

Chelsea Public Library  
Board of Trustees  
March 26, 2019  
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:03 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Clerk Maura Garrity, Alexandria Christmas, Lisa Santagate, and Krissy Byrnes. Director Sarah G. Jackson was also in attendance. Vice Chairperson Monica Elias and Isabel Garcia were excused.
3. Approval of Minutes of Previous Meeting: On a motion made by Krissy Byrnes and seconded by Lisa Santagate, the minutes of the February 26, 2018 meeting were accepted as submitted.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
  - A. All invoices received were found to be in order and paid since the last meeting.
  - B. Building Update: Remaining work is painting the stairs.
  - C. Children's Department Update: Children's Librarian Katherine Palencia will use the monies provided by the Board for Spring and Fall programs.
  - D. Budget Update: Will be submitting the budget on 3/27/2019 to the City. The Library is asking for 2 new library aides to fill in the vacancies left by promotions. Also seeking some increases in the budget from last year.
  - E. Adult Program Update: Confirmed two adult events for the Library. Author Michelle Tea, April 6 at 2:00 pm and Women in World Jazz, April 27 at 2:30 pm to 3:30 pm.
  - F. Upcoming events: Please go to the City of Chelsea Public Library website - **<https://www.chelseama.gov/node/121/events/month>**
  - G. Policies: None.
  - H. Misc: None.
6. New Business:
  - A. Trustees Lisa Santagate and Maura Garrity were reappointed to the Board of Library Trustees for three years.
7. Unfinished Business: None.

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8. Ongoing Business
  - A. Continue to evaluate how to support Friends of the Library.
  - B. Trustees will continue to discuss the need of more funding from the City of Chelsea for the Library's additional programs that meet the needs of residents.
  - C. Chelsea Reads: After the director meets with the Chelsea Reads board, she will give an update on attendance, CBO, number of backpacks given out, and overall impressions.
  
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for: Tuesday, April 23, 2019
  
10. Adjournment: On a motion made by Lisa Santagate and seconded by Alexandria Christmas, the meeting adjourned at 6:36 P.M.

Respectfully submitted,  
Maura Garrity, Clerk