

Chemung County Planning Board

Chemung County Commerce Center 400 East Church Street P.O. Box 588 Elmira, New York 14902-0588

(607) 737-5510 <u>www.chemungcountyny.gov</u> planning@co.chemung.ny.us

Referral Number
For office use only

	g Board – Municipal Referral Form Il information on both pages)
Referring Municipality: 🗆 City 🛱 Town 🗆 Villa	age of Big Flats
Referring Official: Tom Whispel	Title: Code Officer
Address: ANG Maple St	
Phone Number: <u>562-8443</u> Referring Board (check appropriate box): □ Legislative	E-mail: <u>twhispel@bigfbtsny.g</u> ov Board IZBA IPlanning Board
Location of Property: 6 Pte 64 F	<u>gineers</u> Phone: <u>134-2165</u> ung St E-mail: <u>tom.dobrydney@</u> foiganengineers.com
Tax Map Parcel Number(s): <u>MUHiple</u> parcel Number(s): <u>BUSINESS</u>	rcels-see attached
Proposed Action: (check all that apply) Area Variance Use Variance Site Plan Review Special/Conditional Use Permit Comprehensive Plan Adoption / Amendment Other (please specify):	 ☐ Subdivision Review ☐ Rezoning ☐ Zoning Text Amendment ☐ Zoning Map Amendment ☐ Moratorium

Description of the proposed action (attach detailed narrative if available):

see attached

The proposed action applies to real property within five hundred feet (500') of the following

(Please identify each item by filling in the appropriate blank after each item)

(a) Boundary of the (City), (Village) or (Town) of:

🗌 (b) Boundary of any existing or proposed (County) or (State Park) or any (Other Recreation Area): _____

💢 (c) Right-of-way of any existing or proposed (County) or (State Parkway), (Thruway), (Expressway), (Road) or (Highway);
(Include (County) or (State Route) # and name of (Road):	

□ (d) Existing or proposed right-of-way of any stream or drainage channel owned by the (County) or for which the county has established channel lines:

(e) Existing or proposed boundary of any (County) or (State) owned land on which a public building or institution is situated:

□ (f) The boundary of a farm operation located in an agricultural district, as defined by article twenty-five-AA of the agriculture and markets law (this subparagraph shall not apply to the granting of area variances: ______

Hearings/Meetings Schedule

Board	Public Hearing Date	Meeting Dates (prior and future)
Town Board/Village Board of Trustees		
Zoning Board of Appeals	3/26/19	226/19
Planning Board/Planning Commission		215/19
City Council		

Action taken on this application (reviewed, approved, discussed, etc.)

"Full Statement" Checklist

As defined in NYS General Municipal Law §239-m (1)(c)

Please make sure you have enclosed the following required information with your referral, as appropriate.

For All Actions:

- _____ Chemung County Planning Board Municipal Referral Form
- All application materials required by local law/ordinance to be considered a "complete application" at the local level (PDF preferred).
- Part 1 Environmental Assessment Form (EAF) or Environmental Impact Statement (EIS) for State Environmental Quality Review (SEQR). If Type II Action, provide a statement to that effect.
- Agricultural Data Statement, for site plan review, special/conditional use permit, use variances, or subdivision review located in an Agricultural District or within 500 feet of a farm operation located in an Agricultural District, per Ag. Districts Law Article 25AA §305-a, Town Law §283-a, and Village Law §7-739. Municipal board meeting minutes on the proposed action (PDF preferred).

For Proposing or Amending Zoning Ordinances or Local Laws: The above requirements AND

- Report/minutes from Town Board, Village Board or Trustees or Planning Board (PDF preferred)
- _____ Zoning Map
 - Complete text of proposed law, comprehensive plan, or ordinance (PDF preferred)

<u>Deadline</u>: Please submit completed referrals by close of business <u>10 business days prior to the Chemung County</u> Planning Board meeting.



January 18, 2019



FILE GGPY

RE: Fe

Ferrario Fisherville Road Master Plan Submission for Area Variance FE Project #2017-077

Project Description:

Development of a Master Plan (Commercial) on 14 properties, totaling 12.514 acres in size. Phase 1 is presented as an auto sales facility, with the future phases undetermined at this time. The parcels will be combined into two parcels as part of the Phase 1 approval process. The project is located in the Business Regional (BR) zoning district, where the Phase 1 proposed use is permitted with site plan and special permit approval. The Applicant intends to develop the western half of the property as part of Phase 1, with a 19,000+ SF commercial building, associated parking, and connections to public water and sanitary sewer. The project previously received approval for encroachment of display vehicles to the road right-of-way (along I-86). The revised plan is requesting additional relief for a small (two vehicle) Feature Display Area along the front of the property (in front of the stormwater forebay), positioned five (5) feet from property line.

Below is the breakdown of the area variance request:

- 17.36.190-B-4 "... Vehicle sales..." General Requirements: "No vehicles offered for rent or sale shall be placed, stored, or parked within fifteen (15) feet of a road right-ofway."
- 17.48.110-K-2b Off-Road Parking Requirements Location of Required Parking Spaces in a Parking Area – ".... BR... Districts": "Vehicles and equipment for display or for sale shall not be parked or stored within twenty-five (25) feet of a road right-of-way."

Below are our responses to the required five (5) associated with an area variance, as per Town of Big Flats Zoning Law:

- 1. Whether an undesirable change will be produced in the character of the neighborhood or community or a detriment to nearby properties will be created by the granting of the area variance:
 - The granting of the area variance, permitting relief from the required setback from the road right-of-way specific to display vehicles (as part of Phase 1 – Proposed Vehicle Sales Facility) will not produce an undesirable change to the neighborhood nor will it be a detriment to nearby properties. The proposed Feature Display Area is part of a larger auto sales facility, which has already received conditional approval from the Town Planning Board and Town Board. Permitting this particular display area, in its proposed location, will not produce

Page 2 Ferrario Fisherville Road Master Plan Phase 1 Area Variance – Front Feature Display Area January 18, 2019

an undesirable change as it's located in a similar manner to other Vehicle Sales Facilities within this district, is along a County Road that does not contain as much traffic as the other facilities, is commercial in nature, and small / limited (only two vehicles, not the entire inventory). The neighborhood and community is already commercial in nature.

- 2. Whether the benefit sought by the applicant can be achieved by some method, feasible for the applicant to pursue, other than area variance:
 - The benefit sought, that of having a small display area for two feature vehicles along the front of the property, cannot be achieved by some other method that's feasible to the applicant. Due to the topography of the site, entire site sloping towards the front, the site has been designed with stormwater basins (forebay) between the road right-of-way and the display vehicles. T
- 3. Whether the requested area variance is substantial:
 - The requested area variance is not substantial, despite the close proximity, as the Applicant is only requesting relief for the placement of two display vehicles. This Feature Display Area will allow the Applicant to showcase two vehicles in front of the stormwater basin (forebay) while displaying the remaining vehicles well beyond the required setback.
- 4. Whether the proposed area variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district:
 - The proposed area variance will not have an adverse effect or impact on the physical or environmental conditions. The proposed area variance would allow for the development of a small (two vehicle) Feature Display Area along the front of the property. This display area is part of a larger land development applicant (phased Master Plan include an auto sales facility). The placement of the proposed Feature Display Area as shown will not have an impact on noise, dust, vibrations, or odors. The area will be graded away from the road, into the stormwater forebay positioned between the road and the Applicant's vehicle stock. The neighborhood and district already contains multiple vehicle sales facilities, some of which actively display their vehicle stock closer to the travel lane (fog line) than the Applicant is requesting.
- 5. Whether difficulty of compliance with this title was self-created, which is relevant to the decision, but shall not necessarily preclude the granting of the area variance:
 - The applicant's difficulty of compliance is predominately driven by the site's topography, sloping towards the front of the property. This site condition requires the stormwater basin(s) to be placed along the front of the property, thus requiring the Applicant to display their inventory even further from the road right-of-way. If the project site was sloped differently, the Applicant would have the option to display their entire inventory much closer.



January 18, 2019

Mr. Tom Whispel, Code Enforcement Officer Town of Big Flats 476 Maple Street Big Flats, NY 14814

RE: Ferrario Fisherville Road Master Plan Submission for Subdivision & Area Variance FE Project #2017-077

Dear Mr. Whispel:

As you may be aware, Fagan Engineers & Land Surveyors, PC (FE) is working with Don Ferrario, of Ferrario Realty NY, Inc. (Applicant) on the development of a Master Plan for a phased commercial development on Fisherville Road, with Phase 1 being a new auto sales facility. Phase 1 received final conditional approval in the Fall of 2018. Since that approval, the Applicant has made some minor revisions to the plan based on the construction costs received during the bidding process. In general, there has been a reduction in pavement, reduction in building size, and an adjustment to the proposed subdivision.

We are requesting confirmation that the proposed revisions are deemed to "produce no significant change in performance of the development" under 17.32.170-Aare ".... " per ... as the character, use, and conditions identified in the approval have not changed.

The revised plans require an additional area variance for relief from the required setback from the road right-of-way for the display vehicles (required 15 ft. / 25 ft., proposed 5 ft.) for a two-vehicle Feature Display Area along Fisherville Road.

Enclosed please fined the following documents for your review and distribution:

- Ten (10) copies of the Subdivision Application;
- Ten (10) copies of the Variance Application;
- Ten (10) copies of the Area Variance Write-Up;
- Two (2) copies of Revised Plans Full size (dated 01/18/19);
- Ten (10) copies of Revised Plans Half-size (dated 01/18/19); and
- Ten (10) copies of the SEQR Short EAF (specific to the subdivision and area variance)

Page 2 Mr. Tom Whispel January 18, 2019

Below is the breakdown of the area variance request:

- 17.36.190-B-4 "... Vehicle sales..." General Requirements: "No vehicles offered for rent or sale shall be placed, stored, or parked within fifteen (15) feet of a road right-ofway."
- 17.48.110-K-2b Off-Road Parking Requirements Location of Required Parking Spaces in a Parking Area – ".... BR... Districts": "Vehicles and equipment for display or for sale shall not be parked or stored within twenty-five (25) feet of a road right-of-way."

We look forward to presenting this application (subdivision and area variance) at the next regularly scheduled Planning Board and Zoning Board of Appeals meeting. If you have any questions or comments, please feel free to contact me.

Sincerely,

FAGAN ENGINEERS & LAND SURVEYORS, P.C.

Thomas M. Dobrydney Staff Planner

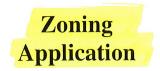
CC: Applicant

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Town of Big Flats Department of Planning

476 Maple St. PO Box 449 Big Flats, NY 14814 T: 607-562-8443 http://www.bigflatsny.gov





This application form is required as part of any request to process an action involving the zoning board of appeals that is not related to a proposed site plan or a proposed subdivision. In addition, the Town of Big Flats Municipal Code may require specific material to be submitted with this form. A copy of the applicable sections of the code are available upon request. It is the applicants responsibility to ensure that application package are complete and accurate.

NOTE: THIS FORM IS ONLY REQUIRED FOR A ZONING ACTION NOT ASSOCIATED WITH A PLANNING BOARD ACTION

Applicant: Name <u>FERRARIO REACTY NY INC</u>	
	FEE SCHEDULE
Address 2472 CORVING RD	<u>Area Variance</u>
ELMIRA NY 14903	Residential Area: \$250.00 (per relief requested)
Telephone	Non-Residential Area: \$500.00 (per relief requested)
	Residential Signage: \$250.00 (per relief requested)
	Non-Residential Signage: \$500.00 (per relief requested)
Owner (If Different):	¥7. ¥7. 1
Name	Use Variance
	All Use Variances: \$1,000.00
Address	Zoning Amendment (Petition Required)
	Up to 5 Acres: \$100.00
Telephone	5 - 25 Acres: \$250.00
	25+ Acres: \$500.00
Parcel ID: <u>(585 DRAWING5)</u>	
Address: EAST END OF FISHERVILLE	
COUNTY ROUTE 64C	
	Department Use Only:
Current Zoning:BR	
Variance(s) Requested: <u>SETBACK FROM ROAD</u>	2-D-W (44) 10 2000
FOR DISPLAY VEHICLES	
	FLATO
Proposed Use(s) of Site: <u>AUTO DEALERSHIP</u>	Lang BOARD
Character of Surrounding Lands (agricultural, resid	ential, wetlands, etc.): <u>(om mERCIAL</u>
Explanation of Request:	
FOR A SMALL (THO -VEHICLE) FEATURE	DISPLAY AREA ALONG FRONT PROPERTY
LINE (IN FRONT OF STORMWATER BAS	IN (FORE BAY)

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT SIGNATURE OF LEGAL OWNER OR OFFICIAL AGENT

Check <u>one</u> : √ □ Owner □ Power of Attorney* □ Contract to Purchase* ■ Official Agent* □ Other: *Attach evidence	I hereby certify that the above in accompanying documents are tra the best of my knowledge and ar processing of this application m fees and expenses, at my expense necessary environmental, engine studies. Legal Owner/Official Agent Legal Owner/Official Agent Applicant (If Different)	uthful ad accurate to cknowledge that the ay require additional se, for preparation of
Department Use (only) Public Hearing:□ Yes Date Advertised:	Date Conducted:	

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information

Name of Action or Project:

Ferrario Fisherville Road Master Plan - Revised Plan

Project Location (describe, and attach a location map):

Thirteen (13) properties on the north-east end of Fisherville Road (Rt 64C), Town of Big Flats, Chemung County

Brief Description of Proposed Action:

Phased development of 12.575 acres for permitted commercial uses. Phase 1 to consist of a ~19,200 SF auto sales facility with associated display areas, customer parking, connections to municipal utilities (Town water, County sanitary sewer), and stormwater management facilities. Additional phases to be permitted commercial uses based on Town's Zoning District. Project site to connect to Fisherville Road (County Route 64C), with visibility from east-bound lane of I-86.

Proposed action revised subdivision plat and area variance (requesting relief for the setback of a vehicle display area from a road right-of-way, for a small (two-vehicle) Feature Display Area along the front of the property (along Fisherville Road).

Project will include a subdivision, combining the existing lots, and creating two parcels individual properties. The existing Tax ID's are: 58.03-1-13.2, 58.03-1-14.1, 58.03-1-14.2, 58.03-1-15, 58.03-1-16, 58.03-1-17, 58.03-1-18, 58.03-1-19, 58.03-1-20, 58.03-1-21, 58.03-1-22.2, 58.03-1-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.03-10-22. 58.

Name of Applicant or Sponsor:	Telephone:			
Ferrario Realty NY, Inc.	E-Mail:			
Address:				
2472 Corning Road				
City/PO:	State:	Zip Code:		
Elmira	New York	14903		
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?		NO	YES	
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that		~		
2. Does the proposed action require a permit, approval or funding from any other government Agency?		NO	YES	
If Yes, list agency(s) name and permit or approval: Town PB Subdivision Approval, Town ZBA Area Variance Approval (no additional approvals required for this scope)				
3. a. Total acreage of the site of the proposed action?	12.5 acres			
b. Total acreage to be physically disturbed?	~5 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	12.5 acres			

4. Check all land uses that occur on, are adjoining or near the proposed action:

Urban 🔲 Rural (non-agriculture) 🗌 Industrial 🗹 Commercial 🗹 Residential (suburban)

Forest Agriculture Aquatic Other(Specify):

🗌 Parkland

5.

FCGP

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?		2	
b. Consistent with the adopted comprehensive plan?		~	
		NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?			~
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yes, identify:		~	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
b. Are public transportation services available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
			~
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district		NO	YES
which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the			
State Register of Historic Places?			
		~	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
Shoreline Forest Agricultural/grasslands Early mid-successional		
🗌 Wetland 🔲 Urban 🗹 Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		
16. Is the project site located in the 100-year flood plan?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,		~
a. Will storm water discharges flow to adjacent properties?		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?		
If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES
management facility? If Yes, describe:		
	~	
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES
completed) for hazardous waste? If Yes, describe:		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BI MY KNOWLEDGE	LST OF	7
Applicant/sponsor/name: Thomas Dobrydney - Fagan Engineers & Land Surveyors, PC Date: 01/18/19	. <u></u>	
Signature:		



January 27, 2019

Town of Big Flats Planning Board Attn: Brenda Belmonte 476 Maple Street Big Flats, NY 14814

Subdivision & Variance Review

Re: Ferrario Fisherville Road Master Plan Fisherville Road Tax ID: 58.03-1-13.2, 14.1, 14.2, 15, 16, 17, 18, 19, 20, 21, 22.1, 22.2 and 23

Revised Application Materials Received – January 18, 2019 Planning Board Meeting – February 5, 2019

Project Description

The applicant has previously submitted a Subdivision, Site Plan and Zoning Variance application to construct a new 21,000 square foot automobile dealership and associated parking and utilities. The Zoning Board of Appeals at their May 22, 2018 meeting granted variances from Section 17.36.190 (B)(4) and Section 17.48.010 (K)(2) to allow display vehicles to be located approximately 3.4 feet from the Interstate 86 Right-of-Way. The Planning Board completed SEQR at the July 3, 2018 meeting and Final Subdivision Approval at the August 7, 2018 meeting.

The project is within the Business Regional (BR) Zone. Vehicle sales and lease are a permitted use under Site Plan approval and upon grant of a special permit by the Town Board in the Business Regional Zone. The Town Board has previously issued the Special Permit.

The previously approved Subdivision Plat has expired as the applicant did not record the plat at the County within the required timeframe. As a result, the applicant is submitting a new Subdivision Application. The applicant has also made some changes to the overall Site Plan for Phase I. The overall development has been reduced with some minor design modifications to the marking and building layout. The applicant is proposing a vehicle display area for two vehicles along Fisherville Road and approximately 5' from the right-of-way. As a result, the application has submitted an area variance application from Sections 17.36.190 (B)(4) and Section 17.48.010 (K)(2).

