

City of Meadowlakes

AGENDA

City Council Meeting

Friday, August 24, 2018 - 5:00 p.m.

Totten Hall, Meadowlakes Municipal Offices

177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Friday, August 24, 2018 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION

2. PLEDGE OF ALLEGIANCE AND PRAYER

3. CITIZEN COMMENTS *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*

4. MONTHLY STANDARD LIVE REPORTS *(Progress and Status Reports Only.)*

A. Consent Items and operations in general - City Manager Johnnie Thompson

1. Cart Path Improvements

2. Water Treatment Plant SCADA upgrades/renovation

3. Raw Water Intake renovations

B. Briefing on Golf Operations – Panther

C. Briefing on Food and Beverage – Ingalsbe

D. Public Works - Mike Williams

5. CONSENT ITEMS *(The items listed are considered to be routine and non- controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*

A. Minutes of the prior Council Meeting and Workshop

B. Standard Staff Reports for July 2018

1. Ordinance and Animal Control Report

2. Patrol Activity Report

3. Building Committee Report
4. Vandalism Report
5. Public Works Report
- C. July 2018 Financial Statements

6. OLD BUSINESS

- A. Discussion/Action – Republic Services briefing on services and a request for an increase in solid waste collection fees – Thompson
- B. Discussion/Action – Adjournment into executive session per Section 551.071 (Consultation with Attorney regarding the lease agreement with the Meadowlakes Property Owners Association, Inc., i.e. "Lease Agreement for Recreational Storage Area").
- C. Reconvene into Open Session and action as may be required.

7. NEW BUSINESS

- A. Discussion/Action – Establishment of proposed tax rate and establishing date of public hearing regarding fiscal year 2019 budget - Thompson
- B. Discussion/Action – Update on authorized signatures on financial instruments of City –Thompson
- C. Discussion/Action- Authorizing City Manager to retain the independent auditing firm of Neffendorf & Knopp, P.C. of Fredericksburg, Texas to conduct the fiscal year 2018 annual audit –Thompson

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meeting is September 18th at 5:00 p.m.

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073

(Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on August 20th, 2018 at 10:00am and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes

Workshop Minutes

July 17, 2018

The City Council of the City of Meadowlakes held a Workshop at Meadowlakes Municipal Building in Totten Hall on July 17, 2018, beginning at 3:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the workshop to order at 3:00 p.m. and announced the presence of a quorum.
- 2. FISCAL YEAR 2019 BUDGET.** Discussion was held regarding the FY2019 budget.
- 3. ADJOURNMENT.** Mayor Raesener adjourned the workshop at 4:53pm.

City of Meadowlakes

Stated Meeting Minutes

July 17, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on July 17, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Drummond led the Council and guests in the Pledge of Allegiance. Resident Franzella Jones led the Council and guests in prayer.
3. **CITIZEN COMMENTS.**

Resident Linda Wier has been assisting the Meadowlakes restaurant with their bar accounting and updated council on June's beverage inventory. She also suggested that the prices for alcoholic beverages be raised so they are comparable to what other establishments in this area charge.

Resident and POA President, Joe Summers, addressed Council regarding Agenda item 6-A; Contractual Agreements with the Meadowlakes POA. He informed Council that at their July meeting, the POA reached a proposed compromise with regard to a new contract for services between the POA and the City. The terms of this new contract would be for one year, at a rate of \$12,500 per month; \$150,000 total. He also proposed an efficiency study be done in order to pinpoint the actual cost to the City of the work being performed, with costs being split equally between the POA and the City. Mr. Summers feels that this proposal is in the best interest not only of the residents of Meadowlakes, but also the POA and the City.

Agenda item 7-A was taken out of order. Briefing on current operations of Northland Communications. Larson Lloyd, General Manager of Northland Cable in Marble Falls, briefed Council on updates in Meadowlakes over the past year. One of those being 8-channel bonding which allows for higher speed internet, and also decreases the amount of service calls.

Agenda item 6-A was taken out of order. Adjournment into Executive Session per Section 551.071 (Consultation with Attorney regarding contractual agreement(s) with the Meadowlakes Property Owners Association, Inc.). Mayor Raesener adjourned Council to Executive Session at 5:25pm.

Agenda item 6-B was taken out of order. Reconvene into Open Session and action as may be required. Mayor Raesener called the City Council meeting back to order at 6:25pm.

4. MONTHLY STANDARD LIVE REPORTS: The following live reports were given by staff:

- A. Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
1. **Cart Paths** – Due to the recent rains, the County has postponed the paving of the cart paths until the last week of July. It is hoped that they will be completed by early August. This project is expected to end below budget.
 2. **Water Plant SCADA Upgrades and Improvements** – Mr. Thompson reported that the engineered schematic drawings are in the final stages of approval by the contractor and he anticipates that they will begin installation of the new system by the end of August. The new system will run in parallel with our existing system and should minimally effect operations during its installation.
 3. **Raw Water Intake Renovations** – The new pumps are scheduled to be delivered to the contractor this week. They have received the new pump panel and we will be working with them to arrange for the installation of the new panel, which will minimally affect operations in August. We will try and work with the contract on the installation of the new pumps, but they are aware that they will have to work around our high water usage and that the actual pumps may not be installed until late September or early October depending on our water consumption requirements.
- B. Briefing on Golf and Pool Operations** – Larry Panther updated Council on the new golf cart fleet. They were delivered on June 25th, and reported that there immediate concerns. Mr. Panther has since then remedied the issues. Regarding golfing, Mr. Panther informed Council that play has been down, which is to be expected due to the time of year it is. Despite the heat, the Junior Golf Clinic that was hosted by the golf course the previous week did have high attendance with a total of 33 golfers.
- C. Briefing on Food and Beverage Operations** – Debbie Ingalsbe reported that she hosted a party on June 30th at the restaurant. The party was a success with 65 people in attendance. She also informed Council that she will begin the process of simplifying the restaurant menu, as well as looking into current food and beverage pricing.
- D. Public Works** – Mike Williams reported that he spoke with TCEQ earlier in the week regarding the Purple Pipe Project. The installation of pipe at the wastewater treatment plant has been completed and the tie-in with the City of Marble Falls will be completed after final approval from TCEQ. Mr. Williams met with TCEQ and hand delivered the City's application to receive water from the City of Marble Falls. Final approval is expected any day now. Mr. Williams also reported that Public Works employees changed out a total of 22 meters during the month of June. There are still about 200 left to change out.

5. CONSENT ITEMS:

- A. June 19th, 2018 City Council Meeting Minutes – Evan Bauer, City Secretary
- B. Standard Staff Reports for June 2018.
 - 1. Ordinance Enforcement & Animal Control June 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2. Patrol Activity Report June, 2018 - provided by Meadowlakes Patrol Officer
 - 3. Building Committee June 2018 Activity Report – Steve Nash, Chairman
 - 4. Vandalism June 2018 Report – Evan Bauer, City Secretary
 - 5. Public Works Department June 2018 Activity Report - Mike Williams, PWD
- C. Financial Reports for June 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and carried unanimously.

6. OLD BUSINESS ITEMS:

- A. **Discussion/Action: Adjournment into Executive Session per Section 551.071 (Consultation with Attorney regarding contractual agreement(s) with the Meadowlakes Property Owners Association, Inc.); Section 551.074 (Personnel Matters – Review City Manager Johnnie Thompson).** Mayor Raesener adjourned Council to Executive Session at 5:25pm.
- B. **Reconvene into Open Session and action as may be required.** Mayor Raesener called the City Council meeting back to order at 6:25pm. No action was taken.
- C. **Discussion/Action: Contractual Agreements with the Meadowlakes Property Owners Association, Inc. i.e. "Contract for Services and Lease Agreement for Recreational Storage Area".** No action was taken.

7. NEW BUSINESS ITEMS:

- A. **Briefing on current operations of Northland Communications.** This item was discussed after Citizen Comments.
- B. **Discussion/Action – Regarding the purchase of mobile equipment (skid steer, mini excavator, tractor loader and truck) for the public works department, including authorizing the City Manager to obtain financing for said equipment.** Mr. Williams informed Council that there are several pieces of mobile equipment that are in need of replacement. These pieces are a skid steer, (the current one is inoperable) a small excavator, a small tractor, and one truck for the Public Works Department. The current skid steer and excavator were both purchased used, and the tractor was purchased about 20 years ago and has considerable wear and tear. The truck that needs replacing is a 2006 that was purchased used and has 232,000 miles on it. Mr. Thompson briefed the Council on possible funding sources for the purchase of the two most needed items; the skid steer and the small tractor. He advised that of the \$115,000 budgeted for meter replacement, less than \$50,000 would be required this fiscal year, and suggested that the \$65,000 budgeted but not used be re-allocated to fund the purchase of the two

pieces of equipment. After discussion, Councilmember Brown made a motion to approve the re-allocation of excess funds allocated for water meter purchase for the purchase of the requested equipment. The motion was seconded by Councilmember Drummond and carried unanimously.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held Tuesday, August 21st, 2018 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:25p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: August 15th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: August 15th, 2018

City of Meadowlakes Special Called Meeting Minutes July 24, 2018

The City Council of the City of Meadowlakes held a Special Called Meeting at Meadowlakes Municipal Building in Totten Hall on July 24, 2018, beginning at 2:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Absent:

Evan Bauer, City Secretary

Staff:

Johnnie Thompson, City Manager
Joanne Dixon, Administrative Assistant

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 2:00 p.m. and announced the presence of a quorum.
2. **FISCAL YEAR 2019 BUDGET WORKSHOP.** Discussion was held regarding the FY2019 budget.
3. **Discussion/Action - Adjournment into executive session per Section 551.071 Consultation with Attorney regarding contractual agreement(s) with the Meadowlakes Property Owners Association, Inc.)** Mayor Raesener adjourned Council to Executive Session at 2:55pm.

4. **Reconvene into Open Session and action as may be required.** Mayor Raesener called the Special Meeting back to order at 4:35pm and the following motion was made:

Councilmember Woods made a motion to allow City Manager, Johnnie Thompson, to prepare a draft contract for services between the POA and the City of Meadowlakes to begin October 1, 2018, for an amount of \$150,000 annually, to be paid monthly. The POA would have seven days to accept the proposed contract. The motion was not seconded. As a result, the motion died.

5. **Discussion/Action- Contractual agreements with the Meadowlakes Property Owners Association, Inc. i.e. "Contract for Services and Lease Agreement for Recreational Storage Area.** There was no discussion held on this item.

6. **COUNCIL & MAYOR ANNOUNCEMENTS:** None

7. ADJOURNMENT: Mayor Raesener adjourned the meeting at 4:41p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: August 16th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: August 16th, 2018

DRAFT

City of Meadowlakes Special Called Meeting Minutes July 30, 2018

The City Council of the City of Meadowlakes held a Special Called Meeting at Meadowlakes Municipal Building in Totten Hall on July 30, 2018, beginning at 4:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

1. CALL TO ORDER AND QUORUM DETERMINATION. Mayor Raesener called the meeting to order at 4:00 p.m. and announced the presence of a quorum.

2. Discussion/Action – Adjournment into executive session per Section 551.071 (Consultation with Attorney regarding contractual Agreements with the Meadowlakes Property Owners Association, Inc.)
Mayor Raesener adjourned Council to Executive Session at 4:01pm

3. Reconvene into Open Session and action as may be required. Mayor Raesener called the meeting back to order at 4:42pm.

4. Discussion/Action- Contractual agreements with the Meadowlakes Property Owners Association, Inc.:

- A. “Contract for Services, and /or**
- B. Lease Agreement for Recreational Vehicle Storage Area”**

After discussion, the following motions were made:

Councilmember Barry made a motion to extend the existing contract for services for a period of one year, beginning October 1, 2018, at a rate of \$150,000 (\$12,500 per month). The motion was seconded by Councilmember Drummond and carried unanimously.

Councilmember O'Hayre made a motion to give the Meadowlakes POA seven days to cure the default where the RV/Boat Storage Facility is concerned and if the default is not cured after the seven day period, the City will proceed with moving forward with a change of

management or control. Present lessees will be notified by the City of the change in management and will be informed that this change will not affect their current agreement. The motion was seconded by Councilmember Drummond and carried unanimously.

5. ADJOURNMENT. Mayor Raesener adjourned the meeting at 4:48pm.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: July 31st, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: July 31st, 2018

DRAFT

City of Meadowlakes

Workshop Minutes

August 6, 2018

The City Council of the City of Meadowlakes held a Workshop at Meadowlakes Municipal Building in Totten Hall on August 6, 2018, beginning at 1:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the workshop to order at 1:00 p.m. and announced the presence of a quorum.
- 2. FISCAL YEAR 2019 BUDGET.** Discussion was held regarding the FY2019 budget.
- 3. ADJOURNMENT.** Mayor Raesener adjourned the workshop at 3:48pm.

City of Meadowlakes Workshop Minutes August 13, 2018

The City Council of the City of Meadowlakes held a Workshop at Meadowlakes Municipal Building in Totten Hall on August 13, 2018, beginning at 3:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the workshop to order at 3:00 p.m. and announced the presence of a quorum.
- 2. FISCAL YEAR 2019 BUDGET.** Discussion was held regarding the FY2019 budget.
- 3. ADJOURNMENT.** Mayor Raesener adjourned the workshop at 6:00pm.

Ordinance Enforcement and Animal Control Report Summary for July 2018

Calls Received: Ordinance line: 22
Animal Control line: 22
Security Gate: 1
City Hall: 4
City Deputy 1

250 notices were issued during the month of July:

3 notices regarding Ordinance 4-75 – pets not registered with the City
4 notices regarding Ordinance 20-55 – debris on driveway
32 notices regarding Ordinance 20-55 – trash or recycle containers visible from the street
2 notices regarding Ordinance 20-55 – limbs on property over 14 days or grass clippings on the street
6 notices regarding Ordinance 28-56 – vehicle, boat, golf cart or trailer parked on lot
5 notices regarding Ordinance 28-56 – boat or trailer parked on drive or street over 3 days in 7 days
3 notices regarding Ordinance 28-56 - golf cart stored on drive
23 notices regarding PMC 302.4 – yard or lot needs mowing
3 notices regarding PMC 302.4 – dead or dying tree on property
169 notices regarding PMC 302.4 – trees or shrubs overhanging street need trimming

27 Warning tickets were issued regarding Ordinances 28-55 & 56– for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

6 Warning Notices were issued 1 regarding Ordinance 4-5 - for allowing dogs to leave lot line unrestrained and 5 regarding Ordinance 20-55 - for having trash can visible from street, allowing grass to grow over curb and into street and having limbs on property over 14 days

1 cat bite investigation

1 abatement Notice Issue

3 loose dogs caught and returned to owners

19 verbal warnings were issued

4 dead animals picked up and removed from City

Submitted by:

Pat Preston

Pat Preston

Ordinance Enforcement Officer & Animal Control Officer

August 3, 2018

MEADOWLAKES PATROL ACTIVITY REPORT July 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
7/1/2018													
7/2/2018													
7/3/2018													
7/4/2018	Wed	Koenning	8:30am	1pm	4.5	0	0	0	0	9:45am - Minor accident in parking lot of club house. Parties exchanged information. 10am - Led parade from club house to Lakeside Park.	109122	109133	11
7/4/2018	Wed	Koenning	5:30pm	10pm	4.5	1	0	0	0	Patrol and radar	109133	109149	16
7/5/2018	Thurs	Koenning	12:30pm	5:30pm	5	0	1	0	0	4:34pm - Dispatched to Olympia Fields in reference to a minor vehicle accident. Information was exchanged between parties. No report was filed.	109152	109171	19
7/6/2018													
7/7/2018													
7/8/2018													
7/9/2018	Mon	Koenning	7am	10:30am	3.5	0	0	0	0	Patrol and radar	109561	109573	12
7/10/2018													
7/11/2018													
7/12/2018													
7/13/2018	Fri	Koenning	8:30am	1pm	4.5	0	0	0	0	10:23am - Responded to Columbine Circle in reference to a male having a seizure. MFEMS transported subject to ER.	109998	110010	12
7/13/2018	Fri	Koenning	5pm	9pm	4	0	1	0	0	Patrol and radar	110010	110027	17

MEADOWLAKES PATROL ACTIVITY REPORT July 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
7/14/2018	Sat	Koenning	10am	4pm	6	1	2	0	0	2:10pm - Received complaint from resident about a boat left unattended at the dock at Lakeside Park. Resident was advised to contact POA about regulations concerning the matter. I checked on the boat, and 30 minutes later it was gone.	110027	110047	20
7/15/2018													
7/16/2018													
7/17/2018													
7/18/2018	Wed	Koenning	9am	2pm	5	2	4	0	0	Patrol and radar	110509	110527	18
7/19/2018	Thurs	Koenning	12pm	6pm	6	0	1	0	0	11:56am - Contacted by a resident in reference to being assaulted by her husband. Husband was transported by another deputy to MH facility for evaluation.	110527	110542	15
7/20/2018													
7/21/2018													
7/22/2018													
7/23/2018													
7/24/2018													
7/25/2018	Wed	Koenning	9am	2pm	5	2	1	0	0	11:58am - Dispatched to San Saba in reference to a loose and aggressive dog. Information was learned that this incident occurred earlier this morning and was already handled by Pat Preston, Animal Control Officer.	111102	111121	19
7/26/2018	Thurs	Koenning	2pm	7pm	5	0	1	0	0	Patrol and radar	111121	111140	19
7/27/2018													
7/28/2018													
7/29/2018													
7/30/2018													
7/31/2018	Tue	Koenning	9:30am	1:30pm	4	0	1	0	0	Patrol and radar	111140	111153	13

MEADOWLAKES PATROL ACTIVITY REPORT July 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
7/31/2018	Tue	Koenning	4:45pm	7:45pm	3	0	0	0	0	Patrol and radar	111153	111163	10
TOTALS					60	6	12	0	0				201

Building Committee Report

July-18

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck			
Fence			1
Remodel			3
New Home - 120 Dove Ln.	1		8
Variance			
Patio Cover/Enclosure	1		3
Arbor/Pergola			1
Swimming Pool/Hot Tub			1
Play Scape			
Other- Boat Docks			1
Plat Amendment			
Consultation			
Permit Revision			
Total	2		18

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Enclosure			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			

City of Meadowlakes

VANDALISM/INCIDENTS – July 2018

There were no reports made to City Hall in July.

