

City of Meadowlakes

AGENDA

City Council Meeting

Tuesday, February 23, 2021 - 6:00 pm.
Totten Hall, Meadowlakes Municipal Offices
177 Broadmoor St., Meadowlakes, Texas

This meeting will be conducted utilizing a video conferencing tool. City Council members, staff, and citizens will participate via video and audio-only. Citizens' comments will be allowed per the instructions stated on the City's website. If you desire to address the Council via telephone, please call City Hall at 830-693-6840 the afternoon of the meeting between the hours of 4:30 pm and 5:30 pm. You may also make written comments by emailing them to City Secretary Evan Bauer at ebauer@meadowlakestx.us or utilizing the Citizen comments form that can be found on our website. All written comments must be received by 5:30 pm on the evening of the scheduled meeting. Additional information and more detailed instructions and direct links to view the meeting or speak during the citizen comments can be found at meadowlakestexas.org under "Live Meetings." In order to comply with social distancing, minimal seating will be allowed at this meeting; should you desire to attend, please contact City Secretary Evan Bauer for a reservation at the above-referenced phone number.

1. **CALL TO ORDER AND QUORUM DETERMINATION**
2. **PLEDGE OF ALLEGIANCE AND PRAYER**
3. **CITIZEN COMMENTS** *(Limited to 15 minutes total on general subjects and agenda related items. Citizens wishing to address the Council must complete an "Application to Address," which must be submitted to the City Secretary at least thirty (30) minutes before the commencement of the City Council Meeting, and each speaker will be limited to a maximum speaking time of three (3) minutes.*
4. **MONTHLY STANDARD LIVE REPORTS** *(Progress and Status Reports Only.)*
 - A. Operations in general - City Manager Johnnie Thompson
 1. Ordinance and Animal Control Report
 2. Patrol Activity Report
 3. Building Committee Report
 - B. Briefing on Golf and Food & Beverage Operations – Klotz
5. **CONSENT ITEMS** *(The items listed are considered to be routine and non-controversial by the City Council and may be approved by a single motion of the Council. No separate*

discussion or action on any of the items is necessary unless desired by Council, at which time the select item(s) may be discussed separately under consent items and separate motion(s).

- A. Minutes of the prior Council Meetings/Workshops
- B. January 2021 Financial Reports

6. OLD BUSINESS

- A. Update on COVID-19 – Thompson
- B. Update from the Committee to Review Golf Shop and Restaurant Retail Operations - Mayor Bentley

7. NEW BUSINESS

- A. Discussion/Action: Drainage issue between 1 Fairway Ln. and 215 Meadowlakes Dr. – Thompson
- B. Discussion related to Disaster Declaration regarding the winter storm of 2021. – Thompson
- C. Discussion/Action: Possible purchase of used golf carts and related financing. – Thompson/Klotz
- D. Discussion/Action: Resolution 2021-01 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES CALLING FOR AND ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 1, 2021 FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS FOR TWO (2) YEAR TERMS EACH; PROVIDING FOR CONDUCT OF THE ELECTION AND AN EFFECTIVE DATE – Bauer

COUNCIL & MAYOR ANNOUNCEMENTS about Items of Community Interest

- *Announcements during this agenda item are limited to, the following, as authorized under Section 551.0415, Tex. Gov't Code.)*
- *Expressions of thanks, congratulations, or condolence;*
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding the change in the status of the person's public employment is not an honorary or salutary recognition for this subdivision;*
- *A reminder regarding a social, ceremonial, or community event organized or sponsored by an entity governing body or an official or employee of the municipality; and*
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

The next scheduled City Council meeting is March 16, 2021 at 6:00pm

8. ADJOURNMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

An agenda packet is available for public inspection at City Hall, 177 Broadmoor, Suite A, Meadowlakes, between the hours of 8:00 am through 4:00 pm Monday through Friday.

I, Evan Bauer, City Secretary for the City of Meadowlakes, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on February 18, 2021 at 3:00pm and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

/s/ Evan Bauer
Evan Bauer, City Secretary

/s/ Mark Bentley
Mark Bentley, Mayor

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.
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Posting Removed: _____ at _____ by _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reported via the website)

City of Meadowlakes

Council Communications

City Council Meeting February 23, 2021

COUNCIL ACTION: 7-B New Business

DATE: February 19, 2021

Council Meeting Date: February 23, 2021

AGENDA ITEM: Disaster Declaration- 2021 Winter Storm

FROM: Johnnie Thompson, City Manager Approved by Counsel: No

Background:

On February 12th, 2021, Texas Governor Greg Abbot issued a disaster declaration for all 254 counties in the State in response to the pending winter storm. On February 14, 2021, President Biden approved the Governor's request for a Federal Emergency Declaration. Burnet County, on February 13th, declared a local disaster declaration followed by Mayor Bentley's declaration on the 15th.

