

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, October 17th, 2017 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, October 17th, 2017, at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Consent Items and operations in general - City Manager Johnnie Thompson
 1. Update on Job Descriptions and Organizational Chart
 2. Meadowlakes Public Facility Corporation-TABC liquor license
 3. Replacement of City Attorney and Prosecutor
 4. Briefing on Golf and Food and Beverage Operations
 - B. Public Works-Mike Williams
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting and Workshops
 - B. Standard Staff Reports for September 2017.
 1. Ordinance and Animal Control Report
 2. Patrol Activity Report
 3. Building Committee Report
 4. Vandalism Report

5. Public Works Report

6. OLD BUSINESS

- A. Discussion/Action: **Ordinance 2017-06 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A FIVE (5) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE."**-
Thompson
- B. Discussion/Action: Release of escrowed funds to the Marble Falls Area VFD per contract. – Thompson
- C. Discussion regarding reorganization and/or dissolving Building Committee.

7. NEW BUSINESS

- A. Discussion/Action: **Resolution 2017-06 "A RESOLUTION BY THE CITY OF MEADOWLAKES, TEXAS, EXPRESSING OPPOSITION TO THE ROCK AND CONCRETE CRUSHING PLANT PROPOSED BY ASPHALT, INC. AND EXPRESSING CONCERNS REGARDING PUBLIC HEALTH, SAFETY AND WELFARE IMPLICATIONS OF THE PROPOSED PLANT.** -Thompson
- B. Discussion: Capital Improvements Projects-Baker
- C. Discussion/Action: Request for release of Recreation Capital Improvement funds for specific projects. - Thompson
- D. Discussion/Action: **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL REGULAR MEETING DATES AND TIMES.** - Thompson
- E. Discussion/Action: Adjourning to a closed session per Section §551.074 Texas Government Code to discuss Personnel Matters. - Raesener

- F. Discussion/Action: Reconvene into open session and action as may be required from closed session. – Raesener

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meetings: Regular Scheduled Council Meeting Tuesday, November 21st, 2017 at 5:00 p.m.

8. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on October 12th, 2017 at 12:00 pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Evan Bauer, City Secretary

Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 5-Consent Items
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DATE: October 12, 2017

REFERENCE: Consent Items

Council Meeting Date: October 17, 2017

AGENDA ITEM: 5-Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Enclosed within your agenda packet, please find several items related to Consent Items. Please note that any item listed under consent can be pulled and deliberated as a separate item.

A. Minutes of prior meetings-Attached, please find a draft of the minutes of your meeting held on September 19th, 2017. Should you have corrections, edits or clarification, please contact Evan.

B. Staff Reports:

1. Ordinance Enforcement and Animal Control- please see a breakdown below:

- 47 calls received
- 121 warning letters or notices mainly dealing with visible trash containers and low overhanging tree branches
- Issued 16 warning tickets, mainly for parking infractions.
- Issued 2 warning notices, one for visible trash container and one parking on street to long
- Abated one tree
- Removed 3 trapped animals from the City
- One skunk delivered for rabies testing
- One cat delivered to the animal shelter
- Four dead animals picked up and removed from the City

2. A breakdown of the Patrol report for August is below:

- 32 hours were logged
- Issued:
 - 2-citations
 - 7-warnings
 - 2-verbal warnings
- Logged a total of 132 miles

Please refer to the accompanying report for more details.

3. Building Committee Report – Two new fence permits were issued. The Committee has a total of 19 open building permits.
4. No vandalism was reported to City Hall.
5. Please see Mike Williams' report for detailed review of September public works activities.

The September financial reports have not been run yet since we are trying to close out the fiscal year. I hope to have the books closed around the 23rd and I will provide you a review at that time.

Should you have any questions, please do not hesitate to give me a call.

City of Meadowlakes Stated Meeting Minutes September 19, 2017

The City Council of the City of Meadowlakes held a Tax and Budget Public Hearing, followed by a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on September 19, 2017, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Staff Present:

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember David Baker

City Manager Johnnie Thompson
City Secretary Evan Bauer
Flood Plan Administer Mike Williams
Golf and Food and Beverage Manager
Jeremy Grubb

Councilmembers not present:

Bob Brown

Guests Present:

Gary Gauci and Guy Reid, both
with Republic Services

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Drummond led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.
3. **PUBLIC HEARING ESTABLISHING AN AD VALOREM TAX RATE FOR FY2018.**
The second of the two required public hearings regarding the establishment of an ad valorem tax rate for 2017 (FY18) was held. Mr. Thompson presented a Power Point which described how ad valorem tax income is utilized by the City and the effect that the proposed ad valorem tax rate would have on the average homeowner in Meadowlakes. Based on the proposed tax rate, the average homeowner in Meadowlakes would see an approximate \$20 increase in the amount of taxes paid to the City. Mr. Thompson discussed with Council and citizens the proposed budget, how their tax dollars are spent and how that will affect the average homeowner.
4. **CITIZEN COMMENTS.** None

5. MONTHLY STANDARD LIVE REPORTS: The following live reports were given by staff:

- A.** Current Operations and Consent items. Mr. Thompson briefed the Council on operations in general, as well as consent items.
- B.** Public Works. Mr. Williams briefed the Council on current operations of the Public Works Department, including both the regular recurring items and gave an update on the Purple Pipe Project. He also informed Council on an opportunity to offer damage estimation assistance to communities along the coast that were affected by the hurricane.
- C.** Golf and Food and Beverage. Mr. Grubb briefed the Council on golfing and food and beverage operations.

