

City of Meadowlakes Stated Meeting Minutes January 16th, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on January 16th, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember David Baker
Councilmember Bob Brown

Staff Present:

City Manager Johnnie Thompson
City Secretary Evan Bauer
City Treasure Debbie Holley
Utility Clerk Paige Holmes
Accounts Payable Joanne Dixon
Floodplain Administrator Mike Williams

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.

2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Barry led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.

3. **CITIZEN COMMENTS.** None.

4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
 1. Job Descriptions and Organizational Chart - Mr. Thompson reported that the vast majority of the job descriptions have been completed, with the exception of Food and Beverage which should be complete by the end of the month.
 2. Meadowlakes Public Facility Corporation - TABC liquor license. Mr. Thompson reported that he will begin discussions with our new legal Counsel next week for guidance on obtaining a liquor license in the City's name.

 - B. **Golf and Food and Beverage** – Mr. Thompson briefed Council on current operations of the Golf and Food and Beverage departments. He reported that overall golfing operations seem to be doing fairly well. Even though golf shop revenues were off slightly from those budgeted, they were greater than the same period last year. While golf shop related expenses exceeded those budgeted, golf course maintenance expenses were below those budgeted. Mr. Thompson advised that Food and Beverage operations

continue to struggle. The profit that was anticipated for December, failed to materialize.

- C. Public Works** – Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items. He also reported that the City of Meadowlakes has installed a portion of pipe for the Purple Pipe Project. This pipe is a continuation of the pipe from the City of Marble Falls and will tie into our existing line that transfers water from the waste water treatment plant to the irrigation pond by hole #10 on the golf course.

5. CONSENT ITEMS:

- A.** November 14th, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Standard Staff Reports for November and December 2017.
 - 1.** Ordinance Enforcement & Animal Control November and December 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol Activity Report November and December, 2017 - provided by Meadowlakes Patrol Officer
 - 3.** Building Committee November and December 2017 Activity Report – Steve Nash, Chairman
 - 4.** Vandalism November and December 2017 Report – Evan Bauer, City Secretary
 - 5.** Public Works Department November and December 2017 Activity Report - Mike Williams, PWD
- C.** Financial Reports for November and December 2017 - Johnnie Thompson, City Manager

After discussion, Councilmember O’Hayre made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and carried unanimously.

6. OLD BUSINESS ITEMS:

- A. Discussion/Action: ORDINANCE 2018-01 AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING SECTION 6-2. – BUILDING COMMITTEE MEMBERSHIP OF THE CITY OF MEADOWLAKES CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE AND EFFECTIVE DATE.**

Ordinance 2018-01 was presented to Council for consideration. This Ordinance would reduce the number of members on the Building Committee from the current seven (7) member to five (5). After due consideration, a motion was made by Councilmember Drummond to accept Ordinance 2018-01 as presented. The motion was seconded by Councilmember O’Hayre and carried unanimously.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: RESOLUTION 2018-01 A RESOLUTION OF THE CITY OF MEADOWLAKES, TEXAS, CALLING/ORDERING THE GENERAL ELECTION FOR THE ELECTION OF ONE (1) MAYOR AND TWO (2) CITY COUNCIL MEMBERS TO TWO-YEAR TERMS EACH FOR MAY 5, 2018 AND ESTABLISHING PROCEDURES FOR SUCH GENERAL ELECTION.

City Secretary Ms. Evan Bauer briefed the Council on the upcoming municipal election. The election will be held May 5th which will elect the Mayor and two councilmembers. A general discussion was held among the Council, and incumbents Barry (Place 1) and Drummond (Place 3) both indicated they would seek reelection. Mayor Raesener advised that she will not be seeking another term. After due consideration, a motion was made by Councilmember Brown and seconded by Councilmember O'Hayre to approve Resolution 2018-01 as presented. The motion carried unanimously.

B. Discussion/Action: Establishing a moratorium so that the Building Committee will no longer have the authority to issue variances. Mr. Thompson briefed the Council on his recommendation to place a moratorium on the City's Building Committee being authorized to grant building related variances. Section 6.3 of the City's Code of Ordinances allows the Building Committee to grant building specific variances such as setbacks, materials etc. Mr. Thompson's recommendation was that until further legal research could be conducted, the Council could delegate the granting of variances to others. He recommended that a moratorium be established that would prohibit the Building Committee from granting any type of variance. After due consideration and discussion, a motion was made by Councilmember Brown and seconded by Councilmember O'Hayre that a moratorium be established that would prohibit the Building Committee from granting any type of variance to the established codes of the City for an indefinite period in order to have proper review by legal counsel. The motion carried unanimously.

C. Discussion/Action: Appointment of members to Building Committee.

A recent resignation of a member on the Building Committee resulted in a vacancy of Place 3. Mr. Thompson recommended the appointment of Gerry Fair, who just recently left the Committee when his term expired in October. After discussion, Councilmember O'Hayre made a motion to accept this appointment. The motion was seconded by Councilmember Brown and passed unanimously.

D. Discussion/Action: Discussion on future workshops and meetings. Mr. Thompson recommends having a workshop for the purposes of one, getting orientated with our new legal counsel, two, discussing capital improvements on the golf course, and, three if needed, for staff to make a recommendation on the City's purchase of a raw water intake pump.

E. Adjourned to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072 at 6:11pm.

F. Reconvened into open session at 7:28pm. No action was taken.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held February 20th, 2018 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 7:30p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: February 9th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: February 9th, 2018