

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, September 19th, 2017 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, September 19th, 2017, at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. PUBLIC HEARING REGARDING THE ESTABLISHMENT OF AN AD VALOREM TAX RATE FOR FY2018.**
- 4. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each will be limited to a maximum speaking time of three (3) minutes.*
- 5. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Consent Items and operations in general - City Manager Johnnie Thompson
 - B. Public Works-Mike Williams
 - C. Food and Beverage & Golf Operations-Jeremy Grubb
- 6. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*
 - A. Minutes of the prior Council Meeting and Workshops
 - B. Standard Staff Reports for August 2017.
 1. Ordinance and Animal Control Report
 2. Patrol Activity Report
 3. Building Committee Report
 4. Vandalism Report
 5. Public Works Report

C. Financial Reports for August 2017.

7. OLD BUSINESS

- A. Fiscal Year 2018 Budget Workshop-Thompson
- B. Public Hearing on the proposed fiscal year 2018 budget.-Thompson
- C. Discussion/Action: Adopting Ordinance 2017-04 titled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2018 FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE."-Thompson
- D. Discussion/Action: Adopting Ordinance 2017-05 titled "AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2018 FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018, TAX YEAR 2017; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND PROVIDING FOR AN EFFECTIVE DATE." - Thompson

8. NEW BUSINESS

- A. Discussion/Action: Adopting Ordinance 2017-06 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A FIVE (5) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE."-Thompson
- B. Discussion/Action: Calling for a workshop to discuss the Building Committee and Community Improvement Committee ideas-Baker

- C. Discussion/Update: Organizational Chart and Job Descriptions- Thompson
- D. Discussion/Action: Adjourning to a closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072. – Raesener
- E. Discussion/Action: Reconvene into open session and action as may be required from closed session. – Raesener

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meetings: Regular Scheduled Council Meeting Tuesday, October 17th, 2017 at 5:00 p.m.

5. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on September 13th, 2017 at 4:00 pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Evan Bauer, City Secretary

Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes Stated Meeting Minutes August 15, 2017

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on August 15, 2017, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Staff Present:

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember Bob Brown
Councilmember David Baker

City Manager Johnnie Thompson
City Secretary Evan Bauer
Flood Plan Administer Mike Williams
Golf and Food and Beverage Manager
Jeremy Grubb

Guests Present:

Michael Phillips, Marble Falls
VFD Chief

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
- 2. PLEDGE OF ALLEGIANCE & PRAYER:** Councilmember Barry led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.
- 4. MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A.** Current Operations and Consent items. Mr. Thompson briefed the Council on operations in general, as well as consent items.
 - B.** Public Works. Mr. Williams briefed the Council on current operations of the Public Works Department, including both the regular recurring items and an update on the mowing cycle for the vacant lots, the fence replacement on Dog Leg, and a Flood Plain map update.
 - C.** Golf and Food and Beverage. Mr. Grubb briefed the Council on golfing and food and beverage operations. He also provided a comparative price analysis of other courses in the area.
- 5. CONSENT ITEMS:**
 - A.** July 18, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary
 - B.** Standard Staff Reports for July 2017.
 - 1.** Ordinance Enforcement & Animal Control July 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol July 2017 Activity Report - provided by Meadowlakes Patrol Officers

3. Building Committee July 2017 Activity Report – Blair Feller, Chairman
4. Vandalism July 2017 Report – Evan Bauer, City Secretary
5. Public Works Department July 2017 Activity Report - Mike Williams, PWD

C. Financial Reports for July 2017 - Johnnie Thompson, City Manager

After Council discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and was approved by Councilmembers Drummond and Baker. O'Hayre abstained.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Accepting proposed fiscal year 2018 budget, proposed ad valorem tax rate and establishment of date, place, and time of required public hearings. City Manager Johnnie Thompson briefed the Council on the proposed fiscal year 2018 budget. Mr. Thompson advised that the proposed budget could be amended prior to its formal adoption. He also briefed the Council on the ad valorem tax rate required to balance the proposed budget. He proposed an ad valorem tax rate of \$0.315 per \$100 taxable valuation, which is slightly less than the roll back rate and less than last year's rate of \$0.3186 per \$100 taxable valuation. After due consideration and a general discussion with the City Manager on the proposed budget for fiscal year 2018, a motion was made by Councilmember Drummond to accept the proposed budget as presented by Mr. Thompson. The motion was seconded by Councilmember Brown and carried unanimously.

Councilmember Brown made a motion, which was seconded by Councilmember O'Hayre, to establish the proposed ad valorem tax rate for 2017 at \$0.1512 for interest and sinking and \$0.1638 for maintenance and operation for a total combined ad valorem tax rate of \$0.315 per \$100 taxable valuation. His motion also included establishing the following times and dates for the required public hearings:

Tax Public Hearings:
 September 12th, 2017 at 4:00 p.m.
 September 19th, 2017 at 5:00 p.m.
 Budget Public Hearing
 September 19th, 2017 during City Council Meeting

All hearings to be held at Meadowlakes City Hall, 177 Broadmoor Street, Meadowlakes Texas.

The motion carried unanimously.

B. Discussion/Action: Continued discussion over the Architectural Control Committee. A brief discussion was held among the Council and staff with regard to the Building Committee. No action was taken.

C. Discussion/Action: Capital Improvement Committee Report.

Councilmember Baker advised that he was working on updating the Capital Improvement Committee report and will provide an update in September. No action was taken.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Request from Marble Falls Area Volunteer Fire Department for funding related to the purchase of new rescue equipment and the release of funds held in reserve for purchase of equipment.

Marble Falls Volunteer Fire Chief Mike Phillips requested the funds held in escrow by the City for fire equipment be released to help provide funding for needed equipment on the Department's recently purchased engine. Mr. Thompson advised that per the terms of the contract between the Department and the City, the City escrows \$5,000 per fiscal year to help assist the Department with purchase of equipment. Currently the City has \$10,000 held in escrow for the Department. After discussion, the request was tabled until October, at which time the City will consider releasing the existing \$10,000 held in escrow as well as the additional \$5,000 for fiscal year 2018. **This item was taken out of order. It was discussed after Consent Item 5. C.**

B. Discussion/Action: Retaining auditing firm to conduct the City's fiscal year 2017 audit.

Mr. Thompson briefed the Council on the need to retain an auditing firm to conduct the City's fiscal year 2017 audit. Upon recommendation, Councilmember Barry made a motion to retain the auditing firm Neffendorf & Knopp, PC. of Fredericksburg, Texas, which is the same firm that conducted the fiscal year 2017 audit. The motion was seconded by Councilmember O'Hayre and passed unanimously.

C. Discussion/Action: Nominations to the Burnet County Appraisal District Board of Directors.

After discussion, Council decided not to be a part of the nominating process.

D. Discussion/Action: Ordinance 2017-07 "AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, RESTRICTED PRIOR SERVICE CREDIT TO EMPLOYEES WHO ARE MEMBERS OF THE SYSTEM FOR SERVICE PREVIOUSLY PERFORMED FOR VARIOUS OTHER PUBLIC ENTITIES FOR WHICH THEY HAVE NOT RECEIVED CREDITED SERVICE; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE."

After discussion, no action was taken.

E. Discussion/Action: Contracting with Burnet County to conduct elections for the City.

Mr. Thompson briefed the Council on the need to contract with Burnet County to conduct the City's General Election in May of 2018. The proposed contract with the Burnet County Elections Administrator is identical to the existing contract which provides a minimum cost to the City of \$75 if no election is held

and varying cost depending on the number of entities conducting a contested election. After discussion, Councilmember Drummond made a motion to continue the contract with Burnet County. The motion was seconded by Councilmember Baker and passed unanimously.

F. Discussion/Action: Appointment of a committee to investigate replacing City Attorney and City Prosecutor. Mayor Raesener briefed the Council on the need to investigate the replacement of the existing City Attorney as well as the attorney that serves as our municipal court prosecutor. Mayor Raesener appointed Councilmembers Barry and Brown to the committee to investigate this matter.

G. Adjourned to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072 at 5:42 p.m.

H. Reconvened into open session at 7:55 p.m. No action was taken.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

- A.** Public Tax hearing will be held on Tuesday, September 12, 2017 at 4:00 p.m.
- B.** Public Tax and Budget hearing will be held prior to the next regular Council meeting September 19, 2017 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 8:28 p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: August 30, 2017

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: August 30, 2017

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 6-Consent Items
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DATE: September 14, 2017

REFERENCE: Consent Items

Council Meeting Date: September 19, 2017

AGENDA ITEM: 6-Consent Items

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Enclosed within your agenda packet, please find several items related to Consent Items. Please note that any item listed under consent can be pulled and deliberated as a separate item.

- A. Minutes of prior meetings-**Attached, please find a draft of the minutes of your meeting held on August 15, 2017. Should you have corrections, edits or clarification, please contact Evan.
- B. Staff Reports:**
 - 1. Ordinance Enforcement and Animal Control- please see a breakdown below:
 - 55 calls received
 - 79 warning letters or notices mainly dealing with visible trash containers and low overhanging tree branches
 - Issued 19 warning tickets, mainly for parking infractions.
 - Issued five warning notices, one animal related and the other four for parking violations
 - Delivered two dogs to the Marble Falls City pound, and delivered one lost dog to its owners, he trapped and removed two wild animals from the City and processed three skunks for rabies testing, one of which came back positive for rabies
 - 2. A breakdown of the Patrol report for August is below:
 - Our two patrol officers logged 50 hours
 - Issued:
 - 2-citations
 - 10-warnings
 - 25-verbal warnings
 - Logged a total of 245 miles

Please refer to the accompanying report for more details.

3. Building Committee Report – A total of four new permits were issued in August one remodel permit, one fence, one pool and one permit for a revision of an existing permit. The Committee has a total of 20 open building permits.
4. We had several reports of cars being egged and some other minor vandalism all occurring on August 8th.
5. Please see Mike William's report for detailed review of August's public works activities.

C. August 2017 Financial Reports – Please refer to the MEMO that is attached to the financial statements for a review of the August 2017 financial reports.

Should you have any questions, please do not hesitate to give me a call.

Ordinance Enforcement and Animal Control Report
Summary
August 2017

Calls Received: Ordinance line: 18
Animal Control line: 31
Security Gate: 1
City Hall: 5

79 warning letters or notices were issued during the month of August:

8 letters regarding Ordinance 4-75 – pets not registered in the City
29 letters regarding Ordinance 20-55 – trash containers visible from the street
2 letters regarding Ordinance 20-55 – limbs on property over 14 days
4 letters regarding Ordinance 20-55 – yard or lots needing mowing
5 letters regarding Ordinance 20-55 – old appliance or debris stored in driveway
1 letter regarding Ordinance 22-7 – construction sign required for all new construction
1 letter regarding Ordinance 28-55 – vehicle parked on street over 3 days in 7
1 letter regarding Ordinance 28-56 – vehicle, trailer or golf cart parked on lot
1 letter regarding Ordinance 28-56 – golf cart stored on drive
1 letter regarding Ordinance 28-56 – trailer, boat or RV parked on drive over 3 days
22 letters regarding PMC 302.4 - trees overhanging street need to be trimmed
4 letters regarding PMC 302.4 - dead tree on lot

19 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

5 Warning Notices were issued - one regarding Ordinance 4-5 - for allowing dogs past lot line unrestrained and four regarding Ordinance 28-55 - for parking a vehicle on the street over 3 days in 7

1 Lost dog was picked up and delivered to owners

2 Trapped animals removed from the City

3 Skunks picked up and delivered to Burnet for rabies testing

2 Dogs picked up and delivered to the Marble Falls Animal Shelter

10 Verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
Animal Control Officer
September 4, 2017

MEADOWLAKES PATROL ACTIVITY REPORT August 2017

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
8/1/17	Tues	Bindseil	5:23pm	7:23pm	2	0	1	4	0	Written warning for speeding over posted limit. Verbal warning for parking violation, fail to signal turn, and two for disregarding stop sign.	38440	38450	10
8/2/17	Wed	Bindseil	5:00pm	7:00pm	2	0	0	2	0	Verbal warnings for violating city ordinance for golf carts.	38545	38560	15
8/3/17													
8/4/17	Fri	Koenning	7:45am	11:15am	3+5	0	1	0	0	Patrol and radar	79146	79159	13
8/5/17													
8/6/17													
8/7/17	Mon	Bindseil	5:00pm	7:30pm	2+5	0	0	3	0	Verbal warning for dog at large city ordinance, speeding over the posted limit, and for a minor operating a golf cart.	38661	38672	11
8/8/17	Tues	Bindseil	6:00pm	8:00pm	2	0	0	0	0	Patrol and radar	38712	38721	9
8/9/17	Wed	Bindseil	6:00pm	7:30pm	1+5	0	0	1	0	Verbal warning for speeding over posted limit.	38777	38785	8
8/10/17	Thurs	Koenning	8:15am	11:45am	3+5	1	1	2	0	Patrol and radar	79384	79398	14
8/11/17													
8/12/17	Mon	Bindseil	5:30pm	7:30pm	2	0	0	4	0	Verbal warning for speeding over posted limit, parking violation, fail to signal intent and driving on wrong side of roadway.	38821	38833	12
8/13/17													
8/14/17	Wed	Bindseil	5:00pm	6:30pm	1+5	0	0	0	0	Patrol and radar	38890	38900	10
8/15/17	Tues	Koenning	7:30am	11:30am	4	0	1	0	0	Patrol and radar	79878	79895	17
8/16/17	Wed	Bindseil	5:00pm	7:00pm	2	0	0	1	0	Verbal warning for speeding over posted limit.	38932	38945	13
8/17/17													
8/18/17	Fri	Koenning	7:00am	11:30am	4+5	0	1	0	0	7:25am-checked by with EMS at 153 Broadmoor in response to female w/ abdominal pain. Also, at 9:00am, located a vehicle in the parking lot of the club with its front passenger door standing open. The owner was located and advised.	80340	80361	21
8/19/17													
8/20/17													
8/21/17	Mon	Bindseil	5:00pm	7:00pm	2	0	0	1	0	Verbal warning for ordinance violation of using electronic device while driving (texting while driving).	39119	39128	9
8/22/17													
8/23/17	Wed	Bindseil	5:00pm	7:30pm	2+5	0	0	0	0	Patrol and radar	39276	39287	11
8/24/17													
8/25/17	Fri	Koenning	7:30am	11:30am	4	0	1	1	0	8:10am- Located a phone charger lying on picnic table at Lakeside Park. The charger was taken to City Hall and placed in lost and found. 9:00am- Assisted Pat with attempting to locate owner of an abandoned vehicle parked in cul-de-sac of Hogan's Pl. 11:15am- Lift assist of elderly female that had fallen at 175 Cypress Pt.	79945	79963	18
8/26/17													
8/27/17													
8/28/17	Mon	Bindseil	6:00pm	8:00pm	2	0	1	4	0	Written warning for speeding over posted limit. Verbal warning for vehicle illegally parked, failure to signal when turning, and two verbals for texting/emailing while driving.	39833	39845	12
8/29/17	Tues	Koenning	7:00am	10:00am	3	0	2	0	0	7:30am- School bus monitoring	81104	81119	15
8/29/17	Tues	Koenning	3:00pm	6:30pm	3+5	1	0	0	0	3:30pm- School bus monitoring. 4:30pm- School bus monitoring	81125	81140	15
8/30/17	Wed	Bindseil	6:00pm	8:00pm	2	0	1	2	0	Written warning for speeding over posted limit, two verbal warnings for vehicle illegally parked.	39877	39889	12

TOTALS: 50 2 10 25 0

245

Building Committee Report

Authorized By: Blair Feller,
Building Committee Chairman

Approved Permits

	<i>Issued</i>	<i>Outstanding</i>	<i>Total</i>
Deck			
Fence	1	1	2
Remodel	1	5	6
New Home		5	5
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub	1	1	2
Play Scape		1	1
Other- Boat Docks/Garage		1 boat dock, 2 garage	3
Plat Amendment			
Consultation			
Permit Revision	1		1
Total	4	16	20

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Stoarge Addition			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total			

City of Meadowlakes

VANDALISM/INCIDENTS – August 2017

During the month of August, the City had several reports of homes and vehicles being egged. The incidents occurred on Marion and Firestone Dr.

The City also had one report of a jar of mayonnaise being thrown at a resident's vehicle on Preston Trail.

Both incidents occurred sometime after dark and before dawn on or around August 8th.

MEMORANDUM

Date: September 12, 2017
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park. 2 mowing cycles of vacant lots, continued work on the repair/replacement of a portion of the fence between Meadowlakes and Marble Falls in the area of the cemetery. As of today we have spent about 500 man hours on the fence project. We installed limestone blocks with signs at both the Veteran's memorial and the First Responders memorial on Meadowlakes Drive. Completed work on the first responders memorial on Meadowlakes Drive at Fairway that was dedicated yesterday, 9/11/2017.

2. Johnnie and Mike continue to work with R.C. Collins, P.E. with Southwest Engineers along with 2 other consulting engineers regarding the possible upgrades to the raw water pump station as well as pump replacement at the water treatment plant. We are also looking at options for either raising or relocating the sewage lift station on Firestone Drive which is located in the 100 year floodplain. Southwest Engineers has provided engineering services for Meadowlakes for the past 20 years.

3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I attended a meeting with FEMA on June 21st and it appears that the next step in the process is a 90 day review period that should begin sometime in September and we can expect the new maps to become effective the latter part of next year. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement.

4. Drainage improvements at the wastewater treatment plant are complete except for the new headwall installation that Johnnie has mentioned.

5. Stop bars are being installed today at the 6 new stop signs on Deer Lick. These bars are white lines on the street indicating where vehicles are to stop.

6. I attended the annual Fall floodplain conference that was held this year in San Antonio. This conference provides the required continuing education that is required for my license as a certified floodplain manager in the state of Texas. There were over 400 attendees at the conference this year. The Spring conference next year will be held in Horseshoe Bay at the Marriott. The attendees of this conference are floodplain managers and

engineers from across the state.

7. Johnnie and I met yesterday afternoon with Eric Belaj, the engineer for the City of Marble Falls, to discuss final preparations for the water reuse line tie-in. The materials for our portion of the installation have been ordered and should be delivered later this week. We will be installing some 800 feet of 6 inch pvc pipe to make the tie-in to our existing transfer line to the golf course irrigation pond. Marble Falls has completed the survey that was needed for the path of the pipeline and the project is now in the design phase. According to Eric they plan to begin construction sometime next month.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017
January	8.1	6.1	7	7.3
February	7.5	7	7.6	8.0
March	11.3	7.8	10.3	11.5
April	14.4	11.9	9.9	12.7
May	12	8.9	9.2	16.5
June	11.3	13	15	17.3
July	15.2	24.3	24.8	22.0
August	16.3	24.7	18.6	19.5
September	15.3	21.8	17.9	
October	17.1	17.8	18.8	
November	9.2	7.7	10.5	
December	7.8	6.5	7.4	
Annual Total	145.5	157.5	157	

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 6-C
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DATE: September 13, 2017

REFERENCE: August 2017 Financial Statements

Council Meeting Date: September 19, 2017

AGENDA ITEM: Agenda Item 6-C-August 2017 Financial Statements

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached please find copies of the August 2017 Financial Statements. Below I will give you a brief review of each fund, should you have any questions, please do not hesitate to give me a call.

General Fund

Overall, the General Fund is performing quite well with revenues in August above those budgeted and expenses for the month within a few hundred dollars of those budgeted. The Fund did experience a net loss of just under \$21,200 when a net loss of nearly \$23,300 was budgeted. Year-to-date revenues are approximately \$16,000 less than those budgeted; this has been offset by about \$39,000 fewer expenses than budgeted. The Fund to date has a net gain for the fiscal year of near \$83,000 when a gain of nearly \$60,500 was budgeted.

The Fund's cash on deposit is approximately \$5,400 less than at the end of August last year. The decrease in cash on deposit is due to the \$40,000 paid to the City of Marble Falls for the City's portion (per our agreement) for the cost of extending their treated effluent line to our property for use on the golf course. We will be given full credit for any advanced funds toward future effluent purchases for use on the golf course. The RCC Fund will reimburse the General Fund for the advanced funds on a monthly basis beginning after the first of the year.

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Shown below is a condensed version of the P&L statement for the General Fund:

	August 31, 2017	August 31, 2016	Difference	
Cash on Deposit:	\$448,986	\$454,351	\$5,365	
<u>Income</u>	Aug 17	Budgeted Aug	Year-to-date	Budget Year-to-date
Ad Valorem	\$3,915	\$2,819	\$351,778	\$350,990
Franchise Fees	\$1,086	\$ 0	\$54,023	\$73,900
Miscellaneous Income	\$1,210	\$980	\$15,334	\$12,106
Transfers In	<u>\$11,092</u>	<u>\$11,130</u>	<u>\$122,011</u>	<u>\$122,425</u>
Total Income	\$17,303	\$14,929	\$543,146	\$559,421
<u>Expenses</u>				
Employee Expenses	\$23,365	\$25,068	\$276,554	\$288,943
Administrative Exp.	\$5,761	\$3,778	\$78,874	\$103,037
Public Safety	\$9,365	\$9,364	\$103,672	\$105,903
Transfers Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$1,000</u>	<u>\$1,000</u>
Total Expenses	\$38,491	\$38,210	\$460,100	\$497,883
Net Gain/(Loss)	(\$21,188)	(\$23,281)	\$83,046	\$60,538

The Fund will have a negative cash flow for September and should end the year with a net gain of more than \$20,000. August saw no out of the ordinary disbursements.

Utility Fund

The Utility Fund continues to perform better than anticipated for the month and the year-to-date. Revenues for both periods exceed those budgeted for the periods. Revenues for the month exceeded those budgeted by about \$7,000 and year-to-date exceeds those budgeted by \$79,000.

Expenses for August were about \$7,000 less than those budgeted, and the Fund's year-to-date expenses are approximately \$88,000 less. The decrease in expenses is mainly related to less water meter purchases than budgeted. We have placed orders for the remainder of the materials that will be purchased this fiscal year. If you factor in the known cost of the meters and several other known expenses for September, the Fund expenses should end the fiscal year very near those budgeted.

The Fund had a positive cash flow of more than \$19,400 in August bringing the Fund's positive cash flow to approximately \$180,583. Based on known expenses and anticipated revenues for September, the Fund is anticipated to end the year with a positive cash flow of around \$135,000.

Below, please find a condensed version of the P&L for the Utility Fund:

<u>Income</u>	Aug 17	Budgeted Aug	Year-to-date	Budget Year-to-date
Water Sales	\$55,760	\$54,500	\$428,400	\$387,560
Sewer Income	\$43,863	\$42,600	\$475,750	\$468,600
Garbage Revenue	\$17,357	\$17,000	\$188,872	\$187,000
Contract Services	\$8,075	\$7,917	\$95,934	\$87,084
Other Income Streams	<u>\$5,785</u>	<u>\$1,190</u>	<u>\$41,368</u>	<u>\$21,560</u>
Total Income	\$130,840	\$123,207	\$1,230,324	\$1,151,804
<u>Expenses</u>				
Employee Expenses	\$28,375	\$30,670	\$326,998	\$355,940
Administrative Exp.	\$880	\$780	\$34,053	\$31,420
Operating Expenses	\$45,242	\$50,293	\$282,155	\$342,302
Garbage Contract	\$15,471	\$15,450	\$168,801	\$169,550
Transfers Out	<u>\$23,842</u>	<u>\$23,842</u>	<u>\$261,763</u>	<u>\$262,266</u>
Total Expenses	\$113,810	\$121,035	\$1,073,770	\$1,161,478
Net Gain/(Loss)	\$17,030	\$2,172	\$156,554	(\$9,674)

	August 31, 2017	August 31, 201	Difference
Cash on Hand:	\$567,172	\$536,874	\$30,298

The out of the ordinary disbursement noted in August are:

Ck. #16147 to Texas Facilities Commission for \$6,670 for the purchase of a used dump truck.

Ck. #16168 to Texas Facilities Commission for \$4,267 for the purchase of a used welder, generator, and hydraulic man lift.

Ck. #16174 to HydroPro Solution for \$22,632.80 for the purchase of water meters.

Debt Service Fund

In August, the Debt Service Fund made a \$385,000 principal and \$28,649 interest payment (electronic transfer) on the City's outstanding bonded debt. The Fund has two major expenditures annually, one in February of each year in which an interest only payment is due and in August of each year when a principal and interest payment is made. The Fund's cash on hand at the end of August was \$2,600 greater than at the end of August last year.

Recreation Fund

The Recreation Fund revenues continue to fall below those budgeted for the month and the fiscal year to date. August revenues fell about \$10,000 less than those budgeted for the month while year-to-date revenues are approximately \$44,000 less than those budgeted for the year.

Fortunately, expenses for both the month and year-to-date have been less than those budgeted. August expenses came in just under \$6,500 less than budgeted and year-to-date expenses are about \$112,500 less than budgeted.

The Recreation Fund had a net loss of around \$500 for the month while a net gain of nearly \$3,300 was budgeted. Year-to-date gain stood at \$53,000 when a loss of \$15,100 was budgeted.

Shown below is a condensed version of the Fund's P&L:

<u>Income</u>	Aug 17	Budgeted Aug	Year-to-date	Budget Year-to-date
Memberships	\$18,623	\$20,280	\$239,723	\$223,070
Golf Shop	\$27,956	\$27,700	\$316,884	\$340,800
Food & Beverage	\$19,965	\$27,700	\$278,571	\$313,675
Other Revenue Streams	\$1,347	\$2,350	\$12,009	\$13,950
Transfers In	\$7,708	\$7,750	\$85,292	\$82,250
Total Income	\$75,599	\$85,780	\$932,479	\$976,745
<u>Expenses</u>				
Administrative Exp.	\$8,168	\$9,896	\$89,519	\$104,514
Pro Shop Expenses	\$19,975	\$17,079	\$206,274	\$191,591
Grounds Maintenance	\$19,755	\$27,185	\$275,889	\$368,044
Food & Beverage	\$26,375	\$25,998	\$300,530	\$311,267
Pool & Tennis	\$1,816	\$2,350	\$7,267	\$16,450
Total Expenses	\$76,089	\$82,508	\$879,479	\$991,866
Net Gain/(Loss)	(\$490)	\$3,272	\$53,000	(\$15,121)

	August 31, 2017	August 31, 2017	Difference
Cash on Hand:	\$55,195	(\$9,082)	\$64,277

The Fund is expected to end the year with a positive cash flow. It began the fiscal year with under \$2,000 in the bank and should end the fiscal year with approximately \$40,000.

The Fund had no out of the ordinary disbursements in August.

RECOMMENDED ACTION:

I would recommend the approval of the August 2017 financial statements as presented.

ATTACHMENTS:

August 2017 Financial Statements.

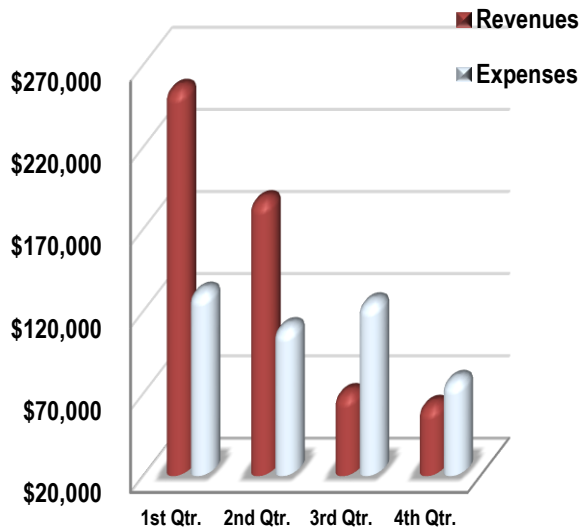
City of Meadowlakes
August 2017 Financial Statements

Run Date: 9/11/2017

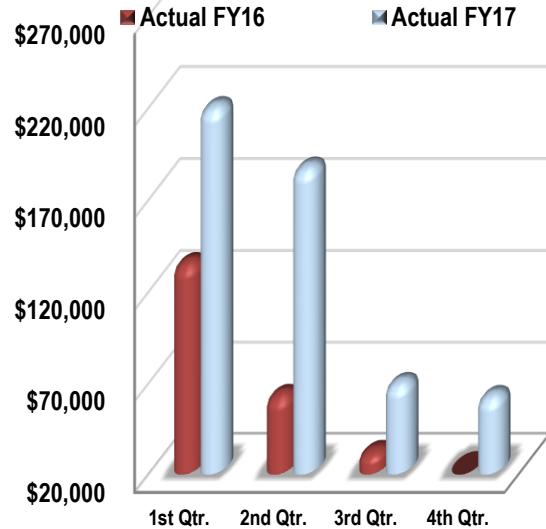
General Fund Snapshot

August 2017

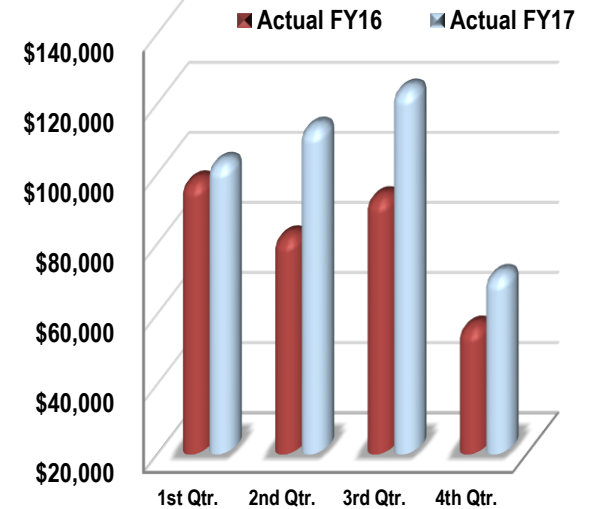
Income vs. Expense Trend



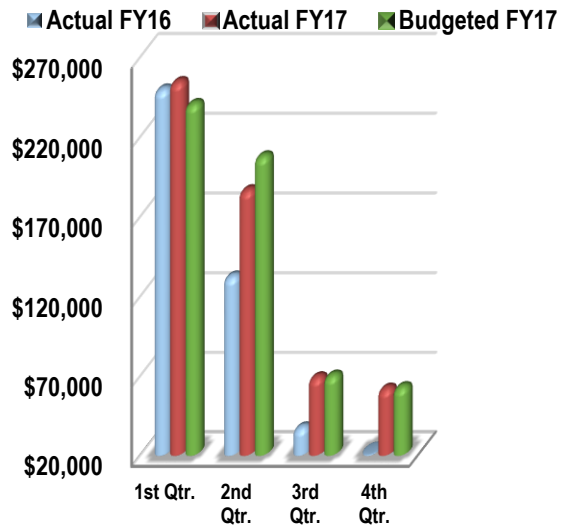
Prev Year Income Comparison



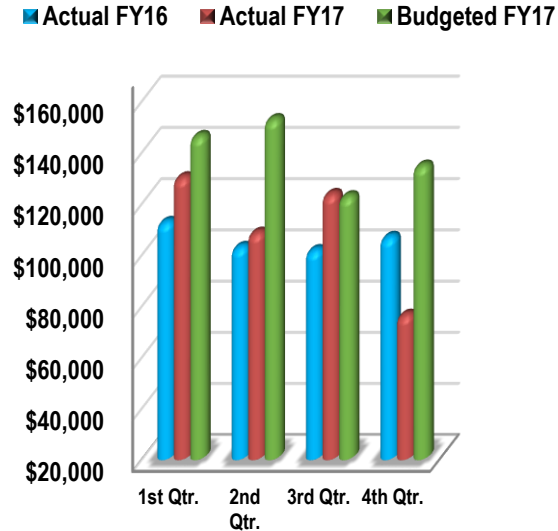
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

<u>Cash</u>	8/31/2017	8/31/2016
Checking Account	\$ 207,978	\$ 213,343
CD's	\$ 241,008	\$ 241,008
Total Cash	\$ 448,986	\$ 454,351
 <u>Current Assets</u>	 \$ 56,589	 \$ 14,545
 <u>Current Payables</u>	 \$ 56,191	 \$ 51,977
 <u>Net Gain/(Loss)</u>	 \$ 83,046	 \$ 46,732
 <u>Cash Flow (+/-)</u> (FY to Date)	 \$ 43,207	 \$ 73,007

