

City of Meadowlakes

AGENDA

**City Council Meeting
Tuesday, October 18, 2016 - 5:00 p.m.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor Street, Meadowlakes, Texas**

Notice is hereby given that a Meeting of the City Council of the City of Meadowlakes, Texas will be held on Tuesday, October 18, 2016, at 5:00 p.m. at the Totten Hall, Meadowlakes Municipal Building, Meadowlakes, Texas, at the which time the following subjects will be discussed, to wit:

- 1. CALL TO ORDER AND QUORUM DETERMINATION**
- 2. PLEDGE OF ALLEGIANCE AND PRAYER**
- 3. CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address" which must be submitted to the City Secretary at least ten (10) minutes prior to the commencement of the City Council Meeting and each individual will be limited to a maximum speaking time of three (3) minutes.)*
- 4. MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only. Recommendations or action discussion not allowed.)*
- 5. CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate discussion or action on any of the items is necessary unless desired by Council; at which time the select item(s) may be discussed separately under consent items and separate motion(s).)*
 - A. Minutes of the September 20th, 2016, City Council Meeting
 - B. Standard Staff Reports for September 2016
 1. Ordinance Report
 2. Animal Control Report
 3. Patrol Activity Report
 4. Building Committee Report
 5. Vandalism Report
 6. Public Works Report

6. OLD BUSINESS

Discussion/Action: Adding voluntary donation to monthly utility billing to establish a fund for capital improvement to the golfing complex. Councilman Fields/Thompson

7. NEW BUSINESS

- A. Discussion/Action: Resolution 2016-11-Thompson/Williams

“A RESOLUTION OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE BURNET COUNTY TEXAS HAZARD MITIGATION PLAN, DATED OCTOBER 2016”

- B. Discussion/Action: Replat of Lots 894 & 895 into Lot 894A - Thompson
- C. Discussion/Action: Resolution 2016-12-Meiner/Thompson
“A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES BUILDING COMMITTEE, PLANNING AND ZONING COMMITTEE AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION; ESTABLISHING TERMS OF OFFICE FOR EACH.”
- D. Action/Discussion: ADJOURN INTO CLOSED EXECUTIVE SESSION: IN ACCORDANCE WITH TEXAS GOVERNMENT CODE CHAPTER 551.074 (a) (1) SECTION: 551.074 - PERSONNEL MATTERS - To discuss and review City Manager’s performance – Raesener
- E. Action/Discussion: Reconvene in Open Session for action regarding City Manager’s performance and employment contract – Raesener

8. COUNCIL & MAYOR ANNOUNCEMENTS about items of Community Interest

Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov’t Code.)

- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person’s public employment is not an honorary or salutory recognition for the purposes of this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next regularly scheduled City Council meeting will be Tuesday, November 15, 2016 at 5:00 p.m. To be noted that the December 2016 meeting will be held on the December 13th, 2016.

9. ADJOURNMENT

(The City Council of Meadowlakes reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.)

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 a.m. through 4:00 p.m. Monday through Friday.

THE PUBLIC IS INVITED TO CITY COUNCIL MEETINGS

I, Loren Meiner, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times,

on October 14, 2016, at 4:00 p.m. and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Loren Meiner

Loren Meiner, City Secretary

/s/ Mary Ann Raesener

Mary Ann Raesener, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ **at** _____ **by** _____
(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes Public Hearing Minutes September 20, 2016

On this the 20th day of September, 2016 the Council of the City of Meadowlakes convened in Public Hearing session at 4:05 p.m. on the 20th day of September, Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner

Absent:

Councilmember Alton Fields

Topics for Discussion:

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 4:05 p.m. and announced the presence of a quorum.
- 2. NEW BUSINESS:**
 - A. Action/discussion:** Public Hearing regarding the FY 2016-2017 City of Meadowlakes Budget – Thompson
- 3. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 4:33 p.m.

~ NO ACTIONS TAKEN ~
~ No Written Minutes Recorded ~
~ Audio Minutes on file at City Hall ~

City of Meadowlakes Stated Meeting Minutes September 20, 2016

On this the 20th day of September, 2016 the Council of the City of Meadowlakes convened in regular session at 5:00 p.m. on the 20th day of September, Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Barry Cunningham
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Public Works Director Mike Williams

Guest Present:**Absent:**

Councilmember Alton Fields

1. **CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE:** Mayor Raesener led the Council and guests in the Pledge of Allegiance.
3. **CITIZEN COMMENTS:** Resident Sherry Staley announced to the Council and guests that she and her husband, Leo Staley, recently donated items to the Meadowlakes Restaurant. Ms. Staley provided a letter stating the items donated and their costs.
4. **MONTHLY STANDARD LIVE REPORTS:** Johnnie Thompson, City Manager, briefed the Council on several ongoing projects and summarized the Consent Items listed in Agenda item #5. Mr. Thompson advised that the City's Animal Control Officer had submitted his resignation and will be moving from the City in November. The City's Ordinance Officer, will fill the position temporarily.
5. **CONSENT ITEMS:**
 - A. **August 16, 2016 City Council Meeting Minutes – Loren Meiner, City Secretary**
 - B. **Ordinance Enforcement August 2016 Activity Report – Pat Preston, Ordinance Officer**
 - C. **Animal Control August 2016 Activity Report - Robbie Galaway, Animal Control Officer**
 - D. **Patrol August 2016 Activity Report - provided by Meadowlakes Patrol Officers**
 - E. **City Building Committee August 2016 Activity Report – Blair Feller, Chairman**
 - F. **Vandalism/Incident August 2016 Report – Loren Meiner, City Secretary**
 - G. **Public Works Department August 2016 Activity Report - Mike Williams, PWD**
 - H. **August 2016 Financial and Disbursement Reports - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Cunningham made a motion to approve the consent items as presented. Councilmember Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Process of dissolution of the Meadowlakes Public Facility Corporation, including authorizing the Mayor and City Manager to

obtain the necessary license from the Texas Alcohol Beverage Commission.

Mr. Thompson briefed the Council on issues related to the transfer/assumption of the Texas Alcoholic Beverage Commission (TABC) mixed beverage license held by the Meadowlakes Public Facility Corporation (PFC). Due to the TABC licensing issue, the PFC has not been dissolved. Mr. Thompson advised that it appears, based upon his discussion with TABC licensing staff, that the City would not be able to obtain the same type of license that is currently held by the PFC. The PFC's license is an "on premise mixed beverages license," which allows the sale and consumption of beer, wine and liquor on the entire golf course property. It appears that, due to a change in the interpretations of State statutes and current policies by the TABC, the City would not be issued an on premise license for the entire golfing complex. After Council discussion, no action was taken at this time.

B. Discussion/Action: Traffic control and police presence within the City.

Mr. Thompson advised the Council that at the request of two Councilmembers he had reviewed various means of increasing both traffic control and a police presence within the City. He developed five models ranging from the creation of our own police department to deleting patrolling entirely. His recommendation was a trial model that would increase police presence from approximately 40 hours per month to approximately 85 hours per month. His recommendation was to run a 6-month trial period to determine if increased patrolling met the expectations of the Council. The cost for the trial period would increase the Traffic Control budget for FY17 by approximately \$10,000. A motion was made by Councilmember Drummond and seconded by Councilmember Barry to authorize the increase in funding for the suggested trial period. The motion failed with Councilmembers Drummond and Barry voting FOR, Councilmembers Cunningham and Stephenson voting NO. The tie vote was broken with Mayor Raesener voting NO.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Ordinance 2016-02. "AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING ORDINANCE 2015-02 WHICH ADOPTED THE FISCAL YEAR 2016-2016 MUNICIPAL BUDGET FOR THE CITY OF MEADOWLAKES, TEXAS; FUNDING ACCOUNTS IN THE BUDGET DUE TO UNFORESEEN EXPENDITURES; PROVIDING AUTHORIZATION TO UTILIZE \$52,380 IN SURPLUS UTILITY FUNDS FOR A ONE-TIME PRINCIPAL PAYMENT ON THE UTILITY FUND'S 2013 WATER TANK LEASE/PURCHASE AGREEMENT; CONTAINING FINDINGS; PROVIDING FOR EFFECTIVE DATE."

Mr. Thompson presented for Council consideration Ordinance 2016-02 which amends the fiscal year 2016 budget. He advised that the Ordinance was basically a housekeeping item that allowed prior Council actions with regard to the fiscal year 2016 to be captured in one single document. Among the items addressed within the Ordinance are the purchase of a new truck, transfer of funds from the Utility Fund to assist with the vehicle purchase, payment of additional principal on the Utility Fund's Water Storage Tank and transfers from the General Fund to the Recreation Fund. Mr. Thompson advised that all the items addressed within the Ordinance had been previously approved with the exception of the transfer of an additional \$11,000 from the General Fund to the Recreation Fund. He requested the additional funds to help offset some unexpected cost encountered within the Recreation Fund. Mr. Thompson advised that based on current projections, adequate income should be available to provide funding for the requested increase in expenses

without affecting the General Fund's reserves. Net non-operating income/expense as requested reflects the following amendments:

- Transfer of a total of \$22,000.00 in additional funds to the Recreation Fund-with \$11,000 for cart path improvements and \$11,000 for facility maintenance and repairs.
- Capital Expenditures over \$5,000.00 increased by \$30,000.00 for the purchase of the new truck.
- Decrease Budgeted Contingency by \$5,670.00
- Transfer of \$17,127.00 from the Utility Fund to the General Fund for cost sharing on the purchase of the new truck

After Council discussion, Councilmember Cunningham moved to approve Ordinance 2016-02 as presented. The motion was seconded by Councilmember Stephenson and it passed unanimously.

