

City of Meadowlakes Public Hearing Minutes September 20, 2016

On this the 20th day of September, 2016 the Council of the City of Meadowlakes convened in Public Hearing session at 4:05 p.m. on the 20th day of September, Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner

Absent:

Councilmember Alton Fields

Topics for Discussion:

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 4:05 p.m. and announced the presence of a quorum.
- 2. NEW BUSINESS:**
 - A. Action/discussion:** Public Hearing regarding the FY 2016-2017 City of Meadowlakes Budget – Thompson
- 3. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 4:33 p.m.

~ NO ACTIONS TAKEN ~
~ No Written Minutes Recorded ~
~ Audio Minutes on file at City Hall ~

City of Meadowlakes Stated Meeting Minutes September 20, 2016

On this the 20th day of September, 2016 the Council of the City of Meadowlakes convened in regular session at 5:00 p.m. on the 20th day of September, Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Public Works Director Mike Williams

Absent:

Councilmember Alton Fields

Guest Present:

1. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE:** Mayor Raesener led the Council and guests in the Pledge of Allegiance.
3. **CITIZEN COMMENTS:** Resident Sherry Staley announced to the Council and guests that she and her husband, Leo Staley, recently donated items to the Meadowlakes Restaurant. Ms. Staley provided a letter stating the items donated and their costs.
4. **MONTHLY STANDARD LIVE REPORTS:** Johnnie Thompson, City Manager, briefed the Council on several ongoing projects and summarized the Consent Items listed in Agenda item #5. Mr. Thompson advised that the City's Animal Control Officer had submitted his resignation and will be moving from the City in November. The City's Ordinance Officer, will fill the position temporarily.
5. **CONSENT ITEMS:**
 - A. **August 16, 2016 City Council Meeting Minutes – Loren Meiner, City Secretary**
 - B. **Ordinance Enforcement August 2016 Activity Report – Pat Preston, Ordinance Officer**
 - C. **Animal Control August 2016 Activity Report - Robbie Galaway, Animal Control Officer**
 - D. **Patrol August 2016 Activity Report - provided by Meadowlakes Patrol Officers**
 - E. **City Building Committee August 2016 Activity Report – Blair Feller, Chairman**
 - F. **Vandalism/Incident August 2016 Report – Loren Meiner, City Secretary**
 - G. **Public Works Department August 2016 Activity Report - Mike Williams, PWD**
 - H. **August 2016 Financial and Disbursement Reports - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Cunningham made a motion to approve the consent items as presented. Councilmember Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Process of dissolution of the Meadowlakes Public Facility Corporation, including authorizing the Mayor and City Manager to

obtain the necessary license from the Texas Alcohol Beverage Commission.

Mr. Thompson briefed the Council on issues related to the transfer/assumption of the Texas Alcoholic Beverage Commission (TABC) mixed beverage license held by the Meadowlakes Public Facility Corporation (PFC). Due to the TABC licensing issue, the PFC has not been dissolved. Mr. Thompson advised that it appears, based upon his discussion with TABC licensing staff, that the City would not be able to obtain the same type of license that is currently held by the PFC. The PFC's license is an "on premise mixed beverages license," which allows the sale and consumption of beer, wine and liquor on the entire golf course property. It appears that, due to a change in the interpretations of State statutes and current policies by the TABC, the City would not be issued an on premise license for the entire golfing complex. After Council discussion, no action was taken at this time.

B. Discussion/Action: Traffic control and police presence within the City.

Mr. Thompson advised the Council that at the request of two Councilmembers he had reviewed various means of increasing both traffic control and a police presence within the City. He developed five models ranging from the creation of our own police department to deleting patrolling entirely. His recommendation was a trial model that would increase police presence from approximately 40 hours per month to approximately 85 hours per month. His recommendation was to run a 6-month trial period to determine if increased patrolling met the expectations of the Council. The cost for the trial period would increase the Traffic Control budget for FY17 by approximately \$10,000. A motion was made by Councilmember Drummond and seconded by Councilmember Barry to authorize the increase in funding for the suggested trial period. The motion failed with Councilmembers Drummond and Barry voting FOR, Councilmembers Cunningham and Stephenson voting NO. The tie vote was broken with Mayor Raesener voting NO.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Ordinance 2016-02. "AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING ORDINANCE 2015-02 WHICH ADOPTED THE FISCAL YEAR 2016-2016 MUNICIPAL BUDGET FOR THE CITY OF MEADOWLAKES, TEXAS; FUNDING ACCOUNTS IN THE BUDGET DUE TO UNFORESEEN EXPENDITURES; PROVIDING AUTHORIZATION TO UTILIZE \$52,380 IN SURPLUS UTILITY FUNDS FOR A ONE-TIME PRINCIPAL PAYMENT ON THE UTILITY FUND'S 2013 WATER TANK LEASE/PURCHASE AGREEMENT; CONTAINING FINDINGS; PROVIDING FOR EFFECTIVE DATE."