City of Meadowlakes-General Fund FY 17 Cash Flow

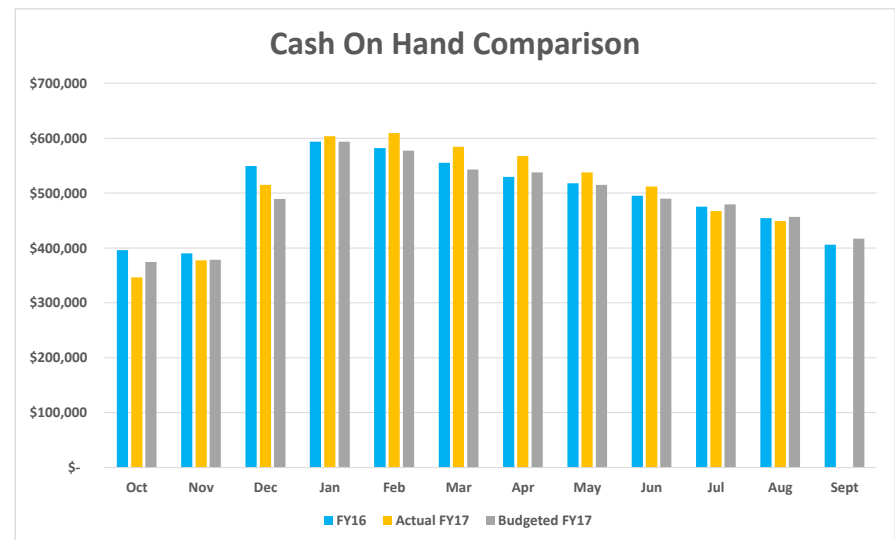
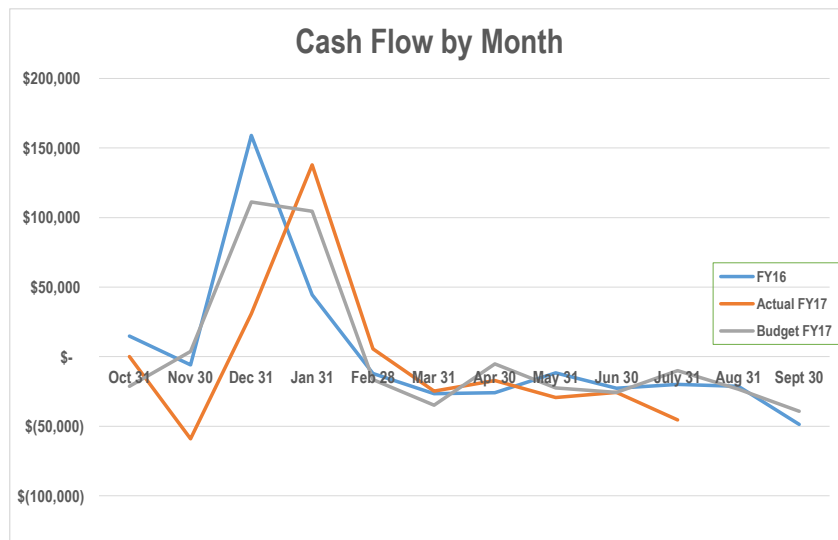
	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$405,780	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$467,078	\$448,987	
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$467,078	\$448,987	\$448,987	

CASH RECEIPTS														Total
Ad Valorem Tax		\$1,409	\$33,833	\$165,629	\$98,152	\$28,375	\$1,024	\$6,590	\$2,937	\$5,766	\$1,156	\$3,915		\$348,786
Franchise Fee		\$14,582	\$1,270	\$0	\$7,001	\$5,446	\$0	\$12,156	\$1,156	\$0	\$11,326	\$1,086		\$54,023
Miscellaneous		\$2,889	\$23,406	\$1,036	\$1,516	\$2,589	\$645	\$1,913	\$1,523	\$2,467	\$3,445	\$3,646		\$45,075
Inspection/Bldg. Fee Deposits		\$2,495	\$1,696	\$3,100	\$2,215	\$4,700	\$420	\$2,945	\$950	\$750	\$4,095	\$2,335		\$25,701
Transfer in from other Funds		\$11,092	\$11,092	\$11,092	\$15,661	\$12,615	\$12,615	\$18,020	\$11,092	\$11,092	\$12,615	\$11,092		\$138,078
TOTAL CASH RECEIPTS		\$32,467	\$71,297	\$180,857	\$124,545	\$53,726	\$14,703	\$41,624	\$17,658	\$20,075	\$32,637	\$22,074	\$0	\$611,663
Total cash available	\$405,780	\$438,247	\$418,007	\$558,387	\$639,848	\$657,330	\$624,028	\$626,295	\$585,098	\$558,111	\$545,009	\$489,152	\$448,987	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous/Prepaid		\$43,284	\$1,146	\$1,609	\$1,975	\$10,126	\$618	\$4,153	\$867	\$2,944	\$1,151	\$3,956		\$71,829
Employee Related Expense		\$22,772	\$27,450	\$23,318	\$23,695	\$25,063	\$23,505	\$27,401	\$33,266	\$24,334	\$24,446	\$23,365		\$278,615
Administrative Expenses		\$15,326	\$3,426	\$9,228	\$1,734	\$3,699	\$5,908	\$17,339	\$3,013	\$9,086	\$3,136	\$3,637		\$75,532
Public Safety		\$10,155	\$8,455	\$8,929	\$8,840	\$8,117	\$9,326	\$9,962	\$9,916	\$9,375	\$9,198	\$9,207		\$101,480
														\$0
Total Cash Paid Out-Operational		\$91,537	\$40,477	\$43,084	\$36,244	\$47,005	\$39,357	\$58,855	\$47,062	\$45,739	\$37,931	\$40,165	\$0	\$527,456

CASH PAID OUT- NON- OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0		\$1,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Contingencies/Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0		\$40,000
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$41,000
TOTAL CASH PAID OUT		\$91,537	\$40,477	\$43,084	\$36,244	\$48,005	\$39,357	\$58,855	\$47,062	\$45,739	\$77,931	\$40,165	\$0	\$568,456
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$467,078	\$448,987	\$448,987	

Change in Cash														Total
Difference Beginning to End of Month		(\$59,070)	\$30,820	\$137,773	\$88,301	\$5,721	(\$24,654)	(\$17,231)	(\$29,404)	(\$25,664)	(\$45,294)	(\$18,091)	\$0	\$43,207
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$59,070)	(\$28,250)	\$109,523	\$197,824	\$203,545	\$178,891	\$161,660	\$132,256	\$106,592	\$61,298	\$43,207	\$43,207	



City of Meadowlakes-General Fund Balance Sheet

	August 31, 2017	July 31, 2017	August 31, 2016
ASSETS			
Current Assets			
Checking/Savings			
05-1000 · General Fund Cash			
05-1035 · First State Bank	\$ 207,828	\$ 225,920	\$ 213,193
05-1050 · Petty Cash	\$ 150	\$ 150	\$ 150
05-1055 · CD's Held by 1st State Central			
05-1056 · CD-#31961	\$ 50,206	\$ 50,206	\$ 50,206
05-1057 · CD-#31962	\$ 50,216	\$ 50,216	\$ 50,216
05-1058 · CD-#51963	\$ 50,216	\$ 50,216	\$ 50,216
05-1059 · CD-#31964	\$ 50,206	\$ 50,206	\$ 50,206
05-1082 · CD #31971	\$ 40,164	\$ 40,164	\$ 40,164
Total 05-1055 · CD's Held by 1st State Central	\$ 241,008	\$ 241,008	\$ 241,008
Total 05-1000 · General Fund Cash	\$ 448,986	\$ 467,078	\$ 454,351
Total Checking/Savings	\$ 448,986	\$ 467,078	\$ 454,351
Other Current Assets			
05-1652-RCC Irrigation Pipeline Loan	\$ 40,000	\$ 40,000	\$ -
05-1046 · Texas Dept. of Transp Escrow Dep	\$ 200	\$ 200	\$ 200
05-1360 · Property Taxes Receivable	\$ 11,405	\$ 11,405	\$ 11,647
05-1650 · Prepaid Payroll			
05-1651 · Prepaid Salary	\$ 4,990	\$ 3,340	\$ 2,698
05-1650 · Prepaid Payroll - Other	\$ (6)	\$ (6)	\$ -
Total 05-1650 · Prepaid Payroll	\$ 4,984	\$ 3,334	\$ 2,698
Total Other Current Assets	\$ 56,589	\$ 54,939	\$ 14,545
Total Current Assets	\$ 505,575	\$ 522,017	\$ 468,896
Other Assets			
05-1652 · Receivables from Other Funds	\$ 2,517	\$ 4,040	\$ 1,581
Total Other Assets	\$ 2,517	\$ 4,040	\$ 1,581
TOTAL ASSETS	\$ 508,092	\$ 526,057	\$ 470,477

City of Meadowlakes-General Fund Balance Sheet

	August 31, 2017	July 31, 2017	August 31, 2016
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
05-1900 · Accounts Payable			
05-1925 · Accounts Payable Current	\$ 3,543	\$ 1,745	\$ 5,760
05-1930 · Accounts Payable Other	\$ (311)	\$ (311)	\$ -
Total 05-1900 · Accounts Payable	\$ 3,232	\$ 1,434	\$ 5,760
Total Accounts Payable	\$ 3,232	\$ 1,434	\$ 5,760
Other Current Liabilities			
05-2020 · Deferred Revenue	\$ 11,405	\$ 11,405	\$ 11,647
05-2160 · Special Restricted Funds			
05-2125 · Unemployment Reserve Fund	\$ 3,708	\$ 3,209	\$ 11,000
05-2160 · Child Safety Fund	\$ 788	\$ -	\$ -
05-2150 · Discretionary Fund-Judicial			
05-2151 · Security Fund	\$ 300	\$ 300	\$ 300
05-2152 · Technical Fund	\$ 400	\$ 400	\$ 400
Total 05-2150 · Discretionary Fund-Judicial	\$ 700	\$ 700	\$ 700
05-2164 · Facilities Replacement & Major	\$ 7,345	\$ 7,345	\$ 7,345
05-2160			
05-2166 · Fire Department Reserve Fund-	\$ -	\$ -	\$ -
Total 05-2160 · Special Restricted Funds	\$ 12,541	\$ 11,254	\$ 19,045
05-2250 · Time Payment Plan	\$ 457	\$ 457	\$ 457
05-2300 · Building Committee Deposits			
05-2320 · Deposits-Clean-up	\$ 16,450	\$ 15,900	\$ 12,900
05-2340 · Inspection Fees	\$ 10,338	\$ 10,136	\$ 7,928
Total 05-2300 · Building Committee Deposits	\$ 26,788	\$ 26,036	\$ 20,828
05-3125-Fire Department Reserve	\$ 5,000	\$ 5,000	\$ -
Total Other Current Liabilities	\$ 56,191	\$ 54,152	\$ 51,977
Total Current Liabilities	\$ 59,423	\$ 55,586	\$ 57,737
Total Liabilities	\$ 59,423	\$ 55,586	\$ 57,737
Equity			
05-3100 · Opening Balance Equity	\$ 83,493	\$ 83,493	\$ 83,493
05-3140 · Retained Earnings	\$ 282,129	\$ 282,129	\$ 282,516
Net Income	\$ 83,046	\$ 60,538	\$ 46,732
Total Equity	\$ 448,668	\$ 426,160	\$ 412,742
TOTAL LIABILITIES & EQUITY	\$ 508,091	\$ 481,746	\$ 470,479

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Ordinary Income/Expense				
Income				
05-4120 · Ad Valorem Tax	\$ 3,915	\$ 2,819	\$ 351,776	\$ 350,990
05-4121 · Franchise Fees	\$ 1,086	\$ -	\$ 54,023	\$ 73,900
05-4180 · Liquor Tax	\$ -	\$ -	\$ -	\$ -
05-4200 · City Bldg. Permits	\$ 585	\$ 375	\$ 6,725	\$ 4,857
05-4300 · Judicial	\$ 130	\$ 400	\$ 4,439	\$ 3,800
05-4600 · Miscellaneous	\$ 495	\$ 205	\$ 4,170	\$ 3,449
05-4650 · Transfer in From Other Funds	\$ 11,092	\$ 11,130	\$ 122,013	\$ 122,425
Total Fund Income	\$ 17,303	\$ 14,929	\$ 543,146	\$ 559,421
Expense				
5000 · Administrative Expenses				
5001 · Employee Expenses	\$ 23,365	\$ 25,068	\$ 276,554	\$ 288,943
5010 · Administrative Expenses	\$ 4,546	\$ 2,185	\$ 51,979	\$ 68,640
5020 · Insurance Expense	\$ -	\$ -	\$ 10,015	\$ 11,750
5030 · Judicial Expense	\$ 500	\$ 563	\$ 9,566	\$ 10,187
5040 · Building and Facility Operation	\$ 715	\$ 1,030	\$ 7,314	\$ 12,460
Total Administrative Expense	\$ 29,126	\$ 28,846	\$ 355,428	\$ 391,980
6000 · Public Safety				
6010 · Ordinance Enforcement	\$ 1,036	\$ 1,402	\$ 11,849	\$ 15,885
6020 · Animal Control	\$ 610	\$ 789	\$ 8,034	\$ 9,011
6030 · Traffic Control	\$ 1,666	\$ 1,118	\$ 17,207	\$ 14,302
6050 · Contract Emergency Service	\$ 6,053	\$ 6,055	\$ 66,582	\$ 66,705
Total Public Safety	\$ 9,365	\$ 9,364	\$ 103,672	\$ 105,903
Total Operating Expenses	\$ 38,491	\$ 38,210	\$ 459,100	\$ 497,883
Transfers to Other Funds	\$ -	\$ -	\$ 1,000	\$ 1,000
Total Fund Expenses	\$ 38,491	\$ 38,210	\$ 460,100	\$ 498,883
Net Gain/(Loss)	\$ (21,188)	\$ (23,281)	\$ 83,046	\$ 60,538

(Please note that detailed financial information follows this page.)

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Ordinary Income/Expense				
Income				
05-4120 · Ad Valorem Tax	3,915	\$ 2,819	\$ 351,776	\$ 350,990
05-4121 · Franchise Fees				
05-4140 · PEC Franchise Tax	0	\$ -	\$ 32,093	\$ 35,000
05-4160 · Cable Franchise Tax	0	\$ -	\$ 17,042	\$ 35,000
05-4170 · Telephone Franchise Tax	1,086	\$ -	\$ 4,888	\$ 3,900
05-4121 · Franchise Fees - Other	0	\$ -		\$ -
Total 05-4121 · Franchise Fees	1,086	\$ -	\$ 54,023	\$ 73,900
05-4180 · Liquor Tax	0	\$ -	\$ 1,422	\$ 1,300
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	200	\$ 100	\$ 2,750	\$ 1,920
05-4240 · Remodeling Permits	100	\$ 70	\$ 1,550	\$ 930
05-4260 · Fence & Decks Permits	150	\$ 125	\$ 950	\$ 1,087
05-4290 · Misc. Bldg. Revenue	135	\$ 80	\$ 1,475	\$ 920
Total 05-4200 · City Bldg. Permits	585	\$ 375	\$ 6,725	\$ 4,857
05-4300 · Judicial				
05-4320 · Court Costs		\$ -	\$ -	\$ -
05-4340 · Court Fines	\$ 130	\$ 400	\$ 4,439	\$ 3,800
05-4380 · Administrative Fee		\$ -	\$ -	\$ -
Total 05-4300 · Judicial	\$ 130	\$ 400	\$ 4,439	\$ 3,800
05-4600 · Miscellaneous				
05-4400 · Interest Earned	\$ -	\$ -	\$ -	\$ -
05-4440 · Money Market	\$ 65	\$ -	\$ 184	\$ -
Total 05-4400 · Interest Earned	\$ 65	\$ -	\$ 184	\$ -
05-4460 · Interest - Investments	\$ -			
05-4620 · Pet Registration Fee	\$ 325	\$ 180	\$ 1,908	\$ 1,674
05-4630 · Miscellaneous	\$ 105	\$ 25	\$ 656	\$ 475
Total 05-4600 · Miscellaneous	\$ 495	\$ 205	\$ 2,748	\$ 2,149
Total Income	\$ 6,211	\$ 3,799	\$ 421,133	\$ 436,996
Gross Profit	\$ 6,211	\$ 3,799	\$ 421,133	\$ 436,996

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Expense				
5000 · Administrative Expenses				
5001 · Employee Expenses				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 10,938	\$ 11,245	\$ 129,784	\$ 129,335
05-6015 · Salary - Non-exempt Employees	\$ 7,911	\$ 7,745	\$ 85,863	\$ 89,075
05-6025 · FICA/Medicare	\$ 1,442	\$ 1,750	\$ 16,776	\$ 18,750
05-6027 · Longevity Pay	\$ -	\$ -	\$ 3,938	\$ 4,300
05-6040 · Retirement	\$ 512	\$ 500	\$ 4,074	\$ 5,750
05-6045 · Health Insurance	\$ 1,931	\$ 3,403	\$ 33,865	\$ 37,433
05-6070 · Unemployment Reserve Exp	\$ -	\$ -	\$ -	\$ 1,000
05-6071 · Training & Travel	\$ 103	\$ 100	\$ 662	\$ 1,375
05-6072 · Dues and Memberships	\$ 401	\$ 250	\$ 401	\$ 1,000
05-6075 · Miscellaneous	\$ 127	\$ 75	\$ 1,191	\$ 925
05-6000 · Employee Expenditures - Other	\$ -	\$ -	\$ -	\$ -
Total 05-6000 · Employee Expenditures	\$ 23,365	\$ 25,068	\$ 276,554	\$ 288,943
Total 5001 · Employee Expenses	\$ 23,365	\$ 25,068	\$ 276,554	\$ 288,943
5010 · Administrative Expenses				
05-5000 · Property Tax Collection Expense				
05-5020 · Quarterly Expense	\$ 2,885	\$ -	\$ 11,541	\$ 12,100
05-5040 · Collection Expense	\$ -	\$ -	\$ -	\$ -
05-5000 · Property Tax Collection Expense - Other	\$ -	\$ -	\$ -	\$ -
Total 05-5000 · Property Tax Collection Expense	\$ 2,885	\$ -	\$ 11,541	\$ 12,100
05-5100 · City Building Committee	\$ -	\$ -	\$ 53	\$ 500
05-5500 · Flood Plain/Emergency Mgt.	\$ -	\$ -	\$ 520	\$ 1,000
05-6100 · Professional Services				
05-6110 · City Attorney-General	\$ -	\$ 250	\$ 5,340	\$ 2,750
05-6305 · Audit	\$ -	\$ -	\$ 14,500	\$ 16,000
05-6310 · Election	\$ -	\$ -	\$ 1,447	\$ 750
05-6366 · Codification Expense	\$ -	\$ -		\$ 4,000
Total 05-6100 · Professional Services	\$ -	\$ 250	\$ 21,287	\$ 23,500
05-6320 · Office Expense/Supplies	\$ 912	\$ 450	\$ 4,466	\$ 5,050
05-6325 · Lease-Copier	\$ 246	\$ 300	\$ 2,457	\$ 3,300
05-6326 · Office Equipment Repair & Maint	\$ -	\$ 375	\$ 1,153	\$ 4,125
05-6327 · Cap Exp Under \$5000	\$ -	\$ -	\$ 1,442	\$ 5,000
05-6330 · Postage	\$ 103	\$ 225	\$ 875	\$ 2,525
05-6340 · Memberships-Various	\$ -	\$ -	\$ 160	\$ 1,125
05-6350 · Telephone	\$ 279	\$ 250	\$ 3,224	\$ 2,750
05-6355 · Miscellaneous	\$ 46	\$ 335	\$ 2,910	\$ 3,665
05-6365 · Website Hosting & Upgrade	\$ 75	\$ -	\$ 1,891	\$ 4,000
Total 5010 · Administrative Expenses	\$ 4,546	\$ 2,185	\$ 51,979	\$ 68,640

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	Aug 17	Budgeted Aug 17	FY to Date	Budget
5020 - Insurance Expense				
05-6050 - Insurance - Worker's Comp	\$ -	\$ -	\$ 1,132	\$ 2,125
05-6210 - Liability	\$ -	\$ -	\$ 2,941	\$ 3,500
05-6220 - Crime	\$ -	\$ -	\$ 500	\$ 525
05-6230 - Errors & Omissions	\$ -	\$ -	\$ 5,442	\$ 5,600
Total 5020 - Insurance Expense	\$ -	\$ -	\$ 10,015	\$ 11,750
5030 - Judicial Expense				
05-5705 - Education	\$ -	\$ -	\$ -	\$ 500
05-5710 - Membership	\$ -	\$ -	\$ -	
05-5720 - Prosecuting Attorney	\$ 300	\$ 300	\$ 3,300	\$ 3,300
05-5725 - Court Software	\$ 200	\$ -	\$ 3,605	\$ 3,500
05-5727 - Office Lease - Judge	\$ -	\$ 200	\$ 2,200	\$ 2,200
05-5730 - Administrative Expense	\$ -	\$ 63	\$ 461	\$ 687
Total 5030 - Judicial Expense	\$ 500	\$ 563	\$ 9,566	\$ 10,187
5040 - Building and Facility Operation				
05-6360 - Office Maintenance-Cleaning	\$ 260	\$ 325	\$ 2,860	\$ 3,665
05-6410 - Maintenance & Repair	\$ 115	\$ 415	\$ 177	\$ 4,585
05-6420 - Electric Service	\$ 340	\$ 290	\$ 2,872	\$ 3,210
05-6430 - Ins-Real Estate & Pers Prop	\$ -	\$ -	\$ 1,405	\$ 1,000
Total 5040 - Building and Facility Operation	\$ 715	\$ 1,030	\$ 7,314	\$ 12,460
Total 5000 - Administrative Expenses	\$ 29,126	\$ 28,846	\$ 355,428	\$ 391,980
6000 - Public Safety				
6010 - Ordinance Enforcement				
05-5225 - Ordinance Employee	\$ 856	\$ 1,000	\$ 9,844	\$ 11,250
05-5226 - Ordinance FICA/Med	\$ 101	\$ 77	\$ 982	\$ 885
05-5228 - Insurance - Worker's Comp	\$ -	\$ 100	\$ -	\$ 150
05-5274 - Mileage	\$ 23	\$ -	\$ 146	\$ 1,100
05-5280 - Supplies/Miscellaneous	\$ 56	\$ 225	\$ 726	\$ 2,500
6010 - Ordinance Enforcement - Other	\$ -	\$ -	\$ 151	\$ -
Total 6010 - Ordinance Enforcement	\$ 1,036	\$ 1,402	\$ 11,849	\$ 15,885
6020 - Animal Control				
05-5320 - Salaries	\$ 460	\$ 665	\$ 5,479	\$ 7,335
05-5330 - Animal Control FICA	\$ -	\$ 62	\$ 141	\$ -
05-5340 - Ins-Worker's Comp	\$ -	\$ -	\$ 282	\$ 300
05-5360 - Pet Holding Fee/Rabies	\$ 135	\$ -	\$ 315	\$ 688
05-5380 - Supplies/Miscellaneous	\$ 15	\$ 62	\$ 1,817	\$ 688
Total 6020 - Animal Control	\$ 610	\$ 789	\$ 8,034	\$ 9,011

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	Aug 17	Budgeted Aug 17	FY to Date	Budget
6030 • Traffic Control				
05-5610 • Salary & Wages	\$ 1,548	\$ 1,038	\$ 14,447	\$ 11,462
05-5615 • FICA/Med	\$ 118	\$ 80	\$ 1,128	\$ 920
05-5620 • Ins-Worker's Comp	\$ -	\$ -	\$ 318	\$ 325
05-5625 • Ins-Auto Liability	\$ -	\$ -	\$ -	
05-5630 • Ins-Law Enf Liability	\$ -	\$ -	\$ 1,122	\$ 1,145
05-5650 • Misc. Traffic Control Exp.	\$ -	\$ -	\$ 192	\$ 450
Total 6030 • Traffic Control	\$ 1,666	\$ 1,118	\$ 17,207	\$ 14,302
6050 • Contract Emergency Service				
05-6610 • Marble Falls EMS	\$ 2,958	\$ 2,950	\$ 32,542	\$ 32,550
05-6620 • Marble Falls Fire	\$ 3,095	\$ 3,105	\$ 34,040	\$ 34,155
Total 6050 • Contract Emergency Service	\$ 6,053	\$ 6,055	\$ 66,582	\$ 66,705
Total 6000 • Public Safety	\$ 9,365	\$ 9,364	\$ 103,672	\$ 105,903
Total Expense	\$ 38,491	\$ 38,210	\$ 459,100	\$ 497,883
Net Ordinary Income	\$ (32,280)	\$ (34,411)	\$ (37,967)	\$ (60,887)
Other Income/Expense				
Other Income				
05-4650 • Transfer in From Other Funds				
05-4651 • Transfer in from Utility Fund	\$ 8,634	\$ 8,634	\$ 94,971	\$ 94,971
05-4652 • Transfer in Recreation Fund	\$ 2,458	\$ 2,496	\$ 27,042	\$ 27,454
Total 05-4650 • Transfer in From Other Funds	\$ 11,092	\$ 11,130	\$ 122,013	\$ 122,425
Total Other Income	\$ 11,092	\$ 11,130	\$ 122,013	\$ 122,425
Other Expense				
7000 • Non-Operating Expense				
05-8500 • Transfers Out				
05-8502 • Transfer to RCC Fund	\$ -	\$ -	\$ 500	\$ 500
05-8501 • Transfer or PWD	\$ -	\$ -	\$ 500	\$ 500
Total 05-8500 • Transfers Out	\$ -	\$ -	\$ 1,000	\$ 1,000
05-8700 • Capital Expenditure over \$5,000	\$ -	\$ -	\$ -	\$ -
Total 7000 • Non-Operating Expense	\$ -	\$ -	\$ 1,000	\$ 1,000
Total Other Expense	\$ -	\$ -	\$ 1,000	\$ 1,000
Net Other Income	\$ 11,092	\$ 11,130	\$ 121,013	\$ 121,425
Net Income	\$ (21,188)	\$ (23,281)	\$ 83,046	\$ 60,538

City of Meadowlakes
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	08/01/2017	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
					-200.00	200.00
Ck.	EFT	08/01/2017	Marble Falls Area VFD	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
					-3,094.58	3,094.58
Ck.	EFT	08/01/2017	Marble Falls Area EMS	05-1035 · First State Bank		-2,958.33
				05-6610 · Marble Falls EMS	-2,958.33	2,958.33
					-2,958.33	2,958.33
Ck.	EFT	08/16/2017	Katherine McAnally	05-1035 · First State Bank		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
					-300.00	300.00
Bill Pmt -Ck.	15465	08/03/2017	ATS	05-1035 · First State Bank		-99.00
Bill	1717177	07/14/2017		05-2340 · Inspection Fees	-99.00	99.00
					-99.00	99.00
Bill Pmt -Ck.	15466	08/03/2017	Robbie Galaway	05-1035 · First State Bank		0.00
					0.00	0.00
Bill Pmt -Ck.	15467	08/03/2017	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23616	07/18/2017		05-6360 · Office Maintenance-Clea	-260.00	260.00
					-260.00	260.00
Bill Pmt -Ck.	15468	08/03/2017	Robbie Galaway	05-1035 · First State Bank		-500.00
Bill	Refund	07/25/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
					-500.00	500.00
Bill Pmt -Ck.	15469	08/10/2017	Guthrie Company.	05-1035 · First State Bank		-500.00
Bill	REFUND	08/07/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
					-500.00	500.00
Bill Pmt -Ck.	15470	08/10/2017	Pedernales Electric	05-1035 · First State Bank		-303.82
Bill	7/26/17 Str	07/26/2017	05-6420	05-6420 · Electric Service	-303.82	303.82
					-303.82	303.82

City of Meadowlakes
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	15471	08/10/2017	Revize, LLC	05-1035 · First State Bank		-600.00
Bill	5584	05/18/2017		05-6365 · Website Hosting & Upgr	-600.00	600.00
					-600.00	600.00
Bill Pmt -Ck.	15472	08/17/2017	Condor Document Service, LLC	05-1035 · First State Bank		-32.00
Bill	CML81117	08/14/2017		05-6320 · Office Expense/Supplies	-32.00	32.00
					-32.00	32.00
Bill Pmt -Ck.	15473	08/17/2017	Frontier	05-1035 · First State Bank		-278.69
Bill	8/4/17 Stm	08/04/2017		05-6350 · Telephone	-278.69	278.69
					-278.69	278.69
Bill Pmt -Ck.	15474	08/24/2017	5M Construction	05-1035 · First State Bank		-450.00
Bill	REFUND	08/18/2017		05-2320 · Deposits-Clean-up	-450.00	450.00
					-450.00	450.00
Bill Pmt -Ck.	15475	08/24/2017	ATS	05-1035 · First State Bank		-445.50
Bill	I72110	07/31/2017		05-2340 · Inspection Fees	-445.50	445.50
					-445.50	445.50
Bill Pmt -Ck.	15476	08/24/2017	Capital Area Council of Governments	05-1035 · First State Bank		-195.40
Bill	2018M 041	08/17/2017		05-6072 · Dues and Memberships	-195.40	195.40
					-195.40	195.40
Bill Pmt -Ck.	15477	08/24/2017	Pedernales Electric Coop	05-1035 · First State Bank		-38.25
Bill	8/9/17 Stm	08/09/2017		05-6420 · Electric Service	-38.25	38.25
					-38.25	38.25
Bill Pmt -Ck.	15478	08/24/2017	Quill Corporation	05-1035 · First State Bank		-257.83
Bill	8736374	08/02/2017		05-6320 · Office Expense/Supplies	-183.84	183.84
Bill	8957975	08/10/2017		05-6320 · Office Expense/Supplies	-73.99	73.99
					-257.83	257.83
Bill Pmt -Ck.	15479	08/24/2017	The Knight Law Firm, LLP	05-1035 · First State Bank		-15.00
Bill	1440	07/31/2017		05-6110 · City Attorney-General	-15.00	15.00
					-15.00	15.00

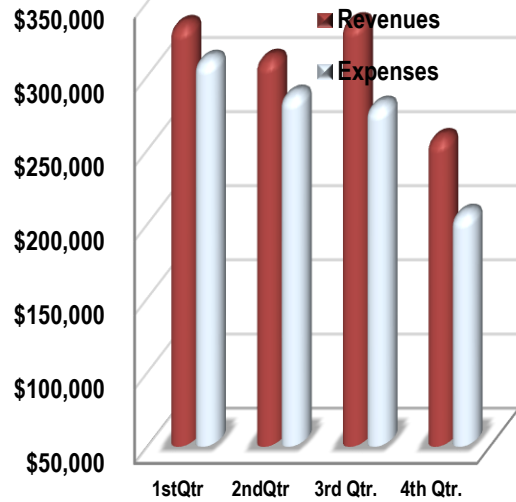
City of Meadowlakes
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	15480	08/24/2017	TX Workforce Commission	05-1035 · First State Bank		0.00
					0.00	0.00
Bill Pmt -Ck.	15481	08/24/2017	Xerox Corporation	05-1035 · First State Bank		-376.32
Bill	090080525	08/01/2017		05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Expense/Supplies	-130.67	130.67
					-376.32	376.32
Bill Pmt -Ck.	15482	08/24/2017	TX Workforce Commission	05-1035 · First State Bank		0.00
					0.00	0.00
Bill Pmt -Ck.	15483	08/31/2017	ATS	05-1035 · First State Bank		-247.50
Bill	I-722647	08/11/2017		05-2340 · Inspection Fees	-247.50	247.50
					-247.50	247.50
Bill Pmt -Ck.	15484	08/31/2017	City of Meadowlakes Public Works Division	05-1035 · First State Bank		-1,118.34
Bill	8/28/17 Str	08/28/2017		05-6320 · Office Expense/Supplies	-491.97	491.97
				05-6330 · Postage	-102.77	102.77
				05-6072 · Dues and Memberships	-205.50	205.50
				05-6355 · Miscellaneous	-45.54	45.54
				05-6075 · Miscellaneous	-127.00	127.00
				05-6365 · Website Hosting & Upgr	-74.99	74.99
				05-5380 · Supplies/Miscellaneous	-14.99	14.99
				05-5280 · Supplies/Miscellaneous	-55.58	55.58
					-1,118.34	1,118.34
Bill Pmt -Ck.	15485	08/31/2017	Notary Public Underwriters Agency of TX	05-1035 · First State Bank		-102.75
Bill	RENEWAL	08/31/2017		05-6071 · Training & Travel	-102.75	102.75
					-102.75	102.75
Bill Pmt -Ck.	15486	08/31/2017	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23647	08/25/2017		05-6360 · Office Maintenance-Clea	-260.00	260.00
					-260.00	260.00
Total August 2017 General Fund Disbursements						12,633.31

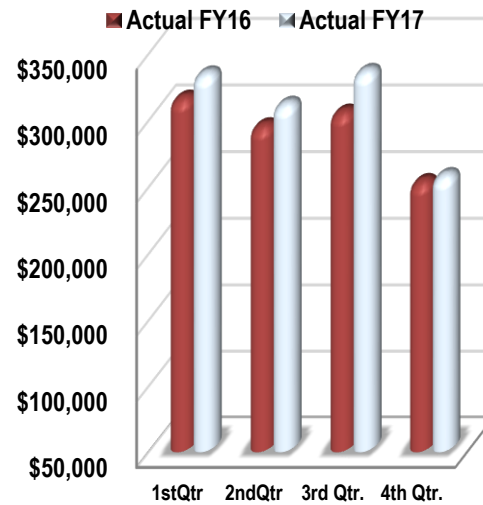
Utility Fund Snapshot

August 2017

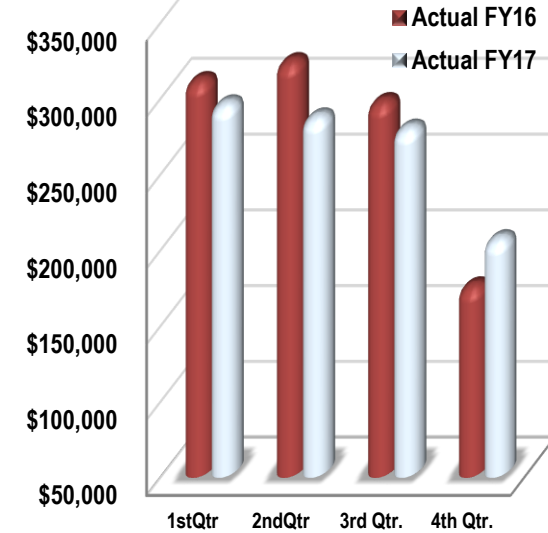
Income vs. Expense Trend



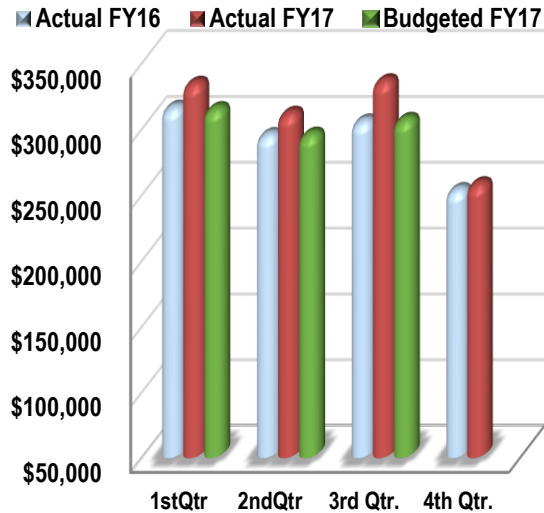
Prev Year Income Comparison



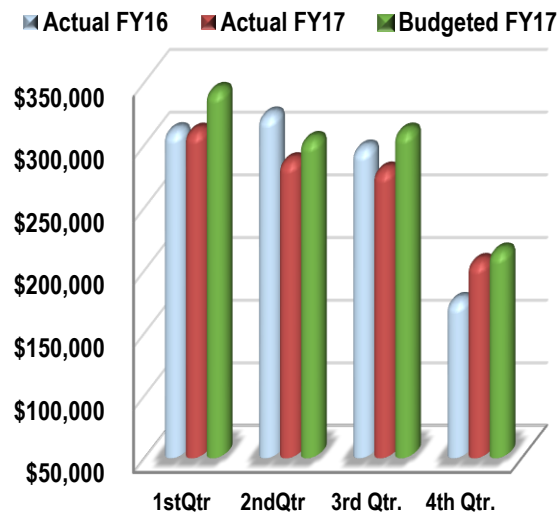
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

