

City of Meadowlakes

AGENDA

City Council Workshop

**Tuesday, July 18, 2017 – 3:30 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas**

Notice is hereby given that a Workshop of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, July 18, 2017, at 3:30 p.m. at the Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. FISCAL YEAR 2018 BUDGET-Thompson**
- 2. COMMUNITY IMPROVEMENT COMMITTEE REPORT-Baker/Brown**
- 3. ARCHITECTURAL CONTROL COMMITTEE COMPONENT OF THE BUILDING COMMITTEE-Baker/Brown**
- 4. ADJOURNMENT**

City Council Meeting

**Tuesday, July 18, 2017 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas**

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, July 18th, 2017, at 5:00 p.m. at Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes before the commencement of the City Council Meeting, and each will be limited to a maximum speaking time of three (3) minutes.*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only. Recommendations or action discussion not allowed.)*

- A. Consent Items-City Manager Johnnie Thompson
- B. Public Works-Mike Williams
- C. Food and Beverage & Golf Operations-Jeremy Grubb

5. CONSENT ITEMS *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).*

- A. Minutes of the June 29, 2017 City Council Meeting.
- B. Standard Staff Reports for June 2017.
 - 1. Ordinance and Animal Control Report
 - 2. Patrol Activity Report
 - 3. Building Committee Report
 - 4. Vandalism Report
 - 5. Public Works Report
- C. Financial Reports for June 2017 and 3rd Quarter FT2017.

6. OLD BUSINESS

7. NEW BUSINESS

- A. Discussion/Action: Ordinance 2017-03 – “AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS APPOINTING THE CHIEF JUDGE AND ASSOCIATE JUDGE OF THE MEADOWLAKES MUNICIPAL COURT OF RECORD NUMBER 1; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATED OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; OPEN MEETING, AND EFFECTIVE DATE AND RELATED MATTERS.” –Judge Don Adams/Thompson
- B. Discussion/Action: Fiscal Year 2018 Budget and Budget Calendar. – Thompson
- C. Discussion/Action: Appointment by Mayor of two members of the Council to serve as members to the “Application Review Committee” for reviewing applications for either vacant or expiring members of the City of Meadowlakes Building and Planning and Zoning Committees.-Thompson

8. COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov’t Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person’s public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meetings:

A. Workshop Tuesday August 8th, 2017 (time to be announced)

B. Regular Scheduled Council Meeting Tuesday, August 15, 2017 at 5:00 p.m.

9. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on July 14th, 2017 at 8:00 a.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer

Evan Bauer, City Secretary

/s/ Mary Ann Raesener

Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes Workshop Minutes June 29, 2017

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Bob Brown
Councilmember Jerry Drummond
Councilmember David Baker

Staff Present:

City Manager Johnnie Thompson

Workshop was called to order at 3:30 p.m. by Mayor Raesener. The following items were discussed during the meeting with no formal action being taken by the Council.

- Fiscal year 2018 budgeting process – Thompson
- Infrastructure needs – Thompson
- Community improvement committee report – Baker
- Architectural control committee component of the building committee – Baker
- Town Hall meeting – Brown
- Adjournment

The workshop was adjourned at 4:55 p.m.

City of Meadowlakes Stated Meeting Minutes June 29, 2017

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on June 29, 2017, beginning at 5:06 p.m. in accordance with the duly posted notice of said meeting.

Council

Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember Bob Brown
Councilmember David Baker

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Flood Plan Administer Mike Williams
Pro Shop Manager Jeremy Grubb
Utility Billing Clerk Evan Bauer

Guests Present:

Judge Don Adams

Guests Present:

City of Marble Falls rep. Eric Belaj

Note: *The order of presentation and consideration of was changed.*

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:06 p.m. and announced the presence of a quorum.

2. PLEDGE OF ALLEGIANCE & PRAYER: Councilmember Barry led the Council and guests in the Pledge of Allegiance. Councilmember Baker led the Council and guests in prayer.

3. CITIZEN COMMENTS: Resident Carolyn Richmond suggested the City adopt and prioritize spending decisions for capital improvements. She also commented on an ordinance that states that fences and hedges of houses on the golf course can be no more than four feet high but a lot of shrubs are out of compliance, which makes it difficult for that area on the course to be mowed. She also suggested changing the time for City Council meetings, because 5:00pm is early for anyone who works. Finally, she suggested the citizen comments should be allowed before council votes.

4. MONTHLY STANDARD LIVE REPORTS: The following live reports were given by staff:

- A.** Current Operations and Consent items- Mr. Thompson briefed the Council on operations in general, as well as consent items.
- B.** Public Works- Mr. Williams briefed the Council on current operations of the Public Works Department.
- C.** Golfing and Food and Beverage- Mr. Grubb briefed the Council on golfing and food and beverage operations.

5. CONSENT ITEMS:

A. May 16, 2017 City Council Meeting Minutes – Loren Meiner, City Secretary

B. Standard Staff Reports for May 2017.

- 1.** Ordinance Enforcement & Animal Control May 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
- 2.** Patrol May 2017 Activity Report - provided by Meadowlakes Patrol Officers
- 3.** Building Committee May 2017 Activity Report – Blair Feller, Chairman
- 4.** Vandalism May 2017 Report – Loren Meiner, City Secretary
- 5.** Public Works Department May 2017 Activity Report - Mike Williams, PWD

C. Financials Reports for May 2017 - Johnnie Thompson, City Manager

After Council discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember O'Hayre and passed unanimously.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Appointment to fill vacant position on the Meadowlakes Building Committee. Mr. Thompson advised the Council and guests that there have been no applicants for the open position for Place 6 on the Building Committee. Mr. Thompson recommended that the open position continue to stay open since we will begin the process in July

to fill several committee positions whose terms expire on October 31, 2017. Further discussion will be anticipated at the July City Council meeting. No action was taken.

- B. Update: Obtaining treated effluent from the City of Marble Falls for supplemental water to irrigate golf course.** Mr. Williams introduced Eric Belaj, City of Marble Falls Engineer, who briefed the Council on the progress being made with the extension of reclaimed water lines to the City of Meadowlakes to assist with irrigating the golf course. Mr. Belaj advised that the City of Marble Falls, with the assistance of the City of Meadowlakes, recently obtained a \$58,000 grant from LCRA to help subsidize the installation of the required pipe to the City of Meadowlakes. It is anticipated that the project will be completed by October.
- C. Update: Website.** Mr. Williams advised the Council and guests that the Meadowlakes website is now fully functioning. We do have several bugs to work out. We also have several months of back documents to upload which will be completed by the end of June. No action was taken.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Ordinance 2017-02. AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS; CONFIRMING THE APPOINTMENT OF A CITY SECRETARY.

Mr. Thompson advised the Council and guests that Loren Meiner, the current City Secretary/Court Clerk, has turned in her resignation and will be moving out of state. Mr. Thompson advised that the current Meadowlakes Utility Billing Clerk, Ms. Evan Bauer, has been appointed to this position, subject to Council final review and approval. He advised that ordinance 2017-02 "AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS; CONFIRMING THE APPOINTMENT OF A CITY SECRETARY" confirmed this appointment and recommended its passage.

Councilmember Barry made a motion to approve Ordinance 2017-02. AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS; CONFIRMING THE APPOINTMENT OF A CITY SECRETARY. The motion was seconded by Councilmember Drummond and passed unanimously.

Ms. Evan Bauer was sworn in by Municipal Court Judge Don Adams.

- B. Discussion/Action: Fiscal Year 2018 Budget and Budget Calendar.** A general discussion was held among the Council and staff regarding the budgeting process, and it was determined that a budget workshop would be held on July 11th at a time to be announced.
- C. Discussion/Action: Infrastructure needs and possible financing methods.** No discussion or action was taken.

D. Discussion/Action: Adjourning to closed session per Section §551. 074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551. 0720. No action was taken.

E. Discussion/Action: Reconvene in open session and action as may be required from closed session. No action was taken.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

- A.** Workshop will be held on Tuesday, July 11, 2017. Time will be determined.
- B.** The next regularly scheduled meeting will be held on Tuesday, July 18, 2017, at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:36 p.m.

Approved: _____ **Date:** July 18, 2017
Mayor, Mary Ann Raesener

Attest: _____ **Date:** July 18, 2017
City Secretary, Evan Bauer

Ordinance Enforcement and Animal Control Report
Summary
June 2017

Calls Received: Ordinance line: 17
Animal Control line: 12
Security Gate: 1
City Hall: 3

75 warning letters or notices were issued during the month of June:

12 letters regarding Ordinance 4-75 – pets not registered in the City
2 letters regarding Ordinance 6-43 - shrubs at intersection affecting line of sight
19 letters regarding Ordinance 20-55 – trash containers visible from the street
3 letters regarding Ordinance 20-55 – limbs on property over 14 days
11 letters regarding Ordinance 20.55 – yard or lots needing mowing
2 letters regarding Ordinance 20-55 – old appliance or debris stored in driveway
2 letters regarding Ordinance 22-7 - address required for all residences
4 letters regarding Ordinance 20-55 – grass clippings in street or curbs need trimming
14 letters regarding Ordinance 28-56 – vehicle, trailer or golf cart parked on lot
3 letters regarding Ordinance 28-56 – golf cart stored on drive
1 letter regarding Ordinance 28-56 – trailer, boat or RV parked on drive over 3 days
1 letter regarding PMC 302.7 - fence in disrepair
1 letter regarding PMC 302.4 - trees overhanging street need to be trimmed

27 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone, parking on the street over the allowed time period or parking a trailer, RV or boat on street at night

5 Warning Notices were issued - one regarding Ordinance 4-5 - for allowing dogs past lot line unrestrained, one regarding Ordinance 4-75 - for failure to register pet with City, one regarding Ordinance 28-56 - for parking a vehicle on lot, one regarding Ordinance 6-35 - for building a structure without a building permit and one regarding Ordinance 22-7 for failure to have an address for residence

1 Lost dog delivered to Marble Falls Animal Shelter

10 Verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
Animal Control Officer
July 3, 2017

MEADOWLAKES PATROL ACTIVITY REPORT June 2017

<u>DATE</u>	<u>DAY</u>	<u>DEPUTY</u>	<u>START TIME</u>	<u>END TIME</u>	<u>HRS</u>	<u>CITATION</u>	<u>WARNING</u>	<u>VERBAL</u>	<u>OTHER</u>	<u>NOTES</u>	<u>Begin Mileage</u>	<u>End Mileage</u>	<u>Miles Driven</u>
6/1/17													
6/2/17													
6/3/17													
6/4/17													
6/5/17													
6/6/17	Tues	Koenning	3:30pm	7:30pm	4	2	0	0	0	Patrol & radar	73737	73755	18
6/7/17	Wed	Bindseil	5:00pm	9:00pm	4	0	0	0	0	Patrol & radar	35887	35897	10
6/8/17	Thurs	Bindseil	5:00pm	9:00pm	4	0	0	0	0	Patrol & radar	36110	36124	14
6/9/17	Fri	Koenning	3:00pm	7:00pm	4	1	1	0	0	Patrol & radar	74144	74155	11
6/10/17													
6/11/17													
6/12/17	Mon	Bindseil	5:00pm	9:00pm	4	0	0	0	0	Patrol & radar	36331	36345	14
6/13/17													
6/14/17	Wed	Koenning	7:30am	11:30am	4	0	1	0	0	Patrol & radar	74547	74561	14
6/15/17													
6/16/17													
6/17/17													
6/18/17													
6/19/17	Mon	Koenning	4:00pm	8:00pm	4	0	1	1	0	Patrol & radar	75131	75114	17
6/20/17	Tues	Koenning	8:30am	11:30am	3	0	1	0	0	Patrol & radar	75137	75152	15
6/21/17	Wed	Bindseil	5:00pm	9:00pm	4	0	0	0	0	Patrol & radar	36712	36723	11
6/22/17													
6/23/17	Fri	Koenning	7:00am	10:00am	3	0	0	0	0	Patrol & radar	75421	75436	15
6/24/17													
6/25/17													
6/26/17													
6/27/17	Tues	Bindseil	5:00pm	9:00pm	4	0	0	0	0	Patrol & radar	36999	37012	13
6/28/17	Wed	Koenning	7:00am	10:00am	3	0	1	0	0	Patrol & radar	75787	75802	15
6/29/17													
6/30/17													
7/1/17													

TOTALS:

45

3

5

1

0

167

City of Meadowlakes

June 2017

Building Committee Report

Authorized By: Blair Feller,
Building Committee Chairman

Approved Permits

	<i>Issued</i>	<i>Outstanding</i>	<i>Total</i>
Deck			
Fence		4	4
Remodel	1	7	8
New Home	1	8	9
Variance			
Patio Cover		1	1
Arbor			
Swimming Pool/Hot Tub		2	2
Play Scape		1	1
Other- Boat Docks/Garage		3, 2	5
Plat Amendment			
Consultation			
Permit Revision			
Total	2	28	30

Applications Denied

Deck			
Fence			
Remodel			
New Home			
Variance			
Patio Cover/Stoarge Addition			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total			

City of Meadowlakes

VANDALISM/INCIDENTS – June 2017

None.

MEMORANDUM

Date: July 11, 2017
To: Honorable Mayor and Council
From: Mike Williams, Public Works Director
Subject: Public Works Activity Report

To follow is a list of some of the activities of the PWD the past month:

1. Tasks for the POA that were done include: Routine maintenance at the guard gate (weeding flower beds, mowing), weekly mowing and cleaning of the lakeside pavilion and children's park. 1 mowing cycle of vacant lots, replaced the old sign at the lake park entrance, continued work on the repair/replacement of a portion of the fence between Meadowlakes and Marble Falls in the area of the cemetery. We have started installing the replacement privacy fence and are almost complete with that portion of the project. As of 7/11 we have spent about 420 man hours on the fence project.
2. Johnnie and Mike continue to work with R.C. Collins, P.E. with Southwest Engineers along with 2 other consulting engineers regarding the possible upgrades to the raw water pump station as well as pump replacement at the water treatment plant. We are also looking at options for either raising or relocating the sewage lift station on Firestone Drive which is located in the 100 year floodplain. Southwest Engineers has provided engineering services for Meadowlakes for the past 20 years.
3. Approximately 2 years ago FEMA began a process of updating the floodplain maps for the Lake Travis watershed. We have participated in several meetings regarding this and after input from Meadowlakes and other communities in the area FEMA has developed and sent out new preliminary floodplain maps. Our current maps were implemented in 2012 and there are very few changes on the new maps and a printed copy of the new maps are available for viewing at city hall. I attended a meeting with FEMA on June 21st and it appears that the next step in the process is a 90 day review period that should begin sometime in September and we can expect the new maps to become effective the latter part of next year. I will be working with FEMA to draft an ordinance to adopt the new maps with provisions to allow boat docks to be built without a variance to the elevation requirement.
4. Drainage improvements at the wastewater treatment plant are complete except for the new headwall installation that Johnnie has mentioned.
5. Staff has completed the expansion of an existing equipment shed at the wastewater treatment plant. We will have some interior work to do as time allows.
6. 1 new residential irrigation system permit was issued.
7. The second new pump at the wastewater treatment plant has been installed and we expect it to be in operation by the end of this week.

Monthly Treated Water Totals (Million Gallons)

	2014	2015	2016	2017
January	8.1	6.1	7	7.3
February	7.5	7	7.6	8.0
March	11.3	7.8	10.3	11.5
April	14.4	11.9	9.9	12.7
May	12	8.9	9.2	16.5
June	11.3	13	15	17.3
July	15.2	24.3	24.8	
August	16.3	24.7	18.6	
September	15.3	21.8	17.9	
October	17.1	17.8	18.8	
November	9.2	7.7	10.5	
December	7.8	6.5	7.4	
Annual Total	145.5	157.5	157	

City of Meadowlakes

Third Quarter Financial Report

June 30th, 2017

Overview

This report summarizes the City's overall financial position for the first nine months of the current fiscal year. This report will give the reader a brief picture of the City of Meadowlakes financial status for the period of October 1, 2016 through June 30, 2017. This report has been compiled by staff and the figures presented here are unaudited.

This report is based on detailed information generated by the City of Meadowlakes financial reports.

General Fund-Overview

At the end of the first nine months, the General Fund revenues were approximately 2.8% less than budgeted, and expenses was about 8.3% less than those budgeted. The net gain for the Fund were \$21,100 greater than estimated for this period and nearly \$30,000 higher than for the same period last fiscal year. The decreased revenues were offset by a decrease in anticipated expenses.

General Fund
Comparison of Projected Revenues and Expenses
To Actual as of June 30, 2017

	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Total Revenue	\$574,605	\$513,401	\$498,823
Total Expenditures	\$574,605	\$419,628	\$383,931
Net Gain/Loss	\$ -0-	\$93,773	\$114,892

General Fund Revenues – The decrease in income for the period is mainly due to receiving less revenue from cable franchise fees than was budgeted. In comparing total earnings for the period to those for the same period last fiscal year, the Fund had approximately \$77,900 more income. This increase in revenue is due to transfers into the General Fund from the Utility Fund and the Recreation Fund, which offset administrative expenses assumed by the General Fund.

General Fund
Comparison of Projected Revenues
To Actual as of June 30, 2017

General Fund Revenue	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Ad Valorem Taxes	\$352,400	\$345,352	\$346,705
Franchise Fees	\$75,200	\$59,099	\$42,655
Building Income	\$5,250	\$3,872	\$4,945
Judicial Income	\$4,000	\$3,120	\$2,716
Miscellaneous	\$4,200	\$1,793	\$1,973
Transfer In	\$133,555	\$100,165	\$99,829
TOTAL REVENUE	\$574,605	\$513,401	\$498,823

Ad Valorem Tax: Ad Valorem (Property Taxes) revenues for the period are slightly above those budgeted for the period, with a collection rate at the end of June at 98%; 0.2% greater than at the same time last year.

Franchise Fees: Franchise fees collected for the period were about \$16,500 less than those budgeted for the period, this is mainly due to less income from cable franchise fees than anticipated.

Building Income: Income from the issuance of building permits within the City was approximate \$1,000 greater than those budgeted and those for the same period last year.

Judicial Income: Court related income was up slightly over those budgeted for the period.

Miscellaneous Income: Miscellaneous income was up slightly over that budgeted for the period.

Transfer in From Other Funds: The General Fund receives, transfers in from both the Utility Fund and the Recreation Fund. In the fiscal year 2017, all general administrative expenses for all funds were combined under the General Fund. Both the Utility Fund and the Recreation Fund transfer funds monthly into the General Fund to cover each funds portion of these expenditures.

Total Revenue: At the end of June the Fund had received approximately 87% of its budgeted revenues.

General Fund Expenses – General Fund expenses for the period were about 55% greater than those at this time last year. The vast majority of the increase in expenses over those of last year is due to increased administrative expenses, as noted above. The Fund's expenses were about 19% less than those budgeted for the period.

General Fund
Comparison of Projected Expenses
To Actual as of June 30, 2017

General Fund Expenses	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Employee Related	\$324,455	\$239,007	\$228,743
General Administrative	\$107,200	\$92,446	\$69,079
Ordinance/Animal Control	\$27,375	\$20,514	\$16,759
Traffic Control	\$15,470	\$12,066	\$13,874
Fire/EMS Services	\$77,750	\$4,595	\$54,476
Transfer to Other Funds	\$22,355	\$1,000	\$1,000
TOTAL EXPENSES	\$574,605	\$419,628	\$383,931

General Fund Cash Flow – The General Fund experienced a positive cash flow of approximately \$106, 000 for the period, which is about \$8,000 less than for the same period last year. The Fund is expected to have a negative cash flow for the remainder of the fiscal year.

General Fund Net Gain - The Fund showed a net gain of just under \$115,000 for the period, which was \$21,100 greater than budgeted and about \$30,000 higher than the same period last fiscal year.

Utility Fund-Overview

The Utility Fund is performing considerably better than anticipated with revenues for the first nine months of the fiscal year exceeding those budgeted and with less than budgeted expenses. Revenues for this period were 7% greater than those budgeted and were 7% greater than revenues for the same period last fiscal year. Year-to-date expenses were 9.4% less than budgeted and approximately 5% less than the expenses for the same period last fiscal year.

Utility Fund
Comparison of Projected Revenues and Expenses
To Actual as of June 30, 2017

	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Total Revenue	\$1,262,950	\$907,665	\$975,526
Total Expenditures	\$1,262,950	\$949,518	\$860,515
Net Gain/Loss	\$ -0-	(\$41,853)	\$115,011

Utility Fund Revenues – The vast majority of the revenue streams for the Utility Fund exceeded those amounts budgeted for the period and exceeded last fiscal years revenues for the same period. Total revenues for the period exceed those budgeted by nearly \$75,000; they also exceeded those for the same period last fiscal year by approximately the same amount.

Utility Fund
Comparison of Projected Revenues
To Actual as of June 30, 2017

Utility Fund Revenues	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Water Sales	\$430,000	\$280,960	\$320,685
Sewer Service	\$511,200	\$383,400	\$388,306
Garbage Revenue	\$204,000	\$153,000	\$154,317
Contract Services	\$95,000	\$71,250	\$79,784
Connect Fees	\$8,000	\$7,875	\$12,400
Miscellaneous	\$14,750	\$11,180	\$20,034
TOTAL REVENUE	\$1,262,950	\$907,665	\$975,526

Water Sales: Income from the sale of water for the period exceeded those budgeted by 12.5% and exceed water sales for the same period last year by 9%. Based on previous trends and extended weather forecasts, it is anticipated that water sales will exceed those budgeted for the fiscal year.

A total of 931 water customers were billed in June 2017.

Sewer Service: Income from sewer service is a rather stable funding stream and is on track to meet its targeted budget income amount. A total of 920 sewer customers were billed in June 2017.

Garbage Revenue: The City utilizes an outside vendor for the collection and disposal of solid waste within the City. This funding stream is also very stable with a total of 884 customers billed in June. This revenue stream is expected to meet its targeted budget for the fiscal year.

Contract Services: Contract Service income are revenues derived from services provided to the Meadowlakes POA via a contract. The contract amount is \$95,000 per year paid on a monthly basis. Income for the period was \$8,029 greater than budgeted for the period. It appears that September's income was posted in October instead of September.

Connect Fees: New water and sewer tap revenue for the period exceed those budgeted for the entire fiscal year. A total of 8 new water and sewer connections have been made in the first nine months of the fiscal year.

Miscellaneous: Miscellaneous income exceeds those budgeted for the period and was just slightly less than the total budgeted for the fiscal year. The increased income was mainly derived from providing additional services to the POA not covered within our contract, as well as a reimbursement by our insurance carrier for damages due to a sewer backup that occurred in the prior fiscal year and reimbursement for the repair of a damaged water main by a cable contractor.

Total Income: At the end of June the Fund had generated approximately 77% of its budgeted income for the fiscal year. Based on prior trends it is anticipated that the Fund should end the year with revenues greater than those budgeted.

Utility Fund Expense – Operational expenses for the Utility Fund for the period were approximately 9.4% (\$89,000) less than budgeted and about 5% less than total expenses for the same period last fiscal year.

Utility Fund
Comparison of Projected Expenses
To Actual as of June 30, 2017

Utility Fund Expense	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Employee Related	\$398,300	\$268,872	\$295,150
Administrative	\$32,950	\$31,501	\$29,360
Water Treatment	\$194,500	\$75,527	\$142,374
Wastewater Treatment	\$69,500	\$68,661	\$50,797
Other Operational	\$96,595	\$64,013	\$78,605
Garbage Service	\$185,000	\$137,862	\$138,650
Transfers to Other Funds	\$286,105	\$214,079	\$214,582
TOTAL EXPENSES	\$1,262,950	\$860,515	\$949,518

Employee Related Expenses: Employee related costs for the period were 8.9% less than budgeted. The decrease in employee expenses is mainly due to having two positions budgeted but not filled.

Administrative Expenses: Administrative costs exceed those budgeted for the period, mainly due to the cost associated with maintaining our water meter reading software.

Water Treatment Expenses: Expenses related to water treatment for the period were about 47% less than that budgeted. Budgeted but not purchased, water meters were the primary contributing factor to the decrease in expense.

Wastewater Treatment Expenses: Expenses related to the treatment of wastewater exceeded its budget for the period due to the cost of the renovation of the sewage lift station at the wastewater treatment plant.

Other Operational Expenses: Other operational expenses for the period were approximately 18% below those budgeted for the period. The vast majority of the line items within this expense category were below those budgeted.

Garbage Service Expense: This expense line item will vary only slightly during the fiscal year and is on track to end the fiscal year very near or slightly below its budgeted expenses.

Transfer to Other Funds: The Utility Fund makes three transfers each month to other funds of the City. A transfer to the General Fund provides funding for administrative expenses that it incurs on behalf of the Utility Fund such as administrative salaries, office operations, insurance and audit expenses. A monthly transfer to the Debt Service Fund provides funding for a portion of the City's bonded indebtedness and a transfer to the Recreation Fund to help offset the cost of irrigation of the City's treatment effluent onto the golf course.

Total Expenses: The Fund's total expenditures for the period were about \$89,000 less than those budgeted. Pending any additional major complications, the Fund's total expenses should end the fiscal year less than budgeted.

Utility Fund Cash Flow – The Utility Fund has experienced a positive cash flow of slightly under \$131,000 compared to about a \$16,000 positive cash flow for the same period last fiscal year. Please note that last year the Fund paid just over \$47,000 in principal payments, which was not incurred in FY17.

Utility Fund Net Gain - The Fund's net gain for the period stands at nearly \$115,000 compared to a budgeted loss of \$41,850.

Debt Service – Overview

The Debt Service Fund is performing as budgeted for the first nine months of the fiscal year. Income for the period is slightly greater than that budgeted and expenses are as budgeted.

Debt Service Comparison of Projected Revenues and Expenses To Actual as of June 30, 2017

	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Total Revenue	\$442,298	\$411,414	\$415,723
Total Expenditures	\$442,298	\$28,649	\$28,649
Net Gain/Loss	\$0	\$338,784	\$387,074

Recreation Fund - Overview

Recreation Revenues for the first nine months of the fiscal year fell short of those budgeted by about \$25,000 (3.4%), but exceeded revenues for the first half of last fiscal year by 6.8%. Expenses for the period were 11.5% less than those budgeted and about \$2,000 more than for the same period last year.

Recreation Fund Comparison of Projected Revenues and Expenses To Actual as of June 30, 2017

	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Total Revenue	\$1,064,850	\$795,060	\$770,309
Total Expenditures	\$1,064,850	\$813,274	\$719,201
Net Gain/Loss	\$0	(\$18,214)	\$51,108

Recreation Fund Revenues:

As mentioned above, the Recreation Fund revenues for the period were less than those budgeted. While the Fund came close to generating adequate operational revenues to cover actual operational costs, it did come up short by approximately \$18,800. This loss was made up from funds transferred in from the Utility Fund.