B. Discussion/Action: Ordinance 2016-03. "AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE OFFICIAL BUDGET FOR THE 2017 FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 IN ACCORDANCE WITH LAWS OF THE STATE OF TEXAS, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, PROVIDING FOR THE INVESTMENT OF FUNDS; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE."

Mr. Thompson briefed the Council on Ordinance 2016-03, which addresses the adoption of the fiscal year 2017 budget for the City. Prior to the adoption of the Budget, the City is required to have one public hearing on the proposed budget, which was held on September 20th, 2016 at 4:00 p.m.

Mr. Thompson advised that in order to adopt the fiscal year budget, two separate votes must be taken. Since more income is being generated from ad valorem taxes than last year, a separate vote is required regarding the fact that the budget reflects additional income from ad valorem taxes. The second vote is the actual approval of the Ordinance which adopts the official budget. It must be a recorded vote, and each Councilmember's vote must be recorded on the actual Ordinance and the budget must be approved prior to the adoption of the ad valorem tax rate.

After Council discussion, Councilmember Cunningham made the following motion *"I move to ratify that the Fiscal Year 2017 Budget will raise \$2,975 more in ad valorem tax income than last year."* The motion was seconded by Councilmember Stephenson and it passed unanimously. Councilmember Cunningham made a motion to adopt the official budget for the 2017 fiscal year by adoption of Ordinance 2016-03. The motion was seconded by Councilmember Stephenson and it passed unanimously.

C. Discussion/Action: Ordinance 2016-04. "AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MEADOWLAKES, TEXAS, FOR THE 2017 FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, TAX YEAR 2016; PROVIDING FOR AND APPORTIONING EACH LEVY FOR A SPECIFIC PURPOSE; PROVIDING A DATE ON WHICH TAXES SHALL

BECOME DELINQUENT IF UNPAID; AND, PROVIDING FOR A LIEN ON ALL TAXABLE PROPERTY TO SECURE THE PAYMENT OF TAXES DUE THEREON; AND PROVIDING FOR PENALTY, INTEREST AND COLLECTION COSTS, IF ANY, FOR ALL DELINQUENT TAXES; AND PROVIDING FOR AN EFFECTIVE DATE.”

Mr. Thompson advised the Council that no additional public hearings were required because the proposed ad valorem tax rate is less than the calculated effective rate. The combined proposed tax rate is \$0.3186 which is 0.6% less than last year's rate of \$0.3206. The income derived from ad valorem tax is just about equally split between the General Fund and Debt Service. As proposed, approximately 70% of General Fund income and 80% of the funding for Debt Service will be derived from ad valorem tax income. Mr. Thompson stated that the total ad valorem tax rate actually includes two separate rates; the operational (O&M) and a debt service (I&S) rate for the retirement of the City's bonded debt. The proposed tax rate for calendar year 2016 (FY17) is \$0.3186 per \$100 taxable valuation. This includes an O&M rate of \$0.1588 and I&S rate of \$0.1598. The income being generated for each fund is approximately \$350,000 and \$352,000 respectively. After Council discussion, Councilmember Cunningham made a motion to approve Ordinance 2016-04. The motion was seconded by Councilmember Stephenson and it passed unanimously.

D. Discussion/Action: Resolution 2016-10. “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, AMENDING THE “PARKING AND TRAFFIC SIGN MASTER MAP” PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND NAMING AN EFFECTIVE DATE.”

Mr. Thompson briefed the Council on a request from the POA for the placement of new stop signs at the intersections of Columbine Street and Olympia Fields and at the intersection and Firestone Drive and Firestone Place. Mr. Thompson advised that traffic control at both locations had been discussed by the Council in the past with no action being taken. The POA has made a commitment to remove the speed bump just west of the Columbine Street and Olympia Fields intersection if the City will install STOP signs on Columbine Street at Olympia Fields, thus making this intersection a three-way stop. Recent construction activity near the intersection of Firestone Drive and Firestone Place has led to traffic related issues along the short area shared by Firestone Drive and Firestone Place. The street is extremely narrow and will not allow for two-way traffic if a vehicle is parked along the curb on either side of the street. Making this short distance a no parking any time zone was recommended in addition to the installation of additional STOP signs. After Council discussion, Councilmember Cunningham made a motion to approve Resolution 2016-10 as presented. The motion was seconded by Councilmember Stephenson with Councilmember Barry abstaining and Councilmember Drummond opposing, Mayor Raesener voted Yes, thus the motion carried.

E. Discussion/Action: Replat of lots 749, 750, 751, 752 into lots 749A, 750A, and 752A.

A request for an approval of amended plat by owners Gregg Bauer and Jim & Pam Woods. Mayor Raesener advised that the Meadowlakes Planning and Zoning Commission approved the request on September 13, 2016. After Council discussion, Councilmember Barry made a motion to approve the request for an approval of amended plat. The motion was seconded by Councilmember Drummond and it passed unanimously.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next regularly scheduled meeting will be held on Tuesday, October 18th, 2016 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:18 p.m.

Approved:

/S/ Mary Ann Raesener **Date:** September 20, 2016
Mayor, Mary Ann Raesener

Attest:

/S/ Loren Meiner **Date:** September 20, 2016
City Secretary, Loren Meiner

Ordinance Enforcement Report
Summary
September 2016

Calls Received: Ordinance line: 18
Security Gate: 1
City Hall: 0

56 warning letters or notices were issued during the month of September:

- 1 letter regarding Ordinance 6.41 – building materials stored on drainage area
- 2 letters regarding Ordinance 6.42 – shrubs needing trimming around utility boxes
- 16 letters regarding Ordinance 20-55 – trash containers visible from the street
- 8 letters regarding Ordinance 20-55 & PMC 302.4 – lot or yard needs mowing
- 2 letters regarding Ordinance 20-55 – limbs on property over 14 days
- 16 letters regarding PMC 302.4 – trees need trimming to minimum of 14 foot clearance
- 9 letters regarding Ordinance 22-3 – political sign placed on City right of way
- 1 letter regarding Ordinance 28-56 – jet skis stored on drive over 3 days
- 1 letter regarding Ordinance A-20 – basketball goal located at street

16 Warning tickets were issued regarding Ordinance 28-55 – for parking infractions most of which were for parking on the wrong side of street, parking in a no parking zone or parking on the street without a permit

10 Verbal warnings were issued

Submitted by:

Pat Preston

Pat Preston
Ordinance Enforcement Officer
October 2, 2016

Animal Control Report

Meadowlakes, Texas

September, 2016

- **One report of a loose dog wondering around in the street. The dog was returned to the owner. The owner said the dog is old and probably dying. I advised him to fix the fence to keep the dog in his yard.**
- **A resident donated a medium size trap to the city. I placed it in the trap inventory.**
- **A homeowner called and reported a snake on his back porch eves. When I went by he had already disposed of the snake. He was sure it was not poisonous.**

Robbie Galaway

Robbie Galaway

MEADOWLAKES PATROL ACTIVITY REPORT SEPTEMBER 2016

DATE	DAY	DEPUTY	START TIME	END TIME	HRS	CITATION	WARNING	VERBAL	OTHER	NOTES	Begin Mileage	End Mileage	Miles Driven
9/1/16													
9/2/16	Fri	Perez	1:30PM	6:00PM	4.50					Patrol, court baliff	135490	135496	6
9/3/16													
9/4/16													
9/5/16	Mon	Bindseil	5:00 PM	9:00 PM	4.00					Patrol, radar	20889	20901	12
9/6/16													
9/7/16													
9/8/16	Thur	Koenning	3:00 PM	7:00 PM	4.00	1				Patrol, radar, monitor school bus unloading, dispatched to 265 Braeburn Cir in ref to 911 hang up call-no contact was made, no one is currently staying at residence	57190	57212	22
9/9/16													
9/10/16	Sat	Perez	1:00PM	4:00PM	3.00					Patrol, radar, checked City facilites	135705	135728	25
9/11/16													
9/12/16	Mon	Bindseil	5:00 PM	9:00 PM	4.00					Patrol, radar	21112	21132	20
9/13/16	Tues	Koenning	3:00 PM	6:00 PM	3.00		2			Patrol, radar, monitor school bus unloading	57571	57585	14
9/14/16													
9/15/16	Thur	Bindseil	5:00 PM	9:00 PM	4.00					Patrol, radar	21401	21416	15
9/16/16	Fri	Bindseil	5:00 PM	9:00 PM	4.00					Patrol, radar	21524	21543	19
9/17/16													
9/18/16													
9/19/16													
9/20/16													
9/21/16													
9/22/16													
9/23/16													
9/24/16													
9/25/16													
9/26/16	Mon	Perez	6:00PM	10:00PM	4.00					Patrol, radar, checked City offices	136300	136322	22
9/27/16	Tues	Koenning	3:00PM	7:30PM	4.50		1	1		Patrol, radar, monitor school bus unloading	58738	58763	25
9/28/16	Wed	Perez	6:15PM	10:45PM	4.50		1			Patrol, radar, monitor City offices	136444	136466	22
9/29/16	Thur	Bindseil	5:00 PM	9:00 PM	4.00					Patrol and radar	21888	21899	11
9/30/16	Fri	Koenning	3:00PM	7:30PM	4.50					Patrol, radar, monitor school bus unloading, attempted warrant service at 206 Meadowlakes Dr. - subject listed on warrant not there	59026	59045	19