The applicant has submitted the following revised application materials

- Subdivision Application
- Variance Application
- Area Variance Narrative
- Existing Condition Plan, Site Plan, and Subdivision Plan prepared by Fagan Engineers, last revised 1/18/19
- SEQR Short Form



TEL: 607.795.1110 www.bergmannpc.com



Subdivision Review & Comments

A draft subdivision plat has been provided to consolidate all of the individual lots and divide into two proposed lots. Parcel A is proposed to be 5.15 Acres and will be for the Phase 1 Development and Parcel B will be 7.36 acres and will be for the Future Phase 2 Development. An access and utility easement are denoted for the shared driveway and utilities associated with Parcels A and B.

Note: The Final Subdivision plat shall be signed and sealed by a licensed Professional Surveyor in the State of New York.

16.04.020 General Requirements

The Planning Board shall be guided in its consideration of an application for the subdivision of land by the following general requirements:

A. The physical characteristics of the land to be subdivided shall be such that it can be used for building purposes without the danger to health and safety, property, or peril from fire, flood or other menace.

Comment: There will be no danger to the health and safety, property, or peril from fire, flood or other menace as the result of this subdivision.

B. Proper provisions shall be made for drainage, water supply, sewage, utilities and other needed improvements.

Comment: All utilities improvements, drainage and other improvements shall be addressed as part of the site plan application review.

C. All parcel developments shall meet town, county, state and federal health requirements.

Comment: The proposed subdivision does not appear to be in violation of any local, state or federal requirements.

D. Natural and historic features shall be preserved. Insofar as possible, all existing features of the landscape such as large trees, rock outcrops, unusual glacial formations, water and flood courses, historic sites and other such irreplaceable assets shall be preserved.

Comment: The project is located is not located in an archeological sensitive area as defined on the Long EAF Form.

E. Final plats shall conform to the town comprehensive plan and the zoning law.

Comment: The proposed subdivision is consistent with the town comprehensive plan and zoning law.

F. Roads, drives and driveways shall be of such width, grade and location as to accommodate the prospective traffic, account for topographic relief and to facilitate fire protection access.

Comment: All proposed improvements are being addressed as part of the site plan application review.

G. Road shall be constructed in accordance with the town highway specifications.



Comment: Not applicable. No roads are proposed.

H. Public parks or playground of suitable location, size and character for recreational purposes shall be shown on the final plat in proper cases when required by the planning board.

Comment: Not applicable.

I. In general, lot lines shall be laid out so not to cross municipal boundary lines.

Comment: Not applicable. Lot lines are all within the Town of Big Flats.

J. Whenever road to access a subdivision is proposed to be from the land in another municipality, the planning board shall request assurance from the official having jurisdiction over the roads in the other municipality that the proposed road access is adequate. The applicant for a subdivision with access from another municipality shall provide documentation from the other municipality that the design of the proposed road is adequate and acceptable to the other municipality. The planning board may disapprove such subdivision if access is not determined to be adequate in the other municipality.

Comment: Not applicant, no roads are proposed.

K. For a resubdivision, the same procedure shall apply as for a subdivision. If the proposed resubdivision consists solely of the simple alteration of lot lines with no major changes in lot sizes, access, proposed roads, sewage disposal systems and/or public facilities, then normal subdivision procedures may be waived at the discretion of the planning board.

Comment: Not applicable.

L. Where the strict enforcement of this chapter would result in practical difficulty, unnecessary hardship, conflict with other requirements due to topography or other conditions affecting the land being subdivided and such subdivision is deemed to be of greater benefit or importance, the planning board may vary the application of the requirements specified in this chapter in harmony with this chapter's general purpose and intent. The planning board in any plat approval by resolution stating the planning board's reasons for granting such a waiver.

Comment: Not applicable.

M. Notwithstanding any provisions of NYS Town Law and this chapter to the contrary, where a plat contains one or more lots that do not comply with the BFZL regulations, and application may be made to the zoning board of appeals for an area variance without the necessity of a decision or determination made by the code enforcement officer. Such application to the zoning board of appeals shall be made in accordance with the rules of the zoning board of appeals and in accordance with the zoning law.

Comment: Not applicable. The proposed subdivision and lots comply with the Big Flats Zoning regulations.

Summary of Variance Requested

The applicant has submitted an application requesting variances from the following sections:

- 1. Section 17.36.190 (B)(4) No vehicles offered for rent or sale shall be placed, stored, or parked within 15 feet of a road right-of-way.
- 2. Section 17.48.010 (K)(2) Within the BR District, vehicle and equipment for display or for sale shall not be parked or stored within 25 feet of a road right-of-way.

The applicant is proposed a feature vehicle display area for 2 vehicles along Fisherville Road. The display areas are proposed to be offset 5 feet from the Right-of-Way.

Area Variance Criteria & Comments

Per Section 17.60.120 (B), in making a determination for an area variance, the Zoning Board of Appeals shall take into consideration the benefit to the applicant, if the area variance is granted, as weighed against the detriment to the health, safety, and general welfare of the neighborhood or community by such a grant. In making such determination, the Board shall consider the following:

1. Whether an undesirable change will be produced in the character of the neighborhood or community or a detriment to nearby properties will be created by granting of the area variances.

Comment: The character of the neighborhood is commercial. The display area will be located adjacent to Fisherville Road which is not a highly travelled road. It is not anticipated that the character of the neighborhood or nearby properties will be impacted by granting of the variance.

2. Whether the benefit is sought by the applicant can be achieved by some method, feasible for the applicant to pursue, other than area variance.

Comment: The applicant could locate the display area sufficient distance from the road right of way to avoid the need for one or both variances.

3. Whether the requested area variance is substantial.

Comment: It is our opinion that the area variance being requested is not substantial.

4. Whether the proposed area variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district.

Comment: The granting of this variance will not have an adverse effect or impact on the physical or environmental conditions of the neighborhood since the display area will be part of the overall redevelopment of this site.

5. Whether an alleged difficulty of compliance with this title was self-created, which is relevant to the decision, but shall not necessarily preclude the granting of the area variance.

Comment: The difficulty of complying with the location of the display vehicles is self-created.



Site Plan Review & Comments

The applicant has not obtained Final Site Plan approval. The applicant will need to update the Site Plan drawings to reflect the current layout and submit for review and approval. The following comments remain from our previous review and need to be addressed prior to Final Site Plan Approval.

- 1. Section 17.36.240 (E)(4) states that under no circumstances shall the light level at any lot line exceed 0.2footcandle, measure at ground level. The lighting plan provided with the applicant indicates that there will be foot-candle levels exceeding 0.2 along the display area along the I-86 property line. Lighting levels in this area range for 0.2 to 8.0 foot-candles. The applicant has indicated that the lighting plan is being revised to be brought into compliance with this section of the ordinance.
- 2. This project will disturb over 1 acre, will require an NOI for coverage under the SPDES program, and will require the preparation of the SWPPP. The Chemung County Stormwater Coalition will be required to review and approve the SWPPP. The applicant has indicated that a full SWPPP has been developed and has been submitted to the Chemung County Stormwater Coalition for review.
- 3. Runoff from the northern portion of the site appears to be directed into the building. Two catch basins are proposed that are only about 3 inches below the proposed finished floor elevation. The slope in this area is about 5% and will be almost entirely paved area. There appear to be two bay style doors along this side of the building. Runoff entering into the building may be a concern at this location. The applicant has acknowledged this comment and is considering options to minimize runoff impacts at this location.
- 4. The County DPW shall review and approve the stormwater design as it relates to the driveways along Fisherville Road.
- 5. It appears there are breaks in the curb in the customer parking area in front of the dealership in which there are catch basins located. However, the site plan does not indicate any breaks in the island. The applicant has indicated that this area is not a curbed island but a gravel/stone area to allow for the collection of stormwater runoff from the south side of the building. The site plan and landscaping plan give the impression that this area is grass. This should be updated on the plans. In addition, if the pipe in this area is proposed to be perforated, this shall be reflected on the Utility Plan.
- 6. The site is located within the Aquifer Protection Area and the design shall be compliant with Section 17.24.020.
- 7. The width of the striped islands shall be denoted on the plans to confirm compliance with Section 17.48.010 (O)(2).
- 8. The applicant has provided a landscape plan but it appears to be the same plan as the master plan. The applicant has indicated smaller landscaped areas throughout Phase 1 but has not denoted these on the landscape plan. In addition, any plantings for the stormwater basins shall be included and denoted on the landscape plan. There is large red lettering with the word "display" showing up across the plan. This is recommended to be removed.
- 9. The plans shall be revised to show a depressed curb or similar structure to allow for access to the display area along Interstate 86.

- 10. A snow storage/removal area shall be noted on the plans per Section 17.48.010(O)(9). The applicant has indicated that it is called out on the landscape plan but it does not appear to be shown on the print that our office received. This area should be reflected on the site plan as well.
- 11. A demolition plan has been provided but it is the same plan as the existing conditions plan and does not show existing features that will be removed as part of this project.
- 12. The applicant has indicated a monument sign to be located along the entrance on Fisherville Road. The sign is proposed to have a maximum sign area of 50 square feet and a max height of 12 feet. However, the monument sign is denoted to be located within the road right of way and this is not permitted.
- 13. The applicant has indicated that the sign package is currently being developed and a sign application will be submitted in the future as a separate application.
- 14. The applicant will need review and approval from the Town of Big Flats Water Department and Chemung County Sewer for the proposed water and sewer services.
- 15. The building elevations provided indicate a total building height of 28 feet; however, the table on Sheet C5 shows the proposed building height at 25 feet. This shall be updated.

State Environmental Quality Review

The Planning Board previously completed SEQR for this project. The proposed changes will reduce the impacts associated with this development. As a result, we do not see anything as part of this application that would warrant SEQR to be revisted.

County Review:

The site plan and zoning application must be referred to the Chemung County Planning Board for a review of potential intermunicipal impacts because the site meets at least one of the criteria for referral found in the General Municipal Law (GML) of New York State.

Recommendation

The following actions need to be completed by the Planning Board:

1. Recommendation to the Zoning Board on the proposed variances:

The applicant has submitted an application for two area variance as noted above. We recommend the Planning Board issue a positive recommendation for the requested variances to the Zoning Board.

2. Refer application to the Chemung County Planning Board:

The subdivision and variance application must be referred to the Chemung County Planning Board for a review of potential intermunicipal impacts because the site meets at least one of the criteria for referral found in the General Municipal Law (GML) of New York State:



3. Subdivision Approval

We recommend that the Planning Board deem the preliminary subdivision plan complete. Per Section 16.08.030 (D), the Planning Board shall schedule a public hearing within sixty-two (62) days from the date at which the planning board determines the preliminary plat to be completed in accordance with this section of this chapter. The hearing on a preliminary plat shall be advertised at least five days before its scheduled date in a newspaper of general circulation in the town.

We recommend that the Planning Board schedule the public hearing to be held at the March 5, 2019 Planning Board meeting. Within sixty-two (62) days after the public hearing on the preliminary plat, the Planning Board shall act upon it. After receiving approval with or without modifications, or approval of a preliminary plat from the planning board, the applicant may prepare the final plat and submit ten (10) copies to the Code Enforcement Officer for Planning Board approval of the final plat. A licensed land surveyor in the State of New York shall certify the final plat.

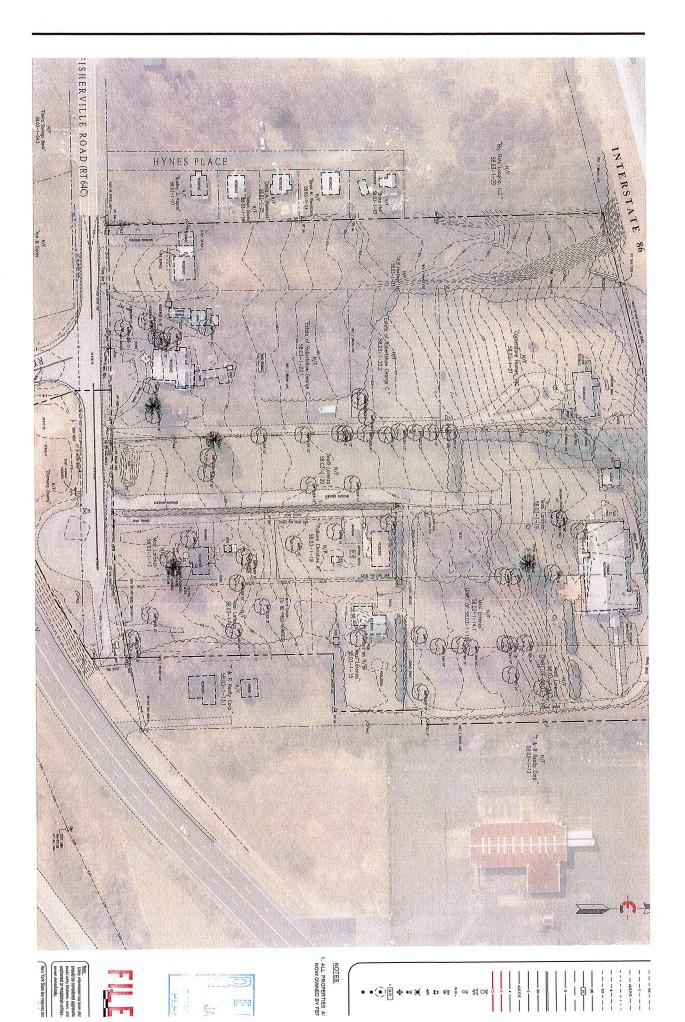
If you have any questions regarding this review letter, please contact me by phone at (607) 333-3120 or via email at <u>rswitala@bergmannpc.com</u>.

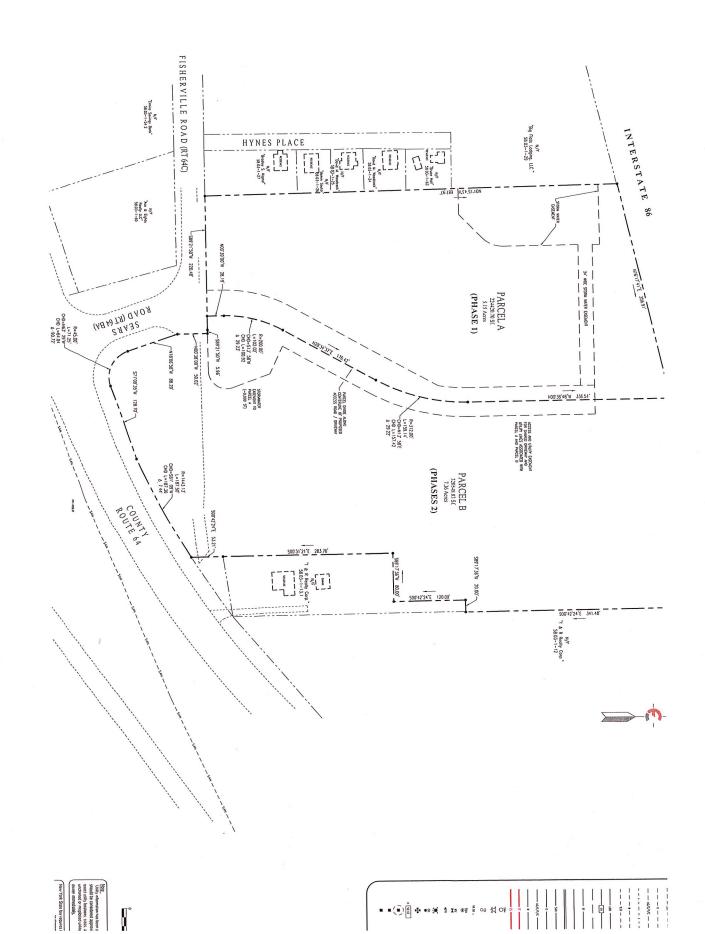
Best Regards,

BERGMANN ASSOCIATES

ent St.

Robert Switala, PE, CPESC, CPSWQ Principal









Chemung County Planning Board

Chemung County Commerce Center 400 East Church Street P.O. Box 588 Elmira, New York 14902-0588

> (607) 737-5510 www.chemungcountyny.gov planning@co.chemung.ny.us

Referral Number	

For office use only

Chemung County Planning Board – Municipal Referral Form (Please complete all information on both pages)
Referring Municipality: City & Town Utillage of Big Flats Referring Official: Tom Whispel Title: Code Enforcement Address: 476 Maple Street Phone Number: 562-8443 E-mail: tohispel@bigfbatsny, gov
Referring Board (check appropriate box): 🗆 Legislative Board 🛛 ZBA 🙀 Planning Board
Petitioner(s): Dandy Mini Mart/Hunt Phone: <u>570-637-3266</u> Petitioner's Mailing Address: <u>621 Mile lane Ra</u> Location of Property: <u>1065 (Dunty Rte 64</u> Tax Map Parcel Number(s): <u>58.03-1-5</u> ; <u>58.03-1-4</u> Current Zoning District: <u>BR</u>
Proposed Action: (check all that apply)

Area Variance

- Use Variance
- 🗖 Site Plan Review
- Special/Conditional Use Permit
- Comprehensive Plan Adoption / Amendment

see attached

- Other (please specify):_____
- □ Rezoning □ Zoning Text Amendment □ Zoning Map Amendment Moratorium

Description of the proposed action (attach detailed narrative if available):

The proposed action applies to real property within five hundred feet (500') of the following

(Please identify each item by filling in the appropriate blank after each item)

(a) Boundary of the (City), (Village) or (Town) of: ______

~

🔲 (b) Boundary of any existing or proposed (County) or (State Park) or any (Other Recreation Area):

(d) Existing or proposed right-of-way of any stream or drainage channel owned by the (County) or for which the county has established channel lines:

(e) Existing or proposed boundary of any (County) or (State) owned land on which a public building or institution is situated:

□ (f) The boundary of a farm operation located in an agricultural district, as defined by article twenty-five-AA of the agriculture and markets law (this subparagraph shall not apply to the granting of area variances: ______

Hearings/Meetings Schedule

Board	Public Hearing Date	Meeting Dates (prior and future)			
Town Board/Village Board of Trustees					
Zoning Board of Appeals			•		1
Planning Board/Planning Commission		25	19 -	4/2	119
City Council			•		

Action taken on this application (reviewed, approved, discussed, etc.)