MEMORANDUM

Date: August 15, 2018
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), mowing and cleaning of the lakeside pavilion and children's park as needed, 1 mowing cycles of the vacant lots, routine maintenance at the military veterans park and the first responder park.
2. The following items were completed at the golf complex: Weekly cleaning and maintenance at the clubhouse, pro shop and pool.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. **The 90 day review period has begun and we can expect the new maps to become effective the latter part of this year.** I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement. I talked to FEMA earlier this week and they estimate the new maps will become effective around June of next year.
4. Paving of holes 1-9 & 18 were completed and we have started filling in along the new cart paths to make a smooth transition from the asphalt to the grass.
5. The installation of pipe for the "purple pipe project" at our wastewater treatment plant has been completed and we finally received written approval from the TCEQ and the valve on that line was opened on Thursday of last week.
6. Changed out approximately 38 water meters with the new remote read meters.
7. Repaired 2 water leaks.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018
January	8.1	6.1	7	7.3	8.3
February	7.5	7	7.6	8.0	7.7
March	11.3	7.8	10.3	11.5	13.0
April	14.4	11.9	9.9	12.7	15.9
May	12	8.9	9.2	16.5	17.7
June	11.3	13	15	17.3	20.6
July	15.2	24.3	24.8	22.0	22.5
August	16.3	24.7	18.6	19.5	
September	15.3	21.8	17.9	19.0	
October	17.1	17.8	18.8	15.0	
November	9.2	7.7	10.5	13.6	
December	7.8	6.5	7.4	8.9	
Annual Total	145.5	157.5	157	171.3	

City of Meadowlakes

July 2018 Financial Reports

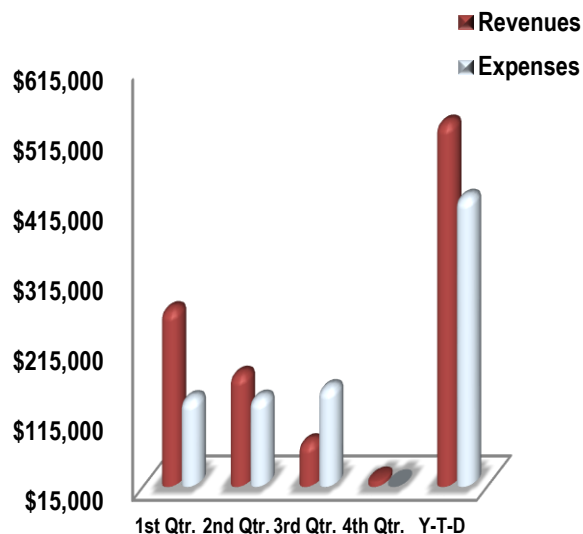
Run Date: 8/16/2018

Unaudited

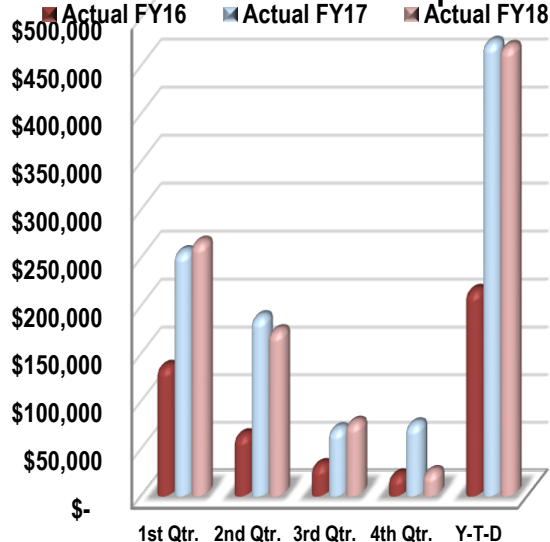
July 2018

General Fund Snapshot

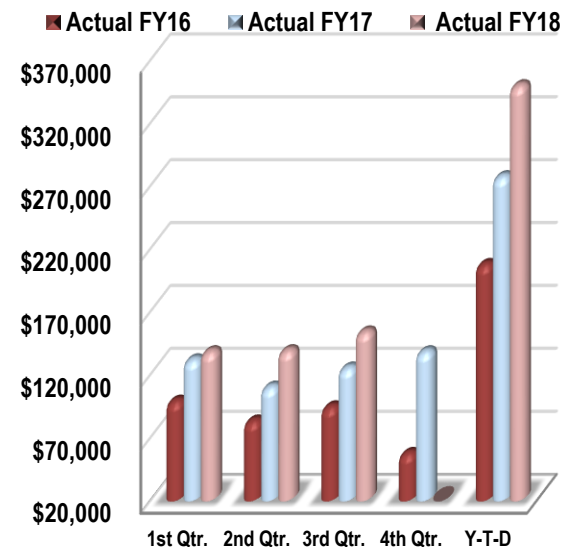
Income vs. Expense Trend



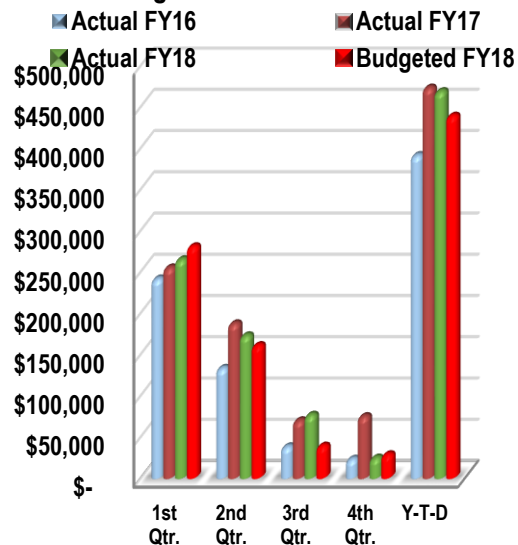
Prev Year Income Comparison



Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Account Balances

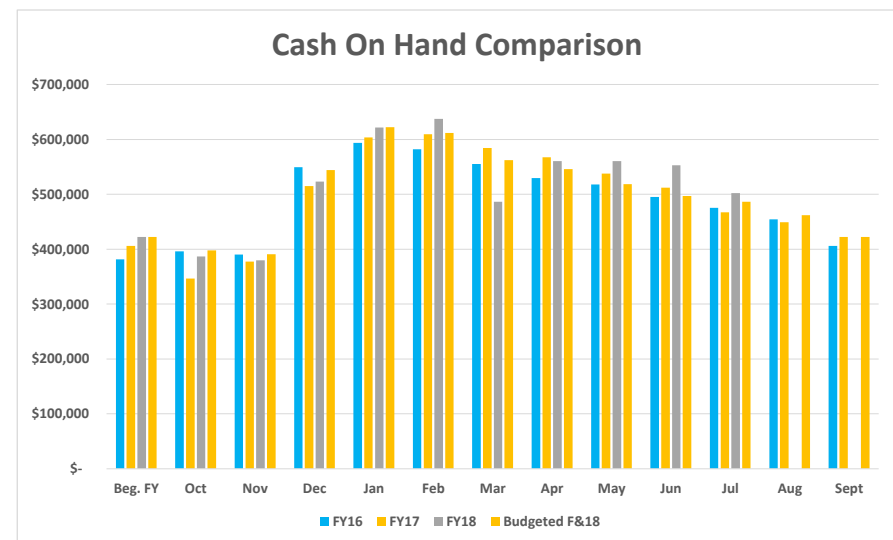
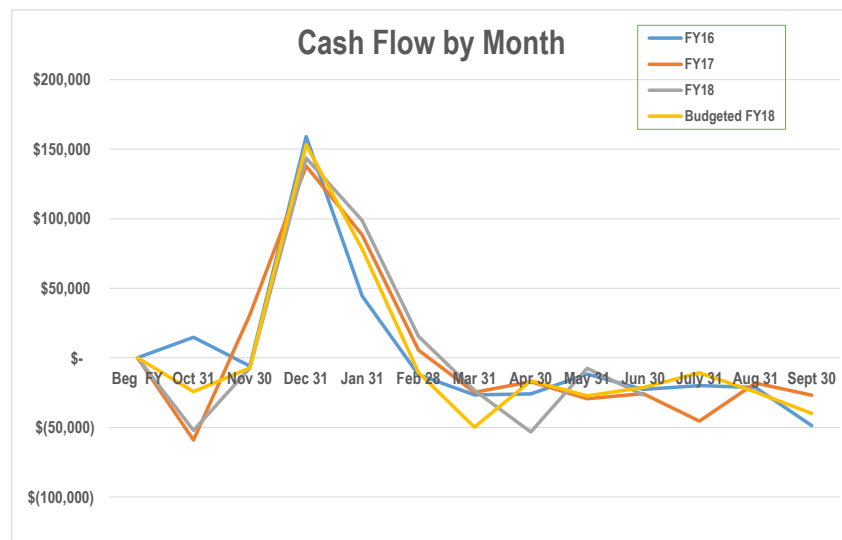
	July 30, 2018		Jul 31, 2017	
Total Cash	\$	486,829	\$	467,078
Other Assets	\$	15,610	\$	14,939
Total Assets	\$	502,439	\$	482,017
Current Payables	\$	3,191	\$	2,895
Net Gain/(Loss)	\$	87,808	\$	103,334
Cash Flow (+/-)	\$	87,569	\$	61,298
(FY to Date)				

City of Meadowlakes Summary Balance Sheet

	July 31, 2018	July 31, 2017
ASSETS		
Current Assets		
Checking/Savings	486,829	467,078
Other Current Assets	15,610	14,939
Total Current Assets	502,439	482,017
Fixed Assets	38,635	40,000
Other Assets	9,540	4,040
TOTAL ASSETS	550,614	526,057
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	3,191	2,895
Other Current Liabilities	58,005	54,206
Total Current Liabilities	61,196	57,101
Total Liabilities	61,196	57,101
Equity	489,418	468,957
TOTAL LIABILITIES & EQUITY	550,614	526,058

City of Meadowlakes-General Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$438,930	\$438,930	\$386,885	\$379,698	\$523,249	\$621,878	\$637,331	\$613,893	\$560,663	\$553,087	\$526,499	\$502,440	\$502,440	
Cash on hand (end of month)	\$438,930	\$386,885	\$379,698	\$523,249	\$621,878	\$637,331	\$613,893	\$560,663	\$553,087	\$526,499	\$502,440	\$502,440	\$502,440	
CASH RECEIPTS														Total
Ad Valorem Tax		\$972	\$37,220	\$169,276	\$111,568	\$38,532	\$3,822	\$4,120	\$10,677	\$1,769	\$815			\$378,771
Franchise Fee		\$14,428	\$1,065	\$0	\$7,555	\$5,224	\$0	\$14,611	\$924	\$0	\$7,681			\$51,488
Miscellaneous		\$1,363	\$598	\$1,581	\$4,355	\$2,981	\$2,622	\$4,630	\$5,256	\$3,393	\$4,003			\$30,782
Inspection/Bldg. Fee Deposits		\$4,141	\$0	\$1,450	\$3,600	\$1,570	\$2,425	\$5,500	\$1,990	\$950	\$750			\$22,376
Transfers in from other Funds		\$37,817	\$13,667	\$12,000	\$12,000	\$12,000	\$17,907	\$12,000	\$12,000	\$12,000	\$12,000			\$153,391
TOTAL CASH RECEIPTS		\$58,721	\$52,550	\$184,307	\$139,078	\$60,307	\$26,776	\$40,861	\$30,847	\$18,112	\$25,249	\$0	\$0	\$636,808
Total cash available	\$438,930	\$497,651	\$439,435	\$564,005	\$662,327	\$682,185	\$664,107	\$654,754	\$591,510	\$571,199	\$551,748	\$502,440	\$502,440	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$56,013	\$16,048	\$4,149	\$401	\$1,323	\$6,421	\$24,502	\$2,332	\$1,445	\$5,257			\$117,891
Employee Related Expenses		\$25,077	\$29,041	\$25,335	\$25,967	\$25,059	\$25,343	\$35,798	\$24,699	\$25,111	\$29,571			\$271,001
Administrative Expenses		\$14,671	\$4,208	\$1,473	\$4,151	\$8,079	\$8,383	\$1,882	\$1,297	\$8,194	\$4,440			\$56,778
Public Safety		\$15,005	\$10,440	\$9,799	\$9,930	\$10,393	\$10,067	\$6,909	\$10,095	\$9,950	\$10,040			\$102,628
														\$0
Total Cash Paid Out-Operational		\$110,766	\$59,737	\$40,756	\$40,449	\$44,854	\$50,214	\$69,091	\$38,423	\$44,700	\$49,308	\$0	\$0	\$548,298
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0			\$25,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Contingencies/Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
TOTAL CASH PAID OUT		\$110,766	\$59,737	\$40,756	\$40,449	\$44,854	\$50,214	\$94,091	\$38,423	\$44,700	\$49,308	\$0	\$0	\$573,298
Cash on hand (end of month)	\$438,930	\$386,885	\$379,698	\$523,249	\$621,878	\$637,331	\$613,893	\$560,663	\$553,087	\$526,499	\$502,440	\$502,440	\$502,440	
Change in Cash														Total
Difference Beginning to End of Month		(\$52,045)	(\$7,187)	\$143,551	\$98,629	\$15,453	(\$23,438)	(\$53,230)	(\$7,576)	(\$26,588)	(\$24,059)	\$0	\$0	\$63,510
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$52,045)	(\$59,232)	\$84,319	\$182,948	\$198,401	\$174,963	\$121,733	\$114,157	\$87,569	\$0	\$0	\$0	



City of Meadowlakes

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
Ordinary Income/Exp.						
Income						
05-4120 • Ad Valorem Tax	815	1,442	378,770	376,499	1,156	347,861
05-4121 • Franchise Fees						
05-4140 • PEC Franchise Tax	7,642	6,540	34,493	32,000	7,088	32,093
05-4160 • Cable Franchise Tax	0	7,300	12,906	29,200	4,199	17,042
05-4170 • Telephone Franchise Tax	39	37	3,395	3,914	39	3,802
05-4121 • Franchise Fees - Other	0	0		0		
Total 05-4121 • Franchise Fees	7,681	13,877	50,794	65,114	11,326	52,937
05-4180 • Liquor Tax	426	314	1,428	1,300	378	1,422
05-4200 • City Bldg. Permits						
05-4220 • Home Permits	0	400	1,825	2,200	700	2,550
05-4240 • Remodeling Permits	175	200	1,250	1,400	0	1,450
05-4260 • Fence & Deck Permits	100	150	1,850	1,050	200	800
05-4290 • Misc. Bldg. Revenue	70	84	1,350	832	295	1,340
Total 05-4200 • City Bldg. Permits	345	834	6,275	5,482	1,195	6,140
05-4300 • Judicial						
05-4320 • Court Costs		0		0		
05-4340 • Court Fines	375	800	7,242	3,700	1,592	4,309
05-4380 • Administrative Fee		0		0		
Total 05-4300 • Judicial	375	800	7,242	3,700	1,592	4,309
05-4600 • Miscellaneous						
05-4400 • Interest Earned		0		0		
05-4440 • Money Market	362	0	1,962	0	57	119
Total 05-4400 • Interest Earned	362	0	1,962	0	57	119
05-4620 • Pet Registration Fee	152	200	1,137	1,600	190	1,583
05-4630 • Miscellaneous	100	125	424	1,250	33	551
Total 05-4600 • Miscellaneous	614	325	3,523	2,850	280	2,253
Total Income	10,256	17,592	448,032	454,945	15,927	414,922
Gross Profit	10,256	17,592	448,032	454,945	15,927	414,922
Exp.						
5000 • Administrative Expense						
5001 • Employee Expense						
05-6000 • Employee Expenditures						
05-6010 • Salary - Exempt	15,131	11,125	121,830	116,825	10,938	118,846
05-6015 • Salary - Non-exempt Employees	8,437	8,500	85,944	89,400	8,407	77,952
05-6020 • Salary - Part time	0	0	0	0	0	0
05-6025 • FICA/Medicare	1,803	1,600	16,197	16,950	1,480	15,334
05-6027 • Longevity Pay	0	0	4,090	4,300	0	3,938
05-6030 • Overtime, Salary Adj., Vac BO	0	100	0	7,450	0	0
05-6040 • Retirement	592	540	5,262	5,660	412	3,562
05-6045 • Health Insurance	3,609	3,600	36,786	36,000	3,174	31,934
05-6070 • Unemployment Reserve Exp.	0	0	0	1,500	0	
05-6071 • Training & Travel	0	0	928	1,250	0	560
05-6072 • Dues and Memberships	0	250	0	500	0	
05-6075 • Miscellaneous	0	60	40	420	36	1,064
05-6000 • Employee Expenditures - Other	0		0	0	0	
Total 05-6000 • Employee Expenditures	29,572	25,775	271,077	280,255	24,447	253,190
Total 5001 • Employee Expense	29,572	25,775	271,077	280,255	24,447	253,190

City of Meadowlakes
Profit & Loss Budget vs. Actual

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	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
5010 · Administrative Expense						
05-5000 · Property Tax Collection Exp.						
05-5020 · Quarterly Exp.	0	0	9,153	9,525	0	8,655
05-5040 · Collection Exp.	0	0	0	0	0	0
05-5000 · Property Tax Collection Exp.	0	0	0	0	0	0
Total 05-5000 · Property Tax Collection Exp.	0	0	9,153	9,525	0	8,655
05-5100 · City Building Committee	0	0	0	500	0	53
05-5500 · Flood Plain/Emergency Mgt.	0	0	500	1,000	0	520
05-6100 · Professional Services						
05-6110 · City Attorney-General	1,250	417	9,282	4,166	15	5,340
05-6305 · Audit	0	0	15,000	16,000	0	14,500
05-6310 · Election	0	0	0	2,000	0	1,447
05-6366 · Codification Exp.	900	0	1,125	1,500	900	900
Total 05-6100 · Professional Services	2,150	417	25,407	23,666	915	22,187
05-6320 · Office Exp./Supplies	104	406	4,555	3,841	179	3,553
05-6325 · Lease-Copier	190	234	2,177	2,332	246	2,211
05-6326 · Office Equipment Repair & Maint.	0	200	471	2,100	0	1,153
05-6327 · Cap Exp Under \$5000	0	500	0	3,000	1,442	1,442
05-6330 · Postage	7	250	458	1,750	13	772
05-6340 · Memberships-Variou	0	0	620	750	0	160
05-6350 · Telephone	144	313	1,393	3,124	279	2,946
05-6355 · Miscellaneous	88	350	3,503	3,400	0	2,865
05-6365 · Website Hosting & Upgrade	0	100	2,133	2,300	143	1,816
Total 5010 · Administrative Expense	2,683	2,770	50,370	57,288	3,217	48,333
5020 · Insurance Exp.						
05-6050 · Insurance - Worker's Comp.	0	0	455	1,750	0	1,132
05-6210 · Liability	0	0	3,619	3,500	0	2,941
05-6220 · Crime	0	0	678	550	0	500
05-6230 · Errors & Omissions	0	0	0	6,000	0	5,442
05-6235 · Auto Insurance	0	0	0	500	0	0
Total 5020 · Insurance Exp.	0	0	4,752	12,300	0	10,015
5030 · Judicial Exp.						
05-5705 · Education	0	0	175	1,000	0	0
05-5710 · Membership	0	0	0	0	0	0
05-5720 · Prosecuting Attorney	300	300	3,788	3,000	300	3,000
05-5725 · Court Software	0	0	3,710	3,500	0	3,605
05-5727 · Office Lease - Judge	200	200	2,000	2,000	200	2,000
05-5730 · Administrative Exp.	876	75	2,795	850	0	461
Total 5030 · Judicial Exp.	1,376	575	12,468	10,350	500	9,066
5040 · Building and Facility Operation						
05-6360 · Office Maintenance-Cleaning	260	334	2,600	3,332	260	2,600
05-6410 · Maintenance & Repair	0	0	830	3,000	0	62
05-6420 · Electric Service	308	257	2,430	2,922	342	2,532
05-6430 · Ins-Real Estate & Pers Prop	0		1,019	1,600	0	1,405
Total 5040 · Building and Facility Operation	568	591	6,879	10,854	602	6,599
Total 5000 · Administrative Expense	34,199	29,711	345,546	371,047	28,766	327,203