TOTALS:

52

1

4

1

232

Building Committee Report

Authorized By: Blair Feller,
Building Committee Chairman

Approved Permits

	<i>Issued</i>	<i>Outstanding</i>	<i>Total</i>
Deck			
Fence	2	1	3
Remodel	1	4	5
New Home	1	7	8
Variance			
Patio Cover			
Arbor			
Swimming Pool/Hot Tub		2	2
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total	4	14	18

Applications Denied

Deck			
Fence			
Remodel	1		1
New Home			
Variance	1		1
Patio Cover			
Arbor			
Swimming Pool/Hot Tub			
Play Scape			
Other- Boat Docks			
Plat Amendment			
Consultation			
Permit Revision			
Total	2		2

City of Meadowlakes

VANDALISM/INCIDENTS – September 2016

None

Public Works Activity Report October 2016.log

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ITEM FOR CONSIDERATION CITY OF MEADOWLAKES

Date: October 13, 2016

To: Honorable Mayor Raesener and Council Members

From: Johnnie Thompson, City Manager

RE: Agenda Item 6-Voluntary Donation on Utility Billing

1. Requested Council Agenda Date: October 18, 2016
 2. Contact Name & Number: Johnnie Thompson, 830-693-2951
 3. Plays on: ☐ Consent ☐ New Business ☒ Old Business
 4. Budget Impact Statement Attached: ☐ No ☐ Yes ☒ N/A
 5. Original Copy of Documents Approved to form by the City Attorney:
☐ Yes ☐ No ☒ N/A
-

6. Background:

In August Councilmember Fields had an item related to the possible addition of a voluntary donation on the City's utility billing for funding capital improvements within the golfing complex. At your August meeting I requested that possible action on this item be postponed until after the budgeting process to allow time for legal research on the subject.

It does appear that we could legally add a voluntary donation on our monthly utility billing, however, legal counsel recommend that it be an "opt in" option. Basically an individual would have to provide written authorization for the donation be added to his/her utility billing. In addition to opting in, we will be required to provide an annual written statement explaining the following:

- The procedure in which customer may make a contribution
- Designation use of the donated funds
- That the contribution is entirely voluntary
- Describing the deductibility status of the contribution under federal income tax law

7. Recommendation:

If you wish to continue to pursue a voluntary donation for the golfing complex on the City's monthly utility billing, I will have an Ordinance prepared for your consideration next month.

ITEM FOR CONSIDERATION CITY OF MEADOWLAKES

Date: October 10, 2016

To: Honorable Mayor Raesener and Council Members

From: Johnnie Thompson, City Manager

RE: 7-A-Resolution 2016-11 Hazard Mitigation Plan

1. Requested Council Agenda Date: October 18, 2016
 2. Contact Name & Number: Johnnie Thompson, 830-693-2951
 3. Place on: ☐ Consent ☒ New Business ☐ Old Business
 4. Budget Impact Statement Attached: ☐ No ☐ Yes ☒ N/A
 5. Original Copy of Documents Approved to form by the City Attorney:
☐ Yes ☐ No ☒ N/A
-

6. Background:

In 2000, the Federal Emergency Management Agency (FEMA), through the “Disaster Mitigation Act”, mandated that all local entities have in place a FEMA approved “Hazard Mitigation Plan” as a condition to being eligible for Federal mitigation funding. The Plan had to be in place by November 2004. In 2004, the City entered into an agreement with other local entities and the Texas Colorado River Floodplain Coalition (TCRFC). A condition of FEMA’s approval of the plan was that it had to be reviewed and updated at least every 5 years. The plan was updated and approved by FEMA in 2009; the updated plan included several new entities, as well as integration of the LCRA’s Lower Colorado River basin-wide approach. In 2011, the plan was updated to reflect new conditions that may not have been addressed in the existing plan and was updated to comply with all applicable requirements established by the Texas Division of Emergency Management and other state and federal requirement.

The past Plan consisted of 15 counties and 63 jurisdictions. In accordance with new FEMA regulations, which required individual hazard mitigation plans for each county and their respective cities, the City along with Burnet County and other cities retained a firm to prepare the required plan. It was completed in late 2015 and a draft was prepared for review in the January-February timeframe. One public hearing was required prior to final approval by the Texas Division of Emergency Management (TDEM), ours was held in February. The Burnet County Plan, which includes the City, was approved by TDEM on October 3rd and approved by Burnet County shortly thereafter.

Attached please find attached a copy of Resolution 2016-11, which approves the Burnet County Plan. The plan is several hundred pages long; I have attached a portion of the plan that deals specifically with the City.

7. Recommendation:

I would recommend the approval of the plan.

City of Meadowlakes

RESOLUTION NUMBER 2016-11

October 18, 2016

A RESOLUTION OF THE CITY OF MEADOWLAKES, TEXAS, ADOPTING THE BURNET COUNTY TEXAS HAZARD MITIGATION PLAN, DATED OCTOBER 2016

WHEREAS, Section 322 of the Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5165) requires local governments to develop a hazardous mitigation plan as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects; and,

WHEREAS, the Code of Federal Regulations (CFR) at Title 44, Chapter 1, part 201, requires the City to prepare and adopt a local mitigation plan every five years; and,

WHEREAS, a steering committee comprised of members of the County, and the City of Meadowlakes, selected and deemed appropriate by the Commissioners Court in his authority to do so as granted by the people, as well as the City's leadership was convened in order to assess the risks of hazards facing the County and the City, and to make recommendations on actions to be taken to mitigate these hazards; and,

WHEREAS, a request for proposals was issued through the Texas Colorado Regional Floodplain Coalition to hire an experienced consulting firm to work with the County to update a comprehensive hazard mitigation plan for the County and the City of Meadowlakes; and,

WHEREAS, the plan incorporates the comments, ideas and concerns of the community and of the public in general, which this plan is designed to protect, ascertained through a series of public meetings, publication of the draft plan, press releases, and other outreach activities; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Meadowlakes that the 2016 Burnet County, Texas Hazard Mitigation Plan, dated October 2016 is hereby approved and adopted by the City Council of the City of Meadowlakes and resolves to execute the actions in the plan.

Section 1. Findings.

The statements set out in the preamble to this resolution are hereby found to be true and correct and are approved and adopted.

Section 2. Effective Date.

This resolution shall take effect immediately from and after its passage.

Section 3. Open Meetings.

It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act

PASSED AND APPROVED on the 18th day of October, 2016.

APPROVED:

Mary Ann Raesener, Mayor

ATTEST:

Loren Meiner, City Secretary

**TABLE ES-1.
RECOMMENDED MITIGATION ACTIONS**

Action No.	Title	Description	Mitigation Action Ranking	Action Type	Applicable Goals	Responsible Department	Estimated Cost	Potential Funding Sources	Timeline in months	Benefit
10	Buyout residential and commercial property	Using floodplain ordinance, FEMA resources, etc., as each property is substantially damaged in 100-year floodplain propose a voluntary buyout.	6	NSP	G1, G2, G5, G6	Administration	>\$100,000	Grants, City resources	36	Medium
11	Install computer-based flood warning system with remote flashers and remote automatic gates	The locations are: Lakeview Drive, Avenue N, Broadway and Main Street, Broadway and Avenue J, Broadway and L, Broadway and Q, Broadway and U, Mission Hills Drive, Oakridge Drive.	9	SIP	G1, G3	Engineering	>\$100,000	Grants, City resources	24	Medium
12	Support Burnet County CERT	Support the Burnet County CERT as citizens need to be self-sustaining.	10	EAP	G1, G3, G4, G6	Emergency Management	<\$10,000	City funds	24	Low
CITY OF MEADOWLAKES										
1	Building foundation requirements	Require engineering design for each proposed foundation prior to building permit being issued for new construction to minimize structural damage from expansive soils.	8	LPR EAP	G2	Building Dept	<\$10,000	Permit fees	48	Medium
2	CERT	Increase the CERT capability and capacity within the city.	2	LPR EAP	G4	Emergency Management	<\$10,000	None needed	24	High