6. CONSENT ITEMS:

- A.** August 15th, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Standard Staff Reports for August 2017.
 - 1.** Ordinance Enforcement & Animal Control August 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol August 2017 Activity Report - provided by Meadowlakes Patrol Officers
 - 3.** Building Committee August 2017 Activity Report – Blair Feller, Chairman
 - 4.** Vandalism August 2017 Report – Evan Bauer, City Secretary
 - 5.** Public Works Department August 2017 Activity Report - Mike Williams, PWD
- C.** Financial Reports for August 2017 - Johnnie Thompson, City Manager

After Council discussion, Councilmember Baker made a motion to approve the consent items as presented. The motion was seconded by Councilmember O'Hayre and carried unanimously.

7. OLD BUSINESS ITEMS:

- A. Fiscal Year 2018 Budget Workshop.** After council discussion, it was determined a workshop was not needed.
- B. Public Hearing on the proposed fiscal year 2018 budget.** A Public Hearing was held regarding the proposed FY 2018 budget. Mr. Thompson presented a brief Power Point which addressed income, expenses, and highlights of the proposed budget. After review, Councilmember Drummond made a motion to ratify the budget as proposed. The motion was seconded by Councilmember O'Hayre and carried unanimously. In order to adopt Ordinance 2017-04, there are two things required from Council. The first is a motion to adopt, and the second is a roll call vote.

C. Discussion/Action: Adopting Ordinance 2017-04 titled “ADOPTING ORDINANCE 2017-04 titled “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2018 FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.” Mr. Thompson brief the Council on the adoption procedure for the proposed FY 2018 budget. Formal adoption required to separate votes by the Council.

After a brief discussion Councilmember Barry move to ratify that the FY 2018 Budget will raise \$32,347 more in ad valorem tax income than last year, the motion was seconded by Councilmember O’Hayre and carried unanimously.

A motion was made by Councilmember Barry and seconded by Councilmember O’Hayre to approve Ordinance 2017-04, the motion carried by the following vote:

Councilperson Baker	<u>Yes</u>
Councilperson Barry	<u>Yes</u>
Councilperson Brown	<u>Absent</u>
Councilperson Drummond	<u>Yes</u>
Councilperson O’Hayre	<u>Yes</u>

D. Discussion/Action: Adopting Ordinance 2017-05 titled “AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2018 FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018, TAX YEAR 2017; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND PROVIDING FOR AN EFFECTIVE DATE.” After discussion, Councilmember Barry made a motion to adopt Ordinance 2017-05. The motion was seconded by Councilmember O’Hayre and carried unanimously.

The ordinance was passed and approved by Council as follows:

Councilperson Baker	<u>Yes</u>
Councilperson Barry	<u>Yes</u>
Councilperson Brown	<u>Absent</u>
Councilperson Drummond	<u>Yes</u>
Councilperson O’Hayre	<u>Yes</u>

8. NEW BUSINESS ITEMS:

- A. Discussion/Action: Adopting Ordinance 2017-06 “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A FIVE (5) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.”** Mr. Gary Gauci, with Republic Services addressed the council

regarding the existing franchise agreement for solid waste collection within the City. The proposed contract extension would reflect a \$1 per month increase in the current rate for solid waste collection and provide a 3% increase per year in fees for years two through five. The proposed contract extension also address the change in container(s) used for recycling. Currently a 15 gallon tote is used and they are proposing that the totes be replaced with a 95 gallon rollout container very similar to the existing trash cans. Action was tabled until the October meeting.

- B. Discussion/Action: Calling for a workshop to discuss the Building Committee and Community Improvement Committee ideas.** After discussion, Councilmember Baker made a motion to have a workshop to review the recommendations of the Building Committee and Community Improvement recommendations. The motion died due to not receiving a second.

Mayor Raesener appointed Councilmembers Baker and Barry to a committee to review options regarding the Building Committee. This item will be discussed further at the next City Council meeting.

- C. Discussion/Update: Organizational Chart and Job Descriptions.** Mr. Thompson updated the Council on the progress on updating job descriptions. This an ongoing process which he hopes to have complete by the end of October. No action was request or taken at this time. This item will be discussed further at the next City Council meeting.

- D. Adjourned to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072 at 7:05 p.m.**

- E. Reconvened into open session at 8:16 p.m.** No action was taken.

9. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held October 17, 2017 at 5:00 p.m.

10. ADJOURNMENT: Mayor Raesener adjourned the meeting at 8:18 p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: October 9, 2017

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: October 9, 2017

DRAFT

Ordinance Enforcement and Animal Control Report
Summary
September 2017

Calls Received: Ordinance line: 22
Animal Control line: 21
Security Gate: 1
City Hall: 3

121 warning letters or notices were issued during the month of September:

- 3 letters regarding Ordinance 4-75 – pets not registered in the City
- 19 letters regarding Ordinance 20-55 – trash containers visible from the street
- 3 letters regarding Ordinance 20-55 – limbs on property over 14 days
- 12 letters regarding Ordinance 20-55 – yard or lots needing mowing
- 1 letter regarding Ordinance 20-55 – old appliance or debris stored in driveway
- 4 letters regarding Ordinance 20-55 – grass clippings on street
- 2 letters regarding Ordinance 28-56 – vehicle, trailer or golf cart parked on lot
- 2 letters regarding Ordinance 28-56 – golf cart stored on drive
- 3 letters regarding Ordinance 28-56 – trailer, boat or RV parked on drive over 3 days
- 69 letters regarding PMC 302.4 - trees overhanging street need to be trimmed
- 3 letters regarding PMC 302.4 - dead tree on lot

16 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

2 Warning Notices were issued - one regarding Ordinance 20-55 - for having a trash can visible from the street and one regarding Ordinance 28-56 - for parking a trailer on drive over 3 days in 7