Recreation Fund Revenues:

Recreation Fund Comparison of Projected Revenues To Actual as of June 30, 2017

Recreation Fund Revenues	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Prepaid (Member Dues)	\$243,350	\$182,510	\$203,181
Pro Shop	\$371,250	\$282,175	\$258,052
Food and Beverage	\$342,750	\$259,025	\$236,332
Miscellaneous	\$14,500	\$1,600	\$2,869
Transfers In	\$93,000	\$69,750	\$69,875
TOTAL REVENUE	\$1,064,850	\$795,060	\$770,309

Prepaid (Membership Dues): Income from prepaid golfing exceeded those budgeted for the period by just under

\$21,000 and exceed revenues for the same period last fiscal year by about \$29,000. At the end of June, we had a total of 79 golfing members.

Pro Shop Revenues: Revenues generated by the pro shop were less than those budgeted for the period by 5.8%; they exceeded those for the same period last fiscal year by 5.8%. Most all revenue streams from the pro shop fell short of their budgeted amounts.

Food and Beverage (F&B) Revenues: While F&B revenues were 8.9% below those budgeted for the period they exceeded those for the same period last fiscal year by 3%.

Miscellaneous Revenues: Miscellaneous revenues for the period were slightly greater than budgeted for the period.

Transfer from Other Funds: The Recreation Fund receives a monthly transfer from the Utility Fund to help offset some of the costs associated with the golf courses' dispersing the City's treated effluent. The Utility Fund will transfer \$93,000 into the Recreation Fund in FY2017.

Total Revenues: The Fund's income for the period fell short of those budgeted for the period. The Fund's revenues are anticipated to end the year at approximately 5-7 percent below those budgeted for the year.

Recreation Fund Expenses:

The Recreation Fund expenses for the period were 16.4% less than those budgeted for the period.

**Recreation Fund
Comparison of Projected Expenses
To Actual as of June 30, 2017**

Recreation Fund Expense	Annual Budget	Projected Budget as 6/30/17	Actual as of 6/30/17
Administrative	\$114,700	\$83,607	\$71,716
Pro Shop	\$205,850	\$157,253	\$168,414
Grounds Maintenance	\$392,750	\$302,878	\$225,282
Food and Beverage	\$334,600	\$258,936	\$249,987
Miscellaneous	\$16,950	\$10,600	\$3,802
TOTAL EXPENSES	\$1,064,850	\$813,274	\$719,201

Administrative Expenses: Administrative expenses for the period came in at just over 14.2% below those budgeted for the period. Most expense line items within this category are very close or below those budgeted for the period, except software update which exceed its budget due to the revamping of the golf course's website.

Pro Shop Expenses: Total Pro Shop expenses for the period were 7.1% above those budgeted. This is due to approximately \$7,000 in additional payroll expense and about \$15,000 more in inventory purchases than was budgeted.

Grounds Maintenance Expenses: Grounds Maintenance expenses for the period were 25.6% less than budgeted and 13.5% less than ground maintenance expense for the same period last fiscal year even though approximately \$32,000 in additional principal payments were made in FY17. Employee related expenses contributed to the vast majority of the decreased expenses for this expense category.

Food and Beverage Expenses: F&B expenses for the period were 3.5% less than those budgeted and came in 3.9% less expenses for the same period last fiscal year. Most all expense line items were below those budgeted for the period.

Miscellaneous Expenses: Miscellaneous expenses cover those costs incurred in the operation and maintenance of the pool and tennis courts and are in line with those budgeted for the period.

Total Expenses: Total Expenses for the period were approximately \$99,000 (11.6%) less than those budgeted and were just over \$2,000 less in total expenses for the same period last fiscal year.

Recreation Fund Cash Flow:

The Recreation Fund in the past had issues with inadequate cash flows to cover its operational expenses. The Fund began the fiscal year with less than \$1,500 in uncommitted cash, and at the end of June, the Fund's uncommitted cash flow had increased to approximately \$54,000. The Fund's uncommitted cash flow has remained relatively stable even though the Fund did experience a very significant loss in May. Due to the nature of the income and expenses of the Fund, cash flow will have to be monitored carefully to ensure adequate funds are available to meet the needs of the Fund.

Net Gain/(Loss):

The Fund has experienced a net gain of just over \$51,000 this fiscal year. This compares to a \$132 net gain for the same time frame last fiscal year.

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Food and Beverage (F&B) Profit and Loss Review

The actual calculation of profit or loss of F&B operations is somewhat complicated since several administrative expenses benefit both golfing operations and F&B. If you factor only those expenses that are strictly identified as F&B expenses the operation has lost approximately \$13,655 in the first nine months of the fiscal year. If you factor a portion of administrative expenses such as utilities, credit card process and advertising expenses, etc. F&B's operation lost increased to just over \$33,000 in the first nine months of the fiscal year.

Nearly \$20,000 of this loss occurred in May during the reorganization of F&B operations.

City of Meadowlakes

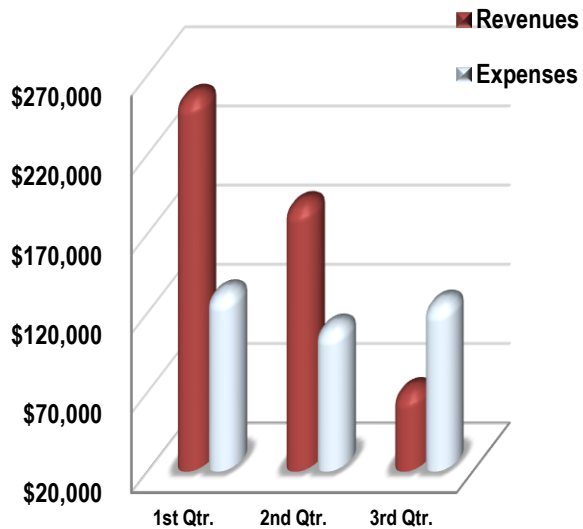
June 2017 Financial Statements

Run Date: 7/12/2017

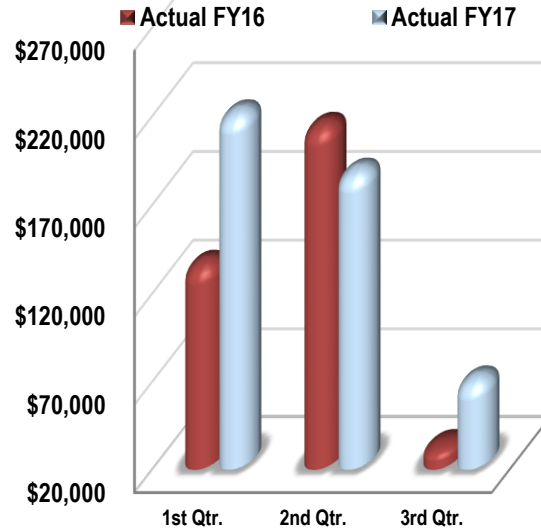
General Fund Snapshot

June 2017

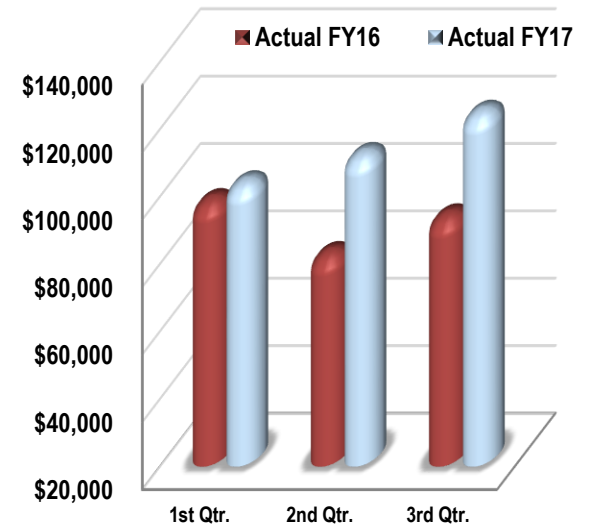
Income vs. Expense Trend



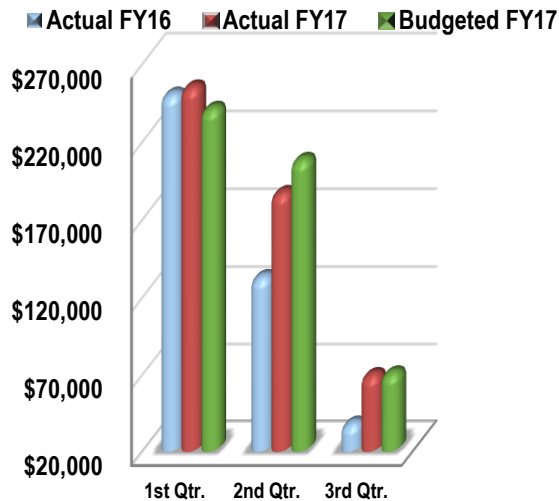
Prev Year Income Comparison



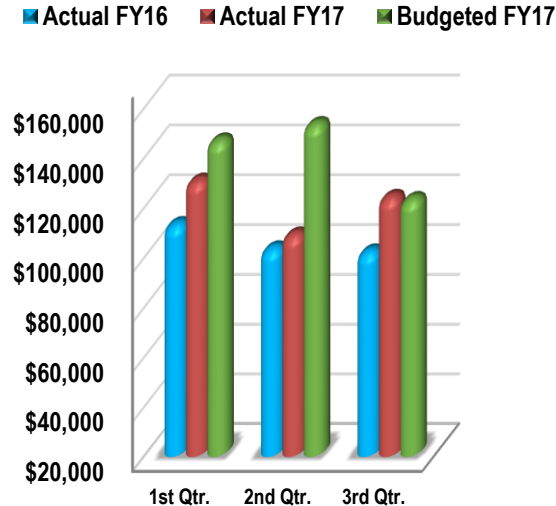
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses



Account Balances

<u>Cash</u>	5/31/2017	5/31/2016
Checking Account	\$ 271,363	\$ 254,407
CD's	\$ 241,008	\$ 241,008
Total Cash	\$ 512,371	\$ 495,415
 <u>Current Assets</u>	 \$ 16,182	 \$ 14,394
 <u>Current Payables</u>	 \$ 53,023	 \$ 53,563
 <u>Net Gain/(Loss)</u>	 \$ 114,892	 \$ 89,446
 <u>Cash Flow (+/-)</u> (FY to Date)	 \$ 106,592	 \$ 114,098

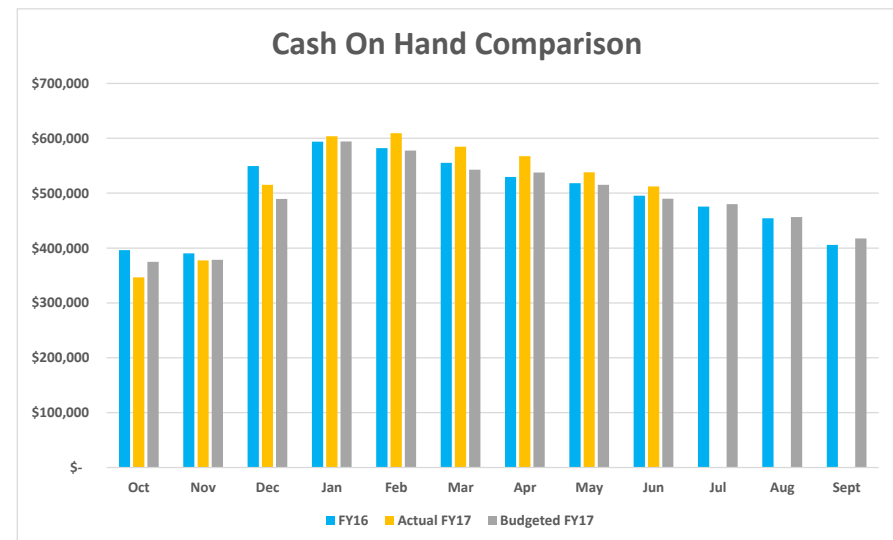
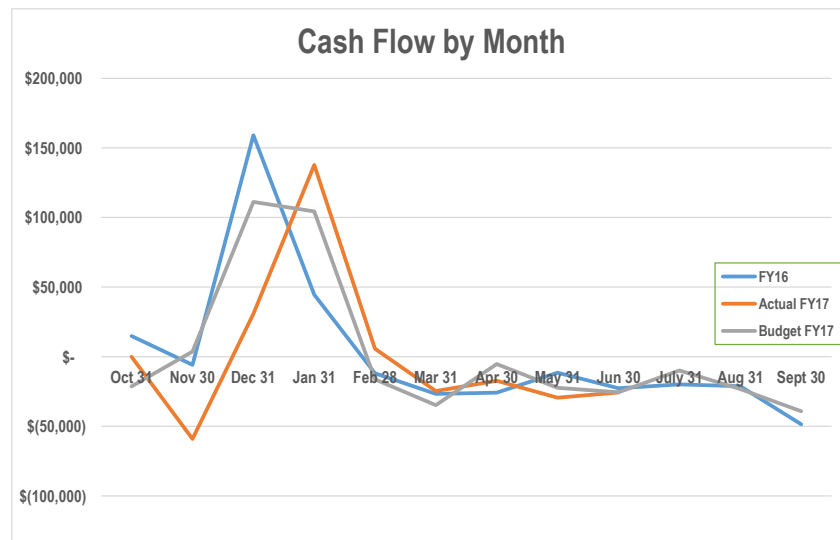
City of Meadowlakes-General Fund FY 17 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$405,780	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$512,372	\$512,372	
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$512,372	\$512,372	\$512,372	

CASH RECEIPTS														Total
Ad Valorem Tax		\$1,409	\$33,833	\$165,629	\$98,152	\$28,375	\$1,024	\$6,590	\$2,937	\$5,766				\$343,715
Franchise Fee		\$14,582	\$1,270	\$0	\$7,001	\$5,446	\$0	\$12,156	\$1,156	\$0				\$41,611
Miscellaneous		\$2,889	\$23,406	\$1,036	\$1,516	\$2,589	\$645	\$1,913	\$1,523	\$2,467				\$37,984
Inspection/Bldg. Fee Deposits		\$2,495	\$1,696	\$3,100	\$2,215	\$4,700	\$420	\$2,945	\$950	\$750				\$19,271
Transfer in from other Funds		\$11,092	\$11,092	\$11,092	\$15,661	\$12,615	\$12,615	\$18,020	\$11,092	\$11,092				\$114,371
TOTAL CASH RECEIPTS		\$32,467	\$71,297	\$180,857	\$124,545	\$53,726	\$14,703	\$41,624	\$17,658	\$20,075	\$0	\$0	\$0	\$556,952
Total cash available	\$405,780	\$438,247	\$418,007	\$558,387	\$639,848	\$657,330	\$624,028	\$626,295	\$585,098	\$558,111	\$512,372	\$512,372	\$512,372	

CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$43,284	\$1,146	\$1,609	\$1,975	\$10,126	\$618	\$4,153	\$867	\$2,944				\$66,722
Employee Related Expense		\$22,772	\$27,450	\$23,318	\$23,695	\$25,063	\$23,505	\$27,401	\$33,266	\$24,334				\$230,804
Administrative Expenses		\$15,326	\$3,426	\$9,228	\$1,734	\$3,699	\$5,908	\$17,339	\$3,013	\$9,086				\$68,759
Public Safety		\$10,155	\$8,455	\$8,929	\$8,840	\$8,117	\$9,326	\$9,962	\$9,916	\$9,375				\$83,075
														\$0
Total Cash Paid Out-Operational		\$91,537	\$40,477	\$43,084	\$36,244	\$47,005	\$39,357	\$58,855	\$47,062	\$45,739	\$0	\$0	\$0	\$449,360
CASH PAID OUT- NON- OPERATIONAL														Total
Transfer Out to Other Funds		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0				\$1,000
Capital Expenditures over \$5000		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
Contingencies		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
TOTAL CASH PAID OUT		\$91,537	\$40,477	\$43,084	\$36,244	\$48,005	\$39,357	\$58,855	\$47,062	\$45,739	\$0	\$0	\$0	\$450,360
Cash on hand (end of month)	\$405,780	\$346,710	\$377,530	\$515,303	\$603,604	\$609,325	\$584,671	\$567,440	\$538,036	\$512,372	\$512,372	\$512,372	\$512,372	

Change in Cash														Total
Difference Beginning to End of Month		(\$59,070)	\$30,820	\$137,773	\$88,301	\$5,721	(\$24,654)	(\$17,231)	(\$29,404)	(\$25,664)	\$0	\$0	\$0	\$106,592
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		(\$59,070)	(\$28,250)	\$109,523	\$197,824	\$203,545	\$178,891	\$161,660	\$132,256	\$106,592	\$106,592	\$106,592	\$106,592	



City of Meadowlakes-General Fund Balance Sheet

	June 30, 2017	May 31, 2017	June 30, 2016
ASSETS			
Current Assets			
Checking/Savings			
05-1000 - General Fund Cash			
05-1035 - First State Bank	\$ 271,213	\$ 297,018	\$ 254,257
05-1050 - Petty Cash	\$ 150	\$ 150	\$ 150
05-1055 - CD's Held by 1st State Central			
05-1056 - CD-#31961	\$ 50,206	\$ 50,206	\$ 50,206
05-1057 - CD-#31962	\$ 50,216	\$ 50,216	\$ 50,216
05-1058 - CD-#51963	\$ 50,216	\$ 50,216	\$ 50,216
05-1059 - CD-#31964	\$ 50,206	\$ 50,206	\$ 50,206
05-1082 - CD #31971	\$ 40,164	\$ 40,164	\$ 40,164
Total 05-1055 - CD's Held by 1st State Central	\$ 241,008	\$ 241,008	\$ 241,008
Total 05-1000 - General Fund Cash	\$ 512,371	\$ 538,176	\$ 495,415
Total Checking/Savings	\$ 512,371	\$ 538,176	\$ 495,415
Other Current Assets			
05-1046 - Texas Dept. of Transp Escrow Dep	\$ 200	\$ 200	\$ 200
05-1360 - Property Taxes Receivable	\$ 11,405	\$ 11,405	\$ 11,647
05-1650 - Prepaid Payroll			
05-1651 - Prepaid Salary	\$ 4,583	\$ 4,588	\$ 2,547
05-1650 - Prepaid Payroll - Other	\$ (6)	\$ (6)	\$ -
Total 05-1650 - Prepaid Payroll	\$ 4,577	\$ 4,582	\$ 2,547
Total Other Current Assets	\$ 16,182	\$ 16,187	\$ 14,394
Total Current Assets	\$ 528,553	\$ 554,363	\$ 509,809
Other Assets			
05-1652 - Receivables from Other Funds	\$ 5,563	\$ 7,086	\$ -
Total Other Assets	\$ 5,563	\$ 7,086	\$ -
TOTAL ASSETS	\$ 534,116	\$ 561,449	\$ 509,809
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
05-1900 - Accounts Payable			
05-1925 - Accounts Payable Current	\$ 890	\$ 6,941	\$ 502
05-1930 - Accounts Payable Other	\$ (311)	\$ (311)	\$ 289
Total 05-1900 - Accounts Payable	\$ 579	\$ 6,629	\$ 791
Total Accounts Payable	\$ 579	\$ 6,629	\$ 791
Other Current Liabilities			
05-2020 - Deferred Revenue	\$ 11,405	\$ 11,405	\$ 11,647
05-2160 - Special Restricted Funds			
05-2125 - Unemployment Reserve Fund	\$ 3,776	\$ 3,776	\$ 11,000
05-2150 - Discretionary Fund-Judicial			
05-2151 - Security Fund	\$ 300	\$ 300	\$ 300

City of Meadowlakes-General Fund Balance Sheet

	June 30, 2017	May 31, 2017	June 30, 2016
05-2152 · Technical Fund	\$ 400	\$ 400	\$ 400
Total 05-2150 · Discretionary Fund-Judicial	\$ 700	\$ 700	\$ 700
05-2164 · Facilities Replacement & Major	\$ 7,345	\$ 7,345	\$ 7,345
05-2166 · Fire Department Reserve Fund-	\$ -	\$ -	\$ -
Total 05-2160 · Special Restricted Funds	\$ 11,821	\$ 11,821	\$ 19,045
05-2250 · Time Payment Plan	\$ 457	\$ 457	\$ 457
05-2300 · Building Committee Deposits			
05-2320 · Deposits-Clean-up	\$ 15,900	\$ 17,400	\$ 13,500
05-2340 · Inspection Fees	\$ 8,440	\$ 9,180	\$ 8,914
Total 05-2300 · Building Committee Deposits	\$ 24,340	\$ 26,580	\$ 22,414
05-3125-Fire Department Reserve	\$ 5,000	\$ 5,000	\$ -
Total Other Current Liabilities	\$ 53,023	\$ 55,263	\$ 53,563
Total Current Liabilities	\$ 53,602	\$ 61,892	\$ 54,354
Total Liabilities	\$ 53,602	\$ 61,892	\$ 54,354
Equity			
05-3100 · Opening Balance Equity	\$ 83,493	\$ 83,493	\$ 83,493
05-3140 · Retained Earnings	\$ 282,129	\$ 282,129	\$ 282,516
Net Income	\$ 114,892	\$ 133,934	\$ 89,446
Total Equity	\$ 480,514	\$ 499,556	\$ 455,456
TOTAL LIABILITIES & EQUITY	\$ 534,116	\$ 561,448	\$ 509,810

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	June 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
05-4120 · Ad Valorem Tax	\$ 5,766	\$ 3,524	\$ 346,705	\$ 345,352
05-4121 · Franchise Fees	\$ -	\$ -	\$ 41,611	\$ 58,124
05-4180 · Liquor Tax	\$ -	\$ -	\$ 1,044	\$ 975
05-4200 · City Bldg. Permits	\$ 205	\$ 480	\$ 4,945	\$ 3,872
05-4300 · Judicial	\$ 620	\$ 240	\$ 2,716	\$ 3,120
05-4600 · Miscellaneous	\$ 118	\$ 230	\$ 1,973	\$ 1,793
05-4650 · Transfer in From Other Funds	\$ 11,092	\$ 11,130	\$ 99,829	\$ 100,165
Total Fund Income	\$ 17,801	\$ 15,604	\$ 498,823	\$ 513,401
Expense				
5000 · Administrative Expenses				
5001 · Employee Expenses	\$ 24,334	\$ 24,743	\$ 228,743	\$ 239,007
5010 · Administrative Expenses	\$ 1,593	\$ 5,185	\$ 44,501	\$ 61,245
5020 · Insurance Expense	\$ -	\$ -	\$ 10,015	\$ 11,750
5030 · Judicial Expense	\$ 500	\$ 813	\$ 8,566	\$ 9,061
5040 · Building and Facility Operation	\$ 1,043	\$ 1,040	\$ 5,997	\$ 10,390
Total Administrative Expense	\$ 27,470	\$ 31,781	\$ 297,822	\$ 331,453
6000 · Public Safety				
6010 · Ordinance Enforcement	\$ 1,022	\$ 1,402	\$ 9,795	\$ 13,081
6020 · Animal Control	\$ 666	\$ 789	\$ 6,964	\$ 7,433
6030 · Traffic Control	\$ 1,634	\$ 1,168	\$ 13,874	\$ 12,066
6050 · Contract Emergency Service	\$ 6,053	\$ 6,055	\$ 54,476	\$ 54,595
Total Public Safety	\$ 9,375	\$ 9,414	\$ 85,109	\$ 87,175
Total Operating Expenses	\$ 36,845	\$ 41,195	\$ 382,931	\$ 418,628
Transfers to Other Funds	\$ -	\$ -	\$ 1,000	\$ 1,000
Total Fund Expenses	\$ 36,845	\$ 41,195	\$ 383,931	\$ 419,628
Net Gain/(Loss)	\$ (19,044)	\$ (25,591)	\$ 114,892	\$ 93,773

(Please note that detailed financial information follows this page.)

