

002004

CHELSEA RETIREMENT BOARD MEETING
500 Broadway, Chelsea MA, 3rd Floor Conference Room of the Chelsea City Council
Minutes from meeting held on Thursday, July 15, 2021 at 9:00AM

Present Were: Board Chairman, Mr. Joseph M. Siewko, Mr. Edward Dunn, Ms. Carolyn Russo, Ms. Cheryl Watson Fisher and Mr. Richard Carroccino

Also Present: Mrs. Barbara A. O'Brien, Executive Director, Mrs. Cindy Donarumo, Assistant Director, and Mr. Brian P. Monahan, Esq., Board Counsel

Chairman Siewko opened the meeting at 9:08 AM.

At 9:14 AM Ms. Russo made a motion seconded by Mr. Carroccino to approve the Regular Session Minutes from the Special Meeting held on June 16, 2021. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 9:15 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to approve as amended the Executive Session Minutes from the Special Meeting held on June 16, 2021. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 9:16 AM Ms. Russo made a motion seconded by Mr. Carroccino to approve as amended the Regular Session Minutes from the June 17, 2021 Retirement Board meeting. The motion passed 3-0 and the votes were as follows: Chairman Siewko:Yea Ms. Russo:Yea Mr. Carroccino: Yea; Mr. Dunn and Ms. Watson Fisher abstained.

At 9:17 AM Ms. Russo made a motion seconded by Mr. Carroccino to approve as amended the Executive Session Minutes from the June 17, 2021 Retirement Board meeting. The motion passed 3-0 and the votes were as follows: Chairman Siewko:Yea Ms. Russo:Yea Mr. Carroccino: Yea; Mr. Dunn and Ms. Watson Fisher abstained.

Miguel Sanchez – Military Service Buyback pursuant to M.G.L. c.32, §4(1)(h)

There was discussion relating to the Executive Director having requested and received approval from PERAC Actuary, John Boorack, to use the payroll record provide by the Suffolk County Sheriff Department's Payroll Supervisor to calculate Miguel Sanchez' starting salary from July 1992 in order to determine the amount that it would cost Miguel Sanchez to buyback his military service.

At 9:21 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to approve Miguel Sanchez's request to buyback 3 years and 8 months of military service. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

The following members have submitted an application for voluntary superannuation retirement benefits pursuant to M.G.L. c. 32 §5:

Name/Title/Group	DOR	Age	Years of Service	Estimated 3 Yr. Average
Irene Rather/Asst. Cook-Baker/1	06/28/2021	60	24.0000	\$24,010.87
Michael Nee/Police Sergeant/4	08/09/2021	64	35.3333	\$109,319.81
Michael Keefe/Custodian/1	09/08/2021	57	26.4167	\$47,997.35

Mr. Dunn disclosed that Michael Keefe is his first cousin and stated that he does not feel that there is any conflict of interest on this standard request for a Superannuation Retirement. Mr. Dunn further stated that he can pursue this matter with impartiality.

At 9:22 AM Ms. Watson Fisher made a motion seconded by Ms. Russo to approve the above retirements. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

The following Retirement Systems have requested the transfer of funds for the following members:

Name/Title/Group	Board Requesting Transfer	Accumulated Deductions	Total Service Credit / 3(8)c Liability	10/12 Month Basis
Sulma Mujo-Padilla / Paraprofessional/1	Boston Retirement System	\$23,971.93	9.7500	12
Rebecca Trigg/ Paraprofessional/1	MTRS	\$10,277.99	3.1667	12
Jennifer Rosa/ Paraprofessional/1	Essex Regional Ret.	\$24,007.68	8.4167	12

At 9:23 AM Mr. Dunn made a motion seconded by Ms. Watson Fisher to approve the above transfers. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

The following members have requested a refund of their accumulated deductions:

Name/Title/Group	Accumulated Deductions	Age	Service Credit	Taxes Withheld
Nathalie Pardo/Recreation & Arts Mgr./1	\$17,088.69	25	2.6667	Yes
Mounika Sadhu/Systems Analyst/1	\$2,054.03	28	.2500	Yes
Ralph Pagan/Firefighter/4	\$3,450.97	39	.5000	Yes
Flavia Wilson/Paraprofessional/1	\$2,756.05	29	1.000	Yes

At 9:25 AM Ms. Watson Fisher made a motion seconded by Mr. Dunn to approve the above refunds. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

Attorney's Report:

Board Counsel referenced a conversation he had with Judith Corrigan, PERAC Attorney, regarding the Michael McLaughlin matter and suggested the Board enter Executive Session due to Attorney Client Privilege to discuss this matter.