1 Abatement process initiated regarding a dead tree that needs to be removed

3 Trapped animals removed from the City

1 Skunk picked up and delivered to Burnet for rabies testing

1 Feral cat picked up and delivered to the Marble Falls Animal Shelter

14 Verbal warnings were issued

4 Dead animals picked up and removed from City

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
Animal Control Officer
October 3, 2017

MEADOWLAKES PATROL ACTIVITY REPORT September 2017

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
9/1/17	Fri	Koenning	7:00am	11:00am	4	0	0	0	0	7:30am- monitor school bus loading, 10:20am- assist MF EMS at 340 Meadowlakes Dr in reference to elderly female having breathing problems.	81438	81452	14
9/2/17													
9/3/17													
9/4/17													
9/5/17													
9/6/17													
9/7/17	Thurs	Koenning	7:00am	11:00am	4	1	0	1	0	7:35am- monitor school bus loading	81878	81894	16
9/8/17													
9/9/17													
9/10/17													
9/11/17	Mon	Koenning	7:00am	11:00am	4	0	0	0	0	7:30am- monitor school bus loading, 9:00am-11:00am- assist with traffic control for 9-11 ceremony	82403	82414	11
9/12/17													
9/13/17													
9/14/17													
9/15/17	Fri	Koenning	7:00am	11:00am	4	0	2	0	0	7:30am- monitor school bus loading	82703	82720	17
9/15/17	Fri	Koenning	3:00pm	7:00pm	4	0	2	0	0	3:30pm- monitor school bus unloading, 4:30pm- monitor school bus unloading	82724	82746	22
9/16/17													
9/17/17													
9/18/17													
9/19/17													
9/20/17	Wed	Koenning	7:00am	11:00am	4	0	1	0	0	7:20am- monitor school bus loading	83013	83033	20
9/21/17													
9/22/17													
9/23/17													
9/24/17													
9/25/17	Mon	Koenning	7:00am	11:00am	4	0	1	1	0	7:20am- monitor school bus loading	83515	83533	18
9/25/17	Mon	Koenning	3:00pm	7:00pm	4	1	1	0	0	3:25pm- monitor school bus unloading, 4:25pm- monitor school bus unloading	83537	83551	14
9/26/17													
9/27/17													
9/28/17													
9/29/17													
9/30/17													

TOTALS: 32 2 7 2 0

132

Building Committee Report

Authorized By: Blair Feller,
Building Committee Chairman

Approved Permits

Issued

Outstanding

Total

Deck			
Fence	2	1	
Remodel		5	
New Home		5	
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub		2	
Play Scape		1	
Other- Boat Docks/Garage		1 boat dock/2 garage	
Plat Amendment			
Consultation			
Permit Revision			
Total	2	17	19

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Stoarge Addition			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total			

City of Meadowlakes

VANDALISM/INCIDENTS – September 2017

There were no reports to City Hall during the month of September.

MEMORANDUM

Date: October 9, 2017
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park. 2 mowing cycles of vacant lots, continued work on the repair/replacement of a portion of the fence between Meadowlakes and Marble Falls in the area of the cemetery. As of today we have spent about 800 man hours on the fence project. This project should be completed within the next 2 weeks.
2. Johnnie and Mike continue to work with R.C. Collins, P.E. with Southwest Engineers along with 2 other consulting engineers regarding the possible upgrades to the raw water pump station as well as pump replacement at the water treatment plant. We are also looking at options for either raising or relocating the sewage lift station on Firestone Drive which is located in the 100 year floodplain. Southwest Engineers has provided engineering services for Meadowlakes for the past 20 years.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I attended a meeting with FEMA on June 21st and it appears that the next step in the process is a 90 day review period that should begin sometime in September and we can expect the new maps to become effective the latter part of next year. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement.
4. Mike attended a county-wide disaster drill in Burnet last week along with our Emergency Management Coordinator, Joe Hernandez. This drill is intended to be a cooperative effort between multiple emergency services in the county as well as public works and other departments. This drill is a tabletop exercise that is held indoors and participants are given various scenarios to be worked through. The first scenario in this exercise was a hazardous material spill caused by a vehicle accident at the intersection of 281 & 2147.
5. Installed new printers and wireless internet routers at both the pro shop and restaurant.
6. Burnet County is hosting a household hazardous waste collection event on October 14 at the fairgrounds in Burnet. Items collected include used motor oil, electronics, latex paint and tires. We received late notice of this event and will be sending employees and equipment to assist.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017
January	8.1	6.1	7	7.3
February	7.5	7	7.6	8.0
March	11.3	7.8	10.3	11.5
April	14.4	11.9	9.9	12.7
May	12	8.9	9.2	16.5
June	11.3	13	15	17.3
July	15.2	24.3	24.8	22.0
August	16.3	24.7	18.6	19.5
September	15.3	21.8	17.9	19.0
October	17.1	17.8	18.8	
November	9.2	7.7	10.5	
December	7.8	6.5	7.4	
Annual Total	145.5	157.5	157	

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Items 6-A

DATE: October 11, 2017

REFERENCE: Extending and Amending
Franchise Agreement with Republic Services

Council Meeting Date: October 17, 2017

AGENDA ITEM: Agenda Items 6-A – Ordinance 2017-06 –Republic Services Agreement

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Action on this item was tabled at your meeting last month for additional review. As you may recall, Republic Services is proposing to change the method of collecting recyclables materials from the existing totes to a 96-gallon wheeled container similar to our existing trash containers. One item of concern that was brought up in your meeting with them last month was the availability of space for a second wheeled container. Please find below an excerpt from our Code of Ordinances that address the trash containers being visible.