Mayor Bentley's disaster declaration is only good for seven days by State statute unless the Council confirms it. The existing declaration will expire on the 22nd and at this time, I see no need to extend it. Declaring a local disaster may provide an opportunity for the City to recover expenses related to the disaster from FEMA.

In addition to the power issues we all suffered, it appears that we do have some freeze-related damages. However, it is still too early to determine the extent of the recent winter storm's effects on our facilities. I will give you a live update at your Council meeting.

Attachments:

February 15, 2021 "*Proclamation Declaring a Local State of Disaster*" as executed by Mayor Bentley.

PROCLAMATION DECLARING A LOCAL STATE OF DISASTER

WHEREAS, Meadowlakes, Texas has suffered widespread and severe damage and the loss of property and the imminent threat continues, including the potential for injury and loss of life as a result of heavy snow, prolonged freezing temperatures and impassable roads;

WHEREAS, the full impact of this event is still evolving and local resources have reached their limits and;

WHEREAS, the Mayor of Meadowlakes has determined that extraordinary measures must be taken to alleviate suffering of the people, protect life and property;

NOW, THEREFORE, BE IT PROCLAIMED, PURSUANT TO CHAPTER 418.108 OF THE TEXAS GOVERNMENT CODE, BY THE MAYOR OF MEADOWLAKES, TEXAS:

1. That a state of disaster has been declared for Meadowlakes, Texas.
2. That the Burnet County Emergency Management Plan has been implemented.
3. That this state of disaster shall continue for a period of not more than seven days of the date hereof, unless same is continued by consent of the City of Meadowlakes City Council.
4. That this proclamation shall take effect immediately from and after its issuance.

ORDERED THIS 15th day of February, 2021.

Attest:  City Secretary


Mayor of Meadowlakes

City of Meadowlakes

Council Communications

City Council Meeting February 23, 2021

COUNCIL ACTION: 7-C New Business

DATE: February 19, 2021

Council Meeting Date: February 23, 2021

AGENDA ITEM: Possible purchase of additional golf carts and financing options

FROM: Johnnie Thompson, City Manager

Approved by Counsel: No

Background:

I have to apologize up front that I do not have a lot of information at this time about this agenda item. It appears that some late-model-used golf carts similar to our existing fleet may become available for possible purchase. However, due to this week's winter storm, the sales representative has not been available. We hope to give you a live update at your meeting on Tuesday. Once approximate number and costs are determined, I will work up financing options.

City of Meadowlakes

Mayor and Council Communication

COUNCIL ACTION: Agenda Item 7-D
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DATE: February 18, 2021

REFERENCE: Ordering the May 1, 2021
Election for the election of three Council
Members

Council Meeting Date: February 23, 2021

AGENDA ITEM: Agenda Item 7-D-Resolution 2021-01 Calling/Ordering the General Election for
three Council positions.

FROM: Evan Bauer, City Secretary

Approved by Counsel: Yes

SUBJECT:

Resolution 2021-01 calls/orders the May General Election for the City. At this time, we will be electing for Place 2 (Councilmember Peskin), Place 4 (Councilmember Wise), and Place 5 (Councilmember Mason). Councilmember Mason does have an opponent - Garrett Wood. Councilmembers Peskin and Wise are running unopposed. All Candidate applications can be found on the City's website.

The filing period for candidates began on January 13th and ended on February 12th. The election will be held on May 1st with early voting beginning April 19th and ending April 27th.

As in the past, the Burnet County Elections Administrator will serve as our election administrator and is responsible for conducting the election. Our election will be held in conjunction with other entities.

RECOMMENDATION:

Staff recommends the approval of Resolution 2021-01.

ATTACHMENT:

Resolution 2021-01
Order of Election

City of Meadowlakes

Resolution No. 2021-01

February 23, 2021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES
CALLING FOR AND ORDERING A GENERAL MUNICIPAL ELECTION TO
BE HELD ON MAY 1, 2021 FOR THE PURPOSE OF ELECTING THREE
COUNCIL MEMBERS FOR TWO (2) YEAR TERMS EACH; PROVIDING
FOR CONDUCT OF THE ELECTION AND AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MEADOWLAKES, TEXAS, THAT:**

- Section 1. General Election Ordered. A general municipal election is hereby ordered to be held on the 1st day of May, 2021 for the purpose of electing (3) council members to two (2) year terms each by the qualified voters of the City of Meadowlakes to be conducted as prescribed herein.
- Section 2. Filing Period. The filing period for Candidates to file their application began at 8:00 a.m., Wednesday, January 13, 2021 and ended at 5:00 p.m., Friday, February 12, 2021. Applications were filed with the City Secretary, at Meadowlakes City Hall, 177 Broadmoor, Suite A, Meadowlakes, Texas, during normal business hours which are from 8:00 a.m. to 12:00 noon, and 1:00 p.m. to 4:00 p.m., and 5:00 p.m. on February 12, 2021. Applications submitted were on a form provided by the City Secretary.
- Section 3. Drawing. The order in which the names of the candidates are to be printed on the general election ballot was determined by a drawing that was conducted by the City Secretary at 3:30 p.m. at Meadowlakes City Hall on Monday, February 22, 2021.
- Section 4. Contract Agent to Hold City Election. The Mayor of the City of Meadowlakes is authorized to enter into a contractual agreement with the Elections Administrator of Burnet County, Burnet, Texas, to serve as the Elections Administrator for the City and to conduct said election in accordance with the rules and regulations set out in the Texas Election Code.
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Section 5. Election Judge and Alternate. As contained in the contractual agreement, the Burnet County Elections Administrator will recruit the presiding election judges and the alternate presiding judges and workers for the polling places and for the early voting ballot board.