At 9:25 AM Ms. Russo made a motion seconded by Mr. Dunn to enter Executive Session pursuant to Purpose 1 and Purpose 7 of the Open Meeting law due to Attorney Client Privilege to discuss the Michael McLaughlin matter. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

At 9:31 AM the Board returned to Regular Session.

Executive Director's Report:

- Susan Sullivan/Kerry Sullivan update-The Executive Director reported that the certified mail signature card came back with a signature of "Mass Mentor"; Board Counsel advised the Board should take further action to establish contact with Kerry Sullivan if they do not hear from her or a conservator on her behalf after waiting another month.
- Retirement Office- In response to the Executive Director's inquiry, the Board advised the Executive Director to request that the IT Department remove the hard drives from the old PC's and stated that the hard drives should be labeled and kept in the Retirement Office. The Board further advised that once the hard drives are removed the IT Department can dispose of the PC's and the Board will pay for any cost associated with these steps.

Upon Mr. Carroccino's request, there was discussion regarding M.G.L. c. 41, s. 100 A, B and D. Ms. Watson Fisher who is also the City Solicitor answered several questions relating to this law.

Ms. Watson Fisher advised the Executive Director that she will provide her with copies of the collective bargaining agreements for both police unions that were recently approved and ratified.

The following vouchers were approved for payment:

AMTRUST NORTH AMERICA	\$ 327.00
City of Chelsea - Reimb. Postage Meter	\$ 207.57
GovConnection, Inc.-Computers for Ret. Office	\$ 2,170.00
Brian P. Monahan, Esq	\$ 4,500.00
Brian P. Monahan, Esq. reimb. for copies	\$ 38.88
The Law Offices of Michael Sacco, P.C.	\$ 1,700.00
Ricoh, USA, Inc.	\$ 135.25
Doris O. Wong Assoc.	\$ 760.00
Boston Retirement Board- Sulma Mujo-Padilla	\$ 23,971.93
Essex Regional Retirement Board-Jennifer Rosa	\$ 24,007.68
Mass. Teacher's Retirement System-Rebecca Trigg	\$ 10,277.99
Ralph Pagan (refund)	\$ 2,760.78
City of Chelsea Fed. Taxes-Ralph Pagan	\$ 690.19
Natalie Pardo (refund)	\$ 13,670.95
City of Chelsea Fed. Taxes-Natalie Pardo	\$ 3,417.74
Mounika Sadhu (refund)	\$ 1,643.22
City of Chelsea Fed. Taxes-Mounika Sadhu	\$ 410.81
Flavia Wilson (refund)	\$ 2,204.84
City of Chelsea Fed. Taxes-Flavia Wilson	\$ 551.21

The Retiree payroll and Staff payroll warrants were approved.

Distribution of:

- PERAC Memo 17, 2021 Follow Up: Certain Coronavirus Emergency Measures Extended
- PERAC Memo 18, 2021 Updated Member and Beneficiary Application for Distribution of Accumulated Total Deductions Forms
- PERAC Memo 19, 2021 Mandatory Retirement Board Member Training-3rd Quarter 2021
- PERAC Memo 20, 2021 Tobacco Company List

At 9:54 AM Ms. Watson Fisher made a motion seconded by Mr. Carroccino to adjourn. The votes were as follows: Chairman Siewko:Yea Mr. Dunn:Yea Ms. Russo:Yea Ms. Watson Fisher:Yea Mr. Carroccino: Yea

Respectfully submitted,

Barbara O'Brien
Executive Director

Members' Approval:

Joseph M. Siewko, Chairman
Richard Carroccino
Cheryl Watson Fisher
Edward M. Dunn, Ex Officio
Carolyn M. Russo