City of Meadowlakes
Profit & Loss Budget vs. Actual

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	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
6000 · Public Safety						
6010 · Ordinance Enforcement						
05-5225 · Ordinance Employee	1,435	1,462	15,292	15,348	1,316	14,007
05-5226 · Ordinance FICA/Med.	110	116	1,170	1,219	101	1,022
05-5230 · Ordinance Misc. Exp.		50	318	350	39	726
05-5274 · Mileage	0	20	203	160	24	123
05-5280 · Supplies/Miscellaneous		175	310	1,900	0	275
6010 · Ordinance Enforcement - Other	36	0	1,106	0	0	2,084
Total 6010 · Ordinance Enforcement	1,581	1,823	18,399	18,977	1,480	18,237
6030 · Traffic Control						
05-5610 · Salary & Wages	1,925	2,500	21,257	26,250	1,548	12,899
05-5615 · FICA/Med	147	200	1,637	2,050	118	1,009
05-5620 · Ins-Worker's Comp	0	0	469	1,000	0	318
05-5625 · Ins-Auto Liability	0	0	0	0	0	0
05-5630 · Ins-Law Enf Liability	0	0	612	1,200	0	1,122
05-5650 · Misc. Traffic Control Exp.	36	25	108	450	0	192
Total 6030 · Traffic Control	2,108	2,725	24,083	30,950	1,666	15,540
6050 · Contract Emergency Service						
05-6610 · Marble Falls EMS	3,125	2,960	31,250	29,580	2,958	29,583
05-6620 · Marble Falls Fire	3,095	3,105	35,946	36,040	3,095	30,946
Total 6050 · Contract Emergency Service	6,220	6,065	67,196	65,620	6,053	60,529
Total 6000 · Public Safety	9,909	10,613	109,678	115,547	9,199	94,306
Total Exp.	44,108	40,324	455,224	486,594	37,965	421,509
Net Ordinary Income	-33,852	-22,732	-7,192	-31,649	-22,038	-6,587
Other Income/Exp.						
Other Income						
05-4650 · Transfer in from Other Funds						
05-4651 · Transfer in from Utility Fund	9,417	9,417	94,167	94,166	8,634	86,338
05-4653 · Transfer in from Reserves	2,584	2,584	25,833	25,832	0	0
05-4652 · Transfer in from Recreation Fund				101,500	2,458	24,583
Total 05-4650 · Transfer in from Other Funds	12,001	12,001	120,000	221,498	11,092	110,921
Total Other Income	12,001	12,001	120,000	221,498	11,092	110,921
Other Exp.						
7000 · Non-Operating Exp.						
05-8500 · Transfers Out	0	0		0		0
05-8501 · Transfer to PWD Fund	0	0		500		500
05-8502 · Transfer to RCC Fund	0	0	25,000	125,000		500
05-8520 · Contingency Fund Exp.	0	0				
Total 05-8500 · Transfers Out	0	0	25,000	125,500	0	1,000
Total 7000 · Non-Operating Exp.	0	0	25,000	125,500	0	1,000
Total Other Exp.	0	0	25,000	125,500	0	1,000
Net Other Income	12,001	12,001	95,000	95,998	11,092	109,921
Net Income	-21,851	-10,731	87,808	64,349	-10,946	103,334

City of Meadowlakes
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	07/01/2018	Marble Falls Area VFD	05-1035 · BancorpSouth		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Ck.	EFT	07/01/2018	Marble Falls Area EMS Inc.	05-1035 · BancorpSouth		-3,125.00
				05-1652 · Receivables from Other Funds	-3,125.00	3,125.00
TOTAL					-3,125.00	3,125.00
Ck.	EFT	07/01/2018	Rebecca DyAnn Lange	05-1035 · BancorpSouth		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Ck.	EFT	07/01/2018	Adams, Don	05-1035 · BancorpSouth		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Ck.	EFT	07/06/2018	Marble Falls Area EMS Inc.	05-1035 · BancorpSouth		-3,125.00
				05-6610 · Marble Falls EMS	-3,125.00	3,125.00
TOTAL					-3,125.00	3,125.00
Bill Pmt -Ck.	15648	07/05/2018	ATS	05-1035 · BancorpSouth		-713.00
Bill	I-767765	06/14/2018		05-2340 · Inspection Fees	-713.00	713.00
TOTAL					-713.00	713.00
Bill Pmt -Ck.	15649	07/05/2018	Bojorquez Law Firm, PC	05-1035 · BancorpSouth		-814.00
Bill	6/30/18 Stmt	06/30/2018		05-6110 · City Attorney-General	-814.00	814.00
TOTAL					-814.00	814.00
Bill Pmt -Ck.	15650	07/05/2018	Pat Preston	05-1035 · BancorpSouth		-26.16
Bill	REIMBURSEM	06/30/2018		05-5274 · Mileage	-26.16	26.16
TOTAL					-26.16	26.16
Bill Pmt -Ck.	15651	07/05/2018	Pedernales Electric Coop	05-1035 · BancorpSouth		-281.88
Bill	5/22-6/22/18	06/26/2018		05-6420 · Electric Service	-281.88	281.88
TOTAL					-281.88	281.88
Bill Pmt -Ck.	15652	07/05/2018	Quill Corporation	05-1035 · BancorpSouth		-291.64
Bill	7870393	06/14/2018		05-6320 · Office Expense/Supplies	-291.64	291.64
TOTAL					-291.64	291.64

City of Meadowlakes
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	15653	07/05/2018	State Comptroller	05-1035 · BancorpSouth		-875.56
Bill	2018 3RD QT	07/02/2018		05-5730 · Administrative Expense	-875.56	875.56
TOTAL					-875.56	875.56
Bill Pmt -Ck.	15654	07/05/2018	Xerox Corporation	05-1035 · BancorpSouth		-253.04
Bill	093735718	07/01/2018		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-63.33	63.33
TOTAL					-253.04	253.04
Bill Pmt -Ck.	15655	07/12/2018	Card Service Center	05-1035 · BancorpSouth		-372.93
Bill	6/28/18 Stm	06/28/2018		05-5705 · Education	-175.00	175.00
				05-6320 · Office Expense/Supplies	-6.70	6.70
				05-6330 · Postage	-14.00	14.00
				05-5650 · Misc. Traffic Control Exp.	-48.03	48.03
				05-5380 · Supplies/Miscellaneous	-129.20	129.20
TOTAL					-372.93	372.93
Bill Pmt -Ck.	15656	07/12/2018	Xerox Corporation	05-1035 · BancorpSouth		-8.63
Bill	155343642	07/03/2018		05-6320 · Office Expense/Supplies	-8.63	8.63
TOTAL					-8.63	8.63
Bill Pmt -Ck.	15657	07/19/2018	ATS	05-1035 · BancorpSouth		-297.00
Bill	I-768670	07/12/2018		05-2340 · Inspection Fees	-297.00	297.00
TOTAL					-297.00	297.00
Bill Pmt -Ck.	15658	07/19/2018	Condor Document Serv	05-1035 · BancorpSouth		-32.00
Bill	CML71318	07/13/2018		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00
Bill Pmt -Ck.	15659	07/19/2018	Daryl Holley	05-1035 · BancorpSouth		-500.00
Bill	Refund	07/12/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15660	07/19/2018	Merle Fair	05-1035 · BancorpSouth		-500.00
Bill	Refund	07/17/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15661	07/26/2018	Municipal Code Corp	05-1035 · BancorpSouth		-900.00
Bill	313126	07/05/2018		05-6366 · Codification Expense	-900.00	900.00
TOTAL					-900.00	900.00
Bill Pmt -Ck.	15662	07/26/2018	Northland Comm	05-1035 · BancorpSouth		-144.13

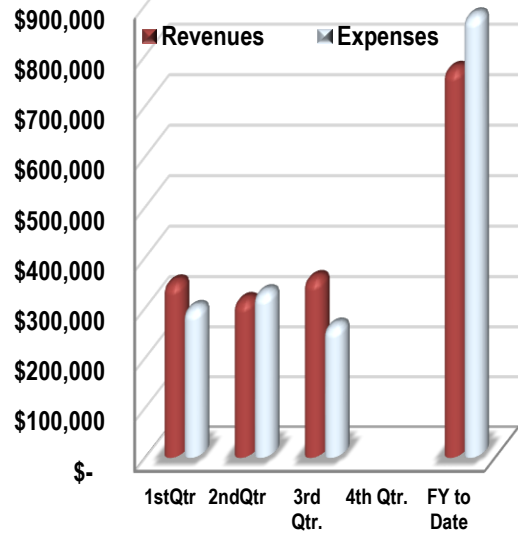
City of Meadowlakes
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	7/18/18 Stm	07/18/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Ck.	15663	07/26/2018	Paige Holmes	05-1035 · BancorpSouth		-6.70
Bill	REIMBURSEM	07/18/2018		05-6330 · Postage	-6.70	6.70
TOTAL					-6.70	6.70
Bill Pmt -Ck.	15664	07/26/2018	Spotless Cleaning	05-1035 · BancorpSouth		-260.00
Bill	24006	07/18/2018		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Total July 2018 General Fund Disbursements						16,121.25

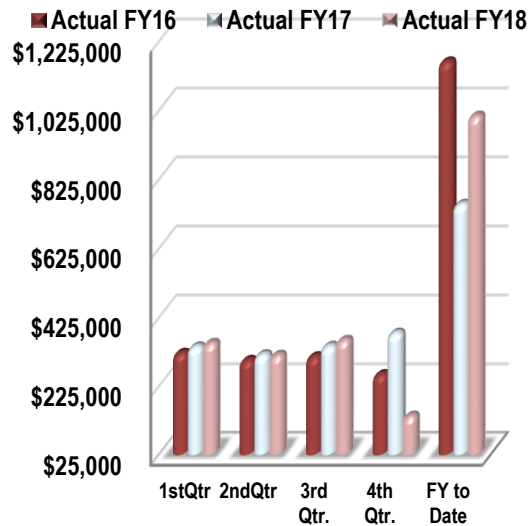
Utility Fund Snapshot

July 2018

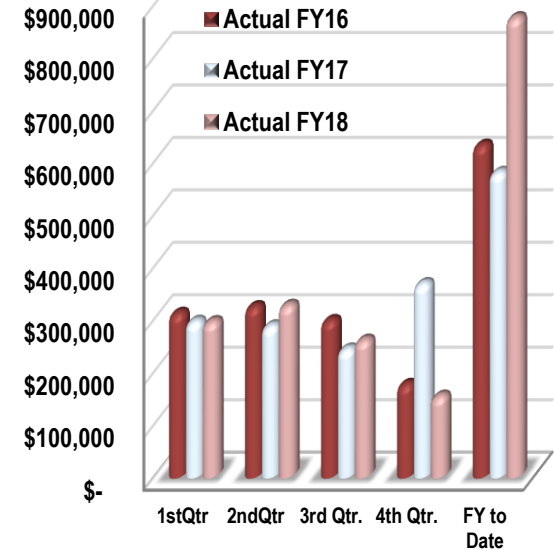
Income vs. Expense Trend



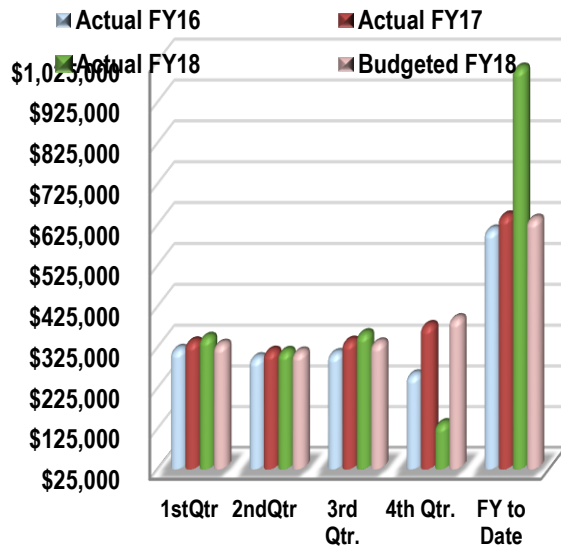
Prev. Year Income Comparison



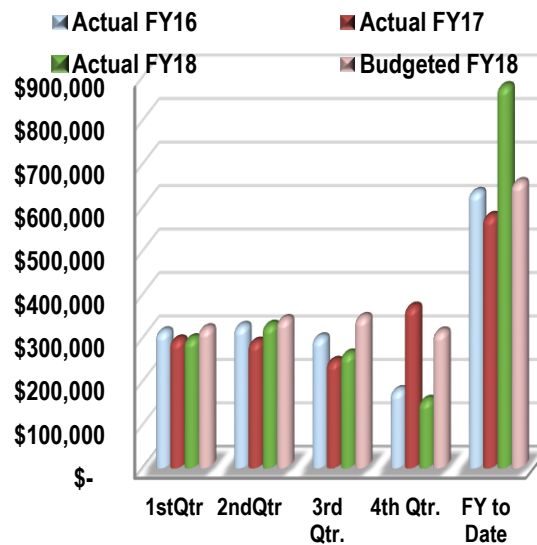
Prev. Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

	July 31, 2018		July 31, 2017	
Cash	\$	595,925	\$	567,274
<u>Current Receivables</u>	\$	157,364	\$	161,150
<u>Current Payables</u>	\$	37,322	\$	40,847
<u>Net Gain/(Loss)</u>	\$	(19,804)	\$	137,715
<u>Cash Flow (+/-)</u> (FY to Date)	\$	53,790	\$	56,850

City of Meadowlakes-Utility Fund

Summary Balance Sheet

	<u>Jul 31, 2018</u>	<u>Jul 31, 2017</u>
ASSETS		
Current Assets		
Checking/Savings	595,925	567,274
Other Current Assets	157,364	161,150
Total Current Assets	753,289	728,424
Fixed Assets	3,568,730	3,613,747
Other Assets	17,298	38,955
TOTAL ASSETS	<u>4,339,317</u>	<u>4,381,126</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	37,322	40,847
Other Current Liabilities	99,119	96,721
Total Current Liabilities	136,441	137,568
Long Term Liabilities	12,101	16,770
Total Liabilities	148,542	154,338
Equity	419,774	4,226,787
TOTAL LIABILITIES & EQUITY	<u>568,316</u>	<u>4,381,125</u>

City of Meadowlakes-Utility Fund FY 18 Cash Flow

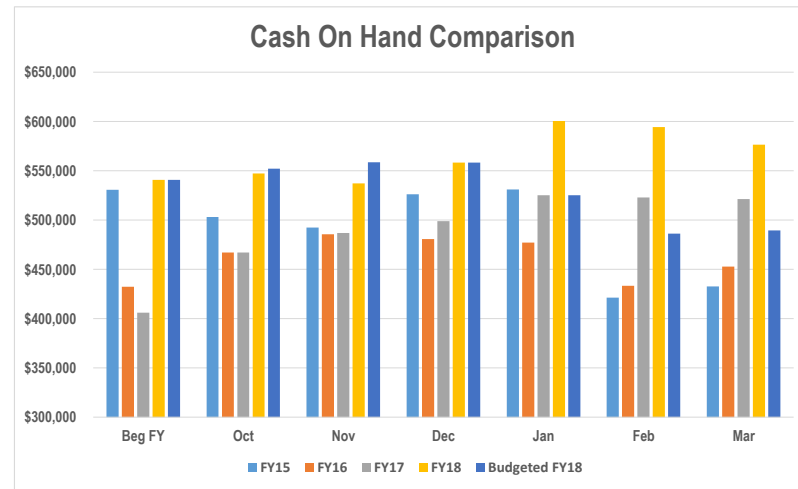
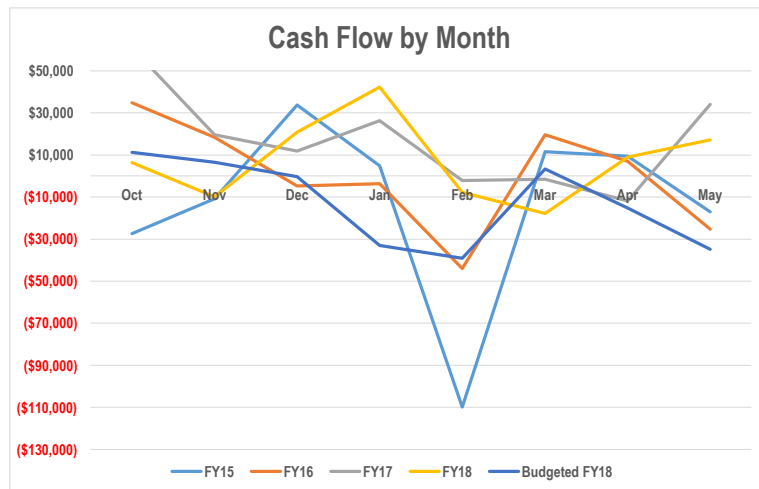
	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$542,134	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$602,537	\$611,161	\$595,924	\$595,924	
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$602,537	\$611,161	\$595,924	\$595,924	\$595,924	\$0

CASH RECEIPTS														Total
Account Receivables		\$140,692	\$101,421	\$102,336	\$112,730	\$102,958	\$93,217	\$106,717	\$107,445	\$106,320	\$122,416			\$1,096,252
Contract Services		\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075			\$80,750
Customer's Deposits		\$400	\$500	\$500	\$800	\$200	\$300	\$500	\$200	\$500	\$1,100			\$5,000
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Miscellaneous		\$2,685	\$14,811	\$264	\$5,304	\$1,751	\$88	\$1,809	\$1,232	\$149	\$999			\$29,092
TOTAL CASH RECEIPTS		\$151,852	\$124,807	\$111,175	\$126,909	\$112,984	\$101,680	\$117,101	\$116,952	\$115,044	\$132,590	\$0	\$0	\$1,211,094
Total cash available	\$542,134	\$693,986	\$673,307	\$649,761	\$686,405	\$714,861	\$695,804	\$693,462	\$702,346	\$717,581	\$743,751	\$595,924	\$595,924	