Section 20-55 a.1 Trash and debris is prepared/packaged in accordance with trash collection requirements and placed on curbside ready for pickup provided it is after noon the day prior to scheduled pickup and the containers are retrieved by 8:00 a.m. the day following the pickup. Except during the allowed time period, a person commits an offense if garbage containers are stored or placed in a manner such that containers are visible from the street.

In January of 2012, the City entered into a 5-year contract with BFI Waste Services of Texas (now known as Republic Services) for solid waste recycling and collection within the City. The contract expired on January 1st of 2017 and was extended one year. The current expiration date is January 1, 2018. While the existing contract had an escalator clause in it that would allow them to adjust the rate according to the published Consumer Price Index (CPI), they have chosen not increase the rate in the past six years. Our current rate for solid waste collection and recycling is \$16.92 per month and we bill our customers \$19.30 per month. The additional \$2.38 per month helps offset billing and collection costs as well as help cover a portion of the cost for brush pick up and leaf collection.

The Ordinance, as drafted, contains a \$1.00 increase per month beginning January 1st, 2018 and has a fixed 3% per year increase in years 2 through 5.

Please find below a comparison to other local entities for solid waste and recycling:

City	Rate	Recycle	Bulk
Meadowlakes (Proposed)	\$17.92	95 gallon (EOW)	EOW
Marble Falls	\$19.82	95 gallon (EOW)	EOW
Granite Shoals	\$17.68	18 gallon (Weekly)	EOW

(EOW means every other week)

Mr. Dwight Batch, our account manager and Mr. Gary Gauci, Republic's Municipal Manager, are scheduled to be at your meeting to discuss the change in recycling, and the extension and amendment of the contract.

ACTION REQUIRED:

In order to extend and/or amend our existing contract with Republic, a favorable vote by the Council would be required. As mentioned above, I would suggest that any formal action be subject to final approval by our legal counsel.

ATTACHMENTS:

Ordinance 2017-05 – Amending and Extending the Franchise Agreement with Republic Services.

City of Meadowlakes

ORDINANCE 2017-06

October 17, 2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A FIVE (5) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, on January 1, 2012, the City of Meadowlakes ("City") entered into a contractual agreement with BFI Waste Services of Texas, LP, dba Allied Waste Services of Marble Falls, now known as Republic Services, for solid waste collection, recycling, and disposal services ("Contract"); and

WHEREAS, the contractual agreement between the City and Republic Services has a mutual option to extend the Contract for an additional FIVE (5) year term; and

WHEREAS, on September 19th, 2017 the city council for the City of Meadowlakes ("City Council") approved and passed a motion to extend the existing contract between the City and Republic Services; and

WHEREAS, the effective date of the extended term shall begin on January 1, 2018, and end on December 31, 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are incorporated into this Ordinance as true and correct findings of fact.

Section 2. Agreement. In consideration of the premises and such other lawful consideration, the receipt, and sufficiency of which each of the parties hereto acknowledges, the parties agree as follows:

1. The term of Agreement. The First paragraph of the Contract, Section A, Term of Contract is hereby deleted in its entirety and replaced as follows:

"The term of this Agreement shall be for a period of five (5) years, commencing on January 1, 2018 (the "Effective Date") until December 31, 2022. On or before December 31, 2022, and prior to each December 1st thereafter, the City shall have the option to extend the Contract on a year-by-year basis at the mutual discretion of the City and Contractor, with terms and conditions for the extension stated herein. The City's option shall not extend beyond four years of contract extensions total."

2. Services to be Provided. The third sentence of the Contract, Section B, "Service to be Provided" is hereby deleted in its entirety and replaced as follows:

"Residential units will be provided with a 96-gallon capacity wheeled and lidded cart for every-other-week recycling collection. All recyclable materials must fit within the container with the lid fully closed. Recycling collection will occur on the same day as a residential trash collection."

3. Contract Rates for Service. The final sentence of the Contract, Section K, Contract Rates for Service is hereby deleted in its entirety and replaced as follows:

"The rate price for the year 2018 is as follows:

<u>Calendar Year Rate (per customer per month)</u>	\$17.92
<u>Each extra Cart (per customer per month)</u>	\$5.00

4. Annual Rate Adjustment. The First paragraph of the Contract, Section L, and Annual Rate Adjustments hereby deleted in its entirety and replaced as follows:

"The fees which may be charged by the Contractor for the second and subsequent years of the term hereof shall be adjusted upward at three percent (3%) year for years 2 through 5 of this contract; and shall be adjusted downward for years 2 through 5 of this contract if the Trash Index decreases. Any new and approved rates will take effect as of January 1, of the upcoming year."

5. No Israel Boycott. Section R. No Israel Boycott is hereby added to the Contract as follows:

No Israel Boycott – “Contractor hereby verifies that the Contractor does not boycott Israel and will not boycott Israel through the term of the Contract. In making this verification, “boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.”

Section 3. Repealing All Ordinances in Conflict. All other ordinances or parts of ordinances inconsistent or in conflict herewith, or to the extent of such inconsistency or conflict are hereby repealed.

Section 4. Severability. The provisions of this Ordinance are severable, and if any court of competent jurisdiction enters a final order which holds that any section, subsection, sentence, clause, phrase, or other portion of this Ordinance is invalid, illegal, or otherwise unenforceable, then any such portion shall be deemed a separate, distinct and independent provision, and any such ruling shall not affect any other provision of this Ordinance which are not specifically designated as being illegal, invalid or unenforceable, and that all said remaining provisions shall continue in full force and effect.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

Section 6. Effective Date. This Ordinance shall take effect immediately from and after its passage and adoption.