Please ma	"Full Statement" Checklist As defined in NYS General Municipal Law §239-m (1)(c) ke sure you have enclosed the following required information with your referral, as appropriate.
	Actions: Chemung County Planning Board – Municipal Referral Form All application materials required by local law/ordinance to be considered a "complete application" at the local level (PDF preferred). Part 1 Environmental Assessment Form (EAF) or Environmental Impact Statement (EIS) for State Environmental Quality Review (SEQR). If Type II Action, provide a statement to that effect. Agricultural Data Statement, for site plan review, special/conditional use permit, use variances, or subdivision review located in an Agricultural District or within 500 feet of a farm operation located in an Agricultural District, per Ag. Districts Law Article 25AA §305-a, Town Law §283-a, and Village Law §7-739. Municipal board meeting minutes on the proposed action (PDF preferred).
For Pr 	oposing or Amending Zoning Ordinances or Local Laws: The above requirements AND Report/minutes from Town Board, Village Board or Trustees or Planning Board (PDF preferred) Zoning Map Complete text of proposed law, comprehensive plan, or ordinance (PDF preferred)

<u>Deadline</u>: Please submit completed referrals by close of business <u>10 business days prior to the Chemung County</u> Planning Board meeting.

 Town of Big Flats

 Department of Planning

 476 Maple Street

 Big Flats, NY 14814

 T: 607-562-8443

 http://www.bigflatsny.gov

 This application form is required as part of any request to process a planning action involving the

review of a proposed Site Plan. In addition, the Town of Big Flats Municipal Code requires specific material to be submitted with this form. A copy of the applicable sections of the code are available upon request. It is the applicants responsibility to ensure that application package are complete and accurate.

NOTE: AN INCOMPLETE APPLICATION CANNOT BE SCHEDULED FOR REVIEW

Preliminary Acceptance Date: Final Approval Date: Conditions 🗆 Yes 🛛 No		Department Use Only:	
Name of Proposed Development:		TOVALOP GIG FLATS	
Applicant:	Plans Prepared by:	PLANNING BOARD	
Name Dandy Mini Marts, Inc Address 6221 Mile Lane Road Sayre, PA 18840 Telephone 570-888-4344	Name <u>HUNT-EAS, Christoph</u> Address <u>100 HUNT Center</u> <u>Horseheads, NY 1484</u> Telephone <u>570-637-3266</u>		
Owner (If Different): Name Address Telephone	 Site Plan Review Site Plan Amendment Area/Use Variance Rec 	ions Requested juested (Additional Fees Apply) it Required (Additional Fees Apply)	
Ownership Intentions: Description Purchase Description	Other:		
	🖬 NYSI	of Big Flats DPW-Water ung County Sewer District DEC- SPDES ACOE-Wetlands	
Variance(s) Requested: Signage 17.52	□ Town	ung County DPW-Driveway of Big Flats DPW-Driveway	
Proposed Use(s) of Site: Mini Mart, Fueling Station, Drive Th		of Big Flats Building Permit	
Anticipated Construction Start Date: 5/2019			
Anticipated Completion Date: 6/2020	Will Construction be I	Phased: No.	
Current Land Use of Site (agricultural, commercial	, residential, etc.): Commercial	(Storage Buildings)	
Character of Surrounding Lands (agricultural, residential, wetlands, etc.): Commercial & Individual Businesses			
		Site Plan Application (8/2010) 1	

Estimated Cost of Proposed Improvement: \$ 2,500,000.00

Estimated/Projected number of daily customers, employees, residents, etc.:

Average Daily Customers - 1,500

Employees - 25 (max)

Estimate/Projected Hours of Operation: 5:00 AM - 1:00 AM

Describe proposed use, including primary and secondary uses; ground floor area; height; and number of stories for each building:

- for residential buildings include number of dwelling units by size (efficiency, one-bedroom, two-bedroom, three- or more bedrooms) and number of parking spaces to be provided.
- for non-residential buildings, include total floor area and total sales area; number of automobile and truck parking spaces.
- other proposal structures.

(Use separate sheet if needed)

Dandy Mini Marts, Inc is proposing a 7,000 sf gfa convenience mart, with drive thru, fueling stations and car wash. The proposed building will

be one story approximately 34'-5" in height. The total sales areas will be approximately 3,500 sf including, dining, walk-in coolers, prep area,

and check-out. The fueling station will consist of one 225'x25' gasoline fueling station with 9 dispensers and one 44' x 26' diesel fueling

station with 2 dispensers. There will be approximately 30 parking spaces with 2 ADA spaces.

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT SIGNATURE OF LEGAL OWNER OR OFFICIAL AGENT

Check one: $\sqrt{}$

□ Owner □ Power of Attorney* □ Contract to Purchase* Official Agent* □ Other:

FEE SCHEDULE

Residential: \$250.00* Non-Residential: \$500.00** **Concept: \$200.00** (Fee goes toward full review)

*add \$50.00 per 1,000 Sq. Ft. Gross Floor Area **add \$150.00 per 2.500 Sq. Ft. Gross Floor Area I hereby certify that the above information and accompanying documents are truthful ad accurate to the best of my knowledge and acknowledge that the processing of this application may require additional fees and expenses, at my expense, for preparation of necessary environmental, engineering and planning

studies Legal Owner/Official Agent

Date

Legal Owner/Official Agent

Applicant (If Different)

Date Date

Department Use (only) Lead Agency: Type I Type II Unlisted	Environmental Determination	:
Final Plans Signed and Filed: Director	or of Planning Date	Application Closeout Date:
Public Hearing: Ves IN	No Date Advertised:	Date Conducted:

HUNT_{ENGINEERSIARCHITECTSISURVEYORS}

January 16, 2019

Town of Big Flats Department of Planning 476 Maple St. PO Box 449 Big Flats, NY 14814

Attn: Brenda Belmonte, Planning and Zoning Secretary

Re: Dandy Mini Mart – County Route 64 Store Town of Big Flats, Chemung County, New York Preliminary Plan Submission

Dear Mrs. Belmonte:

On behalf of Dandy Mini Mart, Inc., HUNT Engineers, Architects, Land Surveyors & Landscape Architect, DPC (HUNT) is pleased to submit the following information for your review and consideration:

- Three (3) full size copies and ten (10) half size copies of the CR 64 Dandy Mini-Mart site plan drawings titled "Preliminary Site Plan for CR 64 Dandy Mini-Mart," dated March 2018.
- One (1) check for the Preliminary plan review fee in the amount of \$950.00
- Two (2) copies of the Engineering Report, titled "Preliminary Engineering Report for CR 64 Dandy Mini-Mart," dated March 2018.
- Ten (10) Copies of a project summary narrative excerpted from the Engineering Report to provide general information regarding the project and its compliance with Town Requirements.
- Three (3) copies of the report, titled "Stormwater Pollution Prevention Plan for CR 64 Dandy Mini-Mart," dated March 2018.
- Thirteen (13) copies of the Completed SEQR Short Form

If you would like additional information for your review or have any questions, please do not hesitate to contact me at 570-637-3266.

Sincerely,

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS, & LANDSCAPE ARCHITECT, DPC

Christopher L. Wood Project Manager

cc: File Duane Phillips, Jr., Dandy Mini Mart, Inc

> 1 ELIZABETH STREET | TELE: 570.265.4868 SUITE 12 FAX: 570.265.4872 TOWANDA, PA 18848 HUNT-EAS.COM

Preliminary Plan Project Narrative for CR 64 DANDY MINI-MART

Excerpted from the Preliminary Engineering Report Dated: January 2019

Dandy Mini Mart, Inc. is proposing to construct an approximately 7,300 square foot Dandy Mini Mart with fueling stations and carwash located at 1065 County Route 64, Town of Big Flats, Chemung County, New York, herein referred to as the Project Site. The Project Site consists of two (2) parcels. It should be noted that an additional 0.21-acre parcel listed under Tax Map #58.03-1-5, located south of County Route 64, will not be developed as part of the aforementioned Dandy Mini-Mart.

The Project Site is currently occupied by four (4) commercial storage unit buildings with gravel access drive, one (1) residential building that serves as a real estate office and one (1) residential parking garage. The existing uses surrounding the Project Site are mostly commercial and light industrial businesses with some unused lots.

The development of the Project Site will include the construction of the proposed a single story convenient mart, one (1) gasoline fueling island with nine (9) dispensers, one (1) diesel fueling island with two (2) dispensers, a double bay carwash, parking, sidewalks, site lighting, site signage, and utility service connections. The proposed convenient mart will operate between the hours of 5AM-1AM daily, with reduced hours during holidays.

SITE LAYOUT AND ZONING

The project site is located within the Town of Big Flats and conforms to the Town of Big Flats Zoning Code. The project site is within the Business Regional (BR) district, which allows for business uses such as a *convenient mart* and *vehicle filing station* with site plan approval from the Town of Big Flats Planning Board. The BR zoning limits the impervious coverage to a maximum of seventy percent (70%), however the proposed development requires only fifty-five percent (55%) coverage. Front and rear setbacks along County Route 64 and New York State Route 17 are twenty-five (25) feet, and the side setbacks along the adjacent properties are fifteen (15) feet.

As part of the proposed project, Dandy Mini-Mart is seeking to construct several identification, facade, and direction signs within the Project Site. The proposed signs, their location within the project site, and sign dimensions can be found in the proposed site plan drawings.

Based on signage requirements set forth by the "Zoning Law of the town of Big Flats, NY" there are several non-conformities within the proposed Dandy Mini-Mart signage scheme. The Zoning Board issued a sign variance to allow up to 970.4 sf of signage on the property. This variance was previously approved.

SITE ACCESS AND PARKING

Site access will be provided from County Route 64, a Chemung County regulated road. There are currently two entrance/exits points located approximately 450 feet apart that will serve as the project site access points. The north easterly access drive is forty-five (45) foot wide with a fifteen (15) foot entrance lane, a fifteen (15) foot "turn right only" exit lane, and a fifteen (15) foot "turn left only" exit lane. The south westerly access drive is thirty (30) feet wide with a fifteen (15) foot entrance lane, and a fifteen (15) foot exit lane.

The proposed Dandy Mini-Mart building is to be approximately 7,300 ft² GFA, this equates to a total of twenty-two (22) required parking spaces. The proposed development will provide thirty-four (34) parking spaces, plus two (2) handicap spaces. The minimum required parking space dimensions set forth by the zoning law are nine (9) feet by eighteen (18) feet, the proposed development will provided ten (10) feet by twenty (20) feet parking spaces.

A truck turning analysis is included in the Engineering Report to demonstrate proper circulation throughout the project.

FUELING STATIONS

Two types of fueling are proposed at the project site:

- Gasoline Nine (9) gasoline dispensing units are proposed below a single canopy in front of the proposed convenience store. Each dispensing unit will allow gasoline to be pumped on either side of the unit, allowing for the fueling of up to eighteen (18) vehicles at once. The proposed gas canopy will be design to include a fire suppression system in accordance with State requirements; the suppression system is not a water-based system and will not be connected to the public water supply. The dispensing units will be connected underground to double-wall underground fuel storage tanks that will be designed and permitted in accordance with NYSDEC requirements.
- 2. Diesel Two (2) diesel dispensing units are proposed below a single canopy to the side of the proposed convenience store. The diesel configuration will allow for the fueling of up to three (3) vehicles and trucks at once. The proposed canopy will be design to include a fire suppression system in accordance with State requirements; the suppression system is not a water-based system and will not be connected to the public water supply. The dispensing units will be connected underground to double-wall underground fuel storage tanks that will be designed and permitted in accordance with NYSDEC requirements.

In order to protect the environmental from potential contamination by oils, gasoline, or other contaminants, the site grading and stormwater management has been design to direct stormwater from the fueling areas to a high-quality stormwater quality treatment unit. This unit is the same as was recently approved at the proposed Williams Honda and will provide elevated levels of oil protection through the inclusion of X-Tex Oil Filtration Fabric. More details regarding these units can be found in the Stormwater Pollution Prevention Plan.

I. UTILITIES

A. Water

Located within County Route 64 is a twelve (12) inch diameter watermain that supplies water to the area along County Route 64. Approximately twenty (20) feet from the southwest corner of the project, is an eight (8) inch diameter pipe stub and gate valve that connect to the watermain, this will serve as a point of connection for the Dandy Mini-Mart and the existing Realty Office water service laterals. The proposed laterals will be two (2) inch DIP service lines. The location, configuration, and size of this connection are being designed in coordination with the Town of Big Flats Water Department.

The project site is currently located outside of the Town of Big Flats Water District. A Map, Plan, and Report will be submitted in order to request a water district expansion to include the project site.

B. Sanitary Sewer

The project site is currently located outside of the Chemung County Sewer District. The closest point of connection is a manhole located approximately 600 feet northeast from the proposed building pad location.

C. Storm Sewer

The Storm Sewer has been designed to provide sufficient open channel flow capacity to convey the 10-year storm event to the stormwater management basins. A Hydraulic Grade Line analysis for the 100-year storm event will be performed in preparation of the Final Site Plan documents to confirm that all storm events will be ultimately conveyed to the proper locations.

D. Electric

Electric service will be provided from NYSEG. There is currently an electrical pole within the project site that provides service from NYSEG transmission lines along County Route 64. This electrical pole will be relocated and underground service connections will be coordinated with electric company personnel to ensure the needs of the facility are met.

E. Gas

Gas service will be provided from NYSEG which has an existing gas main running along County Route 64

F. Stormwater Pollution Prevention Plan (SWPPP)

The SWPPP has been designed to provide runoff reduction, water quality, and flood controls as required by the NYSDEC and Town of Big Flats. An infiltration basin is proposed to significantly promote the reduction of water quality volume discharging from the site, and a stormwater treatment unit has been provided to provide elevated levels of pre-treatment prior to runoff entering the basin. Hot-Spot stormwater from around the fueling areas is being diverted away from the infiltration basin in accordance with Town Aquifer Protection Requirements and an additional stormwater treatment unit is proposed to provide quality treatment for these areas. Finally a detention basin has been proposed in order to meet the flood control requirements for the 10 year and 100 year storm events.

II. LIGHTING ANALYSIS

A site lighting design and analysis has been prepared by Red Leonard Associates in accordance with the Town requirements. LED lighting is proposed for the project as it provides higher energy efficiency and better controls of the lighting levels.

III. ENVIRONMENTAL IMPACT

A. Flooding

The site is not within a FEMA flood plain or other special hazard area.

- B. Wetlands No wetlands are within the vicinity of the project site.
- C. Archeological The site is not within an archeological sensitive area.
- D. Endangered Species No endangered or rare species exist at the project site.
- E. Aquifer Protection Overlay District The project is within the Aquifer Protection Overlay District and has been designed to conform with the requirements of the district.

617.20 Appendix C State Environmental Quality Review SHORT ENVIRONMENTAL ASSESSMENT FORM For UNLISTED ACTIONS Only

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR	2. PROJECT NAME
Dandy Mini-Marts, Inc.	CR 64 Dandy Mini-Mart with Fueling Station & Carwash
3. PROJECT LOCATION:	
	County Chemung
Municipality Town of Big Flats	
4. PRECISE LOCATION (Street address and road intersections, prominent	landmarks, etc., or provide map)
1065 County Route 64, Big Flats, NY 14903	
5. PROPOSED ACTION IS:	on
6. DESCRIBE PROJECT BRIEFLY:	
Demolition of existing self-storage facility and office and construct	ction of a 7,300 SF convenience store with fueling station and
carwash. The fueling station will consist of 2 diesel dispensers, 9	gasoline dispensers, and a double bay car wash. Site Improvements
will include all necessary utilities, asphalt pavement, signage, and	ngnung.
7. AMOUNT OF LAND AFFECTED:	
Initially 4.59 acres Ultimately 4.59	acres
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OT	THER EXISTING LAND USE RESTRICTIONS?
Yes If No If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT?	
Residential 🖌 Industrial 🖌 Commercial	Agriculture Park/Forest/Open Space Other
Describe:	in a the rest of the test is dustrial / were house facilities. To the rest of
The land use adjacent to and in the vicinity of the project are pri the property (north) is NYS DOT I-86.	imarily retail and light industrial/warehouse facilities. To the rear of
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, N (FEDERAL, STATE OR LOCAL)?	IOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY
Yes No If Yes, list agency(s) name and pe	ermit/approvals:
	District Exp. (Town & DOH), Out of District Sewer (CCSD),
SWPPP (DEC/Town), Bulk	Fuel Storage (DEC), Entrance (Chemung County), NYSDOT
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VAL	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/	(APPROVAL REQUIRE MODIFICATION?
Applicant/sponsor name: Christopher L. Wood HUNT-EAS, on	ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE behalf of Dandy Mini-Mart Date: 3/16/18
Signature: Christopher L. Wood	
If the extion is in the Coastal Area, an	d you are a state agency, complete the

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment



PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

PARTIE - INFACT ASSESSMENT (TO be completed by Eca	
A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART	
B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR declaration may be superseded by another involved agency.	UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative
 C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED V C1. Existing air quality, surface or groundwater quality or quantity, noise potential for erosion, drainage or flooding problems? Explain briefly 	levels, existing traffic pattern, solid waste production or disposal,
C2. Aesthetic, agricultural, archaeological, historic, or other natural or cu	ultural resources; or community or neighborhood character? Explain briefly:
C3. Vegetation or fauna, fish, shellfish or wildlife species, significant hat	pitats, or threatened or endangered species? Explain briefly:
C4. A community's existing plans or goals as officially adopted, or a change	in use or intensity of use of land or other natural resources? Explain briefly:
C5. Growth, subsequent development, or related activities likely to be in	nduced by the proposed action? Explain briefly:
C6. Long term, short term, cumulative, or other effects not identified in C	C1-C5? Explain briefly:
C7. Other impacts (including changes in use of either quantity or type o	f energy)? Explain briefly:
D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL C ENVIRONMENTAL AREA (CEA)?	HARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL
E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED	TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
effect should be assessed in connection with its (a) setting (i.e. url geographic scope; and (f) magnitude. If necessary, add attachmo sufficient detail to show that all relevant adverse impacts have beer	y Agency) nine whether it is substantial, large, important or otherwise significant. Eacl ban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e ents or reference supporting materials. Ensure that explanations contain n identified and adequately addressed. If question D of Part II was checked pact of the proposed action on the environmental characteristics of the CEA
EAF and/or prepare a positive declaration.	r significant adverse impacts which MAY occur. Then proceed directly to the FUL
Check this box if you have determined, based on the information and NOT result in any significant adverse environmental impacts AND	d analysis above and any supporting documentation, that the proposed action WIL provide, on attachments as necessary, the reasons supporting this determination
Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (If different from responsible officer)



Preliminary Engineering Report

for



County Route 64 Mini Mart with Fueling Station & Carwash Town of Big Flats, Chemung County, New York

March 2018

HUNT 2885.003

HUNT_{ENGINEERS|ARCHITECTS|SURVEYORS}

Prepared by: Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC Progress Plaza 1 Elizabeth Street, Suite 12 Towanda, Pennsylvania 18848 Phone (570) 265-4868, Fax (570) 265-4872

ENGINEERING REPORT

.

