

# **City of Meadowlakes**

## **AGENDA**

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### **City Council Meeting**

**Tuesday, November 14, 2017 - 4:00 p.m.**  
**Totten Hall, Meadowlakes Municipal Offices**  
**177 Broadmoor Street, Meadowlakes, Texas**

**Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, November 14<sup>th</sup>, 2017, at 4:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:**

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
  - A. Consent Items and operations in general - City Manager Johnnie Thompson
    1. Update on Job Descriptions and Organizational Chart
    2. Meadowlakes Public Facility Corporation-TABC liquor license
  - B. Briefing on Golf and Food and Beverage Operations-Panther and Ingalsbe
  - C. Public Works-Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
  - A. Minutes of the prior Council Meeting and Workshops
  - B. Standard Staff Reports for October 2017
    1. Ordinance and Animal Control Report
    2. Patrol Activity Report

- 3. Building Committee Report
- 4. Vandalism Report
- 5. Public Works Report
- C. September 2017 Financial Statements

## **6. OLD BUSINESS**

- A. Discussion/Action: **Ordinance 2017-06 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A THREE (3) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.** - Thompson
- B. Discussion/Action: Recommendations from the Building Committee Review Committee. -Baker, Barry and Thompson

## **7. NEW BUSINESS**

- A. Discussion/Action: **Ordinance 2017-07 AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING APPENDIX A, SECTIONS A10 AND A50 OF THE CODE OF ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.** -Thompson
- B. Discussion/Action: Resolution 2017-07-Appointment of members to Building Committee and Planning and Zoning Commission. –Bauer
- C. Discussion/Action: Adjourning to a closed session per Section §551.074 Texas Government Code to discuss Personnel Matters. - Raesener
- E. Discussion/Action: Reconvene into open session and action as may be required from closed session. – Raesener

## **COUNCIL & MAYOR ANNOUNCEMENTS** about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

***The next regularly scheduled City Council meetings: Regular Scheduled Council Meeting Tuesday, December 12, 2017 at 4:00 p.m.***

## **8. ADJOURNMENT**

*(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)*

*An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.*

## **THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS**

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on November 9<sup>th</sup>, 2017 at 12:00 pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
Evan Bauer, City Secretary

\_\_\_\_\_  
Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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**Posting Removed:** \_\_\_\_\_ **at** \_\_\_\_\_ **by** \_\_\_\_\_

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

# **City of Meadowlakes Stated Meeting Minutes October 17, 2017**

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on October 17, 2017, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

## **Staff Present:**

### **Council Members Present:**

Mayor Mary Ann Raesener  
Councilmember Mike Barry  
Councilmember Ed O'Hayre  
Councilmember Jerry Drummond  
Councilmember David Baker  
Councilmember Bob Brown

City Manager Johnnie Thompson  
City Secretary Evan Bauer  
Flood Plan Administer Mike Williams  
City Treasure Debbie Holley

### **Guests Present:**

Gary Gauci and Dwight Batch, both  
with Republic Services  
Chief Mike Phillips, Marble Falls VFD

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:01 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Brown led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** Resident Susan Bailey voiced her concerns regarding the size of the proposed recycle container if we move forward with Republic Services. In her opinion, the larger container is not needed. She also expressed concerns over the proposed rate increase. It is her understanding that the rate increase would be greater than 15%, and that, paired with the assumed labor savings that will come with having the new containers, makes her opposed to the proposed price increase and would like the City to obtain bids from other waste management providers.

In regard to Republic Services, resident Georgina Christy asked for clarification on the proposed rates and what that price includes.

Resident John Williams encouraged Council to look at ways to improve the golf course; the greens, fairways, and cart paths. He also requested that golf members be better informed on what is happening with the golf course. Specifically, when there is a change in management or golf pros.

**4. MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:

**A. Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.

1. Job Descriptions and Organizational Chart: Mr. Thompson reported that the vast majority of the job descriptions have been reviewed by staff and he hopes to have them all updated by the first of the year. He also presented a draft organizational chart for council review.
2. Meadowlakes Public Facility Corporation - TABC liquor license: Mr. Thompson reported that previous attempts to schedule a meeting with TABC have been unsuccessful. He hopes to get one scheduled in the next week or two in order to discuss options for obtaining a liquor license.
3. Replacing the City Attorney and Prosecutor: Mr. Thompson reported that the City Attorney and Prosecutor search committee has reviewed several candidates. He anticipates formal interviews will be conducted in late October and early November.
4. Golf and Food and Beverage: Mr. Thompson reported that Mr. Jeremy Grubb, Head Golf Professional/F&B Manager has submitted his resignation effective November 1, 2017. He advised that he has promoted Assistant Golf Professional Mr. Larry Panther to Head Golf Professional/Golf Course Manager. Mr. Thompson also advised that the Food and Beverage Manager will be reporting directly to him instead of the Head Golf Professional. He also briefed the Council on some discrepancies with regard to Pro Shop and Food and Beverage inventory. Some changes will be made in order to monitor it more closely. Also, because of the amount of time it takes, inventory will be done quarterly from now on, instead of monthly.

**B. Public Works:** Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items. He also gave an update on the progress of the fence on Dog Leg. It should be complete within the next few days. Also, he informed Council that there are still no updates on the FEMA map.

**5. CONSENT ITEMS:**

**A. September 19<sup>th</sup>, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary**

**B. Standard Staff Reports for September 2017.**

1. Ordinance Enforcement & Animal Control September 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
2. Patrol September 2017 Activity Report - provided by Meadowlakes Patrol Officers
3. Building Committee September 2017 Activity Report – Blair Feller, Chairman
4. Vandalism September 2017 Report – Evan Bauer, City Secretary
5. Public Works Department September 2017 Activity Report - Mike Williams, PWD

**C. Financial Reports for September 2017 - Johnnie Thompson, City Manager**

After discussion, Councilmember Drummond made a motion to approve the consent items as presented. The motion was seconded by Councilmember Brown and carried unanimously.

**6. OLD BUSINESS ITEMS:**

**A. Discussion/Action: Adopting Ordinance 2017-06 “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A FIVE (5) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.”**

Mr. Gary Gauci, along with Mr. Dwight Batch, both with Republic Services, addressed questions and concerns regarding the extension of the City’s existing contract for solid waste collection. The contract extension proposed utilization of a 95 gallon recycling container instead of the existing 18 gallon tote. Other items discussed were the proposed rate increase and the term of the proposed contract. They presented data that supported the need for the larger recycle bins, and informed Council that the VIP/Backdoor service, which is currently offered to Meadowlakes residents, will still apply to the new containers if needed. After discussion, Councilmember Baker made a motion to get bids from other providers before making a decision. The motion was seconded by Councilmember Barry and carried unanimously.

**B. Discussion/Action: Release of escrowed funds to the Marble Falls Area VFD per contract.**

Marble Falls Volunteer Fire Chief Mike Phillips requested the funds held in escrow by the City for fire equipment be released to help provide funding for needed equipment on the Department’s recently purchased engine. Mr. Thompson advised that the existing three year contract with the Department has a provision that requires the City to escrow \$5,000 per year to assist the Department with the purchase of apparatus or equipment. None of the escrowed funds have been disbursed and a total of \$15,000 is currently held in escrow. After discussion, Councilmember O’Hayre made a motion to release the funds. The motion was seconded by Councilmember Barry and carried unanimously.

**C. Discussion/Action: Reorganization and/or dissolving of the Building Committee.** Councilmember Baker reported that he and Councilmember Barry met with a prospective inspection/engineering firm to work alongside the Building Committee in plan review and throughout the building process. No action was taken.

## **7. NEW BUSINESS ITEMS:**

- A. Discussion/Action: Resolution 2017-06 “A RESOLUTION BY THE CITY OF MEADOWLAKES, TEXAS, EXPRESSING OPPOSITION TO THE ROCK AND CONCRETE CRUSHING PLANT PROPOSED BY ASPHALT, INC. AND EXPRESSING CONCERNS REGARDING PUBLIC HEALTH, SAFETY AND WELFARE IMPLICATIONS OF THE PROPOSED PLANT.** After discussion, Councilmember Drummond made a motion requesting that the City file a resolution with TCEQ expressing opposition to the rock crushing plant. The motion was seconded by Councilmember O’Hayre and carried unanimously.
- B. Discussion/Action: Capital Improvement Projects.** This item will be added to next month’s agenda. There was no discussion or action taken.
- C. Discussion/Action: Request for release of Recreation Capital Improvement funds for specific projects.** After discussion, Councilmember Barry made a motion to release \$7,000.00 in funds to be used for the purchase of kitchen related items and improvements. The motion was seconded by Councilmember O’Hayre and carried unanimously.
- D. Discussion/Action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL REGULAR MEETING DATES AND TIMES.** After discussion, Councilmember Brown made a motion to change the meeting time and day in November and December to the second Tuesday of the month at 4:00pm. The motion was seconded by Councilmember Barry and carried unanimously. The November meeting will be held November 14<sup>th</sup> at 4:00pm and the December meeting will be held December 12<sup>th</sup> at 4:00pm.
- E. Adjourn to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072.** A closed session was not required.

## **8. COUNCIL & MAYOR ANNOUNCEMENTS:**

- A.** The next Council meeting will be held November 14, 2017 at 4:00 p.m.

**9. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 7:02 p.m.

**Approved:** /S/ Mary Ann Raesener  
Mayor, Mary Ann Raesener

**Date:** November 6, 2017

**Attest:** /S/ Evan Bauer  
City Secretary, Evan Bauer

**Date:** November 6, 2017

DRAFT



**Ordinance Enforcement and Animal Control Report**  
**Summary**  
**October 2017**

Calls Received: Ordinance line: 24  
Animal Control line: 16  
Security Gate: 1  
City Hall: 1

48 warning letters or notices were issued during the month of October:

- 7 letters regarding Ordinance 4-75 – pets not registered in the City
- 22 letters regarding Ordinance 20-55 – trash containers visible from the street
- 2 letters regarding Ordinance 20-55 – limbs on property over 14 days
- 4 letters regarding Ordinance 20-55 – yard or lots needing mowing
- 3 letters regarding Ordinance 20-55 – grass clippings on street
- 1 letter regarding Ordinance 28-56 – vehicle, trailer or golf cart parked on lot
- 2 letters regarding Ordinance 28-56 – golf cart stored on drive
- 1 letter regarding Ordinance 28-56 – trailer, boat or RV parked on drive over 3 days
- 5 letters regarding PMC 302.4 - trees overhanging street need to be trimmed
- 1 letter regarding PMC 302.4 - dead tree on lot

25 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

2 Warning Notices were issued - one regarding Ordinance 20-55 - for having a trash can visible from the street and one regarding Ordinance 4-75 - for allowing a dog to leave lot line unrestricted

2 Trapped animals removed from the City

13 Verbal warnings were issued

1 Dead animal picked up and removed from City

Submitted by:

*Pat Preston*

Pat Preston  
Ordinance Enforcement Officer  
Animal Control Officer  
November 2, 2017

## MEADOWLAKES PATROL ACTIVITY REPORT October 2017

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
10/1/17													
10/2/17													
10/3/17													
10/4/17	Wed	Koenning	7:00am	10:00am	3	0	1	0	0	7:20am - monitor school bus loading	84176	84191	15
10/5/17	Thurs	Koenning	7:20am	10:20am	3	0	1	0	0	7:20am - monitor school bus loading, 8:09am-8:41am - Dispatched to St. Andrews in reference to disturbance. Ex husband took wife's car keys and threw them over the roof of the house. Keys were located and matter was settled.	84196	84208	12
10/5/17	Thurs	Koenning	3:00pm	7:00pm	4	0	2	0	0	3:25pm - monitor school bus unloading, 4:25pm- monitor school bus unloading, 5:30pm- assist with Marble Falls EMS at Meadowlakes Dr in reference to an elderly female that had fallen and injured herself.	84212	84229	17
10/6/17													
10/7/17													
10/8/17													
10/9/17	Mon	Koenning	7:00am	10:30am	3+.5	1	1	0	0	7:20am- monitor school bus loading	84234	84250	16
10/10/17	Tues	Koenning	7:00am	10:30am	3+.5	0	0	0	0	7:20am- monitor school bus loading	84255	84274	19
10/10/17	Tues	Koenning	3:00pm	7:00pm	4	0	0	0	0	unloading, 4:30pm- monitor school	84279	84295	16
10/11/17													
10/12/17													
10/13/17	Fri	Koenning	7:00am	10:30am	3+.5	0	0	1	0	7:20am- monitor school bus loading, 9:20am- contacted by resident on Cypress Pt about a parking violation in the cul-de-sac. Workers were advised.	84388	84397	19
10/13/17	Fri	Koenning	3:00pm	7:00pm	4	1	1	0	0	3:15pm-4:45pm- patrol unit broke down and was towed into shop	84403	84418	15

## MEADOWLAKES PATROL ACTIVITY REPORT October 2017

DATE	DAY	DEPUTY	TIME	TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Start Mile	End Mile	Total
10/14/17	Sat	Koenning	6:30pm	10:00pm	3+.5	0	0	0	0	7:28pm- assist MFEMS on Fairway Ln in reference to 10 year old female who fell and injured her neck/back, 9:11pm- located a vehicle with the trunk lid open on Columbine. Resident was notified and secured the vehicle.	84422	84437	15
10/15/17													
10/16/17													
10/17/17													
10/18/17	Wed	Koenning	7:10am	10:40am	3+.5	0	2	0	0	7:25am- monitor school bus loading	84725	84742	17
10/19/17	Thurs	Koenning	7:00am	11:00am	4	0	1	2	0	7:25am- monitor school bus loading	84746	84764	18
10/19/17	Thurs	Koenning	3:00pm	7:00pm	4	1	0	0	0	3:30pm- monitor school bus unloading	84768	84784	16
10/20/17													
10/21/17													
10/22/17													
10/23/17	Mon	Koenning	3:00pm	6:30pm	3+.5	0	0	0	0	unloading, 4:20pm- monitor school	85216	85229	13
10/24/17	Tues	Koenning	7:00am	10:30am	3+.5	1	3	0	0	7:20am- monitor school bus loading	85233	85249	16
10/24/17	Tues	Koenning	3:00pm	7:00pm	4	2	0	0	0	3:30pm- monitor school bus unloading, 4:09pm- dispatched by BCSO to Quail St. in reference to phone harassment, 4:30pm- monitor school bus unloading	85253	85271	18
10/25/17													
10/26/17													
10/27/17	Fri	Koenning	7:00am	10:30am	3+.5	0	2	0	0	7:20am- monitor school bus loading	85276	85291	15
10/27/17	Fri	Koenning	3:00pm	7:00pm	4	1	1	0	0	3:25pm- monitor school bus unloading, 4:25pm- monitor school bus unloading	85296	85315	19
10/28/17													
10/29/17													
10/30/17													
10/31/17	Tues	Koenning	6:00pm	10:00pm	4	0	0	0	0	9:07pm- dispatched to Mahan St. in reference to welfare check	85320	85341	21
<b>TOTALS</b>					<b>66</b>	<b>7</b>	<b>15</b>	<b>3</b>	<b>0</b>				<b>297</b>

# Building Committee Report

Authorized By: Blair Feller,  
Building Committee Chairman

## Approved Permits

### Issued

### Outstanding

### Total

<b>Deck</b>			
<b>Fence</b>		1	
<b>Remodel</b>	1	5	
<b>New Home</b>	2	5	
<b>Variance</b>	1		
<b>Patio Cover</b>	2		
<b>Arbor</b>			
<b>Swimming Pool/Hot Tub</b>		2	
<b>Play Scape</b>		1	
<b>Other- Boat Docks/Garage</b>		1 boat dock/2 garage	
<b>Plat Amendment</b>			
<b>Consultation</b>			
<b>Permit Revision</b>			
<b>Total</b>	6	17	23

## Applications Denied

<b>Deck</b>			
<b>Fence</b>			
<b>Remodel</b>			
<b>New Home</b>			
<b>Variance</b>			
<b>Patio Cover/Stoarge Addition</b>			
<b>Arbor</b>			
<b>Swimming Pool/Hot Tub</b>			
<b>Play Scape</b>			
<b>Other- Boat Docks</b>			
<b>Plat Amendment</b>			
<b>Consultation</b>			
<b>Permit Revision</b>			
<b>Total</b>			

# **City of Meadowlakes**

## **VANDALISM/INCIDENTS – October 2017**

**There were no reports to City Hall during the month of October.**

## MEMORANDUM

Date: October 9, 2017  
To: Honorable Mayor and Council  
From: Mike Williams, Public Works Director  
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park. 1 mowing cycles of vacant lots, placed 32 new memorial bricks at the military veteran's memorial, replaced irrigation pump cover at the lakeside park, completed work on the repair/replacement of a portion of the fence between Meadowlakes and Marble Falls in the area of the cemetery. We have spent 912 man hours on the fence project.
2. Johnnie and Mike continue to work with R.C. Collins, P.E. with Southwest Engineers along with 2 other consulting engineers regarding the possible upgrades to the raw water pump station as well as pump replacement at the water treatment plant. We are also looking at options for either raising or relocating the sewage lift station on Firestone Drive which is located in the 100 year floodplain. Southwest Engineers has provided engineering services for Meadowlakes for the past 20 years.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I attended a meeting with FEMA on June 21<sup>st</sup> and it appears that the next step in the process is a 90 day review period that should begin sometime in September and we can expect the new maps to become effective the latter part of next year. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement. We have received no new updates on the floodplain maps.
4. Installed one water tap for a new home being constructed at 107 Broadmoor.
5. Burnet County hosted a household hazardous waste collection event on October 14 at the fairgrounds in Burnet. Items collected include used motor oil, electronics, latex paint and tires. We sent 3 employees with various pieces of equipment to assist with this event.
6. Completed various maintenance tasks at the golf complex including plumbing work on 2 urinals and one toilet, clearing a blocked drain line from the kitchen to the outside grease trap, installed new shelving units in the walk-in freezer at the clubhouse, defrosted both the freezer and cooler and changed 20 light bulbs.
7. We are in the process of checking the lighting for the Christmas display at the golf complex and expect to have the display up and operational the week after Thanksgiving.

# Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017
January	8.1	6.1	7	7.3
February	7.5	7	7.6	8.0
March	11.3	7.8	10.3	11.5
April	14.4	11.9	9.9	12.7
May	12	8.9	9.2	16.5
June	11.3	13	15	17.3
July	15.2	24.3	24.8	22.0
August	16.3	24.7	18.6	19.5
September	15.3	21.8	17.9	19.0
October	17.1	17.8	18.8	15.0
November	9.2	7.7	10.5	
December	7.8	6.5	7.4	
Annual Total	145.5	157.5	157	

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 5-Consent Items
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**DATE:** November 8, 2017

**REFERENCE:** Consent Items

**Council Meeting Date:** November 14, 2017

**AGENDA ITEM:** 5-Consent Items

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: N/A

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**SUBJECT:**

Enclosed within your agenda packet, please find several items related to Consent Items. Please note that any item listed under consent can be pulled and deliberated as a separate item.

**A. Minutes of prior meetings-** Attached, please find a draft of the minutes from your meeting held on October 17, 2017. Should you have corrections, edits, or clarification, please contact Evan.

**B. Staff Reports:**

1. Ordinance Enforcement and Animal Control:

- 42 calls received
- 48 warning letters or notices mainly dealing with visible trash containers and low overhanging tree branches
- Issued 25 warning tickets, mainly for parking infractions.
- Issued two warning notices, one for visible trash container and one for allowing a dog to leave lot line without restraint.
- 13 Verbal warnings issued
- Removed two trapped animals from the City
- One dead animal picked up and removed from the City

2. A breakdown of the Patrol report for August is below:

- 66 hours were logged
- Issued:
  - 7-citations
  - 15-warnings
  - 3-verbal warnings
- Logged a total of 297 miles

Please refer to the enclosed patrol activity report for more detailed information.



3. The Building Committee Report: a total of five (5) new permits and one (1) variance was granted by the Building Committee in October. The permits consisted of:
  - 2 New Homes - 107 Broadmoor & 110 Dove Ln.
  - 1 Remodel
  - 2 Patio Covers
4. No vandalism was reported to City Hall.
5. Please see Mike Williams' report for detailed review of October public works activities.

**C. September 2017 Financial Reports:**

The City's fiscal year 2017 ended on September 30<sup>th</sup>. As I advised you last month, the September financials would not be run until we were able to close out the fiscal year, which we have. Accompanying this communication is a briefing on the fiscal year in general as well as the unaudited September 2017 financial statements. Overall, the funds performed very well in fiscal year 2017 with all of them having a positive cash flow and net gains. Please refer to the briefing for additional information.

Since the briefing does not address September's disbursement, please find below a listing of all of the out of ordinary disbursements for September:

General Fund

Ck. 15489 – Marble Falls EMS - \$788.36 – donation toward the Department's Child Safety Seat Program, these funds were received from vehicle registration and have restricted usages.

Ck. 15495 – Burnet Central Appraisal District - \$2,885.17 – quarterly appraisal and collection expense

Ck. 15496 – Burnet County - \$1,000.00 – contribution toward county-wide hazardous waste collection projects.

Utility Fund

Ck. 16193 – All Points Inspection Services - \$3,772.10 – cleaning and inspection of a portion of the sewer line along Meadowlakes Drive (Fairway Lane to Broadmoor)

Ck. 16210 – HydroPro Solutions - \$11,316.40 – water meter purchase

Ck. 16212 – Lowe's - \$7,028.97 – fencing materials for POA fence along Dog Leg – the POA has reimbursed us for the materials

Due to moving the date of the November meeting back a week, the October financial statements will not be run until the first of next week. I hope to have them available by your meeting and, if so, I'll give you a live briefing.

Should you have any questions, please do not hesitate to give me a call or come by.

# City of Meadowlakes

## End of Fiscal Year 2017 Review

### Overview

This report summarizes the City's overall financial position for the fiscal year 2017. The report will give the reader a brief picture of the City of Meadowlakes financial status for the fiscal year ending on September 30, 2017. The report has been compiled by staff and the figures presented here are unaudited.

This report is based on detailed information generated by the City of Meadowlakes financial reports.

### General Fund-Overview

At the end of the fiscal year, the General Fund revenues were approximately 3.4% less than budgeted, and expenses were about 3.4% less than those budgeted. The net gain (prior to depreciation) for the Fund was \$16,664 greater than budgeted for the year and nearly \$33,400 greater than that of fiscal year 2016. The decreased revenues were offset by a decrease in anticipated expenses.

**General Fund Revenues vs Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Total Revenue</b>	<b>\$574,605</b>	<b>\$555,276</b>	<b>-3.4%</b>
<b>Total Expenditures</b>	<b>\$574,605</b>	<b>\$517,257</b>	<b>-10.1%</b>
<b>Net Gain/Loss</b>	<b>\$ -0-</b>	<b>\$38,019</b>	

**General Fund Revenues** – The decrease in income for the period is mainly due to receiving less revenue from cable franchise fees than was budgeted. In comparing total earnings for the year to last fiscal year, the Fund had approximately \$137,200 more income. This increase in revenue is due to transfers into the General Fund from the Utility Fund and the Recreation Fund, which offset administrative expenses assumed by the General Fund.

**General Fund Revenues**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

General Fund Revenue	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Ad Valorem Taxes</b>	<b>\$352,400</b>	<b>\$351,827</b>	<b>-0.2%</b>
<b>Franchise Fees</b>	<b>\$75,200</b>	<b>\$54,023</b>	<b>-28.2%</b>
<b>Building Income</b>	<b>\$5,250</b>	<b>\$6,860</b>	<b>30.7%</b>
<b>Judicial Income</b>	<b>\$4,000</b>	<b>\$5,214</b>	<b>30.4%</b>
<b>Miscellaneous</b>	<b>\$4,200</b>	<b>\$4,247</b>	<b>1.1%</b>
<b>Transfer In</b>	<b>\$133,555</b>	<b>\$133,105</b>	<b>-0.3%</b>
<b>TOTAL REVENUE</b>	<b>\$574,605</b>	<b>\$555,276</b>	<b>-3.4%</b>

**Ad Valorem Tax:** Ad Valorem (Property Taxes) revenues for the year were slightly less (\$573) than those budgeted for the

year, with a collection rate at the end of June at 99.3%; 0.2% greater than at the same time last year.

**Franchise Fees:** Franchise fees collected for the year were about \$21,000 less than those budgeted for the period, this is mainly due to less income from cable franchise fees than anticipated.

**Building Income:** Income from the issuance of building permits within the City was approximately \$1,600 greater than those budgeted and about \$1,300 more than last year.

**Judicial Income:** Court related income exceeded that budgeted for the fiscal year by about \$1,200.

**Miscellaneous Income:** Miscellaneous income was up slightly over that budgeted for the fiscal year.

**Transfer in From Other Funds:** The General Fund receives, transfers into it from the Utility Fund and the Recreation Fund. In the fiscal year 2017, all general administrative expenses for all funds were combined under the General Fund. Both the Utility Fund and the Recreation Fund transfer funds monthly into the General Fund to cover each funds portion of these expenditures.

**Total Revenue:** At the end of fiscal year 2017 the Fund had received approximately 96% of the funds budgeted for the fiscal year.

**General Fund Expenses** – The General Fund expenses for the fiscal year were about \$36,000 less than those budgeted. All expense categories, with the exception of Traffic Control, ended the fiscal year less than budgeted.

**General Fund Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

General Fund Expenses	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Employee Related</b>	<b>\$324,455</b>	<b>\$312,589</b>	<b>-3.7%</b>
<b>General Administrative</b>	<b>\$107,200</b>	<b>\$85,553</b>	<b>-20.2%</b>
<b>Ordinance/Animal Control</b>	<b>\$27,375</b>	<b>\$22,158</b>	<b>-19.1%</b>
<b>Traffic Control</b>	<b>\$15,470</b>	<b>\$18,322</b>	<b>+18.5%</b>
<b>Fire/EMS Services</b>	<b>\$77,750</b>	<b>\$77,635</b>	<b>-0.2%</b>
<b>Transfer to Other Funds*</b>	<b>\$22,355</b>	<b>\$38,019</b>	<b>+70%</b>
<b>TOTAL EXPENSES</b>	<b>\$574,605</b>	<b>\$555,276</b>	<b>-3.4%</b>

\*Please note at the end of the fiscal year the net gain for the fiscal year is transferred to uncommitted reserve funds. The FY17 budget reflected a net gain of \$21,355 and the actual net gain of the fiscal year was \$38,019, \$16,664 more than budgeted.

**General Fund Cash Flow** – The General Fund experienced a positive cash flow of in excess of \$16,000 for the fiscal year, which is about \$8,000 less than last fiscal year. If you factor in the \$40,000 advance to the Recreation Fund for the purple pipe project, the fund actually had an adjusted positive cash flow of around \$56,000.

**General Fund Net Gain** - The General Fund had a net gain of just over \$38,000, which is nearly \$17,000 greater than budgeted, this compares to about \$4,600 in fiscal year 2016.

### **Utility Fund-Overview**

In fiscal year 2017, the Utility Fund performed considerably better than anticipated, with revenues exceeding those budgeted by 6.6% (\$83,810) and expenses for the fiscal year being 1.2% (\$14,210) less. The increase in revenues and the decrease in expenses reflect a net gain of just over \$98,000.

**Utility Fund Revenues vs Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Total Revenue</b>	<b>\$1,262,950</b>	<b>\$1,346,760</b>	<b>6.6%</b>
<b>Total Expenditures</b>	<b>\$1,262,950</b>	<b>\$1,248,470</b>	<b>-1.2%</b>
<b>Net Gain/Loss</b>	<b>\$ -0-</b>	<b>\$98,290</b>	<b>n/a</b>

**Utility Fund Revenues** – The vast majority of the revenue streams for the Utility Fund exceeded those amounts budgeted for fiscal year 2017 as well as last fiscal year’s revenues.

**Utility Fund Revenues**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

Utility Fund Revenues	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Water Sales</b>	<b>\$430,000</b>	<b>\$473,815</b>	<b>10.2%</b>
<b>Sewer Service</b>	<b>\$511,200</b>	<b>\$519,613</b>	<b>1.7%</b>
<b>Garbage Revenue</b>	<b>\$204,000</b>	<b>\$206,340</b>	<b>1.2%</b>
<b>Contract Services</b>	<b>\$95,000</b>	<b>\$104,009</b>	<b>9.5%</b>
<b>Connect Fees</b>	<b>\$8,000</b>	<b>\$18,600</b>	<b>132.5%</b>
<b>Miscellaneous</b>	<b>\$14,750</b>	<b>\$24,383</b>	<b>65.3%</b>
<b>TOTAL REVENUE</b>	<b>\$1,262,950</b>	<b>\$1,346,760</b>	<b>6.6%</b>

**Water Sales:** Water sales for the fiscal year exceeded those budgeted by nearly \$44,000. The increase in water sales is mainly contributed to the lifting of watering restrictions.

A total of 936 water customers were billed in September 2017, up 14 from the September of 2016.

**Sewer Service:** Income from sewer service is a rather stable funding source and ended the year with about \$8,000 more income than budgeted. September billing reflected 926 sewer customers, which is 19 more than September’s 2016 billing.

**Garbage Revenue:** The City utilizes an outside vendor for the collection and disposal of solid waste within the City. This funding stream is also very stable and ended the fiscal year

with approximately \$2,000 more income than budgeted. In September, a total of 895 customers were billed compared to 879 at the end of September last year.

**Contract Services:** Contract Service income is revenues derived from services provided to the Meadowlakes POA via a contract. The contract amount is \$95,000 per year paid on a monthly basis.

**Connect Fees:** New water and sewer tap revenue for the period exceed those budgeted for the entire fiscal year. A total of 12 new water and sewer connections were made in fiscal year 2017.

**Miscellaneous:** Miscellaneous income for the year exceeded that budgeted by over \$10,000. This was mainly due to reimbursement from the POA for work performed for them outside of our contract, reimbursement for damages we paid for a sewer backup last fiscal year, and reimbursement from a contractor for damage to a water main.

