual audit. Councilmember Drummond made a motion to retain the auditing firm Neffendorf & Knopp, P.C. to conduct the City's fiscal year 2018 audit. The motion was seconded by Councilmember Brown and carried unanimously.

8. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:05p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: August 31, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: August 31, 2018

City of Meadowlakes

August 2018 Financial Reports

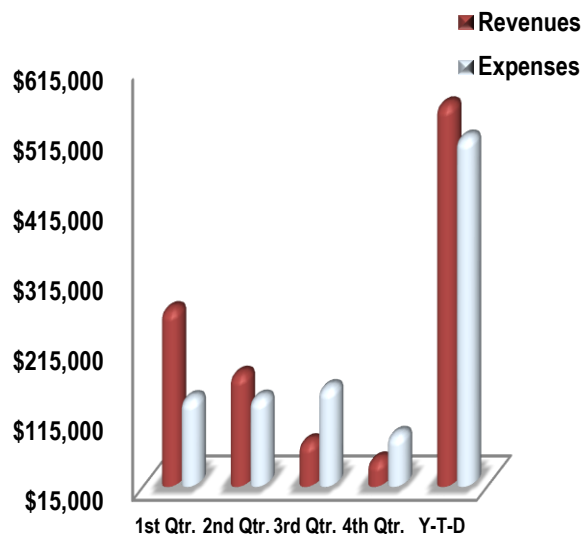
Run Date: 9/10/2018

Unaudited

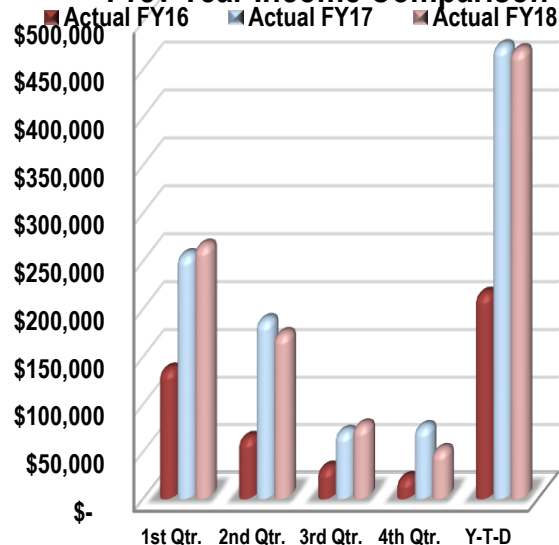
August 2018

General Fund Snapshot

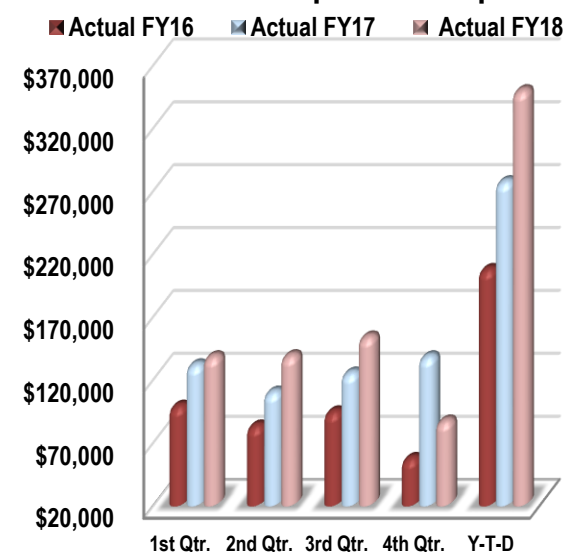
Income vs. Expense Trend



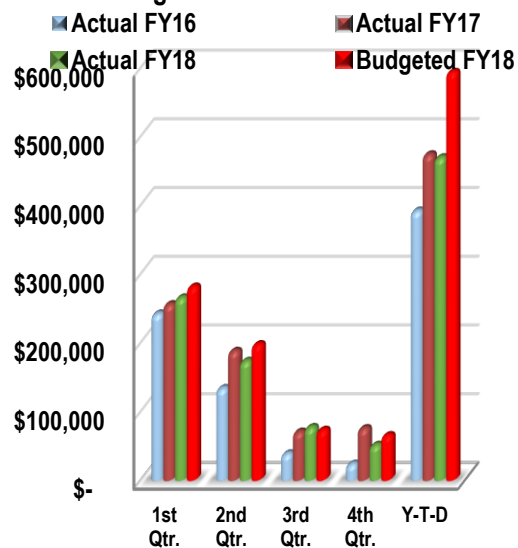
Prev Year Income Comparison



Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Account Balances

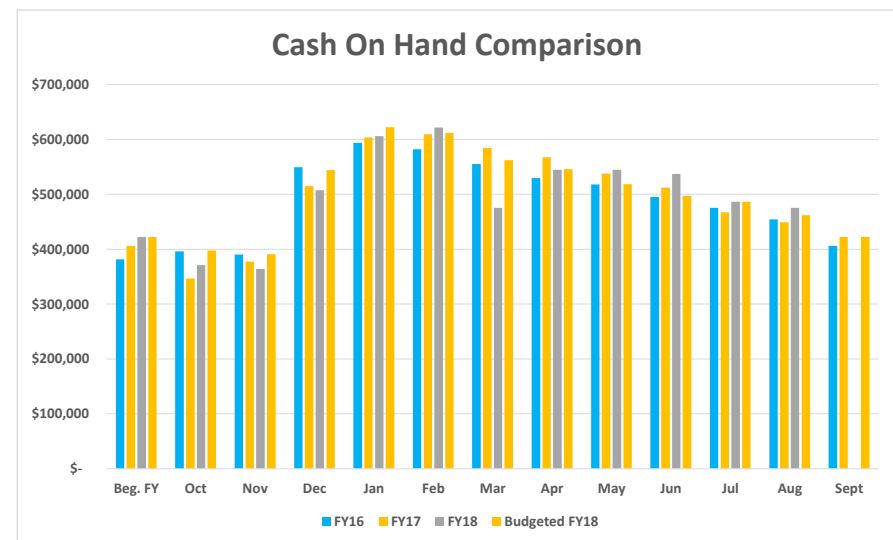
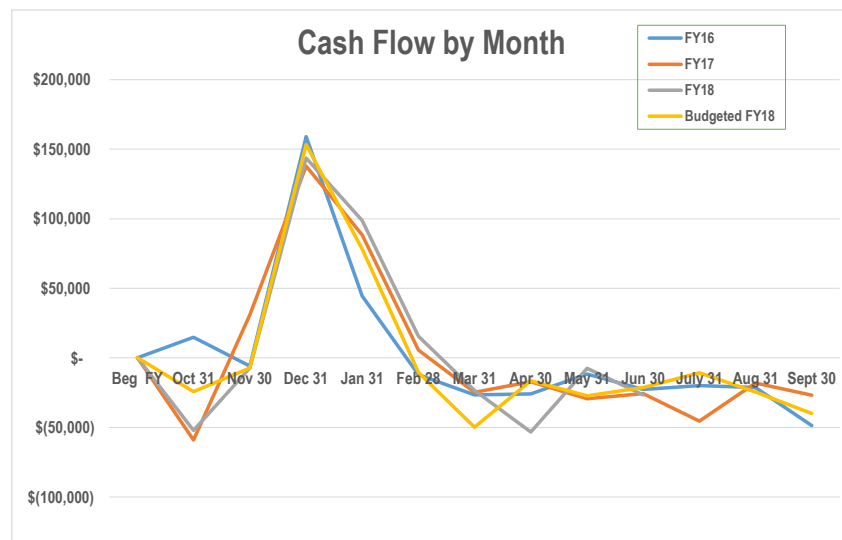
	Aug 31, 2018	Aug 31, 2017
Total Cash	\$ 475,214	\$ 448,987
Other Assets	\$ 16,127	\$ 16,589
Total Assets	\$ 491,341	\$ 465,576
Current Payables	\$ 2,034	\$ 1,543
Net Gain/(Loss)	\$ 71,503	\$ 85,032
Cash Flow (+/-)	\$ 51,893	\$ 43,207
(FY to Date)		

City of Meadowlakes Summary Balance Sheet

	<u>Aug 31, 2018</u>	<u>Aug 31, 2017</u>
ASSETS		
Current Assets		
Checking/Savings	475,214	448,987
Other Current Assets	16,127	16,589
Total Current Assets	<u>491,341</u>	<u>465,576</u>
Fixed Assets	38,180	40,000
Other Assets	4,748	2,517
TOTAL ASSETS	<u>534,269</u>	<u>508,093</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	2,034	1,543
Other Current Liabilities	59,120	55,895
Total Current Liabilities	<u>61,154</u>	<u>57,438</u>
Total Liabilities	<u>61,154</u>	<u>57,438</u>
Equity	<u>473,115</u>	<u>450,654</u>
TOTAL LIABILITIES & EQUITY	<u>534,269</u>	<u>508,092</u>

City of Meadowlakes-General Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$423,321	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$545,054	\$537,478	\$510,890	\$486,829	\$475,214	
Cash on hand (end of month)	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$545,054	\$537,478	\$510,890	\$486,829	\$475,214	\$475,214	
CASH RECEIPTS														Total
Ad Valorem Tax		\$972	\$37,220	\$169,276	\$111,568	\$38,532	\$3,822	\$4,120	\$10,677	\$1,769	\$815	\$3,303		\$382,074
Franchise Fee		\$14,428	\$1,065	\$0	\$7,555	\$5,224	\$0	\$14,611	\$924	\$0	\$7,681	\$5,444		\$56,932
Miscellaneous		\$1,363	\$598	\$1,581	\$4,355	\$2,981	\$2,622	\$4,630	\$5,256	\$3,393	\$4,003	\$10,484		\$41,266
Inspection/Bldg. Fee Deposits		\$4,141	\$0	\$1,450	\$3,600	\$1,570	\$2,425	\$5,500	\$1,990	\$950	\$750	\$3,672		\$26,048
Transfers in from other Funds		\$37,817	\$13,667	\$12,000	\$12,000	\$12,000	\$17,907	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000		\$165,391
TOTAL CASH RECEIPTS		\$58,721	\$52,550	\$184,307	\$139,078	\$60,307	\$26,776	\$40,861	\$30,847	\$18,112	\$25,249	\$34,903	\$0	\$671,711
Total cash available	\$423,321	\$482,042	\$423,826	\$548,396	\$646,718	\$666,576	\$648,498	\$639,145	\$575,901	\$555,590	\$536,139	\$521,732	\$475,214	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$56,013	\$16,048	\$4,149	\$401	\$1,323	\$6,421	\$24,502	\$2,332	\$1,445	\$5,259	\$3,712		\$121,605
Employee Related Expenses		\$25,077	\$29,041	\$25,335	\$25,967	\$25,059	\$25,343	\$35,798	\$24,699	\$25,111	\$29,571	\$29,190		\$300,191
Administrative Expenses		\$14,671	\$4,208	\$1,473	\$4,151	\$8,079	\$8,383	\$1,882	\$1,297	\$8,194	\$4,440	\$3,283		\$60,061
Public Safety		\$15,005	\$10,440	\$9,799	\$9,930	\$10,393	\$10,067	\$6,909	\$10,095	\$9,950	\$10,040	\$10,333		\$112,961
														\$0
Total Cash Paid Out-Operational		\$110,766	\$59,737	\$40,756	\$40,449	\$44,854	\$50,214	\$69,091	\$38,423	\$44,700	\$49,310	\$46,518	\$0	\$594,818
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0		\$25,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Contingencies/Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
TOTAL CASH PAID OUT		\$110,766	\$59,737	\$40,756	\$40,449	\$44,854	\$50,214	\$94,091	\$38,423	\$44,700	\$49,310	\$46,518	\$0	\$619,818
Cash on hand (end of month)	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$545,054	\$537,478	\$510,890	\$486,829	\$475,214	\$475,214	
Change in Cash														Total
Difference Beginning to End of Month		(\$52,045)	(\$7,187)	\$143,551	\$98,629	\$15,453	(\$23,438)	(\$53,230)	(\$7,576)	(\$26,588)	(\$24,061)	(\$11,615)	\$0	\$51,893
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$52,045)	(\$59,232)	\$84,319	\$182,948	\$198,401	\$174,963	\$121,733	\$114,157	\$87,569	\$0	\$0	\$0	



City of Meadowlakes

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
Ordinary Income/Exp.						
Income						
05-4120 · Ad Valorem Tax	3,303	3,612	382,073	380,111	3,915	351,776
05-4121 · Franchise Fees						
05-4140 · PEC Franchise Tax	0	0	34,493	32,000	0	32,093
05-4160 · Cable Franchise Tax	4,589	0	17,495	29,200	0	17,042
05-4170 · Telephone Franchise Tax	854	1,186	4,249	5,100	1,086	4,888
05-4121 · Franchise Fees - Other		0		0	0	0
Total 05-4121 · Franchise Fees	5,443	1,186	56,237	66,300	1,086	54,023
05-4180 · Liquor Tax	0	0	1,428	1,300	0	1,422
05-4200 · City Bldg. Permits						
05-4220 · Home Permits	700	200	2,525	2,400	200	2,750
05-4240 · Remodeling Permits	0	200	1,250	1,600	100	1,550
05-4260 · Fence & Deck Permits	100	100	1,950	1,150	150	950
05-4290 · Misc. Bldg. Revenue	958	84	2,308	916	135	1,475
Total 05-4200 · City Bldg. Permits	1,758	584	8,033	6,066	585	6,725
05-4300 · Judicial						
05-4320 · Court Costs		0		0	0	0
05-4340 · Court Fines	3,013	600	10,255	4,300	130	4,439
05-4380 · Administrative Fee		0		0	0	0
Total 05-4300 · Judicial	3,013	600	10,255	4,300	130	4,439
05-4600 · Miscellaneous						
05-4400 · Interest Earned		0		0	65	184
05-4440 · Money Market	304	0	2,266	0	0	0
Total 05-4400 · Interest Earned	304	0	2,266	0	65	184
05-4620 · Pet Registration Fee	130	250	1,267	1,850	325	1,908
05-4630 · Miscellaneous	33	125	457	1,375	105	656
Total 05-4600 · Miscellaneous	467	375	3,990	3,225	495	2,748
Total Income	13,984	6,357	462,016	461,302	6,211	421,133
Gross Profit	13,984	6,357	462,016	461,302	6,211	421,133
Exp.						
5000 · Administrative Expense						
5001 · Employee Expense						
05-6000 · Employee Expenditures						
05-6010 · Salary - Exempt	14,774	11,125	136,603	135,500	10,938	129,784
05-6015 · Salary - Non-exempt Employees	8,444	8,600	94,388	97,900	7,911	85,863
05-6020 · Salary - Part time	0	0	0	0	0	0
05-6025 · FICA/Medicare	1,780	1,500	17,977	18,450	1,442	16,776
05-6027 · Longevity Pay	0	0	4,090	4,300	0	3,938
05-6030 · Overtime, Salary Adj., Vac BO	0	0	0	0	0	0
05-6040 · Retirement	583	540	5,845	6,200	512	4,074
05-6045 · Health Insurance	3,610	3,600	40,396	39,600	1,931	33,865
05-6070 · Unemployment Reserve Exp.	0	0	0	1,500	0	0
05-6071 · Training & Travel	0	0	928	1,250	103	662
05-6072 · Dues and Memberships	183	0	183	500	401	401
05-6075 · Miscellaneous	0	40	40	460	127	1,191
05-6000 · Employee Expenditures - Other		0	0	0	0	
Total 05-6000 · Employee Expenditures	29,374	25,405	300,450	305,660	23,365	276,554
Total 5001 · Employee Expense	29,374	25,405	300,450	305,660	23,365	276,554

City of Meadowlakes
Profit & Loss Budget vs. Actual

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	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
5010 · Administrative Expense						
05-5000 · Property Tax Collection Exp.						
05-5020 · Quarterly Exp.	0	3,175	9,153	12,700	0	8,655
05-5040 · Collection Exp.		0	0	0	0	
05-5000 · Property Tax Collection Exp.		0	0	0	0	
Total 05-5000 · Property Tax Collection Exp.	0	3,175	9,153	12,700	0	8,655
05-5100 · City Building Committee	0	0	0	500	0	53
05-5500 · Flood Plain/Emergency Mgt.	0	0	500	1,000	0	520
05-6100 · Professional Services						
05-6110 · City Attorney-General	0	417	9,282	4,583	0	5,340
05-6305 · Audit	0	0	15,000	16,000	0	14,500
05-6310 · Election	0	0	0	2,000	0	1,447
05-6366 · Codification Exp.	0	0	1,125	1,500	0	900
Total 05-6100 · Professional Services	0	417	25,407	24,083	0	22,187
05-6320 · Office Exp./Supplies	265	421	4,820	4,262	912	4,466
05-6325 · Lease-Copier	190	234	2,367	2,566	246	2,457
05-6326 · Office Equipment Repair & Maint.	0	200	471	2,300	0	1,153
05-6327 · Cap Exp Under \$5000	0	0	0	3,000	0	1,442
05-6330 · Postage	0	0	458	1,750	103	875
05-6340 · Memberships-Variou	0	0	620	750	0	160
05-6350 · Telephone	144	313	1,537	3,437	279	3,224
05-6355 · Miscellaneous	612	300	4,115	3,700	46	2,910
05-6365 · Website Hosting & Upgrade	0	100	2,133	2,400	75	1,891
Total 5010 · Administrative Expense	1,211	5,160	51,581	62,448	1,661	49,993
5020 · Insurance Exp.						
05-6050 · Insurance - Worker's Comp.	0	0	455	1,750	0	2,941
05-6210 · Liability	0	0	3,619	3,500	0	500
05-6220 · Crime	0	0	0	550	0	5,442
05-6230 · Errors & Omissions	0	0	0	6,000	0	1,132
05-6235 · Auto Insurance	0	0	678	500	0	0
Total 5020 · Insurance Exp.	0	0	4,752	12,300	0	10,015
5030 · Judicial Exp.						
05-5705 · Education	0	0	175	1,000	0	0
05-5710 · Membership	0	0	0	0	0	0
05-5720 · Prosecuting Attorney	300	300	4,088	3,300	300	3,300
05-5725 · Court Software	0	0	3,710	3,500	0	3,605
05-5727 · Office Lease - Judge	200	200	2,200	2,200	200	2,200
05-5730 · Administrative Exp.	120	75	2,915	925	0	461
Total 5030 · Judicial Exp.	620	575	13,088	10,925	500	9,566
5040 · Building and Facility Operation						
05-6360 · Office Maintenance-Cleaning	260	334	2,860	3,666	260	2,860
05-6410 · Maintenance & Repair	26	500	855	3,500	115	177
05-6420 · Electric Service	310	236	2,740	3,158	340	2,872
05-6430 · Ins-Real Estate & Pers Prop	0	0	1,019	1,600	0	1,405
Total 5040 · Building and Facility Operation	596	1,070	7,474	11,924	715	7,314
Total 5000 · Administrative Expense	31,801	32,210	377,345	403,257	26,241	353,442

City of Meadowlakes
Profit & Loss Budget vs. Actual

Page 7 of 44 Pages

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
6000 · Public Safety						
6010 · Ordinance Enforcement						
05-5225 · Salaries/Wages	1,435	1,462	16,730	16,810	1,316	15,323
05-5226 · Ordinance FICA/Med.	106	116	1,276	1,335	101	1,123
05-5230 · Ordinance Misc. Exp.	0	50	318	400	0	726
05-5274 · Mileage	0	20	203	180	23	146
05-5280 · Supplies/Miscellaneous	30	175	1,447	2,075	56	151
05-5360-Pet Holding Fees/Rabies	360	0	360	0	150	2,414
Total 6010 · Ordinance Enforcement	1,931	1,823	20,334	20,800	1,646	19,883
6030 · Traffic Control						
05-5610 · Salary & Wages	2,170	2,500	23,427	28,750	1,548	14,447
05-5615 · FICA/Med	166	200	1,803	2,250	118	1,128
05-5620 · Ins-Worker's Comp	0	0	469	1,000	0	318
05-5625 · Ins-Auto Liability	0	0	0	0	0	0
05-5630 · Ins-Law Enf Liability	0	0	612	1,200	0	1,122
05-5650 · Misc. Traffic Control Exp.	0	25	108	475	0	192
Total 6030 · Traffic Control	2,336	2,725	26,419	33,675	1,666	17,207
6050 · Contract Emergency Service						
05-6610 · Marble Falls EMS	3,125	2,960	34,375	32,540	2,958	32,542
05-6620 · Marble Falls Fire	3,095	3,105	39,040	39,145	3,095	34,040
Total 6050 · Contract Emergency Service	6,220	6,065	73,415	71,685	6,053	66,582
Total 6000 · Public Safety	10,487	10,613	120,168	126,160	9,365	103,672
Total Exp.	42,288	42,823	497,513	529,417	35,606	457,114
Net Ordinary Income	-28,304	-36,466	-35,497	-68,115	-29,395	-35,981
Other Income/Exp.						
Other Income						
05-4650 · Transfer in from Other Funds						
05-4651 · Transfer in from Utility Fund	9,417	9,417	103,583	103,583	8,634	94,971
05-4653-Transfer in from Reserves	0	2,584	0	28,416	0	0
05-4652 · Transfer in from Recreation Fund	2,583		28,417	101,500	2,458	27,042
Total 05-4650 · Transfer in from Other Funds	12,000	12,001	132,000	233,499	11,092	122,013
Total Other Income	12,000	12,001	132,000	233,499	11,092	122,013
Other Exp.						
7000 · Non-Operating Exp.						
05-8500 · Transfers Out						
05-8501 · Transfer to PWD Fund	0	0	0	500	0	500
05-8502 · Transfer to RCC Fund	0	0	25,000	125,000	0	500
05-8520 · Contingency Fund Exp.	0	0	0	0	0	0
Total 05-8500 · Transfers Out	0	0	25,000	125,500	0	1,000
Total 7000 · Non-Operating Exp.	0	0	25,000	125,500	0	1,000
Total Other Exp.	0	0	25,000	125,500	0	1,000
Net Other Income	12,000	12,001	107,000	107,999	11,092	121,013
Net Income	-16,304	-24,465	71,503	39,884	-18,303	85,032

