

# What is the Individual Access Pass?

The Individual Access Pass permits a resident of New York State with a disability, as defined in the attached application, free or discounted use of parks, historic sites, and recreational facilities operated by the New York State Office of Parks, Recreation and Historic Preservation and the New York State Department of Environmental Conservation. For a description of these facilities visit [www.nysparks.com](http://www.nysparks.com) and [www.dec.ny.gov](http://www.dec.ny.gov).

The pass holder may have free or discounted use of facilities operated by these offices, for which there is normally a charge — for example, parking, camping, greens fees, swimming.

The Individual Access Pass is not valid for waiver of fees such as those for seasonal marina dockage, group camp or cottage rental, performing arts programs, consumables (i.e. firewood, electric, or gas), campsite/cabin amenities, reservations and registrations as well as some services or locations operated by an outside concessionaire.

Access Pass qualifications and requirements are described within the application.

The Access Pass includes an expiration date. It is the responsibility of the pass holder to reapply in order to obtain a new pass. There is no renewal process.

**To ensure that your application can be approved for processing please be sure that all of the items below are included when submitting your application.**

- ✓ Completed all the Applicant Information in Part One
  - ✓ Enclosed a copy of your current New York State Driver License, Non-Driver Identification Card, or a copy of your New York State tax return form IT 201 or IT 150
  - ✓ Enclosed a passport size photo (2" x 2")
  - ✓ Signed and dated the Authorization and Certification
  - ✓ Enclosed the proper organization certification
- OR**
- Your physician completed all the information in Part Two.

•This application **cannot** be processed on site at any location.

**Mail this application, enclosing all required materials to:**

**Access Pass**  
New York State Parks  
Albany, NY 12238

Please allow 2 - 4 weeks for processing of this application

**For questions contact our office during regular business hours.  
518-474-2324**

**TTY/TDD through 711 Relay Service**

The Office of Parks, Recreation and Historic Preservation is authorized to collect this information by Section 3.09 of the Parks, Recreation and Historic Preservation Law. It will be used to determine your eligibility and to process your application. If the information you provide is not complete, it will not be possible to process your application. The information will be maintained by the Regional Programs and Services Bureau, State Parks, Albany, NY 12238, 518-474-2324, TTY/TDD through 711 Relay Service. The information may also be used to contact you about this and other programs of the New York State Office of Parks, Recreation and Historic Preservation.

**ACCESS PASS**  
NEW YORK STATE PARKS  
ALBANY, NEW YORK 12238

Printed on recycled paper



## INDIVIDUAL ACCESS PASS

### Application



Parks, Recreation and Historic Preservation

Department of Environmental Conservation

[nysparks.com](http://nysparks.com)

[www.dec.ny.gov](http://www.dec.ny.gov)



Individual Access Pass Guidelines



Oh, Ranger! NY State Parks App