**Total Income** – Total income for the fiscal year exceeded that budgeted by over \$83,000 and exceed those for fiscal year 2016 by nearly \$77,000.

**Utility Fund Expense** – Operational expenses for the fiscal year were about \$14,000 less than those budgeted with the vast majority of the expense categories ending the year below their budgeted expenses with the exception of wastewater operational expense. Wastewater expenses exceeded those budgeted by \$31,000, mainly due to the cost of renovating the sewage lift station at the sewer treatment plant.

**Utility Fund Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

Utility Fund Expense	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Employee Related</b>	<b>\$398,300</b>	<b>\$367,804</b>	<b>-7.7%</b>
<b>Administrative</b>	<b>\$32,950</b>	<b>\$35,383</b>	<b>1.6%</b>
<b>Water Treatment</b>	<b>\$194,500</b>	<b>\$182,881</b>	<b>-6.0%</b>
<b>Wastewater Treatment</b>	<b>\$69,500</b>	<b>\$100,186</b>	<b>44.2%</b>
<b>Other Operational</b>	<b>\$96,595</b>	<b>\$92,074</b>	<b>-4.7%</b>
<b>Garbage Service</b>	<b>\$185,000</b>	<b>\$184,537</b>	<b>-0.3%</b>
<b>Transfers to Other Funds</b>	<b>\$286,105</b>	<b>\$285,605</b>	<b>-0.2%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,262,950</b>	<b>\$1,248,470</b>	<b>-1.2%</b>

**Employee Related Expenses:** Employee related expenses for the fiscal year were 7.7 % less than budgeted.

**Administrative Expenses:** Administrative costs exceeded those budgeted for the fiscal year, mainly due to the cost associated with maintaining our water meter reading software.

**Water Treatment Expenses:** Expenses related to water treatment for the fiscal year were about 44% less than that budgeted.

**Wastewater Treatment Expenses:** As previously mentioned wastewater related expenses exceeded those budgeted for the fiscal year, mainly due to the renovation of the sewage pump station at the sewer treatment plant.

**Other Operational Expenses:** Other operational expenses, while being slightly less than budgeted, came in very close to those budgeted for the fiscal year.

**Garbage Service Expense:** This expense line item is the cost associated with the cost of collection and removal of solid waste within the City, and came in just slightly less than budgeted.

**Transfer to Other Funds:** The Utility Fund makes three transfers each month to other funds in the City. A transfer to the General Fund provides funding for administrative expenses that the Fund incurs on behalf of the Utility Fund such as administrative salaries, office operations, insurance, and audit expenses. A monthly transfer to the Debt Service Fund provides funding for a portion of the City's bonded indebtedness and a transfer to the Recreation Fund to help offset the cost of irrigation of the City's treated effluent onto the golf course. Total transfers to other funds ended the year just slightly less than budgeted.

**Total Expenses:** The Fund's total expenditures for fiscal year 2017 came in about 1.2% (\$14,000) less than was budgeted.

**Utility Fund Cash Flow –** The Utility Fund experienced a fairly large increase in its cash reserves in fiscal year 2017. There was approximately \$98,000 more income generated than expenses, and the Fund experienced a positive cash flow in excess of \$134,000 for the fiscal year. The difference between the net gain and the positive cash flow has contributed to an increase of approximately \$32,000 increase in receivables over that of last year.

**Utility Fund Net Gain -** The Fund's net gain for the fiscal year was \$98,000, however, the adopted fiscal year budgeted reflected a balanced budget.

## Debt Service – Overview

The Debt Service ended the fiscal year with a net gain of just under \$1,500 when the budget reflected adequate income to cover the fund's expenses.

**Debt Service Revenues vs Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Total Revenue</b>	<b>\$442,298</b>	<b>\$443,735</b>	<b>0.3%</b>
<b>Total Expenditures</b>	<b>\$442,298</b>	<b>\$442,297</b>	<b>0%</b>
<b>Net Gain/Loss</b>	<b>\$0</b>	<b>\$1,438</b>	<b>n/a</b>

## Recreation Fund - Overview

While it has been somewhat of a struggle, the Recreation Fund actually ended the fiscal year with a slight gain. Even though revenues fell short of projections, expenses came in below those budgeted. The Fund had a net gain of just over \$34,000 and a positive cash flow.

**Recreation Fund Revenues vs Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Total Revenue</b>	<b>\$1,064,850</b>	<b>\$1,022,433</b>	<b>-4%</b>
<b>Total Expenditures</b>	<b>\$1,064,850</b>	<b>\$988,172</b>	<b>-7.2%</b>
<b>Net Gain/Loss</b>	<b>\$0</b>	<b>\$34,261</b>	<b>n/a</b>

### Recreation Fund Revenues:

As mentioned above, the Recreation Fund's revenue fell short of those projected for the fiscal year. Most all major revenue streams failed to meet their projected budget with the exception of prepaid member play. Total fiscal year 2017 revenues were about \$42,000 less than those budgeted.

**Recreation Fund Revenues**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

Recreation Fund Revenues	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
<b>Prepaid (Member Dues)</b>	<b>\$243,350</b>	<b>\$257,714</b>	<b>5.9%</b>
<b>Pro Shop</b>	<b>\$371,250</b>	<b>\$356,186</b>	<b>-4%</b>
<b>Food and Beverage</b>	<b>\$342,750</b>	<b>\$302,926</b>	<b>-11.6%</b>
<b>Miscellaneous</b>	<b>\$2,000</b>	<b>\$3,311</b>	<b>65.6%</b>
<b>Transfers In</b>	<b>\$93,000</b>	<b>\$93,000</b>	<b>0.0%</b>
<b>TOTAL REVENUE</b>	<b>\$1,064,850</b>	<b>\$1,022,433</b>	<b>-4.0%</b>

**Prepaid (Membership Dues):** Income from prepaid golfing for the fiscal year exceeded those budgeted about by \$14,000, however, it was about \$2,000 less than last fiscal years. At the end of September we had a total of 65 golfing members.

**Pro Shop Revenues:** Revenues generated by the pro shop were less than those budgeted for the fiscal year by about \$15,000 but they were about \$34,000 greater than last fiscal year.

**Food and Beverage (F&B) Revenues:** F&B revenues were about \$40,000 less than those budgeted for the fiscal year and compared to the last fiscal year they were about \$2,000 less.

**Miscellaneous Revenues:** Miscellaneous revenues for the fiscal year were \$1,300 greater than those budgeted.

**Transfer from Other Funds:** The Recreation Fund receives a monthly transfer from the Utility Fund to help offset some of the costs associated with the golf courses' dispersing the City's treated effluent. The Utility Fund transferred \$93,000 into the Recreation Fund in FY2017.

**Total Revenues:** Total revenues from all funding sources for the Fund are about \$42,000 less than those budgeted, or about 4% less.

#### **Recreation Fund Expenses:**

Expenses for the fiscal year ended approximately 7.2% less than budgeted.

**Recreation Fund Expenses**  
**Fiscal Year 2017 Actual vs Budgeted Comparison**

Recreation Fund Expense	Annual Budget	Actual as of 9-30-17	% Over/Under Budget
Administrative	\$114,700	\$98,853	-13.8%
Pro Shop	\$205,850	\$235,861	+14.6%
Grounds Maintenance	\$392,750	\$311,571	-20.7%
Food and Beverage	\$334,600	\$334,403	+0.01%
Miscellaneous	\$16,950	\$7,484	-55.6%
<b>TOTAL EXPENSES</b>	<b>\$1,064,850</b>	<b>\$988,172</b>	<b>-7.2%</b>

**Administrative Expenses:** Administrative expenses ended the fiscal year, approximately \$15,800 below budget with most line item expenses below those budgeted for the fiscal year with the exception of software/web site maintenance which exceeded its budgeted. This is due to the expenses of updating the golf course website.

**Pro Shop Expenses:** Total Pro Shop expenses for the fiscal year exceeded its budget by approximately \$35,000. Two main items lead to this overage; additional labor cost and the cost of additional inventory purchases. Each of these expenses exceeded their budgeted amounts by about \$20,000.

**Grounds Maintenance Expenses:** Ground maintenance expenses for the fiscal year ended nearly \$81,000 less than budgeted. Several factors lead to the decrease in expenses. The main factor being a nearly \$65,000 decrease in labor expense, followed by a considerable decrease in chemicals, and machinery maintenance expenses. While most Ground Maintenance line items ended the year less than what was budgeted, irrigation maintenance expense exceeds its budget due to the costs associated with the extension of the irrigation system to the driving range.

**Food and Beverage Expenses:** Total F&B expenses for the fiscal year ended within about \$200 of its budget for the year.

**Miscellaneous Expenses:** Miscellaneous expenses cover those costs incurred in the operation and maintenance of the pool and tennis courts. This ended the fiscal year, approximately 55% less than budgeted.

**Total Expenses:** Total expenses for the fiscal year ended \$76,678 below budget and, as previously mentioned, it is mainly due to less than budgeted Grounds Maintenance expenses.

**Net Gain/Loss:** The Fund experienced a net gain of just over \$34,000, compared to a net loss of nearly \$36,000 last fiscal year.

#### **Recreation Fund Cash Flow:**

The Recreation Fund cash flow has been the most difficult to manage of all the City funds. The Fund began the fiscal year with just under \$1,400 in cash and ended the fiscal year with approximately \$61,600 in the bank, a positive cash flow of \$60,200. While most months had adequate income to cover the monthly expenses, in May the Fund took a pretty hard hit and saw approximately \$25,000 more in expenses than revenues. This was mainly due to a fairly large loss in F&B operations.

#### **Food and Beverage (F&B) Profit and Loss Review**

The actual calculation of profit or loss of F&B operations is somewhat complicated since several administrative expenses benefit both golfing operations and F&B. If you factor only those expenses that are strictly identified as F&B expenses, the operation lost approximately \$31,500 during the fiscal year. Factoring in a portion of the administrative expenses such as utilities, credit card processing and advertising expenses, etc. F&B's operation loss increased to just over \$60,000. Nearly \$20,000 of this loss occurred in May, during the reorganization of F&B operations.

# **City of Meadowlakes**

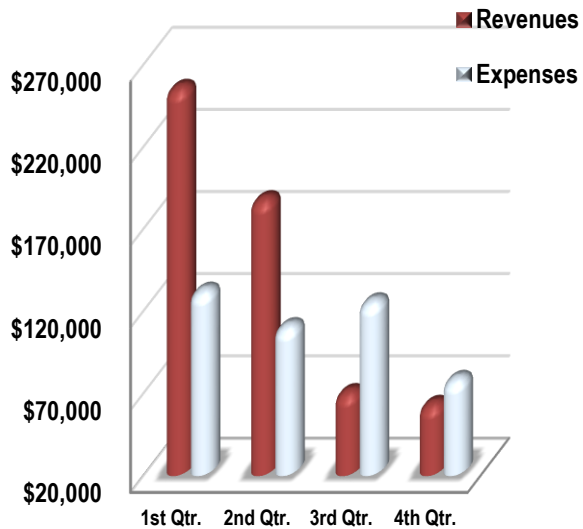
## **September 2017 Financial Statements**

Run Date: 10/30/2017

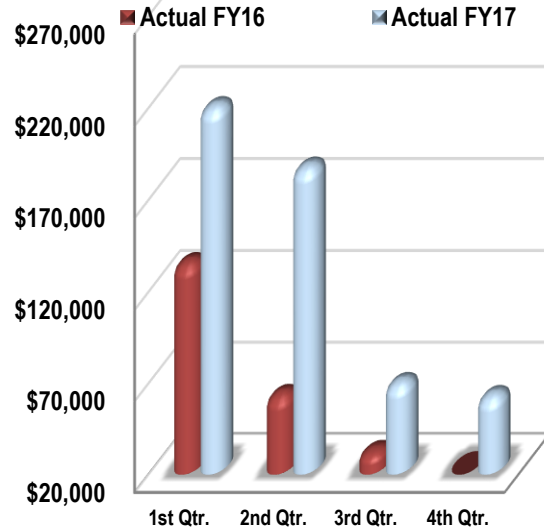
# General Fund Snapshot

September 2017

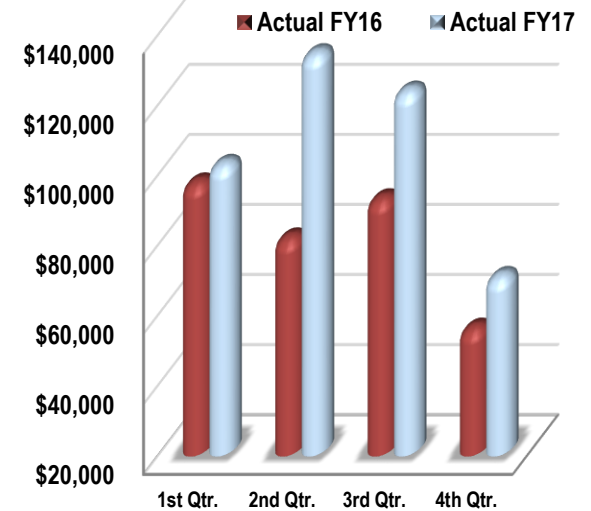
## Income vs. Expense Trend



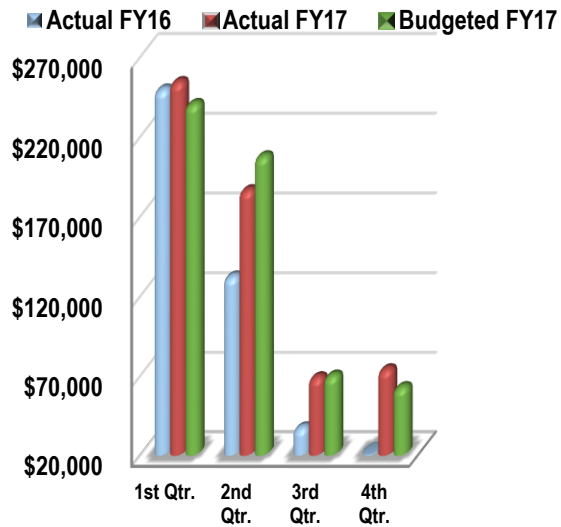
## Prev Year Income Comparison



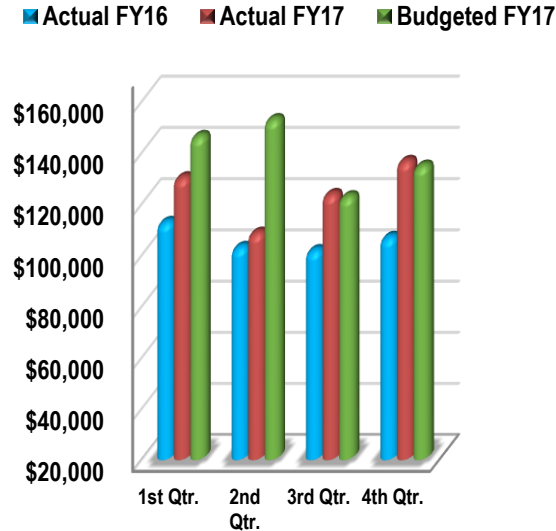
## Prev Year Expense Comparison



## Budgeted vs. Actual Revenues



## Budgeted vs. Actual Expenses



## Account Balances

<u>Cash</u>	9/30/2017	9/30/2016
Checking Account	\$ 181,215	\$ 164,771
CD's	\$ 241,008	\$ 241,008
<b>Total Cash</b>	<b>\$ 422,223</b>	<b>\$ 405,779</b>
 <u>Current Assets</u>	 \$ 56,617	 \$ 14,920
 <u>Current Payables</u>	 \$ 60,062	 \$ 55,144
 <u>Net Gain/(Loss)</u>	 \$ 38,019	 \$ 4,612
 <u>Cash Flow (+/-)</u> (FY to Date)	 \$ 16,443	 \$ 20,462

# City of Meadowlakes-General Fund FY 17 Cash Flow

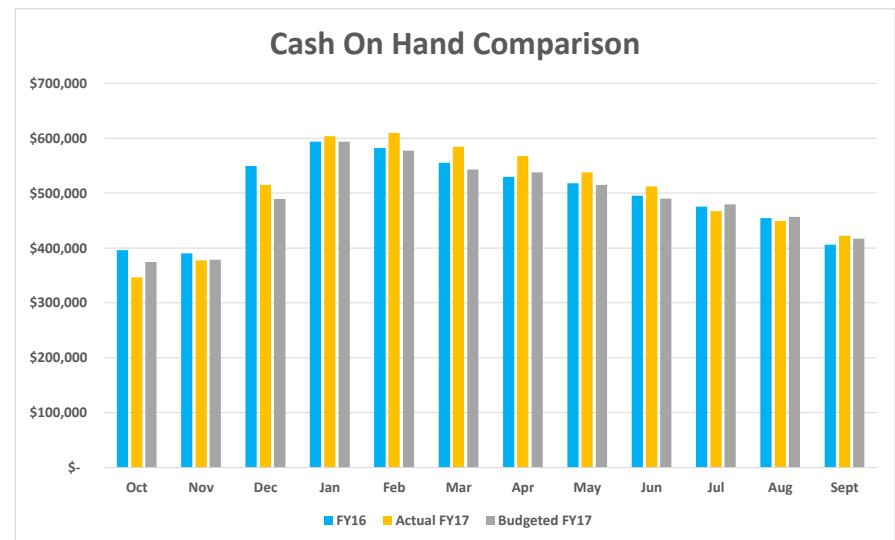
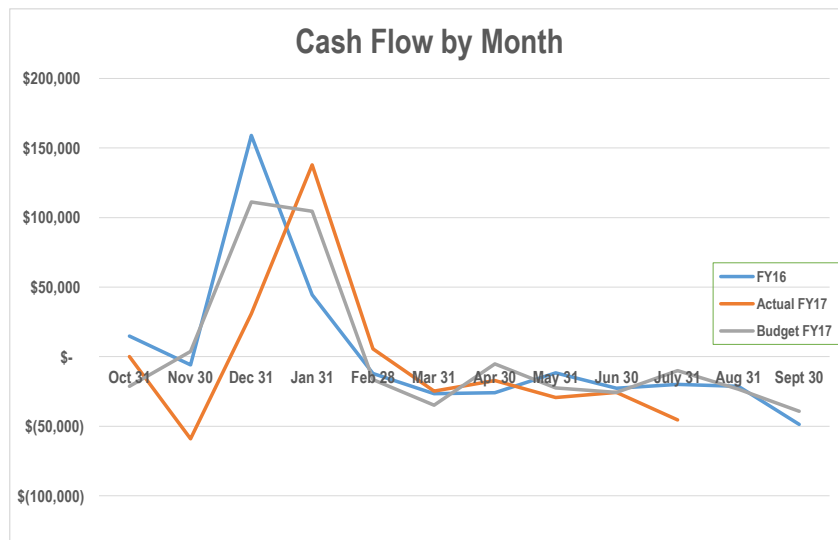
	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$405,780	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$467,078	\$448,987	
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$467,078	\$448,987	\$422,223	

CASH RECEIPTS														Total
Ad Valorem Tax		\$1,409	\$33,833	\$165,629	\$98,152	\$28,375	\$1,024	\$6,590	\$2,937	\$5,766	\$1,156	\$3,915	\$51	\$348,837
Franchise Fee		\$14,582	\$1,270	\$0	\$7,001	\$5,446	\$0	\$12,156	\$1,156	\$0	\$11,326	\$1,086	\$0	\$54,023
Miscellaneous		\$2,889	\$23,406	\$1,036	\$1,516	\$2,589	\$645	\$1,913	\$1,523	\$2,467	\$3,445	\$3,646	\$3,171	\$48,246
Inspection/Bldg. Fee Deposits		\$2,495	\$1,696	\$3,100	\$2,215	\$4,700	\$420	\$2,945	\$950	\$750	\$4,095	\$2,335	\$0	\$25,701
Transfer in from other Funds		\$11,092	\$11,092	\$11,092	\$15,661	\$12,615	\$12,615	\$18,020	\$11,092	\$11,092	\$12,615	\$11,092	\$11,092	\$149,170
<b>TOTAL CASH RECEIPTS</b>		<b>\$32,467</b>	<b>\$71,297</b>	<b>\$180,857</b>	<b>\$124,545</b>	<b>\$53,726</b>	<b>\$14,703</b>	<b>\$41,624</b>	<b>\$17,658</b>	<b>\$20,075</b>	<b>\$32,637</b>	<b>\$22,074</b>	<b>\$14,314</b>	<b>\$625,977</b>
Total cash available	\$405,780	\$438,247	\$418,007	\$558,387	\$639,848	\$657,330	\$624,028	\$626,295	\$585,098	\$558,111	\$545,009	\$489,152	\$463,301	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$43,284	\$1,146	\$1,609	\$1,975	\$10,126	\$618	\$4,153	\$867	\$2,944	\$1,151	\$3,956	-\$3,726	\$68,103
Employee Related Expense		\$22,772	\$27,450	\$23,318	\$23,695	\$25,063	\$23,505	\$27,401	\$33,266	\$24,334	\$24,446	\$23,365	\$25,532	\$304,147
Administrative Expenses		\$15,326	\$3,426	\$9,228	\$1,734	\$3,699	\$5,908	\$17,339	\$3,013	\$9,086	\$3,136	\$3,637	\$6,226	\$81,758
Public Safety		\$10,155	\$8,455	\$8,929	\$8,840	\$8,117	\$9,326	\$9,962	\$9,916	\$9,375	\$9,198	\$9,207	\$13,046	\$114,526
														\$0
<b>Total Cash Paid Out-Operational</b>		<b>\$91,537</b>	<b>\$40,477</b>	<b>\$43,084</b>	<b>\$36,244</b>	<b>\$47,005</b>	<b>\$39,357</b>	<b>\$58,855</b>	<b>\$47,062</b>	<b>\$45,739</b>	<b>\$37,931</b>	<b>\$40,165</b>	<b>\$41,078</b>	<b>\$568,534</b>

CASH PAID OUT- NON- OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies/Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,000</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$91,537</b>	<b>\$40,477</b>	<b>\$43,084</b>	<b>\$36,244</b>	<b>\$48,005</b>	<b>\$39,357</b>	<b>\$58,855</b>	<b>\$47,062</b>	<b>\$45,739</b>	<b>\$77,931</b>	<b>\$40,165</b>	<b>\$41,078</b>	<b>\$609,534</b>
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$467,078	\$448,987	\$422,223	

Change in Cash														Total
Difference Beginning to End of Month		(\$59,070)	\$30,820	\$137,773	\$88,301	\$5,721	(\$24,654)	(\$17,231)	(\$29,404)	(\$25,664)	(\$45,294)	(\$18,091)	(\$26,764)	\$16,443
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$59,070)	(\$28,250)	\$109,523	\$197,824	\$203,545	\$178,891	\$161,660	\$132,256	\$106,592	\$61,298	\$43,207	\$16,443	





# City of Meadowlakes-General Fund Balance Sheet

	Sept 30, 2017	August 31, 2017	Sept 30, 2016
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
05-1000 · General Fund Cash			
05-1035 · First State Bank	\$ 181,065	\$ 207,828	\$ 164,621
05-1050 · Petty Cash	\$ 150	\$ 150	\$ 150
05-1055 · CD's Held by 1st State Central			
05-1056 · CD-#31961	\$ 50,206	\$ 50,206	\$ 50,206
05-1057 · CD-#31962	\$ 50,216	\$ 50,216	\$ 50,216
05-1058 · CD-#51963	\$ 50,216	\$ 50,216	\$ 50,216
05-1059 · CD-#31964	\$ 50,206	\$ 50,206	\$ 50,206
05-1082 · CD #31971	\$ 40,164	\$ 40,164	\$ 40,164
<b>Total 05-1055 · CD's Held by 1st State Central</b>	<b>\$ 241,008</b>	<b>\$ 241,008</b>	<b>\$ 241,008</b>
<b>Total 05-1000 · General Fund Cash</b>	<b>\$ 422,223</b>	<b>\$ 448,986</b>	<b>\$ 405,779</b>
<b>Total Checking/Savings</b>	<b>\$ 422,223</b>	<b>\$ 448,986</b>	<b>\$ 405,779</b>
<b>Other Current Assets</b>			
05-1652-RCC Irrigation Pipeline Loan	\$ 40,000	\$ 40,000	\$ -
05-1046 · Texas Dept. of Transp Escrow Dep	\$ 200	\$ 200	\$ 200
05-1360 · Property Taxes Receivable	\$ 11,405	\$ 11,405	\$ 11,405
05-1650 · Prepaid Payroll			
05-1651 · Prepaid Salary	\$ 5,018	\$ 4,990	\$ 3,315
05-1650 · Prepaid Payroll - Other	\$ (6)	\$ (6)	\$ -
<b>Total 05-1650 · Prepaid Payroll</b>	<b>\$ 5,012</b>	<b>\$ 4,984</b>	<b>\$ 3,315</b>
<b>Total Other Current Assets</b>	<b>\$ 56,617</b>	<b>\$ 56,589</b>	<b>\$ 14,920</b>
<b>Total Current Assets</b>	<b>\$ 478,840</b>	<b>\$ 505,575</b>	<b>\$ 420,699</b>
<b>Other Assets</b>			
05-1652 · Receivables from Other Funds	\$ 994	\$ 2,517	\$ 66
<b>Total Other Assets</b>	<b>\$ 994</b>	<b>\$ 2,517</b>	<b>\$ 66</b>
<b>TOTAL ASSETS</b>	<b>\$ 479,834</b>	<b>\$ 508,092</b>	<b>\$ 420,765</b>

# City of Meadowlakes-General Fund Balance Sheet

	Sept 30, 2017	August 31, 2017	Sept 30, 2016
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
05-1900 · Accounts Payable			
05-1910 · Payroll Payable	\$ 11,159	\$ -	\$ -
05-1925 · Accounts Payable Current	\$ 5,283	\$ 3,543	\$ -
05-1930 · Accounts Payable Other	\$ (311)	\$ (311)	\$ -
<b>Total 05-1900 · Accounts Payable</b>	<b>\$ 16,131</b>	<b>\$ 3,232</b>	<b>\$ -</b>
<b>Total Accounts Payable</b>	<b>\$ 16,131</b>	<b>\$ 3,232</b>	<b>\$ -</b>
<b>Other Current Liabilities</b>			
05-2020 · Deferred Revenue	\$ 11,405	\$ 11,405	\$ 11,405
05-2160 · Special Restricted Funds			
05-2125 · Unemployment Reserve Fund	\$ 4,708	\$ 3,708	\$ 11,000
05-2160 · Child Safety Fund	\$ -	\$ 788	\$ -
05-2150 · Discretionary Fund-Judicial			
05-2151 · Security Fund	\$ 300	\$ 300	\$ 300
05-2152 · Technical Fund	\$ 400	\$ 400	\$ 400
<b>Total 05-2150 · Discretionary Fund-Judicial</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ 700</b>
05-2164 · Facilities Replacement & Major	\$ 7,345	\$ 7,345	\$ 7,345
05-2160			
05-2166 · Fire Department Reserve Fund-	\$ -	\$ -	\$ -
<b>Total 05-2160 · Special Restricted Funds</b>	<b>\$ 12,753</b>	<b>\$ 12,541</b>	<b>\$ 19,045</b>
05-2250 · Time Payment Plan	\$ 457	\$ 457	\$ 457
05-2300 · Building Committee Deposits			
05-2320 · Deposits-Clean-up	\$ 15,950	\$ 16,450	\$ 11,900
05-2340 · Inspection Fees	\$ 9,497	\$ 10,338	\$ 7,337
<b>Total 05-2300 · Building Committee Deposits</b>	<b>\$ 25,447</b>	<b>\$ 26,788</b>	<b>\$ 19,237</b>
05-3125-Fire Department Reserve	\$ 10,000	\$ 5,000	\$ 5,000
<b>Total Other Current Liabilities</b>	<b>\$ 60,062</b>	<b>\$ 56,191</b>	<b>\$ 55,144</b>
<b>Total Current Liabilities</b>	<b>\$ 76,194</b>	<b>\$ 59,423</b>	<b>\$ 55,144</b>
<b>Total Liabilities</b>	<b>\$ 76,194</b>	<b>\$ 59,423</b>	<b>\$ 55,144</b>
<b>Equity</b>			
05-3100 · Opening Balance Equity	\$ 83,493	\$ 83,493	\$ 83,493
05-3140 · Retained Earnings	\$ 282,129	\$ 282,129	\$ 277,516
Net Income	\$ 38,019	\$ 21,355	\$ 4,612
<b>Total Equity</b>	<b>\$ 403,641</b>	<b>\$ 386,977</b>	<b>\$ 365,621</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 479,834</b>	<b>\$ 446,400</b>	<b>\$ 420,766</b>

**City of Meadowlakes  
General Fund  
Profit & Loss Budget vs. Actual**

	<b>Sept 17</b>	<b>Budgeted Sept 17</b>	<b>FY to Date</b>	<b>Budget</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
05-4120 · Ad Valorem Tax	\$ 51	\$ 2,819	\$ 351,827	\$ 352,400
05-4121 · Franchise Fees	\$ -	\$ -	\$ 54,023	\$ 75,200
05-4180 · Liquor Tax	\$ -	\$ -	\$ -	\$ -
05-4200 · City Bldg. Permits	\$ 135	\$ 375	\$ 6,860	\$ 5,250
05-4300 · Judicial	\$ 776	\$ 400	\$ 5,214	\$ 4,000
05-4600 · Miscellaneous	\$ 77	\$ 205	\$ 4,247	\$ 4,200
05-4650 · Transfer in From Other Funds	\$ 11,092	\$ 11,130	\$ 133,105	\$ 133,555
<b>Total Fund Income</b>	<b>\$ 12,131</b>	<b>\$ 14,929</b>	<b>\$ 555,276</b>	<b>\$ 574,605</b>
<b>Expense</b>				
<b>5000 · Administrative Expenses</b>				
5001 · Employee Expenses	\$ 36,037	\$ 25,068	\$ 312,589	\$ 324,455
5010 · Administrative Expenses	\$ 7,740	\$ 2,185	\$ 56,834	\$ 71,200
5020 · Insurance Expense	\$ -	\$ -	\$ 10,015	\$ 11,750
5030 · Judicial Expense	\$ 1,219	\$ 563	\$ 10,785	\$ 10,750
5040 · Building and Facility Operation	\$ 605	\$ 1,030	\$ 7,919	\$ 13,500
<b>Total Administrative Expense</b>	<b>\$ 45,601</b>	<b>\$ 28,846</b>	<b>\$ 398,142</b>	<b>\$ 431,655</b>
<b>6000 · Public Safety</b>				
6010 · Ordinance Enforcement	\$ 1,487	\$ 1,402	\$ 13,336	\$ 17,575
6020 · Animal Control	\$ 787	\$ 789	\$ 8,822	\$ 9,800
6030 · Traffic Control	\$ 1,115	\$ 1,118	\$ 18,322	\$ 15,470
6050 · Contract Emergency Service	\$ 11,053	\$ 6,055	\$ 77,635	\$ 77,750
<b>Total Public Safety</b>	<b>\$ 14,442</b>	<b>\$ 9,364</b>	<b>\$ 118,115</b>	<b>\$ 120,595</b>
<b>Total Operating Expenses</b>	<b>\$ 60,043</b>	<b>\$ 38,210</b>	<b>\$ 516,257</b>	<b>\$ 552,250</b>
<b>Transfers to Other Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Total Fund Expenses</b>	<b>\$ 60,043</b>	<b>\$ 38,210</b>	<b>\$ 517,257</b>	<b>\$ 553,250</b>
<b>Net Gain/(Loss)</b>	<b>\$ (47,912)</b>	<b>\$ (23,281)</b>	<b>\$ 38,019</b>	<b>\$ 21,355</b>

(Please note that detailed financial information follows this page.)

