



**Board of County Commissioners**

DEPARTMENT OF GROWTH MANAGEMENT

LAND DEVELOPMENT DIVISION

3600 W. Sovereign Path, Suite 140

Lecanto, FL 34461

Telephone: (352) 527-5239 TTY Dial 711

Web Address: [www.citrusbocc.com](http://www.citrusbocc.com)

**TEMPORARY USE  
DEVELOPMENT ORDER/PERMIT APPLICATION**

<b>PERMIT:</b>	<b>DATE RCVD.:</b>	<b>TIME RCVD.:</b>	<b>RCVD. BY:</b>
*Written Authorization is required if applicant is different than owner			
<b>APPLICANT*</b>		<b>PROPERTY OWNER</b>	
Name:		Name:	
Address:		Address:	
City:		City:	
State:	Zip:	State:	Zip:
Home No.:	Cell No.:	Home No.:	Cell No.:
Work No.:	Fax No.:	Work No.:	Fax No.:
Email:		Email:	
Property site address:			
Start date of event:		End date of event:	
Directions to project site:			
As a condition of this permit approval, the applicant agrees the activity will be conducted in accordance with the permitted plans and applicable codes of Citrus County. This permit may be revoked at any time upon violation of any the provisions of said laws, ordinances, rules, and regulations, or upon any unauthorized changed in the original plans approved by this Department.			
<b>NOTE: APPLICATION PACKAGE MUST ALSO INCLUDE NOTARIZED LETTER OF AUTHORIZATION FROM PROPERTY OWNER AND A SITE PLAN DEPICTING THE LOCATION OF THE TEMPORARY USE IN RELATION TO THE ONSITE IMPROVEMENTS.</b>			

**TABLE 3-1  
TEMPORARY USES THAT REQUIRE APPROVAL OF A  
PERMIT PRIOR TO EACH OCCURANCE**

A site plan depicting the proposed use in relation to the overall parcel shall include how the use will provide for the following requirements.

- Driveway access
- Off-street parking
- Covered trash or garbage receptacle
- Adequate restroom facilities are available

<b>TEMPORARY USE OR STRUCTURE</b>	<b>ALLOWABLE TIME FRAME</b>	<b>Please check one</b>
Temporary Office Facilities (including Real Estate Sales Offices)	1-year with up to two 1-year extensions.	
Outdoor Retail Sales Events* for the same merchandise that is sold within a permitted established use on the same property.	4 days per sale with a maximum of 4 occurrences per parcel per calendar year.	



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Seasonal Sales* (Christmas Trees, Halloween Pumpkins, or similar uses)	90 days per calendar year with no more than 30 days per occurrence, or 3 occurrences per parcel per year.	
Seasonal Sales (Fireworks)	Governed by State Law.	
Special Events (Fairs, Festivals, Arts & Craft Shows, Exhibits, and Similar Outdoor Events)	4 days per event with a maximum of 3 occurrences per parcel per year.	
* Outdoor Retail Sales Events and Seasonal Sales shall only be allowed on non-residential designated properties located along arterial and major collector roadways, and where otherwise authorized as provided by the <a href="#">Florida Right to Farm Act</a> .		

I, the undersigned as applicant, or the authorized representative of the applicant, hereby swear that I have reviewed the criteria for a temporary use and that I will comply with all applicable rules and regulations. Further I understand that failure to comply may lead to revocation of the permit and may result in code compliance action against the property owner pursuant to county and state laws.

I DO HEREBY SWEAR THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Signature: \_\_\_\_\_

**STATE OF FLORIDA  
 COUNTY OF CITRUS**

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared \_\_\_\_\_, who is personally known to me or provided \_\_\_\_\_ as identification and who did not take an oath.

WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 Printed Name

Seal

\_\_\_\_\_  
 Notary Public - State of Florida