City of Meadowlakes
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	08/01/2018	Rebecca DyAnn Lange	05-1035 · BancorpSouth		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Ck.	EFT	08/01/2018	Adams, Don	05-1035 · BancorpSouth		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Ck.	EFT	08/01/2018	Marble Falls Area VFD	05-1035 · BancorpSouth		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Ck.	EFT	08/01/2018	Marble Falls Area EMS	05-1035 · BancorpSouth		-3,125.00
				05-6610 · Marble Falls EMS	-3,125.00	3,125.00
TOTAL					-3,125.00	3,125.00
Bill Pmt -Ck.	15665	08/02/2018	Pedernales Electric	05-1035 · BancorpSouth		-308.02
Bill	7/26/18 Stmt	07/26/2018		05-6420 · Electric Service	-308.02	308.02
TOTAL					-308.02	308.02
Bill Pmt -Ck.	15666	08/09/2018	ATS	05-1035 · BancorpSouth		-164.00
Bill	I-771248	07/17/2018		05-2340 · Inspection Fees	-164.00	164.00
TOTAL					-164.00	164.00
Bill Pmt -Ck.	15667	08/09/2018	Bojorquez Law Firm, PC	05-1035 · BancorpSouth		-1,249.93
Bill	7/31/2018 Stmt	07/31/2018		05-6110 · City Attorney-General	-1,249.93	1,249.93
TOTAL					-1,249.93	1,249.93
Bill Pmt -Ck.	15668	08/09/2018	Card Service Center	05-1035 · BancorpSouth		-281.88
Bill	7/29/18 Stmt - E	07/29/2018		05-6355 · Miscellaneous	-210.48	210.48
				05-5280 · Supplies/Miscellaneous	-35.70	35.70
				05-5650 · Misc. Traffic Control Exp.	-35.70	35.70
TOTAL					-281.88	281.88
Bill Pmt -Ck.	15669	08/16/2018	ATS	05-1035 · BancorpSouth		-99.00
Bill	I-773315	07/27/2018		05-2340 · Inspection Fees	-99.00	99.00
TOTAL					-99.00	99.00
Bill Pmt -Ck.	15670	08/16/2018	Burnet Vet Clinic Inc.	05-1035 · BancorpSouth		-135.00
Bill	8/2/18 Stmt	08/02/2018		05-5360 · Pet Holding Fee/Rabies	-135.00	135.00
TOTAL					-135.00	135.00

City of Meadowlakes
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	15671	08/16/2018	Jake Koziel	05-1035 · BancorpSouth		-500.00
Bill	REFUND	08/13/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15672	08/16/2018	MIR Homes, LLC	05-1035 · BancorpSouth		-500.00
Bill	REFUND	08/13/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15673	08/23/2018	Northland Comm	05-1035 · BancorpSouth		-144.13
Bill	8/17/18 Stmt	08/17/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Ck.	15674	08/23/2018	Stone Canyon Homes	05-1035 · BancorpSouth		-1,000.00
Bill	REFUND	08/06/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
Bill	REFUND	08/16/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Ck.	15675	08/23/2018	Xerox Corporation	05-1035 · BancorpSouth		-245.78
Bill	093997126	08/01/2018		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-56.07	56.07
TOTAL					-245.78	245.78
Bill Pmt -Ck.	15676	08/23/2018	State Comptroller	05-1035 · BancorpSouth		-817.08
General Journ FY17Audit06		09/30/2017	State Comptroller	05-1925 · Accounts Payable	-817.08	-817.08
TOTAL					-817.08	-817.08
Bill Pmt -Ck.	15677	08/23/2018	State Comptroller	05-1035 · BancorpSouth		-120.46
Bill	1ST QTR. 2018	08/10/2018		05-5730 · Administrative Expense	-120.46	120.46
TOTAL					-120.46	120.46
Bill Pmt -Ck.	15678	08/30/2018	ATS	05-1035 · BancorpSouth		-114.50
Bill	I775428	08/10/2018		05-2340 · Inspection Fees	-114.50	114.50
TOTAL					-114.50	114.50
Bill Pmt -Ck.	15679	08/30/2018	Card Service Center	05-1035 · BancorpSouth		-260.79
Bill	8/29/18 Stmt - J	08/29/2018		05-5280 · Supplies/Miscellaneous	-30.49	30.49
				05-6355 · Miscellaneous	-0.99	0.99
				05-1583 · RCC Receivable	-18.07	18.07
				05-6320 · Office Expense/Supplies	-176.74	176.74
				05-6410 · Maintenance & Repair	-25.56	25.56
				05-6355 · Miscellaneous	-8.94	8.94

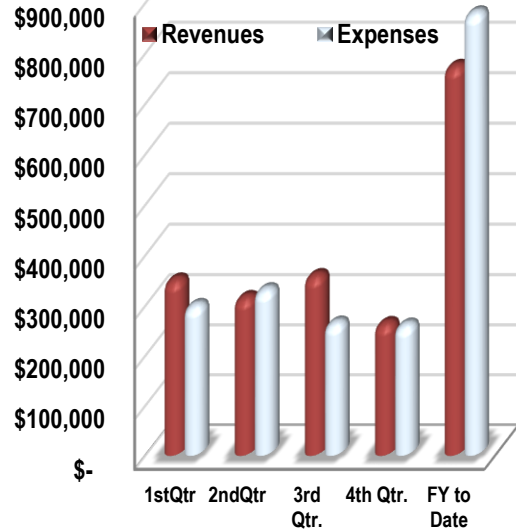
City of Meadowlakes
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-260.79	260.79
Bill Pmt -Ck.	15680	08/30/2018	Condor Document Serv.	05-1035 · BancorpSouth		-32.00
Bill	CML82418	08/24/2018		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00
Bill Pmt -Ck.	15681	08/30/2018	Spotless Cleaning	05-1035 · BancorpSouth		-260.00
Bill	24043	08/18/2018		05-6360 · Office Maint.-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Total August 2018 General Fund Disbursements						9,683.83

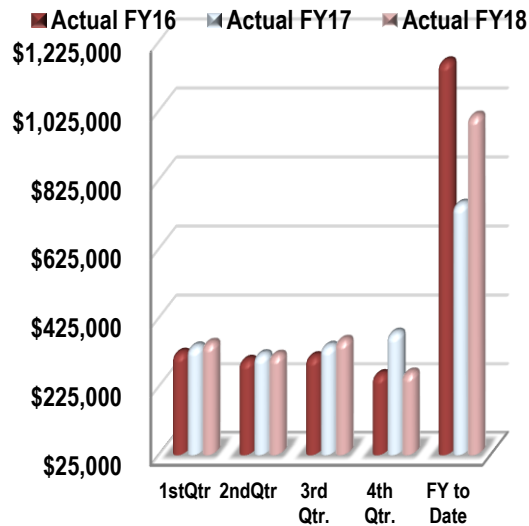
Utility Fund Snapshot

August 2018

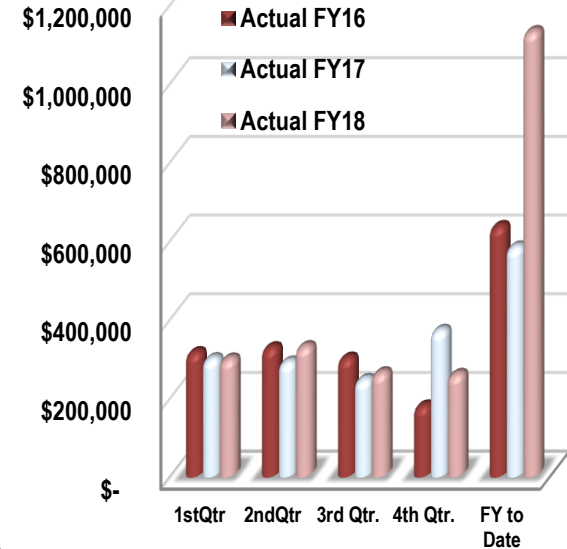
Income vs. Expense Trend



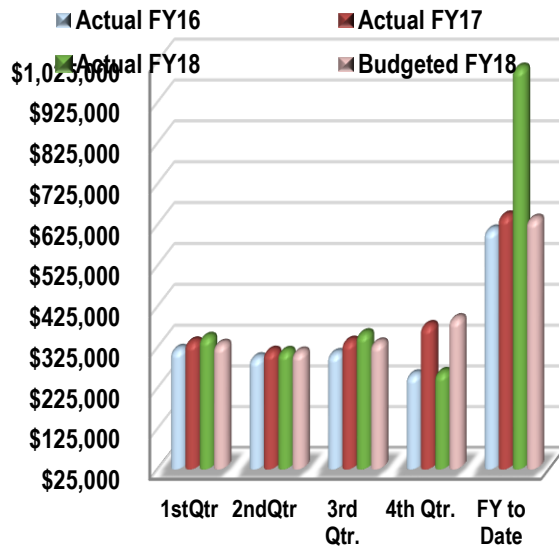
Prev. Year Income Comparison



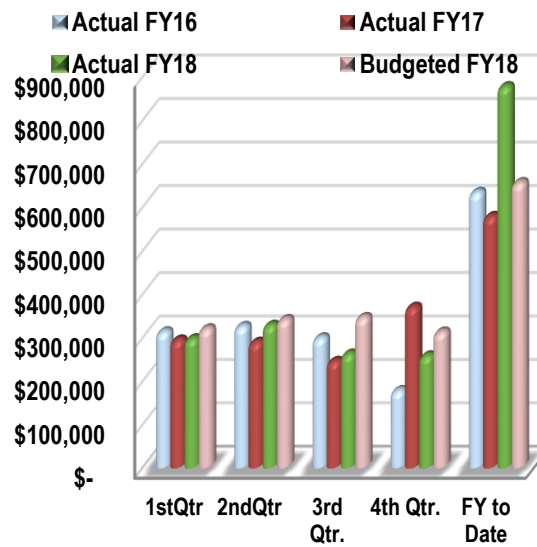
Prev. Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

	Aug 31, 2018	Aug 31, 2017
Cash	\$ 596,519	\$ 586,674
<u>Current Receivables</u>	\$ 154,992	\$ 149,919
<u>Current Payables</u>	\$ 27,210	\$ 46,335
<u>Net Gain/(Loss)</u>	\$ 87,313	\$ 140,860
<u>Cash Flow (+/-)</u> (FY to Date)	\$ 53,831	\$ 180,583

City of Meadowlakes-Utility Fund

Summary Balance Sheet

	<u>Aug 31, 2018</u>	<u>Aug 31, 2017</u>
ASSETS		
Current Assets		
Checking/Savings	596,519	586,674
Other Current Assets	154,992	149,919
Total Current Assets	751,511	736,593
Fixed Assets	3,569,681	3,613,747
Other Assets	17,298	38,955
TOTAL ASSETS	<u>4,338,490</u>	<u>4,389,295</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	27,210	46,335
Other Current Liabilities	98,829	93,258
Total Current Liabilities	126,039	139,593
Long Term Liabilities	12,101	16,770
Total Liabilities	138,140	156,363
Equity	4,200,349	4,229,932
TOTAL LIABILITIES & EQUITY	<u>4,338,489</u>	<u>4,386,295</u>

City of Meadowlakes-Utility Fund FY 18 Cash Flow

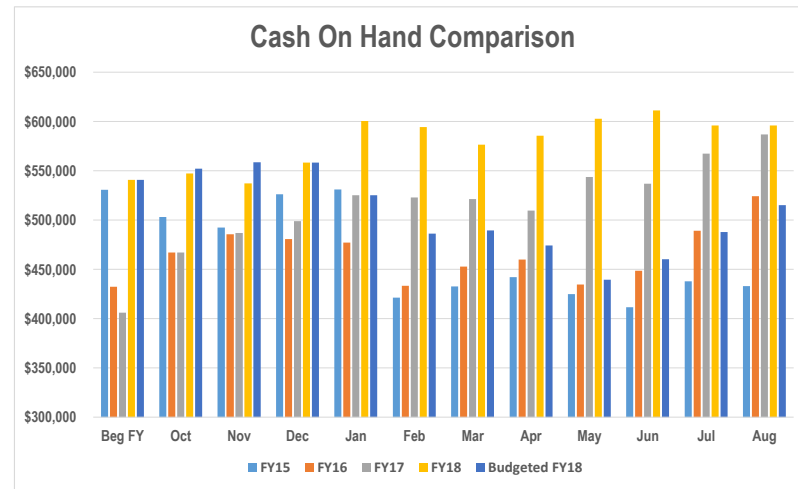
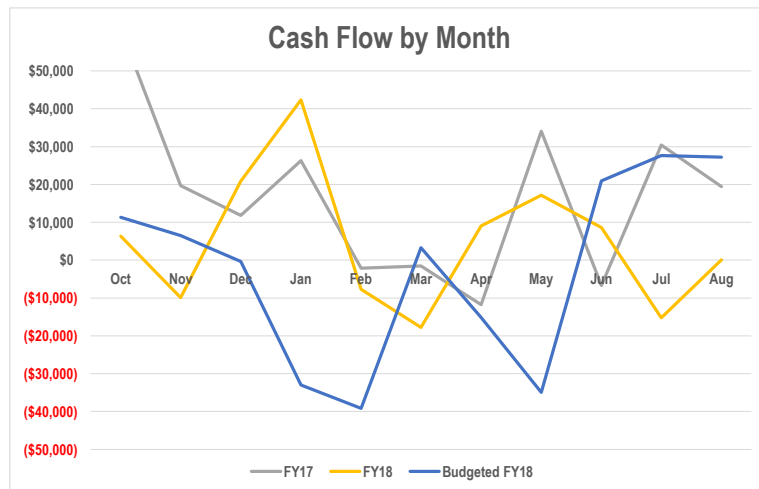
	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$542,134	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$602,537	\$611,161	\$595,924	\$595,965	
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$602,537	\$611,161	\$595,924	\$595,965	\$595,965	\$0

CASH RECEIPTS														Total
Account Receivables		\$140,692	\$101,421	\$102,336	\$112,730	\$102,958	\$93,217	\$106,717	\$107,445	\$106,320	\$122,416	\$125,513		\$1,221,765
Contract Services		\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075		\$88,825
Customer's Deposits		\$400	\$500	\$500	\$800	\$200	\$300	\$500	\$200	\$500	\$1,100	\$500		\$5,500
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Miscellaneous		\$2,685	\$14,811	\$264	\$5,304	\$1,751	\$88	\$1,809	\$1,232	\$149	\$999	\$1,810		\$30,902
TOTAL CASH RECEIPTS		\$151,852	\$124,807	\$111,175	\$126,909	\$112,984	\$101,680	\$117,101	\$116,952	\$115,044	\$132,590	\$135,898	\$0	\$1,346,992
Total cash available	\$542,134	\$693,986	\$673,307	\$649,761	\$686,405	\$714,861	\$695,804	\$693,462	\$702,346	\$717,581	\$743,751	\$731,822	\$595,965	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$18,297	\$31,953	\$5,195	\$2,387	\$6,160	\$9,680	\$1,241	\$10,942	\$8,756	\$2,040	\$8,400		\$105,051
Employee Related Expenses		\$37,971	\$37,142	\$30,243	\$29,036	\$28,480	\$27,590	\$42,760	\$28,525	\$32,170	\$30,142	\$31,692		\$355,751
Administrative Expenses		\$18,498	\$5,883	\$1,782	\$2,000	\$622	\$2,364	\$1,575	\$1,688	\$707	\$577	\$2,193		\$37,889
Operating Expenses		\$31,083	\$20,133	\$13,262	\$11,282	\$44,702	\$39,054	\$23,075	\$17,935	\$24,139	\$38,303	\$32,660		\$295,628
Solid Waste Collection Expense		\$15,637	\$15,610	\$15,783	\$15,823	\$16,773	\$16,755	\$15,417	\$16,719	\$16,648	\$16,684	\$16,684		\$178,533
Total Cash Paid Out-Operational		\$121,486	\$110,721	\$66,265	\$60,528	\$96,737	\$95,443	\$84,068	\$75,809	\$82,420	\$87,746	\$91,629	\$0	\$972,852

CASH PAID OUT- NON-OPERATIONAL														Total
Assets Purchased over \$5,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$36,081	\$20,228		\$56,309
Transfers to General Fund		\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417		\$103,587
Transfers to Debt Service		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875		\$75,625
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708		\$84,788
Total Cash Paid Out-Non-Operational		\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$60,081	\$44,228	\$0	\$320,309
TOTAL CASH PAID OUT		\$145,486	\$134,721	\$90,265	\$84,528	\$120,737	\$119,443	\$108,068	\$99,809	\$106,420	\$147,827	\$135,857	\$0	\$1,293,161
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$602,537	\$611,161	\$595,924	\$595,965	\$595,965	

Change in Cash														Total
Difference Beginning to End of Month		\$6,366	(\$9,914)	\$20,910	\$42,381	(\$7,753)	(\$17,763)	\$9,033	\$17,143	\$8,624	(\$15,237)	\$41	\$0	\$53,831
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$6,366	(\$3,548)	\$17,362	\$59,743	\$51,990	\$34,227	\$43,260	\$60,403	\$69,027	\$53,790	\$53,831	\$53,831	



City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
Ordinary Income/Expense						
Income						
5010 • Water Revenue	52,591	62,150	445,775	444,994	55,760	428,400
5020 • Sewer Revenue	43,957	44,017	482,545	478,090	43,863	475,750
5030 • Garbage Revenue	18,453	17,257	200,568	189,059	17,357	188,872
5110 • Contract Services	8,075	7,917	88,825	87,083	8,075	95,934
5120 • Water Connect Fee Revenue	925	0	7,200	3,500	2,475	9,900
5130 • Sewer Connect Fee Revenue	725	0	5,800	2,900	2,145	8,700
5140 • Transfer Fee	100	200	1,300	2,275	150	2,200
5150 • Penalty & Interest Earned	771	650	7,978	7,350	845	7,809
5170 • Miscellaneous Revenues	64	475	14,518	5,025	38	12,528
5181 • Non-Rev-Xfer In-General Fund	0	0	0	500	0	0
5200 • Interest earned on Investments	444	0	2,981	0	102	231
Total Income	126,105	132,666	1,257,490	1,220,776	130,810	1,230,324
Gross Profit	126,105	132,666	1,257,490	1,220,776	130,810	1,230,324
Expense						
6100 • Employee Expenses						
6110 • Salaries & Wages						
6410 • Salaries Exempt Employees	5,185	5,232	58,280	60,160	5,027	57,806
6415 • Salaries & Wages-Non-Exempt	15,878	16,000	181,323	184,000	14,866	163,134
6416 • Overtime & Standby Pay	1,842	1,500	11,508	15,500	1,523	13,294
6417 • Longevity Pay-Exempt/Non-Exempt	0	0	3,848	5,000	0	3,554
Total 6110 • Salaries & Wages	22,905	22,732	254,959	264,660	21,416	237,788
6111 • Other Employee Expenses						
6116 • Unemployment Expense	0	0	3,500	3,500	0	3,774
6120 • FICA Expense	1,752	1,750	19,504	20,400	1,638	18,191
6140 • Worker's Compensation Insurance	0	0	6,511	7,800	0	7,007
6150 • Employee Insurance Expenses	4,260	5,000	48,659	51,000	3,772	42,387
6160 • Employee Retirement Expense	575	600	6,335	7,000	518	5,164
6170 • Employee Uniform Expense	1,011	420	8,557	4,580	684	8,153
6180 • Employee Training & Travel Exp.	239	0	6,490	5,000	307	4,363
6560 • Miscellaneous Employee Expenses	0	0	246	0	0	131
Total 6111 • Other Employee Expenses	7,837	7,770	99,802	99,280	6,919	89,170
Total 6100 • Employee Expenses	30,742	30,502	354,761	363,940	28,335	326,958
6200 • Administrative Expenses						
6225 • Misc. Dues & Fees						
6226 • TECQ Fees	0	0	3,733	4,000	0	3,642
6227 • Other Misc. Dues & Fees	0	150	915	1,400	25	474
Total 6225 • Misc. Dues & Fees	0	150	4,648	5,400	25	4,116
6235 • Computer/Office Equip R&M	0	0	1,045	1,000	75	949
6240 • Software Update	111	0	3,308	3,500	0	3,340
6250 • Office Supplies	276	200	2,316	1,850	141	1,723
6255 • Postage Expense	225	200	3,776	2,300	323	3,164
6260 • Telephone Expense	0	300	2,585	3,300	481	3,063
6270 • Insurance - GL & Property	0	0	16,863	15,500	0	16,025
6280-Bad Debts	299	0	299			
6282 • Administrative-Miscellaneous	25	25	1,018	275	143	1,981
Total 6200 • Administrative Expenses	936	875	35,858	33,125	1,188	34,361