**City of Meadowlakes  
General Fund  
Profit & Loss Budget vs. Actual**

	Sept 17	Budgeted Sept 17	FY to Date	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
05-4120 · Ad Valorem Tax	51	\$ 2,819	\$ 351,827	\$ 352,400
05-4121 · Franchise Fees				
05-4140 · PEC Franchise Tax	0	\$ -	\$ 32,093	\$ 35,000
05-4160 · Cable Franchise Tax	0	\$ -	\$ 17,042	\$ 35,000
05-4170 · Telephone Franchise Tax	0	\$ -	\$ 4,888	\$ 5,200
05-4121 · Franchise Fees - Other	0	\$ -		\$ -
Total 05-4121 · Franchise Fees	0	\$ -	\$ 54,023	\$ 75,200
05-4180 · Liquor Tax	0	\$ -	\$ 1,422	\$ 1,300
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	0	\$ 100	\$ 2,750	\$ 2,000
05-4240 · Remodeling Permits	0	\$ 70	\$ 1,550	\$ 1,000
05-4260 · Fence & Decks Permits	100	\$ 125	\$ 1,050	\$ 1,250
05-4290 · Misc. Bldg. Revenue	35	\$ 80	\$ 1,510	\$ 1,000
Total 05-4200 · City Bldg. Permits	135	\$ 375	\$ 6,860	\$ 5,250
05-4300 · Judicial				
05-4320 · Court Costs		\$ -	\$ -	\$ -
05-4340 · Court Fines	\$ 776	\$ 400	\$ 5,214	\$ 4,000
05-4380 · Administrative Fee		\$ -	\$ -	\$ -
Total 05-4300 · Judicial	\$ 776	\$ 400	\$ 5,214	\$ 4,000
05-4600 · Miscellaneous				
05-4400 · Interest Earned	\$ -	\$ -	\$ -	\$ -
05-4440 · Money Market	\$ 47	\$ -	\$ 231	\$ 600
Total 05-4400 · Interest Earned	\$ 47	\$ -	\$ 231	\$ 600
05-4460 · Interest - Investments	\$ -			
05-4620 · Pet Registration Fee	\$ 30	\$ 180	\$ 1,938	\$ 1,800
05-4630 · Miscellaneous	\$ -	\$ 25	\$ 656	\$ 500
Total 05-4600 · Miscellaneous	\$ 77	\$ 205	\$ 2,825	\$ 2,900
<b>Total Income</b>	<b>\$ 1,039</b>	<b>\$ 3,799</b>	<b>\$ 422,171</b>	<b>\$ 441,050</b>
<b>Gross Profit</b>	<b>\$ 1,039</b>	<b>\$ 3,799</b>	<b>\$ 422,171</b>	<b>\$ 441,050</b>

**City of Meadowlakes  
General Fund  
Profit & Loss Budget vs. Actual**

	<b>Sept 17</b>	<b>Budgeted Sept 17</b>	<b>FY to Date</b>	<b>Budget</b>
<b>Expense</b>				
<b>5000 · Administrative Expenses</b>				
<b>5001 · Employee Expenses</b>				
<b>05-6000 · Employee Expenditures</b>				
05-6010 · Salary - Exempt	\$ 16,407	\$ 11,245	\$ 146,190	\$ 146,205
05-6015 · Salary - Non-exempt Employees	\$ 12,018	\$ 7,745	\$ 97,881	\$ 100,700
05-6025 · FICA/Medicare	\$ 2,174	\$ 1,750	\$ 18,950	\$ 21,250
05-6027 · Longevity Pay	\$ -	\$ -	\$ 3,938	\$ 4,300
05-6040 · Retirement	\$ 688	\$ 500	\$ 4,762	\$ 6,500
05-6045 · Health Insurance	\$ 3,696	\$ 3,403	\$ 37,560	\$ 41,000
05-6070 · Unemployment Reserve Exp	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
05-6071 · Training & Travel	\$ -	\$ 100	\$ 662	\$ 1,500
05-6072 · Dues and Memberships	\$ -	\$ 250	\$ 401	\$ 1,000
05-6075 · Miscellaneous	\$ 54	\$ 75	\$ 1,245	\$ 1,000
05-6000 · Employee Expenditures - Other	\$ -	\$ -	\$ -	\$ -
<b>Total 05-6000 · Employee Expenditures</b>	<b>\$ 36,037</b>	<b>\$ 25,068</b>	<b>\$ 312,589</b>	<b>\$ 324,455</b>
<b>Total 5001 · Employee Expenses</b>	<b>\$ 36,037</b>	<b>\$ 25,068</b>	<b>\$ 312,589</b>	<b>\$ 324,455</b>
<b>5010 · Administrative Expenses</b>				
<b>05-5000 · Property Tax Collection Expense</b>				
05-5020 · Quarterly Expense	\$ 2,885	\$ -	\$ 11,541	\$ 12,100
05-5040 · Collection Expense	\$ -	\$ -	\$ -	\$ -
05-5000 · Property Tax Collection Expense - Other	\$ -	\$ -	\$ -	\$ -
<b>Total 05-5000 · Property Tax Collection Expense</b>	<b>\$ 2,885</b>	<b>\$ -</b>	<b>\$ 11,541</b>	<b>\$ 12,100</b>
05-5100 · City Building Committee	\$ -	\$ -	\$ 53	\$ 500
05-5500 · Flood Plain/Emergency Mgt.	\$ -	\$ -	\$ 520	\$ 1,000
<b>05-6100 · Professional Services</b>				
05-6110 · City Attorney-General	\$ 615	\$ 250	\$ 5,955	\$ 3,000
05-6305 · Audit	\$ -	\$ -	\$ 14,500	\$ 16,000
05-6310 · Election	\$ -	\$ -	\$ 1,447	\$ 750
05-6366 · Codification Expense	\$ -	\$ -		\$ 4,000
<b>Total 05-6100 · Professional Services</b>	<b>\$ 615</b>	<b>\$ 250</b>	<b>\$ 21,902</b>	<b>\$ 23,750</b>
05-6320 · Office Expense/Supplies	\$ 1,068	\$ 450	\$ 5,534	\$ 5,500
05-6325 · Lease-Copier	\$ 491	\$ 300	\$ 2,948	\$ 3,600
05-6326 · Office Equipment Repair & Maint	\$ 249	\$ 375	\$ 1,402	\$ 4,500
05-6327 · Cap Exp Under \$5000	\$ -	\$ -	\$ 1,442	\$ 5,000
05-6330 · Postage	\$ 96	\$ 225	\$ 971	\$ 2,750
05-6340 · Memberships-Various	\$ 708	\$ -	\$ 868	\$ 1,500
05-6350 · Telephone	\$ 558	\$ 250	\$ 3,782	\$ 3,000
05-6355 · Miscellaneous	\$ 1,000	\$ 335	\$ 3,910	\$ 4,000
05-6365 · Website Hosting & Upgrade	\$ 70	\$ -	\$ 1,961	\$ 4,000
<b>Total 5010 · Administrative Expenses</b>	<b>\$ 7,740</b>	<b>\$ 2,185</b>	<b>\$ 56,834</b>	<b>\$ 71,200</b>

**City of Meadowlakes  
General Fund  
Profit & Loss Budget vs. Actual**

	Sept 17	Budgeted Sept 17	FY to Date	Budget
<b>5020 - Insurance Expense</b>				
05-6050 - Insurance - Worker's Comp	\$ -	\$ -	\$ 1,132	\$ 2,125
05-6210 - Liability	\$ -	\$ -	\$ 2,941	\$ 3,500
05-6220 - Crime	\$ -	\$ -	\$ 500	\$ 525
05-6230 - Errors & Omissions	\$ -	\$ -	\$ 5,442	\$ 5,600
<b>Total 5020 - Insurance Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,015</b>	<b>\$ 11,750</b>
<b>5030 - Judicial Expense</b>				
05-5705 - Education	\$ -	\$ -	\$ -	\$ 500
05-5710 - Membership	\$ -	\$ -	\$ -	
05-5720 - Prosecuting Attorney	\$ 300	\$ 300	\$ 3,600	\$ 3,600
05-5725 - Court Software	\$ -	\$ -	\$ 3,605	\$ 3,500
05-5727 - Office Lease - Judge	\$ 200	\$ 200	\$ 2,400	\$ 2,400
05-5730 - Administrative Expense	\$ 719	\$ 63	\$ 1,180	\$ 750
<b>Total 5030 - Judicial Expense</b>	<b>\$ 1,219</b>	<b>\$ 563</b>	<b>\$ 10,785</b>	<b>\$ 10,750</b>
<b>5040 - Building and Facility Operation</b>				
05-6360 - Office Maintenance-Cleaning	\$ 260	\$ 325	\$ 3,120	\$ 4,000
05-6410 - Maintenance & Repair	\$ -	\$ 415	\$ 177	\$ 5,000
05-6420 - Electric Service	\$ 345	\$ 290	\$ 3,217	\$ 3,500
05-6430 - Ins-Real Estate & Pers Prop	\$ -	\$ -	\$ 1,405	\$ 1,000
<b>Total 5040 - Building and Facility Operation</b>	<b>\$ 605</b>	<b>\$ 1,030</b>	<b>\$ 7,919</b>	<b>\$ 13,500</b>
<b>Total 5000 - Administrative Expenses</b>	<b>\$ 45,601</b>	<b>\$ 28,846</b>	<b>\$ 398,142</b>	<b>\$ 431,655</b>
<b>6000 - Public Safety</b>				
<b>6010 - Ordinance Enforcement</b>				
05-5225 - Ordinance Employee	\$ 1,284	\$ 1,000	\$ 11,128	\$ 12,500
05-5226 - Ordinance FICA/Med	\$ 151	\$ 77	\$ 1,133	\$ 1,000
05-5228 - Insurance - Worker's Comp	\$ -	\$ 100	\$ -	\$ 150
05-5274 - Mileage	\$ -	\$ -	\$ 146	\$ 1,200
05-5280 - Supplies/Miscellaneous	\$ 52	\$ 225	\$ 726	\$ 2,725
6010 - Ordinance Enforcement - Other	\$ -	\$ -	\$ 203	\$ -
<b>Total 6010 - Ordinance Enforcement</b>	<b>\$ 1,487</b>	<b>\$ 1,402</b>	<b>\$ 13,336</b>	<b>\$ 17,575</b>
<b>6020 - Animal Control</b>				
05-5320 - Salaries	\$ 690	\$ 665	\$ 6,169	\$ 8,000
05-5330 - Animal Control FICA	\$ -	\$ 62	\$ 141	\$ -
05-5340 - Ins-Worker's Comp	\$ -	\$ -	\$ 282	\$ 300
05-5360 - Pet Holding Fee/Rabies	\$ 45	\$ -	\$ 360	\$ 750
05-5380 - Supplies/Miscellaneous	\$ 52	\$ 62	\$ 1,870	\$ 750
<b>Total 6020 - Animal Control</b>	<b>\$ 787</b>	<b>\$ 789</b>	<b>\$ 8,822</b>	<b>\$ 9,800</b>

**City of Meadowlakes  
General Fund  
Profit & Loss Budget vs. Actual**

	Sept 17	Budgeted Sept 17	FY to Date	Budget
<b>6030 · Traffic Control</b>				
05-5610 · Salary & Wages	\$ 300	\$ 1,038	\$ 14,747	\$ 12,500
05-5615 · FICA/Med	\$ 73	\$ 80	\$ 1,201	\$ 1,000
05-5620 · Ins-Worker's Comp	\$ -	\$ -	\$ 318	\$ 325
05-5625 · Ins-Auto Liability	\$ -	\$ -	\$ -	
05-5630 · Ins-Law Enf Liability	\$ -	\$ -	\$ 1,122	\$ 1,145
05-5650 · Misc. Traffic Control Exp.	\$ 742	\$ -	\$ 934	\$ 500
<b>Total 6030 · Traffic Control</b>	<b>\$ 1,115</b>	<b>\$ 1,118</b>	<b>\$ 18,322</b>	<b>\$ 15,470</b>
<b>6050 · Contract Emergency Service</b>				
05-6610 · Marble Falls EMS	\$ 2,958	\$ 2,950	\$ 35,500	\$ 35,500
05-6620 · Marble Falls Fire	\$ 8,095	\$ 3,105	\$ 42,135	\$ 42,250
<b>Total 6050 · Contract Emergency Service</b>	<b>\$ 11,053</b>	<b>\$ 6,055</b>	<b>\$ 77,635</b>	<b>\$ 77,750</b>
<b>Total 6000 · Public Safety</b>	<b>\$ 14,442</b>	<b>\$ 9,364</b>	<b>\$ 118,115</b>	<b>\$ 120,595</b>
<b>Total Expense</b>	<b>\$ 60,043</b>	<b>\$ 38,210</b>	<b>\$ 516,257</b>	<b>\$ 552,250</b>
<b>Net Ordinary Income</b>	<b>\$ (59,004)</b>	<b>\$ (34,411)</b>	<b>\$ (94,086)</b>	<b>\$ (111,200)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
05-4650 · Transfer in From Other Funds				
05-4651 · Transfer in from Utility Fund	\$ 8,634	\$ 8,634	\$ 103,605	\$ 103,605
05-4652 · Transfer in Recreation Fund	\$ 2,458	\$ 2,496	\$ 29,500	\$ 29,950
<b>Total 05-4650 · Transfer in From Other Funds</b>	<b>\$ 11,092</b>	<b>\$ 11,130</b>	<b>\$ 133,105</b>	<b>\$ 133,555</b>
<b>Total Other Income</b>	<b>\$ 11,092</b>	<b>\$ 11,130</b>	<b>\$ 133,105</b>	<b>\$ 133,555</b>
<b>Other Expense</b>				
7000 · Non-Operating Expense				
05-8500 · Transfers Out				
05-8502 · Transfer to RCC Fund	\$ -	\$ -	\$ 500	\$ 500
05-8501 · Transfer or PWD	\$ -	\$ -	\$ 500	\$ 500
<b>Total 05-8500 · Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
05-8700 · Capital Expenditure over \$5,000	\$ -	\$ -	\$ -	\$ -
<b>Total 7000 · Non-Operating Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Net Other Income</b>	<b>\$ 11,092</b>	<b>\$ 11,130</b>	<b>\$ 132,105</b>	<b>\$ 132,555</b>
<b>Net Income</b>	<b>\$ (47,912)</b>	<b>\$ (23,281)</b>	<b>\$ 38,019</b>	<b>\$ 21,355</b>

City of Meadowlakes

Check Detail

September 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	09/01/2017	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Check	EFT	09/01/2017	Marble Falls Area EMS Inc	05-1035 · First State Bank		-2,958.33
				05-6610 · Marble Falls EMS	-2,958.33	2,958.33
TOTAL					-2,958.33	2,958.33
Check	EFT	09/01/2017	Marble Falls Area Volunteer Fire Dept	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Check	EFT	09/25/2017	Katherine McAnally	05-1035 · First State Bank		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	15487	09/07/2017	America's Best Pest Control, Inc	05-1035 · First State Bank		-115.00
Bill	01-0306203	08/29/2017		05-6410 · Maintenance & Repair	-115.00	115.00
TOTAL					-115.00	115.00
Bill Pmt -Check	15488	09/07/2017	Burnet Vet Clinic Inc	05-1035 · First State Bank		-135.00
Bill	8/30/17 Stm	08/30/2017		05-5360 · Pet Holding Fee/Rabies	-135.00	135.00
TOTAL					-135.00	135.00
Bill Pmt -Check	15489	09/07/2017	Marble Falls Area EMS Inc	05-1035 · First State Bank		-788.36
Bill	2ND QTR	09/05/2017		05-2126 · Child Safety Fund	-788.36	788.36
TOTAL					-788.36	788.36
Bill Pmt -Check	15490	09/07/2017	Pat Preston	05-1035 · First State Bank		-23.22
Bill	July-Aug 20	08/31/2017		05-5274 · Mileage	-23.22	23.22
TOTAL					-23.22	23.22



City of Meadowlakes

Check Detail

September 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	15491	09/07/2017	Pedernales Electric Coop	05-1035 · First State Bank		-301.64
Bill	8/25/17 Stm	08/25/2017		05-6420 · Electric Service	-301.64	301.64
TOTAL					-301.64	301.64
Bill Pmt -Check	15492	09/14/2017	Burnet Vet Clinic Inc	05-1035 · First State Bank		-45.00
Bill	74767	09/08/2017		05-5360 · Pet Holding Fee/Rabies	-45.00	45.00
TOTAL					-45.00	45.00
Bill Pmt -Check	15493	09/14/2017	Duffy Company, LLC	05-1035 · First State Bank		-500.00
Bill	Refund	09/13/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	15494	09/14/2017	Pedernales Electric Coop	05-1035 · First State Bank		-38.25
Bill	8/6-9/6/17 S	09/08/2017		05-6420 · Electric Service	-38.25	38.25
TOTAL					-38.25	38.25
Check	15495	09/22/2017	Burnet Central Appraisal District	05-1035 · First State Bank		-2,885.17
				05-5020 · Quarterly Expense	-2,885.17	2,885.17
TOTAL					-2,885.17	2,885.17
Check	15496	09/22/2017	Burnet County	05-1035 · First State Bank		-1,000.00
				05-6355 · Miscellaneous	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	15497	09/22/2017	Frontier	05-1035 · First State Bank		-278.69
				05-6350 · Telephone	-278.69	278.69
TOTAL					-278.69	278.69
Check	15498	09/22/2017	Great Southern Life Insurance	05-1035 · First State Bank		-115.14
				05-6045 · Health Insurance	-115.14	115.14
TOTAL					-115.14	115.14

City of Meadowlakes

Check Detail

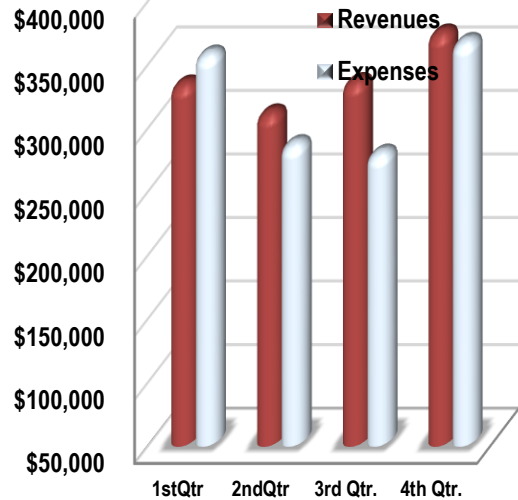
September 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15499	09/22/2017	Quill Corporation	05-1035 · First State Bank		-450.94
				05-6320 · Office Expense/Supplies	-450.94	450.94
TOTAL					-450.94	450.94
Check	15500	09/22/2017	Xerox Corporation	05-1035 · First State Bank		-358.45
				05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Expense/Supplies	-112.80	112.80
TOTAL					-358.45	358.45
Bill Pmt -Check	15501	09/28/2017	ATS	05-1035 · First State Bank		-297.00
Bill	I-723665	08/25/2017		05-2340 · Inspection Fees	-297.00	297.00
TOTAL					-297.00	297.00
Bill Pmt -Check	15502	09/28/2017	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23678	09/25/2017		05-6360 · Office Maintenance-Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Check	15503	09/28/2017	Condor Document Service, LLC	05-1035 · First State Bank		-32.00
Bill	CML92217	09/22/2017		05-6320 · Office Expense/Supplies	-32.00	32.00
TOTAL					-32.00	32.00
Bill Pmt -Check	15504	09/28/2017	Burnet County Clerk	05-1035 · First State Bank		-6.00
Bill	FY 2018 Bu	09/28/2017		05-6320 · Office Expense/Supplies	-6.00	6.00
TOTAL					-6.00	6.00
TOTAL SEPTEMBER 2017 GENERAL FUND DISBURSEMENTS						14,182.77

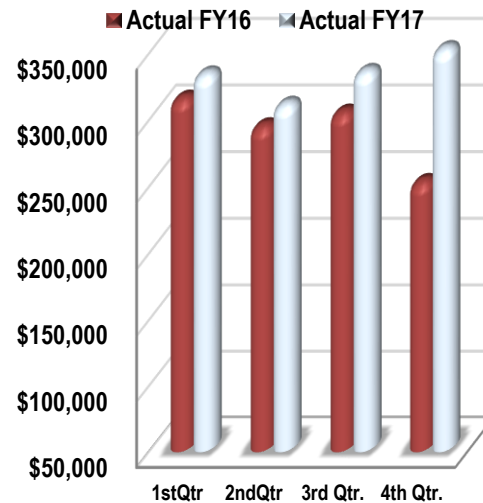
# Utility Fund Snapshot

September 2017

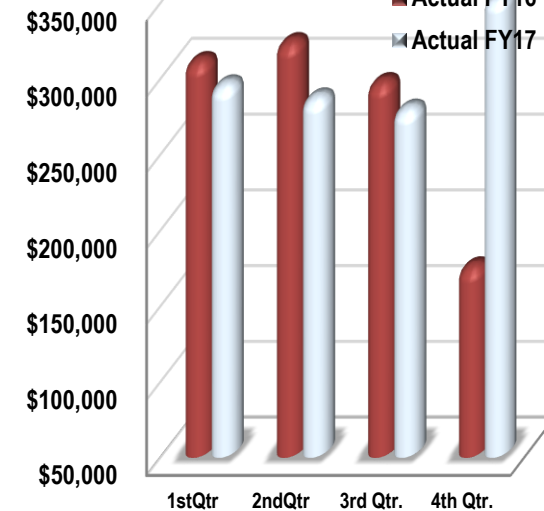
Income vs. Expense Trend



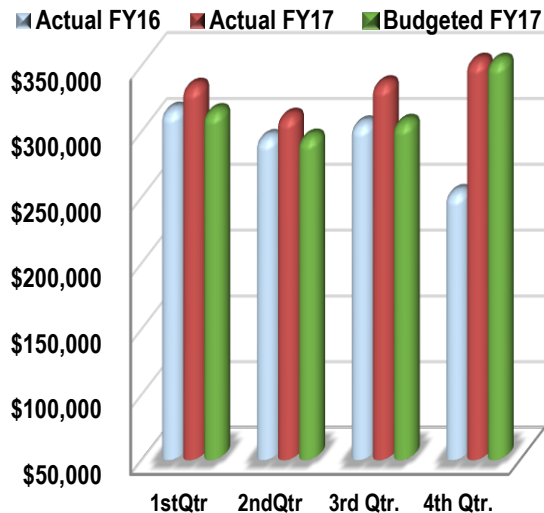
Prev Year Income Comparison



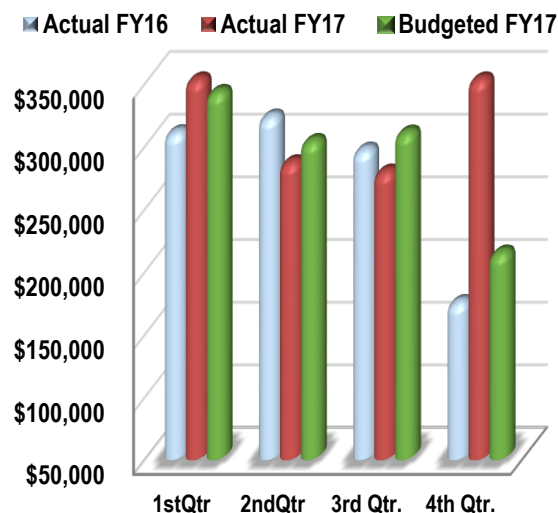
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

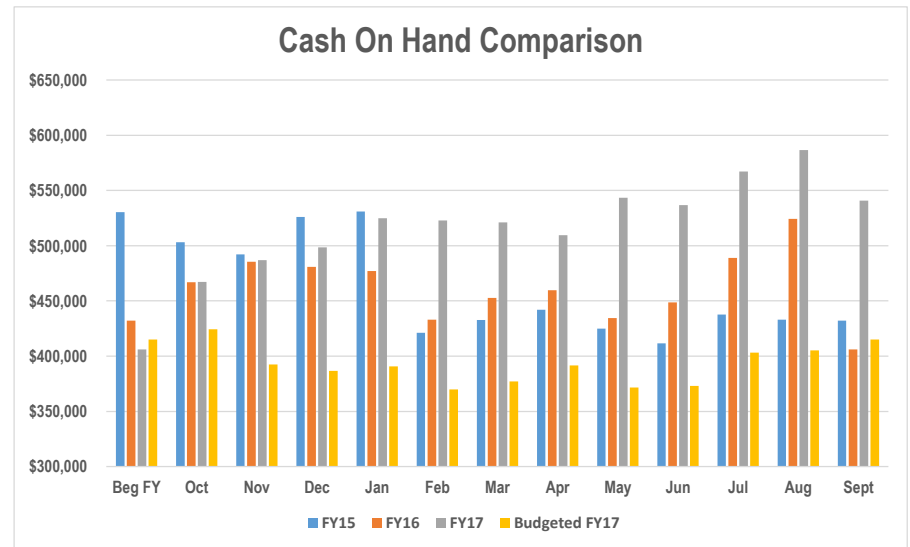
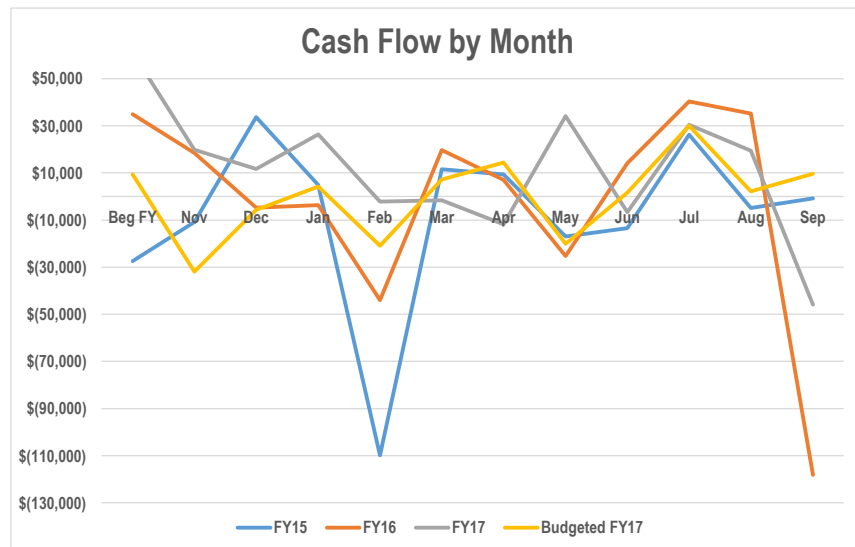


## Account Balances

Cash	9/30/2017	9/30/2016
Checking Account	\$ 289,707	\$ 154,984
CD's	\$ 251,109	\$ 251,109
<b>Total Cash</b>	<b>\$ 540,816</b>	<b>\$ 406,093</b>
<b>Current Receivables</b>	<b>\$ 125,344</b>	<b>\$ 93,891</b>
<b>Current Payables</b>	<b>\$ 159,379</b>	<b>\$ 91,895</b>
<b>Net Gain/(Loss)</b>	<b>\$ 98,290</b>	<b>\$ (79,888)</b>
<b>Cash Flow (+/-)</b>	<b>\$ 134,724</b>	<b>\$ (26,046)</b>
(FY to Date)		

