

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, April 17th, 2018 - 5:00 p.m.

Totten Hall, Meadowlakes Municipal Offices

177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, April 17th, 2018 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

1. CALL TO ORDER AND QUORUM DETERMINATION

2. PLEDGE OF ALLEGIANCE AND PRAYER

3. CITIZEN COMMENTS *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*

4. MONTHLY STANDARD LIVE REPORTS *(Progress and Status Reports Only.)*

- A. Consent Items and operations in general - City Manager Johnnie Thompson
 - 1. Golf Cart Fleet Purchase/Financing
 - 2. Cart Path Improvements
 - 3. Water Treatment Plant SCADA upgrades/renovation
 - 4. Raw Water Intake renovations
 - 5. Financial Review of Food and Beverage Operations.
- B. Briefing on Golf and Food and Beverage Operations-Panther/Ingalsbe
- C. Public Works-Mike Williams

5. CONSENT ITEMS *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*

- A. Minutes of the prior Council Meeting and Workshops
- B. Standard Staff Reports for March 2018

1. Ordinance and Animal Control Report
2. Patrol Activity Report
3. Building Committee Report
4. Vandalism Report
5. Public Works Report
- C. March 2018 Financial Statements

6. OLD BUSINESS

- A. Discussion/Action - Appointment of Committee to review the City's Building Code requirements and make recommendations regarding revisions to the City's Codes of Ordinances. Raesener/Thompson
- B. Discussion/Action – Update on funding and construction of a gazebo on the grounds of the Meadowlakes Restaurant/Proshop. Woods/Thompson

7. NEW BUSINESS

- A. Discussion/Action – Contracting with YMCA of the Highland Lakes for staffing and operating of the City swimming pool. Panther/Thompson
- B. Discussion/Action – Authorizing City Manager to retain a consultant to assist in the review of Food and Beverage Operations. Thompson
- C. Discussion/Action – Planning for fiscal year 2019 budgeting process and 5-year fiscal plan. Thompson
- D. Discussion/Action- Adjourning to a closed session per section 551.071 of the Texas Open Meetings Act for consultation with City Attorney pursuant to Texas Government Code Section 551.071, for the purpose of receiving legal advice concerning Agreement with Meadowlakes Property Owners Association for maintenance and repair services provided by the City. Raesener
- E. Discussion/Action: Reconvene into open session and action as may be required from closed session.

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*

- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meetings: Regular Scheduled Council Meeting Tuesday, May 15th at 5:00 p.m.

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on April 12th, 2018 at 5:00 p.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mary Ann Raesener
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes Stated Meeting Minutes March 20th, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on March 20th, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember David Baker
Councilmember Bob Brown

Staff Present:

City Manager Johnnie Thompson
City Secretary Evan Bauer
City Treasure Debbie Holley
Floodplain Administrator Mike Williams

Guests Present:

County Commissioner Pct. 4 Joe Don Dockery
Keith and Tracy Neffendorf, auditors

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Drummond led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** Resident James Woods addressed council requesting their consideration on a 12x16 foot gazebo-type structure that would be placed on the grounds of the restaurant, near the swimming pool. The proposed gazebo would be placed on a stained concrete slab and could host events such as golf tournaments, weddings, parties, etc. The estimated cost for this project is \$3200.00.

County Commissioner of Precinct 4, Joe Don Dockery, informed council and guests about the Capital Area Metropolitan Planning Organization (CAMPO). CAMPO is an organization that works with local governments in developing a transportation improvement program for local areas. Mr. Dockery informed council and guests that the Marble Falls Public Library will be hosting an open house on April 2, 2018 from 4pm-7pm to discuss the 2019-2022 Transportation Improvement Plan. He encouraged everyone's involvement since this organization is funded by our federal gas tax dollars coming back to the state of Texas and being re-administered.

4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:

- A. Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
1. **Purchase of Golf Cart Fleet** – Mr. Thompson reported that all the required documentation required to obtain funding for the purchase of the golf cart fleet from Government Capital was completed and that the funds should be deposited on or about March 16, 2018. He also advised that all necessary documentation was review and approved by legal counsel.
 2. **Cart Paths** – Mr. Thompson advised that work is scheduled to begin next week (weather permitting) on the installation of the 12,500 feet of cart paths. Through an Interlocal Agreement, Burnet County will be able to assist Meadowlakes with this project. In order for the City to expedite the required dirt work, the County is loaning a maintainer, which is scheduled to be delivered by the end of the month. Mr. Thompson reported that the City has a few other projects that need to be completed before the cart path improvement project can begin. These other projects should be completed by next week.
 3. **Water Plant SCADA Upgrades and Improvements** – Mr. Thompson informed council that he has had several conference calls with the contractor on this project. The installation of the new SCADA upgrades and improvements is scheduled to begin in the April to May timeframe, and take 90 to 120 days to complete.
 4. **Raw Water Intake Renovations** – Mr. Thompson reported that the contract for this project has been executed. The pumps have been ordered and are expected to be delivered by the end of next month. The renovations are expected to be completed in the June to July timeframe.
 5. **Food and Beverage Operations Position Paper** – Mr. Thompson informed council that he has begun compiling statistical information from the first five months of the fiscal year for food and beverage operations and hopes to have it in draft form for the April council meeting. Mr. Thompson will be working with staff in the coming weeks to discuss different options that will help minimize losses and help make F&B more financially responsible.
 6. **TABC License** – The City received the PFC's TABC renewal license last month. Mr. Thompson reported that because of a change in the City's legal counsel, as well as some other commitments, no progress has been made with the conversion of the license to the City's name. Mr. Thompson hopes to focus on this after the golf cart path improvement project is under way.
- B. Golf and Food and Beverage** – Mr. Thompson briefed Council on current operations of the Golf and Food and Beverage departments. He updated council on the performance of the restaurant, stating that in hopes to reduce financial loss, Debbie Ingalsbe has begun reducing staffing levels and will be rolling out a new menu in the coming weeks. Mr.

Thompson also announced that in the recent edition of the “Readers Choice Award” published by the Highlander, Hidden Falls Golf Course was rated as the #1 public golf course in the Highland Lakes area.

Larry Panther, Head Golf Professional briefed the Council on current operations of Hidden Falls Golf Course. He said that despite being closed for a several days in February due to bad weather, they were still profitable. He informed council that the first week of March, the golf course averaged 100 golfers per day, which is the highest he has seen. He also gave a golf cart update; he was contacted by Yamaha regarding the new fleet that is scheduled to be delivered the first part of May. Yamaha told Mr. Panther that if he would be willing to wait an additional 30 days, they would deliver a 2019 model fleet, which is the newest, instead of the 2018 that was originally planned. Mr. Panther and Mr. Thompson agreed that having the newest model fleet would be worth waiting an extra 30 days for delivery. This new fleet is expected to be delivered the first part of June. The golf course will continue with the temporary fleet they currently have until delivery of the new fleet from Yamaha.

Mr. Panther informed council that his assistant golf pro, Bernie Blan, has accepted a position at another golf course and will be leaving Hidden Falls the first part of April. Mr. Panther will begin the replacement process immediately.

Debbie Ingalsbe, Food and Beverage Manager, briefed council on Food and Beverage operation including the new pizza oven and warming unit that was installed earlier in the month and is fully operational. She said the warming unit will allow the restaurant to sell pizza by the slice. She reported that she has been working on putting together a new menu, with new items available for purchase. The shuffleboard was delivered to the bar area and is in full use as well. Ms. Ingalsbe informed council about some advertising she is doing promoting the Meadowlakes Restaurant and updating the community on special events that are happening at the restaurant.

- C. Public Works** – Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items. He reported that Public Works had installed the pizza oven and warmer at the Meadowlakes Restaurant. He also updated council on the status of the Purple Pipe Project. He said there is about 20 feet of pipe left to be installed in order for this portion of the project to be complete. The estimated time of completion for the City of Marble Falls is the end of April.

5. CONSENT ITEMS:

- A.** February 20th, 2018 City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Standard Staff Reports for February 2018.
 - 1.** Ordinance Enforcement & Animal Control February 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol Activity Report February, 2018 - provided by Meadowlakes Patrol Officer

3. Building Committee February 2018 Activity Report – Steve Nash, Chairman
4. Vandalism February 2018 Report – Evan Bauer, City Secretary
5. Public Works Department February 2018 Activity Report - Mike Williams, PWD
- C. Financial Reports for February 2018 - Johnnie Thompson, City Manager

After due discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and carried unanimously.

6. OLD BUSINESS ITEMS:

- A. **Discussion/Action: Appointment of Committee to review the City's Building Code requirements and make recommendations regarding revisions to the City's Codes of Ordinances.** Mayor Raesener and Council determined that this committee needs to be formed for the purpose of reviewing, updating, and making recommendations to the City's current Code of Ordinances. She appointed herself as the Mayor, Steve Nash to represent the Building Committee, Joe Summers to represent the POA, Mike Barry to represent City Council, and resident/builder James Woods to represent the community. City Manager, Johnnie Thompson was appointed to serve as advisor to the Committee.

7. NEW BUSINESS ITEMS:

- A. **Discussion/Action: Ordinance 2018-02 AN ORDINANCE CANCELLING THE MAY 5, 2018 GENERAL ELECTION AND DECLARING EACH UNOPPOSED CANDIDATE ELECTED TO OFFICE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.** Mr. Mike Scott, candidate for Councilmember Place 1, withdrawn his application for consideration. With his withdrawal from the race, the City has no contested positions which makes it eligible to cancel the May 5th general election. Councilmember Brown made a motion to accept Ordinance 2018-02 cancelling the May 5th general election due to lack of opposition to incumbent candidates. The motion was seconded by Councilmember O'Hayre and carried unanimously.
- B. **Discussion/Action: Interlocal Agreement with Burnet County for assistance with installation of asphalt cart paths.** (This item was taken out of order. It was discussed after Citizen Comments) Over the past several years, Burnet County Precinct 4 has assisted Meadowlakes with various projects. The County can provide up to \$15,000 in-kind machinery and equipment to help with Municipal projects. City Manager Johnnie Thompson and Commissioner Joe Don Dockery discussed the

proposed project. The County will be assisting Meadowlakes in FY18 via an Interlocal Agreement. Commissioner Dockery advised that the County had recently purchased the needed equipment that would allow them to assist the City with the planned golf cart improvements. The County Commissioners are scheduled to take action on the approval of this Interlocal Agreement at their meeting on March 21, 2018. After due consideration, Councilmember Barry made a motion to approve the Interlocal Agreement with Burnet County as proposed. The motion was seconded by Councilmember Brown and carried unanimously.

- C. Discussion/Action: Resolution 2018-04 - A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ACCEPTING THE FISCAL YEAR 2017 AUDIT, FINANCIAL STATEMENT AND OPINION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2017, AS PREPARED BY NEFFENDORF & KNOPP, P.C. CERTIFIED PUBLIC ACCOUNTANTS, AND AUTHORIZING THE CITY SECTARY TO FILE THE AUDIT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 103.003, TEXAS LOCAL GOVERNMENT CODE.** Mr. Keith and Ms. Tracy Neffendorf, Certified Public Accountants, with the firm of Neffendorf and Knopp, P.C., of Fredericksburg, Texas presented the City's FY 2017 audit for Council consideration. Mr. and Ms. Neffendorf reviewed the audit and related documents prepared by the firm with the Council and staff. Mr. Neffendorf advised that the City was given an "Unqualified or Clean Audit" for FY 2017 and, after due consideration, Councilmember Drummond made a motion to accept Resolution 2018-04 accepting the fiscal year 2017 audit, financial statement, and opinion prepared by Neffendorf and Knopp, P.C. The motion was seconded by Councilmember Barry and carried unanimously.
- D. Discussion/Action Resolution 2018-03 - A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, READOPTING THE CITY OF MEADOWLAKES INVESTMENT POLICY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.** Mr. Thompson briefed the Council on the need to review and adopt an investment policy annually. Mr. Thompson presented a draft investment policy for the City that is identical to the City's current one with the exception of a few grammatical changes. After review and consideration, Councilmember O'Hayre made a motion to accept Resolution 2018-03 re-adopting the City of Meadowlakes' investment policy as attached. The motion was seconded by Councilmember Brown and carried unanimously.
- E. Discussion: Regarding controlling/regulating of unmanned aircraft (Drones) to capture images within the City.** Because of some issues in surrounding cities, Councilmember Brown shared his concerns regarding the use of Drones within the city limits of Meadowlakes. Mr. Thompson informed council that there is a Senate bill and two House bills that regulate the use of Drones in Texas. According to these Bills, the use of Drones are acceptable as long as photographs are not being captured. There are certain exceptions when photographs are being taken by insurance companies, police departments, and fire departments. Mr. Thompson informed council that these Bills prevent the City from

adopting additional rules and regulations where the general public is concerned.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

- A.** The next Council meeting will be held April 17th, 2018 at 5:00 p.m.
- B.** At the request of Councilmember Baker, Mayor Raesener read a letter from him, dated March 20th, 2018, requesting that Mayor Raesener and council accept his resignation from Meadowlakes City Council Place 2, effective this date, March 20th, 2018.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:35p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: April 10th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: April 10th, 2018

City of Meadowlakes Special Meeting Minutes March 29th, 2018

The City Council of the City of Meadowlakes held a Special Meeting at Meadowlakes Municipal Building in Totten Hall on March 29th, 2018, beginning at 1:00 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember Bob Brown

Staff Present:

City Manager Johnnie Thompson
City Secretary Evan Bauer

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 1:00 p.m. and announced the presence of a quorum.
2. **Discussion/Action: Placement and funding for a proposed gazebo on the grounds of the Meadowlakes Restaurant.** Resident James Woods addressed the Council about a proposal to construct a gazebo on the grounds of the Meadowlakes Restaurant, close to the pool. The proposed gazebo would measure about 12 feet by 16 feet and would be placed on a stained concrete slab. The total estimated cost of the proposed gazebo is about \$3200.00. After discussion, Bob Brown made a motion to approve the gazebo as proposed, contingent on the POA splitting the total cost with the City of Meadowlakes. The motion was seconded by Mike Barry, and carried unanimously.
3. **Discussion/Action: Ordinance 2018-03 Consideration and possible action on appointment of City Councilmember to vacant position.** At the conclusion of the March 20, 2018 regular meeting of the City Council, Place 2 Councilmember David Baker submitted his resignation, to be effective immediately. At the March 29th Special Meeting, Councilmember Brown moved to approve Ordinance 2018-03 which allowed the City Council to formally appoint someone to fill the vacancy until the next regular election. The motion carried with approval votes from Councilmembers Barry, Brown and Drummond. Councilmember O'Hayre abstained.

At the time of this special meeting, the City Secretary had received three applications for appointment to the vacant seat. The potential appointees were James Woods, Gerry Mason and Heath Wright, each of whom addressed the Council regarding his qualifications. Councilmember Barry made a Motion to appoint James Woods to City Council Place 2, to serve until the next regular Municipal election. The motion carried with votes from Councilmembers Barry, Brown and Drummond. Councilmember O'Hayre abstained.

4. Discussion/Action: Adjourn to a closed session per Texas Open Meetings Act Section 551.074 to deliberate on potential candidates for appointment to City Council. Mayor Raesener adjourned council to a closed session at 1:23pm.

5. Discussion/Action: Reconvene into open session and action as may be required from closed session. Mayor Raesener called the meeting back to order at 1:52pm.

6. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held April 17th, 2018 at 5:00 p.m.

7. ADJOURNMENT: Mayor Raesener adjourned the meeting at 2:00p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: April 5th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: April 5th, 2018

Ordinance Enforcement and Animal Control Report
Summary
March 2018

Calls Received:	Ordinance line:	4
	Animal Control line:	50
	Security Gate:	2
	City Hall:	10
	State Health Dept	6
	Sherriff	1

59 warning letters or notices were issued during the month of March:

- 10 letters regarding Ordinance 4-75 – pets not registered with the City
- 27 letters regarding Ordinance 20-55 – trash or recycle containers visible from the street
- 4 letters regarding Ordinance 20-55 – limbs on property over 14 days
- 1 letter regarding Ordinance 22-7 – sign required for new construction
- 1 letter regarding Ordinance 28-56 – trailer parked on lot
- 1 letter regarding Ordinance 28-56 – trailer parked on street overnight
- 2 letters regarding Ordinance 28-56 –boat parked on drive over 3 days in 7 days
- 5 letters regarding Ordinance 28-56 –golf cart stored on drive
- 8 letters regarding PMC 302.4 – yard needs mowing

13 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking area, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

4 Warning Notices were issued - one for Ordinance Section 4-75 not registering pet with City, one for Ordinance Section 4-5 allowing dog to leave lot line unrestrained, one for Ordinance Section 28-56 storing golf cart on drive and one for Ordinance 20-55 trash can visible from street

4 Picked up two trapped animals and removed from City

18 Verbal warnings were issued

1 Dead animal picked up and removed from City

7 Six skunks and one raccoon picked up and delivered to Burnet for rabies testing

6 Advised City to issue a Rabies Alert after receiving notice from State of a positive rabies test

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
Animal Control Officer
April 3, 2018

MEADOWLAKES PATROL ACTIVITY REPORT March 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
3/1/2018													
3/2/2018													
3/3/2018													
3/4/2018													
3/5/2018	Mon	Koenning	6:45am	9:45am	3	0	0	0	0	6:50am - monitor school bus loading, 7:20am - monitor school bus loading	98250	98264	14
3/6/2018	Tues	Koenning	6:45am	10:45am	4	0	3	0	0	6:50am - monitor school bus loading, 7:20am - monitor school bus loading	98264	98281	17
3/6/2018	Tues	Koenning	2:30pm	6:30pm	4	1	1	0	0	3:30pm - monitor school bus unloading, 4:20pm - monitor school bus unloading	98281	98298	17
3/7/2018													
3/8/2018													
3/9/2018	Fri	Koenning	6:45am	10:15am	3.5	0	2	0	0	6:50am - monitor school bus loading, 7:20am - monitor school bus loading	98742	98760	18
3/10/2018	Sat	Koenning	11:00am	3:30pm	4.5	0	0	0	0	Patrol & radar	98767	98788	21
3/11/2018													
3/12/2018													
3/13/2018													
3/14/2018													
3/15/2018	Thurs	Koenning	8:30am	11:30am	3	0	3	0	0	Patrol & radar	98816	98826	10
3/15/2018	Thurs	Koenning	3:00pm	6:30pm	3.5	0	1	0	0	Patrol & radar	98826	98836	10
3/16/2018													
3/17/2018													
3/18/2018													
3/19/2018	Mon	Koenning	7:15am	11:15am	4	1	0	0	0	7:20am - monitor school bus loading	99496	99512	16
3/19/2018	Mon	Koenning	3:00pm	6:30pm	3.5	0	1	0	0	3:30pm - monitor school bus unloading, 4:20pm - monitor school bus unloading	99512	99527	15
3/20/2018													
3/21/2018													
3/22/2018													

MEADOWLAKES PATROL ACTIVITY REPORT March 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
3/23/2018	Fri	Koenning	6:45am	5:15pm	9.5	2	0	0	0	6:50am - monitor school bus loading, 7:20am - monitor school bus loading, 11:45am - 12:45am - lunch, 12:45pm - 3:00pm - bailiff for City Court, 3:30pm - monitor school bus unloading, 4:25pm - monitor school bus unloading	100043	100076	33
3/24/2018													
3/25/2018													
3/26/2018													
3/27/2018													
3/28/2018	Wed	Koenning	6:45am	10:45am	4	0	0	0	0	6:50am - monitor school bus loading, 7:20am - monitor school bus loading	100607	100623	16
3/28/2018	Wed	Koenning	3:15pm	6:15pm	3	0	0	0	0	3:38 - monitor school bus unloading, 4:25pm - monitor school bus unloading	100623	100635	12
3/29/2018	Thurs	Koenning	6:45am	10:45am	4	1	2	0	0	6:55am - monitor school bus loading, 7:25am - monitor school bus loading	100635	100653	18
3/30/2018													
3/31/2018													
TOTALS					53.5	5	13						217

Building Committee Report

March-18

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck			
Fence	1		1
Remodel			7
New Home	1		9
Variance			
Patio Cover			
Arbor	1		1
Swimming Pool/Hot Tub			1
Play Scape			1
Other- Boat Docks			1
Plat Amendment			
Consultation			
Permit Revision			

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			

City of Meadowlakes

VANDALISM/INCIDENTS – March 2018

There were no reports made to City Hall in March.

MEMORANDUM

Date: March 12, 2018
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park, 1 mowing cycle of the vacant lots.
2. Prep work on the carpaths was started yesterday on hole #13. Estimated time for completion of this prep work is 3 weeks as it is being done by our employees in addition to their regular daily duties.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. **The 90 day review period has begun and we can expect the new maps to become effective the latter part of this year.** I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement.
4. Installed 1 water tap for a new home being constructed on Firestone.
5. The installation of pipe for the "purple pipe project" at our wastewater treatment plant has been completed.
6. Changed out approximately 19 water meters with the new remote read meters.
7. 2 floodplain development permits were issued and 2 lawn irrigation permits were issued.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018
January	8.1	6.1	7	7.3	8.3
February	7.5	7	7.6	8.0	7.7
March	11.3	7.8	10.3	11.5	13.0
April	14.4	11.9	9.9	12.7	
May	12	8.9	9.2	16.5	
June	11.3	13	15	17.3	
July	15.2	24.3	24.8	22.0	
August	16.3	24.7	18.6	19.5	
September	15.3	21.8	17.9	19.0	
October	17.1	17.8	18.8	15.0	
November	9.2	7.7	10.5	13.6	
December	7.8	6.5	7.4	8.9	
Annual Total	145.5	157.5	157	171.3	

City of Meadowlakes

Second Quarter Financial Report

March 31, 2018

Overview

This report summarizes the City's overall financial position for the first six months of the current fiscal year. This report will give the reader a brief picture of the City of Meadowlakes financial status for the period of October 1, 2017 through March 31st, 2018. This report has been compiled by staff and the figures presented here are unaudited and is based on detailed information generated by the City of Meadowlakes financial reports.

General Fund-Overview

At the end of the first six months of FY18, General Fund revenues were approximately 0.2 less than those budgeted for the period, and expenses for the period were 14.8% less than those budgeted. The net gain for the Fund stood at \$208,782, \$45,224 greater than estimated for this period and nearly \$33,000 higher than for the same period last fiscal year.

