

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, February 20th, 2018 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, February 20th, 2018 at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Consent Items and operations in general - City Manager Johnnie Thompson
 - B. Briefing on Golf and Food and Beverage Operations-Panther/Ingalsbe
 - C. Public Works-Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting and Workshops
 - B. Standard Staff Reports for January 2018
 1. Ordinance and Animal Control Report
 2. Patrol Activity Report
 3. Building Committee Report

4. Vandalism Report
5. Public Works Report
- C. January 2018 Financial Statements

6. OLD BUSINESS

- A. Discussion/Action: **Resolution 2018-02 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS REGARDING A FINANCING AGREEMENT FOR THE PURPOSE OF PROCURING "GOLF CARTS & RELATED EQUIPMENT".** – Thompson
- B. Discussion: Reviewing and updating the City's Codes of Ordinances – Raesener/Thompson

7. NEW BUSINESS

- A. Discussion/Update: Briefing on Supervisory, Control and Data Acquisition (SCADA) system improvements for Water Treatment Plant – Thompson/Williams
- B. Discussion/Action: Related to Capital Improvements to golfing facilities- Thompson

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meetings: Regular Scheduled Council Meeting Tuesday, March 20th at 5:00 p.m.

8. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on February 15th, 2018 at 3:00 pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Evan Bauer, City Secretary

Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____

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City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 5-Consent Items

DATE: February 13, 2018

REFERENCE: Consent Items

Council Meeting Date: February 20, 2018

AGENDA ITEM: 5-Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Enclosed within your agenda packet, please find several items related to Consent Items. Please note that any item listed under consent can be pulled and deliberated as a separate item.

A. Minutes of prior meetings- Attached, please find a draft of the minutes from your meetings held on January 16th and February 5th. Should you have corrections, edits, or clarification, please contact Evan.

B. Staff Reports:

1. Ordinance Enforcement and Animal Control:

- 36 calls received
- 60 warning letters or notices mainly dealing with visible trash containers and unregistered pets
- Issued 14 warning tickets, mainly for parking infractions.
- Issued 2 warning notices for illegally parked vehicles
- Issued 1 citation for parking a trailer on the street between 10 pm & 7 am
- 16 Verbal warnings issued
- Removed two trapped animals from the City
- 3 dead animals picked up and removed
- Issued a rabies alert for rabid fox found on Meadowlakes Drive

2. A breakdown of the Patrol report for January is below:

- 48 hours logged, 202 miles
- Issued:
 - 7-citations
 - 21-warnings

Please refer to the enclosed patrol activity report for more detailed information.

3. Building Committee Report: three new permits were issued, and the Committee denied a playscape request and an arbor.

The permits consisted of:

- 1 fence
- 1 remodel
- 1 new home at 120 Marion

The City has 15 open permits

4. No vandalism was reported to City Hall.
5. Please see Mike Williams' report for detailed review of January public works activities.

C. January 2018 Financial Reports:

General Fund – Overall, the General Fund is performing slightly better than anticipated for both the month and year-to-date.

Revenues - Income for January exceeded those budgeted by about 8.4% and ended approximately 12.7% greater than January of last year. Income from franchise fees were about 50% of those budgeted for January, but the increases in ad valorem tax income made up the loss. The lacking franchise fee income is related cable franchise fee income; it was received in January last year, and it is anticipated we will receive it by the end of February this year. Year-to-date revenues were down slightly (1.6%) below those budgeted, again, due to cable franchise fees.

Expenses – January's expenditures were 13.3% less than those budgeted for the period with all major expense categories ending the month less than budgeted. Year-to-date expenses followed the same trend ending about 11.5% less than those budgeted.

Net Gain – January was budgeted to have a net gain just over \$78,000 while the actual gain was nearly \$95,000; year-to-date net gain was budgeted to be over \$200,000; it stands at nearly \$215,500.

Cash Flow – Since the vast majority of the Fund's income is derived from ad valorem taxes that are collected in the December to February time frame each year, the Fund had a positive cash flow of nearly \$193,000, about \$4,000 less than for the same period last year. The Fund had approximately \$1,500 more cash on deposit than it did on January 31st of last year.

Disbursements – The Fund made no out of ordinary disbursements in January.

Utility Fund – The Utility Fund income exceeded those budgeted for the month by 2.4% and year-to-date revenue was up about 4.3% of those budgeted for the period. January's expenses came in very close to those budgeted while year-to-date expense came in considerably below those budgeted (approximately \$15,000). Net income for the Fund exceeds that budgeted by nearly \$34,000.

Revenues – In reviewing January's revenue streams, you will notice that income from water sales was slightly less than those anticipated, however, income from new connections made up the loss plus some. Year-to-date water sales is somewhat less than those budgeted, however, new connections income and miscellaneous income made up the loss. January's total revenue was just slightly less than January's of last year, however, year-to-date revenues exceeded those for the same period the previous year by nearly \$11,000.

Expenses – While January's expenses came in just under those budgeted for the month, they are about \$15,000 less than budgeted for the year-to-date. A decrease in operating expenses was the main contributing factor to the decrease in year-to-date expenses. Most other major expense categories are very close to those budgeted.

Net Gain – January's net gain exceeds its budget by \$3,400 and, as previously mentioned, the year-to-date net gain is approximately \$34,000 greater.

Cash Flow – The Fund generated approximately \$42,000 more income than expenses in January bringing the Fund's total positive cash flow for the year to just under \$60,000, compared to \$119,000 for the same period last year.

Disbursements – The Fund had only two out of the ordinary expenses during January. One check 16398 – to Corey Lewis for \$1,500 was for the purchase of a pump control panel for the water plant, and the other check 16403 – to Johnny's Floor for \$455.10 for repairs to a residents damaged floor from a sewer backup in August of last year.

Debt Service – The only activity in the Debt Service Fund was the deposit of ad valorem taxes.

Recreation Fund – Overall, the Recreation Fund is doing reasonably well, except Food and Beverage operations. January's total income came close to those budgeted for the period, however, year-to-date revenues have failed to meet their targeted amounts. January's expenses were about \$10,000 less than budgeted while year-to-date expenses remained about \$40,000 less than those budgeted. The Fund has an approximate net gain of just under \$17,000.

Revenues – Golfing related income (prepaid membership and golf shop revenues) for the month and year-to-date exceeded those budgeted by 6.7% and 5.7% respectively. Membership income for the year-to-date is within a few hundred dollars of that for the same period last fiscal year while it exceeds that budgeted by about \$ 16,000. January's golf shop income exceeds that budgeted for the month by about \$2,000, mainly due to how handicap income was posted. The entire handicap billing was posted in January of this year instead of over several months, as it was done last year. Total golf shop income for the year-to-date is approximately \$5,000 less than budgeted for the period, but exceeds revenues generated for the same period last year by about \$17,000. Food and Beverage missed its targeted income for the month by about \$3,000, while its year-to-date income is about \$25,000 less than budgeted for the period.

Total Expenses- January's total expenses ended 10.9% (\$9,852) less than those budgeted for the month and total year-to-date expenses followed the same trend and ended the period about 11.2% (\$40,347) less than budgeted. All major expense categories ended the month and had year-to-date expenses less than those budgeted. I've provided a brief comparison below:

	Budgeted January 18	Budgeted Year-to-date
Administrative Expenses	↓ 3.2%	↓28.6%
Golf Shop Expenses	↓21.1%	↓ 0.7%
Maintenance Expenses	↓ 9.3%	↓15.1%
Food & Beverage Expenses	↓ 7.8%	↓ 4.2%
Total Expenses	↓10.9%	↓11.2%

Net Gain – The Fund experienced a very slight gain in January when a net loss of just under \$9,300 was budgeted. The Fund experienced a net gain of \$16,787 when a loss of \$10,391 was budgeted for the year-to-date.

Cash Flow – The Fund had a slight positive cash flow in January but has experienced a negative cash flow of just over \$9,100 for the year, compared to the end of January last year, the Fund's cash flow exceeded \$26,000.

Disbursements – The Fund had only one out of the ordinary expense in January which was check 28859 issued to P&W Golf Supply for \$2,765.46 -for the purchase of a new ball retriever for the driving range.

Food and Beverage Operations – F&B operations continue to struggle. While expenses are in line with those budgeted, revenues have failed to meet expectations. January's income was about \$3,000 less than budgeted for the period, but only about \$1,000 less than for the same period last year. Year-to-date income is about 21% less than that budgeted for the period and approximately 13% less than for the same period last year.

F&B Net Gain/Loss – Factoring in only operational cost directly related to F&B operation, F&B loss just over \$1,600 in January, bringing its total loss for the first four months of the fiscal year to nearly \$16,000. It failed to generate adequate income to cover those cost directly related to its operation such as labor and consumable supplies. If you factor in-house expenses (utilities, cleaning, etc.), F&B operations loss just under \$3,200 in January and had a loss of over \$23,300 for the first four months of the fiscal year.

City of Meadowlakes Stated Meeting Minutes January 16th, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on January 16th, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember David Baker
Councilmember Bob Brown

Staff Present:

City Manager Johnnie Thompson
City Secretary Evan Bauer
City Treasure Debbie Holley
Utility Clerk Paige Holmes
Accounts Payable Joanne Dixon
Floodplain Administrator Mike Williams

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Barry led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** None.
4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
 1. Job Descriptions and Organizational Chart - Mr. Thompson reported that the vast majority of the job descriptions have been completed, with the exception of Food and Beverage which should be complete by the end of the month.
 2. Meadowlakes Public Facility Corporation - TABC liquor license. Mr. Thompson reported that he will begin discussions with our new legal Counsel next week for guidance on obtaining a liquor license in the City's name.
 - B. **Golf and Food and Beverage** – Mr. Thompson briefed Council on current operations of the Golf and Food and Beverage departments. He reported that overall golfing operations seem to be doing fairly well. Even though golf shop revenues were off slightly from those budgeted, they were greater than the same period last year. While golf shop related expenses exceeded those budgeted, golf course maintenance expenses were below those budgeted. Mr. Thompson advised that Food and Beverage operations

continue to struggle. The profit that was anticipated for December, failed to materialize.

- C. Public Works** – Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items. He also reported that the City of Meadowlakes has installed a portion of pipe for the Purple Pipe Project. This pipe is a continuation of the pipe from the City of Marble Falls and will tie into our existing line that transfers water from the waste water treatment plant to the irrigation pond by hole #10 on the golf course.

5. CONSENT ITEMS:

- A.** November 14th, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Standard Staff Reports for November and December 2017.
- 1.** Ordinance Enforcement & Animal Control November and December 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol Activity Report November and December, 2017 - provided by Meadowlakes Patrol Officer
 - 3.** Building Committee November and December 2017 Activity Report – Steve Nash, Chairman
 - 4.** Vandalism November and December 2017 Report – Evan Bauer, City Secretary
 - 5.** Public Works Department November and December 2017 Activity Report - Mike Williams, PWD
- C.** Financial Reports for November and December 2017 - Johnnie Thompson, City Manager

After discussion, Councilmember O'Hayre made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and carried unanimously.

6. OLD BUSINESS ITEMS:

- A. Discussion/Action: ORDINANCE 2018-01 AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING SECTION 6-2. – BUILDING COMMITTEE MEMBERSHIP OF THE CITY OF MEADOWLAKES CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE AND EFFECTIVE DATE.**

Ordinance 2018-01 was presented to Council for consideration. This Ordinance would reduce the number of members on the Building Committee from the current seven (7) member to five (5). After due consideration, a motion was made by Councilmember Drummond to accept Ordinance 2018-01 as presented. The motion was seconded by Councilmember O'Hayre and carried unanimously.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: RESOLUTION 2018-01 A RESOLUTION OF THE CITY OF MEADOWLAKES, TEXAS, CALLING/ORDERING THE GENERAL ELECTION FOR THE ELECTION OF ONE (1) MAYOR AND TWO (2) CITY COUNCIL MEMBERS TO TWO-YEAR TERMS EACH FOR MAY 5, 2018 AND ESTABLISHING PROCEDURES FOR SUCH GENERAL ELECTION.

City Secretary Ms. Evan Bauer briefed the Council on the upcoming municipal election. The election will be held May 5th which will elect the Mayor and two councilmembers. A general discussion was held among the Council, and incumbents Barry (Place 1) and Drummond (Place 3) both indicated they would seek reelection. Mayor Raesener advised that she will not be seeking another term. After due consideration, a motion was made by Councilmember Brown and seconded by Councilmember O'Hayre to approve Resolution 2018-01 as presented. The motion carried unanimously.

B. Discussion/Action: Establishing a moratorium so that the Building Committee will no longer have the authority to issue variances. Mr. Thompson briefed the Council on his recommendation to place a moratorium on the City's Building Committee being authorized to grant building related variances. Section 6.3 of the City's Code of Ordinances allows the Building Committee to grant building specific variances such as setbacks, materials etc. Mr. Thompson's recommendation was that until further legal research could be conducted, the Council could delegate the granting of variances to others. He recommended that a moratorium be established that would prohibit the Building Committee from granting any type of variance. After due consideration and discussion, a motion was made by Councilmember Brown and seconded by Councilmember O'Hayre that a moratorium be established that would prohibit the Building Committee from granting any type of variance to the established codes of the City for an indefinite period in order to have proper review by legal counsel. The motion carried unanimously.

C. Discussion/Action: Appointment of members to Building Committee.

A recent resignation of a member on the Building Committee resulted in a vacancy of Place 3. Mr. Thompson recommended the appointment of Gerry Fair, who just recently left the Committee when his term expired in October. After discussion, Councilmember O'Hayre made a motion to accept this appointment. The motion was seconded by Councilmember Brown and passed unanimously.

D. Discussion/Action: Discussion on future workshops and meetings. Mr. Thompson recommends having a workshop for the purposes of one, getting orientated with our new legal counsel, two, discussing capital improvements on the golf course, and, three if needed, for staff to make a recommendation on the City's purchase of a raw water intake pump.

E. Adjourned to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072 at 6:11pm.

F. Reconvened into open session at 7:28pm. No action was taken.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held February 20th, 2018 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 7:30p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: February 9th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: February 9th, 2018

City of Meadowlakes Special Meeting Minutes February 5th, 2018

The City Council of the City of Meadowlakes held a Special Meeting at Meadowlakes Municipal Building in Totten Hall on February 5th, 2018, beginning at 12:30 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember David Baker
Councilmember Bob Brown

Staff Present:

City Manager Johnnie Thompson
City Secretary Evan Bauer
Head Golf Professional Larry Panther

Special Guests:

City Attorney Elizabeth Elleson, Bojorques Law Firm

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 12:30pm and announced the presence of a quorum.
- 2. Discussion/Action: Authorizing City Manager to enter into a contract for the purchase and installation of two (2) raw water intake pumps.** During the budgeting process for fiscal year 2018, staff recommended that two of the existing raw water intake pumps be replaced, not only due to their age, but to operational issues with the pumps as well. Approximately \$132,000 was included in the FY2018 budget for the purchase and installation of the new pumps. Staff developed a request for proposal (RFP) which includes written specifications and supporting documentation for the purchase and installation of two new 40 horse power submersible turbine pumps and related drives and controls. RFPs were sent to eight prospective bidders. Only two bids were received. The low bid was received from Central Texas Water Maintenance, LLC of Buda in the amount of \$115,000, the other from TTE, LLC of Spicewood in the amount of \$127,325. Mr. Thompson explained that the bid from Central Texas Water Maintenance, LLC was not signed as required by the RFP; however, the principal of the firm was present at the bid opening and verbally confirmed that his bid was binding. Mr. Thompson inquired from legal counsel and she advised that no State law required a bid to be signed and the Council could accept the bid with a notation that it agreed to waive the signature requirement.

After a general discussion among the Council and staff, a motion was made by Councilmember Brown, and seconded by Councilmember Drummond, to waive the formality of the bid being signed and to accept the lowest bid from Central Texas Water Maintenance, LLC in the amount of \$115,000. The motion carried unanimously.

3. Discussion/Action: Authorizing the lease/purchase and financing of golf cart fleet and new utility vehicle for the City's municipal golf course. Mr. Panther, Head Golf Professional, has been working with both EzGo and Yamaha on the replacement of our existing golf cart fleet. He reported that our existing fleet of 38 carts is a straight lease from EzGo and the term of the lease will end on the 11th of this month. Mr. Panther recommended that we move from an electric fleet to a gas fleet. The main reasoning is that he will be able to turn the gas carts around faster during peak use and hopefully eliminate running out of carts during these peaks, and that at the end of the lease, the carts will have more residual value than an electric fleet. In addition, the life expectancy of a gas cart is considerably longer, having an expectancy of five to six years vs. four years for an electric cart. He also noted that the course was in need of a new range cart, due to the age and mechanical issues with the existing cart.

The quotes that Mr. Panther presented are as follows and are based on BuyBoard pricing:

EzGo	Yearly	Buyout at end of Term	Total Cost
40 Electric Carts for 48 months	\$36,259	\$1,300	\$197,036
40 Electric Carts for 48 months	\$48,312	\$40	\$193,288
40 Gas Carts for 48 months*	\$29,684	\$1,800	\$190,736
40 Gas Carts for 48 months*	\$46,368	\$40	\$185,512
Yamaha			
40 Electric Carts for 48 months*	\$33,000	\$1,550	\$194,000
40 Electric Carts for 48 months*	\$44,856	\$40	\$179,444
40 Gas Carts for 48 months	\$31,080	\$2,500	\$224,320
40 Gas Carts for 48 months	\$50,871	\$40	\$203,524
*Not recommended for consideration			

Mr. Thompson explained by purchasing the fleet through BuyBoard, which is a governmental cooperative purchasing program, the City would not be required to solicit competitive bids.

After a general discussion regarding the merits of an electric cart fleet vs a gas fleet, a motion was made by Councilmember Brown, and seconded by Councilmember O'Hayre, subject to arranging financing and approval of legal counsel, to purchase 40 gas carts and one gas range cart from Yamaha at a cost of approximately \$194,395. Motion carried with Councilmembers Brown, Drummond, Barry and O'Hayre voting for and Councilmember Baker against.

4. Discussion/Action: Building Committee Status. Mr. Thompson briefed Council that the Building Committee met twice last month and issued a permit for one new home at 120 Marion. This was the first new home whose plans had been reviewed and approved by ATS. The builder was present at the meeting and gave the Committee a review of the process, which was favorable. With the appointment of Mr. Gerry Fair, the Committee is fully staffed. Also in regard to

the Building Committee, City Attorney Ms. Elleson, shared some concerns and suggestions relating to how the Committee is operating, as well as the City's codes. After discussion, Councilmember Baker made a motion to have Mr. Thompson and staff review and come back with recommendations with regard to the Building Committee status. The motion was seconded by Councilmember O'Hayre and carried with Councilmembers Baker, Brown and O'Hayre voting in favor and Councilmembers Barry and Drummond against.

