



How to open a Marijuana Establishment in Chelsea Massachusetts

CITY OF CHELSEA JUNE 2018



Step One FIND A LOCATION

- The City has adopted a zoning ordinance allowing marijuana establishment to open in certain zones by special permit.
- Make sure the type of marijuana establishment you are seeking to open is allowed in the zone you choose.
- City's Zoning Ordinance is Chapter 34 of the Chelsea Code of Ordinances which is found along with the Zoning Map on the City Website – Chelseama.gov

Step Two COMMUNITY OUTREACH

- State law requires you to hold a community meeting
 - Contact the City Solicitor's office at 617-466-4150 to schedule a meeting
 - Chelsea requires all Public Notices of Community Meetings to be in English and Spanish
 - All Community Meetings require a Spanish Interpreter
 - Notices should be published in the Chelsea Record
 - The meeting place must be handicapped accessible.

Step Three Host Agreement

- A host agreement with the City is mandatory under state law.
- Negotiations are with the City Solicitor and City Manager
- After successful negotiations the City will certify that there is a host agreement to the Cannabis Control Commission.

Step 4 Obtain your State License

The license you obtain from the Cannabis Control Commission should mirror the license agreed upon in the Host Agreement and that presented in the Community Meeting.

- The City is giving preference to those businesses certified as Economic Empowerment licensees.

Step 5 Obtain Local Permits and Licenses

- Chelsea has instituted a two part process:
- Special Permit process through the Chelsea Planning Department – first file a building permit application with Inspectional Services. You will be provided a letter of denial and the appropriate zoning permit forms.
- Licensing process through the Chelsea Licensing Commission
- You may concurrently being both processes.

Applications

- It is recommended that all applications include the following:
- Proof of ownership or lease of location
- Copy of application with Cannabis Control Commission
- Security Plan
- Site Plan