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	June 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
05-4120 · Ad Valorem Tax	5,766	\$ 3,524	\$ 346,705	\$ 345,352
05-4121 · Franchise Fees				
05-4140 · PEC Franchise Tax	0	\$ -	\$ 25,005	\$ 28,000
05-4160 · Cable Franchise Tax	0	\$ -	\$ 12,843	\$ 26,250
05-4170 · Telephone Franchise Tax	0	\$ -	\$ 3,763	\$ 3,874
05-4121 · Franchise Fees - Other	0	\$ -		\$ -
Total 05-4121 · Franchise Fees	0	\$ -	\$ 41,611	\$ 58,124
05-4180 · Liquor Tax	0	\$ -	\$ 1,044	\$ 975
05-4200 · City Bldg. Permits				
05-4220 · Home Permits	100	\$ 240	\$ 1,850	\$ 1,520
05-4240 · Remodeling Permits	105	\$ 110	\$ 1,450	\$ 680
05-4260 · Fence & Decks Permits		\$ 50	\$ 600	\$ 912
05-4290 · Misc. Bldg. Revenue		\$ 80	\$ 1,045	\$ 760
Total 05-4200 · City Bldg. Permits	205	\$ 480	\$ 4,945	\$ 3,872
05-4300 · Judicial				
05-4320 · Court Costs		\$ -	\$ -	\$ -
05-4340 · Court Fines	\$ 620	\$ 240	\$ 2,716	\$ 3,120
05-4380 · Administrative Fee		\$ -	\$ -	\$ -
Total 05-4300 · Judicial	\$ 620	\$ 240	\$ 2,716	\$ 3,120
05-4600 · Miscellaneous				
05-4400 · Interest Earned	\$ -	\$ -	\$ -	\$ -
05-4440 · Money Market	\$ 40	\$ -	\$ 62	\$ -
Total 05-4400 · Interest Earned	\$ 40	\$ -	\$ 62	\$ -
05-4460 · Interest - Investments				
05-4620 · Pet Registration Fee	\$ 53	\$ 180	\$ 1,393	\$ 1,368
05-4630 · Miscellaneous	\$ 25	\$ 50	\$ 518	\$ 425
Total 05-4600 · Miscellaneous	\$ 118	\$ 230	\$ 1,973	\$ 1,793
Total Income	\$ 6,709	\$ 4,474	\$ 398,994	\$ 413,236
Gross Profit	\$ 6,709	\$ 4,474	\$ 398,994	\$ 413,236

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	June 2017	Budget	FY to Date	Budget
Expense				
5000 · Administrative Expenses				
5001 · Employee Expenses				
05-6000 · Employee Expenditures				
05-6010 · Salary - Exempt	\$ 10,938	\$ 11,245	\$ 107,908	\$ 106,845
05-6015 · Salary - Non-exempt Employees	\$ 7,111	\$ 7,745	\$ 69,545	\$ 73,585
05-6020 · Salary - Part time	\$ -	\$ -		\$ -
05-6025 · FICA/Medicare	\$ 1,381	\$ 1,750	\$ 13,854	\$ 15,250
05-6027 · Longevity Pay	\$ -	\$ -	\$ 3,938	\$ 4,300
05-6040 · Retirement	\$ 1,521	\$ 500	\$ 3,150	\$ 4,750
05-6045 · Health Insurance	\$ 3,293	\$ 3,403	\$ 28,760	\$ 30,627
05-6070 · Unemployment Reserve Exp	\$ -	\$ -	\$ -	\$ 1,000
05-6071 · Training & Travel	\$ -	\$ -	\$ 560	\$ 1,125
05-6072 · Dues and Memberships	\$ -	\$ -	\$ -	\$ 750
05-6075 · Miscellaneous	\$ 90	\$ 100	\$ 1,028	\$ 775
05-6000 · Employee Expenditures - Other	\$ -	\$ -		\$ -
Total 05-6000 · Employee Expenditures	\$ 24,334	\$ 24,743	\$ 228,743	\$ 239,007
Total 5001 · Employee Expenses	\$ 24,334	\$ 24,743	\$ 228,743	\$ 239,007
5010 · Administrative Expenses				
05-5000 · Property Tax Collection Expense				
05-5020 · Quarterly Expense	\$ -	\$ -	\$ 8,655	
05-5040 · Collection Expense	\$ -	\$ -	\$ -	\$ 9,075
05-5000 · Property Tax Collection Expense - Other	\$ -	\$ -	\$ -	\$ -
Total 05-5000 · Property Tax Collection Expense	\$ -	\$ -	\$ 8,655	\$ 9,075
05-5100 · City Building Committee	\$ -	\$ -	\$ 53	\$ 500
05-5500 · Flood Plain/Emergency Mgt.	\$ -	\$ -	\$ 520	\$ 1,000
05-6100 · Professional Services				
05-6110 · City Attorney-General	\$ -	\$ 250	\$ 5,310	\$ 2,250
05-6305 · Audit	\$ -	\$ -	\$ 14,500	\$ 16,000
05-6310 · Election	\$ -	\$ -	\$ 1,447	\$ 750
05-6366 · Codification Expense	\$ -	\$ -		\$ 4,000
Total 05-6100 · Professional Services	\$ -	\$ 250	\$ 21,257	\$ 23,000
05-6320 · Office Expense/Supplies	\$ 199	\$ 450	\$ 3,374	\$ 4,150
05-6325 · Lease-Copier	\$ 246	\$ 300	\$ 1,965	\$ 2,700
05-6326 · Office Equipment Repair & Maint	\$ 701	\$ 375	\$ 1,153	\$ 3,375
05-6327 · Cap Exp Under \$5000	\$ -	\$ 2,000	\$ -	\$ 5,000
05-6330 · Postage	\$ 105	\$ 225	\$ 759	\$ 2,075
05-6340 · Memberships-Various	\$ -	\$ -	\$ 160	\$ 1,125
05-6350 · Telephone	\$ 300	\$ 250	\$ 2,667	\$ 2,250
05-6355 · Miscellaneous	\$ 42	\$ 335	\$ 2,865	\$ 2,995
05-6365 · Website Hosting & Upgrade	\$ -	\$ 1,000	\$ 1,073	\$ 4,000
Total 5010 · Administrative Expenses	\$ 1,593	\$ 5,185	\$ 44,501	\$ 61,245

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	June 2017	Budget	FY to Date	Budget
5020 · Insurance Expense				
05-6050 · Insurance - Worker's Comp	\$ -	\$ -	\$ 1,132	\$ 2,125
05-6210 · Liability	\$ -	\$ -	\$ 2,941	\$ 3,500
05-6220 · Crime	\$ -	\$ -	\$ 500	\$ 525
05-6230 · Errors & Omissions	\$ -	\$ -	\$ 5,442	\$ 5,600
Total 5020 · Insurance Expense	\$ -	\$ -	\$ 10,015	\$ 11,750
5030 · Judicial Expense				
05-5705 · Education	\$ -	\$ 250	\$ -	\$ 500
05-5710 · Membership	\$ -	\$ -	\$ -	
05-5720 · Prosecuting Attorney	\$ 300	\$ 300	\$ 2,700	\$ 2,700
05-5725 · Court Software	\$ 200	\$ -	\$ 3,605	\$ 3,500
05-5727 · Office Lease - Judge	\$ -	\$ 200	\$ 1,800	\$ 1,800
05-5730 · Administrative Expense	\$ -	\$ 63	\$ 461	\$ 561
Total 5030 · Judicial Expense	\$ 500	\$ 813	\$ 8,566	\$ 9,061
5040 · Building and Facility Operation				
05-6360 · Office Maintenance-Cleaning	\$ 260	\$ 335	\$ 2,340	\$ 3,005
05-6410 · Maintenance & Repair	\$ -	\$ 415	\$ 62	\$ 3,755
05-6420 · Electric Service	\$ 294	\$ 290	\$ 2,190	\$ 2,630
05-6430 · Ins-Real Estate & Pers Prop	\$ 489	\$ -	\$ 1,405	\$ 1,000
Total 5040 · Building and Facility Operation	\$ 1,043	\$ 1,040	\$ 5,997	\$ 10,390
Total 5000 · Administrative Expenses	\$ 27,470	\$ 31,781	\$ 297,822	\$ 331,453
6000 · Public Safety				
6010 · Ordinance Enforcement				
05-5225 · Ordinance Employee	\$ 856	\$ 1,000	\$ 8,132	\$ 9,250
05-5226 · Ordinance FICA/Med	\$ 101	\$ 77	\$ 781	\$ 731
05-5228 · Insurance - Worker's Comp	\$ -	\$ 100	\$ -	\$ 150
05-5274 · Mileage	\$ -	\$ -	\$ 99	\$ 900
05-5280 · Supplies/Miscellaneous	\$ 65	\$ 225	\$ 95	\$ -
6010 · Ordinance Enforcement - Other	\$ -	\$ -	\$ 688	\$ 2,050
Total 6010 · Ordinance Enforcement	\$ 1,022	\$ 1,402	\$ 9,795	\$ 13,081
6020 · Animal Control				
05-5320 · Salaries	\$ 460	\$ 665	\$ 4,559	\$ 6,005
05-5330 · Animal Control FICA	\$ -	\$ 62	\$ 141	\$ -
05-5340 · Ins-Worker's Comp	\$ -	\$ -	\$ 282	\$ 300
05-5360 · Pet Holding Fee/Rabies	\$ -	\$ -	\$ 180	\$ 564
05-5380 · Supplies/Miscellaneous	\$ 206	\$ 62	\$ 1,802	\$ 564
Total 6020 · Animal Control	\$ 666	\$ 789	\$ 6,964	\$ 7,433
6030 · Traffic Control				
05-5610 · Salary & Wages	\$ 1,518	\$ 1,038	\$ 11,351	\$ 9,386
05-5615 · FICA/Med	\$ 116	\$ 80	\$ 891	\$ 760
05-5620 · Ins-Worker's Comp	\$ -	\$ -	\$ 318	\$ 325

**City of Meadowlakes
General Fund
Profit & Loss Budget vs. Actual**

	June 2017	Budget	FY to Date	Budget
05-5625 · Ins-Auto Liability	\$ -	\$ -	\$ -	
05-5630 · Ins-Law Enf Liability	\$ -	\$ -	\$ 1,122	\$ 1,145
05-5650 · Misc. Traffic Control Exp.	\$ -	\$ 50	\$ 192	\$ 450
Total 6030 · Traffic Control	\$ 1,634	\$ 1,168	\$ 13,874	\$ 12,066
6050 · Contract Emergency Service				
05-6610 · Marble Falls EMS	\$ 2,958	\$ 2,950	\$ 26,625	\$ 26,650
05-6620 · Marble Falls Fire	\$ 3,095	\$ 3,105	\$ 27,851	\$ 27,945
Total 6050 · Contract Emergency Service	\$ 6,053	\$ 6,055	\$ 54,476	\$ 54,595
Total 6000 · Public Safety	\$ 9,375	\$ 9,414	\$ 85,109	\$ 87,175
Total Expense	\$ 36,845	\$ 41,195	\$ 382,931	\$ 418,628
Net Ordinary Income	\$ (30,136)	\$ (36,721)	\$ 16,063	\$ (5,392)
Other Income/Expense				
Other Income				
05-4650 · Transfer in From Other Funds				
05-4651 · Transfer in from Utility Fund	\$ 8,634	\$ 8,634	\$ 77,704	\$ 77,703
05-4652 · Transfer in Recreation Fund	\$ 2,458	\$ 2,496	\$ 22,125	\$ 22,462
Total 05-4650 · Transfer in From Other Funds	\$ 11,092	\$ 11,130	\$ 99,829	\$ 100,165
Total Other Income	\$ 11,092	\$ 11,130	\$ 99,829	\$ 100,165
Other Expense				
7000 · Non-Operating Expense				
05-8500 · Transfers Out				
05-8502 · Transfer to RCC Fund	\$ -	\$ -	\$ 500	\$ 500
05-8501 · Transfer or PWD	\$ -	\$ -	\$ 500	\$ 500
Total 05-8500 · Transfers Out	\$ -	\$ -	\$ 1,000	\$ 1,000
05-8700 · Capital Expenditure over \$5,000	\$ -	\$ -	\$ -	\$ -
Total 7000 · Non-Operating Expense	\$ -	\$ -	\$ 1,000	\$ 1,000
Total Other Expense	\$ -	\$ -	\$ 1,000	\$ 1,000
Net Other Income	\$ 11,092	\$ 11,130	\$ 98,829	\$ 99,165
Net Income	\$ (19,044)	\$ (25,591)	\$ 114,892	\$ 93,773

City of Meadowlakes
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	06/01/2017	Marble Falls Area VFD	05-1035 · First State Bank		-3,094.58
				05-6620 · Marble Falls Fire	-3,094.58	3,094.58
TOTAL					-3,094.58	3,094.58
Ck.	EFT	06/01/2017	Adams, Don	05-1035 · First State Bank		-200.00
				05-5727 · Office Lease - Judge	-200.00	200.00
TOTAL					-200.00	200.00
Ck.	EFT	06/01/2017	Marble Falls Area EMS	05-1035 · First State Bank		-2,958.33
				05-6610 · Marble Falls EMS	-2,958.33	2,958.33
TOTAL					-2,958.33	2,958.33
Ck.	EFT	06/30/2017	Katherine McNally	05-1035 · First State Bank		-300.00
				05-5720 · Prosecuting Attorney	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Ck.	15425	06/01/2017	ATS	05-1035 · First State Bank		-693.00
Bill	I-705906	05/05/2017		05-2340 · Inspection Fees	-99.00	99.00
Bill	I-709301	05/19/2017		05-2340 · Inspection Fees	-594.00	594.00
TOTAL					-693.00	693.00
Bill Pmt -Ck.	15426	06/01/2017	Burnet County Elections	05-1035 · First State Bank		-1,446.73
Bill	051217	05/06/2017		05-6310 · Election	-1,446.73	1,446.73
TOTAL					-1,446.73	1,446.73
Bill Pmt -Ck.	15427	06/01/2017	Quill Corporation	05-1035 · First State Bank		-221.36
Bill	6575874	05/05/2017		05-6320 · Office Expense/Supplies	-221.36	221.36
TOTAL					-221.36	221.36
Bill Pmt -Ck.	15428	06/01/2017	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23549	05/25/2017		05-6360 · OfficeCleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Ck.	15429	06/08/2017	ATS	05-1035 · First State Bank		-396.00
Bill	I-712711	06/02/2017		05-2340 · Inspection Fees	-396.00	396.00
TOTAL					-396.00	396.00
Bill Pmt -Ck.	15430	06/08/2017	BCAD	05-1035 · First State Bank		-2,885.16
Bill	2017 3rd C	05/22/2017		05-5020 · Quarterly Expense	-2,885.16	2,885.16
TOTAL					-2,885.16	2,885.16

City of Meadowlakes
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	15431	06/08/2017	Highland Lakes News	05-1035 · First State Bank		-344.00
Bill	5/31/17 Sti	05/31/2017		05-6355 · Miscellaneous	-344.00	344.00
TOTAL					-344.00	344.00
Bill Pmt -Ck.	15432	06/08/2017	Mark Newman	05-1035 · First State Bank		-500.00
Bill	Refund	06/01/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15433	06/08/2017	PEC	05-1035 · First State Bank		-213.55
Bill	4/24-5/23/	05/25/2017		05-6420 · Electric Service	-213.55	213.55
TOTAL					-213.55	213.55
Bill Pmt -Ck.	15434	06/08/2017	Secretary of State -	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Ck.	15435	06/08/2017	Sprint	05-1035 · First State Bank		-48.77
Bill	5/25/17 Sti	05/25/2017		05-6350 · Telephone	-48.77	48.77
TOTAL					-48.77	48.77
Bill Pmt -Ck.	15436	06/08/2017	TML	05-1035 · First State Bank		-489.02
Bill	6/1/17 Stm	06/01/2017		05-6430 · Ins-Real Estate	-489.02	489.02
TOTAL					-489.02	489.02
Bill Pmt -Ck.	15437	06/08/2017	Xerox Corporation	05-1035 · First State Bank		-345.91
Bill	08934638	06/01/2017		05-6325 · Lease-Copier	-245.65	245.65
				05-6320 · Office Expense/Supplies	-100.26	100.26
TOTAL					-345.91	345.91
Bill Pmt -Ck.	15438	06/15/2017	Public Works Division	05-1035 · First State Bank		-1,075.03
Bill	17-0615-0	06/15/2017		05-5280 · Supplies/Miscellaneous	-65.25	65.25
				05-5380 · Supplies/Miscellaneous	-205.67	205.67
				05-6075 · Miscellaneous	-90.00	90.00
				05-6326 · Office Equipment R&M	-510.55	510.55
				05-6320 · Office Expense/Supplies	-98.97	98.97
				05-6330 · Postage	-104.59	104.59
TOTAL					-1,075.03	1,075.03
Bill Pmt -Ck.	15439	06/15/2017	Frontier	05-1035 · First State Bank		-274.85
Bill	6/4/17 Stm	06/04/2017		05-6350 · Telephone	-274.85	274.85
TOTAL					-274.85	274.85

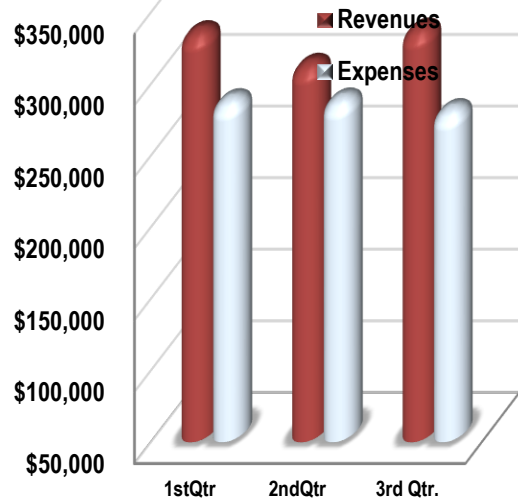
City of Meadowlakes
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	15440	06/15/2017	Great Southern Life Ins	05-1035 · First State Bank		-115.14
Bill	2017 3RD	06/01/2017		05-6045 · Health Insurance	-115.14	115.14
TOTAL					-115.14	115.14
Bill Pmt -Ck.	15441	06/15/2017	PEC.	05-1035 · First State Bank		-38.25
Bill	5/7-6/6/17	06/18/2017		05-6420 · Electric Service	-38.25	38.25
TOTAL					-38.25	38.25
Bill Pmt -Ck.	15442	06/15/2017	Secretary of State	05-1035 · First State Bank		0.00
TOTAL					0.00	0.00
Bill Pmt -Ck.	15443	06/29/2017	Doug Holley Const.	05-1035 · First State Bank		-500.00
Bill	Refund	06/21/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15444	06/29/2017	G Ryan Homes.	05-1035 · First State Bank		-500.00
Bill	15-141-01	06/19/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Ck.	15445	06/29/2017	On-Site Computer	05-1035 · First State Bank		-190.00
Bill	33644	06/22/2017		05-6326 · Office Equipment R&M	-190.00	190.00
TOTAL					-190.00	190.00
Bill Pmt -Ck.	15446	06/29/2017	Spotless Cleaning	05-1035 · First State Bank		-260.00
Bill	23582	06/26/2017		05-6360 · Office Cleaning	-260.00	260.00
TOTAL					-260.00	260.00
Bill Pmt -Ck.	15447	06/29/2017	The Knight Law Firm,	05-1035 · First State Bank		-855.00
Bill	1153	05/31/2017		05-6110 · City Attorney-General	-855.00	855.00
TOTAL					-855.00	855.00
Bill Pmt -Ck.	15448	06/29/2017	James York	05-1035 · First State Bank		-500.00
Bill	REFUND	06/29/2017		05-2320 · Deposits-Clean-up	-500.00	500.00
TOTAL					-500.00	500.00
Total June 2017 General Fund Disbursements						18,704.68

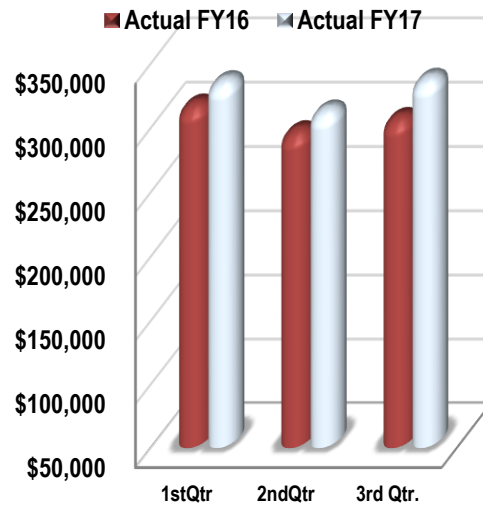
Utility Fund Snapshot

June 2017

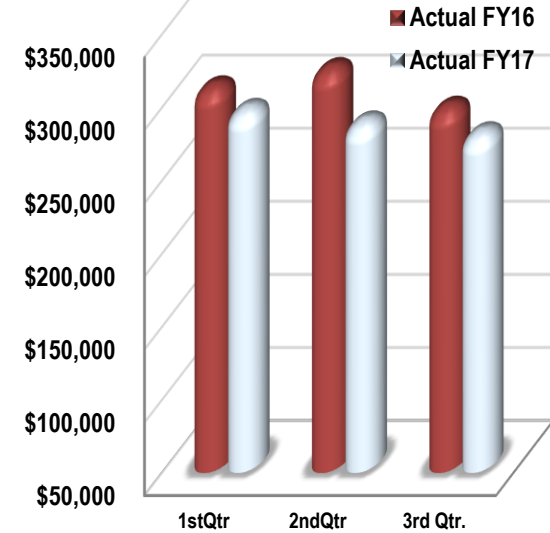
Income vs. Expense Trend



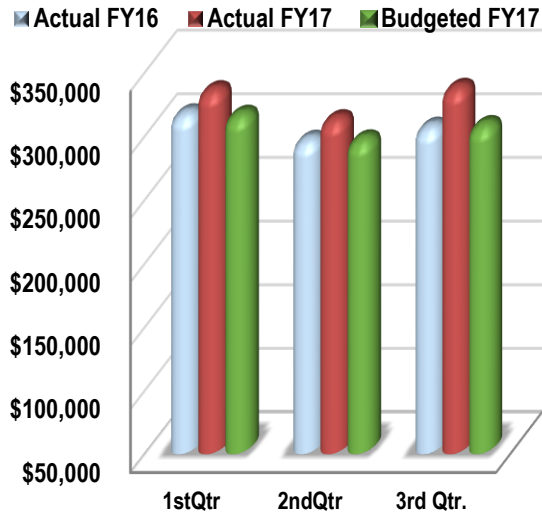
Prev Year Income Comparison



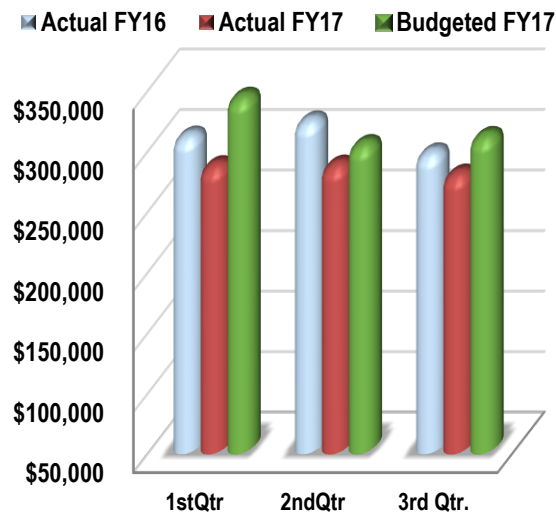
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

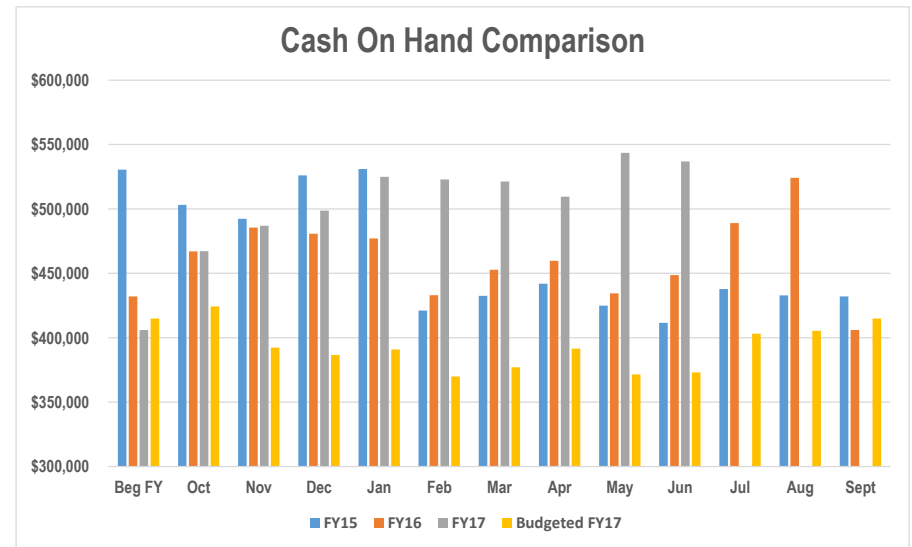
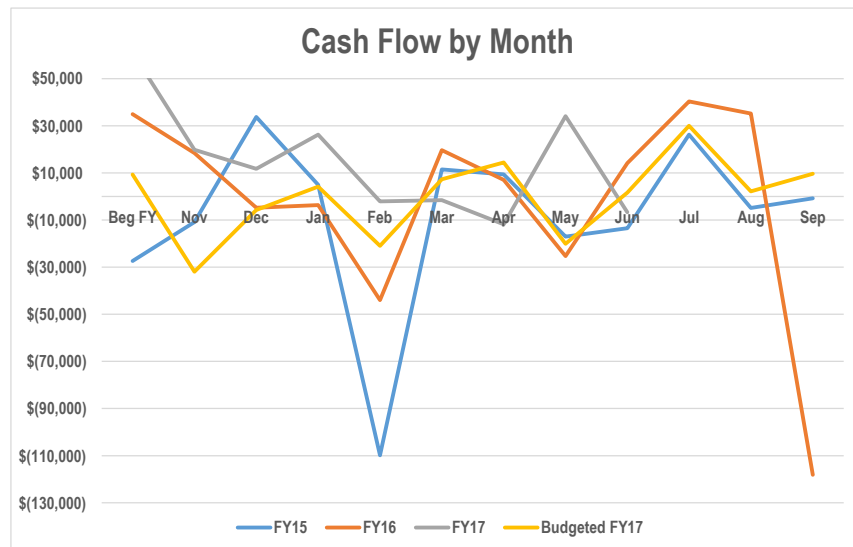


Account Balances

Cash	5/31/2017	5/31/2016
Checking Account	\$ 285,663	\$ 197,535
CD's	\$ 251,109	\$ 251,109
Total Cash	\$ 536,874	\$ 448,644
 Current Receivables	 \$ 107,619	 \$ 88,885
 Current Payables	 \$ 120,265	 \$ 135,922
 Net Gain/(Loss)	 \$ 115,011	 \$ (76,456)
 Cash Flow (+/-)	 \$ 130,782	 \$ 16,507
(FY to Date)		

City of Meadowlakes-Utility Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$406,091	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$536,873	\$536,873	
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$536,873	\$536,873	\$536,873	\$0
CASH RECEIPTS														Total
Account Receivable		\$127,274	\$113,641	\$103,551	\$93,183	\$78,509	\$99,292	\$92,801	\$116,823	\$93,471				\$918,545
Contract Services		\$7,109	\$16,150	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075	\$8,075				\$79,784
Customer's Deposits		\$1,000	\$400	\$800	\$600	\$1,000	\$1,100	\$100	\$800	\$1,400				\$7,200
Transfer in from other Funds		\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0				\$500
Miscellaneous		\$1,825	\$3,340	\$1,976	\$6,547	\$3,386	\$1,807	\$178	\$5,766	\$399				\$25,224
TOTAL CASH RECEIPTS		\$137,208	\$133,531	\$114,402	\$108,405	\$91,470	\$110,274	\$101,154	\$131,464	\$103,345	\$0	\$0	\$0	\$1,031,253
Total cash available	\$406,091	\$543,299	\$600,698	\$601,381	\$607,081	\$616,436	\$633,130	\$622,448	\$640,946	\$646,922	\$536,873	\$536,873	\$536,873	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$23,963	\$2,249	\$4,970	\$2,916	\$2,112	\$13,465	\$7,884	\$3,410	\$5,379				\$66,348
Employee Related Expense		\$25,737	\$36,474	\$25,272	\$25,050	\$26,513	\$28,798	\$26,363	\$39,622	\$30,840				\$264,669
Administrative Expenses		\$240	\$20,042	\$1,175	\$4,247	\$1,351	\$1,343	\$1,852	\$391	\$560				\$31,201
Operating Expenses		\$2,350	\$15,915	\$32,110	\$10,778	\$24,395	\$29,174	\$37,608	\$14,754	\$34,078				\$201,162
Solid Waste Collection Expense		\$0	\$15,197	\$15,336	\$15,282	\$15,367	\$15,214	\$15,417	\$15,350	\$15,350				\$122,513
Total Cash Paid Out-Operational		\$52,290	\$89,877	\$78,863	\$58,273	\$69,738	\$87,994	\$89,124	\$73,527	\$86,207				\$685,893
CASH PAID OUT- NON -OPERATIONAL														Total
Transfer to General Fund		\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634	\$8,634				\$77,706
Transfers to Debt Service		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500				\$67,500
Transfers to Recreation Fund		\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708	\$7,708				\$69,372
Total Cash Paid Out-Non-Operational		\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$23,842	\$0	\$0	\$0	\$214,578
TOTAL CASH PAID OUT		\$76,132	\$113,719	\$102,705	\$82,115	\$93,580	\$111,836	\$112,966	\$97,369	\$110,049	\$0	\$0	\$0	\$900,471
Cash on hand (end of month)	\$406,091	\$467,167	\$486,979	\$498,676	\$524,966	\$522,856	\$521,294	\$509,482	\$543,577	\$536,873	\$536,873	\$536,873	\$536,873	
Change in Cash														Total
Difference Beginning to End of Month		\$61,076	\$19,812	\$11,697	\$26,290	(\$2,110)	(\$1,562)	(\$11,812)	\$34,095	(\$6,704)	\$0	\$0	\$0	\$130,782
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$61,076	\$80,888	\$92,585	\$118,875	\$116,765	\$115,203	\$103,391	\$137,486	\$130,782	\$130,782	\$130,782	\$130,782	\$1,349,397