- 5. Discussion/Action: Food and Beverage Operations.** Mr. Thompson reported that, once again, F&B will suffer a loss in January. Since January's books will not be closed out until the middle of next week, it is unsure exactly how much of a loss it will be. He also reported plans to develop a briefing paper regarding the operation and profitability, or lack thereof, as well as alternative modes of how F&B operations could be developed in the coming months. No action was taken.
- 6. Workshop with City Attorney regarding the following:**
- 1. Open Meeting Act and Executive (Closed) Sessions.** Ms. Elleson briefed the Council on the Open Meeting Act, which is detailed in Chapter 551 of the Government Code, and states that governmental bodies must hold open meetings unless there is an authorized reason for a closed session, also known as an executive session. She also discussed the importance of keeping all discussion confined to the posted topic listed on the agenda. She also reminded Council what can be discussed in a closed, or executive, session.
 - 2. Dissolution of the Meadowlakes Public Facility Corporation.** Mr. Thompson reported that dissolving the PFC only requires formal action by Council.
 - 3. Texas Alcoholic Beverage Commission Mixed Beverage License.** Mr. Thompson updated Council on where the City currently stands with regard to obtaining the same mixed beverage license currently held by the PFC. Ms. Elleson and Mr. Thompson will be in communication with TABC in the upcoming weeks.

7. COUNCIL & MAYOR ANNOUNCEMENTS:

- A.** The next Council meeting will be held February 20th, 2018 at 5:00 p.m.

- 8. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 2:35p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: February 13th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: February 13th, 2018

DRAFT

**Ordinance Enforcement and Animal Control Report
Summary
January 2018**

Calls Received: Ordinance line: 5
Animal Control line: 28
Security Gate: 0
City Hall: 3

60 warning letters or notices were issued during the month of January:

- 11 letters regarding Ordinance 4-75 – pets not registered with the City
- 31 letters regarding Ordinance 20-55 – trash containers visible from the street
- 3 letters regarding Ordinance 20-55 – limbs on property over 14 days
- 2 letters regarding Ordinance 20-55 – debris on driveway
- 4 letters regarding Ordinance 22-3 – holiday lights displayed past allowed time
- 1 letter regarding Ordinance 22-7 – no street address displayed
- 3 letters regarding Ordinance 28-56 – vehicle, trailer or golf cart parked on lot
- 3 letters regarding Ordinance 28-56 – golf cart stored on drive
- 1 letter regarding Ordinance 28-56 – trailer parked on street overnight
- 1 letter regarding Ordinance 32 – possible Single Family zoning violation

14 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

2 Warning Notices were issued - one regarding Ordinance 28-55 - for having a vehicle parked on street over 7 days in 30 and one regarding Ordinance 28-56 - for having a vehicle parked on street over 3 days in 7

1 Citation was issued regarding Ordinance 28-56 - for parking a trailer on the street between 10 pm and 7 am for several nights

2 One dog and one cat picked up and delivered to the Marble Falls Animal Shelter

16 Verbal warnings were issued

3 Dead animals picked up and removed

1 Dead fox picked up and delivered to Burnet for rabies testing

1 Advised City to issue a Rabies Alert after receiving notice from State of a positive rabies test

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
Animal Control Officer
February 2, 2018

MEADOWLAKES PATROL ACTIVITY REPORT January 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
1/1/2018													
1/2/2018													
1/3/2018	Wed	Koenning	3pm	7pm	4	0	2	0	0	4:06pm- located abandoned golf cart near #6 tee box, contacted Pro Shop employees and it was retrieved by one of the employees.	91358	91373	15
1/4/2018	Thurs	Koenning	7am	11am	4	0	2	0	0	7:08am- Dispatched to residence on Meadowlakes Dr in reference to 911 hang up call. Found to be an accident.	91373	91385	12
1/4/2018	Thurs	Koenning	3:15pm	7:15pm	4	0	1	0	0	Patrol & radar	91385	91401	16
1/5/2018													
1/6/2018													
1/7/2018													
1/8/2018	Mon	Koenning	7am	10am	3	0	2	0	0	Patrol & radar	91955	91967	12
1/9/2018	Tues	Koenning	7:15am	10:45am	3.5	1	2	0	0	7:20am- Monitor school bus loading	91967	91985	18
1/10/2018													
1/11/2018													
1/12/2018	Fri	Koenning	7:15am	10:45am	3.5	0	1	0	0	7:20am- Monitor school bus loading	92501	92515	14
1/12/2018	Fri	Koenning	2:30pm	6:30pm	4	2	0	0	0	3:30pm- Monitor school bus unloading, 4:25pm- monitor school bus unloading	92515	92535	20
1/13/2018	Sat	Koenning	12:15pm	6:15pm	6	3	6	0	0	Patrol & radar	92535	92557	22
1/14/2018													
1/15/2018													
1/16/2018													
1/17/2018													
1/18/2018	Thurs	Koenning	7:15am	11:15am	4	0	2	0	0	7:20am- Monitor school bus loading	92558	92576	18
1/18/2018	Thurs	Koenning	2:30pm	6:30pm	4	1	1	0	0	3:30pm- Monitor school bus unloading, 4:20pm- monitor school bus unloading	92576	92593	17
1/19/2018													
1/20/2018													
1/21/2018													
1/22/2018													
1/23/2018													

MEADOWLAKES PATROL ACTIVITY REPORT January 2018

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
1/24/2018													
1/25/2018													
1/26/2018													
1/27/2018													
1/28/2018													
1/29/2018													
1/30/2018													
1/31/2018	Wed	Koenning	7:15am	11:15am	4	0	1	0	0	7:25am- Monitor school bus loading	93912	93930	18
1/31/2018	Wed	Koenning	2:30pm	6:30pm	4	0	1	0	0	3:25pm- Monitor school bus unloading, 4:25pm- monitor school bus unloading	93930	93950	20
TOTALS					48	7	21	0	0				202

Building Committee Report

January-18

Authorized By: Steve Nash,
Building Committee Chairman

Approved Permits

Issued

Outstanding Under Cons

Deck			
Fence	1		1
Remodel	1		4
New Home- 120 Marion	1		7
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub			1
Play Scape			1
Other- Boat Docks			1
Plat Amendment			
Consultation			
Permit Revision			

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover			
Arbor	1		
Swimming Pool/Hot Tub			
Play Scape	1		
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			

City of Meadowlakes

VANDALISM/INCIDENTS – January 2018

There were no reports made to City Hall in January.

MEMORANDUM

Date: February 13, 2018
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), mowing and cleaning of the lakeside pavilion and children's park as needed.
2. The following items were completed at the golf complex: Changed 2 fluorescent light fixtures at the golf shop, installed new outdoor security light at the restaurant, installed 8 new security cameras and dvr at the restaurant, installed new pizza oven at the restaurant and associated power needed. Maintenance shop: changed 2 fluorescent light fixtures, changed 3 security cameras and dvr, installed outdoor security light, installed new computer, time clock and associated software.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. **The 90 day review period has begun and we can expect the new maps to become effective the latter part of this year.** I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement.
4. Installed 1 water tap for a new home being constructed on Marion.
5. The installation of pipe for the "purple pipe project" continues at our wastewater treatment plant. We have currently installed approximately 550 feet of the piping needed for the tie-in with Marble Falls and have 250 more feet to install.
6. Changed out approximately 40 water meters with the new remote read meters.
7. Repaired 3 water leaks.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017	2018
January	8.1	6.1	7	7.3	8.3
February	7.5	7	7.6	8.0	
March	11.3	7.8	10.3	11.5	
April	14.4	11.9	9.9	12.7	
May	12	8.9	9.2	16.5	
June	11.3	13	15	17.3	
July	15.2	24.3	24.8	22.0	
August	16.3	24.7	18.6	19.5	
September	15.3	21.8	17.9	19.0	
October	17.1	17.8	18.8	15.0	
November	9.2	7.7	10.5	13.6	
December	7.8	6.5	7.4	8.9	
Annual Total	145.5	157.5	157	171.3	

City of Meadowlakes

January 2018 Financials Reports

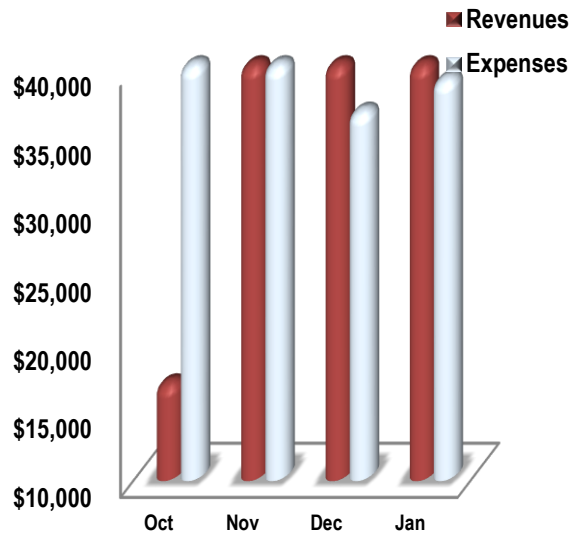
Run Date: 2/8/2018

Unaudited

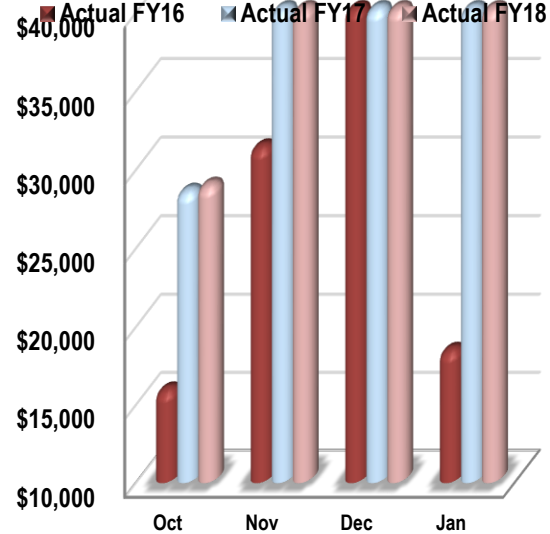
General Fund Snapshot

January 2018

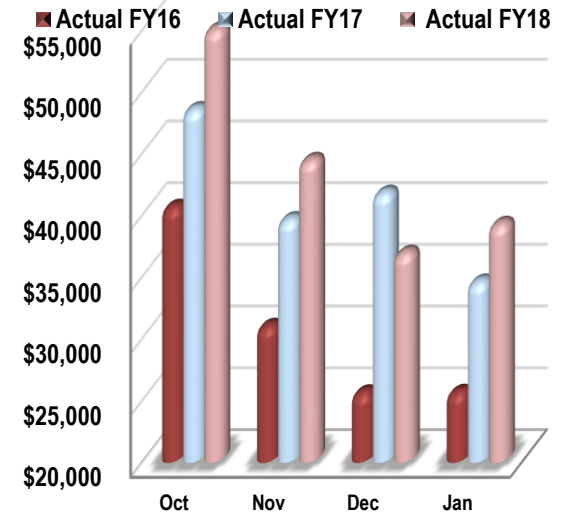
Income vs. Expense Trend



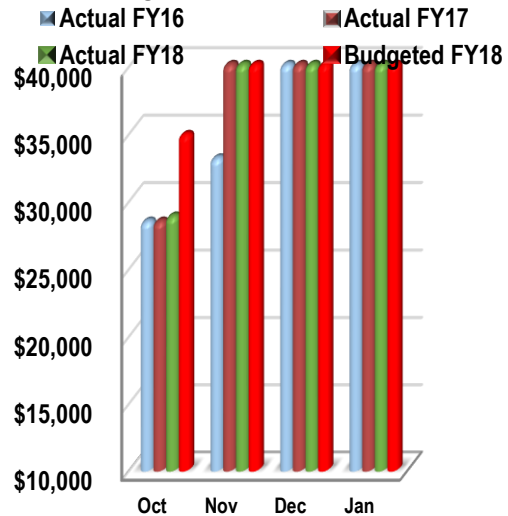
Prev Year Income Comparison



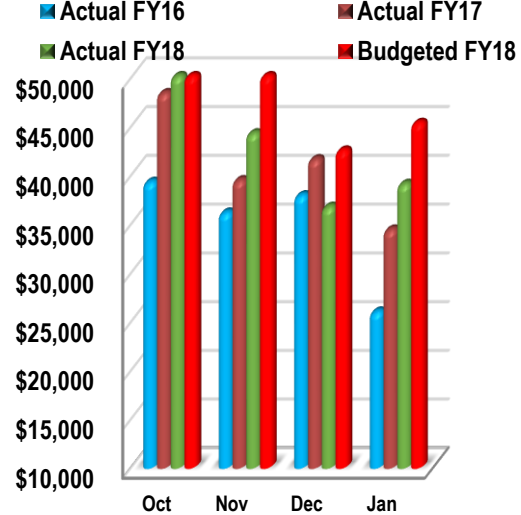
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

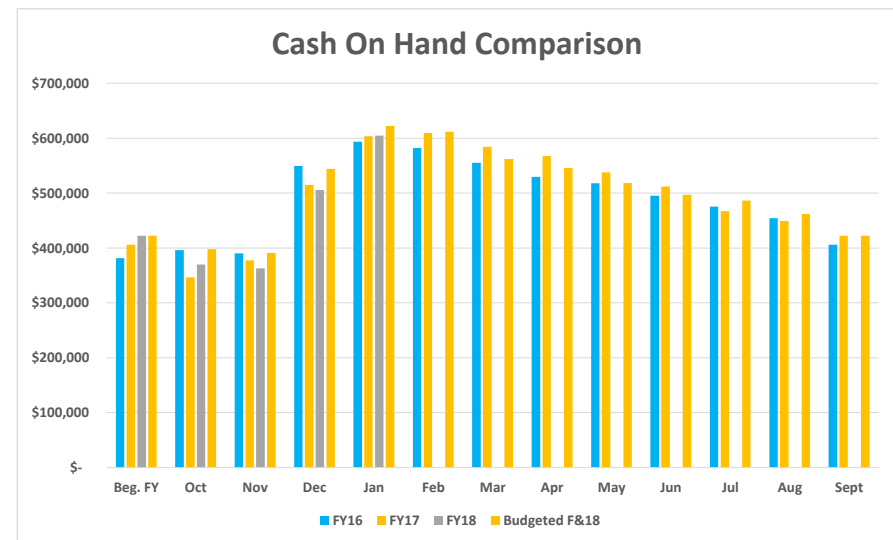
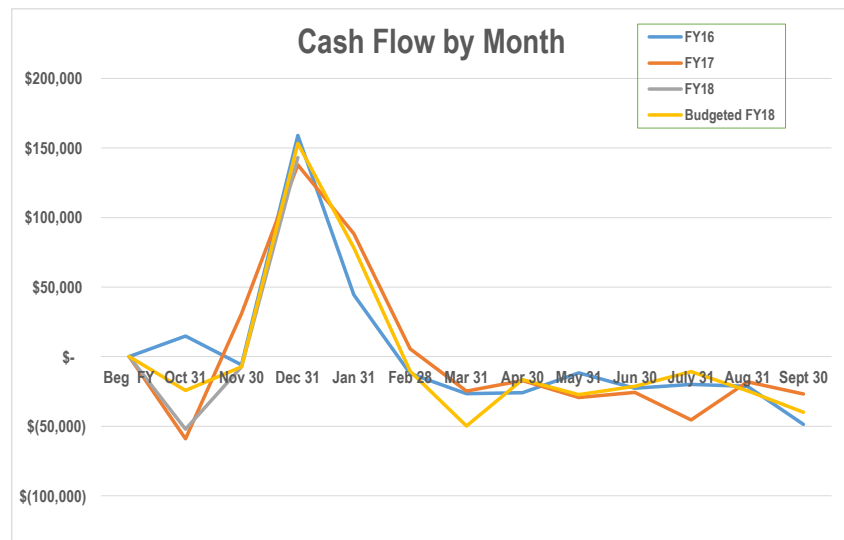


Account Balances

	1/31/2018	1/31/2017
Total Cash	\$ 605,172	\$ 603,604
Other Assets	\$ 19,617	\$ 16,333
Total Assets	\$ 624,789	\$ 619,937
Current Payables	\$ 4,732	\$ 10,080
Net Gain/(Loss)	\$ 78,372	\$ 82,228
Cash Flow (+/-) (FY to Date)	\$ 182,949	\$ 197,824

City of Meadowlakes-General Fund FY 18 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$422,223	\$422,223	\$370,178	\$362,991	\$506,042	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	
Cash on hand (end of month)	\$422,223	\$370,178	\$362,991	\$506,042	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	
CASH RECEIPTS														Total
Ad Valorem Tax		\$972	\$37,220	\$169,276	\$111,568									\$319,036
Franchise Fee		\$14,428	\$1,065	\$0	\$7,555									\$23,048
Miscellaneous		\$1,363	\$598	\$1,581	\$4,355									\$7,897
Inspection/Bldg. Fee Deposits		\$4,141	\$0	\$1,450	\$3,600									\$9,191
Transfer in from other Funds		\$37,817	\$13,667	\$12,000	\$12,000									\$75,484
TOTAL CASH RECEIPTS		\$58,721	\$52,550	\$184,307	\$139,078	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$434,656
Total cash available	\$422,223	\$480,944	\$422,728	\$547,298	\$645,120	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$56,013	\$16,048	\$4,649	-\$100									\$76,610
Employee Related Expense		\$25,077	\$29,041	\$25,335	\$25,967									\$105,420
Administrative Expenses		\$14,671	\$4,208	\$1,473	\$4,151									\$24,503
Public Safety		\$15,005	\$10,440	\$9,799	\$9,930									\$45,174
														\$0
Total Cash Paid Out-Operational		\$110,766	\$59,737	\$41,256	\$39,948	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$251,707
CASH PAID OUT- NON - OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0									\$0
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0									\$0
Contingencies/Other		\$0	\$0	\$0	\$0									\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$110,766	\$59,737	\$41,256	\$39,948	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$251,707
Cash on hand (end of month)	\$422,223	\$370,178	\$362,991	\$506,042	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	\$605,172	
Change in Cash														Total
Difference Beginning to End of Month		(\$52,045)	(\$7,187)	\$143,051	\$99,130	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$182,949
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$52,045)	(\$59,232)	\$83,819	\$182,949	\$182,949	\$182,949	\$182,949	\$182,949	\$182,949	\$182,949	\$182,949	\$182,949	



City of Meadowlakes Summary Balance Sheet

	Jan 31, 18	Jan 31, 17
ASSETS		
Current Assets		
Checking/Savings	605,172	603,604
Other Current Assets	19,617	16,333
Total Current Assets	624,789	619,937
Fixed Assets	40,000	0
Other Assets	16,417	13,178
TOTAL ASSETS	681,206	633,115
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	4,732	10,080
Other Current Liabilities	53,239	52,373
Total Current Liabilities	57,971	62,453
Total Liabilities	57,971	62,453
Equity	620,234	570,662
TOTAL LIABILITIES & EQUITY	678,205	633,115

City of Meadowlakes

Profit & Loss Budget vs. Actual

Ordinary Income/Exp.