General Fund
Comparison of Projected Revenues and Expenses
To Actual as of March 31, 2018

	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Total Revenue	\$709,150	\$472,584	\$471,680
Total Expenditures	\$709,150	\$309,026	\$262,898
Net Gain/Loss	\$ -0-	\$163,558	\$208,782

General Fund Revenues – The first six months of revenues for the General Fund came very close (less than \$1,000) less than those budgeted for the period.

Compared to the same period last year, current revenues exceeded those generated by about 9.1% (\$33,300). The increase in General Fund revenues was mainly due to increased income from Ad Valorem tax income.

General Fund
Comparison of Projected Revenues
To Actual as of March 31, 2018

General Fund Revenue	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Ad Valorem Taxes	\$381,000	\$359,041	\$361,390
Franchise Fees	\$66,300	\$34,320	\$27,922
Building Income	\$6,450	\$3,096	\$3,645
Judicial Income	\$4,500	\$1,850	\$4,558
Miscellaneous	\$5,400	\$2,283	\$2,165
Transfer In	\$245,500	\$71,994	\$72,000
TOTAL REVENUE	\$709,150	\$472,584	\$471,680

Ad Valorem Tax: Ad Valorem (Property Tax) revenues for the period are slightly above those budgeted for the period.

The collection rate at the end of March was 93.4%; 0.2% greater than at the same time last year. Ad Valorem tax income for the first six months of the fiscal year exceed those for the same period last by about 9%.

Franchise Fees: Franchise fees collected for the period were about \$6,300 less than those budgeted for the period, this is mainly due to less income from cable and telephone franchise fees than anticipated. In comparing the first six months of the current fiscal year to the same period last year, Franchise fees are about \$300 less.

Building Income: Building-related income for the first six months of the fiscal year exceed those budgeted by about \$500 and those for the same period last fiscal year by less than \$100.

Judicial Income: Income from the Municipal Court has seen a rather drastic increase in income due to the increase in traffic control. Court-related income exceeds those budgeted by just over \$2,700 and were over \$3,500 greater than for the same period last year.

Miscellaneous Income: Miscellaneous income was down slightly for the period over those budgeted and were up only slightly above those at this time last year.

Transfer in From Other Funds: The General Fund receives transfers in from both the Utility Fund and the Recreation Fund. In fiscal year 2018, all general administrative expenses for all funds were combined under the General Fund. Both the Utility Fund and the Recreation Fund transfer funds monthly into the General Fund to cover each funds portion of these expenditures.

Total Revenue: At the end of March, the Fund had received approximately 66% of its budgeted revenues compared to about 75% for the same period last year.

General Fund Expenses – The General Fund expenses for the first six months of the fiscal year were considerably less than those anticipated (budgeted). All major expense categories ended the period less than those budgeted for the period. While total expenses were less than those budgeted, they exceed those for the same period last year by about 2.7% (\$7,000). Increased funding for traffic enforcement was the main contributor to the increase in expenses for the period. Overall, total expenses were 14.8% less than those budgeted for the period.

General Fund
Comparison of Projected Expenses
To Actual as of March 31, 2018

General Fund Expenses	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Employee Related	\$342,900	\$166,780	\$155,822
General Administrative	\$101,900	\$70,688	\$41,476
Ordinance/Animal Control	\$23,400	\$10,948	\$10,210
Traffic Control	\$37,700	\$18,750	\$13,073
Fire/EMS Services	\$77,750	\$41,360	\$42,317
Transfer to Other Funds	\$125,500	\$500	\$0
TOTAL EXPENSES	\$709,150	\$309,026	\$262,898

Employee Related Expenses – Employee related expenses for the first six months of the fiscal year were approximately 6.6% (\$11,000) less than budgeted, however, they were about 8.3% (\$12,000) more than for the same period last year.

Administrative Expenses – Administrative expenses for the period were considerably less than budgeted, mainly due to the cost of the recently completed audit being budgeted to be paid during the period, but will not be paid until the third quarter of the fiscal year. Most other administrative expenses are at or below those budgeted for the period.

Ordinance/Animal Control Expenses – Ordinance/Animal Control expenses for the period are very near those budgeted for the period and approximately \$1,000 less than for the same period last fiscal year.

Traffic Control Expense – Traffic Control expense for the first six months of the fiscal year is about \$5,000 less than budgeted for the period. In FY18, additional funds were budgeted to provide additional traffic enforcement within the City, which as noted above, has generated additional revenue to the City which helps offset the increased cost of the additional traffic enforcement.

Fire/EMS Expense – Contractural cost related to providing fire and EMS coverage to the City exceed those budgeted slightly (\$1,000) due to increased cost, per our contract, with the Marble Falls VFD that was missed in the budgeting process.

Total Expenses – The General Fund's total expenses ended the first six months of the fiscal year at about 14.8% less than those budgeted for the period and approximately 2.7% less than for the same period last year.

General Fund Cash Flow – The General Fund experienced a positive cash flow of approximately \$175,000 for the period, which is about \$3,000 less than for the same period last year.

General Fund Net Gain - The General Fund showed a net gain of just under \$209,000 for the period, which was about \$45,000 greater than budgeted and about \$3,000 greater than for the same period last fiscal year.

Utility Fund-Overview

The Utility Fund is performing considerably better than anticipated with revenues for the first six months of the fiscal year exceeding those budgeted and with less than budgeted expenses. Revenues for this period were 2.9% greater than those budgeted and were 1.7% greater than revenues for the same period last fiscal year. Year-to-date expenses were 3.4% less than budgeted, however, they ended the period approximately 9.2% more than the expenses for the same period last fiscal year.

Utility Fund
Comparison of Projected Revenues and Expenses
To Actual as of March 31, 2018

	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Total Revenue	\$1,531,000	\$631,413	\$649,887
Total Expenditures	\$1,531,000	\$650,866	\$629,008
Net Gain/Loss	\$0	-\$19,453	\$20,879

Utility Fund Revenues – The vast majority of the revenue streams for the Utility Fund exceeded those amounts budgeted for the period and exceeded last fiscal years' revenues for the same period. Total revenues for the period exceed those budgeted by nearly \$18,400 and exceed those for the same period last fiscal year by just over \$10,000.

Utility Fund
Comparison of Projected Revenues
To Actual as of March 31, 2018

Utility Fund Revenues	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Water Sales	\$500,000	\$210,981	\$200,746
Sewer Service	\$522,000	\$259,815	\$262,713
Garbage Revenue	\$206,400	\$103,193	\$108,284
Contract Services	\$95,000	\$47,499	\$48,450
Connect Fees	\$8,000	\$1,600	\$9,700
Miscellaneous	\$16,000	\$7,825	\$19,994
Transfers In	\$183,600	\$500	\$0
TOTAL REVENUE	\$1,531,000	\$631,413	\$649,887

Water Sales: Income from the sale of water for the period was about \$10,000 less (4.7%) less than budgeted for the period, but exceed that for the same period last year by just over 1%.

A total of 941 water customers were billed in March 2018 up 13 over the billing in March 2017.

Sewer Service: Income from sewer service is a rather stable funding stream and is on track to meet its targeted budget income amount. A total of 926 sewer customers were billed in March 2018, up nine from March of last year.

Garbage Revenue: The City utilizes an outside vendor for the collection and disposal of solid waste within the City. This funding stream is also very stable with a total of 904 customers billed in March 2018 compared to 884 in March of

last year. The additional revenue generated from garbage services is due to the \$1 per month increase instituted in January to offset the increase in costs for service by our vendor.

Contract Services: Contract Service income is revenue derived from services provided to the Meadowlakes POA via a contract. The contract amount is \$95,000 per year paid on a monthly basis.

Connect Fees: New water and sewer tap revenue for the period exceed those budgeted for the entire fiscal year. A total of 6 new water and sewer connections were made in the first six months of the fiscal year.

Miscellaneous: Miscellaneous income exceeds those budgeted for the period, mainly due to income generated from providing services to the POA that was not covered under our contract.

Total Income: At the end of March, the Fund had generated approximately 42% of its budgeted income for the fiscal year.

Utility Fund Expense – Operational expenses for the Utility Fund for the period were approximately 9.4% (\$89,000) less than budgeted and about 5% less than total expenses for the same period last fiscal year.

**Utility Fund
Comparison of Projected Expenses
To Actual as of March 31, 2018**

Utility Fund Expense	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Employee Related	\$406,100	\$197,672	\$190,462
Administrative	\$35,400	\$28,000	\$31,150
Water Treatment	\$218,500	\$95,750	\$86,601
Wastewater Treatment	\$70,000	\$36,600	\$37,687
Other Operational	\$96,000	\$56,350	\$42,726
Garbage Service	\$185,000	\$92,498	\$96,382
Transfers to Other Funds	\$288,000	\$143,996	\$144,000
Capital Projects	\$232,000	\$0	\$0
TOTAL EXPENSES	\$1,531,000	\$650,866	\$629,008

Employee Related Expenses: Employee related expenses for the first six months of the fiscal year were down 3.7% (\$7,200) from those budgeted for the period. In comparing to the same period last fiscal year, employee-related expenses are about 13.7% greater.

Administrative Expenses: Administrative expenses for the first half of the fiscal year exceed those budgeted by about 11.3%, mainly due to increased insurance and computer maintenance expenses. Compared to the same period last fiscal year, administrative expenses were up 9.6%

Water Treatment Expenses: Expenses related to water treatment for the period were about 11.4% less than that budgeted, mainly due to fewer water meters purchased than budgeted. Last year at this time Water Treatment expenses

were approximately 59% less due primarily due to increased plant repairs and maintenance which was slightly less than \$20,000 higher.

Wastewater Treatment Expenses: Wastewater Treatment expenses exceed those budgeted by 3% (\$1,687). They ended the period about 21% less than for the same period last fiscal year.

Other Operational Expenses: Other Operational expense ended the first six months of the fiscal year considerably less than budgeted (24.2%). They ended the period within a few hundred dollars of last years expenses for the same period.

Garbage Service Expense: Garbage collection expenses for the period exceeded those budgeted by 11.5%, due to the \$1 per month increase in service that began on January 1st. Increased garbage service income offsets the additional expenses.

Transfer to Other Funds: The Utility Fund makes three transfers each month to other funds of the City. A transfer to the General Fund provides funding for administrative expenses that it incurs on behalf of the Utility Fund such as administrative salaries, office operations, insurance and audit expenses. A monthly transfer to the Debt Service Fund provides funding for a portion of the City's bonded indebtedness and a transfer to the Recreation Fund to help offset the cost of irrigation of the City's treated effluent onto the golf course.

Total Expenses: The Fund's total expenditures for the period were about \$21,850 (3.4%) less than those budgeted, however, total expenses exceeded those for the same period last year by 9.2%.

Utility Fund Cash Flow – The Utility Fund has experienced a positive cash flow of just over \$34,000 compared to about a \$115,000 positive cash flow for the same period last fiscal year.

It is anticipated that the Fund will have negative cash flow for the remainder of the fiscal year due to the expenses related to the approximate \$232,00 in capital improvement projects currently underway.

Utility Fund Net Gain - The Fund's net gain for the period stands at nearly \$20,879 compared to a budgeted loss of \$19,453.

Debt Service – Overview

The Debt Service Fund is performing as budgeted for the first six months of the fiscal year. Income for the period is slightly higher than that budgeted and expenses are as budgeted.

Debt Service
Comparison of Projected Revenues and Expenses
To Actual as of March 31, 2018

	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Total Revenue	\$434,788	\$372,945	\$375,382
Total Expenditures	\$434,405	\$24,703	\$24,702
Net Gain/Loss	\$383	\$348,342	\$350,680

Recreation Fund - Overview

Recreation Revenues for the first half of the fiscal year fell short of those budgeted by about \$71,000 (13%), but exceeded revenues for the first half of last fiscal year by 22%. Expenses for the period were 20% less than those budgeted, however, they exceeded expenses for the same period last fiscal year by about 24%.

Decreased revenues for the period is mainly contributed to a decrease in F&B income and transfers from the General Fund to the Recreation Fund, which was budgeted but not transferred due to the delay in the project funded.

Recreation Fund
Comparison of Projected Revenues and Expenses
To Actual as of March 31, 2018

	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Total Revenue	\$1,245,500	\$574,846	\$503,465
Total Expenditures	\$1,245,500	\$588,223	\$470,474
Net Gain/Loss	\$0	(\$13,377)	\$32,991

Recreation Fund Revenues:

Recreation Fund operating revenues ended the first half of the fiscal year nearly \$39,000 less than budgeted, entirely contributed to decreased income from F&B. Golf related income actually exceeded its budget by about \$13,000. In comparing operating revenues to the same period last year, total revenues were about \$81,000 greater due to increase golfing related income. F&B income compared to the same period last year was around \$3,000 less.

Recreation Fund Revenues:

Recreation Fund
Comparison of Projected Revenues
To Actual as of March 31, 2018

Recreation Fund Revenues	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Prepaid (Member Dues)	\$245,000	\$128,762	\$151,257
Pro Shop	\$414,500	\$178,684	\$169,691
Food and Beverage	\$355,500	\$187,160	\$134,607
Miscellaneous	\$13,000	\$1,500	\$1,660
Transfers In	\$217,500	78,740	\$46,250
TOTAL REVENUE	\$1,245,500	\$574,846	\$503,465

Prepaid (Membership Dues): Income from prepaid golfing exceeded those budgeted for the period by just under \$23,000 and exceed revenues for the same period last fiscal year by about \$27,000.

Pro Shop Revenues: Revenues generated by the pro shop fell short of the those budgeted for the period by about \$9,000, however, Pro Shop revenues exceeded those for the same period last year by \$56,000.

Food and Beverage (F&B) Revenues: F&B revenues for the first half of the fiscal year fell about 28% less than those budgeted for the period, and ended the period about \$2,500 less than for the same period last year.

Miscellaneous Revenues: Miscellaneous revenues for the period were slightly higher than budgeted for the period.

Transfer from Other Funds: The Recreation Fund receives a monthly transfer from the Utility Fund to help offset some of the costs associated with the golf courses' dispersing the City's treated effluent. The General Fund is budgeted to transfer \$125,000 into the Recreation Fund for capital improvements to the golfing complex. The \$32,500 budgeted to be transferred in the first half of the fiscal year was not done due to the delay in starting the projects being funded. It is anticipated the majority of the funded projects will be completed in the third quarter of the fiscal year.

Total Revenues: The Recreation Fund total income (operational income and transfers in) fell short of meeting its budgeted amount by about \$71,000; \$38,500 in operating income and \$32,500 in transfers in. As previously mentioned, the shortfall in operating income is related to decreasing income from F&B.

Recreation Fund Expenses:

The Recreation Fund expenses for the first half of the fiscal year were 15.5% (\$86,237) less than those budgeted, however, they exceeded those for the same period last year by 23.6% (\$89,582).

Recreation Fund
Comparison of Projected Expenses
To Actual as of March 31, 2018

Recreation Fund Expense	FY 18 Annual Budget	Budgeted Oct-17 through Mar-18	Actual Oct-17 through Mar-18
Administrative	\$128,450	\$68,941	\$46,464
Pro Shop	\$245,405	\$124,052	\$105,980
Grounds Maintenance	\$361,845	\$181,311	\$157,856
Food and Beverage	\$359,000	\$176,915	\$159,132
Miscellaneous	25,800	\$4,504	\$54
Capital Improv/Purchases	125,000	\$32,500	\$988
TOTAL EXPENSES	\$1,245,500	\$588,223	\$470,474

Administrative Expenses: Administrative expenses for the first six months of the fiscal year were 32.6% (\$22,477) less

than budgeted for the period, but exceed those for the same period last year by 28.3% (\$10,254). Several line item expenses contributed to the decrease in expenses for the period, including less insurance, cleaning and software expenses.

Pro Shop Expenses: Pro Shop expenses for the first half of the fiscal year ended 14.6% (\$18,072) less than budgeted. The decrease in expenses is mainly due to decreased payroll, cart lease expenses and inventory purchases. While expenses were less than those budgeted for the period, they were 30% greater than for the same period last fiscal year, mainly due to increased payroll expenses.

Grounds Maintenance Expenses: Grounds Maintenance expenses ended the first six months of the fiscal year about 13% less than budgeted for the period mainly due to decreased employee-related expenses.

Food and Beverage Expenses: F&B expenses for the period were 10% less than those budgeted and came in 15.6% more than expenses for the same period last fiscal year. (Food and Beverage Operational revenues and expense will be discussed at the end of this briefing.)

Miscellaneous Expenses: Miscellaneous expenses cover those costs incurred in operation and maintenance of the pool and tennis courts and are in line with those budgeted for the period.

Total Expenses: Total Fund expenses ended the period approximately 20% (\$117,750) less than budgeted. The decrease in expenses is due to approximately \$82,250 less operational expenses and \$32,500 in capital project expenses.

Recreation Fund Cash Flow:

The Recreation Fund, since the first of the fiscal year, has had several months of negative cash flow, however, it ended the first half of the fiscal year just under \$5,000 compared to around \$50,000 at the same time last fiscal year. As of March 31st the Fund had just over \$62,000 of unrestrictive cash about \$11,000 more than at the end of March last year.

Net Gain/(Loss):

The Fund has experienced a net gain of nearly \$33,000, about \$1,000 less than for the same period last year.

Food and Beverage (F&B) Profit and Loss Overview

F&B operation continues to struggle with decreasing income and increasing expenses. Food and Beverage operation has failed to generate adequate income to cover its direct operational expense.

The actual calculation of profit or loss for F&B operations is somewhat complicated since several administrative expenses benefit both golfing operations and F&B. If you factor only those expenses that are strictly identified as F&B expenses, the operation has lost approximately \$24,525 in the first six months of the fiscal year. If you factor a portion of administrative expenses such as utilities, credit card processing and advertising expenses, etc. F&B's operation lost increased to just over \$36,090 in the first six months of the fiscal year.

F&B Revenues:

F&B revenues for the first half of the fiscal year, while considerably less than budgeted for the period, ended the period about \$3,000 less than for the same period last year. While beer and liquor sales exceed those for the same period last year, they failed to meet their budgeted amount for the first six months of this fiscal year. Food sales for the period was down about \$9,000 over those of last year.

F&B Expenses:

F&B operational expenses for the period was considerably less than those budgeted, however, they did exceed those for the same period last year by about \$12,000.

F&B Net Loss:

F&B operation has loss just over \$36,000 during the first six months of the fiscal year compared to a loss of \$10,400 for the same period last year. The Fund was budgeted to have a loss of just under \$4,000.

City of Meadowlakes

March 2018 Financial Reports

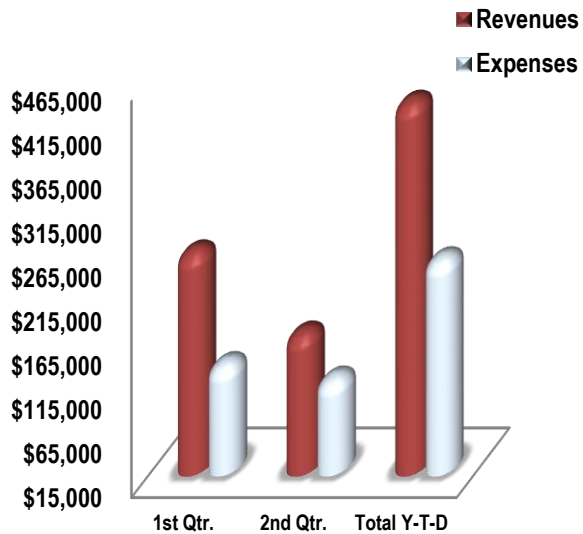
Run Date: 4/9/2018

Unaudited

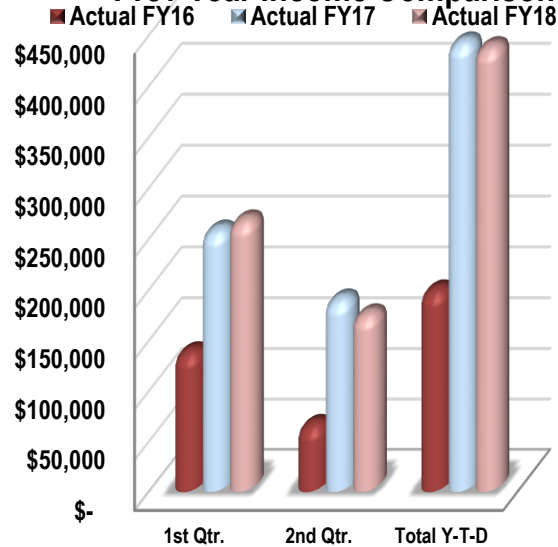
General Fund Snapshot

March 2018

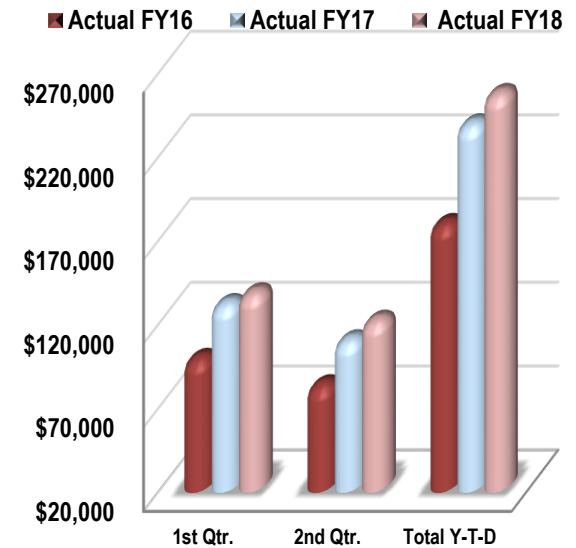
Income vs. Expense Trend



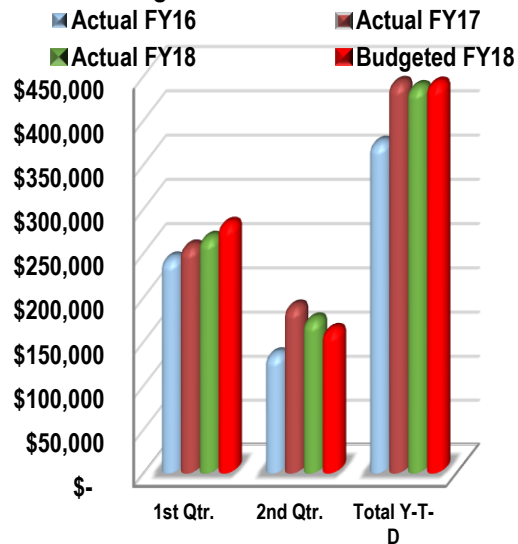
Prev Year Income Comparison



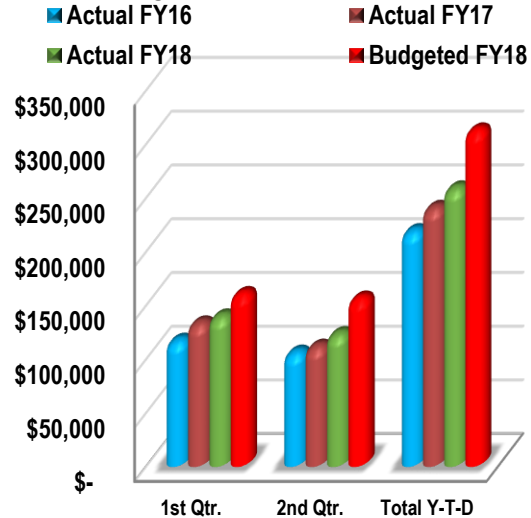
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