FOR

DANDY MINI-MART, INC.

TOWN OF BIG FLATS, CHEMUNG COUNTY, NEW YORK

MARCH 2018

HUNT 2885.003

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- APPENDICES A. PROJECT SITE MAPPING
 - **B. TRUCK TURNING DIAGRAMS**

I. PURPOSE

The purpose of this report is to present information and background data regarding the design of the site layout, site access, storm water management, utility services, site lighting layout, fueling station layout, car wash, and environmental impacts for the proposed CR64 Dandy Mini Mart located in the Town of Big Flats, Chemung County, New York.

II. PROJECT BACKGROUND

Dandy Mini Mart, Inc. is proposing to construct an approximately 7,300 square foot Dandy Mini Mart with fueling stations and carwash located at 1065 County Route 64, Town of Big Flats, Chemung County, New York, herein referred to as the Project Site. The Project Site consists of two (2) parcels;

- 4.14-acre parcel (Tax Map #58.03-1-5)
- 0.45-acre parcel (Tax Map #58.03-1-4)

It should be noted that an additional 0.21-acre parcel listed under Tax Map #58.03-1-5, located south of County Route 64, will not be developed as part of the aforementioned Dandy Mini-Mart.

The Project Site is currently occupied by four (4) commercial storage unit buildings with gravel access drive, one (1) residential building that serves as a real estate office and one (1) residential parking garage. The existing uses surrounding the Project Site are mostly commercial and light industrial businesses with some unused lots.

The development of the Project Site will include the construction of the proposed single story convenient mart, one (1) gasoline fueling island with nine (9) dispensers, one (1) dissel fueling island with two (2) dispensers, a double bay carwash, parking, sidewalks, site lighting, site signage, and utility service connections. The proposed convenient mart will operate between the hours of 5AM-1AM daily, with reduced hours during holidays.

III. SITE LAYOUT AND ZONING

The project site is located within the Town of Big Flats and conforms to the Town of Big Flats Zoning Code. The project site is within the Business Regional (BR) district, which allows for business uses such as a *convenient mart* and *vehicle filing station* with site plan approval from the Town of Big Flats Planning Board. The BR zoning limits the impervious coverage to a maximum of seventy percent (70%), however the proposed development requires only fifty-five percent (55%) coverage. Front and rear setbacks along County Route 64 and New York State Route 17 are twenty-five (25) feet, and the side setbacks along the adjacent properties are fifteen (15) feet.

As part of the proposed project, Dandy Mini-Mart is seeking to construct several identification, facade, and direction signs within the Project Site. The proposed signs, their location within the project site, and sign dimensions can be found in the proposed site plan drawings.

Based on signage requirements set forth by the "Zoning Law of the town of Big Flats, NY" there are several non-conformities within the proposed Dandy Mini-Mart signage scheme. A

zoning variance request has been submitted and the proposed signage layout was presented to the Town of Big Flats Zoning Board. The zoning variance was previously approved by the Zoning Board for 970.4 sf of signage. An updated signage plan will be provided prior to construction.

IV. SITE ACCESS AND PARKING

Site access will be provided from County Route 64, a Chemung County regulated road. There are currently two entrance/exits points located approximately 450 feet apart that will serve as the project site access points. The north easterly access drive is forty-five (45) foot wide with a fifteen (15) foot entrance lane, a fifteen (15) foot "turn right only" exit lane, and a fifteen (15) foot "turn left only" exit lane. The south westerly access drive is thirty (30) feet wide with a fifteen (15) foot entrance lane, and a fifteen (15) foot exit lane.

The proposed Dandy Mini-Mart building is to be approximately 7,300 ft² GFA, this equates to a total of twenty-two (22) required parking spaces. The proposed development will provide thirty-four (34) parking spaces, plus two (2) handicap spaces. The minimum required parking space dimensions set forth by the zoning law are nine (9) feet by eighteen (18) feet, the proposed development will provided ten (10) feet by twenty (20) feet parking spaces.

A truck turning analysis is included in the appendices to demonstrate proper circulation throughout the project.

V. FUELING STATIONS

Three types of fueling are proposed at the project site:

- Gasoline Nine (9) gasoline dispensing units are proposed below a single canopy in front of the proposed convenience store. Each dispensing unit will allow gasoline to be pumped on either side of the unit, allowing for the fueling of up to eighteen (18) vehicles at once. The proposed gas canopy will be design to include a fire suppression system in accordance with State requirements; the suppression system is not a water-based system and will not be connected to the public water supply. The dispensing units will be connected underground to double-wall underground fuel storage tanks that will be designed and permitted in accordance with NYSDEC requirements.
- 2. Diesel Two (2) diesel dispensing units are proposed below a single canopy to the side of the proposed convenience store. The diesel configuration will allow for the fueling of up to three (3) vehicles and trucks at once. The proposed canopy will be design to include a fire suppression system in accordance with State requirements; the suppression system is not a water-based system and will not be connected to the public water supply. The dispensing units will be connected underground to double-wall underground fuel storage tanks that will be designed and permitted in accordance with NYSDEC requirements.

In order to protect the environmental from potential contamination by oils, gasoline, or other contaminants, the site grading and stormwater management has been design to direct stormwater from the fueling areas to a high-quality stormwater quality treatment unit. This unit is the same as was recently approved at the proposed Williams Honda and will provide

elevated levels of oil protection through the inclusion of X-Tex Oil Filtration Fabric. More details regarding these units can be found in the Stormwater Pollution Prevention Plan.

VI. UTILITIES

A. Water

Located within County Route 64 is a twelve (12) inch diameter watermain that supplies water to the area along County Route 64. Approximately twenty (20) feet from the southwest corner of the project, is an eight (8) inch diameter pipe stub and gate valve that connect to the watermain, this will serve as a point of connection for the Dandy Mini-Mart and the existing Realty Office water service laterals. The proposed laterals will be two (2) inch DIP service lines. The location, configuration, and size of this connection are being designed in coordination with the Town of Big Flats Water Department.

The project site is currently located outside of the Town of Big Flats Water District. A Map, Plan, and Report has been submitted to the Town of Big Flats Water District to request a water district expansion to include the project site.

Calculated Water and Sewer Demand

According to the Design Standards for Wastewater Treatment Works, DEC Publication 1988 for Intermediate Sized Sewerage Facilities, the hydraulic loading rates for the proposed Dandy Mini-Mart are as follows:

Food Service Operations: (70 gpd/seat) X (16 seats) = 1,120 gpd

Service Station: (400 gpd/toilet) X (5 toilets) = 2,000 gpd

Total Anticipated Demand = 3,120 gpd

Based on this anticipated demand and the bulk of customers being served over a twelve hour period, the average flow rate was calculated as:

Average Flow (Q) = (3,120 gpd)/(12 hr/day)/(60 min/hr) = 4.33 gpm

Assuming a peaking factor of four (4), the maximum water flow for the proposed Dandy Mini-Mart is estimated as follows;

Q (max) = (4.33 gpm) X (4) = 17.3 gpm peak flow rate

B. Sanitary Sewer

The project site is currently located outside of the Chemung County Sewer District. The closest point of connection is a manhole located approximately 600 feet northeast from the proposed building pad location.

C. Storm Sewer

The Storm Sewer has been designed to provide sufficient open channel flow capacity to convey the 10-year storm event to the stormwater management basins. A Hydraulic

Grade Line analysis for the 100-year storm event has been prepared and submitted to the Chemung County Stormwater Coalition for approval.

D. Electric

Electric service will be provided from NYSEG. There is currently an electrical pole within the project site that provides service from NYSEG transmission lines along County Route 64. This electrical pole will be relocated and underground service connections will be coordinated with electric company personnel to ensure the needs of the facility are met.

E. Gas

Gas service will be provided from NYSEG which has an existing gas main running along County Route 64

F. Stormwater Pollution Prevention Plan (SWPPP)

The SWPPP has been designed to provide runoff reduction, water quality, and flood controls as required by the NYSDEC and Town of Big Flats. An infiltration basin is proposed to significantly promote the reduction of water quality volume discharging from the site, and a stormwater treatment unit has been provided to provide elevated levels of pre-treatment prior to runoff entering the basin. Hot-Spot stormwater from around the fueling areas is being diverted away from the infiltration basin in accordance with Town Aquifer Protection Requirements and an additional stormwater treatment unit is proposed to provide quality treatment for these areas. Finally a detention basin has been proposed in order to meet the flood control requirements for the 10 year and 100 year storm events.

VII. LIGHTING ANALYSIS

A site lighting design and analysis has been prepared by Red Leonard Associates in accordance with the Town requirements. LED lighting is proposed for the project as it provides higher energy efficiency and better controls of the lighting levels.

VIII. ENVIRONMENTAL IMPACT

A. Flooding

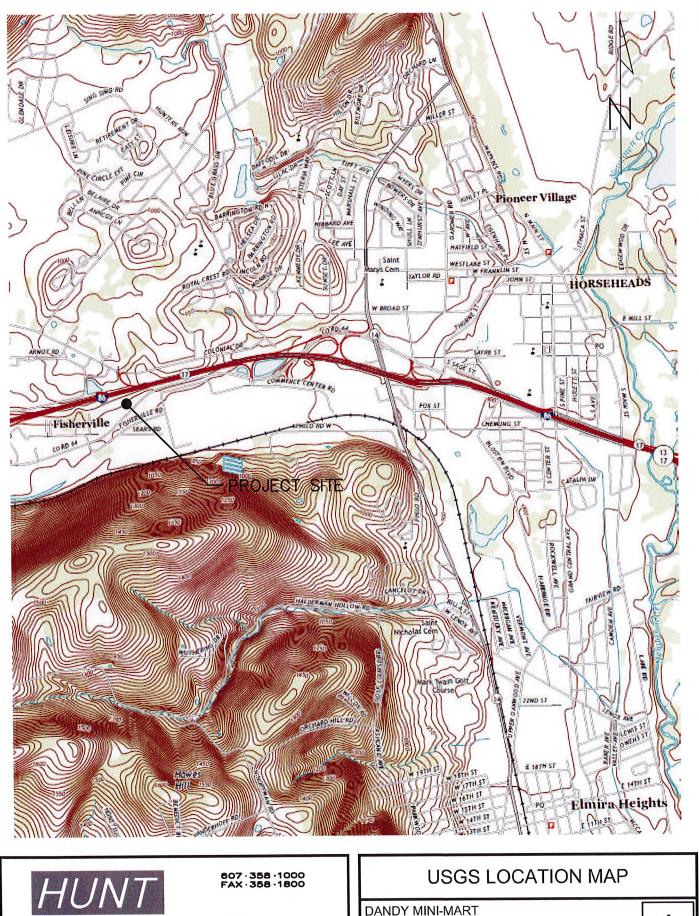
The site is not within a FEMA flood plain or other special hazard area.

- B. Wetlands No wetlands are within the vicinity of the project site.
- C. Archeological The site is not within an archeological sensitive area.
- D. Endangered Species No endangered or rare species exist at the project site.
- E. Aquifer Protection Overlay District The project is within the Aquifer Protection Overlay District and has been designed to conform with the requirements of the district.

<u>APPENDIX A</u> PROJECT SITE MAPPING

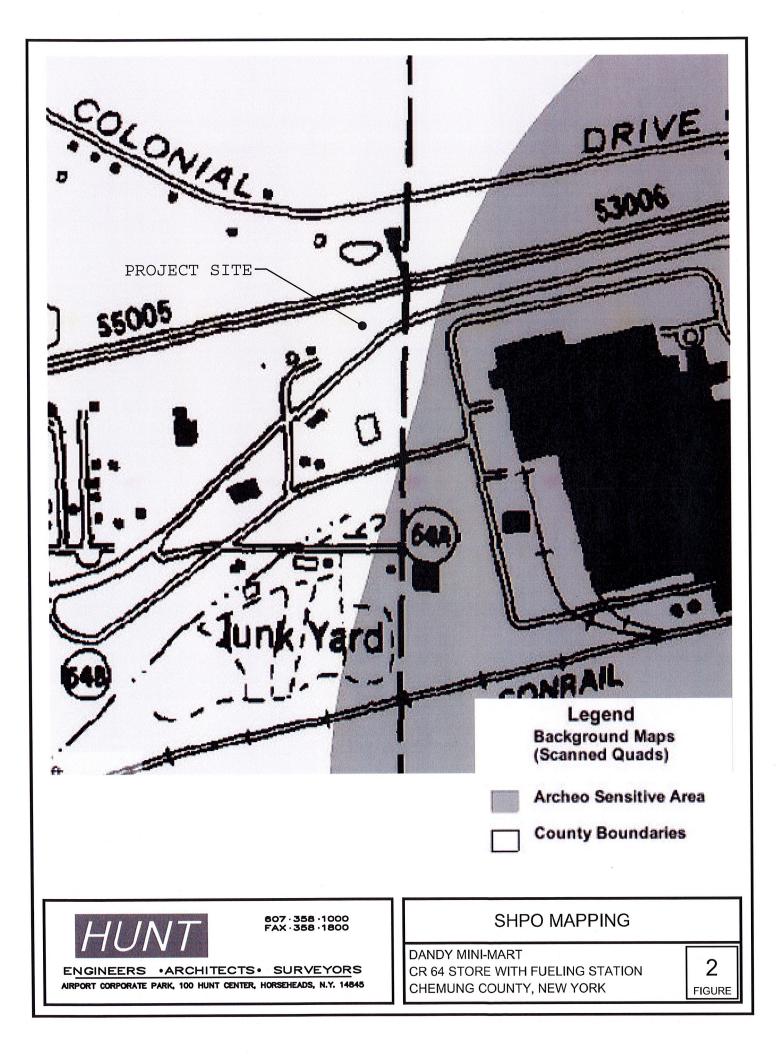
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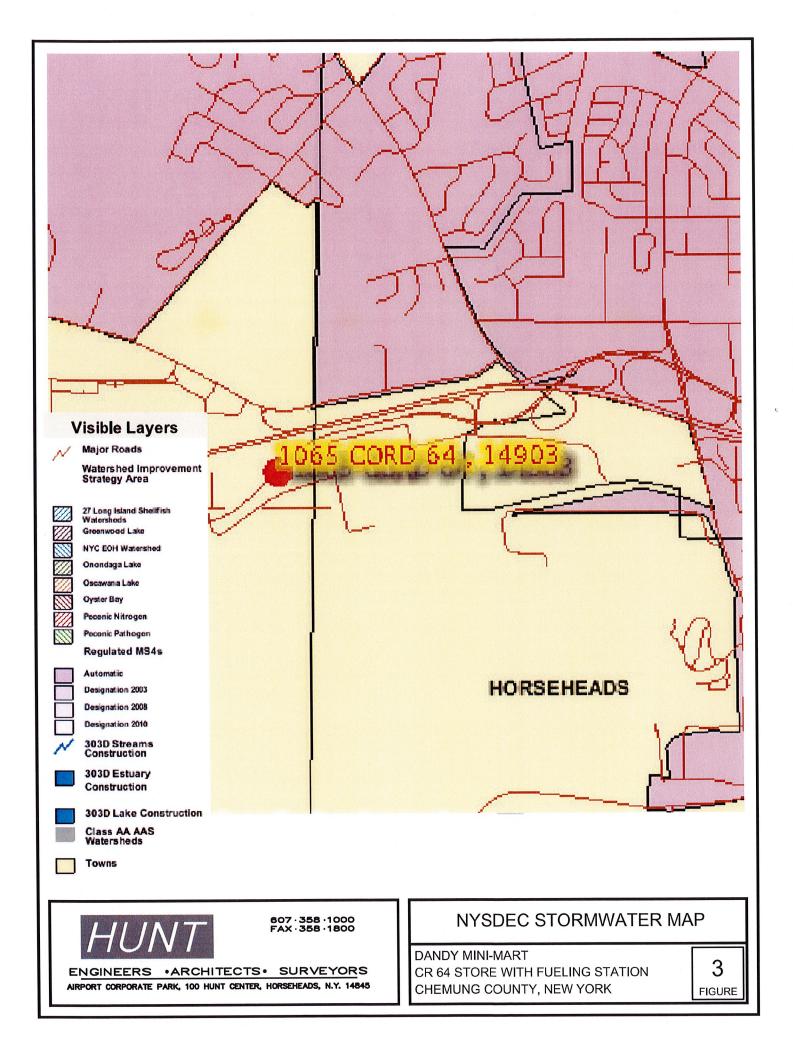
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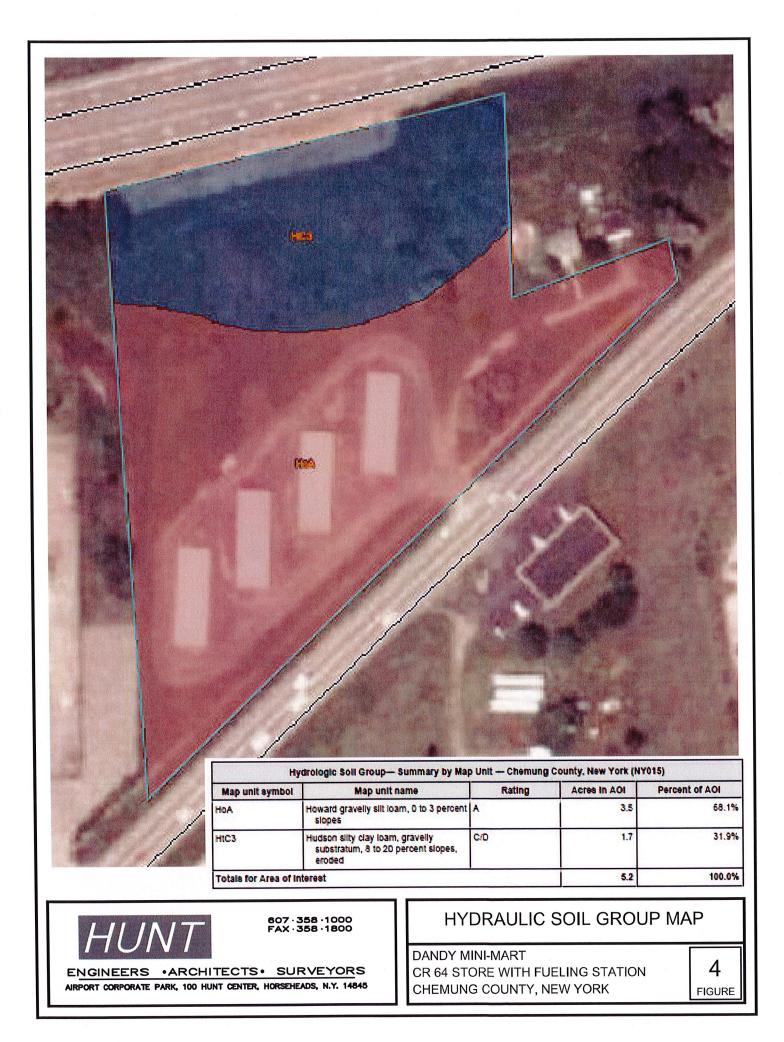