Income

	Jan 18	Budgeted Jan 18	Oct-Jan	Budgeted Year-to-Date	Jan 17	Year-to-Date FY17
05-4120 · Ad Valorem Tax	111,568	96,085	319,036	316,398	98,152	298,840
05-4121 · Franchise Fees						
05-4140 · PEC Franchise Tax	7,236	7,107	17,256	17,079	6,962	17,239
05-4160 · Cable Franchise Tax	0	7,300	5,082	14,600	0	4,266
05-4170 · Telephone Franchise Tax	280	25	320	1,362	39	1,348
05-4121 · Franchise Fees - Other	39	0	39	0	0	0
Total 05-4121 · Franchise Fees	7,555	14,432	22,697	33,041	7,001	22,853
05-4180 · Liquor Tax	308	297	660	633	317	667
05-4200 · City Bldgs. Permits						
05-4220 · Home Permits	600	200	1,000	800	400	1,450
05-4240 · Remodeling Permits	175	0	525	300	0	150
05-4260 · Fence & Decks Permits	100	100	300	400	0	100
05-4290 · Misc. Bldgs. Revenue	0	84	270	328	40	345
Total 05-4200 · City Bldgs. Permits	875	384	2,095	1,828	440	2,045
05-4300 · Judicial						
05-4320 · Court Costs	0	0	0	0	0	0
05-4340 · Court Fines	1,254	150	2,946	850	251	406
05-4380 · Administrative Fee	0	0	0	0	0	0
Total 05-4300 · Judicial	1,254	150	2,946	850	251	406
05-4600 · Miscellaneous						
05-4400 · Interest Earned						
05-4440 · Money Market	172	0	316	0	0	1
Total 05-4400 · Interest Earned	172	0	316	0	0	1
05-4460 · Interest - Investments	0	0	0	0	0	0
05-4620 · Pet Registration Fee	80	100	370	550	135	645
05-4630 · Miscellaneous	0	125	145	500	57	207
Total 05-4600 · Miscellaneous	252	225	831	1,050	192	853
Total Income	121,812	111,573	348,265	353,800	106,353	325,664

Gross Profit

Exp.

5000 · Administrative Expense

5001 · Employee Expense

05-6000 · Employee Expenditures

05-6010 · Salary - Exempt	11,131	11,125	45,478	44,500	10,938	43,751
05-6015 · Salary - Non-exempt Employees	8,469	8,500	32,237	34,000	7,431	29,467
05-6020 · Salary - Part time	0	0	0	0	0	0
05-6025 · FICA/Medicare	1,499	1,600	6,258	6,900	1,405	5,880
05-6027 · Longevity Pay	0	0	4,090	4,300	0	3,938
05-6030 · Overtime, Salary Adj., Vac BO	0	100	0	2,950	0	0
05-6040 · Retirement	492	540	1,997	2,160	177	782
05-6045 · Health Insurance	4,053	3,600	14,880	14,400	3,177	12,492
05-6070 · Unemployment Reserve Exp	0	0	0	0	0	0
05-6071 · Training & Travel	0	0	479	250	70	70
05-6072 · Dues and Memberships	0	250	0	250	0	0
05-6075 · Miscellaneous	0	40	0	160	498	749
05-6000 · Employee Expenditures - Other	0	0	0	0	0	0
Total 05-6000 · Employee Expenditures	25,644	25,755	105,419	109,870	23,696	97,129
Total 5001 · Employee Expense	25,644	25,755	105,419	109,870	23,696	97,129

5010 · Administrative Expense

City of Meadowlakes

Profit & Loss Budget vs. Actual

	Jan 18	Budgeted Jan 18	Oct-Jan	Budgeted Year- to-Date	Jan 17	Year-to-Date FY17
05-5000 · Property Tax Collection Exp.						
05-5020 · Quarterly Exp.	0	0	3,051	3,175	0	2,885
05-5040 · Collection Exp.	0	0	0	0	0	0
05-5000 · Property Tax Collection Exp.	0	0	0	0	0	0
Total 05-5000 · Property Tax Collection Exp.	0	0	3,051	3,175	0	2,885
05-5100 · City Building Committee	0	500	0	500	53	53
05-5500 · Flood Plain/Emergency Mgt.	0	1,000	500	1,000	0	500
05-6100 · Professional Services						
05-6110 · City Attorney-General	1,383	417	2,733	1,664	30	2,955
05-6305 · Audit	0	0	0	0	0	0
05-6310 · Election	0	0	0	0	0	0
05-6366 · Codification Exp.	0	1,500	225	1,500	0	0
Total 05-6100 · Professional Services	1,383	1,917	2,958	3,164	30	2,955
05-6320 · Office Exp./Supplies	284	372	1,905	1,531	433	1,427
05-6325 · Lease-Copier	246	234	737	928	246	737
05-6326 · Office Equipment Repair & Maint	0	200	282	900	0	353
05-6327 · Cap Exp Under \$5000	0	0	0	1,500	0	0
05-6330 · Postage	0	250	176	1,000	19	319
05-6340 · Memberships-Various	100	500	100	500	0	0
05-6350 · Telephone	144	313	535	1,246	507	1,154
05-6355 · Miscellaneous	645	350	2,881	1,400	179	1,819
05-6365 · Website Hosting & Upgrade	0	1,500	48	1,760	461	473
Total 5010 · Administrative Exp.s	2,802	7,136	13,173	18,604	1,928	12,675
5020 · Insurance Exp.						
05-6050 · Insurance - Worker's Comp	0	0	0	1,750	0	1,132
05-6210 · Liability	0	0	7,693	3,500	-316	2,941
05-6220 · Crime	0	0	0	550	0	500
05-6230 · Errors & Omissions	0	0	0	6,000	0	5,442
05-6235 · Auto Insurance	0	0	0	500	0	0
Total 5020 · Insurance Exp.	0	0	7,693	12,300	-316	10,015
5030 · Judicial Exp.						
05-5705 · Education	0	500	0	500	0	0
05-5710 · Membership	0	0	0	0	0	0
05-5720 · Prosecuting Attorney	300	300	1,200	1,200	300	1,200
05-5725 · Court Software	0	0	3,710	3,500	0	3,605
05-5727 · Office Lease - Judge	200	200	800	800	200	800
05-5730 · Administrative Exp.	0	75	407	350	0	77
Total 5030 · Judicial Exp.	500	1,075	6,117	6,350	500	5,682
5040 · Building and Facility Operation						
05-6360 · Office Maintenance-Cleaning	0	334	0	1,328	260	1,040
05-6410 · Maintenance & Repair	0	0	225	500	27	62
05-6420 · Electric Service	328	284	1,002	1,238	281	942
05-6430 · Ins-Real Estate & Pers Prop	0	0	0	1,600	0	916
Total 5040 · Building and Facility Operation	328	618	1,227	4,666	568	2,960
Total 5000 · Administrative Exxpense	29,274	34,584	133,629	151,790	26,376	128,461
6000 · Public Safety						
6010 · Ordinance Enforcement						
05-5225 · Ordinance Employee	1,435	1,462	5,965	5,848	1,316	5,453
05-5226 · Ordinance FICA/Med	110	116	456	464	100	368
05-5230 · Ordinance Misc. Exp.	0	50	82	150	0	34
05-5274 · Mileage	27	0	59	60	0	78

City of Meadowlakes

Profit & Loss Budget vs. Actual

	Jan 18	Budgeted Jan 18	Oct-Jan	Budgeted Year- to-Date	Jan 17	Year-to-Date FY17
05-5280 · Supplies/Miscellaneous	0	200	31	800	148	0
6010 · Ordinance Enforcement - Other	0	0	141	0	0	535
Total 6010 · Ordinance Enforcement	1,572	1,828	6,734	7,322	1,564	6,468
6030 · Traffic Control						
05-5610 · Salary & Wages	1,750	2,500	7,922	10,000	1,125	4,064
05-5615 · FICA/Med	134	200	606	800	86	334
05-5620 · Ins-Worker's Comp	0	0	0	1,000	0	318
05-5625 · Ins-Auto Liability	0	0	0	0	0	0
05-5630 · Ins-Law Enf Liability	0	0	0	1,200	0	1,122
05-5650 · Misc. Traffic Control Exp.	0	25	0	200	13	13
Total 6030 · Traffic Control	1,884	2,725	8,528	13,200	1,224	5,851
6050 · Contract Emergency Service						
05-6610 · Marble Falls EMS	3,125	2,960	12,500	11,820	2,958	11,833
05-6620 · Marble Falls Fire	3,095	3,105	17,378	17,410	3,095	12,378
Total 6050 · Contract Emergency Service	6,220	6,065	29,878	29,230	6,053	24,211
Total 6000 · Public Safety	9,676	10,618	45,140	49,752	8,841	36,530
Total Exp.	38,950	45,202	178,769	201,542	35,217	164,991
Net Ordinary Income	82,862	66,371	169,496	152,258	71,136	160,673
Other Income/Exp.						
Other Income						
05-4650 · Transfer in From Other Funds						
05-4651 · Transfer in from Utility Fund	9,417	9,417	37,667	37,664	8,634	34,535
05-4652 · Transfer in Recreation Fund	2,583	2,584	10,333	10,328	2,458	9,833
Total 05-4650 · Transfer in From Other Funds	12,000	12,001	48,000	47,992	11,092	44,368
Total Other Income	12,000	12,001	48,000	47,992	11,092	44,368
Other Exp.						
7000 · Non-Operating Exp.						
05-8500 · Transfers Out						
05-8501 · Transfer to PWD Fund	0	0	0	0	0	0
05-8502 · Transfer to RCC Fund	0	0	0	0	0	0
05-8520 · Contingency Fund Exp.	0	0	0	0	0	0
Total 05-8500 · Transfers Out	0	0	0	0	0	0
Total 7000 · Non-Operating Exp.	0	0	0	0	0	0
Total Other Exp.	0	0	0	0	0	0
Net Other Income	12,000	12,001	48,000	47,992	11,092	44,368
Net Income	94,862	78,372	217,496	200,250	82,228	205,041

City of Meadowlakes
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	01/01/2018	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	EFT	01/01/2018	Marble Falls Area VFC	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	01/01/2018	Marble Falls Area EMS Inc.	05-1035 · First State Bank		-3,125.00
				05-6610 · Marble Falls EMS	-3,125.00	3,125.00
TOTAL					-3,125.00	3,125.00
Check	EFT	01/18/2018	Rebecca DyAnn Lange	05-1035 · First State Bank		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Ch 15554		01/04/2018	Pat Preston	05-1035 · First State Bank		-27.00
Bill	Reimbursem	01/04/2018		05-5274 · Mileage	-27.00	27.00
TOTAL					-27.00	27.00
Bill Pmt -Ch 15555		01/11/2018	Meadowlakes PWD	05-1035 · First State Bank		-3,044.34
Bill	17-1215-01	12/15/2017		05-6330 · Postage	-175.50	175.50
				05-5380 · Supplies/Miscellaneous	-141.37	141.37
				05-6320 · Office Expense/Supplies	-417.94	417.94
				05-5230 · Ordinance Misc. Exp.	-81.73	81.73
				05-6355 · Miscellaneous	-1,510.02	1,510.02
				05-5280 · Supplies/Miscellaneous	-31.02	31.02
				05-6071 · Training & Travel	-322.00	322.00
				05-6410 · Maintenance & Repair	-224.71	224.71
				05-6326 · Office Equipment Repair & Maint	-91.67	91.67
				05-6365 · Website Hosting & Upgrade	-48.38	48.38
TOTAL					-3,044.34	3,044.34
Bill Pmt -Ch 15556		01/11/2018	Highland Lakes Newspapers	05-1035 · First State Bank		-43.00
Bill	AD 14615 (1	12/31/2017		05-6355 · Miscellaneous	-43.00	43.00
TOTAL					-43.00	43.00
Bill Pmt -Ch 15557		01/11/2018	Pedernales Electric Coop	05-1035 · First State Bank		-190.07
Bill	12/27/17 Stn	12/27/2017		05-6420 · Electric Service	-190.07	190.07
TOTAL					-190.07	190.07

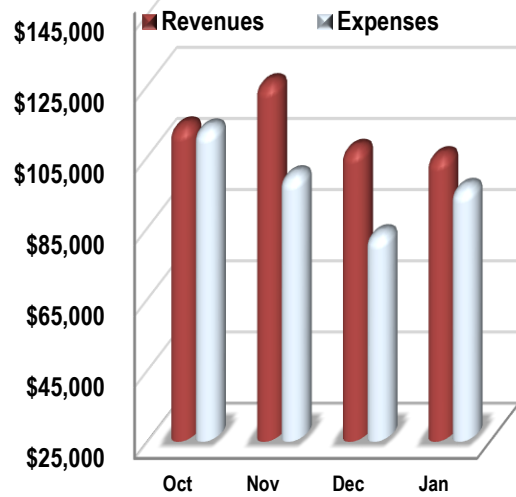
City of Meadowlakes
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ch 15558		01/11/2018	State Comptroller	05-1035 · First State Bank		-407.34
Bill	2017 4TH Q	12/31/2017		05-5730 · Administrative Expense	-407.34	407.34
TOTAL					-407.34	407.34
Bill Pmt -Ch 15559		01/16/2018	Gary L. Wright	05-1035 · First State Bank		-500.00
Bill	Refund	01/16/2018		05-2300 · Building Committee Deposits	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ch 15560		01/18/2018	ATS	05-1035 · First State Bank		-346.50
Bill	I-742172	12/19/2017		05-2340 · Inspection Fees	-346.50	346.50
TOTAL					-346.50	346.50
Bill Pmt -Ch 15561		01/18/2018	Pedernales Electric Coop	05-1035 · First State Bank		-43.90
Bill	1/9/18 Stmt	01/09/2018		05-6420 · Electric Service	-43.90	43.90
TOTAL					-43.90	43.90
Bill Pmt -Ch 15562		01/18/2018	Quill Corporation	05-1035 · First State Bank		-142.57
Bill	3759902	01/05/2018		05-6320 · Office Expense/Supplies	-142.57	142.57
TOTAL					-142.57	142.57
Bill Pmt -Ch 15563		01/18/2018	Xerox Corporation	05-1035 · First State Bank		-355.19
Bill	091779972	01/01/2018		05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Expense/Supplies	-109.54	109.54
TOTAL					-355.19	355.19
Total January 2018 General Fund Disbursements						11,819.49

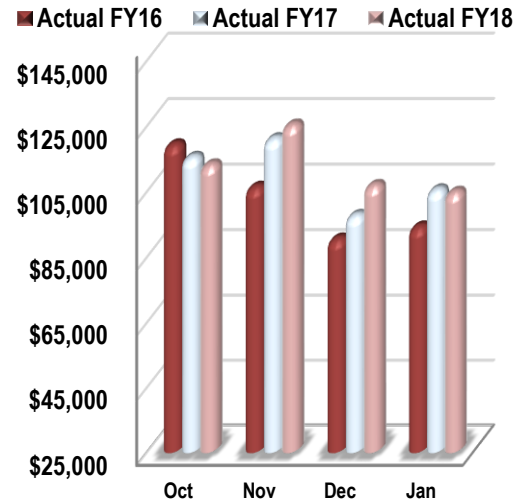
Utility Fund Snapshot

January 2018

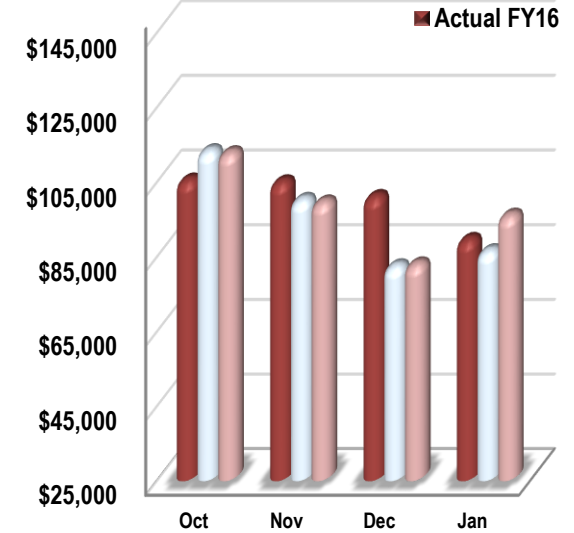
Income vs. Expense Trend



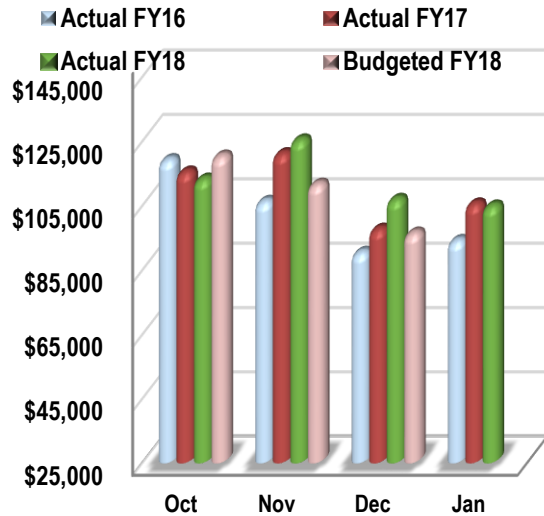
Prev Year Income Comparison



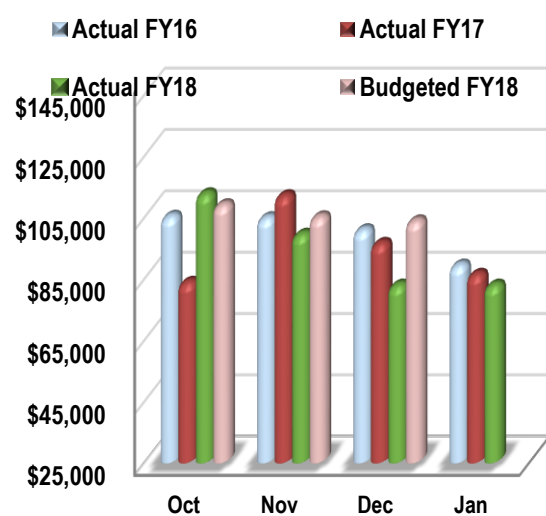
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