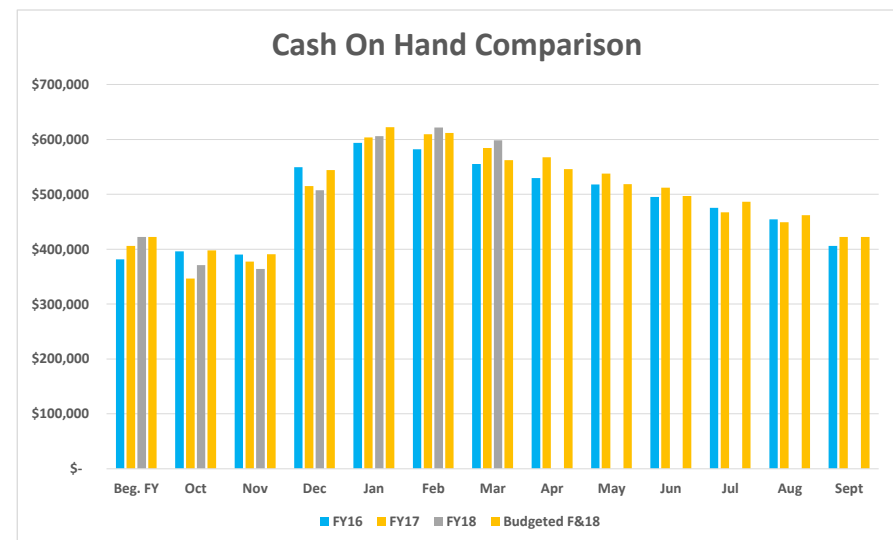
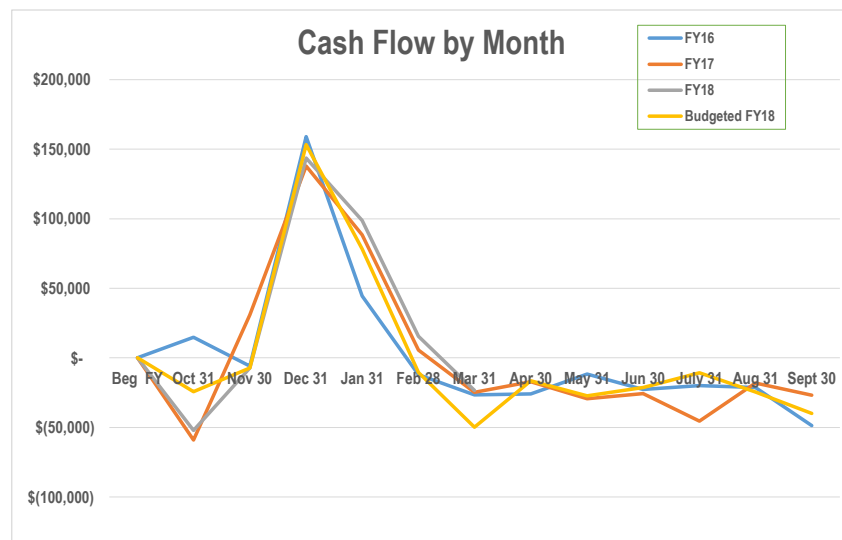


Account Balances

	Mar 31, 2018	Mar 31, 2017
Total Cash	\$ 598,284	\$ 587,854
Other Assets	\$ 15,610	\$ 16,186
Total Assets	\$ 613,894	\$ 604,040
Current Payables	\$ 1,530	\$ 17,740
Net Gain/(Loss)	\$ 208,782	\$ 176,018
Cash Flow (+/-)	\$ 174,963	\$ 178,891
(FY to Date)		

City of Meadowlakes-General Fund FY 18 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$423,321	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	
Cash on hand (end of month)	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	
CASH RECEIPTS														Total
Ad Valorem Tax		\$972	\$37,220	\$169,276	\$111,568	\$38,532	\$3,822							\$361,390
Franchise Fee		\$14,428	\$1,065	\$0	\$7,555	\$5,224	\$0							\$28,272
Miscellaneous		\$1,363	\$598	\$1,581	\$4,355	\$2,981	\$2,622							\$13,500
Inspection/Bldg. Fee Deposits		\$4,141	\$0	\$1,450	\$3,600	\$1,570	\$2,425							\$13,186
Transfer in from other Funds		\$37,817	\$13,667	\$12,000	\$12,000	\$12,000	\$17,907							\$105,391
TOTAL CASH RECEIPTS		\$58,721	\$52,550	\$184,307	\$139,078	\$60,307	\$26,776	\$0	\$0	\$0	\$0	\$0	\$0	\$521,739
Total cash available	\$423,321	\$482,042	\$423,826	\$548,396	\$646,718	\$666,576	\$648,498	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$56,013	\$16,048	\$4,149	\$401	\$1,323	\$6,421							\$84,355
Employee Related Expense		\$25,077	\$29,041	\$25,335	\$25,967	\$25,059	\$25,343							\$155,822
Administrative Expenses		\$14,671	\$4,208	\$1,473	\$4,151	\$8,079	\$8,383							\$40,965
Public Safety		\$15,005	\$10,440	\$9,799	\$9,930	\$10,393	\$10,067							\$65,634
														\$0
Total Cash Paid Out-Operational		\$110,766	\$59,737	\$40,756	\$40,449	\$44,854	\$50,214	\$0	\$0	\$0	\$0	\$0	\$0	\$346,776
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$0	\$0							\$0
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0							\$0
Contingencies/Other		\$0	\$0	\$0	\$0	\$0	\$0							\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$110,766	\$59,737	\$40,756	\$40,449	\$44,854	\$50,214	\$0	\$0	\$0	\$0	\$0	\$0	\$346,776
Cash on hand (end of month)	\$423,321	\$371,276	\$364,089	\$507,640	\$606,269	\$621,722	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	\$598,284	
Change in Cash														Total
Difference Beginning to End of Month		(\$52,045)	(\$7,187)	\$143,551	\$98,629	\$15,453	(\$23,438)	\$0	\$0	\$0	\$0	\$0	\$0	\$174,963
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$52,045)	(\$59,232)	\$84,319	\$182,948	\$198,401	\$174,963	\$0	\$0	\$0	\$0	\$0	\$0	



City of Meadowlakes Summary Balance Sheet

	Mar 31, 2018	Mar 31, 2017
ASSETS		
Current Assets		
Checking/Savings	598,284	587,854
Other Current Assets	15,610	16,186
Total Current Assets	613,894	604,040
Fixed Assets	40,000	0
Other Assets	13,083	10,132
TOTAL ASSETS	666,977	614,172
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	1,530	17,740
Other Current Liabilities	55,055	54,791
Total Current Liabilities	56,585	72,531
Total Liabilities	56,585	72,531
Equity	610,391	541,641
TOTAL LIABILITIES & EQUITY	666,976	614,172

City of Meadowlakes

Profit & Loss Budget vs. Actual

Ordinary Income/Exp.

Income

	Mar 18	Budgeted Mar 18	Oct-Mar	Budgeted Year- to-Date	Mar 18	Year-to-Date FY17
05-4120 · Ad Valorem Tax	3,822	5,120	361,390	359,041	28,375	331,411
05-4121 · Franchise Fees						
05-4140 · PEC Franchise Tax	0	0	17,256	17,079	0	17,239
05-4160 · Cable Franchise Tax	0	0	8,273	14,600	4,227	8,492
05-4170 · Telephone Franchise Tax	0	0	1,385	2,641	1,220	2,568
05-4121 · Franchise Fees - Other	0	0	1,008	0	0	0
Total 05-4121 · Franchise Fees	0	0	27,922	34,320	5,447	28,299
05-4180 · Liquor Tax	0	0	660	633	0	667
05-4200 · City Bldgs. Permits						
05-4220 · Home Permits	275	0	1,550	1,000	200	1,650
05-4240 · Remodeling Permits	400	200	925	1,000	600	1,050
05-4260 · Fence & Decks Permits	400	100	800	600	200	350
05-4290 · Misc. Bldgs. Revenue	100	84	370	496	120	535
Total 05-4200 · City Bldgs. Permits	1,175	384	3,645	3,096	1,120	3,585
05-4300 · Judicial						
05-4320 · Court Costs	0	0	0	0	0	0
05-4340 · Court Fines	1,098	500	4,558	1,850	279	995
05-4380 · Administrative Fee	0	0	0	0	0	0
Total 05-4300 · Judicial	1,098	500	4,558	1,850	279	995
05-4600 · Miscellaneous						
05-4400 · Interest Earned						
05-4440 · Money Market	268	0	790	0	0	1
Total 05-4400 · Interest Earned	268	0	790	0	0	1
05-4460 · Interest - Investments	0	0	0	0	0	0
05-4620 · Pet Registration Fee	80	150	570	900	224	1,049
05-4630 · Miscellaneous	0	125	145	750	0	361
Total 05-4600 · Miscellaneous	348	275	1,505	1,650	224	1,411
Total Income	6,443	6,279	399,680	400,590	35,445	366,368

Gross Profit

Exp.

5000 · Administrative Expense

5001 · Employee Expense

05-6000 · Employee Expenditures

05-6010 · Salary - Exempt	11,131	11,125	67,740	66,750	10,938	65,626
05-6015 · Salary - Non-exempt Employees	8,303	8,500	48,832	51,000	7,301	44,149
05-6020 · Salary - Part time	0	0	0	0	0	0
05-6025 · FICA/Medicare	1,487	1,600	9,231	10,100	1,395	8,676
05-6027 · Longevity Pay	0	0	4,090	4,300	0	3,938
05-6030 · Overtime, Salary Adj., Vac BO	0	4,000	0	7,050	0	0
05-6040 · Retirement	488	540	2,973	3,240	176	1,134
05-6045 · Health Insurance	3,609	3,600	22,224	21,600	3,325	19,110
05-6070 · Unemployment Reserve Exp	0	0	0	1,500	0	0
05-6071 · Training & Travel	200	250	706	750	209	460
05-6072 · Dues and Memberships	0	0	0	250	0	0
05-6075 · Miscellaneous	0	40	26	240	0	789
05-6000 · Employee Expenditures - Other	0	0	0	0	0	0
Total 05-6000 · Employee Expenditures	25,218	29,655	155,822	166,780	23,344	143,882
Total 5001 · Employee Expense	25,218	29,655	155,822	166,780	23,344	143,882

5010 · Administrative Expense

City of Meadowlakes

Profit & Loss Budget vs. Actual

	Mar 18	Budgeted Mar 18	Oct-Mar	Budgeted Year- to-Date	Mar 18	Year-to-Date FY17
05-5000 · Property Tax Collection Exp.						
05-5020 · Quarterly Exp.	0	0	6,102	6,350	2,885	5,770
05-5040 · Collection Exp.	0	0	0	0	0	0
05-5000 · Property Tax Collection Exp.	0	0	0	0	0	0
Total 05-5000 · Property Tax Collection Exp.	0	0	6,102	6,350	2,885	5,770
05-5100 · City Building Committee	0	0	0	500	0	53
05-5500 · Flood Plain/Emergency Mgt.	0	0	500	1,000	0	500
05-6100 · Professional Services						
05-6110 · City Attorney-General	0	417	5,583	2,498	1,500	4,455
05-6305 · Audit	0		0	16,000	0	14,500
05-6310 · Election	0	0	0	0	0	0
05-6366 · Codification Exp.	0	0	225	1,500	0	0
Total 05-6100 · Professional Services	0	417	5,808	19,998	1,500	18,955
05-6320 · Office Exp./Supplies	83	381	3,395	2,270	725	2,397
05-6325 · Lease-Copier	435	234	1,418	1,396	246	1,228
05-6326 · Office Equipment Repair & Maint	0	200	471	1,300	100	453
05-6327 · Cap Exp Under \$5000	0	0	0	2,000	0	0
05-6330 · Postage	0	0	437	1,250	47	491
05-6340 · Memberships-Various	100	0	160	500	160	160
05-6350 · Telephone	144	313	824	1,872	293	1,469
05-6355 · Miscellaneous	0	350	3,261	2,100	6	2,390
05-6365 · Website Hosting & Upgrade	0	100	732	1,930	0	473
Total 5010 · Administrative Expense	762	1,995	23,108	42,466	5,962	34,339
5020 · Insurance Exp.						
05-6050 · Insurance - Worker's Comp	0	0	0	1,750	0	1,132
05-6210 · Liability	0	0	7,693	3,500	0	2,941
05-6220 · Crime	0	0	0	550	0	500
05-6230 · Errors & Omissions	0	0	0	6,000	0	5,442
05-6235 · Auto Insurance	0	0	0	500	0	0
Total 5020 · Insurance Exp.	0	0	7,693	12,300	0	10,015
5030 · Judicial Exp.						
05-5705 · Education	0	0	0	500	0	0
05-5710 · Membership	0	0	0	0	0	0
05-5720 · Prosecuting Attorney	638	300	2,138	1,800	300	1,800
05-5725 · Court Software	0	0	3,710	3,500	0	3,605
05-5727 · Office Lease - Judge	200	200	1,200	1,200	200	1,200
05-5730 · Administrative Exp.	0	75	407	500	0	361
Total 5030 · Judicial Exp.	838	575	7,455	7,500	500	6,966
5040 · Building and Facility Operation						
05-6360 · Office Maintenance-Cleaning	260	334	1,560	1,996	260	1,560
05-6410 · Maintenance & Repair	0	500	225	3,000	0	62
05-6420 · Electric Service	196	331	1,435	1,826	240	1,416
05-6430 · Ins-Real Estate & Pers Prop	0	0	0	1,600	0	916
Total 5040 · Building and Facility Operation	456	1,165	3,220	8,422	500	3,954
Total 5000 · Administrative Expense	27,274	33,390	197,298	237,468	30,306	199,156
6000 · Public Safety						
6010 · Ordinance Enforcement						
05-5225 · Ordinance Employee	1,435	1,462	8,835	8,772	1,316	8,085
05-5226 · Ordinance FICA/Med	110	116	676	696	101	569
05-5230 · Ordinance Misc. Exp.	21	50	203	200	107	647
05-5274 · Mileage	0	0	80	80		78

City of Meadowlakes Profit & Loss Budget vs. Actual

	Mar 18	Budgeted Mar 18	Oct-Mar	Budgeted Year- to-Date	Mar 18	Year-to-Date FY17
05-5280 · Supplies/Miscellaneous	0	200	416	1,200	45	1,567
6010 · Ordinance Enforcement - Other	0	0	0	0	1,065	462
Total 6010 · Ordinance Enforcement	1,566	1,828	10,210	10,948	2,634	11,408
6030 · Traffic Control						
05-5610 · Salary & Wages	2,100	2,500	12,122	15,000	1,335	6,887
05-5615 · FICA/Med	161	200	927	1,200	102	550
05-5620 · Ins-Worker's Comp	0	0	0	1,000	0	318
05-5625 · Ins-Auto Liability	0	0	0	0	0	0
05-5630 · Ins-Law Enf Liability	0	0	0	1,200	0	1,122
05-5650 · Misc. Traffic Control Exp.	0	125	24	350	132	145
Total 6030 · Traffic Control	2,261	2,825	13,073	18,750	1,569	9,022
6050 · Contract Emergency Service						
05-6610 · Marble Falls EMS	3,125	2,960	18,750	17,740	2,958	17,750
05-6620 · Marble Falls Fire	3,095	3,105	23,567	23,620	3,095	18,567
Total 6050 · Contract Emergency Service	6,220	6,065	42,317	41,360	6,053	36,317
Total 6000 · Public Safety	10,047	10,718	65,600	71,058	10,256	56,747
Total Exp.	37,321	44,108	262,898	308,526	40,562	255,903
Net Ordinary Income	-30,878	-37,829	136,782	92,064	-5,117	110,465
Other Income/Exp.						
Other Income						
05-4650 · Transfer in From Other Funds						
05-4651 · Transfer in from Utility Fund	9,417	9,417	56,500	56,498	8,634	51,803
05-4652 · Transfer in Recreation Fund	2,583	2,584	15,500	15,496	2,458	14,750
Total 05-4650 · Transfer in From Other Funds	12,000	12,001	72,000	71,994	11,092	66,553
Total Other Income	12,000	12,001	72,000	71,994	11,092	66,553
Other Exp.						
7000 · Non-Operating Exp.						
05-8500 · Transfers Out						
05-8501 · Transfer to PWD Fund	0	500	0	500	500	500
05-8502 · Transfer to RCC Fund	0	0	0	0	500	500
05-8520 · Contingency Fund Exp.	0	0	0	0	0	0
Total 05-8500 · Transfers Out	0	500	0	500	1,000	1,000
Total 7000 · Non-Operating Exp.	0	500	0	500	1,000	1,000
Total Other Exp.	0	500	0	500	1,000	1,000
Net Other Income	12,000	11,501	72,000	71,494	10,092	65,553
Net Income	-18,878	-26,328	208,782	163,558	4,975	176,018

City of Meadowlakes
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	03/01/2018	Rebecca DyAnn Lange	05-1035 · First State Bank		-637.50
				05-5720 · Prosecuting Attorney	-637.50	637.50
TOTAL					-637.50	637.50
Check	EFT	03/01/2018	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	EFT	03/01/2018	Marble Falls Area Volunteer Fire Dept.	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	03/01/2018	Marble Falls Area EMS Inc.	05-1035 · First State Bank		-3,125.00
				05-6610 · Marble Falls EMS	-3,125.00	3,125.00
TOTAL					-3,125.00	3,125.00
Bill Pmt -Check	15579	03/01/2018	Falls Pointe, LLC-VOIDED	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	15580	03/01/2018	Northland Communications	05-1035 · First State Bank		-144.13
Bill	2/20/18 Stmt	02/20/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Check	15581	03/01/2018	Pedernales Electric Coop	05-1035 · First State Bank		-236.62
Bill	2/23/18 Stmt	02/23/2018		05-6420 · Electric Service	-236.62	236.62
TOTAL					-236.62	236.62
Bill Pmt -Check	15582	03/01/2018	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23858	02/25/2018		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Check	15583	03/01/2018	Falls Pointe, LLC-VOIDED	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	15584	03/01/2018	Falls Pointe, LLC	05-1035 · First State Bank		-500.00
Bill	Refund	02/28/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00

City of Meadowlakes

Check Detail

March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15585	03/08/2018	ATS	05-1035 · First State Bank		-461.00
Bill	I-749165	02/12/2018		05-2340 · Inspection Fees	-297.00	297.00
Bill	I745921	02/23/2018		05-2340 · Inspection Fees	-164.00	164.00
TOTAL					-461.00	461.00
Bill Pmt -Check	15586	03/08/2018	Codey Cuplin	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	15587	03/08/2018	Ed's Tire and Auto Center	05-1035 · First State Bank		-21.00
Bill	52454	03/02/2018		05-5230 · Ordinance Misc. Exp.	-21.00	21.00
TOTAL					-21.00	21.00
Bill Pmt -Check	15588	03/08/2018	Marble Falls Area EMS Inc.	05-1035 · First State Bank		-620.13
Bill		03/08/2018		05-2160 · Special Restricted Funds	-620.13	620.13
TOTAL					-620.13	620.13
Bill Pmt -Check	15589	03/08/2018	Pat Preston	05-1035 · First State Bank		-20.71
Bill	Reimbursement	02/28/2018		05-5274 · Mileage	-20.71	20.71
TOTAL					-20.71	20.71
Bill Pmt -Check	15590	03/08/2018	State Comptroller	05-1035 · First State Bank		-100.00
Bill	1/26/18 Stmt	03/07/2018		05-6340 · Memberships-Various	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	15591	03/08/2018	The Knight Law Firm, LLP	05-1035 · First State Bank		-14.00
Bill	2285	01/31/2018		05-6110 · City Attorney-General	-14.00	14.00
TOTAL					-14.00	14.00
Bill Pmt -Check	15592	03/08/2018	Codey Cuplin	05-1035 · First State Bank		-500.00
Bill	Refund	03/02/2018		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	15593	03/15/2018	Burnet Central Appraisal District	05-1035 · First State Bank		-3,050.84
Bill	2018 2ND QTR.	02/16/2018		05-5020 · Quarterly Expense	-3,050.84	3,050.84
TOTAL					-3,050.84	3,050.84
Bill Pmt -Check	15594	03/15/2018	Condor Document Service, LLC	05-1035 · First State Bank		-32.00
Bill	CML3918	03/09/2018		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00