Section 6. Early Voting. Early voting by personal appearance shall begin Monday, April 19, 2021 and end Tuesday, April 27, 2021 and shall be conducted at the:

Marble Falls Courthouse Annex	~ or ~	AgriLife Auditorium
810 Steve Hawkins Pkwy.		607 N. Vandever St.
Marble Falls, Texas 78654		Burnet, Texas 78611

Early Voting shall remain open for eight (8) hours each day that is not a Saturday, a Sunday, or an official holiday, between the hours of 8:00 a.m. and 5:00 p.m. from April 19th through April 27th, 2021. Early voting shall be conducted for 12 hours on Thursday, April 22, 2021 and Monday, April 26, 2021, from 7:00 a.m. to 7:00 p.m. each day.

Section 7. Ballot by Mail. Applications for ballot by mail can be requested from the Elections Administrator and shall be mailed to and received by the Burnet County Elections Administrator, 220 S. Pierce, Burnet, Texas 78611 no later than April 20, 2021.

Section 8. Election Day. Election Day voting shall be on May 1, 2021 from 7:00 a.m. to 7:00 p.m. and shall be held at the Marble Falls Courthouse Annex, 810 Steve Hawkins Pkwy, Marble Falls, Texas 78654.

Section 9. Voting System. In accordance with state law, the Hart Intercivic Verity Touch 2.0.3. with Access Direct Record Electronic (DRE) and Verity Controller Voting System, approved by the Secretary of State, shall be used for the general election. Each polling place must provide at least one accessible voting station for voters with physical disabilities to cast a ballot.

Section 10. Ballots. Ballots shall be electronic except paper ballots for ballots by mail.

Section 11. Notice of Election. Notice of said election as provided in the attached "Order of Election" shall be issued by the Mayor and posted by the City Secretary.

Section 12. General. Qualified resident voters of the City shall be eligible to vote at the election. Votes shall be tabulated at the central counting station designated by the Burnet County Elections Administrator in the contractual agreement.

Returns of said election shall be made known as soon as possible after the closing of the polls and as upon contractually agreed.

Section 13. Severability. Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

Section 14. Effective Date. This Resolution shall be effective upon approval and passage.

PASSED AND APPROVED THIS THE 23RD DAY OF FEBRUARY, 2021.

CITY OF MEADOWLAKES

Mark Bentley, Mayor

ATTEST:

Evan Bauer, City Secretary

ORDER OF ELECTION FOR THE CITY OF MEADOWLAKES
ORDEN DE ELECCION PARA LA CIUDAD DE MEADOWLAKES

An election is hereby ordered to be held on **May 1, 2021** for the purpose of electing three (3) Council Members of the City Council of the City of Meadowlakes, Texas.

Por la presente se ordena que se llevará a cabo una elección el día 1 de mayo de 2021 con el propósito para elegir tres (3) miembros del Concilio, de la Ciudad de Meadowlakes, Texas.

Early voting by personal appearance will be conducted every weekday, 8:00 a.m. and 5:00 p.m., beginning on April 19, 2021 and ending on April 27, 2021 at:

La votación adelantada en persona se llevará a cabo de lunes a viernes, 8:00 a.m. and 5:00 p.m. desde el 19 de abril, 2021 y terminando el 27 de abril, 2021 en:

Marble Falls Courthouse Annex ~ or ~
810 Steve Hawkins Pkwy.
Marble Falls, Texas 78654

AgriLife Auditorium
607 N. Vandever
Burnet, Texas 78611

Additional hours for early voting will be on the following two days:

Horas adicional para la votación adelantada en persona para los siguiente dos días seran:

April 22, 2021	22 de abril, 2021	7:00 a.m. – 7:00 p.m.
April 26, 2021	26 de abril, 2021	7:00 a.m. – 7:00 p.m.

Applications for ballots by mail should be mailed to and must be received no later than the close of business on April 20, 2021 at:

Las solicitudes para boletas que se votarán por correo deberán enviarse y recibido para el fin de las horas de negocio el 20 de abril, 2021 a:

Burnet County Elections Administrator
220 S. Pierce
Burnet, Texas 78611

Issued this the _____ day of February, 2021. *Emitida este día el _____ de enero, 2021.*

Signature of Mayor
Firma del Alcalde