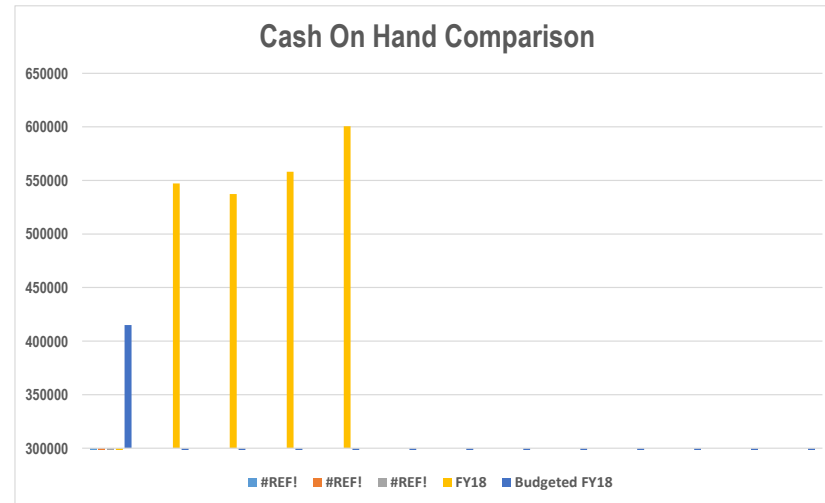
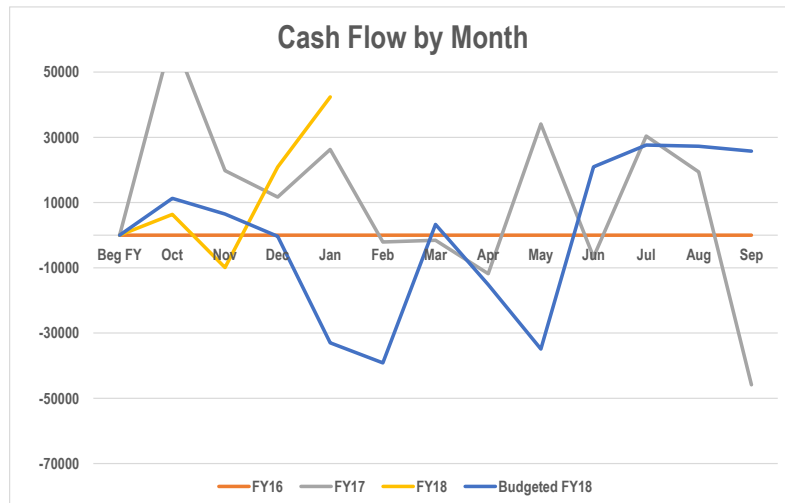


Account Balances

	1/31/2018	1/31/2017
Cash	\$ 600,559	\$ 524,966
<u>Current Receivables</u>	\$ 140,504	\$ 118,297
<u>Current Payables</u>	\$ 41,920	\$ 35,082
<u>Net Gain/(Loss)</u>	\$ 50,170	\$ (46,321)
<u>Cash Flow (+/-)</u> (FY to Date)	\$ 59,743	\$ 118,869

City of Meadowlakes-Utility Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$540,815	\$540,815	\$547,181	\$537,267	\$558,177	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	
Cash on hand (end of month)	\$540,815	\$547,181	\$537,267	\$558,177	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$0
CASH RECEIPTS														Total
Account Receivable		\$140,692	\$101,421	\$102,336	\$112,730									\$457,179
Contract Services		\$8,075	\$8,075	\$8,075	\$8,075									\$32,300
Customer's Deposits		\$400	\$500	\$500	\$800									\$2,200
Transfer in from other Funds		\$0	\$0	\$0	\$0									\$0
Miscellaneous		\$2,685	\$14,811	\$264	\$5,304									\$23,064
TOTAL CASH RECEIPTS		\$151,852	\$124,807	\$111,175	\$126,909	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$514,743
Total cash available	\$540,815	\$692,667	\$671,988	\$648,442	\$685,086	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	
CASH PAID OUT- OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$18,297	\$31,953	\$5,195	\$2,387									\$57,832
Employee Related Expense		\$37,971	\$37,142	\$30,243	\$29,036									\$134,392
Administrative Expenses		\$18,498	\$5,883	\$1,782	\$2,000									\$28,163
Operating Expenses		\$31,083	\$20,133	\$13,262	\$11,282									\$75,760
Solid Waste Collection Expense		\$15,637	\$15,610	\$15,783	\$15,823									\$62,853
Total Cash Paid Out-Operational		\$121,486	\$110,721	\$66,265	\$60,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$359,000
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer to General Fund		\$9,417	\$9,417	\$9,417	\$9,417									\$37,668
Transfers to Debt Service		\$6,875	\$6,875	\$6,875	\$6,875									\$27,500
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708									\$30,832
Total Cash Paid Out-Non-Operational		\$24,000	\$24,000	\$24,000	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96,000
TOTAL CASH PAID OUT		\$145,486	\$134,721	\$90,265	\$84,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$455,000
Cash on hand (end of month)	\$540,815	\$547,181	\$537,267	\$558,177	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	\$600,558	
Change in Cash														Total
Difference Beginning to End of Month		\$6,366	(\$9,914)	\$20,910	\$42,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,743
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$6,366	(\$3,548)	\$17,362	\$59,743	\$59,743	\$59,743	\$59,743	\$59,743	\$59,743	\$59,743	\$59,743	\$59,743	



City of Meadowlakes-Utility Fund

Summary Balance Sheet

	Jan 31, 18	Jan 31,17
ASSETS		
Current Assets		
Checking/Savings	600,559	524,966
Other Current Assets	140,504	118,297
Total Current Assets	741,063	643,263
Fixed Assets	3,621,485	3,613,747
Other Assets	38,955	38,955
TOTAL ASSETS	4,401,503	4,295,965
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	41,920	35,082
Other Current Liabilities	98,105	94,016
Total Current Liabilities	140,025	129,098
Long Term Liabilities	16,770	16,770
Total Liabilities	156,795	145,868
Equity	4,244,708	4,150,097
TOTAL LIABILITIES & EQUITY	4,401,503	4,295,965

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Jan 18	Budgeted Jan 18	Oct-Jan	Budgeted Year-to-Date	17-Jan	Year-to-Date FY17
Ordinary Income/Expense						
Income						
5010 · Water Revenue	27,199	29,995	141,197	146,740	28,898	139,411
5020 · Sewer Revenues	43,774	43,367	175,269	172,755	43,111	171,764
5030 · Garbage Revenue	18,561	17,233	71,289	68,656	17,195	68,437
5040 · Pump Fee Revenue	0	0	0	0	0	0
5110 · Contract Services	8,075	7,917	32,300	31,666	8,075	39,409
5120 · Water Connect Fee Revenue	2,775	875	4,425	875	1,650	3,300
5130 · Sewer Connect Fee Revenue	2,175	725	3,625	725	1,450	2,900
5140 · Transfer Fee	175	150	475	750	100	700
5150 · Penalty & Interest Earned	817	650	3,201	2,700	603	2,671
5170 · Miscellaneous Revenues	68	425	13,855	1,750	3,354	6,826
5181 · Non-Rev-Xfer In-General Fund	0	0	0	0	0	0
5200 · Interest earned on Investments	179	0	480	500	0	1
Total Income	103,798	101,337	446,116	427,117	104,436	435,419
Gross Profit	103,798	101,337	446,116	427,117	104,436	435,419
Expense						
6100 · Employee Expenses						
6110 · Salaries & Wages						
6410 · Salaries Exempt Employees	5,027	5,232	20,106	20,928	5,027	20,106
6415 · Salaries & Wages-Non-Exempt	14,983	16,000	64,551	64,000	12,707	50,994
6416 · Overtime & Standby Pay	1,184	1,500	4,071	5,000	1,085	5,117
6417 · Longevity Pay-Exempt/Non-Exempt	0	0	3,848	5,000	0	3,554
Total 6110 · Salaries & Wages	21,194	22,732	92,576	94,928	18,819	79,771
6111 · Other Employee Expenses						
6116 · Unemployment Expense	0	0	0	0	0	0
6120 · FICA Expense	1,621	1,750	7,082	7,300	1,440	6,102
6140 · Worker's Compensation Insurance	0	0	7,287	7,800	0	7,007
6150 · Employee Insurance Expenses	4,596	4,300	17,635	17,200	3,768	15,448
6160 · Employee Retirement Expense	532	600	2,259	2,500	273	1,157
6170 · Employee Uniform Expense	866	400	3,006	1,640	748	2,622
6180 · Employee Training & Travel Exp	1,037	500	4,412	2,000	654	1,379
6560 · Miscellaneous Employee Expenses	0	0	39	0	0	16
Total 6111 · Other Employee Expenses	8,652	7,550	41,720	38,440	6,883	33,731
Total 6100 · Employee Expenses	29,846	30,282	134,296	133,368	25,702	113,502
6200 · Administrative Expenses						
6225 · Misc. Dues & Fees						
6226 · TECQ Fees	154	0	3,683	4,000	50	3,488
6227 · Other Misc. Dues & Fees	25	100	522	500	25	100
Total 6225 · Misc. Dues & Fees	179	100	4,205	4,500	75	3,588
6235 · Computer/Office Equip R&M	0	250	652	500	0	679
6240 · Software Update	19	0	2,907	3,000	191	3,137
6250 · Office Supplies	84	200	979	650	27	185
6255 · Postage Expense	90	300	1,040	900	51	1,054
6260 · Telephone Expense	0	300	634	1,200	0	661
6270 · Insurance - GL & Property	0	0	16,863	15,500	0	16,025
6282 · Administrative-Miscellaneous	39	25	273	100	1	288
Total 6200 · Administrative Expenses	411	1,175	27,553	26,350	345	25,617
6300 · Operating Expenses						
6301 · Water Treatment Operational Exp						
6305 · Water Treatment Electrical	1,900	3,000	8,585	12,000	1,442	6,858

City of Meadowlakes-Utility Fund Profit & Loss Budget vs. Actual

	Jan 18	Budgeted Jan 18	Oct-Jan	Budgeted Year- to-Date	17-Jan	Year-to-Date FY17
6310 · Heating Fuel-WTP	615	250	929	500	128	361
6314 · R&M-Plant & Pump Station	5,962	5,000	13,145	8,000	0	0
6316 · WTP Chemical Expense	699	1,000	3,842	4,000	2,216	204
6320 · Water Outside Testing Expense	0	750	338	1,500	690	343
6328 · Distribution Repair & Maint.	1,798	250	1,937	1,000	226	3,946
6355 · Meter Purchased	0	0	0	0	60	21,482
6360 · Tap Materials-Water	0	0	0	2,500	0	0
Total 6301 · Water Treatment Operational Exp	10,974	10,250	28,776	29,500	4,762	33,194
6302 · Wastewater Operational Expenses						
6304 · Wastewater Electrical	2,278	2,550	7,145	10,200	2,002	4,857
6311 · Propane-Wastewater	328	250	523	750	361	0
6317 · WWTP Chemicals	0	300	942	1,900	0	204
6318 · Outside Testing Wastewater	0	150	668	600	119	224
6321 · Collection System R&M					0	0
63212 · Lift Station Repairs	11	5,000	33	10,000	0	0
6321 · Collection System R&M - Other	0	0	442	0	0	3
Total 6321 · Collection System R&M	11	5,000	475	10,000	0	3
6327 · WWTP Repair & Maintenance	2,011	0	3,822	2,500	1,162	2,013
Total 6302 · Wastewater Operational Expenses	4,628	8,250	13,575	25,950	3,644	7,301
6303 · Other Operational Expenses						
63031 · Repair & Maintenance-Other						
6329 · R&M-Building/Misc.	2,327	1,000	3,390	6,500	1,162	2,527
63291 · Drainage Repair & Maintenance	0	0	0	5,000	0	40
Total 63031 · Repair & Maintenance-Other	2,327	1,000	3,390	11,500	1,162	2,567
6330 · Vehicle Repair & Maintenance	478	800	1,224	3,200	1,054	1,737
6335 · Mach/Equip Repair & Maintenance	1,448	2,000	5,590	7,000	566	1,589
6340 · Vehicle & Machinery Fuel						
6341 · Vehicle Fuel	636	1,000	2,617	4,000	791	2,248
6342 · Machinery Fuel	74	1,000	74	2,000	0	0
Total 6340 · Vehicle & Machinery Fuel	710	2,000	2,691	6,000	791	2,248
6345 · Equipment Lease/Rental	0	0	0	0	0	400
6350 · Miscellaneous Operational Exp.	1,038	300	6,874	1,200	142	202
6365 · Small Tools	2,316	375	4,559	1,500	213	709
6550 · Assets Purchased	0	0	7,500	7,500	0	0
Total 6303 · Other Operational Expenses	8,317	6,475	31,828	37,900	3,928	9,452
Total 6300 · Operating Expenses	23,919	24,975	74,179	93,350	12,334	49,947
6500 · Other Operational Expenses						
6510 · Garbage Service Expense	16,701	15,417	63,918	61,664	15,282	45,815
Total 6500 · Other Operational Expenses	16,701	15,417	63,918	61,664	15,282	45,815
8200 · Transfer to Other Funds						
8215 · Transfer to General Fund	9,417	9,415	37,667	37,664	8,634	25,901
8220 · Transfer to Debt Service Fund	6,875	6,875	27,500	27,500	7,500	22,500
8240 · Transfer to RCC Fund	7,708	7,708	30,833	30,832	7,708	23,125
Total 8200 · Transfer to Other Funds	24,000	23,998	96,000	95,996	23,842	71,526
8255 · Transfer to General Fixed Asset	0	0	0	0	0	0
Total Expense	94,877	95,847	395,946	410,728	77,505	306,407
Net Ordinary Income	8,921	5,490	50,170	16,389	26,931	129,012
Net Income	8,921	5,490	50,170	16,389	26,931	129,012

City of Meadowlakes-Utility Fund
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	01/17/2018	State Comptroller	1015 - Checking-1st State Bank		-1,098.04
				3020 - Sales Tax Payable	-1,098.04	1,098.04
TOTAL					-1,098.04	1,098.04
Bill Pmt -Check	16371	01/04/2018	Card Service Center	1015 - Checking-1st State Bank		-1,675.99
Bill	12/29/17 Stmt - DH	12/29/2017		6250 - Office Supplies	-57.72	57.72
				1515 - General Fund Receivables	-398.17	398.17
				1583 - RCC Receivable	-340.60	340.60
				1584 - POA Receivables	-38.99	38.99
Bill	12/29/17 Stmt - JT	12/29/2017		1515 - General Fund Receivables	-50.91	50.91
				6335 - Mach/Equip Repair & Maint.	-32.97	32.97
				1583 - RCC Receivable	-97.06	97.06
				6282 - Administrative-Miscellaneous	-0.99	0.99
				6329 - R&M-Building/Misc.	-409.20	409.20
Bill	12/29/17 Stmt - MW	12/29/2017		6180 - Employee Training & Travel Exp	-90.00	90.00
				6227 - Other Misc. Dues & Fees	-159.38	159.38
TOTAL					-1,675.99	1,675.99
Bill Pmt -Check	16372	01/04/2018	Debbie Holley	1015 - Checking-1st State Bank		-21.92
Bill	Reimbursement	12/29/2017		6180 - Employee Training & Travel Exp	-21.92	21.92
TOTAL					-21.92	21.92
Bill Pmt -Check	16373	01/04/2018	Elliott Electric Supply	1015 - Checking-1st State Bank		-66.00
Bill	12/25/17 Stmt	12/25/2017		6321 - Collection System R&M	-66.00	66.00
TOTAL					-66.00	66.00
Bill Pmt -Check	16374	01/04/2018	Home Depot Credit	1015 - Checking-1st State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	16375	01/04/2018	Keith Duffy	1015 - Checking-1st State Bank		-78.35
Bill	Refund	01/04/2018		3010 - Service Deposits Payable	-78.35	78.35
TOTAL					-78.35	78.35
Bill Pmt -Check	16376	01/04/2018	Home Depot Credit	1015 - Checking-1st State Bank		-615.95
Bill	12/21/17 Stmt	12/21/2017		6321 - Collection System R&M	-169.00	169.00
				6282 - Administrative-Miscellaneous	-45.24	45.24
				1584 - POA Receivables	-29.96	29.96
				1583 - RCC Receivable	-362.10	362.10
				1515 - General Fund Receivables	-9.65	9.65
TOTAL					-615.95	615.95
Bill Pmt -Check	16377	01/11/2018	AT&T Mobility	1015 - Checking-1st State Bank		-211.41
Bill	12/27/17 Stmt	12/27/2017		6260 - Telephone Expense	-211.41	211.41
TOTAL					-211.41	211.41

City of Meadowlakes-Utility Fund
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16378	01/11/2018	Austin Turf & Tractor	1015 · Checking-1st State Bank		-46.77
Bill	912518	12/18/2017		6335 · Mach/Equip Repair & Maint.	-46.77	46.77
TOTAL					-46.77	46.77
Bill Pmt -Check	16379	01/11/2018	Fastenal	1015 · Checking-1st State Bank		-353.48
Bill	TX00199148	09/21/2017		6365 · Small Tools	-157.44	157.44
Bill	TX00199259	09/24/2017		6327 · WWTP Repair & Maint.	-86.39	86.39
				6365 · Small Tools	-87.85	87.85
Bill	TX001101163	12/28/2017		63212 · Lift Station Repairs	-21.80	21.80
TOTAL					-353.48	353.48
Bill Pmt -Check	16380	01/11/2018	Grainger	1015 · Checking-1st State Bank		-19.26
Bill	9651332588	12/21/2017		6327 · WWTP Repair & Maint.	-19.26	19.26
TOTAL					-19.26	19.26
Bill Pmt -Check	16381	01/11/2018	Interstate Battery Systems	1015 · Checking-1st State Bank		-27.95
Bill	220030000	12/12/2017		1583 · RCC Receivable	-27.95	27.95
TOTAL					-27.95	27.95
Bill Pmt -Check	16382	01/11/2018	NAPA-Third Coast Distribu	1015 · Checking-1st State Bank		-246.39
Bill	12/30/17 Stmt	12/30/2017		6330 · Vehicle Repair & Maint.	-130.81	130.81
				6335 · Mach/Equip Repair & Maint.	-115.58	115.58
TOTAL					-246.39	246.39
Bill Pmt -Check	16383	01/11/2018	PEC	1015 · Checking-1st State Bank		-2,763.43
Bill	12/27/17 Stmt	12/27/2017		6305 · Water Treatment Electrical	-1,943.27	1,943.27
				6304 · Wastewater Electrical	-820.16	820.16
TOTAL					-2,763.43	2,763.43
Bill Pmt -Check	16384	01/11/2018	Republic Services #843	1015 · Checking-1st State Bank		-15,823.37
Bill	0843-001417347	12/31/2017		6510 · Garbage Service Expense	-15,769.44	15,769.44
Bill	0843-001414678	12/31/2017		6510 · Garbage Service Expense	-53.93	53.93
TOTAL					-15,823.37	15,823.37
Bill Pmt -Check	16385	01/11/2018	Tractor Supply	1015 · Checking-1st State Bank		-31.98
Bill	12/29/17 Stmt	12/29/2017		6335 · Mach/Equip Repair & Maint.	-22.99	22.99
				6314 · R&M-Plant & Pump Station	-8.99	8.99
TOTAL					-31.98	31.98
Bill Pmt -Check	16386	01/11/2018	UniFirst Holdings, Inc.	1015 · Checking-1st State Bank		-153.57
Bill	8222031944	12/25/2017		6170 · Employee Uniform Expense	-153.57	153.57
TOTAL					-153.57	153.57