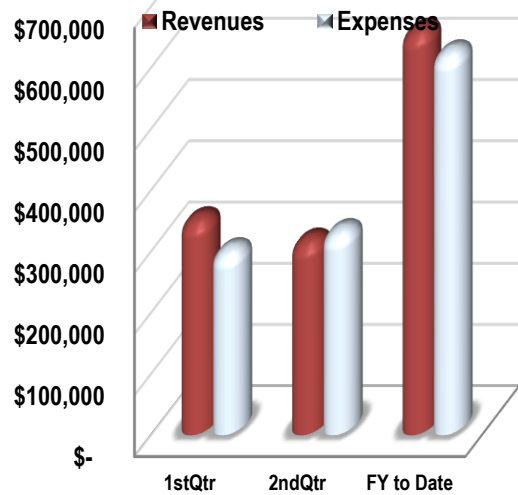
City of Meadowlakes
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15595	03/15/2018	Great Southern Life Insurance	05-1035 · First State Bank		-125.74
Bill	POL #1673489	02/28/2018		05-6045 · Health Insurance	-125.74	125.74
TOTAL					-125.74	125.74
Bill Pmt -Check	15596	03/15/2018	Mayfield Builders, Inc.	05-1035 · First State Bank		-100.00
Bill	REFUND	02/16/2018		05-4290 · Misc. Bldg Revenue	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	15597	03/15/2018	Xerox Corporation	05-1035 · First State Bank		-240.49
Bill	092430271	03/01/2018		05-6325 · Lease-Copier	-189.71	189.71
				05-6320 · Office Expense/Supplies	-50.78	50.78
TOTAL					-240.49	240.49
Bill Pmt -Check	15598	03/15/2018	Bojorquez Law Firm, PC	05-1035 · First State Bank		-2,836.19
Bill	2/28/18 Stmt	02/28/2018		05-6110 · City Attorney-General	-2,836.19	2,836.19
TOTAL					-2,836.19	2,836.19
Bill Pmt -Check	15599	03/22/2018	Quill Corporation	05-1035 · First State Bank		-226.43
Bill	5118702	02/26/2018		05-6320 · Office Expense/Supplies	-16.55	16.55
Bill	5121623	02/26/2018		05-6320 · Office Expense/Supplies	-209.88	209.88
TOTAL					-226.43	226.43
Bill Pmt -Check	15600	03/22/2018	Texas Floodplain Management Assoc.	05-1035 · First State Bank		-200.00
Bill	WILLIAMS	03/22/2018		05-6071 · Training & Travel	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	15601	03/29/2018	Northland Communications	05-1035 · First State Bank		-144.13
Bill	3/19/18 Stmt	03/19/2018		05-6350 · Telephone	-144.13	144.13
TOTAL					-144.13	144.13
Bill Pmt -Check	15602	03/29/2018	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23889	03/25/2018		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Total March Disbursements-General Fund						17,150.49

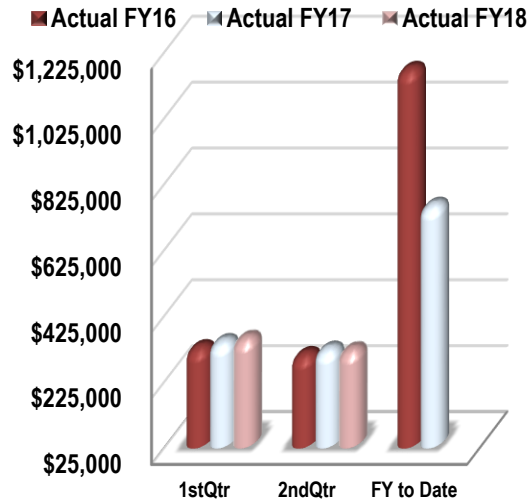
Utility Fund Snapshot

March 2018

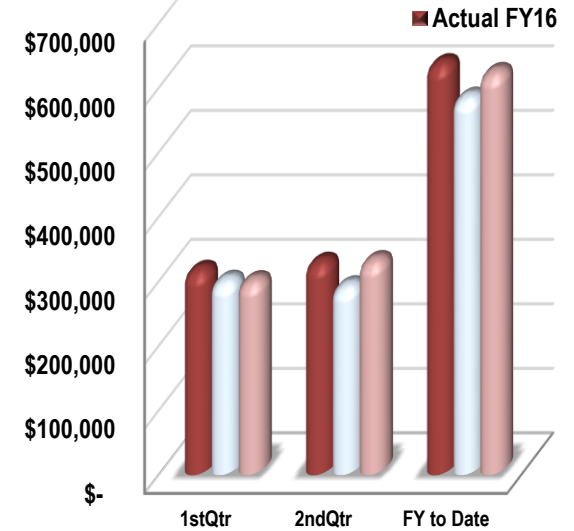
Income vs. Expense Trend



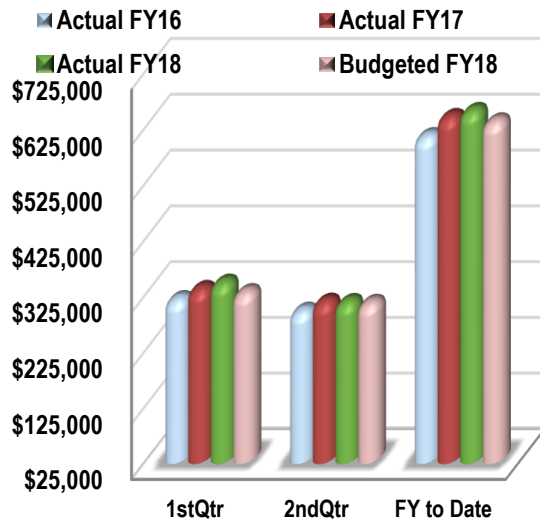
Prev Year Income Comparison



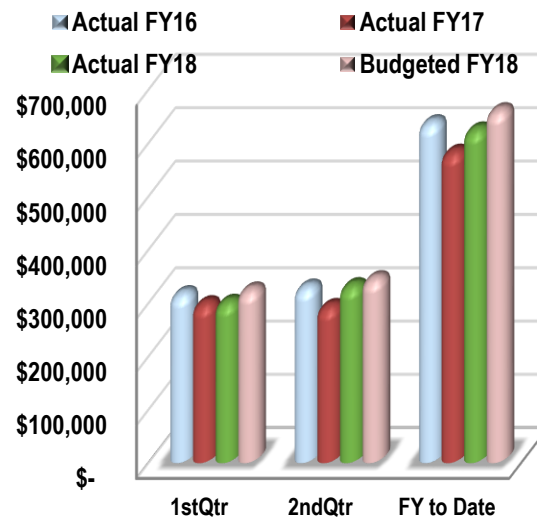
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

	Mar 31, 2018	Mar 31, 2018
Cash	\$ 576,361	\$ 521,294
<u>Current Receivables</u>	\$ 133,971	\$ 137,382
<u>Current Payables</u>	\$ 12,235	\$ 47,514
<u>Net Gain/(Loss)</u>	\$ 20,879	\$ 66,616
<u>Cash Flow (+/-)</u> (FY to Date)	\$ 34,227	\$ 115,203

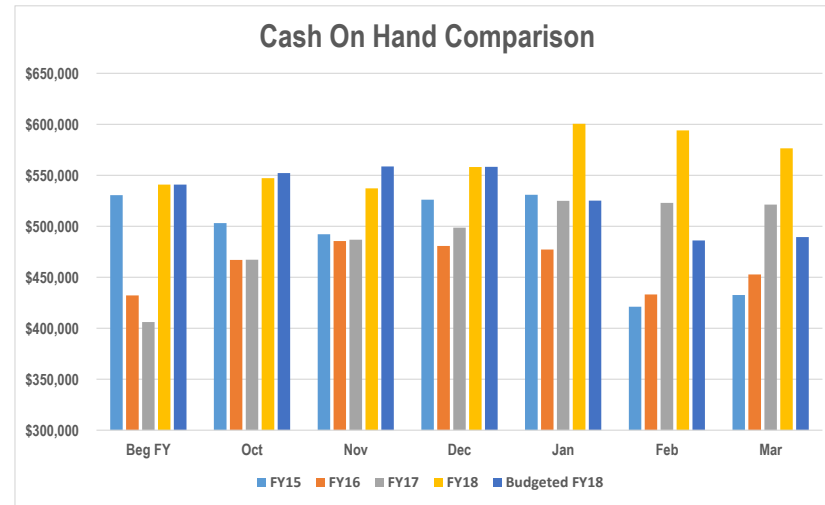
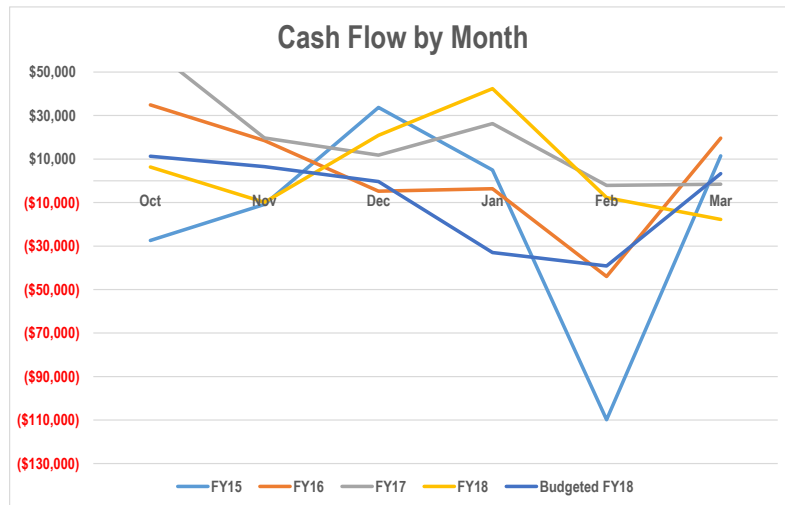
City of Meadowlakes-Utility Fund

Summary Balance Sheet

	Mar 31, 2017	Mar 31, 2017
ASSETS		
Current Assets		
Checking/Savings	576,361	521,294
Other Current Assets	133,971	137,382
Total Current Assets	710,332	658,676
Fixed Assets	3,568,730	3,613,747
Other Assets	17,298	38,955
TOTAL ASSETS	4,296,360	4,311,378
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	12,235	47,514
Other Current Liabilities	100,606	94,666
Total Current Liabilities	112,841	142,180
Long Term Liabilities	12,101	16,770
Total Liabilities	124,942	158,950
Equity	4,171,417	4,152,430
TOTAL LIABILITIES & EQUITY	4,296,359	4,311,380

City of Meadowlakes-Utility Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$542,134	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$0
CASH RECEIPTS														Total
Account Receivables		\$140,692	\$101,421	\$102,336	\$112,730	\$102,958	\$93,217							\$653,354
Contract Services		\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075							\$48,450
Customer's Deposits		\$400	\$500	\$500	\$800	\$200	\$300							\$2,700
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$0	\$0							\$0
Miscellaneous		\$2,685	\$14,811	\$264	\$5,304	\$1,751	\$88							\$24,903
TOTAL CASH RECEIPTS		\$151,852	\$124,807	\$111,175	\$126,909	\$112,984	\$101,680	\$0	\$0	\$0	\$0	\$0	\$0	\$729,407
Total cash available	\$542,134	\$693,986	\$673,307	\$649,761	\$686,405	\$714,861	\$695,804	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$18,297	\$31,953	\$5,195	\$2,387	\$6,160	\$9,680							\$73,672
Employee Related Expense		\$37,971	\$37,142	\$30,243	\$29,036	\$28,480	\$27,590							\$190,462
Administrative Expenses		\$18,498	\$5,883	\$1,782	\$2,000	\$622	\$2,364							\$31,149
Operating Expenses		\$31,083	\$20,133	\$13,262	\$11,282	\$44,702	\$39,054							\$159,516
Solid Waste Collection Expense		\$15,637	\$15,610	\$15,783	\$15,823	\$16,773	\$16,755							\$96,381
Total Cash Paid Out-Operational		\$121,486	\$110,721	\$66,265	\$60,528	\$96,737	\$95,443	\$0	\$0	\$0	\$0	\$0	\$0	\$551,180
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer to General Fund		\$9,417	\$9,417	\$9,417	\$9,417	\$9,417	\$9,417							\$56,502
Transfers to Debt Service		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875							\$41,250
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708							\$46,248
Total Cash Paid Out-Non-Operational		\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$144,000
TOTAL CASH PAID OUT		\$145,486	\$134,721	\$90,265	\$84,528	\$120,737	\$119,443	\$0	\$0	\$0	\$0	\$0	\$0	\$695,180
Cash on hand (end of month)	\$542,134	\$548,500	\$538,586	\$559,496	\$601,877	\$594,124	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	\$576,361	
Change in Cash														Total
Difference Beginning to End of Month		\$6,366	(\$9,914)	\$20,910	\$42,381	(\$7,753)	(\$17,763)	\$0	\$0	\$0	\$0	\$0	\$0	\$34,227
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$6,366	(\$3,548)	\$17,362	\$59,743	\$51,990	\$34,227	\$0	\$0	\$0	\$0	\$0	\$0	



City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Mar 18	Budgeted Mar 18	Oct-Mar	Budgeted Year- to-Date	Mar-17	Year-to-Date FY17
Ordinary Income/Expense						
Income						
5010 · Water Revenue	31,417	31,595	200,746	210,981	30,665	198,589
5020 · Sewer Revenues	43,769	43,549	262,713	259,815	43,346	258,315
5030 · Garbage Revenue	18,497	17,263	108,284	103,193	17,204	102,821
5040 · Pump Fee Revenue	0	0	0	0	0	0
5110 · Contract Services	8,075	7,916	48,450	47,499	8,075	55,559
5120 · Water Connect Fee Revenue	0	0	5,350	875	825	5,775
5130 · Sewer Connect Fee Revenue	0	0	4,350	725	725	5,075
5140 · Transfer Fee	100	225	650	1,125	250	1,200
5150 · Penalty & Interest Earned	588	650	4,445	4,000	658	3,954
5170 · Miscellaneous Revenues	19	475	13,886	2,700	1,057	7,901
5181 · Non-Rev-Xfer In-General Fund	0	0	0	0	0	0
5200 · Interest earned on Investments	293	0	1,013	500	0	1
Total Income	102,758	101,673	649,887	631,413	102,805	639,190
Gross Profit	102,758	101,673	649,887	631,413	102,805	639,190
Expense						
6100 · Employee Expenses						
6110 · Salaries & Wages						
6410 · Salaries Exempt Employees	5,027	5,232	30,159	31,392	5,027	30,159
6415 · Salaries & Wages-Non-Exempt	14,695	16,000	93,901	96,000	14,981	78,727
6416 · Overtime & Standby Pay	707	1,500	5,574	8,000	734	7,350
6417 · Longevity Pay-Exempt/Non-Exempt	0	0	3,848	5,000	0	3,554
Total 6110 · Salaries & Wages	20,429	22,732	133,482	140,392	20,742	119,790
6111 · Other Employee Expenses						
6116 · Unemployment Expense	0	0	0	3,500	0	0
6120 · FICA Expense	1,563	1,750	10,235	10,800	1,587	9,164
6140 · Worker's Compensation Insurance	0	0	7,287	7,800	0	7,007
6150 · Employee Insurance Expenses	4,489	4,500	26,401	26,000	3,965	23,327
6160 · Employee Retirement Expense	513	600	3,286	3,700	301	1,738
6170 · Employee Uniform Expense	508	420	4,415	2,480	920	3,960
6180 · Employee Training & Travel Exp	89	500	5,317	3,000	588	3,133
6560 · Miscellaneous Employee Expenses	0	0	39	0	115	131
Total 6111 · Other Employee Expenses	7,162	7,770	56,980	57,280	7,476	48,460
Total 6100 · Employee Expenses	27,591	30,502	190,462	197,672	28,218	168,250
6200 · Administrative Expenses						
6225 · Misc. Dues & Fees						
6226 · TECQ Fees	50	0	3,733	4,000	0	3,642
6227 · Other Misc. Dues & Fees	200	150	747	800	25	250
Total 6225 · Misc. Dues & Fees	250	150	4,480	4,800	25	3,892
6235 · Computer/Office Equip R&M	0	0	1,266	500	0	679
6240 · Software Update	175	0	3,082	3,000	0	3,137
6250 · Office Supplies	586	150	1,655	950	186	475
6255 · Postage Expense	700	200	1,740	1,300	108	1,162
6260 · Telephone Expense	572	300	1,629	1,800	469	1,724
6270 · Insurance - GL & Property	0	0	16,863	15,500	0	16,025
6282 · Administrative-Miscellaneous	80	25	435	150	0	1,320
Total 6200 · Administrative Expenses	2,363	825	31,150	28,000	788	28,414
6300 · Operating Expenses						
6301 · Water Treatment Operational Exp						
6305 · Water Treatment Electrical	2,147	3,000	13,930	18,000	1,799	11,272
6310 · Heating Fuel-WTP	0	250	929	750	0	128

City of Meadowlakes-Utility Fund Profit & Loss Budget vs. Actual

	Mar 18	Budgeted Mar 18	Oct-Mar	Budgeted Year- to-Date	Mar-17	Year-to-Date FY17
6314 · R&M-Plant & Pump Station	8,654	1,000	24,274	10,000	28	4,623
6316 · WTP Chemical Expense	1,412	2,000	12,186	8,000	1,665	9,657
6320 · Water Outside Testing Expense	1,129	250	1,920	2,000	122	683
6328 · Distribution Repair & Maint.	6,931	500	10,729	2,000	606	6,645
6355 · Meter Purchased	0	0	22,633	50,000	0	21,482
6360 · Tap Materials-Water	0	0	0	5,000	0	0
Total 6301 · Water Treatment Operational Exp	20,273	7,000	86,601	95,750	4,220	54,490
6302 · Wastewater Operational Expenses						
6304 · Wastewater Electrical	2,581	2,600	11,894	15,400	2,172	11,182
6311 · Propane-Wastewater	146	250	669	1,250	139	500
6317 · WWTP Chemicals	406	300	1,674	3,200	306	510
6318 · Outside Testing Wastewater	491	1,000	1,271	1,750	2,248	2,704
6321 · Collection System R&M					0	0
63212 · Lift Station Repairs	0	0	253	5,000	0	3
6321 · Collection System R&M - Other	10,347	0	11,347	0	207	1,504
Total 6321 · Collection System R&M	10,347	0	11,600	5,000	207	1,507
6322-Irrigation Maintenance Expense	144	0	616	0	287	317
6327 · WWTP Repair & Maintenance	1,360	2,500	9,963	10,000	21,934	30,915
Total 6302 · Wastewater Operational Expenses	15,475	6,650	37,687	36,600	27,293	47,635
6303 · Other Operational Expenses						
63031 · Repair & Maintenance-Other						
6329 · R&M-Building/Misc.	1,392	1,000	5,711	8,500	409	5,829
63291 · Drainage Repair & Maintenance	0	0	0	5,000	1,657	10,620
Total 63031 · Repair & Maintenance-Other	1,392	1,000	5,711	13,500	2,066	16,449
6330 · Vehicle Repair & Maintenance	116	750	1,459	4,700	521	2,720
6335 · Mach/Equip Repair & Maintenance	977	2,000	8,245	10,000	1,942	6,986
6340 · Vehicle & Machinery Fuel						
6341 · Vehicle Fuel	700	1,000	5,023	6,000	734	4,703
6342 · Machinery Fuel	0	1,000	74	3,000	459	1,178
Total 6340 · Vehicle & Machinery Fuel	700	2,000	5,097	9,000	1,193	5,881
6345 · Equipment Lease/Rental	0	0	0	0	0	400
6350 · Miscellaneous Operational Exp.	0	350	8,609	1,900	298	2,988
6365 · Small Tools	120	375	6,105	2,250	272	1,758
6550 · Assets Purchased	0	7,500	7,500	15,000	0	5,500
Total 6303 · Other Operational Expenses	3,305	13,975	42,726	56,350	6,292	42,682
Total 6300 · Operating Expenses	39,053	27,625	167,014	188,700	37,805	144,807
6500 · Other Operational Expenses						
6510 · Garbage Service Expense	16,755	15,417	96,382	92,498	15,417	91,813
Total 6500 · Other Operational Expenses	16,755	15,417	96,382	92,498	15,417	91,813
8200 · Transfer to Other Funds						
8215 · Transfer to General Fund	9,417	9,417	56,500	56,498	8,634	51,303
8220 · Transfer to Debt Service Fund	6,875	6,875	41,250	41,250	7,500	45,000
8240 · Transfer to RCC Fund	7,708	7,708	46,250	46,248	7,708	46,250
Total 8200 · Transfer to Other Funds	24,000	24,000	144,000	143,996	23,842	142,553
8255 · Transfer to General Fixed Asset	0	0	0	0	0	0
Total Expense	109,762	98,369	629,008	650,866	106,070	575,837
Net Ordinary Income	-7,004	3,304	20,879	-19,453	-3,265	63,353
Net Income	-7,004	3,304	20,879	-19,453	-3,265	63,353

City of Meadowlakes-Utility Fund

Check Detail

March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	03/12/2018	State Comptroller	1015 · Checking-1st State Bank		-1,151.59
				3020 · Sales Tax Payable	-1,151.59	1,151.59
TOTAL					-1,151.59	1,151.59
Bill Pmt -Check	16449	03/01/2018	Card Service Center	1015 · Checking-1st State Bank		-2,416.31
Bill	2/26/18 Stmt - DH	02/26/2018		1515 · General Fund Receivables	-234.82	234.82
Bill	2/26/18 Stmt JT	02/26/2018		1583 · RCC Receivable	-1,656.06	1,656.06
				6329 · R&M-Building/Misc.	-439.40	439.40
				1515 · General Fund Receivables	-47.48	47.48
				6282 · Administrative-Miscellaneous	-0.99	0.99
				6330 · Vehicle Repair & Maintenance	-37.56	37.56
TOTAL					-2,416.31	2,416.31
Bill Pmt -Check	16450	03/01/2018	Debbie Holley	1015 · Checking-1st State Bank		-15.04
Bill	Reimbursement	02/23/2018		6180 · Employee Training & Travel Exp	-15.04	15.04
TOTAL					-15.04	15.04
Bill Pmt -Check	16451	03/01/2018	Elliott Electric Supply	1015 · Checking-1st State Bank		-326.74
Bill	2/25/18 Stmt	02/25/2018		6330 · Vehicle Repair & Maintenance	-64.98	64.98
				6327 · WWTP Repair & Maintenance	-105.17	105.17
				1583 · RCC Receivable	-124.34	124.34
				1583 · RCC Receivable	-32.25	32.25
TOTAL					-326.74	326.74
Bill Pmt -Check	16452	03/01/2018	Ford & Crew Home & Hardware	1015 · Checking-1st State Bank		-510.47
Bill	2/25/18 Stmt	02/25/2018		6329 · R&M-Building/Misc.	-141.98	141.98
				6327 · WWTP Repair & Maintenance	-30.03	30.03
				6365 · Small Tools	-16.98	16.98
				6328 · Distribution Repair & Maint.	-42.67	42.67
				1584 · POA Receivables	-33.92	33.92
				6314 · R&M-Plant & Pump Station	-105.56	105.56
				1583 · RCC Receivable	-139.33	139.33
TOTAL					-510.47	510.47
Bill Pmt -Check	16453	03/01/2018	Visa	1015 · Checking-1st State Bank		-1,010.34
Bill	2/21/18 Stmt - JT	02/21/2018		1515 · General Fund Receivables	-801.24	801.24
				6329 · R&M-Building/Misc.	-96.78	96.78
				6250 · Office Supplies	-11.60	11.60
				1515 · General Fund Receivables	-46.00	46.00
Bill	2/21/18 Stmt - ML	02/21/2018		6335 · Mach/Equip Repair & Maintenance	-54.72	54.72
TOTAL					-1,010.34	1,010.34

