

Chelsea Public Library
Board of Trustees
October 22, 2019
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:10 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Clerk Maura Garrity, Lisa Santagate, and Krissy Byrnes. Director Sarah G. Jackson was also in attendance. Alexandria Christmas and Isabel Garcia were excused.
3. Approval of Minutes of Previous Meeting: On a motion made by Krissy Byrnes and seconded by Lisa Santagate, the minutes of the September 24, 2019 meeting were accepted as submitted.
4. Communications: Director Jackson is following up with the MBLC regarding the trustees receiving updates from its listserv.
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Building Update: Children's desk has been installed and the rug is in place. The audiovisual system was purchased and installed.
 - C. Children's Department Update:
 1. The children's programs went well.
 2. Upcoming children events:
 - (i) Chelsea Reads on Saturday, November 2, 2019 at 11am to 2pm.
 - (ii) Thursday, November 7 at 6pm is the drop-in Chelsea Lego Club.
 - D. Budget Update: None.
 - E. Adult Program Update:
 1. The adult events:
 - (i) Thursday, November 7 at 6pm, Chelsea resident and author, Luke Salisbury is coming to the library to discuss his new Civil War book.
 - F. Upcoming events: Please go to the
City of Chelsea Public Library website
 - <https://www.chelseama.gov/node/121/events/month>
 - <https://www.facebook.com/chelseamapubliclibrary/>

L1 41 V 63 111 0202

011 111

G. Policies: Updating the video membership policy, and facilities and camera policy.

H. Misc.:

1. **Chelsea Reads:** Event is scheduled for November 2, 2019, 11am to 2pm at the Library.
 - Confirmation:
 - 15 confirmed community-based activity tables.
 - School parent liaisons.
 - Bad Kitty and volunteers from the schools.
 - Guest readers are: City Manager, Thomas Ambrosino; Chelsea Schools Superintendent Elect, Almudena Abeyta; Fire Chief Leonard A. Albanese; and Police Chief Brian Kyes have been confirmed.
 - Supplies have been requisitioned.
2. **Boston Public Library CTO** Kurt Mansperger came to the Library to assess the technology capacity and needs for the new wireless installation which is scheduled for Spring 2020.
3. The Library currently has computers for the public to use at the Library. These assets are in great need and are used by the community.

14 adult computer	2 express computers
6 teen computers	2 children iPad
6 children computers	

6. New Business:

- A. Grant for Roving archives has been reviewed, signed and will be submitted. The grant will fund an individual to review and assess the archives at the Library.
- B. The Trustees have requested that there be clarification regarding the policy of Trustee attendance at the Board meetings.

7. Unfinished Business: None.

8. Ongoing Business

- A. Continue to evaluate how to support Friends of the Library.
- B. Adult events to be announced. The dates have not yet been set.
 - i. A food program for adults is being considered.
 - ii. Saturday movies for adult.
 - iii. Adult coloring.
 - iv. Adults game night.
 - v. Book club.

October 22, 2019

Page 3

9. Date of Next Meeting: The next board meeting has been tentatively scheduled for:
Tuesday, November 19, 2019
10. Adjournment: On a motion made by Lisa Santagate and seconded by Monica Elias, the meeting adjourned at 6:50 P.M.

Respectfully submitted,
Maura Garrity, Clerk