PASSED and APPROVED this 17th day of October 2017.

(Execution Page Follows)

ATTEST:

THE CITY OF MEADOWLAKES, TEXAS

Evan Bauer, City Secretary

Mary Ann Raesener, Mayor

ACKNOWLEDGED, ACCEPTED, AND AGREED TO:

REPUBLIC SERVICES

BY: _____

NAME: _____

TITLE: _____

DATE: _____

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #6-B

DATE: October 11, 2017

REFERENCE: Request from Marble Falls Area Volunteer Fire Department for assistance with purchase of rescue equipment

Council Meeting Date: October 17, 2017

AGENDA ITEM: Agenda Item 6-B – Marble Falls VFD funding request

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached for your consideration is a request from the Marble Falls Area Volunteer Fire Department for funding to assist the department with the purchase of rescue equipment for their new fire engine. In August Chief Phillips requested the release of the escrowed funds as per our contract with them, at that time the Council postponed action until after the FY2018 budget was adopted. We are currently in the third year of a three year contract with the Department for fire protection within the City. In addition to our monthly payments to the Department, our contract provides that we put \$5,000 into reserves each year of the contract for assistance with the purchase of equipment such as they are requested. As you can see, they will be requesting slightly over \$26,000 for the needed equipment. Currently, we have \$15,000 held in escrow for them.

Should you grant them their full funding request, General Fund has adequate reserves to provide the additional funding.

RECOMMENDED ACTION:

I would recommend that the \$15,000 currently held in reserves be released to the Department.

ATTACHMENTS:

Letter from Chief Phillips regarding the requested funding.



*Marble Falls Area Volunteer Fire
P.O. Box 1943 (billing address)
Marble Falls, TX 78654
Phone 830-637-7128 Fax 830-637-7174
mfavfd@nctv.com*

The Marble Falls Area Volunteer Fire Department is requesting assistance in purchasing a Hurst S 700Es Cutter-Jaws of Life with Rescue Ram and Hurst SP 333E2 Spreader along with batteries and charges. An invoice detailing the cost of these items is attached. The MFAVFD has a credit balance with Municipal Emergency Services which has already been applied toward this purchase. We are requesting \$26,109.05 from the City of Meadowlakes to complete the purchase of these extrication/rescue tools to be put in to service on the new engine acquired by the MFAVFD in March of this year.

Respectfully,

A handwritten signature in blue ink that reads "Michael E. Phillips".

Michael E. Phillips, Chief
Marble Falls Area Volunteer Fire Department



MES - Texas
16511 Hedgecroft
Suite 200
Houston, TX 77060

Invoice

Date 4/24/2017
Invoice # IN1125698
Terms Net 30
Due Date 5/24/2017
Customer # C42578
PO # see attached email
Sales Rep Custer, David D

Bill To
MARBLE FALLS AREA FIRE D...
P.O.BOX 1943
Marble Falls TX 78654
United States

Ship To
MARBLE FALLS AREA VFD
306 INDUSTRIAL
Marble Falls TX 78654
United States
Order

706287416760
706287417869
706287419703
706287419714
706287417858
706287416759
706287416770

Sales Order #SO1091146

Item #	Description	Qty	Unit	Base Price	Unit Price	Amount
272085000	Hurst S700E2 w/EXL Batts&Chrgr	1		0	8,912.93	8,912.93
271333000	SP 333E2 Spreader Package w/ charger and 2 EXL batteries	1		0	9,558.00	9,558.00
274085000	Hurst R421E2 w/EXL Batts&Chrgr	1		0	6,962.00	6,962.00
272085412	Hurst 110v E2 Pwr Supply w/Plg	1		0	590.00	590.00

Subtotal 26,022.93
Shipping Cost (Freight Fee) 244.07
Total 26,267.00
Amount Paid 157.95
Amount Due \$26,109.05

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

All payments must be clearly marked with the Customer and Invoice numbers. Payments not marked will be applied to the oldest invoice first.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 6-C
--

DATE: October 11, 2017

REFERENCE: Reorganization and/or
dissolving the Building Committee

Council Meeting Date: October 17, 2017

AGENDA ITEM: Agenda Item 6-C-Reorganization and/or dissolving the Building Committee

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Last month Mayor Raesener appointed Councilmembers Barry and Baker to work with the City Manager to review the various options available with the reorganization and/or dissolving of the City's Building Committee. The Committee is scheduled to meet with representatives of Bureau Veritas this afternoon and representatives from ATS next week. Both of these firms provide a wide range of inspection services for municipalities.

Some discussion has been held among the Committee with regard to reducing the number of Building Committee members from 7 to a lesser number. Any action with regard to the reduction of members to the committee or any reorganization and/or dissolution will require the adoption of an Ordinance to reflect such changes.

RECOMMENDED ACTION:

No action is anticipated at this time.

ATTACHMENTS:

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-A – Resolution 2017-06
--

DATE: October 11, 2017

REFERENCE: Opposition to Rock Crushing Plant South of Marble Falls

Council Meeting Date: October 17, 2017

AGENDA ITEM: 7-A Resolution 2017-06 Opposition to Rock and Concrete Crushing Plant proposed by Asphalt, Inc.

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

As requested at your September meeting, please find attached Resolution 2017-06 which expresses opposition to the proposed rock and concrete crushing plant on 281 South.

Asphalt Inc. of Austin has filed for an air quality permit to operate a permanent rock crushing plant on 281 south of Marble Falls. The attached map will show its actual location. The vast majority of the governmental entities near the proposed facility have filed oppositions to the proposed plant. Originally the cutoff date for filing opposition was October 9th. However, it has been extended to October 31, 2017.