City of Meadowlakes-Utility Fund

Balance Sheet

	June 30, 2017	May 31, 2017	June 30, 2016
ASSETS			
Current Assets			
Checking/Savings			
1000 - Operating Cash			
1010 - Petty Cash	\$ 600	\$ 600	\$ 600
1015 - Checking-1st State Bank	\$ 285,063	\$ 291,766	\$ 180,327
10152 - CD1319598	\$ 50,224	\$ 50,224	\$ 50,224
10153 - CD131955	\$ 100,431	\$ 100,431	\$ 100,431
10155 - CD131957	\$ 100,454	\$ 100,454	\$ 100,454
Total 1000 - Operating Cash	\$ 536,772	\$ 543,475	\$ 432,035
1300 - Debt Service			
1320 - 13-I&S Tank-1st State Bank	\$ 102	\$ 102	\$ 16,608
Total 1300 - Debt Service	\$ 102	\$ 102	\$ 16,608
Total Checking/Savings	\$ 536,874	\$ 543,577	\$ 448,643
Other Current Assets			
1430 - Prepaid Items	\$ 3,864	\$ 3,864	\$ 4,956
1500 - Operating Receivables			
1510 - Service Receivables	\$ 105,209	\$ 91,302	\$ 80,052
1515 - General Fund Receivables	\$ 980	\$ 992	\$ 5,424
1583 - RCC Receivable	\$ (1,034)	\$ (1,076)	\$ 2,780
1584 - POA Receivables	\$ 2,464	\$ 699	\$ 629
1500 - Operating Receivables - Other	\$ -	\$ -	\$ -
Total 1500 - Operating Receivables	\$ 107,619	\$ 91,917	\$ 88,885
1800 - Operating Inventories			
1810 - Meter Inventory	\$ 15,220	\$ 15,220	\$ 15,220
1820 - Materials & Supplies Inventory	\$ 24,842	\$ 24,842	\$ 24,842
Total 1800 - Operating Inventories	\$ 40,062	\$ 40,062	\$ 40,062
1994 - Net Pension Asset	\$ -	\$ -	\$ 40,936
Total Other Current Assets	\$ 151,545	\$ 135,843	\$ 174,839
Total Current Assets	\$ 688,419	\$ 679,420	\$ 623,482
Fixed Assets			
1900 - Fixed Assets			
1910 - Land			
1911 - Public Works Land	\$ 28,097	\$ 28,097	\$ 28,097
1910 - Land - Other	\$ 14,237	\$ 14,237	\$ 14,237
Total 1910 - Land	\$ 42,334	\$ 42,334	\$ 42,334
1915 - Elevated Storage	\$ 655,852	\$ 655,852	\$ 655,852
1920 - Water Distribution	\$ 739,245	\$ 739,245	\$ 739,245
1925 - Water Treatment Plant	\$ 315,866	\$ 315,866	\$ 315,866
1930 - Water Rights	\$ 106,111	\$ 106,111	\$ 106,111
1935 - Sewage Collection System	\$ 853,604	\$ 853,604	\$ 853,604
1940 - Sewage Treatment Plants	\$ 751,626	\$ 751,626	\$ 751,626

City of Meadowlakes-Utility Fund

Balance Sheet

	June 30, 2017	May 31, 2017	June 30, 2016
1945 · Drainage System	\$ 377,308	\$ 377,308	\$ 377,308
1950 · Raw Water Intake	\$ 563,837	\$ 563,837	\$ 563,837
1955 · WTP Expansion	\$ 1,735,546	\$ 1,735,546	\$ 1,735,546
1965 · Machinery & Equipment			
1966 · PWD Machinery & Equipment	\$ 113,799	\$ 113,799	\$ 113,799
1967 · Golf-Machinery & Equipment	\$ 24,000	\$ 24,000	\$ 24,000
1965 · Machinery & Equipment - Other	\$ 77,134	\$ 77,134	\$ 77,134
Total 1965 · Machinery & Equipment	\$ 214,933	\$ 214,933	\$ 214,933
1970 · Auto	\$ 74,590	\$ 74,590	\$ 74,590
1975 · Furniture & Fixtures			
1976 · PWD-Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
Total 1975 · Furniture & Fixtures	\$ 54,654	\$ 54,654	\$ 54,654
1980 · Building; Additions & Improve			
1985 · Municipal Building	\$ 300,442	\$ 300,442	\$ 300,442
1980 · Building; Additions & Improve - Other	\$ 105,717	\$ 105,717	\$ 105,717
Total 1980 · Building; Additions & Improve	\$ 406,159	\$ 406,159	\$ 406,159
1990 · Accumulated Depreciation	\$ (3,115,875)	\$ (3,115,875)	\$ (3,115,875)
Total 1900 · Fixed Assets	\$ 3,775,790	\$ 3,775,790	\$ 3,775,790
1983 · Golf Irrigation Improvements	\$ 279,082	\$ 279,082	\$ 279,082
1991 · Accumulated Depreciation Improvements	\$ (66,615)	\$ (66,615)	\$ (66,615)
1992 · Accumulated Depreciation Bldgs.	\$ (164,512)	\$ (164,512)	\$ (164,512)
1993 · Accumulated Depreciation M/F/E	\$ (209,998)	\$ (209,998)	\$ (209,998)
Total Fixed Assets	\$ 3,613,747	\$ 3,613,747	\$ 3,613,747
Other Assets			
1997 · Deferred Outflow/Pension	\$ 38,955	\$ 38,955	\$ 2,043
Total Other Assets	\$ 38,955	\$ 38,955	\$ 2,043
TOTAL ASSETS	\$ 4,341,121	\$ 4,332,122	\$ 4,239,272
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	\$ 25,495	\$ 40,592	\$ 27,993
3210 · Current Portion-Loan Payable	\$ -	\$ -	\$ -
Total Accounts Payable	\$ 25,495	\$ 40,592	\$ 27,993
Other Current Liabilities			
3010 · Service Deposits Payable	\$ 84,479	\$ 84,277	\$ 80,536
3020 · Sales Tax Payable	\$ 1,079	\$ 1,074	\$ 1,054
3561 · Vehicle & Machinery Repl Reserve	\$ (0)	\$ (0)	\$ 17,127
3615 · Accrued Employee Vacation-Payable	\$ 9,212	\$ 9,212	\$ 9,212
3700 · Prior Period Adjustments	\$ -	\$ -	\$ 322,640
Total Other Current Liabilities	\$ 94,770	\$ 94,563	\$ 430,569
Total Current Liabilities	\$ 120,265	\$ 135,155	\$ 458,562

City of Meadowlakes-Utility Fund Balance Sheet

	<u>June 30, 2017</u>	<u>May 31, 2017</u>	<u>June 30, 2016</u>
Long Term Liabilities			
2580 • Net Pension Liability	\$ 5,926	\$ 5,926	\$ -
2602 • Differed Inflow/Pension	\$ 10,844	\$ 10,844	\$ 10,844
3600 • Long Term Debt			
3610 • 2013-Lease/Purchase POA Loan	\$ -	\$ -	\$ -
Total 3600 • Long Term Debt	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Long Term Liabilities	<u>\$ 16,770</u>	<u>\$ 16,770</u>	<u>\$ 10,844</u>
Total Liabilities	<u>\$ 137,035</u>	<u>\$ 151,925</u>	<u>\$ 469,406</u>
Equity			
3900 • Retained Earnings	\$ 566,056	\$ 566,056	\$ 323,304
4000 • Utility Fund Balance	\$ (112,440)	\$ (112,440)	\$ 184,965
4010 • Reserved for Inventories	\$ 21,711	\$ 21,711	\$ 21,711
4020 • Utility Fund-Fixed Assets	\$ 3,613,748	\$ 3,613,748	\$ 3,316,343
Net Income	<u>\$ 115,011</u>	<u>\$ 91,122</u>	<u>\$ (76,456)</u>
Total Equity	<u>\$ 4,204,086</u>	<u>\$ 4,180,197</u>	<u>\$ 3,769,867</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 4,341,121</u></u>	<u><u>\$ 4,332,122</u></u>	<u><u>\$ 4,239,273</u></u>

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	June 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
5010 · Water Revenue	\$ 43,797	\$ 31,600	\$ 320,685	\$ 280,960
5020 · Sewer Revenues	\$ 43,440	\$ 42,600	\$ 388,306	\$ 383,400
5030 · Garbage Revenue	\$ 17,196	\$ 17,000	\$ 154,317	\$ 153,000
5110 · Contract Services	\$ 8,075	\$ 7,916	\$ 79,784	\$ 71,250
5120 · Water Connect Fee Revenue	\$ -	\$ 850	\$ 6,600	\$ 4,250
5130 · Sewer Connect Fee Revenue	\$ -	\$ 725	\$ 5,800	\$ 3,625
5140 · Transfer Fee	\$ 375	\$ 210	\$ 1,775	\$ 1,870
5150 · Penalty & Interest Earned	\$ 685	\$ 750	\$ 6,090	\$ 6,750
5170 · Miscellaneous Revenues	\$ 13	\$ 230	\$ 12,106	\$ 2,060
5181 · Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ 500
5200 · Interest earned on Investments	\$ 43	\$ -	\$ 63	\$ -
Total Income	\$ 113,624	\$ 101,881	\$ 975,526	\$ 907,665
Gross Profit	\$ 113,624	\$ 101,881	\$ 975,526	\$ 907,665
Expense				
6100 · Employee Expenses				
6110 · Salaries & Wages	\$ 21,954	\$ 22,235	\$ 193,882	\$ 215,355
6111 · Other Employee Expenses	\$ 8,373	\$ 7,690	\$ 74,990	\$ 79,795
Total Employee Expenses	\$ 30,327	\$ 29,925	\$ 268,872	\$ 295,150
Total Administrative Expenses	\$ 862	\$ 1,030	\$ 31,501	\$ 29,360
6300 · Operating Expenses				
6301 · Water Treatment Operational Exp	\$ 3,598	\$ 8,792	\$ 75,527	\$ 142,374
6302 · Wastewater Operational Expenses	\$ 11,537	\$ 5,201	\$ 68,661	\$ 50,797
6303 · Other Operational Expenses	\$ 4,219	\$ 4,650	\$ 64,013	\$ 78,605
Total Operating Expense	\$ 19,354	\$ 18,643	\$ 208,201	\$ 271,776
6510 · Garbage Service Expense	\$ 15,350	\$ 15,450	\$ 137,862	\$ 138,650
Transfer to Other Funds	\$ 23,842	\$ 23,842	\$ 214,079	\$ 214,582
Total Expenses	\$ 89,735	\$ 88,890	\$ 860,515	\$ 949,518
Net Gain/(Loss)	\$ 23,889	\$ 12,991	\$ 115,011	\$ (41,853)

Please note that detailed financial information follows this page

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	June 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
5010 • Water Revenue	\$ 43,797	\$ 31,600	\$ 320,685	\$ 280,960
5020 • Sewer Revenues	\$ 43,440	\$ 42,600	\$ 388,306	\$ 383,400
5030 • Garbage Revenue	\$ 17,196	\$ 17,000	\$ 154,317	\$ 153,000
5110 • Contract Services	\$ 8,075	\$ 7,916	\$ 79,784	\$ 71,250
5120 • Water Connect Fee Revenue	\$ -	\$ 850	\$ 6,600	\$ 4,250
5130 • Sewer Connect Fee Revenue	\$ -	\$ 725	\$ 5,800	\$ 3,625
5140 • Transfer Fee	\$ 375	\$ 210	\$ 1,775	\$ 1,870
5150 • Penalty & Interest Earned	\$ 685	\$ 750	\$ 6,090	\$ 6,750
5170 • Miscellaneous Revenues	\$ 13	\$ 230	\$ 12,106	\$ 2,060
5181 • Non-Rev-Xfer In-General Fund	\$ -	\$ -	\$ -	\$ 500
5200 • Interest earned on Investments	\$ 43	\$ -	\$ 63	\$ -
Total Income	\$ 113,624	\$ 101,881	\$ 975,526	\$ 907,665
Gross Profit	\$ 113,624	\$ 101,881	\$ 975,526	\$ 907,665
Expense				
6100 • Employee Expenses				
6110 • Salaries & Wages				
6410 • Salaries Exempt Employees	\$ 5,027	\$ 5,131	\$ 47,753	\$ 48,743
6415 • Salaries & Wages-Non-Exempt	\$ 16,077	\$ 15,854	\$ 131,868	\$ 150,612
6416 • Overtime & Standby Pay	\$ 850	\$ 1,250	\$ 10,707	\$ 11,000
6417 • Longevity Pay-Exempt/Non-Exempt	\$ -	\$ -	\$ 3,554	\$ 5,000
Total 6110 • Salaries & Wages	\$ 21,954	\$ 22,235	\$ 193,882	\$ 215,355
6111 • Other Employee Expenses				
6116 • Unemployment Expense	\$ -	\$ -	\$ 3,774	\$ 1,750
6120 • FICA Expense	\$ 1,679	\$ 1,730	\$ 14,832	\$ 16,940
6140 • Worker's Compensation Insurance	\$ -	\$ -	\$ 7,007	\$ 7,500
6150 • Employee Insurance Expenses	\$ 3,970	\$ 4,600	\$ 34,836	\$ 41,400
6160 • Employee Retirement Expense	\$ 1,608	\$ 840	\$ 4,101	\$ 5,540
6170 • Employee Uniform Expense	\$ 791	\$ 420	\$ 6,626	\$ 3,740
6180 • Employee Training & Travel Exp	\$ 325	\$ 100	\$ 3,683	\$ 2,925
6560 • Miscellaneous Employee Expenses	\$ -	\$ -	\$ 131	\$ -
Total 6111 • Other Employee Expenses	\$ 8,373	\$ 7,690	\$ 74,990	\$ 79,795
Total 6100 • Employee Expenses	\$ 30,327	\$ 29,925	\$ 268,872	\$ 295,150
6200 • Administrative Expenses				
6225 • Misc. Dues & Fees				
6226 • TECQ Fees			\$ 3,642	\$ 3,500
6227 • Other Misc. Dues & Fees	\$ 25	\$ 167	\$ 325	\$ 1,499
Total 6225 • Misc. Dues & Fees	\$ 25	\$ 167	\$ 3,967	\$ 4,999
6235 • Computer/Office Equip R&M	\$ -	\$ 250	\$ 679	\$ 750
6240 • Software Update	\$ -	\$ -	\$ 3,340	\$ 1,500

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	June 2017	Budget	FY to Date	Budget
6250 • Office Supplies	\$ 745	\$ 167	\$ 1,499	\$ 1,499
6255 • Postage Expense	\$ -	\$ -	\$ 1,994	\$ 1,500
6260 • Telephone Expense	\$ -	\$ 300	\$ 2,160	\$ 2,700
6270 • Insurance - GL & Property	\$ -	\$ -	\$ 16,025	\$ 15,100
6280 • Bad Debts	\$ -	\$ -	\$ -	\$ -
6282 • Administrative-Miscellaneous	\$ 92	\$ 146	\$ 1,837	\$ 1,312
Total 6200 • Administrative Expenses	\$ 862	\$ 1,030	\$ 31,501	\$ 29,360
6300 • Operating Expenses				
6301 • Water Treatment Operational Exp				
6305 • Water Treatment Electrical	\$ 2,514	\$ 3,500	\$ 18,373	\$ 24,000
6310 • Heating Fuel-WTP	\$ -	\$ 500	\$ 128	\$ 1,500
6314 • R&M-Plant & Pump Station	\$ 65	\$ 2,500	\$ 14,842	\$ 18,500
6316 • WTP Chemical Expense	\$ 837	\$ 1,500	\$ 12,007	\$ 15,000
6320 • Water Outside Testing Expense	\$ 122	\$ 292	\$ 1,788	\$ 2,624
6328 • Distribution Repair & Maint.	\$ 60	\$ 500	\$ 6,907	\$ 3,500
6355 • Meter Purchased	\$ -	\$ -	\$ 21,482	\$ 75,000
6360 • Tap Materials-Water	\$ -	\$ -	\$ -	\$ 2,250
Total 6301 • Water Treatment Operational Exp	\$ 3,598	\$ 8,792	\$ 75,527	\$ 142,374
6302 • Wastewater Operational Expenses				
6304 • Wastewater Electrical	\$ 2,164	\$ 2,584	\$ 17,844	\$ 23,248
6311 • Propane-Wastewater	\$ -		\$ 500	\$ 1,500
6317 • WWTP Chemicals	\$ 104	\$ 500	\$ 1,047	\$ 4,400
6318 • Outside Testing Wastewater	\$ 112	\$ 250	\$ 3,083	\$ 2,250
6321 • Collection System R&M				
63212 • Lift Station Repairs	\$ 9,149	\$ -	\$ 11,728	\$ 2,500
6321 • Collection System R&M - Other	\$ -	\$ 200	\$ 1,980	\$ 1,900
Total 6321 • Collection System R&M	\$ 9,149	\$ 200	\$ 13,708	\$ 4,400
6322 • Irrigation Maintenance Expense			\$ 317	
6327 • WWTP Repair & Maintenance	\$ 8	\$ 1,667	\$ 32,162	\$ 14,999
Total 6302 • Wastewater Operational Expenses	\$ 11,537	\$ 5,201	\$ 68,661	\$ 50,797
6303 • Other Operational Expenses				
63031 • Repair & Maintenance-Other				
6329 • R&M-Building/Misc.	\$ 680	\$ 250	\$ 8,531	\$ 7,405
63291 • Drainage Repair & Maintenance	\$ 880		\$ 11,623	\$ 20,000
Total 63031 • Repair & Maintenance-Other	\$ 1,560	\$ 250	\$ 20,154	\$ 27,405
6330 • Vehicle Repair & Maintenance	\$ 349	\$ 700	\$ 4,982	\$ 6,400
6335 • Machinery Repair & Maintenance	\$ 663	\$ 1,250	\$ 11,882	\$ 11,250
6340 • Vehicle & Machinery Fuel				
6341 • Vehicle Fuel	\$ 547	\$ 1,000	\$ 6,732	\$ 9,000
6342 • Machinery Fuel	\$ -	\$ 750	\$ 1,178	\$ 3,500
Total 6340 • Vehicle & Machinery Fuel	\$ 547	\$ 1,750	\$ 7,910	\$ 12,500

City of Meadowlakes-Utility Fund

Profit & Loss Budget vs. Actual

	June 2017	Budget	FY to Date	Budget
6345 · Equipment Lease/Rental				
6350 · Miscellaneous Operational Exp.	\$ 937	\$ 300	\$ 6,119	\$ 2,950
6365 · Small Tools	\$ 163	\$ 400	\$ 3,351	\$ 3,100
6550 · Assets Purchased		\$ -	\$ 9,615	\$ 15,000
Total 6303 · Other Operational Expenses	\$ 4,219	\$ 4,650	\$ 64,013	\$ 78,605
Total 6300 · Operating Expenses	\$ 19,354	\$ 18,643	\$ 208,201	\$ 271,776
 6500 · Other Operational Expenses				
6510 · Garbage Service Expense	\$ 15,350	\$ 15,450	\$ 137,862	\$ 138,650
Total 6500 · Other Operational Expenses	\$ 15,350	\$ 15,450	\$ 137,862	\$ 138,650
 8200 · Transfer to Other Funds				
8215 · Transfer to General Fund	\$ 8,634	\$ 8,634	\$ 77,204	\$ 77,706
8220 · Transfer to Debt Service Fund	\$ 7,500	\$ 7,500	\$ 67,500	\$ 67,500
8240 · Transfer to RCC Fund	\$ 7,708	\$ 7,708	\$ 69,375	\$ 69,376
Total 8200 · Transfer to Other Funds	\$ 23,842	\$ 23,842	\$ 214,079	\$ 214,582
8255 · Transfer to General Fixed Asset	\$ -	\$ -	\$ -	\$ -
 Total Expense	\$ 89,735	\$ 88,890	\$ 860,515	\$ 949,518
 Net Ordinary Income	\$ 23,889	\$ 12,991	\$ 115,011	\$ (41,853)
 Net Income	\$ 23,889	\$ 12,991	\$ 115,011	\$ (41,853)

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	06/14/2017	State Comptroller	1015 · Ck.ing-1st State Bank		-1,066.52
				3020 · Sales Tax Payable	-1,066.52	1,066.52
TOTAL					-1,066.52	1,066.52
Bill Pmt -Ck.	16041	06/01/2017	All-Star HVAC	1015 · Ck.ing-1st State Bank		-155.00
Bill	47894	05/30/2017		6314 · R&M-Plant & Pump Station	-80.00	80.00
				1583 · RCC Receivable	-75.00	75.00
TOTAL					-155.00	155.00
Bill Pmt -Ck.	16042	06/01/2017	Aqua-Tech Lab	1015 · Ck.ing-1st State Bank		-249.00
Bill	19489	05/15/2017		6318 · Outside Testing Wastewater	-112.00	112.00
				6320 · Water Outside Testing Exp.	-137.00	137.00
TOTAL					-249.00	249.00
Bill Pmt -Ck.	16043	06/01/2017	Austin Turf & Tractor	1015 · Ck.ing-1st State Bank		-3.05
Bill	890923	05/03/2017		6335 · Machinery Repair & Maint.	-3.05	3.05
TOTAL					-3.05	3.05
Bill Pmt -Ck.	16044	06/01/2017	Card Service Center	1015 · Ck.ing-1st State Bank		-2,404.63
Bill	5/29/17 St	05/29/2017		1515 · General Fund Receivables	-414.60	414.60
				6330 · Vehicle Repair & Maint.	-5.28	5.28
				1583 · RCC Receivable	-79.84	79.84
				6170 · Employee Uniform Exp.	-280.15	280.15
				6350 · Misc. Operational Exp.	-102.05	102.05
Bill	5/29/17 St	05/29/2017		1515 · General Fund Receivables	-203.56	203.56
				1583 · RCC Receivable	-49.00	49.00
				6250 · Office Supplies	-134.98	134.98
				1584 · POA Receivables	-49.00	49.00
				6255 · Postage Exp.	-132.00	132.00
Bill	5/29/17 St	05/29/2017		63212 · Lift Station Repairs	-64.43	64.43
				6335 · Machinery Repair & Maint.	-123.80	123.80
				6365 · Small Tools	-228.92	228.92
				1515 · General Fund Receivables	-277.47	277.47
				6282 · Administrative-Misc.	-0.99	0.99
				1583 · RCC Receivable	-258.56	258.56
TOTAL					-2,404.63	2,404.63
Bill Pmt -Ck.	16045	06/01/2017	Collier Materials, Inc.	1015 · Ck.ing-1st State Bank		-47.13
Bill	1300562	05/30/2017		1584 · POA Receivables	-47.13	47.13
TOTAL					-47.13	47.13
Bill Pmt -Ck.	16046	06/01/2017	Debbie Holley	1015 · Ck.ing-1st State Bank		-41.04
Bill	Reimburs	05/26/2017		6180 · Employee Training & Travel	-41.04	41.04

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-41.04	41.04
Bill Pmt -Ck.	16047	06/01/2017	DPC Industries, Inc	1015 · Ck.ing-1st State Bank		-519.95
Bill	76700240	05/11/2017		6317 · WWTP Chemicals	-207.98	207.98
Bill	76700240	05/11/2017		6316 · WTP Chemical Exp.	-311.97	311.97
TOTAL					-519.95	519.95
Bill Pmt -Ck.	16048	06/01/2017	Elliott Electric Supply	1015 · Ck.ing-1st State Bank		-128.98
Bill	5/25/17 S	05/25/2017		63212 · Lift Station Repairs	-71.55	71.55
				1583 · RCC Receivable	-57.43	57.43
TOTAL					-128.98	128.98
Bill Pmt -Ck.	16049	06/01/2017	Ewald Kubota, Inc.	1015 · Ck.ing-1st State Bank		-46.47
Bill	3508467	05/24/2017		6335 · Machinery Repair & Maint.	-46.47	46.47
TOTAL					-46.47	46.47
Bill Pmt -Ck.	16050	06/01/2017	Fisher's Iron & Metal	1015 · Ck.ing-1st State Bank		-102.07
Bill	62811	05/24/2017		6329 · R&M-Building/Misc.	-96.13	96.13
Bill	62832	05/30/2017		6365 · Small Tools	-5.94	5.94
TOTAL					-102.07	102.07
Bill Pmt -Ck.	16051	06/01/2017	Grainger	1015 · Ck.ing-1st State Bank		-61.72
Bill	94496848	05/19/2017		6350 · Misc. Operational Exp.	-61.72	61.72
TOTAL					-61.72	61.72
Bill Pmt -Ck.	16052	06/01/2017	HACH	1015 · Ck.ing-1st State Bank		-280.89
Bill	10447480	05/09/2017		6327 · WWTP Repair & Maint.	-280.89	280.89
TOTAL					-280.89	280.89
Bill Pmt -Ck.	16053	06/01/2017	Home Depot Credit	1015 · Ck.ing-1st State Bank		-841.72
Bill	5/21/17 S	05/21/2017		6327 · WWTP Repair & Maint.	-538.70	538.70
				6329 · R&M-Building/Misc.	-83.79	83.79
				1584 · POA Receivables	-219.23	219.23
TOTAL					-841.72	841.72
Bill Pmt -Ck.	16054	06/01/2017	Ingram Readymix, Inc.	1015 · Ck.ing-1st State Bank		-555.00
Bill	1690159	05/16/2017		6329 · R&M-Building/Misc.	-555.00	555.00
TOTAL					-555.00	555.00
Bill Pmt -Ck.	16055	06/01/2017	Keith Duffy	1015 · Ck.ing-1st State Bank		-78.35
Bill	Refund	05/30/2017		3010 · Service Deposits Payable	-78.35	78.35
TOTAL					-78.35	78.35