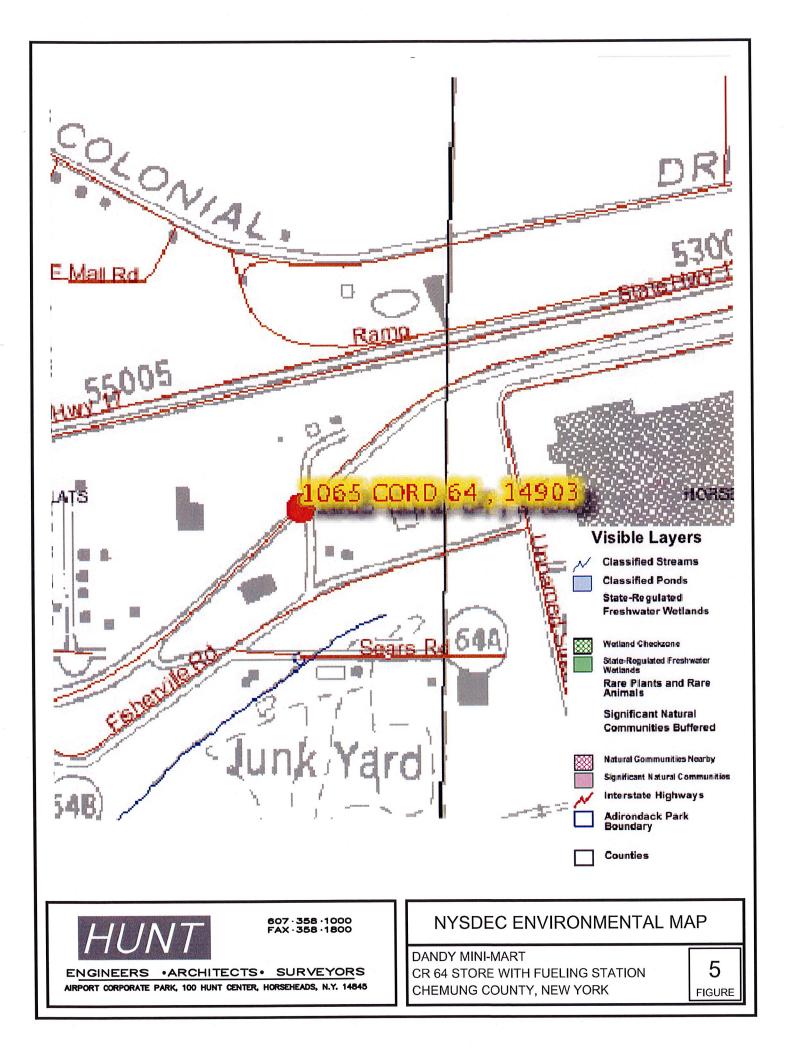
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1 FIGURE









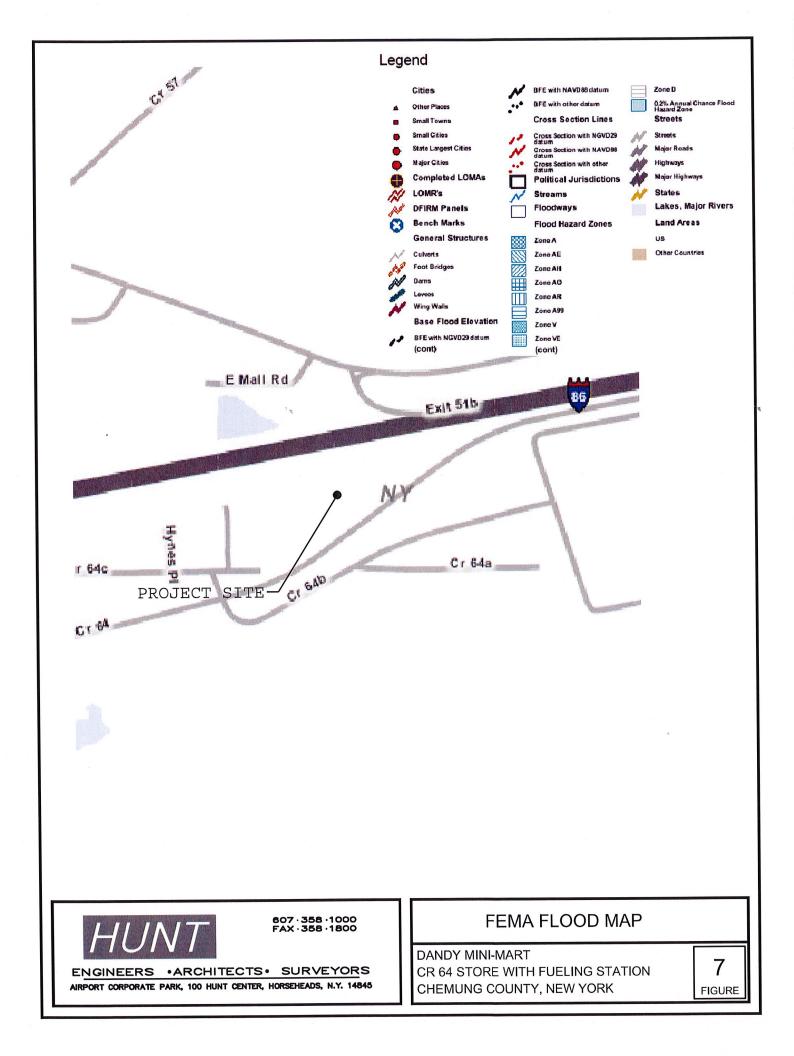


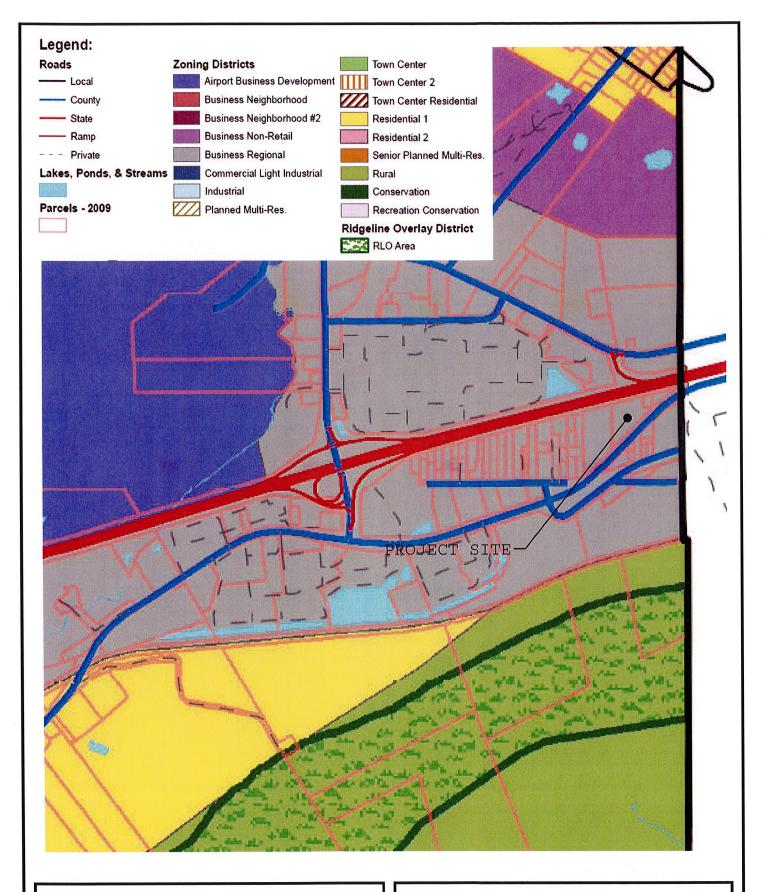


NWI WETLAND MAPPING

DANDY MINI-MART CR 64 STORE WITH FUELING STATION CHEMUNG COUNTY, NEW YORK

6 FIGURE





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BIG FLATS ZONING MAP

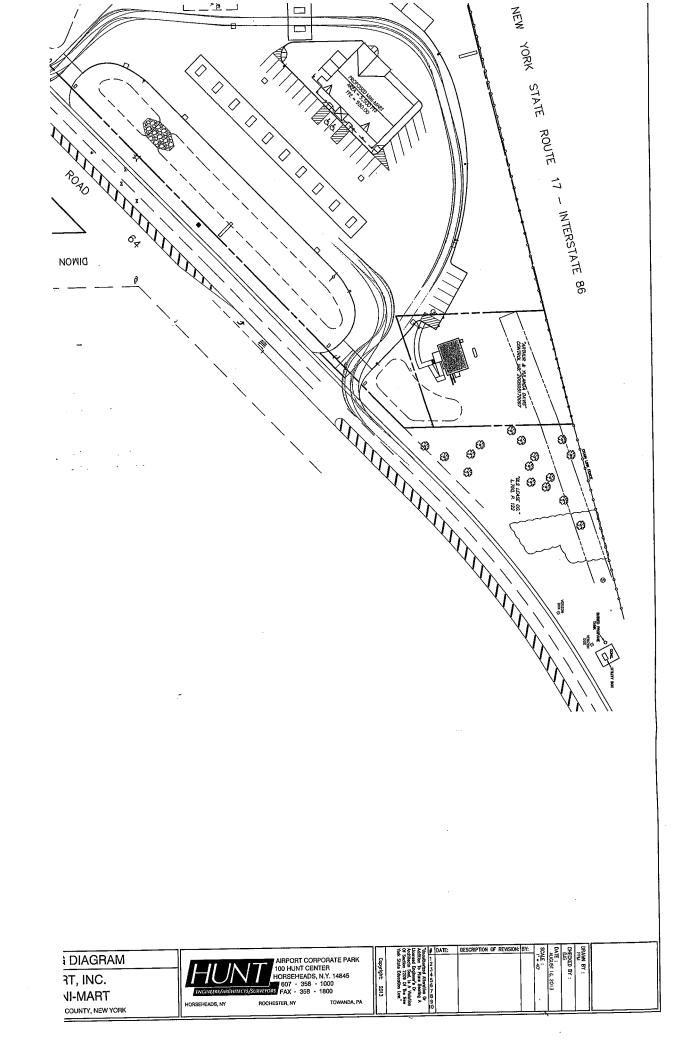
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8 FIGURE

APPENDIX B TRUCK TURNING DIAGRAMS

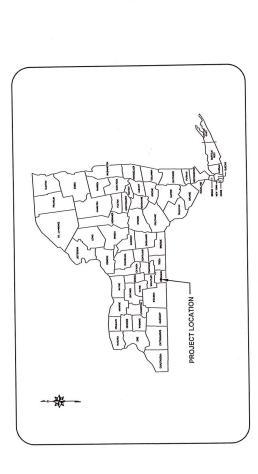
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TOWN OF BIG FLATS, CHEMUNG COUNTY, NEW Y PROPOSED CR64 DANDY MINI-MART







PREPARED BY:

HUNT NO. 2885-003 MARCH, 2018

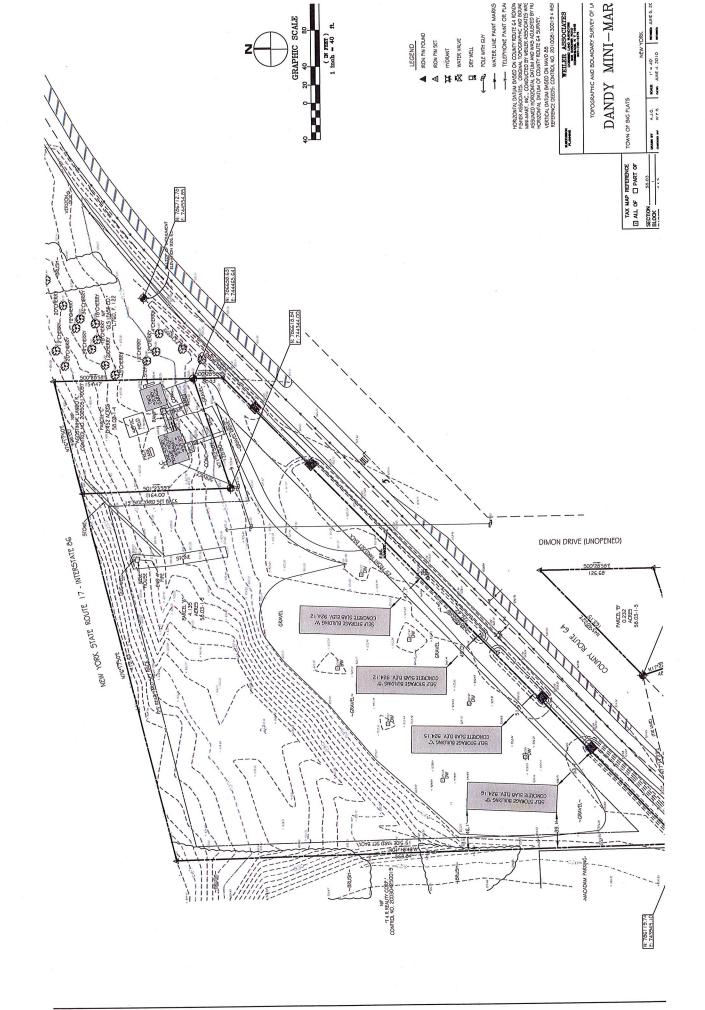
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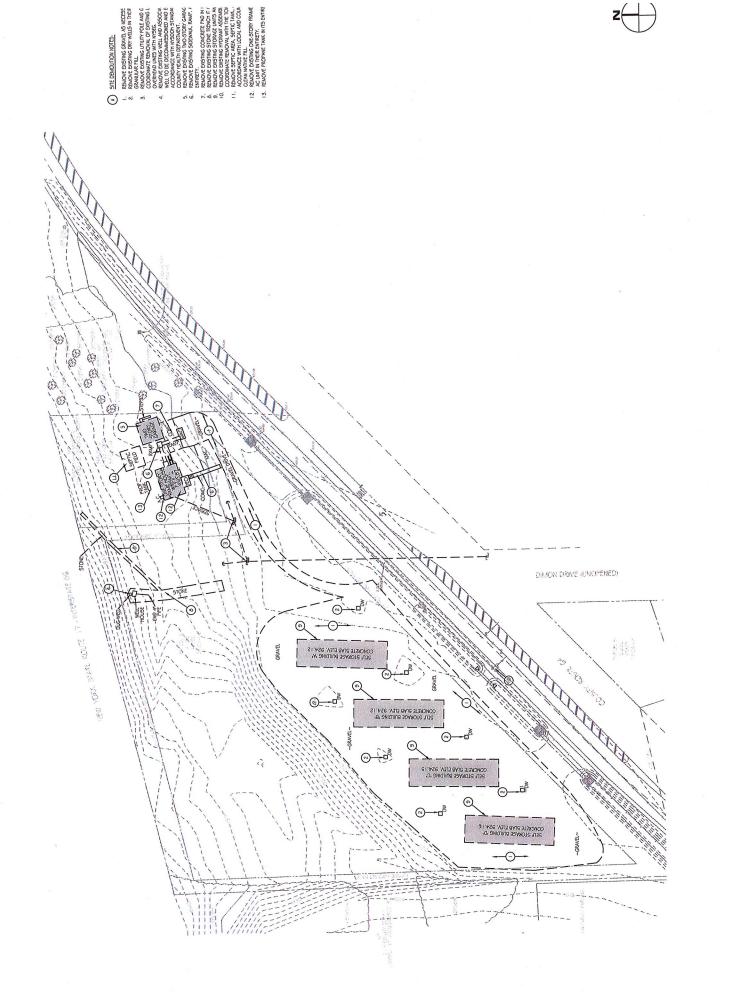
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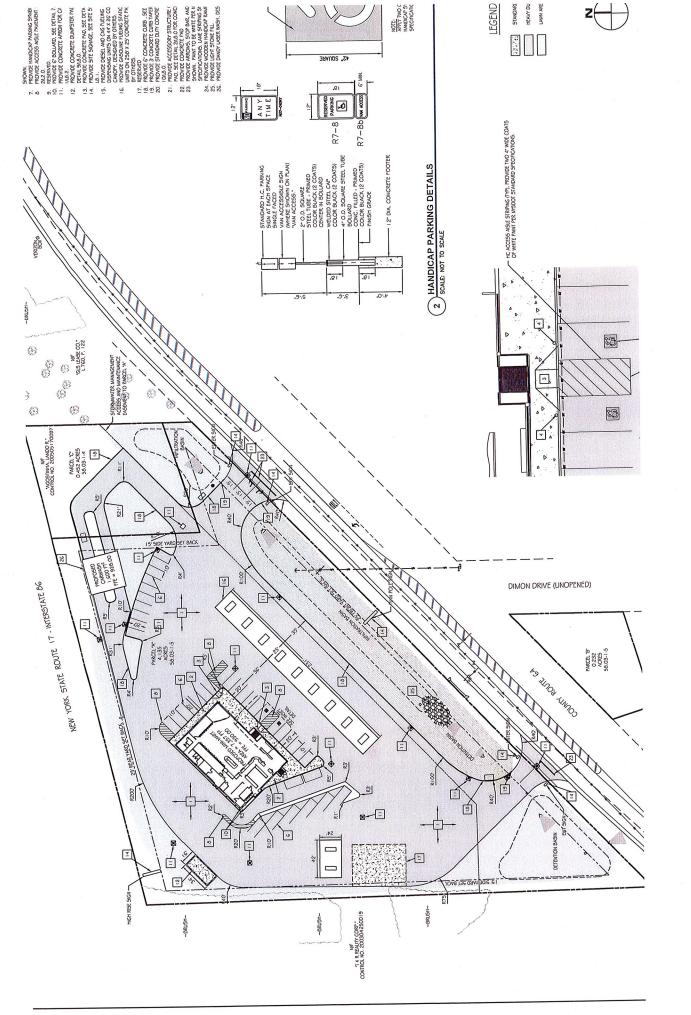
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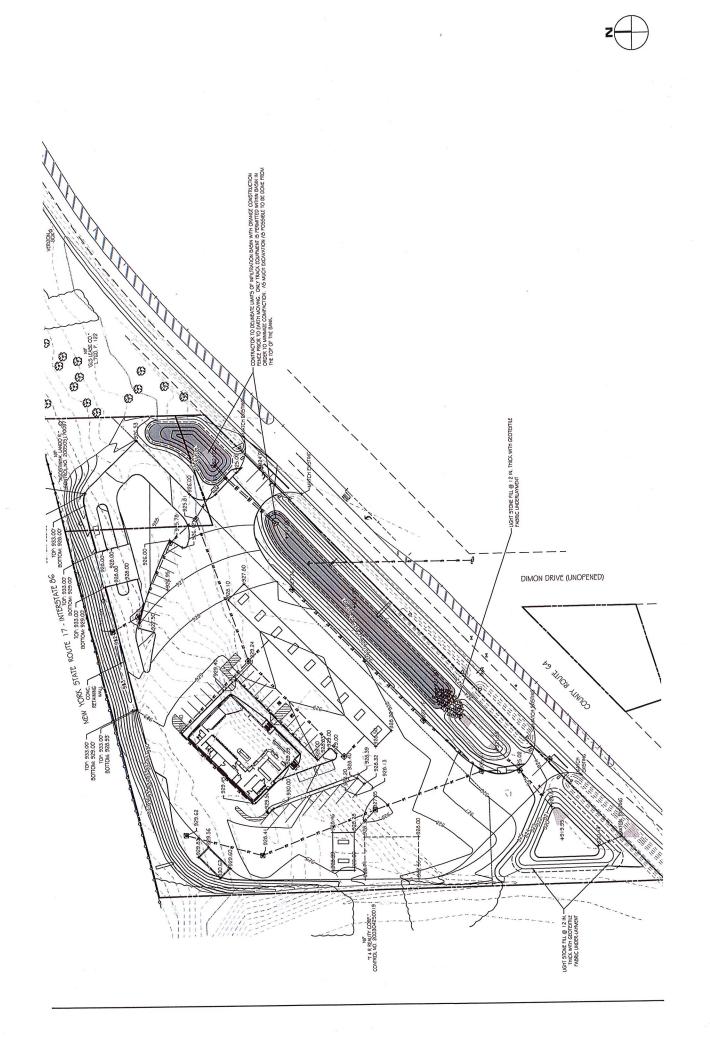