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual

Page 15 of 44 Pages

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
6300 · Operating Expenses						
6301 · Water Treatment Operational Exp						
6305 · Water Treatment Electrical	3,715	3,000	28,764	33,000	3,788	25,735
6310 · Heating Fuel-WTP	0	250	1,452	1,500	0	128
6314 · R&M-Plant & Pump Station	0	3,000	26,708	23,500	735	16,343
6316 · WTP Chemical Expense	4,449	2,000	16,543	21,000	1,011	15,626
6320 · Water Outside Testing Expense	313	250	3,302	3,250	122	2,136
6328 · Distribution Repair & Maint.	513	500	14,244	4,500	800	8,301
6355 · Meter Purchased	0	15,000	45,266	115,000	33,949	55,431
6360 · Tap Materials-Water		2,500	2,972	7,500	2,205	2,205
Total 6301 · Water Treatment Operational Exp	8,990	26,500	139,251	209,250	42,610	125,905
6302 · Wastewater Operational Expenses						
6304 · Wastewater Electrical	2,317	2,600	25,035	28,400	2,087	22,213
6311 · Propane-Wastewater	0	0	815	1,500	0	500
6317 · WWTP Chemicals	1,335	750	6,059	6,550	283	3,863
6318 · Outside Testing Wastewater	113	250	2,716	2,800	112	3,307
6321 · Collection System R&M						
63212 · Lift Station Repairs	0	0	1,634	7,500	-192	11,825
6321 · Collection System R&M - Other	334	0	12,745	0	3,862	8,182
Total 6321 · Collection System R&M	334	0	14,379	7,500	3,670	20,007
6322-Irrigation Maintenance Expense	289		1,193	0	0	317
6327 · WWTP Repair & Maintenance	141		9,068	20,000	816	37,486
Total 6302 · Wastewater Operational Expenses	4,529	3,600	59,265	66,750	6,968	87,693
6303 · Other Operational Expenses						
63031 · Repair & Maintenance-Other						
6329 · R&M-Building/Misc.	0	1,000	11,625	13,500	304	8,993
63291 · Drainage Repair & Maintenance	0	0	282	10,000	0	11,623
Total 63031 · Repair & Maintenance-Other	0	1,000	11,907	23,500	304	20,616
6330 · Vehicle Repair & Maintenance	413	800	4,153	8,700	141	6,018
6335 · Mach/Equip Repair & Maintenance	2,013	1,000	15,001	15,000	1,269	14,387
6340 · Vehicle & Machinery Fuel						
6341 · Vehicle Fuel	666	1,000	8,676	11,000	969	8,387
6342 · Machinery Fuel	29	0	3,014	5,000	0	1,178
Total 6340 · Vehicle & Machinery Fuel	695	1,000	11,690	16,000	969	9,565
6345 · Equipment Lease/Rental	0	0	0	0	0	400
6350 · Miscellaneous Operational Exp.	1,240	350	12,823	3,650	2,421	9,123
6365 · Small Tools	0	375	6,384	4,125	478	4,060
6550 · Assets Purchased	5,875	0	17,875	20,000	3,600	19,715
Total 6303 · Other Operational Expenses	10,236	4,525	79,833	90,975	9,182	83,884
Total 6300 · Operating Expenses	23,755	34,625	278,349	366,975	58,760	297,482
6500 · Other Operational Expenses						
6510 · Garbage Service Expense	16,684	15,417	180,901	169,583	15,570	168,900
Total 6500 · Other Operational Expenses	16,684	15,417	180,901	169,583	15,570	168,900
8200 · Transfer to Other Funds						
8215 · Transfer to General Fund	9,417	9,417	103,583	103,583	8,634	94,471
8220 · Transfer to Debt Service Fund	6,875	6,875	75,625	75,625	7,500	82,500
8240 · Transfer to RCC Fund	7,708	7,708	84,792	84,788	7,708	84,792
Total 8200 · Transfer to Other Funds	24,000	24,000	264,000	263,996	23,842	261,763
 6652-Assets Purchased	 20,228	 0	 56,308	 0	 0	 0

**City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual**

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
8255 · Transfer to General Fixed Asset	0	0	0	0	0	0
Total Expense	<u>116,345</u>	<u>105,419</u>	<u>1,170,177</u>	<u>1,197,619</u>	<u>127,695</u>	<u>1,089,464</u>
Net Ordinary Income	9,760	27,247	87,313	23,157	3,115	140,860
Net Income	<u><u>9,760</u></u>	<u><u>27,247</u></u>	<u><u>87,313</u></u>	<u><u>23,157</u></u>	<u><u>3,115</u></u>	<u><u>140,860</u></u>

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	08/15/2018	State Comptroller	1015 · Checking-BancorpSouth		-1,150.03
				3020 · Sales Tax Payable	-1,150.03	1,150.03
TOTAL					-1,150.03	1,150.03
Bill Pmt -Ck.	16673	08/02/2018	Aqua-Tech Lab	1015 · Checking-BancorpSouth		-322.00
Bill	25671	07/16/2018		6318 · Outside Testing Wastewater	-113.00	113.00
				6320 · Water Outside Testing Expense	-209.00	209.00
TOTAL					-322.00	322.00
Bill Pmt -Ck.	16674	08/02/2018	Card Service Center	1015 · Checking-BancorpSouth		-0.79
Bill	7/29/18 Stmt	07/29/2018		6282 · Administrative-Miscellaneous	-0.79	0.79
TOTAL					-0.79	0.79
Bill Pmt -Ck.	16675	08/02/2018	ChemEquip Services	1015 · Checking-BancorpSouth		0.00
TOTAL					0.00	0.00
Bill Pmt -Ck.	16676	08/02/2018	PEC	1015 · Checking-BancorpSouth		-6,192.02
Bill	7/26/18 Stmt	07/26/2018		6305 · Water Treatment Electrical	-3,635.16	3,635.16
				6304 · Wastewater Electrical	-2,556.86	2,556.86
TOTAL					-6,192.02	6,192.02
Bill Pmt -Ck.	16677	08/02/2018	TX Tag	1015 · Checking-BancorpSouth		-5.07
Bill	3/31-7/8/201	07/08/2018		6180 · Employee Training & Travel Exp	-5.07	5.07
TOTAL					-5.07	5.07
Bill Pmt -Ck.	16678	08/02/2018	US Postmaster	1015 · Checking-BancorpSouth		-700.00
Bill	PERMIT #6	07/27/2018		6255 · Postage Expense	-700.00	700.00
TOTAL					-700.00	700.00
Bill Pmt -Ck.	16679	08/02/2018	USA Bluebook	1015 · Checking-BancorpSouth		-1,601.49
Bill	624885	07/13/2018		6321 · Collection System R&M	-1,601.49	1,601.49
TOTAL					-1,601.49	1,601.49
Bill Pmt -Ck.	16680	08/02/2018	Visa	1015 · Checking-BancorpSouth		-1,155.48
Bill	7/24/18 Stmt	07/24/2018		1515 · General Fund Receivables	-660.00	660.00
				1583 · RCC Receivable	-180.99	180.99
				6282 · Administrative-Miscellaneous	-180.00	180.00
				6335 · Mach/Equip Repair & Maintenance	-55.99	55.99
				6328 · Distribution Repair & Maint.	-78.50	78.50
TOTAL					-1,155.48	1,155.48

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16681	08/02/2018	Card Service Center	1015 · Checking-BancorpSouth		-347.40
Bill	7/29/18 Stmt	07/29/2018		1515 · General Fund Receivables	-299.54	299.54
				1584 · POA Receivables	-7.83	7.83
				6255 · Postage Expense	-6.70	6.70
				6227 · Other Misc. Dues & Fees	-33.33	33.33
TOTAL					-347.40	347.40
Bill Pmt -Ck.	16682	08/02/2018	Chemtrade Chem	1015 · Checking-BancorpSouth		-1,844.21
Bill	92414595	07/11/2018		6316 · WTP Chemical Expense	-1,844.21	1,844.21
TOTAL					-1,844.21	1,844.21
Bill Pmt -Ck.	16683	08/02/2018	Ford & Crew Home	1015 · Checking-BancorpSouth		-347.39
Bill	7/25/18 Stmt	07/25/2018		6350 · Miscellaneous Operational Exp.	-174.20	174.20
				6365 · Small Tools	-97.46	97.46
				1584 · POA Receivables	-75.73	75.73
TOTAL					-347.39	347.39
Bill Pmt -Ck.	16684	08/02/2018	Home Depot Credit	1015 · Checking-BancorpSouth		-1,249.04
Bill	7/20/18 Stmt	07/20/2018		1583 · RCC Receivable	-760.49	760.49
				6365 · Small Tools	-24.97	24.97
				1584 · POA Receivables	-157.78	157.78
				6350 · Miscellaneous Operational Exp.	-305.80	305.80
TOTAL					-1,249.04	1,249.04
Bill Pmt -Ck.	16685	08/02/2018	Visa	1015 · Checking-BancorpSouth		-823.55
Bill	7/24/18 Stmt	07/24/2018		6330 · Vehicle Repair & Maintenance	-134.99	134.99
				6255 · Postage Expense	-73.03	73.03
				6180 · Employee Training & Travel Exp	-500.00	500.00
				6282 · Administrative-Miscellaneous	-66.67	66.67
				1583 · RCC Receivable	-48.86	48.86
TOTAL					-823.55	823.55
Bill Pmt -Ck.	16686	08/09/2018	Brittany Hurla	1015 · Checking-BancorpSouth		-9.78
Bill	Refund	08/08/2018		3010 · Service Deposits Payable	-9.78	9.78
TOTAL					-9.78	9.78
Bill Pmt -Ck.	16687	08/09/2018	Debbie Holley	1015 · Checking-BancorpSouth		-22.13
Bill	REIMBURSEM	08/08/2018		6180 · Employee Training & Travel Exp	-22.13	22.13
TOTAL					-22.13	22.13
Bill Pmt -Ck.	16688	08/09/2018	DPC Industries, Inc.	1015 · Checking-BancorpSouth		-335.37
Bill	767003867-18	07/18/2018		6316 · WTP Chemical Expense	-335.37	335.37
TOTAL					-335.37	335.37

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16689	08/09/2018	Pathmark Traffic	1015 · Checking-BancorpSouth		-490.50
Bill	028490	07/24/2018		1583 · RCC Receivable	-108.00	108.00
				6330 · Vehicle Repair & Maintenance	-204.00	204.00
				1584 · POA Receivables	-178.50	178.50
TOTAL					-490.50	490.50
Bill Pmt -Ck.	16690	08/09/2018	Scott Bridges	1015 · Checking-BancorpSouth		-202.00
Bill	REIMBURSEM	08/08/2018		6180 · Employee Training & Travel Exp	-202.00	202.00
TOTAL					-202.00	202.00
Bill Pmt -Ck.	16691	08/09/2018	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-485.26
Bill	8222098226	07/16/2018		6170 · Employee Uniform Expense	-170.26	170.26
Bill	8222100468	07/23/2018		6170 · Employee Uniform Expense	-157.86	157.86
Bill	8222102761	07/30/2018		6170 · Employee Uniform Expense	-157.14	157.14
TOTAL					-485.26	485.26
Bill Pmt -Ck.	16692	08/09/2018	US Postmaster	1015 · Checking-BancorpSouth		-225.00
Bill	PERMIT #6	08/08/2018		6255 · Postage Expense	-225.00	225.00
TOTAL					-225.00	225.00
Bill Pmt -Ck.	16693	08/09/2018	AT&T Mobility	1015 · Checking-BancorpSouth		-284.64
Bill	7/27/18 Stmt	07/27/2018		6260 · Telephone Expense	-284.64	284.64
TOTAL					-284.64	284.64
Bill Pmt -Ck.	16694	08/09/2018	Card Service Center	1015 · Checking-BancorpSouth		-317.37
Bill	7/29/18 Stmt	07/29/2018		1583 · RCC Receivable	-259.00	259.00
				6180 · Employee Training & Travel Exp	-58.37	58.37
TOTAL					-317.37	317.37
Bill Pmt -Ck.	16695	08/09/2018	Central Texas Water	1015 · Checking-BancorpSouth		-702.00
Bill	106279	05/21/2018		6328 · Distribution Repair & Maint.	-702.00	702.00
TOTAL					-702.00	702.00
Bill Pmt -Ck.	16696	08/09/2018	Lowe's	1015 · Checking-BancorpSouth		-513.66
Bill	8/2/2018 Stm	08/02/2018		1583 · RCC Receivable	-466.16	466.16
				6350 · Miscellaneous Operational Exp.	-47.50	47.50
TOTAL					-513.66	513.66
Bill Pmt -Ck.	16697	08/09/2018	NAPA-	1015 · Checking-BancorpSouth		-532.58
Bill	7/31/2018 Str	07/31/2018		6330 · Vehicle Repair & Maintenance	-166.72	166.72
				6335 · Mach/Equip Repair & Maintenance	-365.86	365.86

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-532.58	532.58
Bill Pmt -Ck.	16698	08/09/2018	Pinnacle Propane	1015 · Checking-BancorpSouth		-1,105.88
Bill	7/31/18 Stmt	07/13/2018		6342 · Machinery Fuel	-1,105.88	1,105.88
TOTAL					-1,105.88	1,105.88
Bill Pmt -Ck.	16699	08/09/2018	Tractor Supply	1015 · Checking-BancorpSouth		-168.49
Bill	7/30/2018 Str	07/30/2018		6335 · Mach/Equip Repair & Maintenance	-11.99	11.99
				6350 · Miscellaneous Operational Exp.	-156.50	156.50
TOTAL					-168.49	168.49
Bill Pmt -Ck.	16700	08/16/2018	American Fence &	1015 · Checking-BancorpSouth		-3,197.90
Bill	8/14/18	08/14/2018		1583 · RCC Receivable	-2,247.40	2,247.40
				1950 · Raw Water Intake	-950.50	950.50
TOTAL					-3,197.90	3,197.90
Bill Pmt -Ck.	16701	08/16/2018	DPC Industries, Inc.	1015 · Checking-BancorpSouth		-868.64
Bill	DE76001195-	07/31/2018		6317 · WWTP Chemicals	-65.00	65.00
				6316 · WTP Chemical Expense	-65.00	65.00
Bill	767004134-18	08/02/2018		6317 · WWTP Chemicals	-357.64	357.64
				6350 · Miscellaneous Operational Exp.	-381.00	381.00
TOTAL					-868.64	868.64
Bill Pmt -Ck.	16702	08/16/2018	DSHS Central Lab	1015 · Checking-BancorpSouth		-103.85
Bill	Aug 2018 Stm	08/02/2018		6320 · Water Outside Testing Expense	-103.85	103.85
TOTAL					-103.85	103.85
Bill Pmt -Ck.	16703	08/16/2018	HACH	1015 · Checking-BancorpSouth		-373.27
Bill	11069639	07/31/2018		6316 · WTP Chemical Expense	-373.27	373.27
TOTAL					-373.27	373.27
Bill Pmt -Ck.	16704	08/16/2018	Republic Services	1015 · Checking-BancorpSouth		-16,683.69
Bill	0843-0014840	07/31/2018		6510 · Garbage Service Expense	-53.93	53.93
Bill	0843-0148685	07/31/2018		6510 · Garbage Service Expense	-16,629.76	16,629.76
TOTAL					-16,683.69	16,683.69
Bill Pmt -Ck.	16705	08/16/2018	Wagoner Tires	1015 · Checking-BancorpSouth		-31.95
Bill	28624	07/25/2018		6335 · Mach/Equip Repair & Maintenance	-31.95	31.95
TOTAL					-31.95	31.95
Bill Pmt -Ck.	16706	08/23/2018	Debbie Holley	1015 · Checking-BancorpSouth		-14.66
Bill	REIMBURSEM	08/17/2018		6180 · Employee Training & Travel Exp	-14.66	14.66

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-14.66	14.66
Bill Pmt -Ck.	16707	08/23/2018	Deere & Company	1015 · Checking-BancorpSouth		-20,227.60
Bill	116371413	08/01/2018		66550 · Equipment Purchased	-20,227.60	20,227.60
TOTAL					-20,227.60	20,227.60
Bill Pmt -Ck.	16708	08/23/2018	Ewald Kubota, Inc.	1015 · Checking-BancorpSouth		-401.85
Bill	3512132	07/31/2018		6335 · Mach/Equip Repair & Maintenance	-401.85	401.85
TOTAL					-401.85	401.85
Bill Pmt -Ck.	16709	08/23/2018	HACH	1015 · Checking-BancorpSouth		-3,426.15
Bill	11081998	08/07/2018		6316 · WTP Chemical Expense	-44.07	44.07
				6316 · WTP Chemical Expense	-3,382.08	3,382.08
TOTAL					-3,426.15	3,426.15
Bill Pmt -Ck.	16710	08/23/2018	Interstate Battery	1015 · Checking-BancorpSouth		-586.31
Bill	8/1/18 Stmt	08/01/2018		6335 · Mach/Equip Repair & Maintenance	-412.43	412.43
				6330 · Vehicle Repair & Maintenance	-98.93	98.93
				1583 · RCC Receivable	-74.95	74.95
TOTAL					-586.31	586.31
Bill Pmt -Ck.	16711	08/23/2018	Meadowlakes POA	1015 · Checking-BancorpSouth		-150.00
Bill	CORRECTION	08/22/2018		1510 · Service Receivables	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Ck.	16712	08/23/2018	Nancy Davis	1015 · Checking-BancorpSouth		-4.35
Bill	REFUND	08/21/2018		3010 · Service Deposits Payable	-4.35	4.35
TOTAL					-4.35	4.35
Bill Pmt -Ck.	16713	08/23/2018	Paka Goodwin	1015 · Checking-BancorpSouth		-31.35
Bill	REFUND	08/16/2018		3010 · Service Deposits Payable	-31.35	31.35
TOTAL					-31.35	31.35
Bill Pmt -Ck.	16714	08/23/2018	Quill	1015 · Checking-BancorpSouth		-187.85
Bill	9270014	08/10/2018		6250 · Office Supplies	-187.85	187.85
TOTAL					-187.85	187.85
Bill Pmt -Ck.	16715	08/23/2018	Ronnie L. Hopper	1015 · Checking-BancorpSouth		-690.00
Bill	104	08/16/2018		1583 · RCC Receivable	-690.00	690.00
TOTAL					-690.00	690.00
Bill Pmt -Ck.	16716	08/23/2018	Seth & Amy Reeves	1015 · Checking-BancorpSouth		-15.15