City of Meadowlakes-Utility Fund
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16387	01/11/2018	USA BlueBook	1015 · Checking-1st State Bank		-724.93
Bill	448723	12/21/2017		6316 · WTP Chemical Expense	-724.93	724.93
TOTAL					-724.93	724.93
Bill Pmt -Check	16388	01/11/2018	Wex Bank	1015 · Checking-1st State Bank		-745.13
Bill	01/06/2018 Stmt	01/06/2018		6341 · Vehicle Fuel	-635.92	636.80
				1515 · General Fund Receivables	-35.80	35.85
				6342 · Machinery Fuel	-73.41	73.51
TOTAL					-745.13	746.16
Bill Pmt -Check	16389	01/16/2018	Tom Stueckroth	1015 · Checking-1st State Bank		-105.00
Bill	Travel	01/16/2018		6180 · Employee Training & Travel Exp	-105.00	105.00
TOTAL					-105.00	105.00
Bill Pmt -Check	16390	01/18/2018	4-T Propane, LLC	1015 · Checking-1st State Bank		-268.55
Bill	22451	12/29/2017		6310 · Heating Fuel-WTP	-84.05	84.05
Bill	22452	12/29/2017		6311 · Propane-Wastewater	-184.50	184.50
TOTAL					-268.55	268.55
Bill Pmt -Check	16391	01/18/2018	Debbie Holley	1015 · Checking-1st State Bank		-23.71
Bill	Reimbursement	01/12/2018		6180 · Employee Training & Travel Exp	-23.71	23.71
TOTAL					-23.71	23.71
Bill Pmt -Check	16392	01/18/2018	DPC Industries, Inc	1015 · Checking-1st State Bank		-170.00
Bill	DE76002110-17	12/31/2017		6316 · WTP Chemical Expense	-85.00	85.00
				6317 · WWTP Chemicals	-85.00	85.00
TOTAL					-170.00	170.00
Bill Pmt -Check	16393	01/18/2018	Lowe's	1015 · Checking-1st State Bank		-134.01
Bill	01/02/2018 Stmt	01/02/2018		1584 · POA Receivables	-17.51	17.51
				6350 · Miscellaneous Operational Exp.	-116.50	116.50
TOTAL					-134.01	134.01
Bill Pmt -Check	16394	01/18/2018	UniFirst Holdings, Inc.	1015 · Checking-1st State Bank		-189.52
Bill	8222034275	01/01/2018		6170 · Employee Uniform Expense	-189.52	189.52
TOTAL					-189.52	189.52
Bill Pmt -Check	16395	01/18/2018	US Oxo, LLC	1015 · Checking-1st State Bank		-229.10
Bill	6493	12/31/2017		6350 · Miscellaneous Operational Exp.	-90.00	90.00
Bill	79302	01/08/2018		6350 · Miscellaneous Operational Exp.	-139.10	139.10
TOTAL					-229.10	229.10

City of Meadowlakes-Utility Fund
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16396	01/18/2018	USA BlueBook	1015 - Checking-1st State Bank		-655.88
Bill	451162	12/27/2017		6321 - Collection System R&M	-206.80	206.80
Bill	453692	01/02/2018		6365 - Small Tools	-384.95	384.95
Bill	453181	01/02/2018		6314 - R&M-Plant & Pump Station	-64.13	64.13
TOTAL					-655.88	655.88
Bill Pmt -Check	16397	01/24/2018	4-T Propane, LLC	1015 - Checking-1st State Bank		-543.25
Bill	22304	01/04/2018		6310 - Heating Fuel-WTP	-205.00	205.00
Bill	22464	01/11/2018		6311 - Propane-Wastewater	-205.00	205.00
Bill	23747	01/18/2018		6311 - Propane-Wastewater	-133.25	133.25
TOTAL					-543.25	543.25
Bill Pmt -Check	16398	01/24/2018	Corey Lewis	1015 - Checking-1st State Bank		-1,500.00
Bill	00001	01/23/2018		6328 - Distribution Repair & Maint.	-1,500.00	1,500.00
TOTAL					-1,500.00	1,500.00
Bill Pmt -Check	16399	01/24/2018	DPC Industries, Inc	1015 - Checking-1st State Bank		-326.01
Bill	767000115-18	01/04/2018		6316 - WTP Chemical Expense	-326.01	326.01
TOTAL					-326.01	326.01
Bill Pmt -Check	16400	01/24/2018	Fastenal	1015 - Checking-1st State Bank		-81.60
Bill	TX001101330	01/10/2018		6350 - Miscellaneous Operational Exp.	-81.60	81.60
TOTAL					-81.60	81.60
Bill Pmt -Check	16401	01/24/2018	Grainger	1015 - Checking-1st State Bank		-491.21
Bill	9658947933	01/04/2018		6327 - WWTP Repair & Maint.	-34.06	34.06
Bill	9658729042	01/04/2018		6327 - WWTP Repair & Maint.	-173.86	173.86
Bill	9662688747	01/09/2018		6327 - WWTP Repair & Maint.	-59.66	59.66
Bill	9670320903	01/16/2018		6314 - R&M-Plant & Pump Station	-223.63	223.63
TOTAL					-491.21	491.21
Bill Pmt -Check	16402	01/24/2018	Holt Cat	1015 - Checking-1st State Bank		-368.76
Bill	PIMA0277865	01/05/2018		6335 - Mach/Equip Repair & Maint.	-225.61	225.61
Bill	PIKP0072715	01/09/2018		6335 - Mach/Equip Repair & Maint.	-143.15	143.15
TOTAL					-368.76	368.76
Bill Pmt -Check	16403	01/24/2018	Johnny's Floors	1015 - Checking-1st State Bank		-478.50
Bill	3990	11/27/2017		6350 - Miscellaneous Operational Exp.	-455.10	455.10
				6350 - Miscellaneous Operational Exp.	-23.40	23.40
TOTAL					-478.50	478.50
Bill Pmt -Check	16404	01/24/2018	Master Meter	1015 - Checking-1st State Bank		-1,500.00
Bill	177373	12/18/2017		6240 - Software Update	-1,500.00	1,500.00
TOTAL					-1,500.00	1,500.00

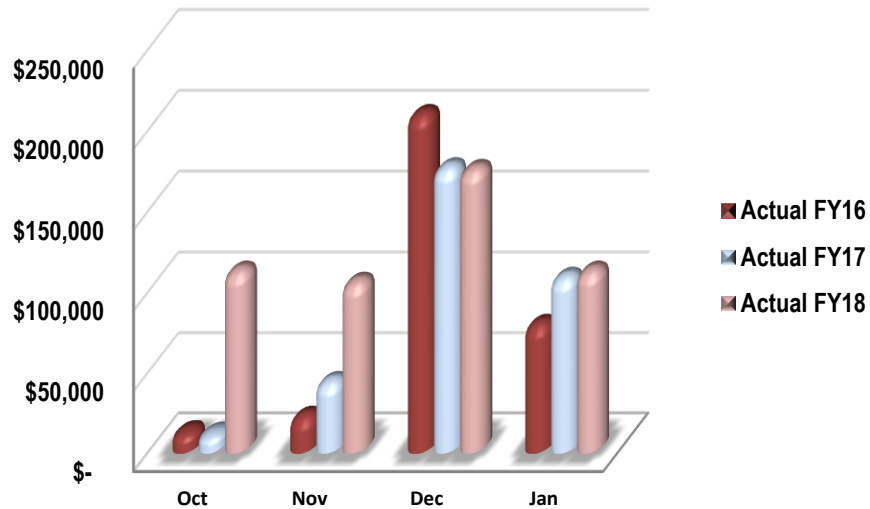
City of Meadowlakes-Utility Fund
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	16405	01/24/2018	Precision Calibrate Meter	1015 - Checking-1st State Bank		-380.00
Bill	698	01/16/2018		6350 - Miscellaneous Operational Exp.	-380.00	380.00
TOTAL					-380.00	380.00
Bill Pmt -Check	16406	01/24/2018	UniFirst Holdings, Inc.	1015 - Checking-1st State Bank		-511.06
Bill	8222036675	01/08/2018		6170 - Employee Uniform Expense	-154.57	154.57
Bill	8222038879	01/15/2018		6170 - Employee Uniform Expense	-47.35	47.35
Bill	8222039046	01/15/2018		6170 - Employee Uniform Expense	-155.57	155.57
Bill	8222041325	01/22/2018		6170 - Employee Uniform Expense	-153.57	153.57
TOTAL					-511.06	511.06
Bill Pmt -Check	16407	01/24/2018	US Oxo, LLC	1015 - Checking-1st State Bank		-100.00
Bill	79063	12/26/2017		6350 - Miscellaneous Operational Exp.	-100.00	100.00
TOTAL					-100.00	100.00
Total January 2018 Utility Fund Disbursements						32,762.14

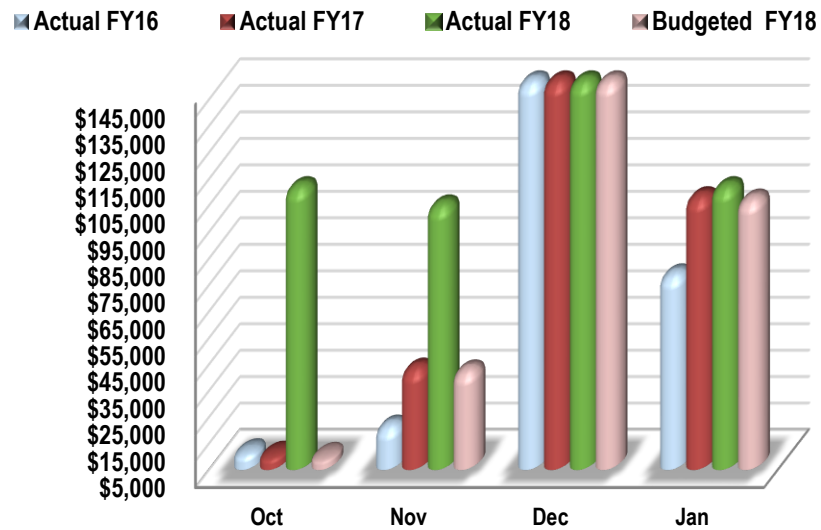
Debt Service Snapshot

January 2018

Prior Fiscal Year Income Comparison



Budgeted vs. Actual Revenues



Account Balances

<u>Cash</u>	1/31/2018	1/31/2017
Checking Account	\$ 337,480	\$ 344,445
CD's	\$ -	\$ -
Total Cash	\$ 337,480	\$ 13,667
<u>Current Receivables</u>	\$ -	\$ -
<u>Current Payables</u>	\$ 10,958	\$ 10,958
<u>Net Gain/(Loss)</u>	\$ 110,056	\$ 106,273
<u>Cash Flow (+/-)</u> (FY to Date)	\$ 322,308	\$ 299,259

City of Meadowlakes Debt Service Summary Balance Sheet

	<u>Jan 31, 18</u>	<u>Jan 31, 17</u>
ASSETS		
Current Assets		
Checking/Savings	337,480	344,445
Total Current Assets	<u>337,480</u>	<u>344,445</u>
Other Assets	10,958	10,958
TOTAL ASSETS	<u>348,438</u>	<u>355,403</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities	10,958	10,958
Total Current Liabilities	<u>10,958</u>	<u>10,958</u>
Total Liabilities	10,958	10,958
Equity	337,479	344,445
TOTAL LIABILITIES & EQUITY	<u>348,437</u>	<u>355,403</u>

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

	Jan 18	Budgeted Jan18	Oct-Jan	Budgeted Year-to-Date	Jan 17	Year-to-Date FY17
Ordinary Income/Expense						
Income						
06-4120 - Ad Valorem Tax	102,965	98,483	294,478	299,868	98,749	300,675
06-5440 - Interest Earned on Investments	216	24	330	96	24	38
Total Income	103,181	98,507	294,808	299,964	98,773	300,713
Expense						
06-9100 - 2013 Bond Expense						
06-9150 - 2013 Bond Principal	0	0	0	0	0	0
06-9100 - 2013 Bond Expense - Other	0	0	0	0	0	0
Total 06-9100 - 2013 Bond Expense	0	0	0	0	0	0
Total Expense	0	0	0	0	0	0
Net Ordinary Income	103,181	98,507	294,808	299,964	98,773	300,713
Other Income/Expense						
Other Income						
06-8200 - Transfer In from Other Funds	6,875	6,875	27,500	27,500	7,500	30,000
Total Other Income	6,875	6,875	27,500	27,500	7,500	30,000
Net Other Income	6,875	6,875	27,500	27,500	7,500	30,000
Net Income	110,056	105,382	322,308	327,464	106,273	330,713

City of Meadowlakes-Debt Service Fund FY 18 Cash Flow

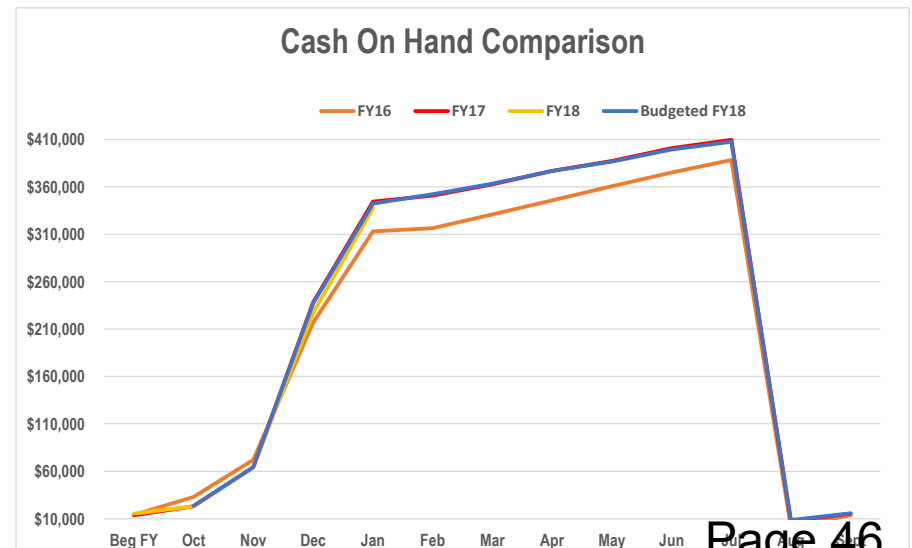
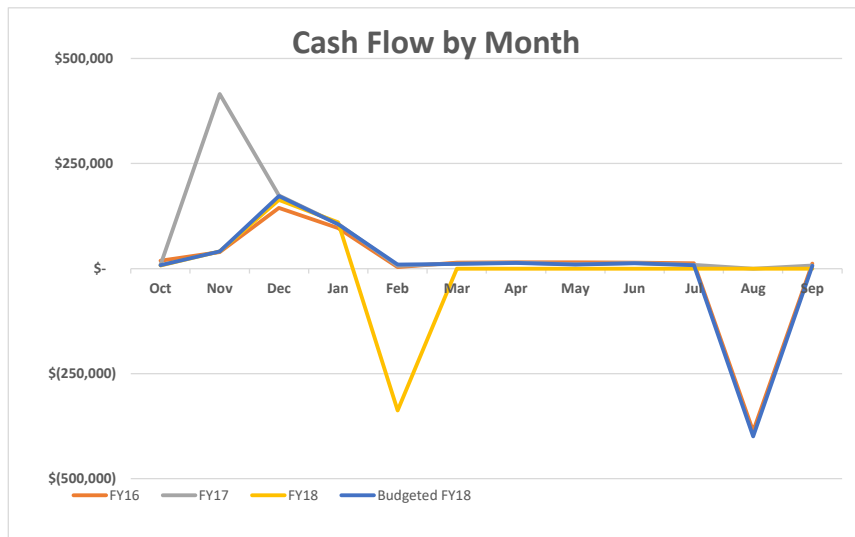
	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$15,171	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$0

CASH RECEIPTS														Total
Property Tax		\$897	\$34,357	\$156,258	\$102,965									\$294,477
Transfers In from Utility Fund		\$6,875	\$6,875	\$6,875	\$6,875									\$27,500
Interest Earned		\$9	\$23	\$83	\$216									\$331
														\$0
														\$0
TOTAL CASH RECEIPTS		\$7,781	\$41,255	\$163,216	\$110,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$322,308
Total cash available	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0									\$0
Principal		\$0	\$0	\$0	\$0									\$0
Interest		\$0	\$0	\$0	\$0									\$0
		\$0	\$0	\$0	\$0									\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash on hand (end of month)	\$15,171	\$22,952	\$64,207	\$227,423	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	\$337,479	

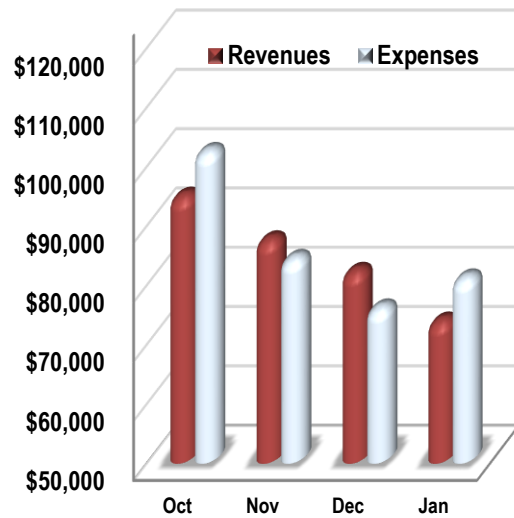
Change in Cash														Total
Difference Beginning to End of Month		\$7,781	\$41,255	\$163,216	\$110,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$322,308
Increase/(Decrease) In Cash Since Beginning of Fiscal Year	\$7,781	\$49,036	\$212,252	\$322,308	\$322,308	\$322,308	\$322,308	\$322,308	\$322,308	\$322,308	\$322,308	\$322,308	\$322,308	