# City of Meadowlakes-Utility Fund FY 17 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$406,091	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$567,274	\$586,674	
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$567,274	\$586,674	\$540,815	\$0
<b>CASH RECEIPTS</b>														<b>Total</b>
Account Receivable		\$127,274	\$113,641	\$103,551	\$93,183	\$78,509	\$99,292	\$92,801	\$116,823	\$93,471	\$111,612	\$133,329	\$103,933	\$1,267,419
Contract Services		\$7,109	\$16,150	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$104,009
Customer's Deposits		\$1,000	\$400	\$800	\$600	\$1,000	\$1,100	\$100	\$800	\$1,400	\$1,100	\$900	\$900	\$10,100
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Miscellaneous		\$1,825	\$3,340	\$1,976	\$6,547	\$3,386	\$1,807	\$178	\$5,766	\$399	\$1,833	\$5,025	\$285	\$32,367
<b>TOTAL CASH RECEIPTS</b>		<b>\$137,208</b>	<b>\$133,531</b>	<b>\$114,402</b>	<b>\$108,405</b>	<b>\$91,470</b>	<b>\$110,274</b>	<b>\$101,154</b>	<b>\$131,464</b>	<b>\$103,345</b>	<b>\$122,620</b>	<b>\$147,329</b>	<b>\$113,193</b>	<b>\$1,414,395</b>
Total cash available	\$406,091	\$543,299	\$600,698	\$601,381	\$607,081	\$616,436	\$633,130	\$622,448	\$640,946	\$646,922	\$659,493	\$714,603	\$699,867	
<b>CASH PAID OUT-OPERATIONAL</b>														<b>Total</b>
Prior Months Payables/Miscellaneous		\$23,963	\$2,249	\$4,970	\$2,916	\$2,112	\$13,465	\$7,884	\$3,410	\$5,379	\$6,345	\$6,746	\$1,200	\$80,639
Employee Related Expense		\$25,737	\$36,474	\$25,272	\$25,050	\$26,513	\$28,798	\$26,363	\$39,622	\$30,840	\$29,826	\$28,029	\$40,439	\$362,963
Administrative Expenses		\$240	\$20,042	\$1,175	\$4,247	\$1,351	\$1,343	\$1,852	\$391	\$560	\$1,840	\$1,136	\$699	\$34,876
Operating Expenses		\$2,350	\$15,915	\$32,110	\$10,778	\$24,395	\$29,174	\$37,608	\$14,754	\$34,078	\$14,966	\$52,759	\$77,302	\$346,189
Solid Waste Collection Expense		\$0	\$15,197	\$15,336	\$15,282	\$15,367	\$15,214	\$15,417	\$15,350	\$15,350	\$15,400	\$15,417	\$15,570	\$168,900
<b>Total Cash Paid Out-Operational</b>		<b>\$52,290</b>	<b>\$89,877</b>	<b>\$78,863</b>	<b>\$58,273</b>	<b>\$69,738</b>	<b>\$87,994</b>	<b>\$89,124</b>	<b>\$73,527</b>	<b>\$86,207</b>	<b>\$68,377</b>	<b>\$104,087</b>	<b>\$135,210</b>	<b>\$993,567</b>
<b>CASH PAID OUT- NON -OPERATIONAL</b>														<b>Total</b>
Transfer to General Fund		\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$103,608
Transfers to Debt Service		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$90,000
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$92,496
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$23,842</b>	<b>\$286,104</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$76,132</b>	<b>\$113,719</b>	<b>\$102,705</b>	<b>\$82,115</b>	<b>\$93,580</b>	<b>\$111,836</b>	<b>\$112,966</b>	<b>\$97,369</b>	<b>\$110,049</b>	<b>\$92,219</b>	<b>\$127,929</b>	<b>\$159,052</b>	<b>\$1,279,671</b>
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$567,274	\$586,674	\$540,815	
<b>Change in Cash</b>														<b>Total</b>
Difference Beginning to End of Month		\$61,076	\$19,812	\$11,697	\$26,290	(\$2,110)	(\$1,562)	(\$11,812)	\$34,095	(\$6,704)	\$30,401	\$19,400	(\$45,859)	\$134,724
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$61,076	\$80,888	\$92,585	\$118,875	\$116,765	\$115,203	\$103,391	\$137,486	\$130,782	\$161,183	\$180,583	\$134,724	\$1,433,541



# City of Meadowlakes-Utility Fund

## Balance Sheet

	Sept 30, 2017	August 31, 2017	Sept 30, 2016
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1000 - Operating Cash			
1010 - Petty Cash	\$ 600	\$ 600	\$ 600
1015 - Checking-1st State Bank	\$ 289,107	\$ 334,863	\$ 154,282
10152 - CD1319598	\$ 50,224	\$ 50,224	\$ 50,224
10153 - CD131955	\$ 100,431	\$ 100,431	\$ 100,431
10155 - CD131957	\$ 100,454	\$ 100,454	\$ 100,454
<b>Total 1000 - Operating Cash</b>	<b>\$ 540,816</b>	<b>\$ 586,572</b>	<b>\$ 405,990</b>
1300 - Debt Service			
1320 - 13-I&S Tank-1st State Bank	\$ -	\$ 102	\$ 102
<b>Total 1300 - Debt Service</b>	<b>\$ -</b>	<b>\$ 102</b>	<b>\$ 102</b>
<b>Total Checking/Savings</b>	<b>\$ 540,816</b>	<b>\$ 586,674</b>	<b>\$ 406,092</b>
<b>Other Current Assets</b>			
1430 - Prepaid Items	\$ 4,353	\$ 4,350	\$ 4,994
1500 - Operating Receivables			
1510 - Service Receivables	\$ 107,789	\$ 100,247	\$ 89,623
1515 - General Fund Receivables	\$ 2,579	\$ 2,421	\$ 1,295
1583 - RCC Receivable	\$ 2,991	\$ (550)	\$ -
1584 - POA Receivables	\$ 11,985	\$ 3,389	\$ 2,973
1500 - Operating Receivables - Other	\$ -	\$ -	\$ -
<b>Total 1500 - Operating Receivables</b>	<b>\$ 125,344</b>	<b>\$ 105,507</b>	<b>\$ 93,891</b>
1800 - Operating Inventories			
1810 - Meter Inventory	\$ 15,220	\$ 15,220	\$ 15,220
1820 - Materials & Supplies Inventory	\$ 24,842	\$ 24,842	\$ 24,842
<b>Total 1800 - Operating Inventories</b>	<b>\$ 40,062</b>	<b>\$ 40,062</b>	<b>\$ 40,062</b>
1994 - Net Pension Asset	\$ -	\$ -	\$ -
<b>Total Other Current Assets</b>	<b>\$ 169,759</b>	<b>\$ 149,919</b>	<b>\$ 138,947</b>
<b>Total Current Assets</b>	<b>\$ 710,575</b>	<b>\$ 736,593</b>	<b>\$ 545,039</b>
<b>Fixed Assets</b>			
1900 - Fixed Assets			
1910 - Land			
1911 - Public Works Land	\$ 28,097	\$ 28,097	\$ 28,097
1910 - Land - Other	\$ 14,237	\$ 14,237	\$ 14,237
<b>Total 1910 - Land</b>	<b>\$ 42,334</b>	<b>\$ 42,334</b>	<b>\$ 42,334</b>
1915 - Elevated Storage	\$ 655,852	\$ 655,852	\$ 655,852
1920 - Water Distribution	\$ 739,245	\$ 739,245	\$ 739,245
1925 - Water Treatment Plant	\$ 315,866	\$ 315,866	\$ 315,866
1930 - Water Rights	\$ 106,111	\$ 106,111	\$ 106,111
1935 - Sewage Collection System	\$ 853,604	\$ 853,604	\$ 853,604
1940 - Sewage Treatment Plants	\$ 751,626	\$ 751,626	\$ 751,626

# City of Meadowlakes-Utility Fund

## Balance Sheet

	Sept 30, 2017	August 31, 2017	Sept 30, 2016
1945 - Drainage System	\$ 377,308	\$ 377,308	\$ 377,308
1950 - Raw Water Intake	\$ 563,837	\$ 563,837	\$ 563,837
1955 - WTP Expansion	\$ 1,735,546	\$ 1,735,546	\$ 1,735,546
1965 - Machinery & Equipment			
1966 - PWD Machinery & Equipment	\$ 113,799	\$ 113,799	\$ 113,799
1967 - Golf-Machinery & Equipment	\$ 24,000	\$ 24,000	\$ 24,000
1965 - Machinery & Equipment - Other	\$ 77,371	\$ 77,134	\$ 77,134
Total 1965 - Machinery & Equipment	\$ 215,170	\$ 214,933	\$ 214,933
1970 - Auto	\$ 74,590	\$ 74,590	\$ 74,590
1975 - Furniture & Fixtures			
1976 - PWD-Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
Total 1975 - Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
1980 - Building; Additions & Improve			
1985 - Municipal Building	\$ 300,442	\$ 300,442	\$ 300,442
1980 - Building; Additions & Improve - Other	\$ 105,717	\$ 105,717	\$ 105,717
Total 1980 - Building; Additions & Improve	\$ 406,159	\$ 406,159	\$ 406,159
1990 - Accumulated Depreciation	\$ (3,115,875)	\$ (3,115,875)	\$ (3,115,875)
Total 1900 - Fixed Assets	\$ 3,776,027	\$ 3,775,790	\$ 3,775,790
1983 - Golf Irrigation Improvements	\$ 279,082	\$ 279,082	\$ 279,082
1991 - Accumulated Depreciation Improvements	\$ (66,615)	\$ (66,615)	\$ (66,615)
1992 - Accumulated Depreciation Bldgs.	\$ (164,512)	\$ (164,512)	\$ (164,512)
1993 - Accumulated Depreciation M/F/E	\$ (209,998)	\$ (209,998)	\$ (209,998)
Total Fixed Assets	\$ 3,613,984	\$ 3,613,747	\$ 3,613,747
Other Assets			
1997 - Deferred Outflow/Pension	\$ 38,955	\$ 38,955	\$ 38,955
Total Other Assets	\$ 38,955	\$ 38,955	\$ 38,955
<b>TOTAL ASSETS</b>	<b>\$ 4,363,513</b>	<b>\$ 4,389,295</b>	<b>\$ 4,197,741</b>

# City of Meadowlakes-Utility Fund Balance Sheet

	Sept 30, 2017	August 31, 2017	Sept 30, 2016
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2000 - Accounts Payable	\$ 51,386	\$ 44,524	\$ -
3210 - Current Portion-Loan Payable	\$ -	\$ -	\$ -
<b>Total Accounts Payable</b>	<u>\$ 51,386</u>	<u>\$ 44,524</u>	<u>\$ -</u>
<b>Other Current Liabilities</b>			
2100-Payroll Liabilities	\$ 11,673	\$ -	\$ -
3010 - Service Deposits Payable	\$ 86,015	\$ 85,959	\$ 81,612
3020 - Sales Tax Payable	\$ 1,093	\$ 1,087	\$ 1,071
3561 - Vehicle & Machinery Repl Reserve	\$ (0)	\$ (0)	\$ -
3615 - Accrued Employee Vacation-Payable	\$ 9,212	\$ 9,212	\$ 9,212
3700 - Prior Period Adjustments	\$ -	\$ -	\$ -
<b>Total Other Current Liabilities</b>	<u>\$ 107,993</u>	<u>\$ 96,258</u>	<u>\$ 91,895</u>
<b>Total Current Liabilities</b>	<u>\$ 159,379</u>	<u>\$ 140,782</u>	<u>\$ 91,895</u>
<b>Long Term Liabilities</b>			
2580 - Net Pension Liability	\$ 5,926	\$ 5,926	\$ 5,926
2602 - Differed Inflow/Pension	\$ 10,844	\$ 10,844	\$ 10,844
3600 - Long Term Debt			
3610 - 2013-Lease/Purchase POA Loan	\$ -	\$ -	\$ -
<b>Total 3600 - Long Term Debt</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Long Term Liabilities</b>	<u>\$ 16,770</u>	<u>\$ 16,770</u>	<u>\$ 16,770</u>
<b>Total Liabilities</b>	<u>\$ 176,149</u>	<u>\$ 157,552</u>	<u>\$ 108,665</u>
<b>Equity</b>			
3900 - Retained Earnings	\$ 566,056	\$ 566,056	\$ 645,944
4000 - Utility Fund Balance	\$ (112,440)	\$ (112,440)	\$ (112,440)
4010 - Reserved for Inventories	\$ 21,711	\$ 21,711	\$ 21,711
4020 - Utility Fund-Fixed Assets	\$ 3,613,748	\$ 3,613,748	\$ 3,613,748
<b>Net Income</b>	<u>\$ 98,290</u>	<u>\$ 142,668</u>	<u>\$ (79,888)</u>
<b>Total Equity</b>	<u>\$ 4,187,365</u>	<u>\$ 4,231,743</u>	<u>\$ 4,089,075</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>\$ 4,363,514</u></u>	<u><u>\$ 4,389,295</u></u>	<u><u>\$ 4,197,740</u></u>

Note: Difference between total assets and liabilities due to rounding

# City of Meadowlakes-Utility Fund

## Profit & Loss Budget vs. Actual

	Sept 17	Budgeted Sept 17	FY to Date	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5010 · Water Revenue	\$ 45,415	\$ 42,440	\$ 473,815	\$ 430,000
5020 · Sewer Revenues	\$ 43,863	\$ 42,600	\$ 519,613	\$ 511,200
5030 · Garbage Revenue	\$ 17,468	\$ 17,000	\$ 206,340	\$ 204,000
5110 · Contract Services	\$ 8,075	\$ 7,917	\$ 104,009	\$ 95,000
5120 · Water Connect Fee Revenue	\$ -	\$ -	\$ 9,900	\$ 4,375
5130 · Sewer Connect Fee Revenue	\$ -	\$ -	\$ 8,700	\$ 3,625
5140 · Transfer Fee	\$ 225	\$ 210	\$ 2,425	\$ 2,500
5150 · Penalty & Interest Earned	\$ 892	\$ 750	\$ 8,701	\$ 9,000
5170 · Miscellaneous Revenues	\$ 413	\$ 230	\$ 12,941	\$ 2,750
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ 500
5200 · Interest earned on Investments	\$ 85	\$ -	\$ 316	\$ -
<b>Total Income</b>	<b>\$ 116,436</b>	<b>\$ 111,147</b>	<b>\$ 1,346,760</b>	<b>\$ 1,262,950</b>
<b>Gross Profit</b>	<b>\$ 116,436</b>	<b>\$ 111,147</b>	<b>\$ 1,346,760</b>	<b>\$ 1,262,950</b>
<b>Expense</b>				
6100 · Employee Expenses				
6110 · Salaries & Wages	\$ 31,392	\$ 32,975	\$ 269,179	\$ 293,300
6111 · Other Employee Expenses	\$ 9,455	\$ 9,385	\$ 98,625	\$ 105,000
<b>Total Employee Expenses</b>	<b>\$ 40,847</b>	<b>\$ 42,360</b>	<b>\$ 367,804</b>	<b>\$ 398,300</b>
<b>Total Administrative Expenses</b>	<b>\$ 1,022</b>	<b>\$ 1,530</b>	<b>\$ 35,383</b>	<b>\$ 32,950</b>
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp	\$ 56,905	\$ 7,792	\$ 182,881	\$ 194,500
6302 · Wastewater Operational Expenses	\$ 14,375	\$ 6,201	\$ 100,186	\$ 69,500
6303 · Other Operational Expenses	\$ 8,185	\$ 4,300	\$ 92,074	\$ 96,595
<b>Total Operating Expense</b>	<b>\$ 79,465</b>	<b>\$ 18,293</b>	<b>\$ 375,141</b>	<b>\$ 360,595</b>
6510 · Garbage Service Expense	\$ 15,637	\$ 15,450	\$ 184,537	\$ 185,000
<b>Transfer to Other Funds</b>	<b>\$ 23,842</b>	<b>\$ 23,839</b>	<b>\$ 285,605</b>	<b>\$ 286,105</b>
<b>Total Expenses</b>	<b>\$ 160,813</b>	<b>\$ 101,472</b>	<b>\$ 1,248,470</b>	<b>\$ 1,262,950</b>
<b>Net Gain/(Loss)</b>	<b>\$ (44,377)</b>	<b>\$ 9,675</b>	<b>\$ 98,290</b>	<b>\$ -</b>

Please note that detailed financial information follows this page



# City of Meadowlakes-Utility Fund

## Profit & Loss Budget vs. Actual

	Sept 17	Budgeted Sept 17	FY to Date	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5010 · Water Revenue	\$ 45,415	\$ 42,440	\$ 473,815	\$ 430,000
5020 · Sewer Revenues	\$ 43,863	\$ 42,600	\$ 519,613	\$ 511,200
5030 · Garbage Revenue	\$ 17,468	\$ 17,000	\$ 206,340	\$ 204,000
5110 · Contract Services	\$ 8,075	\$ 7,917	\$ 104,009	\$ 95,000
5120 · Water Connect Fee Revenue	\$ -	\$ -	\$ 9,900	\$ 4,375
5130 · Sewer Connect Fee Revenue	\$ -	\$ -	\$ 8,700	\$ 3,625
5140 · Transfer Fee	\$ 225	\$ 210	\$ 2,425	\$ 2,500
5150 · Penalty & Interest Earned	\$ 892	\$ 750	\$ 8,701	\$ 9,000
5170 · Miscellaneous Revenues	\$ 413	\$ 230	\$ 12,941	\$ 2,750
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ 500
5200 · Interest earned on Investments	\$ 85	\$ -	\$ 316	\$ -
<b>Total Income</b>	<b>\$ 116,436</b>	<b>\$ 111,147</b>	<b>\$ 1,346,760</b>	<b>\$ 1,262,950</b>
<b>Gross Profit</b>	<b>\$ 116,436</b>	<b>\$ 111,147</b>	<b>\$ 1,346,760</b>	<b>\$ 1,262,950</b>
<b>Expense</b>				
<b>6100 · Employee Expenses</b>				
<b>6110 · Salaries &amp; Wages</b>				
6410 · Salaries Exempt Employees	\$ 7,540	\$ 7,695	\$ 65,346	\$ 66,700
6415 · Salaries & Wages-Non-Exempt	\$ 22,435	\$ 23,780	\$ 185,568	\$ 206,100
6416 · Overtime & Standby Pay	\$ 1,417	\$ 1,500	\$ 14,711	\$ 15,500
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 3,554	\$ 5,000
<b>Total 6110 · Salaries &amp; Wages</b>	<b>\$ 31,392</b>	<b>\$ 32,975</b>	<b>\$ 269,179</b>	<b>\$ 293,300</b>
<b>6111 · Other Employee Expenses</b>				
6116 · Unemployment Expense	\$ -	\$ -	\$ 3,774	\$ 1,750
6120 · FICA Expense	\$ 2,425	\$ 2,600	\$ 20,616	\$ 23,000
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 7,007	\$ 7,500
6150 · Employee Insurance Expenses	\$ 4,480	\$ 5,400	\$ 46,867	\$ 56,000
6160 · Employee Retirement Expense	\$ 760	\$ 840	\$ 5,924	\$ 7,500
6170 · Employee Uniform Expense	\$ 661	\$ 420	\$ 8,814	\$ 5,000
6180 · Employee Training & Travel Exp	\$ 1,129	\$ 125	\$ 5,492	\$ 4,250
6560 · Miscellaneous Employee Expenses	\$ -	\$ -	\$ 131	\$ -
<b>Total 6111 · Other Employee Expenses</b>	<b>\$ 9,455</b>	<b>\$ 9,385</b>	<b>\$ 98,625</b>	<b>\$ 105,000</b>
<b>Total 6100 · Employee Expenses</b>	<b>\$ 40,847</b>	<b>\$ 42,360</b>	<b>\$ 367,804</b>	<b>\$ 398,300</b>
<b>6200 · Administrative Expenses</b>				
<b>6225 · Misc. Dues &amp; Fees</b>				
6226 · TECQ Fees			\$ 3,642	\$ 3,500
6227 · Other Misc. Dues & Fees	\$ 25	\$ 167	\$ 499	\$ 2,000
<b>Total 6225 · Misc. Dues &amp; Fees</b>	<b>\$ 25</b>	<b>\$ 167</b>	<b>\$ 4,141</b>	<b>\$ 5,500</b>

# City of Meadowlakes-Utility Fund

## Profit & Loss Budget vs. Actual

	Sept 17	Budgeted Sept 17	FY to Date	Budget
6235 • Computer/Office Equip R&M	\$ 614	\$ 250	\$ 1,563	\$ 1,000
6240 • Software Update	\$ -	\$ -	\$ 3,340	\$ 1,500
6250 • Office Supplies	\$ 90	\$ 167	\$ 1,813	\$ 2,000
6255 • Postage Expense	\$ -	\$ 500	\$ 3,164	\$ 2,500
6260 • Telephone Expense	\$ 211	\$ 300	\$ 3,274	\$ 3,600
6270 • Insurance - GL & Property	\$ -	\$ -	\$ 16,025	\$ 15,100
6280 • Bad Debts	\$ -	\$ -	\$ -	\$ -
6282 • Administrative-Miscellaneous	\$ 82	\$ 146	\$ 2,063	\$ 1,750
<b>Total 6200 • Administrative Expenses</b>	<b>\$ 1,022</b>	<b>\$ 1,530</b>	<b>\$ 35,383</b>	<b>\$ 32,950</b>
<b>6300 • Operating Expenses</b>				
6301 • Water Treatment Operational Exp				
6305 • Water Treatment Electrical	\$ 3,198	\$ 4,000	\$ 28,933	\$ 36,000
6310 • Heating Fuel-WTP	\$ -	\$ -	\$ 128	\$ 1,500
6314 • R&M-Plant & Pump Station	\$ 3,109	\$ 2,000	\$ 19,452	\$ 25,000
6316 • WTP Chemical Expense	\$ 7,596	\$ 1,000	\$ 23,222	\$ 21,000
6320 • Water Outside Testing Expense	\$ 241	\$ 292	\$ 2,376	\$ 3,500
6328 • Distribution Repair & Maint.	\$ 1,756	\$ 500	\$ 10,129	\$ 5,000
6355 • Meter Purchased	\$ 41,005	\$ -	\$ 96,436	\$ 100,000
6360 • Tap Materials-Water	\$ -	\$ -	\$ 2,205	\$ 2,500
<b>Total 6301 • Water Treatment Operational Exp</b>	<b>\$ 56,905</b>	<b>\$ 7,792</b>	<b>\$ 182,881</b>	<b>\$ 194,500</b>
6302 • Wastewater Operational Expenses				
6304 • Wastewater Electrical	\$ 2,168	\$ 2,584	\$ 24,381	\$ 31,000
6311 • Propane-Wastewater	\$ -		\$ 500	\$ 1,500
6317 • WWTP Chemicals	\$ 2,327	\$ 1,500	\$ 6,190	\$ 6,500
6318 • Outside Testing Wastewater	\$ 112	\$ 250	\$ 3,419	\$ 3,000
6321 • Collection System R&M				
63212 • Lift Station Repairs	\$ 221	\$ -	\$ 12,045	\$ 5,000
6321 • Collection System R&M - Other	\$ 894	\$ 200	\$ 7,194	\$ 2,500
<b>Total 6321 • Collection System R&amp;M</b>	<b>\$ 1,115</b>	<b>\$ 200</b>	<b>\$ 19,239</b>	<b>\$ 7,500</b>
6322 • Irrigation Maintenance Expense	\$ 3,971		\$ 4,289	
6327 • WWTP Repair & Maintenance	\$ 4,682	\$ 1,667	\$ 42,168	\$ 20,000
<b>Total 6302 • Wastewater Operational Expenses</b>	<b>\$ 14,375</b>	<b>\$ 6,201</b>	<b>\$ 100,186</b>	<b>\$ 69,500</b>
6303 • Other Operational Expenses				
63031 • Repair & Maintenance-Other				
6329 • R&M-Building/Misc.	\$ 257	\$ 250	\$ 9,250	\$ 8,155
63291 • Drainage Repair & Maintenance	\$ -		\$ 11,623	\$ 20,000
<b>Total 63031 • Repair &amp; Maintenance-Other</b>	<b>\$ 257</b>	<b>\$ 250</b>	<b>\$ 20,873</b>	<b>\$ 28,155</b>
6330 • Vehicle Repair & Maintenance	\$ 223	\$ 700	\$ 6,241	\$ 8,500
6335 • Machinery Repair & Maintenance	\$ 1,761	\$ 1,250	\$ 16,148	\$ 15,000
6340 • Vehicle & Machinery Fuel				
6341 • Vehicle Fuel	\$ 1,922	\$ 1,000	\$ 10,309	\$ 12,000

# City of Meadowlakes-Utility Fund

## Profit & Loss Budget vs. Actual

	Sept 17	Budgeted Sept 17	FY to Date	Budget
6342 • Machinery Fuel	\$ 626	\$ 500	\$ 1,805	\$ 5,000
Total 6340 • Vehicle & Machinery Fuel	\$ 2,548	\$ 1,500	\$ 12,114	\$ 17,000
6345 • Equipment Lease/Rental	\$ -	\$ -	\$ 400	\$ -
6350 • Miscellaneous Operational Exp.	\$ 1,862	\$ 300	\$ 10,989	\$ 3,850
6365 • Small Tools	\$ 1,534	\$ 300	\$ 5,594	\$ 4,090
6550 • Assets Purchased	\$ -	\$ -	\$ 19,715	\$ 20,000
Total 6303 • Other Operational Expenses	\$ 8,185	\$ 4,300	\$ 92,074	\$ 96,595
Total 6300 • Operating Expenses	\$ 79,465	\$ 18,293	\$ 375,141	\$ 360,595
6500 • Other Operational Expenses				
6510 • Garbage Service Expense	\$ 15,637	\$ 15,450	\$ 184,537	\$ 185,000
Total 6500 • Other Operational Expenses	\$ 15,637	\$ 15,450	\$ 184,537	\$ 185,000
8200 • Transfer to Other Funds				
8215 • Transfer to General Fund	\$ 8,634	\$ 8,631	\$ 103,105	\$ 103,605
8220 • Transfer to Debt Service Fund	\$ 7,500	\$ 7,500	\$ 90,000	\$ 90,000
8240 • Transfer to RCC Fund	\$ 7,708	\$ 7,708	\$ 92,500	\$ 92,500
Total 8200 • Transfer to Other Funds	\$ 23,842	\$ 23,839	\$ 285,605	\$ 286,105
8255 • Transfer to General Fixed Asset	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 160,813	\$ 101,472	\$ 1,248,470	\$ 1,262,950
Net Ordinary Income	\$ (44,377)	\$ 9,675	\$ 98,290	\$ -
Net Income	\$ (44,377)	\$ 9,675	\$ 98,290	\$ -

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	09/18/2017	State Comptroller	1015 - Checking-1st State Bank		-1,079.39
				3020 - Sales Tax Payable	-1,079.39	1,079.39
TOTAL					-1,079.39	1,079.39
Bill Pmt -Ch 16193		09/07/2017	All Points Inspections Services, LLC	1015 - Checking-1st State Bank		-3,772.10
Bill	43076	08/31/2017		6321 - Collection System R&M	-3,772.10	3,772.10
TOTAL					-3,772.10	3,772.10
Bill Pmt -Ch 16194		09/07/2017	Bill's Lock & Key	1015 - Checking-1st State Bank		-104.00
Bill	15932	09/01/2017		6330 - Vehicle Repair & Maintenance	-104.00	104.00
TOTAL					-104.00	104.00
Bill Pmt -Ch 16195		09/07/2017	Bo and Ginny Rhodes	1015 - Checking-1st State Bank		-10.84
Bill	Refund	09/07/2017		3010 - Service Deposits Payable	-10.84	10.84
TOTAL					-10.84	10.84
Bill Pmt -Ch 16196		09/07/2017	Card Service Center	1015 - Checking-1st State Bank		-1,086.46
Bill	8/29/17 Stmt	08/29/2017		1584 - POA Receivables	-699.97	699.97
				6250 - Office Supplies	-140.85	140.85
				6321 - Collection System R&M	-89.83	89.83
				6180 - Employee Training & Travel Exp	-125.86	125.86
				1583 - RCC Receivable	-29.95	29.95
TOTAL					-1,086.46	1,086.46
Bill Pmt -Ch 16197		09/07/2017	David and Patricia Laughlin	1015 - Checking-1st State Bank		-27.75
Bill	Refund	09/07/2017		3010 - Service Deposits Payable	-27.75	27.75
TOTAL					-27.75	27.75
Bill Pmt -Ch 16198		09/07/2017	Debbie Holley	1015 - Checking-1st State Bank		-30.02
Bill	Reimbursemen	09/01/2017		6180 - Employee Training & Travel Exp	-30.02	30.02
TOTAL					-30.02	30.02
Bill Pmt -Ch 16199		09/07/2017	DPC Industries, Inc	1015 - Checking-1st State Bank		-519.95
Bill	767004552-17	08/16/2017		6316 - WTP Chemical Expense	-311.97	311.97
Bill	767004553-17	08/17/2017		6317 - WWTP Chemicals	-207.98	207.98
TOTAL					-519.95	519.95
Bill Pmt -Ch 16200		09/07/2017	Ferguson Enterprises	1015 - Checking-1st State Bank		-483.76
Bill	8/31/17 Stmt	08/31/2017		6328 - Distribution Repair & Maint.	-483.76	483.76
TOTAL					-483.76	483.76