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	REFUND	08/22/2018		3010 · Service Deposits Payable	-15.15	15.15
TOTAL					-15.15	15.15
Bill Pmt -Ck.	16717	08/23/2018	Stone Canyon Homes,	1015 · Checking-BancorpSouth		-76.55
Bill	REFUND	08/20/2018		3010 · Service Deposits Payable	-76.55	76.55
TOTAL					-76.55	76.55
Bill Pmt -Ck.	16718	08/23/2018	Top Equipment	1015 · Checking-BancorpSouth		-5,875.20
Bill	1336533	08/20/2018		6550 · Assets Purchased	-5,875.20	5,875.20
TOTAL					-5,875.20	5,875.20
Bill Pmt -Ck.	16719	08/23/2018	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-203.49
Bill	6/4/18	06/04/2018		6170 · Employee Uniform Expense	-47.35	47.35
Bill	8222105019	08/06/2018		6170 · Employee Uniform Expense	-156.14	156.14
TOTAL					-203.49	203.49
Bill Pmt -Ck.	16720	08/23/2018	US Oxo, LLC	1015 · Checking-BancorpSouth		-10.85
Bill	8513	07/31/2018		6329 · R&M-Building/Misc.	-10.85	10.85
TOTAL					-10.85	10.85
Bill Pmt -Ck.	16721	08/23/2018	USA BlueBook	1015 · Checking-BancorpSouth		-701.62
Bill	646396	08/06/2018		6328 · Distribution Repair & Maint.	-181.95	181.95
				6327 · WWTP Repair & Maintenance	-140.85	140.85
				6316 · WTP Chemical Expense	-378.82	378.82
TOTAL					-701.62	701.62
Bill Pmt -Ck.	16722	08/23/2018	Wex Bank	1015 · Checking-BancorpSouth		-788.95
Bill	8/6/18 Stmt	08/06/2018		1515 · General Fund Receivables	-93.69	93.69
				6341 · Vehicle Fuel	-666.09	666.09
				6342 · Machinery Fuel	-29.17	29.17
TOTAL					-788.95	788.95
Bill Pmt -Ck.	16723	08/23/2018	Ed's Tires	1015 · Checking-BancorpSouth		-1,309.25
Bill	53141, 53170	08/23/2018		6335 · Mach/Equip Repair & Maintenance	-1,232.50	1,232.50
				6335 · Mach/Equip Repair & Maintenance	-76.75	76.75
TOTAL					-1,309.25	1,309.25
Bill Pmt -Ck.	16724	08/30/2018	Central Texas Water	1015 · Checking-BancorpSouth		-190.00
Bill	106365	08/08/2018		6328 · Distribution Repair & Maint.	-190.00	190.00
TOTAL					-190.00	190.00
Bill Pmt -Ck.	16725	08/30/2018	Ferguson Enterprises	1015 · Checking-BancorpSouth		-47.41

City of Meadowlakes-Utility Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	6022222	07/24/2018		6327 · WWTP Repair & Maintenance	-47.41	47.41
TOTAL					-47.41	47.41
Bill Pmt -Ck.	16726	08/30/2018	Grover Howell	1015 · Checking-BancorpSouth		-34.85
Bill	Refund	08/30/2018		3010 · Service Deposits Payable	-34.85	34.85
TOTAL					-34.85	34.85
Bill Pmt -Ck.	16727	08/30/2018	Magna-Flow Envir	1015 · Checking-BancorpSouth		-761.88
Bill	52597	08/14/2018		6317 · WWTP Chemicals	-761.88	761.88
TOTAL					-761.88	761.88
Bill Pmt -Ck.	16728	08/30/2018	Pump Mechanical	1015 · Checking-BancorpSouth		-2,910.77
Bill	111-003131	08/24/2018		1583 · RCC Receivable	-2,910.77	2,910.77
TOTAL					-2,910.77	2,910.77
Bill Pmt -Ck.	16729	08/30/2018	Techline Pipe L.P.	1015 · Checking-BancorpSouth		-396.11
Bill	1088412-00	08/09/2018		6328 · Distribution Repair & Maint.	-115.11	115.11
				6322 · Irrigation Maintenance Expense	-281.00	281.00
TOTAL					-396.11	396.11
Bill Pmt -Ck.	16730	08/30/2018	UniFirst Holdings, Inc.	1015 · Checking-BancorpSouth		-708.70
Bill	8222107290	08/13/2018		6170 · Employee Uniform Expense	-562.76	562.76
Bill	8222109545	08/20/2018		6170 · Employee Uniform Expense	-145.94	145.94
TOTAL					-708.70	708.70
Bill Pmt -Ck.	16731	08/30/2018	Visa	1015 · Checking-BancorpSouth		-568.09
Bill	8/24/18 Stmt	08/24/2018		1584 · POA Receivables	-260.40	260.40
				6240 · Software Update	-111.00	111.00
				1515 · General Fund Receivables	-80.00	80.00
				6350 · Miscellaneous Operational Exp.	-108.24	108.24
				6330 · Vehicle Repair & Maintenance	-8.45	8.45
TOTAL					-568.09	568.09

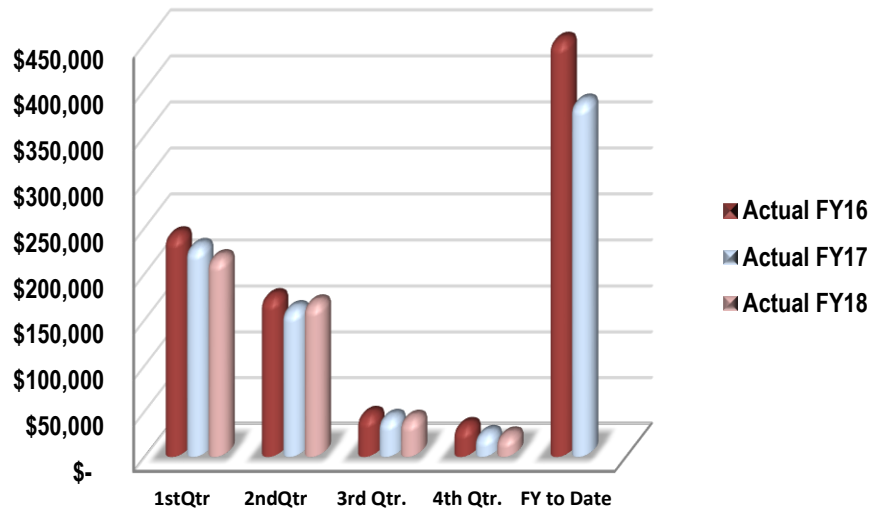
Total August 2018 Public Works Fund Disbursements

82,711.42

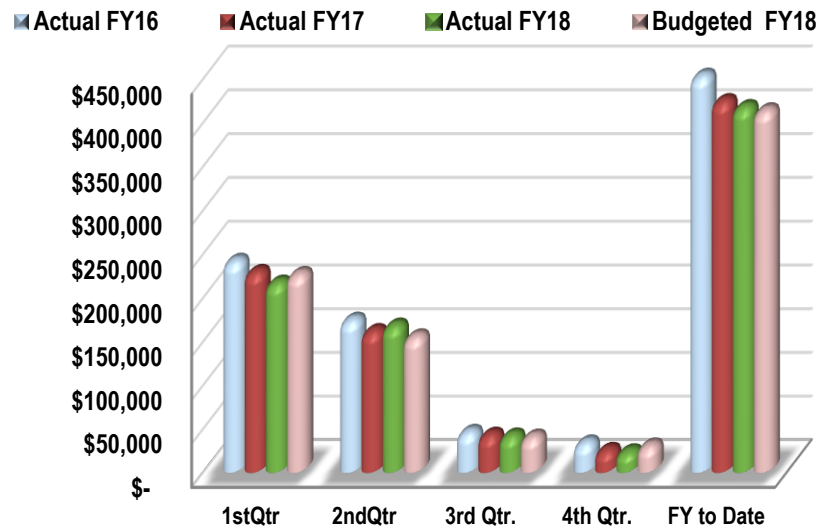
Debt Service Snapshot

August 2018

Prior Fiscal Year Income Comparison



Budgeted vs. Actual Revenues



Account Balances

<u>Cash</u>	Aug 31, 2018		Aug 31, 2017	
Checking Account	\$	11,975	\$	7,619
CD's	\$	-	\$	-
Total Cash	\$	11,975	\$	7,619
 <u>Current Receivables</u>	 \$	 -	 \$	 -
 <u>Current Payables</u>	 \$	 12,290	 \$	 10,958
 <u>Net Gain/(Loss)</u>	 \$	 (399,252)	 \$	 (402,018)
 <u>Cash Flow (+/-)</u>	 \$	 (3,196)	 \$	 373,804
(FY to Date)				

**City of Meadowlakes Debt Service
Summary Balance Sheet**

	Aug 31, 2018	Aug 31, 2017
ASSETS		
Current Assets		
Checking/Savings	11,975	7,619
Total Current Assets	11,975	7,619
Other Assets	12,289	10,958
TOTAL ASSETS	24,264	18,577
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities	12,290	10,958
Total Current Liabilities	12,290	10,958
Total Liabilities	12,290	10,958
Equity	11,974	7,619
TOTAL LIABILITIES & EQUITY	24,264	18,577

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
Ordinary Income/Expense						
Income						
06-4120 · Ad Valorem Tax	3,062	3,915	352,370	351,954	3,926	352,900
06-5440 · Interest Earned on Investments	514	24	3,212	264	205	783
Total Income	3,576	3,939	355,582	352,218	4,131	353,683
Expense						
06-9100 · 2013 Bond Expense						
06-9150 · 2013 Bond Principal	385,000	385,000	385,000	385,000	385,000	385,000
06-9100 · 2013 Bond Expense - Other	24,703	24,703	49,405	49,406	28,649	57,297
Total 06-9100 · 2013 Bond Expense	409,703	409,703	434,405	434,406	413,649	442,297
Total Expense	409,703	409,703	434,405	434,406	413,649	442,297
Net Ordinary Income	-406,127	-405,764	-78,823	-82,188	-409,518	-88,614
Other Income/Expense						
Other Income						
06-8200 · Transfer In from Other Funds	6,875	6,875	75,625	75,625	7,500	82,500
Total Other Income	6,875	6,875	75,625	75,625	7,500	82,500
Net Other Income	6,875	6,875	75,625	75,625	7,500	82,500
Net Income	-399,252	-398,889	-3,198	-6,563	-402,018	-6,114

Disbursements

Wire-BB&T Government \$ 409,702.50
 \$385,000 Principal
 24,702.50 Interest
 2013-Bond Payment

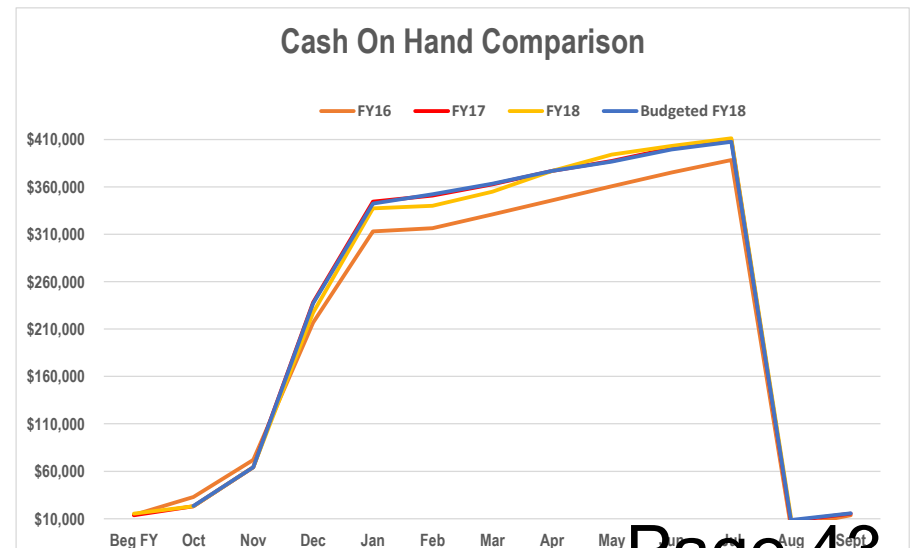
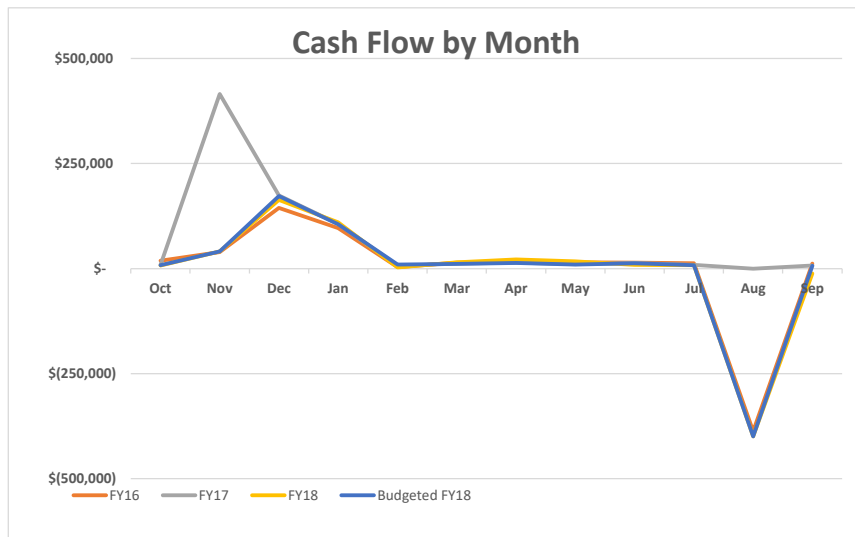
City of Meadowlakes-Debt Service Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$15,171	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$11,975	
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$11,975	\$11,975	\$0

CASH RECEIPTS														Total
Property Tax		\$897	\$34,357	\$156,258	\$102,965	\$35,215	\$3,499	\$3,806	\$9,918	\$1,634	\$758	\$3,062		\$352,369
Transfers In from Utility Fund		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875		\$75,625
Interest Earned		\$9	\$23	\$83	\$216	\$269	\$341	\$377	\$426	\$459	\$498	\$514		\$3,215
														\$0
														\$0
TOTAL CASH RECEIPTS		\$7,781	\$41,255	\$163,216	\$110,056	\$42,359	\$10,715	\$11,058	\$17,219	\$8,968	\$8,131	\$10,451	\$0	\$431,209
Total cash available	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$379,838	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$421,678	\$11,975	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$385,000		\$385,000
Interest		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$24,703		\$49,405
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
														\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$409,703	\$0	\$434,405
CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$409,703	\$0	\$434,405
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$11,975	\$11,975	

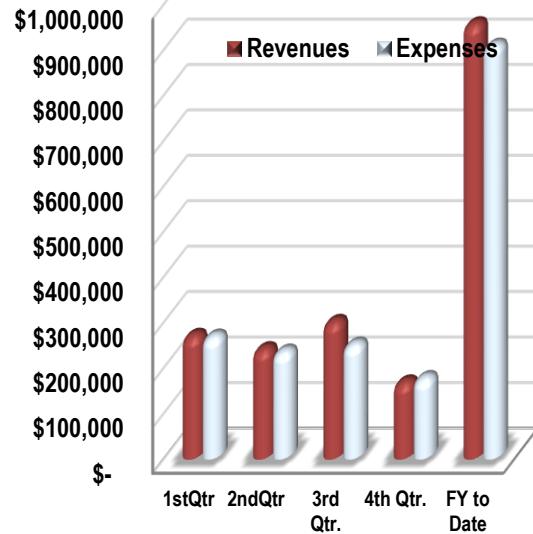
Change in Cash														Total
Difference Beginning to End of Month		\$7,781	\$41,255	\$163,216	\$110,056	\$17,657	\$10,715	\$11,058	\$17,219	\$8,968	\$8,131	(\$399,252)	\$0	(\$3,196)
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$7,781	\$49,036	\$212,252	\$322,308	\$339,965	\$350,680	\$361,738	\$378,957	\$387,925	\$396,056	(\$3,196)	(\$3,196)	



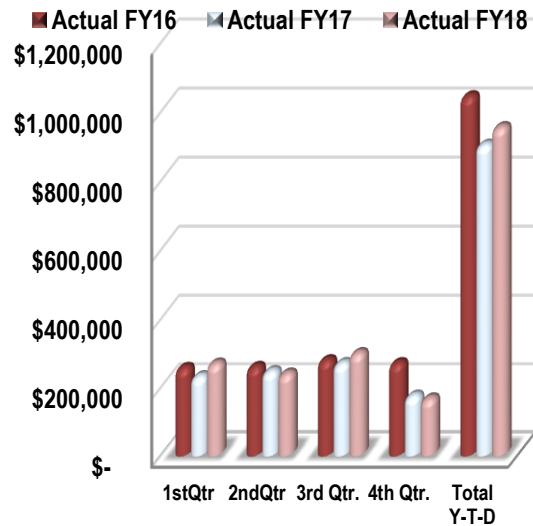
Recreation Fund Snapshot

August 2018

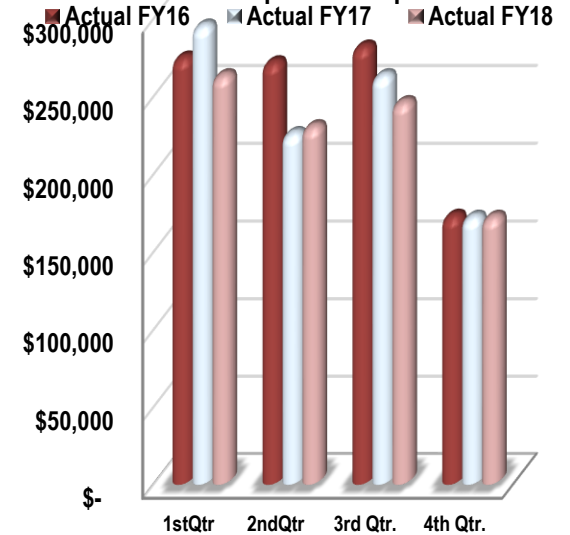
Income vs. Expense Trend



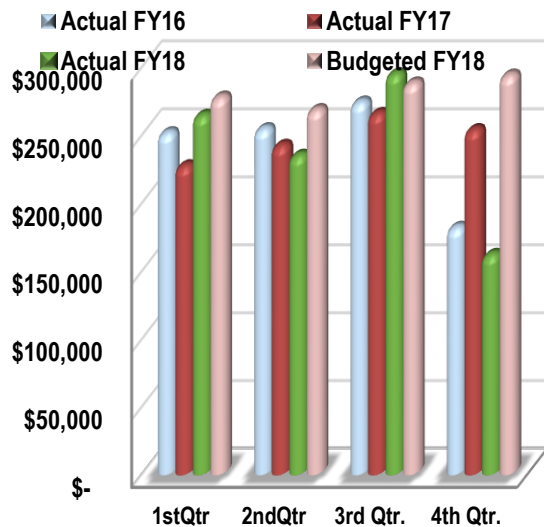
Prev Year Income Comparison



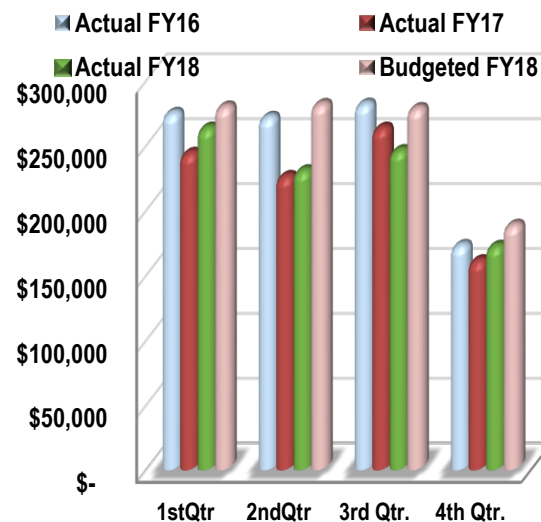
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

<u>Cash</u>	Aug 31, 2018	Aug 31, 2017
Checking Account	\$ 75,275	\$ 54,793
Restricted Cash	\$ 197,001	\$ -
Other Assets	\$ -	\$ -
Total Assets	\$ 272,276	\$ 54,793
 <u>Current Receivables</u>	 \$ 37,137	 \$ 25,138
 <u>Current Payables</u>	 \$ 206,716	 \$ 141,512
 <u>Net Gain/(Loss)</u>	 \$ (19,265)	 \$ (4,105)
(Based on Accrual Accounting)		
<u>Cash Flow (+/-)</u>	\$ 23,581	\$ 57,440
(Less Restricted Funds)		