City of Meadowlakes-Utility Fund

Check Detail

March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16454	03/01/2018	Wagoner Tires	1015 · Checking-1st State Bank		-25.00
Bill	27754	02/16/2018		6335 · Mach/Equip Repair & Maintenance	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pmt -Check	16455	03/08/2018	Aqua-Tech Laboratories, Inc.	1015 · Checking-1st State Bank		-277.00
Bill	23262	02/16/2018		6318 · Outside Testing Wastewater	-112.00	112.00
				6320 · Water Outside Testing Expense	-165.00	165.00
TOTAL					-277.00	277.00
Bill Pmt -Check	16456	03/08/2018	Card Service Center	1015 · Checking-1st State Bank		-192.15
Bill	2/26/18 Stmt - MV	02/26/2018		6329 · R&M-Building/Misc.	-120.75	120.75
				1583 · RCC Receivable	-71.40	71.40
TOTAL					-192.15	192.15
Bill Pmt -Check	16457	03/08/2018	DPC Industries, Inc.	1015 · Checking-1st State Bank		-652.02
Bill	767000784-18	02/15/2018		6316 · WTP Chemical Expense	-326.01	326.01
Bill	767000785-18	02/15/2018		6317 · WWTP Chemicals	-326.01	326.01
TOTAL					-652.02	652.02
Bill Pmt -Check	16458	03/08/2018	Grainger	1015 · Checking-1st State Bank		-28.12
Bill	9701186307	02/15/2018		6327 · WWTP Repair & Maintenance	-28.12	28.12
TOTAL					-28.12	28.12
Bill Pmt -Check	16459	03/08/2018	HACH	1015 · Checking-1st State Bank		-10,483.70
Bill	10838872	02/14/2018		6314 · R&M-Plant & Pump Station	-6,115.60	6,115.60
Bill	10839367	02/15/2018		6327 · WWTP Repair & Maintenance	-487.00	487.00
				6316 · WTP Chemical Expense	-471.10	471.10
Bill	10843354	02/19/2018		6328 · Distribution Repair & Maint.	-3,410.00	3,410.00
TOTAL					-10,483.70	10,483.70
Bill Pmt -Check	16460	03/08/2018	Home Depot Credit Services	1015 · Checking-1st State Bank		-411.53
Bill	2/21/18 Stmt	02/21/2018		1515 · General Fund Receivables	-12.97	12.97
				1584 · POA Receivables	-15.96	15.96
				6329 · R&M-Building/Misc.	-269.07	269.07
				1583 · RCC Receivable	-113.53	113.53
TOTAL					-411.53	411.53
Bill Pmt -Check	16461	03/08/2018	PEC	1015 · Checking-1st State Bank		-4,728.08
Bill	02/23/2018 Stmt	02/23/2018		6305 · Water Treatment Electrical	-2,146.65	2,146.65
				6304 · Wastewater Electrical	-2,581.43	2,581.43
TOTAL					-4,728.08	4,728.08

City of Meadowlakes-Utility Fund
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16462	03/08/2018	Pecan Valley POA	1015 · Checking-1st State Bank		-175.00
Bill	2/27/18 Stmt	02/27/2018		6227 · Other Misc. Dues & Fees	-175.00	175.00
TOTAL					-175.00	175.00
Bill Pmt -Check	16463	03/08/2018	Techline Pipe L.P.	1015 · Checking-1st State Bank		-3,513.45
Bill	1084200-00	02/15/2018		1583 · RCC Receivable	-72.00	72.00
Bill	1084248-00	02/20/2018		6328 · Distribution Repair & Maint.	-120.47	120.47
Bill	1084311-00	02/20/2018		6328 · Distribution Repair & Maint.	-2,715.48	2,715.48
Bill	1084200-01	02/21/2018		1583 · RCC Receivable	-57.12	57.12
Bill	1084248-01	02/22/2018		6328 · Distribution Repair & Maint.	-548.38	653.10
TOTAL					-3,513.45	3,618.17
Bill Pmt -Check	16464	03/08/2018	Texas Facilities Commission	1015 · Checking-1st State Bank		-0.60
Bill	1680783	03/07/2018		6329 · R&M-Building/Misc.	-0.60	0.60
TOTAL					-0.60	0.60
Bill Pmt -Check	16465	03/08/2018	US Postmaster	1015 · Checking-1st State Bank		-700.00
Bill	Permit #6	03/06/2018		6255 · Postage Expense	-700.00	700.00
TOTAL					-700.00	700.00
Bill Pmt -Check	16466	03/08/2018	USA BlueBook	1015 · Checking-1st State Bank		-2,432.89
Bill	493391	02/14/2018		6314 · R&M-Plant & Pump Station	-2,432.89	2,432.89
TOTAL					-2,432.89	2,432.89
Bill Pmt -Check	16467	03/08/2018	Wex Bank	1015 · Checking-1st State Bank		-648.31
Bill	3/6/18 Stmt	03/06/2018		6341 · Vehicle Fuel	-534.15	535.24
				1515 · General Fund Receivables	-76.00	76.16
				1583 · RCC Receivable	-38.16	38.24
TOTAL					-648.31	649.64
Bill Pmt -Check	16468	03/08/2018	TCEQ	1015 · Checking-1st State Bank		-50.00
Bill	31528	02/28/2018		6226 · TECQ Fees	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	16469	03/15/2018	AT&T Mobility	1015 · Checking-1st State Bank		-211.88
Bill	2/27/18 Stmt	02/27/2018		6260 · Telephone Expense	-211.88	211.88
TOTAL					-211.88	211.88
Bill Pmt -Check	16470	03/15/2018	ChemEquip Services LLC	1015 · Checking-1st State Bank		-637.00
Bill	4514	02/27/2018		1583 · RCC Receivable	-637.00	637.00
TOTAL					-637.00	637.00

City of Meadowlakes-Utility Fund
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16471	03/15/2018	DPC Industries, Inc.	1015 · Checking-1st State Bank		-160.00
Bill	DE76000326-18	02/28/2018		6316 · WTP Chemical Expense	-80.00	80.00
				6317 · WWTP Chemicals	-80.00	80.00
TOTAL					-160.00	160.00
Bill Pmt -Check	16472	03/15/2018	DSHS Central Lab	1015 · Checking-1st State Bank		-364.38
Bill	3/1/18 Stmt	03/01/2018		6320 · Water Outside Testing Expense	-364.38	364.38
TOTAL					-364.38	364.38
Bill Pmt -Check	16473	03/15/2018	Grainger	1015 · Checking-1st State Bank		-56.29
Bill	9712561019	02/27/2018		1583 · RCC Receivable	-56.29	56.29
TOTAL					-56.29	56.29
Bill Pmt -Check	16474	03/15/2018	Holt Cat	1015 · Checking-1st State Bank		-137.04
Bill	PIMA0281500	02/27/2018		6335 · Mach/Equip Repair & Maintenance	-137.04	137.04
TOTAL					-137.04	137.04
Bill Pmt -Check	16475	03/15/2018	Lowe's	1015 · Checking-1st State Bank		-113.05
Bill	3/2/18 Stmt	03/02/2018		1584 · POA Receivables	-113.05	113.05
TOTAL					-113.05	113.05
Bill Pmt -Check	16476	03/15/2018	NAPA-Third Coast Distributing, LLC	1015 · Checking-1st State Bank		-288.23
Bill	2/28/18 Stmt	02/28/2018		6335 · Mach/Equip Repair & Maintenance	-193.99	193.99
				6330 · Vehicle Repair & Maintenance	-12.98	12.98
				6327 · WWTP Repair & Maintenance	-43.16	43.16
				6329 · R&M-Building/Misc.	-38.10	38.10
TOTAL					-288.23	288.23
Bill Pmt -Check	16477	03/15/2018	Quill	1015 · Checking-1st State Bank		-121.27
Bill	5087313	02/22/2018		6250 · Office Supplies	-20.39	20.39
Bill	5054255	02/22/2018		6250 · Office Supplies	-100.88	100.88
TOTAL					-121.27	121.27
Bill Pmt -Check	16478	03/15/2018	Republic Services #843	1015 · Checking-1st State Bank		-16,755.37
Bill	0843-001439109	02/28/2018		6510 · Garbage Service Expense	-16,701.44	16,701.44
Bill	0843-001436411	02/28/2018		6510 · Garbage Service Expense	-53.93	53.93
TOTAL					-16,755.37	16,755.37

City of Meadowlakes-Utility Fund
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16479	03/15/2018	RVS Software	1015 · Checking-1st State Bank		-175.38
Bill	151238	02/27/2018		6240 · Software Update	-175.38	175.38
TOTAL					-175.38	175.38
Bill Pmt -Check	16480	03/15/2018	Sewer Equipment	1015 · Checking-1st State Bank		-253.72
Bill	0000163266	02/26/2018		6335 · Mach/Equip Repair & Maintenance	-92.15	92.15
Bill	0000163327	02/28/2018		6335 · Mach/Equip Repair & Maintenance	-161.57	161.57
TOTAL					-253.72	253.72
Bill Pmt -Check	16481	03/15/2018	Techline Pipe L.P.	1015 · Checking-1st State Bank		-584.48
Bill	1084311-01	02/27/2018		1583 · RCC Receivable	-584.48	584.48
TOTAL					-584.48	584.48
Bill Pmt -Check	16482	03/15/2018	Tractor Supply	1015 · Checking-1st State Bank		-202.92
Bill	2/17/18 Stmt	02/27/2018		1584 · POA Receivables	-110.97	110.97
				1583 · RCC Receivable	-61.96	61.96
				6329 · R&M-Building/Misc.	-29.99	29.99
TOTAL					-202.92	202.92
Bill Pmt -Check	16483	03/15/2018	UniFirst Holdings, Inc.	1015 · Checking-1st State Bank		-508.06
Bill	8222052882	02/26/2018		6170 · Employee Uniform Expense	-153.57	153.57
Bill	8222055178	03/05/2018		6170 · Employee Uniform Expense	-153.57	153.57
Bill	8222057471	03/12/2018		6170 · Employee Uniform Expense	-153.57	153.57
Bill	8222057309	03/12/2018		6170 · Employee Uniform Expense	-47.35	47.35
TOTAL					-508.06	508.06
Bill Pmt -Check	16484	03/15/2018	USA BlueBook	1015 · Checking-1st State Bank		-142.95
Bill	497748	02/20/2018		6327 · WWTP Repair & Maintenance	-142.95	142.95
TOTAL					-142.95	142.95
Bill Pmt -Check	16485	03/22/2018	Aqua-Tech Laboratories, Inc.	1015 · Checking-1st State Bank		-351.00
Bill	22813	01/15/2018		6318 · Outside Testing Wastewater	-114.00	114.00
				6320 · Water Outside Testing Expense	-200.00	200.00
Bill	23262	02/16/2018		6318 · Outside Testing Wastewater	-37.00	37.00
TOTAL					-351.00	351.00
Bill Pmt -Check	16486	03/22/2018	ChemEquip Services LLC	1015 · Checking-1st State Bank		-975.00
Bill	4526	03/05/2018		1583 · RCC Receivable	-975.00	975.00
TOTAL					-975.00	975.00

City of Meadowlakes-Utility Fund
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16487	03/22/2018	Debbie Holley	1015 · Checking-1st State Bank		-23.82
Bill	Reimbursement	03/09/2018		6180 · Employee Training & Travel Exp	-23.82	23.82
TOTAL					-23.82	23.82
Bill Pmt -Check	16488	03/22/2018	ExxonMobil	1015 · Checking-1st State Bank		-165.79
Bill	3/9/18 Stmt	03/09/2018		6341 · Vehicle Fuel	-165.79	165.79
TOTAL					-165.79	165.79
Bill Pmt -Check	16489	03/22/2018	Ferguson Enterprises	1015 · Checking-1st State Bank		-854.21
Bill	2/28/18 Stmt	02/28/2018		6321 · Collection System R&M	-497.20	497.20
				1583 · RCC Receivable	-357.01	357.01
TOTAL					-854.21	854.21
Bill Pmt -Check	16490	03/22/2018	Grainger	1015 · Checking-1st State Bank		-277.99
Bill	9717116645	03/05/2018		1583 · RCC Receivable	-94.88	94.88
Bill	9717116637	03/05/2018		1583 · RCC Receivable	-183.11	183.11
TOTAL					-277.99	277.99
Bill Pmt -Check	16491	03/22/2018	Holt Cat	1015 · Checking-1st State Bank		-143.15
Bill	PIK0073952	02/28/2018		6335 · Mach/Equip Repair & Maintenance	-143.15	143.15
TOTAL					-143.15	143.15
Bill Pmt -Check	16492	03/22/2018	John & Cathy Gerac	1015 · Checking-1st State Bank		-7.98
Bill	Refund	03/22/2018		3010 · Service Deposits Payable	-7.98	7.98
TOTAL					-7.98	7.98
Bill Pmt -Check	16493	03/22/2018	Kenneth & Patti Dollar	1015 · Checking-1st State Bank		-100.00
Bill	Refund	03/22/2018		3010 · Service Deposits Payable	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	16494	03/22/2018	Mike Williams	1015 · Checking-1st State Bank		-90.00
Bill	Reimbursement	03/22/2018		6260 · Telephone Expense	-90.00	90.00
TOTAL					-90.00	90.00
Bill Pmt -Check	16495	03/22/2018	Orlando Solorzano	1015 · Checking-1st State Bank		-90.00
Bill	Reimbursement	03/22/2018		6260 · Telephone Expense	-90.00	90.00
TOTAL					-90.00	90.00

City of Meadowlakes-Utility Fund

Check Detail

March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16496	03/22/2018	Precision Pump Systems	1015 · Checking-1st State Bank		-9,850.00
Bill	20052903	01/15/2018		6321 · Collection System R&M	-9,850.00	9,850.00
TOTAL					-9,850.00	9,850.00
Bill Pmt -Check	16497	03/22/2018	Robert Sotkovski	1015 · Checking-1st State Bank		-90.00
Bill	Reimbursement	03/22/2018		6260 · Telephone Expense	-90.00	90.00
TOTAL					-90.00	90.00
Bill Pmt -Check	16498	03/22/2018	Scott Gunnlaugsson	1015 · Checking-1st State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	16499	03/22/2018	Ulisses Solorzano	1015 · Checking-1st State Bank		-90.00
Bill	Reimbursement	03/22/2018		6260 · Telephone Expense	-90.00	90.00
TOTAL					-90.00	90.00
Bill Pmt -Check	16500	03/22/2018	Scott Gunnlaugsson	1015 · Checking-1st State Bank		-9.78
Bill	Refund	03/22/2018		3010 · Service Deposits Payable	-9.78	9.78
TOTAL					-9.78	9.78
Bill Pmt -Check	16501	03/29/2018	4-T Propane, LLC	1015 · Checking-1st State Bank		-146.25
Bill	23131-2	03/13/2018		6311 · Propane-Wastewater	-146.25	146.25
TOTAL					-146.25	146.25
Bill Pmt -Check	16502	03/29/2018	Aqua-Tech Laboratories, Inc.	1015 · Checking-1st State Bank		-1,886.29
Bill	23703	03/15/2018		6318 · Outside Testing Wastewater	-114.00	114.00
				6320 · Water Outside Testing Expense	-200.00	200.00
				1583 · RCC Receivable	-1,258.29	1,258.29
Bill	23704	03/15/2018		6318 · Outside Testing Wastewater	-114.00	114.00
				6320 · Water Outside Testing Expense	-200.00	200.00
TOTAL					-1,886.29	1,886.29
Bill Pmt -Check	16503	03/29/2018	Charlene Alvey	1015 · Checking-1st State Bank		-9.78
Bill	Refund	03/29/2018		3010 · Service Deposits Payable	-9.78	9.78
TOTAL					-9.78	9.78
Bill Pmt -Check	16504	03/29/2018	Collier Materials, Inc.	1015 · Checking-1st State Bank		-523.90
Bill	5006459	03/07/2018		6327 · WWTP Repair & Maintenance	-104.00	104.00
Bill	5006578	03/08/2018		6327 · WWTP Repair & Maintenance	-419.90	419.90
TOTAL					-523.90	523.90

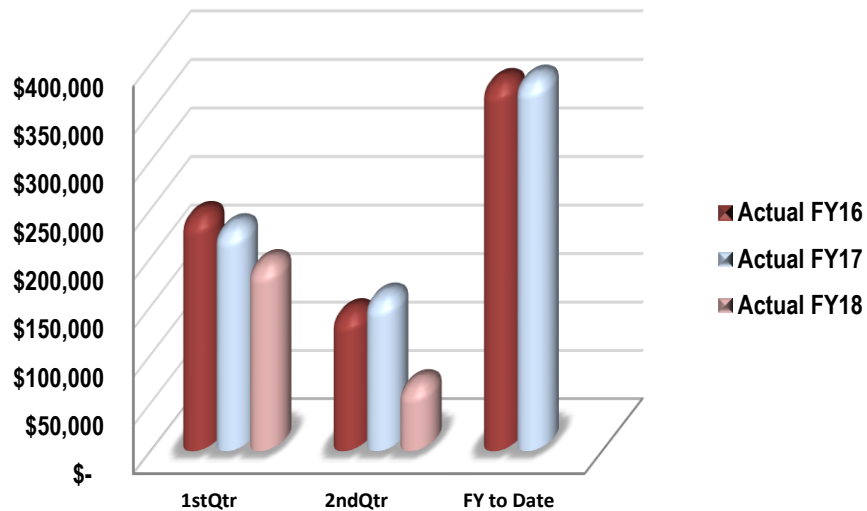
City of Meadowlakes-Utility Fund
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16505	03/29/2018	Ford & Crew Home & Hardware	1015 · Checking-1st State Bank		-331.24
Bill	3/25/18 Stmt	03/25/2018		6329 · R&M-Building/Misc.	-81.29	81.29
				6365 · Small Tools	-41.47	41.47
				1583 · RCC Receivable	-45.40	45.40
				6322 · Irrigation Maintenance Expense	-144.11	144.11
				6335 · Mach/Equip Repair & Maintenance	-18.97	18.97
TOTAL					-331.24	331.24
Bill Pmt -Check	16506	03/29/2018	Genworth Life and Annuity Insurance Co.	1015 · Checking-1st State Bank		-212.29
Bill	5846166 - WILLIA	03/13/2018		6150 · Employee Insurance Expenses	-212.29	212.29
TOTAL					-212.29	212.29
Bill Pmt -Check	16507	03/29/2018	HACH	1015 · Checking-1st State Bank		-535.32
Bill	10866435	03/07/2018		6316 · WTP Chemical Expense	-535.32	535.32
TOTAL					-535.32	535.32
Bill Pmt -Check	16508	03/29/2018	Home Depot Credit Services	1015 · Checking-1st State Bank		-208.12
Bill	3/21/18 Stmt	03/21/2018		1583 · RCC Receivable	-34.11	34.11
				6329 · R&M-Building/Misc.	-174.01	174.01
TOTAL					-208.12	208.12
Bill Pmt -Check	16509	03/29/2018	Visa	1015 · Checking-1st State Bank		-1,725.93
Bill	3/25/18 Stmt - JT	03/25/2018		6328 · Distribution Repair & Maint.	-93.88	93.88
				6335 · Mach/Equip Repair & Maintenance	-149.99	149.99
				1583 · RCC Receivable	-372.49	372.49
				1515 · General Fund Receivables	-85.00	85.00
Bill	3/25/18 Stmt - ML	03/25/2018		6250 · Office Supplies	-453.25	453.25
				6282 · Administrative-Miscellaneous	-79.37	79.37
				6365 · Small Tools	-61.95	61.95
				1583 · RCC Receivable	-380.00	380.00
				6180 · Employee Training & Travel Exp	-50.00	50.00
TOTAL					-1,725.93	1,725.93
Total March 2018 Disbursements-Public Works Fund						69,370.30

