

Chelsea Public Library
Board of Trustees
April 24, 2023
Minutes of Meeting – APPROVED 5/24/23

1. Call to Order: The meeting was called to order at 6:00 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Grace Lee, Alexandria Christmas, Ana Venegas-Rivera and Kristina Byrnes. Lisa Makrinikolas was absent (excused). Library Director Sarah G. Jackson was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Kristina Byrnes and seconded by Alexandria Christmas, the minutes from February 28, 2023 has been approved which includes an amendment to move the line item for Soap Making class from Children's Department update to Miscellaneous under the Report of the Library Director.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
 - a) Invoices are all paid and up to date (no trustee funds were spent in Feb/Mar) + Bartholomew Report included (for Feb/Mar).
 - b) Building Update: No updates: staff are looking to plant flowers/possibly do a mural outside of the Children's dept. entrance for summer.
 - c) Budget: Nothing new - no date on budget presentation.
 - d) Children's Dept update:
 - i. Some new furnishings in the area
 - ii. Baby Sign Language class (Trustee funded) was in April. She will have figures at the May mtg.
 - iii. Katherine Palencia has submitted a funding request for the fall (finishing up calendar year 2023).
 - e) Adult and Teen Programming: Nothing new to update - updated regularly on social media and city website - new Teen Intern is working and has a May & June calendar almost ready.
 - f) Policies: Ongoing
 - i. May add programming and display policy to the Collection Development policy - will update at May meeting.
 - g) Misc:
 - i. Could we deep dive into Banned Books/Censorship in the May meeting?
 - ii. Missing Trustee agendas and minutes being updated on city website
 - iii. 2nd half of the Library State Aid award will be arriving shortly.
 - iv. Soap making class on April 26th

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6. New Business:
Library Director Sarah G. Jackson announced her departure from Chelsea Public Library.
7. Ongoing Business: Banned Books: Discussion to be prioritized in May (Director emailed materials to trustees)
8. Unfinished Business: Board members to complete the mandatory Confidentiality Policy training online
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for: Wednesday, May 24th, 2023 at 6:00 P.M.
10. Adjournment: On a motion made by Alexandria Christmas and seconded by Monica Elias, the meeting adjourned at 6:36 P.M.

Respectfully submitted,
Grace Lee

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