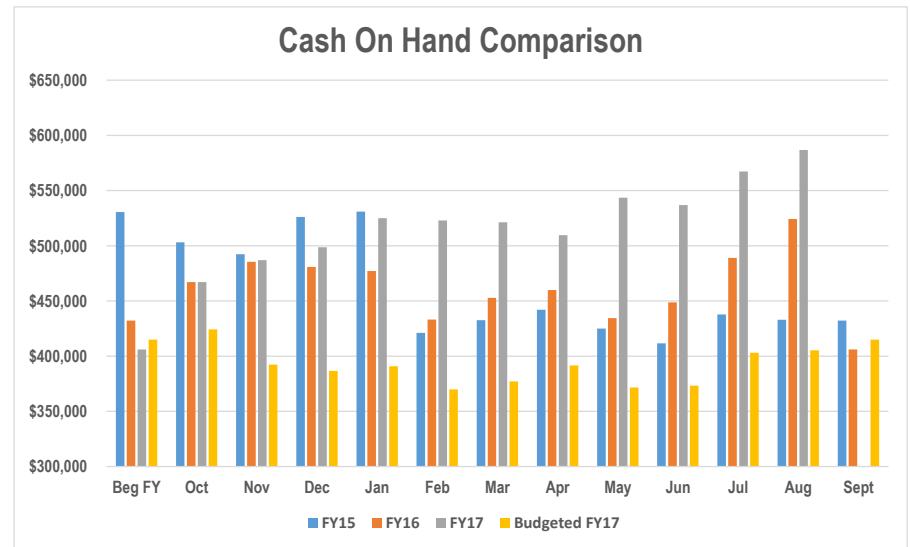
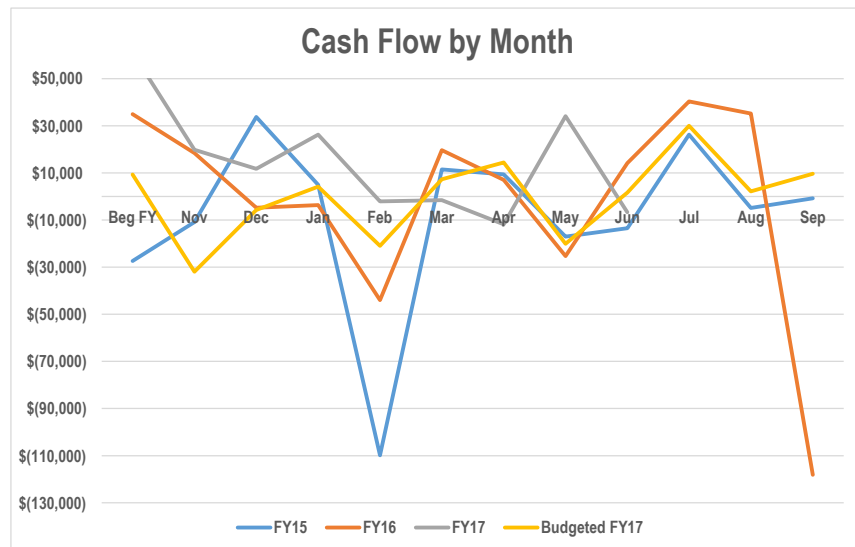


Account Balances

Cash	8/31/2017	8/31/2016
Checking Account	\$ 335,463	\$ 197,535
CD's	\$ 251,109	\$ 251,109
Total Cash	\$ 586,674	\$ 448,644
 Current Receivables	 \$ 105,475	 \$ 88,885
 Current Payables	 \$ 126,865	 \$ 135,922
 Net Gain/(Loss)	 \$ 156,554	 \$ (76,456)
 Cash Flow (+/-)	 \$ 180,583	 \$ 92,078
(FY to Date)		

City of Meadowlakes-Utility Fund FY 17 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$406,091	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$567,274	\$586,674	
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$567,274	\$586,674	\$586,674	\$0
CASH RECEIPTS														Total
Account Receivable		\$127,274	\$113,641	\$103,551	\$93,183	\$78,509	\$99,292	\$92,801	\$116,823	\$93,471	\$111,612	\$133,329		\$1,163,486
Contract Services		\$7,109	\$16,150	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075		\$95,934
Customer's Deposits		\$1,000	\$400	\$800	\$600	\$1,000	\$1,100	\$100	\$800	\$1,400	\$1,100	\$900		\$9,200
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0		\$500
Miscellaneous		\$1,825	\$3,340	\$1,976	\$6,547	\$3,386	\$1,807	\$178	\$5,766	\$399	\$1,833	\$5,025		\$32,082
TOTAL CASH RECEIPTS		\$137,208	\$133,531	\$114,402	\$108,405	\$91,470	\$110,274	\$101,154	\$131,464	\$103,345	\$122,620	\$147,329	\$0	\$1,301,202
Total cash available	\$406,091	\$543,299	\$600,698	\$601,381	\$607,081	\$616,436	\$633,130	\$622,448	\$640,946	\$646,922	\$659,493	\$714,603	\$586,674	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$23,963	\$2,249	\$4,970	\$2,916	\$2,112	\$13,465	\$7,884	\$3,410	\$5,379	\$6,345	\$6,746		\$79,439
Employee Related Expense		\$25,737	\$36,474	\$25,272	\$25,050	\$26,513	\$28,798	\$26,363	\$39,622	\$30,840	\$29,826	\$28,029		\$322,524
Administrative Expenses		\$240	\$20,042	\$1,175	\$4,247	\$1,351	\$1,343	\$1,852	\$391	\$560	\$1,840	\$1,136		\$34,177
Operating Expenses		\$2,350	\$15,915	\$32,110	\$10,778	\$24,395	\$29,174	\$37,608	\$14,754	\$34,078	\$14,966	\$52,759		\$268,887
Solid Waste Collection Expense		\$0	\$15,197	\$15,336	\$15,282	\$15,367	\$15,214	\$15,417	\$15,350	\$15,350	\$15,400	\$15,417		\$153,330
Total Cash Paid Out-Operational		\$52,290	\$89,877	\$78,863	\$58,273	\$69,738	\$87,994	\$89,124	\$73,527	\$86,207	\$68,377	\$104,087		\$858,357
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer to General Fund		\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634		\$94,974
Transfers to Debt Service		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500		\$82,500
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708		\$84,788
Total Cash Paid Out-Non-Operational		\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$0	\$262,262
TOTAL CASH PAID OUT		\$76,132	\$113,719	\$102,705	\$82,115	\$93,580	\$111,836	\$112,966	\$97,369	\$110,049	\$92,219	\$127,929	\$0	\$1,120,619
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$567,274	\$586,674	\$586,674	
Change in Cash														Total
Difference Beginning to End of Month		\$61,076	\$19,812	\$11,697	\$26,290	(\$2,110)	(\$1,562)	(\$11,812)	\$34,095	(\$6,704)	\$30,401	\$19,400	\$0	\$180,583
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$61,076	\$80,888	\$92,585	\$118,875	\$116,765	\$115,203	\$103,391	\$137,486	\$130,782	\$161,183	\$180,583	\$180,583	\$1,479,400



City of Meadowlakes-Utility Fund

Balance Sheet

	August 31, 2017	July 31, 2017	August 31, 2016
ASSETS			
Current Assets			
Checking/Savings			
1000 - Operating Cash			
1010 - Petty Cash	\$ 600	\$ 600	\$ 600
1015 - Checking-1st State Bank	\$ 334,863	\$ 315,463	\$ 180,327
10152 - CD1319598	\$ 50,224	\$ 50,224	\$ 50,224
10153 - CD131955	\$ 100,431	\$ 100,431	\$ 100,431
10155 - CD131957	\$ 100,454	\$ 100,454	\$ 100,454
Total 1000 - Operating Cash	\$ 586,572	\$ 567,172	\$ 432,035
1300 - Debt Service			
1320 - 13-I&S Tank-1st State Bank	\$ 102	\$ 102	\$ 16,608
Total 1300 - Debt Service	\$ 102	\$ 102	\$ 16,608
Total Checking/Savings	\$ 586,674	\$ 567,274	\$ 448,643
Other Current Assets			
1430 - Prepaid Items	\$ 4,350	\$ 3,854	\$ 4,956
1500 - Operating Receivables			
1510 - Service Receivables	\$ 100,247	\$ 116,031	\$ 80,052
1515 - General Fund Receivables	\$ 2,389	\$ 1,084	\$ 5,424
1583 - RCC Receivable	\$ (550)	\$ (1,187)	\$ 2,780
1584 - POA Receivables	\$ 3,389	\$ 1,305	\$ 629
1500 - Operating Receivables - Other	\$ -	\$ -	\$ -
Total 1500 - Operating Receivables	\$ 105,475	\$ 117,233	\$ 88,885
1800 - Operating Inventories			
1810 - Meter Inventory	\$ 15,220	\$ 15,220	\$ 15,220
1820 - Materials & Supplies Inventory	\$ 24,842	\$ 24,842	\$ 24,842
Total 1800 - Operating Inventories	\$ 40,062	\$ 40,062	\$ 40,062
1994 - Net Pension Asset	\$ -	\$ -	\$ 40,936
Total Other Current Assets	\$ 149,887	\$ 161,149	\$ 174,839
Total Current Assets	\$ 736,561	\$ 728,423	\$ 623,482
 Fixed Assets			
1900 - Fixed Assets			
1910 - Land			
1911 - Public Works Land	\$ 28,097	\$ 28,097	\$ 28,097
1910 - Land - Other	\$ 14,237	\$ 14,237	\$ 14,237
Total 1910 - Land	\$ 42,334	\$ 42,334	\$ 42,334
1915 - Elevated Storage	\$ 655,852	\$ 655,852	\$ 655,852
1920 - Water Distribution	\$ 739,245	\$ 739,245	\$ 739,245
1925 - Water Treatment Plant	\$ 315,866	\$ 315,866	\$ 315,866
1930 - Water Rights	\$ 106,111	\$ 106,111	\$ 106,111
1935 - Sewage Collection System	\$ 853,604	\$ 853,604	\$ 853,604
1940 - Sewage Treatment Plants	\$ 751,626	\$ 751,626	\$ 751,626

City of Meadowlakes-Utility Fund

Balance Sheet

	<u>August 31, 2017</u>	<u>July 31, 2017</u>	<u>August 31, 2016</u>
1945 - Drainage System	\$ 377,308	\$ 377,308	\$ 377,308
1950 - Raw Water Intake	\$ 563,837	\$ 563,837	\$ 563,837
1955 - WTP Expansion	\$ 1,735,546	\$ 1,735,546	\$ 1,735,546
1965 - Machinery & Equipment			
1966 - PWD Machinery & Equipment	\$ 113,799	\$ 113,799	\$ 113,799
1967 - Golf-Machinery & Equipment	\$ 24,000	\$ 24,000	\$ 24,000
1965 - Machinery & Equipment - Other	\$ 77,134	\$ 77,134	\$ 77,134
Total 1965 - Machinery & Equipment	\$ 214,933	\$ 214,933	\$ 214,933
1970 - Auto	\$ 74,590	\$ 74,590	\$ 74,590
1975 - Furniture & Fixtures			
1976 - PWD-Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
Total 1975 - Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
1980 - Building; Additions & Improve			
1985 - Municipal Building	\$ 300,442	\$ 300,442	\$ 300,442
1980 - Building; Additions & Improve - Other	\$ 105,717	\$ 105,717	\$ 105,717
Total 1980 - Building; Additions & Improve	\$ 406,159	\$ 406,159	\$ 406,159
1990 - Accumulated Depreciation	\$ (3,115,875)	\$ (3,115,875)	\$ (3,115,875)
Total 1900 - Fixed Assets	\$ 3,775,790	\$ 3,775,790	\$ 3,775,790
1983 - Golf Irrigation Improvements	\$ 279,082	\$ 279,082	\$ 279,082
1991 - Accumulated Depreciation Improvements	\$ (66,615)	\$ (66,615)	\$ (66,615)
1992 - Accumulated Depreciation Bldgs.	\$ (164,512)	\$ (164,512)	\$ (164,512)
1993 - Accumulated Depreciation M/F/E	\$ (209,998)	\$ (209,998)	\$ (209,998)
Total Fixed Assets	\$ 3,613,747	\$ 3,613,747	\$ 3,613,747
Other Assets			
1997 - Deferred Outflow/Pension	\$ 38,955	\$ 38,955	\$ 2,043
Total Other Assets	\$ 38,955	\$ 38,955	\$ 2,043
TOTAL ASSETS	\$ 4,389,263	\$ 4,381,125	\$ 4,239,272

City of Meadowlakes-Utility Fund Balance Sheet

	August 31, 2017	July 31, 2017	August 31, 2016
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 • Accounts Payable	\$ 30,607	\$ 20,788	\$ 27,993
3210 • Current Portion-Loan Payable	\$ -	\$ -	\$ -
Total Accounts Payable	\$ 30,607	\$ 20,788	\$ 27,993
Other Current Liabilities			
3010 • Service Deposits Payable	\$ 85,959	\$ 86,432	\$ 80,536
3020 • Sales Tax Payable	\$ 1,087	\$ 1,078	\$ 1,054
3561 • Vehicle & Machinery Repl Reserve	\$ (0)	\$ (0)	\$ 17,127
3615 • Accrued Employee Vacation-Payable	\$ 9,212	\$ 9,212	\$ 9,212
3700 • Prior Period Adjustments	\$ -	\$ -	\$ 322,640
Total Other Current Liabilities	\$ 96,258	\$ 96,722	\$ 430,569
Total Current Liabilities	\$ 126,865	\$ 117,510	\$ 458,562
Long Term Liabilities			
2580 • Net Pension Liability	\$ 5,926	\$ 5,926	\$ -
2602 • Differed Inflow/Pension	\$ 10,844	\$ 10,844	\$ 10,844
3600 • Long Term Debt			
3610 • 2013-Lease/Purchase POA Loan	\$ -	\$ -	\$ -
Total 3600 • Long Term Debt	\$ -	\$ -	\$ -
Total Long Term Liabilities	\$ 16,770	\$ 16,770	\$ 10,844
Total Liabilities	\$ 143,635	\$ 134,280	\$ 469,406
Equity			
3900 • Retained Earnings	\$ 566,056	\$ 566,056	\$ 323,304
4000 • Utility Fund Balance	\$ (112,440)	\$ (112,440)	\$ 184,965
4010 • Reserved for Inventories	\$ 21,711	\$ 21,711	\$ 21,711
4020 • Utility Fund-Fixed Assets	\$ 3,613,748	\$ 3,613,748	\$ 3,316,343
Net Income	\$ 156,554	\$ (9,674)	\$ (76,456)
Total Equity	\$ 4,245,629	\$ 4,079,401	\$ 3,769,867
TOTAL LIABILITIES & EQUITY	\$ 4,389,264	\$ 4,213,681	\$ 4,239,273

Note: Difference between total assets and liabilities due to rounding

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Ordinary Income/Expense				
Income				
5010 · Water Revenue	\$ 55,760	\$ 54,500	\$ 428,400	\$ 387,560
5020 · Sewer Revenues	\$ 43,863	\$ 42,600	\$ 475,750	\$ 468,600
5030 · Garbage Revenue	\$ 17,357	\$ 17,000	\$ 188,872	\$ 187,000
5110 · Contract Services	\$ 8,075	\$ 7,917	\$ 95,934	\$ 87,084
5120 · Water Connect Fee Revenue	\$ 2,475	\$ -	\$ 9,900	\$ 4,375
5130 · Sewer Connect Fee Revenue	\$ 2,175	\$ -	\$ 8,700	\$ 3,625
5140 · Transfer Fee	\$ 150	\$ 210	\$ 2,200	\$ 2,290
5150 · Penalty & Interest Earned	\$ 845	\$ 750	\$ 7,809	\$ 8,250
5170 · Miscellaneous Revenues	\$ 38	\$ 230	\$ 12,528	\$ 2,520
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ 500
5200 · Interest earned on Investments	\$ 102	\$ -	\$ 231	\$ -
Total Income	\$ 130,840	\$ 123,207	\$ 1,230,324	\$ 1,151,804
Gross Profit	\$ 130,840	\$ 123,207	\$ 1,230,324	\$ 1,151,804
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages	\$ 21,416	\$ 22,485	\$ 237,788	\$ 260,325
6111 · Other Employee Expenses	\$ 6,959	\$ 8,185	\$ 89,210	\$ 95,615
Total Employee Expenses	\$ 28,375	\$ 30,670	\$ 326,998	\$ 355,940
Total Administrative Expenses	\$ 880	\$ 780	\$ 34,053	\$ 31,420
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp	\$ 30,577	\$ 33,542	\$ 113,944	\$ 186,708
6302 · Wastewater Operational Expenses	\$ 6,362	\$ 7,701	\$ 85,205	\$ 63,299
6303 · Other Operational Expenses	\$ 8,303	\$ 9,050	\$ 83,006	\$ 92,295
Total Operating Expense	\$ 45,242	\$ 50,293	\$ 282,155	\$ 342,302
6510 · Garbage Service Expense	\$ 15,471	\$ 15,450	\$ 168,801	\$ 169,550
Transfer to Other Funds	\$ 23,842	\$ 23,842	\$ 261,763	\$ 262,266
Total Expenses	\$ 113,810	\$ 121,035	\$ 1,073,770	\$ 1,161,478
Net Gain/(Loss)	\$ 17,030	\$ 2,172	\$ 156,554	\$ (9,674)

Please note that detailed financial information follows this page

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Ordinary Income/Expense				
Income				
5010 · Water Revenue	\$ 55,760	\$ 54,500	\$ 428,400	\$ 387,560
5020 · Sewer Revenues	\$ 43,863	\$ 42,600	\$ 475,750	\$ 468,600
5030 · Garbage Revenue	\$ 17,357	\$ 17,000	\$ 188,872	\$ 187,000
5110 · Contract Services	\$ 8,075	\$ 7,917	\$ 95,934	\$ 87,084
5120 · Water Connect Fee Revenue	\$ 2,475	\$ -	\$ 9,900	\$ 4,375
5130 · Sewer Connect Fee Revenue	\$ 2,175	\$ -	\$ 8,700	\$ 3,625
5140 · Transfer Fee	\$ 150	\$ 210	\$ 2,200	\$ 2,290
5150 · Penalty & Interest Earned	\$ 845	\$ 750	\$ 7,809	\$ 8,250
5170 · Miscellaneous Revenues	\$ 38	\$ 230	\$ 12,528	\$ 2,520
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ 500
5200 · Interest earned on Investments	\$ 102	\$ -	\$ 231	\$ -
Total Income	\$ 130,840	\$ 123,207	\$ 1,230,324	\$ 1,151,804
Gross Profit	\$ 130,840	\$ 123,207	\$ 1,230,324	\$ 1,151,804
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages				
6410 · Salaries Exempt Employees	\$ 5,027	\$ 5,131	\$ 57,806	\$ 59,005
6415 · Salaries & Wages-Non-Exempt	\$ 14,866	\$ 15,854	\$ 163,134	\$ 182,320
6416 · Overtime & Standby Pay	\$ 1,523	\$ 1,500	\$ 13,294	\$ 14,000
6417 · Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 3,554	\$ 5,000
Total 6110 · Salaries & Wages	\$ 21,416	\$ 22,485	\$ 237,788	\$ 260,325
6111 · Other Employee Expenses				
6116 · Unemployment Expense	\$ -	\$ -	\$ 3,774	\$ 1,750
6120 · FICA Expense	\$ 1,638	\$ 1,730	\$ 18,191	\$ 20,400
6140 · Worker's Compensation Insurance	\$ -	\$ -	\$ 7,007	\$ 7,500
6150 · Employee Insurance Expenses	\$ 3,772	\$ 4,600	\$ 42,387	\$ 50,600
6160 · Employee Retirement Expense	\$ 518	\$ 560	\$ 5,164	\$ 6,660
6170 · Employee Uniform Expense	\$ 684	\$ 420	\$ 8,153	\$ 4,580
6180 · Employee Training & Travel Exp	\$ 347	\$ 875	\$ 4,403	\$ 4,125
6560 · Miscellaneous Employee Expenses	\$ -	\$ -	\$ 131	\$ -
Total 6111 · Other Employee Expenses	\$ 6,959	\$ 8,185	\$ 89,210	\$ 95,615
Total 6100 · Employee Expenses	\$ 28,375	\$ 30,670	\$ 326,998	\$ 355,940
6200 · Administrative Expenses				
6225 · Misc. Dues & Fees				
6226 · TECQ Fees			\$ 3,642	\$ 3,500
6227 · Other Misc. Dues & Fees	\$ 25	\$ 167	\$ 474	\$ 1,833
Total 6225 · Misc. Dues & Fees	\$ 25	\$ 167	\$ 4,116	\$ 5,333

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Aug 17	Budgeted Aug 17	FY to Date	Budget
6235 • Computer/Office Equip R&M	\$ 75	\$ -	\$ 949	\$ 750
6240 • Software Update	\$ -	\$ -	\$ 3,340	\$ 1,500
6250 • Office Supplies	\$ 141	\$ 167	\$ 1,723	\$ 1,833
6255 • Postage Expense	\$ 323	\$ -	\$ 3,164	\$ 2,000
6260 • Telephone Expense	\$ 270	\$ 300	\$ 2,852	\$ 3,300
6270 • Insurance - GL & Property	\$ -	\$ -	\$ 16,025	\$ 15,100
6280 • Bad Debts	\$ -	\$ -	\$ -	\$ -
6282 • Administrative-Miscellaneous	\$ 46	\$ 146	\$ 1,884	\$ 1,604
Total 6200 • Administrative Expenses	\$ 880	\$ 780	\$ 34,053	\$ 31,420
6300 • Operating Expenses				
6301 • Water Treatment Operational Exp				
6305 • Water Treatment Electrical	\$ 3,788	\$ 4,000	\$ 25,735	\$ 32,000
6310 • Heating Fuel-WTP	\$ -	\$ -	\$ 128	\$ 1,500
6314 • R&M-Plant & Pump Station	\$ 405	\$ 2,500	\$ 16,013	\$ 23,000
6316 • WTP Chemical Expense	\$ 624	\$ 1,000	\$ 15,239	\$ 20,000
6320 • Water Outside Testing Expense	\$ 122	\$ 292	\$ 2,136	\$ 3,208
6328 • Distribution Repair & Maint.	\$ 800	\$ 500	\$ 8,373	\$ 4,500
6355 • Meter Purchased	\$ 22,633	\$ 25,000	\$ 44,115	\$ 100,000
6360 • Tap Materials-Water	\$ 2,205	\$ 250	\$ 2,205	\$ 2,500
Total 6301 • Water Treatment Operational Exp	\$ 30,577	\$ 33,542	\$ 113,944	\$ 186,708
6302 • Wastewater Operational Expenses				
6304 • Wastewater Electrical	\$ 2,087	\$ 2,584	\$ 22,213	\$ 28,416
6311 • Propane-Wastewater	\$ -		\$ 500	\$ 1,500
6317 • WWTP Chemicals	\$ 208	\$ 500	\$ 3,788	\$ 5,000
6318 • Outside Testing Wastewater	\$ 112	\$ 250	\$ 3,307	\$ 2,750
6321 • Collection System R&M				
63212 • Lift Station Repairs	\$ -	\$ 2,500	\$ 12,017	\$ 5,000
6321 • Collection System R&M - Other	\$ 3,862	\$ 200	\$ 6,300	\$ 2,300
Total 6321 • Collection System R&M	\$ 3,862	\$ 2,700	\$ 18,317	\$ 7,300
6322 • Irrigation Maintenance Expense			\$ 317	
6327 • WWTP Repair & Maintenance	\$ 93	\$ 1,667	\$ 36,763	\$ 18,333
Total 6302 • Wastewater Operational Expenses	\$ 6,362	\$ 7,701	\$ 85,205	\$ 63,299
6303 • Other Operational Expenses				
63031 • Repair & Maintenance-Other				
6329 • R&M-Building/Misc.	\$ 304	\$ 250	\$ 8,993	\$ 7,905
63291 • Drainage Repair & Maintenance	\$ -		\$ 11,623	\$ 20,000
Total 63031 • Repair & Maintenance-Other	\$ 304	\$ 250	\$ 20,616	\$ 27,905
6330 • Vehicle Repair & Maintenance	\$ 141	\$ 700	\$ 6,018	\$ 7,800
6335 • Machinery Repair & Maintenance	\$ 436	\$ 1,250	\$ 13,555	\$ 13,750
6340 • Vehicle & Machinery Fuel				
6341 • Vehicle Fuel	\$ 923	\$ 1,000	\$ 8,341	\$ 11,000

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	Aug 17	Budgeted Aug 17	FY to Date	Budget
6342 • Machinery Fuel	\$ -	\$ 250	\$ 1,178	\$ 4,500
Total 6340 • Vehicle & Machinery Fuel	\$ 923	\$ 1,250	\$ 9,519	\$ 15,500
6345 • Equipment Lease/Rental	\$ -	\$ -	\$ 400	\$ -
6350 • Miscellaneous Operational Exp.	\$ 2,421	\$ 300	\$ 9,123	\$ 3,550
6365 • Small Tools	\$ 478	\$ 390	\$ 4,060	\$ 3,790
6550 • Assets Purchased	\$ 3,600	\$ 5,000	\$ 19,715	\$ 20,000
Total 6303 • Other Operational Expenses	\$ 8,303	\$ 9,050	\$ 83,006	\$ 92,295
Total 6300 • Operating Expenses	\$ 45,242	\$ 50,293	\$ 282,155	\$ 342,302
6500 • Other Operational Expenses				
6510 • Garbage Service Expense	\$ 15,471	\$ 15,450	\$ 168,801	\$ 169,550
Total 6500 • Other Operational Expenses	\$ 15,471	\$ 15,450	\$ 168,801	\$ 169,550
8200 • Transfer to Other Funds				
8215 • Transfer to General Fund	\$ 8,634	\$ 8,634	\$ 94,471	\$ 94,974
8220 • Transfer to Debt Service Fund	\$ 7,500	\$ 7,500	\$ 82,500	\$ 82,500
8240 • Transfer to RCC Fund	\$ 7,708	\$ 7,708	\$ 84,792	\$ 84,792
Total 8200 • Transfer to Other Funds	\$ 23,842	\$ 23,842	\$ 261,763	\$ 262,266
8255 • Transfer to General Fixed Asset	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 113,810	\$ 121,035	\$ 1,073,770	\$ 1,161,478
Net Ordinary Income	\$ 17,030	\$ 2,172	\$ 156,554	\$ (9,674)
Net Income	\$ 17,030	\$ 2,172	\$ 156,554	\$ (9,674)

City of Meadowlakes-Utility Fund
Check Detail
August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
Check	EFT	State Comptroller	1015 - Checking-1st State Bank		-1,070.68
			3020 - Sales Tax Payable	-1,070.68	1,070.68
TOTAL				-1,070.68	1,070.68
Bill Pm	16141	Aqua-Tech Laboratories, Inc.	1015 - Checking-1st State Bank		-234.00
Bill	20296		6318 - Outside Testing Wastewater	-112.00	112.00
			6320 - Water Outside Testing Expense	-122.00	122.00
TOTAL				-234.00	234.00
Bill Pm	16142	Card Service Center	1015 - Checking-1st State Bank		-2,229.29
Bill	7/28/17 Stmt - MW		6235 - Computer/Office Equip R&M	-194.99	194.99
			6350 - Miscellaneous Operational Exp.	-175.73	175.73
			1584 - POA Receivables	-320.00	320.00
			6328 - Distribution Repair & Maint.	-12.14	12.14
Bill	7/28/17 Stmt - DH		1515 - General Fund Receivables	-474.12	474.12
			6255 - Postage Expense	-147.00	147.00
			1583 - RCC Receivable	-170.79	170.79
			6250 - Office Supplies	-68.67	68.67
Bill	7/28/17 Stmt - JT		1515 - General Fund Receivables	-131.97	131.97
			6282 - Administrative-Miscellaneous	-0.99	0.99
			1583 - RCC Receivable	-73.09	73.09
			6328 - Distribution Repair & Maint.	-459.80	459.80
TOTAL				-2,229.29	2,229.29
Bill Pm	16143	Elliott Electric Supply	1015 - Checking-1st State Bank		-271.75
Bill	7/25/17 Stmt		6327 - WWTP Repair & Maintenance	-271.75	271.75
TOTAL				-271.75	271.75
Bill Pm	16144	Ford & Crew Home & Hardware	1015 - Checking-1st State Bank		-513.58
Bill	6/26-7/25/17 Stmt		6328 - Distribution Repair & Maint.	-193.51	193.51
			6350 - Miscellaneous Operational Exp.	-138.31	138.31
			6329 - R&M-Building/Misc.	-33.99	33.99
			6327 - WWTP Repair & Maintenance	-8.98	8.98
			6314 - R&M-Plant & Pump Station	-20.36	20.36
			6365 - Small Tools	-41.98	41.98
			1583 - RCC Receivable	-9.49	9.49
			63212 - Lift Station Repairs	-25.99	25.99
			1584 - POA Receivables	-40.97	40.97
TOTAL				-513.58	513.58
Bill Pm	16145	Home Depot Credit Services	1015 - Checking-1st State Bank		-1,060.30
Bill	7/21/17 Stmt		1584 - POA Receivables	-770.08	770.08

City of Meadowlakes-Utility Fund
Check Detail
August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
			6327 · WWTP Repair & Maintenance	-11.24	11.24
			1583 · RCC Receivable	-99.00	99.00
			6350 · Miscellaneous Operational Exp.	-179.98	179.98
TOTAL				-1,060.30	1,060.30
Bill Pm	16146	Magna-Flow Environmental Inc.	1015 · Checking-1st State Bank		-1,523.76
Bill	47490		6327 · WWTP Repair & Maintenance	-761.88	761.88
Bill	47558		6327 · WWTP Repair & Maintenance	-761.88	761.88
TOTAL				-1,523.76	1,523.76
Bill Pm	16147	Texas Facilities Commission	1015 · Checking-1st State Bank		-6,670.00
Bill	1671163		6550 · Assets Purchased	-6,500.00	6,500.00
			6350 · Miscellaneous Operational Exp.	-170.00	170.00
TOTAL				-6,670.00	6,670.00
Bill Pm	16148	Texas Municipal Equipment, LLC	1015 · Checking-1st State Bank		-457.50
Bill	8868		6321 · Collection System R&M	-457.50	457.50
TOTAL				-457.50	457.50
Bill Pm	16149	AT&T Mobility	1015 · Checking-1st State Bank		-211.00
Bill	6/28-7/27/17 Stmt		6260 · Telephone Expense	-211.00	211.00
TOTAL				-211.00	211.00
Bill Pm	16150	Bill's Lock & Key	1015 · Checking-1st State Bank		-20.00
Bill	15735		6329 · R&M-Building/Misc.	-20.00	20.00
TOTAL				-20.00	20.00
Bill Pm	16151	Debbie Holley	1015 · Checking-1st State Bank		-25.00
Bill	Reimbursement		6180 · Employee Training & Travel Exp	-25.00	25.00
TOTAL				-25.00	25.00
Bill Pm	16152	DPC Industries, Inc.	1015 · Checking-1st State Bank		-623.94
Bill	767003889-17		6316 · WTP Chemical Expense	-311.97	311.97
			6317 · WWTP Chemicals	-311.97	311.97
TOTAL				-623.94	623.94
Bill Pm	16153	Jeremy Schlicke	1015 · Checking-1st State Bank		-10.84
Bill	Refund		3010 · Service Deposits Payable	-10.84	10.84
TOTAL				-10.84	10.84

