

Chelsea Public Library
Board of Trustees
February 22, 2022
Minutes of Meeting – APPROVED 3/22/22

1. Call to Order: The meeting was called to order at 6:03 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Clerk Maura Garrity, Alexandria Christmas, Krissy Byrnes, and Lisa Makrinikolas. Patrice Montefusco and Director Sarah G. Jackson was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Krissy Byrnes and seconded by Beth Novak, the minutes of the January 18, 2022 meeting were accepted as submitted.
4. Communications:
 - A. Patrice Montefusco, Chelsea Treasurer, met with the Board to discuss Library Trust Funds sitting in the Bartholomew account.
 - B. Maura Garrity reported that she is resigning as of March 2022 from the Library Board.
5. Report of Library Director: The Director reported on the following:
 - A. Invoices: All invoices are paid and up to date. No Trustee monies have been spent.
 - B. Building Update: None.
 - C. Budget: None.
 - D. The Children's Department update:

The children's department provides supplemental material for education to local schools. The department will highlight the partnerships with local preschools and elementary schools.

On February 10th, the school named the Early Learning Center, located at 99 Hawthorne Street, allowed the children's department to book their gym to offer an indoor performance that was credited from the Cultural Council in the year of 2020.

On February 16th, the department was highlighted and interviewed at the Hooks Elementary School, located on 300 Crescent Avenue, in a newsletter video podcast that was led by their parent liaison. Also at the Hooks Elementary School, classroom visits have been planned for Read Across America Day in March.

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Currently, the children's department has been hosting weekly online Storytimes and providing craft kits. The details are as follows:

One of the craft kits that inspired kids' imagination was a Valentine kit from The Massachusetts Department of Children and Families, Boston Regional Foster Care Recruiters.

The online story times are recorded live on Tuesdays at 10:30 AM.

Lastly, the Massachusetts Department of Public Health has donated 300 copies of books about a child understanding it's healthy to seek mental health treatment. Free copies of the books are available to the public at the circulation desk.

- E. The Adult and Teen Department update: No significant update.
 - E. Policies: Looking to revise meeting room usage policy and reservation system. Other polices can be found online: <https://www.chelseama.gov/public-library/policies>
 - F. Misc.: Applying for CPA monies for the archives. Part 2 of the application is due in April. Submitted Part 1 last year.
6. New Business: None.
7. Unfinished Business:
- A. A vote was taken for the funding of \$250.00 to purchase a Chelsea Clock in remembrance of Edward Mulhern and George Ostler. The trustees voted to release the funds and purchase the Chelsea Clock.
8. Ongoing Business
- A. Strategic Planning continues.
 - B. Continue to evaluate how to support Friends of the Library.
 - C. Adult events to be announced. The dates have not yet been set.
 - a. Saturday movies.
 - b. adult coloring.
 - c. adult game night.
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for: Tuesday, March 22, 2022 at 6:00 P.M. via Zoom.
10. Adjournment: On a motion made by Krissy Byrnes and seconded by Beth Novak, the meeting adjourned at 6:28 P.M.

Respectfully submitted,
Maura Garrity, Clerk

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