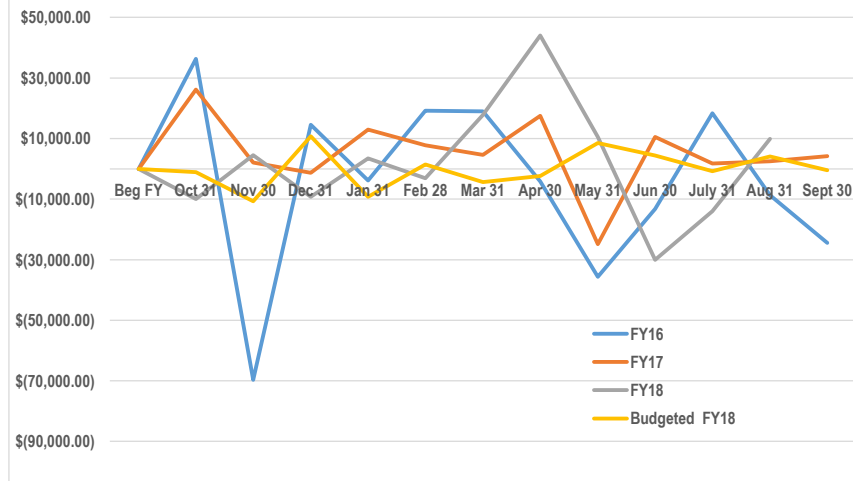
Recreation Fund Summary Balance Sheet

	Aug 31, 2018	Aug 31, 2017
ASSETS		
Current Assets		
Checking/Savings	\$ 75,275	\$ 54,793
Restricted Funds-Carts	\$ 197,001	\$ -
Other Current Assets	\$ 37,137	\$ 25,138
Total Current Assets	\$ 309,413	\$ 79,931
Fixed Assets	\$ 301,643	\$ 344,021
Other Assets	\$ 59,032	\$ 3,655
TOTAL ASSETS	\$ 670,088	\$ 427,607
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ 132,322	\$ 67,902
Other Current Liabilities	\$ 74,394	\$ 73,610
Total Current Liabilities	\$ 206,716	\$ 141,512
Long Term Liabilities	\$ 313,615	\$ 147,854
Total Liabilities	\$ 520,331	\$ 289,366
Equity	\$ 149,758	\$ 138,242
TOTAL LIABILITIES & EQUITY	\$ 670,089	\$ 427,608

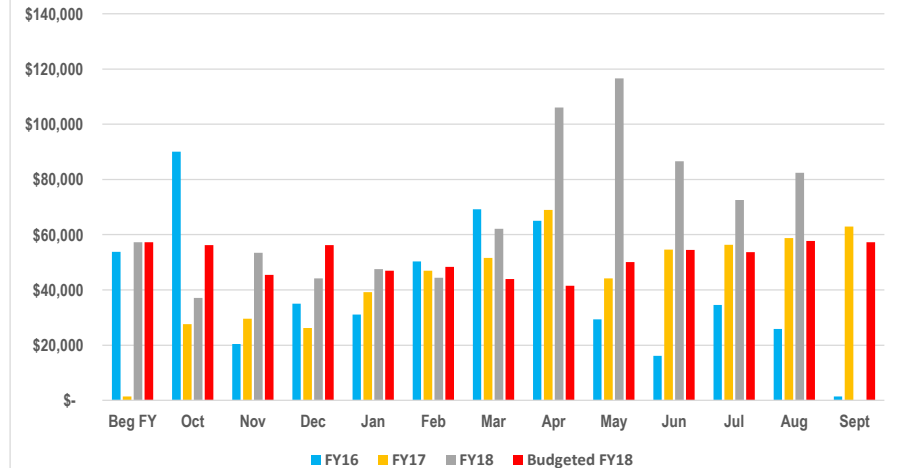
City of Meadowlakes-Recreation Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$58,882	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$313,615	\$283,580	\$269,618	\$279,464	
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$313,615	\$283,580	\$269,618	\$279,464	\$279,464	\$0
CASH RECEIPTS														
Prepaid Golf		\$37,592	\$29,630	\$19,579	\$14,080	\$18,707	\$25,716	\$17,574	\$15,704	\$17,456	\$16,487	\$14,602		\$227,127
Pro Shop Income		\$26,106	\$30,079	\$21,870	\$29,335	\$21,571	\$40,657	\$48,497	\$38,670	\$34,309	\$35,359	\$32,911		\$359,364
Food & Beverage Income		\$21,284	\$19,695	\$32,561	\$23,427	\$17,091	\$20,862	\$30,210	\$20,923	\$23,333	\$18,400	\$25,677		\$253,463
Miscellaneous/Sale Tax Payable		\$3,448	\$1,829	\$5,789	\$5,482	\$3,203	\$2,782	\$6,484	\$6,426	\$7,270	\$5,337	\$2,807		\$50,857
Lease/Purchase Funding Proceeds		\$0	\$0	\$0	\$0	\$0	\$197,001	\$0	\$0	\$0	\$0	\$0		\$197,001
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$32,708	\$7,708	\$7,708	\$7,708	\$7,708		\$109,788
TOTAL CASH RECEIPTS		\$96,138	\$88,941	\$87,507	\$80,032	\$68,280	\$294,726	\$135,473	\$89,431	\$90,076	\$83,291	\$83,705	\$0	\$1,197,600
Total cash available	\$58,882	\$155,020	\$137,809	\$140,918	\$124,163	\$115,799	\$339,080	\$394,590	\$392,529	\$403,691	\$366,871	\$353,323	\$279,464	
CASH PAID OUT- OPERATIONAL														
Prior Months Payables/Miscellaneous/Prepaid		\$4,463	\$749	\$20,493	-\$3,803	\$5,472	\$2,048	\$1,617	\$11,471	\$32,989	-\$960	-\$3,579		\$70,960
Administrative Expenses		\$7,471	\$9,154	\$8,763	\$8,637	\$6,789	\$6,239	\$9,497	\$7,905	\$8,245	\$9,370	\$8,854		\$90,924
Pro Shop Expense		\$30,445	\$18,815	\$13,214	\$15,084	\$15,554	\$14,460	\$21,499	\$14,914	\$26,666	\$26,907	\$17,011		\$214,569
Food & Beverage Expenses		\$24,386	\$30,316	\$30,296	\$26,246	\$23,335	\$25,141	\$29,928	\$24,535	\$28,576	\$25,513	\$24,030		\$292,302
Grounds Maintenance Expense		\$27,351	\$24,518	\$23,173	\$18,574	\$19,390	\$20,104	\$27,921	\$19,233	\$21,733	\$30,260	\$21,546		\$253,803
Tennis/Swim/Miscellaneous		\$197	\$0	\$0	\$0	\$54	\$0	\$176	\$0	\$186	\$5,303	\$5,135		\$11,051
Total Cash Paid Out-Operational		\$94,313	\$83,552	\$95,939	\$64,738	\$70,594	\$67,992	\$90,638	\$78,058	\$118,395	\$96,393	\$72,997	\$0	\$933,609
CASH PAID OUT- NON- OPERATIONAL														
Debt Service-POA		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971	\$854	\$856	\$1,716	\$860	\$862		\$43,409
Transfers to Other Funds														\$0
Total Cash Paid Out-Non-Operational		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971	\$854	\$856	\$1,716	\$860	\$862	\$0	\$43,409
TOTAL CASH PAID OUT		\$106,152	\$84,398	\$96,787	\$76,644	\$71,445	\$79,963	\$91,492	\$78,914	\$120,111	\$97,253	\$73,859	\$0	\$977,018
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$313,615	\$283,580	\$269,618	\$279,464	\$279,464	
Change in Cash														
Difference Beginning to End of Month		(\$10,014)	\$4,543	(\$9,280)	\$3,388	(\$3,165)	\$214,763	\$43,981	\$10,517	(\$30,035)	(\$13,962)	\$9,846	\$0	\$220,582
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$10,014)	(\$5,471)	(\$14,751)	(\$11,363)	(\$14,528)	\$155,881	\$199,862	\$254,733	\$224,698	\$210,736	\$220,582	\$220,582	

Cash Flow by Month



Cash On Hand Comparison



Recreation Fund

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
Ordinary Income/Exp						
Income						
03-5000 · Revenue						
03-5010 · Membership Dues						
03-5011 · Family Membership	0	0	0	0	0	0
03-5013 · Senior Couple Membership	0	0	0	0	0	0
03-5015 · Single Membership	0	0	0	0	0	0
03-5016 · Membership Non-Resident Dues	0	0	0	0	0	0
03-5017 · Social Membership	0	0	0	0	0	0
03-5021 · Membership Maintenance/Medical	0	0	0	0	0	0
03-5022 · Gold Key Membership	0	0	0	0	0	0
03-5024 · Trail Fees Prepaid	0	0	0	0	0	0
03-5031 · Initiation Fees	0	0	645	0	0	867
03-5010 · Membership Dues - Other	17,390	19,373	235,340	225,627	18,623	244,725
Total 03-5010 · Membership Dues	17,390	19,373	235,985	225,627	18,623	245,592
03-5023 · Golf Shop Revenues						
03-5035 · Green Fees	14,491	18,251	153,831	217,198	16,203	181,028
03-5040 · Golf Cart Rental	7,687	5,656	83,075	61,974	5,520	56,936
03-5045 · Driving Range	2,525	2,647	37,081	27,317	2,465	24,518
03-5050 Tournament	0	0	18,600	0	0	0
03-5053 · Handicap	96	150	5,016	6,500	30	743
03-5060 · Pro Shop Sales	4,170	4,116	56,888	55,189	3,721	47,763
03-5023 · Golf Shop Revenues - Other	22	0	348	0	17	26
Total 03-5023 · Golf Shop Revenues	28,991	30,820	354,839	368,178	27,956	311,014
03-5057 · Tennis & Swimming Revenues						
03-5019 · Tennis Membership	1,128	1,700	6,288	9,900	1,330	9,110
03-5026 · Swimming Membership	0	0	0	0	0	0
03-5057 · Tennis & Swimming Revenues - Other	0	0	0	0	0	0
Total 03-5057 · Tennis & Swimming Revenues	1,128	1,700	6,288	9,900	1,330	9,110
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	15,389	19,924	156,986	220,075	11,997	183,147
03-5073 · Beverage Sales	1,242	1,460	10,455	14,640	1,243	12,413
03-5074 · Beer Sales	4,179	4,800	46,251	49,600	3,968	46,049
03-5075 · Other Food & Beverage Sales	0	750	0	1,500	0	336
03-5076 · Liquor Sales	3,190	2,500	29,497	29,250	2,287	26,690
03-5077 · Wine Sales	1,250	700	9,543	11,125	470	9,936
Total 03-5070 · Restaurant/Bar Sales	25,250	30,134	252,732	326,190	19,965	278,571
03-5090 · Interest Earned	2	0	1,277	0	17	42
03-5096 · Miscellaneous Income		0	3,451	3,000	0	2,857
Total 03-5000 · Revenue	72,761	82,027	854,572	932,895	67,891	847,186
Total Income	72,761	82,027	854,572	932,895	67,891	847,186

Cash Basis

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
Expenses						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Exps						
03-6016-Unemployment Cost	0	0	2,771	2,000	0	2,420
03-6021 · Admin Exp.- Xfer out to General	2,583	2,580	28,417	28,420	2,458	27,042
03-6025 · Audit	0	0		0	0	
03-6030 · Insurance						
03-6019 · Worker's Comp		0		0		-314
03-6032 · Property Insurance	581	0	6,391	7,200	497	5,469
Total 03-6030 · Insurance	581	0	6,391	7,200	497	5,155
03-6040 · Office Supplies	0	168	1,865	1,848	73	1,224
03-6042 · Postage	0	60	183	900	98	590
03-6045 · Advertising	281	837	5,347	9,163	272	3,191
03-6047 · Dues & Subscriptions	0	0	410	500	0	150
03-6048 · Security	0	0	114	0	44	399
03-6049 · Miscellaneous Supplies	1,109	225	3,291	4,350	35	1,903
03-6062 · Credit Card Processing	1,373	1,250	14,898	13,750	0	14,064
03-6065 · Software Maintenance	0	1,000	0	11,000	0	3,563
03-6075 · Signage	0	0	236	0	0	0
06-6063 · Cash Over/Under	-577	25	-1,219	475	157	-1,454
Total 03-6039 · Other Administrative Exps	5,350	6,145	59,933	79,606	3,634	58,247
03-6068 · House Maintenance Exps						
03-6050 · Telephone	154	167	1,602	1,833	266	2,087
03-6052 · Electric	1,813	1,250	14,966	13,750	1,854	11,090
03-6055 · Utilities-Water & Sewer	814	333	4,113	3,667	435	4,102
03-6060 · Pest Control - Club & Pro Shop	0	0	0	0	0	0
03-6081 · Cleaning Service	0	1,000	2,895	11,000	1,211	10,486
03-6101 · Misc. House Exp	0	165	181	1,835	18	181
03-6102 · Building Repair & Maintenance	166	625	5,253	6,875	0	4,101
03-6105 · Security	0	0	76	0	0	286
03-6520 · Television-Clubhouse	26	30	286	320	26	
Total 03-6068 · House Maintenance Exps	2,973	3,570	29,372	39,280	3,810	32,333
Total 03-6000 · Administrative Expenditures	8,323	9,715	92,076	118,886	7,444	90,580
03-6100 · Pro Shop Expenditures						
03-6110 · Payroll						
03-6111 · Wages - Full Time	0	4,615	24,170	53,070	4,615	46,656
03-6112 · Wages Part Time/Seasonal	9,940	5,150	93,851	61,730	6,154	60,342
03-6115 · Payroll Tax	684	770	8,988	8,850	824	8,185
03-6116 · Pro Shop Longevity	0	0	474	1,500	0	0
03-6117 · Retirement	13	120	755	1,390	118	1,360
03-6118 · Health Care	0	668	3,471	7,332	627	6,898
03-6119 · Worker's Comp	304	0	3,345	3,700	239	2,388
03-6155 · Training & Travel	0	0	0	500	0	0
Total 03-6110 · Payroll	10,941	11,323	135,054	138,072	12,577	125,829
03-6121 · Other Pro-Shop Exps						
03-6120 · Driving Range	0	0	2,167	3,000	0	0
03-6122 · Miscellaneous and Supplies	175	200	1,981	2,200	274	1,920
03-6123 · Pro-Shop Consumable Supplies	0	60	20	690	0	4,032
03-6125 · Handicap	378	250	3,638	3,500	441	476
03-6130 · Tournament Exps	0	0	0	500	0	0
03-6140 · Office Supplies	0	50	1,068	580	0	0

Recreation Fund

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
03-6150 · Dues & Fees	0	0	520	1,250	0	405
03-6210 · Cart Lease/Purchase	0	2,700	32,279	32,300	2,717	32,002
03-6220 · Cart Maint & Repair	0	0	2,506	1,000	0	2,048
03-6225 · Electric		200	3,506	2,300	0	0
Total 03-6121 · Other Pro-Shop Exps	553	3,460	47,685	47,320	3,432	40,883
03-6160 · Inventory Purchased	160	4,000	27,537	36,000	2,353	42,131
03-6163 · Inventory/Cash Shortages	130	50	513	450	40	74
Total 03-6100 · Pro Shop Expenditures	11,784	18,833	210,789	221,842	18,402	208,917
03-6300 · Grounds Maintenance Expenditure						
03-6310 · Payroll						
03-6311 · Wages - Full Time	10,389	10,375	101,909	119,350	8,808	102,970
03-6312 · Wages - Part Time/Seasonal	156	2,000	19,671	23,000	296	16,437
03-6313 · Grounds O&M - Overtime/Bonus	0	450	0	4,650	0	0
03-6314 · Grounds O&M Longevity	0	0	1,556	3,000	0	0
03-6315 · Payroll Tax Exp	807	975	9,420	11,215	696	9,175
03-6317 · Retirement Exp	261	350	2,571	3,950	213	2,535
03-6318 · Health Care Exp	2,118	2,750	23,300	30,250	1,863	24,714
03-6319 · Worker's Comp	369	418	4,062	4,582	427	4,932
Total 03-6310 · Payroll	14,100	17,318	162,489	199,997	12,303	160,763
03-6321 · Other Golf Course Maint. Exp.						
03-6320 · Fuel & Lubricants	0	1,000	7,237	10,000	463	8,191
03-6322 · Fertilizer	20	0	2,683	6,575	0	3,079
03-6324 · Chemicals	453	1,300	11,762	11,475	1,466	9,847
03-6326 · Seed & Sod	0	0	1,303	5,000	0	0
03-6327 · Sand & Soil	0	0	999	0	0	1,875
03-6329 · Equipment Maint & Repair	656	600	3,244	9,400	203	3,372
03-6332 · Irrigation Repair & Maint.	301	200	6,208	3,700	1,055	16,956
03-6335 · Landscape Materials & Supplies	0	500	0	4,500	0	1,255
03-6340 · Utilities						
03-6342 · Electric - Maintenance Building	294	300	2,834	3,450	244	3,021
03-6344 · Electric - Irrigation	749	700	4,860	7,300	0	4,904
03-6346 · Sewer & Water	942	375	4,617	4,125	219	2,581
03-6347 · Trash	0	0	0	0	0	1,314
03-6370 · Raw Water Purchase	455	550	5,326	6,150	1,614	6,148
Total 03-6340 · Utilities	2,440	1,925	17,637	21,025	2,077	17,968
03-6350 · Dues & Subscriptions		0	0	0	99	266
03-6354 · Small Tools	0	125	752	1,375	0	1,977
03-6380 · Other Grounds Maint Exp	530	50	5,232	450	0	1,100
03-6806 · Cart Path Improvements	0	0	1,896	0	1,100	598
Total 03-6321 · Other Golf Course Maint. Exp.	4,400	5,700	58,953	73,500	6,463	66,484
03-6360 · Equipment Lease/Purchase						
03-6362 · Machinery Lease	862	861	53,747	54,236	843	52,553
03-6363 · Machinery Interest	20	21	3,258	2,769	39	4,453
Total 03-6360 · Equipment Lease/Purchase	882	882	57,005	57,005	882	57,006
Total 03-6300 · Grounds Maintenance Expenditure	19,382	23,900	278,447	330,502	19,648	284,253
03-6400 · Tennis Expenditures						
03-6430 · Maint & Repair		0	0	3,000	0	858
03-6400 · Tennis Expenditures - Other	41	0	210	0	0	0
Total 03-6400 · Tennis Expenditures	41	0	210	3,000	0	858

Cash Basis

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
03-6500 · Food & Beverage Exps						
03-6510 · Payroll & Payroll Exp						
03-6413 · F&B Overtime/Bonus	0	0	0	3,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	4,642	7,420	58,506	85,350	5,196	78,788
03-6512 · Wages - Part Time/Seasonal	6,153	4,225	73,359	49,150	6,744	69,100
03-6515 · Payroll Tax Exp	727	960	11,440	11,075	861	10,185
03-6517 · Retirement Exp	117	190	1,614	2,210	126	1,820
03-6518 · Health Care Exp	2,112	2,080	15,523	22,920	1,192	8,273
03-6519 · Worker's Comp	413	375	4,539	4,125	342	3,759
03-6510 · Payroll & Payroll Exp - Other	0	0	0	0	0	0
Total 03-6510 · Payroll & Payroll Exp	14,164	15,250	165,742	179,330	14,461	171,925
03-6521 · Other Food & Beverage Exps						
03-6053 · Propane	1,369	575	7,758	6,650	525	6,518
03-6525 · Alcohol Tax	576	700	6,816	7,400	575	6,774
03-6540 · Supplies						
03-6545 · Restaurant-Consumable Supplies						
03-6547 · Beer/Wine	1,754	1,950	20,675	22,625	1,777	19,043
03-6548 · Liquor Exp	599	550	5,443	6,400	636	6,087
03-6549 · Food Exp	3,439	5,800	55,593	77,400	4,664	67,686
03-6550 · Beverage Exp	216	250	2,866	2,725	205	2,899
03-6552 · Other Food & Beverage Supplies	590	1,000	8,048	8,700	890	8,639
03-6572 · Other Misc. Restaurant Exps	76	200	4,551	2,300	0	2,841
03-6573 · Linen	439	300	3,511	3,700	263	2,954
03-6540 · Supplies - Other	20	0	2,753	0	112	790
Total 03-6540 · Supplies	7,133	10,050	103,440	123,850	8,547	110,939
03-6560 · Equipment Rental	177	85	1,751	915	70	700
03-6561 · Liquor License	0	0	4,410	0	0	-100
03-6565 · Equipment Maint & Repair	0	750	2,327	4,500	508	5,251
Total 03-6521 · Other Food & Beverage Exps	9,255	12,160	126,502	143,315	10,225	130,082
03-6500 · Food & Beverage Exps - Other	0	0	277	0	0	0
Total 03-6500 · Food & Beverage Exps	23,419	27,410	292,521	322,645	24,686	302,007
03-6600 · Swimming Pool Expenditures						
03-6610 · Payroll & Payroll Exp						
03-6612 · Wages - Part Time/Seasonal	4,590	400	14,946	1,230	1,616	4,698
03-6614 · Payroll Exp	0	41	0	459	124	359
03-6616 · Worker's Comp	0	5,000	0	15,000	19	206
Total 03-6610 · Payroll & Payroll Exp	4,590	5,441	14,946	16,689	1,759	5,263
03-6620 · Supplies	0	150	3,091	1,850	0	164
03-6622 · Maint & Repair	0	0	84	0	57	777
03-6623 · Miscellaneous Pool Exp	0	200	0	2,300	0	205
Total 03-6600 · Swimming Pool Expenditures	4,590	5,791	18,121	20,839	1,816	6,409
03-6900 · Building Repairs & Maint.						
03-6915 · Bldg. Renovations/Repairs	0	0	0	0	0	0
Total 03-6900 · Building Repairs & Maint.	0	0	0	0	0	0
Total Exp	67,539	85,649	892,164	1,017,714	71,996	893,024
Net Ordinary Income	5,222	-3,622	-37,592	-84,819	-4,105	-45,838