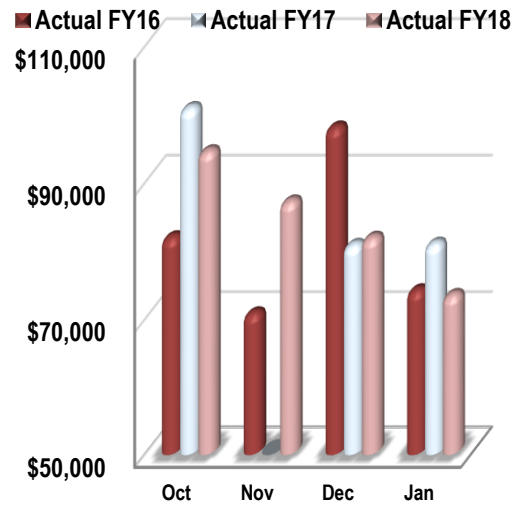
Recreation Fund Snapshot

January 2018

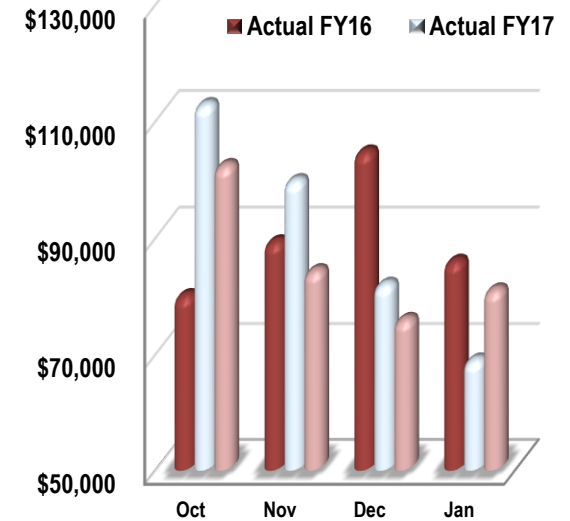
Income vs. Expense Trend



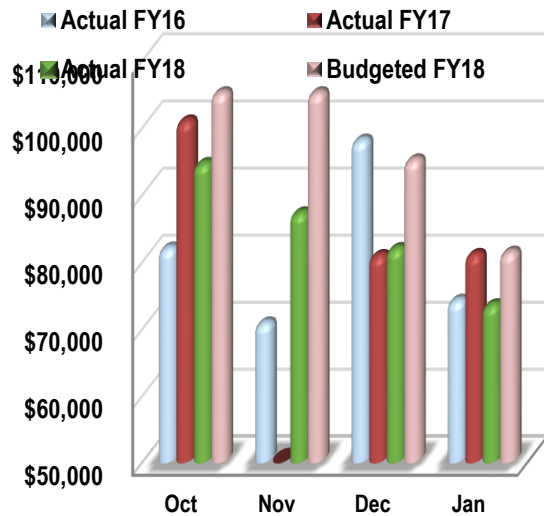
Prev Year Income Comparison



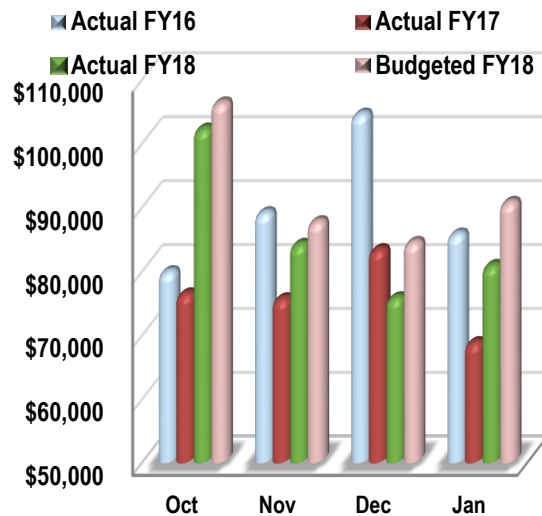
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

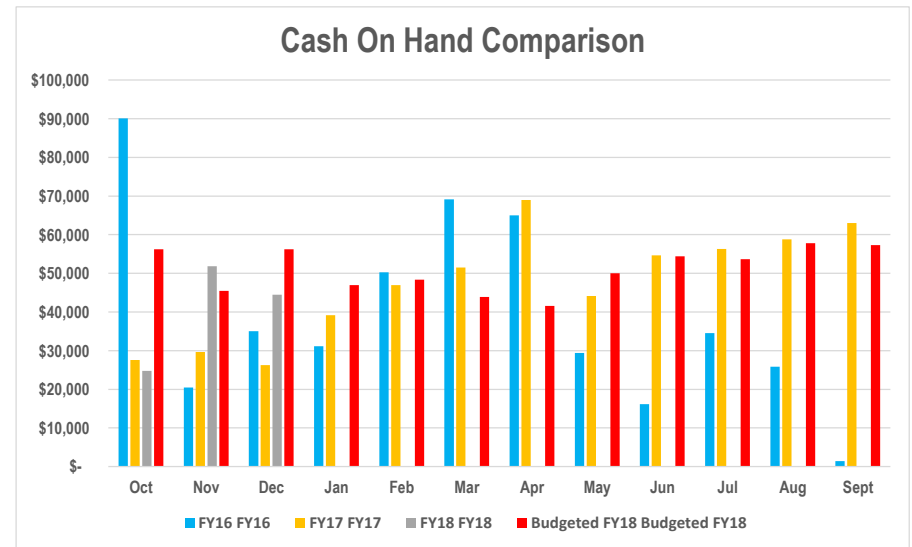
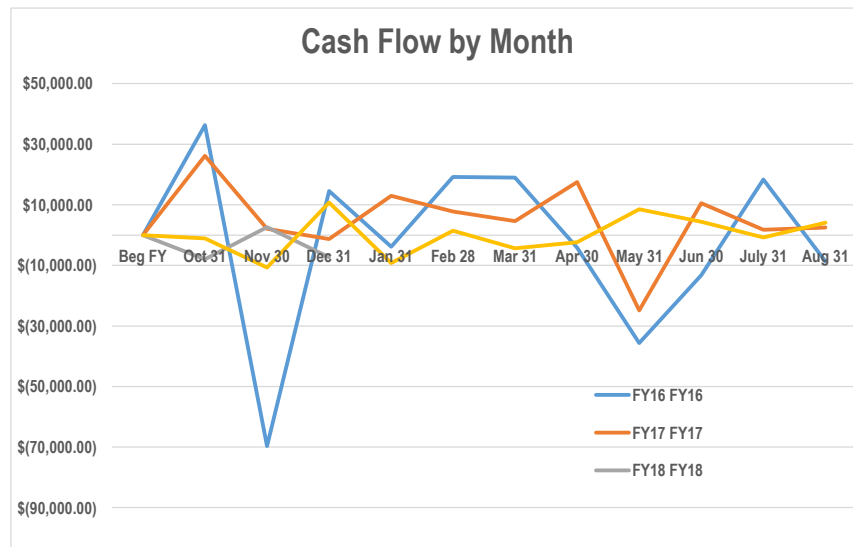
<u>Cash</u>	1/31/2018	1/31/2017
Checking Account	\$ 47,066	\$ 39,207
Other Assets	\$ 24,735	\$ 23,993
Total Cash	\$ 71,801	\$ 63,200
<u>Current Receivables</u>	\$ -	\$ -
<u>Current Payables</u>	\$ 133,922	\$ 135,489
<u>Net Gain/(Loss)</u>	\$ 435	\$ 12,311
(Based on Accrual Accounting)		
<u>Cash Flow (+/-)</u>	\$ (9,126)	\$ 26,887
(FY to Date)		

Recreation & Country Club Division Summary Balance Sheet

	<u>Jan 31, 2018</u>	<u>Jan 31, 2017</u>
ASSETS		
Current Assets		
Checking/Savings	\$ 47,066	\$ 39,207
Other Current Assets	\$ 24,735	\$ 23,993
Total Current Assets	<u>\$ 71,801</u>	<u>\$ 63,200</u>
Fixed Assets	\$ 350,387	\$ 344,021
Other Assets	\$ 3,655	\$ 3,655
TOTAL ASSETS	<u><u>\$ 425,843</u></u>	<u><u>\$ 410,876</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ 59,105	\$ 62,743
Other Current Liabilities	\$ 74,817	\$ 72,746
Total Current Liabilities	<u>\$ 133,922</u>	<u>\$ 135,489</u>
Long Term Liabilities	<u>\$ 147,854</u>	<u>\$ 147,854</u>
Total Liabilities	<u>\$ 281,776</u>	<u>\$ 283,343</u>
Equity	<u>\$ 144,069</u>	<u>\$ 127,533</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 425,845</u></u>	<u><u>\$ 410,876</u></u>

City of Meadowlakes-Recreation Fund FY 18 Cash Flow

	Beginning FY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Total
Cash on hand (beginning of month)	\$57,306	\$57,306	\$49,293	\$51,836	\$44,478	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	
Cash on hand (end of month)	\$57,306	\$49,293	\$51,836	\$44,478	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$0
CASH RECEIPTS														
Prepaid Golf		\$37,592	\$29,442	\$19,271	\$14,080									\$100,385
Pro Shop Income		\$26,118	\$29,848	\$21,969	\$29,336									\$107,271
Food & Beverage Income		\$21,272	\$19,959	\$32,494	\$23,427									\$97,152
Miscellaneous/Sale Tax Payable		\$1,454	\$2,031	\$26	\$5,482									\$8,993
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708									\$30,832
TOTAL CASH RECEIPTS		\$94,144	\$88,988	\$81,468	\$80,033	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$344,633
Total cash available	\$57,306	\$151,450	\$138,281	\$133,304	\$124,511	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	
CASH PAID OUT-OPERATIONAL														
Prior Months Payables/Miscellaneous/Prepaid		\$468	\$2,796	\$13,529	-\$4,028									\$12,765
Administrative Expenses		\$7,471	\$9,154	\$7,766	\$9,185									\$33,576
Pro Shop Expense		\$30,445	\$18,815	\$13,214	\$14,174									\$76,648
Food & Beverage Expenses		\$24,386	\$30,316	\$30,296	\$25,070									\$110,068
Grounds Maintenance Expense		\$27,351	\$24,518	\$23,173	\$20,024									\$95,066
Tennis/Swim/Miscellaneous		\$197	\$0	\$0	\$0									\$197
Total Cash Paid Out-Operational		\$90,318	\$85,599	\$87,978	\$64,425	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$328,320
CASH PAID OUT- NON - OPERATIONAL														
Debt Service-POA		\$11,839	\$846	\$848	\$11,906									\$25,439
Transfers to Other Funds														\$0
Total Cash Paid Out-Non-Operational		\$11,839	\$846	\$848	\$11,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,439
TOTAL CASH PAID OUT		\$102,157	\$86,445	\$88,826	\$76,331	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$353,759
Cash on hand (end of month)	\$57,306	\$49,293	\$51,836	\$44,478	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	\$48,180	
Change in Cash														
Difference Beginning to End of Month		(\$8,013)	\$2,543	(\$7,358)	\$3,702	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$9,126)
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$8,013)	(\$5,470)	(\$12,828)	(\$9,126)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	



Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Cash Basis

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
Ordinary Income/Expense						
Income						
03-5000 · Revenue						
03-5010 · Membership Dues						
03-5011 · Family Membership	0	0	0	0	0	0
03-5013 · Senior Couple Membership	0	0	0	0	0	0
03-5015 · Single Membership	0	0	0	0	0	0
03-5016 · Membership Non-Resident Dues	0	0	0	0	0	0
03-5017 · Social Membership	0	0	0	0	0	0
03-5021 · Membership Maintenance/Medical	0	0	0	0	0	0
03-5022 · Gold Key Membership	0	0	0	0	0	0
03-5024 · Trail Fees Prepaid	0	0	0	0	0	0
03-5031 · Initiation Fees	0	0	396	0	99	396
03-5010 · Membership Dues - Other	20,301	19,373	106,398	90,016	26,571	105,655
Total 03-5010 · Membership Dues	20,301	19,373	106,794	90,016	26,670	106,051
03-5023 · Golf Shop Revenues						
03-5035 · Green Fees	9,154	14,776	49,105	65,035	11,811	51,892
03-5040 · Golf Cart Rental	5,592	3,886	24,334	18,648	3,545	15,920
03-5045 · Driving Range	2,231	1,929	8,929	8,076	1,704	6,908
03-5050 Tournament	2,840		3,630	0		
03-5053 · Handicap	6,720	2,400	6,750	2,600	-30	0
03-5060 · Pro Shop Sales	2,782	4,141	14,565	18,396	4,645	15,856
03-5023 · Golf Shop Revenues - Other	17		206	0	3	11
Total 03-5023 · Golf Shop Revenues	29,336	27,132	107,519	112,755	21,678	90,587
03-5057 · Tennis & Swimming Revenues						
03-5019 · Tennis Membership	0	0	0	0	0	0
03-5026 · Swimming Membership	0	0	0	0	84	316
03-5057 · Tennis & Swimming Revenues - Other	0	0	0	0	0	0
Total 03-5057 · Tennis & Swimming Revenues	0	0	0	0	84	316
03-5070 · Restaurant/Bar Sales						
03-5072 · Restaurant Food Sales	14,657	19,312	64,042	86,234	17,120	78,164
03-5073 · Beverage Sales	1,041	1,200	3,243	4,520	1,085	3,968
03-5074 · Beer Sales	3,754	3,200	14,687	15,100	3,155	13,838
03-5075 · Other Food & Beverage Sales	0	0	0	750	0	0
03-5076 · Liquor Sales	2,767	2,000	10,888	10,725	2,039	9,921
03-5077 · Wine Sales	1,208	1,000	4,015	4,300	1,060	4,321
Total 03-5070 · Restaurant/Bar Sales	23,427	26,712	96,875	121,629	24,459	110,212
03-5090 · Interest Earned	22	0	79	0	0	0
03-5096 · Miscellaneous Income	0	0	1,451	1,500	0	900
Total 03-5000 · Revenue	73,086	73,217	312,718	325,900	72,891	308,066
Total Income	73,086	73,217	312,718	325,900	72,891	308,066

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Cash Basis

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
Expense						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Expenses						
03-6021 · Admin Exp.- Xfer out to General	2,583	2,590	10,333	10,360	2,458	9,833
03-6025 · Audit	0	0	0	0	0	0
03-6030 · Insurance						
03-6019 · Worker's Comp	0	0	0	0	-314	-314
03-6032 · Property Insurance	581	0	2,324	7,200	1,491	1,989
Total 03-6030 · Insurance	581	0	2,324	7,200	1,177	1,675
03-6040 · Office Supplies	168	168	787	672	211	435
03-6042 · Postage	60	100	60	230	0	47
03-6045 · Advertising	1,421	837	2,617	3,304	272	1,146
03-6047 · Dues & Subscriptions	0	0	0	0	0	0
03-6048 · Security	0	0	141	0	44	89
03-6049 · Miscellaneous Supplies	35	200	451	1,600	0	420
03-6062 · Credit Card Processing	1,146	1,000	6,251	5,250	1,180	5,683
03-6065 · Software Maintenance	0	1,000	0	4,000	0	403
03-6075 · Signage	236	0	236	0	0	0
06-6063 · Cash Over/Under	284	25	71	185	4	-901
Total 03-6039 · Other Administrative Expenses	6,514	5,920	23,271	32,801	5,346	18,830
03-6068 · House Maintenance Expenses						
03-6050 · Telephone	223	167	494	664	172	518
03-6052 · Electric	1,258	1,250	4,859	5,000	750	2,772
03-6055 · Utilities-Water & Sewer	235	333	1,429	1,336	262	1,148
03-6060 · Pest Control - Club & Pro Shop	0	0	0	0	0	0
03-6081 · Cleaning Service	470	1,000	2,895	4,000	1,370	2,875
03-6101 · Misc. House Expense	0	165	0	680	0	92
03-6102 · Building Repair & Maintenance	433	625	564	2,500	259	782
03-6105 · Security	0	0	0	0	0	0
03-6520 · Television-Clubhouse	52	30	104	110	0	78
Total 03-6068 · House Maintenance Expenses	2,671	3,570	10,345	14,290	2,813	8,265
Total 03-6000 · Administrative Expenditures	9,185	9,490	33,616	47,091	8,159	27,095
03-6100 · Pro Shop Expenditures						
03-6110 · Payroll						
03-6111 · Wages - Full Time	2,307	4,615	17,240	18,460	3,652	15,414
03-6112 · Wages Part Time/Seasonal	5,975	5,650	26,897	21,600	4,340	17,630
03-6115 · Payroll Tax	634	770	3,413	3,080	611	2,528
03-6116 · Pro Shop Longevity	0	0	474	1,500	0	0
03-6117 · Retirement	68	120	475	480	64	274
03-6118 · Health Care	0	668	1,410	2,656	628	2,509
03-6119 · Worker's Comp	304	0	1,216	3,700	478	716

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Cash Basis

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
03-6155 · Training & Travel	0	250	0	250	0	0
Total 03-6110 · Payroll	9,288	12,073	51,125	51,726	9,773	39,071
03-6121 · Other Pro-Shop Expenses						
03-6120 · Driving Range	0	0	0	0	0	0
03-6122 · Miscellaneous and Supplies	617	200	1,219	800	103	732
03-6123 · Pro-Shop Consumable Supplies	0	65	0	260	0	23
03-6125 · Handicap	0	0	47	0	0	0
03-6130 · Tournament Expenses	0	0	0	0	0	0
03-6140 · Office Supplies	0	50	425	230	0	116
03-6150 · Dues & Fees	0	100	110	100	0	0
03-6210 · Cart Lease/Purchase	2,717	2,700	10,868	10,800	4,832	12,983
03-6220 · Cart Maint & Repair	0	0	0	250	0	0
03-6225 · Electric	132	225	651	900	476	766
Total 03-6121 · Other Pro-Shop Expenses	3,466	3,340	13,320	13,340	5,411	14,620
03-6160 · Inventory Purchased	1,420	2,500	9,358	9,500	1,404	8,260
03-6163 · Inventory/Cash Shortages	0	50	383	150	0	0
Total 03-6100 · Pro Shop Expenditures	14,174	17,963	74,186	74,716	16,588	61,951
03-6300 · Grounds Maintenance Expenditure						
03-6310 · Payroll						
03-6311 · Wages - Full Time	8,189	10,375	33,774	41,500	8,781	32,333
03-6312 · Wages - Part Time/Seasonal	1,688	2,000	7,891	8,000	992	10,795
03-6313 · Grounds O&M - Overtime/Bonus	0	450	0	1,500	0	0
03-6314 · Grounds O&M Longevity	0	0	1,556	3,000	0	0
03-6315 · Payroll Tax Exp	756	975	3,306	3,900	748	3,339
03-6317 · Retirement Exp	206	350	861	1,500	127	511
03-6318 · Health Care Exp	2,118	2,750	8,473	11,000	2,499	10,445
03-6319 · Worker's Comp	369	418	1,477	1,656	1,519	1,945
Total 03-6310 · Payroll	13,326	17,318	57,338	72,056	14,666	59,368
03-6321 · Other Golf Course Maint. Exp.						
03-6320 · Fuel & Lubricants	919	1,000	2,708	2,950	746	2,822
03-6322 · Fertilizer	232	550	508	2,050	470	1,338
03-6324 · Chemicals	82	400	4,254	3,125	0	88
03-6326 · Seed & Sod	0	0	1,269	5,000	0	0
03-6327 · Sand & Soil	0		440		0	698
03-6329 · Equipment Maint & Repair	304	1,000	643	3,850	342	1,846
03-6332 · Irrigation Repair & Maint.	405	100	1,386	700	287	2,097
03-6333 · Pond Maintenance	0	0	0	0	0	0
03-6335 · Landscape Materials & Supplies	0	0	0	0	0	0
03-6340 · Utilities						
03-6342 · Electric - Maintenance Building	254	325	1,006	1,250	255	900
03-6344 · Electric - Irrigation	0	700	1,174	2,400	708	1,865
03-6346 · Sewer & Water	214	375	952	1,500	255	701

