

City of Meadowlakes Stated Meeting Minutes May 16, 2017

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on May 16, 2017, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Clancy Stephenson
Councilmember Alton Fields
Councilmember Jerry Drummond
Councilmember Mike Barry
Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Flood Plan Administer Mike Williams
Pro Shop Manager Jeremy Grubb

1. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:03 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER:** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Resident David Baker led the Council and guests in prayer.
3. **Discussion/Action: Resolution 2017-04 – “ A RESOLUTION BY THE CITY OF MEADOWLAKES, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF ELECTING THREE COUNCIL MEMBERS, POSITIONS 2, 4 AND 5, TO THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS”.** Councilmember Drummond made a motion to approve Resolution 2017-04 canvassing the returns and declaring the results of May 6, 2017 election in which councilmembers were elected, to positions 2, 4, and 5, to the city council of the City of Meadowlakes. The motion was seconded by Councilmember Stephenson and passed unanimously.
4. **Swearing in of new Council Members and seating of the new Council and Recognition of outgoing Councilmembers.** Mrs. Meiner administered the State of Texas Oath to the new coming councilmembers; David Baker, Bob Brown, and Ed O’Hayre.
5. **Discussion/Action: Election of Mayor Pro-Tem.** After Council discussion, Councilmember Drummond nominated Councilmember Barry to be the Mayor Pro-Tem. The motion was seconded by Councilmember Brown and passed unanimously.
6. **Citizen Comments:** None.
7. **MONTHLY STANDARD LIVE REPORTS:** Mr. Thompson updated the Council and audience on ongoing projects within the City. He summarized the major highlights of the April 2017 monthly reports as listed below.

8. CONSENT ITEMS:

- 1. April 18, 2017 City Council Meeting Minutes – Loren Meiner, City Secretary**
- 2. Ordinance Enforcement & Animal Control April 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer**
- 3. Patrol April 2017 Activity Report - provided by Meadowlakes Patrol Officers**
- 4. Building Committee April 2017 Activity Report – Blair Feller, Chairman**
- 5. Vandalism April 2017 Report – Loren Meiner, City Secretary**
- 6. Public Works Department April 2017 Activity Report - Mike Williams, PWD**
- 7. April 2017 Financial and Disbursement Reports - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Barry made a motion to approve the consent items as presented. The motion was seconded by Councilmember Drummond and passed unanimously.

9. OLD BUSINESS ITEMS:

- A. Discussion/Action: Update on the Interlocal Cooperative Agreement with the City of Marble Falls to obtain wholesale treated effluent.** Mr. Thompson advised the Council and guests that the grant was approved by the Lower Colorado River Authority in the amount of \$58,000 in funding assistance to the City of Marble Falls for the extension of its treated effluent (purple pipe) main to our facility. Included within this grant is a request for \$10,000 in materials to assist the City of Meadowlakes with the extension of the irrigation system to areas of the golf course that are not currently irrigated. Mr. Thompson stated that he would continue to keep the Council up to date on the progress. No action was anticipated.

10. NEW BUSINESS ITEMS:

- A. Discussion/Action: Appointment of Member to the Meadowlakes Public Facility Corporation.** Mr. Thompson briefed the Council and guests on the need to consider appointment of two new members to the Board of Directors of the Meadowlakes Public Facility Corporation. Current members are Mayor Mary Ann Raesener, Barry Cunningham, and Alton Fields. Mr. Cunningham and Mr. Fields both retired from the City Council, and both indicated no desire to continue to serve on the PFC Board. The PFC Board of Directors must consist of a minimum of three (3) Directors appointed by the City Council to serve one year terms, or until his or her successor is appointed by the Council. The PFC board is required to meet annually, which normally occurs in September of each year. After Council discussion, Councilmember O'Hayre and Councilmember Drummond volunteered to serve on the Meadowlakes Public Facility Corporation. Councilmember Barry made a motion to appoint Councilmember O'Hayre and Councilmember Drummond as members of the Meadowlakes Public Facility. The motion was seconded by Councilmember Brown and passed unanimously.
- B. Discussion/Action: Appointment of Councilmember Baker to serve as the Council liaison to the Building Committee.** After brief discussion, Mayor Raesener designated Councilmember Baker as our liaison to the Building Committee.