**TABLE ES-1.
RECOMMENDED MITIGATION ACTIONS**

Action No.	Title	Description	Mitigation Action Ranking	Action Type	Applicable Goals	Responsible Department	Estimated Cost	Potential Funding Sources	Timeline in months	Benefit
3	Install Reverse 911 System	Install a Reverse 911 system to notify residents of hazard events such as extreme heat, flood, hail, hurricane/tropical storms, lightning, tornado, wildfire, wind, and winter weather.	3	LPR	G1, G3	Emergency Management	< \$10,000	General Fund, FEMA Hazard Mitigation Grant	24	Medium
4	Drought and Expansive Soils Contingency Plan	The drought and expansive soils contingency plan includes water conservation stages, recommendations from the LCRA and measures to minimize expansive soil problems for structures and pipelines as groundwater is depleted from drought and extreme heat conditions.	6	LPR	G3	Public Works	< \$10,000	Public Works Budget	24	Medium
5	Public education extreme heat	Prior to and during the summer months, provide residents with recommendations to avoid heat-related illness and their warning signs in newsletters.	5	EAP	G1	Administration	< \$10,000	Annual Budget	12	Medium
6	Landscape Information Program	Begin a public education campaign with demonstrations that provide information on the benefits of drought tolerant plants and landscaping for drought, extreme heat, and expansive soils around foundations.	11	EAP	G3	Public Works	< \$10,000	Annual Budget/LCRA Grant	36	Low
7	Hazard Communication Program to Homeowners	Provide homeowners with the education on how to mitigate hazards around their homes using the city weekly newsletter.	1	EAP	G1	Emergency Management	< \$10,000	General Fund Budget	60	High

**TABLE ES-1.
RECOMMENDED MITIGATION ACTIONS**

Action No.	Title	Description	Mitigation Action Ranking	Action Type	Applicable Goals	Responsible Department	Estimated Cost	Potential Funding Sources	Timeline in months	Benefit
8	Purchase NOAA All Hazard Radios	Provide NOAA All Hazard Radios to residents at a reduced cost using a rebate program for up to 100 radios per budget year.	10	EAP	G1	Emergency Management	< \$10,000	Annual Budget	60	Low
9	Soils testing requirements	Pass an ordinance that requiring soils testing prior to building permit being issued for new construction to know clay content of site.	9	LPR	G2	Building Dept	< \$10,000	Permit fees	24	Medium
10	Wildfire mitigation	Reduce vegetation around homes and structures to mitigate the spread and feeding of wildfires.	7	LPR NSP	G2	Emergency Management	< \$10,000	General Fund Budget	36	Medium
11	Develop a plan with POA to prune trees and clear tree limbs in the right-of-way	Develop a city ordinance that will require residents to trim trees within the street right-of-way to a height of 14 feet.	4	LPR	G2	Emergency Management	< \$10,000	General Fund Budget	24	Medium

**ITEM FOR CONSIDERATION
CITY OF MEADOWLAKES**

Date: October 13, 2016

To: Honorable Mayor Raesener and Council Members

From: Johnnie Thompson, City Manager

RE: 7-B-Replat Lots 894 and 895 into Lot 894A

1. Requested Council Agenda Date: October 18, 2016
 2. Contact Name & Number: Johnnie Thompson, 830-693-2951
 3. Plays on: ☐ Consent ☒ New Business ☐ Old Business
 4. Budget Impact Statement Attached: ☐ No ☐ Yes ☒ N/A
 5. Original Copy of Documents Approved to form by the City Attorney:
☐ Yes ☐ No ☒ N/A
-

6. Background:

In 2006 the home at 100 Marion was built on lots 894 and 895. The structure was basically centered on the two lots. The home is being sold and it is my understanding that due to the lot never being replatted the existing utility easements still remain on the lots and it has created an issue with gaining a clear title to the property. Basically, there is a ten foot utility easement running through the center of the home. The current owners in an effort to remove the utility easement has requested that the two lots be replatted into one lot (lot 894A). By replatting the existing utility easements are removed.

The P&Z met on October 10th and approved the Replat. Copies of the draft P&Z minutes, an aerial view and a copy of the proposed replat is attached.

7. Recommendation:

I would recommend the approval of the Replat.

City of Meadowlakes
Planning & Zoning Commission Meeting Minutes
October 11, 2016

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Paul Pearce called the meeting to order at 1:08 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were Sim Fernandes, Priscilla Muse, and Amy Reeves. Also present was City Secretary Loren Meiner. Member Jerrial Wafer was absent.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

IV. NEW BUSINESS:

A. **Discussion/Action: Approval of September 13, 2016 meeting minutes.** Amy Reeves made a motion to approve the minutes as presented. Priscilla Muse seconded the motion and it passed by unanimous vote of the committee members present.

B. **Discussion/Action: Request for approval to amend plats at lot 894 & 895 into lot 894A, by owners David & Sherry Dostal.** After review and discussion regarding the replat. Sim Fernandes made a motion to approve the amended plats at lots 894 & 895 into lot 894A as presented. Priscilla Muse seconded the motion and it passed by a unanimous vote of the committee members present.

V. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: About items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- expressions of thanks, congratulations, or condolence;*
- information regarding holiday schedules;*
- an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutory recognition for purposes of this subdivision;*
- a reminder about an upcoming event organized or sponsored by the governing body;*
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and*
- announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)*

A. **As requested:** There were no announcements

VI. ADJOURNMENT: Chairman Paul Pearce adjourned the meeting at 1:20 p.m.

Approved:

/s/ Paul Pearce
P&Z Chairman

Date: October 11, 2016

Attest:

/s/ Loren Meiner
P&Z Secretary

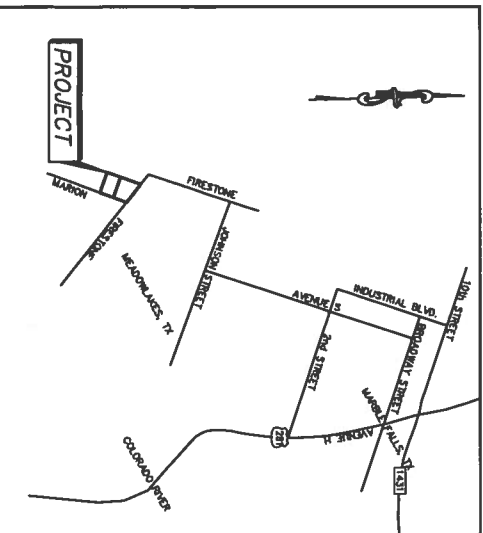
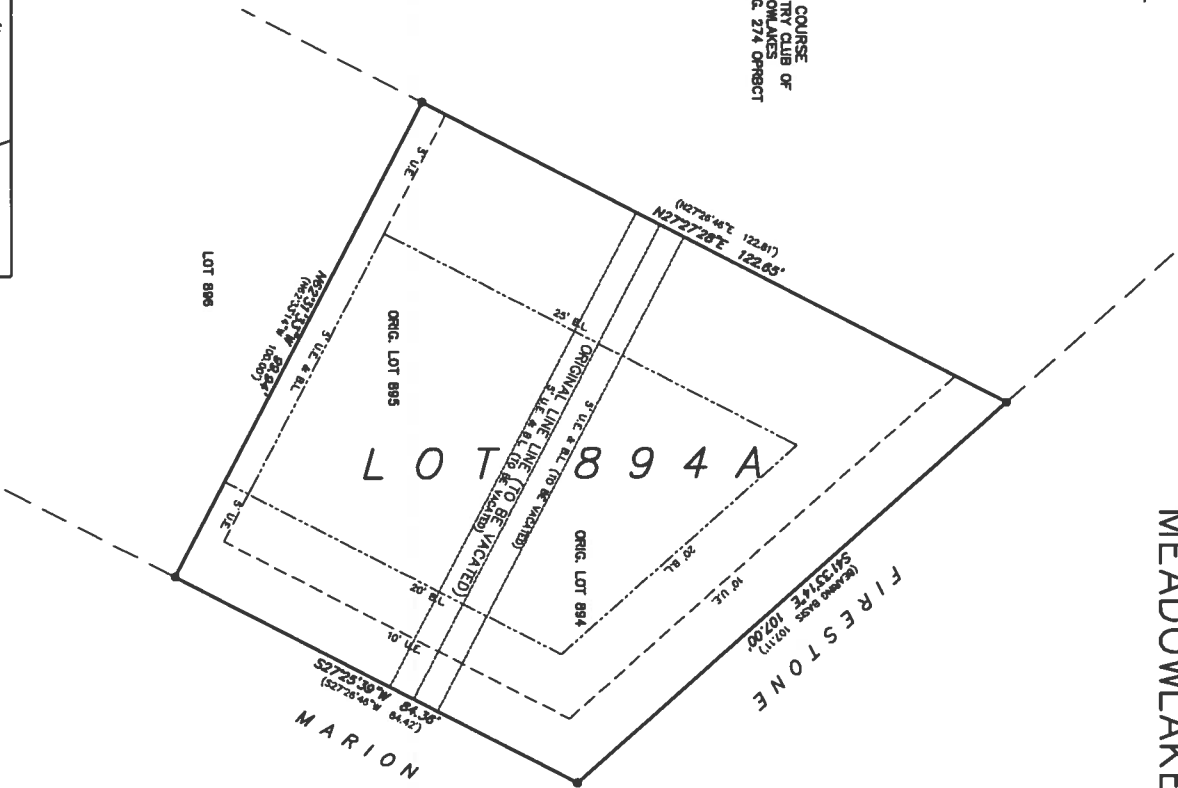
Date: October 11, 2016

