

2022 MAY 05 P. 2:05

Chelsea Public Library  
Board of Trustees  
April 26, 2022

Minutes of Meeting – APPROVED 5/24/22

1. Call to Order: The meeting was called to order at 6:05 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Alexandria Christmas, and Lisa Makrinikolas. Krissy Byrnes was excused. Nathalie Palencia Del Cid, Reference Librarian and Director Sarah G. Jackson were also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Krissy Byrnes and seconded by Beth Novak, the minutes of the March 22, 2022 meeting were accepted as submitted.
4. Communications: None
5. Report of Library Director: The Director reported on the following:
  - a. Invoices: All paid and up to date. No Trustee money spent.
  - b. Building Update:
    - i. Painting/work in the Teen Room
    - ii. Spanish collection moved to reference room/ELL area. ELLs area has been moved permanently in case people want to have classes there.
    - iii. Hanging System for art in reference room and public art space being priced. Art will be going to these two rooms.
    - iv. Summer hours set: Mon/Tues/Wed 9am-5pm, Thurs 9am-8pm, Fri 9am-5pm, Sat 10am- 1pm
    - v. New free menstrual product dispensers in public restrooms. The library received donations.
  - c. Budget: None
  - d. The Children's Department update
    - i. See attached & vote on funds. Funding was cut down. Katherine has started to make a list of interest for the baby sign language class. The total funding request is now \$2,945.29. Questions about gaming day were if it was only one day and if it is \$125 per hour. Affirmative.
    - ii. In-person Storytime has begun.
    - iii. Lego Club has also started.
    - iv. There was a celebration for earth day.
    - v. In-person Storytime in the Parks has been scheduled
    - vi. Food Program with Healthy Chelsea: Over 20 people attended. It was a nice event and there are enough resources to have another one. Supplies were provided by the Friends of the Chelsea Public Library.
    - vii. Interest/emails are going to be collected as a part of a larger library communication strategy. Still thinking about how to do this since it is not

allowed to pull out addresses from Circulation software. This can be set up by the next meeting.

- e. The Adult and Teen Department update:
  - i. Book Club is 4/28 and 5/26
  - ii. Ideas for adult programing: there were board game evenings before COVID. Adult coloring could be an option.
- f. Policies: Ongoing
- g. Misc: staffing, sharps containers
  - i. There has been an activity increase. For example, kids and teens are coming back.
  - ii. Auditorium: Police are using it. The recreation program will have ESL classes. No update about the science section.
  - iii. New Trustee joining beginning in May meeting.

6. Unfinished Business:

- a. Library Board Clerk position needs to be filled ASAP.
- b. Chelsea clock (engraved): Received quote for clock honoring Edward Mulhern and George Ostler in the amount of \$218.25. Clock has been ordered.
- c. Beth Novak made a motion to vote to approve the Children's dept. funding request in the total of \$2,945.29 at the May meeting. Motion was seconded by Alexandria Christmas.

7. Ongoing Business:

- a. Strategic plan: Director has started to revise. Will send out to Board to review.
- b. Banned books? (Pride month etc.) Can the Board write a statement regarding the Board's position on banned books/LGBTQ+ materials and Trustee support. The library will be participating in Pride months. People also need to be ready for questions about banned books in case patrons ask.

8. Date of Next Meeting: May 24<sup>th</sup> at 6:00pm, in person.

- a. May/June meetings for Spring. July/August we do not meet.

9. Adjournment: On a motion made by Monica Elias and seconded by Beth Novak, the meeting adjourned at 6:36 P.M.

Respectfully submitted,  
Nathalie Pacas-Del Cid, Reference Librarian