Profit & Loss Budget vs. Actual

03-6572 · Other Misc. Restaurant Exps

Recreation Fund

Profit & Loss Budget vs. Actual

	Aug-18	Budget Aug-18	Oct-17 -Aug 18	Budgeted Year-to-Date	Aug -17	Year-to-Date FY17
03-6573 · Linen	439	300	3,511	3,700	263	2,954
03-6540 · Supplies - Other	20	0	2,753	0	112	790
Total 03-6540 · Supplies	7,133	10,050	103,440	123,850	8,547	110,939
03-6560 · Equipment Rental	177	85	1,751	915	70	700
03-6561 · Liquor License	0	0	4,410	0	0	-100
03-6565 · Equipment Maint & Repair	0	750	2,327	4,500	508	5,251
Total 03-6521 · Other Food & Beverage Exps	9,255	12,160	126,502	143,315	10,225	130,082
03-6500 · Food & Beverage Exps - Other	0	0	277	0	0	0
Total 03-6500 · Food & Beverage Exps	23,419	27,410	292,521	322,645	24,686	302,007
Food & Beverage Operational Net Gain/Loss	1,831	3,024	-39,789	3,545	-4,721	-23,436
Food and Beverage House Exp						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Exps						
03-6062 · Credit Card Processing (30%)	412	375	4,469	4,125	0	4,219
03-6068 · House Maintenance Exps						
03-6050 · Telephone (33%)	51	55	529	605	88	689
03-6052 · Electric (50%)	907	625	7,483	6,875	927	5,545
03-6055 · Utilities-Water & Sewer (50%)	407	167	2,057	1,834	218	2,051
03-6081 · Cleaning Service (75%)	0	750	2,171	8,250	908	7,865
03-6520 · Television-Clubhouse (50%)	13	15	143	160	13	0
Total 03-6068 · House Maintenance Exps	1,789	1,987	16,852	21,848	2,154	20,368
Total Administrative Exps	2,201	2,362	21,321	25,973	2,154	24,588
Total Food and Beverage Exps with House Exp	25,620	29,772	313,842	348,618	26,840	326,595
Food and Beverage Net Gain/Loss with Admin Exp	-370	662	-61,110	-22,428	-6,875	-48,024

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
ck.	EFT	08/14/2018	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-468.13
				03-2029 · Alcohol Tax Payable	-468.13	468.13
TOTAL					-468.13	468.13
ck.	EFT	08/14/2018	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-576.43
				03-6525 · Alcohol Tax	-576.43	576.43
TOTAL					-576.43	576.43
ck.	EFT	08/14/2018	State Comptroller	03-1012 · Bancorp South Cking Acct #1910		-1,896.78
				03-2026 · Sales Tax Payable	-1,896.78	1,896.78
TOTAL					-1,896.78	1,896.78
Bill Pmt -ck.	2586	08/02/2018	Acushnet Company	03-1012 · Bancorp South Cking Acct #1910		-911.51
Bill	90605750	06/13/2018		03-6160 · Inventory Purchased	-911.51	911.51
TOTAL					-911.51	911.51
Bill Pmt -ck.	2587	08/02/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-1,360.34
Bill	77474783	07/12/2018		03-6549 · Food Exp	-28.68	28.68
Bill	74753715	07/18/2018		03-6549 · Food Exp	-989.49	989.49
Bill	74762543	07/26/2018		03-6549 · Food Exp	-196.32	196.32
				03-6552 · Other Food & Beverage Suply	-50.89	50.89
				03-6540 · Suply	-64.52	64.52
Bill	74762541	07/26/2018		03-6552 · Other Food & Beverage Suply	-24.79	24.79
Bill	74764352	07/27/2018		03-6552 · Other Food & Beverage Suply	-5.65	5.65
TOTAL					-1,360.34	1,360.34
Bill Pmt -ck.	2588	08/02/2018	MLakes General Fund	03-1012 · Bancorp South Cking Acct #1910		-455.00
Bill	4	07/31/2018		03-6370 · Raw Water Purchase	-455.00	455.00
TOTAL					-455.00	455.00
Bill Pmt -ck.	2589	08/02/2018	City of MLakes - PWD	03-1012 · Bancorp South Cking Acct #1910		-834.45
Bill	6/22-7/23	07/24/2018		03-6055 · Utilities-Water & Sewer	-234.63	234.63
				03-6055 · Utilities-Water & Sewer	-156.42	156.42
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-374.75	374.75
TOTAL					-834.45	834.45
Bill Pmt -ck.	2590	08/02/2018	Davol Vending	03-1012 · Bancorp South Cking Acct #1910		-313.35
Bill	1603	07/20/2018		03-6560 · Equipment Rental	-140.00	140.00
Bill	1602	07/20/2018		03-6560 · Equipment Rental	-173.35	173.35
TOTAL					-313.35	313.35
Bill Pmt -ck.	2591	08/02/2018	Gail's Flags, Inc.	03-1012 · Bancorp South Cking Acct #1910		-6.00

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	144268	07/10/2018		03-6380 · Other Grounds Maint Exp	-6.00	73.00
TOTAL					-6.00	73.00
Bill Pmt -ck.	2592	08/02/2018	Innovative Turf Supply, Inc.	03-1012 · Bancorp South Cking Acct #1910		-372.00
Bill	15397	07/13/2018		03-6322 · Fertilizer	-372.00	372.00
TOTAL					-372.00	372.00
Bill Pmt -ck.	2593	08/02/2018	Site One Landscape Supply	03-1012 · Bancorp South Cking Acct #1910		-300.44
Bill	86989703	07/11/2018		03-6322 · Fertilizer	-300.44	300.44
TOTAL					-300.44	300.44
Bill Pmt -ck.	2594	08/02/2018	Wilson Sporting Goods	03-1012 · Bancorp South Cking Acct #1910		-263.15
Bill	45254052	06/15/2018		03-6160 · Inventory Purchased	-263.15	263.15
TOTAL					-263.15	263.15
Bill Pmt -ck.	2595	08/02/2018	Allan Oppenheim	03-1012 · Bancorp South Cking Acct #1910		-1,000.00
Bill	W/E 8/5/1	08/02/2018		03-6112 · Wages Part Time/Seasonal	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -ck.	2596	08/09/2018	AlSCO, Inc.	03-1012 · Bancorp South Cking Acct #1910		-156.53
Bill	7/31/2018	07/31/2018		03-6573 · Linen	-156.53	156.53
TOTAL					-156.53	156.53
Bill Pmt -ck.	2597	08/09/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-706.97
Bill	74770349	08/02/2018		03-6552 · Other Food & Beverage Suply	-104.61	104.61
Bill	74770350	08/02/2018		03-6549 · Food Exp	-522.60	522.60
				03-6552 · Other Food & Beverage Suply	-79.76	79.76
TOTAL					-706.97	706.97
Bill Pmt -ck.	2598	08/09/2018	Bridgestone Golf, Inc.	03-1012 · Bancorp South Cking Acct #1910		-181.47
Bill	10027467	06/20/2018		03-6160 · Inventory Purchased	-181.47	181.47
TOTAL					-181.47	181.47
Bill Pmt -ck.	2599	08/09/2018	Card Service Center	03-1012 · Bancorp South Cking Acct #1910		-1,255.30
Bill	7/29/18 St	07/29/2018		03-6160 · Inventory Purchased	-618.77	618.77
				03-6122 · Miscellaneous and Suply	-32.95	32.95
				03-6140 · Office Suply	-423.50	423.50
Bill	7/29/18 St	07/29/2018		03-6324 · Chemicals	-70.92	70.92
				03-6049 · Miscellaneous Expenses	-31.94	31.94
				03-6354 · Small Tools	-30.98	30.98
				03-6329 · Equipment Maint & Repair	-46.24	46.24
TOTAL					-1,255.30	1,255.30
Bill Pmt -ck.	2600	08/09/2018	City of Marble Falls	03-1012 · Bancorp South Cking Acct #1910		-137.47

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	6/16-7/16	07/16/2018		03-6346 · Sewer & Water	-137.47	137.47
TOTAL					-137.47	137.47
Bill Pmt -ck.	2601	08/09/2018	Ford & Crew	03-1012 · Bancorp South Cking Acct #1910		-48.91
Bill	7/25/18 St	07/25/2018		03-6322 · Fertilizer	-21.92	21.92
				03-6380 · Other Grounds Maint Exp	-26.99	26.99
TOTAL					-48.91	48.91
Bill Pmt -ck.	2602	08/09/2018	Mid-Tex Turf Supply	03-1012 · Bancorp South Cking Acct #1910		-484.00
Bill	7969	07/17/2018		03-6329 · Equipment Maint & Repair	-484.00	484.00
TOTAL					-484.00	484.00
Bill Pmt -ck.	2603	08/09/2018	Picayune Phone Bk.	03-1012 · Bancorp South Cking Acct #1910		-86.25
Bill	8/1/18 Str	08/01/2018		03-6045 · Advertising	-86.25	86.25
TOTAL					-86.25	86.25
Bill Pmt -ck.	2604	08/09/2018	Pinnacle Propane, LLC	03-1012 · Bancorp South Cking Acct #1910		-1,827.42
Bill	7/31/18 St	07/31/2018		03-6320 · Fuel & Lubricants	-1,827.42	1,827.42
TOTAL					-1,827.42	1,827.42
Bill Pmt -ck.	2605	08/09/2018	Printworks of Texas, LLC	03-1012 · Bancorp South Cking Acct #1910		-61.00
Bill	59482	07/24/2018		03-6045 · Advertising	-61.00	61.00
TOTAL					-61.00	61.00
Bill Pmt -ck.	2606	08/09/2018	Site One Landscape Supply	03-1012 · Bancorp South Cking Acct #1910		-692.06
Bill	7151864	07/19/2018		03-6324 · Chemicals	-105.06	105.06
Bill	87200893	07/23/2018		03-6324 · Chemicals	-587.00	587.00
TOTAL					-692.06	692.06
Bill Pmt -ck.	2607	08/09/2018	The Antigua Group, Inc.	03-1012 · Bancorp South Cking Acct #1910		-1,018.24
Bill	AIN-05433	07/18/2018		03-6160 · Inventory Purchased	-683.04	683.04
Bill	AIN-0547C	07/30/2018		03-6160 · Inventory Purchased	-335.20	335.20
TOTAL					-1,018.24	1,018.24
Bill Pmt -ck.	2608	08/09/2018	YMCA	03-1012 · Bancorp South Cking Acct #1910		-5,093.99
Bill	7/31/18 St	07/31/2018		03-6612 · Wages - Part Time/Seasonal	-5,093.99	5,093.99
TOTAL					-5,093.99	5,093.99
Bill Pmt -ck.	2609	08/16/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-924.77
Bill	98723174	08/07/2018		03-6560 · Equipment Rental	-70.00	70.00
Bill	74777633	08/09/2018		03-6540 · Suply	-20.49	20.49
Bill	74777635	08/09/2018		03-6549 · Food Exp	-751.30	751.30
				03-6552 · Other Food & Beverage Suply	-82.98	82.98
TOTAL					-924.77	924.77

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -ck.	2610	08/16/2018	Cleveland Golf/SRIXON	03-1012 · Bancorp South Cking Acct #1910		-195.17
Bill	542119750	06/27/2018		03-6160 · Inventory Purchased	-195.17	195.17
TOTAL					-195.17	195.17
Bill Pmt -ck.	2611	08/16/2018	Mobile Pro Shop	03-1012 · Bancorp South Cking Acct #1910		-269.36
Bill	103958	07/25/2018		03-6160 · Inventory Purchased	-269.36	269.36
TOTAL					-269.36	269.36
Bill Pmt -ck.	2612	08/16/2018	PEC	03-1012 · Bancorp South Cking Acct #1910		-2,897.29
Bill	8/9/18 Str	08/09/2018		03-6420 · Electric	-40.61	40.61
				03-6052 · Electric	-1,238.78	1,238.78
				03-6052 · Electric	-574.62	574.62
				03-6342 · Electric - Maintained Building	-294.49	294.49
				03-6344 · Electric - Irrigation	-748.79	748.79
TOTAL					-2,897.29	2,897.29
Bill Pmt -ck.	2613	08/21/2018	Card Service Center	03-1012 · Bancorp South Cking Acct #1910		-1,110.33
Bill	7/29/18 St	07/29/2018		03-6549 · Food Exp	-578.79	578.79
				03-6550 · Beverage Expense	-79.67	79.67
				03-6552 · Other Food & Beverage Suply	-359.98	359.98
				03-6040 · Office Suply	-89.75	89.75
				03-6572 · Other Misc. Restaurant Expenses	-2.14	2.14
TOTAL					-1,110.33	1,110.33
Bill Pmt -ck.	2614	08/23/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-653.79
Bill	74785304	08/16/2018		03-6549 · Food Exp	-555.28	555.28
				03-6122 · Miscellaneous and Suply	-98.51	98.51
TOTAL					-653.79	653.79
Bill Pmt -ck.	2615	08/23/2018	Gail's Flags, Inc.	03-1012 · Bancorp South Cking Acct #1910		-195.90
Bill	144649	08/01/2018		03-6380 · Other Grounds Maint Exp	-195.90	195.90
TOTAL					-195.90	195.90
Bill Pmt -ck.	2616	08/23/2018	Innovative Turf Supply, Inc.	03-1012 · Bancorp South Cking Acct #1910		-426.30
Bill	15486	08/03/2018		03-6324 · Chemicals	-426.30	426.30
TOTAL					-426.30	426.30
Bill Pmt -ck.	2617	08/23/2018	Meadowlakes POA	03-1012 · Bancorp South Cking Acct #1910		-881.87
Bill	149	08/30/2018		03-6362 · Machinery Lease	-862.26	862.26
				03-6363 · Machinery Interest	-19.61	19.61
TOTAL					-881.87	881.87
Bill Pmt -ck.	2618	08/23/2018	Northland Communications	03-1012 · Bancorp South Cking Acct #1910		-179.59

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	8/17/18 St	08/17/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-102.41	102.41
				03-6050 · Telephone	-51.21	51.21
TOTAL					-179.59	179.59
Bill Pmt -ck.	2619	08/23/2018	Pathmark Traffic Products	03-1012 · Bancorp South Cking Acct #1910		-152.40
Bill	028668	08/07/2018		03-6572 · Other Misc. Restaurant Expenses	-76.20	76.20
				03-6122 · Miscellaneous and Suply	-76.20	76.20
TOTAL					-152.40	152.40
Bill Pmt -ck.	2620	08/23/2018	Texas Workforce Comm	03-1012 · Bancorp South Cking Acct #1910		-770.65
Bill	2018 2nd	07/11/2018		03-6016 · Unemployment Cost	-770.65	770.65
TOTAL					-770.65	770.65
Bill Pmt -ck.	2621	08/30/2018	4-T Propane, LLC	03-1012 · Bancorp South Cking Acct #1910		-585.00
Bill	8/5/2018	07/05/2018		03-6053 · Propane	-585.00	585.00
TOTAL					-585.00	585.00
Bill Pmt -ck.	2622	08/30/2018	Allan Oppenheim	03-1012 · Bancorp South Cking Acct #1910		-1,000.00
Bill	W/E 8/26/	08/26/2018		03-6512 · Wages - Part Time/Seasonal	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -ck.	2623	08/30/2018	Ben E. Keith	03-1012 · Bancorp South Cking Acct #1910		-1,192.10
Bill	74791333	08/22/2018		03-6549 · Food Exp	-1,049.74	1,049.74
				03-6552 · Other Food & Beverage Suply	-41.98	41.98
Bill	74791332	08/22/2018		03-6552 · Other Food & Beverage Suply	-100.38	100.38
TOTAL					-1,192.10	1,192.10
Bill Pmt -ck.	2624	08/30/2018	Brandenburg Plumbing	03-1012 · Bancorp South Cking Acct #1910		-75.00
Bill	27849	08/13/2018		03-6102 · Building Repair & Maintenance	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pmt -ck.	2625	08/30/2018	City of Meadowlakes-Gener	03-1012 · Bancorp South Cking Acct #1910		-455.00
Bill	5	08/31/2018		03-6370 · Raw Water Purchase	-455.00	455.00
TOTAL					-455.00	455.00
Bill Pmt -ck.	2626	08/30/2018	Ford & Crew	03-1012 · Bancorp South Cking Acct #1910		-180.37
Bill	8/25/18 St	08/25/2018		03-6322 · Fertilizer	-20.24	20.24
				03-6324 · Chemicals	-26.94	26.94
				03-6380 · Other Grounds Maint Exp	-42.45	42.45
				03-6102 · Building Repair & Maintenance	-90.74	90.74
TOTAL					-180.37	180.37
Bill Pmt -ck.	2627	08/30/2018	Fox Mail	03-1012 · Bancorp South Cking Acct #1910		-195.00

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	11020	08/15/2018		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -ck.	2628	08/30/2018	Pathmark Traffic Products	03-1012 · Bancorp South Cking Acct #1910		-301.00
Bill	028759	08/13/2018		03-6332 · Irrigation Repair & Maint.	-301.00	301.00
TOTAL					-301.00	301.00
Bill Pmt -ck.	2629	08/30/2018	Wilson Sporting Goods	03-1012 · Bancorp South Cking Acct #1910		-1,852.37
Bill	45255664	07/10/2018		03-6160 · Inventory Purchased	-453.62	453.62
Bill	45255829	07/12/2018		03-6160 · Inventory Purchased	-143.22	143.22
Bill	45255829	07/12/2018		03-6160 · Inventory Purchased	-533.75	533.75
Bill	45256201	07/18/2018		03-6160 · Inventory Purchased	-721.78	721.78
TOTAL					-1,852.37	1,852.37
ck.	5155	08/01/2018	Hidden Falls Restaurant	03-1010 · BancorpSouth - Petty Cash #3232		-313.25
				03-6049 · Miscellaneous Expenses	-313.25	313.25
TOTAL					-313.25	313.25
ck.	5157	08/02/2018	Hidden Falls Restaurant	03-1010 · BancorpSouth - Petty Cash #3232		-358.00
				03-6049 · Miscellaneous Expenses	-358.00	358.00
TOTAL					-358.00	358.00
ck.	5158	08/03/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-305.90
				03-6547 · Beer/Wine	-305.90	305.90
TOTAL					-305.90	305.90
ck.	5159	08/06/2018	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-286.23
				03-6548 · Liquor Expense	-221.91	221.91
				03-6547 · Beer/Wine	-64.32	64.32
TOTAL					-286.23	286.23
ck.	5160	08/10/2018	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-170.20
				03-6053 · Propane	-170.20	170.20
TOTAL					-170.20	170.20
ck.	5161	08/14/2018	Hidden Falls Restaurant	03-1010 · BancorpSouth - Petty Cash #3232		-437.81
				03-6049 · Miscellaneous Expenses	-437.81	437.81
TOTAL					-437.81	437.81
ck.	5162	08/21/2018	Petty Cash	03-1010 · BancorpSouth - Petty Cash #3232		-130.00
				03-6163 · Inventory/Cash Shortages	-130.00	130.00
TOTAL					-130.00	130.00
ck.	5163	08/28/2018	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-380.88