CASH PAID OUT- OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$18,297	\$31,953	\$5,195	\$2,387	\$6,160	\$9,680	\$1,241	\$10,942	\$8,756	\$2,040			\$96,651
Employee Related Expenses		\$37,971	\$37,142	\$30,243	\$29,036	\$28,480	\$27,590	\$42,760	\$28,525	\$32,170	\$30,142			\$324,059
Administrative Expenses		\$18,498	\$5,883	\$1,782	\$2,000	\$622	\$2,364	\$1,575	\$1,688	\$707	\$577			\$35,696
Operating Expenses		\$31,083	\$20,133	\$13,262	\$11,282	\$44,702	\$39,054	\$23,075	\$17,935	\$24,139	\$38,303			\$262,968
Solid Waste Collection Expense		\$15,637	\$15,610	\$15,783	\$15,823	\$16,773	\$16,755	\$15,417	\$16,719	\$16,648	\$16,684			\$161,849
Total Cash Paid Out-Operational		\$121,486	\$110,721	\$66,265	\$60,528	\$96,737	\$95,443	\$84,068	\$75,809	\$82,420	\$87,746	\$0	\$0	\$881,223

CASH PAID OUT- NON- OPERATIONAL														Total
Assets Purchased over \$5,000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$36,081			\$36,081
Transfers to General Fund		\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417			\$94,170
Transfers to Debt Service		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875			\$68,750
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708			\$77,080
Total Cash Paid Out-Non-Operational		\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$60,081	\$0	\$0	\$276,081
TOTAL CASH PAID OUT		\$145,486	\$134,721	\$90,265	\$84,528	\$120,737	\$119,443	\$108,068	\$99,809	\$106,420	\$147,827	\$0	\$0	\$1,157,304
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$585,394	\$602,537	\$611,161	\$595,924	\$595,924	\$595,924	

Change in Cash														Total
Difference Beginning to End of Month		\$6,366	(\$9,914)	\$20,910	\$42,381	(\$7,753)	(\$17,763)	\$9,033	\$17,143	\$8,624	(\$15,237)	\$0	\$0	\$53,790
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$6,366	(\$3,548)	\$17,362	\$59,743	\$51,990	\$34,227	\$43,260	\$60,403	\$69,027	\$53,790	\$53,790	\$53,790	



City of Meadowlakes-Utility Fund Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
Ordinary Income/Expense						
Income						
5010 • Water Revenue	57,824	56,551	393,185	382,844	51,955	372,640
5020 • Sewer Revenue	44,051	43,607	438,588	434,073	43,581	431,887
5030 • Garbage Revenue	18,453	17,122	182,115	171,802	17,198	171,515
5110 • Contract Services	8,075	7,917	80,750	79,166	8,075	87,859
5120 • Water Connect Fee Revenue	0	875	6,275	3,500	825	7,425
5130 • Sewer Connect Fee Revenue	0	725	5,075	2,900	725	6,525
5140 • Transfer Fee	275	325	1,200	2,075	275	2,050
5150 • Penalty & Interest Earned	786	650	7,207	6,700	874	6,964
5170 • Miscellaneous Revenues	284	425	14,454	4,550	384	12,490
5181 • Non-Rev-Xfer In-General Fund	0	0	0	0	0	0
5200 • Interest earned on Investments	446	0	2,537	500	66	129
Total Income	130,194	128,197	1,131,386	1,088,110	123,958	1,099,484
Gross Profit	130,194	128,197	1,131,386	1,088,110	123,958	1,099,484
Expense						
6100 • Employee Expenses						
6110 • Salaries & Wages						
6410 • Salaries Exempt Employees	5,185	5,232	53,095	54,928	5,027	52,779
6415 • Salaries & Wages-Non-Exempt	16,422	16,000	165,445	168,000	16,400	148,268
6416 • Overtime & Standby Pay	658	1,500	9,665	14,000	1,064	11,771
6417 • Longevity Pay-Exempt/Non-Exempt	0	0	3,848	5,000	0	3,554
Total 6110 • Salaries & Wages	22,265	22,732	232,053	241,928	22,491	216,372
6111 • Other Employee Expenses						
6116 • Unemployment Expense	0	0	3,500	3,500	0	3,774
6120 • FICA Expense	1,703	1,750	17,752	18,650	1,721	16,552
6140 • Worker's Compensation Insurance	0	0	6,511	7,800	0	7,007
6150 • Employee Insurance Expenses	4,955	5,000	44,399	46,000	3,778	38,614
6160 • Employee Retirement Expense	559	600	5,760	6,400	544	4,646
6170 • Employee Uniform Expense	873	420	7,499	4,160	842	7,469
6180 • Employee Training & Travel Exp.	592	500	6,251	5,000	49	4,056
6560 • Miscellaneous Employee Expenses	0		246	0	0	131
Total 6111 • Other Employee Expenses	8,682	8,270	91,918	91,510	6,934	82,249
Total 6100 • Employee Expenses	30,947	31,002	323,971	333,438	29,425	298,621
6200 • Administrative Expenses						
6225 • Misc. Dues & Fees						
6226 • TECQ Fees	0	0	3,733	4,000	0	3,642
6227 • Other Misc. Dues & Fees	33	100	915	1,250	125	450
Total 6225 • Misc. Dues & Fees	33	100	4,648	5,250	125	4,092
6235 • Computer/Office Equip R&M	0	250	1,045	1,000	195	874
6240 • Software Update	0	0	3,197	3,500	0	3,340
6250 • Office Supplies	0	150	2,040	1,650	84	1,582
6255 • Postage Expense	780	200	3,551	2,100	847	2,841
6260 • Telephone Expense	373	300	2,585	3,000	422	2,582
6270 • Insurance - GL & Property	0	0	16,863	15,500	0	16,025
6282 • Administrative-Miscellaneous	272	25	993	250	1	1,838
Total 6200 • Administrative Expenses	1,458	1,025	34,922	32,250	1,674	33,174

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
6300 · Operating Expenses						
6301 · Water Treatment Operational Exp						
6305 · Water Treatment Electrical	3,635	3,000	25,049	30,000	3,574	21,947
6310 · Heating Fuel-WTP	0	0	1,452	1,250	0	128
6314 · R&M-Plant & Pump Station	0	3,000	26,708	20,500	766	15,608
6316 · WTP Chemical Expense	2,553	3,000	12,028	19,000	782	14,615
6320 · Water Outside Testing Expense	313	250	2,989	3,000	226	2,014
6328 · Distribution Repair & Maint.	79	500	13,731	4,000	595	7,501
6355 · Meter Purchased	22,633	0	45,266	100,000	0	21,482
6360 · Tap Materials-Water	0	0	2,972	5,000	0	0
Total 6301 · Water Treatment Operational Exp	29,213	9,750	130,195	182,750	5,943	83,295
6302 · Wastewater Operational Expenses						
6304 · Wastewater Electrical	2,557	2,600	22,718	25,800	2,282	20,126
6311 · Propane-Wastewater	0	0	815	1,500	0	500
6317 · WWTP Chemicals	2,362	1,000	4,659	5,800	2,383	3,580
6318 · Outside Testing Wastewater	113	250	2,603	2,550	112	3,195
6321 · Collection System R&M						
63212 · Lift Station Repairs	1,601	0	1,634	7,500	196	12,017
6321 · Collection System R&M - Other	0	0	12,412	0	458	4,320
Total 6321 · Collection System R&M	1,601	0	14,046	7,500	654	16,337
6322-Irrigation Maintenance Expense	0	0	904	0	0	317
6327 · WWTP Repair & Maintenance	471	5,000	8,927	20,000	3,747	36,670
Total 6302 · Wastewater Operational Expenses	7,104	8,850	54,672	63,150	9,178	80,725
6303 · Other Operational Expenses						
63031 · Repair & Maintenance-Other						
6329 · R&M-Building/Misc.	0	1,000	11,615	12,500	158	8,689
63291 · Drainage Repair & Maintenance	0	0	282	10,000	0	11,623
Total 63031 · Repair & Maintenance-Other	0	1,000	11,897	22,500	158	20,312
6330 · Vehicle Repair & Maintenance	646	800	3,740	7,900	895	5,877
6335 · Mach/Equip Repair & Maintenance	868	1,000	12,991	14,000	1,237	13,119
6340 · Vehicle & Machinery Fuel						
6341 · Vehicle Fuel	1,065	1,000	8,010	10,000	686	7,418
6342 · Machinery Fuel	1,173	1,000	2,985	5,000	0	1,178
Total 6340 · Vehicle & Machinery Fuel	2,238	2,000	10,995	15,000	686	8,596
6345 · Equipment Lease/Rental	0	0	0	0	0	400
6350 · Miscellaneous Operational Exp.	637	350	11,582	3,300	862	6,702
6365 · Small Tools	122	375	6,384	3,750	231	3,582
6550 · Assets Purchased	0	5,000	12,000	20,000	6,500	16,115
Total 6303 · Other Operational Expenses	4,511	10,525	69,589	86,450	10,569	74,703
Total 6300 · Operating Expenses	40,828	29,125	254,456	332,350	25,690	238,723
6500 · Other Operational Expenses						
6510 · Garbage Service Expense	16,684	15,417	164,217	154,166	15,417	153,330
Total 6500 · Other Operational Expenses	16,684	15,417	164,217	154,166	15,417	153,330
8200 · Transfer to Other Funds						
8215 · Transfer to General Fund	9,417	9,417	94,167	94,166	8,634	85,838
8220 · Transfer to Debt Service Fund	6,875	6,875	68,750	68,750	7,500	75,000
8240 · Transfer to RCC Fund	7,708	7,708	77,083	77,080	7,708	77,083
Total 8200 · Transfer to Other Funds	24,000	24,000	240,000	239,996	23,842	237,921
6652-Assets Purchased	36,081	0	36,081			

City of Meadowlakes-Utility Fund
Profit & Loss Budget vs. Actual

	<u>Jul 18</u>	<u>Budget Jul-18</u>	<u>Oct17-Jul 18</u>	<u>Budgeted Year-to-Date</u>	<u>Jul-17</u>	<u>Year-to-Date FY17</u>
8255 · Transfer to General Fixed Asset	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expense	<u>149,998</u>	<u>100,569</u>	<u>1,053,647</u>	<u>1,092,200</u>	<u>96,048</u>	<u>961,769</u>
Net Ordinary Income	<u>-19,804</u>	<u>27,628</u>	<u>77,739</u>	<u>-4,090</u>	<u>27,910</u>	<u>137,715</u>
Net Income	<u><u>-19,804</u></u>	<u><u>27,628</u></u>	<u><u>77,739</u></u>	<u><u>-4,090</u></u>	<u><u>27,910</u></u>	<u><u>137,715</u></u>

City of Meadowlakes-Utility Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Deposit		07/24/2018		1015 · Ck.ing-BancorpSouth		-5.00
				1510 · Service Rec'd	-5.00	5.00
TOTAL					-5.00	5.00
Ck.	EFT	07/10/2018	State Comptroller	1015 · Ck.ing-BancorpSouth		-1,146.24
				3020 · Sales Tax Payable	-1,146.24	1,146.24
TOTAL					-1,146.24	1,146.24
Bill Pmt -Ck.	16638	07/05/2018	Card Service Center	1015 · Ck.ing-BancorpSouth		0.00
TOTAL					0.00	0.00
Bill Pmt -Ck.	16639	07/05/2018	Debbie Holley	1015 · Ck.ing-BancorpSouth		-27.80
Bill	REIMBURSE	06/29/2018		6180 · Employee Training & Travel Exp	-27.80	27.80
TOTAL					-27.80	27.80
Bill Pmt -Ck.	16640	07/05/2018	Elliott Electric Supply	1015 · Ck.ing-BancorpSouth		-13.35
Bill	6/25/18 Str	06/25/2018		1583 · RCC Receivable	-13.35	13.35
TOTAL					-13.35	13.35
Bill Pmt -Ck.	16641	07/05/2018	Ewald Kubota, Inc.	1015 · Ck.ing-BancorpSouth		-36.23
Bill	3511859	06/18/2018		6335 · Mach/Equip Repair & Maint.	-36.23	36.23
TOTAL					-36.23	36.23
Bill Pmt -Ck.	16642	07/05/2018	Ferguson Enterprises	1015 · Ck.ing-BancorpSouth		-29.70
Bill	5914934	06/21/2018		6327 · WWTP Repair & Maint.	-29.70	29.70
TOTAL					-29.70	29.70
Bill Pmt -Ck.	16643	07/05/2018	Flo Trend Systems	1015 · Ck.ing-BancorpSouth		-1,915.00
Bill	18S3979	07/02/2018		6317 · WWTP Chemicals	-1,915.00	1,915.00
TOTAL					-1,915.00	1,915.00
Bill Pmt -Ck.	16644	07/05/2018	Ford & Crew Home & Hwd	1015 · Ck.ing-BancorpSouth		-381.96
Bill	6/25/18 Str	06/25/2018		6365 · Small Tools	-196.14	196.14
				6350 · Misc. Operational Exp.	-126.40	126.40
				1583 · RCC Receivable	-54.76	54.76
				6314 · R&M-Plant & Pump Station	-4.66	4.66
TOTAL					-381.96	381.96
Bill Pmt -Ck.	16645	07/05/2018	Grainger	1015 · Ck.ing-BancorpSouth		-180.80
Bill	818898000	06/14/2018		1583 · RCC Receivable	-180.80	180.80

City of Meadowlakes-Utility Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-180.80	180.80
Bill Pmt -Ck.	16646	07/05/2018	Home Depot Credit Services	1015 · Ck.ing-BancorpSouth		-570.09
Bill	6/21/18 Str	06/21/2018		6350 · Misc. Operational Exp.	-268.25	268.25
				1583 · RCC Receivable	-301.84	301.84
TOTAL					-570.09	570.09
Bill Pmt -Ck.	16647	07/05/2018	Mustang Equipment	1015 · Ck.ing-BancorpSouth		-240.57
Bill	01-291277	06/18/2018		6335 · Mach/Equip Repair & Maint.	-239.99	239.99
				6350 · Misc. Operational Exp.	-0.58	0.58
TOTAL					-240.57	240.57
Bill Pmt -Ck.	16648	07/05/2018	NAPA-Third Coast Distrib	1015 · Ck.ing-BancorpSouth		-296.81
Bill	6/30/2018	06/30/2018		1583 · RCC Receivable	-48.10	48.10
				6335 · Mach/Equip Repair & Maint.	-248.71	248.71
TOTAL					-296.81	296.81
Bill Pmt -Ck.	16649	07/05/2018	PEC	1015 · Ck.ing-BancorpSouth		-6,158.73
Bill	6/26/18 Str	06/26/2018		6305 · Water Treatment Electrical	-3,363.92	3,363.92
				6304 · Wastewater Electrical	-2,794.81	2,794.81
TOTAL					-6,158.73	6,158.73
Bill Pmt -Ck.	16650	07/05/2018	Visa	1015 · Ck.ing-BancorpSouth		-2,593.58
Bill	6/24/18 Str	06/24/2018		1583 · RCC Receivable	-17.29	24.96
				6350 · Misc. Operational Exp.	-328.44	474.00
				6335 · Mach/Equip Repair & Maint.	-85.10	122.81
				6335 · Mach/Equip Repair & Maint.	-355.18	512.60
Bill	6/24/18 Str	06/24/2018		1583 · RCC Receivable	-129.99	129.99
				6282 · Administrative-Misc.	-120.00	120.00
				1515 · General Fund Rec'd	-80.00	80.00
				6328 · Distribution Repair & Maint.	-170.64	170.64
				6335 · Mach/Equip Repair & Maint.	-1,306.94	1,306.94
TOTAL					-2,593.58	2,941.94
Bill Pmt -Ck.	16651	07/10/2018	Texas Facilities Commission	1015 · Ck.ing-BancorpSouth		-323.00
Bill	1681307	06/06/2018		6235 · Computer/Office Equip R&M	-20.00	20.00
				6365 · Small Tools	-53.00	53.00
				6350 · Misc. Operational Exp.	-250.00	250.00
TOTAL					-323.00	323.00
Bill Pmt -Ck.	16652	07/12/2018	AT&T Mobility	1015 · Ck.ing-BancorpSouth		-54.64
Bill	6/27/18 Str	06/27/2018		6260 · Telephone Exp.	-54.64	54.64
TOTAL					-54.64	54.64

City of Meadowlakes-Utility Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16653	07/12/2018	Austin Turf & Tractor	1015 · Ck.ing-BancorpSouth		-110.39
Bill	661792	06/25/2018		6335 · Mach/Equip Repair & Maint.	-58.31	58.31
Bill	927426	06/29/2018		6335 · Mach/Equip Repair & Maint.	-52.08	52.08
TOTAL					-110.39	110.39
Bill Pmt -Ck.	16654	07/12/2018	DPC Industries, Inc.	1015 · Ck.ing-BancorpSouth		-335.37
Bill	767003218	06/22/2018		6316 · WTP Chemical Exp.	-335.37	335.37
TOTAL					-335.37	335.37
Bill Pmt -Ck.	16655	07/12/2018	Interstate Battery Systems	1015 · Ck.ing-BancorpSouth		-30.73
Bill	22032087	06/15/2018		6350 · Misc. Operational Exp.	-30.73	30.73
TOTAL					-30.73	30.73
Bill Pmt -Ck.	16656	07/12/2018	Republic Services #843	1015 · Ck.ing-BancorpSouth		-16,683.69
Bill	0843-0014	06/30/2018		6510 · Garbage Service Exp.	-53.93	53.93
Bill	0843-0014	06/30/2018		6510 · Garbage Service Exp.	-16,629.76	16,629.76
TOTAL					-16,683.69	16,683.69
Bill Pmt -Ck.	16657	07/12/2018	Techline Pipe L.P.	1015 · Ck.ing-BancorpSouth		-29.77
Bill	1087261-00	06/21/2018		6327 · WWTP Repair & Maint.	-29.77	29.77
TOTAL					-29.77	29.77
Bill Pmt -Ck.	16658	07/12/2018	Tractor Supply	1015 · Ck.ing-BancorpSouth		-140.38
Bill	6/29/18 Str	06/29/2018		6335 · Mach/Equip Repair & Maint.	-140.38	140.38
TOTAL					-140.38	140.38
Bill Pmt -Ck.	16659	07/12/2018	UniFirst Holdings, Inc.	1015 · Ck.ing-BancorpSouth		-603.88
Bill	822209145	06/25/2018		6170 · Employee Uniform Exp.	-216.34	216.34
Bill	822209355	07/02/2018		6170 · Employee Uniform Exp.	-51.66	51.66
Bill	822209370	07/02/2018		6170 · Employee Uniform Exp.	-167.94	167.94
Bill	822209595	07/09/2018		6170 · Employee Uniform Exp.	-167.94	167.94
TOTAL					-603.88	603.88
Bill Pmt -Ck.	16660	07/12/2018	Wex Bank	1015 · Ck.ing-BancorpSouth		-1,227.49
Bill	7/6/18 Stm	07/06/2018		1515 · General Fund Rec'd	-95.11	95.27
				6341 · Vehicle Fuel	-1,065.06	1,066.90
				6342 · Machinery Fuel	-67.32	67.44
TOTAL					-1,227.49	1,229.61
Bill Pmt -Ck.	16661	07/19/2018	Collier Materials, Inc.	1015 · Ck.ing-BancorpSouth		-423.93