Mr. Thompson presented for Council consideration Ordinance 2016-02 which amends the fiscal year 2016 budget. He advised that the Ordinance was basically a housekeeping item that allowed prior Council actions with regard to the fiscal year 2016 to be captured in one single document. Among the items addressed within the Ordinance are the purchase of a new truck, transfer of funds from the Utility Fund to assist with the vehicle purchase, payment of additional principal on the Utility Fund's Water Storage Tank and transfers from the General Fund to the Recreation Fund. Mr. Thompson advised that all the items addressed within the Ordinance had been previously approved with the exception of the transfer of an additional \$11,000 from the General Fund to the Recreation Fund. He requested the additional funds to help offset some unexpected cost encountered within the Recreation Fund. Mr. Thompson advised that based on current projections, adequate income should be available to provide funding for the requested increase in expenses

without affecting the General Fund's reserves. Net non-operating income/expense as requested reflects the following amendments:

- Transfer of a total of \$22,000.00 in additional funds to the Recreation Fund-with \$11,000 for cart path improvements and \$11,000 for facility maintenance and repairs.
- Capital Expenditures over \$5,000.00 increased by \$30,000.00 for the purchase of the new truck.
- Decrease Budgeted Contingency by \$5,670.00
- Transfer of \$17,127.00 from the Utility Fund to the General Fund for cost sharing on the purchase of the new truck

After Council discussion, Councilmember Cunningham moved to approve Ordinance 2016-02 as presented. The motion was seconded by Councilmember Stephenson and it passed unanimously.

B. Discussion/Action: Ordinance 2016-03. "AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2017 FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE."

Mr. Thompson briefed the Council on Ordinance 2016-03, which addresses the adoption of the fiscal year 2017 budget for the City. Prior to the adoption of the Budget, the City is required to have one public hearing on the proposed budget, which was held on September 20th, 2016 at 4:00 p.m.

Mr. Thompson advised that in order to adopt the fiscal year budget, two separate votes must be taken. Since more income is being generated from ad valorem taxes than last year, a separate vote is required regarding the fact that the budget reflects additional income from ad valorem taxes. The second vote is the actual approval of the Ordinance which adopts the official budget. It must be a recorded vote, and each Councilmember's vote must be recorded on the actual Ordinance and the budget must be approved prior to the adoption of the ad valorem tax rate.

After Council discussion, Councilmember Cunningham made the following motion "*I move to ratify that the Fiscal Year 2017 Budget will raise \$2,975 more in ad valorem tax income than last year.*" The motion was seconded by Councilmember Stephenson and it passed unanimously. Councilmember Cunningham made a motion to adopt the official budget for the 2017 fiscal year by adoption of Ordinance 2016-03. The motion was seconded by Councilmember Stephenson and it passed unanimously.

C. Discussion/Action: Ordinance 2016-04. "AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2017 FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, TAX YEAR 2016; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE

ON WHICH TAXES SHALL BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND PROVIDING FOR AN EFFECTIVE DATE.”

Mr. Thompson advised the Council that no additional public hearings were required because the proposed ad valorem tax rate is less than the calculated effective rate. The combined proposed tax rate is \$0.3186 which is 0.6% less than last year's rate of \$0.3206. The income derived from ad valorem tax is just about equally split between the General Fund and Debt Service. As proposed, approximately 70% of General Fund income and 80% of the funding for Debt Service will be derived from ad valorem tax income. Mr. Thompson stated that the total ad valorem tax rate actually includes two separate rates; the operational (O&M) and a debt service (I&S) rate for the retirement of the City's bonded debt. The proposed tax rate for calendar year 2016 (FY17) is \$0.3186 per \$100 taxable valuation. This includes an O&M rate of \$0.1588 and I&S rate of \$0.1598. The income being generated for each fund is approximately \$350,000 and \$352,000 respectively. After Council discussion, Councilmember Cunningham made a motion to approve Ordinance 2016-04. The motion was seconded by Councilmember Stephenson and it passed unanimously.

- D. Discussion/Action: Resolution 2016-10. “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING THE “PARKING AND TRAFFIC SIGN MASTER MAP” PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.”** Mr. Thompson briefed the Council on a request from the POA for the placement of new stop signs at the intersections of Columbine Street and Olympia Fields and at the intersection and Firestone Drive and Firestone Place. Mr. Thompson advised that traffic control at both locations had been discussed by the Council in the past with no action being taken. The POA has made a commitment to remove the speed bump just west of the Columbine Street and Olympia Fields intersection if the City will install STOP signs on Columbine Street at Olympia Fields, thus making this intersection a three-way stop. Recent construction activity near the intersection of Firestone Drive and Firestone Place has led to traffic related issues along the short area shared by Firestone Drive and Firestone Place. The street is extremely narrow and will not allow for two-way traffic if a vehicle is parked along the curb on either side of the street. Making this short distance a no parking any time zone was recommended in addition to the installation of additional STOP signs. After Council discussion, Councilmember Cunningham made a motion to approve Resolution 2016-10 as presented. The motion was seconded by Councilmember Stephenson with Councilmember Barry abstaining and Councilmember Drummond opposing, Mayor Raesener voted Yes, thus the motion carried.

- E. Discussion/Action: Replat of lots 749, 750, 751, 752 into lots 749A, 750A, and 752A.** A request for an approval of amended plat by owners Gregg Bauer and Jim & Pam Woods. Mayor Raesener advised that the Meadowlakes Planning and Zoning Commission approved the request on September 13, 2016. After Council discussion, Councilmember Barry made a motion to approve the request for an approval of amended plat. The motion was seconded by Councilmember Drummond and it passed unanimously.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next regularly scheduled meeting will be held on Tuesday, October 18th, 2016 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:18 p.m.

Approved:

/S/ Mary Ann Raesener **Date:** September 20, 2016
Mayor, Mary Ann Raesener

Attest:

/S/ Loren Meiner **Date:** September 20, 2016
City Secretary, Loren Meiner

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