

CHELSEA RETIREMENT BOARD

001035

Minutes from the meeting held Thursday, March 18, 2021 at 9:00 AM

In accordance with Governor Baker's order, signed on March 12, 2020, suspending certain provisions of the Open Meeting Law G.L. c. 30A, §20, this meeting was held via conference call using Webex. As indicated on the agenda, instructions on how to join the meeting were available by emailing the Executive Director @ bobrien@chelseama.gov before or during the meeting.

Participating Remotely Were: Board Chairman, Mr. Joseph M. Siewko, Mr. Edward Dunn, Ms. Carolyn Russo, Ms. Cheryl Watson Fisher and Mr. Richard Carroccino

Also Participating Remotely: Mrs. Barbara A. O'Brien, Executive Director, Mrs. Cindy Donarumo, Assistant Director and Mr. Brian P. Monahan, Esq., Board Counsel

At 9:01 AM Chairman Siewko opened the meeting, stated that the meeting was being recorded and then all present stated their names and titles.

Michael McLaughlin – M.G.L. c. 32, s. 15(4) Status Conference

Chairman Siewko stated that the Board would be going into Executive Session to discuss a Joint Pre-Hearing Memorandum (JPHM) submitted by both Attorney Boumil and Attorney Sacco.

At 9:02 AM Mr. Carroccino made a motion seconded by Ms. Watson Fisher to enter Executive Session. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 9:02 AM, after the Board voted to enter Executive Session, the Executive Director left the meeting and the Assistant Director locked the meeting and took over the responsibility of taking the minutes and hosting the meeting.

At 9:24 AM the Board returned to Regular Session and the meeting was unlocked allowing others to join. The Board took a recess to allow time for the Executive Director to return to the meeting and for Attorney Rauseo-Recupero, who expressed an interest in attending the meeting, Attorney Sacco and Attorney Boumil to log on.

At 9:26 AM the Executive Director returned to the meeting and took back the responsibility of taking the minutes and hosting the meeting.

At 9:28 AM both Attorney Sacco and Attorney Rauseo-Ricupero logged onto the meeting.

At 9:34 AM Attorney Boumil logged onto the meeting.

At 9:34 AM the recess ended and per Chairman Siewko's request, all in attendance stated their name and title, including Attorney Sacco, who stated he was representing the Executive Director, Attorney Boumil, who stated he was representing Michael McLaughlin and Attorney Rauseo-Ricupero who was representing the Chelsea Housing Authority. Chairman Siewko announced that the meeting was being recorded.

Chairman Siewko stated that the Board received the Joint Pre-Hearing Memorandum (JPHM) relating to the Michael McLaughlin matter that was submitted by both Attorney Sacco and Attorney Boumil and stated that the Board would be entering Executive Session to discuss the JPHM.

At 9:34 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to enter Executive Session to discuss the JPHM. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

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At 9:34 AM, after the Board voted to enter Executive Session, Attorney Rauseo-Ricupero left the meeting and the Executive Director "locked" the meeting.

At 9:43 AM the Board returned to Regular Session.

At 9:44 AM the Executive Director called Attorney Rauseo-Ricupero to inform him that the Board has returned to Regular Session and Attorney Rauseo-Ricupero re-joined the meeting.

Chairman Siewko stated that Attorney Boumil and Attorney Sacco have been instructed to provide the Executive Director with their availability in May and June of 2021 for a hearing in the Michael McLaughlin matter. Chairman Siewko further explained that the attorneys will provide their availability to the Executive Director no later than one week prior to the Board's next scheduled meeting, April 15, 2021. Subsequent to the receipt of the attorneys' availability, the Executive Director will provide the dates to the Board members and at the April 15, 2021 meeting the Board will decide on a date for the hearing which will be held in the Chambers located in Chelsea City Hall. Chairman Siewko confirmed that nobody had anything further to discuss.

At 9:46 AM Attorney Boumil, Attorney Sacco and Attorney Rauseo-Ricupero left the meeting.

Mark Lee's request for an Accidental Disability Retirement

Chairman Siewko stated that it appears that Mark Lee has now provided the additional information that the Board had requested at the February 22, 2021 meeting relating to his Application for an Accidental Disability Retirement. Chairman Siewko further stated that the issue now is that the Treating Physician responded to the Executive Director that he was not going to provide the additional information/clarifications that the Board requested at the February 22, 2021 Board meeting. Mark Lee, subsequent to the Executive Director advising him of the Treating Physician's response, spoke with the doctor's office who then agreed, on March 17, 2021, to provide the requested information. Chairman Siewko stated that the Board has not yet received the additional information from the Treating Physician. There was discussion relating to Chief Albanese's response to the Board's inquiry from the February 22, 2021 meeting. The Board members were in agreement that all additional information/clarification as requested by the Board has been received with the exception of the information from the Treating Physician.