Recreation & Country Club Division Profit & Loss Budget vs. Actual

Cash Basis

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
03-6347 · Trash	0	0	0	0	144	433
03-6370 · Raw Water Purchase	453	550	2,598	2,300	453	1,359
Total 03-6340 · Utilities	921	1,950	5,730	7,450	1,815	5,258
03-6350 · Dues & Subscriptions	0	0	0	0	0	0
03-6354 · Small Tools	56	125	326	500	0	0
03-6380 · Other Grounds Maint Exp	2,440	35	2,496	140	0	240
03-6806 · Cart Path Improvements	537	0	1,896	0	0	0
Total 03-6321 · Other Golf Course Maint. Exp.	5,896	5,160	21,656	25,765	3,660	14,387
03-6360 · Equipment Lease/Purchase						
03-6362 · Machinery Lease	11,906	11,907	25,445	25,440	832	24,879
03-6363 · Machinery Interest	802	802	1,734	1,741	50	2,301
Total 03-6360 · Equipment Lease/Purchase	12,708	12,709	27,179	27,181	882	27,180
Total 03-6300 · Grounds Maintenance Expenditure	31,930	35,187	106,173	125,002	19,208	100,935
03-6400 · Tennis Expenditures						
03-6430 · Maint & Repair	0	0	0	1,000	51	578
03-6400 · Tennis Expenditures - Other	0	0	0	0	0	0
Total 03-6400 · Tennis Expenditures	0	0	0	1,000	51	578
03-6500 · Food & Beverage Expenses						
03-6510 · Payroll & Payroll Expense						
03-6413 · F&B Overtime/Bonus	0	0	0	1,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	4,879	7,420	21,347	29,680	6,842	32,953
03-6512 · Wages - Part Time/Seasonal	5,696	4,250	29,240	17,450	5,110	22,924
03-6515 · Payroll Tax Expense	908	960	4,419	3,890	803	3,680
03-6517 · Retirement Expense	140	190	593	780	99	478
03-6518 · Health Care Expense	1,389	2,080	4,229	8,360	1,269	5,075
03-6519 · Worker's Comp	413	375	1,651	1,500	0	0
03-6510 · Payroll & Payroll Expense - Other	0	0	0	0	1,025	1,367
Total 03-6510 · Payroll & Payroll Expense	13,425	15,275	62,240	64,160	15,148	66,477
03-6521 · Other Food & Beverage Expenses						
03-6053 · Propane	615	600	3,209	2,475	363	1,706
03-6525 · Alcohol Tax	696	800	2,281	2,600	686	2,318
03-6540 · Supplies						
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	1,832	1,800	6,774	7,575	1,682	6,416
03-6548 · Liquor Expense	380	525	1,931	2,150	618	2,262
03-6549 · Food Exp	4,116	6,600	23,869	30,100	4,474	25,429
03-6550 · Beverage Expense	446	200	1,057	1,100	0	552
03-6552 · Other Food & Beverage Supplies	441	800	3,202	3,200	442	2,573
03-6572 · Other Misc. Restaurant Expenses	256	200	1,417	900	425	1,754
03-6573 · Linen	317	300	1,723	1,600	248	1,125

Recreation & Country Club Division Profit & Loss Budget vs. Actual

Cash Basis

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
03-6540 · Supplies - Other	121	0	1,132	0	0	115
Total 03-6540 · Supplies	7,909	10,425	41,105	46,625	7,889	40,226
03-6560 · Equipment Rental	70	80	210	320	70	280
03-6561 · Liquor License	2,160	0	2,160	0	0	-100
03-6565 · Equipment Maint & Repair	195	0	1,307	1,500	70	130
Total 03-6521 · Other Food & Beverage Expenses	11,645	11,905	50,272	53,520	9,078	44,560
03-6500 · Food & Beverage Expenses - Other	0		277		0	
Total 03-6500 · Food & Beverage Expenses	25,070	27,180	112,789	117,680	24,226	111,037
03-6600 · Swimming Pool Expenditures						
03-6610 · Payroll & Payroll Expense						
03-6612 · Wages - Part Time/Seasonal	0	0	0	0	0	0
03-6614 · Payroll Expense	0	0	0	0	0	0
03-6616 · Worker's Comp	0	41	0	172	56	75
Total 03-6610 · Payroll & Payroll Expense	0	41	0	172	56	75
03-6620 · Supplies	0	150	0	650	0	164
03-6622 · Maint & Repair	0	0	0	0	0	121
03-6623 · Miscellaneous Pool Expense	0	200	0	800	0	205
Total 03-6600 · Swimming Pool Expenditures	0	391	0	1,622	56	565
03-6900 · Building Repairs & Maint.						
03-6915 · Bldg. Renovations/Repairs	0	0	0	0	0	0
Total 03-6900 · Building Repairs & Maint.	0	0	0	0	0	0
Total Expense	80,359	90,211	326,764	367,111	68,288	302,161
Net Ordinary Income	-7,273	-16,994	-14,046	-41,211	4,603	5,905
Other Income/Expense						
Other Income						
03-8010 · Transfer In from other Funds						
03-8015 · Transfer in from General Fund	0	0	0	0	0	0
03-8020 · Transfer in from Utility Fund	7,708	7,705	30,833	30,820	7,708	30,833
03-8010 · Transfer In from other Funds - Other	0	0	0	0	0	0
Total 03-8010 · Transfer In from other Funds	7,708	7,705	30,833	30,820	7,708	30,833
Total Other Income	7,708	7,705	30,833	30,820	7,708	30,833
Net Other Income	7,708	7,705	30,833	30,820	7,708	30,833
Net Income	435	-9,289	16,787	-10,391	12,311	36,738

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Food and Beverage

Income

03-5070 · Restaurant/Bar Sales

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
03-5072 · Restaurant Food Sales	14,657	19,312	64,042	86,234	17,120	78,164
03-5073 · Beverage Sales	1,041	1,200	3,243	4,520	1,085	3,968
03-5074 · Beer Sales	3,754	3,200	14,687	15,100	3,155	13,838
03-5075 · Other Food & Beverage Sales	0	0	0	750	0	0
03-5076 · Liquor Sales	2,767	2,000	10,888	10,725	2,039	9,921
03-5077 · Wine Sales	1,208	1,000	4,015	4,300	1,060	4,321
Total 03-5070 · Restaurant/Bar Sales	23,427	26,712	96,875	121,629	24,459	110,212

Expense

03-6500 · Food & Beverage Expenses

03-6510 · Payroll & Payroll Expense

03-6413 · F&B Overtime/Bonus	0	0	0	1,500	0	0
03-6414 · F&B Longevity	0	0	761	1,000	0	0
03-6511 · Wages - Full Time	4,879	7,420	21,347	29,680	6,842	32,953
03-6512 · Wages - Part Time/Seasonal	5,696	4,250	29,240	17,450	5,110	22,924
03-6515 · Payroll Tax Expense	908	960	4,419	3,890	803	3,680
03-6517 · Retirement Expense	140	190	593	780	99	478
03-6518 · Health Care Expense	1,389	2,080	4,229	8,360	1,269	5,075
03-6519 · Worker's Comp	413	375	1,651	1,500	0	0
03-6510 · Payroll & Payroll Expense - Other	0	0	0	0	1,025	1,367
Total 03-6510 · Payroll & Payroll Expense	13,425	15,275	62,240	64,160	15,148	66,477

03-6521 · Other Food & Beverage Expenses

03-6053 · Propane	615	600	3,209	2,475	363	1,706
03-6525 · Alcohol Tax	696	800	2,281	2,600	686	2,318
03-6540 · Supplies	0	0	0	0	0	0
03-6545 · Restaurant-Consumable Supplies	0	0	0	0	0	0
03-6547 · Beer/Wine	1,832	1,800	6,774	7,575	1,682	6,416
03-6548 · Liquor Expense	380	525	1,931	2,150	618	2,262
03-6549 · Food Exp	4,116	6,600	23,869	30,100	4,474	25,429
03-6550 · Beverage Expense	446	200	1,057	1,100	0	552
03-6552 · Other Food & Beverage Supplies	441	800	3,202	3,200	442	2,573
03-6572 · Other Misc. Restaurant Expenses	256	200	1,417	900	425	1,754
03-6573 · Linen	317	300	1,723	1,600	248	1,125
03-6540 · Supplies - Other	121	0	1,132	0	0	115
Total 03-6540 · Supplies	7,909	10,425	41,105	46,625	7,889	40,226
03-6560 · Equipment Rental	70	80	210	320	70	280
03-6561 · Liquor License	2,160	0	2,160	0	0	-100
03-6565 · Equipment Maint & Repair	195	0	1,307	1,500	70	130

Recreation & Country Club Division Profit & Loss Budget vs. Actual

Cash Basis

	Jan 18	Budgeted Jan 18	Year to Date	Budgeted Year-to-Date FY17	Jan 16	Year-to-Date FY17
Total 03-6521 · Other Food & Beverage Expenses	11,645	11,905	50,272	53,520	9,078	44,560
03-6500 · Food & Beverage Expenses - Other	0	0	277	0	0	0
Total 03-6500 · Food & Beverage Expenses	25,070	27,180	112,789	117,680	24,226	111,037
Food & Beverage Operational Net Gain/Loss	-1,643	-468	-15,914	3,949	233	-825
Food and Beverage House Expense						
03-6000 · Administrative Expenditures						
03-6039 · Other Administrative Expenses						
03-6062 · Credit Card Processing (30%)	344	300	1,875	1,575	354	1,705
03-6068 · House Maintenance Expenses						
03-6050 · Telephone (33%)	74	55	163	219	57	171
03-6052 · Electric (50%)	629	625	2,430	2,500	375	1,386
03-6055 · Utilities-Water & Sewer (50%)	118	167	715	668	131	574
03-6081 · Cleaning Service (75%)	353	750	2,171	3,000	1,028	2,156
03-6520 · Television-Clubhouse (50%)	26	15	52	55	0	39
Total 03-6068 · House Maintenance Expenses	1,199	1,612	5,530	6,442	1,590	4,326
Total Administrative Expenses	1,542	1,912	7,406	8,017	1,944	6,031
Total Food and Beverage Expenses with House Expense	26,612	29,092	120,195	125,697	26,170	117,068
Food and Beverage Net Gain/Loss with Admin Expense	-3,185	-2,380	-23,320	-4,068	-1,711	-6,856

Recreation & Country Club Division
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	01/01/2018	PNC Equipment Finance	03-1012 · FSB - Checking Acct #1910		-2,717.00
				03-6210 · Cart Lease/Purchase	-2,717.00	2,717.00
TOTAL					-2,717.00	2,717.00
Check	EFT	01/19/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-565.01
				03-2029 · Alcohol Tax Payable	-565.01	565.01
TOTAL					-565.01	565.01
Check	EFT	01/19/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-695.64
				03-6525 · Alcohol Tax	-695.64	695.64
TOTAL					-695.64	695.64
Check	EFT	01/19/2018	State Comptroller	03-1012 · FSB - Checking Acct #1910		-1,628.87
				03-2026 · Sales Tax Payable	-1,628.87	1,628.87
TOTAL					-1,628.87	1,628.87
Check	1317	01/03/2018	Jesse Etheredge	03-1010 · FSB - Petty Cash Checking #3232		-200.00
				03-6122 · Miscellaneous and Supplies	-200.00	200.00
TOTAL					-200.00	200.00
Check	1318	01/05/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-217.15
				03-6547 · Beer/Wine	-217.15	217.15
TOTAL					-217.15	217.15
Check	1319	01/08/2018	Pepsi Beverages Company	03-1010 · FSB - Petty Cash Checking #3232		-263.84
				03-6550 · Beverage Expense	-263.84	263.84
TOTAL					-263.84	263.84
Check	1320	01/11/2018	Hill Country Health Store	03-1010 · FSB - Petty Cash Checking #3232		-92.88
				03-6160 · Inventory Purchased	-92.88	92.88
TOTAL					-92.88	92.88
Check	1321	01/26/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-345.20
				03-6547 · Beer/Wine	-345.20	345.20
TOTAL					-345.20	345.20
Bill Pmt -Che 2332		01/04/2018	Alsco, Inc.	03-1012 · FSB - Checking Acct #1910		-852.66
Bill	12/31/17 Str	12/31/2017		03-6573 · Linen	-852.66	852.66
TOTAL					-852.66	852.66

Recreation & Country Club Division
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Che 2333		01/04/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-412.04
Bill	7452911	12/27/2017		03-6549 · Food Exp	-412.04	412.04
TOTAL					-412.04	412.04
Bill Pmt -Che 2334		01/04/2018	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-881.87
Bill	141	12/30/2017		03-6362 · Machinery Lease	-849.44	849.44
				03-6363 · Machinery Interest	-32.43	32.43
TOTAL					-881.87	881.87
Bill Pmt -Che 2335		01/11/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-540.69
Bill	74548767	01/03/2018		03-6549 · Food Exp	-490.94	490.94
				03-6552 · Other Food & Beverage Supplies	-33.98	33.98
				03-6540 · Supplies	-15.77	15.77
TOTAL					-540.69	540.69
Bill Pmt -Che 2336		01/11/2018	Card Service Center	03-1012 · FSB - Checking Acct #1910		-472.06
Bill	12/29/17 Str	12/29/2017		03-6160 · Inventory Purchased	-170.15	170.15
				03-6140 · Office Supplies	-301.91	301.91
TOTAL					-472.06	472.06
Bill Pmt -Che 2337		01/11/2018	Christy Scoggins Family Clinic	03-1012 · FSB - Checking Acct #1910		-35.00
Bill	C207	01/05/2018		03-6049 · Miscellaneous Expenses	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -Che 2338		01/11/2018	City of Marble Falls	03-1012 · FSB - Checking Acct #1910		-137.47
Bill	11/16-12/16	12/16/2017		03-6346 · Sewer & Water	-137.47	137.47
TOTAL					-137.47	137.47
Bill Pmt -Che 2339		01/11/2018	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		0.00
TOTAL					0.00	0.00
Bill Pmt -Che 2340		01/11/2018	Kara Stewart	03-1012 · FSB - Checking Acct #1910		-356.00
Bill	Refund	01/07/2018		03-5010 · Membership Dues	-356.00	356.00
TOTAL					-356.00	356.00
Bill Pmt -Che 2341		01/11/2018	LCRA	03-1012 · FSB - Checking Acct #1910		-453.17
Bill	12/29/17 Str	12/29/2017		03-6370 · Raw Water Purchase	-453.17	453.17
TOTAL					-453.17	453.17
Bill Pmt -Che 2342		01/11/2018	P & W Golf Supply, LLC	03-1012 · FSB - Checking Acct #1910		-2,765.46
Bill	28859	12/27/2017		03-1930 · Golf Carts Purchased	-2,765.46	2,765.46
TOTAL					-2,765.46	2,765.46

Recreation & Country Club Division
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Che 2343		01/11/2018	Picayune Area Wide Phone Book	03-1012 · FSB - Checking Acct #1910		-136.74
Bill	2017 ci - 101	12/29/2017		03-6045 · Advertising	-50.49	50.49
Bill	PAW(C1682	01/01/2018		03-6045 · Advertising	-86.25	86.25
TOTAL					-136.74	136.74
Bill Pmt -Che 2344		01/11/2018	Wilson Sporting Goods	03-1012 · FSB - Checking Acct #1910		-594.58
Bill	4523886352	11/24/2017		03-6160 · Inventory Purchased	-559.06	559.06
Bill	4523903526	11/27/2017		03-6160 · Inventory Purchased	-35.52	35.52
TOTAL					-594.58	594.58
Bill Pmt -Che 2345		01/11/2018	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-7,033.65
Bill	17-1215-01	01/11/2018		03-6102 · Building Repair & Maintenance	-411.16	411.16
				03-6040 · Office Supplies	-167.98	167.98
				03-6122 · Miscellaneous and Supplies	-105.35	105.35
				03-1935 · Furniture & Fixtures	-885.00	885.00
				03-6572 · Other Misc. Restaurant Expenses	-256.29	256.29
				03-6075 · Signage	-235.97	235.97
				03-6380 · Other Grounds Maint Exp	-2,000.00	2,000.00
				03-6042 · Postage	-60.34	60.34
				03-6550 · Beverage Expense	-81.69	81.69
				03-6561 · Liquor License	-2,160.06	2,160.06
				03-6122 · Miscellaneous and Supplies	-311.98	311.98
				03-6380 · Other Grounds Maint Exp	-276.97	276.97
				03-6324 · Chemicals	-58.88	58.88
				03-6102 · Building Repair & Maintenance	-21.98	21.98
TOTAL					-7,033.65	7,033.65
Bill Pmt -Che 2346		01/11/2018	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-514.15
Bill	11/21-12/20	12/20/2017		03-6055 · Utilities-Water & Sewer	-237.03	237.03
				03-6055 · Utilities-Water & Sewer	-158.02	158.02
				03-6346 · Sewer & Water	-68.65	68.65
				03-6346 · Sewer & Water	-50.45	50.45
TOTAL					-514.15	514.15
Bill Pmt -Che 2347		01/18/2018	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-574.00
Bill	22450	12/29/2017		03-6053 · Propane	-574.00	574.00
TOTAL					-574.00	574.00
Bill Pmt -Che 2348		01/18/2018	All Corners Cleaning Services, LLC	03-1012 · FSB - Checking Acct #1910		-470.00
Bill	10415	01/01/2018		03-6081 · Cleaning Service	-282.00	282.00
				03-6081 · Cleaning Service	-188.00	188.00
TOTAL					-470.00	470.00

Recreation & Country Club Division

Check Detail

January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Che 2349		01/18/2018	Allie Steward	03-1012 · FSB - Checking Acct #1910		-77.01
Bill	W/E - 1/6/18	01/18/2018		03-6512 · Wages - Part Time/Seasonal	-77.01	77.01
TOTAL					-77.01	77.01
Bill Pmt -Che 2350		01/18/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,269.14
Bill	98721005	01/08/2018		03-6560 · Equipment Rental	-70.00	70.00
Bill	74555891	01/10/2018		03-6160 · Inventory Purchased	-258.84	258.84
Bill	74555892	01/10/2018		03-6549 · Food Exp	-940.30	940.30
TOTAL					-1,269.14	1,269.14
Bill Pmt -Che 2351		01/18/2018	Card Service Center	03-1012 · FSB - Checking Acct #1910		-2,959.60
Bill	12/29/17 Str	12/29/2017		03-6549 · Food Exp	-1,856.01	1,972.69
				03-6572 · Other Misc. Restaurant Expenses	-469.08	498.57
				03-6548 · Liquor Expense	-175.04	186.04
				03-6550 · Beverage Expense	-30.78	32.71
				03-6565 · Equipment Maint & Repair	-416.20	442.36
				03-6547 · Beer/Wine	-12.49	13.27
TOTAL					-2,959.60	3,145.64
Bill Pmt -Che 2352		01/18/2018	Debra Ingalsbe	03-1012 · FSB - Checking Acct #1910		-171.35
Bill	Reimbursen	01/18/2018		03-6045 · Advertising	-171.35	171.35
TOTAL					-171.35	171.35
Bill Pmt -Che 2353		01/18/2018	Matt Turner Video Services, LLC	03-1012 · FSB - Checking Acct #1910		0.00
TOTAL					0.00	0.00
Bill Pmt -Che 2354		01/18/2018	PEC	03-1012 · FSB - Checking Acct #1910		-2,021.53
Bill	1/9/18 Stmt	01/09/2018		03-6052 · Electric	-1,258.01	1,258.01
				03-6225 · Electric	-132.15	132.15
				03-6342 · Electric - Maintance Building	-254.30	254.30
				03-6332 · Irrigation Repair & Maint.	-377.07	377.07
TOTAL					-2,021.53	2,021.53
Bill Pmt -Che 2355		01/18/2018	Taylor Wimbish	03-1012 · FSB - Checking Acct #1910		-54.04
Bill	W/E - 1/6/18	01/18/2018		03-6512 · Wages - Part Time/Seasonal	-54.04	54.04
TOTAL					-54.04	54.04
Bill Pmt -Che 2356		01/18/2018	Matt Turner Video Services, LLC	03-1012 · FSB - Checking Acct #1910		-484.10
Bill	1/15/18 QU	01/15/2018		03-6045 · Advertising	-242.05	484.10
				03-6045 · Advertising	-242.05	484.10
TOTAL					-484.10	968.20