City of Meadowlakes-Utility Fund
Check Detail
August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
Bill Pm	16154	Lowe's	1015 - Checking-1st State Bank		-13.26
Bill	8/2/17 Stmt		6329 - R&M-Building/Misc.	-13.26	13.26
TOTAL				-13.26	13.26
Bill Pm	16155	Mueller, Inc.	1015 - Checking-1st State Bank		-23.75
Bill	4949377		6329 - R&M-Building/Misc.	-23.75	23.75
TOTAL				-23.75	23.75
Bill Pm	16156	PEC	1015 - Checking-1st State Bank		-5,855.69
Bill	6/22-7/23/17 Stmt		6305 - Water Treatment Electrical	-3,573.82	3,573.82
			6304 - Wastewater Electrical	-2,281.87	2,281.87
TOTAL				-5,855.69	5,855.69
Bill Pm	16157	Republic Services #843	1015 - Checking-1st State Bank		-15,417.29
Bill	0843-001361351		6510 - Garbage Service Expense	-53.93	53.93
Bill	0843-001364033		6510 - Garbage Service Expense	-15,363.36	15,363.36
TOTAL				-15,417.29	15,417.29
Bill Pm	16158	Servpro	1015 - Checking-1st State Bank		-173.01
Bill	2237612		6350 - Miscellaneous Operational Exp.	-173.01	173.01
TOTAL				-173.01	173.01
Bill Pm	16159	Stephan Wright	1015 - Checking-1st State Bank		-54.90
Bill	REFUND		3010 - Service Deposits Payable	-54.90	54.90
TOTAL				-54.90	54.90
Bill Pm	16160	Tractor Supply	1015 - Checking-1st State Bank		-56.97
Bill	7/30/17 Stmt		6335 - Mach/Equip Repair & Maintenance	-29.99	29.99
			6329 - R&M-Building/Misc.	-26.98	26.98
TOTAL				-56.97	56.97
Bill Pm	16161	UniFirst Holdings, Inc.	1015 - Checking-1st State Bank		-141.51
Bill	8221979587		6170 - Employee Uniform Expense	-141.51	141.51
TOTAL				-141.51	141.51
Bill Pm	16162	ChemEquip Services LLC	1015 - Checking-1st State Bank		-330.00
Bill	4269		6314 - R&M-Plant & Pump Station	-330.00	330.00
TOTAL				-330.00	330.00
Bill Pm	16163	Ewald Kubota, Inc.	1015 - Checking-1st State Bank		-143.69
Bill	3508919		6335 - Mach/Equip Repair & Maintenance	-143.69	143.69

City of Meadowlakes-Utility Fund
Check Detail
August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
TOTAL				-143.69	143.69
Bill Pm	16164	ExxonMobil	1015 - Checking-1st State Bank		-92.44
Bill	8/9/17 Stmt		6341 - Vehicle Fuel	-92.44	92.44
TOTAL				-92.44	92.44
Bill Pm	16165	Fastenal	1015 - Checking-1st State Bank		-97.15
Bill	TX00197941		6329 - R&M-Building/Misc.	-97.15	97.15
TOTAL				-97.15	97.15
Bill Pm	16166	Magna-Flow Environmental Inc.	1015 - Checking-1st State Bank		-761.88
Bill	47851		6327 - WWTP Repair & Maintenance	-761.88	761.88
TOTAL				-761.88	761.88
Bill Pm	16167	NAPA-Third Coast Distributing, LLC	1015 - Checking-1st State Bank		-593.48
Bill	7/31/17 Stmt		6330 - Vehicle Repair & Maintenance	-417.00	417.00
			6335 - Mach/Equip Repair & Maintenance	-176.48	176.48
TOTAL				-593.48	593.48
Bill Pm	16168	Texas Facilities Commission	1015 - Checking-1st State Bank		-4,267.00
Bill	1671190		6550 - Assets Purchased	-3,600.00	3,600.00
			6365 - Small Tools	-277.00	277.00
			6350 - Miscellaneous Operational Exp.	-330.00	330.00
			6335 - Mach/Equip Repair & Maintenance	-60.00	60.00
TOTAL				-4,267.00	4,267.00
Bill Pm	16169	UniFirst Holdings, Inc.	1015 - Checking-1st State Bank		-176.46
Bill	8221981785		6170 - Employee Uniform Expense	-176.46	176.46
TOTAL				-176.46	176.46
Bill Pm	16170	USA Bluebook	1015 - Checking-1st State Bank		-444.48
Bill	321624		6327 - WWTP Repair & Maintenance	-239.90	239.90
			6316 - WTP Chemical Expense	-204.58	204.58
TOTAL				-444.48	444.48
Bill Pm	16171	Wex Bank	1015 - Checking-1st State Bank		-922.35
Bill	8/6/17 Stmt		1583 - RCC Receivable	-142.94	143.07
			1515 - General Fund Receivables	-40.55	40.59
			6341 - Vehicle Fuel	-738.86	739.56
TOTAL				-922.35	923.22

City of Meadowlakes-Utility Fund
Check Detail
August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
Bill Pm	16172	Debbie Holley	1015 - Checking-1st State Bank		-27.00
Bill	REIMBURSEMENT		6180 - Employee Training & Travel Exp	-27.00	27.00
TOTAL				-27.00	27.00
Bill Pm	16173	DPC Industries, Inc.	1015 - Checking-1st State Bank		-461.97
Bill	SE76001222-17		6317 - WWTP Chemicals	-150.00	150.00
Bill	767004199-17		6316 - WTP Chemical Expense	-311.97	311.97
TOTAL				-461.97	461.97
Bill Pm	16174	HydroPro Solutions, LLC	1015 - Checking-1st State Bank		-22,632.80
Bill	0010508-IN		6355 - Meter Purchased	-22,632.80	22,632.80
TOTAL				-22,632.80	22,632.80
Bill Pm	16175	Techline Pipe L.P.	1015 - Checking-1st State Bank		-2,204.55
Bill	1079272-00		6360 - Tap Materials-Water	-2,204.55	2,204.55
TOTAL				-2,204.55	2,204.55
Bill Pm	16176	UniFirst Holdings, Inc.	1015 - Checking-1st State Bank		-186.06
Bill	8221983815		6170 - Employee Uniform Expense	-43.55	43.55
Bill	8221983989		6170 - Employee Uniform Expense	-142.51	142.51
TOTAL				-186.06	186.06
Bill Pm	16177	US Oxo, LLC	1015 - Checking-1st State Bank		-106.90
Bill	75683		6329 - R&M-Building/Misc.	-106.90	106.90
TOTAL				-106.90	106.90
Bill Pm	16178	Mike Williams	1015 - Checking-1st State Bank		-117.00
Bill	Tavel - FPC 2017		6180 - Employee Training & Travel Exp	-117.00	117.00
TOTAL				-117.00	117.00
Bill Pm	16179	Aqua-Tech Laboratories, Inc.	1015 - Checking-1st State Bank		-234.00
Bill	20666		6318 - Outside Testing Wastewater	-112.00	112.00
			6320 - Water Outside Testing Expense	-122.00	122.00
TOTAL				-234.00	234.00
Bill Pm	16180	Card Service Center	1015 - Checking-1st State Bank		-1,259.67
Bill	8/29/17 Stmt - JT		1515 - General Fund Receivables	-45.99	45.99
			6282 - Administrative-Miscellaneous	-0.99	0.99
			1583 - RCC Receivable	-193.17	193.17
			6365 - Small Tools	-39.00	39.00

City of Meadowlakes-Utility Fund
Check Detail
August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
Bill	8/29/17 Stmt - DH		6350 · Miscellaneous Operational Exp.	-485.56	485.56
			1515 · General Fund Receivables	-298.96	298.96
			6255 · Postage Expense	-98.00	98.00
			1583 · RCC Receivable	-98.00	98.00
TOTAL				-1,259.67	1,259.67
Bill Pm 16181		Collier Materials, Inc.	1015 · Checking-1st State Bank		-73.20
Bill	30963		6327 · WWTP Repair & Maintenance	-73.20	73.20
TOTAL				-73.20	73.20
Bill Pm 16182		Ed Miller	1015 · Checking-1st State Bank		-32.39
Bill	Refund		3010 · Service Deposits Payable	-32.39	32.39
TOTAL				-32.39	32.39
Bill Pm 16183		Grainger	1015 · Checking-1st State Bank		-99.76
Bill	9529086267		1583 · RCC Receivable	-99.76	99.76
TOTAL				-99.76	99.76
Bill Pm 16184		Home Depot Credit Services	1015 · Checking-1st State Bank		-1,138.01
Bill	8/21/17 Stmt		6329 · R&M-Building/Misc.	-163.83	163.83
			1584 · POA Receivables	-879.88	879.88
			6350 · Miscellaneous Operational Exp.	-94.30	94.30
TOTAL				-1,138.01	1,138.01
Bill Pm 16185		Jody Proctor	1015 · Checking-1st State Bank		-300.00
Bill	2955		6235 · Computer/Office Equip R&M	-75.00	75.00
			1584 · POA Receivables	-225.00	225.00
TOTAL				-300.00	300.00
Bill Pm 16186		Orlando Solorzano	1015 · Checking-1st State Bank		-90.00
Bill	Reimbursement		6260 · Telephone Expense	-90.00	90.00
TOTAL				-90.00	90.00
Bill Pm 16187		Pathmark Traffic Products of Texas, Inc.	1015 · Checking-1st State Bank		-192.00
Bill	024070		6350 · Miscellaneous Operational Exp.	-192.00	192.00
TOTAL				-192.00	192.00
Bill Pm 16188		Robert Sotkovski	1015 · Checking-1st State Bank		-90.00
Bill	Reimbursement		6260 · Telephone Expense	-90.00	90.00
TOTAL				-90.00	90.00

City of Meadowlakes-Utility Fund

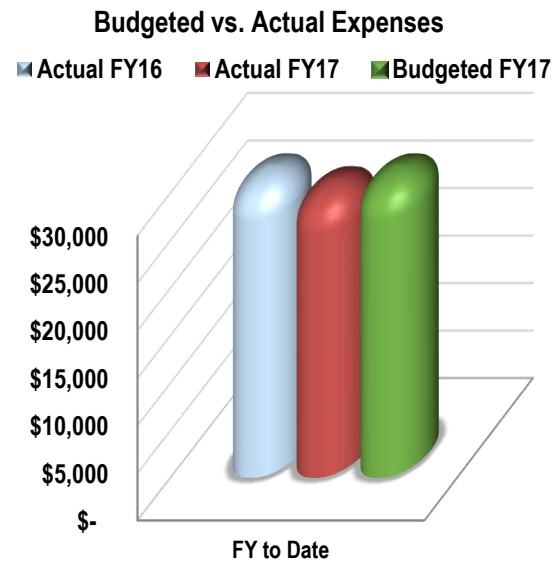
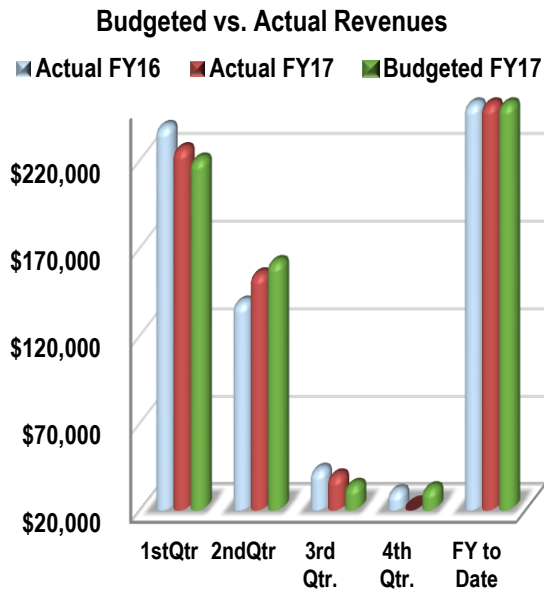
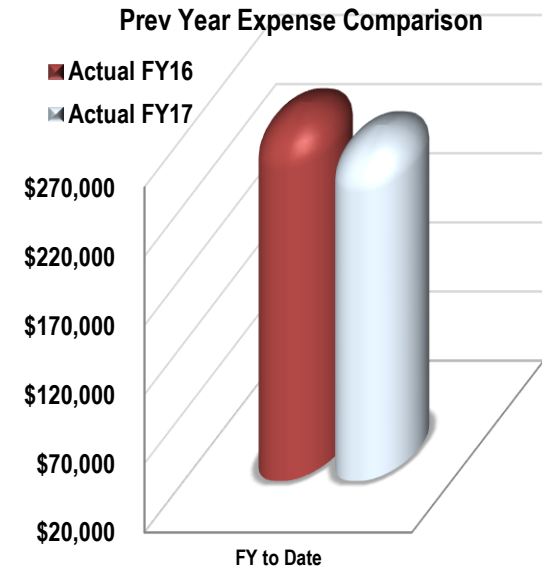
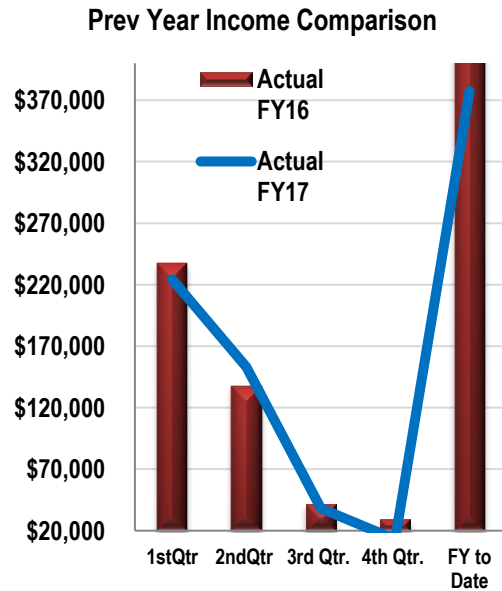
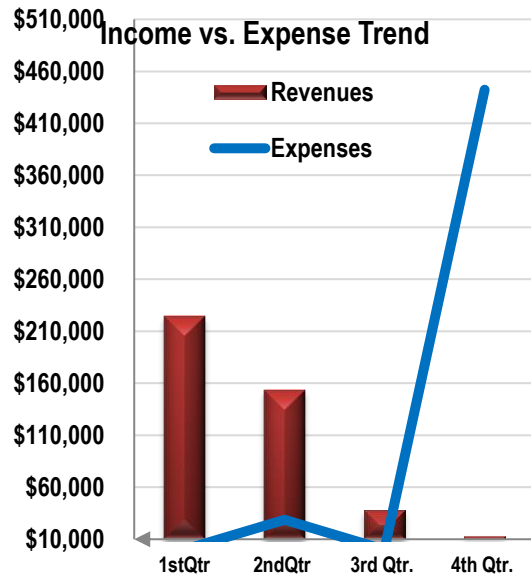
Check Detail

August 2017

Type	Num	Name	Account	Paid Amount	Original Amount
Bill Pmt	16189	Techline Pipe L.P.	1015 - Checking-1st State Bank		-316.35
Bill	1079272-01		6328 - Distribution Repair & Maint.	-316.35	316.35
TOTAL				-316.35	316.35
		Texas Facilities Commission	1015 - Checking-1st State Bank		-554.00
Bill Pmt	16190				
Bill	1671307		6365 - Small Tools	-59.00	59.00
			6350 - Miscellaneous Operational Exp.	-495.00	495.00
TOTAL				-554.00	554.00
Bill Pmt	16191	Ulisses Solorzano	1015 - Checking-1st State Bank		-90.00
Bill	Reimbursement		6260 - Telephone Expense	-90.00	90.00
TOTAL				-90.00	90.00
Bill Pmt	16192	Visa	1015 - Checking-1st State Bank		-1,529.66
Bill	8/24/17 Stmt - JT		1515 - General Fund Receivables	-919.37	919.37
			6335 - Mach/Equip Repair & Maintenance	-316.37	316.37
			1583 - RCC Receivable	-31.85	31.85
			6365 - Small Tools	-55.16	55.16
Bill	8/24/17 Stmt - Scott		6341 - Vehicle Fuel	-91.70	91.70
			1583 - RCC Receivable	-15.84	15.84
			6180 - Employee Training & Travel Exp	-11.65	11.65
			6282 - Administrative-Miscellaneous	-44.80	44.80
			6335 - Mach/Equip Repair & Maintenance	-42.92	42.92
TOTAL				-1,529.66	1,529.66
Total August 2017 Public Works Disbursements					76,224.01

Debt Service

July 2017

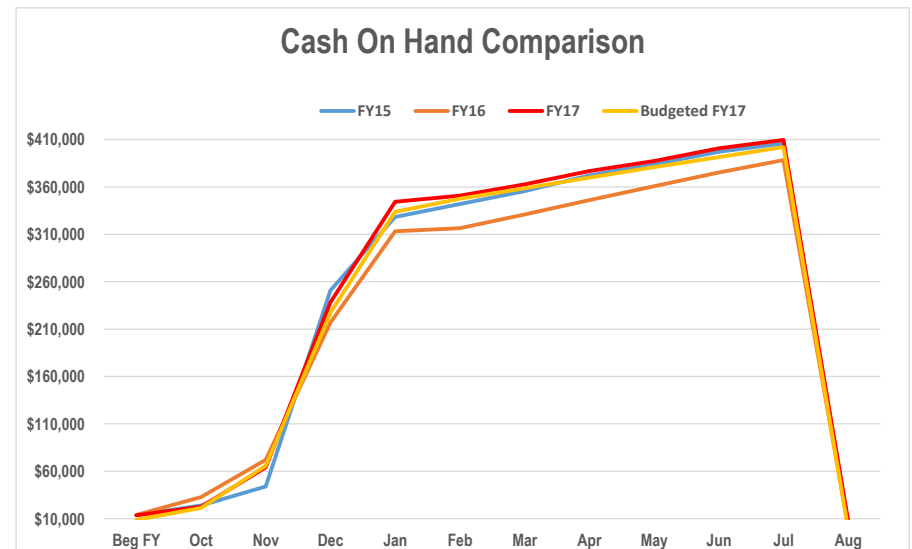
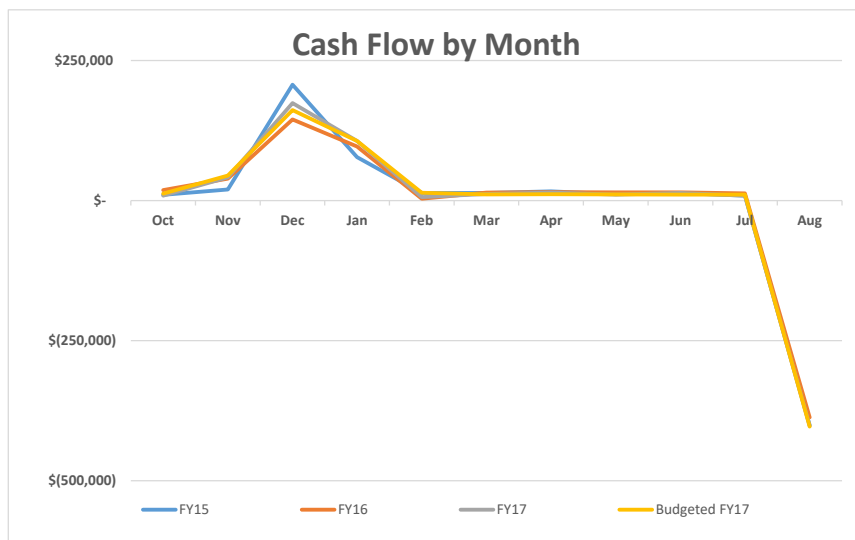


Account Balances

Cash	8/31/2017	8/31/2016
Checking Account	\$ 7,619	\$ 4,991
CD's	\$ -	\$ -
Total Cash	\$ 7,619	\$ 4,991
Current Receivables	\$ -	\$ -
Current Payables	\$ 10,958	\$ 9,044
Net Gain/(Loss)	\$ (6,114)	\$ (8,765)
Cash Flow (+/-)	\$ (6,049)	\$ (12,649)
(FY to Date)		

City of Meadowlakes-Debt Service Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$13,667	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$7,618	
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$7,618	\$7,618	\$0
CASH RECEIPTS														Total
Property Tax		\$1,346	\$34,045	\$166,535	\$98,740	\$27,549	\$4,219	\$6,626	\$2,950	\$5,797	\$1,159	\$3,926		\$352,892
Transfers In from Utility Fund		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500		\$82,500
Interest Earned		\$68	\$4	\$9	\$31	\$28	\$30	\$67	\$106	\$137	\$172	\$205		\$857
														\$0
														\$0
TOTAL CASH RECEIPTS		\$8,914	\$41,549	\$174,044	\$106,271	\$35,077	\$11,749	\$14,193	\$10,556	\$13,434	\$8,831	\$11,631	\$0	\$436,249
Total cash available	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$379,522	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$421,267	\$7,618	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$385,000		\$385,000
Interest		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$28,649		\$57,298
														\$0
														\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$413,649	\$0	\$442,298
CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$413,649	\$0	\$442,298
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$409,636	\$7,618	\$7,618	
Change in Cash														Total
Difference Beginning to End of Month		\$8,914	\$41,549	\$174,044	\$106,271	\$6,428	\$11,749	\$14,193	\$10,556	\$13,434	\$8,831	(\$402,018)	\$0	(\$6,049)
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$8,914	\$50,463	\$224,507	\$330,778	\$337,206	\$348,955	\$363,148	\$373,704	\$387,138	\$395,969	(\$6,049)	(\$6,049)	\$2,808,685



City of Meadowlakes Debt Service Balance Sheet

	<u>July 31, 2017</u>	<u>June 30, 2017</u>	<u>July 31, 2016</u>
ASSETS			
Current Assets			
Checking/Savings			
06-1000 - Cash and Cash Equivalents			
06-1020 - Debt Service-First State Bank	7,519	400,706	4,891
06-1025 - Tax Clearing Account	100	100	100
Total 06-1000 - Cash and Cash Equivalents	<u>7,619</u>	<u>400,806</u>	<u>4,991</u>
Total Checking/Savings	<u>7,619</u>	<u>400,806</u>	<u>4,991</u>
Total Current Assets	<u>7,619</u>	<u>400,806</u>	<u>4,991</u>
Fixed Assets			
06-1661 - Escrowed Interest	10,958	10,958	141,120
Total Fixed Assets	<u>10,958</u>	<u>10,958</u>	<u>141,120</u>
Other Assets			
06-1360 - Ad Valorem Taxes Receivable	0	0	9,044
Total Other Assets	<u>0</u>	<u>0</u>	<u>9,044</u>
TOTAL ASSETS	<u><u>18,577</u></u>	<u><u>411,764</u></u>	<u><u>155,155</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
03-2005 - Due Other Funds	0	0	-89
06-2010 - Due Debt Service	0	0	0
06-2015 - Due General Fund	0	0	0
06-2020 - Deferred Tax Revenue	10,958	10,958	9,044
Total Other Current Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Total Current Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Total Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Equity			
32000 - Unrestricted Net Assets	13,733	13,733	154,965
Net Income	-6,114	-10,015	-8,765
Total Equity	<u>7,619</u>	<u>3,718</u>	<u>146,200</u>
TOTAL LIABILITIES & EQUITY	<u><u>18,577</u></u>	<u><u>14,676</u></u>	<u><u>155,155</u></u>

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Ordinary Income/Expense				
Income				
06-4120 - Ad Valorem Tax	3,926	2,750	352,900	349,500
06-5440 - Interest Earned on Investments	205	50	783	283
Total Income	4,131	2,800	353,683	349,783
Expense				
06-9000 - 2008 Bond Expense				
06-9050 - 2008 Bond Principal		0		0
06-9070 - 2008 Bid Interest Expense		0		0
Total 06-9000 - 2008 Bond Expense	0	0	0	0
06-9100 - 2013 Bond Expense				
06-9150 - 2013 Bond Principal	385,000	385,000	385,000	385,000
06-9170 - 2013 Bond Interest Expense	28,649	28,649	57,297	57,298
Total 06-9100 - 2013 Bond Expense	413,649	413,649	442,297	442,298
Total Expense	413,649	413,649	442,297	442,298
Net Ordinary Income	-409,518	-410,849	-88,614	-92,515
Other Income/Expense				
Other Income				
06-8200 - Transfer In from Other Funds	7,500	7,500	82,500	82,500
Total Other Income	7,500	7,500	82,500	82,500
Net Other Income	7,500	7,500	82,500	82,500
Net Income	-402,018	-403,349	-6,114	-10,015

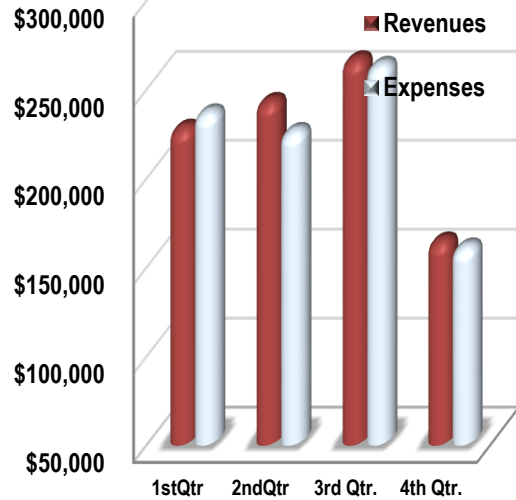
Disbursements

8/31/17 - Wire Transfer -BB&T Govenmental Finance	06-1020	Debt Service-First State Bank	
	06-9150	2013 Bond Princiaipal	\$ 385,000.00
	06-9170	2013 Bond Interest	\$ 28,648.74
			\$ 413,648.74

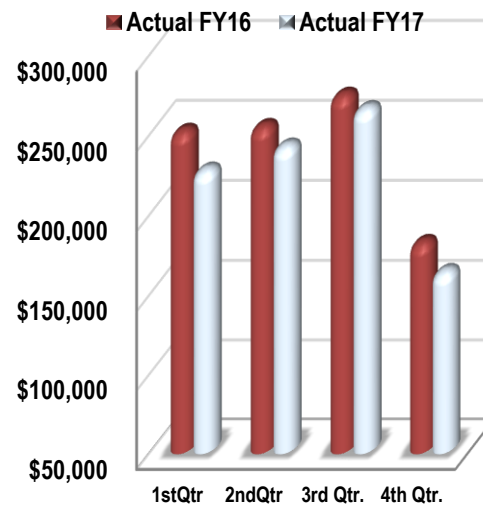
Recreation Fund

August 2017

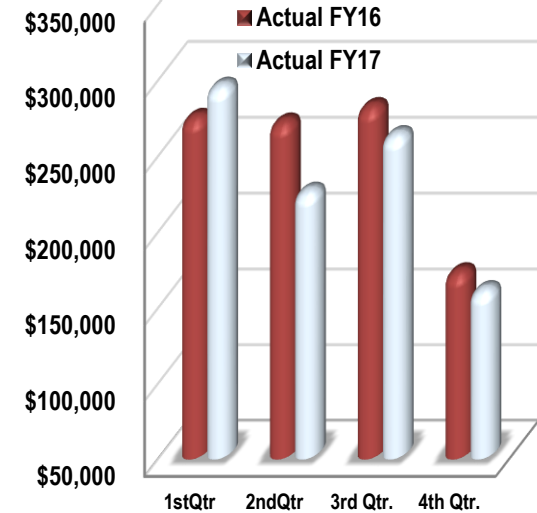
Income vs. Expense Trend



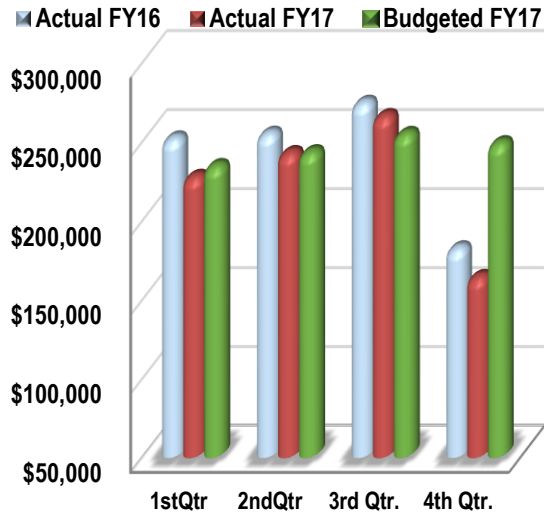
Prev Year Income Comparison



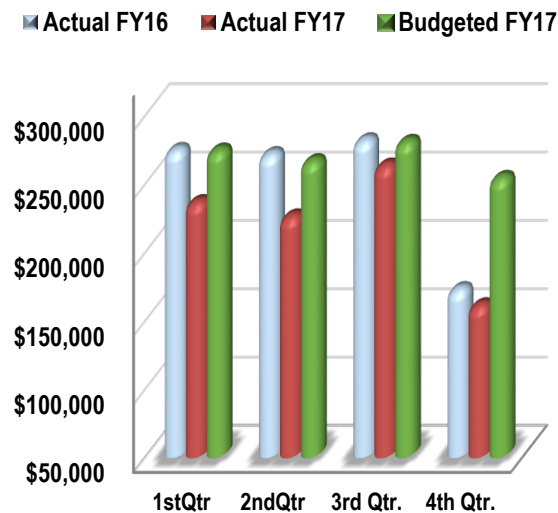
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

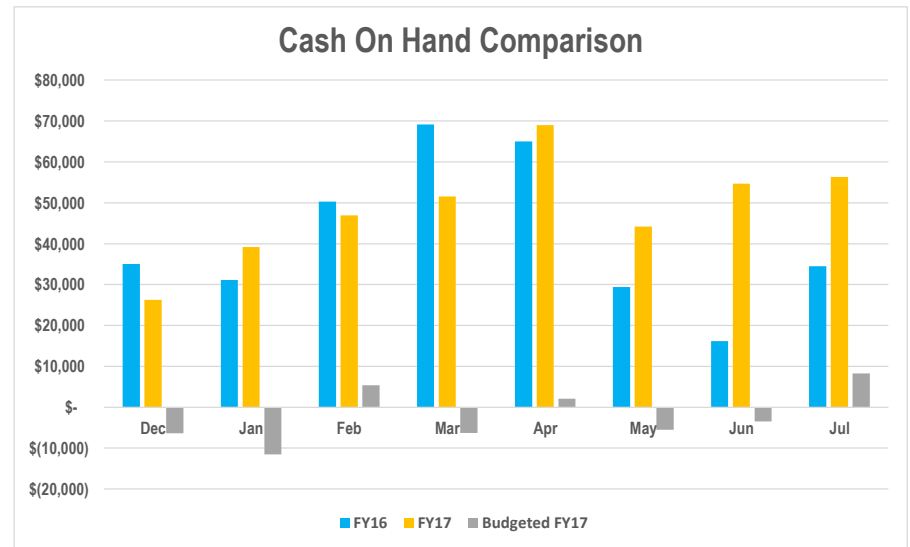
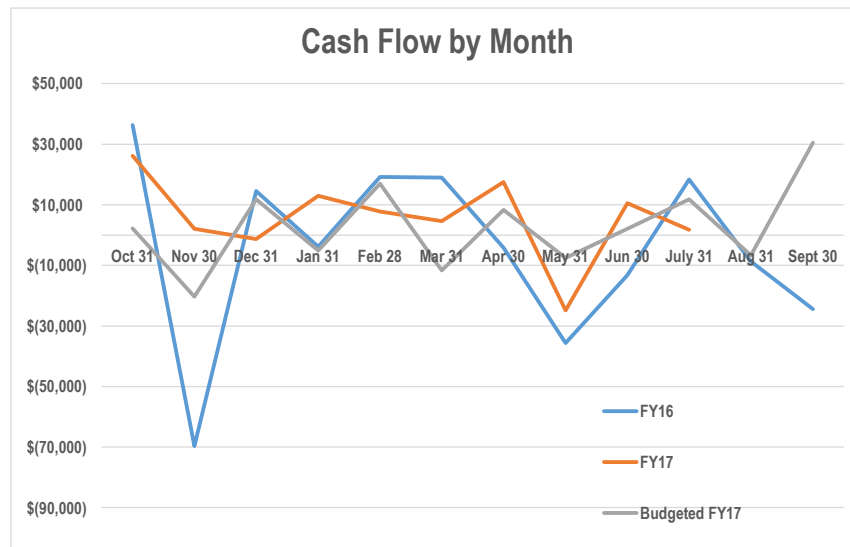


Account Balances

<u>Cash</u>	8/31/2017	8/31/2016
Checking Account	\$ 55,195	\$ (9,082)
CD's	\$ -	\$ -
Total Cash	\$ 55,195	\$ (9,082)
 <u>Current Receivables</u>	 \$ -	 \$ -
 <u>Current Payables</u>	 \$ 60,111	 \$ 43,522
 <u>Net Gain/(Loss)</u>	 \$ 53,000	 \$ (35,987)
(Based on Accrual Accounting)		
<u>Cash Flow (+/-)</u>	\$ 53,012	\$ 19,255
(FY to Date)		