- LEGEND
- - IRON PIPE FOUND
 - - IRON ROD FOUND
 - △ - CALC. PROP. COR.
 - - RECORD PER PLAT
 - - UTILITY EASEMENT
 - DE - DRAINAGE EASEMENT
 - BL - BUILDING LINE

AMENDED PLAT OF LOTS 894 AND 895,
MEADOWLAKES, SECTION III INTO LOT 894A



GOLF COURSE
THE COUNTRY CLUB OF
MEADOWLAKES
VOL. 928 PG. 274 OBJECT



LOCATION MAP
NOT TO SCALE

- NOTES
1. THIS PROPERTY LIES WITHIN ZONE X, AREA OUTSIDE THE 2 PERCENT ANNUAL CHANCE OF FLOOD HAZARD, ACCORDING TO FEMA MAP PANEL 4845320185H, EFFECTIVE SEPTEMBER 26, 2006.
 2. THIS SUBDIVISION IS LOCATED WITHIN THE FULL PURPOSE CITY LIMITS OF THE CITY OF MEADOWLAKES ON THIS THE 6TH DAY OF OCTOBER, 2016.
 3. THE 5' UTILITY EASEMENT AND BUILDING LINE ALONG THE DIVIDING LINE OF LOTS 894 AND 895, ARE HEREBY VACATED BY THIS PLAT.

STATE OF TEXAS
COUNTY OF BURMET
KNOW ALL MEN BY THESE PRESENTS

THAT, WE, DAVID L. DOSTAL AND SHERRY A. DOSTAL, BEING THE OWNERS OF LOTS 894 AND 895, SECTION III, MEADOWLAKES SUBDIVISION, A SUBDIVISION IN BURMET COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT OF RECORD IN VOLUME 5, PAGE 102, TO BE KNOWN AS "AMENDED PLAT OF LOTS 894 AND 895, SECTION III INTO LOT 894A", AND DO DEDICATE TO THE PUBLIC USE OF ALL STREETS AND EASEMENTS SHOWN HEREIN.

DAVID L. DOSTAL
100 MARION STREET
MEADOWLAKES, TEXAS 78654

SHERRY A. DOSTAL
100 MARION STREET
MEADOWLAKES, TEXAS 78654

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED AARON K. WESSER AND MARGE WESSER, KNOWN TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION HEREIN EXPRESSED AND IN THE CAPACITIES THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE ____ DAY OF ____ 2016.

NOTARY SIGNATURE _____ DATE _____
NOTARY IN AND FOR THE STATE OF TEXAS

SURVEYOR CERTIFICATION:

STATE OF TEXAS
COUNTY OF CODAL
KNOWN BY ALL MEN PRESENT

I, GEORGE E. LUCAS, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT, AND THAT THERE ARE NO APPARENT DISCREPANCIES, TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THE CORNER MONUMENTS SHOWN WERE PROPERLY PLACED UNDER MY SUPERVISION.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL THIS ____ DAY OF ____ 2016.

GEORGE E. LUCAS
P.O. BOX 4180
2005 SUNNYSIDE PATH
NEW SALEM, TEXAS 78130
830-214-9109



APPROVED: _____ ATTESTS: _____

MARY ANN RASNER
MAYOR, CITY OF MEADOWLAKES, TEXAS
DATE _____ CITY CLERK, CITY OF MEADOWLAKES, TEXAS
DATE _____

STATE OF TEXAS
COUNTY OF BURMET
KNOW ALL MEN BY THESE PRESENT

I, JANET PARKER, CLERK OF BURMET COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND CERTIFICATION OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF ____ 2016 A.D., AT ____ O'CLOCK, ____ M., AND DULY RECORD IN

DOCUMENT NUMBER _____
WITNESS MY HAND AND SEAL OF OFFICE THIS THE ____ DAY OF ____ 2016 A.D.

DEPUTY _____ DATE _____

FILED FOR RECORD AT ____ O'CLOCK, ____ M. THIS THE ____ DAY OF ____ 2016 A.D.

DEPUTY _____ DATE _____

APPROVED:

PAUL PEARCE
CHAIRMAN, PLANNING AND ZONING COMMITTEE
CITY OF MEADOWLAKES, TEXAS

APPROVED:

JOE SUMMERS
HOA PRESIDENT, MEADOWLAKES

MARBLE FALLS SURVEYING & MAPPING
1500 Ollie Lane
Marble Falls, Texas 78654
(830) 693-8815 Fax (830) 693-8915

LAND TITLE SURVEY

BEING LOT NOS. 894 AND 895, MEADOWLAKES, SECTION III, A SUBDIVISION IN BURNET COUNTY, TEXAS ACCORDING TO PLAT RECORDED IN VOLUME 3, PAGE 110, PLAT RECORDS OF BURNET COUNTY, TEXAS.

ADDRESS: 100 MARION, MEADOWLAKES, TEXAS 78654
OF NO: 24933
CLIENT: THELEN & ASSOC., R.E.

NOTE:
THE PROPERTY SHOWN HEREON DOES LIE WITHIN ZONE X, DETERMINED TO BE OUTSIDE OF THE 500 YEAR FLOOD PLAIN AS SHOWN ON THE BURNET COUNTY FLOOD INSURANCE RATE MAP NO. 48053C0312D, DATED SEPTEMBER 26, 2003.

NOTE:
THE EASEMENTS ADDRESSED HEREON ARE THOSE NOTED ON THE TITLE REPORT AND OTHER EASEMENTS THAT THE SURVEYOR MAY BE AWARE OF. ABSTRACT OF TITLE WAS NOT RESEARCHED BY SURVEYOR TO ADDRESS ADDITIONAL EASEMENTS, IF ANY, THAT MAY NOT SHOW ON TITLE REPORT.

THE PROPERTY SHOWN HEREON IS SUBJECT TO THE FOLLOWING:

1. UTILITY ESMTS. AND BLDG. SETBACKS AS SHOWN HEREON AND IN VOL. 232, PG. 430, D.R.B.C. AND IN VOL. 881, PG. 220, O.P.R.B.C.T.
2. ESMT. TO L.C.R.A. FOR FLOWAGE AND INUNDATION AND WAIVER OF DAMAGES BELOW THE 770' CONTOUR OF LAKE MARBLE FALLS IN VOL. 107, PG. 100, D.R.B.C.
3. BLANKET ACCESS ESMT. TO P.E.C., INC. IN VOL. 183, PG. 373, D.R.B.C.T.
4. ESMT. WITHIN EXISTING UTILITY ESMT. TO MEADOWLAKES MUNICIPAL UTILITY DISTRICT IN VOL. 419, PG. 659, R.P.R.B.C.T.
5. VARIANCE FOR FRONT BLDG. SETBACK FROM 25' TO 20' ACCORDING TO VARIANCE BY THE CITY OF MEADOWLAKES BUILDING COMMITTEE DATED NOV. 14, 2000.

THE PROPERTY SHOWN HEREON IS NOT SUBJECT TO THE FOLLOWING:

1. ESMT. TO L.C.R.A. IN VOL. 107, PG. 100, D.R.B.C.T.

1. CHARLES CALHOUN, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY EXCLUSIVELY TO DAVID L. DOSTAL, SHERRY A. DOSTAL, COUNTRYWIDE AND SERVICE TITLE CO. THAT THIS SURVEY WAS MADE ON THE GROUND OF THE PROPERTY DESCRIBED HEREON (AND/OR METES AND BOUNDS ON ATTACHED SHEET) AND THERE ARE NO APPARENT DISCREPANCIES, CONFLICTS, OVERLAPPING OF IMPROVEMENTS, VISIBLE ENCROACHMENTS, VISIBLE UTILITY LINES, VISIBLE PIPELINES OR ROADS IN PLACE EXCEPT AS SHOWN HEREON AND SAID PROPERTY HAS ACCESS TO A DEDICATED ROADWAY EXCEPT AS SHOWN HEREON. CHARLES CALHOUN AND MARBLE FALLS SURVEYING AND MAPPING WILL NOT BE LIABLE IF THIS SURVEY IS USED FOR ANY FUTURE CONVEYANCES OF THE PROPERTY SHOWN HEREON.