City of Meadowlakes-Utility Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	5014913	07/12/2018		6327 · WWTP Repair & Maint.	-423.93	423.93
TOTAL					-423.93	423.93
Bill Pmt -Ck.	16662	07/19/2018	DSHS Central Lab	1015 · Ck.ing-BancorpSouth		-103.85
Bill	July 2018	07/05/2018		6320 · Water Outside Testing Exp.	-103.85	103.85
TOTAL					-103.85	103.85
Bill Pmt -Ck.	16663	07/19/2018	US Oxo, LLC	1015 · Ck.ing-BancorpSouth		-10.50
Bill	8185	06/30/2018		6329 · R&M-Building/Misc.	-10.50	10.50
TOTAL					-10.50	10.50
Bill Pmt -Ck.	16664	07/19/2018	USA BlueBook	1015 · Ck.ing-BancorpSouth		-448.47
Bill	613341	06/29/2018		6350 · Misc. Operational Exp.	-71.25	71.25
				6316 · WTP Chemical Exp.	-377.22	377.22
TOTAL					-448.47	448.47
Bill Pmt -Ck.	16665	07/25/2018	Ed's Auto Classic Upholstery	1015 · Ck.ing-BancorpSouth		-140.00
Bill	Dodge 1/2	07/25/2018		6330 · Vehicle Repair & Maint.	-140.00	140.00
TOTAL					-140.00	140.00
Bill Pmt -Ck.	16666	07/26/2018	Debbie Holley	1015 · Ck.ing-BancorpSouth		-28.34
Bill	REIMBURSE	07/25/2018		6180 · Employee Training & Travel Exp	-28.34	28.34
TOTAL					-28.34	28.34
Bill Pmt -Ck.	16667	07/26/2018	DPC Industries, Inc.	1015 · Ck.ing-BancorpSouth		-607.16
Bill	DE7600102	06/30/2018		6316 · WTP Chemical Exp.	-80.00	80.00
				6317 · WWTP Chemicals	-80.00	80.00
Bill	767003523	07/05/2018		6317 · WWTP Chemicals	-447.16	447.16
TOTAL					-607.16	607.16
Bill Pmt -Ck.	16668	07/26/2018	HydroPro Solutions, LLC	1015 · Ck.ing-BancorpSouth		-22,632.80
Bill	012474-IN	07/10/2018		6355 · Meter Purchased	-22,632.80	22,632.80
TOTAL					-22,632.80	22,632.80
Bill Pmt -Ck.	16669	07/26/2018	Mustang Equipment	1015 · Ck.ing-BancorpSouth		-111.99
Bill	01-293968	07/11/2018		1583 · RCC Receivable	-111.99	111.99
TOTAL					-111.99	111.99
Bill Pmt -Ck.	16670	07/26/2018	T-Mobile	1015 · Ck.ing-BancorpSouth		-88.68
Bill	7/14/18 Str	07/14/2018		6260 · Telephone Exp.	-88.68	88.68
TOTAL					-88.68	88.68

City of Meadowlakes-Utility Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16671	07/27/2018	Hoffpauir Outdoor	1015 · Ck.ing-BancorpSouth		-36,080.55
Bill	4003543	07/27/2018		66550 · Equipment Purchased	-36,080.55	36,080.55
TOTAL					-36,080.55	36,080.55
Bill Pmt -Ck.	16672	07/30/2018	Card Service Center	1015 · Ck.ing-BancorpSouth		-1,105.03
Bill	6/28/18 Str	06/28/2018		1515 · General Fund Rec'd	-31.15	31.15
				1583 · RCC Receivable	-18.07	18.07
				6282 · Administrative-Misc.	-111.56	111.56
Bill	6/28/18 Str	06/28/2018		1583 · RCC Receivable	-87.52	99.00
				6350 · Misc. Operational Exp.	-383.67	433.99
Bill	6/28/18 Str	06/28/2018		1515 · General Fund Rec'd	-186.22	186.22
				1583 · RCC Receivable	-129.36	129.36
				6250 · Office Supplies	-40.14	40.14
				6282 · Administrative-Misc.	-27.34	27.34
				6255 · Postage Exp.	-90.00	90.00
TOTAL					-1,105.03	1,166.83

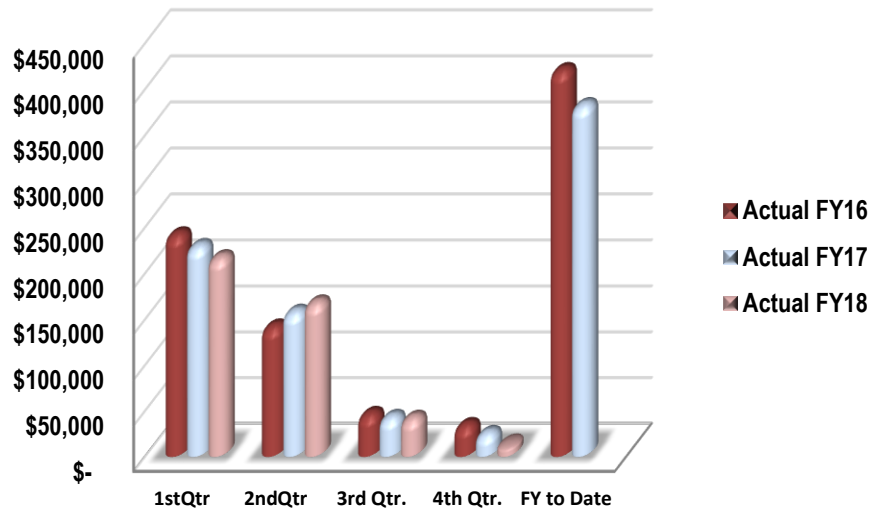
Total July 2018 Utility Fund Disbursements

95,741.06

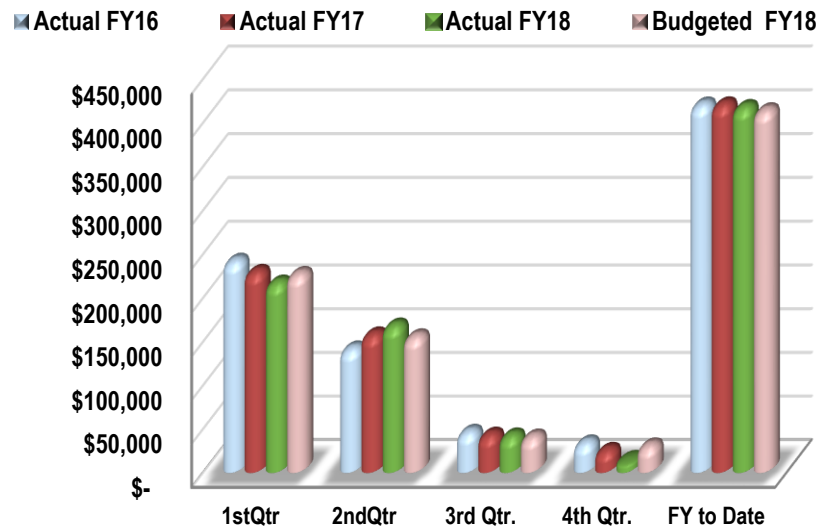
July 18

Debt Service Snapshot

Prior Fiscal Year Income Comparison



Budgeted vs. Actual Revenues



Account Balances

<u>Cash</u>	June 30, 2018	June 30, 2017
Checking Account	\$ 411,227	\$ 409,637
CD's	\$ -	\$ -
Total Cash	\$ 411,227	\$ 409,637
 <u>Current Receivables</u>	 \$ -	 \$ -
 <u>Current Payables</u>	 \$ 12,290	 \$ 10,958
 <u>Net Gain/(Loss)</u>	 \$ 8,131	 \$ 8,831
 <u>Cash Flow (+/-)</u>	 \$ 396,056	 \$ 373,804
(FY to Date)		

City of Meadowlakes Debt Service Summary Balance Sheet

	<u>July 31, 2018</u>	<u>July 31, 2017</u>
ASSETS		
Current Assets		
Checking/Savings	411,227	409,637
Total Current Assets	<u>411,227</u>	<u>409,637</u>
Other Assets	12,289	10,958
TOTAL ASSETS	<u>423,516</u>	<u>420,595</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities	12,290	10,958
Total Current Liabilities	<u>12,290</u>	<u>10,958</u>
Total Liabilities	12,290	10,958
Equity	411,226	409,637
TOTAL LIABILITIES & EQUITY	<u>423,516</u>	<u>420,595</u>

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-18	Year-to-Date FY17
Ordinary Income/Expense						
Income						
06-4120 · Ad Valorem Tax	758	1,156	349,309	348,039	1,159	348,975
06-5440 · Interest Earned on Investments	498	24	2,699	240	172	578
Total Income	<u>1,256</u>	<u>1,180</u>	<u>352,008</u>	<u>348,279</u>	<u>1,331</u>	<u>349,553</u>
Expense						
06-9100 · 2013 Bond Expense						
06-9150 · 2013 Bond Principal	0	0	0	0	0	0
06-9100 · 2013 Bond Expense - Other	0	0	24,702	24,703	0	28,649
Total 06-9100 · 2013 Bond Expense	<u>0</u>	<u>0</u>	<u>24,702</u>	<u>24,703</u>	<u>0</u>	<u>28,649</u>
Total Expense	<u>0</u>	<u>0</u>	<u>24,702</u>	<u>24,703</u>	<u>0</u>	<u>28,649</u>
Net Ordinary Income	<u>1,256</u>	<u>1,180</u>	<u>327,306</u>	<u>323,576</u>	<u>1,331</u>	<u>320,904</u>
Other Income/Expense						
Other Income						
06-8200 · Transfer In from Other Funds	6,875	6,875	68,750	68,750	7,500	75,000
Total Other Income	<u>6,875</u>	<u>6,875</u>	<u>68,750</u>	<u>68,750</u>	<u>7,500</u>	<u>75,000</u>
Net Other Income	<u>6,875</u>	<u>6,875</u>	<u>68,750</u>	<u>68,750</u>	<u>7,500</u>	<u>75,000</u>
Net Income	<u><u>8,131</u></u>	<u><u>8,055</u></u>	<u><u>396,056</u></u>	<u><u>392,326</u></u>	<u><u>8,831</u></u>	<u><u>395,904</u></u>

Disbursements

City of Meadowlakes-Debt Service Fund FY 18 Cash Flow

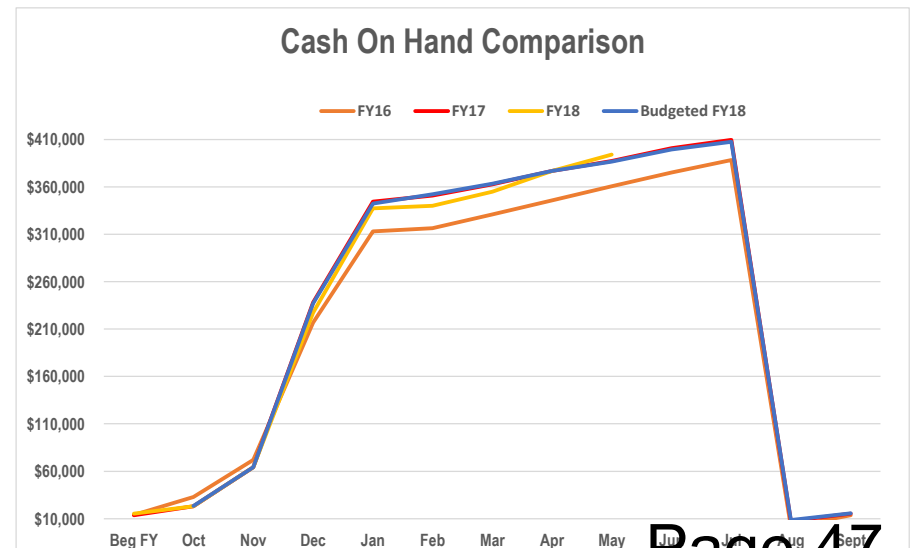
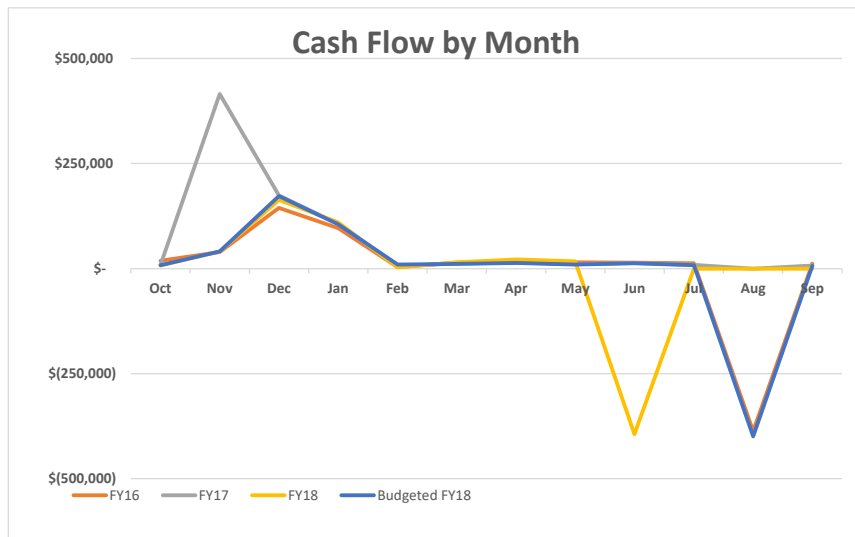
	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$15,171	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$411,227	
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$411,227	\$411,227	\$0

CASH RECEIPTS														Total
Property Tax		\$897	\$34,357	\$156,258	\$102,965	\$35,215	\$3,499	\$3,806	\$9,918	\$1,634	\$758			\$349,307
Transfers In from Utility Fund		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875			\$68,750
Interest Earned		\$9	\$23	\$83	\$216	\$269	\$341	\$377	\$426	\$459	\$498			\$2,701
														\$0
														\$0
TOTAL CASH RECEIPTS		\$7,781	\$41,255	\$163,216	\$110,056	\$42,359	\$10,715	\$11,058	\$17,219	\$8,968	\$8,131	\$0	\$0	\$420,758
Total cash available	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$379,838	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$411,227	\$411,227	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
Interest		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0				\$24,702
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
														\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,702

CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,702
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,136	\$365,851	\$376,909	\$394,128	\$403,096	\$411,227	\$411,227	\$411,227	

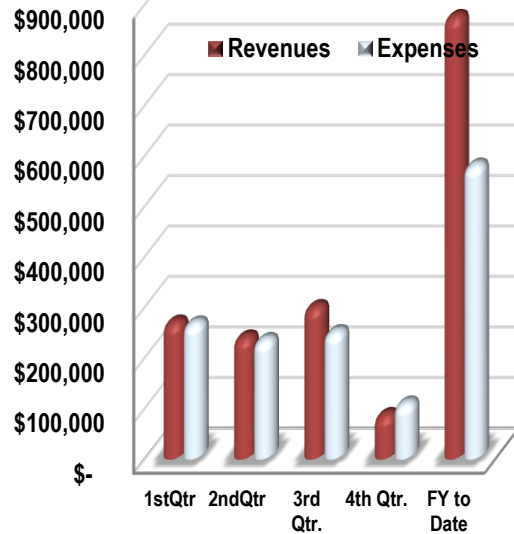
Change in Cash														Total
Difference Beginning to End of Month		\$7,781	\$41,255	\$163,216	\$110,056	\$17,657	\$10,715	\$11,058	\$17,219	\$8,968	\$8,131	\$0	\$0	\$396,056
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$7,781	\$49,036	\$212,252	\$322,308	\$339,965	\$350,680	\$361,738	\$378,957	\$387,925	\$396,056	\$396,056	\$396,056	



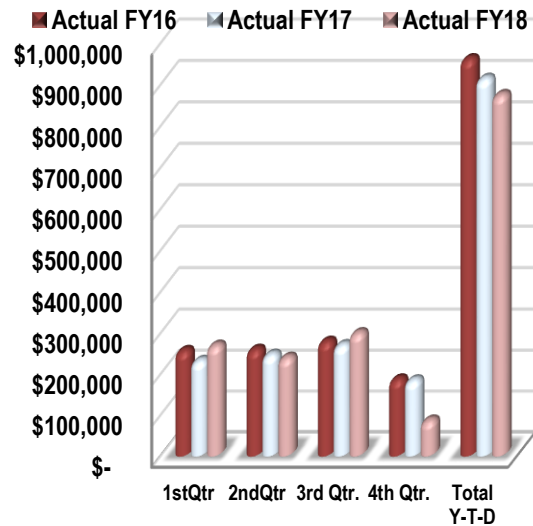
Recreation Fund Snapshot

July 2018

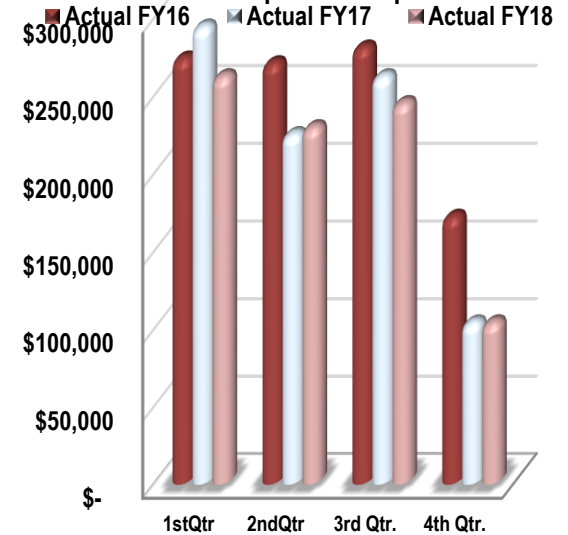
Income vs. Expense Trend



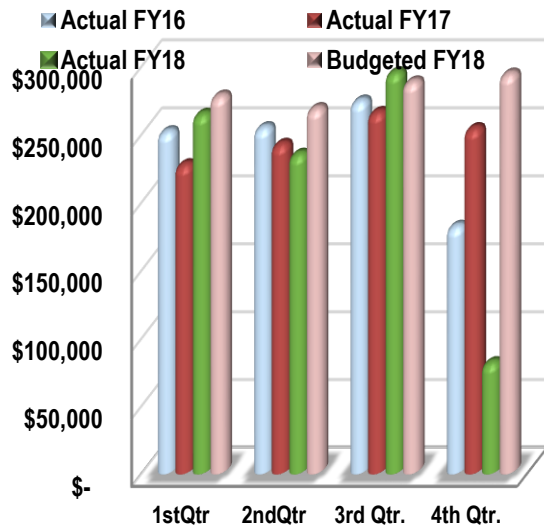
Prev Year Income Comparison



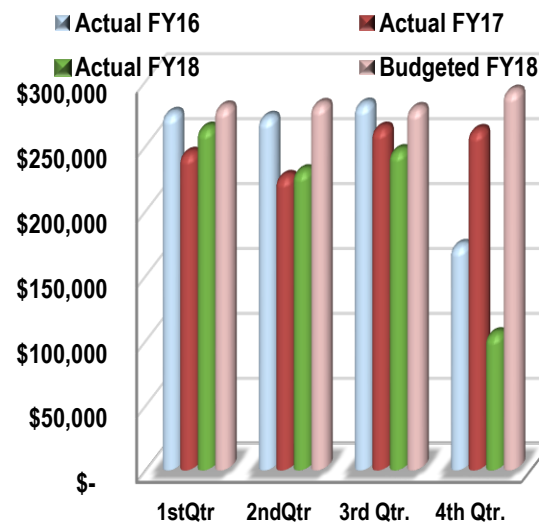
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