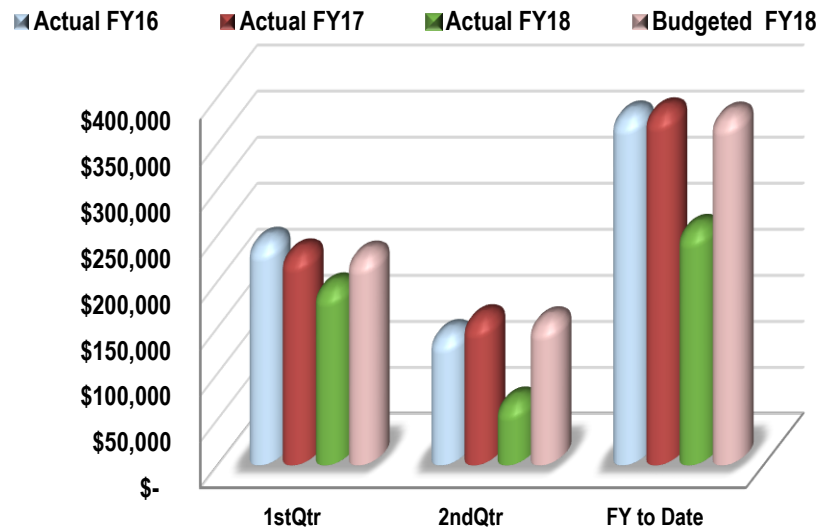
Debt Service Snapshot

March 2018

Prior Fiscal Year Income Comparison



Budgeted vs. Actual Revenues

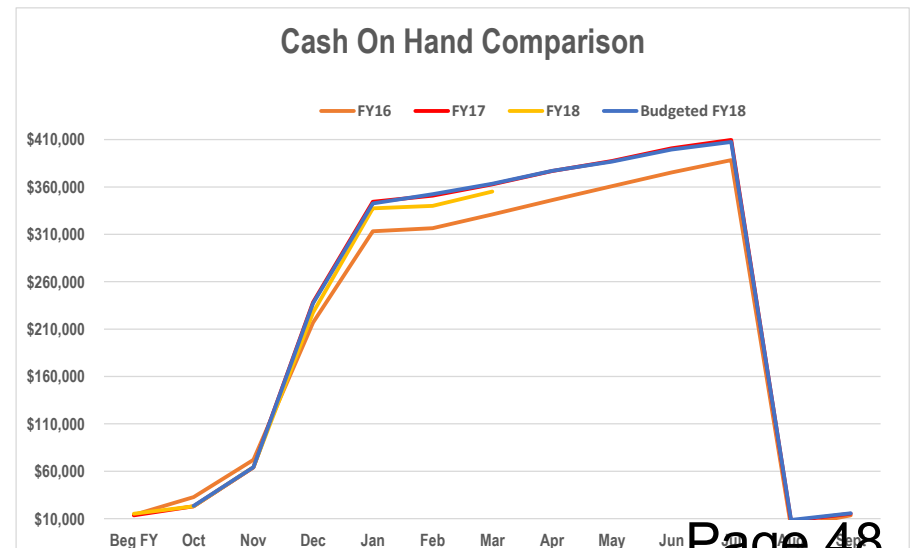
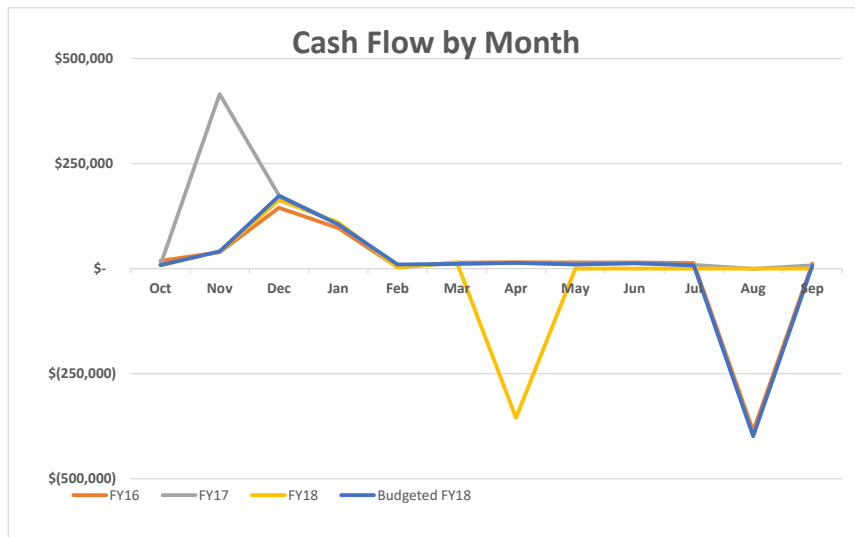


Account Balances

<u>Cash</u>	3/31/2018	3/31/2017
Checking Account	\$ 355,542	\$ 354,069
CD's	\$ -	\$ -
Total Cash	\$ 355,542	\$ 354,069
 <u>Current Receivables</u>	 \$ -	 \$ -
 <u>Current Payables</u>	 \$ 12,290	 \$ 10,958
 <u>Net Gain/(Loss)</u>	 \$ 10,715	 \$ 11,749
 <u>Cash Flow (+/-)</u>	 \$ 339,964	 \$ 340,502
(FY to Date)		

City of Meadowlakes-Debt Service Fund FY 18 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$15,171	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$0
CASH RECEIPTS														Total
Property Tax		\$897	\$34,357	\$156,258	\$102,965	\$35,215								\$329,692
Transfers In from Utility Fund		\$6,875	\$6,875	\$6,875	\$6,875	\$6,875								\$34,375
Interest Earned		\$9	\$23	\$83	\$216	\$268								\$599
														\$0
														\$0
TOTAL CASH RECEIPTS		\$7,781	\$41,255	\$163,216	\$110,056	\$42,358	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$364,666
Total cash available	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$379,837	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0								\$0
Principal		\$0	\$0	\$0	\$0	\$0								\$0
Interest		\$0	\$0	\$0	\$0	\$24,702								\$24,702
		\$0	\$0	\$0	\$0	\$0								\$0
														\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,702
CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$24,702	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,702
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	\$355,135	
Change in Cash														Total
Difference Beginning to End of Month		\$7,781	\$41,255	\$163,216	\$110,056	\$17,656	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$339,964
Increase/(Decrease) In Cash Since Beginning of Fiscal Year	\$7,781	\$49,036	\$212,252	\$322,308	\$339,964	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	



City of Meadowlakes Debt Service Summary Balance Sheet

	<u>3/31/18</u>	<u>3/31/17</u>
ASSETS		
Current Assets		
Checking/Savings	355,542	354,069
Total Current Assets	<u>355,542</u>	<u>354,069</u>
Other Assets	12,289	10,958
TOTAL ASSETS	<u>367,831</u>	<u>365,027</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities	12,290	10,958
Total Current Liabilities	<u>12,290</u>	<u>10,958</u>
Total Liabilities	12,290	10,958
Equity	355,541	354,069
TOTAL LIABILITIES & EQUITY	<u>367,831</u>	<u>365,027</u>

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

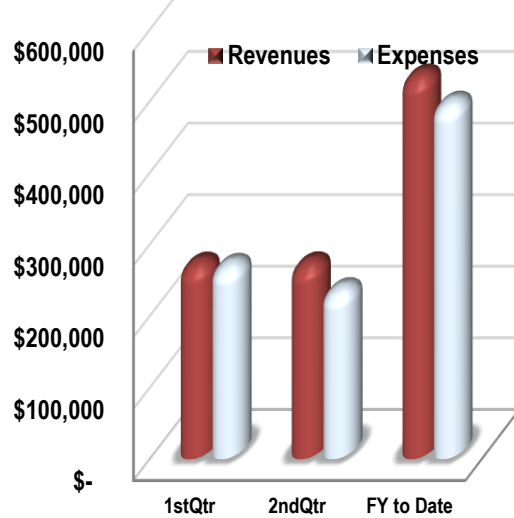
	Mar 18	Budgeted Mar 18	Oct-Mar	Budgeted Year-to-Date	Mar-18	Year-to-Date FY17
Ordinary Income/Expense						
Income						
06-4120 - Ad Valorem Tax	3,499	4,208	333,193	331,551	4,219	332,443
06-5440 - Interest Earned on Investments	341	24	939	144	30	97
Total Income	3,840	4,232	334,132	331,695	4,249	332,540
Expense						
06-9100 - 2013 Bond Expense						
06-9150 - 2013 Bond Principal	0	0	0	0	0	0
06-9100 - 2013 Bond Expense - Other	0	0	24,702	24,703	0	28,649
Total 06-9100 - 2013 Bond Expense	0	0	24,702	24,703	0	28,649
Total Expense	0	0	24,702	24,703	0	28,649
Net Ordinary Income	3,840	4,232	309,430	306,992	4,249	303,891
Other Income/Expense						
Other Income						
06-8200 - Transfer In from Other Funds	6,875	6,875	41,250	41,250	7,500	4,500
Total Other Income	6,875	6,875	41,250	41,250	7,500	4,500
Net Other Income	6,875	6,875	41,250	41,250	7,500	4,500
Net Income	10,715	11,107	350,680	348,242	11,749	308,391

Disbursements

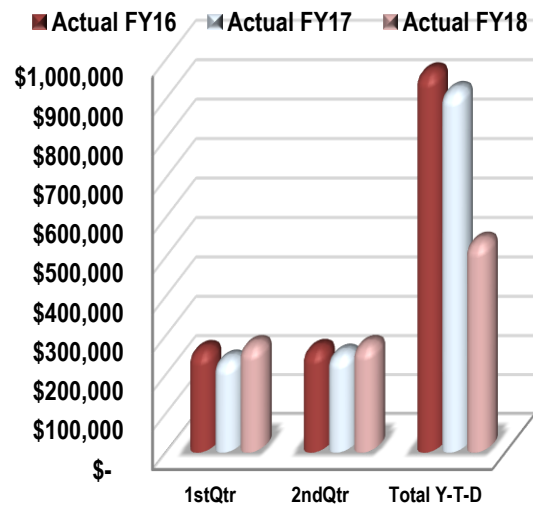
Recreation Fund Snapshot

March 2018

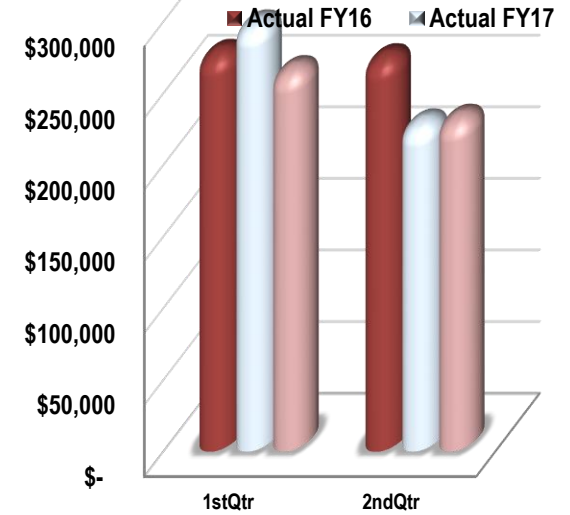
Income vs. Expense Trend



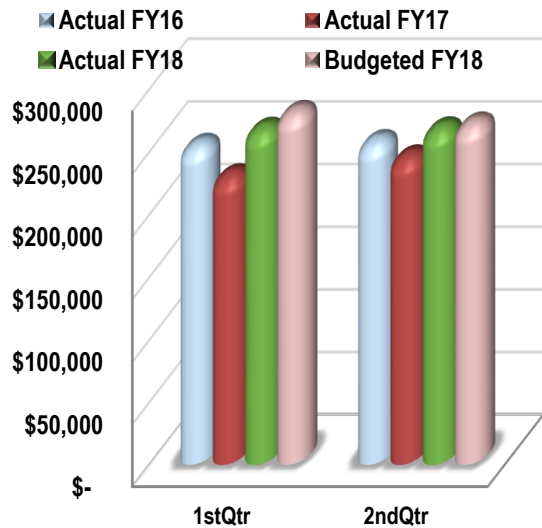
Prev Year Income Comparison



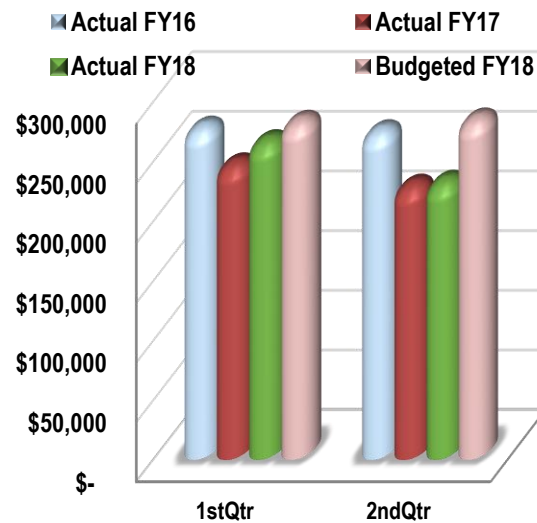
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

<u>Cash</u>	Mar 31, 2018	Mar 31, 2017
Checking Account	\$ 62,116	\$ 51,550
Restricted Cash	\$ 197,001	\$ -
Other Assets	\$ -	\$ -
Total Assets	\$ 259,117	\$ 51,550
 <u>Current Receivables</u>	 \$ 36,548	 \$ 24,640
 <u>Current Payables</u>	 \$ 172,895	 \$ 147,473
 <u>Net Gain/(Loss)</u>	 \$ 32,991	 \$ 34,926
(Based on Accrual Accounting)		
<u>Cash Flow (+/-)</u>	\$ 4,810	\$ 50,178
(FY to Date)		

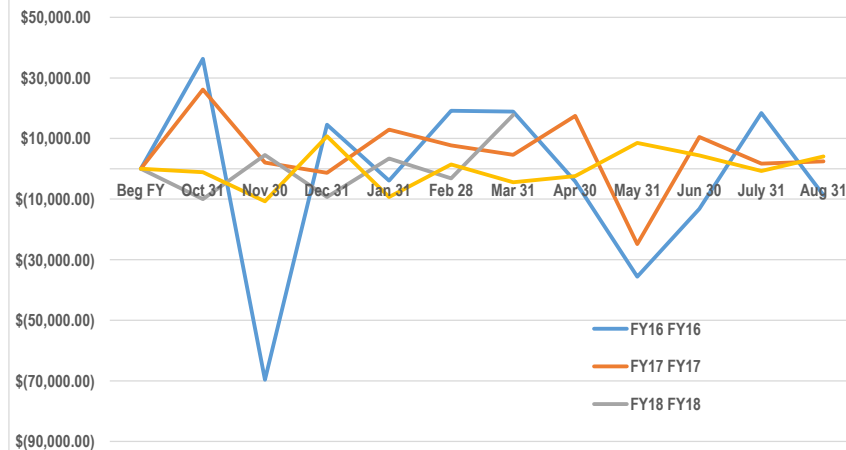
Recreation & Country Club Division Summary Balance Sheet

	Mar 31, 2018	Mar 31, 2017
ASSETS		
Current Assets		
Checking/Savings	\$ 62,116	\$ 51,550
Restricted Funds-Carts	\$ 197,001	\$ -
Other Current Assets	\$ 36,548	\$ 24,640
Total Current Assets	\$ 295,665	\$ 76,190
Fixed Assets	\$ 301,643	\$ 344,021
Other Assets	\$ 59,032	\$ 3,655
TOTAL ASSETS	<u>\$ 656,340</u>	<u>\$ 423,866</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ 99,987	\$ 74,346
Other Current Liabilities	\$ 72,908	\$ 73,127
Total Current Liabilities	\$ 172,895	\$ 147,473
Long Term Liabilities	\$ 313,615	\$ 147,854
Total Liabilities	\$ 486,510	\$ 295,327
Equity	\$ 167,831	\$ 128,539
TOTAL LIABILITIES & EQUITY	<u>\$ 654,341</u>	<u>\$ 423,866</u>

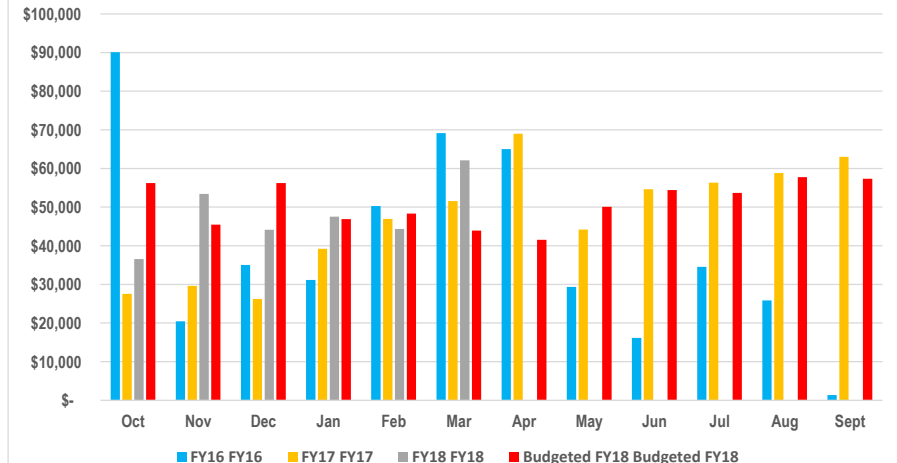
City of Meadowlakes-Recreation Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$58,882	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$0
CASH RECEIPTS														
Prepaid Golf		\$37,592	\$29,630	\$19,579	\$14,080	\$18,707	\$25,716							\$145,304
Pro Shop Income		\$26,106	\$30,079	\$21,870	\$29,335	\$21,571	\$40,657							\$169,618
Food & Beverage Income		\$21,284	\$19,695	\$32,561	\$23,427	\$17,091	\$20,862							\$134,920
Miscellaneous/Sale Tax Payable		\$3,448	\$1,829	\$5,789	\$5,482	\$3,203	\$2,782							\$22,533
Lease/Purchase Funding Proceeds		\$0	\$0	\$0	\$0	\$0	\$197,001							\$197,001
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708							\$46,248
TOTAL CASH RECEIPTS		\$96,138	\$88,941	\$87,507	\$80,032	\$68,280	\$294,726	\$0	\$0	\$0	\$0	\$0	\$0	\$715,624
Total cash available	\$58,882	\$155,020	\$137,809	\$140,918	\$124,163	\$115,799	\$339,080	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	
CASH PAID OUT- OPERATIONAL														
Prior Months Payables/Miscellaneous/Prepaid		\$4,463	\$749	\$20,493	-\$3,803	\$5,472	\$2,048							\$29,422
Administrative Expenses		\$7,471	\$9,154	\$8,763	\$8,637	\$6,789	\$6,239							\$47,053
Pro Shop Expense		\$30,445	\$18,815	\$13,214	\$15,084	\$15,554	\$14,460							\$107,572
Food & Beverage Expenses		\$24,386	\$30,316	\$30,296	\$26,246	\$23,335	\$25,141							\$159,720
Grounds Maintenance Expense		\$27,351	\$24,518	\$23,173	\$18,574	\$19,390	\$20,104							\$133,110
Tennis/Swim/Miscellaneous		\$197	\$0	\$0	\$0	\$54	\$0							\$251
Total Cash Paid Out-Operational		\$94,313	\$83,552	\$95,939	\$64,738	\$70,594	\$67,992	\$0	\$0	\$0	\$0	\$0	\$0	\$477,128
CASH PAID OUT- NON- OPERATIONAL														
Debt Service-POA		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971							\$38,261
Transfers to Other Funds														\$0
Total Cash Paid Out-Non-Operational		\$11,839	\$846	\$848	\$11,906	\$851	\$11,971	\$0	\$0	\$0	\$0	\$0	\$0	\$38,261
TOTAL CASH PAID OUT		\$106,152	\$84,398	\$96,787	\$76,644	\$71,445	\$79,963	\$0	\$0	\$0	\$0	\$0	\$0	\$515,389
Cash on hand (end of month)	\$58,882	\$48,868	\$53,411	\$44,131	\$47,519	\$44,354	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	\$259,117	
Change in Cash														
Difference Beginning to End of Month		(\$10,014)	\$4,543	(\$9,280)	\$3,388	(\$3,165)	\$214,763	\$0	\$0	\$0	\$0	\$0	\$0	\$200,235
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$10,014)	(\$5,471)	(\$14,751)	(\$11,363)	(\$14,528)	\$155,881	\$155,881	\$155,881	\$155,881	\$155,881	\$155,881	\$155,881	

Cash Flow by Month



Cash On Hand Comparison



Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Page 31 of 44 Pages

Cash Basis

	Mar 18	Budgeted Mar 18	Year to Date	Budgeted Year-to-Date	Mar-17	Year-to-Date FY17
Ordinary Income/Expense						
Income						
03-5000 · Revenue						
03-5010 · Membership Dues						
03-5011 · Family Membership	0	0	0	0	0	0
03-5013 · Senior Couple Membership	0	0	0	0	0	0
03-5015 · Single Membership	0	0	0	0	0	0
03-5016 · Membership Non-Resident Dues	0	0	0	0	0	0
03-5017 · Social Membership	0	0	0	0	0	0
03-5021 · Membership Maintenance/Medical	0	0	0	0	0	0
03-5022 · Gold Key Membership	0	0	0	0	0	0
03-5024 · Trail Fees Prepaid	0	0	0	0	0	0
03-5031 · Initiation Fees	99	0	495	0	99	495
03-5010 · Membership Dues - Other	25,657	19,373	150,762	128,762	18,235	123,890
Total 03-5010 · Membership Dues	25,756	19,373	151,257	128,762	18,334	124,385
03-5023 · Golf Shop Revenues						
03-5035 · Green Fees	17,757	21,782	74,218	104,468	13,444	65,336
03-5040 · Golf Cart Rental	9,810	6,241	37,845	29,512	4,026	19,945
03-5045 · Driving Range	4,371	2,723	21,323	13,072	1,969	8,877
03-5050 Tournament	1,944		6,224	0		
03-5053 · Handicap	90	0	5,010	4,100	300	300
03-5060 · Pro Shop Sales	6,534	5,093	24,771	27,532	2,684	18,540
03-5023 · Golf Shop Revenues - Other	94		300	0	0	11
Total 03-5023 · Golf Shop Revenues	40,600	35,839	169,691	178,684	22,423	113,009
03-5057 · Tennis & Swimming Revenues						
03-5019 · Tennis Membership	0	0	0	0	116	0
03-5026 · Swimming Membership	0	0	0	0	0	316
03-5057 · Tennis & Swimming Revenues - Other	0	0	0	0	0	0
Total 03-5057 · Tennis & Swimming Revenues	0	0	0	0	116	432
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	11,265	21,091	86,380	130,390	16,811	94,974
03-5073 · Beverage Sales	996	1,525	5,062	7,370	1,132	5,100
03-5074 · Beer Sales	4,871	5,200	22,368	25,500	4,584	18,422
03-5075 · Other Food & Beverage Sales	0	0	0	750	0	0
03-5076 · Liquor Sales	2,413	2,500	15,002	16,225	3,045	12,966
03-5077 · Wine Sales	1,095	1,225	5,795	6,925	1,279	5,600
Total 03-5070 · Restaurant/Bar Sales	20,640	31,541	134,607	187,160	26,851	137,062
03-5090 · Interest Earned	108	0	209	0	0	0
03-5096 · Miscellaneous Income	0	0	1,451	1,500	0	900
Total 03-5000 · Revenue	87,104	86,753	457,215	496,106	67,724	375,788
Total Income	87,104	86,753	457,215	496,106	67,724	375,788
Expense						