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Ch 16201</b>			<b>09/07/2017 Ford &amp; Crew Home &amp; Hardware</b>	<b>1015 - Checking-1st State Bank</b>		<b>-438.97</b>
Bill	8/25/17 St mt	08/25/2017		1584 - POA Receivables	-85.71	85.71
				6350 - Miscellaneous Operational Exp.	-154.07	154.07
				6327 - WWTP Repair & Maintenance	-19.99	19.99
				1583 - RCC Receivable	-25.30	25.30
				6335 - Mach/Equip Repair & Maintenance	-16.99	16.99
				6330 - Vehicle Repair & Maintenance	-88.95	88.95
				6365 - Small Tools	-47.96	47.96
TOTAL					<u>-438.97</u>	<u>438.97</u>
<b>Bill Pmt -Ch 16202</b>			<b>09/07/2017 Foxworth-Galbraith</b>	<b>1015 - Checking-1st State Bank</b>		<b>-192.99</b>
Bill	8/31/17 Stmt	08/31/2017		1584 - POA Receivables	-192.99	192.99
TOTAL					<u>-192.99</u>	<u>192.99</u>
<b>Bill Pmt -Ch 16203</b>			<b>09/07/2017 Grainger</b>	<b>1015 - Checking-1st State Bank</b>		<b>-405.00</b>
Bill	9532595601	08/18/2017		6314 - R&M-Plant & Pump Station	-405.00	405.00
TOTAL					<u>-405.00</u>	<u>405.00</u>
<b>Bill Pmt -Ch 16204</b>			<b>09/07/2017 North Texas Tollway Authority</b>	<b>1015 - Checking-1st State Bank</b>		<b>-40.25</b>
Bill	8/17/17 Stmt	08/17/2017		6282 - Administrative-Miscellaneous	-40.25	40.25
TOTAL					<u>-40.25</u>	<u>40.25</u>
<b>Bill Pmt -Ch 16205</b>			<b>09/07/2017 PEC</b>	<b>1015 - Checking-1st State Bank</b>		<b>-5,875.31</b>
Bill	8/25/17 Stmt	08/25/2017		6305 - Water Treatment Electrical	-3,788.07	3,788.07
				6304 - Wastewater Electrical	-2,087.24	2,087.24
TOTAL					<u>-5,875.31</u>	<u>5,875.31</u>
<b>Bill Pmt -Ch 16206</b>			<b>09/07/2017 Tractor Supply</b>	<b>1015 - Checking-1st State Bank</b>		<b>-549.09</b>
Bill	08302017 Stmt	08/30/2017		6330 - Vehicle Repair & Maintenance	-52.12	52.12
				6350 - Miscellaneous Operational Exp.	-496.97	496.97
TOTAL					<u>-549.09</u>	<u>549.09</u>
<b>Bill Pmt -Ch 16207</b>			<b>09/07/2017 UniFirst Holdings, Inc.</b>	<b>1015 - Checking-1st State Bank</b>		<b>-684.49</b>
Bill	8221986235	08/07/2017		6170 - Employee Uniform Expense	-146.51	146.51
Bill	8221988468	08/14/2017		6170 - Employee Uniform Expense	-164.81	164.81
Bill	8221990703	08/21/2017		6170 - Employee Uniform Expense	-141.51	141.51
Bill	8221992778	08/28/2017		6170 - Employee Uniform Expense	-43.55	43.55
Bill	8221992950	08/28/2017		6170 - Employee Uniform Expense	-188.11	188.11
TOTAL					<u>-684.49</u>	<u>684.49</u>

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Ch 16208</b>		<b>09/14/2017</b>	<b>AT&amp;T Mobility</b>	<b>1015 - Checking-1st State Bank</b>		<b>-211.20</b>
Bill	7/28-8/27/17 St	08/27/2017		6260 - Telephone Expense	-211.20	211.20
TOTAL					-211.20	211.20
<b>Bill Pmt -Ch 16209</b>		<b>09/14/2017</b>	<b>Generator Field Services</b>	<b>1015 - Checking-1st State Bank</b>		<b>-616.00</b>
Bill	10123	09/07/2017		6314 - R&M-Plant & Pump Station	-616.00	616.00
TOTAL					-616.00	616.00
<b>Bill Pmt -Ch 16210</b>		<b>09/14/2017</b>	<b>HydroPro Solutions, LLC</b>	<b>1015 - Checking-1st State Bank</b>		<b>-11,316.40</b>
Bill	0010642-IN	08/23/2017		6355 - Meter Purchased	-11,316.40	11,316.40
TOTAL					-11,316.40	11,316.40
<b>Bill Pmt -Ch 16211</b>		<b>09/14/2017</b>	<b>Interstate Battery Systems of Metro-Austi</b>	<b>1015 - Checking-1st State Bank</b>		<b>-181.86</b>
Bill	220028526	08/23/2017		6335 - Mach/Equip Repair & Maintenance	-181.86	181.86
TOTAL					-181.86	181.86
<b>Bill Pmt -Ch 16212</b>		<b>09/14/2017</b>	<b>Lowe's</b>	<b>1015 - Checking-1st State Bank</b>		<b>-7,028.97</b>
Bill	9/2/17 Stmt	09/02/2017		1584 - POA Receivables	-6,885.59	6,885.59
				6365 - Small Tools	-143.38	143.38
TOTAL					-7,028.97	7,028.97
<b>Bill Pmt -Ch 16213</b>		<b>09/14/2017</b>	<b>North Texas Tollway Authority</b>	<b>1015 - Checking-1st State Bank</b>		<b>-56.73</b>
Bill	7/26-8/25 Stmt	08/25/2017		6282 - Administrative-Miscellaneous	-16.40	16.40
Bill	7/26-8/25 Stmt	08/25/2017		6282 - Administrative-Miscellaneous	-40.33	40.33
TOTAL					-56.73	56.73
<b>Bill Pmt -Ch 16214</b>		<b>09/14/2017</b>	<b>Perennial Material</b>	<b>1015 - Checking-1st State Bank</b>		<b>-62.80</b>
Bill	11355	09/06/2017		1584 - POA Receivables	-62.80	62.80
TOTAL					-62.80	62.80
<b>Bill Pmt -Ch 16215</b>		<b>09/14/2017</b>	<b>Republic Services #843</b>	<b>1015 - Checking-1st State Bank</b>		<b>-15,569.57</b>
Bill	0843-0013733'	08/31/2017		6510 - Garbage Service Expense	-15,515.64	15,515.64
Bill	0843-00137057	08/31/2017		6510 - Garbage Service Expense	-53.93	53.93
TOTAL					-15,569.57	15,569.57
<b>Bill Pmt -Ch 16216</b>		<b>09/14/2017</b>	<b>USA BlueBook</b>	<b>1015 - Checking-1st State Bank</b>		<b>-1,286.07</b>
Bill	347154	08/22/2017		6327 - WWTP Repair & Maintenance	-722.89	722.89
Bill	360914	09/07/2017		6316 - WTP Chemical Expense	-235.71	235.71
				6327 - WWTP Repair & Maintenance	-327.47	327.47
TOTAL					-1,286.07	1,286.07

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Ch</b>	<b>16217</b>	<b>09/14/2017</b>	<b>Wex Bank</b>	<b>1015 - Checking-1st State Bank</b>		<b>-1,274.19</b>
Bill	9/6/17 Stmt	09/06/2017		6341 - Vehicle Fuel	-1,057.45	1,058.63
				1515 - General Fund Receivables	-41.34	41.39
				1583 - RCC Receivable	-175.40	175.60
<b>TOTAL</b>					<b>-1,274.19</b>	<b>1,275.62</b>
<b>Bill Pmt -Ch</b>	<b>16218</b>	<b>09/01/2017</b>	<b>ChemEquip Services LLC</b>	<b>1015 - Checking-1st State Bank</b>		<b>-330.00</b>
Bill	4317	08/28/2017		6314 - R&M-Plant & Pump Station	-330.00	330.00
<b>TOTAL</b>					<b>-330.00</b>	<b>330.00</b>
<b>Bill Pmt -Ch</b>	<b>16219</b>	<b>09/01/2017</b>	<b>Debbie Holley</b>	<b>1015 - Checking-1st State Bank</b>		<b>-24.14</b>
Bill		09/13/2017		6180 - Employee Training & Travel Exp	-24.14	24.14
<b>TOTAL</b>					<b>-24.14</b>	<b>24.14</b>
<b>Bill Pmt -Ch</b>	<b>16220</b>	<b>09/01/2017</b>	<b>DPC Industries, Inc</b>	<b>1015 - Checking-1st State Bank</b>		<b>-461.97</b>
Bill	767004839-17	08/31/2017		6316 - WTP Chemical Expense	-311.97	311.97
Bill	DE76001400-1	08/31/2017		6316 - WTP Chemical Expense	-75.00	75.00
				6317 - WWTP Chemicals	-75.00	75.00
<b>TOTAL</b>					<b>-461.97</b>	<b>461.97</b>
<b>Bill Pmt -Ch</b>	<b>16221</b>	<b>09/01/2017</b>	<b>DSHS Central Lab</b>	<b>1015 - Checking-1st State Bank</b>		<b>-103.85</b>
Bill	CD0411-08201	09/01/2017		6320 - Water Outside Testing Expense	-103.85	103.85
<b>TOTAL</b>					<b>-103.85</b>	<b>103.85</b>
<b>Bill Pmt -Ch</b>	<b>16222</b>	<b>09/01/2017</b>	<b>ExxonMobil</b>	<b>1015 - Checking-1st State Bank</b>		<b>-79.24</b>
Bill		08/08/2017		6341 - Vehicle Fuel	-46.61	46.61
				1515 - General Fund Receivables	-32.63	32.63
<b>TOTAL</b>					<b>-79.24</b>	<b>79.24</b>
<b>Bill Pmt -Ch</b>	<b>16223</b>	<b>09/01/2017</b>	<b>Interstate Battery Systems of Metro-Austi</b>	<b>1015 - Checking-1st State Bank</b>		<b>0.00</b>
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>
<b>Bill Pmt -Ch</b>	<b>16224</b>	<b>09/01/2017</b>	<b>NAPA-Third Coast Distributing, LLC</b>	<b>1015 - Checking-1st State Bank</b>		<b>-457.93</b>
Bill	8/31/17 Stmt	08/31/2017		6335 - Mach/Equip Repair & Maintenance	-457.93	457.93
<b>TOTAL</b>					<b>-457.93</b>	<b>457.93</b>
<b>Check</b>	<b>16225</b>	<b>09/22/2017</b>	<b>Genworth Life and Annuity Insurance Co.</b>	<b>1015 - Checking-1st State Bank</b>		<b>-212.29</b>
				6150 - Employee Insurance Expenses	-212.29	212.29
<b>TOTAL</b>					<b>-212.29</b>	<b>212.29</b>

**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16226	09/22/2017	Pinnacle Propane, LLC	1015 - Checking-1st State Bank		-629.37
				6342 - Machinery Fuel	-629.37	629.37
TOTAL					-629.37	629.37
Bill Pmt -Ch 16227		09/28/2017	Collier Materials, Inc.	1015 - Checking-1st State Bank		-418.20
Bill	31733	09/05/2017		6327 - WWTP Repair & Maintenance	-418.20	418.20
TOTAL					-418.20	418.20
Bill Pmt -Ch 16228		09/28/2017	DPC Industries, Inc	1015 - Checking-1st State Bank		-311.97
Bill	767005203-17	09/14/2017		6316 - WTP Chemical Expense	-155.98	155.98
				6317 - WWTP Chemicals	-155.99	155.99
TOTAL					-311.97	311.97
Bill Pmt -Ch 16229		09/28/2017	Ed's Tires and Auto Center	1015 - Checking-1st State Bank		-130.00
Bill	51752	09/20/2017		6335 - Mach/Equip Repair & Maintenance	-130.00	130.00
TOTAL					-130.00	130.00
Bill Pmt -Ch 16230		09/28/2017	Flo Trend Systems	1015 - Checking-1st State Bank		-1,930.00
Bill	1753341	09/26/2017		6317 - WWTP Chemicals	-1,930.00	1,930.00
TOTAL					-1,930.00	1,930.00
Bill Pmt -Ch 16231		09/28/2017	Ford & Crew Home & Hardware	1015 - Checking-1st State Bank		-499.73
Bill	9/25/17 Stmt	09/25/2017		6335 - Mach/Equip Repair & Maintenance	-135.06	135.06
				6365 - Small Tools	-210.50	210.50
				1584 - POA Receivables	-37.65	37.65
				6350 - Miscellaneous Operational Exp.	-93.87	93.87
				6314 - R&M-Plant & Pump Station	-18.36	18.36
				6327 - WWTP Repair & Maintenance	-4.29	4.29
TOTAL					-499.73	499.73
Bill Pmt -Ch 16232		09/28/2017	Grainger	1015 - Checking-1st State Bank		-378.90
Bill	822371036	09/12/2017		6321 - Collection System R&M	-336.18	336.18
				6350 - Miscellaneous Operational Exp.	-42.72	42.72
TOTAL					-378.90	378.90
Bill Pmt -Ch 16233		09/28/2017	HACH	1015 - Checking-1st State Bank		-535.32
Bill	10619521	09/06/2017		6316 - WTP Chemical Expense	-535.32	535.32
TOTAL					-535.32	535.32
Bill Pmt -Ch 16234		09/28/2017	HydroPro Solutions, LLC	1015 - Checking-1st State Bank		-41,005.20

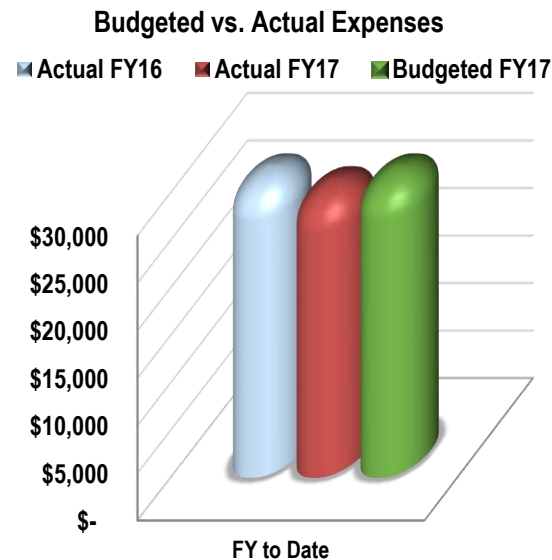
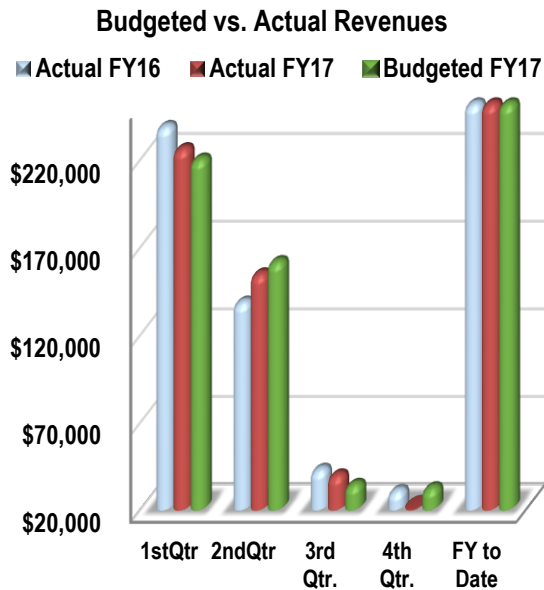
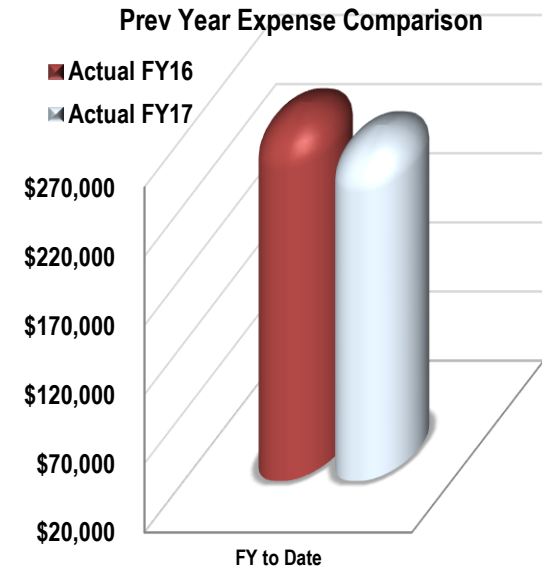
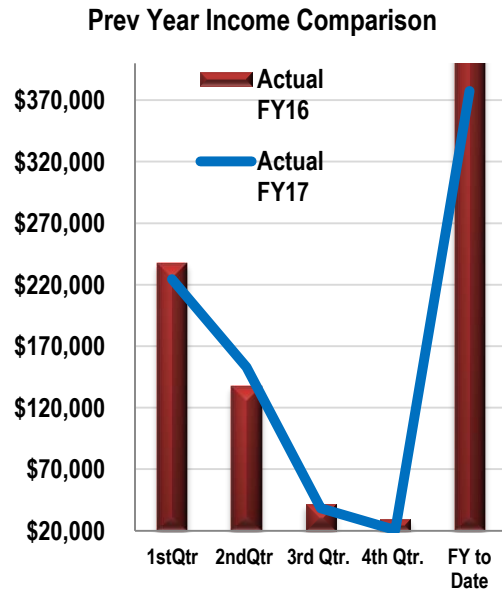
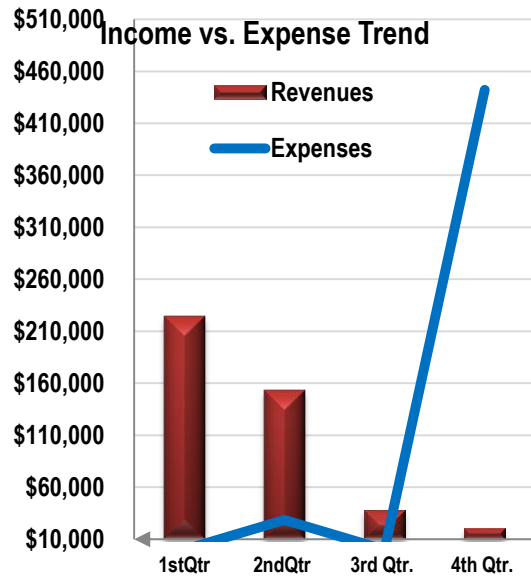


**City of Meadowlakes-Utility Fund**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	10747	09/15/2017		6355 · Meter Purchased	-29,904.00	29,904.00
Bill	0010750-IN	09/15/2017		6355 · Meter Purchased	-11,101.20	11,101.20
TOTAL					-41,005.20	41,005.20
<b>Bill Pmt -Ch 16235</b>		<b>09/28/2017</b>	<b>Jack Allen</b>	<b>1015 · Checking-1st State Bank</b>		<b>-108.48</b>
Bill	Refund	09/28/2017		3010 · Service Deposits Payable	-100.00	100.00
				1510 · Service Receivables	-8.48	8.48
TOTAL					-108.48	108.48
<b>Bill Pmt -Ch 16236</b>		<b>09/28/2017</b>	<b>Jody Price</b>	<b>1015 · Checking-1st State Bank</b>		<b>-18.67</b>
Bill	Refund	09/28/2017		3010 · Service Deposits Payable	-18.67	18.67
TOTAL					-18.67	18.67
<b>Bill Pmt -Ch 16237</b>		<b>09/28/2017</b>	<b>Techline Pipe L.P.</b>	<b>1015 · Checking-1st State Bank</b>		<b>-3,367.61</b>
Bill	1079560-00	09/13/2017		6322 · Irrigation Maintenance Expense	-3,367.61	3,499.28
TOTAL					-3,367.61	3,499.28
<b>Bill Pmt -Ch 16238</b>		<b>09/28/2017</b>	<b>UniFirst Holdings, Inc.</b>	<b>1015 · Checking-1st State Bank</b>		<b>-283.02</b>
Bill	8221995184	09/04/2017		6170 · Employee Uniform Expense	-141.51	141.51
Bill	8221997441	09/11/2017		6170 · Employee Uniform Expense	-141.51	141.51
TOTAL					-283.02	283.02
<b>Bill Pmt -Ch 16239</b>		<b>09/28/2017</b>	<b>US Postmaster</b>	<b>1015 · Checking-1st State Bank</b>		<b>-225.00</b>
Bill	Permit #6	08/28/2017		6255 · Postage Expense	-225.00	225.00
TOTAL					-225.00	225.00
<b>Bill Pmt -Ch 16240</b>		<b>09/28/2017</b>	<b>Visa</b>	<b>1015 · Checking-1st State Bank</b>		<b>-3,479.60</b>
Bill	9/24/17 Stmt -	09/24/2017		1584 · POA Receivables	-329.10	329.10
				6180 · Employee Training & Travel Exp	-118.42	118.42
				1583 · RCC Receivable	-19.80	19.80
Bill	9/24/17 Stmt -	09/24/2017		1583 · RCC Receivable	-2,716.00	2,716.00
				6350 · Miscellaneous Operational Exp.	-5.50	5.50
				1515 · General Fund Receivables	-290.78	290.78
TOTAL					-3,479.60	3,479.60
<b>Bill Pmt -Ch 16241</b>		<b>09/28/2017</b>	<b>Johnnie Thompson</b>	<b>1015 · Checking-1st State Bank</b>		<b>-140.00</b>
Bill	TRAVEL EXPE	09/28/2017		6180 · Employee Training & Travel Exp	-140.00	140.00
TOTAL					-140.00	140.00
TOTAL SEPTEMBER 2017 PUBLIC WORKS FUND DISBURSEMENT						108,300.85

# Debt Service

September 2017

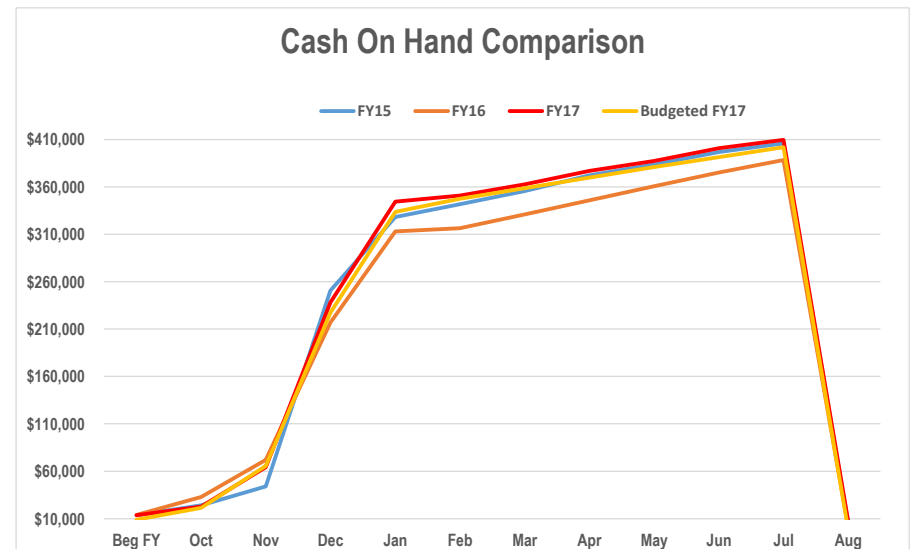
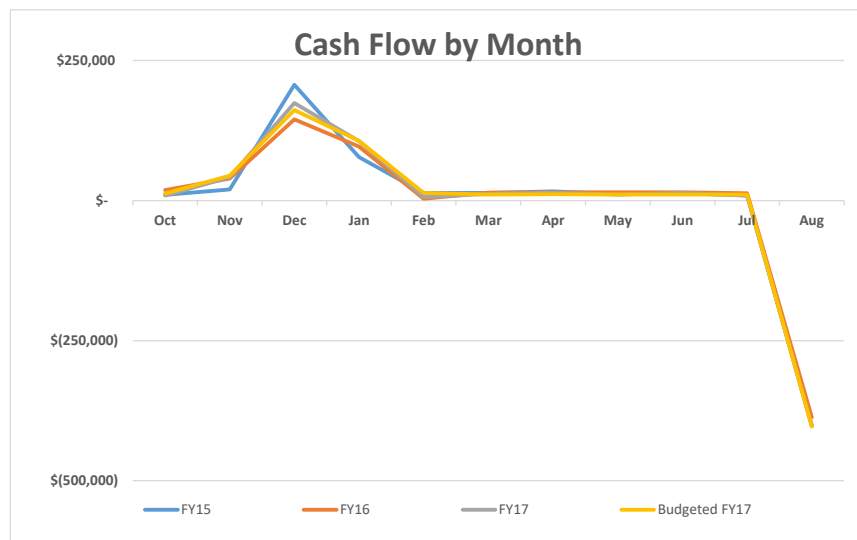


## Account Balances

Cash	9/30/2017	9/30/2016
Checking Account	\$ 15,171	\$ 13,667
CD's	\$ -	\$ -
<b>Total Cash</b>	<b>\$ 15,171</b>	<b>\$ 13,667</b>
<b>Current Receivables</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Current Payables</b>	<b>\$ 10,958</b>	<b>\$ 10,958</b>
<b>Net Gain/(Loss)</b>	<b>\$ 1,438</b>	<b>\$ (356)</b>
<b>Cash Flow (+/-)</b>	<b>\$ 1,503</b>	<b>\$ (448)</b>
(FY to Date)		

# City of Meadowlakes-Debt Service Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$13,667	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$7,618	
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$7,618	\$15,170	\$0
<b>CASH RECEIPTS</b>														<b>Total</b>
Property Tax		\$1,346	\$34,045	\$166,535	\$98,740	\$27,549	\$4,219	\$6,626	\$2,950	\$5,797	\$1,159	\$3,926	\$47	\$352,939
Transfers In from Utility Fund		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$90,000
Interest Earned		\$68	\$4	\$9	\$31	\$28	\$30	\$67	\$106	\$137	\$172	\$205	\$5	\$862
														\$0
														\$0
<b>TOTAL CASH RECEIPTS</b>		<b>\$8,914</b>	<b>\$41,549</b>	<b>\$174,044</b>	<b>\$106,271</b>	<b>\$35,077</b>	<b>\$11,749</b>	<b>\$14,193</b>	<b>\$10,556</b>	<b>\$13,434</b>	<b>\$8,831</b>	<b>\$11,631</b>	<b>\$7,552</b>	<b>\$443,801</b>
Total cash available	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$379,522	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$421,267	\$15,170	
<b>CASH PAID OUT-OPERATIONAL</b>														<b>Total</b>
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$385,000	\$0	\$385,000
Interest		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$28,649	\$0	\$57,298
														\$0
														\$0
<b>Total Cash Paid Out-Operational</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,649</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,649</b>	<b>\$0</b>	<b>\$442,298</b>
<b>CASH PAID OUT- NON -OPERATIONAL</b>														<b>Total</b>
														\$0
														\$0
														\$0
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,649</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,649</b>	<b>\$0</b>	<b>\$442,298</b>
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$7,618	\$15,170	
<b>Change in Cash</b>														<b>Total</b>
Difference Beginning to End of Month		\$8,914	\$41,549	\$174,044	\$106,271	\$6,428	\$11,749	\$14,193	\$10,556	\$13,434	\$8,831	(\$402,018)	\$7,552	\$1,503
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$8,914	\$50,463	\$224,507	\$330,778	\$337,206	\$348,955	\$363,148	\$373,704	\$387,138	\$395,969	(\$6,049)	\$1,503	\$2,816,237



# City of Meadowlakes Debt Service Balance Sheet

	<u>Sept 30, 2017</u>	<u>July 31, 2017</u>	<u>Sept 30, 2016</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
06-1000 · Cash and Cash Equivalents			
06-1020 · Debt Service-First State Bank	15,071	7,519	13,567
06-1025 · Tax Clearing Account	100	100	100
<b>Total 06-1000 · Cash and Cash Equivalents</b>	<u>15,171</u>	<u>7,619</u>	<u>13,667</u>
<b>Total Checking/Savings</b>	<u>15,171</u>	<u>7,619</u>	<u>13,667</u>
<b>Total Current Assets</b>	<u>15,171</u>	<u>7,619</u>	<u>13,667</u>
Due from BCAD	0	0	66
<b>Fixed Assets</b>			
06-1661 · Escrowed Interest	0	0	0
<b>Total Fixed Assets</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Other Assets</b>			
06-1360 · Ad Valorem Taxes Receivable	10,958	10,958	10,958
<b>Total Other Assets</b>	<u>10,958</u>	<u>10,958</u>	<u>10,958</u>
<b>TOTAL ASSETS</b>	<u><u>26,129</u></u>	<u><u>18,577</u></u>	<u><u>24,691</u></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
03-2005 · Due Other Funds	0	0	0
06-2010 · Due Debt Service	0	0	0
06-2015 · Due General Fund	0	0	0
06-2020 · Deferred Tax Revenue	10,958	10,958	10,958
<b>Total Other Current Liabilities</b>	<u>10,958</u>	<u>10,958</u>	<u>10,958</u>
<b>Total Current Liabilities</b>	<u>10,958</u>	<u>10,958</u>	<u>10,958</u>
<b>Total Liabilities</b>	<u>10,958</u>	<u>10,958</u>	<u>10,958</u>
<b>Equity</b>			
32000 · Unrestricted Net Assets	13,733	13,733	14,088
Net Income	1,438	-10	-356
<b>Total Equity</b>	<u>15,171</u>	<u>13,723</u>	<u>13,732</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>26,129</u></u>	<u><u>24,681</u></u>	<u><u>24,690</u></u>

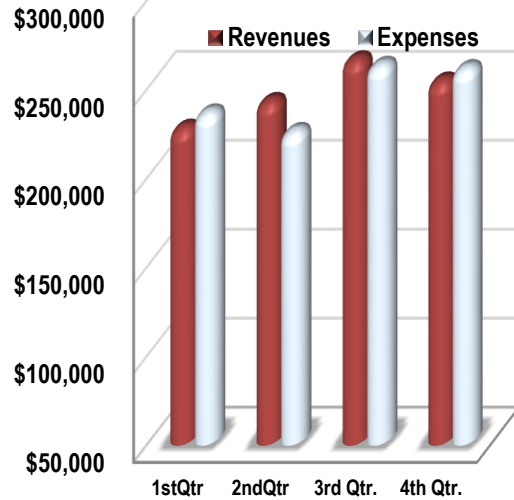
# City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