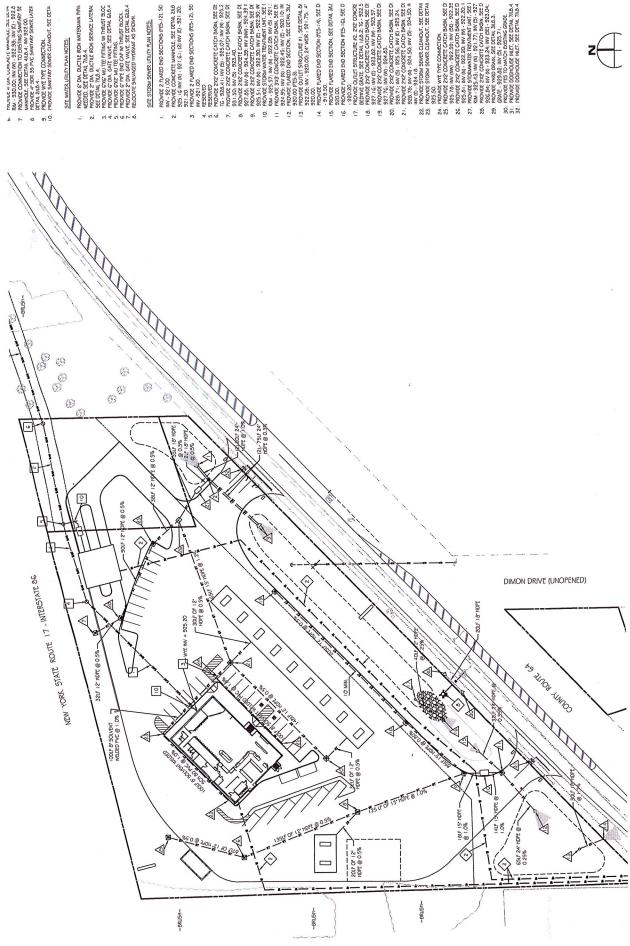


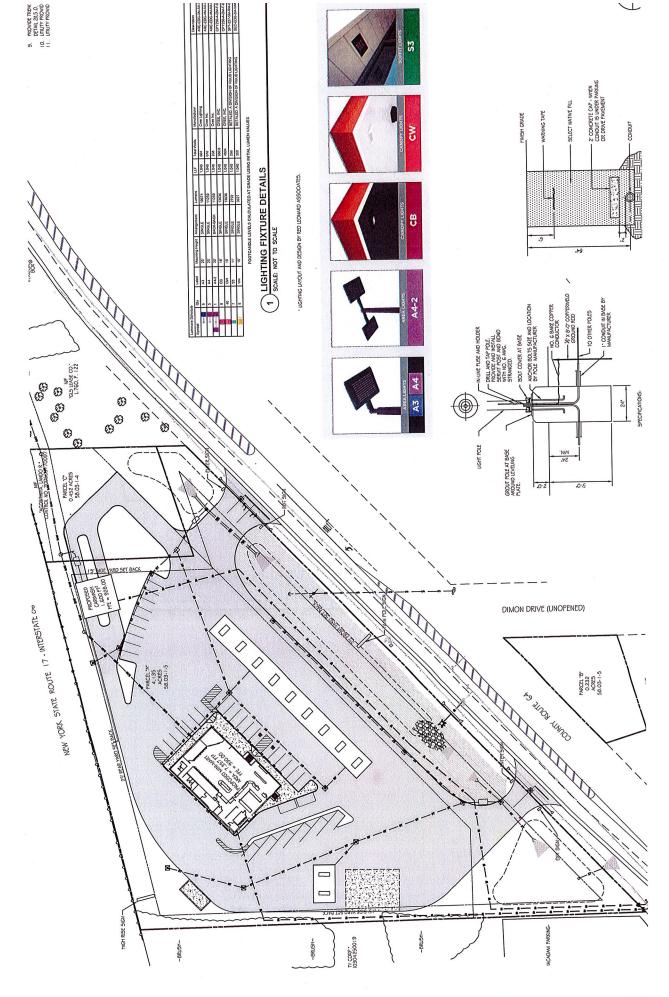
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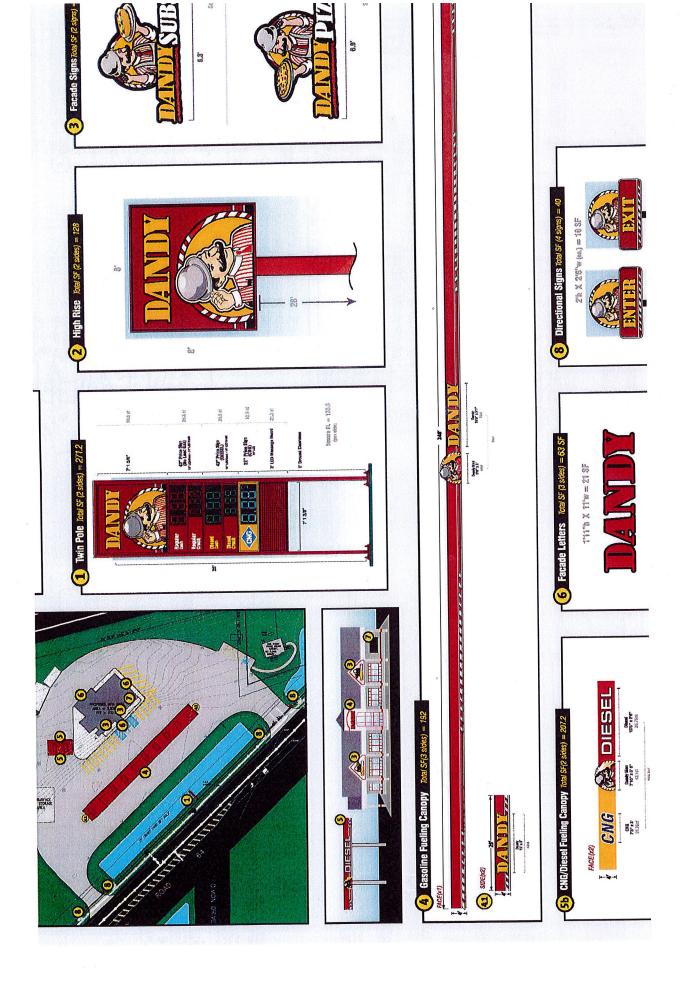
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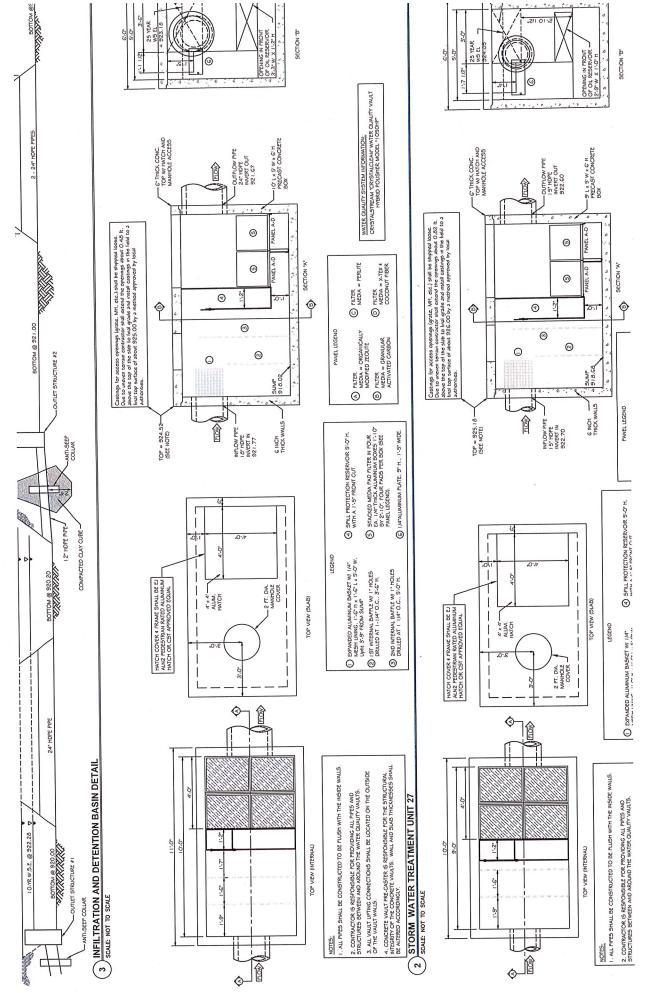


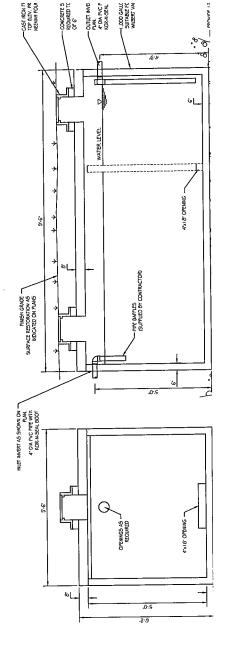




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January 26, 2019

Town of Big Flats Planning Board Attn: Brenda Belmonte 476 Maple Street Big Flats, NY 14814

Preliminary Site Plan Review

Re: Dandy Mini Mart 1065 County Route 64 Tax ID: 58.03-1-5 & 58.03-1-4

Application Materials Received – January 16, 2019 Planning Board Meeting – February 5, 2019

Project Description

The applicant previously submitted a Site Plan application to construct a new 7,357 square foot convenience mart with fueling stations, fast food restaurant, and a car wash. The fueling stations will consist of one 225' x 25' gasoline fueling station with nine (9) dispensers and one 44' x 26' diesel fueling station with two (2) dispensers. The Town Board adopted Resolution No. 05-012319 at the January 23, 2019 Town Board meeting amending the definition of the convenience mart to allow for four uses on this lot and for a drive through restaurant to be permitted. In addition, the Town Board amended Section 17.36.190 to allow the fuel dispensers to be located in the front yard.

The applicant has submitted the following to date:

- Site Plan Application
- Site Plan Drawings consisting of eighteen (18) sheets, prepared by Hunt Engineers, Architects & Surveyors dated March 2018.
- Engineering Report prepared by Hunt Engineers, Architects & Surveyors dated March 2018.
- Stormwater Pollution Prevention Plan prepared by Hunt Engineers, Architects & Surveyors dated March 2018.
- SEQR Short Form EAF

Applicable References to Town Code & Comments

(The references to the Town Code are merely summaries and are not inclusive. If uncertainty arises, refer to the appropriate section of the Town Code for clarification.)

17.12.010 Use Requirements

Comment: A convenience mart is a permitted use under site plan approval in the Business Regional (BR) Zone.



TEL: 607.795.1110 www.bergmannpc.com



17.16.020(J)(1) Bulk and Density Controls

Comments:

- The applicant is compliant with all bulk and density requirements for the BR Zone.
- The proposed setbacks noted on the zoning table on Sheet L1.0 appears to be incorrect. The proposed setbacks appears to be larger than the dimensions noted in the table. This should be updated on the plans.
- The zoning table indicates accessory building requirements. The car wash would not be considered an accessory structure. There are four principal uses for this lot and therefore all structures are related to the principal use with no accessory uses or structures. The table shall be updated to reflect this.
- The zoning table shall also include Parcel B as it is part of this project.

17.32.090 (D) Preliminary Plan Requirements

The applicant has provided sufficient items required under this section in order to complete a concise review of the project. We recommend the Planning Board deem the application complete. However, several items noted within the review letter need to be addressed by the applicant.

17.36.190 Vehicle Sales and Lease Development Requirements

The applicant has provided a lighting plan; however, lighting foot-candle levels have not been included on the plan to determine compliance with Section 17.36.240

17.24.020 Aquifer Protection Overlay District (APOD)

The project is within Area II District of the Aquifer Protection Overlay District. As a result, supplemental regulations apply for the proposed use. The applicant shall address the following items:

- 1. All petroleum bulk storage facilities installed above or below ground shall comply with New York State Department of Environmental Conservation requirements.
- 2. A list of all toxic substances, hazardous materials, or hazardous wastes known to be used or stored on the property shall be provided to the Town of Big Flats Planning Department.
- 3. Floor drains shall be connected to a holding tank or sanitary sewer equipped with an oil and grit separating tank.
- 4. The applicant shall verify the number, location and size of any underground storage tanks. The Planning Board may require additional measures to minimize the risk of groundwater contamination. The applicant shall comply with the requirements of New York State Petroleum Bulk Storage Code found in 6 NYCRR 612, 613 and 614 for any storage tanks holding 1,100 gallons or more.

17.37

Stormwater Management and Erosion and Sediment Control

DANDY MINI MART

G

The applicant is proposing an infiltration basin as part of the overall stormwater management for this development. This project would be considered a hot-spot land use activity and runoff from around the fueling areas is required to be diverted away from the infiltration basin.

This project will disturb over 1 acre, will require an NOI for coverage under the SPDES program, and will require the preparation of the SWPPP. The Chemung County Stormwater Coalition will review the SWPPP.

Bergmann will coordinate with Chemung County Stormwater Coalition and provide comments to be incorporated into their review.

17.48 Off-Road Parking and Loading Requirements

For a convenience mart, three (3) parking spaces per 1,000 square feet of gross floor area is required. For this project, 22 spaces are required and the applicant is proposing 34 parking spaces plus 2 handicapped spaces. The parking stalls are proposed to be 10' x 20', which exceed the code requirements.

A full size truck-turning plan shall be provided by the applicant and presented to the Board for review.

The applicant has provided a landscape plan but the plan does not show the location of the various species identified on the plan. This will need to be updated to ensure compliance with this section.

A lighting plan has been provided but it does not provide foot-candle levels. This shall be provided to ensure compliance with the requirements of Section 17.36.240.

The applicant shall indicated a snow storage/removal area per Section 17.48.010(O)(9).

The applicant shall provide information on the deliveries of both petroleum product and items for the convenience mart in terms of frequency, hours and duration. The applicant shall denote where the delivery trucks will be parked to ensure safe circulation for customer and pedestrian traffic.