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

	Mar 18	Budgeted Mar 18	Year to Date	Budgeted Year-to-Date	Mar-17	Year-to-Date FY17
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Expenses						
03-6016-Unemployment Cost		0		2,000		
03-6021 · Admin Exp.- Xfer out to General	2,583	2,580	15,500	15,520	2,458	12,292
03-6025 · Audit	0	0	0	0	0	0
03-6030 · Insurance						
03-6019 · Worker's Comp	0	0	0	0	0	-314
03-6032 · Property Insurance	581	0	3,486	7,200	497	2,486
Total 03-6030 · Insurance	581	0	3,486	7,200	497	2,172
03-6040 · Office Supplies	0	168	1,293	1,008	117	586
03-6042 · Postage	0	100	183	430	96	237
03-6045 · Advertising	356	837	3,297	4,978	313	1,459
03-6047 · Dues & Subscriptions	0	0	150	500	150	150
03-6048 · Security	0	0	114	0	44	133
03-6049 · Miscellaneous Supplies	35	100	486	2,100	35	503
03-6062 · Credit Card Processing	1,057	1,250	7,308	7,500	0	5,683
03-6065 · Software Maintenance	0	1,000	0	6,000	0	403
03-6075 · Signage	0	0	236	0	0	0
06-6063 · Cash Over/Under	-307	40	-322	275	-228	-1,129
Total 03-6039 · Other Administrative Expenses	4,305	6,075	31,731	47,511	3,482	22,489
03-6068 · House Maintenance Expenses						
03-6050 · Telephone	154	167	834	998	263	953
03-6052 · Electric	1,142	1,250	7,370	7,500	1,022	3,794
03-6055 · Utilities-Water & Sewer	253	333	1,942	2,002	272	1,715
03-6060 · Pest Control - Club & Pro Shop	0	0	0	0	0	0
03-6081 · Cleaning Service	0	1,000	2,895	6,000	1,075	4,400
03-6101 · Misc. House Expense	0	165	90	1,010	13	104
03-6102 · Building Repair & Maintenance	171	625	1,370	3,750	1,464	2,625
03-6105 · Security	0	0	76	0	0	0
03-6520 · Television-Clubhouse	26	30	156	170	26	130
Total 03-6068 · House Maintenance Expenses	1,746	3,570	14,733	21,430	4,135	13,721
Total 03-6000 · Administrative Expenditures	6,051	9,645	46,464	68,941	7,617	36,210
03-6100 · Pro Shop Expenditures						
03-6110 · Payroll						
03-6111 · Wages - Full Time	2,307	6,920	21,855	29,995	3,652	19,066
03-6112 · Wages Part Time/Seasonal	6,469	7,730	39,827	34,980	4,806	22,436
03-6115 · Payroll Tax	671	770	4,755	5,000	647	3,175
03-6116 · Pro Shop Longevity	0	0	474	1,500	0	0
03-6117 · Retirement	70	120	618	790	71	345
03-6118 · Health Care	704	668	2,792	3,992	627	3,136
03-6119 · Worker's Comp	304	0	1,824	3,700	239	955
03-6155 · Training & Travel	0	250	0	500	0	0

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Cash Basis

	Mar 18	Budgeted Mar 18	Year to Date	Budgeted Year-to-Date	Mar-17	Year-to-Date FY17
Total 03-6110 · Payroll	10,525	16,458	72,145	80,457	10,042	49,113
03-6121 · Other Pro-Shop Expenses						
03-6120 · Driving Range	0	0	2,167	1,500		0
03-6122 · Miscellaneous and Supplies	0	200	1,219	1,200	455	1,187
03-6123 · Pro-Shop Consumable Supplies	0	65	0	390	0	23
03-6125 · Handicap	3,213	3,000	3,260	3,000	0	0
03-6130 · Tournament Expenses	0	250	0	250	0	0
03-6140 · Office Supplies	0	50	452	330	0	116
03-6150 · Dues & Fees	50	0	160	100	0	0
03-6210 · Cart Lease/Purchase	0	2,700	13,585	18,800	2,717	15,700
03-6220 · Cart Maint & Repair	0	0	1,296	500	0	0
03-6225 · Electric	40	200	731	1,300	153	919
Total 03-6121 · Other Pro-Shop Expenses	3,303	6,465	22,870	27,370	3,325	17,945
03-6160 · Inventory Purchased	1,150	2,000	10,582	16,000	3,205	13,981
03-6163 · Inventory/Cash Shortages	0	50	383	225	0	0
Total 03-6100 · Pro Shop Expenditures	14,978	24,973	105,980	124,052	16,572	81,039
03-6300 · Grounds Maintenance Expenditure						
03-6310 · Payroll						
03-6311 · Wages - Full Time	8,813	15,600	50,813	67,475	9,312	41,645
03-6312 · Wages - Part Time/Seasonal	1,841	2,500	11,477	12,500	458	11,254
03-6313 · Grounds O&M - Overtime/Bonus	0	450	0	2,400	0	0
03-6314 · Grounds O&M Longevity	0	0	1,556	3,000	0	0
03-6315 · Payroll Tax Exp	815	1,465	4,884	6,340	747	4,087
03-6317 · Retirement Exp	221	350	1,289	2,200	135	646
03-6318 · Health Care Exp	2,118	2,750	12,709	16,500	2,478	12,923
03-6319 · Worker's Comp	369	418	2,216	2,492	427	2,372
Total 03-6310 · Payroll	14,177	23,533	84,944	112,907	13,557	72,927
03-6321 · Other Golf Course Maint. Exp.						
03-6320 · Fuel & Lubricants	700	500	3,454	4,000	362	3,185
03-6322 · Fertilizer	0	2,250	864	4,975	669	2,007
03-6324 · Chemicals	947	600	7,553	6,125	3,465	3,840
03-6326 · Seed & Sod	34	0	1,303	5,000	0	0
03-6327 · Sand & Soil	0		440		0	698
03-6329 · Equipment Maint & Repair	403	800	1,133	5,050	10	2,024
03-6332 · Irrigation Repair & Maint.	720	100	3,320	1,000	139	2,375
03-6335 · Landscape Materials & Supplies	0	500	0	1,000	0	0
03-6340 · Utilities						
03-6342 · Electric - Maintenance Building	250	325	1,507	1,900	621	1,521
03-6344 · Electric - Irrigation	0	700	1,174	3,800	700	2,565
03-6346 · Sewer & Water	293	375	1,466	2,250	224	1,145
03-6347 · Trash	0	0	0	0	144	722
03-6370 · Raw Water Purchase	0	550	3,051	3,400	453	2,266
Total 03-6340 · Utilities	543	1,950	7,198	11,350	2,142	8,219

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Page 34 of 44 Pages

Cash Basis

	Mar 18	Budgeted Mar 18	Year to Date	Budgeted Year-to-Date	Mar-17	Year-to-Date FY17
03-6350 · Dues & Subscriptions	0	0	0	0	0	0
03-6354 · Small Tools	52	125	421	750	0	120
03-6380 · Other Grounds Maint Exp	13	35	4,560	210	0	418
03-6806 · Cart Path Improvements	0	0	1,896	0	178	0
Total 03-6321 · Other Golf Course Maint. Exp.	3,412	6,860	32,142	39,460	6,965	22,886
03-6360 · Equipment Lease/Purchase						
03-6362 · Machinery Lease	11,973	852	38,271	27,143	834	25,713
03-6363 · Machinery Interest	735	29	2,499	1,801	48	2,349
Total 03-6360 · Equipment Lease/Purchase	12,708	881	40,770	28,944	882	28,062
Total 03-6300 · Grounds Maintenance Expenditure	30,297	31,274	157,856	181,311	21,404	123,875
03-6400 · Tennis Expenditures						
03-6430 · Maint & Repair	0	1,000	0	2,000	0	578
03-6400 · Tennis Expenditures - Other	0	0	0	0	0	0
Total 03-6400 · Tennis Expenditures	0	1,000	0	2,000	0	578
03-6500 · Food & Beverage Expenses						
03-6510 · Payroll & Payroll Expense						
03-6413 · F&B Overtime/Bonus	0	0	0	1,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	4,739	7,420	31,258	44,520	7,006	39,959
03-6512 · Wages - Part Time/Seasonal	4,688	6,350	39,619	28,025	5,444	28,988
03-6515 · Payroll Tax Expense	832	1,425	6,251	6,275	897	4,578
03-6517 · Retirement Expense	128	290	872	1,260	102	579
03-6518 · Health Care Expense	1,445	2,080	7,064	12,520	30	5,105
03-6519 · Worker's Comp	413	375	2,476	2,250	342	0
03-6510 · Payroll & Payroll Expense - Other	0	0	0	0	0	1,709
Total 03-6510 · Payroll & Payroll Expense	12,245	17,940	88,301	97,350	13,821	80,918
03-6521 · Other Food & Beverage Expenses						
03-6053 · Propane	482	600	4,168	3,600	694	2,924
03-6525 · Alcohol Tax	431	825	3,350	4,000	516	2,834
03-6540 · Supplies						
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	2,475	2,275	10,212	12,025	1,535	7,951
03-6548 · Liquor Expense	448	625	2,773	3,350	580	2,842
03-6549 · Food Exp	3,613	7,700	32,853	44,400	5,525	31,980
03-6550 · Beverage Expense	0	250	1,539	1,550	277	829
03-6552 · Other Food & Beverage Supplies	566	700	4,185	4,400	381	3,212
03-6572 · Other Misc. Restaurant Expenses	0	200	2,152	1,300	350	2,104
03-6573 · Linen	165	300	2,088	2,200	200	1,404
03-6540 · Supplies - Other	262	0	2,049	0	195	310
Total 03-6540 · Supplies	7,529	12,050	57,851	69,225	9,043	50,632
03-6560 · Equipment Rental	70	85	461	490	70	280
03-6561 · Liquor License	750	0	2,910	0	0	-100

Recreation & Country Club Division Profit & Loss Budget vs. Actual

Page 35 of 44 Pages

Cash Basis

	Mar 18	Budgeted Mar 18	Year to Date	Budgeted Year-to-Date	Mar-17	Year-to-Date FY17
03-6565 · Equipment Maint & Repair	313	0	1,814	2,250	0	130
Total 03-6521 · Other Food & Beverage Expenses	9,575	13,560	70,554	79,565	10,323	56,700
03-6500 · Food & Beverage Expenses - Other	0		277		0	
Total 03-6500 · Food & Beverage Expenses	21,820	31,500	159,132	176,915	24,144	137,618
03-6600 · Swimming Pool Expenditures						
03-6610 · Payroll & Payroll Expense						
03-6612 · Wages - Part Time/Seasonal	0	0	0	0	0	0
03-6614 · Payroll Expense	0	0	0	0	0	0
03-6616 · Worker's Comp	0	41	0	254	19	94
Total 03-6610 · Payroll & Payroll Expense	0	41	0	254	19	94
03-6620 · Supplies	0	150	0	950	0	164
03-6622 · Maint & Repair	0	0	0	0	0	121
03-6623 · Miscellaneous Pool Expense	0	300	54	1,300	0	205
Total 03-6600 · Swimming Pool Expenditures	0	491	54	2,504	19	584
03-6900 · Building Repairs & Maint.						
03-6915 · Bldg. Renovations/Repairs	0	0	0	0	0	0
Total 03-6900 · Building Repairs & Maint.	0	0	0	0	0	0
Total Expense	73,146	98,883	469,486	555,723	69,756	379,904
Net Ordinary Income	13,958	-12,130	-12,271	-59,617	-2,032	-4,116
Other Income/Expense						
Other Income						
03-8010 · Transfer In from other Funds						
03-8015 · Transfer in from General Fund	0	25,000	0	32,500	500	500
03-8020 · Transfer in from Utility Fund	7,708	7,710	46,250	46,240	7,708	38,542
03-8010 · Transfer In from other Funds - Other	0	0	0	0	0	0
Total 03-8010 · Transfer In from other Funds	7,708	32,710	46,250	78,740	8,208	39,042
Total Other Income	7,708	32,710	46,250	78,740	8,208	39,042
Other Expense						
03-6865-Capital Purchases/Renovations						
03-6866-Resturant Purchases/Improvements	0	25,000	988	7,500	0	0
03-6867-Golf Course Improvements	0	0	0	25,000	0	0
Total Other Expense	0	25,000	988	32,500	0	0
Net Other Income	7,708	7,710	45,262	46,240	8,208	39,042
	21,666	-4,420	32,991	-13,377	6,176	34,926
Net Income						

Recreation & Country Club Division Profit & Loss Budget vs. Actual

Page 36 of 44 Pages

Cash Basis

Food and Beverage

Income

03-5070 · Restaurant/Bar Sales

03-5072 · Restaurant Food Sales	11,265	21,091	86,380	130,390	16,811	94,974
03-5073 · Beverage Sales	996	1,525	5,062	7,370	1,132	5,100
03-5074 · Beer Sales	4,871	5,200	22,368	25,500	4,584	18,422
03-5075 · Other Food & Beverage Sales	0	0	0	750	0	0
03-5076 · Liquor Sales	2,413	2,500	15,002	16,225	3,045	12,966
03-5077 · Wine Sales	1,095	1,000	5,795	6,925	1,279	5,600
Total 03-5070 · Restaurant/Bar Sales	20,640	31,316	134,607	187,160	26,851	137,062

Expense

03-6500 · Food & Beverage Expenses

03-6510 · Payroll & Payroll Expense

03-6413 · F&B Overtime/Bonus	0	0	0	1,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	4,739	7,420	31,258	44,520	7,006	39,959
03-6512 · Wages - Part Time/Seasonal	4,688	6,350	39,619	28,025	5,444	28,988
03-6515 · Payroll Tax Expense	832	1,425	6,251	6,275	897	4,578
03-6517 · Retirement Expense	128	290	872	1,260	102	579
03-6518 · Health Care Expense	1,445	2,080	7,064	12,520	30	5,105
03-6519 · Worker's Comp	413	375	2,476	2,250	342	0
03-6510 · Payroll & Payroll Expense - Other	0	0	0	0	0	1,709
Total 03-6510 · Payroll & Payroll Expense	12,245	17,940	88,301	97,350	13,821	80,918

03-6521 · Other Food & Beverage Expenses

03-6053 · Propane	482	600	4,168	3,600	694	2,924
03-6525 · Alcohol Tax	431	825	3,350	4,000	516	2,834
03-6540 · Supplies	0	0	0	0	0	0
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	2,475	2,275	10,212	12,025	1,535	7,951
03-6548 · Liquor Expense	448	625	2,773	3,350	580	2,842
03-6549 · Food Exp	3,613	7,700	32,853	44,400	5,525	31,980
03-6550 · Beverage Expense	0	250	1,539	1,550	277	829
03-6552 · Other Food & Beverage Supplies	566	700	4,185	4,400	381	3,212
03-6572 · Other Misc. Restaurant Expenses	0	200	2,152	1,300	350	2,104
03-6573 · Linen	165	300	2,088	2,200	200	1,404
03-6540 · Supplies - Other	262	0	2,049	0	195	310
Total 03-6540 · Supplies	7,529	12,050	57,851	69,225	9,043	50,632
03-6560 · Equipment Rental	70	85	461	490	70	280
03-6561 · Liquor License	750	0	2,910	0	0	-100

Recreation & Country Club Division **Profit & Loss Budget vs. Actual**

Cash Basis

	Mar 18	Budgeted Mar 18	Year to Date	Budgeted Year-to-Date	Mar-17	Year-to-Date FY17
03-6565 · Equipment Maint & Repair	313	0	1,814	2,250	0	130
Total 03-6521 · Other Food & Beverage Expenses	9,575	13,560	70,554	79,565	10,323	56,700
03-6500 · Food & Beverage Expenses - Other	0	0	277	0	0	0
Total 03-6500 · Food & Beverage Expenses	21,820	31,500	159,132	176,915	24,144	137,618
Food & Beverage Operational Net Gain/Loss	-1,180	-184	-24,525	10,245	2,707	-556
Food and Beverage House Expense						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Expenses						
03-6062 · Credit Card Processing (30%)	317	375	2,192	2,250	0	1,705
03-6068 · House Maintenance Expenses						
03-6050 · Telephone (33%)	51	55	275	329	87	314
03-6052 · Electric (50%)	571	625	3,685	3,750	511	1,897
03-6055 · Utilities-Water & Sewer (50%)	127	167	971	1,001	136	858
03-6081 · Cleaning Service (75%)	0	750	2,171	4,500	806	3,300
03-6520 · Television-Clubhouse (50%)	13	15	78	85	13	65
Total 03-6068 · House Maintenance Expenses	1,078	1,987	9,373	11,915	1,553	8,139
Total Administrative Expenses	1,396	2,362	11,565	14,165	1,553	9,844
Total Food and Beverage Expenses with House Expense	23,216	33,862	170,697	191,080	25,697	147,462
Food and Beverage Net Gain/Loss with Admin Expense	-2,576	-2,546	-36,090	-3,920	1,154	-10,400

Recreation & Country Club Division
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	03/12/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-1,535.28
				03-2026 · Sales Tax Payable	-1,535.28	1,535.28
TOTAL					-1,535.28	1,535.28
Check	EFT	03/12/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-350.41
				03-2029 · Alcohol Tax Payable	-350.41	350.41
TOTAL					-350.41	350.41
Check	EFT	03/12/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-431.48
				03-6525 · Alcohol Tax	-431.48	431.48
TOTAL					-431.48	431.48
Check	1324	03/01/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-163.80
				03-6547 · Beer/Wine	-163.80	163.80
TOTAL					-163.80	163.80
Check	1325	03/05/2018	Senior Women's West TGA	03-1010 · FSB - Petty Cash Checking #3232		-50.00
				03-6150 · Dues & Fees	-50.00	50.00
TOTAL					-50.00	50.00
Check	1326	03/09/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-258.70
				03-6547 · Beer/Wine	-258.70	258.70
TOTAL					-258.70	258.70
Check	1327	03/16/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-411.50
				03-6547 · Beer/Wine	-411.50	411.50
TOTAL					-411.50	411.50
Bill Pmt -Check 2389		03/01/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,424.90
Bill	7458943	02/14/2018		03-6549 · Food Exp	-454.67	454.67
				03-6552 · Other Food & Beverage Supplies	-210.56	210.56
				03-6540 · Supplies	-46.85	46.85
Bill	74597015	02/21/2018		03-6549 · Food Exp	-654.88	654.88
				03-6540 · Supplies	-30.15	30.15
				03-6552 · Other Food & Beverage Supplies	-27.79	27.79
TOTAL					-1,424.90	1,424.90
Bill Pmt -Check 2390		03/01/2018	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-377.65
Bill	1/23-2/21/18 Str	02/26/2018		03-6055 · Utilities-Water & Sewer	-156.21	156.21
				03-6055 · Utilities-Water & Sewer	-104.14	104.14

Recreation & Country Club Division
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-48.65	48.65
TOTAL					-377.65	377.65
Bill Pmt -Check 2391		03/01/2018	Northland Communications	03-1012 · FSB - Checking Acct #1910		-212.29
Bill	2/20/18 Stmt	02/20/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-124.22	124.22
				03-6050 · Telephone	-62.10	62.10
TOTAL					-212.29	212.29
Bill Pmt -Check 2392		03/01/2018	Site One Landscape Supply, LLC	03-1012 · FSB - Checking Acct #1910		-2,370.97
Bill	84269377	02/06/2018		03-6324 · Chemicals	-150.76	150.76
Bill	84287345	02/07/2018		03-6324 · Chemicals	-1,918.00	1,918.00
Bill	84351932	02/14/2018		03-6322 · Fertilizer	-302.21	302.21
TOTAL					-2,370.97	2,370.97
Bill Pmt -Check 2393		03/01/2018	Wilson Sporting Goods	03-1012 · FSB - Checking Acct #1910		-302.40
Bill	4524310901	01/15/2018		03-6160 · Inventory Purchased	-302.40	302.40
TOTAL					-302.40	302.40
Bill Pmt -Check 2394		03/01/2018	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-881.87
Bill	143	02/28/2018		03-6362 · Machinery Lease	-852.63	852.63
				03-6363 · Machinery Interest	-29.24	29.24
TOTAL					-881.87	881.87
Bill Pmt -Check 2395		03/08/2018	AlSCO, Inc.	03-1012 · FSB - Checking Acct #1910		-200.55
Bill	2/28/18 Stmt	02/28/2018		03-6573 · Linen	-200.55	200.55
TOTAL					-200.55	200.55
Bill Pmt -Check 2396		03/08/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-950.41
Bill	98721322	02/07/2018		03-6560 · Equipment Rental	-70.00	70.00
Bill	74604552	02/28/2018		03-6552 · Other Food & Beverage Supplies	-46.99	46.99
Bill	74504554	02/28/2018		03-6549 · Food Exp	-810.43	810.43
				03-6552 · Other Food & Beverage Supplies	-22.99	22.99
TOTAL					-950.41	950.41
Bill Pmt -Check 2397		03/08/2018	Card Service Center	03-1012 · FSB - Checking Acct #1910		-2,021.40
Bill	2/26/18 Stmt - L	02/26/2018		03-6160 · Inventory Purchased	-263.66	263.66
Bill	2/26/18 Stmt - D	02/26/2018		03-6565 · Equipment Maint & Repair	-194.88	194.88
				03-6560 · Equipment Rental	-110.93	110.93
				03-6549 · Food Exp	-875.57	875.57
				03-6572 · Other Misc. Restaurant Expenses	-463.30	463.30
				03-6547 · Beer/Wine	-58.33	58.33