WITNESS MY HAND AND SEAL THIS 10TH DAY OF MARCH, 2006.

CHARLES CALHOUN REGISTERED PROFESSIONAL LAND SURVEYOR, NO. 4452

JOB NO: 5380

DRAWN BY: T. PARKS

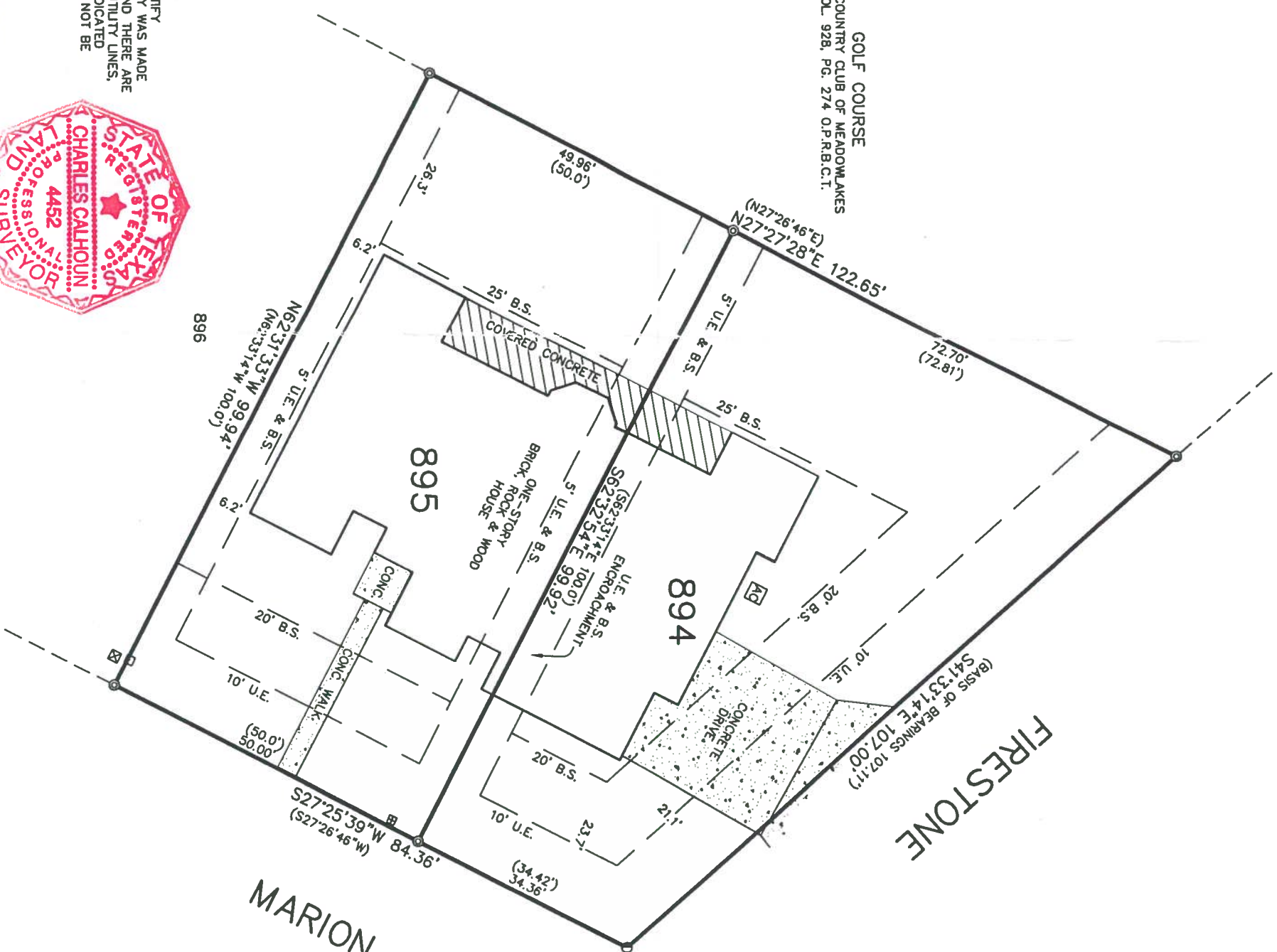
GOLF COURSE
THE COUNTRY CLUB OF MEADOWLAKES
VOL. 928, PG. 274 O.P.R.B.C.T.

FIRESTONE

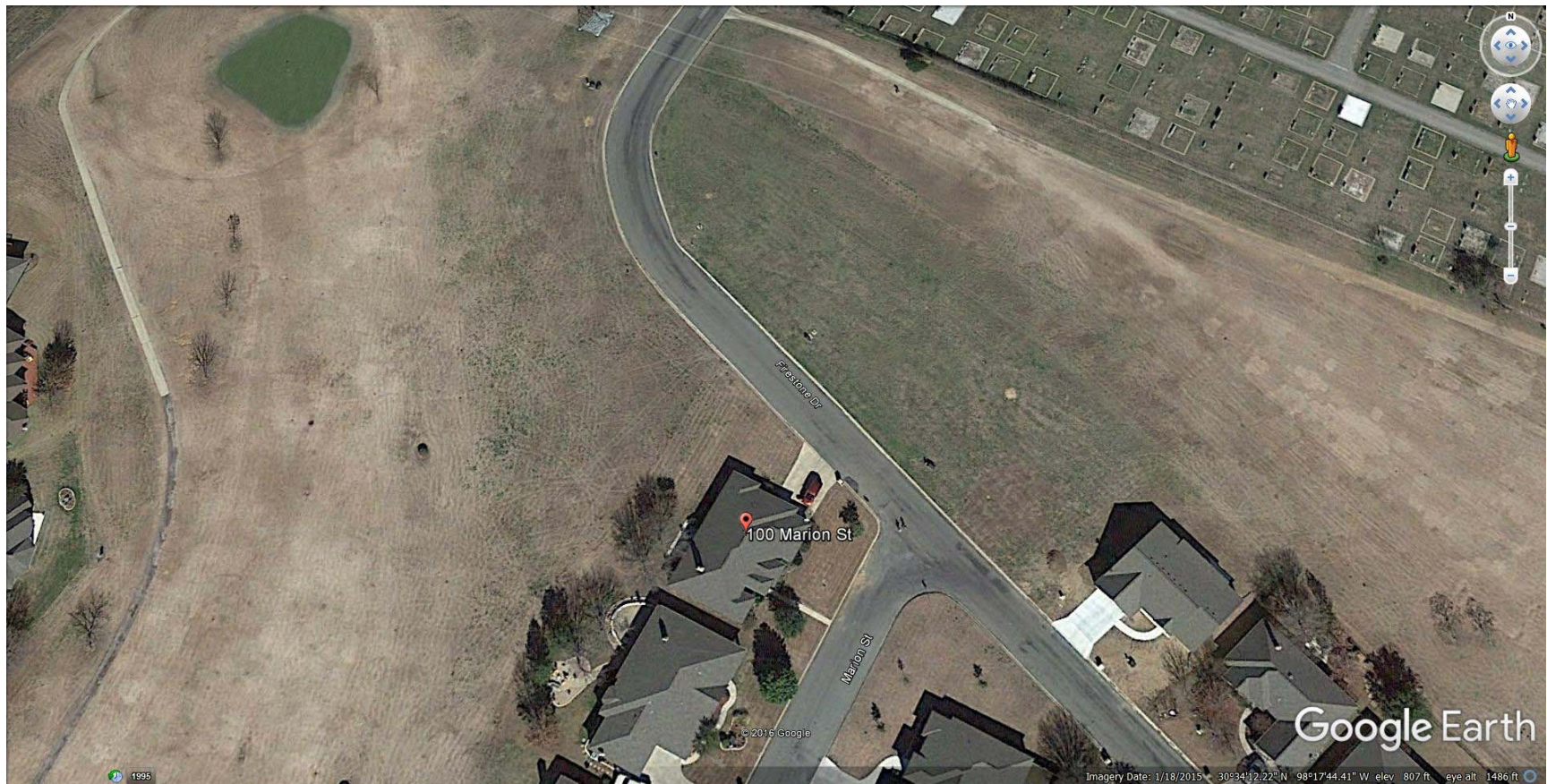
SCALE: 1" = 20'

LEGEND:

- 1/2" IRON ROD FOUND
- 1/2" UTILITY ESMT.
- B.S. BUILDING SETBACK
- ⊞ TELEPHONE PEDESTAL
- ⊞ WATER METER
- ⊞ RECORD INFORMATION



Replat Lots 894 and 895 into Lot 894-A



ITEM FOR CONSIDERATION CITY OF MEADOWLAKES

Date: October 10, 2016

To: Honorable Mayor Raesener and Council Members

From: Johnnie Thompson, City Manager

RE: 7-C-Resolution 2016-12-Appointment of members to various boards/committees and commissions

1. Requested Council Agenda Date: October 18, 2016
 2. Contact Name & Number: Johnnie Thompson, 830-693-2951
 3. Place on: ☐ Consent ☒ New Business ☐ Old Business
 4. Budget Impact Statement Attached: ☐ No ☐ Yes ☒ N/A
 5. Original Copy of Documents Approved to form by City Attorney:
☐ Yes ☐ No ☒ N/A
-

6. Background:

We have several members of various Boards, Committees and Commissions whose terms of office will be expiring at the end of October. Resolution 2016-12 address the appointment or reappointment of an individual to each of the open positions. The number of applicants for appointment equal the number of open positions. Below, please find a brief review of the open appointed positions:

Meadowlakes Public Facility Corporation-Currently Mayor Raesener, and Councilmembers Fields and Cunningham serve as the Directors of the Board.