Recreation Fund
Check Detail
August 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6547 · Beer/Wine	-233.14	233.14
				03-6548 · Liquor Expense	-147.74	147.74
TOTAL					-380.88	380.88
ck.	5164	08/31/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-119.80
				03-6547 · Beer/Wine	-119.80	119.80
TOTAL					-119.80	119.80
ck.	5165	08/24/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-379.45
				03-6547 · Beer/Wine	-379.45	379.45
TOTAL					-379.45	379.45
ck.	5166	08/24/2018	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-185.95
				03-6547 · Beer/Wine	-185.95	185.95
TOTAL					-185.95	185.95
ck.	5167	08/30/2018	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-307.96
				03-6547 · Beer/Wine	-78.24	78.24
				03-6548 · Liquor Expense	-229.72	229.72
TOTAL					-307.96	307.96
ck.	5168	08/31/2018	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-114.30
				03-6547 · Beer/Wine	-114.30	114.30
TOTAL					-114.30	114.30
ck.	5169	08/31/2018	Pepsi Beverages Company	03-1010 · BancorpSouth - Petty Cash #3232		-215.88
				03-6550 · Beverage Expense	-215.88	215.88
TOTAL					-215.88	215.88
ck.	5176	08/17/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-272.75
				03-6547 · Beer/Wine	-272.75	272.75
TOTAL					-272.75	272.75
Total Recreation Fund Disbursements-August 2018						39,112.81

Payroll All Funds for the Month of August 2018

Pay period: 7-20 to 8-3-18
 Pay Date: August 6, 2018

Fund:	<u>Utility</u>	
Payroll	\$	11,149.90
FICA	\$	852.97
TMRS	\$	279.86
Total Payroll	\$	12,282.73

Fund:	<u>General</u>	
Payroll	\$	15,190.59
FICA	\$	1,162.08
TMRS	\$	336.04
Total Payroll	\$	16,688.71

Fund:	<u>Recreation</u>	
Payroll	\$	14,618.60
FICA	\$	1,118.32
TMRS	\$	194.28
Total Payroll	\$	15,931.20

TOTAL THIS PAY PERIOD: \$ 44,902.64

Pay period: 8-4 to 8-17-18
 Pay Date: August 20, 2018

Fund:	<u>Utility</u>	
Payroll	\$	11,755.52
FICA	\$	899.30
TMRS	\$	295.06
Total Payroll	\$	12,949.88

Fund:	<u>General</u>	
Payroll	\$	11,632.15
FICA	\$	889.86
TMRS	\$	246.72
Total Payroll	\$	12,768.73

Fund:	<u>Recreation</u>	
Payroll	\$	14,373.44
FICA	\$	1,099.57
TMRS	\$	195.64
Total Payroll	\$	15,668.65

TOTAL THIS PAY PERIOD: \$ 41,387.26

Pay period:
 Pay Date:

Fund:	<u>Utility</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

Fund:	<u>General</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

Fund:	<u>Recreation</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

TOTAL THIS PAY PERIOD: \$ -

Total August 2018 Payroll \$ 86,289.90



**APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE
CAPITAL AREA COUNCIL OF GOVERNMENTS**

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.
Cities, Towns, Villages: Official appointments are made at City Council meetings.
Organizations: Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

_____ County Commissioners Court (e.g., Travis County Commissioners Court)
_____ **-OR-**
✓ _____ City Council (e.g., Austin City Council)
_____ **-OR-**
_____ Other (Board or other governing body)

City of Meadowlakes

City, County, or Organization being represented

Mary Ann Raesener Mayor

Name of Representative Position

177 BROADMOOR

Address

Meadowlakes 78654

City, Zip Code

(800) (800) 830 693 6840 (830) 693 2124

Telephone Number Fax Number

marinctx@nctv.com

Email address (General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists)

Check One:

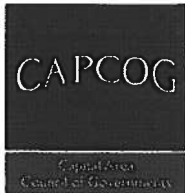
✓ _____ Reappointment
_____ Filling Vacancy
_____ Changing Representative _____
Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on 9/18/18.
Date of Meeting

MaryAnn Raesener 9/18/18

Signature of Chief Elected Official/Chair of Governing Board Date

Please fax this form to 512-916-6001 or email to cavila@capcog.org. For questions about completing this form, call Cathy Avila at 512-916-6018.



Gen.

Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165

Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

August 15, 2018

The Honorable Mary Ann Raesener
Mayor of the City of Meadowlakes
177 Broadmoor, Ste. A
Meadowlakes, TX 78654

Dear Mayor Raesener,

CAPCOG was created by the cities and counties in this ten-county area to provide services and coordinate programs at a regional level; most of these are driven by state and federal agency funding, but it's the membership dues we receive annually that allows us to meet our match requirements or subsidize a project beyond a grant's scope of work.

Last year I reported that we had a new Water Exploratory Committee and General Assembly members were invited to participate; out of the committee's work, we are adding a section on our website called "Water Central Texas" to be a clearinghouse for information about water funding cycles, studies that can be shared among local governments, plans done by several organizations, and other information of interest. We are improving the Regional Notification System (WarnCentralTexas.org) all of our local governments use to notify citizens of emergency situations and are building out a new phase of this website as a portal into emergency situations in our region. We are beginning to conduct focus groups in every county for our next plan to serve the growing population of seniors in this region. All of these projects are subsidized by your dues. I am always interested in hearing from our members if there are other programs and services we should find a way to provide.

Your appointments to the General Assembly are important to us; they take action on the most important issues we have each year – adopting a budget, electing the Executive Committee, and amending our operating bylaws. Please make sure your appointment(s) to the General Assembly are current and fill vacancies, so we can reach out to you with newsletters and updates on regional activities; attached is the appointment form and list for reference.

Also included is the invoice for the 2019 calendar year dues. The December 1st deadline is especially important if you have a city or county elected official intending to serve on our Executive Committee, since it's an eligibility requirement for consideration.

As always, any of my staff and I are available to make presentations on any of our activities. My contact information is bvoights@capcog.org and my direct line is 512.916.6008.

Best regards,

Betty Voights

Enc. Membership Invoice
 General Assembly Representation Summary
 General Assembly Appointment Form



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

General Assembly Representation Summary for the City of Meadowlakes

CAPCOG's General Assembly serves as the organization's governing body for purposes of selecting the Executive Committee, adopting operational bylaws and budgets, determining membership dues, and guiding the mission. The General Assembly membership is comprised of local representatives from each member jurisdiction in the ten-county region. According to the Council's bylaws, full members — counties and municipalities — are entitled to appoint at least one representative to the General Assembly; however, as shown in the table below full members with greater populations can appoint additional representatives.

Counties	Municipalities	No. of Representatives
Under 20,000	Under 10,000	1
20,000-100,000	10,000-50,000	2
100,000+	50,000-100,000	3
-----	100,000+	4

Associate members — special districts, school districts, nonprofits, utilities, chambers of commerce, and other governmental agencies — can appoint one representative to the General Assembly. Sustaining members, any person or organization with a positive interest in the welfare of the region, can be a non-voting General Assembly representative.

At least two-thirds of the General Assembly's voting representatives must be elected officials.

Based on the State Data Center's most recent population estimates the **City of Meadowlakes** qualifies to have **1 representative(s)** on the General Assembly, and its current representatives are:

- **Mayor Mary Ann Raesener**

Review additional information about General Assembly representation, CAPCOG's membership and membership dues at www.capcog.org/about-capcog/.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-B

DATE: September 12, 2018

REFERENCE: Amending FY 2018 Budget

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #6-B-Ordinance 2018-04 –Amending Fiscal Year 2018 Budget

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

This is a housekeeping item. The proposed Ordinance amends the current fiscal year budget to reflect the following:

- Reduction in the amount of funds transferred from the General Fund to the Recreation Fund; the funds transferred will be reduced from the budgeted \$125,000 to \$60,000.
- Authorizes utilization of excess funds from water meter purchases to be used to purchase a replacement skid steer, loader, and tractor.

RECOMMENDED ACTION:

I would recommend approval of Ordinance 2018-04.

ATTACHMENTS:

Ordinance 2018-04

City of Meadowlakes

ORDINANCE 2018-04 September 18, 2018

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING ORDINANCE 2017-04 WHICH ADOPTED THE FISCAL YEAR 2017-2018 MUNICIPAL BUDGET FOR THE CITY OF MEADOWLAKES, TEXAS; EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Meadowlakes, Texas, adopted the Fiscal Year 2018 budget by Ordinance 2017-04 within the time and in the manner required by State Law; and

WHEREAS, the City Council of the City of Meadowlakes, Texas hereby finds and determines that it is prudent to amend certain budgetary line items due to unforeseen situations that occurred in the City; and

WHEREAS, the City Council of the City of Meadowlakes, Texas further finds that this amendment will serve the public interest; and

WHEREAS, the City Council of the City of Meadowlakes, Texas finds and determines that the change in the Budget for the stated municipal purposes is warranted and necessary, and that the amendment of the Budget to fund these line items due to unforeseen situations is a matter of public necessity warranting action at this time;

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, as follows:

SECTION I. The facts and opinions in the preamble of this ordinance are true and correct.

SECTION II. The City of Meadowlakes, Texas Fiscal Year 2017-2018 Budget is hereby amended to fund the line items as stated in Exhibit "A". This Amendment to the original budget of the City of Meadowlakes, Texas for Fiscal Year 2017-2018 shall be attached to and made part of the original budget by the City Secretary and shall be filed in accordance with State Law. Attached to and made a part of this Ordinance is Exhibit "A", reflecting the budgetary funding of this amendment.

SECTION III. The City Secretary is hereby directed to file the budget on the website of the City and in the City's official records.

SECTION IV. This Ordinance shall be effective immediately upon passage and publication as provided for by law.

SECTION V. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby replaced, and are no longer in effect.

SECTION VI. Should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

SECTION VII. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, as required by the Open Meetings Act, Chapter 551, Texas Government Code.

PASSED AND APPROVED by the City Council of the City of Meadowlakes, Texas, on this the 18TH day of September, 2018.

Signed:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

Attest:

Evan Bauer, City Secretary

EXHIBIT "A"

General Fund

	Budgeted FY 18	Amended FY 18 Budget	Difference Originally Budget to Amended
<u>Income</u>			
<i>Ad Valorem Tax</i>	\$381,000	\$382,200	\$1,200
<i>Franchise Fees</i>	\$66,300	\$56,200	-\$10,100
<i>Liquor Tax</i>	\$1,300	\$1,425	\$125
<i>Building Permits</i>	\$6,450	\$8,600	\$2,150
<i>Judicial Income</i>	\$4,500	\$10,750	\$6,250
<i>Miscellaneous</i>	\$4,100	\$4,475	\$375
<i>Total Operational Income</i>	\$463,650	\$463,650	\$0
<i>Total Non-Operating Income</i>	\$245,500	\$159,400	-\$86,100
<i>Total Fund Income</i>	\$709,150	\$623,050	-\$86,100
<u>Expenses</u>			
<i>Employee Expenses</i>	\$342,900	\$340,000	-\$2,900
<i>Administrative</i>	\$101,900	\$89,000	-\$12,900
<i>Ordinance Enforcement/Animal Control</i>	\$23,400	\$23,400	\$0
<i>Traffic Control</i>	\$37,700	\$30,500	-\$7,200
<i>Contract Emergency Services</i>	\$77,750	\$79,650	\$1,900
<i>Total Operating Expenses</i>	\$583,650	\$562,550	-\$21,100
<i>Non-Operating Expenses</i>	\$125,500	\$60,500	-\$65,000
<i>Total Fund Expenses</i>	\$709,150	\$623,050	-\$86,100
<i>Fund Net Gain/Loss</i>	\$0	\$0	\$0

Summary:

- Total Fund Income**

Operational Income – was adjusted to reflect a decrease in income from Franchise Fees due to less income from Cable Franchise fees than anticipated. Other income streams adjusted to anticipate income which nets no change in total Fund income for the fiscal year.

Non-Operating Income – adjusted to reflect a decrease in the amount of Fund reserves required to balance the Fund's budget. The reduction in required reserves was due to decreased operating expenses and a decrease in the amount of funds transferred to the Recreation Fund.

- Total Expenses**

Operating Expenses – operating expenses were reduced by \$21,100 with only Contracted Emergency Service amended to reflect an increase. All other expenses categories are amended to reflect a decrease.

Non-Operating Expenses – non-operating expense were decreased to reflect a decrease in the amount of funds transferred to the Recreation Fund.

Public Works Fund

	<i>Budgeted FY 18</i>	<i>Amended FY 18 Budget</i>	<i>Difference Originally Budget to Amended</i>
<i>Meter Purchases</i>	\$115,000	\$58,600	-\$56,400
<i>Assets Purchased over \$5,000</i>	0	\$56,400	\$56,400

Summary:

Council approved the utilization of excess funds from water meter purchases to be used for the purchase of a replacement skid steer and tractor at its Council meeting held on July 17, 2018.

Recreation Fund

	<i>Budgeted FY 18</i>	<i>Amended FY 18 Budget</i>	<i>Difference Originally Budget to Amended</i>
<i>Capital Projects</i>			
<i>Building and Facilities</i>	\$25,000	\$4,000	-\$21,000
<i>Course Upgrades</i>	\$100,000	\$56,000	-\$44,000
<i>Non-Operating Revenues</i>			
<i>Transfers in From General Fund</i>	\$125,000	\$60,000	-\$65,000

Summary:

Capital Projects and non-operating revenues were adjusted to actual expenditures and transfers into the Fund from the General Fund.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-C

DATE: September 12, 2018

REFERENCE: Adoption of Fiscal Year 2019
Budget

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #6-C-Ordinance 2018-05 Adoption of Fiscal Year 2019 Budget

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached, please find Ordinance 2018-05 which addresses the adoption of the fiscal year 2019 budget for the City. The proposed budget attached to the Ordinance is identical to the one that was presented to you on August 15th and was filed with the City Secretary on that date. I will review the budget with you during your meeting. *Please note, the budget can be amended before its adoption, and any revisions will be incorporated within the final adopted budget.* I've had conversations with several Councilmembers recently about the possibility of increasing the proposed \$45,000 transfer from the General Fund to the Recreation Fund for much-needed maintenance and repairs, this would include maintenance and repairs to the parking lot, restaurant building, and other yet to be determined projects and improvements. I'm relatively confident that the General Fund has the available uncommitted cash reserves to increase the amount transferred to the Recreation Fund to \$100,000. I would recommend that any additional funds transferred to the Recreation Fund have the same limitations as funding provided this fiscal year, which required Council approval for any proposed project that the transferred funds would be utilized for.

RECOMMENDED ACTION:

Due to the fact that we will be generating more income from ad valorem taxes than generated last year, you will be required to take two separate votes. The first vote is simply a verbal motion to state that more income will be derived from ad valorem taxes than last year; this action will be entered into the minutes of the meeting. A sample of the required motion is listed below:

"I move to ratify that the Fiscal Year 2019 Budget will raise \$10,805 more in ad valorem tax income than last year."

The second vote is the adoption of the Ordinance 2018-05 which require a verbal roll call vote with each Councilmember's vote noted in the Ordinance.

ATTACHMENTS:

Ordinance 2018-05-Adoption of Fiscal Year 2019 Budget

NOTES:

Once the budget and the ad valorem tax rate is approved, staff will update the Budget to reflect it as being adopted, instead of proposed, and will compile the final budget document for publication. The final documents will include the adopted budget, copies of the ordinances adopting the budget, and tax rate and other supporting documents. Once compiled, a bound copy of the budget will be provided to each of you.

City of Meadowlakes

ORDINANCE 2018-05

September 18, 2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AUTHORIZING EXPENDITURES; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; FILING OF THE BUDGET; EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING.

WHEREAS, pursuant to the law of the State of Texas, the budget covering proposed expenditures for the fiscal year beginning October 1, 2018 and ending September 30, 2019 was filed with the City Secretary on August 15th, 2018; as required by Local Government Code Section 102.005; and

WHEREAS, pursuant to notice as required by Section 102.006 of the Local Government Code, on September 18, 2018, a public hearing on said budget was held in Totten Hall, at which all citizens and taxpayers of the City had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Proposed Budget and has made changes to the Proposed Budget that in the City Council's judgment were warranted by law and in the best interest of the citizens and taxpayers of the City; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and is in compliance with Texas Local Government Code Chapter 102; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good of the government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that it is necessary and proper for the good of the government, peace or order of the City of Meadowlakes to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City Council desires to approve and adopt the final Budget for fiscal year 2018-2019 as set out herein; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. The preceding recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof as findings of fact.

SECTION II. The recitals are subject to applicable provisions of State Law and the budget for the City of Meadowlakes, attached hereto and incorporated into this Ordinance for all purposes as **Exhibit "A"** for the 2019 fiscal year beginning October 1, 2018, and ending on September 30, 2019, as filed and submitted by the City Manager, and adjusted by the City Council, contains estimates or resources and revenues from all sources, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.

SECTION III. The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City of Meadowlakes as established in the approved budget:

	<u>Fiscal Year 2019</u>
General Fund	\$ 672,200
Debt Service Fund	\$ 431,513
Utility Fund	\$ 1,387,200
Recreation Fund	\$ 1,105,025

SECTION IV. The beginning Fund Balance reflected in the Budget for each fund for which a budget is adopted shall automatically be adjusted to the amount of the Ending Fund Balance for Fiscal Year 2018 to reflect the City's Fiscal Year 2018 Independent Audit upon approval of said audit by the Council.

SECTION V. All funds appropriated and allocated shall be expended and used pursuant to the provisions of the official budget and the City Manager shall be directed and authorized to appropriate and expend City funds accordingly. The City Manager may transfer any unneeded surplus funds in the amount budgeted from an account to another activity in which a deficiency exists. If and when, in the judgment of the City Manager, actual or probable receipts are less than the amount(s) estimated and herein appropriated for expenditures, the City Manager shall forthwith reduce such expenditures within said departments.

SECTION VI. The City Manager is authorized from time to time, as deemed to be in the best interest of the City of Meadowlakes, to invest City funds which are not immediately required for current use, including operating, and debt services funds, pursuant to the City's adopted Investment Policy.

SECTION VII. The City of Meadowlakes hereby appropriates the following funds to be transferred:

1. An equity transfer of \$45,000 from the General Fund to the Recreation Fund
2. An equity transfer of \$19,500 from the General Fund to the Debt Service Fund
3. An equity transfer of \$53,500 from the Public Works Fund to the Debt Service Fund
4. An equity transfer of \$92,500 from the Public Works Fund to the Recreation Fund

SECTION VIII. This Ordinance shall remain in full force and effect from the time of its passage and filing with the City Secretary and the Burnet County Clerk until repealed or a revised or a new budget is passed by the City Council. The City Secretary is hereby directed to keep and maintain a copy of the official budget on file in the Office of the City Secretary, available for inspection by citizens and the general public.

SECTION IX. The City Secretary is hereby directed to file the budget on the website of the City and in the City's official records.

SECTION X. This Ordinance shall be effective immediately upon passage and publication as provided for by law.

SECTION XI. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby replaced, and are no longer in effect.

SECTION XII. Should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

SECTION XIII. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, as required by the Open Meetings Act, Chapter 551, Texas Government Code.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
ON THIS THE 18TH DAY OF SEPTEMBER, 2018 by the following vote:**

	Vote
Councilperson Barry	_____
Councilperson Woods	_____
Councilperson Drummond	_____
Councilperson Brown	_____
Councilperson O'Hayre	_____

Signed:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

Attest:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-D

DATE: September 12, 2018

REFERENCE: Adoption of Ad Valorem Tax Rate for 2018

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #6-D-Ordinance 2018-06 Adopting Ad Valorem Tax Rate for 2018, fiscal year 2018

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached for your review and possible approval is Ordinance 2018-06 which adopts the ad valorem tax rate for 2018 (FY19).

The proposed tax rate required to balance the proposed budget is \$0.2914 per \$100 taxable value which is about 7.5% less than last year's rate of \$0.315. The ad valorem tax rate consists of two separate rates; the maintenance and operation (M&O) rate and the interest and sinking (Debt Service) rate. The M&O rate is utilized by the General Fund and provides approximately 57.3% of the revenue for this Fund. The Debt Service rate provides funding for the retirement of the City's bonded debt and provides approximately 82.5% of the revenue for this purpose.

RECOMMENDED ACTION:

I would recommend the adoption of Ordinance 2018-06 which adopts an ad valorem tax rate of \$0.1515 for maintenance and operation and a rate of \$0.1399 for interest and sinking purposes for a combined rate of \$0.2914 per \$100 taxable valuation, which is the effective tax rate.

The adoption of the Ordinance establishing the ad valorem tax rate will require a verbal roll call vote, with each Councilmember's vote so noted within the Ordinance.

