

City of Meadowlakes Stated Meeting Minutes August 15, 2017

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on August 15, 2017, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Staff Present:

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember Bob Brown
Councilmember David Baker

City Manager Johnnie Thompson
City Secretary Evan Bauer
Flood Plan Administer Mike Williams
Golf and Food and Beverage Manager
Jeremy Grubb

Guests Present:

Michael Phillips, Marble Falls
VFD Chief

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.

- 2. PLEDGE OF ALLEGIANCE & PRAYER:** Councilmember Barry led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.

- 4. MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A.** Current Operations and Consent items. Mr. Thompson briefed the Council on operations in general, as well as consent items.
 - B.** Public Works. Mr. Williams briefed the Council on current operations of the Public Works Department, including both the regular recurring items and an update on the mowing cycle for the vacant lots, the fence replacement on Dog Leg, and a Flood Plain map update.
 - C.** Golf and Food and Beverage. Mr. Grubb briefed the Council on golfing and food and beverage operations. He also provided a comparative price analysis of other courses in the area.

- 5. CONSENT ITEMS:**
 - A.** July 18, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary
 - B.** Standard Staff Reports for July 2017.
 - 1.** Ordinance Enforcement & Animal Control July 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 - 2.** Patrol July 2017 Activity Report - provided by Meadowlakes Patrol Officers

3. Building Committee July 2017 Activity Report – Blair Feller, Chairman
4. Vandalism July 2017 Report – Evan Bauer, City Secretary
5. Public Works Department July 2017 Activity Report - Mike Williams, PWD

C. Financial Reports for July 2017 - Johnnie Thompson, City Manager

After Council discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember Barry and was approved by Councilmembers Drummond and Baker. O’Hayre abstained.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Accepting proposed fiscal year 2018 budget, proposed ad valorem tax rate and establishment of date, place, and time of required public hearings. City Manager Johnnie Thompson briefed the Council on the proposed fiscal year 2018 budget. Mr. Thompson advised that the proposed budget could be amended prior to its formal adoption. He also briefed the Council on the ad valorem tax rate required to balance the proposed budget. He proposed an ad valorem tax rate of \$0.315 per \$100 taxable valuation, which is slightly less than the roll back rate and less than last year’s rate of \$0.3186 per \$100 taxable valuation. After due consideration and a general discussion with the City Manager on the proposed budget for fiscal year 2018, a motion was made by Councilmember Drummond to accept the proposed budget as presented by Mr. Thompson. The motion was seconded by Councilmember Brown and carried unanimously.

Councilmember Brown made a motion, which was seconded by Councilmember O’Hayre, to establish the proposed ad valorem tax rate for 2017 at \$0.1512 for interest and sinking and \$0.1638 for maintenance and operation for a total combined ad valorem tax rate of \$0.315 per \$100 taxable valuation. His motion also included establishing the following times and dates for the required public hearings:

Tax Public Hearings:
 September 12th, 2017 at 4:00 p.m.
 September 19th, 2017 at 5:00 p.m.
 Budget Public Hearing
 September 19th, 2017 during City Council Meeting

All hearings to be held at Meadowlakes City Hall, 177 Broadmoor Street, Meadowlakes Texas.

The motion carried unanimously.

B. Discussion/Action: Continued discussion over the Architectural Control Committee. A brief discussion was held among the Council and staff with regard to the Building Committee. No action was taken.

C. Discussion/Action: Capital Improvement Committee Report.

Councilmember Baker advised that he was working on updating the Capital Improvement Committee report and will provide an update in September. No action was taken.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Request from Marble Falls Area Volunteer Fire Department for funding related to the purchase of new rescue equipment and the release of funds held in reserve for purchase of equipment.

Marble Falls Volunteer Fire Chief Mike Phillips requested the funds held in escrow by the City for fire equipment be released to help provide funding for needed equipment on the Department's recently purchased engine. Mr. Thompson advised that per the terms of the contract between the Department and the City, the City escrows \$5,000 per fiscal year to help assist the Department with purchase of equipment. Currently the City has \$10,000 held in escrow for the Department. After discussion, the request was tabled until October, at which time the City will consider releasing the existing \$10,000 held in escrow as well as the additional \$5,000 for fiscal year 2018. **This item was taken out of order. It was discussed after Consent Item 5. C.**

B. Discussion/Action: Retaining auditing firm to conduct the City's fiscal year 2017 audit.

Mr. Thompson briefed the Council on the need to retain an auditing firm to conduct the City's fiscal year 2017 audit. Upon recommendation, Councilmember Barry made a motion to retain the auditing firm Neffendorf & Knopp, PC. of Fredericksburg, Texas, which is the same firm that conducted the fiscal year 2017 audit. The motion was seconded by Councilmember O'Hayre and passed unanimously.

C. Discussion/Action: Nominations to the Burnet County Appraisal District Board of Directors.

After discussion, Council decided not to be a part of the nominating process.

D. Discussion/Action: Ordinance 2017-07 "AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, RESTRICTED PRIOR SERVICE CREDIT TO EMPLOYEES WHO ARE MEMBERS OF THE SYSTEM FOR SERVICE PREVIOUSLY PERFORMED FOR VARIOUS OTHER PUBLIC ENTITIES FOR WHICH THEY HAVE NOT RECEIVED CREDITED SERVICE; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE."

After discussion, no action was taken.

E. Discussion/Action: Contracting with Burnet County to conduct elections for the City.

Mr. Thompson briefed the Council on the need to contract with Burnet County to conduct the City's General Election in May of 2018. The proposed contract with the Burnet County Elections Administrator is identical to the existing contract which provides a minimum cost to the City of \$75 if no election is held

and varying cost depending on the number of entities conducting a contested election. After discussion, Councilmember Drummond made a motion to continue the contract with Burnet County. The motion was seconded by Councilmember Baker and passed unanimously.

F. Discussion/Action: Appointment of a committee to investigate replacing City Attorney and City Prosecutor. Mayor Raesener briefed the Council on the need to investigate the replacement of the existing City Attorney as well as the attorney that serves as our municipal court prosecutor. Mayor Raesener appointed Councilmembers Barry and Brown to the committee to investigate this matter.

G. Adjourned to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072 at 5:42 p.m.

H. Reconvened into open session at 7:55 p.m. No action was taken.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. Public Tax hearing will be held on Tuesday, September 12, 2017 at 4:00 p.m.
- B. Public Tax and Budget hearing will be held prior to the next regular Council meeting September 19, 2017 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 8:28 p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: August 30, 2017

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: August 30, 2017