A public meeting on the permit for the proposed plant will be held on October 26th, 2017 at 7:00 pm at the Lakeside Pavilion, 307 Buena Vista, in Marble Falls.

The Resolution, as drafted, basically mirrors the City of Horseshoe Bay's and expresses the City's opposition to the plant. It also provides authorization for staff and/or the Mayor to request a contested hearing on the proposed permit.

ACTION REQUIRED:

Consideration of the adoption of the draft resolution

ATTACHMENTS:

1. Resolution 2017-06
2. Notice of Informational Meeting on Air Quality Permit for Asphalt, Inc.
3. Map showing location of proposed rock crushing plant.

City of Meadowlakes

RESOLUTION NUMBER 2017-06

October 17, 2017

A RESOLUTION BY THE CITY OF MEADOWLAKES, TEXAS, EXPRESSING OPPOSITION TO THE ROCK AND CONCRETE CRUSHING PLANT PROPOSED BY ASPHALT, INC. AND EXPRESSING CONCERNS REGARDING PUBLIC HEALTH, SAFETY AND WELFARE IMPLICATIONS OF THE PROPOSED PLANT

Whereas, the City Council of the City of Meadowlakes ("City Council") finds it to be in the public interest, and necessary for the public health, safety and welfare to voice the collective concerns of the public regarding potential nuisances and proposed uses that are incompatible with surrounding uses and sound regional planning; and

Whereas, Asphalt, Inc. is seeking to build and operate a rock and concrete crushing plant with an entrance approximately 90 feet west of US Hwy 281 and approximately 2.6 miles south of the intersection of Texas Hwy 71 near Flat Rock Road, which is Burnet County Road 403; and

Whereas, Asphalt, Inc., has applied to the Texas Commission on Environmental Quality ("TCEQ") for and Air Quality Standard Permit for Permanent Hot Mix Asphalt Plants, which is approved, would authorize construction of a rock and concrete crushing plant; and

Whereas, the TCEQ has extended the public comment deadline to October 31, 2017, to submit comments and concerns to the TCEQ in an effort to prompt the agency to hold a contested case hearing on the permit application; and

Whereas, concerned parties are encouraged to submit comments about the permit application to: Texas Commission on Environmental Quality, Office of the Chief Clerk, MC-1-5, Post Office Box 13087, Austin, Texas 78711-3087, or electronically at tceq.texas.gov/about/comments.html; and

Whereas, the City Council is concerned about the potential health and safety risks proposed by the air emissions of the proposed rock and concrete crushing plant, the possible damage to air quality for both nearby residents and business owners, and the implications for future residential developments in the surrounding area; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

Section 1. The City Council hereby expresses its opposition to the rock and concrete crushing plant, as proposed by Asphalt, Inc.

Section 2. The City Council hereby directs city staff and/or the Mayor to notify the Texas Commission on Environmental Quality of the City's opposition, which may include but is not limited to, the filing of public comments and a contested case hearing request.

Section 3. The City Council hereby request that the TCEQ conduct a contested case hearing on the proposed rock and concrete crushing plant.

Section 4. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED AND APPROVED THIS THE 17th, DAY OF OCTOBER 2017.

Mary Ann Raesener, Mayor

ATTEST:

Evan Bauer, City Secretary

SEAL

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



NOTICE OF INFORMATIONAL MEETING ON AN AIR QUALITY STANDARD PERMIT FOR PERMANENT ROCK AND CONCRETE CRUSHERS

PROPOSED AIR QUALITY REGISTRATION NUMBER 148112

APPLICATION. Asphalt Inc., LLC, 11675 Jollyville Road Suite 150, Austin, Texas 78759-4108 has applied to the Texas Commission on Environmental Quality (TCEQ) for an Air Quality Standard Permit, Registration Number 148112, which would authorize construction of a permanent rock crusher. The facility is proposed to be located from the intersection of U.S. Highway 281 and Flat Rock Road, site entrance is approximately 90 feet west of Flat Rock Road along the west side of U.S. Highway 281, Marble Falls, Burnet County, Texas 78654. This link to an electronic map of the site or facility's general location is provided as a public courtesy and not part of the application or notice. For exact location, refer to application. <http://www.tceq.texas.gov/assets/public/hb610/index.html?lat=30.495&lng=-98.32389&zoom=13&type=r>. This application was submitted to the TCEQ on August 14, 2017. The executive director has determined the application was technically complete on August 21, 2017.

The executive director shall approve or deny the application not later than 30 days after the end of the public comment period, considering all comments received within the comment period, and base this decision on whether the application meets the requirements of the standard permit.

CENTRAL/REGIONAL OFFICE. The application will be available for viewing and copying at the TCEQ Central Office and the TCEQ Austin Regional Office, located at 12100 Park 35 Circle Bldg. A Rm 179, Austin, Texas 78753-1808, during the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

The TCEQ will conduct an informational meeting to answer questions and discuss the application. The meeting will be held:

**Thursday, October 26, 2017 at 7:00 PM
Lakeside Pavilion
307 Buena Vista
Marble Falls, Texas 78654**

INFORMATION. For more information about this permit application or the permitting process, please call the Public Education Program toll free at 1-800-687-4040. General information can be found at our web site at www.tceq.texas.gov. Si desea información en Español, puede llamar al 1-800-687-4040.

Further information may also be obtained from Asphalt Inc., LLC, 11675 Jollyville Road Suite 150, Austin, Texas 78759-4108, or by calling Mr. Eric Shelander, Environmental Specialist, Westward Environmental, Inc. at (830) 249-8284.