Recreation & Country Club Division
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
				03-6552 · Other Food & Beverage Supplies	-54.73	54.73
TOTAL					-2,021.40	2,021.40
Bill Pmt -Check 2398		03/08/2018	City of Marble Falls	03-1012 · FSB - Checking Acct #1910		-104.59
Bill	1/16-2/16/18 Str	02/16/2018		03-6346 · Sewer & Water	-104.59	104.59
TOTAL					-104.59	104.59
Bill Pmt -Check 2399		03/08/2018	Ford & Crew Home & Hardware	03-1012 · FSB - Checking Acct #1910		-202.56
Bill	02/25/18 Stmt	02/25/2018		03-6354 · Small Tools	-42.97	42.97
				03-6329 · Equipment Maint & Repair	-10.99	10.99
				03-6380 · Other Grounds Maint Exp	-55.25	55.25
				03-6332 · Irrigation Repair & Maint.	-93.35	93.35
TOTAL					-202.56	202.56
Bill Pmt -Check 2400		03/08/2018	Picayune Area Wide Phone Book	03-1012 · FSB - Checking Acct #1910		-129.15
Bill	2/28/18 Stmt	02/28/2018		03-6045 · Advertising	-16.50	16.50
				03-6045 · Advertising	-13.20	13.20
				03-6045 · Advertising	-13.20	13.20
Bill	PAW(C168622)	03/01/2018		03-6045 · Advertising	-86.25	86.25
TOTAL					-129.15	129.15
Bill Pmt -Check 2401		03/08/2018	Pinnacle Propane, LLC	03-1012 · FSB - Checking Acct #1910		-700.02
Bill	007600	03/02/2018		03-6320 · Fuel & Lubricants	-700.02	700.02
TOTAL					-700.02	700.02
Bill Pmt -Check 2402		03/08/2018	San Saba Fire Safety Equipment, Inc.	03-1012 · FSB - Checking Acct #1910		-312.50
Bill	22057	03/01/2018		03-6565 · Equipment Maint & Repair	-312.50	312.50
TOTAL					-312.50	312.50
Bill Pmt -Check 2403		03/08/2018	Site One Landscape Supply, LLC	03-1012 · FSB - Checking Acct #1910		-53.64
Bill	84413136	02/20/2018		03-6322 · Fertilizer	-53.64	53.64
TOTAL					-53.64	53.64
Bill Pmt -Check 2404		03/15/2018	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-477.75
Bill	23131	02/15/2018		03-6053 · Propane	-477.75	477.75
TOTAL					-477.75	477.75
Bill Pmt -Check 2405		03/15/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,072.55
Bill	74611476	03/07/2018		03-6160 · Inventory Purchased	-65.84	65.84
Bill	98721632	03/07/2018		03-6560 · Equipment Rental	-70.00	70.00
Bill	74611477	03/07/2018		03-6549 · Food Exp	-770.50	770.50
				03-6540 · Supplies	-166.21	166.21

Recreation & Country Club Division

Check Detail

March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-1,072.55	1,072.55
Bill Pmt -Check 2406		03/15/2018	LCRA	03-1012 · FSB - Checking Acct #1910		-453.28
Bill	2/28/18 Stmt	02/28/2018		03-6370 · Raw Water Purchase	-453.28	453.28
TOTAL					-453.28	453.28
Bill Pmt -Check 2407		03/15/2018	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-11,826.16
Bill	10	03/01/2018		03-6362 · Machinery Lease	-11,118.52	11,118.52
				03-6363 · Machinery Interest	-707.64	707.64
TOTAL					-11,826.16	11,826.16
Bill Pmt -Check 2408		03/15/2018	PEC	03-1012 · FSB - Checking Acct #1910		-1,862.14
Bill	3/9/18 Stmt	03/09/2018		03-6052 · Electric	-756.27	756.27
				03-6052 · Electric	-385.64	385.64
				03-6342 · Electric - Maintance Building	-249.82	249.82
				03-6332 · Irrigation Repair & Maint.	-430.28	430.28
				03-6225 · Electric	-40.13	40.13
TOTAL					-1,862.14	1,862.14
Bill Pmt -Check 2409		03/15/2018	Texas Golf Association	03-1012 · FSB - Checking Acct #1910		-3,213.00
Bill	33158	03/01/2018		03-6125 · Handicap	-3,213.00	3,213.00
TOTAL					-3,213.00	3,213.00
Bill Pmt -Check 2410		03/22/2018	Accuproducts	03-1012 · FSB - Checking Acct #1910		-185.57
Bill	57949	03/07/2018		03-6332 · Irrigation Repair & Maint.	-185.57	185.57
TOTAL					-185.57	185.57
Bill Pmt -Check 2411		03/22/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,002.49
Bill	74618957	03/14/2018		03-6549 · Food Exp	-774.73	774.73
				03-6552 · Other Food & Beverage Supplies	-211.99	211.99
				03-6540 · Supplies	-15.77	15.77
TOTAL					-1,002.49	1,002.49
Bill Pmt -Check 2412		03/22/2018	Burnet County Tax Assessor	03-1012 · FSB - Checking Acct #1910		-750.00
Bill	3/15/18 Stmt	03/15/2018		03-6561 · Liquor License	-750.00	750.00
TOTAL					-750.00	750.00
Bill Pmt -Check 2413		03/22/2018	Christy Scoggins Family Clinic	03-1012 · FSB - Checking Acct #1910		-35.00
Bill	C227	03/15/2018		03-6049 · Miscellaneous Expenses	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -Check 2414		03/22/2018	Fox Mail	03-1012 · FSB - Checking Acct #1910		-195.00

Recreation & Country Club Division
Check Detail
March 2018

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Bill	10809	03/20/2018		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -Check 2415		03/22/2018	Mike's Floorcovering, Inc.	03-1012 · FSB - Checking Acct #1910		-171.00
Bill	Est #461	03/22/2018		03-6102 · Building Repair & Maintenance	-171.00	171.00
TOTAL					-171.00	171.00
Bill Pmt -Check 2416		03/29/2018	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-481.65
Bill	24133	03/08/2018		03-6053 · Propane	-481.65	481.65
TOTAL					-481.65	481.65
Bill Pmt -Check 2417		03/29/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,176.26
Bill	74626962	03/21/2018		03-6549 · Food Exp	-766.76	766.76
				03-6552 · Other Food & Beverage Supplies	-309.06	309.06
				03-6540 · Supplies	-80.48	80.48
Bill	74633986	03/28/2018		03-6552 · Other Food & Beverage Supplies	-19.96	19.96
TOTAL					-1,176.26	1,176.26
Bill Pmt -Check 2418		03/29/2018	Innovative Turf Supply, Inc.	03-1012 · FSB - Checking Acct #1910		-321.03
Bill	14888	03/10/2018		03-6324 · Chemicals	-321.03	321.03
TOTAL					-321.03	321.03
Bill Pmt -Check 2419		03/29/2018	Northland Communications	03-1012 · FSB - Checking Acct #1910		-179.68
Bill	3/19/18 Stmt	03/19/2018		03-6520 · Television-Clubhouse	-25.97	25.97
				03-6050 · Telephone	-102.47	102.47
				03-6050 · Telephone	-51.24	51.24
TOTAL					-179.68	179.68
Check	5101	03/08/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-392.54
				03-6547 · Beer/Wine	-191.16	191.16
				03-6548 · Liquor Expense	-201.38	201.38
TOTAL					-392.54	392.54
Check	5102	03/09/2018	Ben E Keith	03-1010 · FSB - Petty Cash Checking #3232		-187.40
				03-6547 · Beer/Wine	-187.40	187.40
TOTAL					-187.40	187.40
Check	5103	03/20/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-374.07
				03-6547 · Beer/Wine	-127.74	127.74
				03-6548 · Liquor Expense	-246.33	246.33
TOTAL					-374.07	374.07

Type	Numb	Date	Name	Account	Paid Amount	Original Amount
Check	5104	03/23/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-487.30
				03-6547 · Beer/Wine	-487.30	487.30
TOTAL					-487.30	487.30
			Total March 2017 Disbursements-Recreation Fund			38,289.94

Payroll All Funds for the Month of March 2018

Pay period: 2/17 to 3/2/18

Pay Date: March 5, 2018

Fund:	<u>Utility</u>	
Payroll	\$	10,255.07
FICA	\$	784.51
TMRS	\$	257.40
Total Payroll	\$	11,296.98

Fund:	<u>General</u>	
Payroll	\$	11,423.93
FICA	\$	873.93
TMRS	\$	244.13
Total Payroll	\$	12,541.99

Fund:	<u>Recreation</u>	
Payroll	\$	14,591.80
FICA	\$	1,116.27
TMRS	\$	208.34
Total Payroll	\$	15,916.41

TOTAL THIS PAY PERIOD: \$ 39,755.38

Pay period: 3/3 to 3/16/18

Pay Date: March 19, 2018

Fund:	<u>Utility</u>	
Payroll	\$	10,172.95
FICA	\$	778.23
TMRS	\$	255.34
Total Payroll	\$	11,206.52

Fund:	<u>General</u>	
Payroll	\$	11,545.59
FICA	\$	883.24
TMRS	\$	243.67
Total Payroll	\$	12,672.50

Fund:	<u>Recreation</u>	
Payroll	\$	15,713.36
FICA	\$	1,202.07
TMRS	\$	210.94
Total Payroll	\$	17,126.37

TOTAL THIS PAY PERIOD: \$ 41,005.39

Pay period:

Pay Date:

Payroll	<u>Utility</u>	
FICA		
TMRS		
	\$	-

Fund:	<u>General</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

Fund:	<u>Recreation</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

TOTAL THIS PAY PERIOD: \$ -

Total December 2017 Payroll \$ 80,760.77

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-A

DATE: April 12, 2018

REFERENCE: Appointment of Committee Members

Council Meeting Date: April 17, 2018

AGENDA ITEM: Agenda Item #6-A-Appointment of Committee Members

FROM: Johnnie Thompson, City Manager

BACKGROUND: Last month Mayor Raesener appointed a committee to review the City's current Building Codes and City Ordinances for possible revisions. The Committee members appointed were Mayor Raesener, Mayor Pro-Tem Mike Barry, Building Committee Chair Steve Nash, POA President and Building Committee Member Joe Summers and citizen Jim Woods.

REVIEW: After the creation of this committee, Mr. Woods was appointed by the Council to serve as Councilmember for Place 2 due to the recent resignation of Mr. David Baker. Upon the appointment of Mr. Woods to the Council, the committee appointed by Mayor Raesener now consisted of a majority of the Council. Due to the fact that a majority of the Council would be present at a meeting of the appointed committee, it might be constructed that any meeting of the appointed committee would be a violation of the Texas Open Meetings Act.

RECOMMENDATION:

In order to eliminate any questionably of violating the Open Meetings Act, I would recommend that one of the three members of the Council be replaced.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-B

DATE: April 12, 2018

REFERENCE: Update of Cost Sharing for the Construction of a gazebo on the grounds of the Restaurant and Pro Shop

Council Meeting Date: April 17, 2018

AGENDA ITEM: Agenda Item #6-B-Consturction of a gazebo near the Swimming Pool

FROM: Johnnie Thompson, City Manager

BACKGROUND: At your Council meeting on March 13th, Mr. Jim Woods addressed the Council with the suggestion of the installation of a gazebo near the pool on the grounds of the restaurant and pro shop. The estimated cost for the proposed 12 foot by 16 foot gazebo on a stained concrete slab was \$3,200. Since this was not on the agenda at the March 20th Council meeting, no action was taken. In a special meeting held on March 29th, Council approved the project subject to the POA splitting the cost with the City. At a recent POA meeting, the POA board declined to assist with funding for this project, however, I believe Councilmember Woods will address the Council with regard to an additional source for funding the portion that was to be funded by the POA.

An outside contractor would be utilized for the installation of the required concrete slab and the gazebo would be purchased in a kit form and installed by City staff.

EFFECTS ON BUDGET: While this specific project was not funded within the confines of the current fiscal year budget, excess funds are still available from the \$7,500 that was appropriated for the purchase of the new pizza oven. Those excess funds could be utilized for the City's half of the propose gazebo.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-A

DATE: April 12, 2018

REFERENCE: Contracting with YMCA for the operation of the City's swimming pool

Council Meeting Date: April 17, 2018

AGENDA ITEM: Agenda Item #7-A – Contracting with YMCA for the operation of the municipal pool

FROM: Johnnie Thompson, City Manager

BACKGROUND: The City owns and operates a single pool located on the golf course adjacent to the restaurant and pro shop. During the budgeting process for fiscal year 2018, it was determined that the pool would be staffed by certified lifeguards. The adopted budget reflected an appropriation of \$17,800 in payroll related expenses.

In the past, there has only been a pool attendant on duty to collect entry fees. Lifeguards have not been present and swimmers swim at their own risk. The State of Texas has rules that govern the operation of public or municipal pools such as ours and it appears that our falls into the category as Class "B" which requires the pool to have certified lifeguards on duty during operating hours.

The pro shop staff handles the day-to-day management of the pool operations and City Public Works staff maintain the water quality of the pool.

REVIEW: Larry Panther, Head Golf Professional, was charged with the responsibility of the operation of the pool. He began searching for, at a minimum of two and preferably three, certified lifeguards in January and had been unsuccessful. He then turned to the YMCA in Burnet for assistance. (The YMCA is the only local entity that provides the necessary training to become a certified lifeguard.) In his conversations with them, they offered to prepare a bid for providing the required staffing of our pool. Attached for your review, please find two bids. One is for staffing the pool with two lifeguards between the hours of 10 am and 7 pm (9 hours per day) six days a week from May 29th through August 26th and again for the three day Labor Day weekend. The second is for the same number of days, but from 1 pm to 7 pm (6 hours per day).

In the past, the pool's normal hours of operation were from 10 am to 7 pm (from 10 am to 11 am was adults only swim) and the pool was closed on Mondays, except on major holidays.

RECOMMENDATION:

Due to the limited available certified lifeguards in the local area, I believe it would be beneficial to the City to retain the YMCA to operate our pool. It would transfer the responsibility of staffing and managing the pool in the hands an organization that has extensive experience in the operation of public pools and the accessibility to a large labor pool for staffing.

I would recommend that I be given the authority to execute on behalf of the City a contract with the YMCA for the operation and staffing of the pool. I'm sure the YMCA has a standard contract that I will have legal review prior to execution, should you authorize.

EFFECT ON BUDGET:

As previously mentioned, the YMCA made two proposals for the operation and staffing of our pool; one for 9 hours per day and one for 6 hours per day. In the past, the pool has been opened from Memorial Day through the last week of August and reopens for the Labor Day Weekend. The pool was open six days a week from 10 am to 7 pm and closed only on Mondays except for the Monday of the Memorial Day Weekend and Labor Day.

The YMCA's proposal for the staffing and operation of our pool for 9 hours per day would total approximately \$24,300, and for 6 hours per day, roughly \$15,000. In addition to the cost of staffing, we would be required to purchase about \$1,500 in safety and related equipment.

As previously mentioned, a total of \$17,800 was budgeted for employee-related expenses for FY18. Should the hours of operation be reduced from 9 hours per day to 6 hours, adequate funding is provided within the current budget to fund the YMCA's operation of the pool. To maintain the hours of operation as in past years, an additional \$8,000 in funding will be required.

The adopted budget for FY18 reflects \$12,000 for software maintenance, which was budgeted for a new point-of-sale system for the golf course and restaurant which will not be utilized, thus, those funds would be available should you desire to utilize them for funding the shortfall mentioned above.

ATTACHMENTS:

Copy of the email from Ms. Jennifer Kenson, Operations Director, YMCA Highland Lakes with 2-Proposals for operations of the pool.

Larry W Panther
Head Golf Professional
Hidden Falls Golf Course
(830)693-3300
Lpanther@meadowlakestx.us

----- Forwarded message -----

From: **Jennifer Kenson** <jkenson@ymcagwc.org>
Date: Mon, Apr 2, 2018 at 11:06 AM
Subject: bids
To: Larry Panther <lpanther@meadowlakestx.us>
Cc: Erica Melton <emelton@ymcagwc.org>

Larry,

It was a pleasure to meet with you Friday. Per our conversation I've attached two bids. There is a "suggestion bid" which is what I would suggest you make your pool hours based on cost as well as what you indicated your patronage to be. I've also included the bid with what you currently offer. The startup costs are included on the bottom of both bids. I did not include a cashier in the bid but I can add that in if you so choose.

As a recap of our conversation:

1. A Lifeguard's function is the prevent and respond to accidents. We are a professional company who provides professional pool management services for many different organizations and cities. We are committed to excellence and aim to provide firm, fair, and consistent rule enforcement/prevention. If normal play is occurring in the pool without risk to the patrons we encourage and promote that behavior.
2. We will do swim testing at any and all locations we manage. Swim testing is a proven method to promote safety and prevent serious accidents from occurring. Your pool has a deep end and I believe that it is in the best interest of your patrons to protect them in any way possible. Swim testing simply ensures that non-swimmers to not enter water that is too deep for their swimming abilities.
3. The Y would love to provide swim lessons on an as needed basis. We would put in the contract that we will pay your city \$5 per child for each swim session they purchase for usage of the pool. Should this service need to grow in coming years we can take a look at how to best meet that need in your community. This is a standard service we provide at our other contract locations and we would be excited to provide it for you.
4. Something to think about as you move forward in the city of Meadowlakes is the State of Texas has different levels they classify pools in. At a minimum, with your current ordinance, your pool falls into a class B and could potentially be considered a class A pool. The pool rules that govern these classes of pools require you to have certified lifeguards on duty. It is my recommendation that lifeguards manage lifeguards as it will alleviate frustrations and stresses that stem from not understanding the standards and requirements placed on lifeguards.

Lastly, I am happy to come to your city council meetings (or any meeting you may have) to discuss all options and be available for questions. I will provide facts and opinions as requested if you would like me there as a resource. Please let me know what questions, comments, or concerns you may have if any.

I look forward to hearing from you.

JENNIFER KENSON

Operations Director | YMCA of the Highland Lakes at Galloway Hammond

P: 512.756.6180 E: jkenson@ymcagwc.org

ymcagwc.org | The Y. So Much More™

Meadow Lakes Pool

Opens May 29 - Closes Aug 26
Open May 28 - Memorial Day
Open Sept 1 - 3 for labor day weekend

<u>Dates</u>	<u>REGULAR HOURS</u>	<u>Hours</u>	<u>OCHR</u>	<u>Cost</u>
5/28/2018	Saturdays & Sundays (28 days x 9 hours)	252	\$21.00	\$5,292.00
8/25/2018	10am-7pm			
5/28/2018	Holidays (2 days x 9 hours)	18	\$21.00	\$378.00
8/25/2018	10 am-7pm - Memorial Day & Labor Day			
5/28/2018	Tues - Friday (13 weeks)	468	\$21.00	\$9,828.00
8/25/2018	(52 days x 9 hours)			
	10am-7pm			
<u>CLEANING/in-service</u>				
2018 Season	in-service (2 OCHRs x 1 hour per week)	14	\$60.00	\$840.00

Total Operating Hours	752	\$16,338.00
------------------------------	------------	--------------------

Total Direct Cost	\$16,338.00
--------------------------	--------------------

Payroll taxes @7.65% of Direct Cost	\$1,249.86
-------------------------------------	------------

Administrative Cost @ 30% of Direct Payroll Cost plus Payroll Taxes	\$4,901.40
---	------------

Cost Before Add-ons	\$22,489.26
----------------------------	--------------------

**Operating Crew Hourly Rate (OCHR)= \$21.00

Guard (\$9.00), 1 Pool Manager (\$12.00)

<u>Add-On Services</u>			
Additional Guard as determined by bookings	TBD	\$9.50	TBD
Party Bookings - Full OCHR time billed	TBD	\$21.00	TBD
YMCA provides CPO - 8% admin fee			\$1,799.14

Total with CPO:	\$24,288.40
------------------------	--------------------

Lifeguard Chair	\$950.00
-----------------	----------

Ring Buoy Throw Rope:	\$10.00
-----------------------	---------

Water Test Kit:	\$50.00
-----------------	---------

Emergency Oxygen:	\$350.00
-------------------	----------

Oxygen Equipment:	\$50.00
-------------------	---------

One time start up total:	\$1,410.00
---------------------------------	-------------------

Meadow Lakes Pool

Opens May 29 - Closes Aug 26
Open May 28 - Memorial Day
Open Sept 1 - 3 for labor day weekend

<u>Dates</u>	<u>REGULAR HOURS</u>	<u>Hours</u>	<u>OCHR</u>	<u>Cost</u>
5/28/2018	Saturdays & Sundays (28 days x 6 hours)	168	\$21.00	\$3,528.00
8/25/2018	1pm-7pm			
5/28/2018	Holidays (2 days x 6 hours)	12	\$21.00	\$252.00
8/25/2018	1pm-7pm - Memorial Day & Labor Day			
5/28/2018	Tues - Friday (13 weeks)	260	\$21.00	\$5,460.00
8/25/2018	(52 days x 5 hours)			
	2pm-7pm			
<u>CLEANING/in-service</u>				
2018 Season	in-service (2 OCHRs x 1 hour per week)	14	\$60.00	\$840.00

Total Operating Hours

454 \$10,080.00

Total Direct Cost

\$10,080.00

Payroll taxes @7.65% of Direct Cost

\$771.12

Administrative Cost @ 30% of Direct Payroll Cost plus Payroll Taxes

\$3,024.00

Cost Before Add-ons \$13,875.12

**Operating Crew Hourly Rate (OCHR)= \$21.00

Guard (\$9.00), 1 Pool Manager (\$12.00)

Add-On Services

Additional Guard as determined by bookings	TBD	\$9.50	TBD
Party Bookings - Full OCHR time billed	TBD	\$21.00	TBD
YMCA provides CPO - 8% admin fee			\$1,110.01

Total with CPO: \$14,985.13

Lifeguard Chair \$950.00

Ring Buoy Throw Rope: \$10.00

Water Test Kit: \$50.00

Emergency Oxygen: \$350.00

Oxygen Equipment: \$50.00

One time start up total: \$1,410.00

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-B

DATE: April 12, 2018

REFERENCE: Update on retaining a consultant to assist in reviewing F&B operations.

Council Meeting Date: April 17, 2018

AGENDA ITEM: Agenda Item #7-B- Authorizing the City Manager to retain a consultant to assist in the review of Food and Beverage Operations

FROM: Johnnie Thompson, City Manager

BACKGROUND: Due to the unprofitability of the Meadowlakes Restaurant, I have been in contact with a consultant who would assist in reviewing the Food & Beverage operation as a whole. As of now, nothing has been finalized, but I will have a verbal update for you at your meeting on the 17th.

EFFECTS ON BUDGET: TBD

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-C

DATE: April 12, 2018

REFERENCE: FY19 Budget Planning

Council Meeting Date: April 17, 2018

AGENDA ITEM: Agenda Item #7-C– FY19 Budget Planning

FROM: Johnnie Thompson, City Manager

BACKGROUND: The City’s fiscal year runs from October 1st of each year through September 30th. As you may recall, the budgeting process appears to be a fairly simple process, yet it takes a considerable amount of both Council’s and staff’s time to prepare.

If possible, I would like to begin the Budgeting process next month with a workshop prior to your meeting on May 15th to discuss the priorities of both Council and staff.

One item that has been requested from several Councilmembers is a five-year fiscal plan that not only addresses normal recurring operational expenses, but also includes any major maintenance and capital improvement projects. Staff has begun reviewing all plants, facilities and equipment to determine any major repairs, renovations and/or replacement that will be required in the next 5 years. It is hoped that we will have this report in draft form by your May meeting. After these suggested repairs, renovations and/or replacements have been prioritized, funding will be developed.