City of Meadowlakes-Recreation Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$1,372	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$54,647	\$56,345	\$54,384	
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$54,647	\$56,345	\$54,384	\$54,384	\$0
CASH RECEIPTS														
Prepaid Golf		\$33,666	\$24,864	\$18,605	\$31,574	\$18,334	\$27,458	\$19,733	\$17,215	\$19,327	\$18,481	\$18,380		\$247,637
Pro Shop Income		\$29,918	\$21,719	\$15,226	\$21,852	\$22,538	\$29,624	\$35,750	\$35,162	\$36,460	\$39,125	\$28,572		\$315,946
Food & Beverage Income		\$29,651	\$22,998	\$35,594	\$24,459	\$26,851	\$26,844	\$30,086	\$17,068	\$24,226	\$22,274	\$19,438		\$279,489
Miscellaneous/Sale Tax Payable		\$2,607	\$2,100	\$3,008	\$0	\$0	\$138	\$4,761	\$0	\$188	\$12	\$3,912		\$16,726
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$8,208	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708		\$85,288
TOTAL CASH RECEIPTS		\$103,550	\$79,389	\$80,141	\$85,593	\$75,931	\$91,772	\$98,038	\$77,153	\$87,909	\$87,600	\$78,010	\$0	\$945,086
Total cash available	\$1,372	\$104,922	\$108,004	\$108,636	\$111,832	\$115,137	\$138,726	\$149,588	\$146,169	\$132,078	\$142,247	\$134,355	\$54,384	
CASH PAID OUT-OPERATIONAL														
Prior Months Payables/Miscellaneous/Prepaid		\$649	\$4,421	\$1,700	\$4,335	-\$521	-\$38	\$2,729	\$395	-\$2,722	\$2,767	\$4,612		\$18,327
Administrative Expenses		\$4,833	\$7,074	\$5,938	\$8,475	\$6,570	\$8,589	\$10,276	\$10,394	\$7,684	\$6,853	\$8,123		\$84,809
Pro Shop Expense		\$14,728	\$16,779	\$13,707	\$16,275	\$15,021	\$19,078	\$18,896	\$28,699	\$24,199	\$20,086	\$19,977		\$207,445
Food & Beverage Expenses		\$26,628	\$29,198	\$30,539	\$24,227	\$24,951	\$29,190	\$23,527	\$33,837	\$25,944	\$24,412	\$25,689		\$298,142
Grounds Maintenance Expense		\$17,874	\$20,907	\$18,901	\$18,325	\$21,321	\$18,631	\$24,845	\$26,653	\$19,511	\$18,358	\$18,912		\$224,238
Tennis/Swim/Miscellaneous		\$19	\$1,130	\$36	\$107	\$19	\$19	\$299	\$347	\$1,975	\$1,651	\$1,815		\$7,417
Total Cash Paid Out-Operational		\$64,731	\$79,509	\$70,821	\$71,744	\$67,361	\$75,469	\$80,572	\$100,325	\$76,591	\$74,127	\$79,128		\$840,378
CASH PAID OUT- NON -OPERATIONAL														
Debt Service-POA		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675	\$840	\$11,775	\$843		\$51,696
Transfers to Other Funds		\$0	\$0											\$0
Total Cash Paid Out-Non-Operational		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675	\$840	\$11,775	\$843	\$0	\$51,696
TOTAL CASH PAID OUT		\$76,307	\$79,509	\$82,397	\$72,626	\$68,183	\$87,176	\$80,572	\$102,000	\$77,431	\$85,902	\$79,971	\$0	\$892,074
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$54,647	\$56,345	\$54,384	\$54,384	
Change in Cash														
Difference Beginning to End of Month		\$27,243	(\$120)	(\$2,256)	\$12,967	\$7,748	\$4,596	\$17,466	(\$24,847)	\$10,478	\$1,698	(\$1,961)	\$0	\$53,012
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$27,243	\$27,123	\$24,867	\$37,834	\$45,582	\$50,178	\$67,644	\$42,797	\$53,275	\$54,973	\$53,012	\$53,012	\$510,297



Recreation & Country Club Division

Balance Sheet

	Jul 31, 2017	June 30, 2017	Jul 31, 2016
ASSETS			
Current Assets			
Checking/Savings			
03-1000 · RCC Operating Cash			
03-1005 · Operating Cash			
03-1010 · FSB - Petty Cash Checking #3232	1,692	2,186	2,490
03-1012 · FSB - Checking Acct #1910	54,428	52,286	9,038
03-1013 · Hidden Falls Checking	-1,982	0	-20,610
03-1020 · Operating Account - MM	407	232	0
03-1100 · Petty Cash			
03-1113 · Petty Cash-General Manager	650	650	0
Total 03-1100 · Petty Cash	650	650	0
Total 03-1005 · Operating Cash	55,195	55,354	-9,082
Total 03-1000 · RCC Operating Cash	55,195	55,354	-9,082
Total Checking/Savings	55,195	55,354	-9,082
Other Current Assets			
03-1799 · Receivable from Other Funds	0	0	72,583
03-1800 · Inventory			
03-1805 · Pro Shop Inventory	13,550	13,550	0
03-1807 · Food & Beverage Inventory			
03-1810 · Food Inventory	2,976	2,976	0
03-1815 · Beer Inventory	823	823	0
03-1816 · Wine Inventory	203	203	0
03-1817 · Liquor Inventory	396	396	0
03-1820 · Beverage Inventory	787	787	0
Total 03-1807 · Food & Beverage Inventory	5,185	5,185	0
Total 03-1800 · Inventory	18,736	18,736	0
03-1802 · Pre-Paid	6,202	4,412	9,771
03-1825 · Utility Deposits	200	200	200
Total Other Current Assets	25,138	23,348	82,554
Total Current Assets	80,333	78,702	73,472
Fixed Assets			
03-1900 · Fixed Asset			
03-1910 · Buildings	5,500	5,500	0
03-1935 · Furniture & Fixtures			
03-1940 · Pro Shop	2,904	2,904	2,904
Total 03-1935 · Furniture & Fixtures	2,904	2,904	2,904
03-1950 · Improvements	70,979	70,979	65,713
03-1960 · Machinery & Equipment-Maint.	311,974	311,974	38,339
03-1990 · Accumulated Depreciation	-47,337	-47,337	-8,876
Total 03-1900 · Fixed Asset	344,020	344,020	98,080
Total Fixed Assets	344,020	344,020	98,080
Other Assets			
03-1500 · Golf Fund Receivables			
03-1510 · Member Dues-Receivables	293	293	0

Recreation & Country Club Division

Balance Sheet

	Jul 31, 2017	June 30, 2017	Jul 31, 2016
Total 03-1500 · Golf Fund Receivables	293	293	0
03-1997 · Deferred Outflow-Pension	3,362	3,362	0
Total Other Assets	3,655	3,655	0
TOTAL ASSETS	428,008	426,377	171,552
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
03-2000 · Accounts Payable			
03-2030 · Accounts Payable - Payroll	2,084	2,084	0
03-2000 · Accounts Payable - Other	38,211	43,021	43,522
Total 03-2000 · Accounts Payable	40,295	45,105	43,522
03-2027 · Loan-POA-Tractor	19,816	19,816	0
Total Accounts Payable	60,111	64,921	43,522
Other Current Liabilities			
03-2024 · Golf Course Improvement Fund	938	938	2,267
03-2025 · Credit Book Payable	5,952	6,033	-1,842
03-2026 · Sales Tax Payable	-260	108	10,316
03-2029 · Alcohol Tax Payable	1,618	1,419	3,887
03-3550 · Current Portion-Notes Payable	52,571	52,571	0
03-3615 · Compensation Absences Payable	12,790	12,790	0
Total Other Current Liabilities	73,609	73,859	14,628
Total Current Liabilities	133,720	138,780	58,150
Long Term Liabilities			
03-3600 · Long Term Debt			
03-3215-Capital Lease Payable	0	0	0
03-3660 · Long Term Debt	147,854	147,854	239,929
Total 03-3600 · Long Term Debt	147,854	147,854	239,929
Total Long Term Liabilities	147,854	147,854	239,929
Total Liabilities	281,574	286,634	298,079
Equity			
03-3700 · Prior Period Adjustments	44,844	44,844	0
03-4000 · Retained Earnings	-25,974	-25,974	-9,792
03-4020 · Invested in Fixed Assets	123,779	123,779	76,084
03-4100 · Restricted for Debt Service	0	0	33,375
32000 · Retained Earnings	-43,864	-43,864	-4,029
Net Income (See Note Below)	47,648	40,958	-222,165
Total Equity	146,433	139,743	-126,527
TOTAL LIABILITIES & EQUITY	428,007	426,377	171,552

Note: Balance Sheet is ran based on accrual accounting method while P&L statements or based on cash. The difference in accounting methods reflect the difference in Net Income indicated from both financial statement runs.

Recreation & Country Club Division Profit & Loss Budget vs. Actual Recreation Fund

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Ordinary Income/Expense				
Income				
03-5000 · Revenue				
03-5010 · Membership Dues	\$ 18,623	\$ 20,280	\$ 239,723	\$ 223,070
03-5023 · Golf Shop Revenues	\$ 27,956	\$ 27,700	\$ 316,884	\$ 340,800
03-5057 · Tennis & Swimming Revenues	\$ 1,330	\$ 2,050	\$ 9,110	\$ 11,950
03-5070 · Restaurant/Bar Sales	\$ 19,965	\$ 27,700	\$ 278,571	\$ 313,675
03-5096 · Miscellaneous Income	\$ 17	\$ 300	\$ 2,899	\$ 2,000
03-8010 · Transfer In from other Funds	\$ 7,708	\$ 7,750	\$ 85,292	\$ 85,250
Total Income	\$ 75,599	\$ 85,780	\$ 932,479	\$ 976,745
Expense				
03-6000 · Administrative Expenditures				
03-6039 · Other Administrative Expenses	\$ 4,225	\$ 5,746	\$ 58,247	\$ 62,214
03-6068 · House Maintenance Expenses	\$ 3,943	\$ 4,150	\$ 31,272	\$ 42,300
Total Administrative Expense	\$ 8,168	\$ 9,896	\$ 89,519	\$ 104,514
03-6100 · Pro Shop Expenditures	\$ 19,975	\$ 17,079	\$ 206,274	\$ 191,591
03-6300 · Grounds Maintenance Expenditure	\$ 19,755	\$ 27,185	\$ 275,889	\$ 368,044
03-6500 · Food & Beverage Expenses	\$ 26,375	\$ 25,998	\$ 300,530	\$ 311,267
03-6600 · Swimming Pool and Tennis Expenditures	\$ 1,816	\$ 2,350	\$ 7,267	\$ 16,450
Total Expense	\$ 76,089	\$ 82,508	\$ 879,479	\$ 991,866
Fund Net Gain/(Loss)	\$ (490)	\$ 3,272	\$ 53,000	\$ (15,121)
<u>Food and Beverage P&L (less House Expense)</u>				
Food and Beverage Revenue	\$ 19,965	\$ 27,700	\$ 278,571	\$ 313,675
Food and Beverage Expenses	\$ 26,375	\$ 25,998	\$ 300,530	\$ 311,267
F&B Net Gain/(Loss)	\$ (6,410)	\$ 1,702	\$ (21,959)	\$ 2,408
<u>Food and Beverage P&L (with House Expense)</u>				
Food and Beverage Revenue	\$ 19,965	\$ 27,700	\$ 278,571	\$ 313,675
Food and Beverage Expenses	\$ 28,778	\$ 28,401	\$ 325,942	\$ 336,679
F&B Net Gain/(Loss)	\$ (8,813)	\$ (701)	\$ (47,371)	\$ (23,004)

Detailed financial information follows this page.

Recreation & Country Club Division Profit & Loss Budget vs. Actual Recreation Fund

Aug 17	Budgeted Aug 17	FY to Date	Budget
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Ordinary Income/Expense

Income

03-5000 · Revenue

03-5010 · Membership Dues

03-5010 · Membership Dues - Other

\$ 18,380	\$ 20,280	\$ 239,723	\$ 223,070
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Total 03-5010 · Membership Dues

\$ 18,623	\$ 20,280	\$ 239,723	\$ 223,070
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03-5023 · Golf Shop Revenues

03-5035 · Green Fees

\$ 16,203	\$ 13,800	\$ 181,028	\$ 176,000
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03-5040 · Golf Cart Rental

\$ 5,520	\$ 5,700	\$ 56,936	\$ 66,150
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03-5045 · Driving Range

\$ 2,465	\$ 3,000	\$ 24,518	\$ 32,050
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03-5052 · Misc. Tournament

\$ 17	\$ 350	\$ (70)	\$ 4,600
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03-5053 · Handicap

\$ 30	\$ 350	\$ 6,612	\$ 6,500
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03-5060 · Pro Shop Sales

\$ 3,721	\$ 4,500	\$ 47,860	\$ 55,500
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Total 03-5023 · Golf Shop Revenues

\$ 27,956	\$ 27,700	\$ 316,884	\$ 340,800
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03-5057 · Tennis & Swimming Revenues

03-5019 · Tennis Membership

\$ -	\$ 250		\$ 2,250
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03-5056 · Swimming Income

\$ 1,318	\$ 1,800	\$ 8,461	\$ 9,700
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03-5054 · Tennis Fees

\$ 12	\$ -	\$ 649	\$ -
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03-5057 · Tennis & Swimming Revenues - Other

\$ -	\$ -	\$ -	\$ -
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Total 03-5057 · Tennis & Swimming Revenues

\$ 1,330	\$ 2,050	\$ 9,110	\$ 11,950
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03-5070 · Restaurant/Bar Sales

03-5072 · Restaurant Food Sales

\$ 11,997	\$ 18,550	\$ 183,147	\$ 222,150
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03-5073 · Beverage Sales

\$ 1,243	\$ 1,500	\$ 12,413	\$ 14,525
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03-5074 · Beer Sales

\$ 3,968	\$ 4,600	\$ 46,049	\$ 43,500
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03-5075 · Other Food & Beverage Sales

\$ -	\$ -	\$ 336	\$ -
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03-5076 · Liquor Sales

\$ 2,287	\$ 2,000	\$ 26,690	\$ 22,000
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03-5077 · Wine Sales

\$ 470	\$ 1,050	\$ 9,936	\$ 11,500
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Total 03-5070 · Restaurant/Bar Sales

\$ 19,965	\$ 27,700	\$ 278,571	\$ 313,675
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03-5090 · Interest Earned

\$ 17	\$ -	\$ 42	\$ -
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03-5096 · Miscellaneous Income

\$ -	\$ 300	\$ 2,857	\$ 2,000
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Total 03-5000 · Revenue

\$ 67,891	\$ 78,030	\$ 847,187	\$ 891,495
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Total Income

\$ 67,891	\$ 78,030	\$ 847,187	\$ 891,495
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Expense

03-6000 · Administrative Expenditures

03-6039 · Other Administrative Expenses

03-6021 · Admin Exp.- Xfer out to General

\$ 2,458	\$ 2,496	\$ 27,042	\$ 27,454
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03-6016 · Unemployment Cost

\$ 567	\$ -	\$ 2,420	\$ -
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03-6030 · Insurance

03-6032 · Property Insurance

\$ 497	\$ -	\$ 5,469	
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03-6030 · Insurance - Other

\$ -	\$ -	\$ (314)	\$ -
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Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	Aug 17	Budgeted Aug 17	FY to Date	Budget
Total 03-6030 • Insurance	\$ 497	\$ -	\$ 5,155	\$ -
03-6040 • Office Supplies	\$ 97	\$ 500	\$ 1,224	\$ 2,025
03-6042 • Postage	\$ 98	\$ -	\$ 590	\$ 1,160
03-6045 • Advertising	\$ 272	\$ 800	\$ 3,191	\$ 9,200
03-6047 • Dues & Subscriptions	\$ -	\$ -	\$ 150	\$ -
03-6048 • Security	\$ 44	\$ -	\$ 399	\$ -
03-6049 • Miscellaneous Supplies	\$ 192	\$ 625	\$ 1,903	\$ 6,875
03-6062 • Credit Card Processing	\$ -	\$ 1,250	\$ 14,064	\$ 13,750
03-6065 • Software Maintenance/Web Site	\$ -	\$ -	\$ 3,563	\$ 750
06-6063 • Cash Over/Under	\$ -	\$ 75	\$ (1,454)	\$ 1,000
Total 03-6039 • Other Administrative Expenses	\$ 4,225	\$ 5,746	\$ 58,247	\$ 62,214
03-6068 • House Maintenance Expenses				
03-6050 • Telephone	\$ 266	\$ 175	\$ 1,911	\$ 2,000
03-6052 • Electric	\$ 1,854	\$ 1,600	\$ 11,090	\$ 13,900
03-6055 • Utilities-Water & Sewer	\$ 507	\$ 600	\$ 3,667	\$ 5,900
03-6081 • Cleaning Service	\$ 1,231	\$ 825	\$ 10,036	\$ 9,150
03-6101 • Misc. House Expense	\$ 18	\$ 425	\$ 181	\$ 4,575
03-6102 • Building Repair & Maintenance	\$ 41	\$ 500	\$ 4,101	\$ 6,500
03-6520 • Television-Clubhouse	\$ 26	\$ 25	\$ 286	\$ 275
Total 03-6068 • House Maintenance Expenses	\$ 3,943	\$ 4,150	\$ 31,272	\$ 42,300
Total 03-6000 • Administrative Expenditures	\$ 8,168	\$ 9,896	\$ 89,519	\$ 104,514
03-6100 • Pro Shop Expenditures				
03-6110 • Payroll				
03-6111 • Wages - Full Time	\$ 4,615	\$ 3,690	\$ 46,656	\$ 44,210
03-6112 • Wages Part Time/Seasonal	\$ 6,154	\$ 4,500	\$ 60,342	\$ 49,600
03-6115 • Payroll Tax	\$ 824	\$ 675	\$ 8,185	\$ 7,375
03-6116 • Pro Shop Longevity	\$ -	\$ -	\$ -	\$ 1,500
03-6117 • Retirement	\$ 118	\$ 100	\$ 1,360	\$ 1,150
03-6118 • Health Care	\$ 627	\$ 660	\$ 6,898	\$ 7,060
03-6119 • Worker's Comp	\$ 239	\$ 240	\$ 2,388	\$ 2,660
03-6155 • Training & Travel	\$ -	\$ 250	\$ -	\$ 1,000
Total 03-6110 • Payroll	\$ 12,577	\$ 10,115	\$ 125,829	\$ 114,555
03-6121 • Other Pro-Shop Expenses				
03-6120 • Driving Range	\$ -	\$ -	\$ -	\$ 3,500
03-6122 • Miscellaneous and Supplies	\$ 372	\$ 300	\$ 1,920	\$ 3,200
03-6123 • Pro-Shop Consumable Supplies	\$ -	\$ 250	\$ -	\$ 2,750
03-6125 • Handicap	\$ 796	\$ -	\$ 4,032	\$ 3,000
03-6120 • Tournament Expense	\$ -	\$ -	\$ -	\$ 1,000
03-6140 • Office Supplies	\$ -	\$ -	\$ 476	\$ -
03-6150 • Dues and Fees	\$ -	\$ -	\$ 405	\$ 1,500

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	Aug 17	Budgeted Aug 17	FY to Date	Budget
03-6210 • Cart Lease/Purchase	\$ 2,717	\$ 2,749	\$ 32,002	\$ 32,751
03-6220 • Cart Maint & Repair	\$ -	\$ -	\$ -	\$ 1,000
03-6225 • Electric	\$ -	\$ 165	\$ 2,048	\$ 1,835
Total 03-6121 • Other Pro-Shop Expenses	\$ 3,885	\$ 3,464	\$ 40,883	\$ 50,536
03-6160 • Inventory Purchased	\$ 3,473	\$ 3,500	\$ 39,488	\$ 26,500
03-6163 • Inventory/Cash Shortages	\$ 40	\$ -	\$ 74	\$ -
Total 03-6100 • Pro Shop Expenditures	\$ 19,975	\$ 17,079	\$ 206,274	\$ 191,591
03-6300 • Grounds Maintenance Expenditure				
03-6310 • Payroll				
03-6311 • Wages - Full Time	\$ 8,808	\$ 13,540	\$ 102,970	\$ 162,460
03-6312 • Wages - Part Time/Seasonal	\$ 296	\$ 500	\$ 16,437	\$ 5,750
03-6313 • Grounds O&M - Overtime/Bonus	\$ -	\$ 500	\$ -	\$ 1,500
03-6314 • Grounds O&M Longevity	\$ -	\$ -	\$ -	\$ 1,500
03-6315 • Payroll Tax Exp	\$ 696	\$ 950	\$ 9,175	\$ 11,150
03-6317 • Retirement Exp	\$ 213	\$ 350	\$ 2,535	\$ 4,250
03-6318 • Health Care Exp	\$ 1,863	\$ 3,200	\$ 24,714	\$ 35,200
03-6319 • Worker's Comp	\$ 427	\$ 420	\$ 4,932	\$ 4,810
Total 03-6310 • Payroll	\$ 12,303	\$ 19,460	\$ 160,763	\$ 226,620
03-6321 • Other Golf Course Maint. Exp.				
03-6320 • Fuel & Lubricants	\$ 497	\$ 1,000	\$ 8,191	\$ 9,050
03-6322 • Fertilizer	\$ -	\$ 1,250	\$ 2,610	\$ 10,000
03-6324 • Chemicals	\$ 919	\$ 350	\$ 8,436	\$ 15,000
03-6327 • Sand & Soil	\$ 695	\$ -	\$ 1,875	\$ 6,500
03-6329 • Equipment Maint & Repair	\$ 136	\$ 1,000	\$ 3,417	\$ 11,500
03-6332 • Irrigation Repair & Maint.	\$ 1,440	\$ 400	\$ 12,193	\$ 4,500
03-6333 • Pond Maintenance	\$ -	\$ 350	\$ -	\$ 4,150
03-6335-Landscape Materials & Supplies	\$ -	\$ 500	\$ 1,255	\$ 2,000
03-6340 • Utilities				\$ -
03-6342 • Electric - Maintained Building	\$ 244	\$ 250	\$ 3,021	\$ 2,750
03-6344 • Electric - Irrigation	\$ -	\$ 750	\$ 4,904	\$ 6,250
03-6346 • Sewer & Water	\$ 224	\$ 375	\$ 2,362	\$ 4,125
03-6347 • Trash	\$ 15	\$ -	\$ 1,314	\$ -
03-6370 • Raw Water Purchase	\$ 453	\$ 513	\$ 4,534	\$ 5,637
Total 03-6340 • Utilities	\$ 936	\$ 1,888	\$ 16,135	\$ 18,762
03-6350 • Dues	\$ -	\$ -	\$ -	\$ 1,250
03-6806 • Cart Path Improvements/Maint.	\$ 1,100	\$ -	\$ 1,100	
03-6354 • Small Tools	\$ 99	\$ -	\$ 266	\$ -
03-6380 • Other Grounds Maint Exp	\$ 748	\$ 100	\$ 2,642	\$ 1,675
03-6300 • Total Other Grounds Maint Exp	\$ 6,570	\$ 6,838	\$ 58,120	\$ 84,387
03-6360 • Equipment Lease/Purchase				

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	Aug 17	Budgeted Aug 17	FY to Date	Budget
03-6362 · Machinery Lease	\$ 843	\$ 842	\$ 52,553	\$ 52,537
03-6363 · Machinery Interest	\$ 39	\$ 45	\$ 4,453	\$ 4,500
Total 03-6360 · Equipment Lease/Purchase	\$ 882	\$ 887	\$ 57,006	\$ 57,037
Total 03-6300 · Grounds Maintenance Expenditure	\$ 19,755	\$ 27,185	\$ 275,889	\$ 368,044
03-6400 · Tennis Expenditures				
03-6430 · Maint & Repair	\$ -	\$ 250	\$ 858	\$ 2,750
Total 03-6400 · Tennis Expenditures	\$ -	\$ 250	\$ 858	\$ 2,750
03-6500 · Food & Beverage Expenses				
03-6510 · Payroll & Payroll Expense				
03-6413 · F&B Overtime/Bonus	\$ -	\$ 750	\$ -	\$ 3,500
03-6414 · F&B Longevity	\$ -		\$ -	\$ 1,600
03-6511 · Wages - Full Time	\$ 5,196	\$ 7,925	\$ 78,788	\$ 95,075
03-6512 · Wages - Part Time/Seasonal	\$ 6,744	\$ 2,500	\$ 69,100	\$ 40,500
03-6515 · Payroll Tax Expense	\$ 861	\$ 900	\$ 10,185	\$ 10,750
03-6517 · Retirement Expense	\$ 126	\$ 200	\$ 1,820	\$ 2,500
03-6518 · Health Care Expense	\$ 1,192	\$ 1,900	\$ 8,273	\$ 20,900
03-6519 · Worker's Comp	\$ 342	\$ 450	\$ 3,759	\$ 3,965
03-6510 · Payroll & Payroll Expense - Other	\$ -	\$ -	\$ -	\$ -
Total 03-6510 · Payroll & Payroll Expense	\$ 14,461	\$ 14,625	\$ 171,925	\$ 178,790
03-6521 · Other Food & Beverage Expenses				
03-6053 · Propane	\$ 298	\$ 650	\$ 5,993	\$ 6,850
03-6058 · Music	\$ -	\$ -	\$ -	\$ -
03-6525 · Alcohol Tax	\$ 575	\$ 550	\$ 6,774	\$ 6,250
03-6540 · Supplies				
03-6545 · Restaurant-Consumable Supplies	\$ -	\$ 500	\$ -	\$ 7,000
03-6547 · Beer/Wine	\$ 1,694	\$ 1,600	\$ 18,961	\$ 20,500
03-6548 · Liquor Expense	\$ 317	\$ 300	\$ 5,768	\$ 4,550
03-6549 · Food Exp	\$ 6,534	\$ 6,000	\$ 67,237	\$ 71,000
03-6550 · Beverage Expense	\$ 205	\$ 300	\$ 2,899	\$ 3,100
03-6552 · Other Food & Beverage Supplies	\$ 1,187	\$ 500	\$ 8,622	\$ 2,200
03-6572 · Other Misc. Restaurant Expenses	\$ -	\$ 40	\$ 2,841	\$ 460
03-6573 · Linen	\$ 146	\$ 250	\$ 2,799	\$ 2,750
03-6540 · Supplies - Other	\$ 380	\$ 200	\$ 790	\$ 2,300
Total 03-6540 · Supplies	\$ 10,463	\$ 9,690	\$ 109,917	\$ 113,860
03-6560 · Equipment Rental	\$ 70	\$ 83	\$ 770	\$ 917
03-6561 · Liquor License	\$ -		\$ (100)	
03-6565 · Equipment Maint & Repair	\$ 508	\$ 400	\$ 5,251	\$ 4,600
Total 03-6521 · Other Food & Beverage Expenses	\$ 11,914	\$ 11,373	\$ 128,605	\$ 132,477
Total 03-6500 · Food & Beverage Expenses	\$ 26,375	\$ 25,998	\$ 300,530	\$ 311,267
03-6600 · Swimming Pool Expenditures				

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	Aug 17	Budgeted Aug 17	FY to Date	Budget
03-6610 • Payroll & Payroll Expense				
03-6612 • Wages	\$ 1,616	\$ 1,000	\$ 4,698	\$ 8,000
03-6614 • FICA Expense	\$ 124	\$ 100	\$ 359	\$ 700
03-6616 • Worker's Comp	\$ 19	\$ -	\$ 206	\$ 250
Total 03-6610 • Payroll & Payroll Expense	\$ 1,759	\$ 1,100	\$ 5,263	\$ 8,950
03-6620 • Supplies	\$ -	\$ 500	\$ 164	\$ 2,500
03-6622 • Maint & Repair	\$ 57	\$ 500	\$ 777	\$ 2,250
03-6623 • Miscellaneous Pool Expense	\$ -		\$ 205	\$ -
Total 03-6600 • Swimming Pool Expenditures	\$ 1,816	\$ 2,100	\$ 6,409	\$ 13,700
03-6900 • Building Repairs & Maint.				
03-6915 • Bldg. Renovations/Repairs	\$ -	\$ -	\$ -	\$ -
Total 03-6900 • Building Repairs & Maint.	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 76,089	\$ 82,508	\$ 879,479	\$ 991,866
Net Ordinary Income	\$ (8,198)	\$ (4,478)	\$ (32,292)	\$ (100,371)
Other Income/Expense				
Other Income				
03-8010 • Transfer In from other Funds				
03-8020 • Transfer in from Utility Fund	\$ 7,708	\$ 7,750	\$ 84,792	\$ 85,250
03-8010 • Transfer In from other Funds - Other	\$ -	\$ -	\$ 500	\$ -
Total 03-8010 • Transfer In from other Funds	\$ 7,708	\$ 7,750	\$ 85,292	\$ 85,250
Total Other Income	\$ 7,708	\$ 7,750	\$ 85,292	\$ 85,250
Other Expense				
03-6865 • Capital Purchases over \$5,000	\$ -	\$ -	\$ -	\$ -
Total Other Expense	\$ -	\$ -	\$ -	\$ -
Net Other Income	\$ 7,708	\$ 7,750	\$ 85,292	\$ 85,250
Net Income	\$ (490)	\$ 3,272	\$ 53,000	\$ (15,121)
<u>Food and Beverage P&L (less House Expense)</u>				
Food and Beverage Revenue	\$ 19,965	\$ 27,700	\$ 278,571	\$ 313,675
Food and Beverage Expenses	\$ 26,375	\$ 25,998	\$ 300,530	\$ 311,267
F&B Net Gain/(Loss)	\$ (6,410)	\$ 1,702	\$ (21,959)	\$ 2,408
<u>Food and Beverage P&L (with House Expense)</u>				
Food and Beverage Revenue	\$ 19,965	\$ 27,700	\$ 278,571	\$ 313,675
Food and Beverage Expenses	\$ 28,778	\$ 28,401	\$ 325,942	\$ 336,679
F&B Net Gain/(Loss)	\$ (8,813)	\$ (701)	\$ (47,371)	\$ (23,004)

Recreation & Country Club Division

Check Detail

August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	08/11/2017	PNC Equipment Finance	03-1012 · FSB - Cking Acct #1910		-2,717.00
TOTAL				03-6210 · Cart Lease/Purchase	-2,717.00	2,717.00
					-2,717.00	2,717.00
Ck.	EFT	08/16/2017	State Comptroller	03-1012 · FSB - Cking Acct #1910		-1,901.82
TOTAL				03-2026 · Sales Tax Payable	-1,901.82	1,901.82
					-1,901.82	1,901.82
Ck.	EFT	08/16/2017	State Comptroller	03-1012 · FSB - Cking Acct #1910		-575.36
TOTAL				03-6525 · Alcohol Tax	-575.36	575.36
					-575.36	575.36
Ck.	EFT	08/16/2017	State Comptroller	03-1012 · FSB - Cking Acct #1910		-467.26
TOTAL				03-2029 · Alcohol Tax Payable	-467.26	467.26
					-467.26	467.26
Ck.	1309	08/04/2017	Keg 1	03-1010 · FSB - Petty Cash Cking #3232		-204.65
TOTAL				03-6547 · Beer/Wine	-204.65	204.65
					-204.65	204.65
Ck.	1310	08/04/2017	Keg 1	03-1010 · FSB - Petty Cash Cking #3232		-312.75
TOTAL				03-6547 · Beer/Wine	-312.75	312.75
					-312.75	312.75
Bill Pmt -Ck.	2126	08/03/2017	Ben E. Keith	03-1012 · FSB - Cking Acct #1910		-1,764.88
Bill	7439376	07/26/2017		03-6552 · Other Food & Beverage Sup	-22.59	22.59
Bill	7439379	07/26/2017		03-6549 · Food Exp	-1,450.54	1,450.54
TOTAL				03-6552 · Other Food & Beverage Sup	-291.75	291.75
					-1,764.88	1,764.88
Bill Pmt -Ck.	2127	08/03/2017	Card Service Center	03-1012 · FSB - Cking Acct #1910		-946.68
Bill	7/28/17 & 07/28/2017			03-6160 · Inventory Purchased	-493.43	493.43
				03-6125 · Handicap	-355.25	355.25
TOTAL				03-6122 · Miscellaneous and Supplies	-98.00	98.00
					-946.68	946.68
Bill Pmt -Ck.	2128	08/03/2017	Ford & Crew Home & Hardware	03-1012 · FSB - Cking Acct #1910		-160.35
Bill	6/26-7/28 & 07/25/2017			03-6321 · Other Golf Course Maint. E	-121.85	121.85
				03-6320 · Fuel & Lubricants	-25.96	25.96
TOTAL				03-6332 · Irrigation Repair & Maint.	-12.54	12.54
					-160.35	160.35

Recreation & Country Club Division
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	2129	08/03/2017	Thomas' Bait Shop	03-1012 · FSB - Cking Acct #1910 (Pro Shop Sign)		-150.00
Bill	20171111	07/28/2017		03-6380 · Other Grounds Maint Exp	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Ck.	2130	08/10/2017	Aaron Kyle Fry	03-1012 · FSB - Cking Acct #1910		-322.05
Bill	W/E 8/5/	08/05/2017		03-6512 · Wages - Part Time/Seasonal	-140.80	140.80
				03-6512 · Wages - Part Time/Seasonal	-181.25	181.25
TOTAL					-322.05	322.05
Bill Pmt -Ck.	2131	08/10/2017	Acushnet Company	03-1012 · FSB - Cking Acct #1910		-753.13
Bill	90453098	07/21/2017		03-6160 · Inventory Purchased	-753.13	753.13
TOTAL					-753.13	753.13
Bill Pmt -Ck.	2132	08/10/2017	All Corners Cleaning Services, LLC	03-1012 · FSB - Cking Acct #1910		-470.00
Bill	9270	07/17/2017		03-6081 · Cleaning Service	-282.00	282.00
				03-6081 · Cleaning Service	-188.00	188.00
TOTAL					-470.00	470.00
Bill Pmt -Ck.	2133	08/10/2017	All Star Pro Golf, Inc.	03-1012 · FSB - Cking Acct #1910		-50.30
Bill	261507	07/28/2017		03-6160 · Inventory Purchased	-50.30	50.30
TOTAL					-50.30	50.30
Bill Pmt -Ck.	2134	08/10/2017	AlSCO, Inc.	03-1012 · FSB - Cking Acct #1910		-38.70
Bill	LSAT280	07/28/2017		03-6573 · Linen	-38.70	38.70
TOTAL					-38.70	38.70
Bill Pmt -Ck.	2135	08/10/2017	Ben E. Keith	03-1012 · FSB - Cking Acct #1910		-1,403.70
Bill	7440078	08/02/2017		03-6549 · Food Exp	-1,166.85	1,166.85
				03-6552 · Other Food & Beverage Sup	-166.85	166.85
Bill	9871938	08/07/2017		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-1,403.70	1,403.70
Bill Pmt -Ck.	2136	08/10/2017	Board Tronics	03-1012 · FSB - Cking Acct #1910		-312.50
Bill	8940055	07/19/2017		03-6332 · Irrigation Repair & Maint.	-312.50	312.50
TOTAL					-312.50	312.50
Bill Pmt -Ck.	2137	08/10/2017	Card Service Center	03-1012 · FSB - Cking Acct #1910		-1,160.58
Bill	7/28/17 S	07/28/2017		03-6040 · Office Supplies	-23.83	23.83
				03-6549 · Food Exp	-868.06	868.06
				03-6540 · Supplies	-268.69	268.69
TOTAL					-1,160.58	1,160.58