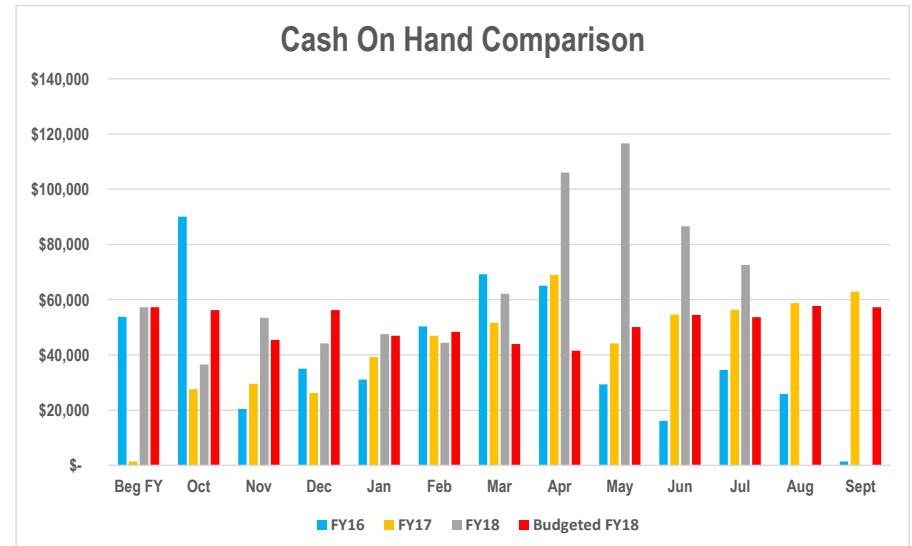
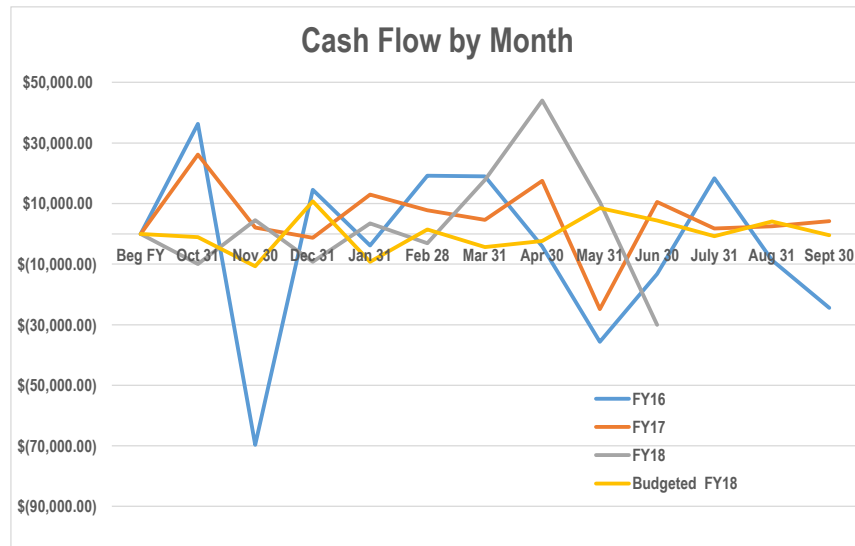
<u>Cash</u>	July 31, 2018	July 31, 2017
Checking Account	\$ 72,618	\$ 56,345
Restricted Cash	\$ 197,001	\$ -
Other Assets	\$ -	\$ -
Total Assets	\$ 269,619	\$ 56,345
 <u>Current Receivables</u>	 \$ 36,539	 \$ 24,540
 <u>Current Payables</u>	 \$ 182,503	 \$ 146,070
 <u>Net Gain/(Loss)</u>	 \$ (22,631)	 \$ (6,624)
(Based on Accrual Accounting)		
<u>Cash Flow (+/-)</u>	\$ 13,735	\$ 54,973
(Less Restricted Funds)		

Recreation Fund Summary Balance Sheet

	<u>Jul 31 2018</u>	<u>Jul 31 2017</u>
ASSETS		
Current Assets		
Checking/Savings	\$ 72,618	\$ 56,345
Restricted Funds-Carts	\$ 197,001	\$ -
Other Current Assets	\$ 36,539	\$ 24,540
Total Current Assets	<u>\$ 306,158</u>	<u>\$ 80,885</u>
Fixed Assets	\$ 301,643	\$ 344,021
Other Assets	\$ 59,032	\$ 3,655
TOTAL ASSETS	<u><u>\$ 666,833</u></u>	<u><u>\$ 428,561</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ 108,438	\$ 72,398
Other Current Liabilities	\$ 74,065	\$ 73,672
Total Current Liabilities	<u>\$ 182,503</u>	<u>\$ 146,070</u>
Long Term Liabilities	<u>\$ 313,615</u>	<u>\$ 147,854</u>
Total Liabilities	\$ 496,118	\$ 293,924
Equity	\$ 170,716	\$ 134,636
TOTAL LIABILITIES & EQUITY	<u><u>\$ 666,834</u></u>	<u><u>\$ 428,560</u></u>

City of Meadowlakes-Recreation Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$58,882	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$313,615	\$283,580	\$269,618	\$269,618	
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$313,615	\$283,580	\$269,618	\$269,618	\$269,618	\$0
CASH RECEIPTS														
Prepaid Golf		\$37,592	\$29,630	\$19,579	\$14,080	\$18,707	\$25,716	\$17,574	\$15,704	\$17,456	\$16,487			\$212,525
Pro Shop Income		\$26,106	\$30,079	\$21,870	\$29,335	\$21,571	\$40,657	\$48,497	\$38,670	\$34,309	\$35,359			\$326,453
Food & Beverage Income		\$21,284	\$19,695	\$32,561	\$23,427	\$17,091	\$20,862	\$30,210	\$20,923	\$23,333	\$18,400			\$227,786
Miscellaneous/Sale Tax Payable		\$3,448	\$1,829	\$5,789	\$5,482	\$3,203	\$2,782	\$6,484	\$6,426	\$7,270	\$5,337			\$48,050
Lease/Purchase Funding Proceeds		\$0	\$0	\$0	\$0	\$0	\$197,001	\$0	\$0	\$0	\$0			\$197,001
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$32,708	\$7,708	\$7,708	\$7,708			\$102,080
TOTAL CASH RECEIPTS		\$96,138	\$88,941	\$87,507	\$80,032	\$68,280	\$294,726	\$135,473	\$89,431	\$90,076	\$83,291	\$0	\$0	\$1,113,895
Total cash available	\$58,882	\$155,020	\$137,809	\$140,918	\$124,163	\$115,799	\$339,080	\$394,590	\$392,529	\$403,691	\$366,871	\$269,618	\$269,618	
CASH PAID OUT- OPERATIONAL														
Prior Months Payables/Miscellaneous/Prepaid		\$4,463	\$749	\$20,493	-\$3,803	\$5,472	\$2,048	\$1,617	\$11,471	\$32,989	-\$960			\$74,539
Administrative Expenses		\$7,471	\$9,154	\$8,763	\$8,637	\$6,789	\$6,239	\$9,497	\$7,905	\$8,245	\$9,370			\$82,070
Pro Shop Expense		\$30,445	\$18,815	\$13,214	\$15,084	\$15,554	\$14,460	\$21,499	\$14,914	\$26,666	\$26,907			\$197,558
Food & Beverage Expenses		\$24,386	\$30,316	\$30,296	\$26,246	\$23,335	\$25,141	\$29,928	\$24,535	\$28,576	\$25,513			\$268,272
Grounds Maintenance Expense		\$27,351	\$24,518	\$23,173	\$18,574	\$19,390	\$20,104	\$27,921	\$19,233	\$21,733	\$31,120			\$233,117
Tennis/Swim/Miscellaneous		\$197	\$0	\$0	\$0	\$54	\$0	\$176	\$0	\$186	\$5,303			\$5,916
Total Cash Paid Out-Operational		\$94,313	\$83,552	\$95,939	\$64,738	\$70,594	\$67,992	\$90,638	\$78,058	\$118,395	\$97,253	\$0	\$0	\$861,472
CASH PAID OUT- NON- OPERATIONAL														
Debt Service-POA		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971	\$854	\$856	\$1,716				\$41,687
Transfers to Other Funds														\$0
Total Cash Paid Out-Non-Operational		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971	\$854	\$856	\$1,716	\$0	\$0	\$0	\$41,687
TOTAL CASH PAID OUT		\$106,152	\$84,398	\$96,787	\$76,644	\$71,445	\$79,963	\$91,492	\$78,914	\$120,111	\$97,253	\$0	\$0	\$903,159
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$303,098	\$313,615	\$283,580	\$269,618	\$269,618	\$269,618	
Change in Cash														
Difference Beginning to End of Month		(\$10,014)	\$4,543	(\$9,280)	\$3,388	(\$3,165)	\$214,763	\$43,981	\$10,517	(\$30,035)	(\$13,962)	\$0	\$0	\$210,736
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$10,014)	(\$5,471)	(\$14,751)	(\$11,363)	(\$14,528)	\$155,881	\$199,862	\$254,733	\$224,698	\$210,736	\$210,736	\$210,736	



Recreation Fund

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
Ordinary Income/Exp						
Income						
03-5000 · Revenue						
03-5010 · Membership Dues						
03-5011 · Family Membership	0	0	0	0	0	0
03-5013 · Senior Couple Membership	0	0	0	0	0	0
03-5015 · Single Membership	0	0	0	0	0	0
03-5016 · Membership Non-Resident Dues	0	0	0	0	0	0
03-5017 · Social Membership	0	0	0	0	0	0
03-5021 · Membership Maintenance/Medical	0	0	0	0	0	0
03-5022 · Gold Key Membership	0	0	0	0	0	0
03-5024 · Trail Fees Prepaid	0	0	0	0	0	0
03-5031 · Initiation Fees	0	0	645	0	0	867
03-5010 · Membership Dues - Other	16,487	19,373	217,950	206,254	18,481	226,102
Total 03-5010 · Membership Dues	16,487	19,373	218,595	206,254	18,481	226,969
03-5023 · Golf Shop Revenues						
03-5035 · Green Fees	14,981	24,996	139,341	198,947	21,147	164,825
03-5040 · Golf Cart Rental	8,183	7,730	75,388	56,318	6,304	51,417
03-5045 · Driving Range	2,918	3,377	34,555	24,670	2,910	22,053
03-5050 Tournament	1,120	0	18,600	0	0	0
03-5053 · Handicap	0	300	4,920	6,350	120	713
03-5060 · Pro Shop Sales	8,108	6,660	52,718	51,073	6,213	44,042
03-5023 · Golf Shop Revenues - Other	48	0	326	0	58	10
Total 03-5023 · Golf Shop Revenues	35,358	43,063	325,848	337,358	36,752	283,060
03-5057 · Tennis & Swimming Revenues						
03-5019 · Tennis Membership	0	0	0	0	0	0
03-5026 · Swimming Membership		0	0	0	5	637
03-5057 · Tennis & Swimming Revenues - Other	1,399	2,800	5,160	8,200	2,368	7,143
Total 03-5057 · Tennis & Swimming Revenues	1,399	2,800	5,160	8,200	2,373	7,780
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	10,397	16,191	141,594	200,151	13,637	171,150
03-5073 · Beverage Sales	1,016	1,595	9,213	13,180	1,327	11,170
03-5074 · Beer Sales	4,080	4,800	42,072	44,800	4,044	42,081
03-5075 · Other Food & Beverage Sales	0	0	0	750	336	336
03-5076 · Liquor Sales	2,483	2,675	26,307	26,750	2,333	24,403
03-5077 · Wine Sales	424	700	8,293	10,425	597	9,467
Total 03-5070 · Restaurant/Bar Sales	18,400	25,961	227,479	296,056	22,274	258,607
03-5090 · Interest Earned	282	0	1,275	0	12	25
03-5096 · Miscellaneous Income	0	500	3,451	3,000	0	2,857
Total 03-5000 · Revenue	71,926	91,697	781,808	850,868	79,892	779,298
Total Income	71,926	91,697	781,808	850,868	79,892	779,298

Cash Basis

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
Expenses						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Exps						
03-6016-Unemployment Cost	771	0	2,771	2,000	567	2,420
03-6021 · Admin Exp.- Xfer out to General	2,583	2,580	25,833	25,840	2,458	24,583
03-6025 · Audit		0	0	0	0	
03-6030 · Insurance			0			
03-6019 · Worker's Comp		0	0	7,200	0	-314
03-6032 · Property Insurance	581	0	5,810	0	497	4,972
Total 03-6030 · Insurance	581	0	5,810	7,200	497	4,658
03-6040 · Office Supplies	90	168	1,775	1,680	24	1,151
03-6042 · Postage	0	100	183	840	0	492
03-6045 · Advertising	342	837	5,066	8,326	272	2,919
03-6047 · Dues & Subscriptions	0	0	410	500	0	150
03-6048 · Security	0	0	114	0	44	355
03-6049 · Miscellaneous Supplies	366	175	2,182	4,125	83	1,545
03-6062 · Credit Card Processing	1,778	1,250	13,525	12,500	1,689	14,064
03-6065 · Software Maintenance	0	1,000	0	10,000	0	3,563
03-6075 · Signage	0	0	236	0	0	-1,454
06-6063 · Cash Over/Under	-85	25	-642	450	166	166
Total 03-6039 · Other Administrative Exps	6,426	6,135	57,263	73,461	5,800	54,612
03-6068 · House Maintenance Exps						
03-6050 · Telephone	154	167	1,448	1,666	176	1,821
03-6052 · Electric	1,870	1,250	13,152	12,500	1,542	9,235
03-6055 · Utilities-Water & Sewer	391	333	3,299	3,334	507	3,667
03-6060 · Pest Control - Club & Pro Shop	0	0	0	0		0
03-6081 · Cleaning Service	0	1,000	2,895	10,000	920	9,275
03-6101 · Misc. House Exp	0	165	181	1,670	0	163
03-6102 · Building Repair & Maintenance	0	625	5,087	6,250	284	4,101
03-6105 · Security	0	0	76	0	0	0
03-6520 · Television-Clubhouse	26	30	260	290	26	260
Total 03-6068 · House Maintenance Exps	2,441	3,570	26,398	35,710	3,455	28,522
Total 03-6000 · Administrative Expenditures	8,867	9,705	83,661	109,171	9,255	83,134
03-6100 · Pro Shop Expenditures						
03-6110 · Payroll						
03-6111 · Wages - Full Time	0	4,615	24,170	48,455	4,615	42,040
03-6112 · Wages Part Time/Seasonal	11,009	5,150	83,911	56,580	6,787	54,188
03-6115 · Payroll Tax	842	770	8,304	8,080	872	7,362
03-6116 · Pro Shop Longevity	0	0	474	1,500	0	0
03-6117 · Retirement	9	120	743	1,270	133	1,241
03-6118 · Health Care	0	668	3,471	6,664	627	6,271
03-6119 · Worker's Comp	304	0	3,041	3,700	239	2,149
03-6155 · Training & Travel	0	0	0	500	0	0
Total 03-6110 · Payroll	12,164	11,323	124,114	126,749	13,273	113,251
03-6121 · Other Pro-Shop Exps						
03-6120 · Driving Range	0	0	2,167	3,000	0	0
03-6122 · Miscellaneous and Supplies	33	200	1,807	2,000	117	1,645
03-6123 · Pro-Shop Consumable Supplies	0	60	20	630	0	3,591
03-6125 · Handicap	0	0	3,260	3,250	355	0
03-6130 · Tournament Exps	0	250	0	500	0	0
03-6140 · Office Supplies	424	50	1,068	530	0	476