Recreation & Country Club Division
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Che 2357		01/24/2018	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-307.50
Bill	21536	01/06/2018		03-6053 · Propane	-307.50	307.50
TOTAL					-307.50	307.50
Bill Pmt -Che 2358		01/24/2018	Acushnet Company	03-1012 · FSB - Checking Acct #1910		-910.63
Bill	905093442	12/04/2017		03-6160 · Inventory Purchased	-910.63	910.63
TOTAL					-910.63	910.63
Bill Pmt -Che 2359		01/24/2018	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-495.96
Bill	74562774	01/18/2018		03-6549 · Food Exp	-332.47	332.47
				03-6550 · Beverage Expense	-100.87	100.87
				03-6540 · Supplies	-62.62	62.62
TOTAL					-495.96	495.96
Bill Pmt -Che 2360		01/24/2018	Fox Mail	03-1012 · FSB - Checking Acct #1910		-195.00
Bill	10738	01/15/2018		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -Che 2361		01/24/2018	Gail's Flags, Inc.	03-1012 · FSB - Checking Acct #1910		-537.25
Bill	141075	01/03/2018		03-6321 · Other Golf Course Maint. Exp.	-537.25	537.25
TOTAL					-537.25	537.25
Bill Pmt -Che 2362		01/24/2018	Innovative Turf Supply, Inc.	03-1012 · FSB - Checking Acct #1910		-232.21
Bill	14717	01/09/2018		03-6322 · Fertilizer	-232.21	232.21
TOTAL					-232.21	232.21
Check	5085	01/29/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-355.88
				03-6547 · Beer/Wine	-355.88	355.88
TOTAL					-355.88	355.88
Check	5088	01/09/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-333.03
				03-6547 · Beer/Wine	-95.58	95.58
				03-6548 · Liquor Expense	-237.45	237.45
TOTAL					-333.03	333.03
Check	5089	01/12/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-199.75
				03-6547 · Beer/Wine	-199.75	199.75
TOTAL					-199.75	199.75
Check	5090	01/12/2018	Ben E Keith	03-1010 · FSB - Petty Cash Checking #3232		-313.35
				03-6547 · Beer/Wine	-313.35	313.35
TOTAL					-313.35	313.35

Recreation & Country Club Division
Check Detail
January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	5091	01/15/2018	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-129.00
				03-6547 · Beer/Wine	-129.00	129.00
TOTAL					-129.00	129.00
Check	5092	01/19/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-43.78
				03-6547 · Beer/Wine	-43.78	43.78
TOTAL					-43.78	43.78
Check	5093	01/25/2018	Twin Liquors	03-1010 · FSB - Petty Cash Checking #3232		-274.13
				03-6547 · Beer/Wine	-131.82	131.82
				03-6548 · Liquor Expense	-142.31	142.31
TOTAL					-274.13	274.13
TOTAL JANUARY 2018 RECREATION FUND DISBURSEMENTS						35,659.65

Payroll All Funds for the Month of January 2018

Pay period: 12-23 to 1-5-18
 Pay Date: January 8, 2018

Fund:	<u>Utility</u>	
Payroll	\$	10,762.65
FICA	\$	823.34
TMRS	\$	270.14
Total Payroll	\$	11,856.13

Fund:	<u>General</u>	
Payroll	\$	10,476.60
FICA	\$	801.46
TMRS	\$	244.95
Total Payroll	\$	11,523.01

Fund:	<u>Recreation</u>	
Payroll	\$	14,784.54
FICA	\$	1,131.02
TMRS	\$	195.20
Total Payroll	\$	16,110.76

TOTAL THIS PAY PERIOD: \$ 39,489.90

Pay period: 1-6 to 1-19-18
 Pay Date: January 22, 2018

Fund:	<u>Utility</u>	
Payroll	\$	10,430.20
FICA	\$	797.91
TMRS	\$	261.80
Total Payroll	\$	11,489.91

Fund:	<u>General</u>	
Payroll	\$	12,309.26
FICA	\$	941.66
TMRS	\$	247.02
Total Payroll	\$	13,497.94

Fund:	<u>Recreation</u>	
Payroll	\$	15,239.17
FICA	\$	1,165.80
TMRS	\$	218.43
Total Payroll	\$	16,623.40

TOTAL THIS PAY PERIOD: \$ 41,611.25

Pay period:
 Pay Date:

Payroll	<u>Utility</u>	
FICA		
TMRS		
	\$	-

Fund:	<u>General</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

Fund:	<u>Recreation</u>	
Payroll		
FICA		
TMRS		
Total Payroll	\$	-

TOTAL THIS PAY PERIOD: \$ -

Total December 2017 Payroll \$ 81,101.15

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 6-A

DATE: February 13, 2018

REFERENCE: Resolution 2018-02 –
Authorizing financing for the purchase of
golf cart fleet and related equipment

Council Meeting Date: February 20, 2018

AGENDA ITEM: Agenda Item #6-A- Resolution 2018-02 – A RESOLUTION REGARDING A
FINANCING AGREEMENT FOR THE PURCHASE OF PROCURING “GOLF CARTS
AND RELATED EQUIPMENT”

FROM: Johnnie Thompson, City Manager

Approved by Counsel: Yes

SUBJECT:

Please find, attached for your review and consideration, Resolution 2018-02 which provides for the financing of the new golf cart fleet and range cart. The price of the carts has increased slightly (\$65.15) per cart for the installation of a fuel/hour meter. The total acquisition cost of the 40 cart fleet is \$188,606, a \$2,606 increase. The range cart cost remained at \$8,395. The total acquisition cost for the cart fleet and range cart is \$197,001.

I have attached a commitment letter along with an amortization schedule from Government Capital with regards to the financing of the fleet for four (4) years with 16 equal quarterly payments with a rate of 3.97%. Funding, if approved, would be the first of March. I originally requested a funding date of April 15th, to match the anticipated delivery date of the new fleet, however, due to unstable market conditions, they hesitated about holding the interest rate until then.

EFFECT ON BUDGET:

The acquisition of the cart fleet should have minimal impact on the current budget. In FY18 we have \$35,000 for the leasing of golf carts. I have provided below an anticipated budgeted for FY18 based on the purchase of the cart fleet.

Current Lease (5 months)	\$13,585
Lease of temporary fleet (2 months)	\$ 3,500

1 st Quarterly payment on new fleet	\$13,465
Anticipated FY18 Cart Expense	\$30,823

It we will have approximately \$1,300 in additional expenses due the leasing company for repairs and damages of the existing fleet, as per our agreement.

So, in essence, the purchase will have little to no effect on FY18's budget. However, it will add approximately \$18,900 to future budgets which I believe is manageable.

RECOMMENDATION:

I would recommend that Resolution 2018-02 be approved as presented.

ATTACHMENT:

Resolution 2018-02

Commitment letter from Government Capital

Amortization Schedule

City of Meadowlakes

Resolution No. 2018-02

February 20, 2018

A RESOLUTION REGARDING A FINANCING AGREEMENT FOR THE PURPOSE OF PROCURING *"Golf Carts & Related Equipment"*.

WHEREAS, City of Meadowlakes desires to enter into that certain Financing Agreement, by and between Government Capital Corporation and City of Meadowlakes, for the purpose of procuring *"Golf Carts & Related Equipment"*. The City desires to designate this Agreement as a "qualified tax exempt obligation" of the City for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. City of Meadowlakes desires to designate the City Manager as an authorized signer of the Agreement. The City declares its intent within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended, to use loan proceeds for reimbursement of expenditures related to the Property.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEADOWLAKES:

- Section 1. That the City enters into a Financing Agreement with Government Capital Corporation for the purpose of procuring *"Golf Carts & Related Equipment"*.
- Section 2. That the Financing Agreement, by and between the City of Meadowlakes and Government Capital Corporation, is designated by the City as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.
- Section 3. That the City of Meadowlakes designates the City Manager, or his designee, as the authorized signer of the Financing Agreement by and between City of Meadowlakes and Government Capital Corporation, as well as any other ancillary exhibit, certificate or documentation needed for the Agreement.
- Section 4. That the City will use loan proceeds for reimbursement of expenditures related to the Property.

This Resolution has been PASSED upon Motion made by Council Member _____, seconded by Council Member _____ by a vote of _____ to _____ and is effective this _____, 2018.

CITY OF MEADOWLAKES

Mary Ann Raesener, Mayor

ATTEST:

Evan Bauer, City Secretary

GOVERNMENT CAPITAL

GOLF CART FLEET AMORIZATION SHEDULE

Compound Period: Quaterly
Annual Rate: 3.97%
Amount: \$197,001
Funding Date: March 2, 2018

	Date	Payment	Interest	Principal	Outstanding
Loan	3/2/18				\$ 197,001.00
1	7/31/18	\$ 13,463.95	\$ 3,249.72	\$ 10,214.23	\$ 186,786.77
2	10/31/18	\$ 13,463.95	\$ 1,853.86	\$ 11,610.09	\$ 175,176.68
3	1/31/19	\$ 13,463.95	\$ 1,738.63	\$ 11,725.32	\$ 163,451.36
4	4/30/19	\$ 13,463.95	\$ 1,622.25	\$ 11,841.70	\$ 151,609.66
5	7/31/19	\$ 13,463.95	\$ 1,504.73	\$ 11,959.22	\$ 139,650.44
6	10/31/19	\$ 13,463.95	\$ 1,386.03	\$ 12,077.92	\$ 127,572.52
7	1/31/20	\$ 13,463.95	\$ 1,266.16	\$ 12,197.79	\$ 115,374.73
8	4/30/20	\$ 13,463.95	\$ 1,145.09	\$ 12,318.86	\$ 103,055.87
9	7/31/20	\$ 13,463.95	\$ 1,022.83	\$ 12,441.12	\$ 90,614.75
10	10/31/20	\$ 13,463.95	\$ 899.35	\$ 12,564.60	\$ 78,050.15
11	1/31/21	\$ 13,463.95	\$ 774.65	\$ 12,689.30	\$ 65,360.85
12	4/30/21	\$ 13,463.95	\$ 648.71	\$ 12,815.24	\$ 52,545.61
13	7/31/21	\$ 13,463.95	\$ 521.52	\$ 12,942.43	\$ 39,603.18
14	10/31/21	\$ 13,463.95	\$ 393.06	\$ 13,070.89	\$ 26,532.29
15	1/31/22	\$ 13,463.95	\$ 263.33	\$ 13,200.62	\$ 13,331.67
16	4/30/22	\$ 13,463.95	\$ 132.28	\$ 13,331.67	\$ (0.00)

Total **\$ 215,423.20** **\$ 18,422.20** **\$ 197,001.00**

	Int.	Principal	Total
FY18	\$ 3,249.72	\$ 10,214.23	\$ 13,463.95
FY19	\$ 6,719.47	\$ 47,136.33	\$ 53,855.80
FY20	\$ 4,820.11	\$ 49,035.69	\$ 53,855.80
FY21	\$ 2,844.23	\$ 51,011.57	\$ 53,855.80
FY22	\$ 788.67	\$ 39,603.18	\$ 40,391.85
Total	\$ 18,422.20	\$ 197,001.00	\$ 215,423.20

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 6-B
--

DATE: February 15, 2018

REFERENCE: Reviewing and Updating the City's Code of Ordinances

Council Meeting Date: February 20, 2018

AGENDA ITEM: Agenda Item #6-B-Reviewing and Updating the City's Code of Ordinances

FROM: Johnnie Thompson, City Manager

SUBJECT:

Mayor Raesener and I have had several conversations regarding the reviewing and updating of our Code of Ordinances. As you may recall, during our conversations on February 5th about the duties of the Building Committee, it was brought to our attention by legal that there appears to be multiple conflicting references within our Code. Our current code is based on the 2009 codification process. The last complete review and update of our Code occurred in 2013 and took about six months to complete. The Code has received some updating in the past, but not to a substantial degree.

I believe Mayor Raesener will recommend that the entire Code be reviewed and updated, and I concur. The review and updating is no small task by any means. The process will take several months to complete and will require a considerable amount of time by our staff, legal, and Council.

Mayor Raesener and I will brief you on our thoughts at your meeting.

EFFECT ON BUDGET:

I would not anticipate any significant impact on the current budget, with the exception of some additional legal expense. However, I would expect that we would have to budget additional funds in FY19 to cover the cost of updating and republishing any changes.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-A

DATE: February 14, 2018

REFERENCE: Briefing on Supervisory, Control and Data Acquisition (SCADA) system for Water Treatment Plant

Council Meeting Date: February 20, 2018

AGENDA ITEM: Agenda Item #7-A-Briefing on SCADA upgrades to the Water Treatment Plant

FROM: Johnnie Thompson, City Manager/Mike Williams, Public Works Director

SUBJECT:

During the budgeting process for FY18, staff briefed the Council on the need to upgrade the obsolete SCADA system that operates the water treatment plant and the replacement of two raw water intake pumps. A total of \$232,000 was budgeted for both projects. As you may recall at the February 5th meeting we awarded the bid for the new water pumps for a total of \$115,000 leaving approximately \$117,000 for SCADA upgrades.

The existing system was installed in 2005 and consists of a system that has become obsolete with only remanufactured repair parts available. Due to it being a Motorola based system, we are limited to only a couple of vendors in the State that can service the existing equipment and we continue to have issues with responding to our issues. Due to the nature of a SCADA system, it is extremely difficult to develop a written set of specifications for such a project, so it is important to pick a vendor. The successful vendor must not only have the experience and knowledge of the equipment they are installing, they must also be very versed in how water treatment plants operate. Over the past several months, staff has met with several prospective vendors and I believe all have agreed on the same vendor, which is the same one that recently received the bid for the installation of the two new raw water pumps, Central Texas Water Maintenance (CTWM) of Buda.

The proposed project has grown somewhat due to the need to install a new flow control valve and meter, and the need to upgrade the operating hardware and software of the City's Trimate plants. Below, please find a brief review of the project. The ultimate desire is to have a fully functional and operator friendly system.

- Provide complete control drawings of all system upgrades
- Provide new operating software
- Replacement of the existing main processing unit at the water treatment plant
- Replacement of the processing unit of the Trimite plants along with associated software upgrades
- Installation of new flow control valve and flow meter at the water treatment plant
- Installation of new processing unit at the elevated waste storage tank
- Installation of new processing unit at the raw water intake
- Replacement of existing radio communication system
- Provide all labor, programming, and materials to provide a fully functional SCADA system for the City.
- The system will have the capability of adding other facilities such as monitoring of our lift stations and sewer treatment plant as funding becomes available.

The vendor will be required to provide a complete interface to the existing SCADA system during the installation process to minimize any effect on plant operations.

The proposed vendor will utilize the services of a third party to provide the required drawings and upgrades to the Trimite plants. We will be billed on an hourly basis for all labor and equipment and billed for all materials, hardware, software and third party vendor expenses as they are used and/or delivered.

RECOMMENDATION:

It is very important that this vendor be able and willing to work with staff and be flexible with regard to the timeline for the installation of the new equipment and also be able to fully integrate the improvements being made to the raw water intake. It is also imperative that the vendor be able to meet our timeline and take into consideration that the existing operating system be maintained and operable during equipment replacement. Due to CTWM's desire and understanding of our needs and requirements, staff recommends CTWM for this project. They have extensive experience in new SCADA installations as well as upgrading and replacement of existing SCADA systems.

EFFECT ON BUDGET:

This project will have little to no effect on the FY18 budget since the anticipated costs for both the SCADA upgrades and raw water pump improvements should be less than their budget of \$232,000.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-B
--

DATE: February 15, 2018

REFERENCE: Golfing Facilities Capital Improvements

Council Meeting Date: February 20, 2018

AGENDA ITEM: Agenda Item #7-B Capital Improvements to golfing facilities

FROM: Johnnie Thompson, City Manager

SUBJECT:

During the budgeting process for FY18, a total of \$125,000 was budgeted for not yet defined capital improvements to the golfing facilities. The funds were not earmarked for any specific projects, however, several were discussed during the budgeting process including improvements and repairs to the restaurant building, purchase of kitchen related items, cart path improvements, and golf course green improvements. Late last year I requested, and you approved, a release of \$7,500 of these funds for the purchase of some equipment (pizza oven) and other minor kitchen related items. The new oven has been installed and the total cost for this project including the purchase, installation, and miscellaneous related items is expected to be less than \$4,000.

As you may recall, late last year we learned that the County would be purchasing some new equipment that would allow them to assist us in the paving of several miles of unimproved golf cart paths via an interlocal agreement. The County has assisted us on several projects over the years and has saved the City several thousands of dollars.

During the many conversations we had over the past several months, I gather that of the many projects discussed during the budgeting process, improvements to our golf cart paths have the highest priority, however, no official action has taken place. I will be meeting later this afternoon with representatives of the County to review the scope of the cart path improvement project and I hope to have a budget for this project should you desire to proceed with it.

The project will be done in two phases. The first being a considerable amount of dirt work which includes not only the installation of road base, but also requires us to address some

drainage issues on the course. This work will be accomplished in-house by Public Works and Golf Course Maintenance personnel. The only cost to us will be the cost of the materials, and the short-term rental of some equipment that will expedite the project. The dirt work and drainage improvements should be completed within the next 4-6 weeks. The second phase will be installation (laying) of the asphalt cart path. Our only expense for the second phase will be for materials (asphalt); the County will provide the manpower and equipment, and City employees will be assisting them. Based on my conversation with Joe Don Dockery, our Commissioner, the County will not take delivery of their new equipment for 4-6 weeks.

I will give you an update on this project at your meeting and hopefully we will have adequate funds to complete the necessary renovation of all of our cart paths.

EFFECT ON BUDGET:

This project should not affect the current fiscal year budget since the funds for the proposed project have already been budgeted.