Recreation & Country Club Division
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	2138	08/10/2017	City of Marble Falls	03-1012 - FSB - Cking Acct #1910		-111.62
Bill	6/16-7/16	07/16/2017		03-6346 - Sewer & Water	-111.62	111.62
TOTAL					-111.62	111.62
Bill Pmt -Ck.	2139	08/10/2017	City of Meadowlakes - PWD	03-1012 - FSB - Cking Acct #1910		-618.95
Bill	6/22-7/20	07/26/2017		03-6055 - Utilities-Water & Sewer	-304.23	304.23
				03-6055 - Utilities-Water & Sewer	-202.82	202.82
				03-6346 - Sewer & Water	-43.25	43.25
				03-6346 - Sewer & Water	-68.65	68.65
TOTAL					-618.95	618.95
Bill Pmt -Ck.	2140	08/10/2017	Dana M. Vilchis	03-1012 - FSB - Cking Acct #1910		-163.49
Bill	W/E 8/5/	08/05/2017		03-6512 - Wages - Part Time/Seasonal	-163.49	163.49
TOTAL					-163.49	163.49
Bill Pmt -Ck.	2141	08/10/2017	Frontier Communications	03-1012 - FSB - Cking Acct #1910		-176.12
Bill	July Stmt	07/28/2017		03-6050 - Telephone	-117.42	117.42
				03-6050 - Telephone	-58.70	58.70
TOTAL					-176.12	176.12
Bill Pmt -Ck.	2142	08/10/2017	Innovative Turf Supply, Inc.	03-1012 - FSB - Cking Acct #1910		-465.75
Bill	14159	07/14/2017		03-6324 - Chemicals	-465.75	465.75
TOTAL					-465.75	465.75
Bill Pmt -Ck.	2143	08/10/2017	P & W Golf Supply, LLC	03-1012 - FSB - Cking Acct #1910		-15.46
Bill	8/1/17 St	08/01/2017		03-6122 - Miscellaneous and Supplies	-15.46	15.46
TOTAL					-15.46	15.46
Bill Pmt -Ck.	2144	08/10/2017	Republic Services #843	03-1012 - FSB - Cking Acct #1910		-15.17
Bill	0843-001	07/26/2017		03-6347 - Trash	-15.17	15.17
TOTAL					-15.17	15.17
Bill Pmt -Ck.	2145	08/10/2017	Site One Landscape Supply, LLC	03-1012 - FSB - Cking Acct #1910		-397.78
Bill	81685921	07/19/2017		03-6324 - Chemicals	-261.78	261.78
Bill	81767880	07/25/2017		03-6324 - Chemicals	-136.00	136.00
TOTAL					-397.78	397.78

Recreation & Country Club Division
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	2146	08/10/2017	Superior Silica Sands	03-1012 · FSB - Cking Acct #1910		-695.32
Bill	1475	07/21/2017		03-6327 · Sand & Soil	-695.32	695.32
TOTAL					-695.32	695.32
Bill Pmt -Ck.	2147	08/10/2017	Tifosi Optics, Inc.	03-1012 · FSB - Cking Acct #1910		-686.95
Bill	SI311671	07/20/2017		03-6160 · Inventory Purchased	-661.13	661.13
Bill	SI312401	07/26/2017		03-6160 · Inventory Purchased	-25.82	25.82
TOTAL					-686.95	686.95
Bill Pmt -Ck.	2148	08/17/2017	Ben E. Keith	03-1012 · FSB - Cking Acct #1910		-2,443.49
Bill	7440724	08/09/2017		03-6549 · Food Exp	-826.90	826.90
				03-6552 · Other Food & Beverage Sup	-39.96	39.96
Bill	7440724	08/09/2017		03-6160 · Inventory Purchased	-95.37	95.37
				03-6122 · Miscellaneous and Supplies	-115.96	115.96
Bill	7441411	08/16/2017		03-6549 · Food Exp	-1,083.98	1,083.98
				03-6552 · Other Food & Beverage Sup	-249.53	249.53
Bill	7441411	08/16/2017		03-6160 · Inventory Purchased	-31.79	31.79
TOTAL					-2,443.49	2,443.49
Bill Pmt -Ck.	2149	08/17/2017	Gail's Flags, Inc.	03-1012 · FSB - Cking Acct #1910		-407.76
Bill	138918	07/24/2017		03-6321 · Other Golf Course Maint. E	-407.76	407.76
TOTAL					-407.76	407.76
Bill Pmt -Ck.	2150	08/17/2017	Liquid Environmental Solutions	03-1012 · FSB - Cking Acct #1910		-498.36
Bill	INV0079	08/07/2017		03-6565 · Equipment Maint & Repair	-498.36	498.36
TOTAL					-498.36	498.36
Bill Pmt -Ck.	2151	08/17/2017	PEC	03-1012 · FSB - Cking Acct #1910		-3,152.63
Bill	8/9/17 St	08/09/2017		03-6052 · Electric	-1,687.18	1,687.18
				03-6052 · Electric	-167.16	167.16
				03-6342 · Electric - Maint. Building	-243.57	243.57
				03-6332 · Irrigation Repair & Maint.	-1,054.72	1,054.72
TOTAL					-3,152.63	3,152.63
Bill Pmt -Ck.	2152	08/17/2017	Pinnacle Propane, LLC	03-1012 · FSB - Cking Acct #1910		-462.92
Bill	6164	08/08/2017		03-6320 · Fuel & Lubricants	-462.92	462.92
TOTAL					-462.92	462.92
Bill Pmt -Ck.	2153	08/17/2017	Debra Ingalls	03-1012 · FSB - Cking Acct #1910		-111.53
Bill	Reimburse	08/17/2017		03-6540 · Supplies	-111.53	111.53
TOTAL					-111.53	111.53

Recreation & Country Club Division
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	2154	08/24/2017	4-T Propane, LLC	03-1012 - FSB - Cking Acct #1910		-297.50
Bill	19279	07/27/2017		03-6053 - Propane	-297.50	297.50
TOTAL					-297.50	297.50
Bill Pmt -Ck.	2155	08/24/2017	All Corners Cleaning Services, LLC	03-1012 - FSB - Cking Acct #1910		-605.00
Bill	9358	08/01/2017		03-6081 - Cleaning Service	-363.00	363.00
				03-6081 - Cleaning Service	-242.00	242.00
TOTAL					-605.00	605.00
Bill Pmt -Ck.	2156	08/24/2017	Cutter & Buck	03-1012 - FSB - Cking Acct #1910		-470.56
Bill	0093844	07/31/2017		03-6160 - Inventory Purchased	-470.56	470.56
TOTAL					-470.56	470.56
Bill Pmt -Ck.	2157	08/24/2017	LCRA	03-1012 - FSB - Cking Acct #1910		-453.27
Bill	7/31/17 S	07/31/2017		03-6370 - Raw Water Purchase	-453.27	453.27
TOTAL					-453.27	453.27
Bill Pmt -Ck.	2158	08/24/2017	Dana M. Vilchis	03-1012 - FSB - Cking Acct #1910		-199.38
Bill	W/E 8/19	08/19/2017		03-6512 - Wages - Part Time/Seasonal	-199.38	199.38
TOTAL					-199.38	199.38
Bill Pmt -Ck.	2159	08/24/2017	Texas Workforce Commission	03-1012 - FSB - Cking Acct #1910		-499.11
Bill	2017 2NI	07/11/2017		03-6016 - Unemployment Cost	-499.11	499.11
TOTAL					-499.11	499.11
Bill Pmt -Ck.	2160	08/25/2017	Texas Workforce Commission	03-1012 - FSB - Cking Acct #1910		-67.69
Bill	2017 2NI	07/01/2017		03-6016 - Unemployment Cost	-67.69	67.69
TOTAL					-67.69	67.69
Bill Pmt -Ck.	2161	08/31/2017	Alsco, Inc.	03-1012 - FSB - Cking Acct #1910		-107.13
Bill	LSAT281	08/04/2017		03-6573 - Linen	-47.63	47.63
Bill	lsat28304	08/11/2017		03-6573 - Linen	-59.50	59.50
TOTAL					-107.13	107.13
Bill Pmt -Ck.	2162	08/31/2017	Ben E. Keith	03-1012 - FSB - Cking Acct #1910		-1,572.74
Bill	7442117	08/23/2017		03-6549 - Food Exp	-1,124.57	1,124.57
				03-6552 - Other Food & Beverage Sup	-297.69	297.69
Bill	7442117	08/23/2017		03-6160 - Inventory Purchased	-31.79	31.79
				03-6552 - Other Food & Beverage Sup	-118.69	118.69
TOTAL					-1,572.74	1,572.74

Recreation & Country Club Division

Check Detail

August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	2163	08/31/2017	C & M Air Cooled Engine, Inc.	03-1012 - FSB - Cking Acct #1910		-136.36
Bill	718007	08/07/2017		03-6329 - Equipment Maint & Repair	-136.36	136.36
TOTAL					-136.36	136.36
Bill Pmt -Ck.	2164	08/31/2017	Card Service Center	03-1012 - FSB - Cking Acct #1910		-551.06
Bill	8/29/17	08/29/2017		03-6039 - Other Administrative Expen:	-133.15	133.15
				03-6160 - Inventory Purchased	-262.03	262.03
				03-6081 - Cleaning Service	-155.88	155.88
TOTAL					-551.06	551.06
Bill Pmt -Ck.	2165	08/31/2017	Christy Scoggins Family Clinic	03-1012 - FSB - Cking Acct #1910		-35.00
Bill	C165	08/24/2017		03-6049 - Miscellaneous Supplies	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -Ck.	2166	08/31/2017	City of Meadowlakes - PWD	03-1012 - FSB - Cking Acct #1910		-552.44
Bill	17-0828-	08/28/2017		03-6354 - Small Tools	-99.00	99.00
				03-6622 - Maint & Repair	-57.00	57.00
				03-6565 - Equipment Maint & Repair	-9.49	9.49
				03-6040 - Office Supplies	-72.79	72.79
				03-6042 - Postage	-98.00	98.00
				03-6324 - Chemicals	-55.02	55.02
				03-6101 - Misc. House Expense	-18.07	18.07
				03-6122 - Miscellaneous and Supplies	-143.07	143.07
TOTAL					-552.44	552.44
Bill Pmt -Ck.	2167	08/31/2017	Ford & Crew Home & Hardware	03-1012 - FSB - Cking Acct #1910		-177.80
Bill	7/26/17	07/26/2017		03-6321 - Other Golf Course Maint. E	-68.71	68.71
				03-6320 - Fuel & Lubricants	-7.98	7.98
				03-6332 - Irrigation Repair & Maint.	-60.61	60.61
				03-6102 - Building Repair & Maintena	-40.50	40.50
TOTAL					-177.80	177.80
Bill Pmt -Ck.	2168	08/31/2017	Fox Mail	03-1012 - FSB - Cking Acct #1910		-195.00
Bill	10528	08/15/2017		03-6045 - Advertising	-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -Ck.	2169	08/31/2017	Jose T. Solorzano	03-1012 - FSB - Cking Acct #1910		-90.00
Bill	Reimbur	08/31/2017		03-6050 - Telephone	-90.00	90.00
TOTAL					-90.00	90.00
Bill Pmt -Ck.	2170	08/31/2017	Meadowlakes POA	03-1012 - FSB - Cking Acct #1910		-881.87

Recreation & Country Club Division
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	137	08/31/2017		03-6362 · Machinery Lease	-843.10	843.10
				03-6363 · Machinery Interest	-38.77	38.77
TOTAL					-881.87	881.87
Bill Pmt -Ck.	2171	08/31/2017	Northland Communications	03-1012 · FSB - Cking Acct #1910		-25.97
Bill	8/18/17	08/18/2017		03-6520 · Television-Clubhouse	-25.97	25.97
TOTAL					-25.97	25.97
Bill Pmt -Ck.	2172	08/31/2017	Picayune Area Wide Phone Book	03-1012 · FSB - Cking Acct #1910		-76.63
Bill	PAW(C1)	08/01/2017		03-6045 · Advertising	-76.63	76.63
TOTAL					-76.63	76.63
Bill Pmt -Ck.	2173	08/31/2017	Ronnie Hopper	03-1012 · FSB - Cking Acct #1910		-1,100.00
Bill	77	08/15/2017		03-6806 · Cart Path Improvements	-1,100.00	1,100.00
TOTAL					-1,100.00	1,100.00
Bill Pmt -Ck.	2174	08/31/2017	Supreme International, LLC	03-1012 · FSB - Cking Acct #1910		-597.96
Bill	V142847	08/08/2017		03-6160 · Inventory Purchased	-597.96	597.96
TOTAL					-597.96	597.96
Bill Pmt -Ck.	2175	08/31/2017	Texas Golf Association	03-1012 · FSB - Cking Acct #1910		-441.00
Bill	32126	08/18/2017		03-6125 · Handicap	-441.00	441.00
TOTAL					-441.00	441.00
Ck.	5037	08/16/2017	Twin Liquors	03-1010 · FSB - Petty Cash Cking #3232		-162.48
				03-6547 · Beer/Wine	-149.48	149.48
				03-6549 · Food Exp	-13.00	13.00
TOTAL					-162.48	162.48
Ck.	5038	08/16/2017	Twin Liquors	03-1010 · FSB - Petty Cash Cking #3232		-20.76
				03-6547 · Beer/Wine	-20.76	20.76
TOTAL					-20.76	20.76
Ck.	5039	08/18/2017	Keg 1	03-1010 · FSB - Petty Cash Cking #3232		-346.50
				03-6547 · Beer/Wine	-346.50	346.50
TOTAL					-346.50	346.50
Ck.	5040	08/18/2017	Ben E Keith	03-1010 · FSB - Petty Cash Cking #3232		-298.00
				03-6547 · Beer/Wine	-298.00	298.00

Recreation & Country Club Division
Check Detail
August 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-298.00	298.00
Ck.	5041	08/17/2017	Twin Liquors	03-1010 - FSB - Petty Cash Cking #3232		-198.54
				03-6547 - Beer/Wine	-64.32	64.32
				03-6548 - Liquor Expense	-134.22	134.22
TOTAL					-198.54	198.54

Total August 2017 Recreation Fund Disbursements 34,294.76

Payroll All Funds for the Month of Aug 2017

Pay period: 7/22 to 8-4-17
Pay Date: August 7, 2017

Fund:	<u>Utility</u>
Payroll	\$ 11,232.53
FICA	\$ 859.29
TMRS	\$ 271.83
Total Payroll	<u>\$ 12,363.65</u>

Fund:	<u>General</u>
Payroll	\$ 10,093.15
FICA	\$ 772.13
TMRS	\$ 228.33
Total Payroll	<u>\$ 11,093.61</u>

Fund:	<u>Recreation</u>
Payroll	\$ 16,514.08
FICA	\$ 1,263.33
TMRS	\$ 228.79
Total Payroll	<u>\$ 18,006.20</u>

TOTAL THIS PAY PERIOD: \$ 41,463.46

Pay period: 8-5 to 8-18-17
Pay Date: July 24, 2017

Fund:	<u>Utility</u>
Payroll	\$ 10,183.37
FICA	\$ 779.03
TMRS	\$ 246.44
Total Payroll	<u>\$ 11,208.84</u>

Fund:	<u>General</u>
Payroll	\$ 10,072.13
FICA	\$ 770.52
TMRS	\$ 227.82
Total Payroll	<u>\$ 11,070.47</u>

Fund:	<u>Recreation</u>
Payroll	\$ 16,229.71
FICA	\$ 1,241.57
TMRS	\$ 228.51
Total Payroll	<u>\$ 17,699.79</u>

TOTAL THIS PAY PERIOD: \$ 39,979.10

Pay period: Aug-17
Pay Date: 8-25-17

	<u>General</u>
Payroll	\$ 1,548.00
FICA	\$ 118.42
TMRS	\$ -
	<u>\$ 1,666.42</u>

Total August 2017 Payroll \$ 83,108.98

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #3

DATE: September 13, 2017

REFERENCE: Public Hearing on Tax Rate

Council Meeting Date: September 19, 2017

AGENDA ITEM: Agenda Item #3 – Public Hearing regarding the adoption of an ad valorem tax rate for FY18

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

The second of the two required public hearings regarding the adoption of the tax rate for the calendar year 2017 (FY18) is scheduled after the pledge and prayer. I plan on utilizing the same power point that I used at the public hearing on the 12th.

ACTION REQUIRED:

No action is required.

ATTACHMENTS:

Copy of the notice regarding the public hearing as published and posted.

NOTICE OF 2017 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

City of Meadowlakes

A tax rate of \$0.315000 per \$100 valuation has been proposed by the governing body of City of Meadowlakes. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Meadowlakes proposes to use revenue attributable to the tax rate increase for the purpose of providing services.

PROPOSED TAX RATE	\$0.315000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.318600 per \$100
EFFECTIVE TAX RATE	\$0.305200 per \$100
ROLLBACK TAX RATE	\$0.315400 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Meadowlakes from the same properties in both the 2016 tax year and the 2017 tax year.

The rollback tax rate is the highest tax rate that City of Meadowlakes may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Burnet Central Appraisal District
Stan Hemphill Tax Assessor-Collector
223 South Pierce, Burnet, TX 78611
512-756-8291
burnetad@nctv.com

You are urged to attend and express your views at the following public hearings on proposed tax rate:
First Hearing: 09/12/2017 4:00 PM at Meadowlakes City Hall, 177 Broadmoor Street, Meadowlakes, Texas 78654
Second Hearing: 09/19/2017 5:00 PM at Meadowlakes City Hall, 177 Broadmoor Street, Meadowlakes, Texas 78654

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-A&B
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DATE: September 13, 2017

REFERENCE: Budget Workshop/Budget
Public Hearing

Council Meeting Date: September 19, 2017

AGENDA ITEM: Agenda Item 7-A&B – Budget Workshop and Budget Public Hearing

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

A budget workshop has been scheduled to discuss any suggested changes to the proposed fiscal year 2018 budget prior to its adoption. You may make any changes you feel are necessary; the only exception being increased revenue that are generated from ad valorem taxes. You may decrease ad valorem income, but we cannot generate more without additional publications and conducting additional public hearings.

Prior to the adoption of the fiscal year 2018 budget, we are required to have one public hearing on the proposed budget, which is scheduled after your workshop and prior to the formal adoption of the budget. A copy of the public notice that has been posted and published as required by law is attached.

ACTION REQUIRED:

No action is required with regards to either of these agenda items unless you wish to amend the proposed budget prior to its adoption. Any changes would be incorporated into the final budget documents.

ATTACHMENTS:

A copy of the notice regarding the public hearing as published and posted.

NOTICE OF PUBLIC HEARING
CITY OF MEADOWLAKES 2018 PROPOSED BUDGET

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2018 CITY OF MEADOWLAKES BUDGET WILL BE HELD ON TUESDAY SEPTEMBER 19TH, 2017 AT 5:00 P.M. DURING THE REGULARLY CALLED CITY COUNCIL MEETING, AT THE MEADOWLAKES CITY HALL, 177 BROADMOOR STREET, MEADOWLAKES, TEXAS 78654. A COPY OF THE PROPOSED BUDGET IS AVAILABLE FOR REVIEW IN THE CITY SECRETARY'S OFFICE FROM 8:00 AM TO 4:00 P.M. MONDAY THROUGH FRIDAY AND ON THE CITY'S WEBSITE AT MEADOWLAKESTEXAS.ORG. THE PUBLIC IS INVITED TO ATTEND THIS PUBLIC HEARING.

THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$32,347, WHICH IS A 4.6 PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL IS \$9,986.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-C

DATE: September 12, 2017

REFERENCE: Adoption of Fiscal Year 2018
Budget

Council Meeting Date: September 19, 2017

AGENDA ITEM: Agenda Item 7-C-Ordinance 2017-04 Adoption of Fiscal Year 2018 Budget

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached please find Ordinance 2017-04 which address the adoption of the fiscal year 2018 budget for the City. The proposed budget attached to the Ordinance is identical to the one that was presented to you on August 15th and was filed with the City Secretary on that date. I will review the budget briefly with you during your meeting. Please note the budget can be amended prior to its adoption, and any revisions will be incorporated within the final adopted budget.

We are required to have one public hearing prior to the adoption of the budget which is scheduled during your meeting on the 19th.

RECOMMENDED ACTION:

Due to the fact that we will be generating more income from ad valorem taxes than were generated last year, you will be required to take two separate votes. The first vote is simply a verbal motion to state that more income will be derived from ad valorem taxes than last year, this action is entered into the minutes of the meeting. A sample of the required motion is listed below:

"I move to ratify that the Fiscal Year 2018 Budget will raise \$32,347 more in ad valorem tax income than last year."

The second vote is the adoption of the Ordinance 2017-04, which require a verbal roll call vote, with each Councilmember's vote noted in the Ordinance.

ATTACHMENTS:

Ordinance 2017-04-Adoption of Fiscal Year 2018 Budget

NOTES:

Once the budget and the ad valorem tax rate is approved staff will update the Budget to reflect it as being adopted, instead of proposed, and will compile the final budget document for publication. The final documents will include the adopted budget, copies of the ordinances adopting the budget and tax rate and other supporting documents. Once compiled, a bound copy of the budget will be provided to each of you.

City of Meadowlakes

ORDINANCE 2017-04

September 19, 2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2018 FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to the law of the State of Texas, the budget covering proposed expenditures for the fiscal year beginning October 1, 2017 and ending September 30, 2018 was submitted to the City Council and the citizens of Meadowlakes the proposed fiscal year 2018 budget on August 15th, 2017

WHEREAS, said proposed budget was filed with the City Secretary and posted as required by Local Government Code Section 102.005; and

WHEREAS, pursuant to notice as required by Section 102.006 of the Local Government Code, on September 19, 2017, a public hearing on said budget was held in Totten Hall, at which hearing all citizens and taxpayers of the City had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Proposed Budget and has made changes to the Proposed Budget that in the City Council's judgment were warranted by law and in the best interest of the citizens and taxpayers of the City; and

WHEREAS, the City Council desires to approve and adopt the final Budget as set out herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. The preceding recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof as findings of fact.

SECTION II. The recitals are subject to applicable provisions of State Law and the budget for the City of Meadowlakes, attached hereto as Exhibit "A" for the 2018 fiscal year beginning October 1, 2017, and ending on September 30, 2018, as filed and submitted by the City Manager, and adjusted by the City Council, contains estimates or resources and revenues from all sources, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.

SECTION III. The amounts shown in **Exhibit "A"** are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City as established in the approved budget document for the 2018 fiscal year ending September 30, 2018.

SECTION IV. The beginning Fund Balance reflected in the Budget for each fund for which a budget is adopted shall automatically be adjusted to the amount of the Ending Fund Balance for Fiscal Year 2017 to reflect the City's Fiscal Year 2017 Independent Audit upon approval of said audit by the Council.

SECTION V. All funds appropriated and allocated shall be expended and used pursuant to the provisions of the official budget and the City Manager shall be directed and authorized to appropriate and expend City funds accordingly. The City Manager may transfer any unneeded surplus funds in the amount budgeted from an account to another activity in which a deficiency exists. If and when, in the judgment of the City Manager, actual or probable receipts are less than the amount(s) estimated and herein appropriated for expenditures, the City Manager shall forthwith reduce such expenditures within said departments.

SECTION VI. The City Manager is authorized from time to time, as deemed to be in the best interest of the City of Meadowlakes, to invest City funds which are not immediately required for current use, including operating, and debt services funds, pursuant to the City's adopted Investment Policy.

SECTION VII. The City hereby appropriates the following funds to be transferred:

1. An equity transfer of \$500 from the General Fund to the Public Works Fund
2. An equity transfer of \$125,000 from the General Fund to the Recreation Fund
3. An equity transfer of \$82,500 from the Public Works Fund to the Debt Service Fund
4. An equity transfer of \$92,500 from the Public Works Fund to the Recreation Fund
5. An equity transfer of \$113,000 from the Public Works Fund to the General Fund

6. An equity transfer of \$31,000 from the Recreation Fund to the General Fund

SECTION VIII. This Ordinance shall remain in full force and effect from the time of its passage and filing with the City Secretary and the Burnet County Clerk until repealed or a revised or a new budget is passed by the City Council. The City Secretary is hereby directed to keep and maintain a copy of the official budget on file in the Office of the City Secretary, available for inspection by citizens and the general public.

SECTION IX. This Ordinance shall be effective immediately upon passage and publication as provided for by law.

SECTION X. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby replaced, and are no longer in effect.

SECTION XI. Should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

SECTION XII. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, as required by the Open Meetings Act, Chapter 551, Texas Government Code.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
ON THIS THE 19TH DAY OF SEPTEMBER, 2017.**

	Vote
Councilperson Baker	_____
Councilperson Barry	_____
Councilperson Brown	_____
Councilperson Drummond	_____
Councilperson O'Hayre	_____

Signed:

Mary Ann Raesener, Mayor
City of Meadowlakes

Attest:

Evan Bauer, City Secretary

City of Meadowlakes

*Proposed Fiscal Year 2018 Budget for Fiscal Year
beginning on October 1, 2017 and ending on
September 30, 2018*

Filed this the 16th day of August, 2017 with the City
Secretary of the City of Meadowlakes, Texas



Johnnie L. Thomson, City Manager



Evan Bauer, City Secretary

"This Budget will raise more revenue from property taxes than last year's budget by an amount of \$32,347, which is a 4.6 percent increase from last year's budget. The property tax revenue raised from new property added to the tax roll is \$9,986"

***City of Meadowlakes
Proposed Fiscal Year
Combined Profit and Loss***

	General Fund	Debt Service	Utility Fund	Recreation Fund	Total All Funds (Memorandum Only)
<u>REVENUES</u>					
<i>Utilities Income (Water & Wastewater)</i>	\$ -	\$ -	\$ 1,022,000	\$ -	\$ 1,022,000
<i>Ad Valorem Taxes</i>	\$ 381,000	\$ 352,000	\$ -	\$ -	\$ 733,000
<i>Golfing Complex - Services Rendered</i>	\$ -	\$ -	\$ -	\$ 1,028,000	\$ 1,028,000
<i>Solid Waste Collection Fees</i>	\$ -	\$ -	\$ 206,400	\$ -	\$ 206,400
<i>Contract Services</i>	\$ -	\$ -	\$ 95,000		\$ 95,000
<i>Franchise Fees</i>	\$ 67,600	\$ -	\$ -		\$ 67,600
<i>New Connection & Building Permit Fees</i>	\$ 6,450	\$ -	\$ 8,000		\$ 14,450
<i>Municipal Court Income</i>	\$ 4,500	\$ -	\$ -		\$ 4,500
<i>Penalty and Interest Earned</i>	\$ -	\$ -	\$ 8,000		\$ 8,000
<i>Miscellaneous Income</i>	\$ 4,100	\$ 288	\$ 8,000		\$ 12,388
<i>Transfers In From Other Funds</i>	\$ 245,500	\$ 82,500	\$ 183,600	\$ 217,500	\$ 729,100
<i>Total Revenues</i>	\$ 709,150	\$ 434,788	\$ 1,531,000	\$ 1,245,500	\$ 3,920,438
<u>EXPENSES</u>					
<i>Employee Expenses</i>	\$ 342,900	\$ -	\$ 406,100	\$ 596,575	\$ 1,345,575
<i>Administrative Expenses</i>	\$ 101,900	\$ -	\$ 35,400	\$ 85,600	\$ 222,900
<i>Public Safety</i>	\$ 61,100	\$ -	\$ -	\$ -	\$ 61,100
<i>Contract Emergency Services</i>	\$ 77,750	\$ -	\$ -	\$ -	\$ 77,750
<i>Operational Expenses</i>	\$ -	\$ -	\$ 384,500	\$ 380,430	\$ 764,930
<i>Solid Waste Collection Expense</i>	\$ -	\$ -	\$ 185,000		\$ 185,000
<i>Principal Due on Operating Debt</i>	\$ -	\$ -	\$ -	\$ 54,600	\$ 54,600
<i>Interest on Operating Debt</i>	\$ -	\$ -	\$ -	\$ 3,295	\$ 3,295
<i>Bond Principal</i>	\$ -	\$ 385,000	\$ -	\$ -	\$ 385,000
<i>Bond Interest</i>	\$ -	\$ 49,405	\$ -	\$ -	\$ 49,405
<i>Transfers Out to Other Funds</i>	\$ 125,500		\$ 288,000	\$ -	\$ 413,500
<i>Capital Improvements over \$5,000</i>	\$ -	\$ -	\$ 232,000	\$ 125,000	\$ 357,000
<i>Total Expenses</i>	\$ 709,150	\$ 434,405	\$ 1,531,000	\$ 1,245,500	\$ 3,920,055
<i>Net Gain/(Loss)</i>	\$ -	\$ 383	\$ -	\$ -	\$ 383

**City of Meadowlakes
Proposed General Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>INCOME</u>				
<u>Ad Valorem Tax Income</u>	\$350,642	\$352,400	\$352,400	\$381,000
<u>Franchise Fees</u>				
PEC Franchise Fees	\$34,305	\$29,200	\$35,000	\$32,000
Cable TV Franchise Fees	\$38,789	\$29,200	\$35,000	\$29,200
Telephone Franchise Fees	\$5,583	\$5,150	\$5,200	\$5,100
Total Franchise Fees	\$78,677	\$63,550	\$75,200	\$66,300
Liquor Sales Tax Income	\$1,198	\$1,325	\$1,300	\$1,300
<u>Building Income</u>				
New Construction Permits	\$2,700	\$2,050	\$2,000	\$2,400
Remodel Permits	\$450	\$1,800	\$1,000	\$1,800
Fence and Deck Permits	\$1,495	\$800	\$1,250	\$1,250
Miscellaneous Permits	\$900	\$1,100	\$1,000	\$1,000
Total Building Income	\$5,545	\$5,750	\$5,250	\$6,450
<u>Municipal Court Income</u>				
Court Costs	\$0	\$0	\$0	\$0
Fines	\$2,368	\$3,100	\$4,000	\$4,500
Administrative/ Miscellaneous	\$0	\$0	\$0	\$0
Total Municipal Court Income	\$2,368	\$3,100	\$4,000	\$4,500
<u>Miscellaneous Income</u>				
Interest Earned on Investments	\$3	\$450	\$600	\$600
Pet Registration Fees	\$2,117	\$2,125	\$1,800	\$2,000
Miscellaneous Income	\$850	\$600	\$500	\$1,500
Total Miscellaneous Income	\$2,970	\$3,175	\$2,900	\$4,100
Total General Fund Income	\$441,400	\$429,300	\$441,050	\$463,650
<u>Non-Operating Revenues</u>				
Transfer in from Reserves	\$17,127	\$0	\$0	\$101,500
Transfer in from Utility Fund	\$0	\$103,605	\$103,605	\$113,000
Transfer in from Recreation Fund	\$0	\$29,610	\$29,950	\$31,000
Total Non-Operating Revenues	\$17,127	\$133,215	\$133,555	\$245,500
Total Income	\$458,527	\$562,515	\$574,605	\$709,150

***City of Meadowlakes
Proposed General Fund
Fiscal Year 2018 Budget***

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>EXPENSES</u>				
<u>Administrative Expenses</u>				
<i>Total Employee Expenses</i>	<i>\$208,525</i>	<i>\$303,425</i>	<i>\$324,455</i>	<i>\$342,900</i>
<i>Total Administrative Expenses</i>	<i>\$58,751</i>	<i>\$60,950</i>	<i>\$71,200</i>	<i>\$65,500</i>
<i>Total Insurance Expenses</i>	<i>\$4,985</i>	<i>\$10,150</i>	<i>\$11,750</i>	<i>\$12,300</i>
<i>Total Municipal Court Expenses</i>	<i>\$8,890</i>	<i>\$15,700</i>	<i>\$10,750</i>	<i>\$11,500</i>
<i>Total Building and Facility Operation</i>	<i>\$7,171</i>	<i>\$11,025</i>	<i>\$13,500</i>	<i>\$12,600</i>
<i>Total Administrative Expenses</i>	<i>\$288,322</i>	<i>\$401,250</i>	<i>\$431,655</i>	<i>\$444,800</i>
<u>Public Safety and Ordinance Enforcement</u>				
<i>Total Ordinance Enforcement Expenses</i>	<i>\$22,126</i>	<i>\$21,825</i>	<i>\$27,375</i>	<i>\$23,400</i>
<i>Total Traffic Control Expenses</i>	<i>\$19,830</i>	<i>\$19,575</i>	<i>\$15,470</i>	<i>\$37,700</i>
<i>Total Contracted Emergency Service</i>	<i>\$70,635</i>	<i>\$77,750</i>	<i>\$77,750</i>	<i>\$77,750</i>
<i>Total Public Safety & Ordinance Enforcement</i>	<i>\$112,591</i>	<i>\$119,150</i>	<i>\$120,595</i>	<i>\$138,850</i>
<i>Total Operating Expenses</i>	<i>\$400,913</i>	<i>\$520,400</i>	<i>\$552,250</i>	<i>\$583,650</i>
<i>Transfer to Other Funds/Contingencies</i>	<i>\$27,614</i>	<i>\$42,115</i>	<i>\$22,355</i>	<i>\$125,500</i>
<i>Capital Expenditures over \$5,000</i>	<i>\$30,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>Total Fund Expenses</i>	<i>\$458,527</i>	<i>\$562,515</i>	<i>\$574,605</i>	<i>\$709,150</i>
<i>Fund Net Gain/(Loss)</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>