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16056	06/01/2017	Pathmark Traffic Product 1015	Ck.ing-1st State Bank		-106.00
Bill	0022726	05/08/2017		1584 · POA Receivables	-106.00	106.00
TOTAL					-106.00	106.00
Bill Pmt -Ck.	16057	06/01/2017	Techline Pipe L.P.	1015 · Ck.ing-1st State Bank		-355.03
Bill	1077388-1	05/19/2017		63212 · Lift Station Repairs	-355.03	355.03
TOTAL					-355.03	355.03
Bill Pmt -Ck.	16058	06/01/2017	UniFirst Holdings, Inc.	1015 · Ck.ing-1st State Bank		-284.02
Bill	82219596	05/15/2017		6170 · Employee Uniform Exp.	-142.51	142.51
Bill	82219618	05/22/2017		6170 · Employee Uniform Exp.	-141.51	141.51
TOTAL					-284.02	284.02
Bill Pmt -Ck.	16059	06/01/2017	USA Bluebook	1015 · Ck.ing-1st State Bank		-1,276.90
Bill	261403	05/17/2017		63212 · Lift Station Repairs	-775.93	775.93
				6316 · WTP Chemical Exp.	-500.97	500.97
TOTAL					-1,276.90	1,276.90
Bill Pmt -Ck.	16060	06/01/2017	Visa	1015 · Ck.ing-1st State Bank		-1,445.50
Bill	5/24/17 St	05/24/2017		6365 · Small Tools	-44.49	44.49
				6330 · Vehicle Repair & Maint.	-646.00	646.00
				6350 · Misc. Operational Exp.	-48.00	48.00
				6327 · WWTP Repair & Maint.	-264.00	264.00
				6335 · Machinery Repair & Maint.	-169.28	169.28
Bill	5/24/17 St	05/24/2017		6330 · Vehicle Repair & Maint.	-23.00	23.00
				1515 · General Fund Receivables	-90.00	90.00
				6250 · Office Supplies	-7.51	7.51
				63212 · Lift Station Repairs	-20.42	20.42
				6180 · Employee Training & Travel	-26.00	26.00
				6365 · Small Tools	-106.80	106.80
TOTAL					-1,445.50	1,445.50
Bill Pmt -Ck.	16061	06/08/2017	AT&T Mobility	1015 · Ck.ing-1st State Bank		-211.50
Bill	4/28-5/27/17	05/27/2017		6260 · Telephone Exp.	-211.50	211.50
TOTAL					-211.50	211.50
Bill Pmt -Ck.	16062	06/08/2017	DPC Industries, Inc	1015 · Ck.ing-1st State Bank		-311.97
Bill	76700267	05/25/2017		6316 · WTP Chemical Exp.	-311.97	311.97
TOTAL					-311.97	311.97
Bill Pmt -Ck.	16063	06/08/2017	Ford & Crew	1015 · Ck.ing-1st State Bank		-1,026.46
Bill	5/25/17 St	05/25/2017		6327 · WWTP Repair & Maint.	-38.36	38.36

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				6350 · Misc. Operational Exp.	-255.35	255.35
				1584 · POA Receivables	-277.93	277.93
				6330 · Vehicle Repair & Maint.	-41.83	41.83
				63212 · Lift Station Repairs	-61.88	61.88
				6335 · Machinery Repair & Maint.	-47.64	47.64
				6329 · R&M-Building/Misc.	-24.96	24.96
				6314 · R&M-Plant & Pump Station	-278.51	278.51
TOTAL					-1,026.46	1,026.46
Bill Pmt -Ck.	16064	06/08/2017	Foxworth-Galbraith	1015 · Ck.ing-1st State Bank		-135.40
Bill	5/31/17 St	05/31/2017		6329 · R&M-Building/Misc.	-135.40	135.40
TOTAL					-135.40	135.40
Bill Pmt -Ck.	16065	06/08/2017	Interstate Battery	1015 · Ck.ing-1st State Bank		-90.93
Bill	22002746	05/19/2017		63212 · Lift Station Repairs	-90.93	90.93
TOTAL					-90.93	90.93
Bill Pmt -Ck.	16066	06/08/2017	Mueller, Inc	1015 · Ck.ing-1st State Bank		-617.52
Bill	4920789	05/25/2017		6329 · R&M-Building/Misc.	-617.52	617.52
TOTAL					-617.52	617.52
Bill Pmt -Ck.	16067	06/08/2017	NAPA-3rd Coast Dist	1015 · Ck.ing-1st State Bank		-666.99
Bill	5/31/17 St	05/31/2017		6330 · Vehicle Repair & Maint.	-467.00	467.00
				6365 · Small Tools	-199.99	199.99
TOTAL					-666.99	666.99
Bill Pmt -Ck.	16068	06/08/2017	PEC	1015 · Ck.ing-1st State Bank		-4,699.37
Bill	4/24-5/23/	05/25/2017		6305 · Water Treatment Electrical	-2,603.08	2,603.08
				6304 · Wastewater Electrical	-2,096.29	2,096.29
TOTAL					-4,699.37	4,699.37
Bill Pmt -Ck.	16069	06/08/2017	Precision Pump	1015 · Ck.ing-1st State Bank		-6,655.60
Bill	20050775	05/16/2017		6314 · R&M-Plant & Pump Station	-1,225.37	1,225.37
Bill	20050838	05/31/2017		6314 · R&M-Plant & Pump Station	-5,430.23	5,430.23
TOTAL					-6,655.60	6,655.60
Bill Pmt -Ck.	16070	06/08/2017	R. N. Price	1015 · Ck.ing-1st State Bank		-31.35
Bill	Refund	06/08/2017		3010 · Service Deposits Payable	-31.35	31.35
TOTAL					-31.35	31.35
Bill Pmt -Ck.	16071	06/08/2017	Rodney McKell	1015 · Ck.ing-1st State Bank		-18.01
Bill	Refund	06/05/2017		3010 · Service Deposits Payable	-18.01	18.01
TOTAL					-18.01	18.01

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ck.	16072	06/08/2017	Tractor Supply	1015 · Ck.ing-1st State Bank		-327.96
Bill	5/30/17	05/30/2017		6170 · Employee Uniform Exp.	-76.49	76.49
				63212 · Lift Station Repairs	-21.49	21.49
				6365 · Small Tools	-169.99	169.99
				6335 · Machinery Repair & Maint.	-59.99	59.99
TOTAL					-327.96	327.96
Bill Pmt -Ck.	16073	06/08/2017	UniFirst Holdings, Inc.	1015 · Ck.ing-1st State Bank		-410.89
Bill	82219640	05/29/2017		6170 · Employee Uniform Exp.	-199.76	199.76
Bill	82219661	06/05/2017		6170 · Employee Uniform Exp.	-44.20	44.20
Bill	82219663	06/05/2017		6170 · Employee Uniform Exp.	-166.93	166.93
TOTAL					-410.89	410.89
Bill Pmt -Ck.	16074	06/08/2017	William Youngblood	1015 · Ck.ing-1st State Bank		-27.75
Bill	Refund	06/05/2017		1510 · Service Receivables	-27.75	27.75
TOTAL					-27.75	27.75
Bill Pmt -Ck.	16075	06/15/2017	Debbie Holley	1015 · Ck.ing-1st State Bank		-19.12
Bill	Reimburs	06/08/2017		6180 · Employee Training & Travel	-19.12	19.12
TOTAL					-19.12	19.12
Bill Pmt -Ck.	16076	06/15/2017	DPC Industries, Inc	1015 · Ck.ing-1st State Bank		-150.00
Bill	DE760008	05/31/2017		6317 · WWTP Chemicals	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Ck.	16077	06/15/2017	Fisher's Iron & Metal	1015 · Ck.ing-1st State Bank		-11.08
Bill	62855	06/07/2017		6350 · Misc. Operational Exp.	-11.08	11.08
TOTAL					-11.08	11.08
Bill Pmt -Ck.	16078	06/15/2017	Holt Cat	1015 · Ck.ing-1st State Bank		-118.31
Bill	PIMA0258	04/17/2017		6335 · Machinery Repair & Maint.	-118.31	118.31
TOTAL					-118.31	118.31
Bill Pmt -Ck.	16079	06/15/2017	Lowe's	1015 · Ck.ing-1st State Bank		-881.90
Bill	06022017	06/02/2017		6365 · Small Tools	-149.12	149.12
				63212 · Lift Station Repairs	-47.21	47.21
				1515 · General Fund Receivables	-685.57	685.57
TOTAL					-881.90	881.90
Bill Pmt -Ck.	16080	06/15/2017	Republic Services #843	1015 · Ck.ing-1st State Bank		-15,349.61
Bill	0843-0011	05/31/2017		6510 · Garbage Service Exp.	-15,295.68	15,295.68

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	0843-0015	05/31/2017		6510 · Garbage Service Exp.	-53.93	53.93
TOTAL					-15,349.61	15,349.61
Bill Pmt -Ck.	16081	06/15/2017	Bob's Dirt Work	1015 · Ck.ing-1st State Bank		-880.00
Bill	74	06/06/2017		63291 · Drainage Repair & Maint.	-880.00	880.00
TOTAL					-880.00	880.00
Bill Pmt -Ck.	16082	06/15/2017	UniFirst Holdings, Inc.	1015 · Ck.ing-1st State Bank		-185.06
Bill	82219485	04/10/2017		6170 · Employee Uniform Exp.	-43.55	43.55
Bill	82219487	04/10/2017		6170 · Employee Uniform Exp.	-141.51	141.51
TOTAL					-185.06	185.06
Bill Pmt -Ck.	16083	06/15/2017	US Oxo, LLC	1015 · Ck.ing-1st State Bank		-66.80
Bill	74411	06/07/2017		6350 · Misc. Operational Exp.	-66.80	66.80
TOTAL					-66.80	66.80
Bill Pmt -Ck.	16084	06/29/2017	Bills Lock & Key	1015 · Ck.ing-1st State Bank		-16.00
Bill	15334	06/15/2017		6329 · R&M-Building/Misc.	-16.00	16.00
TOTAL					-16.00	16.00
Bill Pmt -Ck.	16085	06/29/2017	Debbie Holley	1015 · Ck.ing-1st State Bank		-18.09
Bill	Reimburs	06/23/2017		6180 · Employee Training & Travel	-18.09	18.09
TOTAL					-18.09	18.09
Bill Pmt -Ck.	16086	06/29/2017	Douglas Faulker	1015 · Ck.ing-1st State Bank		-365.49
Bill	Reimburs	06/21/2017		6350 · Misc. Operational Exp.	-365.49	365.49
TOTAL					-365.49	365.49
Bill Pmt -Ck.	16087	06/29/2017	DPC Industries, Inc	1015 · Ck.ing-1st State Bank		-415.96
Bill	76700293	06/08/2017		6317 · WWTP Chemicals	-103.99	103.99
Bill	76702933	06/08/2017		6316 · WTP Chemical Exp.	-311.97	311.97
TOTAL					-415.96	415.96
Bill Pmt -Ck.	16088	06/29/2017	Ford & Crew	1015 · Ck.ing-1st State Bank		-490.56
Bill	6/25/17 St	06/25/2017		6335 · Machinery Repair & Maint.	-10.97	10.97
				6350 · Misc. Operational Exp.	-223.77	223.77
				1583 · RCC Receivable	-32.99	32.99
				63212 · Lift Station Repairs	-11.98	11.98
				1584 · POA Receivables	-23.36	23.36
				6365 · Small Tools	-14.28	14.28
				6329 · R&M-Building/Misc.	-48.61	48.61
				6328 · Distribution Repair & Maint.	-59.95	59.95
				6314 · R&M-Plant & Pump Station	-64.65	64.65

City of Meadowlakes-Utility Fund
Check Detail
June 2017

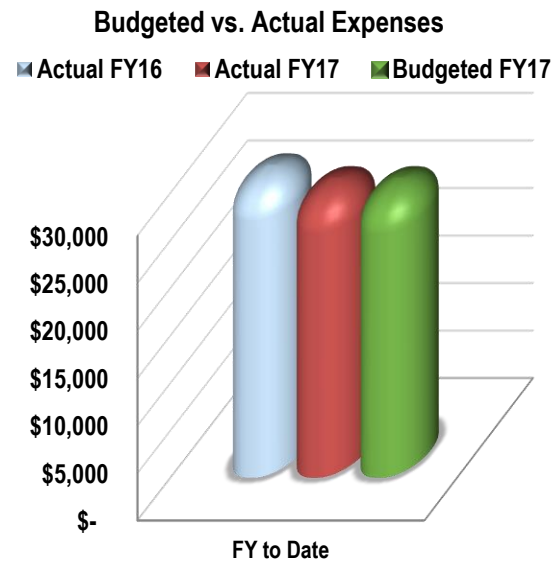
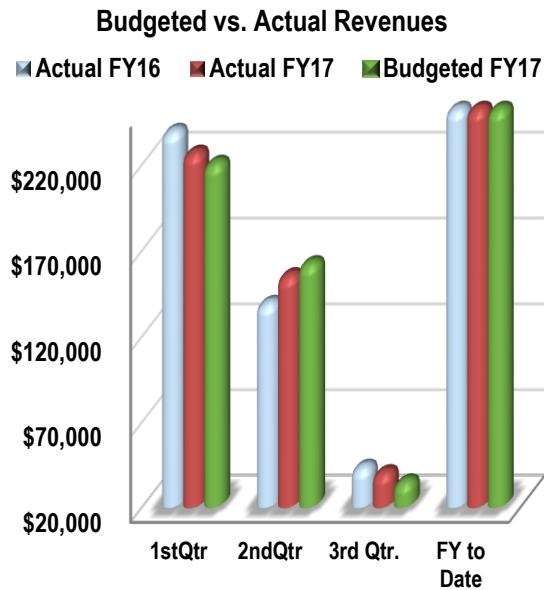
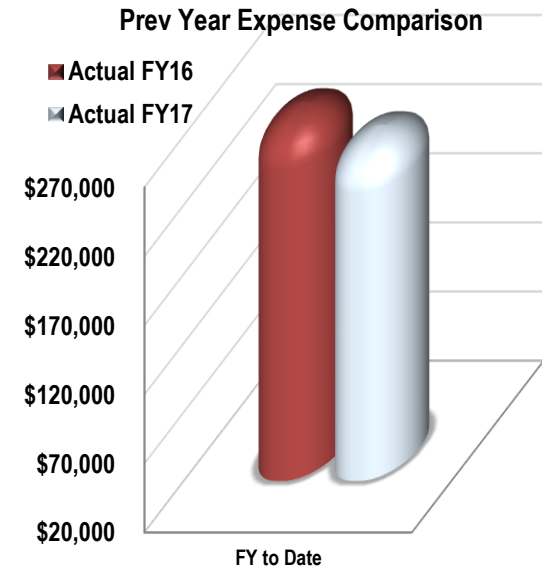
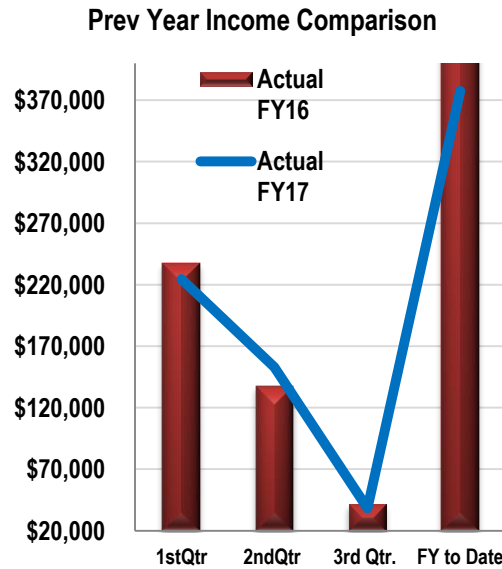
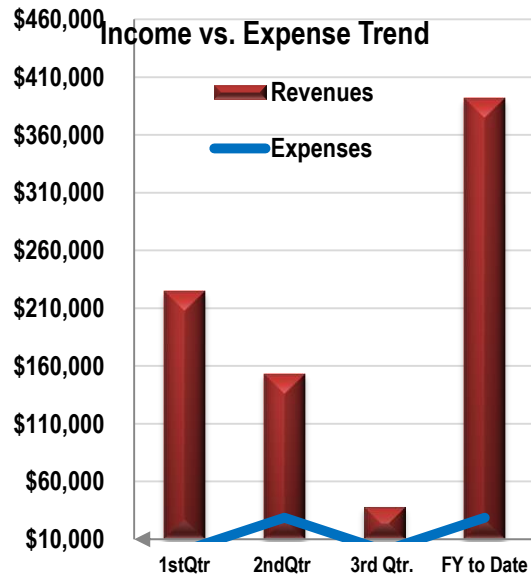
Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-490.56	490.56
Bill Pmt -Ck.	16089	06/29/2017	Genworth Life	1015 · Ck.ing-1st State Bank		-196.04
Bill	5846166 ·	06/21/2017		6150 · Employee Insurance Exp.s	-196.04	196.04
TOTAL					-196.04	196.04
Bill Pmt -Ck.	16090	06/29/2017	Grainger	1015 · Ck.ing-1st State Bank		-89.74
Bill	94273426 ·	06/11/2017		63212 · Lift Station Repairs	-89.74	89.74
TOTAL					-89.74	89.74
Bill Pmt -Ck.	16091	06/29/2017	HACH	1015 · Ck.ing-1st State Bank		-525.42
Bill	10488632 ·	06/18/2017		6316 · WTP Chemical Exp.	-525.42	525.42
TOTAL					-525.42	525.42
Bill Pmt -Ck.	16092	06/29/2017	Interstate Battery	1015 · Ck.ing-1st State Bank		-120.61
Bill	22002787 ·	06/23/2017		6330 · Vehicle Repair & Maint.	-120.61	120.61
TOTAL					-120.61	120.61
Bill Pmt -Ck.	16093	06/29/2017	Mark Erickson	1015 · Ck.ing-1st State Bank		-10.84
Bill	REFUND ·	06/28/2017		3010 · Service Deposits Payable	-10.84	10.84
TOTAL					-10.84	10.84
Bill Pmt -Ck.	16094	06/29/2017	Mueller, Inc	1015 · Ck.ing-1st State Bank		-17.00
Bill	4932721 ·	06/08/2017		6329 · R&M-Building/Misc.	-17.00	17.00
TOTAL					-17.00	17.00
Bill Pmt -Ck.	16095	06/29/2017	Precision Pump	1015 · Ck.ing-1st State Bank		-9,000.00
Bill	20050938 ·	06/05/2017		63212 · Lift Station Repairs	-9,000.00	9,000.00
TOTAL					-9,000.00	9,000.00
Bill Pmt -Ck.	16096	06/29/2017	Stanley Crone	1015 · Ck.ing-1st State Bank		-38.34
Bill	Refund ·	06/29/2017		3010 · Service Deposits Payable	-38.34	38.34
TOTAL					-38.34	38.34
Bill Pmt -Ck.	16097	06/29/2017	Visa	1015 · Ck.ing-1st State Bank		-2,286.07
Bill	6823/17 S ·	06/23/2017		6335 · Machinery Repair & Maint.	-369.99	369.99
				1515 · General Fund Receivables	-120.00	120.00
				1584 · POA Receivables	-931.00	931.00
				6350 · Misc. Operational Exp.	-269.92	269.92
				6330 · Vehicle Repair & Maint.	-76.20	76.20
Bill	6/23/17 S ·	06/23/2017		6282 · Administrative-Misc.	-71.24	71.24
				6335 · Machinery Repair & Maint.	-106.86	106.86

City of Meadowlakes-Utility Fund
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				6180 · Employee Training & Travel	-287.94	287.94
				6330 · Vehicle Repair & Maint.	-52.92	52.92
TOTAL					-2,286.07	2,286.07
Bill Pmt -Ck.	16098	06/29/2017	Wex Bank	1015 · Ck.ing-1st State Bank		-633.87
Bill	6/6/17 Str	06/06/2017		6341 · Vehicle Fuel	-78.77	78.77
Bill	6/6/17 Str	06/28/2017		1583 · RCC Receivable	-48.42	48.42
				1515 · General Fund Receivables	-38.55	38.55
				6341 · Vehicle Fuel	-468.13	468.13
TOTAL					-633.87	633.87
Total June 2017 Utility Fund Disbursements						57,166.58

Debt Service

June 2017

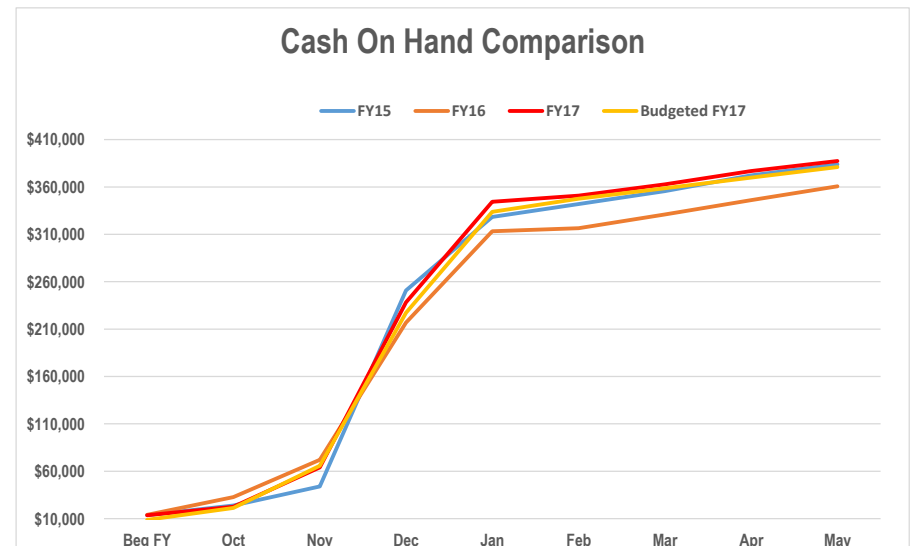
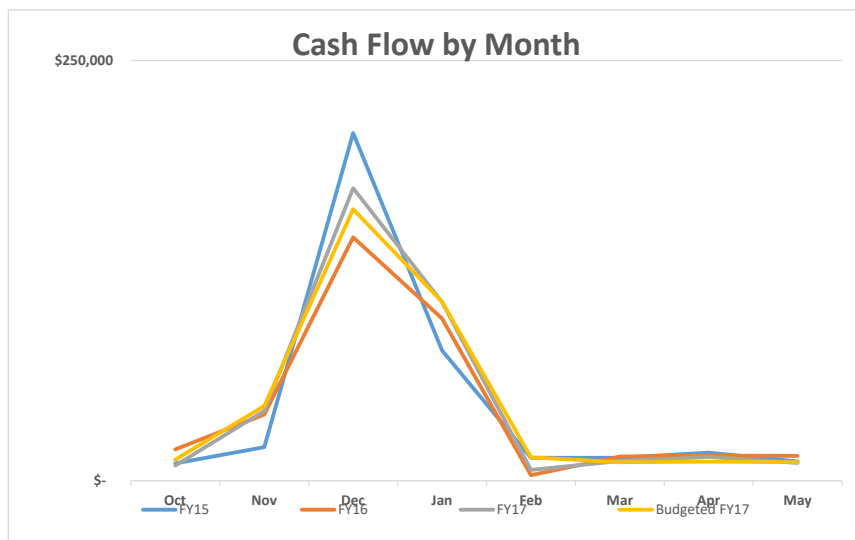


Account Balances

<u>Cash</u>	5/31/2017	5/31/2016
Checking Account	\$ 362,593	\$ 397,008
CD's	\$ -	\$ -
Total Cash	\$ 400,806	\$ 397,008
<u>Current Receivables</u>	\$ -	\$ -
<u>Current Payables</u>	\$ 10,958	\$ 9,044
<u>Net Gain/(Loss)</u>	\$ 387,074	\$ 383,252
<u>Cash Flow (+/-)</u> (FY to Date)	\$ 387,138	\$ 361,251

City of Meadowlakes-Debt Service Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$13,667	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$400,805	\$400,805	
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$400,805	\$400,805	\$400,805	\$0
CASH RECEIPTS														Total
Property Tax		\$1,346	\$34,045	\$166,535	\$98,740	\$27,549	\$4,219	\$6,626	\$2,950	\$5,797				\$347,807
Transfers In from Utility Fund		\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500				\$67,500
Interest Earned		\$68	\$4	\$9	\$31	\$28	\$30	\$67	\$106	\$137				\$480
														\$0
														\$0
TOTAL CASH RECEIPTS		\$8,914	\$41,549	\$174,044	\$106,271	\$35,077	\$11,749	\$14,193	\$10,556	\$13,434	\$0	\$0	\$0	\$415,787
Total cash available	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$379,522	\$362,622	\$376,815	\$387,371	\$400,805	\$400,805	\$400,805	\$400,805	
CASH PAID OUT-OPERATIONAL														Total
Prior Months Payables/Miscellaneous		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,649
														\$0
														\$0
Total Cash Paid Out-Operational		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,649
CASH PAID OUT- NON -OPERATIONAL														Total
														\$0
														\$0
														\$0
Total Cash Paid Out-Non-Operational		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASH PAID OUT		\$0	\$0	\$0	\$0	\$28,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,649
Cash on hand (end of month)	\$13,667	\$22,581	\$64,130	\$238,174	\$344,445	\$350,873	\$362,622	\$376,815	\$387,371	\$400,805	\$400,805	\$400,805	\$400,805	
Change in Cash														Total
Difference Beginning to End of Month		\$8,914	\$41,549	\$174,044	\$106,271	\$6,428	\$11,749	\$14,193	\$10,556	\$13,434	\$0	\$0	\$0	\$387,138
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$8,914	\$50,463	\$224,507	\$330,778	\$337,206	\$348,955	\$363,148	\$373,704	\$387,138	\$387,138	\$387,138	\$387,138	\$3,586,228