	Sept 17	Budgeted Sept 17	FY to Date	Budget
<b>Ordinary Income/Expense</b>				
Income				
06-4120 · Ad Valorem Tax	47	2,500	352,947	352,000
06-5440 · Interest Earned on Investments	5	5	788	288
<b>Total Income</b>	<b>52</b>	<b>2,505</b>	<b>353,735</b>	<b>352,288</b>
Expense				
06-9000 · 2008 Bond Expense				
06-9050 · 2008 Bond Principal		0		0
06-9070 · 2008 Bid Interest Expense		0		0
<b>Total 06-9000 · 2008 Bond Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
06-9100 · 2013 Bond Expense				
06-9150 · 2013 Bond Principal	0	0	385,000	385,000
06-9170 · 2013 Bond Interest Expense	0	0	57,297	57,298
<b>Total 06-9100 · 2013 Bond Expense</b>	<b>0</b>	<b>0</b>	<b>442,297</b>	<b>442,298</b>
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>442,297</b>	<b>442,298</b>
<b>Net Ordinary Income</b>	<b>52</b>	<b>2,505</b>	<b>-88,562</b>	<b>-90,010</b>
<b>Other Income/Expense</b>				
Other Income				
06-8200 · Transfer In from Other Funds	7,500	7,500	90,000	90,000
<b>Total Other Income</b>	<b>7,500</b>	<b>7,500</b>	<b>90,000</b>	<b>90,000</b>
<b>Net Other Income</b>	<b>7,500</b>	<b>7,500</b>	<b>90,000</b>	<b>90,000</b>
<b>Net Income</b>	<b>7,552</b>	<b>10,005</b>	<b>1,438</b>	<b>-10</b>

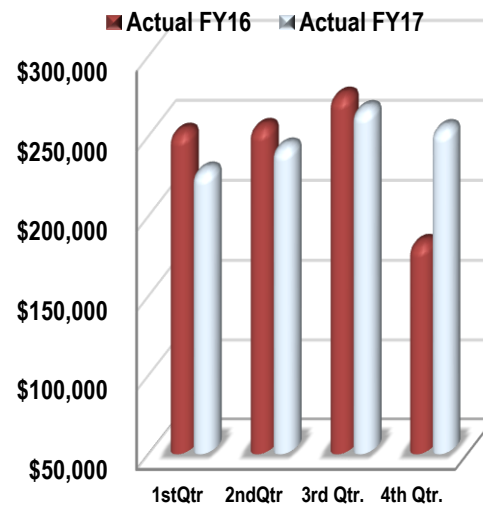
# Recreation Fund

September 2017

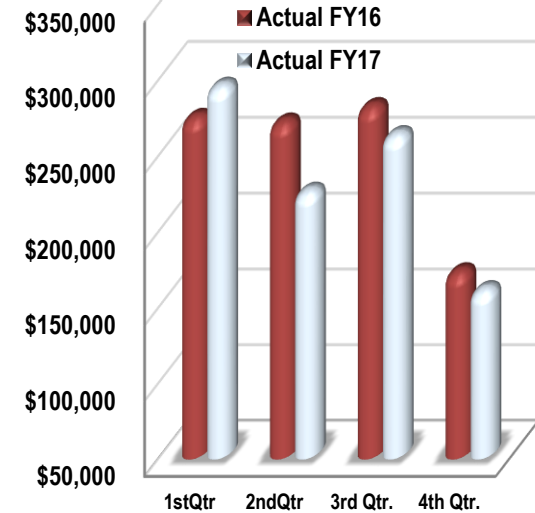
Income vs. Expense Trend



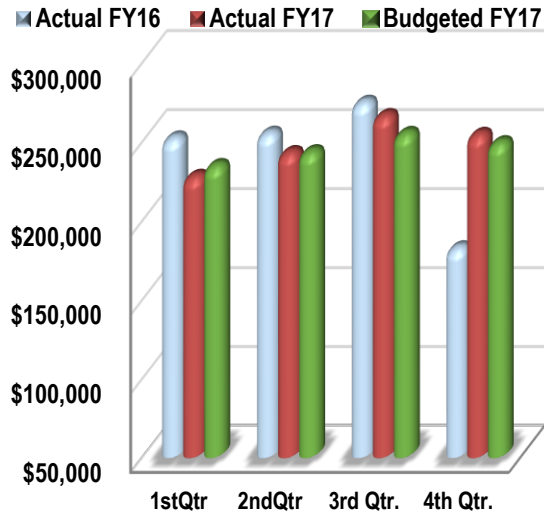
Prev Year Income Comparison



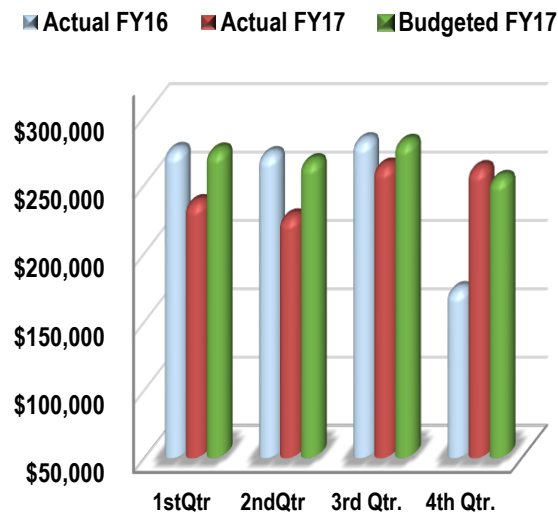
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



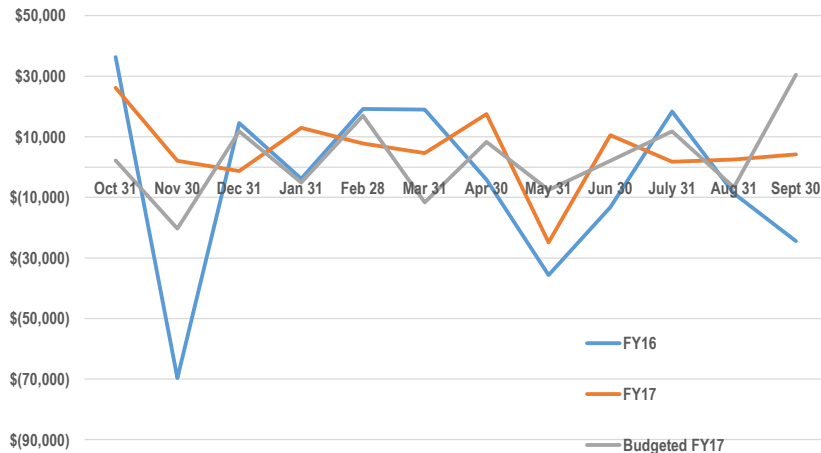
## Account Balances

Cash	9/30/2017	9/30/2016
Checking Account	\$ 63,002	\$ 447
CD's	\$ -	\$ -
<b>Total Cash</b>	<b>\$ 63,002</b>	<b>\$ 447</b>
<b>Current Receivables</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Current Payables</b>	<b>\$ 64,543</b>	<b>\$ 54,758</b>
<b>Net Gain/(Loss)</b>	<b>\$ 34,261</b>	<b>\$ (35,987)</b>
(Based on Accrual Accounting)		
<b>Cash Flow (+/-)</b>	<b>\$ 57,440</b>	<b>\$ (52,403)</b>
(FY to Date)		

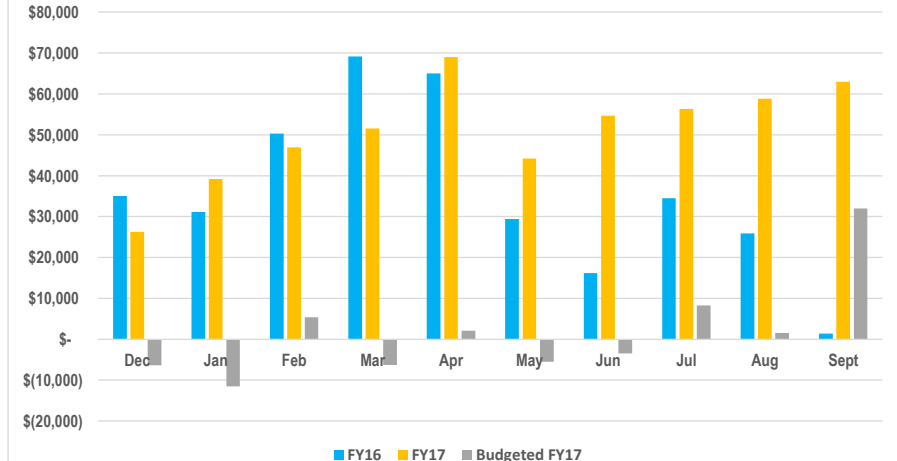
# City of Meadowlakes-Recreation Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$1,372	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$54,647	\$56,345	\$58,812	
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$54,647	\$56,345	\$58,812	\$63,001	\$0
<b>CASH RECEIPTS</b>														
		1	2	3	4	5	6	7	8	9	10	11	12	Total
Prepaid Golf		\$33,666	\$24,864	\$18,605	\$31,574	\$18,334	\$27,458	\$19,733	\$17,215	\$19,327	\$18,481	\$18,623	\$18,347	\$266,227
Pro Shop Income		\$29,918	\$21,719	\$15,226	\$21,852	\$22,538	\$29,624	\$35,750	\$35,162	\$36,460	\$39,125	\$29,285	\$38,492	\$355,151
Food & Beverage Income		\$29,651	\$22,998	\$35,594	\$24,459	\$26,851	\$26,844	\$30,086	\$17,068	\$24,226	\$22,274	\$19,965	\$19,169	\$299,185
Miscellaneous/Sale Tax Payable		\$2,607	\$2,100	\$3,008	\$0	\$0	\$138	\$4,761	\$0	\$188	\$12	\$17	\$398	\$13,229
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$8,208	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$92,996
<b>TOTAL CASH RECEIPTS</b>		<b>\$103,550</b>	<b>\$79,389</b>	<b>\$80,141</b>	<b>\$85,593</b>	<b>\$75,931</b>	<b>\$91,772</b>	<b>\$98,038</b>	<b>\$77,153</b>	<b>\$87,909</b>	<b>\$87,600</b>	<b>\$75,598</b>	<b>\$84,114</b>	<b>\$1,026,788</b>
Total cash available	\$1,372	\$104,922	\$108,004	\$108,636	\$111,832	\$115,137	\$138,726	\$149,588	\$146,169	\$132,078	\$142,247	\$131,943	\$142,926	
<b>CASH PAID OUT-OPERATIONAL</b>														
														Total
Prior Months Payables/Miscellaneous/Prepaid		\$649	\$4,421	\$1,700	\$4,335	-\$521	-\$38	\$2,729	\$395	-\$2,722	\$2,767	-\$4,183	-\$2,943	\$6,589
Administrative Expenses		\$4,833	\$7,074	\$5,938	\$8,475	\$6,570	\$8,589	\$10,276	\$10,394	\$7,684	\$6,853	\$8,735	\$7,847	\$93,268
Pro Shop Expense		\$14,728	\$16,779	\$13,707	\$16,275	\$15,021	\$19,078	\$18,896	\$28,699	\$24,199	\$20,086	\$19,977	\$24,348	\$231,793
Food & Beverage Expenses		\$26,628	\$29,198	\$30,539	\$24,227	\$24,951	\$29,190	\$23,527	\$33,837	\$25,944	\$24,412	\$26,758	\$26,037	\$325,248
Grounds Maintenance Expense		\$17,874	\$20,907	\$18,901	\$18,325	\$21,321	\$18,631	\$24,845	\$26,653	\$19,511	\$18,358	\$18,911	\$24,636	\$248,873
Tennis/Swim/Miscellaneous		\$19	\$1,130	\$36	\$107	\$19	\$19	\$299	\$347	\$1,975	\$1,651	\$2,090	\$0	\$7,692
<b>Total Cash Paid Out-Operational</b>		<b>\$64,731</b>	<b>\$79,509</b>	<b>\$70,821</b>	<b>\$71,744</b>	<b>\$67,361</b>	<b>\$75,469</b>	<b>\$80,572</b>	<b>\$100,325</b>	<b>\$76,591</b>	<b>\$74,127</b>	<b>\$72,288</b>	<b>\$79,925</b>	<b>\$913,463</b>
<b>CASH PAID OUT- NON - OPERATIONAL</b>														
														Total
Debt Service-POA		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675	\$840	\$11,775	\$843		\$51,696
Transfers to Other Funds		\$0	\$0											\$0
<b>Total Cash Paid Out-Non-Operational</b>		<b>\$11,576</b>	<b>\$0</b>	<b>\$11,576</b>	<b>\$882</b>	<b>\$822</b>	<b>\$11,707</b>	<b>\$0</b>	<b>\$1,675</b>	<b>\$840</b>	<b>\$11,775</b>	<b>\$843</b>	<b>\$0</b>	<b>\$51,696</b>
<b>TOTAL CASH PAID OUT</b>		<b>\$76,307</b>	<b>\$79,509</b>	<b>\$82,397</b>	<b>\$72,626</b>	<b>\$68,183</b>	<b>\$87,176</b>	<b>\$80,572</b>	<b>\$102,000</b>	<b>\$77,431</b>	<b>\$85,902</b>	<b>\$73,131</b>	<b>\$79,925</b>	<b>\$965,159</b>
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$54,647	\$56,345	\$58,812	\$63,001	
<b>Change in Cash</b>														
														Total
Difference Beginning to End of Month		\$27,243	(\$120)	(\$2,256)	\$12,967	\$7,748	\$4,596	\$17,466	(\$24,847)	\$10,478	\$1,698	\$2,467	\$4,189	\$61,629
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$27,243	\$27,123	\$24,867	\$37,834	\$45,582	\$50,178	\$67,644	\$42,797	\$53,275	\$54,973	\$57,440	\$61,629	\$523,342

## Cash Flow by Month



## Cash On Hand Comparison



# Recreation & Country Club Division

## Balance Sheet

	Sept 30, 2017	Jul 31, 2017	Sept 30, 2016
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
03-1000 · RCC Operating Cash			
03-1005 · Operating Cash			
03-1010 · FSB - Petty Cash Checking #3232	4,255	1,692	419
03-1012 · FSB - Checking Acct #1910	59,672	54,428	953
03-1013 · Hidden Falls Checking	-1,982	-1,982	-1,982
03-1020 · Operating Account - MM	407	407	407
03-1100 · Petty Cash			
03-1113 · Petty Cash-General Manager	650	650	650
Total 03-1100 · Petty Cash	650	650	650
Total 03-1005 · Operating Cash	63,002	55,195	447
Total 03-1000 · RCC Operating Cash	63,002	55,195	447
Total Checking/Savings	63,002	55,195	447
<b>Other Current Assets</b>			
03-1799 · Receivable from Other Funds	0	0	0
03-1805 · Pro Shop Inventory	13,550	13,550	13,550
03-1807 · Food & Beverage Inventory			
03-1810 · Food Inventory	2,976	2,976	2,976
03-1815 · Beer Inventory	823	823	823
03-1816 · Wine Inventory	203	203	203
03-1817 · Liquor Inventory	396	396	396
03-1820 · Beverage Inventory	787	787	787
Total 03-1807 · Food & Beverage Inventory	5,185	5,185	5,185
Total 03-1800 · Inventory	18,736	18,736	18,736
03-1802 · Pre-Paid	6,192	6,202	7,248
03-1825 · Utility Deposits	200	200	200
Total Other Current Assets	25,128	25,138	26,184
Total Current Assets	88,130	80,333	26,631
<b>Fixed Assets</b>			
03-1900 · Fixed Asset			
03-1910 · Buildings	5,500	5,500	5,500
03-1935 · Furniture & Fixtures			
03-1940 · Pro Shop	2,904	2,904	2,904
Total 03-1935 · Furniture & Fixtures	2,904	2,904	2,904
03-1950 · Improvements	70,979	70,979	70,979
03-1960 · Machinery & Equipment-Maint.	311,974	311,974	311,974
03-1990 · Accumulated Depreciation	-47,337	-47,337	-47,337
Total 03-1900 · Fixed Asset	344,020	344,020	344,020
Total Fixed Assets	344,020	344,020	344,020

**Other Assets**

03-1500 · Golf Fund Receivables



# Recreation & Country Club Division

## Balance Sheet

	Sept 30, 2017	Jul 31, 2017	Sept 30, 2016
03-1510 · Member Dues-Receivables	293	293	293
Total 03-1500 · Golf Fund Receivables	293	293	293
03-1997 · Deferred Outflow-Pension	3,362	3,362	3,362
Total Other Assets	3,655	3,655	3,655
<b>TOTAL ASSETS</b>	<b>435,805</b>	<b>428,008</b>	<b>374,306</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
<b>03-2000 · Accounts Payable</b>			
03-2030 · Accounts Payable - Payroll	20,424	2,084	2,084
03-2000 · Accounts Payable - Other	24,303	38,211	32,858
Total 03-2000 · Accounts Payable	44,727	40,295	34,942
03-2027 · Loan-POA-Tractor	19,816	19,816	19,816
Total Accounts Payable	64,543	60,111	54,758
<b>Other Current Liabilities</b>			
03-2024 · Golf Course Improvement Fund	938	938	938
03-2025 · Credit Book Payable	6,068	5,952	4,968
03-2026 · Sales Tax Payable	71	-260	1,642
03-2029 · Alcohol Tax Payable	1,640	1,618	0
03-3550 · Current Portion-Notes Payable	52,571	52,571	52,571
03-3615 · Compensation Absences Payable	12,790	12,790	12,790
Total Other Current Liabilities	74,078	73,609	72,909
Total Current Liabilities	138,621	133,720	127,667
<b>Long Term Liabilities</b>			
<b>03-3600 · Long Term Debt</b>			
03-3215-Capital Lease Payable	0	0	0
03-3660 · Long Term Debt	147,854	147,854	147,854
Total 03-3600 · Long Term Debt	147,854	147,854	147,854
Total Long Term Liabilities	147,854	147,854	147,854
Total Liabilities	286,475	281,574	275,521
<b>Equity</b>			
03-3700 · Prior Period Adjustments	44,844	44,844	44,844
03-4000 · Retained Earnings	-25,974	-25,974	-25,974
03-4020 · Invested in Fixed Assets	123,779	123,779	123,779
03-4100 · Restricted for Debt Service	0	0	0
32000 · Retained Earnings	-43,864	-43,864	-4,029
Net Income (See Note Below)	50,575	47,648	-39,836
Total Equity	149,360	146,433	98,784
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>435,835</b>	<b>428,007</b>	<b>374,305</b>

Note: Balance Sheet is ran based on accrual accounting method while P&L statements or based on cash. The difference in accounting methods reflect the difference in Net Income indicated from both financial statement runs.

# Recreation & Country Club Division

## Profit & Loss Budget vs. Actual

### Recreation Fund

	Sept 17	Budgeted Sept17	FY to Date	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>03-5000 · Revenue</b>				
03-5010 · Membership Dues	\$ 17,991	\$ 20,280	\$ 257,714	\$ 243,350
03-5023 · Golf Shop Revenues	\$ 39,303	\$ 30,450	\$ 356,186	\$ 371,250
03-5057 · Tennis & Swimming Revenues	\$ 186	\$ 550	\$ 9,296	\$ 12,500
03-5070 · Restaurant/Bar Sales	\$ 24,355	\$ 29,075	\$ 302,926	\$ 342,750
03-5096 · Miscellaneous Income	\$ 412	\$ -	\$ 3,311	\$ 2,000
03-8010 · Transfer In from other Funds	\$ 7,708	\$ 7,750	\$ 93,000	\$ 93,000
<b>Total Income</b>	<b>\$ 89,955</b>	<b>\$ 88,105</b>	<b>\$ 1,022,433</b>	<b>\$ 1,064,850</b>
<b>Expense</b>				
<b>03-6000 · Administrative Expenditures</b>				
03-6039 · Other Administrative Expenses	\$ 4,561	\$ 5,486	\$ 62,808	\$ 67,700
03-6068 · House Maintenance Expenses	\$ 3,712	\$ 4,700	\$ 36,045	\$ 47,000
<b>Total Administrative Expense</b>	<b>\$ 8,273</b>	<b>\$ 10,186</b>	<b>\$ 98,853</b>	<b>\$ 114,700</b>
03-6100 · Pro Shop Expenditures	\$ 27,362	\$ 14,259	\$ 235,861	\$ 205,850
03-6300 · Grounds Maintenance Expenditure	\$ 32,017	\$ 24,706	\$ 311,571	\$ 392,750
03-6500 · Food & Beverage Expenses	\$ 32,396	\$ 23,333	\$ 334,403	\$ 334,600
03-6600 · Swimming Pool and Tennis Expenditures	\$ 217	\$ 500	\$ 7,484	\$ 16,950
<b>Total Expense</b>	<b>\$ 100,265</b>	<b>\$ 72,984</b>	<b>\$ 988,172</b>	<b>\$ 1,064,850</b>
<b>Fund Net Gain/(Loss)</b>	<b>\$ (10,310)</b>	<b>\$ 15,121</b>	<b>\$ 34,261</b>	<b>\$ -</b>
<b><u>Food and Beverage P&amp;L (less House Expense)</u></b>				
Food and Beverage Revenue	\$ 24,355	\$ 29,075	\$ 302,926	\$ 342,750
Food and Beverage Expenses	\$ 32,396	\$ 23,333	\$ 334,403	\$ 334,600
<b>F&amp;B Net Gain/(Loss)</b>	<b>\$ (8,041)</b>	<b>\$ 5,742</b>	<b>\$ (31,477)</b>	<b>\$ 8,150</b>
<b><u>Food and Beverage P&amp;L (with House Expense)</u></b>				
Food and Beverage Revenue	\$ 24,355	\$ 29,075	\$ 302,926	\$ 342,750
Food and Beverage Expenses	\$ 35,236	\$ 26,173	\$ 363,080	\$ 363,277
<b>F&amp;B Net Gain/(Loss)</b>	<b>\$ (10,881)</b>	<b>\$ 2,902</b>	<b>\$ (60,154)</b>	<b>\$ (20,527)</b>

Detailed financial information follows this page.

# Recreation & Country Club Division

## Profit & Loss Budget vs. Actual

### Recreation Fund

	Sept 17	Budgeted Sept17	FY to Date	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>03-5000 · Revenue</b>				
<b>03-5010 · Membership Dues</b>				
03-5010 · Membership Dues - Other	\$ 17,991	\$ 20,280	\$ 257,714	\$ 243,350
<b>Total 03-5010 · Membership Dues</b>	<b>\$ 17,991</b>	<b>\$ 20,280</b>	<b>\$ 257,714</b>	<b>\$ 243,350</b>
<b>03-5023 · Golf Shop Revenues</b>				
03-5035 · Green Fees	\$ 22,510	\$ 16,500	\$ 203,538	\$ 192,500
03-5040 · Golf Cart Rental	\$ 9,666	\$ 6,100	\$ 66,602	\$ 72,250
03-5045 · Driving Range	\$ 2,637	\$ 2,950	\$ 27,154	\$ 35,000
03-5052 · Misc. Tournament	\$ 170	\$ 400	\$ 197	\$ 5,000
03-5053 · Handicap	\$ 30	\$ -	\$ 6,642	\$ 6,500
03-5060 · Pro Shop Sales	\$ 4,290	\$ 4,500	\$ 52,053	\$ 60,000
<b>Total 03-5023 · Golf Shop Revenues</b>	<b>\$ 39,303</b>	<b>\$ 30,450</b>	<b>\$ 356,186</b>	<b>\$ 371,250</b>
<b>03-5057 · Tennis &amp; Swimming Revenues</b>				
03-5019 · Tennis Membership	\$ -	\$ 250	\$ -	\$ 2,500
03-5056 · Swimming Income	\$ -	\$ 300	\$ 8,647	\$ 10,000
03-5054 · Tennis Fees	\$ -	\$ -	\$ 637	\$ -
03-5057 · Tennis & Swimming Revenues - Other	\$ 186	\$ -	\$ 12	\$ -
<b>Total 03-5057 · Tennis &amp; Swimming Revenues</b>	<b>\$ 186</b>	<b>\$ 550</b>	<b>\$ 9,296</b>	<b>\$ 12,500</b>
<b>03-5070 · Restaurant/Bar Sales</b>				
03-5072 · Restaurant Food Sales	\$ 17,403	\$ 20,100	\$ 200,550	\$ 242,250
03-5073 · Beverage Sales	\$ 1,246	\$ 1,475	\$ 13,659	\$ 16,000
03-5074 · Beer Sales	\$ 3,505	\$ 4,500	\$ 49,554	\$ 48,000
03-5075 · Other Food & Beverage Sales	\$ -	\$ -	\$ 336	\$ -
03-5076 · Liquor Sales	\$ 1,608	\$ 2,000	\$ 28,298	\$ 24,000
03-5077 · Wine Sales	\$ 593	\$ 1,000	\$ 10,529	\$ 12,500
<b>Total 03-5070 · Restaurant/Bar Sales</b>	<b>\$ 24,355</b>	<b>\$ 29,075</b>	<b>\$ 302,926</b>	<b>\$ 342,750</b>
03-5090 · Interest Earned	\$ 14	\$ -	\$ 56	\$ -
03-5096 · Miscellaneous Income	\$ 398	\$ -	\$ 3,255	\$ 2,000
<b>Total 03-5000 · Revenue</b>	<b>\$ 82,247</b>	<b>\$ 80,355</b>	<b>\$ 929,433</b>	<b>\$ 971,850</b>
<b>Total Income</b>	<b>\$ 82,247</b>	<b>\$ 80,355</b>	<b>\$ 929,433</b>	<b>\$ 971,850</b>
<b>Expense</b>				
<b>03-6000 · Administrative Expenditures</b>				
<b>03-6039 · Other Administrative Expenses</b>				
03-6021 · Admin Exp.- Xfer out to General	\$ 2,458	\$ 2,496	\$ 29,500	\$ 29,950
03-6016 · Unemployment Cost	\$ -	\$ -	\$ 2,420	\$ -
<b>03-6030 · Insurance</b>				
03-6032 · Property Insurance	\$ 497	\$ -	\$ 5,966	
03-6030 · Insurance - Other	\$ -	\$ -	\$ (314)	\$ -

# Recreation & Country Club Division

## Profit & Loss Budget vs. Actual

### Recreation Fund

	Sept 17	Budgeted Sept17	FY to Date	Budget
<b>Total 03-6030 · Insurance</b>	\$ 497	\$ -	\$ 5,652	\$ -
<b>03-6040 · Office Supplies</b>	\$ 109	\$ 225	\$ 1,333	\$ 2,250
<b>03-6042 · Postage</b>	\$ 98	\$ 90	\$ 688	\$ 1,250
<b>03-6045 · Advertising</b>	\$ 518	\$ 800	\$ 3,709	\$ 10,000
<b>03-6047 · Dues &amp; Subscriptions</b>	\$ -	\$ -	\$ 150	\$ -
<b>03-6048 · Security</b>	\$ 44	\$ -	\$ 443	\$ -
<b>03-6049 · Miscellaneous Supplies</b>	\$ -	\$ 625	\$ 1,580	\$ 7,500
<b>03-6062 · Credit Card Processing</b>	\$ 1,184	\$ 1,250	\$ 15,248	\$ 15,000
<b>03-6065 · Software Maintenance/Web Site</b>	\$ -	\$ -	\$ 3,563	\$ 750
<b>06-6063 · Cash Over/Under</b>	\$ (347)	\$ -	\$ (1,478)	\$ 1,000
<b>Total 03-6039 · Other Administrative Expenses</b>	<b>\$ 4,561</b>	<b>\$ 5,486</b>	<b>\$ 62,808</b>	<b>\$ 67,700</b>
<b>03-6068 · House Maintenance Expenses</b>				
<b>03-6050 · Telephone</b>	\$ 176	\$ 200	\$ 2,263	\$ 2,200
<b>03-6052 · Electric</b>	\$ 1,532	\$ 1,600	\$ 12,622	\$ 15,500
<b>03-6055 · Utilities-Water &amp; Sewer</b>	\$ 391	\$ 600	\$ 4,493	\$ 6,500
<b>03-6081 · Cleaning Service</b>	\$ 1,480	\$ 850	\$ 11,966	\$ 10,000
<b>03-6101 · Misc. House Expense</b>	\$ 18	\$ 425	\$ 199	\$ 5,000
<b>03-6102 · Building Repair &amp; Maintenance</b>	\$ 89	\$ 1,000	\$ 4,190	\$ 7,500
<b>03-6520 · Television-Clubhouse</b>	\$ 26	\$ 25	\$ 312	\$ 300
<b>Total 03-6068 · House Maintenance Expenses</b>	<b>\$ 3,712</b>	<b>\$ 4,700</b>	<b>\$ 36,045</b>	<b>\$ 47,000</b>
<b>Total 03-6000 · Administrative Expenditures</b>	<b>\$ 8,273</b>	<b>\$ 10,186</b>	<b>\$ 98,853</b>	<b>\$ 114,700</b>
<b>03-6100 · Pro Shop Expenditures</b>				
<b>03-6110 · Payroll</b>				
<b>03-6111 · Wages - Full Time</b>	\$ 6,923	\$ 3,690	\$ 53,579	\$ 47,900
<b>03-6112 · Wages Part Time/Seasonal</b>	\$ 9,004	\$ 4,500	\$ 69,346	\$ 54,100
<b>03-6115 · Payroll Tax</b>	\$ 1,218	\$ 625	\$ 9,404	\$ 8,000
<b>03-6116 · Pro Shop Longevity</b>	\$ -	\$ -	\$ -	\$ 1,500
<b>03-6117 · Retirement</b>	\$ 198	\$ 100	\$ 1,558	\$ 1,250
<b>03-6118 · Health Care</b>	\$ 748	\$ 640	\$ 7,647	\$ 7,700
<b>03-6119 · Worker's Comp</b>	\$ 239	\$ 240	\$ 2,626	\$ 2,900
<b>03-6155 · Training &amp; Travel</b>	\$ -	\$ -	\$ -	\$ 1,000
<b>Total 03-6110 · Payroll</b>	<b>\$ 18,330</b>	<b>\$ 9,795</b>	<b>\$ 144,160</b>	<b>\$ 124,350</b>
<b>03-6121 · Other Pro-Shop Expenses</b>				
<b>03-6120 · Driving Range</b>	\$ -	\$ -	\$ -	\$ 3,500
<b>03-6122 · Miscellaneous and Supplies</b>	\$ 377	\$ 300	\$ 2,297	\$ 3,500
<b>03-6123 · Pro-Shop Consumable Supplies</b>	\$ -	\$ 250	\$ -	\$ 3,000
<b>03-6125 · Handicap</b>	\$ -	\$ -	\$ 4,032	\$ 3,000
<b>03-6120 · Tournament Expense</b>	\$ -	\$ -	\$ -	\$ 1,000
<b>03-6140 · Office Supplies</b>	\$ 634	\$ -	\$ 1,110	\$ -
<b>03-6150 · Dues and Fees</b>	\$ -	\$ -	\$ 405	\$ 1,500

