

**City of Meadowlakes
Workshop Minutes
June 19, 2018**

The City Council of the City of Meadowlakes held a Workshop at Meadowlakes Municipal Building in Totten Hall on June 19, 2018, beginning at 4:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Absent:

Mary Ann Raesener, Mayor

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

1. CALL TO ORDER AND QUORUM DETERMINATION. Mayor Pro-tem Barry called the workshop to order at 4:00 p.m. and announced the presence of a quorum.

2. BUDGETING PROCESS AND CALENDAR FOR FISCAL YEAR 2019 BUDGET. Discussion was held regarding the budget calendar and a five year fiscal plan which would include funding for meter replacement and various equipment.

3. ADJOURNMENT. Mayor Pro-tem Barry adjourned the workshop at 4:53pm.

**City of Meadowlakes
Stated Meeting Minutes
June 19, 2018**

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on June 19, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Absent:

Mary Ann Raesener, Mayor

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, City Treasurer

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Pro-tem Barry called the meeting to order at 5:00 p.m. and announced the presence of a quorum. Mayor Raesener was absent.

2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Drummond led the Council and guests in the Pledge of Allegiance. Councilmember Woods led the Council and guests in prayer.

3. **CITIZEN COMMENTS.** Resident Linda Wier has been assisting the Meadowlakes restaurant with their bar accounting and reported that the beverage inventory for the month of May was the best she has seen. She credited the restaurant manager, Debbie Ingalsbe, and her staff with the success.

Beth Cottingham, the Member Service Supervisor for Pedernales Electric, Marble Falls office, invited Council and guests to PEC's annual meeting which will be Saturday, June 23, 2018 at 9:00am at Smithson Valley High School in Spring Branch. This meeting marks PEC's 80th birthday. She also informed Council and guests that the ribbon cutting ceremony for the new Marble Falls office will be Wednesday, June 27, 2018 at 10:00am.

Agenda item 7-A was taken out of order. Adjournment into Executive Session per Section 551.071 (Consultation with Attorney regarding contractual agreement(s) with the Meadowlakes Property Owners Association, Inc.); Section 551.074 (Personnel Matters – Review City Manager Johnnie Thompson). Mayor Pro-tem Barry adjourned Council to Executive Session at 5:11pm.

Agenda item 7-B was taken out of order. Reconvene into Open Session and action as may be required. Mayor Pro-tem Barry called the City Council meeting back to order at 6:35pm and the following motions were made:

Councilmember Brown made a motion to extend City Manager Johnnie Thompson’s contract for an additional two years, pay him for 80 hours of unused vacation time, and give him a one-time salary adjustment of \$4,000.00. The motion was seconded by Councilmember Drummond and carried unanimously.

Councilmember O’Hayre made a motion that the Council authorize the City attorney to pursue legal action against the Meadowlakes Property Owners Association, Inc. for breach of the 1985 contract for the lease of 2.190 acres being used for boat and RV storage. The motion was seconded by Councilmember Brown and carried unanimously.

Councilmember Drummond made a motion to authorize the City Manager to send notice of termination of the maintenance contract to the Property Owners Association, Inc. and to renegotiate a new contract; Johnnie Thompson may authorize the City attorney to draft this notice if he so chooses. The motion was seconded by Councilmember Brown and carried unanimously.

4. MONTHLY STANDARD LIVE REPORTS: The following live reports were given by staff:

A. Current Operations and Consent items. Mr. Thompson briefed the Council on operations in general, as well as consent items.

1. **Cart Paths** – Mr. Thompson reported that the City has about 95% of the cart paths complete and the County plans to begin paving the second week in July, weather permitting.
2. **Water Plant SCADA Upgrades and Improvements** – Mr. Thompson reported that all the details on the SCADA upgrades for the water treatment plant have been worked out and the contractor is currently in the process of doing the necessary design and related drawings. It is anticipated that actual on-site work will begin in about 45-60 days.
3. **Raw Water Intake Renovations** – Mr. Thompson reported that the contract for this project has been executed and the pumps and related controls have been ordered. It is anticipated that new pumps and the related control panel will be delivered by the end of June. Due to high water consumption anticipated in July and August, this project may have to be delayed until early fall.