City of Meadowlakes Debt Service Balance Sheet

	<u>June 30, 2017</u>	<u>May 31, 2017</u>	<u>June 30, 2016</u>
ASSETS			
Current Assets			
Checking/Savings			
06-1000 · Cash and Cash Equivalents			
06-1020 · Debt Service-First State Bank	400,706	387,166	396,908
06-1025 · Tax Clearing Account	100	100	100
Total 06-1000 · Cash and Cash Equivalents	<u>400,806</u>	<u>387,266</u>	<u>397,008</u>
Total Checking/Savings	<u>400,806</u>	<u>387,266</u>	<u>397,008</u>
Total Current Assets	<u>400,806</u>	<u>387,266</u>	<u>397,008</u>
Fixed Assets			
06-1661 · Escrowed Interest	10,958	10,958	141,120
Total Fixed Assets	<u>10,958</u>	<u>10,958</u>	<u>141,120</u>
Other Assets			
06-1360 · Ad Valorem Taxes Receivable	0	0	9,044
Total Other Assets	<u>0</u>	<u>0</u>	<u>9,044</u>
TOTAL ASSETS	<u><u>411,764</u></u>	<u><u>398,224</u></u>	<u><u>547,172</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
03-2005 · Due Other Funds	0	0	-89
06-2010 · Due Debt Service	0	0	0
06-2015 · Due General Fund	0	0	0
06-2020 · Deferred Tax Revenue	10,958	10,958	9,044
Total Other Current Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Total Current Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Total Liabilities	<u>10,958</u>	<u>10,958</u>	<u>8,955</u>
Equity			
32000 · Unrestricted Net Assets	13,733	13,733	154,965
Net Income	387,074	382,784	383,252
Total Equity	<u>400,807</u>	<u>396,517</u>	<u>538,217</u>
TOTAL LIABILITIES & EQUITY	<u><u>411,765</u></u>	<u><u>407,475</u></u>	<u><u>547,172</u></u>

City of Meadowlakes Debt Service Profit & Loss Budget vs. Actual

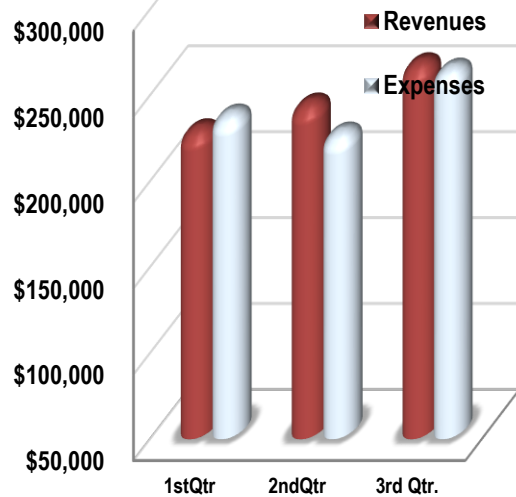
	<u>June 2017</u>	<u>Budget</u>	<u>FY to Date</u>	<u>Budget</u>
Ordinary Income/Expense				
Income				
06-4120 · Ad Valorem Tax	5,797	3,500	347,816	343,750
06-5440 · Interest Earned on Investments	137	23	407	183
Total Income	<u>5,934</u>	<u>3,523</u>	<u>348,223</u>	<u>343,933</u>
Expense				
06-9000 · 2008 Bond Expense				
06-9050 · 2008 Bond Principal	0	0	0	0
06-9070 · 2008 Bid Interest Expense	0	0	0	0
Total 06-9000 · 2008 Bond Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
06-9100 · 2013 Bond Expense				
06-9150 · 2013 Bond Principal	0	0	0	0
06-9170 · 2013 Bond Interest Expense	0	0	28,649	28,649
Total 06-9100 · 2013 Bond Expense	<u>0</u>	<u>0</u>	<u>28,649</u>	<u>28,649</u>
Total Expense	<u>0</u>	<u>0</u>	<u>28,649</u>	<u>28,649</u>
Net Ordinary Income	<u>5,934</u>	<u>3,523</u>	<u>319,574</u>	<u>315,284</u>
Other Income/Expense				
Other Income				
06-8200 · Transfer In from Other Funds	7,500	7,500	67,500	67,500
Total Other Income	<u>7,500</u>	<u>7,500</u>	<u>67,500</u>	<u>67,500</u>
Net Other Income	<u>7,500</u>	<u>7,500</u>	<u>67,500</u>	<u>67,500</u>
Net Income	<u><u>13,434</u></u>	<u><u>11,023</u></u>	<u><u>387,074</u></u>	<u><u>382,784</u></u>

Disbursements

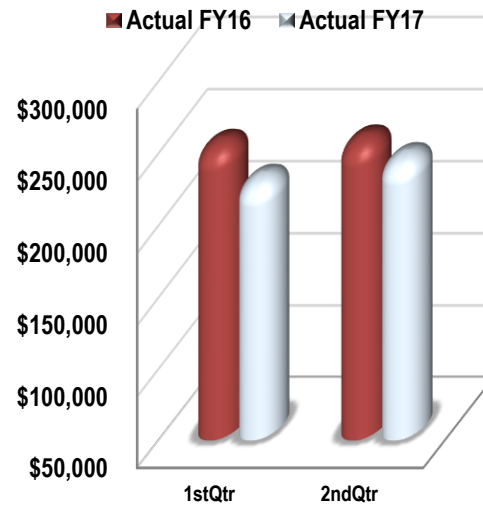
Recreation Fund

June 2017

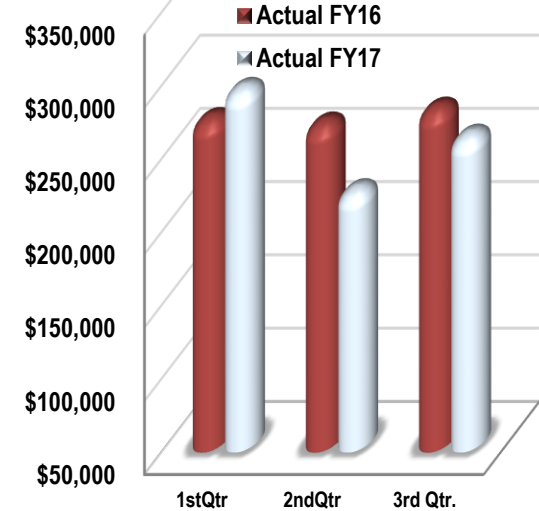
Income vs. Expense Trend



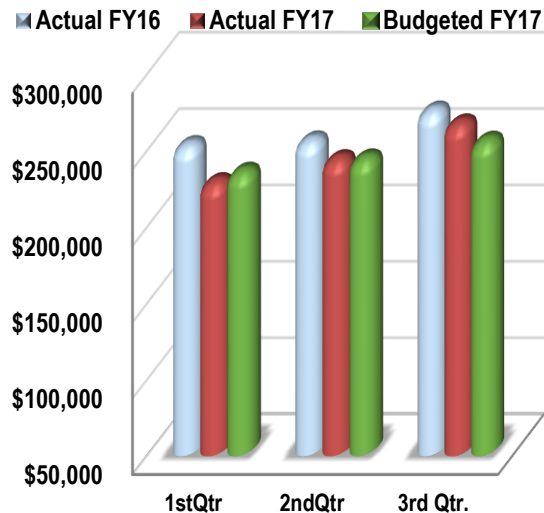
Prev Year Income Comparison



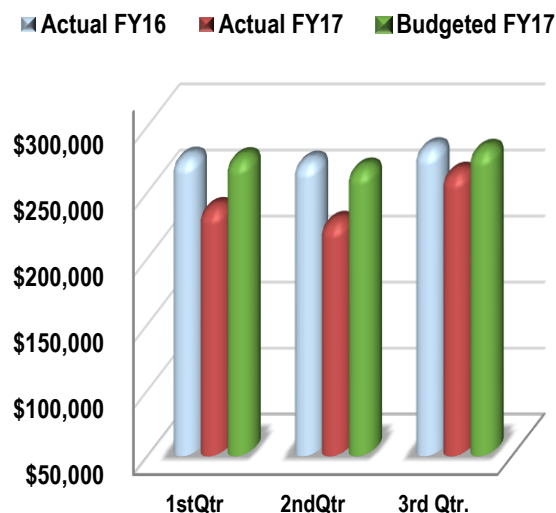
Prev Year Expense Comparison



Budgeted vs. Actual Revenues



Budgeted vs. Actual Expenses

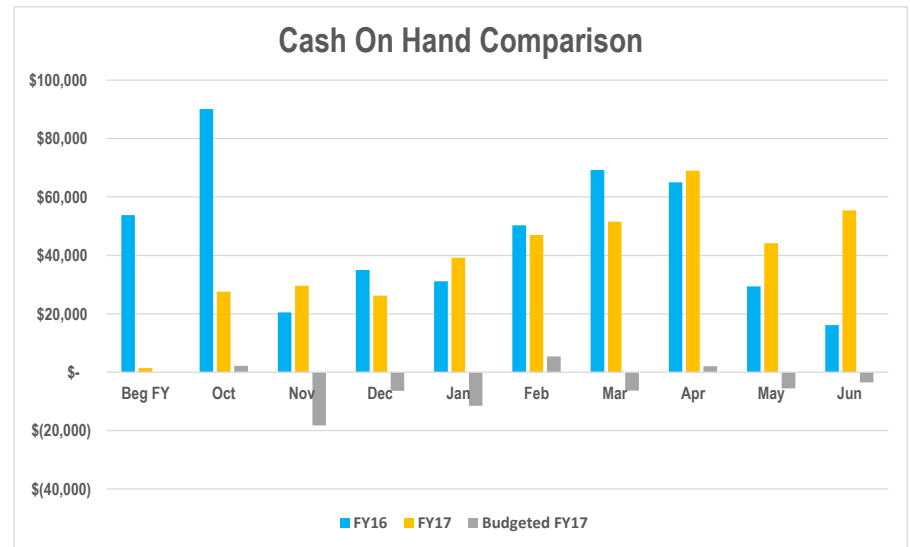
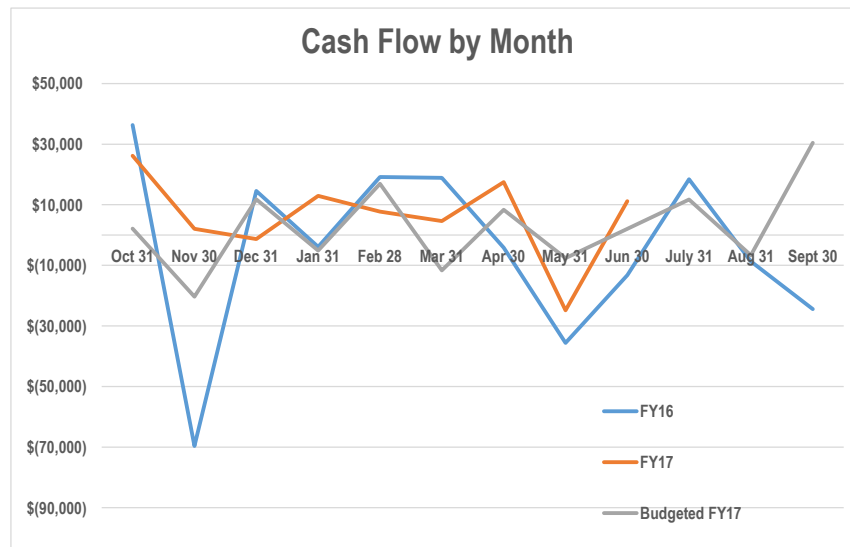


Account Balances

Cash	5/31/2017	5/31/2016
Checking Account	\$ 55,354	\$ (3,344)
CD's	\$ -	\$ -
Total Cash	\$ 55,354	\$ (3,344)
Current Receivables	\$ -	\$ -
Current Payables	\$ 64,921	\$ 45,534
Net Gain/(Loss)	\$ 40,958	\$ (220,453)
(Based on Accrual Accounting)		
Cash Flow (+/-)	\$ 54,002	\$ (37,635)
(FY to Date)		

City of Meadowlakes-Recreation Fund FY 16 Cash Flow

	Beginning FY	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Total
Cash on hand (beginning of month)	\$1,372	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$55,374	\$55,374	\$55,374	
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$55,374	\$55,374	\$55,374	\$55,374	\$0
CASH RECEIPTS														
Prepaid Golf		\$33,666	\$24,864	\$18,605	\$31,574	\$18,334	\$27,458	\$19,733	\$17,215	\$19,327				\$210,776
Pro Shop Income		\$29,918	\$21,719	\$15,226	\$21,852	\$22,538	\$29,624	\$35,750	\$35,162	\$36,460				\$248,249
Food & Beverage Income		\$29,651	\$22,998	\$35,594	\$24,459	\$26,851	\$26,844	\$30,086	\$17,068	\$24,226				\$237,777
Miscellaneous/Sale Tax Payable		\$2,607	\$2,100	\$3,008	\$0	\$0	\$138	\$4,761	\$0	\$188				\$12,802
Transfer in from Other Funds		\$7,708	\$7,708	\$7,708	\$7,708	\$8,208	\$7,708	\$7,708	\$7,708	\$7,708				\$69,872
TOTAL CASH RECEIPTS		\$103,550	\$79,389	\$80,141	\$85,593	\$75,931	\$91,772	\$98,038	\$77,153	\$87,909	\$0	\$0	\$0	\$779,476
Total cash available	\$1,372	\$104,922	\$108,004	\$108,636	\$111,832	\$115,137	\$138,726	\$149,588	\$146,169	\$132,078	\$55,374	\$55,374	\$55,374	
CASH PAID OUT-OPERATIONAL														
Prior Months Payables/Miscellaneous		\$649	\$4,421	\$1,700	\$4,335	-\$521	-\$38	\$2,729	\$395	-\$1,637				\$12,033
Administrative Expenses		\$4,833	\$7,074	\$5,938	\$8,475	\$6,570	\$8,589	\$10,276	\$10,394	\$6,292				\$68,441
Pro Shop Expense		\$14,728	\$16,779	\$13,707	\$16,275	\$15,021	\$19,078	\$18,896	\$28,699	\$24,646				\$167,829
Food & Beverage Expenses		\$26,628	\$29,198	\$30,539	\$24,227	\$24,951	\$29,190	\$23,527	\$33,837	\$25,913				\$248,010
Grounds Maintenance Expense		\$17,874	\$20,907	\$18,901	\$18,325	\$21,321	\$18,631	\$24,845	\$26,653	\$18,674				\$186,131
Tennis/Swim/Miscellaneous		\$19	\$1,130	\$36	\$107	\$19	\$19	\$299	\$347	\$1,976				\$3,952
Total Cash Paid Out-Operational		\$64,731	\$79,509	\$70,821	\$71,744	\$67,361	\$75,469	\$80,572	\$100,325	\$75,864				\$686,396
CASH PAID OUT- NON -OPERATIONAL														
Debt Service-POA		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675	\$840				\$39,078
Transfers to Other Funds		\$0	\$0											\$0
Total Cash Paid Out-Non-Operational		\$11,576	\$0	\$11,576	\$882	\$822	\$11,707	\$0	\$1,675	\$840	\$0	\$0	\$0	\$39,078
TOTAL CASH PAID OUT		\$76,307	\$79,509	\$82,397	\$72,626	\$68,183	\$87,176	\$80,572	\$102,000	\$76,704	\$0	\$0	\$0	\$725,474
Cash on hand (end of month)	\$1,372	\$28,615	\$28,495	\$26,239	\$39,206	\$46,954	\$51,550	\$69,016	\$44,169	\$55,374	\$55,374	\$55,374	\$55,374	
Change in Cash														
Difference Beginning to End of Month		\$27,243	(\$120)	(\$2,256)	\$12,967	\$7,748	\$4,596	\$17,466	(\$24,847)	\$11,205	\$0	\$0	\$0	\$54,002
Increase/(Decrease) In Cash Since Beginning of Fiscal Year		\$27,243	\$27,123	\$24,867	\$37,834	\$45,582	\$50,178	\$67,644	\$42,797	\$54,002	\$54,002	\$54,002	\$54,002	\$512,033



Recreation & Country Club Division

Balance Sheet

	June 30, 2017	May 31, 17	Jun 30, 2017
ASSETS			
Current Assets			
Checking/Savings			
03-1000 · RCC Operating Cash			
03-1005 · Operating Cash			
03-1010 · FSB - Petty Cash Checking #3232	2,186	2,071	1,935
03-1012 · FSB - Checking Acct #1910	52,286	43,431	11,190
03-1013 · Hidden Falls Checking	0	0	-16,469
03-1020 · Operating Account - MM	232	232	0
03-1100 · Petty Cash			
03-1113 · Petty Cash-General Manager	650	650	0
Total 03-1100 · Petty Cash	650	650	0
Total 03-1005 · Operating Cash	55,354	46,384	-3,344
Total 03-1000 · RCC Operating Cash	55,354	46,384	-3,344
Total Checking/Savings	55,354	46,384	-3,344
Other Current Assets			
03-1799 · Receivable from Other Funds	0	0	73,195
03-1800 · Inventory			
03-1805 · Pro Shop Inventory			
03-1805 · Pro Shop Inventory	13,550	13,550	0
03-1807 · Food & Beverage Inventory			
03-1810 · Food Inventory	2,976	2,976	0
03-1815 · Beer Inventory	823	823	0
03-1816 · Wine Inventory	203	203	0
03-1817 · Liquor Inventory	396	396	0
03-1820 · Beverage Inventory	787	787	0
Total 03-1807 · Food & Beverage Inventory	5,185	5,185	0
Total 03-1800 · Inventory	18,736	18,735	0
03-1802 · Pre-Paid	4,412	4,388	7,386
03-1825 · Utility Deposits	200	200	200
Total Other Current Assets	23,348	23,323	80,781
Total Current Assets	78,702	69,707	77,437
Fixed Assets			
03-1900 · Fixed Asset			
03-1910 · Buildings			
03-1910 · Buildings	5,500	5,500	0
03-1935 · Furniture & Fixtures			
03-1940 · Pro Shop	2,904	2,904	2,904
Total 03-1935 · Furniture & Fixtures	2,904	2,904	2,904
03-1950 · Improvements	70,979	70,979	65,713
03-1960 · Machinery & Equipment-Maint.	311,974	311,974	38,339
03-1990 · Accumulated Depreciation	-47,337	-47,337	-8,876
Total 03-1900 · Fixed Asset	344,020	344,020	98,080
Total Fixed Assets	344,020	344,020	98,080
Other Assets			
03-1500 · Golf Fund Receivables			

Recreation & Country Club Division

Balance Sheet

	June 30, 2017	May 31, 17	Jun 30, 2017
03-1510 · Member Dues-Receivables	293	293	0
Total 03-1500 · Golf Fund Receivables	293	293	0
03-1997 · Deferred Outflow-Pension	3,362	3,362	0
Total Other Assets	3,655	3,655	0
TOTAL ASSETS	426,377	417,382	175,517
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
03-2000 · Accounts Payable			
03-2030 · Accounts Payable - Payroll	2,084	2,084	0
03-2000 · Accounts Payable - Other	43,021	39,248	45,534
Total 03-2000 · Accounts Payable	45,105	41,332	45,534
03-2027 · Loan-POA-Tractor	19,816	19,816	0
Total Accounts Payable	64,921	61,148	45,534
Other Current Liabilities			
03-2024 · Golf Course Improvement Fund	938	938	2,267
03-2025 · Credit Book Payable	6,033	5,664	-1,833
03-2026 · Sales Tax Payable	108	-60	10,704
03-2029 · Alcohol Tax Payable	1,419	1,184	3,731
03-3550 · Current Portion-Notes Payable	52,571	52,571	0
03-3615 · Compensation Absences Payable	12,790	12,790	0
Total Other Current Liabilities	73,859	73,087	14,869
Total Current Liabilities	138,780	134,235	60,403
Long Term Liabilities			
03-3600 · Long Term Debt			
03-3215-Capital Lease Payable	0		0
03-3660 · Long Term Debt	147,854	147,854	239,929
Total 03-3600 · Long Term Debt	147,854	147,854	239,929
Total Long Term Liabilities	147,854	147,854	239,929
Total Liabilities	286,634	282,089	300,332
Equity			
03-3700 · Prior Period Adjustments	44,844	44,844	0
03-4000 · Retained Earnings	-25,974	-25,974	-9,792
03-4020 · Invested in Fixed Assets	123,779	123,779	76,084
03-4100 · Restricted for Debt Service	0	0	33,375
32000 · Retained Earnings	-43,864	-43,864	-4,029
Net Income (See Note Below)	40,958	36,509	-220,453
Total Equity	139,743	135,294	-124,815
TOTAL LIABILITIES & EQUITY	426,377	417,383	175,517

Note: Balance Sheet is ran based on accrual accounting method while P&L statements or based on cash. The difference in accounting methods reflect the difference in Net Income indicated from both financial statement runs.

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	June 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
03-5000 · Revenue				
03-5010 · Membership Dues	\$ 19,327	\$ 20,280	\$ 203,181	\$ 182,510
03-5023 · Golf Shop Revenues	\$ 33,099	\$ 34,325	\$ 252,645	\$ 275,125
03-5057 · Tennis & Swimming Revenues	\$ 3,364	\$ 5,150	\$ 5,407	\$ 7,050
03-5070 · Restaurant/Bar Sales	\$ 24,226	\$ 34,475	\$ 236,332	\$ 259,025
03-5096 · Miscellaneous Income	\$ 188	\$ 400	\$ 2,869	\$ 1,600
03-8010 · Transfer In from other Funds	\$ 7,708	\$ 7,750	\$ 69,875	\$ 69,750
Total Income	\$ 87,912	\$ 102,380	\$ 770,309	\$ 795,060
Expense				
03-6000 · Administrative Expenditures				
03-6039 · Other Administrative Expenses	\$ 3,540	\$ 5,696	\$ 47,337	\$ 50,557
03-6068 · House Maintenance Expenses	\$ 2,752	\$ 4,025	\$ 24,379	\$ 33,050
Total Administrative Expense	\$ 6,292	\$ 9,721	\$ 71,716	\$ 83,607
03-6100 · Pro Shop Expenditures	\$ 24,646	\$ 17,514	\$ 168,414	\$ 157,253
03-6300 · Grounds Maintenance Expenditure	\$ 19,514	\$ 26,806	\$ 225,282	\$ 302,878
03-6500 · Food & Beverage Expenses	\$ 25,913	\$ 28,018	\$ 249,987	\$ 258,936
03-6600 · Swimming Pool and Tennis Expenditures	\$ 1,976	\$ 4,250	\$ 3,802	\$ 10,600
Total Expense	\$ 78,341	\$ 86,309	\$ 719,201	\$ 813,274
Fund Net Gain/(Loss)	\$ 9,571	\$ 16,071	\$ 51,108	\$ (18,214)
<u>Food and Beverage P&L (less House Expense)</u>				
Food and Beverage Revenue	\$ 24,226	\$ 34,475	\$ 236,332	\$ 259,025
Food and Beverage Expenses	\$ 25,913	\$ 28,018	\$ 249,987	\$ 258,936
F&B Net Gain/(Loss)	\$ (1,687)	\$ 6,457	\$ (13,655)	\$ 89
<u>Food and Beverage P&L (with House Expense)</u>				
Food and Beverage Revenue	\$ 24,226	\$ 34,475	\$ 236,332	\$ 259,025
Food and Beverage Expenses	\$ 27,283	\$ 29,388	\$ 269,379	\$ 278,328
F&B Net Gain/(Loss)	\$ (3,057)	\$ 5,087	\$ (33,047)	\$ (19,303)

Detailed financial information follows this page.