# Recreation & Country Club Division

## Profit & Loss Budget vs. Actual

### Recreation Fund

	Sept 17	Budgeted Sept17	FY to Date	Budget
03-6210 • Cart Lease/Purchase	\$ 2,717	\$ 2,749	\$ 34,719	\$ 35,500
03-6220 • Cart Maint & Repair	\$ -	\$ -	\$ -	\$ 1,000
03-6225 • Electric	\$ 169	\$ 165	\$ 2,217	\$ 2,000
<b>Total 03-6121 • Other Pro-Shop Expenses</b>	<b>\$ 3,897</b>	<b>\$ 3,464</b>	<b>\$ 44,780</b>	<b>\$ 54,000</b>
03-6160 • Inventory Purchased	\$ 4,458	\$ 1,000	\$ 46,170	\$ 27,500
03-6163 • Inventory/Cash Shortages	\$ 677	\$ -	\$ 751	\$ -
<b>Total 03-6100 • Pro Shop Expenditures</b>	<b>\$ 27,362</b>	<b>\$ 14,259</b>	<b>\$ 235,861</b>	<b>\$ 205,850</b>
<b>03-6300 • Grounds Maintenance Expenditure</b>				
03-6310 • Payroll				
03-6311 • Wages - Full Time	\$ 13,074	\$ 13,540	\$ 116,043	\$ 176,000
03-6312 • Wages - Part Time/Seasonal	\$ 2,521	\$ 500	\$ 18,958	\$ 6,250
03-6313 • Grounds O&M - Overtime/Bonus	\$ -	\$ -	\$ -	\$ 1,500
03-6314 • Grounds O&M Longevity	\$ -	\$ -	\$ -	\$ 1,500
03-6315 • Payroll Tax Exp	\$ 1,193	\$ 950	\$ 10,368	\$ 12,100
03-6317 • Retirement Exp	\$ 316	\$ 350	\$ 2,851	\$ 4,600
03-6318 • Health Care Exp	\$ 2,119	\$ 3,300	\$ 26,833	\$ 38,500
03-6319 • Worker's Comp	\$ 427	\$ 420	\$ 5,359	\$ 5,230
<b>Total 03-6310 • Payroll</b>	<b>\$ 19,650</b>	<b>\$ 19,060</b>	<b>\$ 180,412</b>	<b>\$ 245,680</b>
03-6321 • Other Golf Course Maint. Exp.				
03-6320 • Fuel & Lubricants	\$ 733	\$ 950	\$ 8,923	\$ 10,000
03-6322 • Fertilizer	\$ 628	\$ -	\$ 3,707	\$ 10,000
03-6324 • Chemicals	\$ 259	\$ -	\$ 10,106	\$ 15,000
03-6326-Seed	\$ 6,574	\$ -	\$ 6,574	\$ -
03-6327 • Sand & Soil	\$ 729	\$ -	\$ 2,604	\$ 6,500
03-6329 • Equipment Maint & Repair	\$ 489	\$ 1,000	\$ 3,861	\$ 12,500
03-6332 • Irrigation Repair & Maint.	\$ 821	\$ 500	\$ 13,014	\$ 5,000
03-6333 • Pond Maintenance	\$ -	\$ 350	\$ -	\$ 4,500
03-6335-Landscape Materials & Supplies	\$ -	\$ -	\$ 1,255	\$ 2,000
03-6340 • Utilities				\$ -
03-6342 • Electric - Maintained Building	\$ 209	\$ 250	\$ 3,230	\$ 3,000
03-6344 • Electric - Irrigation	\$ -	\$ 750	\$ 4,904	\$ 7,000
03-6346 • Sewer & Water	\$ 229	\$ 375	\$ 2,810	\$ 4,500
03-6347 • Trash	\$ -	\$ -	\$ 1,314	\$ -
03-6370 • Raw Water Purchase	\$ 658	\$ 513	\$ 6,806	\$ 6,150
<b>Total 03-6340 • Utilities</b>	<b>\$ 1,096</b>	<b>\$ 1,888</b>	<b>\$ 19,064</b>	<b>\$ 20,650</b>
03-6350 • Dues	\$ -	\$ -	\$ -	\$ 1,250
03-6806 • Cart Path Improvements/Maint.	\$ -	\$ -	\$ 1,100	\$ -
03-6354 • Small Tools	\$ -	\$ -	\$ 266	\$ -
03-6380 • Other Grounds Maint Exp	\$ 156	\$ 75	\$ 2,798	\$ 1,750
<b>03-6300 • Total Other Grounds Maint Exp</b>	<b>\$ 11,485</b>	<b>\$ 4,763</b>	<b>\$ 73,272</b>	<b>\$ 89,150</b>

# Recreation & Country Club Division

## Profit & Loss Budget vs. Actual

### Recreation Fund

	Sept 17	Budgeted Sept17	FY to Date	Budget
<b>03-6360 · Equipment Lease/Purchase</b>				
03-6362 · Machinery Lease	\$ 845	\$ 843	\$ 53,397	\$ 53,380
03-6363 · Machinery Interest	\$ 37	\$ 40	\$ 4,490	\$ 4,540
<b>Total 03-6360 · Equipment Lease/Purchase</b>	<b>\$ 882</b>	<b>\$ 883</b>	<b>\$ 57,887</b>	<b>\$ 57,920</b>
<b>Total 03-6300 · Grounds Maintenance Expenditure</b>	<b>\$ 32,017</b>	<b>\$ 24,706</b>	<b>\$ 311,571</b>	<b>\$ 392,750</b>
<b>03-6400 · Tennis Expenditures</b>				
03-6430 · Maint & Repair	\$ 130	\$ 250	\$ 988	\$ 3,000
<b>Total 03-6400 · Tennis Expenditures</b>	<b>\$ 130</b>	<b>\$ 250</b>	<b>\$ 988</b>	<b>\$ 3,000</b>
<b>03-6500 · Food &amp; Beverage Expenses</b>				
<b>03-6510 · Payroll &amp; Payroll Expense</b>				
03-6413 · F&B Overtime/Bonus	\$ -	\$ -	\$ -	\$ 3,500
03-6414 · F&B Longevity	\$ -	\$ -	\$ -	\$ 1,600
03-6511 · Wages - Full Time	\$ 8,258	\$ 7,925	\$ 87,045	\$ 103,000
03-6512 · Wages - Part Time/Seasonal	\$ 8,587	\$ 2,500	\$ 77,688	\$ 43,000
03-6515 · Payroll Tax Expense	\$ 1,268	\$ 850	\$ 11,453	\$ 11,600
03-6517 · Retirement Expense	\$ 200	\$ 200	\$ 2,020	\$ 2,700
03-6518 · Health Care Expense	\$ 1,412	\$ 2,200	\$ 9,685	\$ 23,100
03-6519 · Worker's Comp	\$ 342	\$ 335	\$ 4,101	\$ 4,300
03-6510 · Payroll & Payroll Expense - Other	\$ -	\$ -	\$ -	\$ -
<b>Total 03-6510 · Payroll &amp; Payroll Expense</b>	<b>\$ 20,067</b>	<b>\$ 14,010</b>	<b>\$ 191,992</b>	<b>\$ 192,800</b>
<b>03-6521 · Other Food &amp; Beverage Expenses</b>				
03-6053 · Propane	\$ 555	\$ 650	\$ 7,073	\$ 7,500
03-6058 · Music	\$ -	\$ -	\$ -	\$ -
03-6525 · Alcohol Tax	\$ 555	\$ 550	\$ 7,329	\$ 6,800
<b>03-6540 · Supplies</b>				
03-6545 · Restaurant-Consumable Supplies	\$ -	\$ 500	\$ -	\$ 7,500
03-6547 · Beer/Wine	\$ 2,006	\$ 1,500	\$ 21,049	\$ 22,000
03-6548 · Liquor Expense	\$ 268	\$ 450	\$ 6,355	\$ 5,000
03-6549 · Food Exp	\$ 7,015	\$ 4,000	\$ 74,701	\$ 75,000
03-6550 · Beverage Expense	\$ 58	\$ 400	\$ 2,957	\$ 3,500
03-6552 · Other Food & Beverage Supplies	\$ 398	\$ 300	\$ 9,037	\$ 2,500
03-6572 · Other Misc. Restaurant Expenses	\$ 340	\$ 40	\$ 3,181	\$ 500
03-6573 · Linen	\$ 278	\$ 250	\$ 3,232	\$ 3,000
03-6540 · Supplies - Other	\$ 466	\$ 200	\$ 1,257	\$ 2,500
<b>Total 03-6540 · Supplies</b>	<b>\$ 10,829</b>	<b>\$ 7,640</b>	<b>\$ 121,769</b>	<b>\$ 121,500</b>
03-6560 · Equipment Rental	\$ 140	\$ 83	\$ 840	\$ 1,000
03-6561 · Liquor License	\$ -		\$ (100)	
03-6565 · Equipment Maint & Repair	\$ 250	\$ 400	\$ 5,500	\$ 5,000
<b>Total 03-6521 · Other Food &amp; Beverage Expenses</b>	<b>\$ 12,329</b>	<b>\$ 9,323</b>	<b>\$ 142,411</b>	<b>\$ 141,800</b>

# Recreation & Country Club Division Profit & Loss Budget vs. Actual Recreation Fund

	Sept 17	Budgeted Sept17	FY to Date	Budget
<b>Total 03-6500 · Food &amp; Beverage Expenses</b>	<b>\$ 32,396</b>	<b>\$ 23,333</b>	<b>\$ 334,403</b>	<b>\$ 334,600</b>
<b>03-6600 · Swimming Pool Expenditures</b>				
<b>03-6610 · Payroll &amp; Payroll Expense</b>				
03-6612 · Wages	\$ -	\$ -	\$ 4,698	\$ 8,000
03-6614 · FICA Expense	\$ -	\$ -	\$ 359	\$ 700
03-6616 · Worker's Comp	\$ 19	\$ -	\$ 225	\$ 250
<b>Total 03-6610 · Payroll &amp; Payroll Expense</b>	<b>\$ 19</b>	<b>\$ -</b>	<b>\$ 5,282</b>	<b>\$ 8,950</b>
<b>03-6620 · Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 164</b>	<b>\$ 2,500</b>
<b>03-6622 · Maint &amp; Repair</b>	<b>\$ 36</b>	<b>\$ 250</b>	<b>\$ 813</b>	<b>\$ 2,500</b>
<b>03-6623 · Miscellaneous Pool Expense</b>	<b>\$ 32</b>		<b>\$ 237</b>	<b>\$ -</b>
<b>Total 03-6600 · Swimming Pool Expenditures</b>	<b>\$ 87</b>	<b>\$ 250</b>	<b>\$ 6,496</b>	<b>\$ 13,950</b>
<b>03-6900 · Building Repairs &amp; Maint.</b>				
03-6915 · Bldg. Renovations/Repairs	\$ -	\$ -	\$ -	\$ -
<b>Total 03-6900 · Building Repairs &amp; Maint.</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expense</b>	<b>\$ 100,265</b>	<b>\$ 72,984</b>	<b>\$ 988,172</b>	<b>\$ 1,064,850</b>
<b>Net Ordinary Income</b>	<b>\$ (18,018)</b>	<b>\$ 7,371</b>	<b>\$ (58,739)</b>	<b>\$ (93,000)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>03-8010 · Transfer In from other Funds</b>				
03-8020 · Transfer in from Utility Fund	\$ 7,708	\$ 7,750	\$ 92,500	\$ 92,500
03-8010 · Transfer In from other Funds - Other	\$ -	\$ -	\$ 500	\$ 500
<b>Total 03-8010 · Transfer In from other Funds</b>	<b>\$ 7,708</b>	<b>\$ 7,750</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>
<b>Total Other Income</b>	<b>\$ 7,708</b>	<b>\$ 7,750</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>
<b>Other Expense</b>				
03-6865 · Capital Purchases over \$5,000	\$ -	\$ -	\$ -	\$ -
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Other Income</b>	<b>\$ 7,708</b>	<b>\$ 7,750</b>	<b>\$ 93,000</b>	<b>\$ 93,000</b>
<b>Net Income</b>	<b>\$ (10,310)</b>	<b>\$ 15,121</b>	<b>\$ 34,261</b>	<b>\$ -</b>
<b><u>Food and Beverage P&amp;L (less House Expense)</u></b>				
Food and Beverage Revenue	\$ 24,355	\$ 29,075	\$ 302,926	\$ 342,750
Food and Beverage Expenses	\$ 32,396	\$ 23,333	\$ 334,403	\$ 334,600
<b>F&amp;B Net Gain/(Loss)</b>	<b>\$ (8,041)</b>	<b>\$ 5,742</b>	<b>\$ (31,477)</b>	<b>\$ 8,150</b>
<b><u>Food and Beverage P&amp;L (with House Expense)</u></b>				
Food and Beverage Revenue	\$ 24,355	\$ 29,075	\$ 302,926	\$ 342,750
Food and Beverage Expenses	\$ 35,236	\$ 26,173	\$ 363,080	\$ 363,277
<b>F&amp;B Net Gain/(Loss)</b>	<b>\$ (10,881)</b>	<b>\$ 2,902</b>	<b>\$ (60,154)</b>	<b>\$ (20,527)</b>

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**Recreation & Country Club Division**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	EFT	09/15/2017	PNC Equipment Finance	03-1012 · FSB - Checking Acct #1910		-2,717.00
				03-6210 · Cart Lease/Purchase	-2,717.00	2,717.00
TOTAL					-2,717.00	2,717.00
Check	EFT	09/18/2017	State Comptroller	03-1012 · FSB - Checking Acct #1910		-1,554.63
				03-2026 · Sales Tax Payable	-1,554.63	1,554.63
TOTAL					-1,554.63	1,554.63
Check	EFT	09/18/2017	State Comptroller	03-1012 · FSB - Checking Acct #1910		-554.81
				03-6525 · Alcohol Tax	-554.81	554.81
TOTAL					-554.81	554.81
Check	EFT	09/18/2017	State Comptroller	03-1012 · FSB - Checking Acct #1910		-450.58
				03-2029 · Alcohol Tax Payable	-450.58	450.58
TOTAL					-450.58	450.58
Check	1294	09/08/2017	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-364.10
				03-6547 · Beer/Wine	-364.10	364.10
TOTAL					-364.10	364.10
Check	1311	09/08/2017	Hill Country Health Store	03-1010 · FSB - Petty Cash Checking #3232		-103.20
				03-6160 · Inventory Purchased	-103.20	103.20
TOTAL					-103.20	103.20
Bill Pmt -Check	2176	09/07/2017	Alex Southwood	03-1012 · FSB - Checking Acct #1910		-199.37
Bill	W/E 9/2/2017	09/02/2017		03-6512 · Wages - Part Time/Seasonal	-199.37	199.37
TOTAL					-199.37	199.37
Bill Pmt -Check	2177	09/07/2017	All Corners Cleaning Services, LLC	03-1012 · FSB - Checking Acct #1910		-450.00
Bill	9507	08/16/2017		03-6081 · Cleaning Service	-270.00	270.00
				03-6081 · Cleaning Service	-180.00	180.00
TOTAL					-450.00	450.00
Bill Pmt -Check	2178	09/07/2017	City of Marble Falls	03-1012 · FSB - Checking Acct #1910		-103.57
Bill	7/16-8/16/2017	08/16/2017		03-6346 · Sewer & Water	-103.57	103.57
TOTAL					-103.57	103.57
Bill Pmt -Check	2179	09/07/2017	City of Meadowlakes - PWD	03-1012 · FSB - Checking Acct #1910		-550.55
Bill	7/20-8/22/17 St	08/25/2017		03-6346 · Sewer & Water	-46.85	46.85
				03-6346 · Sewer & Water	-68.65	68.65
				03-6055 · Utilities-Water & Sewer	-261.03	261.03
				03-6055 · Utilities-Water & Sewer	-174.02	174.02
TOTAL					-550.55	550.55



**Recreation & Country Club Division**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2180	09/07/2017	Dana M. Vilchis	03-1012 · FSB - Checking Acct #1910		-69.24
Bill	W/E 9/2/2017	09/02/2017		03-6512 · Wages - Part Time/Seasonal	-69.24	69.24
TOTAL					-69.24	69.24
Picayune Area Wide Phone						
Bill Pmt -Check	2181	09/07/2017	Book	03-1012 · FSB - Checking Acct #1910		-162.88
Bill	PAW16(C16773	09/01/2017		03-6045 · Advertising	-76.63	76.63
Bill	PAW17(C16862	09/01/2017		03-6045 · Advertising	-86.25	86.25
TOTAL					-162.88	162.88
Site One Landscape Supply, LLC						
Bill Pmt -Check	2182	09/07/2017		03-1012 · FSB - Checking Acct #1910		-570.69
Bill	81931801	08/03/2017		03-6324 · Chemicals	-570.69	570.69
TOTAL					-570.69	570.69
Bill Pmt -Check	2183	09/07/2017	The Antigua Group, Inc.	03-1012 · FSB - Checking Acct #1910		-711.85
Bill	AIN-0273352	08/16/2017		03-6160 · Inventory Purchased	-711.85	852.30
TOTAL					-711.85	852.30
Bill Pmt -Check	2184	09/14/2017	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-525.00
Bill	19437	08/24/2017		03-6053 · Propane	-525.00	525.00
TOTAL					-525.00	525.00
Bill Pmt -Check	2185	09/14/2017	Acushnet Company	03-1012 · FSB - Checking Acct #1910		-193.68
Bill	904549284	07/26/2017		03-6160 · Inventory Purchased	-193.68	193.68
TOTAL					-193.68	193.68
Bill Pmt -Check	2186	09/14/2017	AlSCO, Inc.	03-1012 · FSB - Checking Acct #1910		-155.44
Bill	Aug 2017 Stmt	08/31/2017		03-6573 · Linen	-155.44	155.44
TOTAL					-155.44	155.44
Bill Pmt -Check	2187	09/14/2017	Ben E Keith	03-1012 · FSB - Checking Acct #1910		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	2188	09/14/2017	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-70.00
Bill	98719712	09/07/2017		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-70.00	70.00
C & M Air Cooled Engine, Inc.						
Bill Pmt -Check	2189	09/14/2017		03-1012 · FSB - Checking Acct #1910		-66.93
Bill	718552	08/14/2017		03-6329 · Equipment Maint & Repair	-66.93	66.93
TOTAL					-66.93	66.93

**Recreation & Country Club Division**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>2190</b>	<b>09/14/2017</b>	<b>Debra Ingalsbe</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-40.05</b>
Bill	Reimbursement	09/12/2017		03-6540 · Supplies	-40.05	40.05
<b>TOTAL</b>					<b>-40.05</b>	<b>40.05</b>
<b>Bill Pmt -Check</b>	<b>2191</b>	<b>09/14/2017</b>	<b>Dynamic Brands</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-558.43</b>
Bill	1102892	06/29/2017		03-6160 · Inventory Purchased	-558.43	558.43
<b>TOTAL</b>					<b>-558.43</b>	<b>558.43</b>
<b>Bill Pmt -Check</b>	<b>2192</b>	<b>09/14/2017</b>	<b>Frontier Communications</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-175.86</b>
Bill	8/28/17 Stmt	08/28/2017		03-6050 · Telephone	-58.62	58.62
				03-6050 · Telephone	-117.24	117.24
<b>TOTAL</b>					<b>-175.86</b>	<b>175.86</b>
<b>Bill Pmt -Check</b>	<b>2193</b>	<b>09/14/2017</b>	<b>Innovative Turf Supply, Inc.</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-840.14</b>
Bill	14349	08/24/2017		03-6324 · Chemicals	-840.14	840.14
<b>TOTAL</b>					<b>-840.14</b>	<b>840.14</b>
<b>Bill Pmt -Check</b>	<b>2194</b>	<b>09/14/2017</b>	<b>PEC</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-2,626.64</b>
Bill	8/6-9/6/17 Stmt	09/08/2017		03-6052 · Electric	-1,532.30	1,532.30
				03-6225 · Electric	-169.02	169.02
				03-6342 · Electric - Maintance Building	-209.43	209.43
				03-6332 · Irrigation Repair & Maint.	-715.89	715.89
<b>TOTAL</b>					<b>-2,626.64</b>	<b>2,626.64</b>
<b>Bill Pmt -Check</b>	<b>2195</b>	<b>09/14/2017</b>	<b>Trimax Mowing Systems, Inc.</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-232.32</b>
Bill	SI-00004624	09/07/2017		03-6329 · Equipment Maint & Repair	-232.32	232.32
<b>TOTAL</b>					<b>-232.32</b>	<b>232.32</b>
<b>Bill Pmt -Check</b>	<b>2196</b>	<b>09/14/2017</b>	<b>Ben E Keith</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>0.00</b>
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>
<b>Bill Pmt -Check</b>	<b>2197</b>	<b>09/14/2017</b>	<b>Ben E. Keith</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-1,634.46</b>
Bill	74434267	09/14/2017		03-6549 · Food Exp	-1,454.22	1,454.22
				03-6552 · Other Food & Beverage Supplies	-140.33	140.33
				03-6540 · Supplies	-39.91	39.91
<b>TOTAL</b>					<b>-1,634.46</b>	<b>1,634.46</b>
<b>Bill Pmt -Check</b>	<b>2198</b>	<b>09/14/2017</b>	<b>Ben E. Keith</b>	<b>03-1012 · FSB - Checking Acct #1910</b>		<b>-123.61</b>
Bill	74434269	09/06/2017		03-6160 · Inventory Purchased	-31.79	31.79
				03-6122 · Miscellaneous and Supplies	-91.82	91.82
<b>TOTAL</b>					<b>-123.61</b>	<b>123.61</b>

**Recreation & Country Club Division**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2199	09/22/2017	4-T Propane, LLC	03-1012 · FSB - Checking Acct #1910		-555.00
Bill	17926	09/14/2017		03-6053 · Propane	-555.00	555.00
TOTAL					-555.00	555.00
Bill Pmt -Check	2200	09/22/2017	All Corners Cleaning Services, LLC	03-1012 · FSB - Checking Acct #1910		-450.00
Bill	9731	09/16/2017		03-6081 · Cleaning Service	-270.00	270.00
				03-6081 · Cleaning Service	-180.00	180.00
TOTAL					-450.00	450.00
Bill Pmt -Check	2201	09/22/2017	Ben E Keith	03-1012 · FSB - Checking Acct #1910		-255.49
Bill	74427577	08/30/2017		03-6160 · Inventory Purchased	-63.58	63.58
Bill	74441125	09/13/2017		03-6160 · Inventory Purchased	-158.95	158.95
				03-6122 · Miscellaneous and Supplies	-32.96	32.96
TOTAL					-255.49	255.49
Bill Pmt -Check	2202	09/22/2017	Fox Mail	03-1012 · FSB - Checking Acct #1910		-195.00
Bill	10596	09/18/2017		03-6045 · Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -Check	2203	09/22/2017	LCRA	03-1012 · FSB - Checking Acct #1910		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	2204	09/22/2017	LCRA	03-1012 · FSB - Checking Acct #1910		-1,614.25
Bill	8/31/17 Stmt	08/31/2017		03-6370 · Raw Water Purchase	-1,614.25	1,614.25
TOTAL					-1,614.25	1,614.25
Bill Pmt -Check	2205	09/28/2017	All Corners Cleaning Services, LLC	03-1012 · FSB - Checking Acct #1910		-560.00
Bill	9605	09/01/2017		03-6081 · Cleaning Service	-336.00	336.00
				03-6081 · Cleaning Service	-224.00	224.00
TOTAL					-560.00	560.00
Bill Pmt -Check	2206	09/28/2017	Ben E. Keith	03-1012 · FSB - Checking Acct #1910		-1,505.78
Bill	74427587	08/30/2017		03-6549 · Food Exp	-448.46	448.46
				03-6552 · Other Food & Beverage Supplies	-16.99	16.99
Bill	74441123	09/13/2017		03-6549 · Food Exp	-866.54	866.54
				03-6552 · Other Food & Beverage Supplies	-101.95	101.95
				03-6540 · Supplies	-71.84	71.84
TOTAL					-1,505.78	1,505.78
Bill Pmt -Check	2207	09/28/2017	Ford & Crew Home & Hardware	03-1012 · FSB - Checking Acct #1910		-191.09
Bill	9/25/17 Stmt	09/25/2017		03-6332 · Irrigation Repair & Maint.	-105.14	105.14

**Recreation & Country Club Division**  
**Check Detail**  
**September 2017**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6329 · Equipment Maint & Repair	-13.53	13.53
				03-6380 · Other Grounds Maint Exp	-56.94	56.94
				03-6321 · Other Golf Course Maint. Exp.	-15.48	15.48
TOTAL					-191.09	191.09
Bill Pmt -Check	2208	09/28/2017	Gail's Flags, Inc.	03-1012 · FSB - Checking Acct #1910		-83.39
Bill		09/06/2017		03-6321 · Other Golf Course Maint. Exp.	-83.39	83.39
TOTAL					-83.39	83.39
Bill Pmt -Check	2209	09/28/2017	Meadowlakes POA	03-1012 · FSB - Checking Acct #1910		-11,826.16
Bill	8	10/01/2017		03-6362 · Machinery Lease	-10,994.49	10,994.49
				03-6363 · Machinery Interest	-831.67	831.67
TOTAL					-11,826.16	11,826.16
Bill Pmt -Check	2210	09/28/2017	Mid-Tex Turf Supply	03-1012 · FSB - Checking Acct #1910		-243.38
Bill		09/07/2017		03-6329 · Equipment Maint & Repair	-243.38	243.38
TOTAL					-243.38	243.38
				03-6549 · Food Exp	-62.29	62.29
Bill Pmt -Check	2211	09/28/2017	Northland Communications	03-1012 · FSB - Checking Acct #1910		-25.97
Bill	9/18/17 Stmt	09/18/2017		03-6520 · Television-Clubhouse	-25.97	25.97
TOTAL					-25.97	25.97
Bill Pmt -Check	2212	09/28/2017	Wilson Sporting Goods	03-1012 · FSB - Checking Acct #1910		-508.20
Bill	4522910730	07/11/2017		03-6160 · Inventory Purchased	-367.20	367.20
Bill	4522935983	07/14/2017		03-6160 · Inventory Purchased	-141.00	141.00
TOTAL					-508.20	508.20
Check	5042	09/01/2017	Keg 1	03-1010 · FSB - Petty Cash Checking #3232		-342.90
				03-6549 · Food Exp	-62.29	62.29
				03-6547 · Beer/Wine	-342.90	342.90
TOTAL					-405.19	405.19
Check	5043	09/01/2017	Ben E Keith	03-1010 · FSB - Petty Cash Checking #3232		-159.75
				03-6547 · Beer/Wine	-159.75	159.75
TOTAL					-159.75	159.75
Check	5045	09/05/2017	Office Depot	03-1010 · FSB - Petty Cash Checking #3232		-21.64
				03-6549 · Food Exp	-62.29	62.29
				03-6040 · Office Supplies	-21.64	21.64
TOTAL					-83.93	83.93
Check	5046	09/05/2017	HEB	03-1010 · FSB - Petty Cash Checking #3232		-62.29
				03-6549 · Food Exp	-62.29	62.29
TOTAL					-62.29	62.29
Total September 2017 Recreation Fund Disbursements						34,997.67

Payroll All Funds for the Month of September 2017

Pay period: 8-19 to 9-1-17  
Pay Date: September 5, 2017

Fund:	<u>Utility</u>		Fund:	<u>General</u>		Fund:	<u>Recreation</u>	
Payroll	\$	10,125.90	Payroll	\$	10,160.66	Payroll	\$	14,207.72
FICA	\$	774.63	FICA	\$	777.29	FICA	\$	1,086.89
TMRS	\$	245.05	TMRS	\$	229.96	TMRS	\$	240.53
Total Payroll	\$	11,145.58	Total Payroll	\$	11,167.91	Total Payroll	\$	15,535.14

TOTAL THIS PAY PERIOD: \$ 37,848.63

Pay period: 9-2 to 9-15-17  
Pay Date: September 18, 2017

Fund:	<u>Utility</u>		Fund:	<u>General</u>		Fund:	<u>Recreation</u>	
Payroll	\$	10,660.52	Payroll	\$	10,085.25	Payroll	\$	17,074.47
FICA	\$	815.53	FICA	\$	771.52	FICA	\$	1,306.20
TMRS	\$	257.98	TMRS	\$	228.14	TMRS	\$	237.24
Total Payroll	\$	11,734.03	Total Payroll	\$	11,084.91	Total Payroll	\$	18,617.91

TOTAL THIS PAY PERIOD: \$ 41,436.85

Pay period: Sep-17  
Pay Date: 9-28-17

	<u>General</u>	
Payroll	\$	960.00
FICA	\$	73.44
TMRS	\$	-
	\$	1,033.44

Total August 2017 Payroll \$ 80,318.92

## City of Meadowlakes

# Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Items 6-A
---

**DATE:** November 7, 2017

**REFERENCE:** Extending and Amending  
Franchise Agreement with Republic Services

**Council Meeting Date:** November 14, 2017

**AGENDA ITEM:** Agenda Items 6A– Ordinance 2017-06 –Republic Services Agreement

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: Yes

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**SUBJECT:**

Action on this item was tabled at your meeting last month for additional review with an option to request additional proposals for solid waste collection. Since your October meeting, I have met with representatives of Republic Services on several occasions in an effort to address your concerns with the proposed contract amendment/extension. I believe that I have resolved the vast majority of your concerns. Please find a brief review of the proposed contract amendment/extension.