Building Committee- Mr. Steve Nash and Mr. Bob Powers have requested to be reconsidered for reappointment, Ms. Barbara Kast did not seek reappointment. Mr. David Baker has submitted his application for appointment to Ms. Kast place.

Planning and Zoning Commission-Mr. Sim Fernandes and Ms. Amy Reeves are not seeking reappointment and Ms. Katherine Zimmerman and Mr. Dane Bybee have submitted applications for appointment to the Commission.

7. Recommendation:

I would recommend the approval of Resolution 2016-012.

City of Meadowlakes

RESOLUTION NUMBER 2016-12

October 18, 2016

A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES BUILDING COMMITTEE, PLANNING AND ZONING COMMITTEE AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION; ESTABLISHING TERMS OF OFFICE FOR EACH.

WHEREAS, the City of Meadowlakes, previously established the Building Committee; and

WHEREAS, the City of Meadowlakes established the creation of the Meadowlakes Public Facility Corporation; and

WHEREAS, the terms of several members of said Boards and Committees will expire on October 31, 2016, and the City Council has the sole responsibility of appointing said members; and

WHEREAS, the City Council of the City of Meadowlakes adopted Resolution 2014-005 on August 19, 2014, establishing the “*City Commissions, Boards and Committees Appointment Policy*” (the *Policy*); and

WHEREAS, the City Council of the City of Meadowlakes hereby declares per the terms and conditions as stated in Section IV. 1a., of the *Policy*, that Place 4 on the Building Committee be vacant due to the lack of attendance of the appointee; and

WHEREAS, the *Policy* identified the process of establishing a selection committee for each Board and Committee, and the appointment of a chair of said selection committees; and

WHEREAS, said selection committees have reviewed the applications from citizens expressing a desire to serve on the various Boards and Committees and have submitted their recommendations to the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS;

Section 1. Finding:

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Appointments and Terms of Office:

The City Council of the City of Meadowlakes hereby appoints the following citizens of the City of Meadowlakes to the specified Boards, and Committees. Appointees shall take office on November 1, 2016 and shall serve the term of office as indicated below:

MEADOWLAKES PUBLIC FACILITY CORPORATION

Appointee	Term	Filling Full or Unexpired Term
Mary Ann Raesener	11/1/16 to 10/31/17	Full
Barry Cunningham	11/1/16 to 10/31/17	Full
Alton Fields	11/1/16 to 10/31/17	Full

CITY OF MEADOWLAKES BUILDING COMMITTEE

Appointee	Place	Term	Filling Full or Unexpired Term
Bob Powers	2	11/1/16 to 10/31/18	Reappointment-Full Term
Steve Nash	4	11/1/16 to 10/31/18	Reappointment-Full Term
David Baker	6	11/1/16 to 10/31/18	Full Term

CITY OF MEADOWLAKES PLANNING AND ZONING COMMISSION

Appointee	Place	Term	Filling Full or Unexpired Term
Katherine Zimmerman	2	11/1/16 to 10/31/18	Full Term
Dane Bybee	4	11/1/16 to 10/31/18	Full Term

Section 3. **Severability:**

The invalidity of any part of this Resolution shall not invalidate any other part hereof. The terms and provisions of this Resolution shall be deemed to be severable. If any section, subsection, sentence, clause or phrase of this Resolution should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Resolution.

Section 4. **Public Notices and Open Meeting:**

It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required, and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, *Chapter 551, Tex. Gov't Code*.

Section 5. **Effective Date:**

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED on this the 18th day of October, 2016.

APPROVED:

Mary Ann Raesener, Mayor

ATTEST:

Loren Meiner, City Secretary

THE CITY OF MEADOWLAKES
Application for
Appointment to Commissions, Boards, or Committees
(Please Type or Print Clearly)

Name: DAVID BAKER

Address: 350 MAHAN, Meadowlakes, Texas 78654

Number of Years residing in Meadowlakes: 4 Phone: 806.445.1300

Email Address: DAVIDMAXIMBAKER@gmail.com

Application to serve on: (Check one or both)

Planning and Zoning Commission _____

Building Committee X

Employer: (if applicable) N/A

Would you be available to attend meetings (please check):

☒ in the evenings
☒ during the day

Do you serve on any other commission, board, or committee at this time? If so, please list:

NO

If selected, I agree to serve in the position which I am appointed and that I am able to regularly attend meetings as maybe required.

Signature: [Signature] Date of Application: 9.8.16

Note: All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission; board or committee will be required to complete a minimum of one hour of training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary
177 Broadmoor Street
Meadowlakes, Texas 78654
Phone (830) 693-6840
Fax (830) 693-2124
E-Mail: lmeiner@meadowlakestexas.org



Resume of David M. Baker
350 Mahan
Meadowlakes, Texas
davidmaxinbaker@gmail.com
806.445.1300

Education:

1962-1966	Childress High School Childress, Texas Diploma
1966-1970	Texas Tech University Lubbock, Texas Bachelors Degree
1974	Texas Tech University Lubbock, Texas Masters Degree

Professional Experience:

1970-2014	Teacher/Administrator Texas Public Schools
1980-1992	Owned/managed rental property

Volunteer Experience:

**wide variety of work in the church over the past 45 years.

**Idalou, Texas City Council (1982-1986)

**three years service on the Meadowlakes POA, two as President (2012-2015)

**Chairman, Meadowlakes Capital Improvement and Long-Range Planning Committee (2016)

THE CITY OF MEADOWLAKES
Application for
Appointment to Commissions, Boards, or Committees

(Please Type or Print Clearly)

Name: Dane M. Bybee

Address: 267 Meadowlakes Dr., Meadowlakes, Texas 78654

Number of Years residing in Meadowlakes: 6 Months Phone: (979)203-0505

Email Address: bybee9069@att.net

Application to serve on: (Please list your preference in order from 1, 2, and 3.)

Planning and Zoning Commission 2
Building Committee 1

Employer: (if applicable) City of Horseshoe Bay

Would you be available to attend meetings (please check):

X in the evenings
X during the day (as needed)

Do you serve on any other commission, board, or committee at this time? If so, please list:

No

If selected, I agree to serve in the position which I am appointed and that I am able to regularly attend meetings as maybe required.

Signature: *Dane M. Bybee* Date of Application: 09-21-2016

Note: Please attach a detailed resume that identifies your qualifications to serve on the committee for which you are applying. All information on this application is public information pursuant to the provisions of the Texas Pubic Information Act. Individuals appointed to serve on a commission; board or committee will be required to complete a minimum of one hour of training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary
177 Broadmoor Street
Meadowlakes, Texas 78654
(P) 830-693-6840 (F) 830-693-2124
E-Mail: lmeiner@meadowlakestexas.org



Dane M. Bybee
267 Meadowlakes Dr., Meadowlakes, TX 78654
(979)203-0505
bybee9069@att.net

I have lived in Meadowlakes since April 2016. I have over 30 years' in Municipal Utilities from construction to water and waste water treatment. I hold an "A" Water, Wastewater Collection II, Backflow Assembly Tester, And Customer Service Inspector Licenses through TECQ.

Employment

City of Brenham

Water Superintendent

P.O. BOX 1059 BRENHAM, TX 77833 (979) 337-7512

June 2000- Present

City of Corpus Christi

P.O. Box 9277 Corpus Christi, TX 78469 (361)826-3300

Shift Supervisor

Sep. 1997- June 2000

City of Tyler

P.O. Box 2039 Tyler, TX 75710 (903)531-1112

Operator II

Oct. 1989-Sep.1997

Aratex Services Inc.

2821 Robertson Rd. Tyler, TX 75710(903) 597-1101

Plant Mechanic

Aug. 1989- Oct. 1989

City of Richardson

411 W. Arapaho Rd., Ste. 103, TX 75080 (972) 744-4000

Construction & Rehabilitation Crew Chief

Oct. 1985- July 1989

A.A. Emergency Plumbing

610 James Rd. Richardson, TX 75080

Plumber/Helper

Aug. 1983-Oct. 1985

Military Service

U.S. Air Force

Ground Equipment Mechanic

Carswell A.F.B. Ft. Worth, TX

Honorable Discharge

Feb. 1980- Aug. 1983

Texas Army National Guard

Armor Scout

Honorable Discharge

May 1989- Oct. 1991

Education

Wheatland High School Wheatland, MO 65779

Graff Vocational School Springfield, MO 65801 Welding 816 hrs

Community Collage of The Air Force 32 hrs.