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	June 2017	Budget	FY to Date	Budget
Ordinary Income/Expense				
Income				
03-5000 · Revenue				
03-5010 · Membership Dues				
03-5010 · Membership Dues - Other	\$ 19,327	\$ 20,280	\$ 203,181	\$ 182,510
Total 03-5010 · Membership Dues	\$ 19,327	\$ 20,280	\$ 203,181	\$ 182,510
03-5023 · Golf Shop Revenues				
03-5035 · Green Fees	\$ 19,680	\$ 18,650	\$ 143,678	\$ 142,200
03-5040 · Golf Cart Rental	\$ 6,088	\$ 5,800	\$ 45,113	\$ 51,250
03-5045 · Driving Range	\$ 2,775	\$ 3,500	\$ 20,174	\$ 24,950
03-5052 · Misc. Tournament	\$ -	\$ 350	\$ (78)	\$ 3,900
03-5053 · Handicap	\$ 113	\$ 25	\$ 5,899	\$ 5,825
03-5060 · Pro Shop Sales	\$ 4,443	\$ 6,000	\$ 37,859	\$ 47,000
Total 03-5023 · Golf Shop Revenues	\$ 33,099	\$ 34,325	\$ 252,645	\$ 275,125
03-5057 · Tennis & Swimming Revenues				
03-5019 · Tennis Membership	\$ -	\$ 250	\$ -	\$ 1,750
03-5054 · Tennis Fees	\$ 3	\$ -	\$ 632	\$ 5,300
03-5057 · Tennis & Swimming Revenues - Other	\$ 3,361	\$ 4,900	\$ 4,775	\$ -
Total 03-5057 · Tennis & Swimming Revenues	\$ 3,364	\$ 5,150	\$ 5,407	\$ 7,050
03-5070 · Restaurant/Bar Sales				
03-5072 · Restaurant Food Sales	\$ 14,667	\$ 23,350	\$ 157,513	\$ 185,750
03-5073 · Beverage Sales	\$ 1,297	\$ 1,800	\$ 9,843	\$ 11,425
03-5074 · Beer Sales	\$ 5,117	\$ 5,575	\$ 38,036	\$ 34,350
03-5075 · Other Food & Beverage Sales	\$ -	\$ -	\$ -	\$ -
03-5076 · Liquor Sales	\$ 2,466	\$ 2,400	\$ 22,070	\$ 17,750
03-5077 · Wine Sales	\$ 679	\$ 1,350	\$ 8,870	\$ 9,750
Total 03-5070 · Restaurant/Bar Sales	\$ 24,226	\$ 34,475	\$ 236,332	\$ 259,025
03-5090 · Interest Earned	\$ -		\$ 12	\$ -
03-5096 · Miscellaneous Income	\$ 188	\$ 400	\$ 2,857	\$ 1,600
Total 03-5000 · Revenue	\$ 80,204	\$ 94,630	\$ 700,434	\$ 725,310
Total Income	\$ 80,204	\$ 94,630	\$ 700,434	\$ 725,310
Expense				
03-6000 · Administrative Expenditures				
03-6039 · Other Administrative Expenses				
03-6021 · Admin Exp.- Xfer out to General	\$ 2,458	\$ 2,496	\$ 22,125	\$ 22,462
03-6016 · Unemployment Cost	\$ -	\$ -	\$ 1,854	\$ -
03-6030 · Insurance				
03-6032 · Property Insurance	\$ 497	\$ -	\$ 4,474	
03-6030 · Insurance - Other	\$ -	\$ -	\$ (314)	\$ -
Total 03-6030 · Insurance	\$ 497	\$ -	\$ 4,160	\$ -
03-6040 · Office Supplies	\$ 133	\$ 300	\$ 1,088	\$ 1,325
03-6042 · Postage	\$ 49	\$ 150	\$ 492	\$ 945

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	June 2017	Budget	FY to Date	Budget
03-6045 · Advertising	\$ 272	\$ 800	\$ 2,648	\$ 7,600
03-6047 · Dues & Subscriptions	\$ -	\$ -	\$ 150	\$ -
03-6048 · Security	\$ 44	\$ -	\$ 310	\$ -
03-6049 · Miscellaneous Supplies	\$ 13	\$ 625	\$ 1,462	\$ 5,625
03-6062 · Credit Card Processing	\$ -	\$ 1,250	\$ 10,939	\$ 11,250
03-6065 · Software Maintenance/Web Site	\$ -	\$ -	\$ 3,563	\$ 500
06-6063 · Cash Over/Under	\$ 74	\$ 75	\$ (1,454)	\$ 850
Total 03-6039 · Other Administrative Expenses	\$ 3,540	\$ 5,696	\$ 47,337	\$ 50,557
03-6068 · House Maintenance Expenses				
03-6050 · Telephone	\$ 173	\$ 175	\$ 1,472	\$ 1,650
03-6052 · Electric	\$ 1,116	\$ 1,700	\$ 7,693	\$ 10,500
03-6055 · Utilities-Water & Sewer	\$ -	\$ 600	\$ 2,645	\$ 4,700
03-6081 · Cleaning Service	\$ 1,010	\$ 825	\$ 8,355	\$ 7,500
03-6101 · Misc. House Expense	\$ -	\$ 450	\$ 163	\$ 3,725
03-6102 · Building Repair & Maintenance	\$ 427	\$ 250	\$ 3,817	\$ 4,750
03-6520 · Television-Clubhouse	\$ 26	\$ 25	\$ 234	\$ 225
Total 03-6068 · House Maintenance Expenses	\$ 2,752	\$ 4,025	\$ 24,379	\$ 33,050
Total 03-6000 · Administrative Expenditures	\$ 6,292	\$ 9,721	\$ 71,716	\$ 83,607
03-6100 · Pro Shop Expenditures				
03-6110 · Payroll				
03-6111 · Wages - Full Time	\$ 4,615	\$ 3,690	\$ 37,425	\$ 36,830
03-6112 · Wages Part Time/Seasonal	\$ 6,377	\$ 4,500	\$ 47,402	\$ 40,600
03-6115 · Payroll Tax	\$ 841	\$ 625	\$ 6,489	\$ 6,075
03-6116 · Pro Shop Longevity	\$ -	\$ -	\$ -	\$ 1,500
03-6117 · Retirement	\$ 513	\$ 100	\$ 1,109	\$ 950
03-6118 · Health Care	\$ 627	\$ 640	\$ 5,644	\$ 5,760
03-6119 · Worker's Comp	\$ 239	\$ 240	\$ 1,910	\$ 2,180
03-6155 · Training & Travel	\$ 38	\$ 250	\$ 38	\$ 750
Total 03-6110 · Payroll	\$ 13,250	\$ 10,045	\$ 100,017	\$ 94,645
03-6121 · Other Pro-Shop Expenses				
03-6120 · Driving Range	\$ -	\$ -	\$ 720	\$ 3,500
03-6122 · Miscellaneous and Supplies	\$ 80	\$ 300	\$ 1,346	\$ 2,600
03-6123 · Pro-Shop Consumable Supplies	\$ -	\$ 250	\$ -	\$ 2,250
03-6125 · Handicap	\$ -	\$ -	\$ 3,236	\$ 2,750
03-6120 · Tournament Expense	\$ -	\$ 500	\$ -	\$ 1,000
03-6140 · Office Supplies	\$ -	\$ -	\$ 476	\$ -
03-6150 · Dues and Fees	\$ -	\$ -	\$ 50	\$ 1,500
03-6210 · Cart Lease/Purchase	\$ 2,717	\$ 2,749	\$ 26,568	\$ 27,253
03-6220 · Cart Maint & Repair	\$ -	\$ -	\$ -	\$ 750
03-6225 · Electric	\$ 175	\$ 170	\$ 1,871	\$ 1,505
Total 03-6121 · Other Pro-Shop Expenses	\$ 2,972	\$ 3,969	\$ 34,267	\$ 43,108

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	June 2017	Budget	FY to Date	Budget
03-6160 • Inventory Purchased	\$ 8,424	\$ 3,500	\$ 34,130	\$ 19,500
03-6163 • Inventory/Cash Shortages	\$ -	\$ -	\$ -	\$ -
Total 03-6100 • Pro Shop Expenditures	\$ 24,646	\$ 17,514	\$ 168,414	\$ 157,253
03-6300 • Grounds Maintenance Expenditure				
03-6310 • Payroll				
03-6311 • Wages - Full Time	\$ 9,427	\$ 13,540	\$ 85,666	\$ 135,380
03-6312 • Wages - Part Time/Seasonal	\$ 956	\$ 500	\$ 15,063	\$ 4,750
03-6313 • Grounds O&M - Overtime/Bonus	\$ -	\$ -	\$ -	\$ 1,000
03-6314 • Grounds O&M Longevity	\$ -	\$ -	\$ -	\$ 1,500
03-6315 • Payroll Tax Exp	\$ 794	\$ 950	\$ 7,746	\$ 9,250
03-6317 • Retirement Exp	\$ 969	\$ 350	\$ 2,116	\$ 3,550
03-6318 • Health Care Exp	\$ 1,863	\$ 3,200	\$ 20,989	\$ 28,800
03-6319 • Worker's Comp	\$ 427	\$ 420	\$ 4,079	\$ 3,970
Total 03-6310 • Payroll	\$ 14,436	\$ 18,960	\$ 135,659	\$ 188,200
03-6321 • Other Golf Course Maint. Exp.				
03-6320 • Fuel & Lubricants	\$ 1,161	\$ 1,000	\$ 6,947	\$ 7,050
03-6322 • Fertilizer	\$ -	\$ 1,250	\$ 2,038	\$ 8,750
03-6324 • Chemicals	\$ 836	\$ 500	\$ 6,891	\$ 13,650
03-6327 • Sand & Soil	\$ -	\$ -	\$ 1,179	\$ 6,500
03-6329 • Equipment Maint & Repair	\$ 76	\$ 1,000	\$ 3,281	\$ 9,500
03-6332 • Irrigation Repair & Maint.	\$ 540	\$ 400	\$ 10,033	\$ 3,700
03-6333 • Pond Maintenance	\$ -	\$ 350	\$ -	\$ 3,350
03-6335-Landscape Materials & Supplies	\$ 41	\$ 500	\$ 402	\$ 1,500
03-6340 • Utilities				\$ -
03-6342 • Electric - Maintained Building	\$ 251	\$ 250	\$ 2,496	\$ 2,250
03-6344 • Electric - Irrigation	\$ 555	\$ 750	\$ 4,904	\$ 4,750
03-6346 • Sewer & Water	\$ 136	\$ 375	\$ 1,899	\$ 3,375
03-6347 • Trash	\$ 144	\$ -	\$ 1,155	\$ -
03-6370 • Raw Water Purchase	\$ 456	\$ 513	\$ 3,628	\$ 4,611
Total 03-6340 • Utilities	\$ 1,542	\$ 1,888	\$ 14,082	\$ 14,986
03-6350 • Dues		\$ -	\$ -	\$ 750
03-6354 • Small Tools	\$ -	\$ -	\$ 167	\$ -
03-6380 • Other Grounds Maint Exp	\$ -	\$ 75	\$ 1,188	\$ 1,500
03-6300 • Total Other Grounds Maint Exp	\$ 4,196	\$ 6,963	\$ 46,208	\$ 71,236
03-6360 • Equipment Lease/Purchase				
03-6362 • Machinery Lease	\$ 840	\$ 838	\$ 39,935	\$ 39,922
03-6363 • Machinery Interest	\$ 42	\$ 45	\$ 3,480	\$ 3,520
Total 03-6360 • Equipment Lease/Purchase	\$ 882	\$ 883	\$ 43,415	\$ 43,442
Total 03-6300 • Grounds Maintenance Expenditure	\$ 19,514	\$ 26,806	\$ 225,282	\$ 302,878
03-6400 • Tennis Expenditures				

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	June 2017	Budget	FY to Date	Budget
03-6430 · Maint & Repair	\$ -	\$ 500	\$ 858	\$ 2,250
Total 03-6400 · Tennis Expenditures	\$ -	\$ 500	\$ 858	\$ 2,250
03-6500 · Food & Beverage Expenses				
03-6510 · Payroll & Payroll Expense				
03-6413 · F&B Overtime/Bonus	\$ -	\$ 250	\$ -	\$ 2,750
03-6414 · F&B Longevity	\$ -	\$ -	\$ -	\$ 1,600
03-6511 · Wages - Full Time	\$ 5,091	\$ 7,900	\$ 68,263	\$ 79,225
03-6512 · Wages - Part Time/Seasonal	\$ 6,073	\$ 3,750	\$ 56,214	\$ 35,500
03-6515 · Payroll Tax Expense	\$ 765	\$ 900	\$ 8,529	\$ 8,950
03-6517 · Retirement Expense	\$ 650	\$ 200	\$ 1,566	\$ 2,100
03-6518 · Health Care Expense	\$ (24)	\$ 1,900	\$ 7,081	\$ 17,100
03-6519 · Worker's Comp	\$ 342	\$ 335	\$ 3,076	\$ 3,180
03-6510 · Payroll & Payroll Expense - Other	\$ -	\$ -	\$ -	\$ -
Total 03-6510 · Payroll & Payroll Expense	\$ 12,897	\$ 15,235	\$ 144,729	\$ 150,405
03-6521 · Other Food & Beverage Expenses				
03-6053 · Propane	\$ 394	\$ 500	\$ 4,999	\$ 5,700
03-6058 · Music	\$ -	\$ -	\$ -	\$ -
03-6525 · Alcohol Tax	\$ 574	\$ 550	\$ 5,518	\$ 5,150
03-6540 · Supplies				
03-6545 · Restaurant-Consumable Supplies	\$ -	\$ 500	\$ -	\$ 6,000
03-6547 · Beer/Wine	\$ 2,428	\$ 2,300	\$ 15,995	\$ 16,900
03-6548 · Liquor Expense	\$ 604	\$ 500	\$ 4,866	\$ 3,250
03-6549 · Food Exp	\$ 6,398	\$ 7,000	\$ 55,512	\$ 59,000
03-6550 · Beverage Expense	\$ -	\$ 400	\$ 1,963	\$ 2,500
03-6552 · Other Food & Beverage Supplies	\$ 1,266	\$ 50	\$ 6,335	\$ 950
03-6572 · Other Misc. Restaurant Expenses	\$ -	\$ 50	\$ 2,321	\$ 380
03-6573 · Linen	\$ 212	\$ 250	\$ 2,351	\$ 2,250
03-6540 · Supplies - Other	\$ -	\$ 200	\$ 388	\$ 1,900
Total 03-6540 · Supplies	\$ 10,908	\$ 11,250	\$ 89,731	\$ 93,130
03-6560 · Equipment Rental	\$ 70	\$ 83	\$ 630	\$ 751
03-6561 · Liquor License	\$ -		\$ (100)	
03-6565 · Equipment Maint & Repair	\$ 1,070	\$ 400	\$ 4,480	\$ 3,800
Total 03-6521 · Other Food & Beverage Expenses	\$ 13,016	\$ 12,783	\$ 105,258	\$ 108,531
Total 03-6500 · Food & Beverage Expenses	\$ 25,913	\$ 28,018	\$ 249,987	\$ 258,936
03-6600 · Swimming Pool Expenditures				
03-6610 · Payroll & Payroll Expense				
03-6612 · Wages	\$ 1,589	\$ 3,000	\$ 1,589	\$ 4,000
03-6614 · FICA Expense	\$ 122	\$ 250	\$ 122	\$ 350
03-6616 · Worker's Comp	\$ 19	\$ -	\$ 169	\$ 250
Total 03-6610 · Payroll & Payroll Expense	\$ 1,730	\$ 3,250	\$ 1,880	\$ 4,600

Recreation & Country Club Division

Profit & Loss Budget vs. Actual

Recreation Fund

	June 2017	Budget	FY to Date	Budget
03-6620 · Supplies	\$ -	\$ 500	\$ 164	\$ 2,000
03-6622 · Maint & Repair	\$ 246	\$ -	\$ 695	\$ 1,750
03-6623 · Miscellaneous Pool Expense	\$ -		\$ 205	\$ -
Total 03-6600 · Swimming Pool Expenditures	\$ 1,976	\$ 3,750	\$ 2,944	\$ 8,350
03-6900 · Building Repairs & Maint.				
03-6915 · Bldg. Renovations/Repairs	\$ -	\$ -	\$ -	\$ -
Total 03-6900 · Building Repairs & Maint.	\$ -	\$ -	\$ -	\$ -
Total Expense	\$ 78,341	\$ 86,309	\$ 719,201	\$ 813,274
Net Ordinary Income	\$ 1,863	\$ 8,321	\$ (18,767)	\$ (87,964)
Other Income/Expense				
Other Income				
03-8010 · Transfer In from other Funds				
03-8020 · Transfer in from Utility Fund	\$ 7,708	\$ 7,750	\$ 69,375	\$ 69,750
03-8010 · Transfer In from other Funds - Other	\$ -	\$ -	\$ 500	\$ -
Total 03-8010 · Transfer In from other Funds	\$ 7,708	\$ 7,750	\$ 69,875	\$ 69,750
Total Other Income	\$ 7,708	\$ 7,750	\$ 69,875	\$ 69,750
Other Expense				
03-6865 · Capital Purchases over \$5,000	\$ -	\$ -	\$ -	\$ -
Total Other Expense	\$ -	\$ -	\$ -	\$ -
Net Other Income	\$ 7,708	\$ 7,750	\$ 69,875	\$ 69,750
Net Income	\$ 9,571	\$ 16,071	\$ 51,108	\$ (18,214)
<u>Food and Beverage P&L (less House Expense)</u>				
Food and Beverage Revenue	\$ 24,226	\$ 34,475	\$ 236,332	\$ 259,025
Food and Beverage Expenses	\$ 25,913	\$ 28,018	\$ 249,987	\$ 258,936
F&B Net Gain/(Loss)	\$ (1,687)	\$ 6,457	\$ (13,655)	\$ 89
<u>Food and Beverage P&L (with House Expense)</u>				
Food and Beverage Revenue	\$ 24,226	\$ 34,475	\$ 236,332	\$ 259,025
Food and Beverage Expenses	\$ 27,283	\$ 29,388	\$ 269,379	\$ 278,328
F&B Net Gain/(Loss)	\$ (3,057)	\$ 5,087	\$ (33,047)	\$ (19,303)

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	EFT	06/01/2017	PNC Equipment Finance	03-1012 · FSB - Ck.ing Acct #1910		-2,717.00
				03-6210 · Cart Lease/Purchase	-2,717.00	2,717.00
TOTAL					-2,717.00	2,717.00
Ck.	EFT	06/14/2017	State Comptroller	03-1012 · FSB - Ck.ing Acct #1910		-465.92
				03-2029 · Alcohol Tax Payable	-465.92	465.92
TOTAL					-465.92	465.92
Ck.	EFT	06/14/2017	State Comptroller	03-1012 · FSB - Ck.ing Acct #1910		-573.71
				03-6525 · Alcohol Tax	-573.71	573.71
TOTAL					-573.71	573.71
Ck.	EFT	06/14/2017	State Comptroller	03-1012 · FSB - Ck.ing Acct #1910		-1,668.06
				03-2026 · Sales Tax Payable	-1,668.06	1,668.06
TOTAL					-1,668.06	1,668.06
Ck.	MC527	06/09/2017	Speedy Stop	03-1010 · FSB - Petty Cash Ck.ing #3232		-38.00
				03-6155 · Training & Travel	-38.00	38.00
TOTAL					-38.00	38.00
Ck.	MC528	06/09/2017	Sam's Club	03-1010 · FSB - Petty Cash Ck.ing #3232		-313.88
				03-6160 · Inventory Purchased	-313.88	313.88
TOTAL					-313.88	313.88
Ck.	MC529	06/08/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-11.94
				03-6549 · Food Exp	-11.94	11.94
TOTAL					-11.94	11.94
Ck.	MC530	06/10/2017	Office Depot	03-1010 · FSB - Petty Cash Ck.ing #3232		-43.27
				03-6040 · Office Supplies	-43.27	43.27
TOTAL					-43.27	43.27
Ck.	MC531	06/08/2017	Dollar Tree	03-1010 · FSB - Petty Cash Ck.ing #3232		-11.91
				03-6572 · Other Misc. Restaurant Exp.	-11.91	11.91
TOTAL					-11.91	11.91
Ck.	MC532	06/09/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-24.19
				03-6549 · Food Exp	-24.19	24.19
TOTAL					-24.19	24.19

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	MC533	06/10/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-14.15
				03-6547 · Beer/Wine	-14.15	14.15
TOTAL					-14.15	14.15
Ck.	MC534	06/12/2017	Sam's Club	03-1010 · FSB - Petty Cash Ck.ing #3232		-131.66
				03-6549 · Food Exp	-131.66	131.66
TOTAL					-131.66	131.66
Ck.	MC535	06/12/2017	WalMart	03-1010 · FSB - Petty Cash Ck.ing #3232		-31.36
				03-6572 · Other Misc. Restaurant Exp.	-31.36	31.36
TOTAL					-31.36	31.36
Ck.	MC536	06/12/2017	Hobby Lobby	03-1010 · FSB - Petty Cash Ck.ing #3232		-13.61
				03-6572 · Other Misc. Restaurant Exp.	-13.61	13.61
TOTAL					-13.61	13.61
Ck.	MC537	06/12/2017	Tuesday Morning	03-1010 · FSB - Petty Cash Ck.ing #3232		-21.64
				03-6572 · Other Misc. Restaurant Exp.	-21.64	21.64
TOTAL					-21.64	21.64
Ck.	MC538	06/12/2017	Hobby Lobby	03-1010 · FSB - Petty Cash Ck.ing #3232		-50.81
				03-6572 · Other Misc. Restaurant Exp.	-50.81	50.81
TOTAL					-50.81	50.81
Ck.	MC539	06/14/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-53.48
				03-6549 · Food Exp	-53.48	53.48
TOTAL					-53.48	53.48
Ck.	MC540	06/14/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-25.62
				03-6549 · Food Exp	-25.62	25.62
TOTAL					-25.62	25.62
Ck.	MC541	06/15/2017	Goodwill Industries	03-1010 · FSB - Petty Cash Ck.ing #3232		-58.63
				03-6572 · Other Misc. Restaurant Exp.	-58.63	58.63
TOTAL					-58.63	58.63
Ck.	MC542	06/15/2017	Dollar Tree	03-1010 · FSB - Petty Cash Ck.ing #3232		-11.33
				03-6572 · Other Misc. Restaurant Exp.	-11.33	11.33
TOTAL					-11.33	11.33

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Ck.	MC543	06/15/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-170.96
				03-6549 · Food Exp	-170.96	170.96
TOTAL					-170.96	170.96
Ck.	MC544	06/15/2017	WalMart	03-1010 · FSB - Petty Cash Ck.ing #3232		-22.34
				03-6540 · Supplies	-22.34	22.34
TOTAL					-22.34	22.34
Ck.	1285	06/02/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-64.12
				03-6549 · Food Exp	-64.12	64.12
TOTAL					-64.12	64.12
Ck.	1286	06/02/2017	Keg 1	03-1010 · FSB - Petty Cash Ck.ing #3232		-257.35
				03-6547 · Beer/Wine	-257.35	257.35
TOTAL					-257.35	257.35
Ck.	1287	06/02/2017	Ben E Keith	03-1010 · FSB - Petty Cash Ck.ing #3232		-231.30
				03-6547 · Beer/Wine	-231.30	231.30
TOTAL					-231.30	231.30
Ck.	1289	06/15/2017	Keg 1	03-1010 · FSB - Petty Cash Ck.ing #3232		-756.95
				03-6547 · Beer/Wine	-756.95	756.95
TOTAL					-756.95	756.95
Ck.	1295	06/07/2017	HEB	03-1010 · FSB - Petty Cash Ck.ing #3232		-93.26
				03-6549 · Food Exp	-93.26	93.26
TOTAL					-93.26	93.26
Ck.	1296	06/16/2017	Ben E Keith	03-1010 · FSB - Petty Cash Ck.ing #3232		-248.55
				03-6547 · Beer/Wine	-248.55	248.55
TOTAL					-248.55	248.55
Ck.	1297	06/23/2017	Keg 1	03-1010 · FSB - Petty Cash Ck.ing #3232		-255.65
				03-6547 · Beer/Wine	-255.65	255.65
TOTAL					-255.65	255.65
Bill	90400636	04/17/2017	Acushnet Company	03-1012 · FSB - Ck.ing Acct #1910		-1,069.45
Bill	90407041	04/25/2017		03-6160 · Inventory Purchased	-79.89	79.89
				03-6160 · Inventory Purchased	-457.95	457.95

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	90428144	05/30/2017		03-6160 · Inventory Purchased	-531.61	531.61
TOTAL					-1,069.45	1,069.45
Bill Pmt -(12047		06/08/2017	All Corners Cleaning Serv	03-1012 · FSB - Ck.ing Acct #1910		-450.00
Bill	8964	06/01/2017		03-6081 · Cleaning Service	-270.00	270.00
				03-6081 · Cleaning Service	-180.00	180.00
TOTAL					-450.00	450.00
Bill Pmt -(12048		06/08/2017	Austin Turf & Tractor	03-1012 · FSB - Ck.ing Acct #1910		-75.87
Bill	892710	05/22/2017		03-6329 · Equipment Maint & Repair	-75.87	75.87
TOTAL					-75.87	75.87
Bill Pmt -(12049		06/08/2017	Ben E. Keith	03-1012 · FSB - Ck.ing Acct #1910		-2,284.29
Bill	74315693	05/10/2017		03-6549 · Food Exp	-1,080.87	1,080.87
				03-6552 · Other Food & Beverage Supplies	-271.31	271.31
Bill	74337267	05/31/2017		03-6549 · Food Exp	-753.21	753.21
				03-6552 · Other Food & Beverage Supplies	-45.32	45.32
Bill	74337268	05/31/2017		03-6160 · Inventory Purchased	-63.58	63.58
Bill	98718724	06/07/2017		03-6560 · Equipment Rental	-70.00	70.00
TOTAL					-2,284.29	2,284.29
Bill Pmt -(12050		06/08/2017	Bridgestone Golf, Inc.	03-1012 · FSB - Ck.ing Acct #1910		-568.17
Bill	10026324	05/17/2017		03-6160 · Inventory Purchased	-568.17	568.17
TOTAL					-568.17	568.17
Bill Pmt -(12051		06/08/2017	Cleveland Golf/SRIXON	03-1012 · FSB - Ck.ing Acct #1910		-1,734.48
Bill	5092694	03/03/2017		03-6160 · Inventory Purchased	-843.39	843.39
Bill	5113563	04/03/2017		03-6160 · Inventory Purchased	-296.99	296.99
Bill	5124719	04/20/2017		03-6160 · Inventory Purchased	-137.10	137.10
Bill	5141748	05/16/2017		03-6160 · Inventory Purchased	-457.00	457.00
TOTAL					-1,734.48	1,734.48
Bill Pmt -(12052		06/08/2017	Dynamic Brands	03-1012 · FSB - Ck.ing Acct #1910		-105.09
Bill	1094887	05/24/2017		03-6160 · Inventory Purchased	-105.09	105.09
TOTAL					-105.09	105.09
Bill Pmt -(12053		06/08/2017	Frontier Communications	03-1012 · FSB - Ck.ing Acct #1910		-173.14
Bill	May Stmt	05/28/2017		03-6050 · Telephone	-57.71	57.71
				03-6050 · Telephone	-115.43	115.43
TOTAL					-173.14	173.14
Bill Pmt -(12054		06/08/2017	Innovative Turf Supply, Inc.	03-1012 · FSB - Ck.ing Acct #1910		-265.24

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	13898	05/26/2017		03-6324 · Chemicals	-265.24	265.24
TOTAL					-265.24	265.24
Bill Pmt -12055		06/08/2017	LCRA	03-1012 · FSB - Ck.ing Acct #1910		-455.69
Bill	4/7-5/9/17	05/31/2017		03-6370 · Raw Water Purchase	-455.69	455.69
TOTAL					-455.69	455.69
Bill Pmt -12056		06/08/2017	Meadowlakes POA	03-1012 · FSB - Ck.ing Acct #1910		-881.87
Bill	135	06/30/2017		03-6362 · Machinery Lease	-839.95	839.95
				03-6363 · Machinery Interest	-41.92	41.92
TOTAL					-881.87	881.87
Bill Pmt -12057		06/08/2017	Picayune Area Wide	03-1012 · FSB - Ck.ing Acct #1910		-76.67
Bill	PAW16(C	06/01/2017		03-6045 · Advertising	-76.67	76.67
TOTAL					-76.67	76.67
Bill Pmt -12058		06/08/2017	Southwestern Petroleum	03-1012 · FSB - Ck.ing Acct #1910		-327.60
Bill	5/16/17 S	05/16/2017		03-6320 · Fuel & Lubricants	-327.60	327.60
TOTAL					-327.60	327.60
Bill Pmt -12059		06/08/2017	Techline Pipe , LP	03-1012 · FSB - Ck.ing Acct #1910		-50.98
Bill	1077343-I	05/17/2017		03-6332 · Irrigation Repair & Maint.	-50.98	50.98
TOTAL					-50.98	50.98
Bill Pmt -12060		06/08/2017	The Antigua Group, Inc.	03-1012 · FSB - Ck.ing Acct #1910		-1,192.13
Bill	AIN-0235I	05/19/2017		03-6160 · Inventory Purchased	-300.76	300.76
Bill	AIN-0236I	05/22/2017		03-6160 · Inventory Purchased	-891.37	891.37
TOTAL					-1,192.13	1,192.13
Bill Pmt -12061		06/15/2017	AG - American Dry Goods	03-1012 · FSB - Ck.ing Acct #1910		-1,223.99
Bill	118534	05/16/2017		03-6160 · Inventory Purchased	-389.66	389.66
Bill	118608	05/18/2017		03-6160 · Inventory Purchased	-229.24	229.24
Bill	118622	05/22/2017		03-6160 · Inventory Purchased	-605.09	605.09
TOTAL					-1,223.99	1,223.99
Bill Pmt -12062		06/15/2017	All Star HVAC, LLC	03-1012 · FSB - Ck.ing Acct #1910		-565.00
Bill	2598	05/12/2017		03-6565 · Equipment Maint & Repair	-195.00	195.00
Bill	2670	06/12/2017		03-6102 · Building Repair & Maintenance	-250.00	250.00
Bill	2677	06/14/2017		03-6102 · Building Repair & Maintenance	-120.00	120.00
TOTAL					-565.00	565.00
Bill Pmt -12063		06/15/2017	Ben E. Keith	03-1012 · FSB - Ck.ing Acct #1910		-1,301.13