**City of Meadowlakes
Proposed General Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>General Fund Administrative Expenses</u>				
<u>Employee Expenses</u>				
<u>Salaries & Wages</u>				
Salary-Exempt Employees	\$102,346	\$136,750	\$94,705	\$144,650
Salary-Non-Exempt Employees	\$67,182	\$94,750	\$146,000	\$110,800
Overtime, Salary Adjustments & Vacation Buyout	\$0	\$4,250	\$6,200	\$7,650
Longevity Pay Expense	\$2,215	\$3,950	\$4,300	\$4,300
Total Salaries & Wages	\$171,743	\$239,700	\$251,205	\$267,400
Employer Payroll Tax Expense	\$13,180	\$18,250	\$21,250	\$20,500
Employer Employee Retirement Expense	\$2,569	\$4,600	\$6,500	\$7,000
Employee Health/Disability/Life Insurance	\$17,872	\$38,400	\$41,000	\$44,000
Training and Travel Expense	\$744	\$1,275	\$1,000	\$1,500
Employee Dues and Membership	\$182	\$0	\$1,000	\$500
Unemployment Reserve	\$1,000	\$0	\$1,500	\$1,500
Miscellaneous Employee Expenses	\$1,235	\$1,200	\$1,000	\$500
Total Employee Expenses	\$208,525	\$303,425	\$324,455	\$342,900
<u>Administrative/Office Expenses</u>				
<u>Property Tax Collection Expense</u>	\$11,625	\$11,550	\$12,100	\$12,700
<u>Professional Services</u>				
Legal	\$4,371	\$7,000	\$3,000	\$5,000
Auditing	\$4,500	\$14,500	\$16,000	\$16,000
Election Expenses	\$900	\$2,000	\$4,000	\$2,000
Codification Expense	\$75	\$1,450	\$750	\$1,500
Total Professional Service Expenses	\$9,846	\$24,950	\$23,750	\$24,500
<u>Administrative Expenses</u>				
Office Supplies	\$4,246	\$4,100	\$5,500	\$5,000
Copier Lease	\$3,392	\$2,750	\$3,600	\$2,800
Office Equipment Repair and Maintenance	\$7,894	\$1,900	\$4,500	\$2,500
Postage	\$768	\$1,100	\$2,750	\$2,000
Membership Dues and Fees	\$1,410	\$400	\$1,500	\$750
Telephone Expenses	\$1,019	\$3,600	\$3,000	\$3,750
Web/Email Services	\$1,935	\$2,000	\$4,000	\$2,500
Building Inspection Expenses	\$135	\$100	\$500	\$500
Floodplain Administration Expense	\$1,150	\$1,000	\$1,000	\$1,000
Miscellaneous Administrative Expense	\$5,088	\$4,000	\$4,000	\$4,000
Capital Expenditures Under \$5,000	\$10,243	\$3,500	\$5,000	\$3,500
Total Administrative Expenses	\$37,280	\$24,450	\$35,350	\$28,300

**City of Meadowlakes
Proposed General Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<i>Total Administrative/Office Expenses</i>	<i>\$58,751</i>	<i>\$60,950</i>	<i>\$71,200</i>	<i>\$65,500</i>
<u><i>Insurance Expenses</i></u>				
<i>Auto Insurance</i>	\$0	\$0	\$500	\$500
<i>Worker's Compensation Insurance</i>	\$697	\$1,150	\$1,625	\$1,750
<i>General Liability Insurance</i>	\$949	\$3,000	\$3,500	\$3,500
<i>Crime Insurance</i>	\$319	\$500	\$525	\$550
<i>Error and Omission Insurance</i>	\$3,020	\$5,500	\$5,600	\$6,000
<i>Total Insurance Expenses</i>	<i>\$4,985</i>	<i>\$10,150</i>	<i>\$11,750</i>	<i>\$12,300</i>
<u><i>Municipal Court Expenses</i></u>				
<i>Dues and Fees-Employees</i>	\$40	\$0	\$0	\$250
<i>Prosecuting Attorney</i>	\$2,700	\$8,500	\$3,600	\$3,600
<i>Employee Training/Travel</i>	\$200	\$500	\$500	\$1,000
<i>Office Subsidy-Judge</i>	\$2,400	\$2,400	\$2,400	\$2,400
<i>Court Software Update/Subscriptions</i>	\$3,500	\$3,625	\$3,500	\$3,500
<i>Miscellaneous Court Related Expenses</i>	\$50	\$675	\$750	\$750
<i>Total Municipal Court Expenses</i>	<i>\$8,890</i>	<i>\$15,700</i>	<i>\$10,750</i>	<i>\$11,500</i>
<u><i>Building and Facility Operation-City Hall</i></u>				
<i>Office Maintenance-Cleaning Service</i>	\$2,860	\$3,400	\$4,000	\$4,000
<i>Building Maintenance and Repairs</i>	\$509	\$3,000	\$5,000	\$3,500
<i>Utilities-Electric</i>	\$2,936	\$3,200	\$3,500	\$3,500
<i>Building Insurance Expense</i>	\$866	\$1,425	\$1,000	\$1,600
<i>Total Building and Facility Operation</i>	<i>\$7,171</i>	<i>\$11,025</i>	<i>\$13,500</i>	<i>\$12,600</i>
<i>Total General Fund Administrative Expenses</i>	<i>\$288,322</i>	<i>\$401,250</i>	<i>\$431,655</i>	<i>\$444,800</i>
<u><i>Public Safety Expenses</i></u>				
<u><i>Ordinance Enforcement & Animal Control</i></u>				
<i>Salary-Non-Exempt</i>	\$19,144	\$16,650	\$20,500	\$19,000
<i>Employer Payroll Tax Expense</i>	\$818	\$1,375	\$1,000	\$1,500
<i>Worker's Compensation Insurance</i>	\$375	\$300	\$450	\$450
<i>Vehicle Mileage/Operation</i>	\$672	\$300	\$2,500	\$200
<i>Auto Insurance</i>	\$283	\$0	\$225	\$250
<i>Miscellaneous/Supplies</i>	\$834	\$3,200	\$2,700	\$2,000
<i>Total Ordinance & Animal Expenses</i>	<i>\$22,126</i>	<i>\$21,825</i>	<i>\$27,375</i>	<i>\$23,400</i>

**City of Meadowlakes
Proposed General Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>Traffic Control</u>				
Salaries-Non-Exempt	\$17,255	\$16,500	\$12,500	\$32,500
Employer Payroll Tax Expense	\$1,344	\$1,275	\$1,000	\$2,500
Worker's Compensation Insurance	\$391	\$325	\$325	\$1,000
Law Enforcement Liability Insurance	\$765	\$1,125	\$1,145	\$1,200
Miscellaneous/ Supplies	\$75	\$350	\$500	\$500
Total Traffic Control Expenses	\$19,830	\$19,575	\$15,470	\$37,700
<u>Contracted Emergencies</u>				
EMS-Marble Falls Emergency Medical Service	\$33,500	\$35,500	\$35,500	\$35,500
Fire Protection-Marble Falls Area Volunteer FD	\$37,135	\$42,250	\$42,250	\$42,250
Total Contracted Emergency Services	\$70,635	\$77,750	\$77,750	\$77,750
<u>Total Public Safety Expenses</u>	\$112,591	\$119,150	\$120,595	\$138,850
EXPENSES	\$400,913	\$520,400	\$552,250	\$583,650
 NON- OPERATING EXPENSES				
<u>Transfer to Other Funds/Contingencies</u>				
Contingency	\$4,614	\$41,115	\$21,355	\$0
Transfer to Utility Fund	\$500	\$500	\$500	\$500
Transfer to Recreation Fund	\$22,500	\$500	\$500	\$125,000
Total Transfers to Other Funds	\$27,614	\$42,115	\$22,355	\$125,500
 <u>Capital Expenditures over \$5,000</u>	\$30,000	\$0	\$0	\$0
TOTAL TRANSFERS TO OTHER FUNDS	\$57,614	\$42,115	\$22,355	\$125,500
TOTAL GENERAL FUND EXPENSES	\$458,527	\$562,515	\$574,605	\$709,150
FUND NET GAIN/(LOSS)	\$0	\$0	\$0	\$0

City of Meadowlakes
Proposed Debt Service Fund
Fiscal Year 2018 Budget

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>INCOME</u>				
Ad Valorem Tax	\$347,477	\$352,000	\$352,010	\$352,000
Transfer in from Utility Fund	\$97,000	\$90,000	\$90,000	\$82,500
Interest Earned on Investments	\$255	\$600	\$288	\$288
	<hr/>	<hr/>	<hr/>	<hr/>
Total Income	\$444,732	\$442,600	\$442,298	\$434,788
<u>EXPENSES</u>				
2013 General Obligation Bonds				
Principal	\$380,000	\$385,000	\$385,000	\$385,000
Interest	\$65,088	\$57,298	\$57,298	\$49,405
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2013 General Obligation Bond Expenses	\$445,088	\$442,298	\$442,298	\$434,405
Total Expenses	-\$356	\$302	\$0	\$383
NET GAIN/(LOSS)	-\$356	\$302	\$0	\$383

**City of Meadowlakes
Proposed Utility Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>INCOME</u>				
<u>Utilities Income</u>				
<i>Water Revenue</i>	\$444,788	\$557,000	\$430,000	\$500,000
<i>Sewer Revenue</i>	\$510,051	\$519,000	\$511,200	\$522,000
<i>Total Utility Income</i>	\$954,839	\$1,076,000	\$941,200	\$1,022,000
<u>Solid Waste Collection Revenues</u>	\$202,952	\$205,850	\$204,000	\$206,400
<u>Contract Services</u>	\$85,000	\$104,000	\$95,000	\$95,000
<u>New Connection Income (Water & Sewer)</u>				
<i>Water Connect Revenue</i>	\$7,425	\$8,350	\$4,375	\$4,375
<i>Sewer Connect Revenue</i>	\$5,800	\$7,250	\$3,625	\$3,625
<i>Total Water & Sewer Connect Fees</i>	\$13,225	\$15,600	\$8,000	\$8,000
<u>Penalty & Interest Earned</u>	\$8,111	\$8,000	\$9,000	\$8,000
<u>Other Miscellaneous Income</u>				
<i>Transfer Fee</i>	\$2,700	\$2,275	\$2,500	\$2,500
<i>Miscellaneous Income</i>	\$2,000	\$17,500	\$2,750	\$5,500
<i>Total Miscellaneous Income</i>	\$4,700	\$19,775	\$5,250	\$8,000
<i>Transfer in from Other Funds</i>	\$500	\$500	\$500	\$500
<i>Total Income</i>	\$1,269,327	\$1,429,725	\$1,262,950	\$1,347,900

**City of Meadowlakes
Proposed Utility Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>EXPENSES</u>				
<u>Administrative Expenses</u>				
<i>Total Employee Expenses</i>	<i>\$454,667</i>	<i>\$361,100</i>	<i>\$398,300</i>	<i>\$406,100</i>
<i>Total Administrative/Office Expenses</i>	<i>\$52,127</i>	<i>\$36,225</i>	<i>\$32,950</i>	<i>\$35,400</i>
<i>Total Administrative Expenses</i>	<i>\$506,794</i>	<i>\$397,325</i>	<i>\$431,250</i>	<i>\$441,500</i>
<u>Operational Expenses</u>				
<u>Plant and Field Operation Expenses</u>				
<i>Water Treatment Operational Expenses</i>	<i>\$105,794</i>	<i>\$190,225</i>	<i>\$194,500</i>	<i>\$218,500</i>
<i>Wastewater Operational Expenses</i>	<i>\$106,516</i>	<i>\$82,400</i>	<i>\$69,500</i>	<i>\$70,000</i>
<i>Other Operational Expenses</i>	<i>\$84,685</i>	<i>\$95,300</i>	<i>\$96,595</i>	<i>\$96,000</i>
<i>Total Operational Expenses</i>	<i>\$296,995</i>	<i>\$367,925</i>	<i>\$360,595</i>	<i>\$384,500</i>
<i>Solid Waste Collection Contract</i>	<i>\$181,270</i>	<i>\$184,375</i>	<i>\$185,000</i>	<i>\$185,000</i>
<i>Total Administrative and Operational Expenses</i>	<i>\$985,059</i>	<i>\$949,625</i>	<i>\$976,845</i>	<i>\$1,011,000</i>
<i>Operational Net Gain/(Loss)</i>	<i>\$284,268</i>	<i>\$480,100</i>	<i>\$286,105</i>	<i>\$336,900</i>
<u>Non-Operating Revenues and Expenses</u>				
<i>Non-Operating Revenues</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$520,000</i>
<i>Non-Operating Expenses</i>	<i>\$277,988</i>	<i>\$285,605</i>	<i>\$286,150</i>	<i>\$520,000</i>
<i>Non-Operating Net Gain/(Loss)</i>	<i>(\$277,988)</i>	<i>(\$285,605)</i>	<i>(\$286,150)</i>	<i>\$0</i>
<i>Total Fund Expenses</i>	<i>\$1,263,047</i>	<i>\$1,235,230</i>	<i>\$1,262,995</i>	<i>\$1,531,000</i>
NET GAIN/(LOSS)	\$6,280	\$194,495	(\$45)	\$0

**City of Meadowlakes
Proposed Utility Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>EXPENSES</u>				
<u>Operational Expenses</u>				
<u>Administrative Expenses</u>				
<u>Employee Expenses</u>				
<u>Salaries & Wages</u>				
Salaries-Exempt Employees	\$68,609	\$62,850	\$66,700	\$68,000
Salaries-Non-Exempt Employees	\$259,231	\$181,300	\$206,100	\$208,000
Overtime & Standby Time	\$15,551	\$15,500	\$15,500	\$17,000
Longevity Pay	\$4,653	\$3,550	\$5,000	\$5,000
Total Salaries & Wages	\$348,044	\$263,200	\$293,300	\$298,000
Unemployment Expense	\$1,750	\$6,275	\$1,750	\$3,500
Employer Payroll Taxes	\$26,776	\$20,095	\$23,000	\$23,000
Worker's Compensation Insurance	\$8,474	\$7,015	\$7,500	\$7,800
Employee Health & Disability Insurance	\$46,319	\$47,000	\$56,000	\$56,000
Employee Retirement Expense	\$12,119	\$5,765	\$7,500	\$7,800
Employee Uniform Expense	\$4,838	\$7,825	\$5,000	\$5,000
Employee Training & Travel	\$6,347	\$3,925	\$4,250	\$5,000
Total Employee Expenses	\$454,667	\$361,100	\$398,300	\$406,100
<u>Administrative/Office Expenses</u>				
Auditing Expense	\$5,500	\$0	\$0	\$0
Miscellaneous Dues and Fees	\$3,999	\$4,425	\$5,500	\$5,500
Office Equipment Repair and Maintenance	\$5,072	\$1,000	\$1,000	\$1,000
Software Update	\$3,308	\$3,350	\$1,500	\$3,500
Office Supplies	\$4,060	\$2,100	\$2,000	\$2,000
Postage Expense	\$3,988	\$2,800	\$2,500	\$2,500
Telephone Expense	\$5,640	\$2,925	\$3,600	\$3,600
General Liability and Property Insurance	\$16,716	\$16,025	\$15,100	\$15,500
Interest Expense-Water Tank	\$1,505	\$0	\$0	\$0
Bad Debts	\$0	\$1,500	\$1,500	\$1,500
Miscellaneous-Administrative Expenses	\$2,339	\$2,100	\$250	\$300
Total Administrative/Office Expenses	\$52,127	\$36,225	\$32,950	\$35,400
Total Administrative Expenses	\$506,794	\$299,425	\$326,250	\$333,400

City of Meadowlakes
Proposed Utility Fund
Fiscal Year 2018 Budget

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>Plants and Field Operation Expenses</u>				
<u>Water Treatment Operational Expenses</u>				
<i>Utilities-Electrical</i>	\$30,549	\$27,100	\$36,000	\$36,000
<i>Utilities-Propane</i>	\$257	\$250	\$1,500	\$1,500
<i>Water Treatment Chemicals</i>	\$24,625	\$33,300	\$25,000	\$25,000
<i>Water Quality Testing</i>	\$3,731	\$21,000	\$3,500	\$3,500
<i>Plant & Pump Stations Maintenance</i>	\$14,928	\$2,275	\$21,000	\$25,000
<i>Distribution</i>	\$9,600	\$7,300	\$5,000	\$5,000
<i>Replacement Water Meters</i>	\$22,027	\$96,500	\$100,000	\$115,000
<i>Tap Materials</i>	\$77	\$2,500	\$2,500	\$7,500
<u>Total Water Treatment Operational Expenses</u>	<u>\$105,794</u>	<u>\$190,225</u>	<u>\$194,500</u>	<u>\$218,500</u>
<u>Wastewater Operational Expenses</u>				
<i>Utilities-Electrical</i>	\$26,084	\$25,350	\$31,000	\$31,000
<i>Utilities-Propane</i>	\$348	\$750	\$1,500	\$1,500
<i>Wastewater Treatment Chemicals</i>	\$7,755	\$32,750	\$6,500	\$7,000
<i>Testing</i>	\$2,906	\$4,900	\$3,000	\$3,000
<i>Plant and Pump Station Maintenance</i>	\$33,828	\$3,475	\$20,000	\$20,000
<i>Collection System Repair & Maintenance</i>	\$11,612	\$14,750	\$7,500	\$7,500
<i>Irrigation System Repair & Maintenance</i>	\$15,875	\$425	\$0	\$0
<i>Irrigation Electric Subsidy</i>	\$8,108	\$0	\$0	\$0
<u>Total Wastewater Operational Expenses</u>	<u>\$106,516</u>	<u>\$82,400</u>	<u>\$69,500</u>	<u>\$70,000</u>
<u>Other Operational Expenses</u>				
<i>Building and Facility Repair & Maintenance</i>	\$18,394	\$10,000	\$10,000	\$15,000
<i>Drainage System Repair</i>	\$15,650	\$17,900	\$18,155	\$10,000
<i>Vehicle Repair & Maintenance</i>	\$13,304	\$8,325	\$8,500	\$9,500
<i>Machinery Repair & Maintenance</i>	\$11,457	\$16,175	\$15,000	\$16,000
<i>Fuel-Vehicle</i>	\$8,889	\$9,300	\$12,000	\$12,000
<i>Fuel-Machinery</i>	\$2,364	\$2,400	\$5,000	\$5,000
<i>Small Tools</i>	\$2,964	\$4,600	\$4,090	\$4,500
<i>Miscellaneous Operational Expenses</i>	\$4,814	\$6,600	\$3,850	\$4,000
<i>Assets Purchased</i>	\$6,849	\$20,000	\$20,000	\$20,000
<u>Total Other Operating Expense</u>	<u>\$84,685</u>	<u>\$95,300</u>	<u>\$96,595</u>	<u>\$96,000</u>
<u>Total Plants and Field Operation Expenses</u>	<u>\$296,995</u>	<u>\$367,925</u>	<u>\$360,595</u>	<u>\$384,500</u>
<u>Solid Waste Contract</u>	<u>\$181,270</u>	<u>\$184,375</u>	<u>\$185,000</u>	<u>\$185,000</u>

**City of Meadowlakes
Proposed Utility Fund
Fiscal Year 2018 Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
TOTAL OPERATIONAL EXPENSES	\$985,059	\$949,625	\$976,845	\$1,011,000
OPERATIONAL NET GAIN	\$284,268	\$480,100	\$286,105	\$336,900
NON-OPERATING REVENUES AND EXPENSES				
<u>Non-Operating Revenues</u>				
<i>Net Operating Revenues</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$336,900</i>
<i>Transfers in from Reserves</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$183,100</i>
Total Non-operating Revenues	\$0	\$0	\$0	\$520,000
<u>Non-Operating Expenses</u>				
Capital Projects				
<i>Replacement/Upgrade Raw Water Pumps</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$132,000</i>
<i>Water Treatment Plant SCADA Upgrades</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$100,000</i>
Total Capital Projects	\$0	\$0	\$0	\$232,000
Contingencies/Transfer to Reserves	\$0	\$0	\$0	\$0
Funds Transferred Out				
<i>Transfer to General Fund</i>	<i>\$0</i>	<i>\$103,105</i>	<i>\$103,650</i>	<i>\$113,000</i>
<i>Transfer to Debt Service Fund</i>	<i>\$97,000</i>	<i>\$90,000</i>	<i>\$90,000</i>	<i>\$82,500</i>
<i>Transfer to Recreation Fund</i>	<i>\$87,020</i>	<i>\$92,500</i>	<i>\$92,500</i>	<i>\$92,500</i>
Total Funds Transferred Out	\$184,020	\$285,605	\$286,150	\$288,000
Operating Principal Paid-Water Tank	\$93,968	\$0	\$0	\$0
Total Non-Operating Expenses	\$277,988	\$285,605	\$286,150	\$520,000
NON-OPERATING NET GAIN/LOSS	(\$277,988)	(\$285,605)	(\$286,150)	\$0
TOTAL FUND EXPENSES	\$1,263,047	\$1,235,230	\$1,262,995	\$1,531,000
NET GAIN/(LOSS)	\$6,280	\$194,495	(\$45)	\$0

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>INCOME</u>				
<i>Prepaid (Memberships)</i>	\$ 265,579	\$ 263,800	\$ 243,350	\$ 245,000
<i>Golf Shop Revenue</i>	\$ 316,431	\$ 354,890	\$ 371,250	\$ 414,500
<i>Swim Revenue</i>	\$ 8,310	\$ 9,775	\$ 12,500	\$ 10,000
<i>Food and Beverage Sales</i>	\$ 306,255	\$ 310,250	\$ 342,750	\$ 355,500
<i>Miscellaneous Income</i>	\$ 4,224	\$ 3,125	\$ 2,000	\$ 3,000
<i>Transfer in from other Funds</i>	\$ 135,217	\$ 93,000	\$ 93,000	\$ 92,500
<i>Total Income</i>	\$ 1,036,016	\$ 1,034,840	\$ 1,064,850	\$ 1,120,500
<u>EXPENSES</u>				
<i>Total Administrative Expenses</i>	\$ 118,861	\$ 107,265	\$ 114,700	\$ 128,450
<i>Total Pro Shop Expenses</i>	\$ 212,589	\$ 227,020	\$ 205,850	\$ 245,405
<i>Total Grounds Maintenance Exp.</i>	\$ 366,232	\$ 304,450	\$ 392,750	\$ 361,845
<i>Total Tennis/Swim Expenses</i>	\$ 9,485	\$ 13,350	\$ 16,950	\$ 25,800
<i>Total Food and Beverage Expenses</i>	\$ 313,283	\$ 341,750	\$ 334,600	\$ 359,000
<i>Total Expenses</i>	\$ 1,020,450	\$ 993,835	\$ 1,064,850	\$ 1,120,500
<i>Net Operating Gain/(Loss)</i>	\$ 15,566	\$ 41,005	\$ -	\$ -
<u>NON-OPERATING INCOME</u>	\$ -	\$ -	\$ -	\$ 125,000
<u>NON-OPERATING EXPENSES</u>	\$ -	\$ -	\$ -	\$ 125,000
<u>NON-OPERATING NET GAIN</u>	\$ -	\$ -	\$ -	\$ -
<u>TOTAL FUND NET GAIN/(LOSS)</u>	\$ 15,566	\$ 41,005	\$ -	\$ -

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>INCOME</u>				
<i>Prepaid (Memberships)</i>	\$ 265,579	\$ 263,800	\$ 243,350	\$ 245,000
<i>Golf Shop Revenues</i>				
<i>Green Fees</i>	\$ 189,560	\$ 210,175	\$ 192,500	\$ 248,000
<i>Cart Rental</i>	\$ 53,270	\$ 63,390	\$ 72,250	\$ 70,000
<i>Driving Range Income</i>	\$ 26,024	\$ 27,875	\$ 35,000	\$ 30,000
<i>Miscellaneous</i>	\$ 234	\$ -	\$ 5,000	\$ -
<i>Handicap Services</i>	\$ 1,200	\$ 850	\$ 6,500	\$ 6,500
<i>ProShop Sales</i>	\$ 46,143	\$ 52,600	\$ 60,000	\$ 60,000
<i>Total Golf Revenues</i>	\$ 316,431	\$ 354,890	\$ 371,250	\$ 414,500
<i>Tennis/Swim Income</i>				
<i>Tennis</i>	\$ 48	\$ 650	\$ -	\$ -
<i>Swimming</i>	\$ 8,262	\$ 9,125	\$ 12,500	\$ 10,000
<i>Total Tennis/Swim Revenues</i>	\$ 8,310	\$ 9,775	\$ 12,500	\$ 10,000
<i>Food and Beverage Income</i>				
<i>Food Sales</i>	\$ 210,397	\$ 204,000	\$ 242,250	\$ 240,000
<i>Beverage Sales</i>	\$ 14,861	\$ 13,950	\$ 16,000	\$ 16,000
<i>Beer Sales</i>	\$ 44,524	\$ 51,000	\$ 48,000	\$ 54,000
<i>Liquor Sales</i>	\$ 25,215	\$ 30,000	\$ 24,000	\$ 32,000
<i>Wines Sales</i>	\$ 11,306	\$ 11,300	\$ 12,500	\$ 12,000
<i>Other Food Sales</i>	\$ (48)	\$ -	\$ -	\$ 1,500
<i>Total Food & Beverage Income</i>	\$ 306,255	\$ 310,250	\$ 342,750	\$ 355,500
<i>Miscellaneous Income</i>	\$ 4,224	\$ 3,125	\$ 2,000	\$ 3,000
<i>Transfers in From Other Funds</i>				
<i>Transfers in from Utility Fund</i>	\$ 85,000	\$ 92,500	\$ 92,500	\$ 92,500
<i>Transfers in from General Fund</i>	\$ 22,500	\$ 500	\$ 500	\$ -
<i>Transfers in from Contingency</i>	\$ 27,717	\$ -	\$ -	\$ -
<i>Total Transfers in From Other Funds</i>	\$ 135,217	\$ 93,000	\$ 93,000	\$ 92,500
TOTAL OPERATING INCOME	\$ 1,036,016	\$ 1,034,840	\$ 1,064,850	\$ 1,120,500

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<u>EXPENSES</u>				
ADMINISTRATIVE EXPENSES				
<i>Administrative Expenses-Operational</i>				
<i>Transfers Out to General Fund</i>	\$ -	\$ 29,500	\$ 29,950	\$ 31,000
<i>Payroll Expenses</i>	\$ 20,707	\$ -	\$ -	\$ -
<i>Unemployment Expenses</i>	\$ -	\$ 2,000	\$ -	\$ 2,000
<i>Property Insurance</i>	\$ 9,059	\$ 5,975	\$ -	\$ 7,200
<i>Office Supplies</i>	\$ 1,801	\$ 1,575	\$ 2,250	\$ 2,000
<i>Postage</i>	\$ 816	\$ 800	\$ 1,250	\$ 1,000
<i>Advertising</i>	\$ 7,877	\$ 5,450	\$ 10,000	\$ 10,000
<i>Dues Subscriptions</i>	\$ 19	\$ 150	\$ -	\$ 500
<i>Security</i>	\$ 1,176	\$ 450	\$ -	\$ 400
<i>Miscellaneous Supplies/Expenses</i>	\$ 6,444	\$ 2,250	\$ 7,500	\$ 4,000
<i>Credit Card Processing</i>	\$ 14,457	\$ 16,800	\$ 15,000	\$ 15,000
<i>Software Maintenance</i>		\$ 5,600	\$ 750	\$ 12,000
<i>Cash Over/Under</i>	\$ (1,012)	\$ (935)	\$ 1,000	\$ 500
Total Administrative Expenses	\$ 61,344	\$ 69,615	\$ 67,700	\$ 85,600
<i>House Maintenance Expenses</i>				
<i>Telephone</i>	\$ 2,255	\$ 2,000	\$ 2,200	\$ 2,000
<i>Electric</i>	\$ 15,070	\$ 13,000	\$ 15,500	\$ 15,000
<i>Water & Sewer & Trash</i>	\$ 5,700	\$ 3,775	\$ 6,500	\$ 4,000
<i>Cleaning Service</i>	\$ 9,469	\$ 10,850	\$ 10,000	\$ 12,000
<i>Miscellaneous House Expense</i>	\$ 2,624	\$ 1,000	\$ 5,000	\$ 2,000
<i>Building Repairs</i>	\$ 22,113	\$ 6,700	\$ 7,500	\$ 7,500
<i>Television-Clubhouse</i>	\$ 286	\$ 325	\$ 300	\$ 350
Total House Expenses	\$ 57,517	\$ 37,650	\$ 47,000	\$ 42,850
TOTAL ADMINISTRATIVE EXPENSE	\$ 118,861	\$ 107,265	\$ 114,700	\$ 128,450
PRO SHOP EXPENSES				
<i>Payroll Expense</i>				
<i>Salary-Full time</i>	\$ 40,979	\$ 51,275	\$ 47,900	\$ 60,000
<i>Salary-Part-time/Seasonal</i>	\$ 58,130	\$ 67,000	\$ 54,100	\$ 67,000
<i>Overtime/Salary Adjustments</i>	\$ -	\$ -	\$ -	\$ 1,500
<i>Longevity Pay</i>	\$ -	\$ -	\$ 1,500	\$ 1,500
<i>Payroll Taxes</i>	\$ 7,477	\$ 9,075	\$ 8,000	\$ 10,000
<i>Retirement Expense</i>	\$ 753	\$ 1,370	\$ 1,250	\$ 1,575
<i>Employee Health/Life/Disability Ins.</i>	\$ 6,340	\$ 7,600	\$ 7,700	\$ 8,000

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<i>Worker's Compensation Exp.</i>	\$ 3,582	\$ 2,650	\$ 2,900	\$ 3,700
<i>Unemployment Expense</i>	\$ -	\$ -		
<i>Training & Travel</i>	\$ -	\$ 100	\$ 1,000	\$ 500
<i>Miscellaneous Employee Exp.</i>	\$ -	\$ -		\$ 500
Total Payroll Expense	\$ 117,261	\$ 139,070	\$ 124,350	\$ 154,275
Other Pro Shop Expenses				
<i>Driving Range</i>	\$ 2,830	\$ 1,500	\$ 3,500	\$ 3,000
<i>Miscellaneous Supplies</i>	\$ 2,650	\$ 2,150	\$ 3,500	\$ 2,500
<i>Consumable Supplies</i>	\$ 1,694	\$ 500	\$ 3,000	\$ 750
<i>Handicap Service</i>	\$ 3,384	\$ 3,250	\$ 3,000	\$ 3,500
<i>Tournament Expense</i>	\$ 642	\$ -	\$ 1,000	\$ 500
<i>Office Supplies</i>	\$ -	\$ 500	\$ -	\$ 630
<i>Dues and Fees</i>	\$ 688	\$ 1,000	\$ 1,500	\$ 1,250
<i>Cart Lease</i>	\$ 35,082	\$ 34,725	\$ 35,500	\$ 35,000
<i>Cart Repair & Maintenance Expenses</i>	\$ 144	\$ 650	\$ 1,000	\$ 1,000
<i>Cart/Tennis Electric Expenses</i>	\$ 2,294	\$ 2,300	\$ 2,000	\$ 2,500
<i>Inventory Purchases</i>	\$ 44,766	\$ 40,875	\$ 27,500	\$ 40,000
<i>Inventory Shortages</i>	\$ 1,154	\$ 500	\$ -	\$ 500
Total Other Pro Shop Expenses	\$ 95,328	\$ 87,950	\$ 81,500	\$ 91,130
TOTAL PRO SHOP EXPENSES	\$ 212,589	\$ 227,020	\$ 205,850	\$ 245,405
GROUNDS MAINTENANCE EXPENSES				
Payroll Expense				
<i>Salary-Full time</i>	\$ 112,184	\$ 113,175	\$ 176,000	\$ 135,000
<i>Salary-Part-time/Seasonal</i>	\$ 63,054	\$ 19,200	\$ -	\$ 25,000
<i>Overtime/Salary Adjustments</i>	\$ -	\$ 2,500	\$ 6,250	\$ 5,000
<i>Longevity Pay</i>	\$ -	\$ -	\$ 3,000	\$ 3,000
<i>Payroll Taxes</i>	\$ 12,352	\$ 10,725	\$ 12,100	\$ 12,700
<i>Retirement Expense</i>	\$ (151)	\$ 2,675	\$ 4,600	\$ 4,300
<i>Employee Health/Life/Disability Ins.</i>	\$ 22,724	\$ 27,225	\$ 38,500	\$ 33,000
<i>Worker's Compensation Exp.</i>	\$ 6,188	\$ 5,375	\$ 5,230	\$ 5,000
<i>Unemployment Expense</i>	\$ -	\$ -	\$ -	\$ -
<i>Training & Travel</i>	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Employee Exp.</i>	\$ -	\$ -	\$ -	\$ -
Total Payroll Expenses	\$ 216,351	\$ 180,875	\$ 245,680	\$ 223,000