Persons with disabilities who need special accommodations at the meeting should call the Office of the Chief Clerk at 512-239-3300 or 1-800-RELAY-TX (TDD) at least one week prior to the meeting.

Issued: October 6, 2017

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-B
--

DATE: October 12, 2017

REFERENCE: Capital Improvement
Discussion

Council Meeting Date: October 17, 2017

AGENDA ITEM: Agenda Item 7-B-Capital Improvement Discussion

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Please find attached for your review a narrative from Councilmember Baker regarding input from the Community Improvement Committee (CIC) in the spring of 2016. In addition to the projects recommended by CIC, he has also addressed anticipated expenditures related to the maintenance and renovation of existing public works plants and facilities.

RECOMMENDED ACTION:

No action is anticipated at this time.

ATTACHMENTS:

Capital Improvement Discussion Fall 2017 as prepared by Councilmember Baker.

Capital Improvements Discussion

Fall 2017

Based on discussions with Johnnie Thompson, input from a Community Improvement Committee in the spring of 2016, and limited council discussion since May 2017, the following are considerations for inclusion in an anticipated plan requiring city financing over a period of time to be determined by council.

Water/sewer:

>>4 dead-end water main improvements—\$150,000.00—Engineer's Potable Water Recommended Improvements:

The engineer recommended the following improvements in order to eliminate as many dead end water mains as possible and to improve the quantity of available water for firefighting purposes. The recommended improvements involved extending the existing water mains to a point in which it would intersect with another water main thus creating a looped distribution system. This not only would eliminate the need to flush the dead end main, but, also, would improve available water flow for firefighting. Due to construction restraints it is not economically feasible to loop all dead end mains. Listed below are the recommended dead ends that could be looped.

****Firestone Place** – would require trenching and/or boring under the golf course to Pinehurst, thus eliminating dead ends on both Firestone Place and Pinehurst.

****North end of Turkey Run** – would require trenching and/or boring across the golf course to Firestone Drive

****Carnoustie** – would require trenching and/or boring across golf course to St. Andrews

****Cypress Point** – would require boring to Meadowlakes Drive

The main issue with the suggested improvements is that a majority of the work would require the extensive work in either the street or in existing residents yards. The vast majority the required tie in's would be down the existing 10' utility easement between lot

Dead end mains that are not economically feasible to loop:

Columbine Circle

North end of Firestone

Dog Leg

North end of Pinehurst

Lake Circle

>>re-coat interior and exterior of three water tanks—\$325,000.00—

Each year we have the interior and exterior of all water storage tanks inspected by an inspection service. We have three existing water storage tanks which consist of one 200,000 gallon elevated tank and two 250,000 gallon ground storage tanks. At this time, the interior coating system of all tanks appears to be holding up fairly well with only minor coating failures.

The elevated water storage tank was originally built in 1983 and was last coated in 2004 at which time the tank had not only a new coating system installed on the interior and exterior the tank had a complete lead abatement of the lead based primer utilized on the exterior and the interior dry surfaces.

In 2001 a new 250,000 ground storage tank was constructed that replaced an existing 50,000 gallon water storage tank. This tank has the originally installed coating system in place.

In 2012 an additional 250,000 gallon storage tank was built. This tank has the originally installed coating system in place.

The following timetable should be considered and may have to be amended based on tank inspection later in the year.

FY19 – Re-coat interior and exterior of the ground water storage tank built in 2001, estimated cost for re-coating is \$75,000-\$100,000 depending on the amount of surface preparation required.

FY20 – Re-coat interior and exterior of elevated water storage tank, estimated cost for re-coating \$100,000-\$125,000.

FY24 – Recoat interior and exterior of ground water storage tank built in 2012, estimated cost for recoating is \$100,00

>> **re-coating/renovation of two activated sludge wastewater plants—\$200,000.00**— The City has two activated sludge wastewater plants, both are constructed of steel tankage. One plant was built in early 90's and the other built in 1998. The coating system of these plants has a life expectancy of around 20 years. The plant built in the early 90's was recoated in 2004 at a cost of approximately \$50,000. Both plants are showing minor interior coating system failures and the plant built in 98 should be recoated within the next 2-3 years with the other plant recoated within the next 3-5 years.

Normally when a complete re-coating is done the plant receives a complete renovation which involves replacement of the air delivery system, submerged valves and rebuilding of other mechanical related equipment. It is estimated that for complete re-coating and renovation cost should be around \$100,000 for each plant.

Food and beverage:

1. **bulk cooler and freezer—\$25,000.00**—The existing cooler and freezer was installed in 2008 and at that time was approximately 5 years old, the existing mechanical equipment has been somewhat problematic the past few years.
2. **kitchen equipment upgrades/replacement/pizza oven—\$20,000.00**—Some of the existing appliances in the kitchen should be replaced within the next 3-5 years, they were all bought new in 2008. Some of the appliances may be serviceable and may not need replacement. F&B has requested to add a pizza oven and several other kitchen related items in the upcoming fiscal year.

3. **ice machine—\$6,500.00**—The existing ice machine was acquired at the time of purchase of the golf course in 2008 and based on the serial number it is approximately 15 years old. At this time it is working, but we have begun to occasionally have issues with the machine and should be replaced due to its age.
4. **cooler in bar—\$3,500.00**—The existing cooler used to store and cool beer cans and bottles was purchased along with the golf course in 2008. The age of the item is unknown. While operating at this time, the unit could go out at any time and should be replaced
5. **restaurant main dining room chairs/tables—\$3,000.00**—Staff has requested that the existing tables being utilized in the main dining room be replaced and the addition of some other chairs and tables.