Cash Basis

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
03-6150 · Dues & Fees	0	0	520	1,250	0	405
03-6210 · Cart Lease/Purchase	13,444	2,700	32,279	29,600	2,717	29,285
03-6220 · Cart Maint & Repair	962	250	2,506	1,000	0	0
03-6225 · Electric	0	200	3,506	2,100	177	2,048
Total 03-6121 · Other Pro-Shop Exps	14,863	3,710	47,133	43,860	3,366	37,450
03-6160 · Inventory Purchased	4,252	4,000	27,377	32,000	3,546	39,777
03-6163 · Inventory/Cash Shortages	0	50	383	400	34	34
Total 03-6100 · Pro Shop Expenditures	31,279	19,083	199,007	203,009	20,219	190,512
03-6300 · Grounds Maintenance Expenditure						
03-6310 · Payroll						
03-6311 · Wages - Full Time	9,154	10,375	91,519	108,975	8,496	94,162
03-6312 · Wages - Part Time/Seasonal	1,857	2,500	19,515	21,000	1,078	16,141
03-6313 · Grounds O&M - Overtime/Bonus	0	450	0	4,200	0	
03-6314 · Grounds O&M Longevity	0	0	1,556	3,000	0	
03-6315 · Payroll Tax Exp	842	975	8,613	10,240	732	8,478
03-6317 · Retirement Exp	230	350	2,311	3,600	206	2,322
03-6318 · Health Care Exp	2,118	2,750	21,182	27,500	1,863	22,851
03-6319 · Worker's Comp	369	418	3,693	4,164	427	4,505
Total 03-6310 · Payroll	14,570	17,818	148,389	182,679	12,802	148,459
03-6321 · Other Golf Course Maint. Exp.						
03-6320 · Fuel & Lubricants	935	1,100	7,237	9,000	781	7,728
03-6322 · Fertilizer	694	0	2,662	6,575	572	3,079
03-6324 · Chemicals	763	700	11,309	10,175	864	8,381
03-6326 · Seed & Sod	0	0	1,303	5,000	0	0
03-6327 · Sand & Soil	0	0	999	0	695	1,875
03-6329 · Equipment Maint & Repair	530	500	2,588	8,800	0	3,168
03-6332 · Irrigation Repair & Maint.	0	300	5,907	3,500	386	15,901
03-6335 · Landscape Materials & Supplies	0	1,000	0	4,000	853	1,255
03-6340 · Utilities						
03-6342 · Electric - Maintenance Building	287	300	2,540	3,150	281	2,777
03-6344 · Electric - Irrigation	937	700	4,112	6,600	0	4,904
03-6346 · Sewer & Water	581	375	3,675	3,750	224	2,362
03-6347 · Trash	0	0	0	0	15	1,314
03-6370 · Raw Water Purchase	455	550	4,871	5,600	453	4,534
Total 03-6340 · Utilities	2,260	1,925	15,198	19,100	973	15,891
03-6350 · Dues & Subscriptions	0	0	0	0		
03-6354 · Small Tools	31	125	752	1,250	0	167
03-6380 · Other Grounds Maint Exp	100	50	6,597	400	150	1,977
03-6806 · Cart Path Improvements	0	0	0	0	598	598
Total 03-6321 · Other Golf Course Maint. Exp.	5,313	5,700	54,552	67,800	5,872	60,020
03-6360 · Equipment Lease/Purchase						
03-6362 · Machinery Lease	12,042	12,294	52,885	53,375	11,775	51,710
03-6363 · Machinery Interest	666	414	3,239	2,748	934	4,414
Total 03-6360 · Equipment Lease/Purchase	12,708	12,708	56,124	56,123	12,709	56,124
Total 03-6300 · Grounds Maintenance Expenditure	32,591	36,226	259,065	306,602	31,383	264,603
03-6400 · Tennis Expenditures						
03-6430 · Maint & Repair	41	0	128	3,000	0	858
03-6400 · Tennis Expenditures - Other	0	0	41	0	0	0
Total 03-6400 · Tennis Expenditures	41	0	169	3,000	0	858

Cash Basis

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
03-6500 · Food & Beverage Exps						
03-6510 · Payroll & Payroll Exp						
03-6413 · F&B Overtime/Bonus	0	1,000	0	3,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	5,036	7,420	53,864	77,930	5,329	73,592
03-6512 · Wages - Part Time/Seasonal	7,558	4,225	67,206	44,925	6,142	62,356
03-6515 · Payroll Tax Exp	1,004	960	10,712	10,115	796	9,324
03-6517 · Retirement Exp	136	190	1,497	2,020	129	1,695
03-6518 · Health Care Exp	2,094	2,080	13,411	20,840	0	7,081
03-6519 · Worker's Comp	413	375	4,127	3,750	342	3,418
03-6510 · Payroll & Payroll Exp - Other	0	0		0	0	0
Total 03-6510 · Payroll & Payroll Exp	16,241	16,250	151,578	164,080	12,738	157,466
03-6521 · Other Food & Beverage Exps						
03-6053 · Propane	0	600	5,804	6,075	648	5,993
03-6525 · Alcohol Tax	698	775	6,240	6,700	682	6,199
03-6540 · Supplies						
03-6545 · Restaurant-Consumable Supplies	0					
03-6547 · Beer/Wine	1,667	1,825	18,921	20,675	1,257	17,266
03-6548 · Liquor Exp	464	1,000	4,844	5,850	585	5,451
03-6549 · Food Exp	2,497	6,500	51,578	71,600	5,305	63,022
03-6550 · Beverage Exp	265	225	2,571	2,475	731	2,694
03-6552 · Other Food & Beverage Supplies	664	1,000	7,098	7,700	1,000	7,749
03-6572 · Other Misc. Restaurant Exps	0	200	4,473	2,100	189	2,841
03-6573 · Linen	157	300	3,072	3,400	270	2,691
03-6540 · Supplies - Other	65	0	2,732	0	269	679
Total 03-6540 · Supplies	5,779	11,050	95,289	113,800	9,606	102,393
03-6560 · Equipment Rental	383	85	1,574	830	70	630
03-6561 · Liquor License	0	0	4,410	0	0	-100
03-6565 · Equipment Maint & Repair	0	0	2,327	3,750	263	4,743
Total 03-6521 · Other Food & Beverage Exps	6,860	12,510	115,644	131,155	11,269	119,858
03-6500 · Food & Beverage Exps - Other	0	0	277	0	0	
Total 03-6500 · Food & Beverage Exps	23,101	28,760	267,499	295,235	24,007	277,324
03-6600 · Swimming Pool Expenditures						
03-6610 · Payroll & Payroll Exp						
03-6612 · Wages - Part Time/Seasonal	5,094	5,940	10,356	10,830	1,493	3,082
03-6614 · Payroll Exp	0	0	0	0	114	236
03-6616 · Worker's Comp	0	41	0	418	19	188
Total 03-6610 · Payroll & Payroll Exp	5,094	5,981	10,356	11,248	1,626	3,506
03-6620 · Supplies	0	200	3,091	1,700	0	164
03-6622 · Maint & Repair	0	0	0	0	26	720
03-6623 · Miscellaneous Pool Exp	0	200	84	2,100	0	205
Total 03-6600 · Swimming Pool Expenditures	5,094	6,381	13,531	15,048	1,652	4,595
03-6900 · Building Repairs & Maint.						
03-6915 · Bldg. Renovations/Repairs	0	0	0	0	0	0
Total 03-6900 · Building Repairs & Maint.	0	0	0	0	0	0
Total Exp	100,973	100,155	822,932	932,065	86,516	821,026
Net Ordinary Income	-29,047	-8,458	-41,124	-81,197	-6,624	-41,728

Cash Basis

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
Other Income/Exp						
Other Income						
03-8010 · Transfer In from other Funds						
03-8015 · Transfer in from General Fund	0	12,500	25,000	125,000	0	500
03-8020 · Transfer in from Utility Fund	7,708	7,710	69,375	69,370	7,708	77,083
03-8010 · Transfer In from other Funds - Other		0	0	0	0	0
Total 03-8010 · Transfer In from other Funds	7,708	20,210	94,375	194,370	7,708	77,583
Total Other Income	7,708	20,210	94,375	194,370	7,708	77,583
Other Exp						
03-6865-Capital Purchases/Renovations						
03-6866-Resturant Purchases/Improvements		0	3,776	7,500	0	0
03-6867-Golf Course Improvements	1,292	12,500	22,087	117,500	0	0
Total Other Exp	1,292	12,500	25,863	125,000	0	0
Net Other Income	6,416	7,710	68,512	69,370	7,708	77,583
	-22,631	-748	27,388	-11,827	1,084	35,855
Net Income						
Food and Beverage						
Income						
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	10,397	16,191	141,594	200,151	13,637	171,150
03-5073 · Beverage Sales	1,016	1,595	9,213	13,180	1,327	11,170
03-5074 · Beer Sales	4,080	4,800	42,072	44,800	4,044	42,081
03-5075 · Other Food & Beverage Sales	0	0	0	750	336	336
03-5076 · Liquor Sales	2,483	2,675	26,307	26,750	2,333	24,403
03-5077 · Wine Sales	424	1,000	8,293	10,425	597	9,467
Total 03-5070 · Restaurant/Bar Sales	18,400	26,261	227,479	296,056	22,274	258,607
Exp						
03-6500 · Food & Beverage Exps						
03-6510 · Payroll & Payroll Exp						
03-6413 · F&B Overtime/Bonus	0	1,000	0	3,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	5,036	7,420	53,864	77,930	5,329	73,592
03-6512 · Wages - Part Time/Seasonal	7,558	4,225	67,206	44,925	6,142	62,356
03-6515 · Payroll Tax Exp	1,004	960	10,712	10,115	796	9,324
03-6517 · Retirement Exp	136	190	1,497	2,020	129	1,695
03-6518 · Health Care Exp	2,094	2,080	13,411	20,840	0	7,081
03-6519 · Worker's Comp	413	375	4,127	3,750	342	3,418
03-6510 · Payroll & Payroll Exp - Other	0	0	0	0	0	0
Total 03-6510 · Payroll & Payroll Exp	16,241	16,250	151,578	164,080	12,738	157,466
03-6521 · Other Food & Beverage Exps						
03-6053 · Propane	0	600	5,804	6,075	648	5,993
03-6525 · Alcohol Tax	698	775	6,240	6,700	682	6,199
03-6540 · Supplies	0	0	0	0	0	0
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	1,667	1,825	18,921	20,675	1,257	17,266
03-6548 · Liquor Exp	464	1,000	4,844	5,850	585	5,451
03-6549 · Food Exp	2,497	6,500	51,578	71,600	5,305	63,022
03-6550 · Beverage Exp	265	225	2,571	2,475	731	2,694
03-6552 · Other Food & Beverage Supplies	664	1,000	7,098	7,700	1,000	7,749
03-6572 · Other Misc. Restaurant Exps	0	200	4,473	2,100	189	2,841

Cash Basis

Profit & Loss Budget vs. Actual

	Jul 18	Budget Jul-18	Oct17-Jul 18	Budgeted Year-to-Date	Jul-17	Year-to-Date FY17
03-6573 · Linen	157	300	3,072	3,400	270	2,691
03-6540 · Supplies - Other	65	0	2,732	0	269	679
Total 03-6540 · Supplies	5,779	11,050	95,289	113,800	9,606	102,393
03-6560 · Equipment Rental	383	85	1,574	830	70	630
03-6561 · Liquor License	0	0	4,410	0	0	-100
03-6565 · Equipment Maint & Repair	0	0	2,327	3,750	263	4,743
Total 03-6521 · Other Food & Beverage Exps	6,860	12,510	115,644	131,155	11,269	119,858
03-6500 · Food & Beverage Exps - Other	0	0	277	0	0	0
Total 03-6500 · Food & Beverage Exps	23,101	28,760	267,499	295,235	24,007	277,324
Food & Beverage Operational Net Gain/Loss	-4,701	-2,499	-40,020	821	-1,733	-18,717
Food and Beverage House Exp						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Exps						
03-6062 · Credit Card Processing (30%)	533	375	4,058	3,750	507	4,219
03-6068 · House Maintenance Exps						
03-6050 · Telephone (33%)	51	55	478	550	58	601
03-6052 · Electric (50%)	935	625	6,576	6,250	771	4,618
03-6055 · Utilities-Water & Sewer (50%)	196	167	1,650	1,667	254	1,834
03-6081 · Cleaning Service (75%)	0	750	2,171	7,500	690	6,956
03-6520 · Television-Clubhouse (50%)	13	15	130	145	13	130
Total 03-6068 · House Maintenance Exps	1,728	1,987	15,062	19,862	2,292	18,357
Total Administrative Exps	2,261	2,362	19,120	23,612	2,799	22,577
Total Food and Beverage Exps with House Exp	25,362	31,122	286,619	318,847	26,806	299,901
Food and Beverage Net Gain/Loss with Admin Exp	-6,962	-4,861	-59,140	-22,791	-4,532	-41,294

Recreation Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	07/10/2018	State Comptroller	03-1012 · BancorpS - Ck.ing Acct #1910		-566.75
				03-2029 · Alcohol Tax Payable	-566.75	566.75
TOTAL					-566.75	566.75
Ck.	EFT	07/10/2018	State Comptroller	03-1012 · BancorpS - Ck.ing Acct #1910		-697.87
				03-6525 · Alcohol Tax	-697.87	697.87
TOTAL					-697.87	697.87
Ck.	EFT	07/10/2018	State Comptroller	03-1012 · BancorpS - Ck.ing Acct #1910		-1,977.87
				03-2026 · Sales Tax Payable	-1,977.87	1,977.87
TOTAL					-1,977.87	1,977.87
Ck.	EFT	07/31/2018	Security State Bank	03-1012 · BancorpS - Ck.ing Acct #1910		-13,443.30
				03-6211 · Cart Purchase-Principal	-10,500.74	10,500.74
				03-6212 · Golf Cart Purchase-Int.	-2,942.56	2,942.56
TOTAL					-13,443.30	13,443.30
Bill Pmt -Ck.	2547	07/05/2018	Creative Floors	03-1012 · BancorpS - Ck.ing Acct #1910		-440.00
Bill	855772	06/29/2018		03-6102 · Building Repair & Maint.	-440.00	440.00
TOTAL					-440.00	440.00
Bill Pmt -Ck.	2548	07/05/2018	Bridgestone Golf, Inc.	03-1012 · BancorpS - Ck.ing Acct #1910		-396.24
Bill	100274566	06/19/2018		03-6160 · Inventory Purchased	-396.24	396.24
TOTAL					-396.24	396.24
Bill Pmt -Ck.	2549	07/05/2018	City of Marble Falls	03-1012 · BancorpS - Ck.ing Acct #1910		-137.47
Bill	5/16-6/16/	06/16/2018		03-6346 · Sewer & Water	-137.47	137.47
TOTAL					-137.47	137.47
Bill Pmt -Ck.	2550	07/05/2018	City of Meadowlakes - PWD	03-1012 · BancorpS - Ck.ing Acct #1910		-823.05
Bill	5/23-6/22/	06/22/2018		03-6055 · Utilities-Water & Sewer	-213.03	213.03
				03-6055 · Utilities-Water & Sewer	-142.02	142.02
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-399.35	399.35
TOTAL					-823.05	823.05
Bill Pmt -Ck.	2551	07/05/2018	Mobile Pro Shop	03-1012 · BancorpS - Ck.ing Acct #1910		-99.81
Bill	103956	06/20/2018		03-6160 · Inventory Purchased	-99.81	99.81
TOTAL					-99.81	99.81
Bill Pmt -Ck.	2552	07/05/2018	Site One Landscape Supply	03-1012 · BancorpS - Ck.ing Acct #1910		-1,066.88

Recreation Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	86241037	06/04/2018		03-6324 · Chemicals	-489.88	489.88
Bill	86516823	06/15/2018		03-6324 · Chemicals	-577.00	577.00
TOTAL					-1,066.88	1,066.88
Bill Pmt -Ck.	2553	07/05/2018	4-T Propane, LLC	03-1012 · BancorpS - Ck.ing Acct #1910		-1,148.55
Bill	6/30/18 St	06/30/2018		03-6053 · Propane	-1,148.55	1,148.55
TOTAL					-1,148.55	1,148.55
Bill Pmt -Ck.	2554	07/05/2018	Alsco, Inc.	03-1012 · BancorpS - Ck.ing Acct #1910		-277.09
Bill	6/30/18 St	06/30/2018		03-6573 · Linen	-277.09	277.09
TOTAL					-277.09	277.09
Bill Pmt -Ck.	2555	07/05/2018	Ben E. Keith	03-1012 · BancorpS - Ck.ing Acct #1910		-2,464.24
Bill	74731071	06/27/2018		03-6549 · Food Exp	-1,044.44	1,044.44
				03-6552 · Other F&B Supplies	-69.59	69.59
				03-6540 · Supplies	-48.75	48.75
Bill	74727654	06/27/2018		03-6549 · Food Exp	-232.64	232.64
Bill	74739924	07/04/2018		03-6552 · Other F&B Supplies	-332.67	332.67
Bill	74738688	07/04/2018		03-6549 · Food Exp	-700.77	700.77
				03-6552 · Other F&B Supplies	-35.38	35.38
TOTAL					-2,464.24	2,464.24
Bill Pmt -Ck.	2556	07/05/2018	Highland Lakes Newspapers	03-1012 · BancorpS - Ck.ing Acct #1910		-304.00
Bill	6/30/18 St	06/30/2018		03-6045 · Advertising	-304.00	304.00
TOTAL					-304.00	304.00
Bill Pmt -Ck.	2557	07/05/2018	Picayune Area Phone Book	03-1012 · BancorpS - Ck.ing Acct #1910		-86.25
Bill	7/1/18 Stn	07/01/2018		03-6045 · Advertising	-86.25	86.25
TOTAL					-86.25	86.25
Bill Pmt -Ck.	2558	07/05/2018	Victory Media	03-1012 · BancorpS - Ck.ing Acct #1910		-262.08
Bill	6/30/18 St	06/30/2018		03-6045 · Advertising	-262.08	262.08
TOTAL					-262.08	262.08
Bill Pmt -Ck.	2559	07/05/2018	YMCA	03-1012 · BancorpS - Ck.ing Acct #1910		-8,040.15
Bill	6/30/18 St	06/30/2018		03-6612 · Wages - Pool	-5,261.92	5,261.92
Bill	6/30/18 St	06/30/2018		03-6620 · Supplies	-2,778.23	2,778.23
TOTAL					-8,040.15	8,040.15
Bill Pmt -Ck.	2560	07/12/2018	Ben E. Keith	03-1012 · BancorpS - Ck.ing Acct #1910		-721.86
Bill	74738687	07/04/2018		03-6552 · Other F&B Supplies	-24.79	24.79
Bill	98722873	07/07/2018		03-6560 · Equipment Rental	-70.00	70.00

Recreation Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	74745928	07/11/2018		03-6552 · Other F&B Supplies	-26.14	26.14
Bill	74745936	07/11/2018		03-6549 · Food Exp	-575.94	575.94
				03-6552 · Other F&B Supplies	-24.99	24.99
TOTAL					-721.86	721.86
Bill Pmt -Ck.	2561	07/12/2018	Card Service Center	03-1012 · BancorpS - Ck.ing Acct #1910		-971.23
Bill	6/28/18 St	06/28/2018		03-6040 · Office Supplies	-34.98	34.98
Bill	6/28/18 St	06/28/2018		03-6160 · Inventory Purchased	-572.87	572.87
				03-6040 · Office Supplies	-100.98	100.98
				03-6049 · Misc. Expenses	-155.88	155.88
				03-6122 · Misc. and Supplies	-106.52	106.52
TOTAL					-971.23	971.23
Bill Pmt -Ck.	2562	07/12/2018	City of M'Lakes-General	03-1012 · BancorpS - Ck.ing Acct #1910		-455.00
Bill	3	06/30/2018		03-6370 · Raw Water Purchase	-455.00	455.00
TOTAL					-455.00	455.00
Bill Pmt -Ck.	2563	07/12/2018	Innovative Turf Supply, Inc.	03-1012 · BancorpS - Ck.ing Acct #1910		-425.99
Bill	15302	06/21/2018		03-6324 · Chemicals	-425.99	425.99
TOTAL					-425.99	425.99
Bill Pmt -Ck.	2564	07/12/2018	P & W Golf Supply, LLC	03-1012 · BancorpS - Ck.ing Acct #1910		-84.99
Bill	35793	06/26/2018		03-6160 · Inventory Purchased	-84.99	84.99
TOTAL					-84.99	84.99
Bill Pmt -Ck.	2565	07/12/2018	Pinnacle Propane, LLC	03-1012 · BancorpS - Ck.ing Acct #1910		-956.81
Bill	6/30/18 St	06/30/2018		03-6320 · Fuel & Lubricants	-562.67	1,032.80
				03-6320 · Fuel & Lubricants	-394.14	723.46
TOTAL					-956.81	1,756.26
Bill Pmt -Ck.	2566	07/12/2018	Southwest Paramedical	03-1012 · BancorpS - Ck.ing Acct #1910		-210.00
Bill	C363	07/09/2018		03-6049 · Misc. Expenses	-70.00	70.00
				03-6049 · Misc. Expenses	-140.00	140.00
TOTAL					-210.00	210.00
Bill Pmt -Ck.	2567	07/16/2018	Allan Oppenheim	03-1012 · BancorpS - Ck.ing Acct #1910		-500.00
Bill	W/E 7/7/1	07/16/2018		03-6512 · Wages - Part Time/Seasonal	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	2568	07/19/2018	American Dry Goods	03-1012 · BancorpS - Ck.ing Acct #1910		-153.28
Bill	121816	06/28/2018		03-6160 · Inventory Purchased	-153.28	153.28
TOTAL					-153.28	153.28

