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# City of Chelsea

CHELSEA RETIREMENT SYSTEM  
CITY HALL, 500 BROADWAY, ROOM 214  
CHELSEA, MASSACHUSETTS 02150

2017 OCT 16 A 9:11

JOSEPH M. SIEWKO  
CHAIRMAN

ALICE M. PRINCIPE

CAROLYN M. RUSSO

EDWARD M. DUNN

RICHARD A. INCERTO

The regular monthly meeting of the CHELSEA RETIREMENT BOARD will be held on **October 19, 2017 at 9:00 a.m. in the 3<sup>rd</sup> floor Conference Room of the Chelsea City Council.**

### Agenda:

Edward Marchese – Discuss/Vote re: request for Accidental Disability Retirement - clarifications from Medical Panel Physicians have been received

John-Michael Bunk- Discuss/Vote re: request for Accidental Disability Retirement - Medical Panel Certificate has been received

Emma Newberry – Discuss/Vote re: request for Accidental Death Benefit - Medical Panel Certificate and Clarification have been received

Approval of the Regular Session minutes from the September 20, 2017, September 21, 2017 and September 29, 2017 Retirement Board meetings and the Executive Session minutes from the September 21, 2017 Retirement Board meeting

Scheduling of the M.G.L. c.32, §15(4) hearing re: Michael McLaughlin

Discuss and vote regarding terms of Legal Services contract

Discuss remainder of Legal Services Request for Proposals (RFP) process

5<sup>th</sup> Board member position – Review posting and discuss process regarding selection of the 5<sup>th</sup> member

Funding Schedules – Additional schedule as requested by the Board has been received from PERAC

The following member has submitted an application for voluntary superannuation retirement benefits pursuant to M.G.L. c 32 §5:

NAME/TITLE	DOR	AGE	YEARS OF SERVICE	ESTIMATED 3-YR AVG
Carol-Lee Botchie/ Paraprofessional	October 2, 2017	74	25.0833	\$26,812.04

The following member has requested a refund of their accumulated deductions:

Name/Title	Accumulated Deductions	Age	Service Credit	Taxes Withheld
Karen Buckley/CHA Administrative Aide	\$6,613.66	53	2.00 years	Yes
Amanda Vieira/ Paraprofessional	\$1,922.87	28	6 months	Yes

Attorney's Report

Executive Director's Report:

- Update on Assistant Director Interviews
- Nomination papers for Board member position are due by 4:00 PM on October 30, 2017.
- Retiree/Survivor Affidavit update
- Doris Wong Associates' request to provide a copy of the transcription of PERAC's September 13, 2017 meeting to Kim Boisvert at PERAC

Approval of vouchers for payments.

Distribution of:

- PRIT Balance Sheet and Trial Balance

Retiree and Staff payroll must be approved.

Other matters that may come before the Board.

The Chelsea Retirement Board may go into Executive Session in order to discuss litigation, collective bargaining agreements, medical, or personnel matters.

Respectfully submitted,



Barbara O'Brien  
Executive Director

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