C. Discussion/Action: Installation of traffic control devices at various intersections along Deer Lick and Quail Streets. Mr. Thompson briefed the Council and guests on a request to change several existing “Yield” signs to “Stop” signs along Deer Lick Street at its intersections with Mahan Street, Stewart Street, and San Saba Street. Mr. Thompson attached a site map indicating the existing traffic control devices along these streets are Yield signs. Councilmember Drummond advised the Council and guests that he has witnessed several incidents with vehicle and golf cart drivers not yielding at these particular locations. After Council review and discussion, Councilmember Drummond moved to approve Resolution 2017-05 “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING THE “PARKING AND TRAFFIC SIGN MASTER MAP;” PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.” The motion was seconded by Councilmember Brown and passed unanimously.

C. Discussion/Action: Authoring the purchase of an additional lift station pump for the sewage lift station at the sewer treatment plant. Mr. Williams briefed the Council on the need to purchase an additional lift station pump for the sewer lift station at the sewer treatment plant. One of the two needed pumps has been installed with the required electrical control panel. Mr. Williams stated several of the existing pumps in this station will be serviced and cleaned and can be used as backup pumps for the sewage lift station at the intersection of Turkey Run and Spyglass St. The cost of the additional pump is \$9,000 and additional \$1,500 - \$2,000 for appurtenances (valve & check valve) that are required for pump installation. Mr. Thompson advised that he has reviewed the financial condition of the Utility Fund and can certify that the Fund has adequate funds for the requested purchase and related expenditures for its installation. After Council discussion, Councilmember Barry made a motion to approve the purchase of an additional lift station pump for the sewage lift station at the sewer treatment plant. The motion was seconded by Councilmember O’Hayre and passed unanimously.

D. Discussion: Food and Beverage Operations. Mr. Thompson briefed the Council and guests on the reorganization processes being made to the Food & Beverage management operations. Mr. Thompson advised that all existing management personnel had tendered their resignations. An issue that had recently come to light was a communications breakdown between retail golf operations and Food & Beverage. In an effort to eliminate this issue, the Food & Beverage Manager will report directly to the Head Golf Professional instead of to Mr. Thompson. Mrs. Debra Ingalsbe has been hired as the Food & Beverage Manager and is expected to begin work within the week. Mrs. Ingalsbe has extensive experience in event planning and food and beverage operations. Mr. Thompson stated that he is optimistic that we have assembled an excellent management team that will continue to develop our Food & Beverage operation and at the same time make the restaurant and golf course the center of our community. There will be a focus on increasing patronage and adding community-based activities. Due to current staffing levels, restaurant hours had to be curtailed temporarily. The restaurant is currently open from 11 a.m. to 3 p.m., Tuesday through Sunday. The bar remains open at its regular hours. Once fully staffed, normal hours of operations will resume. We hope to expand the hours of operation in the very near future and hopefully bring back the Sunday buffets that were so popular. After discussion, no action was required.

E. Discussion/Action: Adjourning to closed session per Section §551. 074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551. 0720. Council adjourned into closed session at 6:00 p.m.

F. Discussion/Action: Reconvene in open session and action as may be required from closed session. Mayor Raesener called the meeting back to order at 7:19 p.m. Mayor Raesener advised that all direct questions regarding restaurant operational policies need to be presented to City Manager Johnnie Thompson. This includes the new private party agreement forms. No action was taken.

11. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next regularly scheduled meeting will be held on Tuesday, June 20, 2017, at 5:00 p.m.

12. ADJOURNMENT: Mayor Raesener adjourned the meeting at 7:21 p.m.

Approved: /S/ Mary Ann Raesener **Date:** May 23, 2017
Mayor, Mary Ann Raesener

Attest: /S/ Loren Meiner **Date:** May 23, 2017
City Secretary, Loren Meiner