Recreation Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	2569	07/19/2018	Card Service Center	03-1012 · BancorpS - Ck.ing Acct #1910		-1,547.02
Bill	6/28/18 St	06/28/2018		03-6549 · Food Exp	-1,084.79	1,084.79
				03-6552 · Other F&B Supplies	-279.10	279.10
				03-6550 · Beverage Expense	-40.97	40.97
				03-6123 · Pro-Shop Supplies	-19.88	19.88
				03-6540 · Supplies	-17.28	17.28
				03-6049 · Misc. Expenses	-105.00	105.00
TOTAL					-1,547.02	1,547.02
Bill Pmt -Ck.	2570	07/19/2018	Cleveland Golf/SRIXON	03-1012 · BancorpS - Ck.ing Acct #1910		-162.00
Bill	602162435	05/29/2018		03-6160 · Inventory Purchased	-162.00	162.00
TOTAL					-162.00	162.00
Bill Pmt -Ck.	2571	07/19/2018	JBT Golf Supply	03-1012 · BancorpS - Ck.ing Acct #1910		-573.48
Bill	2035	06/28/2018		03-6160 · Inventory Purchased	-573.48	573.48
TOTAL					-573.48	573.48
Bill Pmt -Ck.	2572	07/19/2018	P & W Golf Supply, LLC	03-1012 · BancorpS - Ck.ing Acct #1910		-55.28
Bill	35991	06/29/2018		03-6160 · Inventory Purchased	-55.28	55.28
TOTAL					-55.28	55.28
Bill Pmt -Ck.	2573	07/19/2018	PEC	03-1012 · BancorpS - Ck.ing Acct #1910		-3,134.31
Bill	7/10/18 St	07/10/2018		03-6420 · Electric	-40.79	40.79
				03-6052 · Electric	-1,277.65	1,277.65
				03-6052 · Electric	-591.95	591.95
				03-6342 · Electric - Maint Building	-287.28	287.28
				03-6344 · Electric - Irrigation	-936.64	936.64
TOTAL					-3,134.31	3,134.31
Bill Pmt -Ck.	2574	07/26/2018	Allan Oppenheim	03-1012 · BancorpS - Ck.ing Acct #1910		-1,000.00
Bill	W/E 7/22/	07/26/2018		03-6512 · Wages - Part Time/Seasonal	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Ck.	2575	07/26/2018	American Dry Goods	03-1012 · BancorpS - Ck.ing Acct #1910		-199.36
Bill	121830	06/29/2018		03-6160 · Inventory Purchased	-199.36	199.36
TOTAL					-199.36	199.36
Bill Pmt -Ck.	2576	07/26/2018	Ben E Keith	03-1012 · BancorpS - Ck.ing Acct #1910		-137.91
Bill	74753718	07/18/2018		03-6552 · Other F&B Supplies	-137.91	137.91
TOTAL					-137.91	137.91
Bill Pmt -Ck.	2577	07/26/2018	Bridgestone Golf, Inc.	03-1012 · BancorpS - Ck.ing Acct #1910		-239.52

Recreation Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	3292748	07/03/2018		03-6160 · Inventory Purchased	-239.52	263.52
TOTAL					-239.52	263.52
Bill Pmt -Ck.	2578	07/26/2018	Debra Ingalsbe	03-1012 · BancorpS - Ck.ing Acct #1910		-6.18
Bill	Reimburse	07/18/2018		03-6549 · Food Exp	-5.64	5.64
				03-6552 · Other F&B Supplies	-0.54	0.54
TOTAL					-6.18	6.18
Bill Pmt -Ck.	2579	07/26/2018	Fox Mail	03-1012 · BancorpS - Ck.ing Acct #1910		-195.00
Bill	10999	07/16/2018		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -Ck.	2580	07/26/2018	Gulf Coast Bank	03-1012 · BancorpS - Ck.ing Acct #1910		-1,291.63
Bill	32287	07/05/2018		03-6867 · Cart Paths	-776.61	776.61
Bill	32367	07/06/2018		03-6867 · Cart Paths	-515.02	515.02
TOTAL					-1,291.63	1,291.63
Bill Pmt -Ck.	2581	07/26/2018	Meadowlakes POA	03-1012 · BancorpS - Ck.ing Acct #1910		-881.87
Bill	148	07/30/2018		03-6362 · Machinery Lease	-860.65	860.65
				03-6363 · Machinery Interest	-21.22	21.22
TOTAL					-881.87	881.87
Bill Pmt -Ck.	2582	07/26/2018	Mid-Tex Turf Supply	03-1012 · BancorpS - Ck.ing Acct #1910		-69.00
Bill	7943	07/10/2018		03-6320 · Fuel & Lubricants	-69.00	69.00
TOTAL					-69.00	69.00
Bill Pmt -Ck.	2583	07/26/2018	Northland Communications	03-1012 · BancorpS - Ck.ing Acct #1910		-179.59
Bill	7/18/18 St	07/18/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-102.41	102.41
				03-6050 · Telephone	-51.21	51.21
TOTAL					-179.59	179.59
Bill Pmt -Ck.	2584	07/26/2018	The Business Center	03-1012 · BancorpS - Ck.ing Acct #1910		-89.99
Bill	132399	07/20/2018		03-6040 · Office Supplies	-89.99	89.99
TOTAL					-89.99	89.99
Bill Pmt -Ck.	2585	07/26/2018	The Pool & Spa Haus	03-1012 · BancorpS - Ck.ing Acct #1910		-124.38
Bill	12791	06/27/2018		03-6620 · Supplies	-52.38	52.38
Bill	12793	06/29/2018		03-6620 · Supplies	-72.00	72.00
TOTAL					-124.38	124.38
Ck.	5146	07/06/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-465.40

Recreation Fund
Check Detail
July 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6547 · Beer/Wine	-465.40	465.40
TOTAL					-465.40	465.40
Ck.	5147	07/06/2018	Pepsi Beverages Company	03-1010 · BancorpSouth - Petty Cash #3232		-265.46
				03-6550 · Beverage Expense	-265.46	265.46
TOTAL					-265.46	265.46
Ck.	5148	07/06/2018	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-337.51
				03-6548 · Liquor Expense	-291.75	291.75
				03-6547 · Beer/Wine	-45.76	45.76
TOTAL					-337.51	337.51
Ck.	5149	07/13/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-266.20
				03-6547 · Beer/Wine	-266.20	266.20
TOTAL					-266.20	266.20
Ck.	5150	07/13/2018	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-170.05
				03-6547 · Beer/Wine	-170.05	170.05
TOTAL					-170.05	170.05
Ck.	5151	07/20/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-266.20
				03-6547 · Beer/Wine	-266.20	266.20
TOTAL					-266.20	266.20
Ck.	5152	07/20/2018	Twin Liquors	03-1010 · BancorpSouth - Petty Cash #3232		-207.04
				03-6547 · Beer/Wine	-34.56	34.56
				03-6548 · Liquor Expense	-172.48	172.48
TOTAL					-207.04	207.04
Ck.	5153	07/27/2018	Keg 1	03-1010 · BancorpSouth - Petty Cash #3232		-202.55
				03-6547 · Beer/Wine	-202.55	202.55
TOTAL					-202.55	202.55
Ck.	5154	07/27/2018	Ben E Keith	03-1010 · BancorpSouth - Petty Cash #3232		-216.10
				03-6547 · Beer/Wine	-216.10	216.10
TOTAL					-216.10	216.10
Ck.	5175	07/30/2018	Hidden Falls Restaurant	03-1010 · BancorpSouth - Petty Cash #3232		-124.44
				03-6049 · Misc. Expenses	-124.44	124.44
TOTAL					-124.44	124.44

Total July 2018 Recreation Fund Disbursements

50,765.13

Payroll All Funds for the Month of July 2018

Pay period: 6-23 to 7-6-18
 Pay Date: July 9, 2018

Fund:	<u>Utility</u>	
Payroll	\$	11,022.74
FICA	\$	843.24
TMRS	\$	276.67
Total Payroll	\$	12,142.65

Fund:	<u>General</u>	
Payroll	\$	11,446.33
FICA	\$	875.64
TMRS	\$	246.45
Total Payroll	\$	12,568.42

Fund:	<u>Recreation</u>	
Payroll	\$	19,887.77
FICA	\$	1,442.20
TMRS	\$	183.95
Total Payroll	\$	21,513.92

TOTAL THIS PAY PERIOD: \$ 46,224.99

Pay period: 7-7 to 7-20-17
 Pay Date: July 23, 2018

Fund:	<u>Utility</u>	
Payroll	\$	11,242.67
FICA	\$	860.06
TMRS	\$	282.19
Total Payroll	\$	12,384.92

Fund:	<u>General</u>	
Payroll	\$	15,481.69
FICA	\$	1,184.35
TMRS	\$	345.10
Total Payroll	\$	17,011.14

Fund:	<u>Recreation</u>	
Payroll	\$	16,294.14
FICA	\$	1,246.50
TMRS	\$	191.38
Total Payroll	\$	17,732.02

TOTAL THIS PAY PERIOD: \$ 47,128.08

Pay period:
 Pay Date:

Fund:	<u>Utility</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

Fund:	<u>General</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

Fund:	<u>Recreation</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

TOTAL THIS PAY PERIOD: \$ -

Total July 2018 Payroll \$ 93,353.07

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-A

DATE: June 13, 2018

REFERENCE: Agenda Item #6-A-Republic Services

Council Meeting Date: August 21, 2018

AGENDA ITEM: #6-A-Breifing from Republic Services regarding operation and an request for rate increase

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Mr. Gary Gauci, Municipal Manager for Republic Services, which is our solid waste collection firm, will be present to brief you on current operations as well as request a very slight increase (\$0.08 per customer) in monthly collection fees to help offset additional recycling costs. (This item was placed on your June meeting agenda for consideration, however, due to other commitments, Mr. Gauci had to leave before you could consider action on their request.)

Our existing contract does allow them to request an increase, however, any increase will be at the sole discretion of the Council. In November of last year, you approved the extension of our existing contract with Republic for three years with a fixed 3% increase per year for year's two and three. Our rates increased \$1 per customer per month on January 1st of this year in order to allow them to recover the cost of going from manual recycling to mechanized recycling collection and, based on the contract, our rates will increase an additional \$0.54 per month per customer on January 1st 2019 followed by a \$0.56 per month increase on January 1st, 2020.

RECOMMENDATION:

While the requested rate increase is very minor in nature, I would not recommend that it be granted, however, if the rate increase is granted, it will have very minimum effect on the budget (less than \$400 for the remainder of the fiscal year) and could be absorbed without any rate increase to our customers.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-B&C

DATE: August 16, 2018

REFERENCE: Agenda Item #6-B&C- Executive Session to discuss Lease Agreement for Recreational Storage Area.

Council Meeting Date: August 21, 2018

AGENDA ITEM: #6-B&C- Adjournment into executive session per Section 551.071 (Consultation with Attorney regarding the lease agreement with the Meadowlakes Property Owners Association, Inc., i.e. "Lease Agreement for Recreational Storage Area").

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT: In Executive Session via conference call, Erin Selvera, our City Attorney, will update you on the status of the breach of the lease agreement regarding the POA recreational storage area.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-A

DATE: August 15, 2018

REFERENCE: Agenda Item #7-A Proposed ad valorem tax rate

Council Meeting Date: August 21, 2018

AGENDA ITEM: #7-A-Proposed ad valorem tax rate for 2018 and establishment of the time and place of the public hearing over the budget.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

The proposed fiscal year 2019 budget was filed with the City Secretary on August 15th, 2018. A copy of the proposed budget, along with my submittal letter, has been emailed to you. Please find a hard copy of the proposed budget and submittal letter accompany this agenda packet. Only a few very minor changes were made from the draft forwarded to you on the 14th. As we discussed in your meeting on the 13th the budget may be amended as necessary prior to its formal adoption.

You will be requested to take action on two items at your meeting. First, the establishment of a proposed tax rate for 2018 and the second is establishing the date, time and place of the one public hearing that must be conducted prior to the adoption of the budget.

As discussed on Monday, the proposed tax rate for 2018 is \$0.2914 which is the effective tax rate. The breakdown on this rate would be \$0.1515/\$100 valuation for maintenance and operation purposes and \$0.1399/\$100 valuation for interest and sinking purposes. Once the proposed tax rate is established we will be required to publish one legal notice (attached). Provided the proposed tax rate is at or below the effective tax rate, no other legal notices will be required.

One public hearing is required prior to the adoption of the proposed budget. This hearing must be held at least 15-days after the proposed budget is filed and prior to the adoption of the ad valorem tax rate. I would propose that the public hearing be held on September 18th during your regularly scheduled Council meeting.

RECOMMENDATION:

I would recommend that the proposed tax rate be established as follows:

	Per \$100 taxable valuation
Maintenance & Operation Ad Valorem Tax Rate	\$0.1515
Interest and Sinking (Debt Service)	\$0.1399
Total Rate	\$0.2914

The proposed ad valorem tax rate provides the necessary income to satisfy the income requirements as addressed in the proposed budget.

As mentioned above, I would recommend that you have the one required public hearing on the budget during your regularly scheduled meeting on September 18th. The public hearing must be held prior to the adoption of the ad valorem tax rate and the budget.

Action Required:

In order to establish the proposed ad valorem tax rate, you will need a motion entered into the minutes. You could establish the proposed ad valorem tax rate and set the date, time and place of the budget hearing in the motion. I have provided a sample motion for you below:

"I move that the proposed ad valorem tax rate for 2018 for be established at \$0.2914 per \$100 taxable valuation, the breakdown the proposed tax rate is \$0.1515 for maintenance and operational purposes and \$0.1399 for interest and sinking purposes and that the Fiscal Year 2019 Budget Public Hearing be held at the Council's regularly scheduled meeting on September 18th, 2018 at 5:00 p.m."

NOTICE OF TAX YEAR PROPOSED PROPERTY TAX RATE FOR

A tax rate of \$ _____ per \$100 valuation has been proposed by the governing body of _____.

PROPOSED TAX RATE \$ _____ per \$100

PRECEDING YEAR'S TAX RATE \$ _____ per \$100

EFFECTIVE TAX RATE \$ _____ per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for _____ from the same properties in both the _____ tax year and the _____ tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

_____ tax assessor-collector

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-B

DATE: August 15, 2018

REFERENCE: Agenda Item #7-B-Authorized signatures

Council Meeting Date: August 21, 2018

AGENDA ITEM: #7-B-Authorized signature on financial instrutments.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

We are in the process of renewing several CD's held by BankCorp South (formally First State Bank) and upon renewing them, it was determined that we needed to update the authorized signatories. Of the four employees authorized, only Debbie Holley and I are still with the City. Eileen Harrison, who served as the volunteer treasurer for a number of years, and Christy Faith, a past City Secretary, should be removed from authorized signatures and I would suggest that Evan Bauer be added.

Action Required:

A verbal motion entered into the minutes should suffice simply stating that Debbie Holley, Evan Bauer and Johnnie Thompson shall be authorized signatories on all financial instruments of the City and that Eileen Harrison and Christy Faith are to be removed.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-C

DATE: August 15, 2018

REFERENCE: Retaining Auditing Firm for
Conducting Fiscal Year 2017 Audit

Council Meeting Date: August 21, 2018

AGENDA ITEM: Agenda Item #7-C–Retaining Auditing Firm for Conducting Fiscal Year 2018
Audit

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Local Government Code requires us to have an audit of all records and accounts annually. The audit must be filed with the City Secretary within 180 days, which means it must be filed by March 30th. This audit must be completed by a certified public accountant experienced in governmental auditing. For the past several years, we have retained the firm of Neffendorf & Knopp, P.C of Fredericksburg. Please find, attached for your review and possible approval, a copy of the engagement letter between the City and the auditing firm. The cost of the audit will be \$15,500, the same as last year.

Because this is classified as a professional service, we are not required to bid for such services. I have been very pleased with the services provided by this firm and they have always prepared the audit in a timely and professional manner.

RECOMMENDED ACTION:

Staff recommends that the firm of Neffendorf & Knopp, P.C. be retained to conduct the City's fiscal year 2018 audit and that the Mayor and City Manager be authorized to execute the letter of engagement.

ATTACHMENTS:

Letter of Engagement from Neffendorf & Knopp, P.C. dated August 15, 2018.

NEFFENDORF & KNOPP, P.C.

Certified Public Accountants

P.O. BOX 874 736 S. WASHINGTON ST.
FREDERICKSBURG, TEXAS 78624-0874

(830)997-3348

FAX: (830)997-3333

E-mail: info@nkpcpa.com

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER
TEXAS SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

August 15, 2018

To Honorable Mayor and City Council Members
City of Meadowlakes, Texas
177 Broadmoore Street, Suite A
Meadowlakes, Texas 78654

We are pleased to confirm our understanding of the services we are to provide City of Meadowlakes, Texas for the year ended September 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Meadowlakes, Texas as of and for the year ended September 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Meadowlakes, Texas's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Meadowlakes, Texas's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule- General Fund
- 3) Schedule of Changes in Net Pension Liability and Related Ratios
- 4) Schedule of Employer Contributions
- 5) Schedule of Changes in Net OPEB Liability and Related Ratios
- 6) Schedule of Employer OPEB Contributions

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Meadowlakes, Texas's financial statements. Our report will be addressed to the Mayor and City Council of City of Meadowlakes, Texas. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Meadowlakes, Texas's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of City of Meadowlakes, Texas in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial

statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Neffendorf & Knopp, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Neffendorf & Knopp, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to a regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Keith Neffendorf, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$15,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation

from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to City of Meadowlakes, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

NEFFENDORF & KNOPP, P.C.

RESPONSE:

This letter correctly sets forth the understanding of City of Meadowlakes, Texas.

Management signature: _____
Title: _____
Date: _____

Governance signature: _____
Title: _____
Date: _____