ATTACHMENTS:

Ordinance 2018-06

City of Meadowlakes

ORDINANCE 2018-06

September 18, 2018

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2019 FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, TAX YEAR 2018; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; PROVIDING FOR PENALTIES, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; PROVIDING FOR FINDINGS OF FACT; SAVINGS CLAUSE; SEVERABILITY; PUBLICATION; EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, a budget appropriating revenues generated by the collection of an ad valorem tax levy and other revenue sources for the use and support of the municipal government of the City of Meadowlakes was duly and legally adopted by the Meadowlakes City Council subsequent to a public hearing on said budget, as required by §102.009 of the Texas Local Government Code, prior to the consideration the Ordinance herein; and

WHEREAS, notice of the hearing on a proposed tax revenue increase was published in the City's official newspaper on August 28, 2018; and

WHEREAS, said budget anticipates and requires the levy of an ad valorem tax on all taxable property with the City of Meadowlakes; and

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of Meadowlakes, Texas, adopt a tax rate for the next fiscal year by September 30, 2018; and

WHEREAS, the City Council of the City of Meadowlakes has received the Tax Year 2018 certified property tax roll submitted by the Chief Appraiser of the Burnet County Appraisal District; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good of the government, peace, or order of the City and is necessary for carrying out a power granted by to the City; and

WHEREAS, the City Council finds that it is necessary and proper for the good of the government, peace, or order of the City to adopt an ordinance establishing an ad valorem tax rate; and

WHEREAS, the City has fully and timely complied with all notices and other requirements relative to the adoption of an ad valorem tax rate for Fiscal Year 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. There is hereby levied and ordered to be assessed and collected for the use and support of the municipal government of the City of Meadowlakes (the "City") and in order to provide for the budgeted expenditures of said City for the fiscal year October 1, 2018 through September 30, 2019 upon all property, real, personal and mixed, within the corporate limits of said City on January 1, 2018 subject to taxation, a tax of **\$0.2914** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- A. For the maintenance and support of the general government (General Fund), a rate of **\$0.1515** per each \$100 valuation of all property within said City; and
- B. For the interest and sinking fund, bonded or other indebtedness and related fees, a rate of **\$0.1399** per each \$100 valuation of all property within said City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

The City Secretary shall cause the following notice to be posted on the home page of the City's internet website:

THE CITY OF MEADOWLAKES, TEXAS ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION II. Taxes levied under this ordinance shall be due October 1, 2018 and if not paid on or before January 31, 2019 shall immediately become delinquent.

SECTION III. All taxes shall become a lien upon the property against which assessed, and the Burnet County Tax Appraisal District, as the assessor and collector of the City, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty

collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

SECTION IV. Taxes are payable at the Burnet County Appraisal District in either Burnet or Marble Falls, Texas. The City of Meadowlakes shall have all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION V. The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

SECTION VI. All previous budget ordinances shall remain in full force and effect, save and except as amended by this Ordinance.

SECTION VII. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraph, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION VIII. The City Secretary of the City of Meadowlakes, Texas is hereby directed to place the information on the City's website and provide all other notice as required by law; engross and enroll this Ordinance by copying the caption, penalty clause and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said Ordinance in the ordinance records of the City.

SECTION IX. The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage and publication as provided by law.

SECTION X. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

SECTION XI. A copy of this Ordinance, as adopted, shall be delivered to the Chief Appraiser of the Burnet County Appraisal District. Such copy shall serve as the notice of adoption of the City's tax rate.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
THIS THE 18th DATE OF SEPTEMBER, 2018** by the following vote:

Councilperson Barry
Councilperson Woods
Councilperson Drummond
Councilperson Brown
Councilperson O'Hayre

Vote

Signed:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

Attest:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-A

DATE: September 9, 2018

REFERENCE: Fire Protection Agreement
with the Marble Falls Area Volunteer Fire
Department, Inc.

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #7-A—Fire Protection Agreement with Marble Falls Area Volunteer
Fire Department, Inc.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Fire protection within the City is provided by the Marble Falls Area Volunteer Fire Department, Inc. (Department). The City contracts with the Department for these services. In addition to providing fire protection, the Department also responds to all medical emergencies within the City to assist the EMS. Our current contract expires at the end of this fiscal year and the Department is proposing a new contract for three (3) additional years at the current level of funding which is \$42,135 annually. The contract provides for direct funding to the Department in the amount of \$37,135 annually and requires the City to escrow \$5,000 annually for major equipment and vehicle purchases for the Department. The escrowed funds are held by the City and requires Council approval before the release of the funds to the Department.

In 2017, the Department requested the release of the \$15,000 held in escrow for the current contracted period for assistance with the purchase of new equipment for the Department's new fire engine. The Council agreed to their request and the funds were released.

RECOMMENDED ACTION:

I would recommend the approval of the proposed Fire Protection Agreement.

*Sample Motion: "I move to approve the proposed three (3) year Fire Protection Agreement
between the City of Meadowlakes and the Marble Falls Area Volunteer
Fire Department, Inc."*

ATTACHMENTS:

Proposed Fire Protection Agreement for FY2019 through FY2021.

**AGREEMENT FOR FIRE PROTECTION AND FIRST
RESPONDER SERVICES BETWEEN THE MARBLE
FALLS AREA VOLUNTEER FIRE DEPARTMENT, INC.
AND THE CITY OF MEADOWLAKES, TEXAS**

**STATE OF TEXAS§
COUNTY OF BURNET§**

WHEREAS, the City of Meadowlakes, Burnet County, Texas, hereinafter referred to as the City, a political subdivision of the State of Texas, has authority under the Texas Local Government Code, Chapter 51.015 to contract with an incorporated volunteer fire department to provide fire protection and first responder services to the City; and

WHEREAS, the Marble Falls Area Volunteer Fire Department, Incorporated hereinafter referred to as VFD, a duly incorporated volunteer fire department in the State of Texas; and

WHEREAS, the City and VFD represent that each is independently authorized to perform the functions contemplated by this Agreement; and

WHEREAS, the City is contracting with the VFD, a private entity to provide a public service because the VFD has fire protection vehicles and other equipment designed to extinguish fires and respond on a limited basis to other emergencies, as well as the prevention of damage to property and injury to persons from fire and other emergencies and has the control and use of volunteer members who are trained to properly utilize such vehicles and equipment and to provide fire protection and emergency services; and

WHEREAS, this Agreement and contract is made between the City and the VFD pursuant to the authority of Local Government Code, Chapter 51.015 and pursuant to the general authority of the Council of the City to contract with private providers for services for the public.

NOW, THEREFORE, in consideration of the above recitals, mutual benefits and promises each to the other made herein, the parties named above do hereby agree as follows:

PUBLIC PURPOSE

The purpose of this contract is to provide public fire protection and other limited emergency response services within the incorporated city limits of the City.

VFD OBLIGATION

The VFD as part of this agreement, and as a condition of the payment by the

City of any and all sums called for under this agreement, agree that:

- a. The VFD will provide fire protection and other emergency response services for all persons and property within the incorporated limits of the City.
- b. The VFD shall use reasonable diligence and efforts to provide the fire protection and emergency response services it has agreed to provide by this contract and to provide immediate and direct supervision of the VFD member, employees, agents, contractors, sub-contractors, and/or laborers, if any, in the furtherance of the purposes, terms, and conditions of this contract. The parties do not hereby waive any immunity, defense, privilege, or remedy provided by law.
- c. The VFD agrees to ensure that its members and personnel providing fire protection services in the performance of this contract, when performing said services, will conduct themselves in a professional manner and comply with all applicable laws; non-member volunteers will not be used for fire protection by the VFD; and all firefighters of the VFD will be employees and/or members of the VFD.
- d. The VFD warrants that in carrying out the terms and conditions of this contract, it will not utilize any person under 18 years of age.
- e. The books and records maintained by the VFD shall be open to inspection by the City or its designated representatives during normal business hours and the VFD shall submit a financial report or audit to the City within three months after the close of the VFD's fiscal year.
- f. The VFD shall maintain a "current" status through the term of this agreement as a First Responder Organization per Texas Administrative Code 157.14.
- g. The VFD shall indemnify, save and hold harmless, and defend the City against all fines, claims, damages, losses, judgments, and expenses arising out of, or from, any act or omission of the VFD, its officers, employees, or (members, participants, agents, representatives, as appropriate) arising out of or in any way connected to activities authorized pursuant to this Agreement. This obligation shall survive the termination of this Agreement.
- h. The VFD agrees to provide the following insurance coverage; and to provide proof of coverage to the City as a named insurer.
 1. Comprehensive General Liability Insurance in the amount of \$1,000,000, fully insuring the VFD and the City against any and all personal injuries and/or damages which might result from work being performed.
 2. Worker's compensation coverage for its employees, officers and

volunteers.

3. Automobile Liability Insurance- at any such time as the work covered by the contract shall involve the use of automotive equipment, the VFD shall maintain liability insurance with a combined single occurrence limit of not less than \$1,000,000.
- i. The VFD agrees to provide the equipment, materials and manpower as required to fulfill the terms and conditions of this Agreement at its sole expense.

GENERAL APPORTIONMENT OF RESPONSIBILITY AND IMMUNITY

In the event of joint or concurrent negligence of the parties, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to either party individually under Texas law. The VFD shall be responsible for its sole negligence.

The City shall be responsible for its sole negligence. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person.

DEFAULT

In the event either party shall fail to keep, observe, or perform any provision of this Agreement, the breaching party shall be deemed in default. If such default shall continue for a period of thirty (30) days after notice thereof by the non-breaching party to the other, then the non-breaching party shall be entitled to terminate this Agreement immediately.

TERMINATION

This Agreement may be terminated:

1. **By Mutual Agreement:** This Agreement may be terminated by mutual agreement of the City and the VFD, as evidenced by a written termination agreement.
2. **For Non-Appropriation of Funds:** This Agreement may be terminated by either party if a party fails to appropriate funds necessary for the performance of the obligations under this Agreement.
3. **By Either Party:** This agreement may be terminated at any time for convenience or fault upon one hundred eighty (180) days written notice to the other party.

TERMS AND EFFECTIVE DATE

The term of this agreement shall be for three (3) years, from October 1, 2018 through September 30, 2021, unless terminated.

The effective date of this Agreement shall be October 1, 2018, or the date both parties have signed within the 2019 fiscal year, whichever is the later, and this contract shall expire at midnight on September 30, 2021.

CONSIDERATION

The City, for services rendered, and provided within this Agreement, shall pay to the VFD in twelve (12) equal monthly payments of \$3094.58 (\$37,134.96 annually) due and payable to the VFD by the 10th of each month; the City also agrees to establish a vehicle replacement fund for additional fire apparatus and equipment for the VFD with a funding level of \$5,000 per year during the term of this agreement.

The VFD may request additional funding at any time for items as deemed necessary, subject to approval of the City Council.

GENERAL PROVISIONS

- 1. Agent of City for Certain Limited Purposes Only:** The City and the VFD understand that while engaged in the performance of the scope of its duty to provide fire protection and first responder services to the citizens of the City, the VFD acts as an agent of the City to the limited extent as mandated by law. However, the VFD is a private non-profit corporation and not a governmental entity, and is not an agent of the City for any other purposes.
- 2. Severability:** If any term, covenant or condition of this contract or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract or the application of such term, covenant or condition to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each term, covenant or condition of this Agreement shall be valid and shall remain enforced as permitted by law.
- 3. Notices:** Notice to either party must be in writing and may be in person or by Certified United States Mail, postage prepaid and addressed to:

City: City of Meadowlakes
Attention: City Manager
177 Broadmoor Street
Meadowlakes, Texas 78654

VFD: Marble Falls Area Volunteer Fire Department, Inc.
Attention: President
PO Box 1943
Marble Falls, Texas 78654

- 5. Governing Law/Venue:** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Texas and the venue for enforcement shall be Burnet County, Texas.
- 6. Limitations of Liability:** By entering into this agreement, neither party waives sovereign immunity defenses or any other limitation of liability. No provisions of this Agreement are intended to modify or waive any provisions of the Texas Tort Claims Act.
- 7. Entire Agreement:** This Agreement is a total and complete integration of any and all understandings existing between the parties and supersedes any prior oral or written agreements, or promises between them.

The headings of the various paragraphs of this Agreement are for convenience only, and shall not define, interpret, affect or prescribe the meaning and interpretation of the provisions of this contract.

- 8. Amendment:** No amendments, alterations, or changes in the terms and conditions set out herein shall be made without the express written consent of the parties.

Passed and Approved on this _____ day of September, 2018.

City of Meadowlakes

**Marble Falls Area Volunteer Fire
Department, Inc.**

Mary Ann Raesener, Mayor

President

Attest: _____
Evan Bauer, City Secretary

Attest: _____
Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-B

DATE: September 7, 2018

REFERENCE: Interlocal Agreement between
City and Burnet County.

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #7-B—Authorizing City Manager to enter into an Interlocal Agreement with Burnet County for assistance in paving golf cart paths.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

The City has been very fortunate to have very supportive Commissioner's and Commissioner's Court. With their assistance, we have completed numerous projects over the past several years that would have been difficult to compete without assistance in both manpower and equipment. Certain provisions within the Texas Government Code allow Counties to provide manpower and equipment to other local governmental entities for an amount not to exceed \$15,000 in a fiscal year.

In the current fiscal year, we budgeted approximately \$95,000 for the installation of about 13,000 feet of new golf cart paths. As you may recall, Burnet County assisted in the installation of approximately 6,500 feet of new asphalt cart paths. However, due to the amount of manpower and equipment utilized for this project, we reach the maximum monetary in-kind assistance the County could provide in fiscal year 2018 and were not able to complete this project.

As mentioned above, \$95,000 was budgeted for the cart path project. It is estimated that total expenses that were incurred in fiscal year 2018 will total around \$55,000. The proposed fiscal year 2019 budget provides funding in the amount of \$40,000 for the completion of this project.

The proposed interlocal agreement will provide the necessary manpower and equipment to complete the remaining 6,500 feet of cart paths. Pending any major complications and approval of the interlocal by both the City and County, it is anticipated that work on the remaining cart paths will begin the first half of October.

RECOMMENDED ACTION:

I would recommend that you authorize me to execute the proposed interlocal agreement between the City and Burnet County for fiscal year 2019.

Sample Motion:

"I move to authorize the City Manager to execute on behalf of the City an interlocal agreement with Burnet County for assistance in the construction of golf cart paths on the City owned golf course."

ATTACHMENTS:

Draft copy of Interlocal Agreement

INTER-LOCAL AGREEMENT BETWEEN
BURNET COUNTY, TEXAS
AND

THE CITY OF MEADOWLAKES, TEXAS

This Agreement is made on the 3rd day of October, 2018 by and between the COUNTY OF BURNET, a political subdivision of the State of Texas, hereinafter referred to as "BURNET COUNTY" and the CITY OF MEADOWLAKES, a municipal corporation, hereinafter referred to as the "CITY".

WHEREAS, the Inter-local Cooperation Act, Chapter 791 of the Texas Government Code authorizes units of local government to contract with one or more units of local government to perform government functions and services; and

WHEREAS, this Agreement is entered into pursuant to the authority, under the provisions of, and in accordance with, Chapters 791 of the Texas Government Code, for the performance of governmental functions and services and in accordance with Section 251.012 of the Texas Transportation Code. BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, per state statute. The Burnet County Schedule of Values attached as "Exhibit A" will establish the value of the work provided; and

WHEREAS, BURNET COUNTY provides these services to the citizens of BURNET COUNTY, and has the capacity to service the needs of the public citizens within the city limits of CITY; and

WHEREAS, BURNET COUNTY and CITY have investigated and determined the project discussed in this agreement would be advantageous and beneficial to both CITY and to BURNET COUNTY as public roadways are commonly used by county residents and thus said project serves a public purpose. The Burnet County Commissioners Court deems that this project results in benefits to the county; and

WHEREAS, the governing bodies of CITY and BURNET COUNTY desire to foster goodwill and cooperation between the two entities; and

WHEREAS, CITY and BURNET COUNTY, deem it to be in the best interest of both entities to enter into this Agreement relative to the project described above and for such other and additional services as the parties may subsequently agree to by the execution of separate agreements and in consideration of the mutual covenants contained herein, CITY and BURNET COUNTY agree as follows:

SERVICES TO BE PERFORMED

CITY agrees to engage BURNET COUNTY to assist the CITY with construction of golf cart pathways on City owned property, BURNET COUNTY will provide manpower and equipment for the project in an amount not to exceed a value of \$15,000, together with all incidental acts, procedures, and methods necessary to accomplish the ends of such project.

DURATION OF AGREEMENT

Unless mutually initiated, cancelled, or terminated earlier than thirty (30) days written notice, this Agreement shall commence on the date of execution and shall expire upon the completion of the work performed and the compensation being provided over a maximum one year period.

COMPENSATION

BURNET COUNTY recognizes that "in kind" services shall be provided by CITY in consideration of this agreement. These "in kind" services may take place in the form of various acts and contributions. Amongst these types of services, CITY may provide excess material, equipment, manpower, or other resources it may possess for use on any COUNTY project that is deemed to serve a public purpose. Such compensation shall be provided upon request of COUNTY and upon a determination by CITY that said "in kind" services are available for use by COUNTY during the duration of this agreement. CITY's "in kind" compensation shall be limited to an amount not to exceed \$15,000 in value, per state statute.

RELATIONSHIP OF PARTIES

The parties intend that BURNET COUNTY, in performing services specified in this agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither BURNET COUNTY, its agents, employees, volunteer help or any other person operating under this AGREEMENT, shall not be entitled to participate in any pension or other benefits that BURNET COUNTY provides its employees.

NOTICE TO PARTIES

Any notice given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested. Notice to BURNET COUNTY shall be sufficient if made or addressed to the office of the County Judge.

Notice to CITY shall be sufficient if made or addressed to the office of its City Manager/Administrator.

MISCELLANEOUS PROVISIONS

Indemnification:

CITY and COUNTY each agree to the extent allowed by law to promptly defend, indemnify and hold each other harmless from and against any and all claims, demands, suits causes of action, and judgments for (a) damages to the loss of property of any person; and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of incident to, concerning or resulting from the negligent or willful act or omissions of either party and their respective agents, officers, and or employees in the performance of their activities or duties pursuant to this Agreement.

Entire Agreement

This document contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of not or effect except in a subsequent modification in writing signed both parties.

This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas.

No assignment of this Agreement or of any right accrued hereunder shall be made, in whole or part, by either party without the prior written consent of the other party. Venue shall be in BURNET COUNTY, TEXAS.

The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have duly passed and approved and are now in full force and effect.

EXECUTED by the parties hereto, each respective entity actin by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity.

The City of Meadowlakes, Texas

Burnet County, Texas

BY: _____
Johnnie L. Thompson, City Manager

BY: _____
James Oakley, Burnet County Judge

DATE: _____

DATE: _____

ATTEST:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-C

DATE: September 11, 2018

REFERENCE: Authorization to purchase equipment

Council Meeting Date: September 18, 2018

AGENDA ITEM: Agenda Item #7-C-Authorizing City Manager to purchase various equipment budgeted for fiscal year 2019.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

The proposed fiscal year 2019 provides \$100,000 in funding for the purchase of three pieces of needed equipment for the Public Works Department. All of the items budgeted will replace existing equipment and will include a new excavator, brush chipper, and truck. All items will be purchased by the use of one of the several State approved cooperative purchasing programs. Listed below is the brief description of the equipment in need of replacement and the approximate cost:

- Takeuchi B135 Excavator – Purchased used, about seven years ago from a rental fleet in Austin for \$12,500. The machine is currently operable but has issues with its hydraulics and is in need of extensive renovations due to normal wear and tear. The estimated replacement cost of a similar unit is around \$65,000. After government discounts and the trade-in of our existing machine, it is estimated that our replacement cost will be around \$42,000. (We are receiving \$11,000 trade-in allowance for our old machine.)
- 2006 Chevrolet ¾ ton pickup purchased used about six years ago. The truck has approximately 232,000 miles on it and, while still usable, is not dependable to travel outside the local area. We will be replacing the unit with a 1-ton pickup with an estimated cost of around \$35,000. The existing vehicle will be sold.
- Vermeer Brush Chipper – The City's existing brush chipper is approximately 10 years old and is in need of replacement. We plan on keeping the existing unit as a backup and will not trade it in. The estimated replacement cost of a like machine is \$17,000.

The total estimated cost for all requested equipment is around \$94,000 and will not be purchased until after October 1st.

RECOMMENDED ACTION:

One additional item of equipment that is in need of replacement is our leaf vacuum which was bought several years ago from Federal Surplus. We are unsure of the age of the unit and when it broke down last year, we had difficulty with locating the required parts. We are actively looking for a used unit that is affordable which could be used as a backup for this unit, but so far we have not been able to locate one. I would recommend that any of the remaining budgeted funds be used for the purchase of a used leaf vacuum.

ATTACHMENTS: