



**CITY OF CHELSEA, MA**  
**Assessor's Office**

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## **Change of Business Form**

**Name of Business:** \_\_\_\_\_

**Address of Business:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**The business was:**

- ☐ Sold to a New Owner
- ☐ Permanently Closed
- ☐ Moved to a New Location

**Date Sold / Closed / Moved:** \_\_\_\_\_

**If moved,**

**Address of New Location:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Name of New Business:** \_\_\_\_\_

**Name of New Owner:** \_\_\_\_\_

**Comments:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If you sell or close your business after January 1<sup>st</sup>, then you are still liable for the personal property tax for the full fiscal year.**