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<i>Other Grounds Maintenance Expenses</i>				
<i>Fuel</i>	\$ 9,647	\$ 10,000	\$ 10,000	\$ 11,000
<i>Fertilizer</i>	\$ 8,695	\$ 4,700	\$ 10,000	\$ 7,500
<i>Chemicals</i>	\$ 18,591	\$ 8,525	\$ 15,000	\$ 12,500
<i>Sand & Soil</i>	\$ 5,709	\$ 3,200	\$ 6,500	\$ 5,000
<i>Equipment Repair & Maint.</i>	\$ 13,141	\$ 5,350	\$ 12,500	\$ 10,000
<i>Irrigation Repair & Maint.</i>	\$ 11,839	\$ 11,350	\$ 5,000	\$ 5,000
<i>Misc. Grounds Maintenance</i>	\$ 18,035	\$ 2,500	\$ 7,250	\$ 5,000
<i>Maintenance -Electric</i>	\$ 4,645	\$ 3,400	\$ 3,000	\$ 3,750
<i>Irrigation-Electric</i>	\$ 530	\$ 8,350	\$ 7,000	\$ 8,000
<i>Water, Sewer & Trash-Maint.</i>	\$ 4,496	\$ 1,600	\$ 4,500	\$ 4,500
<i>Raw Water Purchased</i>	\$ 8,758	\$ 6,150	\$ 6,150	\$ 6,700
<i>Dues/Travel</i>	\$ 560	\$ -	\$ 1,250	\$ 500
<i>Small Tools</i>	\$ -	\$ 500	\$ 1,000	\$ 1,500
<i>Equipment Lease-Principal</i>	\$ 40,876	\$ 53,400	\$ 53,400	\$ 54,600
<i>Equipment Lease-Interest</i>	\$ 4,359	\$ 4,550	\$ 4,520	\$ 3,295
<i>Total Other Grounds Maintenance</i>	\$ 149,881	\$ 123,575	\$ 147,070	\$ 138,845
<i>TOTAL GROUNDS MAINTENANCE EXPENSE</i>	\$ 366,232	\$ 304,450	\$ 392,750	\$ 361,845
<i>TENNIS/SWIM EXPENSES</i>				
<i>Tennis Court Maintenance</i>	\$ 8,448	\$ 3,000	\$ 3,000	\$ 3,000
<i>Swimming Expenses</i>				
<i>Wages</i>	\$ 4,328	\$ 7,100	\$ 8,000	\$ 16,500
<i>Payroll Tax</i>	\$ 331	\$ 825	\$ 700	\$ 1,300
<i>Worker's Compensation</i>	\$ -	\$ 225	\$ 250	\$ 500
<i>Supplies</i>	\$ 338	\$ 1,000	\$ 2,500	\$ 2,000
<i>Repair & Maintenance</i>	\$ 2,075	\$ 1,200	\$ 2,500	\$ 2,500
<i>Total Swimming Expenses</i>	\$ 7,072	\$ 10,350	\$ 13,950	\$ 22,800
<i>TOTAL TENNIS/SWIM EXPENSES</i>	\$ 9,485	\$ 13,350	\$ 16,950	\$ 25,800
<i>FOOD AND BEVERAGE EXPENSES</i>				
<i>Payroll Expense</i>				
<i>Salary-Full time</i>	\$ 90,938	\$ 93,000	\$ 103,000	\$ 96,500
<i>Salary-Part-time/Seasonal</i>	\$ 67,849	\$ 76,000	\$ 43,000	\$ 55,000
<i>Overtime/Salary Adjustments</i>	\$ -	\$ -	\$ 3,500	\$ 3,500
<i>Longevity Pay</i>	\$ -	\$ -	\$ 1,600	\$ 1,000
<i>Payroll Taxes</i>	\$ 11,657	\$ 10,950	\$ 11,600	\$ 12,500

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<i>Retirement Expense</i>	\$ 300	\$ 2,000	\$ 2,700	\$ 2,500
<i>Employee Health/Life/Disability Ins.</i>	\$ 10,166	\$ 10,000	\$ 23,100	\$ 25,000
<i>Worker's Compensation Exp.</i>	\$ 4,069	\$ 4,450	\$ 4,300	\$ 4,500
<i>Unemployment Expense</i>	\$ -	\$ -	\$ -	\$ -
<i>Training & Travel</i>	\$ -	\$ -	\$ -	\$ -
<i>Miscellaneous Employee Exp.</i>	\$ -	\$ 250	\$ 500	\$ 500
<i>Total Payroll Expense</i>	\$ 184,979	\$ 196,650	\$ 193,300	\$ 201,000
<i>Other Food & Beverage Expenses</i>				
<i>Propane</i>	\$ 6,828	\$ 7,000	\$ 7,500	\$ 7,500
<i>Alcohol Tax</i>	\$ 6,472	\$ 7,550	\$ 6,800	\$ 8,000
<i>Beer/Wine Purchase</i>	\$ 19,845	\$ 22,000	\$ 22,000	\$ 25,000
<i>Liquor Purchase</i>	\$ 4,083	\$ 6,200	\$ 5,000	\$ 7,000
<i>Food Expense</i>	\$ 70,203	\$ 78,000	\$ 75,000	\$ 85,000
<i>Beverage Expense</i>	\$ 2,336	\$ 3,500	\$ 3,500	\$ 3,000
<i>Supplies</i>	\$ 2,222	\$ 8,500	\$ 10,000	\$ 10,000
<i>Miscellaneous Expenses</i>	\$ 8,453	\$ 2,500	\$ 2,500	\$ 2,500
<i>Linen Expense</i>	\$ 3,462	\$ 3,000	\$ 3,000	\$ 4,000
<i>Equipment Rental</i>	\$ 840	\$ 850	\$ 1,000	\$ 1,000
<i>Equipment Repair & Maint.</i>	\$ 1,780	\$ 6,000	\$ 5,000	\$ 5,000
<i>Liquor License</i>	\$ 1,780	\$ -	\$ -	\$ -
<i>Total Other F&B Expense</i>	\$ 128,304	\$ 145,100	\$ 141,300	\$ 158,000
TOTAL FOOD AND BEVERAGE EXP.	\$ 313,283	\$ 341,750	\$ 334,600	\$ 359,000
TOTAL FUND EXPENSES	\$ 1,020,450	\$ 993,835	\$ 1,064,850	\$ 1,120,500
FUND NET GAIN/(LOSS)	\$ 15,566	\$ 41,005	\$ -	\$ -

**City of Meadowlakes
Proposed Fiscal Year 2018
Recreation Fund Budget**

	<i>Fiscal Year 2016</i>	<i>Anticipated Fiscal Year 2017</i>	<i>Budgeted Fiscal Year 2017</i>	<i>Proposed Fiscal Year 2018 Budget</i>
<i>NON-OPERATING REVENUES AND EXPENSES</i>				
<i><u>Non-Operating Revenues</u></i>				
<i>Net Operating Revenues</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>Transfers in from Reserves</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>Transfers in from General Fund</i>	<i>\$0</i>	<i>\$500</i>	<i>\$500</i>	<i>\$125,000</i>
<i>Total Non-operating Revenues</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$125,000</i>
<i><u>Non-Operating Expenses</u></i>				
<i>Capital Projects</i>				
<i>Building and Facilities</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$25,000</i>
<i>Course Upgrades</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$100,000</i>
<i>Total Capital Projects</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$125,000</i>
<i>Total Non-Operating Expenses</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$125,000</i>
<i>NON-OPERATING NET GAIN/LOSS</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>TOTAL FUND EXPENSES</i>	<i>\$1,020,450</i>	<i>\$993,835</i>	<i>\$1,064,850</i>	<i>\$1,245,500</i>
<i>NET GAIN/(LOSS)</i>	<i>\$ 15,566</i>	<i>\$ 41,005</i>	<i>\$ -</i>	<i>\$ -</i>

City of Meadowlakes
Outstanding Debt Obligations
Fiscal Year 2018

2013 Refunding General Obligation Bonds

Original Issue Amount:	\$3.340 Million
Issue Date:	March 13, 2013
Lender:	Branch Bank & Trust
Term:	15 Years
Interest Rate:	4.80%
Payments Made:	Semi-annually
Total Outstanding Principal beginning of Fiscal Year 2017	\$2,795,000
Total Outstanding Principal end of Fiscal Year 2017	\$2,410,000

(This issue was to refinance the original 2008 Certificate of Obligations at a lower interest rate.)

<i>Fiscal Year</i>	<i>Total Principal</i>	<i>Total Interest</i>	<i>Total Due</i>
2018	\$385,000	\$49,405	\$434,405
2019	\$390,000	\$41,513	\$431,513
2020	\$395,000	\$33,518	\$428,518
2021	\$405,000	\$25,420	\$430,420
2022	\$415,000	\$17,118	\$432,118
2023	\$420,000	\$8,610	\$428,610
<i>Totals</i>	\$2,410,000	\$364,285	\$3,599,285

<i>Total Outstanding Bond Principal as of October 1, 2017</i>	\$2,410,000
<i>Bond Principal Due in Fiscal Year 2018</i>	\$385,000
<i>Total Bond Debt as of October 1, 2018</i>	\$2,025,000

<i>Total Bond Interest Due in Fiscal Year 2018</i>	\$49,405
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<i>Total Bond Principal and Interest Due in Fiscal Year 2017</i>	\$434,405
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*City of Meadowlakes
Outstanding Debt Obligations
Fiscal Year 2018*

Recreation Fund Debt Service

2015 Golf Course Equipment Lease/Purchase

Original Issue Amount:	\$223,112
Issue Date:	October 1, 2015
Lender:	Meadowlakes POA
Term:	5 Years
Interest Rate:	2.25%
Payments Made:	Quarterly
Total Outstanding Principal beginning of Fiscal Year 2018	\$147,853
Total Outstanding Principal end of Fiscal Year 2018	\$103,503

<i>Fiscal Year</i>	<i>Total Principal</i>	<i>Total Interest</i>	<i>Total Due</i>
2018	\$44,350	\$2,954	\$47,305
2019	\$45,357	\$1,948	\$47,305
2020	\$46,386	\$919	\$47,305
2021	\$11,760	\$66	\$11,826
Total	\$147,853	\$5,887	\$153,740

2013 Golf Course Equipment Lease/Purchase

(Assumed from Meadowlakes Public Facility Corporation for Tractor Purchase)

Original Issue Amount:	\$50,000
Issue Date:	August 5, 2013
Lender:	Meadowlakes POA
Term:	5 Years
Interest Rate:	2.25%
Payments Made:	Monthly
Total Outstanding Principal beginning of Fiscal Year 2018	\$19,833
Total Outstanding Principal end of Fiscal Year 2018	\$9,592

<i>Fiscal Year</i>	<i>Total Principal</i>	<i>Total Interest</i>	<i>Total Due</i>
2018	\$10,241	\$341	\$10,582
2019	\$9,592	\$108	\$9,700
Total	\$19,833	\$449	\$20,283

<i>Total Recreational Principal Outstanding as of October 1, 2018</i>	\$167,687
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<i>Recreational Fund Principal Due in Fiscal Year 2018</i>	\$54,592
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<i>Total Recreation Debt as of September 30, 2018</i>	\$113,095
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<i>Total Recreational Interest Due in Fiscal Year 2018</i>	\$3,295
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<i>Total Recreational Principal and Interest Due in Fiscal Year 2018</i>	\$57,887
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*City of Meadowlakes
Outstanding Debt Obligations
Fiscal Year 2018*

Combined Debt Service All Funds

	October 1, 2017	September 30, 2018
2013 Refunding Bond Issue	\$2,410,000	\$2,025,000
2015 Recreation Fund Lease/Purchase	\$147,853	\$103,503
2013 Recreation Fund Lease/Purchase	\$19,833	\$9,592
 Total Combine Debt Service All Funds	 \$2,577,686	 \$2,138,095

In Fiscal Year 2018 \$439,592 in principal will be paid towards the City's outstanding debt, compared to \$448,830 paid in Fiscal Year 2017.

*City of Meadowlakes
Fiscal Year 2018
Fund Reserves*

General Fund Cash Reserves

<i><u>Estimated Cash as of October 1, 2016</u></i>		<i>\$ 405,780</i>
<i><u>Estimated Positive Cash Flow for FY17</u></i>		<i>\$ 22,320</i>
<i><u>Estimated Cash on Deposit as of October 1, 2017</u></i>		<i>\$ 428,100</i>
<i>Anticipated Current Receivables</i>		<i>\$ -</i>
<i>Less Current Anticipated Liabilities</i>		
<i>Current Payables</i>	<i>\$ 20,000</i>	
<i>Deposits Payable</i>	<i>\$ 20,000</i>	
<i>Less Current Anticipated Liabilities</i>		<i>\$ 40,000</i>
<i>Anticipated Unrestricted Cash Flow as of October 1, 2017</i>		<i><u>\$ 388,100</u></i>
<i>Budgeted Cash Inflow for Fiscal Year 2018</i>	<i>\$ 607,650</i>	
<i>Budgeted Cash Outflow for Fiscal Year 2018</i>		
<i>Operational Expenses</i>	<i>\$ 583,650</i>	
<i>Capital Expenditures</i>	<i>\$ -</i>	
<i>Transfers Out to Other Funds</i>	<i>\$ 125,500</i>	
<i>Total Anticipated Cash Outflow for Fiscal Year 2018</i>	<i>\$ 709,150</i>	
<i>Net Anticipated Positive or Negative Cash For Fiscal Year 2018</i>	<i>\$ (101,500)</i>	
<i>Anticipated Cash Reserves as of September 30, 2018</i>		<i><u>\$ 286,600</u></i>
<i>Estimated Negative Cash Flow for Fiscal Year 2018</i>		<i>\$ 101,500</i>

*City of Meadowlakes
Fiscal Year 2018
Fund Reserves*

Debt Service Fund Cash Reserves

<i><u>Estimated Cash as of October 1, 2016</u></i>		<i>\$ 13,650</i>
<i><u>Estimated Positive Cash Flow for FY17</u></i>		<i>\$ 300</i>
<i><u>Estimated Cash on Deposit as of October 1, 2017</u></i>		<i>\$ 13,950</i>
<i>Anticipated Current Receivables</i>		<i>\$ -</i>
<i>Less Current Anticipated Liabilities</i>		
<i>Current Payables</i>	<i>\$ -</i>	
<i>Deposits Payable</i>	<i>\$ -</i>	
<i>Less Current Anticipated Liabilities</i>		<i>\$ -</i>
<i>Anticipated Unrestricted Cash Flow as of October 1, 2017</i>		<i><u>\$ 13,950</u></i>
<i>Budgeted Cash Inflow for Fiscal Year 2018</i>	<i>\$ 434,788</i>	
<i>Budgeted Cash Outflow for Fiscal Year 2018</i>		
<i>Operational Expenses</i>	<i>\$ 434,405</i>	
<i>Capital Expenditures</i>	<i>\$ -</i>	
<i>Transfers Out to Other Funds</i>	<i>\$ -</i>	
<i>Total Anticipated Cash Outflow for Fiscal Year 2018</i>	<i>\$ 434,405</i>	
<i>Net Anticipated Positive or Negative Cash For Fiscal Year 2018</i>	<i>\$ 383</i>	
<i>Anticipated Cash Reserves as of September 30, 2018</i>		<i><u>\$ 14,333</u></i>
<i>Estimated Negative Cash Flow for Fiscal Year 2018</i>		<i>\$ 383</i>

*City of Meadowlakes
Fiscal Year 2018
Fund Reserves*

Utility Fund Cash Reserves

<i><u>Estimated Cash as of October 1, 2016</u></i>		<i>\$ 400,100</i>
<i><u>Estimated Positive Cash Flow for FY17</u></i>		<i>\$ 128,000</i>
<i><u>Estimated Cash on Deposit as of October 1, 2017</u></i>		<i>\$ 528,100</i>
<i>Anticipated Current Receivables</i>		<i>\$ 90,000</i>
<i>Less Current Anticipated Liabilities</i>		
<i>Current Payables</i>	<i>\$ 25,000</i>	
<i>Deposits Payable</i>	<i>\$ 86,000</i>	
<i>Less Current Anticipated Liabilities</i>		<i>\$ 111,000</i>
<i>Anticipated Unrestricted Cash Flow as of October 1, 2017</i>		<i><u>\$ 507,100</u></i>
<i>Budgeted Cash Inflow for Fiscal Year 2018</i>	<i>\$ 1,347,900</i>	
<i>Budgeted Cash Outflow for Fiscal Year 2018</i>		
<i>Operational Expenses</i>	<i>\$ 1,011,000</i>	
<i>Capital Expenditures</i>	<i>\$ 232,000</i>	
<i>Transfers Out to Other Funds</i>	<i>\$ 288,000</i>	
<i>Total Anticipated Cash Outflow for Fiscal Year 2018</i>	<i>\$ 1,531,000</i>	
<i>Net Anticipated Positive or Negative Cash For Fiscal Year 2018</i>	<i>\$ (183,100)</i>	
<i>Anticipated Cash Reserves as of September 30, 2018</i>		<i><u>\$ 324,000</u></i>
<i>Estimated Negative Cash Flow for Fiscal Year 2018</i>		<i>\$ 183,100</i>

*City of Meadowlakes
Fiscal Year 2018
Fund Reserves*

Recreation Fund Cash Reserves

<i><u>Estimated Cash as of October 1, 2016</u></i>		<i>\$ 2,000</i>
<i><u>Estimated Positive Cash Flow for FY17</u></i>		<i>\$ 38,000</i>
<i><u>Estimated Cash on Deposit as of October 1, 2017</u></i>		<i>\$ 40,000</i>
<i>Anticipated Current Receivables</i>		<i>\$ 7,500</i>
<i>Less Current Anticipated Liabilities</i>		
<i>Current Payables</i>	<i>\$ 3,500</i>	
<i>Deposits Payable</i>	<i>\$ -</i>	
<i>Less Current Anticipated Liabilities</i>		<i>\$ 3,500</i>
<i>Anticipated Unrestricted Cash Flow as of October 1, 2017</i>		<i><u>\$ 44,000</u></i>
<i>Budgeted Cash Inflow for Fiscal Year 2018</i>	<i>\$ 1,245,500</i>	
<i>Budgeted Cash Outflow for Fiscal Year 2018</i>		
<i>Operational Expenses</i>	<i>\$ 1,089,500</i>	
<i>Capital Expenditures</i>	<i>\$ 125,000</i>	
<i>Transfers Out to Other Funds</i>	<i>\$ 31,000</i>	
<i>Total Anticipated Cash Outflow for Fiscal Year 2018</i>	<i>\$ 1,245,500</i>	
<i>Net Anticipated Positive or Negative Cash For Fiscal Year 2018</i>	<i>\$ -</i>	
<i>Anticipated Cash Reserves as of September 30, 2018</i>		<i><u>\$ 44,000</u></i>
<i>Estimated Negative Cash Flow for Fiscal Year 2018</i>		<i>\$ -</i>

***City of Meadowlakes
Proposed Fiscal Year 2018
Intra-Fund Transfers***

General Fund

Transfers Out to Other Funds

Transferred to Utility Fund	\$ 500
Transferred to Recreation Fund	\$ 125,000

<i>Total Transfers Out to Other Funds</i>	\$ 125,500
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Transfers into the Fund from Other Funds

Transferred in from the Utility Fund	\$ 113,000
Transferred in from Recreation the Fund	\$ 31,000

<i>Total Transfers into the Fund from Other Funds</i>	\$ 144,000
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Debt Service Fund

Transfers into the Fund from Other Funds

Transfer in from the Utility Fund	\$ 82,500
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<i>Total Transfers into the Fund from Other Funds</i>	\$ 82,500
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Utility Fund

Transfers Out to Other Funds

Transferred to the General Fund	\$ 113,000
Transferred to the Debt Service Fund	\$ 82,500
Transferred to the Recreation Fund	\$ 92,500

<i>Total Transfers Out to Other Funds</i>	\$288,000
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Transfers into the Fund from Other Funds

Transferred in from the General Fund	\$ 500
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<i>Total Transfers into the Fund from Other Funds</i>	\$ 500
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Recreation Fund

Transfers Out to Other Funds

Transferred to the General Fund	\$ 31,000
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<i>Total Transfers Out to Other Funds</i>	\$ 31,000
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Transfers into the Fund from Other Funds

Transferred in from the Utility Fund	\$ 92,500
Transferred in from the General Fund	\$ 125,000

<i>Total Transfers into the Fund from Other Funds</i>	\$ 217,500
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City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item #7-D

DATE: September 12, 2017

REFERENCE: Adoption of Ad Valorem Tax Rate for 2017

Council Meeting Date: September 19, 2017

AGENDA ITEM: Agenda Item 7-D-Ordinance 2017-05 Adopting Ad Valorem Tax Rate for 2017, fiscal year 2018

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Attached for your review and possible approval is Ordinance 2017-05 which adopts the ad valorem tax rate for 2017 (FY18). Due to the proposed tax rate exceeding the calculated effective tax rate two public hearings were required. The first public hearing was held on September 12 at 4:00 pm and the second hearing will be held at the beginning of your Council meeting on the 19th.

The proposed tax rate required to balance the proposed budget is \$0.315 per \$100 taxable value which is about 1% less than last year's rate of \$0.3186. The ad valorem tax rate consists of two separate rates; the maintenance and operation (M&O) rate and the interest and sinking (Debt Service) rate. The M&O rate is utilized by General Fund and provides approximately 46% of the revenue for this fund. The Debt Service rate provides the funding for the retiring of the City's bonded debt and provides approximately 81% of the revenue for this purpose.

RECOMMENDED ACTION:

I would recommend the adoption of Ordinance 2017-05 which adopts an ad valorem tax rate of \$0.1638 for maintenance and operation and a rate of \$0.1512 for interest and sinking purposes for a combined rate of \$0.315 per \$100 taxable valuation.

The adoption of the Ordinance establishing the ad valorem tax rate will require a verbal roll call vote, with each Councilmember's vote so noted within the Ordinance.

ATTACHMENTS:

Ordinance 2017-05

City of Meadowlakes

ORDINANCE 2017-05

September 19, 2017

AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2018 FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018, TAX YEAR 2017; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a budget appropriating revenues generated by the collection of an ad valorem tax levy and other revenue sources for the use and support of the municipal government of the City of Meadowlakes was duly and legally adopted by the Meadowlakes City Council subsequent to a public hearing on said budget, as required by §102.009 of the Texas Local Government Code, prior to the consideration the Ordinance herein; and

WHEREAS, said budget anticipates and requires the levy of an ad valorem tax on all taxable property with the City of Meadowlakes; and

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of Meadowlakes, Texas, adopt a tax rate for the next fiscal year by September 30, 2017; and

WHEREAS, the City Council of the City of Meadowlakes has received the Tax Year 2016 certified property tax roll submitted by the Chief Appraiser of the Burnet County Appraisal District; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of an ad valorem tax rate for Fiscal Year 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MEADOWLAKES, TEXAS, THAT:

SECTION I. There is hereby levied and ordered to be assessed and collected for the use and support of the municipal government of the City of Meadowlakes (the "City") and in order to provide for the budgeted expenditures of said City for the fiscal year October 1, 2017 through September 30, 2018 upon all property, real, personal and mixed, within the

corporate limits of said City on January 1, 2017 subject to taxation, a tax of **\$0.315** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- A. For the maintenance and support of the general government (General Fund), a rate of **\$0.1638** per each \$100 valuation of all property within said City; and
- B. For the interest and sinking fund, bonded or other indebtedness and related fees, a rate of **\$0.1512** per each \$100 valuation of all property within said City.

SECTION II. Taxes levied under this ordinance shall be due October 1, 2017 and if not paid on or before January 31, 2018 shall immediately become delinquent.

SECTION III. All taxes shall become a lien upon the property against which assessed, and the Burnet County Tax Appraisal District, as the assessor and collector of the City, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

SECTION IV. Taxes are payable at the Burnet County Appraisal District in either Burnet or Marble Falls, Texas. The City of Meadowlakes shall have all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION V. It is hereby declared to be the intention of the City Council of the City of Meadowlakes, Texas that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraph, and sections of this ordinance, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION VI. The City Secretary of the City of Meadowlakes, Texas is hereby directed to engross and enroll this Ordinance by copying the caption, penalty clause and effective date clause of this ordinance in the minutes of the City Council of the City of Meadowlakes and by filing said Ordinance in the ordinance records of the City.

SECTION VII. This ordinance shall take effect immediately from and after its passage and publication in accordance with the publication as provided by law.

SECTION VIII. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act.

SECTION IX. A copy of this Ordinance, as adopted, shall be delivered to the Chief Appraiser of the Burnet County Appraisal District. Such copy shall serve as the notice of adoption of the City's tax rate.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
THIS THE 19th DATE OF SEPTEMBER, 2017** by the following vote:

	Vote
Councilperson Baker	_____
Councilperson Barry	_____
Councilperson Brown	_____
Councilperson Drummond	_____
Councilperson O'Hayre	_____

Signed:

**Mary Ann Raesener, Mayor
City of Meadowlakes**

Attest:

Evan Bauer, City Secretary

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Items 8-A

DATE: September 14, 2017

REFERENCE: Extending and Amending
Franchise Agreement with Republic Services

Council Meeting Date: September 19, 2017

AGENDA ITEM: Agenda Items 8-A – Ordinance 2017-06 –Republic Services Agreement

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

In January of 2012 the City entered into a 5-year contract with BFI Waste Services of Texas (now known as Republic Services) for solid waste recycling and collection within the City. The contract expired on January 1st of 2017 and was extended one year. The current expiration date is January 1 2018. While the existing contract had an escalator clause in it that would allow them to adjust the rate according to the published Consumer Price Index (CPI), they have chosen not increase the rate in the past six years. Our current rate for solid waste collection and recycling is \$16.92 per month and we bill our customers \$19.30 per month. The additional \$2.38 per month helps offset billing and collection costs as well as help cover a portion of the cost for brush pick up and leaf collection.

In addition to a \$1 per month rate increase, Republic will also be addressing you regarding a change in the way recycling is picked up. They would like to go from the existing small recycling totes to a 96-gallon wheeled container, similar to our existing trash containers. By doing this they will expand the materials that can be recycled, including glass.

The Ordinance, as drafted, contained an escalator clause that Republic proposed based on the CPI-Trash Index, with a maximum increase of 3% per year. In a recent discussion with Republic, they have requested replacing the escalation clause with a fixed 3% per year increase for years 2 through 5. I have a meeting with them on Tuesday afternoon to discuss the suggested change.

The Ordinance, as drafted and attached, has been reviewed by our legal counsel and I would suggest that should you make any changes to the Ordinance that it be subject to legal counsel approval.

Mr. Dwight Batch our account manager and Mr. Gary Gauci, Republic's Municipal Manager are scheduled to be at your meeting to discuss the change in recycling, and the extension and amendment of the contract.

ACTION REQUIRED:

In order to extend and/or amend our existing contract with Republic, a favorable vote by the Council would be required. As mentioned above, I would suggest that any formal action be subject to final approval by our legal counsel.

ATTACHMENTS:

Ordinance 2017-05 – Amending and Extending the Franchise Agreement with Republic Service

City of Meadowlakes

ORDINANCE 2017-06

September 19, 2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A FIVE (5) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, on January 1, 2012 the City of Meadowlakes ("City") entered into a contractual agreement with BFI Waste Services of Texas, LP, dba Allied Waste Services of Marble Falls, now known as Republic Services, for solid waste collection, recycling and disposal services ("Contract"); and

WHEREAS, the contractual agreement between the City and Republic Services has a mutual option to extend the Contract for an additional FIVE (5) year term; and

WHEREAS, on September 19th, 2017 the city council for the City of Meadowlakes ("City Council") approved and passed a motion to extend the existing contract between the City and Republic Services; and

WHEREAS, the effective date of the extended term shall begin on January 1, 2018 and end on December 31, 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are incorporated into this Ordinance as true and correct findings of fact.

Section 2. Agreement. In consideration of the premises and such other lawful consideration, the receipt and sufficiency of which each of the parties hereto acknowledges, the parties agree as follows:

1. Term of Agreement. The First paragraph of the Contract, Section A, Term of Contract is hereby deleted in its entirety and replaced as follows:

"The term of this Agreement shall be for a period of five (5) years, commencing on January 1, 2018 (the "Effective Date") until December 31, 2022. On or before December 31, 2022 and prior to each December 1st thereafter, the City shall have the option to extend the Contract on a year-by-year basis at the mutual discretion of the City and Contractor, with terms and conditions for the extension stated herein. The City's option shall not extend beyond four years of contract extensions total."

2. Services to be Provided. The third sentence of the Contract, Section B, Service to be Provided is hereby deleted in its entirety and replaced as follows:

"Residential units will be provided with a 96-gallon capacity wheeled and lidded cart for every-other-week recycling collection. All recyclable materials must fit within the container with the lid fully closed. Recycling collection will occur on the same day as residential trash collection."

3. Contract Rates for Service. The final sentence of the Contract, Section K, Contract Rates for Service is hereby deleted in its entirety and replaced as follows:

"The rate price for the year 2018 is as follows:

<u>Calendar Year Rate (per customer per month)</u>	\$17.92
<u>Each extra Cart (per customer per month)</u>	\$5.00

4. Annual Rate Adjustment. The First paragraph of the Contract, Section L, and Annual Rate Adjustments hereby deleted in its entirety and replaced as follows:

"The fees which may be charged by the Contractor for the second and subsequent years of the term hereof shall be adjusted upward up to three percent (3%) maximum per year for years 2 through 5 of this contract; and shall be adjusted downward for years 2 through 5 of this contract if the Trash Index decreases. The justification for any rate increase will be based on the Bureau of Labor Statistics, Garbage and Trash Index. Republic Services will provide the City of Meadowlakes the Garbage and Trash Index from October of 2018 to October of 2019, October of 2019 to October of 2020, October of 2020 to October of 2021, October of 2021 to October of 2022. The year over year difference from October 2018 to October

2019 will be the basis for the first requested rate adjustment and subsequent years will be followed with the ensuing year over year index and rates. Republic Services will provide the City Manager and Council with an update on the requested price adjustment and new price sheet prior to the November City Council meeting for the first requested rate adjustment and subsequent years. Any new and approved rates will take effect as of January 1, of the upcoming year."

5. No Israel Boycott. Section R. No Israel Boycott is hereby added to the Contract as follows:

No Israel Boycott – "Contractor hereby verifies that the Contractor does not boycott Israel and will not boycott Israel through the term of the Contract. In making this verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes."

Section 3. Repealing All Ordinances in Conflict. All other ordinances or parts of ordinances inconsistent or in conflict herewith, or to the extent of such inconsistency or conflict are hereby repealed.

Section 4. Severability. The provisions of this Ordinance are severable, and if any court of competent jurisdiction enters a final order which holds that any section, subsection, sentence, clause, phrase, or other portion of this Ordinance is invalid, illegal, or otherwise unenforceable, then any such portion shall be deemed a separate, distinct and independent provision, and any such ruling shall not affect any other provision of this Ordinance which are not specifically designated as being illegal, invalid or unenforceable, and that all said remaining provisions shall continue in full force and effect.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

Section 6. Effective Date. This Ordinance shall take effect immediately from and after its passage and adoption.

PASSED and APPROVED this 19th day of September, 2017.

ATTEST:

THE CITY OF MEADOWLAKES, TEXAS

Evan Bauer, City Secretary

Mary Ann Raesener, Mayor

ACKNOWLEDGED, ACCEPTED, AND AGREED TO:

REPUBLIC SERVICES

BY: _____

NAME: _____

TITLE: _____

DATE: _____

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 8-B
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DATE: September 14, 2017

REFERENCE: Calling for a Workshop with regards to the Building Committee and Community Improvement Committee ideas

Council Meeting Date: September 19, 2017

AGENDA ITEM: 8-B – Calling for a workshop

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Councilmembers Baker and Brown have requested that the above item be included on your agenda to discuss the possibility of calling for a workshop to discuss the Building Committee and ideas that were developed with the Community Improvement Committee.

I believe Councilmember Baker will discuss this item in more detail at your meeting.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 8-C
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DATE: September 14, 2017

REFERENCE: Organizational Chart
and Job Descriptions

Council Meeting Date: September 19, 2017

AGENDA ITEM: 8-C-Organizational Chart and Job Descriptions

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

Debbie Holley, who is our Human Resource officer and I have been reviewing and updating all the City's job descriptions, we will complete this project by the end of the week and I will have a copy of all job descriptions with the exception of the Municipal Court Judge, City Prosecutor and City Attorney available for review at your meeting on Tuesday.

I will also have an updated organizational chart for your review at this meeting as well.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 8 D&E
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DATE: September 14, 2017

REFERENCE: Closed Session

Council Meeting Date: September 19, 2017

AGENDA ITEM: 8-D&E – Closed Sesssion

FROM: Johnnie Thompson, City Manager

Approved by Counsel: N/A

SUBJECT:

I anticipate that a closed session will be required to discuss personnel matters.