At 9:53 AM Ms. Watson Fisher made a motion seconded by Mr. Dunn to table the matter pending receipt of the response from Mark Lee's Treating Physician. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 9:55 AM Mr. Carroccino made a motion seconded by Mr. Dunn to approve the Regular Session Minutes from the Special Meeting held on February 22, 2021 as written. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 10:00 AM Mr. Carroccino made a motion seconded by Mr. Dunn to approve the Regular Session Minutes from the February 22, 2021 Retirement Board meeting as amended. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 10:01 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to approve the Executive Session Minutes from the February 22, 2021 Retirement Board meeting as amended. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 10:02 AM Mr. Dunn made a motion seconded by Ms. Watson Fisher to approve the refund of retirement deductions withheld on Vacation Buyback payments to James P. Perisie as follows: Gross amount of refund in the amount of \$740.27 less Federal Tax withheld resulting in net payment to James Perisie in the amount of \$592.22. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 10:03 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to approve the refund of retirement deductions erroneously withheld on snow overtime to Shamus Murphy. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

The following members have submitted an application for voluntary superannuation retirement benefits pursuant to M.G.L. c. 32 §5:

Name/Title/Group	DOR	Age	Years of Service	Estimated 3 Yr. Average
Patricia Powder/Security Monitor/1	03/01/2021	68	12.3333	\$22,888.81
James Perisie/Firefighter/4	3/5/2021	59	31.7500	\$81,148.31

At 10:04 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to approve the above retirements. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

The following member has requested a refund of their accumulated deductions:

Name/Title/Group	Accumulated Deductions	Age	Service Credit	Taxes Withheld
Michelle Filipiak/Paraprofessional/1	\$12,398.67	35	4.5833	No/Rollover

At 10:05 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to approve the above refund. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

Attorney's Report:

- Susan Sullivan – Board Counsel reported that he has not yet received a decision from Division of Administrative Law Appeals (DALA) and stated he will advise the Board when he does receive the decision.
- Michael McLaughlin- Board Counsel stated that on March 15, 2021 he issued the Status Report that was due to DALA by March 17, 2021. Board Counsel explained that this report provided DALA with an update as to the status of the M.G.L. c.32, s. 15(4) hearing, advised DALA that the matter relating to Falsifying a Record was going to be discussed at the March 18, 2021 Board meeting and also advised that the other two M.G.L. c.32, s. 15(4) matters would be discussed at a future Board meeting.

Executive Director's Report:

- Administrator Roundtable Webinar – March 11, 2021
- Updates to Chelsea Retirement System Website – the Executive Director stated that the Board's Supplementary Regulations, Local Options and Reports have been added to the Board's website.

The March 2021 Accounts Payable Warrant, totaling \$48,916.20 and consisting of the following vouchers, was emailed to the Board on March 17, 2021 for their review:

Barnstable County Retirement Board	\$ 13,785.15
Cambridge Retirement Board	\$ 10,169.32
City of Chelsea-Reimb.for Postage (Jan & Feb)	\$ 639.60
Brian P. Monahan, Esq	\$ 4,500.00
Shamus Murphy Refund of OT Deds.	\$ 47.32
City of Chelsea-Federal Taxes – Shamus Murphy	\$ 11.83
Northampton Retirement Board	\$ 5,573.87
James Perisie Refund of vac. buyback ret. Deds.	\$ 592.22
City of Chelsea-Federal Taxes-James Perisie	\$ 148.05
Ricoh USA Inc.	\$ 135.25
The Law Offices of Michael Sacco, P.C.	\$ 150.00
Joseph M. Siewko-Reimb. for ink	\$ 87.10
Stoneham Retirement Board	\$ 588.66
Barbara O'Brien-Reimbursement for ink and postage	\$ 89.16
VINFEN 403B TDA Plan F/B/O Michelle Filipak Rollover	\$ 12,398.67

The March 2021 "A" Accounts Payable Warrant, totaling \$0 was emailed to the Board on March 17, 2021 for their review:

Michael Thompson -Void refund check dated February 22, 2021	\$	- 569.41
Michael Thomspson - Reissue refund check on March 9, 2021	\$	569.41

The following payroll and vendor warrants were emailed to the Board for their review on March 15, 2021:

Date	Retiree Payroll Warrant	Vendor Warrant
February 26, 2021	\$1,173,631.94	\$152,283.68

Date	Staff Payroll Warrant	Staff Vendor Warrant
February 24, 2021	\$3,190.98	\$977.94
March 3, 2021	\$3,190.98	\$977.94
March 10, 2021	\$3,190.98	\$974.99
March 17, 2021	\$5,190.98(includes Board Stipends)	\$1,320.74

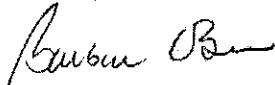
At 10:10 AM Mr. Dunn made a motion seconded by Mr. Carroccino to approve the above warrants. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

Distribution of:

- 2020 Year to Date Budget to Actual Report
- December 2020 PRIT Balance Sheet
- December 2020 Cash Pages, Bank Statement, Bank Reconciliation
- PERAC Memo #11-Benefit Calculation Submissions via PROSPER
- PERAC Memo #12-Tobacco Company List
- Michael McLaughlin - DALA Status Report dated March 15, 2021

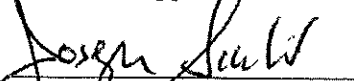
At 10:18 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to adjourn. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

Respectfully submitted,

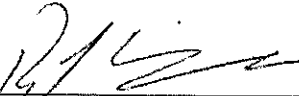


Barbara O'Brien
Executive Director

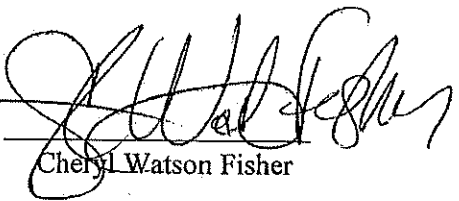
Members' Approval:



Joseph M. Siewko, Chairman



Richard Carroccino



Cheryl Watson Fisher



Edward M. Dunn, Ex Officio



Carolyn M. Russo