



VACANT PROPERTY REGISTRATION APPEAL FORM

Date/Time Stamp

City of Chelsea
500 Broadway
Room 307
Chelsea, MA
02150

Date of Request

All appeals of the VACANT PROPERTY REGISTRATION ordinance must be filed in writing no later than fifteen (15) calendar days of the billing statement.

The appeal request MUST be accompanied by a Fifty Dollar (\$50.00) non-refundable appeal fee.

The appeal shall be limited solely to the issues of whether the building is vacant and how long the building has been vacant, except that, in circumstances of extraordinary hardship or merit, the City Solicitor may waive the fee after appeal process. The owner shall have the burden of proof on appeal. Upon filing of an appeal, payment of the registration fee shall be stayed pending the outcome of the appeal.

PLEASE PRINT ALL INFORMATION CLEARLY

Describe and/or list property address and the reason for your appeal:

Name

Email Address - **Required**

Firm/Company Name

Street

City

State and Zip Code

Telephone Number - **Required**

Fax Number