**Contract Length** -The initially proposed contract amendment was for five (5) years with a \$1.00 increase in 2018 followed by a 3% increase per year for years two (2) through five (5) of the contract. The revised proposed contract amendment is for three (3) years with the option to extend the contract up to two (2) additional years. It reflects a \$1.00 increase the first year, followed by a fixed 3% increase in year two (2) and three (3); years, four (4) and five (5) (if extended) has a maximum increase of 3% per year.

**Recycling** – Originally, Republic Services proposed changing the method of collecting recyclable materials from the existing 18-gallon totes to a 96-gallon wheeled container similar to our existing trash containers. One item of concern that was brought up in your meeting with last month was the availability of space for a second wheeled container. The revised contract extension reflects utilizing either a 45-gallon wheeled container or the originally proposed 96-gallon wheeled container. It is my understanding that if approved, they plan on delivering everyone a 45-gallon container which can be upgraded at the request of the customer to a 96-gallon container. The 45-gallon container has approximately the same footprint as the existing 18-gallon tote. By reducing the footprint of the proposed recycling container to nearly the identical size as the current tote, I hoped that this will help eliminate the concern of not having adequate space to store the container.

Below you will find a brief history of our relationship with Republic Services (formerly BFI) and a comparison of cost to other local entities:

In January of 2012, the City entered into a 5-year contract with BFI Waste Services of Texas (now known as Republic Services) for solid waste, recycling, and collection within the City. The contract expired on January 1<sup>st</sup> of 2017 and was extended one year without an increase in rates. The current expiration date is January 1, 2018. While the existing contract had an escalator clause in it that would allow them to adjust the rate according to the published Consumer Price Index (CPI), they have chosen not to increase the rate in the past six years. Our current rate for solid waste collection and recycling is \$16.92 per month; our customers are billed \$19.30 per month for this service. The additional \$2.38 per month helps offset billing and collection costs, as well as helping cover a portion of the cost for brush pick up and leaf collection.

Below please find a comparison to other local entities for solid waste and recycling:

City	Rate	Recycle	Bulk
Meadowlakes (Proposed)	\$17.92	95 gallon (EOW)	EOW
Marble Falls	\$19.82	95 gallon (EOW)	EOW
Granite Shoals	\$17.68	18 gallon (Weekly)	EOW

(EOW means every other week)

#### **RECOMMENDATION:**

Mr. Gary Gauci, Municipal Manager for Republic Services, is scheduled to be in attendance to discuss any concerns with the proposed contract amendment/extension.

I would recommend the amending/extending our contract with Republic Services as referenced in Ordinance 2017-06. I think that with the reduction of the term from five to three years, the option to renew for two additional years at the sole discretion of the Council, and the reduction of the size of the recycle container, make the contract amendment/extension more acceptable to the public in general.

Later in your meeting, Ordinance 2017-07 will be presented. This Ordinance establishes the actual rates for solid waste collection. The new rates, based on the acceptance of the Ordinance 2017-06, is reflected below (please note that we add approximately \$2.38 per month to the amount charged by Republic to help cover the cost of billing, collections, and leaf pickup):

Calendar Year	Rate	% Increase
2018	\$20.30 (\$17.92 plus \$2.38)	5.2%
2019	\$20.85 (\$18.46 plus \$2.39)	2.7%

2020

\$21.40 (\$19.02 plus \$2.38)

2.6%

**ACTION REQUIRED:**

In order to extend and/or amend our existing contract with Republic, a favorable vote by the Council would be required. Ordinance 2017-06, as drafted, has been reviewed and approved by legal counsel.

**ATTACHMENTS:**

Ordinance 2017-06 – Amending and Extending the Franchise Agreement with Republic Services.



# City of Meadowlakes

***ORDINANCE 2017-06***

***November 14, 2017***

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A THREE (3) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, on January 1, 2012, the City of Meadowlakes ("City") entered into a contractual agreement with BFI Waste Services of Texas, LP, dba Allied Waste Services of Marble Falls, now known as Republic Services, for solid waste collection, recycling, and disposal services ("Contract"); and

**WHEREAS**, the contractual agreement between the City and Republic Services was for a period of five (5) years and was amended in September 2016 for one additional year; and

**WHEREAS**, on November 14<sup>th</sup>, 2017 the city council for the City of Meadowlakes ("City Council") approved extending the said contract between the City and Republic Services date January 1<sup>st</sup>, 2012 for an additional three (3) years; and

**WHEREAS**, the effective date of the extended term shall begin on January 1, 2018, and end on December 31, 2020;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:**

**Section 1. Findings.** The foregoing recitals are incorporated into this Ordinance as true and correct findings of fact.

**Section 2. Agreement.** In consideration of the premises and such other lawful consideration, the receipt and sufficiency of which each of the parties hereto acknowledges, the parties agree as follows:

1. The Term of Agreement. The First paragraph of the Contract, Section A, Term of Contract is hereby deleted in its entirety and replaced as follows:

The base contract shall begin on January 1, 2018 and shall end after three years on December 31, 2020. On or before September 1, 2020 and prior to each September first thereafter, the City shall have the option to extend the Contract on a year-to-year basis at the sole discretion of the City, with the terms and conditions of the extension stated herein. The City's option shall not extend beyond a total of two (2) one-year contract term extensions.

2. Services to Be Provided. The third sentence of the first paragraph of Section B, "Service to be Provided" of said contract is hereby deleted in its entirety and replaced as follows:

*"Residential units will be provided an option of either a 45-gallon or a 95-gallon capacity wheeled and lidded cart for every-other-week recycling collection. All recyclable materials must fit within the container with the lid fully closed. Recycling collection will occur on the same day as a residential trash collection."*

3. Contract Rates for Service. Section K "Contract Rates for Service" is hereby amended to reflect the following rates:

<i>Calendar Year</i>	<i>Rate (per customer per month)</i>
<i>CY2018</i>	<i>\$17.92</i>
<i>CY2019</i>	<i>\$18.46</i>
<i>CY2020</i>	<i>\$19.02</i>
<i>Each extra Cart (per customer per month)</i>	<i>\$5.00</i>

4. Priced Option for Contract Extensions. The title of the Contract, Section L "Annual Rate Adjustments" and the first paragraph of the Contract, Section L, are hereby deleted in their entirety and replaced as follows:

**L. Price Option for Contract Extensions**

*This contract provides for an option to be exercised by the City, at the City's sole discretion, to extend the contract beyond the base three-year term of the contract. The option*

*allows the City to extend the contract on a year-to-year basis for a maximum of two (2) one-year term contract extensions. The City shall notify the Contractor on or before September 1, 2020, and prior to each September first thereafter, of the decision to extend the contract. The terms and conditions of a one-year term contract extension shall remain the same as the original contract with the exception of the rates for service. For the extended contract option, the Contractor shall be allowed to adjust the contract rates upward a maximum of 3% per year. The adjusted rates will take effect as of January 1, of the upcoming year."*

5. No Israel Boycott. Section R. No Israel Boycott is hereby added to the Contract as follows:

***R. No Israel Boycott***

*Contractor hereby verifies that the Contractor does not boycott Israel and will not boycott Israel through the term of the Contract. In making this verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes."*

**Section 3. Repealing All Ordinances in Conflict.** All other City ordinances or parts of ordinances inconsistent or in conflict herewith, or to the extent of such inconsistency or conflict are hereby repealed.

**Section 4. Severability.** The provisions of this Ordinance are severable, and if any court of competent jurisdiction enters a final order which holds that any section, subsection, sentence, clause, phrase, or other portion of this Ordinance is invalid, illegal, or otherwise unenforceable, then such portion shall be deemed a separate, distinct and independent provision, and any such ruling shall not affect any other provisions of this Ordinance which are not specifically designated as being illegal, invalid or unenforceable, and that all said remaining provisions shall continue in full force and effect.

**Section 5. Open Meetings.** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

**Section 6. Effective Date.** This Ordinance shall take effect immediately from and after its passage and adoption.

**PASSED and APPROVED** this 14th day of November 2017.

ATTEST:

**THE CITY OF MEADOWLAKES, TEXAS**

\_\_\_\_\_  
Evan Bauer, City Secretary

\_\_\_\_\_  
Mary Ann Raesener, Mayor

**ACKNOWLEDGED, ACCEPTED, AND AGREED TO:**

**REPUBLIC SERVICES**

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

## City of Meadowlakes

# Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Items 6-B
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**DATE:** November 7, 2017

**REFERENCE:** Building Committee Review Report

**Council Meeting Date:** November 14, 2017

**AGENDA ITEM:** Agenda Item 6-B-Recommendations from the Building Committee Review

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: N/A

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**SUBJECT:**

At the September meeting, Mayor Raesener appointed Councilmembers Baker and Barry, along with myself to serve as a review committee charged with reviewing the current operation of the Building Committee, as well as investigating its future needs.

The Review Committee has met on numerous occasions over the past two months with both vendors, staff and POA representatives. The attached MEMORANDUM was authored by all three of us and presents our recommendations for your consideration. Below, you will briefly find a review of our recommendations:

- The Building Committee has served our community very well in the past and we recommend that it continues with a reduction from seven (7) members to five (5).
- That all plans and specifications be reviewed by an outside agency to ensure compliance with all applicable Codes and Ordinances.
- That the authority to grant variances regarding the placement of structures on lots be at the sole discretion of the Council, thus repealing the Building Committees authority to do so.
- A five-person committee composed of the existing Review Committee members along with a representative from both the POA and the Building Committee be appointed. In addition to other things, this committee would be charged with our current building codes, the interaction between our ordinances and the POA CCR's, and development of written policies and procedures for the Building Committee.

**RECOMMENDATION:**

Adopt the Review Committees recommendations and the appointment of the committee recommended.

**ACTION REQUIRED:**

A simple motion to accept the recommendations of the committee. If approved, I will prepare, for your consideration next month, an Ordinance that reduces the Building Committee from seven (7) to five (5) and repeal the provision that allows the Building Committee to grant a variance to the placement of a structure.

**ATTACHMENTS:**

MEMORANDUM dated November 8, 2017 from Councilmembers Baker and Barry and City Manager Johnnie Thompson.

# MEMORANDUM

Date: November 8, 2017

To: Honorable Mayor Raesener and Councilmembers

From: Councilmembers Baker, Barry and City Manager Johnnie Thompson

RE: Review and Recommendations regarding the Building Committee

During the past several Council meetings, a general discussion was held among the Council regarding the current and future needs of the City's Building Committee. The Building Committee is an arm of the Council. It is seven-member committee appointed by the Council for varying terms of office. The Building Committee is authorized by Section 6-2. "Building Committee; Membership" of the Code of Ordinance (Code) of the City. Provisions of the Code provide a relatively broad authority of the Building Committee to grant or deny any and all building related projects within the City and provides the authority of the Building Committee to inspect the building site during the construction process. The Building Committee by Sec. 6-3 of our Code of Ordinance can also to grant variances to setbacks and types of materials used.

To serve on the Building Committee the member must be a resident of the City who serves at the pleasure of the Council. Members are appointed to the Committee for staggered two-year terms with terms of office expiring on October 31<sup>st</sup>. The members shall continue to serve until such time that the City Council appoints a replacement or upon voluntary resignation.

The Building Committee is mainly charged with the responsibility for the inspection of the building site. The City retains a professional building inspection firm to perform the required inspections. The City has been using an Austin based firm, ATS, for the past five years to conduct the necessary inspections. Before ATS the City utilized the services of a local licensed inspector. During ATS's tenure, as our building inspector, we have had no significant issues with their services.

At the September Council meeting, Mayor Raesener appointed Councilmembers Baker and Barry, along with myself to serve as the Review Committee. The Review Committee was charged with reviewing the current operation of the Building Committee, as well as investigating its future needs. The Review Committee conducted considerable research with regards to how other City's handle the issuing of building permits and inspections. Most of the Cities examined either have an internal building inspection department, utilize outside firms or have a combination of these two. We were unable to find any other City that uses an appointed Building Committee. However, it is my understanding that Horseshoe Bay does use a citizens committee to some extent to review aesthetics, because of regulations in some areas of their City.

The Review Committee met with representatives of ATS and Bureau Veritas; both firms specialize in providing building plan review and inspection services. We also invited Evan Bauer, Joanne Dixon, and Mike Williams to sit in on the meetings since all deal with either assisting with the issuance of the building permit or support services during the inspection process. Both firms appear to be very capable and have outstanding track records. The only difference that we could see is the cost of the service being provided. Please find towards the end of this MEMO a breakdown of the expenses for services, incurred for a 2,000 and 3,000 square foot home.

While the existing process of issuance of building permits within the City is somewhat cumbersome, it served the Community well for over 30 years. Our comments below should not be construed as criticism of the Committee in any way. The many men and women that have served on this Committee in the past have dedicated many hours to making Meadowlakes the beautiful community in which we all live in and without their dedication and unselfish devotion this could not have been accomplished.

**Future of Building Committee** – As mentioned above, the Building Committee has served our community well in the past, and we feel that it could continue to serve our community in the future as long as we continue to have the support of volunteers willing to serve. We would support the reduction of the committee to five instead of seven members with a review and adjustments of defined duties.

**Lack of Written Policies and Procedures** - While the Code of Ordinances provides a broad authority of the Building Committee, it lacks any written policies and procedures. Over the years, the committee has operated based on verbal policies that have been carried over from tenured committee members.

**Granting of Variances** - We feel that the Council should be the governing body to grant any requested variances with regard to the placement of a structure. We are recommending that a request for a variance be initiate with the Building Committee, the Committee will make a recommendation to the City Council, and the Council will make the decision as to whether or not the variance will be granted.

**Plan Review** – Currently, a member of the Committee is assigned to review plans on a rotating schedule. This member may not be versed in the requirements of the various Building Codes. We feel that all plan review should be conducted by an outside firm that has proper staffing and certifications to review the plans for compliance thoroughly, not only with our Codes and Ordinances but with those of the State and Federal government.

**Cost of Plan Review and Inspection Services** – The City has had a contract with Eileen Merritt, Inc. dba as ATS Engineers, Inspectors & Surveyors of Austin for inspection services since June of 2013. We have only used them for the doctor's office building which is located just outside the gate. Their rates and fees are fixed and are based on the number of inspections performed. Normal residential construction consists of five inspections which are factored into their fees, and the builder is responsible for all inspections exceeding the five. ATS also provides a plan review service, which has not been utilized for residential units, their fee is a fixed rate of \$65 per residential unit. Bureau Veritas utilizes a different fee schedule which is based on the cost



of the project and provides both inspection and plan review. They base their cost of a project on the square footage of the project at a rate of \$115 per square foot. Please find below a comparison of rates for both firms, including plan review:

Square Footage of Home	ATS	Bureau Veritas
2000	\$515	\$1,033
3000	\$565	\$1,419
Re-inspection	\$50 billed to builder	Included
Fences	\$50	\$77
Pool/Spas	\$195	\$77-\$109

**Conclusion and Recommendations** – Please find our recommendations below:

1. That we maintain the Building Committee with a reduction in members from the current seven members to five and that the City Manager be directed to prepare for consideration in December an Ordinance reflecting the change in the number of members.
2. That Jerry Cashion and Anthony Sosinski be appointed to fill two of the four vacant positions on the Committee and that Steve Nash be named Chair, and Joe Summers be named as Vice-Chair (both currently serving on the Committee).
3. All plans and specifications to be reviewed by an outside agency to ensure compliance with both our Building Codes, Ordinances and State of Texas requirements. The cost of the plan reviewed to be borne by the Contractor. We also recommend continuing to retain the services of ATS for both plan review and building inspection and that cost of plan review be passed on to the contractor.
4. That the authority to grant variances as they affect placement of a structure as authorized in Sec. 6-3 be repealed and that the Council be the sole granting authority. Such request would be vetted by the Committee prior to submittal to the Council for formal action. The Building Committee would continue to have the authority to grant variances as address in this section.
5. A five-person committee composed of two Council Members (Councilmembers Baker and Barry), City Manager, a representative from the POA, and a member of the Building Committee be established. The committee's charge would review and make recommendations to the City Council for possible action and may include, but are not limited to the following:
  - a) Review the City's existing building codes to determine if they should be updated.
  - b) Review the interaction and enforcement of Covenants, Conditions and Restrictions with City Ordinances
  - c) Development of written policies and procedures for the Committee.
6. All suggested changes, amendments are additions be reviewed and approved by legal counsel prior to formal action.

# City of Meadowlakes

## Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Items 7-A
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**DATE:** November 7, 2017

**REFERENCE:** Amending Building, Solid Waste and Miscellaneous rates and fees

**Council Meeting Date:** November 14, 2017

**AGENDA ITEM:** Agenda Items 7-A – Ordinance 2017-07- Amending Appendix Sections A10 and A50 of the City Code of Ordinances

**FROM:** Johnnie Thompson, City Manager

Approved by Counsel: N/A

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**SUBJECT:**

As drafted Ordinance 2017-07 addresses adjustments to several building related fees, solid waste fees and several miscellaneous rates and fees. I will review each with you below:

**Section A1-Building Permits**

**New Construction:** In order to provide for outside review of plans and specifications, most building related permit fees are proposed to increase. Our current building inspection firm charges \$65 for residential plan review. I propose to increase all current permit fees by \$75 to cover the cost of the plan review and help recover the City's administrative cost (postage, copies, etc.). I also propose to increase the permit fee for new commercial construction from \$500 to \$1,000 for a commercial building under 5000 square feet and \$1,500 for a commercial building over 5000 square feet. This was done to cover the cost of plan review, which is based on an hourly rate. The plan review for the doctor's office outside the gate was around \$470.

**Remodel/Addition Construction:** An additional \$75 has been added to our existing rates and fees for remodel/addition to cover the cost of plan review and administrative expenses.

**Pool or Spa:** An additional \$75 has been added to our existing rates and fees for remodel/addition to cover the cost of plan review and administrative expenses.

In order to cover the cost of plan review and a portion of our administrative expense when submitting a set of plans for new construction, remodeling, or a pool/spa.

In addition to the proposed increase in building permit fees to cover the cost of plan review, I am also proposing that upon the application for a permit a non-refundable fee of \$275 for a residential unit and \$500 for a commercial unit. The non-refundable fee will be deducted from the permit fee upon the issuance of the permit. The reason behind the upfront fee in addition to covering the cost of plan review, is to cover our administrative cost. In the past we have had several plans submitted and approved that were never built.

Refundable Cleanup Deposit: The existing \$500 refundable cleanup deposit will not change, however, it has been clarified that any additional inspection fees will be deducted.

Other Construction Related Fees:

Fence/Deck/Patio Cover/Arbor – increased from \$50 to \$100 to cover the cost of one inspection, also I propose to require a non-refundable \$50 fee upon application.

Playscape – no change

Flood Plain Permit – this is a new fee, Mike Williams, our Flood Plain Administrator, spends a considerable amount of time dealing with the issuance of a Flood Plain Permit. The proposed fee will help recover a portion of this cost.

Docks – reflect an additional \$75 for plan review and a requirement of a non-refundable \$150 fee upon submission of plans.

Replacing Hot Water Heaters – this is a new fee, a State law several years ago required a licensed plumber to pull a permit for a hot water heater replacement. We’ve been issuing the permits without charge. The proposed charge covers our administrative costs.

Irrigation Permit – no change

Variance Request and Amended Plat Application – no change in fee but does require all fees paid upon application.

**Section A50. Public Works Department Fees**

A.1 – Water Rates – this is a housekeeping item only. The minimum rate was increased from \$16.65 to \$21.65 on September 9, 2014 (Ordinance 2014-04) but our published Code of Ordinance had never been updated to reflect the increase.

A1.1.C – Solid Waste Collection Fees have been amended to reflect the charges for solid waste collection for 2018-2020 based on the proposed Republic Waste contract extension and reflects

the fees to be charged by Republic with an administrative fee (\$2.38 for 2018 and 2020 and \$2.39 for 2019). It also adjusts the commercial rates for the three commercial customers outside the gate from around \$28 to \$33.

Subsection G – includes a \$50 after hour reconnection fee. Currently we lose about \$25-\$35 for a reconnection after hours since the employee is paid a minimum of two hours overtime for turning on a disconnected customer afterhours. The proposed after hour charge will assist us in recovering a portion of this expense.

Subsection H – Tap Fee – would increase the current tap from \$725 to \$925 to help cover the increased cost in meters.

**RECOMMENDATION:**

I would recommend the adoption of the proposed rates and fees addressed in Ordinance 2017-07, to become effective November 15 after the required publication.

**ACTION REQUIRED:**

Formal motion to adopt the Ordinance as proposed and amended as needed.

**ATTACHMENTS:**

Ordinance 2017-07 –An Ordinance of the City of Meadowlakes, Texas, amending Appendix A, Sections A10 and A50.

# City of Meadowlakes

## ORDINANCE 2017-07 November 14, 2017

### **AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING APPENDIX A, SECTIONS A10 AND A50 OF THE CODE OF ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.**

**WHEREAS**, the City Council of the City of Meadowlakes, Texas adopted a new Code of Ordinances on June 11, 2013; and

**WHEREAS**, the City Council wishes to revise a portion of said Code of Ordinances; and

**WHEREAS**, pursuant to Texas Local Government Code Chapter 51, the City Council has the general power to adopt and publish an ordinance that is for the good of its citizens; and

**WHEREAS**, the City Council finds this Ordinance to be reasonable and necessary;

### **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS THAT:**

**SECTION I.** The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

**SECTION II.** The City of Meadowlakes Code of Ordinances is hereby amended by amending Appendix A of the Meadowlakes Code as outlined and instructed in attached Exhibit "A".

**SECTION III.** It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION IV.** The City Secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this ordinance by copying the caption, and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said ordinance in the ordinance records of the City.

**SECTION V.** This ordinance shall take effect on November 15, 2017 and after publication in accordance with the publication provisions as so stated in Section 4 of this ordinance.

**SECTION VI.** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES  
ON THIS THE 14<sup>TH</sup> DAY OF NOVEMBER, 2017.**

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**Mary Ann Raesener, Mayor**

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**Evan Bauer, City Secretary**

## **EXHIBIT "A"**

### **Subsection (A1) of Appendix A – FEES, RATES AND MISCELLANEOUS PROVISIONS be deleted in its entirety and replaced as follows:**

(A1) Building Permits. The following is a listing of the building permit fee schedule:

#### **New Construction**

Commercial Building under 5,000 square feet	\$1,000*
Commercial Building over 5,000 square feet	\$1,500*
Single Story Residential Unit under 3,000 square feet	\$ 725**
Two Story Residential Units under 3,000 square feet	\$ 825**
Residential Unit over 3,000 square feet	\$ 875**

#### **Remodel/Addition Construction**

Single room on existing foundation	\$ 425**
Two or more rooms on existing foundation	\$ 525**
Single or two rooms on new foundations	\$ 575**

#### **Pool or Spa**

\$ 405\*\*

\*Upon application of plans for a commercial building, a non-refundable fee of \$500 will be required, which will be deducted from the total permit fee.

\*\*Upon application of plans for single, two story residential unit, remodel or pool/spa, a non-refundable fee of \$275 will be required, which will be deducted from the total permit fee.

**Refundable Cleanup Deposit**

\$ 500

The Cleanup Deposit will be refunded less any re-inspection fees upon issuance of the Certificate of Occupancy and the restoration of the building site and any adjacent property damaged during the construction process.

**Other Construction Related Fees**

Fence/Deck/Patio Cover/Arbor  
(\$50 due upon application) \$ 100

Playscape \$ 5

Flood Plain Permit (due upon application) \$ 100

Docks (no utilities, \$150 due upon application) \$ 300

Docks (with utilities, \$150 due upon application) \$ 375

Replacement Hot Water Heater \$ 15

Irrigation Permit \$ 35

Variance Request (due upon application) \$ 100

Amended Plat Application (due upon application) \$ 100

**Section A50. – Public Works Department Fees be amended as follows:**

*Amend existing §A50 – **Public Works Department Fees** to include adjusted wording as shown by inserting wording as indicated in bold and underlined and deleting wording indicated by single strikethrough as follows:*

(A.1) Water rates: The following monthly rates and charges are hereby established for water service provided by the City, to wit:

(A1.1) Residential Customers inside City:

First 3,000 gallons is ~~\$16.65~~ **\$21.65** (monthly minimum.)



*Amend existing §(C) by deleting it in its entirety and replaced as follows:*

(C) Solid Waste Collection Fees. The following monthly rates and charges are hereby established for solid waste collection provided by the City, to wit:

**Residential Rates. (One Cart)**

A flat rate of \$20.30 per month shall be charged to all occupied homes of residential customers effective January 1, 2018.

A flat rate of \$20.85 per month shall be charged to all occupied homes of residential customers effective January 1, 2019.

A flat rate of \$21.40 per month shall be charged to all occupied homes of residential customers effective January 1, 2020.

Additional cart - \$5.00 per month.

**Commercial Rates.**

A flat rate of \$33.00 per month shall be charged to the commercial customers at 105, 107 and 111 Meadowlakes Drive effective January 1, 2018.

The City will not provide for collection of commercial waste other than at the addresses stated above.

*Addition of the following to Subsection (G):*

After hours reconnection fee charge shall be \$50. After hours is defined any time after 3:30 pm and before 7:30 am, Monday through Friday on weekends, and official City holidays.

*Amend existing Subsection (H) to include adjusted wording as shown by inserting wording as indicated in bold and underlined and deleting wording indicated by single strikethrough as follows:*

Water tap fee 1" meter	<del>\$725.00</del> <b><u>\$925.00</u></b>
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## City of Meadowlakes

# Mayor and Council Communication

<b>COUNCIL ACTION:</b> Agenda Item 7-B
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**DATE:** November 7, 2017

**REFERENCE:** Appointing/Reappointing of members to various committees and commissions

**Council Meeting Date:** November 14, 2017

**AGENDA ITEM:** Agenda Item 7-B

**FROM:** Evan Bauer, City Secretary

Approved by Counsel: N/A

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**SUBJECT:**

We had several members of various committees and commissions whose terms of office expired at the end of October. Resolution 2017-07 address the appointment or reappointment of an indivial to each of the open positions. The number of applicants for appointment equal the number of open positions. Below, please find a brief review of the open appointed positions:

Building Committee- Joe Summers has requested to be considered for reappointment. Gerry Fair and Bob Henderson did not seek reappointment. Building Committee chairman, Blair Feller is also not seeking reappointment. Steve Nash, whose term will expire October 31<sup>st</sup>, 2018, will be taking his place as chairman. Jerry Cashion and Anthony Sosinski will be appointed to Mr. Fair and Mr. Henderson's place.

Planning and Zoning- Paul Pearce, Priscilla Muse, and Jerrial Wafer have all requested to be considered for reappointment.

**RECOMMENDATION:**

I recommend the approval of Resolution 2017-07.

**ACTION REQUIRED:**

A motion to adopt the Resolution as proposed.

**ATTACHMENTS:**

Resolution Number 2017-07- A Resolution of the City of Meadowlakes, Texas appointing and reappointing members to the Building Committee and Planning and Zoning Commission.

# **City of Meadowlakes**

## **RESOLUTION NUMBER 2017-07**

### **November 14, 2017**

**A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES BUILDING COMMITTEE, AND PLANNING AND ZONING COMMITTEE; ESTABLISHING TERMS OF OFFICE FOR EACH.**

**WHEREAS**, the City of Meadowlakes previously established the Building Committee; and

**WHEREAS**, the City of Meadowlakes previously established the Planning and Zoning;

**WHEREAS**, the terms of several members of said Boards and Committees were set to expire on October 31, 2017, and the City Council has the sole responsibility of appointing said members; and

**WHEREAS**, the City Council of the City of Meadowlakes adopted Resolution 2014-005 on August 19, 2014, establishing the “*City Commissions, Boards and Committees Appointment Policy*” (the *Policy*); and

**WHEREAS**, the *Policy* identified the process of establishing a selection committee for each Board and Committee, and the appointment of a chair of said selection committees; and

**WHEREAS**, said selection committees have reviewed the applications from citizens expressing a desire to serve on the various Boards and Committees and have submitted their recommendations to the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS:**

**Section 1. Finding:**

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

**Section 2. Appointments and Terms of Office:**

The City Council of the City of Meadowlakes hereby appoints the following citizens of the City of Meadowlakes to the specified Boards, and Committees. Appointees shall take office on November 1, 2017 and shall serve the term of office as indicated below:

## **CITY OF MEADOWLAKES BUILDING COMMITTEE**

<b>Appointee</b>	<b>Place</b>	<b>Term</b>	<b>Filling Full or Unexpired Term</b>
Joe Summers	1	11/1/17 to 10/31/19	Reappointment-Full Term-Vice Chair
Jerry Cashion	3	11/1/17 to 10/31/19	New Appointee-Full Term
Anthony Sosinski	5	11/1/17 to 10/31/19	New Appointee-Full Term
Steve Nash	4	11/1/16 to 10/31/18	Appointed as Chair

## **CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION**

<b>Appointee</b>	<b>Place</b>	<b>Term</b>	<b>Filling Full or Unexpired Term</b>
Paul Pearce	1	11/1/17 to 10/31/19	Reappointment-Full Term-Chair
Priscilla Muse	3	11/1/17 to 10/31/19	Reappointment-Full Term
Jerrial Wafer	5	11/1/17 to 10/31/19	Reappointment-Full Term-Vice Chair

### **Section 3. Severability:**

The invalidity of any part of this Resolution shall not invalidate any other part hereof. The terms and provisions of this Resolution shall be deemed to be severable. If any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

### **Section 4. Public Notices and Open Meeting:**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

### **Section 5. Effective Date:**

This resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED on this the 14th day of November, 2017.**

**APPROVED:**

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**Mary Ann Raesener, Mayor**

**ATTEST:**

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**Evan Bauer, City Secretary**