B. Briefing on Golf and Pool Operations – Mr. Panther reported that golf operations are doing extremely well. During the months of April and May, there were several days that there were 100 plus golfers. The year-to-date average of players per day is about 75. With new marketing ideas, he hopes to spread more awareness about the golf course to the public.

Council was also informed that the new golf cart fleet will be delivered beginning June 25, 2018. Since these are gas carts, Mr. Panther will implement a two rider per cart rule. In regard to the pool and hours of operations, Mr. Panther provided a comparison of pool operations from May 24, 2017 through June 19, 2017 when the hours of operation were from 10:00am-7:00pm, there were 871 people that attended the pool during that time period. During the same time period this year, when the hours of operation were 1:00pm-7:00pm, there were 534 people that attended the pool. He stated it is not being utilized enough to justify extending the hours of operations. After discussion, it was determined that a special meeting would be held on Monday, June 25, 2018 at 5:00pm to discuss the pool and hours of operation.

- C. Briefing on Food and Beverage Operations** – Mr. Thompson informed Council that he met with TABC to discuss two administrative charges brought against the City as a result of the incident in April when a patron was overserved. The City was given two options. Option one was the suspension of its liquor license for a period of five days, which meant the City would be responsible for policing the course during this time period in order to prevent the consumption of any alcoholic beverage on the course since the suspension would be for the entire golfing facility not just the bar and restaurant. Option two was to pay a fine in the amount of \$1,500.00. Since option one would be extremely difficult to enforce, Mr. Thompson opted to pay the civil fine. Mr. Thompson also advised that the Food and Beverage operation continues to struggle with a loss of approximately \$6,300 for the Month of May and a year-to-date loss of nearly \$45,000.

- D. Public Works** – Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items. The cart paths are nearing completion; a little work still needs to be done on #15 and city staff will be installing drainage pipes on hole #18 in the coming days. Mr. Williams also gave an update on the Purple Pipe Project and said TCEQ should be giving their final approval within the next week or two.

5. CONSENT ITEMS:

- A.** May 22nd, 2018 City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Standard Staff Reports for May 2018.
 - 1.** Ordinance Enforcement & Animal Control May 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol Activity Report May, 2018 - provided by Meadowlakes Patrol Officer
 - 3.** Building Committee May 2018 Activity Report – Steve Nash, Chairman
 - 4.** Vandalism May 2018 Report – Evan Bauer, City Secretary
- 5.** Public Works Department May 2018 Activity Report - Mike Williams, PWD
- C.** Financial Reports for May 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember O’Hayre and carried unanimously.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Contractual agreements with the Meadowlakes Property Owners Association, Inc. i.e. "Contract for Services and Lease agreement for recreational storage area". There was no additional discussion regarding this item. Reference the two motions regarding POA contractual agreements that were made after reconvening into open session.

7. NEW BUSINESS ITEMS:

A and B. Discussion/Action: Council adjourned into executive session following agenda item 3. Citizen Comments.

C. Discussion/Action: Renewal/extension of City Manager's employment contract was discussed during executive session and a motion was made after reconvening into open session.

D. Discussion/Action: Republic Services briefing on services and a request for an increase in solid waste collection fees. Due to time constraints, this item was not discussed and will be put on the July 17th agenda.

E. Discussion/Action: Contract for Election Services, Joint Election Agreement with Burnet County. Annually, we must execute a contract and agreement with Burnet County in order for them to conduct our City elections. Ms. Bauer informed Council that this contract and agreement is for the 2018-2019 election year and is the same as in previous years. After discussion, Councilmember Drummond made a motion to enter into the contract for election services with Burnet County. The motion was seconded by Councilmember Brown and carried unanimously.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. A budget workshop will be held on July 17th, 2018 at 3:00pm.

B. The next Council meeting will be held Tuesday, July 17th, 2018 at 5:00 p.m.

9. ADJOURNMENT: Mayor Pro-tem Barry adjourned the meeting at 7:18p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: July 9th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: July 9th, 2018