Other items at restaurant/pro shop:

1. **parking lot repairs/enlargement—\$60,000.00**—The existing parking lot was chip sealed 4 years ago; while this extended the life of the existing parking lot, it has not resolved the underlying issues with the lots sub-grade. In general the lot needs to be stabilized and new asphalt installed. The existing parking lot lacks adequate space for parking for servicing the restaurant and pro shop on those days in which we have heavy traffic in both. It is recommended that it be increased in size by a minimum at least 50%.
2. **new pool/pro-shop area restrooms—\$25,000.00**—The existing restrooms, while serviceable, are in dire need up upgrading. Due to the condition of the structure housing the restrooms, it is recommended that a new climate-controlled structure be built that would house two ADA compliant restrooms.

City hall renovations/enlargement:

1. **office/storage space/parking/council chambers (square footage-?; parking spaces-?)**—Renovation of City Hall to add additional office and storage space, construction of a new 1500-1800 square foot council meeting room and related parking lot expansion is estimated to \$225-\$250,000.

Recreation:

1. golf cart paths-\$200,000.00
2. shaded seating in fishing and recreation area—\$5,000.00
3. outdoor exercise equipment—\$3,000.00
4. playground equipment—\$25,000.00
5. horseshoe pit—\$1,000.00
6. sand or grass volleyball court—\$2,000.00
7. gaga ball—\$1,500.00

Personnel:

1. Assistant City Manager-\$75,000.00

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-C

DATE: October 12, 2017

REFERENCE: Request funding for
Recreation Fund Capital Improvements

Council Meeting Date: October 17, 2017

AGENDA ITEM: 7-C-Request for funding for Recreation Fund Capital Improvements

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

During the budgeting process for FY18, we discussed funding for several capital improvement projects in the Recreation Fund and the adopted budget provided funding for \$125,000 in capital improvements for various projects. A stipulation upon the use of these funds was that it would require Council approval for any projects financed using the funds.

I would like to request \$12,000 in funding be released in order to provide funding for the following projects:

1. \$7,000 for kitchen related upgrades and improvements to include the purchase of a pizza oven and other related items.
2. \$5,000 for the replacement of the portable building located near the chipping green and tennis courts. Plans include building a permanent structure on the existing concrete slab. The building would provide storage as well as a covered seating area.

Any excess funds for these two projects would be used to help dress up the area around the restaurant and pro shop to make it more appealing to the public.

RECOMMENDATION:

I would recommend the release of the requested funds.

ATTACHMENTS:

Photo of existing building which funding is being sought to replace.



City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Items 7-D

DATE: October 11, 2017

REFERENCE: Resolution 2017-07

Council Meeting Date: October 17, 2017

AGENDA ITEM: 8-D- Resolution 2017-07 – Establishing Meeting Dates and Times

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Resolution 2016-08 established the Council's regular meeting date and time to be on the third Tuesday of each month at 5 pm except December which is held on the second Tuesday at 5 pm. The November meeting will fall on the 21st this year and the 20th of next year, both days are the Tuesday before Thanksgiving. I know that many of us travel during this time and I would like you to consider changing the November meeting to the seconded Tuesday of the month

I included for your consideration Resolution 2017-07 which changes the November meeting date from the third Tuesday of the month to the second. We will need to coordinate the change with the POA, but since our meetings start at 5:00 pm and theirs at 7:00 pm I wouldn't think it should affect them.

ACTION REQUIRED:

Consideration of adoption of Resolution 2017-07

ATTACHMENTS:

Resolution 2017-07-Establishing Council Meeting Dates

City of Meadowlakes

RESOLUTION NUMBER 2017-07

October 17, 2017

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, ESTABLISHING COUNCIL REGULAR MEETING DATES AND TIMES.

WHEREAS, The City Council of the City of Meadowlakes adopted Ordinance 2016-08 amending the City of Meadowlakes Code of Ordinances such that regular meeting times and dates of the Council shall be established by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;

Section 1. **Established Meeting Dates and Times**

The City Council of the City of Meadowlakes, Burnet County, Texas hereby establishes its regular meeting date and time on the third Tuesday of the month with the exception of the November and December meetings which shall be held on the second Tuesday, at 5:00 p.m. in the Council Chambers, 177 Broadmoor Street, Meadowlakes, Texas.

Section 2. **Public Notices and Open Meeting**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

Section 3. **Effective Date**

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED on this the 17th day of October 2017.

APPROVED:

Mary Ann Raesener, Mayor

ATTEST:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7E&F

DATE: October 12, 2017

REFERENCE: Closed Session

Council Meeting Date: October 17, 2017

AGENDA ITEM: 7-E&F– Closed Session

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

I anticipate that a closed session will be required to discuss personnel matters.

Please find below information regarding items that can be discussed during a closed session.

CLOSED SESSION-INFORMATION

The Texas Government Code regulates what a governmental body may discuss in a closed meeting. There are several, in addition to those listed below, but they mainly deal with specific governmental bodies, the ones listed below are the most common for a city.

Sec. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING. A governmental body may not conduct a private consultation with its attorney except:

(1) When the governmental body seeks the advice of its attorney about:

(A) Pending or contemplated litigation; or

(B) A settlement offer; or

(2) On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Sec. 551.073. DELIBERATION REGARDING PROSPECTIVE GIFT; CLOSED MEETING. A governmental body may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting:

- (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
- (2) To hear a complaint or charge against an officer or employee.

(b) Subsection

- (a) Does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

RECOMMENDATION:

Prior to adjourning to a closed session, it must be stated that the Council is adjourning to a closed session per the specific Texas Government Code section that authorizes the adjournment to the closed session. In our case to discuss personnel it would be Section 551.074.