

Chelsea Public Library
Board of Trustees
January 18, 2022
Minutes of Meeting – APPROVED 2/22/22

1. Call to Order: The meeting was called to order at 6:03 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Clerk Maura Garrity, Alexandria Christmas, Krissy Byrnes, and Lisa Makrinikolas. Director Sarah G. Jackson was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Krissy Byrnes and seconded by Beth Novak, the minutes of the November 16, 2021 meeting were accepted as submitted.
4. Communications:
 - A. Beth Novak received email regarding Massachusetts Board of Library Commissioners re: ARPA monies.
 - B. Chelsea Treasurer Patrice Montefusco will attend the Trustee meeting in February 2022.
5. Report of Library Director: The Director reported on the following:
 - A. Invoices: All invoices are paid and up to date. No Trustee monies have been spent.
 - B. Building Update: The library's wifi was updated to a faster speed. Foot traffic is low. Experiencing a ripple effect of homelessness in the City. BEST and Chelsea Police have been stopping in at the Library periodically. There is an increase in foot traffic to use printing services and computers.
 - C. Budget: Just submitted budget. The Library was level funded. Only increase was a part-time position.
 - D. The Children's Department update:
 - Chelsea Reads – some stats of the month-long event.
 - 143 book bags issued
 - Week 1 - 2.1k views
 - Week 2 – 974 views
 - Week 3 – 1.5k views
 - Week 4 & Week 5 not online
 - Harvard Museum Partnership – 557 views

2022 FEB 23 P 2:51

CHILDREN'S OFFICE
CHELSEA, MA

- E. The Adult Department update:
- Book club will be conducted via Zoom next month. Title choice will be sent soon.
 - Hotspot lending is doing well. Only lost 4 of the 50. Have revamped cataloging and will return 25 to service. Will be sent accessories to hotspots by BPL.
- F. Policies: Looking to revise meeting room usage policy and reservation system. Other polices can be found online: <https://www.chelseama.gov/public-library/policies>
- G. Misc.:
- Part-time person has been added to supplement technology staff position which is currently vacant.
 - Awarded by ARPA monies in the amount of \$50,000 for the teen space.
6. New Business:
- A. A motion was made by Beth Novak and seconded by Alexandria Christmas for funding in the amount of \$250 to purchase a Chelsea Clock in remembrance of Edward Mulkhern and George Ostler. The trustees have agreed to vote at the next scheduled meeting to release the funds. This motion carried.
7. Unfinished Business: None.
8. Ongoing Business
- A. Strategic Planning continues.
- B. Continue to evaluate how to support Friends of the Library.
- C. Adult events to be announced. The dates have not yet been set.
- a. Saturday movies.
 - b. adult coloring.
 - c. adult game night.
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for: Tuesday, February 22, 2022 at 6:00 P.M.
10. Adjournment: On a motion made by Krissy Byrnes and seconded by Beth Novak, the meeting adjourned at 6:49 P.M.

Respectfully submitted,
Maura Garrity, Clerk

2022 FEB 23 P 2:57
CITY OF CHELSEA
OFFICE OF THE CLERK
CHELSEA, MA