

Chelsea Public Library  
Board of Trustees  
January 24, 2023  
Minutes of Meeting – APPROVED 2/28/23

1. Call to Order: The meeting was called to order at 6:00 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Ana Venegas-Rivera, Grace Lee, Alexandria Christmas, Lisa Makrinikolas and Kristina Byrnes. Vice Chairperson Monica Elias was absent (excused). Library Director Sarah G. Jackson was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Kristina Byrnes and seconded by Alexandria Christmas, the minutes of the December 20, 2022 meeting were accepted as submitted.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
  - a) Invoices are all paid and up to date.
  - b) Building Update: Nothing new to report.
  - c) Budget: Submitted and under review by the city (possibly by March).
  - d) Children's Dept: Children's Librarian submitted an alternate request for funding and offered statistics from 2022 programs.
  - Voting took place to approve the requested funding for Spring of 2023 based on the Trustee Letter submitted on January 24, 2023 by the Children's Librarian. Kristina Byrnes voted to approve the funding, Alex Christmas seconded and all were in favor.
  - e) Adult and Teen Programming:
    - i. D&D Club
    - ii. Comics workshop
    - iii. MakerSpace and Coloring Fridays
    - iv. Soap making class booked for April
    - v. Book Club is last Thursday of the month
    - vi. Cooking class (& Cookbook update)
  - f) Policies: Under review with new website; updating old ones, adding new ones.
  - g) Misc: Bartholomew report with yearly interest provided.
  - h) Staff gathering: will review and add to agenda in March or April.
6. New Business:

Nothing new to report.
7. Ongoing Business:
  - i. Library Strategic Planning: On hold for new City Manager.

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- ii. Banned Books: discussion to be prioritized in the next meeting.
  - iii. Friends of the Library: Nothing new to report.
8. Date of Next Meeting: The next board meeting has been tentatively scheduled for:  
Tuesday, February 28th, 2023 at 6:00 P.M.
9. Adjournment: On a motion made by Alexandria Christmas and seconded by Ana Venegas-Rivera, the meeting adjourned at 6:43 P.M.

Respectfully submitted,  
Grace Lee

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