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# City of Chelsea

**CHELSEA RETIREMENT SYSTEM**  
CITY HALL, 500 BROADWAY, ROOM 214  
CHELSEA, MASSACHUSETTS 02150

JOSEPH M. SIEWKO  
CHAIRMAN

October 9, 2020

RICHARD J. CARROCCINO

CAROLYN M. RUSSO

CHERYL WATSON FISHER

EDWARD DUNN

The regular monthly meeting of the CHELSEA RETIREMENT BOARD will be held on  
**October 15, 2020 at 9:00 AM**

**This meeting will be held via Webex. Please email the Executive Director  
@bobrien@chelseama.gov before or during the meeting to join**

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**Agenda:**

Approval of the Executive Session Minutes from the August, 2020 Retirement Board meeting-tabled from the September 23, 2020 Retirement Board meeting

Approval of the Regular and Executive Session Minutes from the September 23, 2020 Retirement Board meeting

Jose M. Otero – Military Service Buyback pursuant to M.G.L. c.32, §4(1)(h)

Thomas W. Riley, Jr. – Reserve Buyback request

Proposed Supplemental Regulation relating to pro-rating creditable service – Response from PERAC dated September 28, 2020

Retirement Board member election update

Review posting and discuss process regarding selection of the Retirement Board's 5<sup>th</sup> member – Current term ends on January 29, 2021

Update on the operational plan of the Retirement office relative to Covid-19

The following members have submitted an application for voluntary superannuation retirement benefits pursuant to M.G.L. c. 32 §5:

Name/Title	DOR	Age	Years of Service	Estimated 3 Yr. Average
Alfonso Velez/Custodian	12/24/2020	70	18.5833	\$46,571.91
Maria Ardagna/ Principal Account Clerk	01/04/2021	69	10.3333	\$51,188.76
Blanca Gomez /Paraprofessional	12/31/2020	57	18.6667	\$45,995.19
Maureen Levenson/ Paraprofessional	10/02/2020	72	28.0833	\$27,094.60

The following members have requested a refund of their accumulated deductions:

Name/Title	Accumulated Deductions	Age	Service Credit	Taxes Withheld
Alicia Castillo/ Asst. to Cook, Baker	\$4,206.34	50	2.7500	Yes
Vianela DeLaCruz/ Principal Clerk	\$13,243.12	42	2.9167	Yes
Vanessa Rodriguez/ Property Manager	\$19,457.10	34	2.6667	Yes

Attorney's Report:

Executive Director's Report:

Approval of October 2020 Cash Disbursements Warrant

Approval of Retiree payroll and Staff payroll

Distribution of:

- PERAC Memo #29, 2020-Mandatory Retirement Board Member Training – 4<sup>th</sup> Quarter 2020
- PERAC Memo #30, 2020-Compliance with the 2019 91A Process
- PERAC Memo #31, 2020-Appropriation Data Due Oct. 31, 2020
- PERAC's 2019 Annual Statement was received by the Retirement Office-Additional copies are available upon request
- PERAC Oct. 8, 2020 Email – Supplemental Dependent Allowances
- July 2020 PRIT Balance Sheet
- July 2020 Cash Pages, Bank Statement, Bank Reconciliation

Other matters that may come before the Board

The Chelsea Retirement Board may go into Executive Session in order to discuss litigation, collective bargaining agreements, medical, or personnel matters.

Respectfully submitted,



Barbara O'Brien  
Executive Director

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CITY OF CHESAIRE OFFICE  
CHESAIRE, MA