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	74344222	06/07/2017		03-6549 · Food Exp	-1,139.90	1,139.90
				03-6552 · Other Food & Beverage Supplies	-161.23	161.23
TOTAL					-1,301.13	1,301.13
Bill Pmt -(12064	06/15/2017	Bonjoc Ball Makers	03-1012 · FSB - Ck.ing Acct #1910			-774.00
Bill	13071	06/02/2017		03-6160 · Inventory Purchased	-774.00	774.00
TOTAL					-774.00	774.00
Bill Pmt -(12065	06/15/2017	City of Marble Falls	03-1012 · FSB - Ck.ing Acct #1910			-135.77
Bill	4/16-5/16/	05/16/2017		03-6346 · Sewer & Water	-135.77	135.77
TOTAL					-135.77	135.77
Bill Pmt -(12066	06/15/2017	City of Meadowlakes - PWD	03-1012 · FSB - Ck.ing Acct #1910			-519.83
Bill	17-0615-C	06/15/2017		03-6102 · Building Repair & Maintenance	-57.43	57.43
				03-6122 · Miscellaneous and Supplies	-79.84	79.84
				03-6042 · Postage	-49.00	49.00
				03-6049 · Miscellaneous Supplies	-12.74	12.74
				03-6622 · Maint & Repair	-245.82	245.82
				03-6565 · Equipment Maint & Repair	-75.00	75.00
TOTAL					-519.83	519.83
Bill Pmt -(12067	06/15/2017	Dana M. Vilchis	03-1012 · FSB - Ck.ing Acct #1910			-407.81
Bill	W/E 6/10/	06/10/2017		03-6512 · Wages - Part Time/Seasonal	-407.81	407.81
TOTAL					-407.81	407.81
Bill Pmt -(12068	06/15/2017	Eisinger Smith, Inc	03-1012 · FSB - Ck.ing Acct #1910			-266.00
Bill	0058661	06/01/2017		03-6160 · Inventory Purchased	-266.00	266.00
TOTAL					-266.00	266.00
Bill Pmt -(12069	06/15/2017	Layne Turner	03-1012 · FSB - Ck.ing Acct #1910			-191.00
Bill	W/E 6/10/	06/10/2017		03-6512 · Wages - Part Time/Seasonal	-191.00	191.00
TOTAL					-191.00	191.00
Bill Pmt -(12070	06/15/2017	PEC	03-1012 · FSB - Ck.ing Acct #1910			-2,096.71
Bill	5/7-6/6/17	06/08/2017		03-6052 · Electric	-781.21	781.21
				03-6225 · Electric	-334.81	334.81
				03-6225 · Electric	-175.40	175.40
				03-6342 · Electric - Maintance Building	-250.75	250.75
				03-6332 · Irrigation Repair & Maint.	-554.54	554.54
TOTAL					-2,096.71	2,096.71
Bill Pmt -(12071	06/15/2017	Pinnacle Propane, LLC	03-1012 · FSB - Ck.ing Acct #1910			-833.17

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Recreation & Country Club Division

Check Detail

June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	8775	06/14/2017		03-6320 · Fuel & Lubricants	-833.17	833.17
TOTAL					-833.17	833.17
Bill Pmt -12072		06/15/2017	Pump Mechanical Tech Svcs LLC	03-1012 · FSB - Ck.ing Acct #1910		-360.00
Bill	111-00263	06/07/2017		03-6332 · Irrigation Repair & Maint.	-360.00	360.00
TOTAL					-360.00	360.00
Bill Pmt -12073		06/15/2017	Republic Services #843	03-1012 · FSB - Ck.ing Acct #1910		-144.32
Bill	0843-001	05/31/2017		03-6347 · Trash	-144.32	144.32
TOTAL					-144.32	144.32
Bill Pmt -12074		06/15/2017	Site One Landscape Supply, LLC	03-1012 · FSB - Ck.ing Acct #1910		-571.20
Bill	80828041	06/17/2017		03-6324 · Chemicals	-571.20	571.20
TOTAL					-571.20	571.20
Bill Pmt -12075		06/15/2017	Taylor Wimbish	03-1012 · FSB - Ck.ing Acct #1910		-104.04
Bill	W/E 6/10/	06/10/2017		03-6512 · Wages - Part Time/Seasonal	-104.04	104.04
TOTAL					-104.04	104.04
Bill Pmt -12076		06/29/2017	4-T Propane, LLC	03-1012 · FSB - Ck.ing Acct #1910		-393.75
Bill	17871	06/08/2017		03-6053 · Propane	-393.75	393.75
TOTAL					-393.75	393.75
Bill Pmt -12077		06/29/2017	All Corners Cleaning Services, LLC	03-1012 · FSB - Ck.ing Acct #1910		-560.00
Bill	9047	06/16/2017		03-6081 · Cleaning Service	-336.00	336.00
				03-6081 · Cleaning Service	-224.00	224.00
TOTAL					-560.00	560.00
Bill Pmt -12078		06/29/2017	AlSCO, Inc.	03-1012 · FSB - Ck.ing Acct #1910		-211.60
Bill	LSAT267	06/09/2017		03-6573 · Linen	-36.58	36.58
Bill	LSAT269	06/16/2017		03-6573 · Linen	-87.08	87.08
Bill	LSAT269	06/16/2017		03-6573 · Linen	-27.10	27.10
Bill	LSAT271	06/23/2017		03-6573 · Linen	-39.44	39.44
Bill	LSAT271	06/23/2017		03-6573 · Linen	-21.40	21.40
TOTAL					-211.60	211.60
Bill Pmt -12079		06/29/2017	Ben E. Keith	03-1012 · FSB - Ck.ing Acct #1910		-4,097.09
Bill	74351393	06/14/2017		03-6549 · Food Exp	-1,380.48	1,380.48
				03-6552 · Other Food & Beverage Supplies	-643.28	643.28
Bill	74351408	06/16/2017		03-6160 · Inventory Purchased	-223.71	223.71
Bill	74358943	06/21/2017		03-6549 · Food Exp	-1,718.10	1,718.10

Recreation & Country Club Division
Check Detail
June 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				03-6552 · Other Food & Beverage Supplies	-131.52	131.52
TOTAL					-4,097.09	4,097.09
Bill Pmt -12080	06/29/2017	Dana M. Vilchis	03-1012 · FSB - Ck.ing Acct #1910			-236.83
Bill	W/E 6/24/	06/24/2017	03-6512 · Wages - Part Time/Seasonal		-236.83	236.83
TOTAL					-236.83	236.83
Bill Pmt -12081	06/29/2017	Ford & Crew Home & Hardware	03-1012 · FSB - Ck.ing Acct #1910			-169.43
Bill	6/25/17 S	06/25/2017	03-6332 · Irrigation Repair & Maint.		-128.86	128.86
			03-6335 · Landscape Materials & Supplies		-40.57	40.57
TOTAL					-169.43	169.43
Bill Pmt -12082	06/29/2017	Fox Mail	03-1012 · FSB - Ck.ing Acct #1910			-195.00
Bill	10458	06/15/2017	03-6045 · Advertising		-195.00	195.00
TOTAL					-195.00	195.00
Bill Pmt -12083	06/29/2017	Highlander Mechanical	03-1012 · FSB - Ck.ing Acct #1910			-800.00
Bill	2831	06/21/2017	03-6565 · Equipment Maint & Repair		-250.00	250.00
Bill	2835	06/27/2017	03-6565 · Equipment Maint & Repair		-550.00	550.00
TOTAL					-800.00	800.00
Bill Pmt -12084	06/29/2017	Layne Turner	03-1012 · FSB - Ck.ing Acct #1910			-225.00
Bill	W/E 6/24/	06/24/2017	03-6512 · Wages - Part Time/Seasonal		-225.00	225.00
TOTAL					-225.00	225.00
Bill Pmt -12085	06/29/2017	Northland Communications	03-1012 · FSB - Ck.ing Acct #1910			-25.97
Bill	6/19/17 S	06/19/2017	03-6520 · Television-Clubhouse		-25.97	25.97
TOTAL					-25.97	25.97
Bill Pmt -12086	06/29/2017	Supreme International, LLC	03-1012 · FSB - Ck.ing Acct #1910			-889.83
Bill	V407257	05/15/2017	03-6160 · Inventory Purchased		-575.40	575.40
Bill	V141823C	06/13/2017	03-6160 · Inventory Purchased		-314.43	314.43
TOTAL					-889.83	889.83
Bill Pmt -12087	06/29/2017	The Business Center	03-1012 · FSB - Ck.ing Acct #1910			-89.99
Bill	126699	06/23/2017	03-6040 · Office Supplies		-89.99	89.99
TOTAL					-89.99	89.99
Total Recreation Fund Disbursements-Jun 2017						35,479.78

Payroll All Funds for the Month of June 2017

Pay period: 5/27 to 6/9/17
Pay Date: June 12, 2017

Fund:	<u>Utility</u>
Payroll	\$ 10,794.05
FICA	\$ 825.74
TMRS	\$ 261.22
Total Payroll	\$ 11,881.01

Fund:	<u>General</u>
Payroll	\$ 9,679.37
FICA	\$ 740.47
TMRS	\$ 143.91
Total Payroll	\$ 10,563.75

Fund:	<u>Recreation</u>
Payroll	\$ 16,356.93
FICA	\$ 1,251.31
TMRS	\$ 254.51
Total Payroll	\$ 17,862.75

TOTAL THIS PAY PERIOD: \$ 40,307.51

Pay period: 6/10 to 6/23/14
Pay Date: June 26, 2017

Fund:	<u>Utility</u>
Payroll	\$ 11,159.55
FICA	\$ 853.71
TMRS	\$ 270.06
Total Payroll	\$ 12,283.32

Fund:	<u>General</u>
Payroll	\$ 9,685.02
FICA	\$ 740.90
TMRS	\$ 218.45
Total Payroll	\$ 10,644.37

Fund:	<u>Recreation</u>
Payroll	\$ 16,606.09
FICA	\$ 1,270.37
TMRS	\$ 231.77
Total Payroll	\$ 18,108.23

TOTAL THIS PAY PERIOD: \$ 41,035.92

Pay period: 5-13 to 5-26-17
Pay Date: May 30, 2017

Fund:	<u>Utility</u>
Payroll	\$ 10,604.39
FICA	\$ 811.24
TMRS	\$ 153.76
Total Payroll	\$ 11,569.39

Fund:	<u>General</u>
Payroll	\$ 9,699.52
FICA	\$ 742.01
TMRS	\$ 87.48
Total Payroll	\$ 10,529.01

Fund:	<u>Recreation</u>
Payroll	\$ 14,216.05
FICA	\$ 1,087.53
TMRS	\$ 140.72
Total Payroll	\$ 15,444.30

TOTAL THIS PAY PERIOD: \$ 37,542.70

Pay period: Jun-17
Pay Date: June 27-17

	<u>General</u>
Payroll	\$ 1,518.00
FICA	\$ 116.31
TMRS	\$ -
	\$ 1,634.31

TOTAL June 2017 PAYROLL \$ 120,520.44

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION:

DATE: July 14, 2017

REFERENCE: Agenda Item 7-A

AGENDA ITEM: Appointment of Municipal Judges

FROM: Johnnie Thompson, City Manager

SUBJECT:

Adopt Ordinance to Appoint Municipal Judges for a Two Year Term Commencing August 1st, 2017 and ending May 15th, 2018 and designate the Chief Municipal Judge and Alternate Municipal Judge.

RECOMMENDATION:

It is recommend that the City Council:

Adopt the attached Ordinance 2017-035 reappointing Mr. Don Adams Attorney at Law and appointment of Ms. Mary Ellen Keith, Attorney at Law as Municipal Judges.

Reappoint Mr. Don Adams as Presiding Judge and appoint Mr. Frank Reilly as Associate Judge.

DISCUSSION:

Chapter 30, Section 30.00006 of the Texas Government Code requires the City to appoint its Municipal Judges by ordinance. On May 23rd, 2006 Ordinance 2006-10 was adopted by Council, which established the Meadowlakes Court of Record and Ordinance 1999-05 established the term of office of the appointed Judge(s). The Judge's term of office is for two (2) years, coinciding with the Mayor's term of office, however, if not reappointed by 91st day following the Mayor's term of office the Judge(s) the Judge(s) shall continue to serve until a qualified successor has been appointed in accordance with our Ordinances and state law. Basically, an appointed Judge continues to serve until replaced.

The adoption of the attached ordinance would reappoint the current Presiding Judge Don Adams and allow for the appointment of Ms. Mary Ellen Keith as an Associate Judge, pursuant to Section 30.00007 of the Government Code.

Judge Adams will be available at your meeting to address any questions you may have.

FISCAL INFORMATION:

No increase in funding will be required related to the above recommended action. Judge Adams and Judge Reilly (pending your approval) will receive no pay for their service to the City. Judge Adams will continue to receive \$200 per month for office space rental.

ATTACHMENTS:

Ordinance 2017-03 was drafted by Mr. Jeff Ulmann with the Knight Law Firm on our behalf.

City of Meadowlakes

ORDINANCE 2017-03

July 18, 2017

AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS APPOINTING THE CHIEF JUDGE AND ASSOCIATE JUDGE OF THE MEADOWLAKES MUNICIPAL COURT OF RECORD NUMBER 1; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE, OPEN MEETINGS, AN EFFECTIVE DATE AND RELATED MATTERS.

WHEREAS, the City of Meadowlakes, Texas (the "City") is a general law city that has created a municipal court of record pursuant to Chapter 30 of the Texas Government Code;

WHEREAS, Chapter 30, Subchapter A, Section 30.00006, of the Texas Government Code, relating to municipal courts of record provides that the governing body shall by ordinance appoint its municipal judges;

WHEREAS, pursuant to Chapter 10, Section 10-2 of the City Code of Ordinances, the City Council shall have the right and authority to appoint judges and/or associate judges to preside over the judicial functions for the Meadowlakes Municipal Court of Record Number 1;

WHEREAS, Section 574.001, Texas Government Code requires that a finding be made by the governing body to the effect that a person who serves as an officer in more than one appointed position has satisfied Article XVI, Section 40, of the Texas Constitution;

WHEREAS, there is no conflict between the office of associate municipal judge of the City and the office of municipal judge or associate municipal judge in any other municipality in the State of Texas;

WHEREAS, Section 574.001, Texas Government Code, as a benefit to the State, authorizes an individual to hold the office of municipal judge for more than one municipality at the same time if each office is filled by appointment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, THAT:

Section 1. Findings of Fact. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. It is hereby found that the offices of presiding and associate municipal judges of the City are of benefit to the State of Texas and to the City.

Section 2. Appointment. Mr. Don Adams, Attorney at Law is hereby reappointed as Chief Presiding Municipal Judge and Ms. Mary Ellen Keith, Attorney at Law, is hereby appointed as Associate Municipal Judge of the Meadowlakes Municipal Court of Record Number 1 and shall serve

in accordance with Article 16, Section 17 of the Texas Constitution, Section 30.00006 of the Texas Government Code and Chapter 10, Section 10-3 of the City Code of Ordinances.

Section 3. Conflicting Ordinances. All ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance as adopted herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this Ordinance and any other code or ordinance of the City, the terms and provisions of this Ordinance shall govern.

Section 4. Effective Date. This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Tex. Loc. Gov't. Code.

Section 5. Severability. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end, the provisions of this Ordinance are declared to be severable.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on the 18th day of July 2017

CITY OF MEADOWLAKES, TEXAS

Mary Ann Raesener, Mayor

ATTESTED:

Evan Bauer, City Secretary

Executive Summary, Curriculum Vitae

MARY ELLEN KEITH, J.D.

409 Saint Andrews Street

Meadowlakes TX 78654

512-417-3147

maryellenkeith2016@gmail.com

Educational Background

- 1970 Doctor of Jurisprudence, Bates College of Law,
University of Houston, Houston, Texas
- 1968 Bachelor of Arts Degree
University of Texas, Austin, Texas
Major Area: English
Minor Areas: Anthropology and journalism

Licensure

- 1970 Attorney at Law, Supreme Court of Texas
SBOT # 11189000

Academic, Legal, Media Experience

- Retired 2016 Awarded Emerita status as Associate Professor Legal Studies. New
Mexico State University - Alamogordo (NMSU-A)
- 2004-2016 Interim Division Head, Humanities Social Sciences & Education,
Tenure awarded 2014
Associate Professor August 2012;
Assistant Professor, Criminal Justice and Paralegal Studies 2009
Numerous elected committee chairmanships, honors, and
leadership positions within campus hierarchy.
- 2006 -2007 12th Judicial District New Mexico; Assistant District Attorney, trial
attorney and chief Domestic Violence Unit.
- 2005-2006 NM House of Representatives, Constitutional consultant for
Impeachment Committee of State Treasurer; bill analyst and media
consultant, House Minority Office.
- 1993 - 2002 Texas State Commission on Judicial Conduct, Senior Commission
Counsel; staff attorney; investigator; administrative duties.

Details, Academic Experience

- Courses taught NMSU-A, 2004-2016:
 - B Law 230, Business Law
 - CJ 101G, Introduction to Criminal Justice;
 - CJ 199, Special Topics
 - Border Issues
 - Issues in Domestic Violence
 - Immigration Issues
 - Speedy Trial Act Issues
- CJ 205 & PLS 190, Criminal Law I
- CJ 250, Courts/Criminal Justice System
- CJ 293, CJ Field Experience (internships)
- PL S 160, Legal Systems for the Paralegal
- PL S 180, Constitutional Law for the Paralegal
- PL S 200, Legal Ethics for the Paralegal
- PL S 203, Immigration Law
- PL S 221, 222 Cooperative Experience I and 2
- PL S 231, Law of Commerce for the Paralegal
- PL S 255, Special Topics, Issues in Domestic Violence
- PL S 274, Legal Research/Writing for the Paralegal I
- PL S 276, Wills, Trusts, and Probate for the Paralegal
- PL S 277, Family Law for the Paralegal
- PL S 278, Litigation for the Paralegal
- PL S 279, Legal Research/Writing for the Paralegal II

2001-2003 LeTourneau University (Austin TX branch), adjunct instructor legal and political science. Courses taught:

- Constitutional Law
- Constitutional Foundations of American Politics
- Business Law

1980-1983 Wiley College, Marshall TX. Full time faculty teaching English and print media communication classes; developed curriculum and taught courses for print media journalism major. Courses taught included:

- Freshman English
- Writing lab
- News and feature writing, including sports
- News photography
- Editorial writing
- Page layout and headline writing

Details, Legal & Media Experience

- 12th Judicial District New Mexico; Assistant District Attorney, trial attorney and chief Domestic Violence Unit, 2006-2007.
- NM House of Representatives, (2005-2006 sessions), Constitutional consultant for Impeachment Committee of State Treasurer; bill analyst and media consultant, House Minority Office (R).
- Texas State Commission on Judicial Conduct, Senior Commission Counsel; staff attorney; investigator; duties -- Human Resources, budget, media relations, and teaching ethics to state, county and municipal judges. 1984-88; 1993-2001
- Private Practice of law, general practice, including family, criminal defense, business, real estate, tort, probate matters. 1988-1993.
- Criminal Justice Division of the Governor's Office of Texas, public information, human resources officer, auditor, and courts grants coordinator for state/federal grants. Writing news letter and criminal justice speeches for director and governor. 1984 - 2001.
- Texas Attorney General's Office, eminent domain and torts litigation; media relations.
- Campaign staff for Texas Attorney General.
- News writer and section editor, Galveston Daily News, Austin American-Statesman, and San Angelo Standard-Times. Winner of numerous Associated Press Managing Editor statewide awards; winner of 2nd and 3rd place Headliner's awards.
- Texas State Legislature, media relations for chair of House Appropriations Committee.

Professional Presentations and Publications

- University of New Mexico, Albuquerque NM, STEM Conference , cross-disciplinary paper with Dr. Rita Eisele, March 2015.
- NMSU Community College Roundup, Carlsbad NM, Topic: Statistics & Critical Thinking, October 2014.
- "Copyright and Creativity," public seminar at Townsend Library NMSU-A, January 2014.
- NMHEAR, "Statistics on Trial," a cross-disciplinary presentation with Dr. Rita Eisele, Albuquerque NM, February, 2013.
- Boots to Business, Small Business Development Center, NMSU-A, "Picking the Correct Legal Entity for Your Business," NMSU-A, October in 2013, 2014, 2015, 2016.
- Community College Roundup, "An Inter-Active Approach to Critical Thinking: Using the Jury," a cross-disciplinary presentation with Dr. Rita Eisele, Carlsbad NM, October 2013.
- NISOD, "Critical Thinking: What does It Look Like?" – cross-disciplinary presentation with Dr. Karen Reid, Cathy Aguilar-Morgan, and Dr. Rita Eisle, Austin TX, May 2012. "You Be the Jury," -- using scenarios to engage students in critical thinking, with Dr. Rita Eisle, University of Texas Austin TX May 2013.
- "Judicial Discipline: Drawing the Line between Confidentiality and Public Information," South Texas Law Review (Fall 2000) Vol. 41, No. 4, Presented at Judicial Ethics Symposium, South Texas College of Law, Houston TX.
- "Investigation and Litigation Strategies," National Assn. of Judicial Disciplinary Counsel, Portland OR (1995)
- Frequent presenter for the Texas Justice of the Peace Training Center at Southwest Texas University, San Marcos TX and Municipal Judges Training Center, Austin TX
- Keith & Champagne, *The Scarlet Cord*, a novel, Thomas Nelson Co., 1985. German translation, *Das Haus an der Mauer*, in Austria, 1988.

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City of Meadowlakes
Mayor and Council Communication

COUNCIL ACTION:

DATE: July 14, 2017

REFERENCE: Agenda Item 7-B

AGENDA ITEM: Update on FY18 Budget

FROM: Johnnie Thompson, City Manager

SUBJECT:

Update on FY2018 Budgeting Process

RECOMMENDATION:

No action is anticipated, this is a discussion item only.

DISCUSSION:

Staff is continuing work on the fiscal year 2018 draft budget. I plan on having a couple of additional decision packets completed to be distributed to you at your meeting

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION:

DATE: July 14, 2017

REFERENCE: Agenda Item 7-C

AGENDA ITEM: Appointment of Committee Members

FROM: Johnnie Thompson, City Manager

SUBJECT:

Appointment of members to serve as members of the “Application Review Committee” for reviewing applications for the Building Committee and the Planning and Zoning Commission.

RECOMMENDATION:

No action is anticipated from Council on this agenda item. The Mayor has the authority to appoint members to these committees.

DISCUSSION:

In August of 2014, the Council adopted a policy on the appointment of members to the various committees and commissions of the City. Below, please find below an excerpt of this policy that deals with the review of applicants for positions on these committees and commissions. Basically, two committees are appointed to review the applicants for possible appointment to the Building Committee and the Planning and Zoning Commission and make recommendations to the Council for appointment to the respective committee or commission. These committees each consists of five members, two of which are appointed by the Mayor, two from each respective committee or commission, and one member appointed by the Meadowlakes POA.

The Building Committee will have a total of five terms, either open or expire, in October. Four of them are for full two-year terms, and one to fill the unexpired term of David Baker. The Planning and Zoning Commission will have three expiring terms that expire.

Current Members whose terms are expiring on October 31, 2017

Building Committee:

Place #1	Blair Feller
Place #3	Gerald Fair
Place #5	Bob Henderson
Place #6	Vacant-1 year appointment
Place #7	Joe Summers

Planning and Zoning Commission:

Place #1	Priscilla Muse
Place #3	Paul Pearce
Place #5	Jerrial Wafer

I. Appointments

- (1) Existing CBC members who are eligible for reappointment and whose terms expire during the year are not automatically reappointed. Instead, they are offered the opportunity and shall follow the application and interview procedures herein specified.*
- (2) The term of each member of the City’s Planning and Zoning Commission and Building Committee expires on October 31st of the second (2nd) year following the member’s appointment, and the terms of members of the Meadowlakes Public Facility Corporation expire on October 31st of the third (3rd) year following a member’s appointment, unless the member is appointed to fill a vacancy for an unexpired term.*
- (3) A person appointed to fill a vacancy on a CBC that occurs prior to the scheduled expiration of the incumbent member’s term shall serve for the remainder of the incumbent member’s term. For the purpose of reappointments, the term is not considered a full term.*
- (4) Members shall continue to serve until the City Council has appointed a replacement or upon voluntary resignation by the appointee.*

II. Applications and Interview Process

- (1) Vacancies. Whether they result from a member’s resignation or term expiration, vacancies shall be advertised to the community via news media, the City website, and/or City newsletters.*
- (2) Application Requirements. To be considered for an appointment to a City Board, Commission, or Committee, the interested person shall submit a completed “Application for Appointment” form and a complete resume / work history to the City Secretary for submission to the Application Committee. Applications will be due to the City by the last working day of August of each year. The Mayor may extend the application period if in his/her opinion additional time is needed to complete the process.*
- (3) Application Review Committee membership. The Application Review Committee shall consist of two (2) members of the Council appointed by the Mayor, one of whom shall be designated by the Mayor to serve as the Chair of the Committee. Two additional members of the Application Committee shall be appointed by a majority vote of the CBC in which any vacancies exist. In addition the Building Committee Application Review Committee shall include one member appointed by the Meadowlakes POA.*
- (4) Review process. The Application Committee shall be charged with reviewing, interviewing and making recommendations to the Council for formal action on appointment of individuals to vacancies within the respective CBC. The City Council reserves the right to independently interview any prospective applicant. All interviews should be completed by September 30th; however, the Mayor may extend this deadline in case of extenuating circumstances.*
- (5) Special circumstances. In the event of a vacancy on a CBC during the CBC’s regular term, the City Council may utilize the list of applicants from the previous advertisement and interviewing process to fill the vacancy.*