Texas A&M Engineering Extension Courses Continuing Education

Graduated May 1979

June 1979- Dec. 1979

Feb. 1980- Sep. 1983

1988- 2009

Dane M. Bybee
267 Meadowlakes Dr., Meadowlakes, TX 78654
(979)203-0505
bybee9069@att.net

Licenses

Texas State License in Water Treatment: Class A
Texas State License in Backflow Prevention Assembly Testing
Texas State License in Customer Service Inspection

Memberships

Texas Water Utilities (Brazos/Colorado District)
American Water Works Association
American Backflow Prevention Association

Achievements

Received my "A" Water License in 1998.
Created and implemented the Backflow Prevention Program for the City of Brenham.
Assisted with design and inspection of four million dollar restoration and upgrade of seven million gallon per day water treatment plant.
Received the Texas A&M Engineering Extension Service Certificate for Water Professional.

Skills

Water Plant Operations & Water Analysis
Budget and Planning
Employee Evaluations
Backflow Prevention Assembly Testing
Backflow & Cross Connection Inspections
Computer (Windows, Excel and Power Point)
Welding (Arc, Mig, Tig, & Gas)
Rubber Wheeled & Tracked Backhoe Operations
Heavy Truck Operations (5 tons & over)
Plumbing (new and repair)
Light Electrical & Carpentry

Personal References

Mario Zanelli, Equipment Sales Company Owner, 19406 Little Pine Lane, Katy, TX 77449, (281)851-5544, 20 years
Tim Clendennen, 335 East San Augustine, Deer Park, TX 77536, (281)601-2547, 30 years
Glen Gosnell, Chemical Sales Representative, 202 Whites Lake Estates, Highlands, TX 77562, (713)824-7001, 15 years

Business References

Rodney Wittner, Master Plumber/Owner, 1806 S. Market St., Brenham, TX 77833, (979)836-3700, 15 years
Walt Edmonds, Master Plumber/Owner, P.O. Box 2417, Brenham, TX 77834-2417, (979)277-9993, 15 years
Robert Schmidt, Registered Engineer/Owner, 203 S. Jackson, Brenham, TX 77833, (979)836-7937, 15 years
Sherel Mercer, Electrical Engineer/Owner, 804 Apollo Dr. Edna, TX 77957, (361) 782-7168, 20 years

THE CITY OF MEADOWLAKES
Application for
Appointment to Commissions, Boards, or Committees
(Please Type or Print Clearly)

Name: STEVE NASH
Address: P.O. Box 181 306 MEADOWLAKES DR. Meadowlakes, Texas 78654
Number of Years residing in Meadowlakes: 32 Phone: 512-755-5627
Email Address: SNASH1954@GMAIL.COM

Application to serve on: (Check one or both)

Planning and Zoning Commission _____
Building Committee ☒ _____

Employer: (if applicable) ILG DEVELOPMENT

Would you be available to attend meetings (please check):

☒ in the evenings
☐ during the day

Do you serve on any other commission, board, or committee at this time? If so, please list:

NO

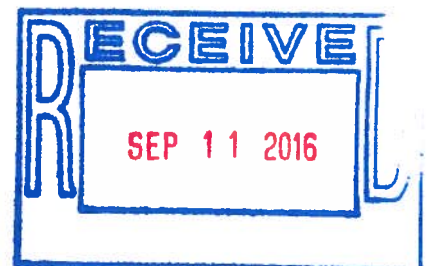
If selected, I agree to serve in the position which I am appointed and that I am able to regularly attend meetings as maybe required.

Signature: [Signature] Date of Application: 9-26-16

Note: All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission; board or committee will be required to complete a minimum of one hour of training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary
177 Broadmoor Street
Meadowlakes, Texas 78654
Phone (830) 693-6840
Fax (830) 693-2124
E-Mail: lmeiner@meadowlakestexas.org



P.O. Box 8327
Horseshoe Bay, TX
78657

Phone 830-598-2454
Fax 830-598-6966
Snash1954@gmail.com

Nash Builders LTD.

Steven L. Nash

Partner

Education

LaMarque High School

- LaMarque, Texas 1972

University of Houston

- Houston, Texas

University of Texas

- Austin, Texas

Austin Community College

- Austin, Texas

American College of Real Estate

- San Antonio, Texas

Realtors Institute

- Austin, Texas
- GRI Designation, 1980

Southern Building Code Congress

- Residential Building Inspection
- Austin, Texas 1996

Awards & Involvement

- Austin Association of Builders
- Highland Lakes Association of Builders
- Texas Capitol Area Builders Association
- Texas Association of Builders
- National Association of Home Builders
- TCAB – Highland Lakes Chapter

Director 1985-87

Vice President 1986-87

Chairman, Program Committee 1985-87

President 1987-88

Experience

Nash Builders LTD.

- President 1982-Present Horseshoe Bay, TX

Self-employed, Builder / Broker

- 1980-82 Marble Falls, TX

Wallace & Son Construction

- Superintendent 1977-80 Horseshoe Bay, TX

Self-employed Builder

- 1974-77 Marble Falls, TX

THE CITY OF MEADOWLAKES
Application for
Appointment to Commissions, Boards, or Committees
(Please Type or Print Clearly)

Name: BOB POWERS
Address: 421 FIRESTONE DR, Meadowlakes, Texas 78654
Number of Years residing in Meadowlakes: 11 Phone: _____
Email Address: BOBP@NCTV.COM

Application to serve on: (Check one or both)

Planning and Zoning Commission _____
Building Committee ✓

Employer: (if applicable) _____

Would you be available to attend meetings (please check):

_____ in the evenings
✓ during the day

Do you serve on any other commission, board, or committee at this time? If so, please list:

BUILDING COMMITTEE

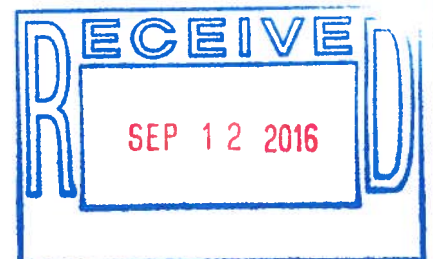
If selected, I agree to serve in the position which I am appointed and that I am able to regularly attend meetings as maybe required.

Signature: RT Powers Date of Application: 9-12-16

Note: All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission; board or committee will be required to complete a minimum of one hour of training related to the Texas Open Meetings Act.

Please return this application form to:

City of Meadowlakes, Attention: City Secretary
177 Broadmoor Street
Meadowlakes, Texas 78654
Phone (830) 693-6840
Fax (830) 693-2124
E-Mail: lmeiner@meadowlakestexas.org



Bob Powers
421 Firestone Dr.
Meadowlakes, Tx. 78654

Home phone: 830-693-5724
Cell phone: 830-265-8016

Retired and resident of Meadowlakes since April 2006.

Currently completing first two year term as a member of building committee.

10 years construction experience with Habitat for Humanity in Shelby county Alabama (1993-2003). During which time I was involved with and led teams during the construction of fourteen homes, and the development of one subdivision consisting of twelve of those homes.
Served on their board for eight years, with three as Secretary, and three as president.

THE CITY OF MEADOWLAKES
Application for
Appointment to Commissions, Boards, or Committees
(Please Type or Print Clearly)

Name: Katherine Zimmerman
Address: 334 Mahan, Meadowlakes, Texas 78654
Number of Years residing in Meadowlakes: 1.5 Phone: (512) 431-3628
Email Address: K-m-zimmerman@yahoo.com

Application to serve on: (Check one or both)

Planning and Zoning Commission ☒
Building Committee ☒

Employer: (if applicable) Ph.D. - Statistical Analyst

Would you be available to attend meetings (please check):

☒ in the evenings
☒ during the day

Do you serve on any other commission, board, or committee at this time? If so, please list:

Eanes Education Foundation, Highland Lakes Service,
Association of Historical Architects, TIP Foundation

If selected, I agree to serve in the position which I am appointed and that I am able to regularly attend meetings as maybe required.

Signature: K. Zimmerman Date of Application: 9/29/16

Note: All information on this application is public information pursuant to the provisions of the Texas Public Information Act. Individuals appointed to serve on a commission; board or committee will be required to complete a minimum of one hour of training related to the Texas Open Meetings Act.

*Thank you for considering my application.
Happy to help in any way.
KZ*

Please return this application form to:

City of Meadowlakes, Attention: City Secretary
177 Broadmoor Street
Meadowlakes, Texas 78654
Phone (830) 693-6840
Fax (830) 693-2124
E-Mail: lmeiner@meadowlakestexas.org

