

# Project Eligibility Form

Please email a PDF of this form to the City of Chelsea's Department of Housing and Community Development at [CommunityPreservation@chelseama.gov](mailto:CommunityPreservation@chelseama.gov) or drop off the form at the Department's office, Room 101, Chelsea City Hall. This form is **REQUIRED** and helps determine whether or not projects are eligible for CPA funding. Please refer to the *Community Preservation Plan* when filling out this form.

**No funding application will be accepted unless this form has been submitted and approved by the Community Preservation Committee.**

## GENERAL INFORMATION

**Project Name:**

**Project Summary** *(Please provide a brief description of the project):*

**Project Location** *(Address and neighborhood):*

**Funding Amount Requested** *(Please indicate the dollar amount your team is requesting. Note that funds are limited and projects of \$200,000 or less will be prioritized):*

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## PROJECT CONTACT

**Contact Person:**

**Telephone:**

**Email:**

**Type of Applicant** *(Check one):*

- Town Committee/Department  Public Charity/Non-Profit  Private Group/Individual

## FUNDING INFORMATION

**Community Preservation Act Program Area** *(Check all that apply):*

- Open Space/Recreation  Historic Preservation  Community Housing

**Project Purpose** *(Check one. Refer to eligibility matrixes on next page):*

- Acquisition  Creation  Preservation  Support  Rehabilitation/Restoration

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**For CPC Use:**  Eligible  Potentially Eligible  Not Eligible  More Information Needed

**Date:**

**Reviewer:**

**Chart 1  
COMMUNITY PRESERVATION FUND ALLOWABLE SPENDING PURPOSES (G.L. c. 44B, § 5)**

	OPEN SPACE	HISTORIC RESOURCES	RECREATIONAL LAND	COMMUNITY HOUSING
<b>DEFINITIONS</b> (G.L. c. 44B, § 2)	Land to protect existing and future well fields, aquifers and recharge areas, watershed land, agricultural land, grasslands, fields, forest land, fresh and salt water marshes and other wetlands, ocean, river, stream, lake and pond frontage, beaches, dunes and other coastal lands, lands to protect scenic vistas, land for wildlife or nature preserve and land for recreational use	Building, structure, vessel, real property, document or artifact listed on the state register of historic places or determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of the city or town	Land for active or passive recreational use including, but not limited to, the use of land for community gardens, trails, and noncommercial youth and adult sports, and the use of land as a park, playground or athletic field  Does not include horse or dog racing or the use of land for a stadium, gymnasium or similar structure.	Housing for low and moderate income individuals and families, including low or moderate income seniors  Moderate income is less than 100%, and low income is less than 80%, of US HUD Area Wide Median Income
<b>ACQUISITION</b> Obtain property interest by gift, purchase, devise, grant, rental, rental purchase, lease or otherwise. Only includes eminent domain taking as provided by G.L. c. 44B	Yes	Yes	Yes	Yes
<b>CREATION</b> To bring into being or cause to exist. <i>Seideman v. City of Newton</i> , 452 Mass. 472 (2008)	Yes	X	Yes	Yes
<b>PRESERVATION</b> Protect personal or real property from injury, harm or destruction	Yes	Yes	Yes	Yes
<b>SUPPORT</b> Provide grants, loans, rental assistance, security deposits, interest-rate write downs or other forms of assistance directly to individuals and families who are eligible for community housing, or to entity that owns, operates or manages such housing, for the purpose of making housing affordable	X	X	X	Yes, includes funding for community's affordable housing trust
<b>REHABILITATION AND RESTORATION</b> Make capital improvements, or extraordinary repairs to make assets functional for intended use, including improvements to comply with federal, state or local building or access codes or federal standards for rehabilitation of historic properties	Yes if acquired or created with CP funds	Yes	Yes	Yes if acquired or created with CP funds

**Chart 2  
COMMUNITY PRESERVATION FUND ALLOWABLE SPENDING PURPOSES (Simplified)**

	Open Space	Historic	Recreation	Housing
<b>Acquire</b>	Yes	Yes	Yes	Yes
<b>Create</b>	Yes	No	Yes	Yes
<b>Preserve</b>	Yes	Yes	Yes	Yes
<b>Support</b>	No	No	No	Yes
<b>Rehabilitate and/or Restore</b>	No (unless acquired or created with CPA \$\$)	Yes	Yes	No (unless acquired or created with CPA \$\$)