17.52 Signs

The Zoning Board granted sign variances at the December 2018 Zoning Board meeting. However, the signage plans in the package submitted are not consistent with what was approved by the Zoning Board. We recommend the signage plans be updated to be consistent with what was approved.

All signs must be setback a minimum of five feet from the edge of the road. It is difficult to determine from the site plan if the proposed signs will be compliant with this setback. The applicant shall include a dimension or revise the location of the signage accordingly.

Additional Site Plan Review Comments

These comments are based on the preliminary site plans and Bergmann reserves the right to provide additional comments upon future submission of information related to this application.

- A. Driveway the Chemung County Public Works will need to review and approve the proposed driveways along County Route 64. The applicant shall indicate of the western driveway will be a right turn only movement for the exit.
- B. A lot consolidation plan will be required as a condition of this project to consolidate Parcel "A" and Parcel "C" into a single parcel.
- C. The plans shall indicate the proposed Williams Toyota driveway from the car wash drive thru to ensure the two projects are coordinated.
- D. Upon demolition of the former storage units on this property, it appears there may be an area of isolated wetlands on the northern portion of the site. The applicant shall indicate if a wetland delineation or review was completed for this project. If wetlands are present on the site, permitting may be required.
- E. Water & Sewer the applicant will need review and approval from the Town of Big Flats Water Department and Chemung County Sewer for the proposed water and sewer services.

State Environmental Quality Review

The proposed development is an Unlisted action with an uncoordinated review. The applicant has submitted the Short EAF for this project. Due to the nature of this development, we recommend that the applicant submit the Long Form EAF.

County Review:

The site plan must be referred to the Chemung County Planning Board for a review of potential intermunicipal impacts because the site meets at least one of the criteria for referral found in the General Municipal Law (GML) of New York State:

• The site borders the right-of-way of County Route 64 meeting the criteria of within five hundred feet of the right-of-way of an existing or proposed county or state parkway, thruway, expressway, road or highway. [GML 239-m(b)(iii)]

Recommendation

The following actions need to be completed by the Planning Board:

1. Start SEQR Process:

The applicant has submitted the Short EAF Form and for this project; however, due to level of development for this project we recommend that the Long EAF form be submitted. Once Part 1 of the Long EAF form has been received, we recommend that the Planning Board declare itself lead agency status.

2. Refer application to the Chemung County Planning Board:

DANDY MINI MART



The site plan application must be referred to the Chemung County Planning Board for a review of potential intermunicipal impacts because the site meets at least one of the criteria for referral found in the General Municipal Law (GML) of New York State:

3. Take action on site plan application:

We recommend that the Planning Board deem the application complete and accept it as a Preliminary Site Plan. No further action can be done until SEQR is completed and County review has been completed.

If you have any questions regarding this review letter, please contact me by phone at (607) 333-3120 or via email at <u>rswitala@bergmannpc.com</u>.

Best Regards,

BERGMANN ASSOCIATES

Kent Sut

Robert Switala, PE, CPESC, CPSWQ Principal

NATIONAL FIRM. STRONG LOCAL CONNECTIONS.



Chemung County Planning Board

Chemung County Commerce Center 400 East Church Street P.O. Box 588 Elmira, New York 14902-0588

(607) 737-5510 <u>www.chemungcountyny.gov</u> planning@co.chemung.ny.us **Referral Number**

For office use only

Chemung County Planning Board – Municipal Referral Form

(Please complete all information on both pages)

Referring Municipality: City Town Villa	ge of
Referring Official:	Title:
Address:	
Phone Number:	E-mail:
Referring Board (check appropriate box): Legislative	Board 🗆 ZBA 🗌 Planning Board
Petitioner(s):	Phone:
Petitioner's Mailing Address:	E-mail:
Location of Property:	
Tax Map Parcel Number(s):	
Current Zoning District:	
Proposed Action: (check all that apply)	
Area Variance	Subdivision Review
Use Variance	
Site Plan Review	Zoning Text Amendment
 Special/Conditional Use Permit Comprehensive Plan Adoption / Amendment Other (please specify):	Zoning Map Amendment Moratorium

Description of the proposed action (attach detailed narrative if available):

The proposed action applies to real property within five hundred feet (500') of the following

(Please identify each item by filling in the appropriate blank after each item)

(a) Boundary of the (City), (Village) or (Town) of:

(b) Boundary of any existing or proposed (County) or (State Park) or any (Other Recreation Area):

(d) Existing or proposed right-of-way of any stream or drainage channel owned by the (County) or for which the county has established channel lines:

(e) Existing or proposed boundary of any (County) or (State) owned land on which a public building or institution is situated:

(f) The boundary of a farm operation located in an agricultural district, as defined by article twenty-five-AA of the agriculture and markets law (this subparagraph shall not apply to the granting of area variances: ______

Hearings/Meetings Schedule

Board	Public Hearing Date	Meeting Dates (prior and future)
	Tublic ficaling Date	Meeting Bates (phot and fatare)
Town Board/Village Board of Trustees		
Zoning Board of Appeals		
Planning Board/Planning Commission		
City Council		

Action taken on this application (reviewed, approved, discussed, etc.)

"Full Statement" Checklist As defined in NYS General Municipal Law §239-m (1)(c) Please make sure you have enclosed the following required information with your referral, as appropriate. For All Actions: Chemung County Planning Board – Municipal Referral Form All application materials required by local law/ordinance to be considered a "complete application" at the local level (PDF preferred). Part 1 Environmental Assessment Form (EAF) or Environmental Impact Statement (EIS) for State Environmental Quality Review (SEQR). If Type II Action, provide a statement to that effect. Agricultural Data Statement, for site plan review, special/conditional use permit, use variances, or subdivision review located in an Agricultural District or within 500 feet of a farm operation located in an Agricultural District, per Ag. Districts Law Article 25AA §305-a, Town Law §283-a, and Village Law §7-739. Municipal board meeting minutes on the proposed action (PDF preferred). For Proposing or Amending Zoning Ordinances or Local Laws: The above requirements AND Report/minutes from Town Board, Village Board or Trustees or Planning Board (PDF preferred) Zoning Map

____ Complete text of proposed law, comprehensive plan, or ordinance (PDF preferred)

<u>Deadline</u>: Please submit completed referrals by close of business <u>10 business days prior to the Chemung County</u> <u>Planning Board meeting.</u>



TOWN OF SOUTHPORT

1139 Pennsylvania Avenue • Elmira New York 14904 (607) 734-1548

BOARD OF APPEALS

Date: 2/8/2019			
I/We hereby appeal Applicant name:	to the Town of Southpo	ort Board of Appeals	
Applicant address:	1251 Penn Ave Pine City, NY 14871		
	on of the Town of South ar 2019 denied for		nent Officer on an
✓ Permit to Buil Permit for Oc Certificate of	cupancy	Te	ermit for Use emporary permit or ktension thereof
Property Location: P	enn Ave & Furman Rd		
Tax map #: 109.03-1-14 Current Use: Vacant lot	.13 R	Zoned: <u>-</u> quires Planning Boa	
Appeal is made herewith for: Interpretation of the Zoning Ordinance or Zoning Map Area Variance Use Variance Appeal of Zoning Officer Decision (other than above)			
Zoning ordinance se	ction reference: 525 Use	Regulation Table	
Previous appeal \checkmark has <u>not</u> been made with respect to this decision of the Code Enforcement Officer or with respect to this property.			
	has been made w ed ir		Such appeal(s) were
Requested in Request for v		Tempor	ary permit

REASON FOR APPEAL:

Use Variance to allow for construction and operation of a business. Not an allowable use in R2 zone per Ch 525 Use Regulation Table

TOWN OF SOUTHPORT



1139 Pennsylvania Avenue, Elmira, NY 14904

Variance Procedure

Variance procedure requires a Public Hearing to be held. Procedure on what you will need to do for the Public Hearing will be provided to you. The Town will also post a sign on the variance property stating the date and time of the Public Hearing. It will take at least two meetings before you will have the Board of Appeals decision. There is no guarantee your variance will be granted. If your Variance is granted, you may also be required to go before the Planning Board for Site Plan Review. Code Enforcement will provide you with all information needed.

If the Variance application is approved, a Building Permit is required for any construction, renovations, or alterations. ALL commercial projects will require stamped architect prints. ALL other projects costing \$20,000 and over will require stamped architect prints. Discuss your project fully with the Code Enforcement Officer.

- 1. Write a <u>detailed letter</u> to the **Board of Appeals** explaining your request.
- 2. Fill out attached State Environmental Assessment (SEQR) form.
- 3. Read, sign and date the Acknowledgement Sheet.
- 4. Submit a property survey. Major projects will require full site plan drawings. Discuss with Code Officer.
- 5. If you do not own the property, provide a letter from the owner giving you permission for your project. If you are buying the property, provide copy of purchase offer agreement (we do not need to know cost).
- 6. Application fee: \$75.00 Make check payable to "Town of Southport".

Submit all paperwork to our office 10 days prior to the Board of Appeals meeting (Late applications will be put on the next agenda.)

Wednesday at 7:00 PM at the Town Hall.

(You or your representative must attend all meetings.)

First meetina

****Some applications need to be reviewed by Chemung County Planning Board****

I/we hereby certify that I/we have read the instructions and received a copy. I/we understand that a provision of laws and ordinances covering this application will be complied with whether specified or not. Instructions specified here do not presume to give authority to violate or cancel provisions of any other law or local law regulating this application and/or construction or performance of construction relating to this application. I/we understand that I/we cannot operate or start the project applied for herein until such time as the Town of Southport grants approval and all necessary permits are secured.

Applicant sign	ature _	Donnel /	late	m	5	Date	2/8/19
Address 17	(1924) 111 - San	PENNSPI		AVE,	PINE CITH	NY	14871
Phone 66	7-2	59-9262	e-m	ail address _	DWILLIAMS	93@	STUP. RR. Com

OFFICE USE: Address:

Tax Map No: 109.03-1-14.13 oned: RZ



1251 Pennsylvania Avenue, Pine City, NY 14871 (P) 607-215-0410 (F) 607-873-7291

Variance Request

2/8/19

Town of Southport 1139 Pennsylvania Avenue Elmira, NY 14904

Re: Corner of Pennsylvania Avenue and Furman Rd. – Variance request Tax Map Number: 109.03-1-14.13

Mr. Rocchi,

We are requesting a variance from the current zoning of R-2 to commercial for the construction of a building to house Energy Savers NY LLC. Heather Williams, Mike Overton, and Andy Collier purchased Energy Savers last August and we would like to relocate the office and shop to the corner of Pennsylvania Ave. and Furman Rd. Energy Savers is a low traffic small commercial Glass and Glazing company that performs fabrication of aluminum frames to be installed in commercial buildings. The existing lot is vacant, and the new building will look residential in nature.

Thank you for your consideration. If you have any questions, please contact me. We look forward to working with you.

Respectfully

Daniel J. Williams 607-259-9262 dwilliams93@stny.rr.com

Use Variances

- A. The Zoning Board of Appeals, on an appeal from a decision or determination of the Code Enforcement Officer, shall have the power to grant use variances as defined herein.
- B. No use variance shall be granted by the Zoning Board of Appeals without a showing by the applicant that the zoning regulations and restrictions have caused unnecessary hardship; in order to prove such unnecessary hardship, the applicant shall demonstrate the following facts to the Zoning Board of Appeals for each and every permitted use under the zoning regulations for the particular district in which the lot is located:
 - (1) The applicant cannot realize a reasonable return, provided that lack of return is substantial and demonstrated by competent financial evidence;
 - (2) The alleged hardship relating to the lot in question is unique and does not apply to a substantial portion of the district or neighborhood in which the lot is located;
 - (3) The requested use variance, if granted, will not alter the essential character of the district neighborhood in which a lot is located; and
 - (4) The alleged hardship is not self-created.
- C. The Zoning Board of Appeals, in granting a use variance, shall grant the minimum variance that it deems necessary and adequate to address the unnecessary hardship or balance proven by the applicant and at the same time preserve and protect the character of the neighborhood and health, safety and general welfare of the community.

ACKNOWLEDGEMENT

The above information explains what the Board of Appeals will be considering on a Use Variance application.

I acknowledge receiving a copy of this explanation sheet and that it is my responsibility to be prepared to explain and discuss with the Board of Appeals how my application for a Use Variance complies with all of the issues listed above.

z/8/19

Applicant Signature

Date

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information	
WILLIAMS CONSTRUCTION	
Nome of Action on Projects	-
LONSTRUCTION OF NEW BUILDING	
Project Location (describe, and attach a location map):	1
Project Location (describe, and attach a location map): <u>NO PROPERTY</u> ADJRESS - CORNER OF PENNSYLVANIA AVE. & Brief Description of Proposed Action: FURMAR RD,	
Brief Description of Proposed Action:	
WE WOULD LIKE TO CONSTRUCT	
A NEW BUILDING FOR OFFICES & SHOP	
TO RELOCATED ENERGY SAVERS NY LLC	
Name of Applicant or Sponsor: Telephone: 607-259-9262	
Name of Applicant or Sponsor: Telephone: 607-259-9262 HEATHER WILLIAMS / DAN WILLIAMS E-Mail: Address: WILLIAMS CONSTRUCTION E-Mail: 1251 PENNSTLUAMA AVE. PINE CITT NY City/PO: State: Zip Code:	NY, RR. LA
Address: WILLIAMS CONSTRUCTION	
1251 PENNSPLUAMA AVE. PINE CITP NP	
City/PO: PINE CITY State: Zip Code: NY 14871	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, NO YE	S
administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that	
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? NO YE	S
If Yes, list agency(s) name and permit or approval:	
3.a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? 16,120 sF - PAR	CCI 5176
b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned 751 acres 3,120 SF - Bu	In And
or controlled by the applicant or project sponsor? $2,51$ acres	TUING
4. Check all land uses that occur on, adjoining and near the proposed action. ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial 🕅 Commercial 🖾 Residential (suburban)	
$\Box Forest \Box A griculture \Box A quatic \Box O ther (specify):$	
Parkland	

	4474-21-		
 Is the proposed action, a. A permitted use under the zoning regulations? 	NO	YES	N/A
b. Consistent with the adopted comprehensive plan?		╞╡	┟╞╡
6. Is the proposed action consistent with the predominant character of the existing built or natural		NO	YES
landscape?			
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Ar	ea?	NO	YES
If Yes, identify:			
		K	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		X	
b. Are public transportation service(s) available at or near the site of the proposed action?		X	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed act	ion?	X	
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
			K
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No describe method for menuiting notable water			
If No, describe method for providing potable water:			X
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
is the set of intersection of a set of the set of th			
If No, describe method for providing wastewater treatment:		\mathbb{X}	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic		NO	YES
Places?		V	
b. Is the proposed action located in an archeological sensitive area?		X	H
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain		NO	YES
wetlands or other waterbodies regulated by a federal, state or local agency?	1	K	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:		K	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check a			
Shoreline Forest Agricultural/grasslands Early mid-succession		appiy:	
□ Wetland □ Urban □ Suburban	Jildi		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed		NO	YES
by the State or Federal government as threatened or endangered?			
16. Is the project site located in the 100 year flood plain?		NO	
, -j roomed in the roo jour nood plant.		X	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes,			
a. Will storm water discharges flow to adjacent properties?			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain If Yes, briefly describe:	s)?		
		5.10	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain purpose and size:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:	X	
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE ADOVE IS ACCURATE ADOVE IS ACURATE ADOVE IS ACCURATE ADOVE IS ACCURATE ADOVE IS ACUR	BEST O	F MY

	Name: HEATHER WILLIAMS	Phone: $607-259-9262$ Owner Address: 198 Mountain view $0A/vE$ Middle box represents your parcel. Draw in existing structures and their sizes as if you were looking down on the property. Draw in what you want to build, if any, and their sizes. Label how far all old and new structures are from lot lines.	alk or edge of road. er if not sure.	Neighbor on right	
PLOT PLAN	Name: H	Phone: $607-259-9262$ Owner Address: 148 Mountain view $0k/$ Middle box represents your parcel. Draw in existing structures and their sizes as if you were looking down on the property. Draw in what you want to build, if any, and their sizes. Label how far all old and new structures are from lines.	*Lot lines are where your property pins are. Do no measure from sidewalk or edge of road. Measure from your front property pin. Talk to Code Enforcement Officer if not sure.	SKE AMALHUS	PENERSYLVANIA AVE/FURMAN RD.
	Date: 2/8/19	Phone: 607-259-9262 Middle box represents your parcel. property. Draw in what you want to lines.	*Lot lines are where your p Measure from your front p	Neighbor on left	Address: PLWB





Chemung County Planning Board

Chemung County Commerce Center 400 East Church Street P.O. Box 588 Elmira, New York 14902-0588

(607) 737-5510 <u>www.chemungcountyny.gov</u> planning@co.chemung.ny.us **Referral Number**

For office use only

Chemung County Planning Board – Municipal Referral Form

(Please complete all information on both pages)

Referring Municipality: City Town Village of				
eferring Official: Title: Title:				
Address:				
Phone Number:	E-mail:			
Referring Board (check appropriate box): Legislative	Board 🗆 ZBA 🗌 Planning Board			
Petitioner(s):	Phone:			
Petitioner's Mailing Address:	E-mail:			
Location of Property:				
Tax Map Parcel Number(s):				
Current Zoning District:				
Proposed Action: (check all that apply)				
Area Variance	Subdivision Review			
Use Variance Rezoning Cite Day Deview				
Site Plan Review	Zoning Text Amendment			
 Special/Conditional Use Permit Comprehensive Plan Adoption / Amendment Other (please specify):	 Zoning Map Amendment Moratorium 			

Description of the proposed action (attach detailed narrative if available):

The proposed action applies to real property within five hundred feet (500') of the following

(Please identify each item by filling in the appropriate blank after each item)

(a) Boundary of the (City), (Village) or (Town) of:

(b) Boundary of any existing or proposed (County) or (State Park) or any (Other Recreation Area):

(d) Existing or proposed right-of-way of any stream or drainage channel owned by the (County) or for which the county has established channel lines:

(e) Existing or proposed boundary of any (County) or (State) owned land on which a public building or institution is situated:

(f) The boundary of a farm operation located in an agricultural district, as defined by article twenty-five-AA of the agriculture and markets law (this subparagraph shall not apply to the granting of area variances: ______

Hearings/Meetings Schedule

Board	Public Hearing Date	Meeting Dates (prior and future)
	Tuble freating bate	meeting bates (prior and ratare)
Town Board/Village Board of Trustees		
Zoning Board of Appeals		
Planning Board/Planning Commission		
City Council		

Action taken on this application (reviewed, approved, discussed, etc.)

