



CITY OF CHELSEA, MA
Office of the City Clerk

City Hall, 500 Broadway, Room 209 · Chelsea, MA 02150
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DOG LICENSE APPLICATION

The City of Chelsea, as required by MGL Chapter 140, Sec. 137 and 141, mandates the annual licensing of dogs within the city. The City of Chelsea strictly enforces the licensing of dogs as a health assurance to the public and as a safety and identification measure for your pet. Dog owners may be subject to fines if their pet remains unlicensed. Pursuant to Chapter 4, Section 4-47 (f) of the Code of Ordinances, “No person may use any license for any dog other than for the dog for which it was issued. No person shall keep or control more than three dogs on a single premises.”

As you fill out the application, please note:

- You must be at least 18 years of age.
- You must provide proof of an updated rabies vaccination.
- Provide verification that your dog has been spayed or neutered.
- Failure to provide the required documentation during the application process, will delay or disqualify your application.
- Any person who becomes the owner/keeper of a dog six months old or older during a license period shall cause it to be licensed.

PLEASE PRINT CLEARLY:

Owner’s Name: _____

Owner’s Address: _____ **Telephone:** _____

Dog’s Name: _____ **Age:** _____ (yrs) _____ (mos) **DOB:** _____

Breed: _____ **Color:** _____

Sex: Male/ Female **Neutered or Spayed:** Y / N **Service Dog:** Y / N **Micro Chip #:** _____

Email Address: _____

IF YOU NO LONGER HAVE A DOG(S), PLEASE SELECT REASON OF DISPOSITION:

Deceased: _____ **Moved:** _____ **New Owner:** _____

Return the completed application to the Office of the City Clerk, 500 Broadway Room 209, Chelsea, MA 02150 (in person or by mail), along with the applicable license fee, payable to the City of Chelsea by check or money order:

- \$15 – Spayed/ Neutered Dog
- \$20 – Intact Dog
- \$10 – Late Fee
- \$5 – Lost Tag Fee

You may apply online at <https://epay.cityhallsystems.com>. Only online applications accept VISA/ MASTERCARD/ DISCOVER. A service charge of 2.95% or \$1.00 minimum will be assessed. Payments made in-person must be cash or check, payable to the City of Chelsea.

FOR OFFICE USE ONLY:
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