"Full Statement" Checklist As defined in NYS General Municipal Law §239-m (1)(c) Please make sure you have enclosed the following required information with your referral, as appropriate. For All Actions: Chemung County Planning Board – Municipal Referral Form All application materials required by local law/ordinance to be considered a "complete application" at the local level (PDF preferred). Part 1 Environmental Assessment Form (EAF) or Environmental Impact Statement (EIS) for State Environmental Quality Review (SEQR). If Type II Action, provide a statement to that effect. Agricultural Data Statement, for site plan review, special/conditional use permit, use variances, or subdivision review located in an Agricultural District or within 500 feet of a farm operation located in an Agricultural District, per Ag. Districts Law Article 25AA §305-a, Town Law §283-a, and Village Law §7-739. Municipal board meeting minutes on the proposed action (PDF preferred). For Proposing or Amending Zoning Ordinances or Local Laws: The above requirements AND Report/minutes from Town Board, Village Board or Trustees or Planning Board (PDF preferred) Zoning Map

____ Complete text of proposed law, comprehensive plan, or ordinance (PDF preferred)

<u>Deadline</u>: Please submit completed referrals by close of business <u>10 business days prior to the Chemung County</u> <u>Planning Board meeting.</u>



February 8, 2019

Mr. Peter Rocchi Code Enforcement Officer Town of Southport 1139 Pennsylvania Avenue Elmira, NY 14904

RE: Proposed Southport Convenience Store & Restaurant Area Variance Application FE Project #2018-081

Dear Mr. Rocchi:

David and Robert Cleary (the Applicants) are proposing to construct a new 6,200 sq. ft. convenience store with a small drive-thru restaurant and a fueling station at the following parcels:

- 1156 Broadway, Elmira, NY (TMP#109.10-1-25)
- 985-989 Sebring Avenue, Pine City, NY (TMP#109.10-1-27, 28 & 29)

Through the local approval process, the Applicants are proposing to combine all four parcels into one parcel and demolish all existing structures. The above-mentioned parcels are currently zoned as Commercial Regional (CR), and the proposed actions are permitted uses.

The proposed use, that of a convenience store with a small fast-food drive-thru and associate fueling station, is lacking in this particular part of Town. The design being proposed is limited by the project parcel's minimum size (under-sized based on zoning requirements), unique shape (three front yards), and bordering two County highway right-of-ways (limiting driveway placement due to an existing traffic light). The Applicants propose to develop an efficient, dense, and multi-commercial facility positioned at an ideal intersection for such a use.

In order to achieve such a design, relief is being requested from multiple elements of the Town of Southport's Zoning Law:

- Lot Size: Min. lot size 1.0 acre (per 525-110 Vehicle Fueling Station)
 - Proposed lot is 0.88 Acres (through combination of four existing parcels)
- Building Setbacks: Max. Front Setback 12 ft. (per CR form-based requirements)
 - Proposed Building 70 ft. from Broadway
 - Proposed Building 48 ft. from Penn. Ave.
 - Proposed Building 62 ft from Sebring St.
 - Fuel Canopy Setbacks: 25 ft. (per 525-110 Vehicle Fueling Station)
 - Proposed canopy 20 ft. from front property line (Broadway)
- Drive aisle width: Min. width 22 ft. (per 525-75)
 - Proposed 21 ft. drive aisle width associated with drive-thru and escape / through lane

Page 2 Mr. Peter Rocchi February 8, 2019

The following is the standard area variance questions with our responses and attached plans for supporting documentation:

(i) Whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance;

An undesirable change shall not happen if the variances are granted. The character of the neighborhood would not change based on the approval of the variances requested. The existing building is a former drive-through restaurant. The Town is actively promoting the subject parcels for commercial redevelopment despite the parcels' location adjoining existing residential properties. The requested relief associated with the various bulk and density requirements will allow for the parcel to be developed in a similar manner to surrounding commercial properties. The redevelopment of an un-used commercial property would only seek to benefit the neighborhood.

(ii) Whether the benefit sought by the applicant can be achieved by some method, feasible for the applicant to pursue, other than an area variance;

The benefit sought, that of a dense multi-commercial facility positioned at a busy intersection, cannot be achieved by another method, while utilizing these four parcels. The Applicants have not been offered or made available for purchase in order to alleviate the dimension requirements of which relief is being requested. Reducing the size of the building, the number of fuel pumps, or eliminating the small fast food drive-thru use are not options for the Applicants based on the necessary density and efficiency of such a commercial site.

(iii) Whether the requested area variance is substantial;

The relief being requested is not substantial when one considers the limitations and difficulties to develop such a parcel(s) with such a dense and efficient commercially viable project.

(iv) Whether the proposed area variance will have an adverse affect or impact on the physical or environmental conditions in the neighborhood or district; and

The proposed area variances will not have an adverse affect or impact on the physical or environmental conditions. The redevelopment of the proposed parcels would clean up an underutilized and aging commercial property, improving the aesthetics, traffic flow (by limiting only two driveways as opposed to four minor commercial driveways, one for each of the four existing parcels), and stormwater management (as the site currently allows for sheet run-off of stormwater).

(v) Whether the alleged difficulty was self-created, which consideration shall be relevant to the Board's discussion but shall not necessarily preclude the granting of the area variance.

The difficulty to comply with the stated dimensional requirements is not self-created when one considers that the Town's own Request for Development Proposal (issued 06/13/18) calls for the revitalization of an undersized parcel(s) with a commercially viable project for the area. A project, such as the one being proposed with its proposed density, efficiency, and multi-fascinated commercial nature, would thrive at such a location, despite the requested relief. Contending with three front yards, the proximity to a traffic light at a large County intersection (Penn. Ave & Broadway) requiring adequate separation for driveways, and no options for additional land all while maintaining

Page 3 Mr. Peter Rocchi February 8, 2019

adequate traffic flow (vehicular and truck), providing for adequate stormwater management, and presenting a commercially viable project for the site are what creates such difficulties.

We look forward to introducing the project to the ZBA at the February 20th meeting. In the meantime, If you have any questions or comments, please feel free to contact me at (607) 734-2165, ext. 237.

Sincerely,

FAGAN ENGINEERS & LAND SURVEYORS, P.C. Brian M. Grose, F Staff Engineer

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TOWN OF SOUTHPORT



1139 Pennsylvania Avenue, Elmira, NY 14904

Variance Procedure

Variance procedure requires a Public Hearing to be held. Procedure on what you will need to do for the Public Hearing will be provided to you. The Town will also post a sign on the variance property stating the date and time of the Public Hearing. It will take at least two meetings before you will have the Board of Appeals decision. There is no guarantee your variance will be granted. If your Variance is granted, you may also be required to go before the Planning Board for Site Plan Review. Code Enforcement will provide you with all information needed.

If the Variance application is approved, a Building Permit is required for any construction, renovations, or alterations. ALL commercial projects will require stamped architect prints. ALL other projects costing \$20,000 and over will require stamped architect prints. Discuss your project fully with the Code Enforcement Officer.

- 1. Write a <u>detailed letter</u> to the **Board of Appeals** explaining your request.
- 2. Fill out attached State Environmental Assessment (SEQR) form.
- 3. Read, sign and date the Acknowledgement Sheet.
- 4. Submit a property survey. Major projects will require full site plan drawings. Discuss with Code Officer.
- 5. If you do not own the property, provide a letter from the owner giving you permission for your project. If you are buying the property, provide copy of purchase offer agreement (we do not need to know cost).
- 6. Application fee: **\$75.00** Make check payable to "Town of Southport".

First meeting	February 20, 2019	Wednesday at 7:00 PM at the Town Ha	all.
(You or your re	presentative must attend all meetings.)	,	

****Some applications need to be reviewed by Chemung County Planning Board****

I/we hereby certify that I/we have read the instructions and received a copy. I/we understand that a provision of laws and ordinances covering this application will be complied with whether specified or not. Instructions specified here do not presume to give authority to violate or cancel provisions of any other law or local law regulating this application and/or construction or performance of construction relating to this application. I/we understand that I/we cannot operate or start the project applied for herein up to such time as the Town of Southport grants approval and all necessary permits are secured.

Applicant	t signature	- Enginee	r for Applicant	_Date _	02-08-2019
Address	360 South Main Street, Elmira, NY 1	4904			
Phone	607-734-4869	_ e-mail address	david@pudgiespizza	.com	

OFFICE USE: Address:

Tax Map No:

Area Variances

- A. The Zoning Board of Appeals, on an appeal from a decision or determination of the Code Enforcement Officer, shall have the power to grant area variances as defined herein.
- B. In making the determination, the Zoning Board of Appeals shall take into consideration the benefit to the applicant, if the area variance is granted, as weighed against the detriment to the health, safety, and general welfare of the neighborhood or community by such grant. In making such determination, the Board shall consider the following:
 - (1) Whether an undesirable change will be produced in the character of the neighborhood or community or a detriment to nearby properties will be created by the granting of the area variance;
 - (2) Whether the benefit sought by the applicant can be achieved by some method, feasible for the applicant to pursue, other than an area variance;
 - (3) Whether the requested area variance is substantial;
 - (4) Whether the proposed area variance will have an adverse affect or impact on the physical or environmental conditions in the neighborhood or district;
 - (5) Whether an alleged difficulty of compliance with the zoning requirement was self-created, which is relevant to the decision but shall not necessarily preclude the granting of the area variance.

ACKNOWLEDGEMENT

The above information explains what the Board of Appeals will be considering on an Area Variance application.

I acknowledge receiving a copy of this explanation sheet and that it is my responsibility to be prepared to explain and discuss with the Board of Appeals how my application for an Area Variance complies with all of the issues listed above.

Applicant Signature Engineer for Applicant

Date

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information					
Name of Action or Project:					
Project Location (describe, and attach a location map):					
Brief Description of Proposed Action:					
Name of Applicant or Sponsor:	Telepl	none:			
	E-Mai	1:			
Address:					
City/PO:		State:	Zip C	ode:	
1. Does the proposed action only involve the legislative adoption of a plan,	local law	, ordinance,	N	10	YES
administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action an may be affected in the municipality and proceed to Part 2. If no, continue t			that		
2. Does the proposed action require a permit, approval or funding from an			N	10	YES
If Yes, list agency(s) name and permit or approval:	-				
3.a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed?		acres acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		acres			
4. Check all land uses that occur on, adjoining and near the proposed actio	n.				
□ Urban □ Rural (non-agriculture) □ Industrial □ Com		□ Residential (suburl	ban)		
	(specify):			
□ Parkland					

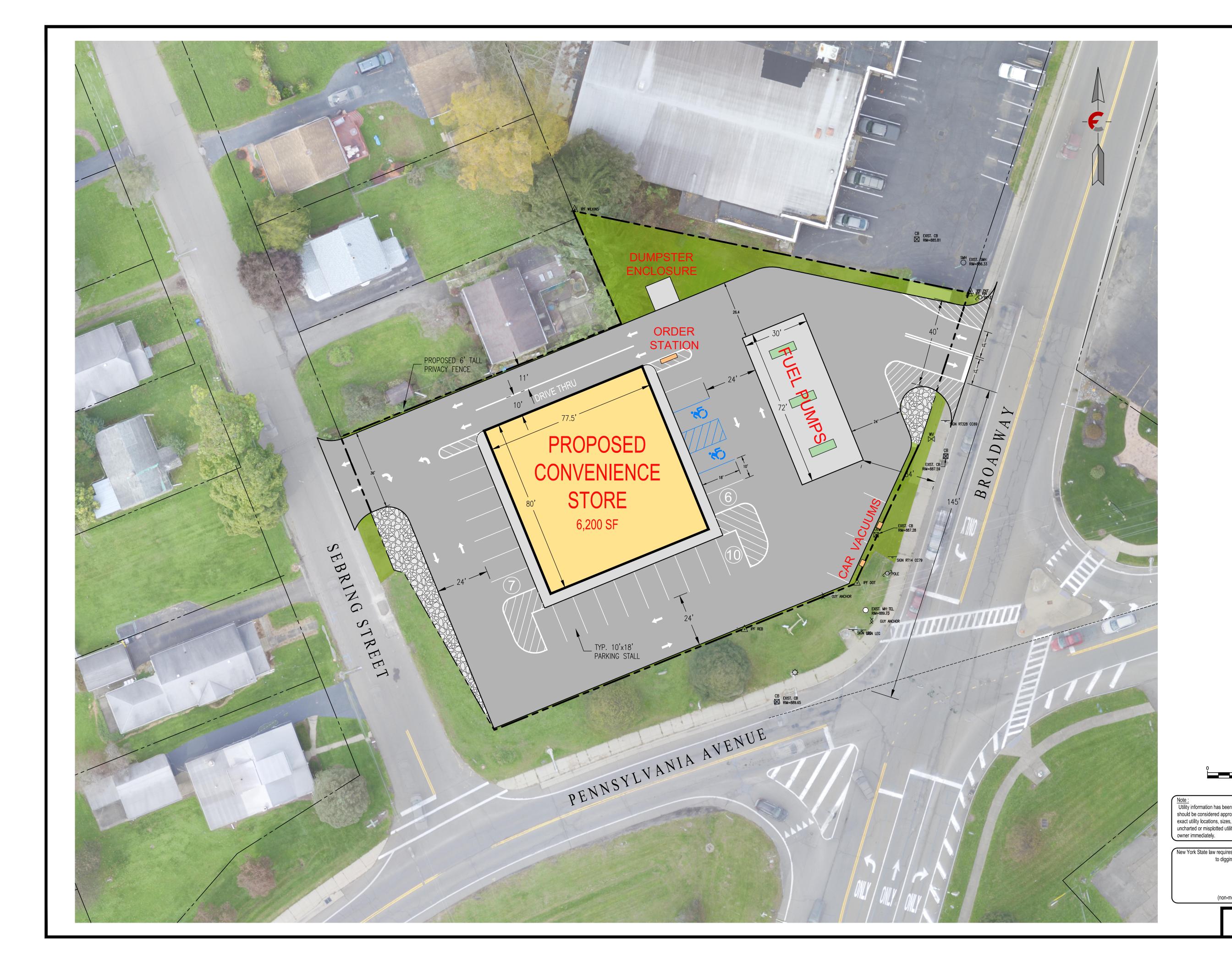
5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?			
b. Consistent with the adopted comprehensive plan?			
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental A If Yes, identify:	rea?	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels? (This Land Use utilizes Pass-By Traffic more than Generates Traffic)		NO	YES
b. Are public transportation service(s) available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed ac	tion?		
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:		NO	YES
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?		NO	YES
b. Is the proposed action located in an archeological sensitive area?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	ın	NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check and a structural structura		apply:	
□ Wetland □ Urban □ Suburban		NO	TTO
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?		NO	YES
16. Is the project site located in the 100 year flood plain?		NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes, a. Will storm water discharges flow to adjacent properties?			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain If Yes, briefly describe:	18)?		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain purpose and size:		
	NO	V EC
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:		
20 Has the site of the proposed action or an adjoining property been the subject of remediation (encound or	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	165
If Yes, describe:		
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE	BEST C	F MY
KNOWLEDGE		
Applicant/sponsor name: Date:		
Signature:		

•



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PRELIMINARY P Copyright © 2019 Fagan Er	ires excavators to contact the one-call notifi gging to prevent damage to buried facilities. IT'S THE LAW! Call three days before you dig! 1-800-962-7962 Dig Safely New York n-members must be contacted separately)	een plotted from available sources and their oproximate only. The contractor is responsible zes, and elevations prior to commencing con utilities are encountered, the contractor is re	20' 40'	PROPOSED DRYWELL PROPOSED CATCH BASIN PROPOSED INLET PROTECTIO	EXISTING CLEANOUT EXISTING SPOT ELEVATION PROPOSED SANITARY MANHO PROPOSED WATER VALVE PROPOSED THRUST BLOCK PROPOSED FIRE HYDRANT A PROPOSED CLEANOUT PROPOSED LIGHTING FIXTUR PROPOSED SPOT ELEVATION	PROPOSED SANITARY SEWER PROPOSED GAS LINE PROPOSED UTILITY LINE	 EXISTING CONTOUR LINE PROPOSED LIMIT OF DISTUR PROPOSED CONTOUR LINE PROPOSED EASEMENT PROPOSED STORM SEWER PROPOSED EDGE OF ROADW PROPOSED CURB LINE 		PROPERTY LINE
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C1	EXISTING CONDITIONS	Design By: Bl Drawn By: R	ENGINEERS REAGANA ENGINEERS A LAND SURVEYORS PC 113 East Chemung Place Elmira N.Y. 14904 Phone (607) 734-2165 Fax (607) 734-2165 Fax (607) 734-2165 Nove, FaganEngineers.com Scale: 1" = 11x17 Prints are 1/2 S Date: 1 January 16, 20	SOUTHPORT CONVENIENCE Store & restaurant Town of southport, chemung county new york	SEAL	It Is A Violation Of The New York Education Law, Article 145 Section 72 For Any Person, Unless He Is Acting Under The Direction Of A Licensed Professional Engineer Or Land Survey To Alter An Item In Any Way. If An Ite Bearing The Seal Of An Engineer Or Land Surveyor Is Altered, The Alterin Engineer Or Land Surveyor Shall Affix The Item His Seal And The Notation "Altered By" Followed By His Signatur And The Date Of Such Alteration, Ar A Specific Description Of The Alteration	01-20-19	Broadway Ent.	as per CCDPW
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	& LAND SURVEYORS PC 113 East Chemung Place Elmira N.Y. 14904 Phone (607) 734-2165 Fax (607) 734-2169
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